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# Pukekiwiriki Paa Joint Management Committee

## OPEN MINUTES

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Minutes of a meeting of the Pukekiwiriki Paa Joint Management Committee held in the Papakura Local Board Chambers, Level 1, Papakura Service Centre, 35 Coles Crescent, Papakura on Tuesday, 24 October 2017 at 11.00am.

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### PRESENT

<b>Chairperson</b>	Karen Wilson	Te Akitai Waiohua
<b>Deputy Chairperson</b>	Brent Catchpole	Papakura Local Board
<b>Members</b>	Bill McEntee	Papakura Local Board
	Felicity Auva'a	Papakura Local Board
	Gavin Anderson	Ngāti Whanaunga
	Jonathan Billington	Ngai Tai ki Tāmaki Trust
	Edith Tuhimata	Ngāti Te Ata Waiohua
	Mahu Rawiri	Ngāti Paoa Trust
	Ted Ngataki	Ngāti Tamaoho
<b>Alternate Members</b>	Martin Te Moni	Ngāti Whanaunga

### ABSENT

<b>Members</b>	Michael Turner	Papakura Local Board
	Hon. George Hawkins, QSO	Papakura Local Board
	Katrina Winn	Papakura Local Board

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**1 Karakia / Mihi / Welcome**

Ted Ngataki led the meeting in a karakia.

**2 Apologies**

Resolution number: PUK/2017/1

MOVED by Member Catchpole , seconded by Member Ngataki:

**That the Pukekiwiriki Paa Joint Management Committee:**

- a) **accept the apologies from Mahuika Rawiri, Karl Flavell and Board Members Hawkins, Turner and Winn for absence and Bill McEntee for early departure.**

**CARRIED**

**2 Election of Chairperson**

Resolution number: PUK/2017/2

MOVED by Member Catchpole, seconded by Member Billington

**That the Pukekiwiriki Paa Joint Management Committee:**

- a) **elects Karen Wilson as the chairperson.**

**CARRIED**

**4 Election of Deputy Chairperson**

Resolution number: PUK/2017/3

MOVED by Member Ngataki, seconded by Member Auva'a

**That the Pukekiwiriki Paa Joint Management Committee:**

- b) **elects Brent Catchpole as the Deputy Chairperson.**

**CARRIED**

**5 Declaration of Interest**

There were no declarations of interest.

**6 Leave of Absence**

There were no leaves of absence.

**7 Acknowledgements and Tributes**

At the close of the agenda no requests for acknowledgements had been received.

**8 Petitions**

There were no petitions.

**9 Deputations**

There were no deputation requests.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Pukekiwiriki Paa Joint Management Committee - Parks and Places, Status Report on Tabled Actions - August 2016 Meeting**

Resolution number: PUK/2017/4

MOVED by Member McEntee, seconded by Member Billington

**That the Pukekiwiriki Paa Joint Management Committee:**

- a) ensure that future proposed signage for Pukekiwiriki Paa Historical Reserve reflects strongly the no alcohol and smokefree status for this reserve.
- b) note that the Parks and Places Specialist will report back on visitor activities on this cultural and historically significant reserve and, if appropriate, recommend a strategy to mitigate any impact from activity.
- c) request that any events or school visits must be by way of formal approval and that delegation to approve any events be given to the Chair and Deputy Chair of the Pukekiwiriki Paa Joint Management Committee.
- d) request that larger events or school activities be postponed until such time as safer access is available or a health and safety management plan developed with this plan to be produced by December 2017, noting that alternative access may also be arranged.
- e) request a health and safety paper including a risk management plan be reported back to the next committee meeting.

**CARRIED**

**13 Pukekiwiriki Paa Joint Management Committee Meeting for 2018**

Resolution number: PUK/2017/5

MOVED by Member McEntee, seconded by Member Ngataki

**That the Pukekiwiriki Paa Joint Management Committee:**

- a) agree to schedule meetings on Tuesday, 10 April and 9 October 2018.

**CARRIED**

**14 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

12.15pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE PUKEKIWIRIKI PAA JOINT  
MANAGEMENT COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....