

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
2173	CS: ACE: Advisory	Community Response Fund - Franklin	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 129,000	In progress	Green	FR/2017/186 - (a) \$8,000 from the 2017/2018 Community Response Fund (work programme item 2173) to Manukau Beautification Trust, as a contribution to the Eye on Nature event 2018(b) -\$1,000 from the 2017/2018 Community Response Fund (work programme item 2173) to the Kawakawa Bay Community Association Incorporated, as a one-off start-up payment to manage the Kawakawa Bay Community Hall Remaining: \$70,000	0
503	CS: ACE: Arts & Culture	Franklin Arts Centre operations-ABS Operational Expenses	- curate exhibitions in the NZ Steel Gallery, and in the Community Gallery - develop public programming-based on themes of the exhibitions - provide a programme of art classes and workshops for adults and children. - focus on bringing exhibitions from outside of the local board area to the arts centre.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 122,027	In progress	Green	During Q2, the gallery received 2,471 visitors and delivered six programmes, three of which had Maori outcomes, to a total of 250 attendees. Highlights included the opening of the new Maori ceramics exhibition.	The gallery received 3,823 visitors and delivered 4 programmes, 1 of which had Maori outcomes, to a total of 125 attendees. Highlights included the positive press coverage for the exhibition 'Sorry not Sorry' which featured internationally renowned local artist Conor Clark who now resides in Berlin.
504	CS: ACE: Arts & Culture	Community Arts Initiatives- Arts Broker Programme	Engage an arts broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	During Q2, the Franklin Arts Trail co-ordinator was appointed and project planning commenced for the launch in mid-2018. The arts broker supported the development of a series of free music concerts in central Pukekohe for March 2018, and worked with a local kapa haka group to develop a public performance.	An Expression of Interest (EOI) was released for projects that the arts broker programme could support. The two successful applicants included 'Sunday serenades at St Andrews' which delivered a series of concerts in Clevedon, and the design and application of a mural at Puni School.
347	CS: ACE: Community Empowerment	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2017/18 as follows: -Local community grants - \$181,000 -School pool community grants - \$25,000 - Coastal sea rescue grants - \$45,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 251,000	In progress	Green	The local board completed Quick Response Round Two allocating a total amount of \$15,425.48. This leaves a total of \$122,426.52 for one quick response and one local grant round.	0

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571	CS: ACE: Community Empowerment	Community-led placemaking: community gardens (FR)	Fund community organisations to develop community groups' infrastructure and capacity, so they can sustain existing gardens. To include:- identify and engage a garden mentoring and development organisation to upskill groups- build community connections through growing, harvesting and sharing locally produced kai-work within council to enable lease agreements for sites to be put in place- identify future development opportunities for Franklin's community gardens and food systems.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Amber	Gardens for Health (G4H) provided support and assistance to four Franklin Gardens. In Q2:- Birdwood Road community garden grew vegetables in the small reserve for the neighbourhood families. The cultivation of the crops will continue in Q3.- Franklin Tongan Garden - 10 families committed to the planting of large kumara crops at the garden. G4H will work with the Tongan gardeners to lay crops and to work with the group to get a water pump built and installed on-site.- Kayes Road Garden - G4H supported the coordinator to hold two workshops for local gardeners to prepare soil for the summer.- Waiuku Hamilton Estate Garden - new raised garden beds have been installed. G4H report a waning in community participation in the garden. This may be a seasonal issue. G4H will continue to monitor.2016/2017 projects being undertaken by Kayes Road and Franklin Tongan Garden are still awaiting completion.	\$10,000 remains uncommitted as at end Q3 - further details below:- Kayes Reserve has still to form a garden trust and complete fence work- A new garden is proposed for Beachlands and details will be investigated in Q4. \$5000 is available to support this initiative- Staff will prepare an agreement with G4H for \$1000 to provide resources for the Birdwood community garden in Q4. Note: \$4000, therefore, remains available for reallocation.- Birdwood Road Community garden: community continues to grow autumn and winter produce- Kayes Road Community Garden:productive summer cropping is evident. The project to move the fence is reported to be underway soon. This will complete the 2016/2017 work programme outcome- Potu Mahutafea Franklin Tongan Community Garden:portable pump installed – however the water table has lowered and the well is not deep enough to draw water. The group may need to extend the well deeper. 18 families are now engaged on the garden. The 2016/2017 outcome has been completed but water still not drawing from well- Waiuku Community Garden:the garden is being sustained through efforts of the G4H (Gardens 4 Health) facilitator. Future sustainability needs to be clarified.Communication from all the above groups is largely provided through G4H reporting.
572	CS: ACE: Community Empowerment	Increase diverse participation: Franklin Youth	Enable Franklin youth to influence local board decision-making regarding youth activities and meeting local youth needs. Identify and fund a local organisation to develop, support and mentor Franklin youth, raise their profile in the community, and collaborate with other youth voice groups, including the southern cluster. Create engagement opportunities with local Māori youth over the year to understand their aspirations around inclusion and equity and deliver initiatives that support these aspirations.	Not scheduled	LDI: Opex	\$ 12,000	In progress	Green	The funding agreement for Youthtown was completed to coordinate Franklin Youth Advisory Board (FYAB) and their activities until June 2018. In November Youthtown and FYAB held a planning day, identifying key priorities including events and options for further funding to support Childrens Day and Youth Week. How to extend the reach of the youth board to include young people from Waiuku and Beachlands was also explored. FYAB continue to participate in the south youth council cluster and will host the next meet-up in Q3.	Staff have been working with Franklin Youth Advisory Board (FYAB) and the local board to support a closer working relationship between the local and youth boards. FYAB worked diligently to deliver another successful Children's Day event on 4 March. Three local board members attended and supported the event. Up to 400 people attended this free event. The FYAB chair is following up two membership enquiries received during the event. FYAB will hold a de-brief meeting to identify and document areas for further improvement. FYAB were the host for the southern youth council cluster meeting on 23 March. Youthtown are working with the group to develop and deliver their Youth Week event in Q4.
573	CS: ACE: Community Empowerment	Build capacity: community participation	Develop community groups to be effective and sustainable. Support organisations to develop young Māori leaders as follows:- work with local organisations to identify their aspirations and specific capacity requirements to achieve them- increase participation in established capacity building programmes- work with partners to provide capacity building opportunities locally.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Franklin Council of Social Services (FRANCOSS) identified local organisations' capacity requirements through a workshop and an online survey. Twenty-two people attended the workshop and 20 people responded to the online survey. Training requirements identified included:- finances - funding, financial literacy and social enterprise- governance - planning, Treaty in practice and culture and values- development - mentoring, community-led development and facilitation skills. Staff completed a funding agreement with FRANCOSS to provide workshops in three key identified areas above.	FRANCOSS is working with its network partners to plan and deliver a series of workshops covering the areas identified in the survey conducted in Q2. Staff focussed activity on a workshop on the preventive factors for family and sexual violence. This is one of the areas identified through the Q2 survey. FRANCOSS has planned an expo-style event for network members to showcase their services and share information across the network and the wider public. FRANCOSS scheduled the expo for May as an addition to the workshop series.

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574	CS: ACE: Community Empowerment	Youth Connections (FR)	<p>Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurship.</p> <p>Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business.</p> <p>Providing local opportunities to improve social and economic outcomes for the Franklin Local Board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.</p> <p>Continue to hold careers insight days and investigate the use of Youth Connections to facilitate the Franklin skills cluster group.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	<p>Rangatahi from Waiuku and Pukekohe attended JobFest 11 October. Businesses commented on the preparedness of the rangatahi from Waiuku who started a twelve week work readiness programme in September, co-designed by Youth Connections and Te Ara Rangatahi Charitable Trust. Co-ordinators from Tahuna Marae mentored rangatahi with a focus on Whakamā to Whakamana. Rangatahi were empowered to progress on their pathway to employment with a driver's licence, forklift licence, CV revamp, strengths sessions, motivational sessions and learning from interactions with businesses. Nineteen people attended the Franklin Skills Network Meeting. The purpose is to reset the conversation and identify ways that all stakeholders may collaborate on pathways for local youth from secondary education, through further education or training and improve the skilled youth pipeline in Franklin. Due to issues with the YouthFull online platform, Te Ara Rangatahi were unable to access the platform sufficiently. This has delayed the launch of YouthFull to youth and businesses.</p>	<p>The Franklin Skills Network is growing. In Q3 the network meeting had 22 attendees, collaborating on pathways for local youth from secondary school, providing opportunities for a pipeline of skilled youth within Franklin.</p> <p>Youth Connections are in communication with Iwi in Pukekohe to scope a work readiness programme with learnings from the Waiuku pilot.</p> <p>In March, rangatahi in Waiuku commenced a 14 week work readiness programme, Mahi Gains Accelerator, preparing rangatahi ahead of JobFest May 2018.</p> <p>The INZone Experience Careers Coach with 26 interactive kiosks will be visiting Waiuku in May. The interactive kiosks assist with extending horizon's for local youth, providing information on a range of careers and the training required for them categorised by vocational pathways.</p> <p>Youth Connections are supporting Waiuku College with the Franklin combined schools expo planned for 21 June.</p> <p>Youth can link to a large number of entry level roles available on YouthFull from Pledge Partners and TradeMe. YouthFull now has 47 free online work readiness courses that have been accessed by nearly 3000 youth.</p>
575	CS: ACE: Community Empowerment	Community-led placemaking: heritage and identity	<p>Make Franklin's heritage and identity more visible in the community by:</p> <ul style="list-style-type: none"> - enabling communities to lead placemaking activities which demonstrate Franklin's diversity, culture and identity - encouraging community collaboration to make local heritage and identity visible; particularly raising the profile of Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>Staff are working with the community, other parts of the organisation and the local board to identify and develop projects that raise the profile of local identity and heritage. Potential opportunities include supporting local art and heritage through the Growers Association centennial celebrations and providing additional support to showcase local history in the 2018 Heritage Festival.</p>	<p>Staff continue to support Pukekohe Vegetable Growers Association and the Franklin Historical Society to make a proposal to the Auckland Heritage Festival.</p> <p>Staff are working with the Franklin Business and Professional Women as they develop an event to mark the 125th anniversary of women's suffrage with the community. These opportunities will be finalised and funded in Q4 with delivery expected into Q1 2018/2019.</p>
576	CS: ACE: Community Empowerment	Community-led placemaking: strengthening neighbourhoods and town centres	<p>Fund and partner with local community organisations and business associations to make Franklin a safe, vibrant and prosperous community. Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 90,000	In progress	Amber	<p>In Q2, the town centre public safety camera system, which is now viewable in the Pukekohe Business Association offices, had unforeseen equipment failures. This impacted on the viewing capability for about a week during Q2. Staff worked with contractors to resolve the issues, with new equipment installed on 19 December. Staff are working with council's Information Services department, looking to link the camera system to council's broadband network yet still enabling access by police and council remotely. Staff are working with the local business associations across the local board to identify potential town centre safety projects that may be delivered in the second half of the year.</p>	<p>Contractors have reviewed all equipment on site and advised on key issues to maintain the system's working integrity. Work will be progressed to replace batteries and upgrade faulty wireless receivers in Q4. The CCTV viewing platform in the Pukekohe Business Association Office was moved to another office. During this move the Server failed and has now been repaired. 5 of 8 cameras are in operation at all times. 3 cameras are running intermittently due to battery issues at the street. A new wireless receiver is also required due to intermittent failure of the old receiver on the Masonic Building. Quotes were received to repair batteries and wireless upgrades.</p>

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654	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (FR)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> engage communities – reach out to less accessible and diverse groups. Focus on capacity building and inclusion. enabling council – ensure that groups have access to operational and technical expertise. Identify and address barriers to community empowerment. report back - to local board members on progress in activity areas one and two. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker continues to respond to public enquiries, elected member queries and provides information, feedback and advice to support and empower community organisations.</p> <p>In Q2 staff have:</p> <ul style="list-style-type: none"> identified areas for improvement e.g. working with colleagues across the organisation on improvements to parks booking systems, facilitated community groups (Pukekohe Pythons, Franklin Vegetable Growers Association and Franklin Rugby League) to attend local board workshops and business meetings to report on their activities and raise concerns. 	A key area of focus has been on the Have Your Say events and engaging people in the consultation on the 10 year plan and targeted rate proposals. In addition to encouraging participation in the formal process, the strategic broker continues to encourage local groups to present to the local board on their successes and future needs through deputations and public forums.
655	CS: ACE: Community Empowerment	Community-led placemaking: (Pukekohe) Spatial Priority Area	<ul style="list-style-type: none"> Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. strengthen community-led placemaking and planning initiatives within the SPA area. develop innovative ways to engage with communities that have not traditionally participated in council decision-making. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff worked with the local area Planning team to encourage youth input and wider community participation in the initial consultation on a structure plan for Drury and Paerata.	Two potential opportunities have been identified for improved connection to employment for youth and those with a history with the Department of Corrections. Both opportunities relate to development areas in Pukekohe and Paerata (within SPA) where there will be increased need for those with skills in building and related trades. The strategic broker continues to develop connections both internal and external to support ongoing collaboration.
659	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (FR)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> key aspirations and priorities for Māori in the area opportunities to work together a plan for building strong relationships and sharing information with Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The strategic broker met with local board members to understand and document the relationships already in place. Staff will work with the local board to finalise an enquiry project focused on connecting local board members with tangata whenua groups to discuss Maori aspirations and local board outcomes using a strengths based model.	Staff worked with the local board to scope an enquiry project and develop a request for proposals. Due to the scope of the project, additional funding will be utilised from the Heritage & Identity line (575) to deliver this initial stage of the Maori Responsiveness Action Plan. The request for proposals has been finalised and staff are assessing these against the criteria for delivery in Q4.
3404	CS: ACE: Community Empowerment	2016/2017 deferral: Community Safety - Neighbourhood Support & Civil Defence	<p>Fund local community organisations to support:community-led safety initiativescommunity resilience (emergency preparedness programmes)partnership working between emergency services, community organisations and Auckland Emergency Management and other council departments.The initial focus will be to:- work with established initiatives in the main urban centres of Pukekohe and Waiuku.- scope further safety and resilience initiatives across Franklin's other key local centres.A key partner for this activity will be the newly established Franklin Neighbourhood Support Group, who will provide a key liaison role across community, local government and emergency service providers.</p>	Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Red	<p>During Q2 staff worked with the newly established Franklin Neighbourhood Support group to identify their needs in the recruitment of street coordinators. A small funding application has been finalised with the group.In Q3 staff will work with council's Civil Defence Emergency Management team to build resilience and preparedness with a community group in Pukekohe.</p>	<p>Unlikely to expend all funds in current year. Anticipated expenditure is \$16,000 of the budget.Recommend offering \$14,000 back to local board for reallocation. Staff and the Civil Defence Emergency Management team have identified two opportunities to build resilience and preparedness with two groups in Franklin.Franklin Neighbourhood Support have attended many local events, shows and Police activities to engage residents in the neighbourhood support programme. The group has been responding to requests for assistance to establish street groups and there are now have more than 40 street coordinators with 38 more registering their interest.The group's application to the national neighbourhoods support body was successful and they now have branded promotional equipment. A further small funding agreement for additional resources will be developed in Q4.</p>

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357	CS: ACE: Community Places	Franklin Rural Halls	<ul style="list-style-type: none"> - Provide ongoing development, support and advice for each hall committee, with the rural hall advisor being the primary point of contact between rural hall committees and council - advise and inform rural hall committees, including those transitioning into the phase two of the Franklin Rural Hall model. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Franklin Rural Halls Advisor has now met with most rural hall committees in Franklin. Discussions took place on the new community-led model and some hall committees were more open to it than others. The board requested financial forecasts to help determine future funding needs for all halls. Staff sent out funding agreements for signature in Q2 and a forecast budget will be requested. West Franklin Community Trust agreed to sign a licence to occupy and manage the Waiuku Town Hall, as historical issues are now resolved. The Q3 focus will be on handing over the operation of Kawakawa Bay Hall to a committee, completing grant payments, continuing discussions on the new operating model with committees and summarising forecast budgets.	Management of Kawakawa Bay Community Hall has been handed over to the community, a ceremony was held on 3 March attended by local board members. A report was included on the 27 March business meeting agenda recommending the granting of a licence to the West Franklin Community Trust to manage the Waiuku Town Hall. All grant payments are complete, apart from four halls which are not yet incorporated societies. A workshop was held with the board on 30 January, with annual accounts and forecast budgets for halls provided. Staff and board members continue to discuss the community-led operating model with committees. Feedback includes concerns around council's response to hall maintenance. A Franklin rural halls hui has not been held as it was not felt to be relevant or timely. Q4 focus is on the current situation with operating models and funding for rural halls, discussions will take place on the way forward at a workshop in April.
373	CS: ACE: Community Places	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	Q2 statistics are based on the first 5 months of 2017/2018 and one month of estimates and show that Off Peak utilisation has increased compared to last year.	Q3 year to date statistics show an increase in booked hours during the off peak times for Franklin The Centre, Pukekohe Town Hall and Clevedon District Centre. The booked hours during the off peak times in other venues remain steady compared to the same period last year.
374	CS: ACE: Community Places	Hire fee subsidy (individual groups) LDI \$20,838 - FR	Provide a 100% discount for the following groups to use council-run venues, underwritten using \$20,838 LDI - FRANCOSS (Franklin Council of Social Services) – Pukekohe Concert Chamber - Pukekohe Senior Citizens Club – Franklin:The Centre (Stevenson Room) - Franklin Heritage Forum – Pukekohe Old Borough Building - Communicare – Pukekohe Old Borough Building - Franklin Youth Advisory Board – Franklin:The Centre - Well Women – Pukekohe Concert Chamber - 60s Up Movement – Pukekohe Concert Chamber - Mudlarks - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber - Clevedon RoundUp – Clevedon District Centre - Clevedon Business Association – to open the Clevedon District Centre to local businesses each Friday - Keep Franklin Beautiful- Franklin District JP Association - Clevedon District Centre (2 hours per week)	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,838	In progress	Green	During Q2, twelve of the thirteen groups continue to utilise the council-run venue at subsidised rates. Mudlarks group found an alternative option and is no longer using council-run venue.	Eleven of the thirteen groups continue to utilise the council-run venues at subsidised rates. Franklin Youth Advisory Group no longer require the use of council-run venue. Well Women Franklin have indicated their current booked room is too small for their activity and have requested a larger room for their booking. This booking change will impact the total amount of the subsidy.
376	CS: ACE: Community Places	Venue Hire Service Delivery - FR	Provide and manage venues for hire and the activities and opportunities they offer by: <ul style="list-style-type: none"> - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers increased compared to last year.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 network wide bookings of which 74% was self-service online bookings. The monthly hirers satisfaction survey results from Q2 and Q3 to date, show a steady increase in combined facility satisfaction month by month - November 53%, December 62%, January 75%, February 78%.

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382	CS: ACE: Community Places	Community Venues FR- participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work- successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.
211	CS: ACE: Events	Event Partnership Fund - Franklin (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Children's Day \$5,000 (Youthtown) - subject to confirmation from event organiser - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Beachlands Trolley Derby \$5,000 (Beachlands Community Trust) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Franklin Children's Art Festival \$7,300 (Young at Art, subject to confirmation) - Karaka Vintage Day (bi-annual event) \$10,000 (Karaka Sports Ground Society) - Waiuku Duck Boat Derby \$700 (Franklin Young Mariners) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club) <p>Total \$92,500</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 93,000	In progress	Green	<p>Funding agreements have been completed for eight events in this fund, with \$74,500 either been paid out or currently awaiting payment. The remaining agreements is expected to be completed and paid out in Q3.</p> <p>The recipient for the Childrens Day funding has been changed and will now be paid out to Youthtown as per request from the Local Board.</p> <p>Completed agreements;</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Karaka Vintage Day (bi-annual event) \$10,000 (Karaka Sports Ground Society) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club) 	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.

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212	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	Q3;Q4	LDI: Opex	\$ 27,000	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Massey Park for Saturday 13 January and Beachlands Domain for Saturday 24 February. Public screening licences have been approved, however the film for Beachlands has an advertising embargo until after 1 Feb 2018. Regional marketing has commenced with location specific marketing starting three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors include nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM.	"BOY" was delivered successfully to approximately 800 attendees, screened at Massey Park, Waiuku on Saturday 13 January. Pre-movie entertainment included: circus games/workshops, photobooth and NZHL games. "Thor: Ragnarok" was delivered successfully to a huge turn-out of approximately 2,300 attendees, screened at Beachlands Domain, Beachlands on Saturday 24 February. Pre-movie entertainment included face-painting, bouncy castles, Beachlands Maraetai AFC & Beachlands Maraetai Pony Club. Both events were smokefree, alcohol free and zero waste and included free pre-movie entertainment and sponsor activations.
218	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Halls)	Funding to support locally-developed and delivered Movies in Halls events. Strategic broker to identify the communities and work alongside them to ensure there is capability and capacity for delivery.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,000	In progress	Green	The strategic broker for Franklin is working alongside the Rural Halls Advisor on this project and an update will be provided in Q3 when a movie night has been piloted.	The strategic broker and rural halls advisor have identified three potential hall groups who have the capacity to deliver a movie event. Staff worked with a local hall group who independently delivered a movie event and have provided detailed information and recommendations for other hall groups to assist with delivery of these events. Rural halls advisor will work with hall groups and the strategic broker to support the delivery of movie nights in Q4.
451	CS: ACE: Events	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 9,330	In progress	Green	The Civic Events team delivered two citizenship ceremonies once during Q1, with 273 people receiving citizenship.	The Civic Events team delivered three citizenship ceremonies over three occasions during Q3 with 98 people from the local board area becoming new citizens.
458	CS: ACE: Events	Anzac Services - Franklin	Support and/or deliver Anzac services and parades within the local board area. Support traffic management plan for Amistice Day commemoration.	Q4	LDI: Opex	\$ 35,000	In progress	Green	Scheduled for Q4. Planning commenced during Q2	Planning is well advanced for Anzac event(s) to be held in Q4.
483	CS: ACE: Events	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area. Potential events include: - Waiuku Sports Park - Pukekohe Skate Park (Stadium Road) - Sandspit Seawall - Tamakae Wharf - Armistice Day	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	Approved	Green	Three civic events were delivered in Q2: - Plunket rooms were blessed on 24 October - Armistice Day was celebrated on 11 November - Pukekohe Skate Park was opened on 17 December	No activity occurred during the quarter as no local civic events are currently scheduled.
1912	CS: ACE: Events	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Q2	LDI: Opex	\$ 3,000	Completed	Green	Delivered on 14 December - good attendance.	Activity was completed in Q2.
Community Facilities: Build Maintain Renew										
2188	CF: Investigation and Design	Clevedon Hall - renew entrance for mobility use	Renewal of entrance to the Clevedon Plunket Rooms to allow mobility access	Q2;Q3;Q4	ABS: Capex	\$ 15,000	On Hold	Amber	Current status: Project is on hold for further investigation as proposed work is not currently feasible. Further engagement with Community Services to define needs and feasible solution. Next steps: Dependent on outcome from investigation	Risks/Issues: Project on hold Current status: Community Places has advised that there is no need to build a new ramp. Next steps: Cancel the project
2189	CF: Investigation and Design	McNicol Homestead - Cottage - remove asbestos and replace roof	Remove the detected asbestos in the cottage and replace the roof.	Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Project scope has been finalised and issued a contract for this work.Next steps: Commence physical works in February.	Current status: Scoping is now completed. Final cost assessment and business case approval.Next steps: Engage a contractor to undertake physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2190	CF: Investigation and Design	McNicol Homestead - replace garage roof	Replace the garage roof.	Q3	ABS: Capex	\$ 2,000	In progress	Green	Current status: Project scope has been finalised and a contract issued for this work. Next steps: Commence physical works in February.	Current Status: Contractor has commenced work on site Next steps: Monitor project to completion
2191	CF: Investigation and Design	Waiuku Netball Centre - renew drainage	Renew drainage	Q3;Q4	ABS: Capex	\$ 55,000	In progress	Green	Current status: Stormwater investigation and survey underway Next steps: Design	Current Status: Draft design completed. Next steps: Stakeholder consultation and detailed design.
2192	CF: Investigation and Design	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system.	Q4	ABS: Capex	\$ 15,000	In progress	Amber	Current status: Re-investigating alternative design solutions that are feasible. This has caused some delays in progressing to next steps. Next steps: Engaging a contractor for quote and prepare procurement.	Risks/Issues: Re-investigating an alternative design solution that is feasible, as a result project is delayed. Current status: re-scope/design the system as per the alternative solution. Next steps: Engaging a contractor to undertake the physical works.
2194	CF: Investigation and Design	Jubilee Pool - replace first aid room ceiling	Ceiling was removed a few years ago after serious damage occurred from water leaks and needs to be replaced.	Q4	ABS: Capex	\$ 6,064	In progress	Green	Current status: Receive quote for works from contractor. Next steps: Prepare contract and commence physical works.	Current Status: Issue a contract for this project Next steps: Monitor project to completion
2195	CF: Investigation and Design	Jubilee Pool - replace main pool ladders	Replace main pool ladders	Q4	ABS: Capex	\$ 6,000	Cancelled	Red	Current status: Receive quote for works from contractor. Next steps: Prepare contract and commence physical works.	Risks/ issues: Project record cancelled. The asset is in good condition therefore doesn't need to be replaced. Current status: Project cancelled as the Jubilee Pool is in good condition therefore does not need to be replaced Next step: Cancel project
2196	CF: Investigation and Design	Jubilee Pool - replace pool side tiles	Replace tiles to side of pool	Q4	ABS: Capex	\$ 6,480	In progress	Green	Current status: Receive quote for works from contractor. Next steps: Prepare contract and commence physical works.	Risk/issue: to be completed prior to the holiday season Current Status: There has been a delay in finalising the new pool tiles to be installed around the pool. The tiles are being finalised and should be installed in late April Finalise scope of work and costing Next steps: Prepare contract and commence physical works
2197	CF: Investigation and Design	Beachlands Domain - renew toilet and fence	Renew toilet block and fencing	Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Scoping and investigation underway to ascertain required level of service, along with stakeholder consultation. Next steps: Engage consultant.	Risks/Issues: Delays with scope due to aligning asset design with proposed future works within the same area. Current Status: Concept options and pricing have been obtained. Next Steps: Stakeholder Engagement.
2205	CF: Investigation and Design	Franklin - FY18-19 renew play grounds	Renew play grounds (detail to be provided by end of calendar year).	Not scheduled	ABS: Capex	\$ 55,000	Cancelled	Amber	Current status: This project is to be deleted as it was a duplication of playground renewals for Franklin Local Board. Project number 15551 - Franklin Play Equipment Renewals is covering required play renewals in this local board area for the next 3 years. Next steps: None	Risks/ issues: This project record has been cancelled as it's a duplication. Please refer to SharePoint ID 2207 for an update (Franklin - renew play equipment FY17-18 project). Current Status: This project is to be deleted as it was a duplication of playground renewals for Franklin LB. Project number 15551 - Franklin Play Equipment Renewals is covering required play renewals in this local board area for the next 3 years. Next steps: None
2218	CF: Investigation and Design	Matakawau Beach - renew retaining wall	Following consent approval, review illegal retaining wall and undertake necessary physical works	Not scheduled	ABS: Capex	\$ 60,000	Cancelled	Red	Current status: Project is cancelled as asset does not require renewal and is only minor repairs. Repairs will be completed under maintenance. Next steps: None.	Risk/issue: asset is only minor repairs and will be completed by maintenance. Current Status: Project is cancelled as asset does not require renewal and is only minor repairs. Next steps: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2219	CF: Investigation and Design	Pollok School - renew grounds	Renew grounds following needs assessment	Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: Scope has been finalised however usage of grounds is very low. Further engagement with Community Services is needed to determine the usage. Next steps: Public consultation.	Risks/Issues: Delays with project as further consultation with community needed Current status: final cost approval or the scope and cost Next steps: engaging a contractor to proceed with works
2226	CF: Investigation and Design	Waiuku Rugby Park - toilets and change rooms upgrade	Upgrade two changing rooms and three toilets at the Waiuku Rugby Park	Not scheduled	ABS: Capex	\$ 100,000	Cancelled	Amber	Current status: This project is to be deleted. The works at Waiuku Rugby park are now completed and this project should be included as part of Share point ID 2227. Next steps: None	Risks/ issues: This project record has been cancelled. The project was merged with Waiuku rugby park upgrade sports facility. The toilets and change rooms upgrade are now completed. Please refer to SharePoint ID 2227 for an update. Current Status: This project record is cancelled. The works at Waiuku Rugby park are now completed and this project was part of Waiuku Rugby Park upgrade sports facility.
2227	CF: Investigation and Design	Waiuku Rugby Park - upgrade sports facility	Replace field 1 sand carpet, irrigation and drainage. Upgrade training area lighting and upgrade 3 toilets and 2 changing rooms. This item replaces 2226 and 2228.	Q1;Q2;Q3;Q4	LDI: Capex;#Growth	\$ 754,000	In progress	Green	Current status: Irrigation, lighting, car park and changing room complete. Next steps: Final adjustment of light layout and reinstatement of work site.	No 1 sports field works complete. All other physical works contracts now awarded and under way. Current status: Irrigation, lighting, car park and changing room complete. Final adjustment of light layout completed. Next steps: All works are now completed.
2228	CF: Investigation and Design	Waiuku Rugby Park - upgrade field 1	Upgrade sand slits drainage and irrigation	Not scheduled	ABS: Capex	\$ 50,000	Cancelled	Amber	Current status: This project is to be deleted. The works at Waiuku Rugby park are now completed and this project should be included as part of Share point ID 2227. Next steps: None	Risks/ issues: This project record has been cancelled. The project was merged with Waiuku rugby park upgrade sports facility. The toilets and change rooms upgrade are now completed. Please refer to SharePoint ID 2227 for an update. Current Status: This project record is cancelled. The works at Waiuku Rugby park are now completed and this project was part of Waiuku Rugby Park upgrade sports facility.
2867	CF: Investigation and Design	Cape Hill Reserve - install memorial seat	Installation of memorial seat.	Q1	LDI: Capex	\$ 5,000	Completed	Green	Current status: Project complete.	Current Status: Project Complete Next Steps: none
2869	CF: Investigation and Design	Clevedon Showgrounds - renew drainage	Installation of drainage to ensure the facility remains functional during the wet months.	Q2	ABS: Capex	\$ 15,000	Completed	Green	Current status: Project is complete.	Current Status: Project is completeNext steps: Close project
2949	CF: Investigation and Design	Clarks Beach - renew boat ramp access way	Renewal of access way to boat ramp. This project is carried forward from the 2016/2017 work programme, previous ID 3442	Q1	ABS: Capex	\$ 40,000	Completed	Green	Current status: Project completed.	Current Status: Project complete 21 August 2017
2950	CF: Investigation and Design	Clarks Beach, Franklin - design new skate park	This project is carried forward from the 2016/2017 work programme, previous ID 4503	Q1;Q2;Q3;Q4	ABS: Capex	\$ 25,000	In progress	Green	Current status: Project received from Community Services October 2017. Defined the scope in a work shop with local board late October. Engagement of professional services underway. Next steps: Workshop concept, developed design as it progresses with the local board.	Current Status: Project received from Community Services October and refined in November 2017. Defined the scope in a work shop with Local Board December workshop. Engagement of professional services underway.Next steps: Meet with the Board late April in a workshop to review a proposed concept.
2986	CF: Investigation and Design	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuke Sports Park, Karioitahi Beach This project is carried forward from the 2016/2017 work programme, previous ID 4460	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: Undertaking consultation with Te Puru Trust - Waiuku Sports Park user group. Initial track distance and route mapping isnow completed. The proposed sites suggests that not all locations will suit the park/run criteria. Investigation is ongoing. Next steps: Engage with park/run International, confirm criteria for acceptable park/run location. Reengage with stakeholders.	Current status: Awaiting confirmation of the design, layout and measured distances of the proposed routes. Next steps: Confirm criteria for acceptable parkrun location with Parkrun International.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3083	CF: Investigation and Design	Matakawau Point - develop playground	This project is carried forward from the 2016/2017 work programme, previous ID 4519	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Amber	Current status: Service requirements are being defined by Community Services. Next steps: Upon completion of the service requirements assessment, scoping and planning checks can commence	Issues/Risks: Service needs for this project needs to be determined . Potential for project scope to change. Current Status: Service requirements were provided By Community Services and confirmed with Local Board Services in March 2018. Seeking a break-down of costs of building the Hunua playground as an example, to provide to the as Board community services outline . Define a theme and concept for the playground, for example fish or fishing in partnership with the Board before proceeding to public consultation.Next steps : Work with the community to further develop the concept plan
3084	CF: Investigation and Design	Matakawau Point Reserve - renew wharf	Renew wharf at Matakawau Point reserve This project is carried forward from the 2016/2017 work programme, previous ID 4494	Q1;Q2	ABS: Capex	\$ 10,000	Completed	Green	Current status: Project completed.	Current Status: Project completed in 2017/2018. Next steps: none
3085	CF: Investigation and Design	Matakawau Recreation & Plantation Reserve - renew retaining wall	Matakawau Recreation & Plantation Res retaining wall This project is carried forward from the 2016/2017 work programme, previous ID 3941	Q1;Q2;Q3;Q4	Growth	\$ 62,000	In progress	Amber	Current status: Preliminary structure options report was approved and consultation has been completed. Next steps: Specialist reports for resource consent were approved in December and resource consent application is to be lodged.	Prolonged consenting process means decision likely by end March/April and therefore physical works could push to July/August 2018 Current Status: Resource consent application lodged and decision expected by early AprilNext steps: Following consent approval project will be handed over to Project Delivery for detailed design and construction
3160	CF: Investigation and Design	Prospect Terrace, Pukekohe - upgrade existing walkway	This project is carried forward from the 2016/2017 work programme, previous ID 4461	Q1;Q2;Q3;Q4	LDI: Capex	\$ 39,000	In progress	Green	Current status: Design and tender. Next steps: Award tender and commence physical works.	Current Status: Working with the Full Facilities maintenance contractor to confirm their pricing and advance the physical works. Next steps: Confirm programme and commence physical works. Completion by June 2018.
3181	CF: Investigation and Design	Roulston Park, Pukekohe - design plans	This project is carried forward from the 2016/2017 work programme, previous ID 4535	Not scheduled	ABS: Capex	\$ 25,000	Approved	Amber	Current status: Service requirements are being defined by Community Services.Next steps: Upon completion of the service requirements assessment, scoping and planning checks can commence.	Issues/Risks: Service needs for this project needs to be determined . Potential for project scope to change. Current status : Workshop in late April with the Local Board and Community Services to review the scope of works and agree on the nest steps for the design and consultation phase.Next steps : Completion of a design consultant to lead the design and public consultation phase.
3270	CF: Investigation and Design	Whiteside Pool, Franklin - thermal covers	This project is carried forward from the 2016/2017 work programme, previous ID 4540	Not scheduled	LDI: Capex	\$ 24,000	Cancelled	Red	Current status: Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.	Issues/Risks: Project was cancelled. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool. Current Status: Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.
3322	CF: Investigation and Design	Pukekohe Old Borough Building - Plunket - renew flooring and repaint rooms	Renew carpet in group rooms and repaint the rooms	Q1;Q2	ABS: Capex	\$ 94,000	Completed	Green	Current status: Project completed.	Current Status: Project Complete Next Steps: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3395	CF: Investigation and Design	3 Kitchener Road, Waiuku - upgrade car park	Upgrade the car park in the non council asset as per the boards resolution and funded from the Franklin Parking Reserve Fund.	Q3;Q4	ABS: Capex	\$ 128,214	In progress	Green	Current status: Commencing design and resource consenting planning stages. Next steps: Confirm the program to the local board.	Current Status:The works are in design and resource consenting planning stagesNext steps:Confirm the physical program to the Local Board once confirmed.
3402	CF: Investigation and Design	Te Puru Park - remark courts for basketball and netball	Remarking of the current courts to enable both basketball and netball play.	Q3;Q4	LDI: Capex	\$ 30,000	Completed	Green	Current status: Supplier briefed and equipment purchased. Next steps: Complete physical works in time for event.	Current Status:Project completed .
3403	CF: Investigation and Design	Karaka Sports Park - civil design works	No Project Manager needed as the Trust will receive payment to deliver the civil works design package. We will arrange the progress payments. Community Led project	Q3;Q4	LDI: Capex	\$ 226,000	In progress	Green	Current status: Currently undertaking engagement of external consultant to enable the civil designs works package to commence. Next steps: On-going progress payments as civil design progresses.	Current Status: Engagement of opus engineers is now completed and the civil design process will now progress Next steps: Hand over to project delivery to manage the civil works design process. On going progress payments as civil design progresses.
3408	CF: Investigation and Design	Ray Faussett Reserve - develop playground	Ray Faussett Reserve - develop playground to support new subdivisions in this area of the Belmont block.	Not scheduled	ABS: Capex;#Gr owth	\$ -	Proposed	Amber	Current status: Concept Design approved by board Next steps: Developed design to proceed when budget becomes available for delivery in financial year 2019.	Risks/ issues: Budget for physical works not available till Financial Year 2019. Current Status: Concept Design approved by board and awaiting budget to proceedNext steps: Developed design to proceed when budget becomes available for delivery in financial year 2019.
3447	CF: Investigation and Design	Orere Point Reserve - replace stairs	Replace the failed stairs at the reserve.	Q3;Q4	ABS: Capex	\$ 150,000	Approved	Green	NA	Current Status: Scoping to ascertain renewal works required. and feasibility of construction.Next steps:Develop business case.
3456	CF: Investigation and Design	Pohutukawa Coast Trails - implement plan	Project delivery details to be included in the Community Facilities three-year work programme FY19+	Q3;Q4	LDI: Capex	\$ 300,000	In progress	Green		Current Status: Auckland Council project manager has met with the Trails Committee at their meeting on 19 March and reviewed with the Trails Committee their expectations for progressing the next steps, priorities for the trails as per the adopted plan. A high level planning assessment has been undertaken and further investigation in relation to the priority sites is ongoing (inclusive of arboricultural, heritage, coastal etc).Next steps: Agree on a roles and responsibility matrix for council staffs and the Waiuku committee, during early April. Provide the local board a draft project plan that outlines the plan progressing forward.
3457	CF: Investigation and Design	Puriri Road Reserve - improve access	Develop access improvements (engineering design, pathway and steps).	Q3;Q4	LDI: Capex	\$ 125,000	In progress	Green	NA	Current Status: Local Board has formally approved the budget to progress to detailed design and consenting planning. An engineering consultant has been engaged to undertake the work. Next steps: Keep the Local Board updated on the design phase progress. Next steps: Keep the local board updated on the design phase progress

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3459	CF: Investigation and Design	Waiuku Trails - implement plan	Project delivery details to be included in the Community Facilities three-year work programme FY19+	Q3;Q4	LDI: Capex	\$ 300,000	In progress	Green	NA	Current Status: Have met with the Waiuku Trails sub-committee and walked the trails on site. In consultation the roles and responsibilities between the Trails Committee and Auckland Council have been defined. A high level planning assessment has been undertaken and further investigation in relation to the priority sites is ongoing (inclusive of arboricultural, heritage and coastal etc.). Next steps: The trails sub-committee is to provide their priority trail development on 6th of April. This is to be workshopped with the Local Board. Upon validation the completion trail construction planning phase is estimated to commence in late April 2018.
1395	CF: Operations	Franklin: Coastal erosion planting programme	Develop a plan to plant areas of the coast which will help to protect it from erosion. Undertake the planting in the autumn season.	Q3;Q4	LDI: Opex	\$ 65,000	In progress	Green	Current status: project to be handed over from community services to community facilities. Next steps: undertake the planting now the sites have been identified.	Currently in the scoping phase, to be discussed further with the local board in quarter four
1609	CF: Operations	Franklin Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	City Care's performance in the last quarter has been challenged due mainly to the varying weather conditions in the early parts of the quarter, increased rain with the warm weather presented an ideal growing condition (flush). Extra resources were brought in by the contractor to cope with the rapid grass growth. Ecological Restoration: all site assessment reports completed, commencement of plant pest control in high value and general sites and close to the completion of the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street trees to park trees.	The storm on 4 and 5 January resulted in damage at 16 sites in Franklin (along Manukau Harbour and Pohutakawa Coast). The Community Facilities area team is working with the Coastal and Geo-technical team to address significant structural damage to erosion structures, City Care have continued to make sites safe, they have undertaken beach clean ups (for example at Sunkist Bay and Shelley Bay) and have progressed emergency works such as Maraetai Wharfe. City Care received compliments for the additional arrangements they made to collect litter and clean toilets at beaches over the school holiday period. In general, building and cleaning outcomes have been satisfactory, although there have been sites requiring improvement e.g. Franklin: The Centre. Sports grounds e.g. Bledisloe Park, maintenance has repeatedly scored well in the audits and from customer feedback. The greatest area for improvement is maintenance of passive reserves. The unusually warm wet weather led to an unusual grass growth (flush), which City Care were not resourced for nor had plans to deal with. This led to some unacceptable audit failures on passive reserves, including turf height and poor coordination of mowing and edging. City Care have been requested to better allocate/increase resources.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3478	CF: Operations	Franklin Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance	Q1;Q2;Q3;Q4	LDI: Opex	\$ 425,449	In progress	Green	This line item has been added in quarter three. It was previous reported on under SP ID 1609 - Franklim Maintenance Contracts	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to the focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
3479	CF: Operations	Franklin Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 258,752	In progress	Green	This line item has been added in quarter three. It was previous reported on under SP ID 1609 - Franklim Maintenance Contracts	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of Requests for Service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.
2193	CF: Project Delivery	Franklin Swim Sport and Fitness - comprehensive renewal	Comprehensive renewal includes: full standard annual shutdown including servicing to all plant, electrical and plumbing, etc; replacement of fabric ducting in the main pool hall and replacement of supply heating coil and supply and extract fans; LED upgrade replacing most of the lights throughout the facility; replacement of pool hall skylight, all fabricated steel downpipes, some lower vent flashings and roof and gutters; installation of a roof anchor system; replacement of all poolside doors and frames that are in poor condition; replacement of pool tiles and play matting in education pool; replacement of dosing pumps; replacement of air scourer; replacement of carpets and ceiling fans in gymnasium; insulation, wall cladding, and heating; recarpet offices 2 and 3 including corridor; repaint pools in main pool area. This project is carried-over from the 2016/2017 programme (previous ID 153).	Q1;Q2;Q3	ABS: Capex	\$ 868,251	Completed	Green	Current status: Physical works have started on the fitness suite and pool ceiling. Next steps: Complete all physical works by the end of March 2018.	Current Status: physical works completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2198	CF: Project Delivery	Centennial Park - renew Waiuku western car park	Centennial Park - Waiuku car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3440).	Q4	ABS: Capex	\$ 450,000	In progress	Green	Current status: Start physical works Next steps: Complete physical works by the end of August 2018.	Current Status: start physical works Next Steps: complete physical works
2199	CF: Project Delivery	Clarks Beach - consent and plan for replacement of spit	Clarks Beach boat ramp seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3441).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 285,000	In progress	Green	Current status: Engage professional services to start detailed design. Next steps: Start coastal consent and prepare tender for physical works.	Current Status: Prepare tender documentation and contract management agreement Next steps: Release tender for physical works
2200	CF: Project Delivery	Clarks Beach Recreation Reserve and Golf Club - renew western car park	Clarks Beach Recreation Reserve and Golf Club car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3443).	Q3;Q4	ABS: Capex	\$ 500,000	In progress	Green	Current status: Physical works. Next steps: Complete physical works by the end of March 2018.	Current Status: Estimated completion for the physical works is April 2018. Next Steps: Defects period
2201	CF: Project Delivery	Clarks Beach-Halls Beach Access - renew seawalls	Clarks Beach and Halls Beach access seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3444).	Not scheduled	ABS: Capex	\$ 392,500	Cancelled	Red	Current status: This project is cancelled as this asset is not council owned.	Risk/ Issues: This project is cancelled as it is not Council owned. Current Status: This project is cancelled as this asset is not Council owned.
2202	CF: Project Delivery	Colin Lawrie - renew western car park	Colin Lawrie Fields car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3446).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: Physical works. Next steps: Complete physical works by the end of June 2018.	Current Status: Physical works will be complete by the end of April. Next Steps: defects period
2203	CF: Project Delivery	Colin Lawrie Park - renew western field lights	Colin Lawrie fields car park, rubbish bin, seats and signs renewals. This project is carried-over from the 2016/2017 programme (previous ID 3447).	Q4	ABS: Capex	\$ 198,200	Approved	Green	Current status: Business case has been approved for lighting and items of parks furniture may be included within this project. On going consultation with stakeholders. Next steps: Engage contractor for quotes.	Current Status: to complete the consultation with stakeholders to finalise the scope and the cost Next Steps: Engage contractor for physical works
2204	CF: Project Delivery	Constellation Drive - develop playground	Development of a new playground for a subdivision	Q1;Q2;Q3;Q4	Growth	\$ 25,000	In progress	Green	Current status: Procuring professional services for detailed design and construction drawing set. Next steps: Obtain detailed design, approach the market for physical works.	Risks/ issues: Additional budget was required following our Quantity Surveyor review of the cost estimates and the need to allow for generally higher costs with delivery through the maintenance contractors. Current Status: Play equipment has been ordered and is being manufactured. Detailed design and construction drawings are complete and being reviewed and finalised. Next steps: Approach the market for quotations to undertake physical works.
2206	CF: Project Delivery	Franklin - renew western furniture FY17	Big Bay Reserve, Bledisloe Park - Franklin, Brook Road Esplanade Reserve, Cape Hill Reserve- Upper, Clarks Beach Rec Res&Golf Club, Clive Howe Rd Recreation Reserve, Ernies Reserve / Brownlee Lake, Glenbrook Beach Beachfront, Goble/Channel View Rd Reserve, Growers Stadium & Stadium No. 2, Heights Park Cemetery, Hunua Hall, Tennis & Netball Courts, Kingseat Recreation Reserve, Lady Jane Franklin Botanical Reserve, Maraetai Foreshore, Massey Park - Waiuku, Patumahoe Recreation Reserve, Pollok Recreation Reserve, Pukekohe Cemetery, Pukekohe Service Centre, Riverside Drive Recreation Reserve, Roosevill Park, Rosa Birch Park, Roulston Park & Pioneer Cottage, The Glade South Reserve, Waiuku Service Centre park furniture renewals. This project is carried-over from the 2016/2017 programme (previous ID 3453).	Q1	ABS: Capex	\$ 100,000	Completed	Green	Current status: Project completed.	Current Status: Project Completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2207	CF: Project Delivery	Franklin - renew play equipment FY17-18	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Grnds. Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is carried-over from the 2016/2017 programme (previous ID 3456).	Q3;Q4	ABS: Capex	\$ 147,000	In progress	Green	Current status: Engage professional services for project and on going consultation with community. Next steps: Planning checks.	Project on track Current Status: Professional services tender out for pricing. Specialist will undertake a playground safety assessment on the four and five conditioned playgrounds within Franklin. This will help prioritise the play renewals. Next Steps: Review play assessment. Start procurement for design work.
2208	CF: Project Delivery	Franklin Road Recreation Reserve - renew carpar	Franklin Road Recreation Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3483).	Q1	ABS: Capex	\$ 465,000	Completed	Green	Current status: Project completed.	Current Status: Works complete.
2209	CF: Project Delivery	Franklin - renew western signage FY17	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roosevile Park, Roulston Park & Pioneer Cottage, Sandspit Rd Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiau Beach Boatramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery sign renewals. This project is carried-over from the 2016/2017 programme (previous ID 3458).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Physical works in progress. Estimated completion date is 30 June 2018.Next step: Handover.	Current Status: Physical works in progress.Next step: Handover.
2210	CF: Project Delivery	Franklin - renew western car parks FY17-18	Matakawau Point Reserve, Patumahoe Recreation Reserve, Puni Recreation Reserve, Waipipi Cemetery, Waiuku Service Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3463).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 86,000	In progress	Green	Current status: Physical works underway. The estimated completion date is 30 March 2018. Next steps: Completion.	Current Status: Physical works are currently underway on the carpark at Waipipi Reserve? The works are likely to finish the end of June. Next steps: Project closure and handover to the operational management and maintenance team.
2211	CF: Project Delivery	Glenbrook Beach Beachfront - renew coastal assets	Glenbrook Beach Beachfront boat ramp and seawall renewals. This project is carried-over from the 2016/2017 programme (previous ID 3464).	Q3;Q4	ABS: Capex	\$ 72,192	Approved	Amber	Current status: Glenbrook Beach enhancement report has been completed and indicates substantial costs over the allocated budget. Next steps: Review budget and carry out stakeholder engagement.	Issues: Final solution likely to require significant financial investment and consultation Current Status: further coastal analysis is required. Next steps: Review budget and stakeholder engagement. Engage consultant to undertake coastal analysis.
2212	CF: Project Delivery	Glenbrook Road Recreation Reserve - renew western car park	Glenbrook Road Recreation Reserve car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3465).	Q3	ABS: Capex	\$ 100,000	Completed	Green	Current status: Physical works. Estimated completion date 30 March 2018. Next steps: Complete physical works.	Current Status: Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2213	CF: Project Delivery	Jack Lachlan Drive - develop playground	New playground for new subdivision.	Q1;Q2;Q3;Q4	Growth	\$ 585,000	In progress	Green	Current status: Concept design underway. Public consultation and design workshop are complete. Next steps: Forecast to begin design work early in 2018 with physical works to follow.	Current Status: Concept design complete and to be work shopped with board early April Next steps: Amendments to design as required and then procurement for physical works anticipated by June 2018
2214	CF: Project Delivery	Karaka Sports Park - renew car park	Karaka Sports Park car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3467).	Q1	ABS: Capex	\$ 113,963	Completed	Green	Current status: Works complete.	Current Status: Works complete.
2215	CF: Project Delivery	Kawakawa Bay - planning and protection	Kawakawa Bay planning and protection. This project is carried-over from the 2016/2017 programme (previous ID 3468).	Q4	ABS: Capex	\$ 125,000	In progress	Green	Current status: Engaged coastal specialist to assess consenting and asset requirements. Next steps: Stakeholder consultation.	Current status: Further assessment is required prior to the stakeholder consultation Next Steps: Stakeholder consultation
2216	CF: Project Delivery	Lady Jane Franklin Botanical Reserve - renew structure and paving	Lady Jane Franklin Botanical Reserve boardwalk, paths and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3469).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 80,000	In progress	Amber	Current status: Still determining scope. Next steps: Award consultancy services contract.	Risks/issues : Delays with identify scope Current Status: Scope to be discussed with Community services to determine service level requirements. Next Steps: Develop Business case.
2217	CF: Project Delivery	Massey Park - renew Waiuku skate park	Massey Park - Waiuku skatepark renewal. This project is carried-over from the 2016/2017 programme (previous ID 3470).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Physical works for stage one completed. Stage two design in progress. Next steps: Stage two - prepare tender for physical works.	Invoicing details for 3 rd party funding agreed with Lions - Catherine Dacey from lions to confirm. Current Status: Stage two final scope has been finalized and the construction contract has been awarded . Next steps: Physical works will start in March 2018.
2220	CF: Project Delivery	Rosa Birch Park - renew car park	Rosa Birch Park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3471).	Q3;Q4	ABS: Capex	\$ 400,000	In progress	Green	Current status: Physical works. Next steps: Complete physical works. Estimated completion date 1 July 2018.	Current Status: The project is starting in two weeks time and will be complete by the end of June. Next steps: defects period
2221	CF: Project Delivery	Sandspit - renew sea wall	Sandspit Reserve Waiuku seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3472).	Q2;Q3;Q4	ABS: Capex	\$ 1,300,000	In progress	Green	Current status: Professional services engaged to undertake detailed design and prepare tender package Next steps: Proceed to tender for physical works	Current Status: Detailed design ongoing, expected by end of March Next steps: Tendering for physical works
2222	CF: Project Delivery	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal. This project is carried-over from the 2016/2017 programme (previous ID 3474).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 351,987	On Hold	Red	Current status: Project is on hold until the location of the toilet block has been approved by the local board. Next steps: Detail design to start.	Risks/Issues: Project timing dependent on Local board confirmation of location for toilet block. Current Status: Project is on hold till the location of the toilet block has been approved by Local Board. Next Steps: Detail design to start
2223	CF: Project Delivery	Tamakae Reserve - band rotunda and car park renewal	Tamakae Reserve Wharf across water band rotunda and car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3475).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 232,000	In progress	Green	Current status: Tender for car park reseal has been executed. Physical works to commence in the new year. Next steps: Physical works. Estimated completion date 30 June 2018.	Current Status: Physical works started on-site Next Steps: Physical works ongoing
2224	CF: Project Delivery	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve lighting and wharf renewals. This project is carried-over from the 2016/2017 programme (previous ID 3476).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,120,000	In progress	Green	Current status: Piles and lagging complete. Funding has been allocated from the board's locally driven initiatives budget to construct the fish hook seat. Next steps: Construction of boardwalk and spoil to seabed will commence. Variation to contract to proceed to include the fish hook seat.	Current Status: Foundations for fish hook seat completed, Wharf decking in progress Next steps: Boardwalk construction completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2225	CF: Project Delivery	Te Toro Recreation Reserve - renew retaining wall	Te Toro Recreation Reserve seawalls renewals. This project is carried-over from the 2016/2017 programme (previous ID 3479).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 117,375	In progress	Green	Current status: Consent granted Physical works to be tendered Next steps: Physical works. Estimated completion date 29 June 2018.	Current Status: Professional services are being engaged. Next steps: Detailed design and tender documentation will be prepared.
2859	CF: Project Delivery	Ngakaroa Reserve - renew I-beam timber bridge	Renewal of Ibeam timber bridge - steel i-beam significant corrosion at the western end (railway end of bridge), surface corrosion through out i-beam.	Q2;Q3;Q4	ABS: Capex	\$ 118,900	In progress	Green	Current status: Pepare tender documentation.Next steps: Release tender for physical works.	Resolution has been received.Current Status: Building consent for bridge construction has been lodged.Next steps: Tender for physical works.
2951	CF: Project Delivery	Clevedon Scenic Reserve - renew track	Renewal of Eastern Track at Clevedon Scenic Reserve. This project is carried forward from the 2016/2017 work programme, previous ID 3445	Q1	ABS: Capex	\$ 45,133	Completed	Green	Current status: Project complete.	Current Status: Project complete
2981	CF: Project Delivery	Franklin - renew west paths FY17	Paving renewals - Multiple sites This project is carried forward from the 2016/2017 work programme, previous ID 3455	Q1	ABS: Capex	\$ 10,000	Completed	Green	Project completed.	Current Status: Project completeNext step: Handover.
2982	CF: Project Delivery	Franklin - renew east paths FY17	East Side of paving and hard surfaces. Beachlands Library, Green Bay Reserve, Omana Esplanade,Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway)Te Puru Park. This project is carried forward from the 2016/2017 work programme, previous ID 3454	Q1;Q2;Q3;Q4	ABS: Capex	\$ 91,000	In progress	Green	Current status: Tamakae Reserve, Patumahoe Recreation Reserve, Pollok School Grounds and Roosevelt Park paths have been completed. Phase two scoping is in progress, this includes Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway) and Te Puru Park. Next step: Award tender for physical works.	Current Status: Tender for phase 2 works has been received, negotiations are in progress .Next step: Award physical works contract works.
2983	CF: Project Delivery	Franklin - renew east signage FY17	Signage Renewals This project is carried forward from the 2016/2017 work programme, previous ID 3457	Q1;Q2;Q3;Q4	ABS: Capex	\$ 19,646	In progress	Green	Current status : Project on hold due to region wide initiative for Auckland signage to be bilingual. Next step : Recommence project.	Risks/Issue: Project has been put back in execution. Current Status: Project has been put back in execution, physical work is in progress.Next step: Handover.
2984	CF: Project Delivery	Franklin - renew west sports assets FY17	Light renewal This project is carried forward from the 2016/2017 work programme, previous ID 3459	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: Detailed design. Next steps: Prepare tender for physical works.	Current Status: Tender evaluation (Round 2)Next Steps: Contract award for physical works
2985	CF: Project Delivery	Franklin - renew west structures FY17	Structural Renewals . This project is carried forward from the 2016/2017 work programme, previous ID 3461	Q1	ABS: Capex	\$ 15,000	Completed	Green	Current status: Physical works Completed Next step: Handover	Current Status: Physical works CompletedNext step: Handover
2999	CF: Project Delivery	Goble Channel - renew hard surfaces FY17	Renewal of hard surface at Goble channel. This project is carried forward from the 2016/2017 work programme, previous ID 3451	Q3	ABS: Capex	\$ 40,000	Completed	Green	Current status: Physical works. Next steps: Complete physical works by 28 February 2018.	Current Status: Project complete
3129	CF: Project Delivery	Omana Esplanade - renew playground	Renewal of Playspace at Omana Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3478	Q1;Q2;Q3;Q4	ABS: Capex	\$ 189,109	In progress	Amber	Current status: Archaeological assessment underway. Next steps: Tender for physical works.	Delay due to consenting issues, this has now been approved and we are finalising the tender documentations Current status: Tender package ready to be released to market. Next steps: Physical works to start on site
3158	CF: Project Delivery	Pine Harbour Marina - install walkway lighting through to Green Bay	Installation of pedestrian walkway lighting connecting Pine Harbour to Beachlands along esplanade walkway. This project is carried forward from the 2016/2017 work programme, previous ID 3939	Q1	ABS: Capex	\$ 50,000	Completed	Green	Current status: Project completed.	This project is completed. Current Status: Physical works were completed August 2017.Next steps: Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3164	CF: Project Delivery	Pukekohe East Hall - upgrade mens toilets	Alteration and redesign of the male toilets. This project is carried forward from the 2016/2017 work programme, previous ID 151	Q3	ABS: Capex	\$ 90,000	Completed	Green	Current status: Start physical works. Next steps: Monitor physical works until completion. Estimated completion date 31 July 2018.	Current Status: Project completed
3196	CF: Project Delivery	Stadium Road - develop skate park	Construction of skate park facility with supporting amenities such as seating areas and drinking fountains. This project is carried forward from the 2016/2017 work programme, previous ID 3360	Q1;Q2;Q3;Q4	ABS: Capex	\$ 475,000	In progress	Green	Current status: Physical works in progress. Anticipated completion for December 2017. Next steps: Maintain current works programme.	Current Status: Project scope has been completed. Next steps: Handover.
3205	CF: Project Delivery	Sunkist Bay Reserve - renew retaining wall	Renewal of retaining wall at Sunkist Bay Reserve. This project is carried forward from the 2016/2017 work programme, previous ID 3942	Q3;Q4	ABS: Capex	\$ 179,200	On Hold	Amber	Current status: Project is on hold until the concept plan is adopted, however an archaeological assessment is underway. Next steps: Developed design.	Risks/Issues: Project is on hold until concept plan is complete, this project will not be delivered 2017/2018. Current Status: Project is on hold until the concept plan is adapted however archaeological assessment underway. Next Steps: developed design
3231	CF: Project Delivery	Umupuia Coastal Reserve - renew playgrounds	Renewal of Umupuia Coastal Rsv Playground Renewals, Refer to Renewal Tracker TIDfrk1055. This project is carried forward from the 2016/2017 work programme, previous ID 3466	Q4	ABS: Capex	\$ 150,000	On Hold	Amber	Current status: Asset condition rating of play ground has been completed. Project has been placed on hold as local board needs to discuss future requirements of Umupuia area. Next steps: further consultation	Risks/Issues: Project has been placed on hold as project needs to go back to the local board to discuss the wider area of Umupuia. Current Status: Project has been placed on hold as project needs to go back to the local board to discuss the wider area of Umupuia. Next steps: If substantial changes are required a further consultation will be taken.
3235	CF: Project Delivery	Waiu Pa - upgrade existing walkway	Waiu Pa - upgrade existing walkway. This project is carried forward from the 2016/2017 work programme, previous ID 4459	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: The project has been handed over to progress physical works. Next steps: Confirmation of the project delivery time frame.	Current status: Finalising project scope and costing. Next steps: Issue a contract and manage project to completion.
3328	CF: Project Delivery	Beachlands Log Cabin - replace lighting and hanging rails	Replace hanging rails and spot lights for exhibits. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope has been finalised. Requesting contractor for quotes. Next steps: Issue a contract for physical works in February.	Current Status: Project scope has been finalised. Next steps: Work will commence on site mid April.
3345	CF: Project Delivery	Waiuku War Memorial Town Hall - renew AV system	Renew sound and audio-video system. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	Proposed	Green	Current status: Scope is still to be finalised. Next steps: Request contract for quote.	Current Status: Finalise scoping and costing Next steps: Request quotes and issue a contract for this work
3346	CF: Project Delivery	Waiuku War Memorial Town Hall - replace mezzanine seating	Fixed seating requires replacing. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	Proposed	Green	Current status: Scope is still to be finalised. Next steps: Request contract for quote.	Current Status: Finalise scope and costing Next steps: Request quotes and issue a contract for this work

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Infrastructure and Environmental Services										
33	I&ES: Environmental Services	Implementation of biodiversity management plan actions for high priority reserves	To implement selected, key management actions for protecting and enhancing the biodiversity values of Henry's Bush, Matakawau Recreation and Plantation Reserve, and Hunua Domain Recreation Reserve.	Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Quotes are being sought for fencing works and discussions are underway with the Million Trees programme regarding provision of plants to implement biodiversity action at Hunua Domain. Council's arborist is investigating the costs of felling the pines at Matakawau, including any opportunities for cost recovery. It is recommended that the board set aside funding for pine removal as part of its 2018/2019 work programme. Opportunities for community involvement in pest control and restoration work are being considered in relation to the prescribed work undertaken as part of the ecological restoration contract. Work is expected to begin in quarter three.	This budget will fund restoration actions at Hunua Domain. As such, earlier proposed biodiversity management actions at Matakawau Recreation Reserve and Henry's Scenic Reserve are no longer part of this budget or expected deliverables. At Hunua Domain, the procurement of fencing works with works expected to be undertaken next quarter in mid-late April. The supply of plants and related resources have been arranged in coordination with the Mayor's Million Trees programme. The physical planting of the native plants will be undertaken through a community planting day and additional contractor labour (contractor planting is to be funded by the Million Trees programme). The community planting day is tentatively set for Saturday 23 June 2018. In addition to fencing and planting, opportunities for community involvement in pest control and restoration work are being actively discussed with the Hunua Hall and Domain Society Committee.
40	I&ES: Environmental Services	Weed control at Mayhead Esplanade Reserve	To control woolly nightshade and gorse on the esplanade reserve. This will improve biodiversity outcomes in the area, and support Ngāti te Ata to restore their local waterways. Ngāti te Ata are intending to progress restoration work along this stream as owners of adjacent land. To support Ngāti te Ata to undertake restoration of the Awakura awa, Waiuku. This project would include fencing, removal of invasive weeds, and re-planting on Māori land. The vision is to work with all landowners adjacent to this stream. A Memorandum of Understanding will be developed with Ngāti Te Ata for ongoing maintenance of the land adjacent to the reserve.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	This quarter consisted of ongoing liaison with mana whenua and the contractor. Weed control and site preparation works are expected to be carried out in early summer (quarter three) with enhancement planting to be completed in autumn (quarter four).	Te Whangai Trust have undertaken weed control and site preparation this quarter. A site visit was carried out with iwi representatives (Ngāti Te Ata) on 25 January 2018. This project is on track with planting to be completed in the next quarter.
10	I&ES: Healthy Waters	Waterways Protection Fund - Mauku stream catchment	A grants programme to support community initiatives improving water quality in the Mauku Stream catchment. This follows on from the success of a similar fund in 2016/2017.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The board granted \$20,038.54 in funding to four applicants at its October 2017 meeting. Successful applicants have been sent funding agreements for signing.	The applications have been received, sites assessed and funding agreements signed. Staff are working with successful applicants to ensure the works are completed within the agreed timeframe.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
25	I&ES: Healthy Waters	Wairoa River Action Plan implementation	To engage a co-ordinator and to support implementation of the Wairoa River Action Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Amber	The steering group is now an incorporated society - Friends of Te Wairoa Catchment Incorporated. The launch of the new group and their action plan is supported by communications and marketing plan. The group attended the Clevedon A and P show in November 2017 and the Hunua Market in early December 2017 to publicise the action plan.	A community meeting was postponed from March 2018 to May 2018. This has meant a delay in delivery of the project, however it will be completed in quarter four and no underspend is anticipated. A riparian management workshop for (target) 30 properties from the Wairoa catchment is being held on Saturday, 7 April 2018 in conjunction with Dairy NZ, Manaaki Whenua Landcare Research and Auckland Council staff. A contractor has been engaged to support landowners to finalise their riparian management plans, post the workshop. Over the last quarter it has become evident that to ensure the long term success of the Friends of Te Wairoa Catchment group and the implementation of the Wairoa River Catchment Action Plan, the recruitment of new leadership committee for the Friends group is required. Quick response community engagement and communication actions have been put in place to achieve this objective. However this has caused a delay in the original proposed spend of the Wairoa budget.
28	I&ES: Healthy Waters	Manukau Harbour Forum - Franklin	To continue support for the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$ 8,000	In progress	Amber	The Manukau Harbour Forum approved its work programme at the October 2017 meeting. Funding of \$15,000 was approved for a young leaders programme to be run in the Manukau Harbour area. A total of \$29,000 was allocated to enable the development and delivery of a pilot industry education programme which will focus on small building sites and education of sediment control.	Staff have yet to confirm the details of the communications programme. This may impact on the ability to fully expend the budget by the end of the financial year. The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to discuss the communications programme.
29	I&ES: Healthy Waters	Waiuku Water Quality Monitoring	To continue water quality monitoring at Waiuku. This site is monitored to increase the number of sites around the Manukau Harbour monitored as part of the regional state of the environment monitoring programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	In progress	Amber	Water quality monitoring is being carried out on a monthly basis and a report is being written for the board on findings of a study undertaken to track the source of contaminants in the Waiuku town basin.	The approved budget for this work is \$6,000. However, the monitoring will only cost \$4,000. Staff are developing options for allocating the \$2,000 to an additional water quality project. Monthly monitoring is ongoing. Council's research and monitoring unit are presenting a proposal to the board in April 2018 for contaminant source tracking in Waiuku Town Basin. It is recommended that this budget be transferred to RIMU as it is not an Infrastructure and Environmental Services project.
Libraries										
1181	CS: Libraries & Information	Library hours of service - Franklin	Provide library service at Pukekohe Library for 52 hours over 6 days per week, Monday to Saturday. (\$633,346 - FY17/18) Provide library service at Waiuku Library for 48 hours over 6 days per week, Monday to Saturday. (\$359,318 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 992,664	In progress	Green	Visitor numbers at Waiuku Library show a significant increase. This is due to the library remaining open over the Christmas New Year period.	Visitor numbers have reduced this quarter. This can, in part, be attributed to a significant uptake in ebook usage by Auckland Libraries patrons. During Census 2018 a number of residents visited the libraries for assistance to fill in their online forms.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1183	CS: Libraries & Information	Rural library review - Franklin	Investigate recommendations from the Rural library review including a Wifi offer and extending coverage of mobile library services to Franklin rural communities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,500	In progress	Green	Auckland Libraries continue to support Franklin Rural and Volunteer Libraries with collection loans and administration assistance. The popularity of the wriggle and rhyme programme has shown a positive impacted on the number of children visiting rural libraries. There is a corresponding increase in the number of children's items borrowed.	Wriggle and Rhyme continues in popularity with visitor numbers remaining steady.
1185	CS: Libraries & Information	Information and lending services - Franklin	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Work is continuing on cataloguing the Archives collection at Pukekohe Library. Assistance has been provided from the collections team and new shelves are being looked at to store the collection.	The number of visits has decreased 7% and the number of issues has dropped 6% in the Franklin area this quarter. However wifi and PC sessions has increased 9% in the board with a 15% increase at Pukekohe Library.
1187	CS: Libraries & Information	Preschool programming - Franklin	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and preschool, daycare and kindergarten outreach programmes. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	This quarter Franklin libraries delivered 38 preschool programmes to 829 participants. Pre-school centres throughout Franklin continue to benefit from a diverse range of themed activities and programmes. The logistical difficulties of getting pre-school groups to our programmes mean that the bulk of our programming is carried out through outreach. Highlights this quarter included celebrating other cultures and learning about food.	In this quarter the Franklin libraries delivered 42 preschool programmes with 1650 children and 1505 adults present. This is a total of 3,154 attendees to the preschool events. The Children's librarian position is currently vacant at Pukekohe Library while the job is advertised, however other staff have stepped in to continue to offer this very important and successful programme.
1189	CS: Libraries & Information	Children and Youth engagement - Franklin	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools, pre schools and home school families to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Children and caregivers took part in a variety of activities offered during the October school holidays. Children enjoyed survival activities ranging from building a shelter from rope and tarpaulin to learning how to cope in a sighted world when you are blind.	Pukekohe Library ran a successful Any Questions session with 60 students from Pukekohe Intermediate school. Students were introduced to research skills and met the Any Questions operators. Some students were so impressed with the service they were attempting to access the service before it opened the next day. Interest in using this service is ongoing. Waiuku Library continues working with parents and students through local school's Reading Together programmes. During March 9 parents were introduced to our library services and resources.
1191	CS: Libraries & Information	Summer reading programme - Franklin	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Promotion of the Kia Māia te Whai / Dare to Explore summer reading programme has drawn 479 registrations. Staff visited local schools and used social media to encourage participants to join the programme. A number of successful activities took place in December, the most popular being Christmas crafts.	Auckland Libraries' Kia Māia te Whai - Dare to explore Summer Reading Programme was held over the school holidays. Participants attended activities and events over the holiday period which culminated in finale parties at Waiuku and Pukekohe libraries to celebrate participant achievements.
1192	CS: Libraries & Information	Supporting customer and community connection - Franklin	Provide programmes that facilitate customer connection with the library and community including Bookchat, Waiuku social club, resthome visits, author talks, U3A outreach, enabling access to the Franklin Archive and Local History Collections. Provide community space for hire at Pukekohe Library. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Kia Maia te Whai activities, Book Chat and the promotion of the Great Summer Read for adults and youth 14 and over. In early October Waiuku Library hosted a prizegiving for a local children's art group; their artwork remained on display for the duration of the school holidays.	Franklin local board libraries continue to connect with our customers through our regular programmes and events. This quarters highlights included the Smiling Dragon Tai Chi demonstration celebrating the Lunar New Year, craft workshops and genealogy activities.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1194	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Franklin	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The position of Kaikokiri, Ratonga Māori has been filled in Pukekohe Library. Rereahu Collier started in this role early January and will work collaboratively with Waiuku Library and the wider cluster in providing services to and for Māori.	With recruitment to the Kaikokiri, Ratonga Māori role outreach has commenced to Kōhanga Reo. He also did a presentation to the public and 2 intermediate classes on the impact of war on this generation, with an emphasis placed on his whanau members who served in the Maori Battalion.
1196	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, senior computer classes, iPad classes, CV and Jobseeker workshops, makerspace, device drop-in sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Pukekohe and Waiuku provided 46 digital literacy support sessions to customers this quarter with 14 of those focused on family history. The computer and device support sessions are popular; Waiuku offered a drop in session aimed at upskilling people with their devices.	The Franklin Libraries conducted 29 book a librarian sessions with a focus on digital literacy and support to our customers. These are one on one sessions with a high degree of staff input and customer appreciation. The general use of wifi and pcs has increased 9% in the Franklin libraries with a 15% increase at Pukekohe. Adding these figures together there is a strong commitment to digital support in the Franklin area.
1199	CS: Libraries & Information	Celebrating cultural diversity and local communities - Franklin	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including: Pasifika, Diwali, Lunar New Year, Heritage Matters, local history groups, hosting the Franklin Genealogical Society and local board events.(Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Pukekohe Library celebrated Diwali in October with a display and cultural event to highlight this holy festival which was enjoyed by about 50 children and adults. The communities of Pukekohe and Waiuku have attended a range of family history sessions; the Genealogy Club continues to meet monthly at Waiuku Library.	Pukekohe Library had a display to mark the Lunar new year. There was a Heritage Matters talk with Rereahu Collier presenting a look at the impact of war on this generation. Well over 40 people attended this talk.
2021	CS: Libraries & Information	Mobile Library outreach - Franklin	Mobile Library and library staff delivering library services and activities at Clevedon and Franklin A & P shows, Positive Aging, Movies in the Park, Children's Day, Beachlands Trolley Derby.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,500	In progress	Green	Franklin library staff successfully represented Auckland Libraries at the October 2017 Positive Aging Expo. Staff supported the mobile library during a wet and windy Clevedon A&P show. Libraries have begun planning our programme and presence at the Franklin A&P show scheduled for February 2018.	Staff supported the mobile library during this years Counties PowerPukekohe Show. The placement of our site impacted on the number of people we were able to connect with. We would look to review our placement in 2019.
2023	CS: Libraries & Information	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Wriggle and Rhyme session delivered at Beachlands and Maraetai volunteer libraries.	The weekly sessions of Wriggle and Rhyme at Beachlands and Maraetai maintain steady numbers of mothers and babies.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Local Economic Development: ATEED										
669	ATEED: Local Economic Growth	Identifying the value of rural sector to Franklin	Research to identify the value of the rural sector to the Franklin Local Board area to identify the value of the sector to the area and to the wider region. Horticulture and agriculture are important sectors in Franklin and is supported in the local board's LED Action Plan: 1.8 Advocacy for management of impacts from residential and other uses' growth on land used for high-value horticulture. Undertaking this research will be useful information for the local board to support the sector as pressure on the area's land increases as Auckland's population grows and rural land is considered for release for housing. Collation of the information will also assist the local board and others tell the Franklin food story in connection to other economic development initiatives underway i.e. the value is of what is grown, the jobs, the R & D, the plants, equipment, the innovation and the facilities. An assessment of the future of the sector, employment and skills needs and the supply of appropriate labour can also be included.	Q1;Q2	LDI: Opex	\$ 15,000	On Hold	Red	Horticulture sector field trip led by Hort NZ is planned for January 2018 and LED Action Plan refresh is underway. These will inform the final development of the scope for this project.	It may be necessary to reconsider this project to reflect local board economic development priorities identified in the LED Action Plan Refresh. One idea would be to bring forward a project included in the refreshed LED Action Plan for delivery in Q4 2017/18 (e.g. Hunua Trail or Tourism focus) but would require quick movement to agree scope and contract the work. Direction of LED Action Plan refresh work is not indicating this is likely to be a priority area of work for the local board from an economic development work programme perspective. It may be necessary to reconsider this project to reflect local board economic development priorities.
851	ATEED: Local Economic Growth	Refresh Franklin LED Action Plan	The Franklin Local Economic Development (LED) Action Plan was produced in 2013 and has been implemented in part over the last 4 years. This project is to undertake a review of the Franklin LED Action Plan to ensure actions are aligned with the direction of the new Local Board Plan and is more focused on deliverable activities that the local board can focus on over the next three years.	Q2;Q3	LDI: Opex	\$ 12,000	In progress	Green	Project brief was issued and contractor appointed. The contractor has commenced work and is due to meet the local board in January 2018 to gain their views in a workshop.	Project underway, contractors developing a draft plan for finalisation in April 2018.
1105	ATEED: Local Economic Growth	Young Enterprise Scheme (FR)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 2,000	Completed	Green	Auckland Chamber of CommerceAs of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber. Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.	The YES kick start days were delivered between the 19 and 23 February 2018.
1976	ATEED: Local Economic Growth	Pukekohe Prospectus	Provide funding to the Pukekohe Business Association to assist them with the costs of printing and distribution of the Pukekohe Prospectus that has been developed in 2017.	Q1;Q2	LDI: Capex	\$ 2,000	Completed	Green	Complete.	0

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3369	ATEED: Local Economic Growth	Support Stage 2 of Development of Hunua Cycle Trail	Tourism development is a key focus of the Franklin Local Board Plan under its 'Thriving Local Economy' outcome. Stage 1 to develop Hunua Cycle Trail routes has recently been funded. This will confirm a route and outline funding requirements and sources and timelines. Stage 2 will be an Economic Impact Assessment that will progress the development of the trail to the next stage. The assessment will look specifically at the benefits that Franklin will experience from the opening up of the Hunua Ranges to visitors and identify any actions that the local board and local businesses and tourism operators can take to maximise the benefits to Franklin. Beyond this seed funding, national funding will be required to take develop the project fully. Central government has recently announced a fund of \$25 million for expanding or connecting Great Rides in New Zealand which will be sought.	Q3;Q4	LDI: Opex	\$ 25,000	In progress	Green	Local Board have decided to appoint a project manager to establish a Trust to further the development of the trail. A brief has been developed and is on the Ariba procurement system with a deadline for submissions in late January.	Contractor appointed and project underway. Local board have had one workshop update of progress with a second update scheduled in late May / early June when options for governance and management structure of the trail should be presented.
3370	ATEED: Local Economic Growth	Tongzhou Collaborativer Partnership	Tongzhou is a district of Beijing that shares some of the issues Franklin is facing in moving to a more urban form. An invitation has been made by Tongzhou to a delegation from Franklin to visit in 2016/17. This will require the Local Board to cover travel expenses for up to 3 delegates. Once there the Tongzhou local government will host the delegation. Other delegates such as Franklin businesses will cover their own travel expenses. The following activities have been proposed: • International trade - the delegation can allow leading local businesses to explore opportunities. A trade event could be established for the districts to display each others products. • Trade and tourism exchange - a cultural expo could be held in the counterpart district to promote Franklin firms & tourism. • Civic learning - Franklin Local Board has the opportunity to learn from Tongzhou's experience in moving to a more urban form e.g. infrastructure development, green space storm water. • International education exchange - a group of secondary students will represent their own district. • Hosting and showcasing Franklin - would require covering the costs of accommodating the delegation from Tongzhou. The delegation from Tongzhou can include business people and tour operators making links with Franklin businesses.	Not scheduled	LDI: Opex	\$ 6,000	Approved	Red	Awaiting a response from Tongzhou before proceeding.	No response from Tongzhou so highly unlikely anything will progress in 2017/18.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Parks, Sport and Recreation										
1056	CS: PSR: Active Recreation	Franklin: Leisure facilities programme	Operate Franklin Pool and Leisure Centre; Jubilee Pool, Pukekohe; and Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Franklin Pool and Leisure There has been a 13.66% increase in visits compared to this time last year. This is largely due to an increase in fitness membership. Customer Satisfaction: the Net Promotion Score (showing how likely customers are to recommend a facility) method has been improved since Q1, and the results are now a 12 month rolling average which is more accurate than a quarterly result. Q2 NPS score = 1.37 - this is a 3.9 point decrease on Q1. This has been largely because of issues with the cleaning and parts of the gym being closed due to upgrades being undertaken. The upgrade of the gyms should be finished by 22 December and the upgrade to the roof of the pool starts 18 December. The indoor pool will be closed until late January while this work is undertaken. Whiteside and Jubilee outdoor pools opened at the beginning of December.	Franklin Pool and Leisure Year to date visitor numbers: 15% decrease in visits. This is largely due indoor pool closure over December and January Customer Satisfaction: Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The Q3 NPS score = -2.7 , a 4.07 point decrease on Q2. The largest number of complaints concerned the 6 week closure of the main indoor pool. Whiteside Pool Summer visitor numbers: 19% increase in visits compared to last season Jubilee Pool Summer visitor numbers: 23% increase in visits compared to last season Both summer pools have seen an increase in under 16 and school usage
1398	CS: PSR: Active Recreation	FR: Out and About active parks programme 2017-2018	Deliver a range of 'free to attend' programmes and events in local parks and spaces, for all ages including the following activities: Beach Day, Kite Day, Art in the Park, Park Fun Day, Skate/Scooter events, Amazing Race (including as part of Children's Day), Toddlers in the Park.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Two activities delivered - an Amazing Race at Bledisloe Park, Pukekohe, which was severely affected by bad weather. Attendance was 10. A park fun day was held at Kennelly Park with an attendance of 72. Activations scheduled for Q3: Amazing Race, Beach Day x 2, Kite Day, Park Fun day; Art in the Park.	January delivery included 1 x Amazing Race at Maraetai (45), 2 x Beach days at Maraetai (176), and Clarks (95), Kite day at Kawakaway Bay (45), and a Park fun day at Massey Park, Waiuku (86). February included 3 x Senior Movement sessions at Maraetai that were all unfortunately rained out with another 3 scheduled for March. 2 x Amazing Races, 1 x Kite Day, 1 x Park fun day and a new event, the inflatable extravaganza is scheduled for April which will complete the 17/18 schedule for Franklin. Due to some miscommunication we did not support the Pukekohe Children's day event as planned so are looking for a new opportunity to support FYAB with another event. However we were able to align our Summer skate series event in Waiuku with the Live in the 2-3-5 event and fundraiser.
1403	CS: PSR: Active Recreation	Te Puru Community Centre: Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding to be determined by the Governing Body. The local board will be responsible for setting and monitoring key performance indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 327,459	In progress	Green	The Trust adopted its 2017/2018 business plan in November 2017. A staff member has been providing advice and support to Te Puru on operational matters. The Trust was reminded to actively promote ten free hours; it is allocating the free "use hours" to one off activities. Staff have been implementing changes to improve data collection.	The trust planned a community family fun day on 7 April in conjunction with Barfoot and Thompson. A new dance school has started providing dance lessons at the centre. A new gymnastics class (tumbling) aimed at 5-13 year olds started in February. Staff have developed a gymnastics module for school children at Maraetai School. This will be delivered in Term 3 at the school. In regard to the provision of 10 free hours per week, five hours are advertised on the website. The trust has allocated the remaining five hours to affiliated clubs, for training.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1405	CS: PSR: Active Recreation	Franklin: Provide grants to implement Sport and Active Recreation Facilities Plan	Provide grants to groups providing facilities which are identified as high or medium-high in the Franklin Sport and Active Recreation Facilities Plan. Continue to assess the following three projects/facilities for eligibility, in addition to other high priority projects: Karaka Sports Park Franklin Gymsports Clevedon Multisport	Q2;Q3;Q4	LDI: Opex	\$ 114,000	In progress	Green	The local board workshoped high and medium-high priorities identified in the Sport and Active Recreation Facilities Plan in November and December. Several other projects are now also being considered. Further information will be workshoped in Q3 and a report will be considered by the local board in Q3 to allocate the funding.	A workshop was held on 30 January where nine projects were reviewed. A report with recommendations for the allocation of \$114,000 will be presented on 27 March. Recommendations are based on alignment with assessment criteria which include the impact a facility will have on participation, alignment with strategic documents and the willingness of a group to operate under a shared facility/multisport arrangement.
813	CS: PSR: Park Services	Franklin: Develop a Greenways Plan for Beachlands/Maraetai; Waiuku; Pukekohe.	Develop greenways plans for Beachlands/Maraetai. Develop draft plans for Waiuku and Pukekohe.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 45,000	In progress	Green	The Waiuku Trails Plan has now been approved by the Franklin Local Board and an implementation plan will be developed. The development of the Pukekohe Trails Plan has begun and the development of the draft will be led by the local board, rather than a community-led approach. LDI capex funding has been approved for implementation of both the Pohutukawa Coast and Waiuku plans, and is being coordinated by the community facilities team.	The review of the draft Pukekohe Trails Plan is nearing completion. All historical, cultural and environmental issues are currently being cross referenced against the draft plan. Discussion with AT is also occurring to ensure the long term vision for cycling and walking in Pukekohe is captured. The Pohutukawa Coast and Waiuku Trails committees are linking with the CF LDI team in regards to development of an agreed community led work programme.
859	CS: PSR: Park Services	Waiomanu Reserve: Develop Wai o Maru Pa reserve management plan	Develop a management plan for the Wai o Maru Pa as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 54,000	On Hold	Red	No change from Q1 - the co-management committee has not met. There is a risk that budget will not be fully utilised this year and cannot be deferred or reallocated to other projects as it is an asset based budget.	Awaiting direction from the co-management committee which has not met since December 2016. No change from Q1 or Q2. The co-management committee has not met this quarter.
938	CS: PSR: Park Services	Franklin local parks: Ecological volunteers programme 2017-2018	Deliver a programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Waiuku Mangrove seedling removal and clean up \$10,000•Maraetai and Omana planting \$10,000Coastal Pohutukawa Planting \$3,000Community clean ups \$12,000Hunua Triangle restoration \$5,000Waiuku Estuary mangrove removal and mulching (Mudlarks) \$40,000Whitford Estuary (Wades/Turanga and Porterfield walkways) \$5,000Rooseville Reserve Planting \$4,000Karioitahi Beach clean up \$1,000Orere Beach planting and clean up \$1,000Awhitu Landcare \$1,000Whakaupoko Landcare \$5,000Dept. of Corrections maintenance \$3,000Mudlarks -one-off operational grant towards operational costs \$10,000	Q1;Q2;Q3;Q4	LDI: Opex	\$ 110,000	In progress	Green	Mudlarks continue to remove mangroves and undertake pest animal control in Waiuku estuary. Health and Safety Risk assessment training has been held with them and a review of their Operations Manual is being completed. The Mudlarks will receive a funding grant of \$10k from the volunteer budget for operational expenses. • Clean up held by SGINZ (Buddhist group) at Beachlands. • Residents at Anselmi Ridge Pukekohe did a weeding bee and planting, 200 plants. • Hunua Triangle has had a load of rocks delivered for landscaping. • Planting planning for Q4 is underway and site preparation will begin in the new year	• Mangrove removal ongoing, met with Mudlarks to look at potential planting areas for Q4 • Maraetai planning planting at Adah Platt Reserve Q4 • Pohutukawa Coast - Planting planned for Orere point with residents and school • Hunua Triangle work on rock formation ongoing, site preparation for planting in Q4 • Whitford Estuary suggest remove this line for this year as no group operating in this area. Recommend using budget for Pukekohe community planting Q4 • Site preparation for Roosevill planting with local school in Q4 • Working with million trees project -planning for planting at Hunua Domain
1396	CS: PSR: Park Services	Franklin: Planting and educational programmes 2017-2018	Deliver planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in the parks, particularly for 1-2 local schools. Deliver four ranger walks in local parks, particularly those in areas of high growth including Henry's Scenic Reserve in Patumahoe.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Planting with schools will occur with this budget in Q4. • Guided walk in Henry's bush 24 people attended. • Guided walk planned for Clevedon Scenic reserve in February	• Clevedon scenic guided walk cancelled due to weather • Site preparation for Kennelly Reserve school planting Pukekohe

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1871	CF: Community Leases	Hunua Tennis Club Inc	Renewal lease at Hunua Domain Recreation Reserve Hunua Road	Q3;Q4	31/08/2037	\$ 150.00		In progress	Green	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits in quarter three.	Staff have contacted the group to confirm a site visit.
1872	CF: Community Leases	Parkside School Board of Trustees	Renewal lease at Wellington Street Recreation Reserve 184 Wellington Street	Q4	19/03/2028	\$ 150.00		In progress	Green	Application pack sent to group.	The application pack has not been returned, staff are following this up with the group.
1873	CF: Community Leases	Puni Rugby Football Club Inc	Renewal lease at Puni Recreation Reserve Attewell Road, Puni	Q3;Q4	31/07/2027	\$ 150.00		In progress	Green	Application pack not returned, staff are following up with group.	The application pack has not been returned, staff are following this up with the group.
1874	CF: Community Leases	South Auckland Group Riding for the Disabled Association Inc	Renewal lease at Ngakaroa Reserve, 50R Karaka Road	Q2	31/10/2027	\$ 20.00		Completed	Green	Renewal approved, matter complete.	Completed.
1875	CF: Community Leases	Charlotte Kelly - Pollok Pony Club	New lease at Te Toro Domain, Te Toro Road, Awhitu Peninsula	Not scheduled	30/04/2018	\$ 1.00		Cancelled	Red	Cancelled, not a community lease.	Item cancelled as it is not a community lease. This is a grazing licence which will be managed by Panuku Developments Ltd. Cancelled.
1876	CF: Community Leases	Counties Playcentre Association Inc - Bombay	New lease at Paparata Road Local Purpose Reserve (back part of their playground only) Paparata Road, Bombay	Q3;Q4	31/07/2017	\$ 1.00		In progress	Green	The application pack has not been returned, staff are following this up with the group.	The application pack has not been returned, staff are following this up with the group.
1877	CF: Community Leases	Clevedon Agricultural & Pastoral Association	New lease at Clevedon Showgrounds Reserve, Monument Road	Q3;Q4	10/10/2026	\$ 0.10		In progress	Green	Site plan agreed, working on complex report regarding land classification and fees to suit mixed commercial and community use.	A local board workshop has been confirmed for April to discuss the options for land classification and fees for mixed commercial and community use.
1878	CF: Community Leases	Franklin County Archers Club	New lease at Stone Road Quarry Reserve, Bombay	Q3;Q4	31/07/2012	\$ 150.00		In progress	Green	Reclassification of the reserve to allow mixed commercial and community use has been successful. Panuku Developments will be working on the commercial lease. Report underway for this community lease.	A joint report with Panuku Development Auckland for a commercial and community lease has been prepared. Final agreement between the two groups is being worked through with the report to be presented to the local board in quarter four.
1879	CF: Community Leases	Manukau Trail Riders	New lease at 89 Ardmore Quarry Road	Q3;Q4	31/12/1995			Deferred	Amber	Site visit, full review of the group's activities, and lease application will be progressed in quarter three.	Complex matter delayed due to other high priority work currently underway. This is a complex matter which requires significant staff time to progress. Through the year other demanding issues have taken priority in the Franklin Local Board area. This lease matter may be carried over to the 2018/2019 work programme where it can take priority. In the interim the group's past lease is rolling over on a month by month basis and will continue to do so until a new lease can be progressed.
1880	CF: Community Leases	Maraetai Tennis Club Inc	New lease at Te Puru Park, Omana	Q2	31/07/2024	\$ 0.10		Completed	Green	Renewal approved. Matter complete.	Completed.
1881	CF: Community Leases	Pukekohe Light Opera Club	New lease at Stadium Drive	Q3;Q4	31/05/1991	\$ -		In progress	Green	Application pack not yet returned, staff are following up with the group.	The application pack has not yet been returned, staff continue to follow this up with the group.
1882	CF: Community Leases	Scout Association of NZ – Te Puru Sea Scouts	New lease at Te Puru Park, Omana	Q3;Q4	30/06/2014	\$ 0.10		In progress	Green	Report completed and will be presented in Quarter Three.	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board business meeting in April / May 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1883	CF: Community Leases	Te Puru Community Charitable Trust	Renewal lease at Te Puru Park, Omana	Q1	30/11/2024			Completed	Green	Renewal approved. Matter complete.	Completed.
1884	CF: Community Leases	Whitford Pony Club Inc	New lease at Whitford Domain	Q3;Q4	30/06/2014	\$ 0.10		In progress	Green	Application pack not yet returned, staff are following up with group.	The application pack has not yet been returned, staff continue to follow this up with the group.
1885	CF: Community Leases	Counties Manukau Kindergarten Association - Glenbrook	New lease for additional premises at Glenbrook Reserve	Q1	31/12/2021	\$ 1.00		Cancelled	Red	Cancelled, will be dealt with when lease expires.	Item cancelled as the site plan is best corrected when the new lease is developed. There is no negative impact on the group. Cancelled.
1886	CF: Community Leases	Franklin Historical Society	Renewal lease and lease for additional premises at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q3;Q4	28/02/2037	\$ 200.00		In progress	Green	Report completed and will be presented in Quarter Three.	Matter has been slightly delayed due to other priority matters. To be presented to the local board in May.
1887	CF: Community Leases	Vacancy at Waiiau Pa Cricket Pavillion	New lease at Waiiau Pa Domain Reserve (no previous lease)	Not scheduled				Cancelled	Red	Cancelled, building will not be leased and due to be demolished.	Pavilion not to be leased out due to its state of repair. Due to be demolished. Cancelled.
1888	CF: Community Leases	Karaka Sports Ground Society	New lease for additional premises and land owner approval at 321 Linwood Road	Not scheduled	30/10/2029	\$ 150.00		On Hold	Amber	Lease current until 2019. Awaiting confirmation of development plans on the park to see what impact there is on the lease.	Matter is not ready to proceed at present, plans under development. This is on hold awaiting confirmation of the sports trusts development plans on the park to see what impact there is on the lease.
1889	CF: Community Leases	Patumahoe Community Support Charitable Trust	New lease at Clive Howe Reserve (no previous lease)	Q2;Q3;Q4				In progress	Amber	Other lease matters currently underway are taking priority at present. This will be in the next round of lease matters to be done.	Group continue to work through compliances needed for a lease to be in place. Other priority matters taking precedent at the moment. Other lease matters currently underway are taking priority at present. This will be in the next round of lease matters to be done and may be carried over to the 2018/2019 work programme. In the interim the group continue to work through the compliances needed for a lease to be in place.
1890	CF: Community Leases	Royal NZ Plunket Society - Waiuku	New lease at Waiuku Service Centre, 10 King St (no previous lease)	Q4		\$ 924.36		Cancelled	Red	Matter cancelled. The space Plunket use at Waiuku is part of the community hall managed by Venue.Hire. Both parties are happy with current arrangements. This matter is not a community lease.	Booking of the space Plunket use at Waiuku is done through Venure Hire. This is not a community lease. Cancelled.
1891	CF: Community Leases	Royal NZ Plunket Society - Whitford	New lease at Whitford Memorial Park, Whitford-Maraetai Road (no previous lease)	Q4				In progress	Green	Application for a new lease received, a site visit is being set for early in Quarter Three.	Council staff met with a Plunket officer on 15 February 2018 to progress the expired Plunket leases. Building inspections and condition assessments are currently being undertaken. Reports for expired Plunket leases are anticipated to be completed in quarter four.
1892	CF: Community Leases	Waiuku Search & Rescue	New lease at Massey Park, Belgium St (no previous lease)	Q3;Q4				In progress	Green	Application pack not yet returned, staff are following up with group.	The application pack is not yet returned, staff will continue to follow this up with the group.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1893	CF: Community Leases	Waiuku Service Centre	Potential vacancies at 10 King Street	Q3;Q4				In progress	Amber	An advertisement for suitable groups for lease space will be placed when applications can be processed.	Other matters have taken priority. Advertisement of the available space will be undertaken as soon as possible. More demanding lease matters in Franklin have taken priority. An advertisement for suitable groups for the lease space will be placed as soon as possible. Due to the other priorities this lease proposal may be carried over to the 2018/2019 work programme.
1894	CF: Community Leases	Bombay Rugby Football Club	New lease at 40 Paparata Road, Bombay	Q4	30/03/2017	\$ 150.00		In progress	Green	Report completed and will be presented in Quarter Three.	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board business meeting in May.
1895	CF: Community Leases	Clarks Beach Bowling Club Inc	New lease at 40 Torkar Road, Clarks Beach	Q3;Q4	31/03/2017	\$ 307.20		In progress	Green	Site visit completed and a report is underway for Quarter Three. There may be a sublease or assignment of part of the leased area to a playgroup that use it.	In discussion with the group as to whether a building on site used by a playgroup is to be dealt with as a sublease (Bowling Club maintain ownership) or an assignment of lease (playgroup take on ownership of building). Once decided the report which is underway will be completed.
1896	CF: Community Leases	Clarks Beach Golf Club Inc	New lease at Franklin Park Recreation Reserve, Torkar Road, Clarks Beach	Q3;Q4	31/03/2017	\$ 1,415.50		In progress	Green	Site visit completed and a report is underway for Quarter Three.	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board in May.
1897	CF: Community Leases	Clevedon Lawn Tennis Club Inc	New lease at Clevedon Showgrounds Reserve, 73R Monument Road	Q3;Q4	30/06/2017	\$ 0.10		In progress	Green	Report completed and will be presented in Quarter Three.	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board in May.
1898	CF: Community Leases	Counties Playcentre Association Inc - Manukau Peninsula	New lease at Matakawau Domain Recreation Reserve, Awhitu Road	Q3;Q4	31/10/2016			In progress	Green	Application pack not yet returned, staff are following up with group.	The application pack is not yet returned, staff will continue to follow this up with the group.
1899	CF: Community Leases	Morris Register of NZ Auckland Branch Inc	Renewal lease at Ngahere Road Scenic Reserve, Ngahere Road, Pukekohe	Q3;Q4	30/06/2020	\$ 1.00		In progress	Green	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits in Quarter Three.	A site visit is being organised with the group. Once complete the right of renewal may be able to be approved through the streamlined process by a memo to the local board.
1900	CF: Community Leases	Pukekohe Netball Assn Inc	Renewal of lease at Bledisloe Park, Harris Street	Q3	31/03/2038	\$ 150.00		Completed	Green	Renewal approved, Matter complete.	Completed.
1901	CF: Community Leases	RNZ Plunket Society Franklin Inc – Pukekohe	Renewal lease at Old Council Chambers, 22 Edinburgh Street, Pukekohe	Q3	28/02/2037	\$ 150.00		In progress	Green	Building renewal work complete and Plunket operating from site again. Site visit done and report for renewal of lease underway for Quarter Three.	A memo has been completed and presented to the local board in March 2018 to seek approval for this right of renewal. If approved this can then be processed by Community Facilities under delegated authority.
1902	CF: Community Leases	Scout Association of NZ - Bombay Scouts	New lease at 31 Paparata Road, Bombay	Q3;Q4	31/12/2016			In progress	Green	Lease application has been completed by the Scouts. Staff will review and assess the application in Quarter Three.	A site visit has been organised with the group.
1904	CF: Community Leases	Te Akonga Early Learning Centre Inc	Renewal lease at Franklin Road Reserve, Pukekohe	Q2;Q4	30/09/2026	\$ 150.00		In progress	Green	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits in Quarter Three.	A site visit is being organised with the group. Once complete a report for approval or variation of the lease renewal will be prepared for the local board.
1905	CF: Community Leases	Waiuku Bowling Club Inc	Renewal lease at Massey Park, Belgium Street	Q3;Q4	31/12/2036	\$ 150.00		In progress	Green	Site visit completed, report underway for Quarter Three.	A memo has been completed and presented to the local board in March 2018 to seek approval for this right of renewal. If approved this can then be processed by Community Facilities under delegated authority. Alternatively a report can be presented to the local board in quarter four for approval or variation of the lease renewal.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1906	CF: Community Leases	Waiuku Golf & Squash Club Inc	New lease at Racecourse Recreation Reserve, Racecourse Road	Q3;Q4	27/02/2017	\$ 1,050.00		In progress	Green	Site visit completed, report underway for Quarter Three. Group have applied to surrender a portion of the leased land they cannot use as part of golf course. Work underway to assess impact of this on operations.	Staff continue to work with operations staff to determine if a portion of the esplanade edge can be surrendered from the leased area and the costs and practicality of maintaining it. Once this has been determined the report can be completed.
1907	CF: Community Leases	Sunset Coast Waiuku BMX Club Inc	Renewal lease at Puni Recreation Reserve, 80 Attewell Road, Puni	Q3;Q4	2/01/2023	\$ 1.00		In progress	Green	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits.	A site visit has been organised with the group. Once complete the right of renewal may be able to be approved by memo to the local board.
3516	CF: Community Leases	Clevedon Bowling Club Incorporated	Lease for additional premises to extend deck overlooking sports fields for use for multi sports in Clevedon. Clevedon Shpwgrounds Reserve, 73R Monument Road, Clevedon.	Q2	31/05/2021	\$ -		Completed	Green	New matter that has come in during Work Programme year. Urgent report for land owner approval and lease for additional premises completed and approved by local board.	The lease for the additional premises is completed.
3517	CF: Community Leases	Counties Manukau Kindergarten Association - Kawakawa Bay	Lease for additional premises to extend childrens playground into reserve beside kindergarten premises. 9R Rautawa Place, Kawakawa Bay.	Q2	30/04/2021	\$ -		Completed	Green	New matter that has come in during Work Programme year. Urgent report for land owner approval and lease for additional premises completed and approved by local board.	The lease for the additional premises is completed.
3518	CF: Community Leases	Pukekohe Rugby Club Incorporated	New land owner approval and agreement to lease for new senior rugby clubrooms at Colin Lawrie Fields, 47 Reynolds Road, Pukekohe	Q3;Q4				Proposed	Green	Not on Work Programme in quarter two.	The club has applied for land owner approval and an agreement to lease for a proposed new senior rugby clubroom. This has been workshopped with the local board and a joint report completed and presented to the board for decision in March 2018.
3524	CF: Community Leases	Counties Manukau Hockey Association Incorporated	New lease for additional premises for second hockey turf (existing) at Rosa Birch Park, Beresford Street, Pukekohe	Q3	31/10/2030	\$ 1.00		Proposed	Green	Report written and will be presented in quarter three.	Report for lease for additional premises approved and presented to local board for decision in March 2018.
3525	CF: Community Leases	Grahams Beach Bowling Club Incorporated	New lease to existing group at Grahams Beach Domain, 370 Grahams Beach Road, Awhitu Peninsula	Q4	30/11/2011	\$ 150.00		Proposed	Green	Working through lease matters as there are some group owned and one council owned buildings on this site. Report in final stages.	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board in May.
3526	CF: Community Leases	Franklin Woodturners Club Incorporated	Renewal lease at BMX Reserve, Collingwood Road, Waiuku	Q2	30/04/2026	\$ 150.00		Proposed	Green	Renewal approved, matter complete.	Completed.
3527	CF: Community Leases	Marama Hou Ministries Charitable Trust	Renewal lease at Hamilton Estate Recreation Reserve, 2R Hamilton Drive, Waiuku	Q2	31/03/2021	\$ 150.00		Proposed	Green	Renewal approved, matter complete.	Completed.
3528	CF: Community Leases	Runciman Tennis Club Incorporated	Renewal lease at Runciman Reserve, 29R Pitt Street, Runciman	Q2	1/08/2024	\$ 10.00		Proposed	Green	Renewal approved, matter complete.	Completed.