

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 14 February 2018**, commencing at 1.00 pm.

PRESENT

Chairperson: Brent Catchpole
Members: Felicity Auva'a
 Bill McEntee
 George Hawkins
 Michael Turner (until 2.00pm)
 Katrina Winn

Also present: Manoj Ragupathy (Relationship Manager)
 Madelon De Jongh (Senior Local Board Advisor)
 Lee Manaia (Local Board Advisor)
 Paula Brooke (acting Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<u>Local Board General Business</u> (30 mins)	Keeping informed	Members provided an update to each other on issues and topics they had been dealing with.
1. <u>Sports Needs Assessment Update</u> Danny O'Donnell (Director, Visitor Solutions Limited) Martin Devoy (Sport and Recreation Lead, Parks, Sports and Recreation) Debra Langton (Portfolio Manager Services Programmes Parks, Sports and Recreation), Paul Dabbs (Strategic Specialist - Sport Parks) (45 mins)	Oversight and Monitoring	Danny O'Donnell gave an update on progress on the Sports Needs Assessment. Staff advised that the toilets being built are super strengthened to allow for a facility to be built on top. Next steps: <ul style="list-style-type: none"> • Finish off the detail and position accountability • Consultation and scenarios of draft assessment Actions: <ol style="list-style-type: none"> 1. Debra to check if the interest earned for the Opaheke Park encumbrance (currently in the holding account) will be returned to the board. 2. Martin and team to continue drafting the sports needs assessment, as the board is happy with progress to date.

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<p>2. <u>Community Places Venue Hire</u></p> <p>Rosetta Mamea (Team Leader Direct Delivery, Community Places)</p> <p>Christine Waugh (Continuous Improvement Advisor, Community Places)</p> <p><i>(45 mins)</i></p>	<p>Setting direction / priorities / budge</p>	<p>Rosetta Mamea presented an update on the Hire Fee Framework for Papakura.</p> <p>Staff are working through parking congestion issues, particularly at the Papakura Old School Hall. The groups booking the hall believe they should have free parking.</p> <p>The board expressed concern that parking is at a premium outside the hall.</p> <p>Staff advised that the hire costs reflect good use for money compared to other LBs</p> <p>Staff have been working with Community Facilities to upgrade facilities where possible to increase hire use.</p> <p>Legacy council arrangements with the following groups is subsidised from the board's locally driven initiative (LDI) operational budget totalling \$5757.40, being:</p> <ul style="list-style-type: none"> • Drury Bowls \$1,040.40 • Papakura Budgeting Services \$1,573.00 • Papakura and District Historical Society \$595.20 • Te Whanau Hapori \$2,548.80 <p>The following groups also have legacy arrangement and sit under the Leasing team (not Venue Hire):</p> <ul style="list-style-type: none"> • Senior Citizens Club • Pottery Club • Embroidery Club <p>Staff are working with the local community to find out why people hire or don't hire. There will be a report back to the board with the findings, a strategy around who to target and how to market.</p> <p>Post hire user feedback is that 78% would recommend the venue. Takanini Hall, Massey Park, and the library meeting rooms had 100% satisfaction.</p> <p>Actions:</p>

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		<ol style="list-style-type: none"> 1. Staff to look into whether Massey Park function room could accommodate separate toilet facilities, as they currently have to use the park toilets which has been hindering hire. 2. Staff to promote parking at the park and ride on the weekends for Massey Park bookings 3. Staff to amalgamate the Papakura Library meeting room1 and room 2 into one room as it cannot be physically used as two rooms. This will be reflected in the 2018/2019 work programme.
<p>3. <u>Open Space Management Guidelines</u></p> <p>Tania Utley (Service and Asset Planning Specialist, Community & Social Policy)</p> <p><i>(30 mins)</i></p>	Briefing	<p>Tania Utley sought feedback on the Open Space Management Guidelines and omnibus plans.</p> <p>This is a 7 year programme of work. In the interim the open space management guidelines will be in place. These will not be consulted on until council goes out to public consultation on the actual management plan for the respective local board areas.</p> <p>Tania will report back to the board in May and propose a policy framework for the board's feedback.</p> <p>If the board adopts the framework, then this can be developed into a management plan.</p> <p>The board gave the following feedback:</p> <ul style="list-style-type: none"> • want to see a mix of local and regional policies. • preference for the plan not to be so prescriptive that it makes it too difficult for people to do things. • want a user friendly clear approach. • Massey Park and Central Park have resource consent restrictions on them. Can only be used a limited number of times for events and a maximum number of people. <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to provide a map of all parks and

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		reserves in Papakura.

The workshop concluded at 4.35pm.