

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
2176	CS: ACE: Advisory	Community Response Fund - Howick	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 42,500	In progress	Green	No allocations in Q2 Balance: \$42,500	0
215	CS: ACE: Arts & Culture	Howick Children's and Youth Theatre- ABS Howick Children and Youth Theatre Incorporated Operational Support Grant	Administer a funding agreement with Howick Children and Youth Theatre Incorporated to provide rehearsal/classes/workshops, school holiday programmes, productions and a venue for hire. Howick Children's and Youth Theatre Inc will provide, through social and creative drama, an enjoyable activity for young people to develop their confidence, self-esteem, sense of community and their skills in communication and theatre.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 69,390	In progress	Green	In Q2, the theatre had a total of 7,994 visitors, delivered 316 programmes with 6,327 participants, and staged four performances to 320 attendees. Highlights included the holiday programme in October and the farewell speech recital in December for three grade eight students who had been with the Howick Childrens and Youth Theatre for over 10 years.	The theatre had a total of 6,102 visitors, delivered 235 programmes with 4,173 participants, and staged 8 performances to 439 attendees. Highlights included welcoming new children and their families to the development classes at the start of the new year and the outdoor production of the Insect Play at Star of the Sea Park. This was an invaluable opportunity for senior students to learn new skills related to in outdoor performance.
217	CS: ACE: Arts & Culture	Howick Historical Village- ABS Howick & Districts Historical Society Incorporated Operational Support Grant	Administer a funding agreement with Howick and Districts Historical Society Incorporated to provide an exhibition programme, public programmes and public off site lectures. The Howick and Districts Historical Society Incorporated will provide professional museum services to the community through the operation of The Howick Historical Village, a cultural heritage site and open air museum situated in the Lloyd Elsmore Park in Pakuranga.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 320,260	In progress	Green	In Q2, Howick Historical Village delivered eight public programmes to 108 participants, and had a total of 16,232 visitors. The number of visitors and participants is up compared to Q2 in 2016. The highlight in Q2 was the Christmas carol evening in December.	Howick Historical Village delivered 5 programmes to 135 participants and had a total of 17,096 visitors. The number of visitors and participants is up compared with Q3 in 2017. A highlight of Q3 was the Classic Car show.
219	CS: ACE: Arts & Culture	Howick Little Theatre- ABS Howick Little Theatre Incorporated Operational Support Grant	Administer a funding agreement with Howick Little Theatre Incorporated to provide productions, drama classes for children and adults, mentoring programme for emerging artist/s, workshops and a theatre venue for hire. Howick Little Theatre Incorporated will provide quality live theatre to the Howick and wider community at Howick Little Theatre (HLT).	Q1;Q2;Q3;Q4	ABS: Opex	\$ 21,351	In progress	Green	In Q2, the Howick Little Theatre had a total of 3509 visitors, delivered 90 programmes with 1316 participants, and staged 21 performances to 1740 attendees Highlights included the world premiere of 'Lockdown' and the final 2017 show, the popular "Book Ends" by Roger Hall.	Howick Little Theatre had a total of 1,591 visitors, delivered 97 programmes to 1,006 participants, and staged 21 performances to 1,273 attendees. 3,917 volunteer hours was recorded. Highlights included the commencement of 2018 drama classes and the opening of the first show of 2018, "Cruise Control" by David Williamson.
220	CS: ACE: Arts & Culture	Uxbridge Centre- ABS Uxbridge Community Projects Inc. Operational Support Grant	Administer a funding agreement with Uxbridge Community Projects Inc. to provide art classes, performances, an exhibition programme and a piece of public art in the community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 309,065	In progress	Green	In Q2 (excluding December's figures which haven't been confirmed by Uxbridge), Uxbridge had a total of 17,103 visitors, delivered 605 programmes with 3,166 participants, and staged 24 performances to 3,257 attendees. They also had eight outreach programme participants and had 10 programmes that met Maori outcomes.	Uxbridge had a total of 25,258 visitors, delivered 3,278 off-site programmes and 460 on-site programmes with 5,241 participants, and staged 11 performances to 4,043 attendees. 12 programmes met Māori outcomes. Highlights include: Roots (a performance celebrating Chinese New Year, grant funded by HLB) which attracted new audiences to Uxbridge; exhibitions by Scott Eady and Wen Lun Hai (with accompanying workshops & demonstrations); an Uxbridge stage at the Botany Community Day; a comedy night, a Bright Ideas Creative Morning session, and a programme of special classes and workshops to celebrate Chinese New Year.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Local Arts Grants- LDI Manukau City Band Inc. Operational Support Grant	Administer a funding agreement with Manukau City Band Inc. to provide public performances, a kids' concert and instruments to five players per year.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 11,000	In progress	Green	In Q2, the Manukau City Band delivered 12 programmes with 423 participants, and conducted three performances to 633 attendees. Highlights included a "Night at the Movies" Concert which was held at Ormiston College in October, the Manurewa Armistice Service in November and the annual Christmas concert which was held at the Picton Centre in Howick in December.	Manukau City Band delivered 11 programmes with 467 participants, and conducted 1 performance to 107 attendees. Highlights included the annual Band Camp held at Hunua Presbyterian Camp (23-25 Feb), and the "City of Sails" concert on 24 March at the Picton Centre in Howick. This was a joint concert with the Auckland Wind Orchestra.
Local Arts Grants- LDI Howick Brass Inc. Operational Support Grant	Administer a funding agreement with Howick Brass Inc. to provide community performances.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	In Q2, the Howick Brass Band delivered nine programmes with 284 participants and staged 13 performances to 9500 attendees. Highlights included the performance at Howick Midnight Madness and the Lighting of the Christmas tree on Stockade Hill in November and the presentation of 'Carol by Candlelight' on Stockade Hill, numerous carol concerts in the Howick area and a performance at the last Breakers game at Spark Stadium in December.	Howick Brass Band delivered 9 programmes with 240 participants and staged 2 performances to 1,200 attendees. 990 volunteer hours were recorded. Highlights of Q3 were a performances in production of Australian TV advertisement for the Red Cross, at the opening ceremony for the first Krispy Kream Franchise in New Zealand, and as opening act at the Open Air Orchestra Concert at Lloyd Elsmore Park.
Local Arts Grants- LDI City of Manukau Pipes and Drums Inc.	Administer a funding agreement with the City of Manukau Pipes and Drums Inc. to provide public performances and training/tuition for emerging musicians.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 11,000	In progress	Green	In Q2, the group delivered eight programmes with 80 participants, and staged eight performances to 46,951 attendees. Highlights included three performances at the Howick Historical Village, a performance at a Chinese business group launch at MOTAT in October, performances at the Manurewa RSA Armistice Day and 'Lighting of the Christmas Tree' at Stockade Hill in November and three major Christmas parades in Howick, Mangere Village and Glen Eden in December.	The group delivered 4 programmes with 35 participants, and staged 4 performances to 850 attendees. They logged 70 volunteer hours. The group was also featured in an article in the Manukau Courier / Stuff.co.nz.
Community Arts Programmes- Local Operational Expense	Develop a range of arts and culture programming initiatives to be delivered across the Howick Local Board area (\$38,000) Includes carry-forward \$3,000 from FY17	Q1;Q2;Q3;Q4	LDI: Opex	\$ 41,000	In progress	Green	Planning for the event is ongoing, the Arts Out East website is now live and the opening event is scheduled for 12 May and the festival will run from 12 – 26 May.	This activity will be delivered in Q4. The opening event is scheduled for 12 May and the festival will run from 12 – 26 May.
Estuary Art Awards	Artists are invited to research and respond to the Tāmaki Estuary, to underscore the ecological value of this vital waterway and encourage action against its pollution.	Q4	LDI: Opex	\$ 10,000	In progress	Green	The event is scheduled to take place in Q4.	Entries for the Estuary Art and Ecology Prize 2018 close on Friday 1 June. The awards ceremony will take place on the 7th July and the exhibition of finalists will run from 9 - 17 August.
Local Arts Grants - Howick	Includes carry-forward \$25,000 from FY17	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	Completed	Green	The funding was used to engage a contractor to complete a strategic review of Uxbridge Arts and Culture. The review was completed and presented to the local board at a workshop in Q2.	Complete
Community Grants (HW)	Funding to support local community groups through contestable grant funding. Budget: - Local Community Grants \$395,000 Note: the 2017/2018 budget figure shown	Q1;Q2;Q3;Q4	LDI: Opex	\$ 578,362	In progress	Green	The local board allocated \$131,143 for Local Grants Round Two and \$30,109 for Quick Response Round One. A further \$11,000 was allocated as a service agreement to Howick Village Association and \$1,000 was allocated to one deferred	There have not been any grant decisions in this quarter.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Build capacity: Social innovation and enterprise	Build local organisations' capacity to develop and deliver projects to support Healthy Howick outcomes. (E.g. social innovation, environmental and enterprise projects.) Engage with local marae to identify opportunities for social enterprise activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Staff are supporting a community-led initiative to develop a Waste Reduction Action Plan. This will be a three-year plan that details activities that will contribute to reducing waste, with community and the council working together. Staff have been engaging with Edgewater marae around their intent to become a zero waste marae and have connected them to the whare Mataariki and Gen I who are supporting the delivery of this initiative. Further updates will be provided to the board in Q3.	Staff completed the funding agreement with The GeneNow Financial Literacy Trust to deliver a waste reduction plan for Howick. GeneNow will deliver 28 workshops on waste reduction over a period of three months and co-design solutions with community groups. These solutions will help shape a plan for the next three years.
Build capacity: Youth participation in council decision making and youth-led initiatives	Fund a local youth mentor to develop and support Howick youth to have their collective voice heard and provide input into local board decision-making. Provide training and guidance to: - implement youth-led projects and events such as youth week activities - implement recommendations from the 2016/2017 youth-focussed feasibility study. Note budget breakdown as follows: \$20k for youth-led initiatives \$30k for implementing recommendations from the youth focussed facility feasibility study. Note: the 2017/2018 budget shown for this activity line item includes an additional \$30,000 deferral from 2016/2017.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	The Howick Youth Council have completed their recruitment for the next calendar year. They have streamlined their processes so that all new members, both the school-nominated ones and the open-seat ones, start at the same time. They have also held early elections for next year so that there is a stable leadership when the council reconvenes next year. In future all members will be voting for the officers and standing for election themselves after being part of the group for at least eight months and therefore equipped with a better understanding of the roles and responsibilities of the youth council. They are continuing to develop their plan to present to the local board in Q3. This plan will include suggestions how they might report back to the board on a more regular basis. The Youth Council has also been involved in developing a plan for the youth facility feasibility study implementation.. Staff have sent out a project description and have asked for providers to send in expressions of interest for delivering the implementation plan.	The Howick Youth Council completed their induction of new members in this quarter, which included having an informal meeting with the local board. The youth council have been working on their plan for FY19 year, which they will present to the local board in April. The youth council will also interview the provider for the youth spaces project and will confirm the appointment in Q4.
Build capacity: Building resilient communities	Fund community groups to promote neighbourhood and town centre connectedness. Coordinate activities that assist newer communities to build connections and resilience. Fund Howick Coastguard to deliver sea rescue services and education and training joint initiatives.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 77,000	In progress	Amber	In Q2, staff completed a \$46,000 funding agreement with Howick Coastguard. Staff are developing options for community building initiatives in Flatbush. As the first step, staff will meet with community groups and send out a survey to identify key areas of concern. The identified options will be in response to the issues raised by the community and will be reported to the local board.	Staff will present a report to the local board in May seeking approval to fund Flatbush Neighbourhood Support to deliver activities, including the proposed event. It has taken longer than anticipated to establish the group and priority actions. This has resulted a slippage in forecast expenditure in this activity. The May report will also include a recommendation seeking approval to undertake actions to establish a baseline of safety issues in the community, building on the work that a number of local community organisations have already undertaken. Staff have been working with the newly formed Flatbush Neighbourhood Support. The group is developing its long term goals (3 years) and actions. A short term goal is organising a neighbourhood event, with the aim of connecting people in the Flatbush area and increasing their group's membership. Staff will continue to work with the group in Q4 to confirm the date and arrangement for the proposed event.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Increase diverse participation: social inclusion and equity	Engage with diverse and newly developed communities: - to identify their needs and aspirations to enable greater social connectedness - to build their capacity to enable participation in civil society and decision-making. Engage with local marae to: - identify their needs and aspirations - build their capacity to connect with other community groups and facilitate collaboration.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>During Q2, staff organised three meetings of the design group to come up with an inclusive process for the establishment of a Howick ethnic committee. This process is taking longer than initially anticipated due to the availability of the design group. Staff have re-considered this process and, as a result, will be carrying wider consultation to inform the design of the ethnic committee. It is expected that the committee will be established by March 2018.</p> <p>A funding agreement was completed with Te Tahawai Marae to enable them to engage with their stakeholders and develop a strategic plan for ongoing marae development.</p> <p>Threshold Management Ltd have been contracted to build the governance capability of Manukau East Council of Social Services. They will provide facilitation of strategic thinking workshops, supporting the organisation to conduct an environmental scan, and mentoring them through development of their strategic and annual plans.</p>	<p>Staff consulted with ethnic community leaders from local Chinese, Indian, Sikh and Korean communities to talk about the best ways of engaging with them. They highlighted many issues that the ethnic communities are facing such as:</p> <ol style="list-style-type: none"> 1. lack of information about how council works and what the local board do. In order to be able to engage they said they needed to know what they were engaging about. 2. lack of accessibility, due to unavailability of reliable public transport and a language barriers. 3. many were facing settlement issues and were concerned with the change in immigration laws and how it would impact their families. 4. community/cultural identity issues within and between different ethnic communities and cultures.
Capacity building: Healthy Howick	Promote community health and wellbeing through social connectedness and encouraging healthy lifestyles. (Note: Guidance to activities is provided under the Healthy Howick framework.) Partner with community and community organisations to implement projects to support the Healthy Howick framework.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>Staff are working with a group of community organisations that are collaborating to build a community garden in Howick. The organisations are Diabetes Project Trust, East Health, Uxbridge, Oranga i Matariki Whare, Howick Kindergarten and Howick College. This project was also identified in the Howick Village Centre Plan and will be accessible to the whole community, in particular schools.</p>	<p>Staff have continued to work with various community organisations involved in the Howick community gardens project. This includes accessing funding and connecting them to other parts of council, such as the parks and biodiversity teams. Their aim is to establish the garden before winter sets in. Staff have also been in talks with the local Kings Plant Barn to continue to build on the 'Fruit trees in Schools' initiative and expand to include 'Vegetables in Schools'.</p>
Community-led placemaking: Flatbush Spatial Priority Area	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	Approved	Green	<p>The Flatbush Spatial Priority Area (SPA) group has not met in Q2. Staff attended a community meeting organised by the Howick Neighbourhood Support in Flatbush. The meeting was organised to ascertain if there was interest in setting up a local neighbourhood Support group in Flatbush. Further discussion will occur in Q3.</p>	<p>The Flatbush Spatial Priority Area (SPA) team has not met in Q3. In Q3 the strategic broker connected with different communities in Flatbush. Some of the issues raised by these communities such as lack of adequate transport and safety will be taken to the SPA team when it meets next. Please refer to commentary in activity ID 591 for an update on the neighbourhood support group in Flatbush.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Empower communities approach – connecting communities (W)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>In Q2, the strategic broker has worked with members of the Cockle Bay Domain community, connecting them to community facilities which have the responsibility to maintain the reserve.</p> <p>The broker has worked with East Health and other groups who have come together to set up a community garden in the Howick Village.</p>	<p>The strategic broker met with various community-focussed organisations, including Sowers Trust and Flatbush Salvation Army, to discuss working with them and other organisations in the different parts of Howick to deliver the 2018/2019 work programme. This is to build with intentionality a network of organisations that council can partner with and build capacity to deliver in 2018/2019.</p>
Local Māori responsiveness action plan (W)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. <p>Note: budget to develop the Māori responsiveness plan to be allocated from line item 592 - increase diverse participation.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>Staff completed the funding agreement for Te Tahawai Marae to develop their strategic plan. The first hui to inform the plan was held in December 2017. It is anticipated that the plan will be completed in Q4.</p>	<p>The Te Tahawai Marae has been developing their strategic plan over this quarter. The Marae organised a hui and explored their relationship with the community and with Edgewater College. The Marae will hold two more preparatory hui in Q4 and will then start to finalise their strategic plan.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<p>Funding Agreement - Anchorage Park Community House and Highland Park Community House</p>	<p>A three year term agreement with Howick and Pakuranga Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Anchorage Park Community House and Highland Park Community House for the years 2017-2020, commencing 1 July 2017 and terminating 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 81,710	In progress	Green	<p>The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff and committee members attended. The hui focussed on providing partners with business updates, in particular new local board plans, long term plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision 'more successful and sustainable community led places.' Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a 'roadmap that enables more community led places'. Anchorage and Highland Park Community House to develop 2018/2019 work plan and schedule their annual presentation in Q3.</p>	<p>Quarter Highlights: - Upgrade of Highland Park Community House Clinic: new consultation table purchased and installed in the clinic to benefit Well Women and Counties Manukau Cervical Smear Clinics and any other medical service requiring a table. Three new chairs purchased, complete the upgrade to the clinic. These were purchased on advice by our Family Support and Psychiatric councillors to help clients feel more at ease and comfortable during their counselling sessions. - Anchorage Park: new programmes include a Plunket Chinese playgroup, Tamaki Cottage Herb Group, English classes, hypnobirthing classes. Also increased regular bookings from NZ Tamil Society and church groups.</p>
<p>Agreement to occupy and manage - Anchorage Park Community House and Highland Park Community House</p>	<p>A three year term with Howick and Pakuranga Community House Incorporated for operation of the Anchorage Park Community House:</p> <p>16S Swan Crescent, Pakuranga being Part Lots 235-238 DP49975 and Part Lot 63 DP 51944. Highland Park Community House 47R Aviemore Drive being Part Lot 527 DP 131513 and Lot 531 DP 117711 for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020</p> <p>i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q2	ABS: Opex	\$ -	Completed	Green	<p>Licence was agreed and signed in Q1. No update is scheduled or required for Q3.</p>	<p>Licence was agreed and signed in Q1.</p>
<p>Howick Information Service work programme delivery</p>	<p>Deliver the work programme of activities at the Howick Information Service with a focus on providing legal, social and community services for the seniors, youth, ethnic and wider communities. The work programme also includes the</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 3,600	In progress	Green	<p>Focus this quarter was on the review that was carried out by Mobius Research and Strategy. The review was undertaken to better understand the current service delivery from Howick Information Service, and to identify future service needs within the area. Justice of the Peace services from the centre are still popular along with the weekly card</p>	<p>Preparation and planning for exhibition by local artist Jane Allnatt is underway, to held between 6-14 April. 'Mindful Living' health programme started mid March and will end mid April. This course has already received 22 registrations. Weekly friendship and playing group interest is increasing with 12 participants now registered. Planning for ESOL classes has begun</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Community Venues HW - Participation Increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as:</p> <ul style="list-style-type: none"> - capitalise on strengths in positioning – family friendly, local and convenient, affordable - improve the condition and amenity to meet expectations - develop our offer and tailor to meet distinct interests - provide simple package options - develop a digital solution to promote both venues and activities - drive repeat business, share experiences, satisfaction and reach new customers <p>Action planning will continue in Q3.</p>	<p>Action planning continues to increase awareness and participation across the network:</p> <ul style="list-style-type: none"> - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.
Venue Hire Service Delivery HW	<p>Provide and manage venues for hire and the activities and opportunities they offer by:</p> <ol style="list-style-type: none"> 1. managing the customer centric booking and access process 2. aligning activity to local board priorities through management of the fees and charges framework. These include whether: <ul style="list-style-type: none"> - activities contribute to community outcomes offered by not-for-profit and community groups, and/or - 50% of the activity participants are from the local board area, and/or - the activity is of religious ministry, and/or - the charge to participants is greater than \$5. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers are steady compared to last year.</p>	<p>Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 62 per cent. The low rated questions are based around the cleanliness and maintenance of the venues. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.</p>
Hire fee subsidy HW	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	In progress	Green	<p>Staff have administered the additional subsidised rates as approved by the local board.</p>	<p>Staff updated the local board on fees and charges for FY19 including an update on the hire fee subsidy.</p>
Howick Information Service review and improvement plan	Engage an external provider to undertake a review (strategic / operational) of Howick Information Service and develop an improvement plan for further consideration, decision making and investment.	Q2;Q3;Q4	ABS: Opex	\$ 20,000	In progress	Green	<p>Workshop was held in Q2 with the Local Board to discuss the Howick Information Centre review and community needs assessment. Following this, a report on the findings was received at the December meeting. It was resolved to receive and support the findings with a future options report to be received in Q3.</p>	<p>Workshop booked with the local board for 12 April to discuss options identified prior to a report being prepared for a local board business meeting in Q4.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<p>ent Partnership fund - Howick (externally delivered events)</p>	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> - Fencible Walk & Christmas Lights \$12,000 (Howick Village Light Trust) - Christmas in Burswood \$2,250 (Life & Growth Community Trust) - Botany Community Day \$5,000 (Botany Life Community Trust) - Koanga Spring Festival \$4,000 (Buckland's Beach Intermediate) - Christmas Walk Through \$5,000 (Eastgate Christian Centre) - Howick Lions Water Safety Picnic \$1,400 (Lions Club of Howick) - Neighbours Day \$400 (Huntington Park Residents & Ratepayers Association) - Howick Fun Run \$2,250 (The Rotary Club of Howick) - Eye on Nature \$12,000 (Manukau Beautification Trust) <p>Total \$44,300 (Budget difference of \$21,050 to be drawn from grants budget)</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 44,300	Completed	Green	Funding agreements have been completed for all events in this fund.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.
<p>ent Partnership fund - Howick (Movies in Parks)</p>	<p>Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000</p>	Q3;Q4	LDI: Opex	\$ 12,000	In progress	Green	<p>Planning for Movies in Parks is on track with pre-entertainment booked, operational plans nearing completion and the event permit issued for Lloyd Elsmore for Saturday 17 March. Public screening licence for "Trolls" has been approved. Regional marketing has commenced with local specific marketing starting three weeks prior to each event. Movies in Parks events are zero waste, smoke and alcohol free. Operational costs have increased to provide more toilets, security, waste and improve parking due to growing attendance. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM.</p>	<p>Trolls' was delivered on Saturday, 17 March at Lloyd Elsmore Park, Pakuranga. One of the most attended events of the series with approximately 2,500 attendees. Pre-movie entertainment included face painters, bubble show, bouncy castle, circus activities/workshops and sponsor activations. Two life sized Troll plushies were given away by the local board. The venue was at capacity, with discussion on new venue options for 2019 to be explored.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Event Partnerships Fund - Howick Empowered Events (workshops)	Deliver a community focused programme of activities to support capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events. Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	Approved	Green	Workshop scheduled for Saturday 7 April.	Workshop scheduled for Saturday 7 April. 10 people expected to attend.
Howick Pride of Place (Tamaki River Festival)	Delivery of Tamaki River Festival 2017	Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Pakuranga Rotary advised in October they are unable to deliver this event. A contractor has been secured for delivery and to create transition documentation for Rotary. Programming and operational planning has commenced and are on track despite the tight timelines. Bramley Reserve has been booked for Saturday 24 February with event permit pending. Chair has requested event occurs at lunch-time which limits on-water activities due to high tide times, this has been raised as a risk and local communications will consider this implication in event marketing.	Due to weather the event was postponed from Saturday 24 February to Saturday 24 March. The event was scheduled to be delivered, but on the morning of it was cancelled due to the amount of surface water at the reserve it made the site unusable and unsafe for us to proceed. Communication of this was quickly circulated via email with photos of the site included. A debrief report will be presented.
Howick Chinese New Year Celebration	Delivery of a Howick Chinese New Year Celebration event.	Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Barry Hung from Pakuranga Chinese Association has been engaged as the community co-ordinator taking a lead on event design and programming. Taking place over two days and locations - Saturday 17 February at Botany Town Centre and Sunday 18 February in Aylesbury Street Pakuranga the event will feature childrens activities, stage programme and stalls. Programming is nearly complete, operational planning is underway including permit applications and TMP submitted for approval. Staff are investigating lanterns to be hung on both streets a week or two prior to the events.	The two events were delivered successfully in February, with Botany being the more popular out of the two. The debrief with the local board happened in March. The board want to keep both events and also do a Moon Festival in October, which is now being explored with options to be presented at the next workshop.
Citizenship Ceremonies - Howick	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 27,900	In progress	Green	Staff delivered six citizenship ceremonies over two occasions during Q12	The Civic Events team delivered four citizenship ceremonies over two occasions during Q3 with 575 people from the local board area becoming new citizens.
Anzac Services Howick	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 23,000	In progress	Green	Scheduled for Q4. Planning commenced during Q2	Planning is well advanced for Anzac event(s) to be held in Q4.
Local Civic Events - Howick	Delivering and/or supporting civic events within the local board area	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The Splash Pad Lloyd Elsmore Park opening took place on 29 November.	No activity occurred during the quarter as no local civic events are currently scheduled.
Howick Celebrated Citizens	Deliver an event acknowledging contribution and commitment to serve the Howick area.	Not scheduled	LDI: Opex	\$ -	Approved	Green	Scheduling of this event has yet to be confirmed with the local board.	Scheduling of this event has yet to be confirmed with the local board.
Volunteer		Not scheduled	LDI:	\$ 11,000	Approved	Green		Scheduled for Q4 but awaiting confirmation from the

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Stockade Hill & Linstreet Lights - Howick	Deliver an annual event to celebrate the lighting of the Stockade Hill Christmas tree lights. Includes musical entertainment from the local community. This event coincides with the Howick Village Business Association annual Midnight Madness in Picton Street.	Q2	LDI: Opex	\$ 35,000	Completed	Green	The event was delivered on 17th November	Activity was completed in Q2.
Open Air Music Concert - Howick	Deliver a free music concert for local board residents	Not scheduled	LDI: Opex	\$ 35,000	In progress	Green	This is a partnership event between the local board and the regional Music in Parks event. The Open Air Orchestra concert is being marketed as a signature event within the Music in Parks series and will be held on Saturday 24 March at Bells Parks. The event will feature a 20 piece orchestra Blackbird Ensemble fronted by Julia Deans, Bailey Wiley, Alae and Jessie Cassin. A headline vocalist has been secured with advertising embargo until Q3. Howick Brass Band will open the event, and several musicians in the orchestra are from the local board area. Music in Parks regional marketing commenced in November, more local advertising will take place around the location three weeks prior. The Breeze and More FM are secured as radio partners.	The Open Air Orchestra event, new to the Music in Parks series in 2018 was successfully delivered at Bell Park, Pakuranga. Due to very wet weather on the day, attendance was low of approximately 500 attendees. Those in attendance had a great night of live music and entertainment and it has been received positively. Local board funding contributed towards the total event budget.
Child Maintain Renew								
100 R William Alberts Rd, Pakuranga - Redecorate interior	Redecorate the interior of the facility to ensure the facility remains fit for purpose Occupier: Alzheimers Centre	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Amber	Current status: Currently procuring physical works for delivery stage to begin. Next steps: Appoint contractor and deliver physical works. Estimated start date is set for mid February 2018 to be completed end of March. This is dependent on contractor availability.	Risks/issues: Delay due to lack of tenders being received. Tender documentation re-issued to wider market and closing in late-April. Current status: Physical work is currently being priced by contractors panel. Next steps: Award physical work and start scheduling of work program.
100 Pakuranga Highway, Highland Park - Replace fence and gate	Security breaches stipulate a more practical solution with the gate and fence at this site.	Q3;Q4	ABS: Capex	\$ 7,000	In progress	Green	Current steps: Staff are in the process of making contact with the site contact to understand the detailed scope of works. Next steps: Business case will be initiated and loaded into our system. A project manager will be allocated by mid December.	Current status: Scope of works is currently being reviewed for price submission. Next steps: Award physical works and schedule program of works. To be delivered by June 2018.
Greenmount development - Develop public access	New park development - \$332,481 (ABS Capex). Styak Lushington Park: Greenmount development project, develop public access - \$90,000 (Growth funding).	Q1;Q2;Q3;Q4	ABS: Capex; Growth	\$ 422,481	In progress	Amber	Current status: Landfill closure plan being negotiated. Land expected to be vested in March 2018 and consenting. Next steps: Commence detailed design	Awaiting landfill operator's completion of site works to meet their resource consent requirements prior to handover to community facilities for development. Current status: Landfill closure plan still being negotiated between landfill operator and council Closed Landfill team. Land now expected to be vested in 2020. Additionally the Closed Landfill team have advised that on handover the land will require further testing and it may be some time beyond this before public are able to access the site. It is possible that preliminary development such as revegetation could start from 2020 onwards. Next steps: Commence detailed design, consenting and revegetation following site handover to council subject to Closed Landfill

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Wick - renew park paths and culverts 2017-18	Renew park paths and culverts in Mcleans Park	Q2;Q3;Q4	ABS: Capex	\$ 300,000	In progress	Amber	<p>Current Status: Initial scoping completed for minor drainage and path damage.</p> <p>Next Steps: Works scheduled for the dry period February and March 2018.</p>	<p>Risks/issues: Delay due to lack of tenders being received. Tender documentation re-issued to wider market and closing in late-April.</p> <p>Current status: Physical works is currently being priced.</p> <p>Next steps: Award physical works; work is estimated to start end of June.</p>
Wick - renew park structures 2017-18 & 2018-	Corta Bella Place Res, Galloway Park, Glenlea Park, Highland Park Library, Murphys Bush Res, Springs Road Res	Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	<p>Current status: In process of making contact with site contact to understand the detailed scope of works.</p> <p>Next steps: Business case will be initiated and loaded into our internal system. A project manager will be allocated by mid December.</p>	<p>Current steps: Currently investigating and confirming park assets to be renewed.</p> <p>Next steps: Business case will be then be completed and project will be delivered by July 2018.</p>
Mangemangero and Pt View - new walkway and car park	Due to recent slips walkway and car park must be renewed	Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	<p>Current status: Planning for the renewal of the walkway from the top of the carpark down to the esplanade and minor renewal of the main car park. Mostly improved drainage and additional aggregate where the path is washed out.</p> <p>Next steps: Procure physical works in February 2018</p>	<p>Current status: Scope completed for walkway from carpark to esplanade entrance heading towards estuary inlet, awaiting contractor availability to complete Mangemangeroa.</p> <p>Next steps: Physical work in April 2018.</p>
Ormiston College - new hockey turf with lights	Hockey artificial turf drainage irrigation lights	Not scheduled	Growth	\$ 50,000	On Hold	Red	<p>Current status: This project is in the very early stages and it is still to be determined if it proceeds or not. If a new hockey turf is to be constructed at Ormiston College this funding will be provided as a grant to the Trust responsible for constructing the project.</p>	<p>Risks/ issues: Project has been placed on hold. This is a financial grant to a new proposed hockey turf at Ormiston College. Payment is dependent on external parties progressing the project. Current status: Project is on hold. This project is in the very early stages and it is still to be determined if it proceeds or not. If a new hockey turf is to be constructed at Ormiston College this funding will be provided as a grant to the trust responsible for constructing the project. Next steps: Strategic assessment required.</p>
Wairangi - new lounge area and sliding doors	Replace the sliding door in the lounge area.	Q2;Q3;Q4	ABS: Capex	\$ 8,000	In progress	Amber	<p>Current status: Scope project and send out to market for pricing</p> <p>Next steps: Appoint contractor and deliver physical works</p>	<p>Risks/issues: Delay due to lack of tenders being received. Tender documentation re-issued to wider market and closing in late-April.</p> <p>Current status: Physical work is currently being priced by contractors panel.</p> <p>Next steps: Award physical work and start scheduling of work program.</p>
Rakau Park - new playground	Ti Rakau Park whole playground renewal. This project is carried-over from the 2016/2017 programme (previous ID 3000).	Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	<p>Current status: In process of making contact with site contact to understand the detailed scope of works.</p> <p>Next steps: Business case will be initiated and loaded into our internal system. A project manager will be allocated by mid December.</p>	<p>Current steps: There was a delay in the engagement of the consultant for investigation and design. A consultant has now been engaged to undertake the investigation, consultation and design for the playground renewal.</p> <p>Next steps: Business case will be developed from the outcome of the investigation and design. The project is still on track for delivery in financial year 2018/2019.</p>
Wick Beach - new boat ramp for fastguard	Renew boat ramp - FY18 project.	Q1	ABS: Capex	\$ 56,000	Completed	Green	<p>Current status: Contractor for physical work has been appointed and work scheduling is currently underway</p>	<p>Current status: Project completed.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Howick - develop dog park	Develop dog park in Howick area, initial investigation and scoping to be approved prior to physical works. This project is carried forward from the 2016/2017 work programme, previous ID 4407.	Q4	LDI: Capex	\$ 70,000	Approved	Red	<p>Current Status: Staff reported back to the local board in December with alternative access solutions. The local board requested further investigations at alternate sites for a dog park, potentially sub division sites across Howick, Pakuranga, Botany. Requested a report back on the February business meeting agenda.</p> <p>Next Steps: Investigate alternate sites as directed and report back to the February business meeting.</p>	<p>Issues/Risk: Project cost estimate higher than budget given. To be reviewed with the board.</p> <p>Current status: The Local Board revoked this project and budget allocation under resolution HW/2018/8 February 2018. Next steps: Council staffs have been requested to report back to the board with suitable alternatives site options for off leash dog activities.</p>
Arm Cove reserve - install BBQ area	Purchase and installation of an electric BBQ. A partnership project with Rotary. This project is carried forward from the 2016/2017 work programme, previous ID 4406. Funding Source: LDI – Fully Funded with Rotary contributing \$13k (paid). Funding Year: FY17 \$13k and FY18 \$5k, plus Rotary paid half of invoice for the sum of \$13k.	Q1	LDI: Capex; External funding	\$ 31,000	Completed	Green	<p>Current status : Physical works have been completed. Next steps : None</p>	<p>Current status: Project completed.</p>
Bucklands Beach - develop walkway	Bucklands Beach Walkway Development This project is carried forward from the 2016/2017 work programme, previous ID 4037	Q4	Growth	\$ 70,000	On Hold	Amber	<p>Current status: Project is on hold as the development of the walkway options cannot proceed before the Auckland Transport one-way system plans and consultation are complete.</p> <p>Next steps: Wait until Auckland Transport have completed their consultation process.</p>	<p>Risks/ issues: Project is on hold. The development of the walkway options cannot proceed before Auckland Transport one-way system plans and consultation complete.</p> <p>Current status: Project is on hold awaiting Auckland Transport one-way system feasibility study outcome.</p> <p>Next steps: Board to advise on how they wish to proceed with development of walkway either with or without one-way system.</p>
Burswood Park - install bollards	This project is carried forward from the 2016/2017 work programme, previous ID 4501	Q1;Q2;Q3;Q4	LDI: Capex	\$ 30,000	In progress	Green	<p>Current status: Additional funding granted. Physical works pricing received and handed over to project delivery.</p> <p>Next steps : These works will be undertaken after the current Burswood Park playground and drainage renewal project is complete.</p>	<p>Current status: Additional funding granted. Physical works pricing received and handed over to project delivery.</p> <p>Next steps: These works will be undertaken after the current Burswood Park playground and drainage renewal project is complete. Refer sentiment #17490</p>
Burswood Park - install fitness stations	This project is carried forward from the 2016/2017 work programme, previous ID 4502	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	Completed	Green	<p>Current status: Equipment ordered, drainage project to be completed and equipment will be installed April 2018.</p> <p>Next steps: Installation phase</p>	<p>Current status: Project completed.</p>
Whitby Walkway - install access table	This project is carried forward from the 2016/2017 work programme, previous ID 4504	Q3;Q4	LDI: Capex	\$ 5,000	In progress	Green	<p>Current status: Collecting table options and quotes. The local board confirmed the location (rear and to the right of the area) at their December workshop.</p> <p>Next steps: Confirm the location and budget in a report to the local board for their February business meeting, as requested.</p>	<p>Current status: Local board confirmed the location (rear and to the right of the area) at their December workshop, formally resolving to progress the project with allocated budget in February 2018. This project is in handover to project delivery.</p> <p>Next steps: Confirm the delivery timeframe to the local board and confirm once the table is installed. Expected to be installed April 2018.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
McCleans Park - Development Stage 2	This project is carried forward from the 2016/2017 work programme, previous ID 4408	Q1;Q2;Q3	LDI: Capex	\$ 100,000	Completed	Green	Current Status: The commencement date has been pushed to December as the ground is too wet to begin construction.Next Steps: Commence the physical works and complete the project by the end of January 2018.	Current status: Project completed.
Save the Children Shop - Make fit for purpose	Save the Children Shop minor upgrade This project is carried forward from the 2016/2017 work programme, previous ID 3643	Q3;Q4	ABS: Capex	\$ 11,860	On Hold	Amber	Current status: Project is on hold as we wait for confirmation of the new lease holder Next steps: Once the new lease holder is confirmed the project will be re-scoped.	Risks/ issues: The works were placed on hold due to local board making a decision on the space. Current status: Project has been placed on hold. Next steps: The project will be re-scoped once the new leaseholder is confirmed.
Orswood Promenade - Develop Walkway - stage	Create a 10-15 kilometre network of shared paths along the edge of the Tamaki Inlet which once complete will link to the Rotary Walkway. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme.	Q1;Q2;Q3;Q4	Growth	\$ -	In progress	Green	Current status: Professional services awarded, procurement process for physical works tendering is proceeding. Next steps: Tendering physical works mid January 2018	Current status: Physical works awarded and works to start 3 April 2018 on site. Next steps: The construction program is planned from April to July 2018 dependent upon the weather.
Whitwick LDI - Heritage - install interpretative signage	Install interpretative signage. This project is carried-over from the 2016/17 programme.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 20,000	In progress	Green	Current status: The local board have directly engaged an external project manager to manage this project. He will provide updates on status direct to the local board.	Current Status: The local board has directly engaged an external project manager to manage this project. The project manager will provide updates on the status of the project directly to the local board.
Shelly Park - Stabilise cliff with soil nails (Shelly Park Cruising Club)	Stabilise cliff with soil nails	Q3;Q4	ABS: Capex	\$ 300,000	Approved	Green	NA	Current status: Initial meetings have been held with the geotechnical consultant and further investigation needs to be carried out. Next steps: Once investigation is completed, design will be commence.
Whitwick Arts and Culture Centre - install acoustic panels and air conditioning system	Install acoustic panels into studios as originally intended and install an air conditioning system in the parts of the building that don't have it.	Q4	ABS: Capex	\$ 110,000	Approved	Green		0
Eastern Beach - Install drinking fountains	Install 2 drinking fountains at Eastern Beach.	Q4	LDI: Capex	\$ 15,000	Approved	Green		0
Whitwick: Tree and green asset planting programme 17/18	Continuation of planting initiatives in Huntington Park	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	Approved	Green		Seeking clarification on what this project envisaged i.e is it the suburb of Huntington Park being referenced or the park itself that does not seem big enough to support such level of planting

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Howick Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan Ventia are working to and we are seeing a good improvement across most of our facilities. There is substantial works in and around the Howick area in particular to get things to the required standard. As a result of this there has been a remarkable improvement in all open space sites in Howick. We are continuing to work with the contractor to ensure it continues and to discuss what plans are put in place to deal with another wet winter should this occur. Ecological Restoration: all site assessment reports completed, commencement of plant pest control in high value and general sites and close to the completion of the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street trees to park trees.	The third quarter started with another weather event in January and February. This resulted in a prioritised programme to remove storm debris and cordon off areas that were a Health and Safety risk at some of our beaches. Immediate emergency works were carried out at Mellons Bay and Cockle Bay. There has been significant damage on the coast as a result of the storms, which we are working through and sand monitoring is also underway at local beaches as a follow on from the storms. The warm wet weather has created an environment that has led to an early grass growth flush. The increased grass growth took the contractors by surprise and they were not in a position to keep up with the required mowing which caused another decline in service levels. We are working with the contractor to resolve this and any on-going issues related to this to ensure they have ability to stay on top of the contract requirements. Our contractor has submitted an Improvement Plan that identifies how they will be dealing with increased growth and wet weather without dropping service levels. A focus for this quarter has been the integrated approach to the contract, in particular litter and rubbish removal. With the public out and about utilising our facilities, rubbish at our sites has increased as has the frequency of rubbish bin emptying and also loose litter pick ups.
Howick Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 854,389	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1634 Howick Maintenance Contracts	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
Howick Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 265,499	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1634 Howick Maintenance Contracts	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Madills Farm - Turf Farming	Couch grass trials for use in sport parks across the region.	Q4	Growth	\$ 36,000	In progress	Green	<p>Current Status: Full Facilities contractors will be maintaining the sports fields until turf is removed for projects.</p> <p>Next Steps: Once turf is removed Full Facility contractors will repair site and grow turf in ready for winter.</p>	<p>Current status: Turf required for Madills Farm upgrade. Full facilities contractors will reinstate turf after removal.</p> <p>Next steps: Review viability of using Barry Curtis Park as a turf farm as usage of fields increases.</p>
Blyton Lane - New play space	Blyton Lane Reserve play equipment renewal. This project is a continuation from the 2016/2017 programme (previous ID 2969).	Q1	ABS: Capex	\$ 94,000	Completed	Green	Current status: Physical works completed, this project is now in defect liability period	Current status: Project completed.
Cascade Walkway Renewals	Cascade Walkway No. 3 (Gosford), Cascade Walkway No. 7 (Orinda Cr) bridge, play equipment and wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 2972).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	In progress	Amber	<p>Current Status: A consultant has been appointed to supervise the work</p> <p>Next Steps: Prepare documents for the procurement of physical works. Works are scheduled to begin in February 2018.</p>	<p>Risks/issues: Delay due to scope clarifications.</p> <p>Current status: A contractor is currently being procured to carry out the works.</p> <p>Next steps: The pathway renewal component of this project is scheduled to commence in April and be completed by June 2018. Prepare a design for the playground renewal.</p>
Eastern Beach - New play space	Eastern Beach Playground Park play equipment renewals. This project is a continuation from the 2016/2017 programme (previous ID 2974).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 170,000	In progress	Green	<p>Current status: Concept design phase is complete and developed design phase has commenced. Consultation with neighbours is planned to be undertaken in December. Consents are expected to be lodged by January 2018 and physical works are programmed to start in April 2018.</p> <p>Next steps: Complete design and public consultation and lodge consents.</p>	<p>Current status: Detailed design is complete and consents have been lodged. Procurement is underway for playground equipment and construction works.</p> <p>Next steps: Complete procurement for physical works and start construction by mid-April 2018.</p>
Flat Bush - Develop walkway and cycleway paths	Create a 32 kilometre network of shared walk and cycleways throughout the Flat Bush area. This project is a continuation from the 2016/2017 programme (previous ID 519).	Q4	ABS: Capex	\$ 335,900	In progress	Green	<p>Current Status: Flat Bush Cycleways is an identified 32km pathway network that is being completed in sections as development occurs. Two sections within the network scheme have been identified to proceed to preliminary concept levels. Next Steps: Council staff will engage consultants to progress concept plans.</p>	Project roll-out is dependant on availability of land to council by subdivision process. Current status: The next section of development located at 242-256 Flat Bush School Road was presented to the local board in March. Next steps: Coordinate network plan with upcoming Greenways Plan and Auckland Transport cycleways network.
Flat Bush - Develop multi-purpose facility	Design and construction of new library and multi-use community facility. This project is a continuation from the 2016/2017 programme (previous ID 1936).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 481,854	Approved	Amber	<p>Current Status:</p> <p>Further consultation was undertaken with the community and reported to the board on 20 November 2017. The community consultation findings have implications for the design and function of the facility particularly in terms of focussing on spaces that promote participation.</p> <p>Next Steps:</p> <p>Produce a revised design brief, reviewing consultant's contracts, site due diligence and revised cost estimates.</p>	<p>Risks/ issues: Additional funds are likely to be required to deliver the current project scope. Business case to be finalised and approvals required.</p> <p>Current status: Planning underway with Panuku on programme delivery timeframes and understanding the impacts of recent developments in the wider Ormiston Town Centre construction programme.</p> <p>Next steps: Review consultant's contracts, site due diligence and revised cost estimates.</p>
Glenlea Park - New assets	Glenlea Park wall and wheel stop renewal. This project is a continuation from the 2016/2017 programme (previous ID 1936).	Q4	ABS: Capex	\$ 112,000	In progress	Green	<p>Current status: Retaining wall one was completed in July 2017. Retaining wall two - scoping is underway for alternative options for Murphy's Road retaining wall</p>	<p>Current status: Technical drawing is currently be reviewed for pricing.</p> <p>Next step: Schedule physical works to be delivered</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
wick - renew niture FY17-	Beechdale Park, Blanche Park, Blundell Park, Bucklands Beach Domain, Galloway Park, Glennandrew Park, Highland Park, Kilkenny Park, Marrendallas Park, Mission Heights Reserve, Salford Park, Stanniland Park, Ti Rakau Park Furniture Renewals. Note this item replaces items 2978 and 2970. This project is a continuation from the 2016/2017 programme (previous ID 3656).	Q1;Q2	ABS: Capex	\$ 48,833	Completed	Green	Current status: Project completed Next steps: Project complete	Current status: Project completed.
wick - renew ing FY17	Bard Place Reserve, Barry Curtis Park, Beechdale Park, Bell Reserve, Cascade Walkway No 3 (Gosford), Cascade Walkway No 4 (Kookaburra), Cascade Walkway No 5 (Millhouse), Clydesdale Park, Cockle Bay Domain, Glenmore Road Tennis Courts, Half Moon Bay Walkways, Highland Park, John Gill Park, Kaniere Park, Kellaway Drive Reserve, Kilkenny Park, Logan Carr Reserve, Mattson Road Esplanade Reserve, Millhouse Park, Neil Morrison Park, Orangewood Park (Northpark Ave), Rogers Park, Santa Cruz Park (cnr Santa Ana), Somerville Park, Tarnica Park (Bowscale Place Reserve), Ti Rakau Park, Waka Aranga Creek Reserve, Whaka Maumahara Path, Blue Gum Park, Blundell Park, Bowscale Place Reserve Walkway, Caithness Park, Clydesdale Park, Corta Bella Place Reserve, Edendale Park, Murvale Reserve Path Renewals. NOTE: This item replaces items 2979 and 2980. This project is a continuation from the 2016/2017 programme (previous ID 3649).	Q1	ABS: Capex	\$ 52,328	Completed	Green	Current status: Project completed.Next steps: None	Current status: Project completed.
wick - renew yspace 17-18	Robin Brooke Park, Bucklands Beach and Megan Park playspace & equipment renewal. This project is a continuation from the 2016/2017 programme (previous ID 3658).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 180,000	In progress	Green	Current status: Bucklands Beach Domain play space project completed and Megan Park physical works has started on site. Next steps: Projects to be completed	Current status: Megan Park physical works to be completed by early May 2018. Next steps: Project to be completed.
wick creation ntre - mprehensive renewal	Comprehensive upgrade of facility. Year one design and consent and year two is physical works. This project is a continuation from the 2016/2017 programme (previous ID 4364).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 440,000	In progress	Green	Current status: Detail design and consent is currently underway Next steps: Tender all physical works	Current status: Scope of works is currently being reviewed by tender panel for price submission. Next step: Award and schedule works.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Howick - renew structures FY17-	Howick Recreation Centre, Murvale Reserve, Pandora Pak, Sheffield Place Reserve Step and Wall, Howick Beach, Howick Domain, Kaniere Park, Mcleay Reserve, Pakuranga Town Centre and Library, Whaka Maumahara Bridge and Wall, Corta Bella Place Reserve, Galloway Park, Glenlea Park, Highland Park Library, Marrott Court Village, Murphys Bush Reserve, Springs Road Reserve Wall, Barrier and Bridge Renewals. Note this item replaces items 2987, 2988 and 2989. This project is a continuation from the 2016/2017 programme (previous ID 3652).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 79,388	Completed	Green	Current status: Physical works completed Next step: Handover	Current status: Project completed.
Howick - renew sets FY17-19	Bramley Drive Reserve and Mellons Bay toilet renewals. This project is a continuation from the 2016/2017 programme (previous ID 2990).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 405,710	In progress	Green	Current status: We are currently preparing the documents so that we can go out to tender for an architect to design the renewal of the Bramley Road Reserve toilet block and the Mellons Bay toilet block replacement. Next steps: Prepare a preliminary design to be reviewed by the local board.	Current status: A designer has been engaged and is currently preparing design documents for the local board to review. Next steps: Submit the preliminary design to the local board for approval and then engage a contractor to carry out the work. This project is currently scheduled to be completed by the end of June 2018 though this date may have to be pushed out depending on what the geotechnical engineers find during their investigations at Mellons Bay.
Lloyd Elsmore Park Leisure Centre - comprehensive renewal	Upgrade of Hiwall air-conditioning in group fitness studio; upgrade of poolside mens, womans and family changing rooms; LED upgrade replacing many of the lights throughout the facility; complete tiling of steam room; renew spa inlet jet pipework; renew splash pool leak; replace skylights in the main pool hall; repaint bleachers; replace three variable speed drives units; replace diatomaceous earth socks; replace gym carpets; refit gym changing rooms; renew membrane roof on main pool hall; back up plant room pumps and renew spin studio carpet. This project is a continuation from the 2016/2017 programme (previous ID 207).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 317,857	In progress	Green	Current status: Physical work is currently under way Next steps: Practical completion and close off	Current status: Currently reviewing designs and scheduling for the final stage of this project. Next steps: Start physical works during the center's shutdown period - estimated completion is set for end of August 2018.
Lloyd Elsmore Park - renewals	Lloyd Elsmore Park Basecourse, car park surface, cricket nets, paths, play equipment, wall, rubbish bin, skatepark and sportsfield renewals. This project is a continuation from the 2016/2017 programme (previous ID 2992).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 400,000	Completed	Green	Current status: Physical works completed. Next step: Handover	Current status: Project completed.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Marine Parade Esplanade Reserve - renew fence and structure and furniture	Marine Parade Esplanade Reserve fence and stair renewal. This project is a continuation from the 2016/2017 programme (previous ID 2995).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 41,000	In progress	Amber	<p>Current status: Tree resource consent is currently being obtained</p> <p>Next steps: Prepare documentation for tendering for physical works.</p>	<p>Delay due to consenting issues</p> <p>Current status: Tree resource consent has been approved. Additional resource consent criteria have been identified requiring a full resource consent application which will result in a delay to the delivery of this project.</p> <p>Next steps: Prepare the additional documents required for the resource consent application. This project is now scheduled to be completed by July 2018.</p>
Murphy's Bush Reserve - develop park	General park development to support subdivision growth	Not scheduled	Growth	\$ 500,000	Cancelled	Amber	<p>Current Status: Project to be incorporated into wider Ostrich Farm development.</p> <p>Next steps: Ostrich Farm sports park development master plan to be finalised.</p>	<p>Risks/ issues: Project record is cancelled and merged with Ostrich Farm sand slits, drainage, irrigation and Murphy's Bush Reserve design and consent project. Please refer to SharePoint ID 2550 for update/ commentary.</p> <p>Current status: This project record is cancelled and merged with Ostrich Farm sports park development.</p>
Murvale Reserve - renew track	Murvale Reserve track renewals. This project is a continuation from the 2016/2017 programme (previous ID 4053).	Q1	ABS: Capex	\$ 35,256	Completed	Green	<p>Current status: Physical works completed</p> <p>Next step: Handover.</p>	<p>Current status: Project completed.</p>
Ostrich Farm - sand slits, drainage and irrigation - design and consent	Sand slits, drainage, irrigation and lights. This project is a continuation from the 2016/2017 programme (previous ID 1483).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 151,925	In progress	Amber	<p>Current Status: Auckland Council staff are reviewing and identifying the high-level requirements of the sports fields per the needs of the area. Review is expected to be complete in early 2018.</p> <p>Next steps: Once review is complete, Auckland Council staff will engage consultants to update the concept plan.</p>	<p>Risks/issues: Timing of works may be impacted relating to surrounding developments and release of infrastructure.</p> <p>Current status: Nearing the completion of a needs assessment and establishing an updated design programme due in March 2018.</p> <p>Next steps: Once the design programme is confirmed, staff will engage consultants to update the site plan and move toward a developed design.</p>
Whakareanga Golfing Club - renewal	Bramley Drive Reserve boat ramp, fence, fitness station, bridge, seawall and step renewal. This project is a continuation from the 2016/2017 programme (previous ID 2998).	Q4	ABS: Capex	\$ 325,000	In progress	Green	<p>Current Status: Condition assessment underway to determine level of renewal required. Design to commence once complete.</p> <p>Next Steps: Engineering consultants will be engaged to commence design and scoping..</p>	<p>Current status: Condition assessment underway to determine level of renewal required, next stage and recommended works. Design to commence once complete.</p> <p>Next steps: Engineering consultants will be engaged to commence design and scoping.</p>
Howick Bridge - Highbrook - develop walkway	Part of the Howick coastal walkway development. This project is a continuation from the 2016/2017 programme (previous ID 4057).	Q4	Growth	\$ 580,000	In progress	Green	<p>Current status: Physical works have restarted.</p> <p>Next steps: Completion and close of project</p>	<p>Current status: Physical works is currently underway.</p> <p>Next steps: Completion of projects is estimated to be end of April 2018.</p>
Flatbush playspace development	Development of new playgrounds in Flatbush area. This is allocated to the development of Dunkineely Reserve. This project is a continuation from the 2016/2017 programme (previous ID 2810).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 112,096	In progress	Amber	<p>Current status: Detail design</p> <p>Next steps: Tender documentation to be released for physical work</p>	<p>Issues/Risks: There has been delays with approval of the design sign off for the playspace since September and external funding was not yet confirmed until late last year and this contributes to the overall design of the playspace.</p> <p>Current status: Detail design of the playspace is in the same layout except it has been rotated 90 degrees as a result of the new existing pathway.</p>

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Tiraumea Park - new coastal asset	Tiraumea Park seawall and sign. This project is a continuation from the 2016/2017 programme (previous ID 3001).	Q1;Q2	ABS: Capex	\$ 454,000	Completed	Red	Current Status: Stage two cancelled as coastal renewal was addressed during stage one. Next Steps: None	Risks/Issues: Project cancelled as stage two is not required Current status: Stage two cancelled as coastal renewal was addressed during stage one.
Barry Curtis Park - Development Master Plan	Delivery of Barry Curtis Park Master Plan. Complete Southern building toilet and changing rooms. Construct John Walker promenade along Chapel Road. Install lights on field five and six and construct new carpark along Flat Bush School Road. This project is a continuation from the 2016/2017 programme (previous ID 2776). This item replaces items 2526, 2525 and 2523	Q4	ABS: Capex	\$ 2,200,000	In progress	Green	1. John Walker Promenade along Chapel road - southern endCurrent Status: Physical works underway.Next Steps: Works planned to be completed by July 2018.2. Flatbush School road - Sport fields toilet and change roomsCurrent Status: Physical works underway.Next Steps: Physical works to complete December 2017.3. John Walker Promenade along Flatbush School road - southern endCurrent Status: 12 months Defect Liability period.Next Steps: Defect Liability to sign off end of November 2017.4.Southern John Walker Promenade Development along Link Road / Stancombe Road and bridgeCurrent Status: Detail design works in progress with Auckland Transport.Next Steps: Finalise physical works resource consent documents with Auckland Transport to be tendered out February 2018.5. Sport fields, Park Road and main walkways lightingCurrent Status: Detail design works in progressNext Steps: Installing sport fields lights in end of summer 2017 /2018.6. Road berm path along Flatbush School Road:Current Status: Liaise with Auckland Transport regarding alignment and possible bus shelter installation.Next Steps: Finalise alignment and undertake construction.7. Carpark development along Flatbush School Road:Current Status: Professional Services Contract awarded November 2017.Next Steps: Physical Works planned to be completed by September 2018.	1. John Walker Promenade along Chapel road - southern end. Current status: Physical works underway.Next steps: Works planned to complete by July 2018.2. Flatbush School road - Sport fields toilet and change rooms Pavilion. Current status: Building completed, practical completion certificate issued March 2018, outside landscape works started early March 2018. Next steps: outside landscape works planned to be completed by August 2018.3.Southern John Walker Promenade Development along Link Road / Stancombe Road and bridge. Current status: Detail design works in progress with Auckland Transport. Next steps: Finalise physical works resource consent documents with Auckland Transport. Update from Auckland Transport that construction to start October 2018. 4. Sport fields, Park Road and main walkways lighting. Current status: Lighting installation works started March 2018. Next steps: Complete installation of sport fields #5 lights in April 2018. 5. Road berm path along Flat Bush School Road (incorporated with Carpark development along Flatbush School Road #6):Current status: Finalise alignment and undertake construction. Next steps: Complete path installation planned June 2018.6. Carpark development along Flatbush School Road:Current status: Developed design underway. Next steps: Physical works planned to be completed by March 2019.
Worswood Park - new footpath, playground and drainage	Renewal of Playground and remedy drainage issues This project is carried forward from the 2016/2017 work programme, previous ID 2971	Q1;Q2;Q3;Q4	ABS: Capex	\$ 319,977	In progress	Green	Current status: drainage project - physical works ongoing. Playground completed Next steps: Physical works to be completed for drainage project.	Current status: Drainage project - physical work is nearly complete. Playground completed. Next steps: Physical works to be completed for drainage project by the end of April.
Howick - renew car park	Car park renewals at Murphy's Bush Reserve & Nixon Centennial Park & Riverhills Park & Star Of The Sea Reserve & Ti Rakau Park This project is carried forward from the 2016/2017 work programme, previous ID 2976	Q4	ABS: Capex	\$ 60,000	In progress	Green	Current Status: This project covers multiple sites. River Hills car park renewal is complete. Design is underway for Nixon Centennial and Lloyd Elsmore Park resurfacing. Next Steps: Tender physical works.	New requirements under unitary plan for hard surface renewals may require additional storm water upgrades. Extent of works to be determined by Engineer. Current status: Covers multiple sites. River Hills car park renewal is complete. Design is underway for Nixon Centennial. Lloyd Elsmore Park resurfacing design has been completed and the tendering process has been initiated. Next steps: Tender physical works.
Howick - renew play space FY17	Various Play renewals in Howick This project is carried forward from the 2016/2017 work programme, previous ID 2984	Q1;Q2;Q3;Q4	ABS: Capex	\$ 161,000	In progress	Green	Current status: A survey has been sent out to 300 residents closest to Blundell Park. The results of the survey have been collated and will form the basis for the scope of the design of the renewal. The new fitness equipment items for Bramley Drive Reserve have been specified and we are in the process of	Current status: The fitness equipment for Bramley Drive Reserve has been purchased and is currently being manufactured. This will be installed by mid-April 2018. A preliminary design for the Blundell Park playground has been prepared and will be taken to the local board for review in April. Next steps: Install the

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Howick Snakes and Ladders park - renew	This project is carried forward from the 2016/2017 work programme	Q1	ABS: Capex	\$ 30,000	Completed	Green	Current status: The repairs to the playground have been completed.	Current status: Project completed.
Ward Elsmore park - renew skate park	Renewal improvements to skate park, to attract better use from out of date asset. This project is carried forward from the 2016/2017 work programme, previous ID 4050	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	Completed	Green	Current Status: Project Completed. Next steps: Project Completed.	Project Completed. Current status: Project Completed.
Macleans Park - new assets	Macleans Park footpath Renewals This project is carried forward from the 2016/2017 work programme, previous ID 2994	Q1;Q2;Q3;Q4	ABS: Capex	\$ 14,600	Completed	Green	Current status: Project completed	Current status: Project completed.
More Street - new toilet	demolition of existing brick toilets, and installation of a new Exeloo toilet on the site of the old building. This project is carried forward from the 2016/2017 work programme, previous ID 4522	Q1;Q2	ABS: Capex	\$ 216,680	Completed	Green	Current status: All works complete, new toilet is operating and open to the public. Next steps: None.	Issues/Risks: Current status: Project completed.
Sancombe cottage - development	The main objectives for this project are to complete the construction of visitors' car park and waste water connection so the cottage building could be signed off and put into use as a community lease space. This project is carried forward from the 2016/2017 work programme, previous ID 4409	Q1	ABS: Capex	\$ 14,000	Completed	Green	Current Status: Project complete	Local board approved additional \$120k in June's reporting, however there could still be scope creep due to Resource Management's request. Delay from responding to Resource Management. Current status: Project completed.
Valdermana Reserve - renew play space	Valdermana Reserve Play space development This project is carried forward from the 2016/2017 work programme, previous ID 4059	Q1;Q2	ABS: Capex	\$ 23,700	Completed	Green	Current status: Project Completed	Current status: Project completed.
Howick: addressing coastal erosion	Priority Areas could include: sand replenishment at Bucklands Beach, Eastern Beach, Cockle Bay. Description to be confirmed following work-shopping with Local Board about their desired role in Coastal Erosion. Provision could be made in the FY17/18 work programme for advocacy to governing body, planning work to be undertaken to better understand the nature and scale of the issue in Howick, priority areas and options for addressing it, and / or capital expenditure to address the area wide issue.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 106,000	Approved	Green	Current Status:Howick Local Board approved funding to prepare a planning and investigation report. The report scope was to provide options to address coastal erosion issues at four high priority beaches (Eastern Beach, Cockle Bay, Bucklands and Little Bucklands beaches). A draft report has been received. The range of options for each of the four beaches were presented at a local board workshop (6December 2017) for the boards feedback on the options and consideration for a preferred option for further detailed investigation and design.Next steps: In quarter three - Further discussions will be had with the local board and may include further refining of preferred options and seeking funding to support longer term options which provide more holistic treatments to address coastal erosion.	A draft planning and investigation report to address coastal erosion issues at four priority beaches (Eastern Beach, Cockle Bay, Bucklands and Little Bucklands Beaches) was presented to the Howick Local Board (6 December 2017). During January 2018 a series of coastal storms caused further erosion at Cockle Bay and Mellons Bay. The response to the storm damage and coastal erosion at Cockle Bay has been informed by the planning report with input from the local board and residents. Next steps: In Q4 - Further discussions will be had with the local board and may include further refining of preferred options and seeking funding to support longer term options which provide more holistic treatments to address coastal erosion at Bucklands Beach, Eastern Beach and Little Buckland's Beach.

Environmental Services

East Bush water quality ponds	Land acquisition for the development of stormwater management infrastructure	Q1;Q2;Q3;Q4	LDI: Capex	\$ 3,759,783	In progress	Amber	Final ponds continue to be delivered through infrastructure funding agreements with developers. Land acquisitions are continuing in accordance with the updated overall catchment planning	Delays in the project may result in increased pond construction costs. However, any increase can be accommodated within the existing funding envelope. An update will be provided to the local board in May
-------------------------------	--	-------------	------------	--------------	-------------	-------	--	---

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Musick Weed Management Programme	To undertake weed control in various areas of specific ecological and public interest, and to continue the community campaign encouraging residents to control weeds, in particular targeting rhamnus and moth plant. Te Naupata Musick Point forms part of a biodiversity link that encourages various native species, particularly birds, to navigate between the Hauraki Gulf islands and the mainland through to the Hunua Ranges.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 42,000	In progress	Green	Procurement is underway for the rhamnus removal and pest animal management work at Musick Point, as well as the weed control and maintenance at Hayley Lane Reserve. Equipment, including gel and secateurs, has been provided to STAMP (Society Totally Against Moth Plant). Plants are being purchased for the weed swap event in quarter four. This year the community campaign will include a moth plant pod removal competition for local schools. The moth plant competition is based on the successful project undertaken last financial year in the Albert-Eden Local Board area.	Weed and pest control work commenced in March 2018. Plants and bins have been finalised for the weed swap event with publicity for the event included in Our Auckland and local community newspapers. Mana whenua are also being engaged managing possums and rats on Musick Point.
Small Building Sites Ambassador - Musick	To engage an ambassador to work with and support council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering waterways. This project will be focused on the Flat Bush area.	Q1	LDI: Opex	\$ 20,000	In progress	Green	Small sites ambassador work is underway and a report will be available to the board in February 2018.	The final report on the small sites project was presented to the board in March 2018. The workshop also included a brief presentation from the compliance team on followup action as a result of the programme. Recommendations from the report are included in the 2018/2019 draft work programme for discussion.
Adopt a Spot - Musick	To engage community or business groups to adopt and care for their local creek. Local funding and support will allow groups to undertake weed control, planting and rubbish removal. A co-ordinator is also proposed to assist the groups and advise on best plant species and locations where required.	Q3;Q4	LDI: Opex	\$ 16,000	In progress	Green	An Adopt a Spot co-ordinator has been selected and work will commence in February 2018.	ANZ, Rotary and Hynds have indicated interest in adopting a spot along a waterway for community management. Action plans are being developed and will focus on weed control, improving access, waste removal and riparian planting.
Industry Pollution Prevention Programme (Howick)	To support improvements to waterways through a proactive programme supporting and encouraging businesses to be more aware of how their practices can impact on local waterways. The location has yet to be identified but could be a revisit to an area to identify if recommendations from previous visits have been adopted.	Not scheduled	LDI: Opex	\$ 20,000	In progress	Green	This project is scheduled to commence in quarter three. A report summarising sites visited and any corrective actions suggested will be provided to the board upon completion.	Site visits as part of the Industry Pollution Prevention Programme this quarter. A summary report noting sites visited and any suggested corrective actions will be provided to the board upon completion.
Tāmaki Estuary Environmental Forum (Howick)	To develop the Tāmaki Estuary Action Plan in collaboration with the Tāmaki Estuary Environmental Forum (TEEF).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The next meeting of the Tāmaki Estuary Environmental Forum is set for 16 February 2018, with bimonthly meetings to be established thereafter. The forum agreed on the skills required for the coordinator, and staff have commenced a search for the role.	A coordinator has been appointed to manage the administration for bimonthly meetings, connect with new stakeholders, and work with existing members to finalise work programme and allocate remaining budget. Several potential projects have been identified including environmental education and working with Sustainable Coastlines.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Library hours of service - Howick	Provide library service at Botany Library for 56 hours over 7 days per week. (\$784,620 - FY17/18) Provide library service at Highland Park Library for 56 hours over 7 days per week. (\$761,478 - FY17/18) Provide library service at Howick Library for 56 hours over 7 days per week. (\$719,739 - FY17/18) Provide library service at Pakuranga Library for 56 hours over 7 days per week. (\$673,823 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 2,974,720	In progress	Green	Library visits decreased this quarter by four per cent when compared with the same quarter in 2016. However, library staff across the local board undertook 36 outreach visits to community groups, rest homes, schools and Early Childcare centres.	Overall library visitor numbers have maintained at last year's levels for this quarter. Large numbers of residents visited the libraries during Census 2018 for assistance to fill in their online forms. There has also been significant interest in the 10 Year Budget and the Auckland Plan, The Regional Pest Management Plan and The Waste Minimisation Plan with people filling in on-line feedback at the libraries or dropping off hard copy submission forms.
Extended hours Howick	4.5 additional opening hours at Botany Library. 2.5 additional opening hours at Highland Park Library. 2.5 additional opening hours at Howick Library. 2.5 additional opening hours at Pakuranga Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 75,000	In progress	Green	All four Local Board libraries study spaces were fully occupied by secondary school and tertiary students in the period leading up to end of year exams.	Howick Local Board libraries continue to attract tertiary students who need space for study and there has been an increase in students who are being tutored in the library, especially during weekends.
Information and lending services Howick	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Physical issues of library materials have decreased by five per cent when compared to the same period last year. However, demand for eResources remains high with a 25 per cent increase in E-issues. During this quarter we have had many students using our spaces for study and not issuing as many items due to study for exams demands.	January showed a slight increase of 1% in the number of people using the libraries' Wi-Fi access and public computers with many people wishing to contact family overseas or applying for jobs. Ebooks usage continues to increase with many customers preferring the portability of ebooks, especially when they are on holiday or travelling.
Preschool programming - Howick	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and special storytimes to celebrate cultural festivals. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	176 sessions of Wriggle and Rhyme, Rhymetime and storytime were held at our libraries between October and December. These programmes attracted 8139 parents, caregivers, and young children. Local Plunket groups have also promoted the benefits these preschool programmes offer to new parents as a means of supporting their baby's growth and development as well as the social benefits of young parents having a place to meet.	Our pre-school sessions continue to be well attended with new parents and grandparents regularly joining Wriggle and Rhyme sessions, Rhyme Time, Jump, Jiggle and Jive and storytimes which are aimed at encouraging literacy as well as helping parents gain confidence in assisting with their children's early learning skills. During this quarter more than 6849 parents and children attended these sessions.
Children and youth engagement - Howick	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy including youth hour, minecraft, coding club, homework help. Engage directly with local schools in the board area to support literacy and grow awareness of library	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	1919 children and their caregivers attended 51 events offered during the October school holidays. Children enjoyed survival activities, from bush skills, Morse code, Escape Room challenges, as well as Pacific and Māori cultural experiences based on traditional survival techniques. A local scout leader presented a course on camp survival to a large group of enthusiastic youngsters. The 2017 People's Choice Art Awards, an initiative between Elim Christian College and Botany Library, provided	Our Kids' Clubs offered children creative activities including paper craft, 3D modelling, Sunday movies and Minecraft. A number of the activities were themed around the Libraries' Lunar New Year Programme and Pasifika. Planning is underway for the April school holiday programme with the theme of Up Up and away.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Summer reading programme - Howick	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Kia Māia te Whai : Dare to Explore Summer Reading Programme commenced on 9 December with 1117 children registered in the Howick Local Board area. Each child who completes a minimum of 4 challenges receives an invitation to one of the two finale parties. This year the Local Board libraries and recreation centres are partnering to deliver the programme, giving more opportunities for children to be part of this wonderful programme.	Auckland Libraries' Kia Māia te Whai - Dare to explore Summer Reading Programme was held over the school holidays with over 750 children, out of the 1066 who enrolled in the programme, attending one of the two finale parties to celebrate their achievements. Thirty four different activities that aligned with the programme's challenges were held in our local libraries and attracted 2677 children and adults. This year, some libraries piloted partnering with Recreation Centres to provide an opportunity for children who would otherwise miss out on being part of this programme. Children could also complete a range of age-related digital challenges in English and Te Reo. Parental feedback has confirmed the value of this programme, which encourages children to keep up their reading and learning during the long summer holiday period.
Supporting customer and community connection - Howick	Provide programmes that facilitate customer connection with the library and community including Tamaki River Festival, book groups, Saturday showcases, guest speakers, health talks. Provide community space for hire at Howick and Botany Libraries (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Libraries are providing community space for a range of social interactions and activities including Knitting in Public Groups, Adult Art and Colouring groups, Yoga enthusiasts and music lovers. Susanna Fullerton, the president of the Australasian Jane Austen Appreciation Society visited Howick Library in November to speak about the world wide celebrations for the 200 year anniversary of Jane Austen's death. Three of our libraries hosted Music Recitals from students at Christina's Music School and a local orchestral duo.	Auckland Council's "Love Food, Hate Waste" Team have run very successful workshops, in our libraries, showing people how to minimise food wastage. Arts and Colouring groups are flourishing in our libraries with adults joining the activities for a variety of reasons, including as a therapy to help manage depression. Knitting groups also continue to provide great social contact for people who are lonely or isolated. The diverse range of community activities on offer attracted more than 1400 adults and children during this quarter. Students who have enrolled in the Duke of Edinburgh Award scheme are encouraged to complete the service elements of their award in local libraries with eight students from Mcleans College and Botany College currently completing their service challenges. Students from Somerville Special School have also experienced volunteer work at Highland Park Library
Celebrating Te Māori and strengthening responsiveness Māori - Howick	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. Including partnering with Auckland War Memorial Museum with sessions on te ao Maori for local schools. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Kia Māia te Whai - Dare to explore, our summer reading programme includes a te reo option for the booklet of challenges which allows children to immerse themselves in the language while completing the range of fun activities to gain their stamps and stickers. The sets of challenges also offer Māori cultural challenges for those less fluent in te reo.	The Te Kākano initiative, a partnership between Uxbridge Arts, Te Whare o Matariki and Howick Library was launched on Wednesday 28 March with more than 120 children and adults attending. Programme 1 was themed "From eggs to feathers", highlighting New Zealand native birds and delivered a three pronged approach to learning, including animated and digital creativity, giving whānau an opportunity to experience arts, educational and cultural activities that can be carried into the home. The team involved in the partnership have received very positive feedback about the experience. Programme 2 will be held mid year.
Learning and literacy programming and digital literacy support - Howick	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, ESOL programmes, conversation corner, digital programming, beginners IPAD and	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Our libraries assisted 92 people through Book a Librarian sessions with their digital or device during this quarter as well as providing several app based workshops for both English, Korean and Mandarin speakers. Book a Librarian sessions cover every aspect of device management from downloading information to using the device effectively and	Programmes supporting English for speakers of other languages are being well supported with 705 people attending the 35 classes that have been offered during this quarter. Learning is based around understanding the communities and the every day activities that non English speakers may encounter. Librarians assisted 79 people with digital learning during this quarter with

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Celebrating cultural diversity and local communities - Howick	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Heritage Week, Matariki, Maori Language Week, Pasifika, Diwali, Lunar New Year, Christmas celebrations and local board events. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Diwali was celebrated in October, with special Diwali storytimes, henna painting and dance performances to highlight this holy festival. Our libraries participated in the annual Howick Christmas Parade and used the occasion to encourage youngsters to join the Kia Māia te Whai - Dare to explore, our summer reading programme.	Howick Local Board libraries celebrated Lunar New Year with community groups providing a variety of performances highlighting the talents of our Asian Communities, with large numbers of people enjoying the concerts. In late March library teams celebrated Pasifika with staff supporting the Auckland wide event at Western Springs as well as more localised activities in our libraries, including visiting story tellers, a "Take 3 Pasifika reads" competition and Pasifika crafts and games.
Item: ATEED								
Howick Tourism Development	Assist local tourism operators and business association to implement the Howick Tourism Plan.	Not scheduled	LDI: Opex	\$ 50,000	In progress	Green	Howick Tourism Inc (HTI) received the \$50,000 grant in October. HTI is in the process of hiring a part time coordinator for 10 hours a week. A subcommittee was formed in December to oversee the website design.	Howick Tourism Inc employed a Sales/Marketing contractor for 10 hours a week from 16 January 2018. A HTI organised local tourism network meeting was held in March. A full progress report was presented to the local board on 21 March 2018
Young Enterprise Scheme (HW)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 3,500	Completed	Green	Auckland Chamber of CommerceAs of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber.Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.	The YES kick start days were delivered between the 19 and 23 February 2018.
Item: Parks								
Howick local parks: Events in parks programme 2017-2018	Develop a programme of initiatives which utilise parks facilities and open spaces and which encourage increased participation in active recreation and sporting related activities. This could include the delivery of the Out and About Programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	Completed twenty one activations in October and November including: Amazing race: Doggy day out;Kite day; Park yoga;Park run. Another eleven events delivered in December . Strong attendance across all activities.In Q3 there are more than 50 activations scheduled.	A really busy quarter with 55 sessions delivered or to be delivered including 1 x amazing race, 1 x art in the park, 6 x doggy day out, 5 x kids tri training, 1 x kite day, 1 x legends in the park (seniors), 1 x park fun day, 19 x park yoga sessions, 13 parkrun sessions, 6 x tai chi, and 1 x toddlers day. Attendance for the Art in the Park at Howick Domain was over 350, Eastern Beach Day, nearly 200, and parkrun, amazing race & kite days with over 100 in attendance. Park yoga sessions at Crawford have been particularly popular with more than 50 at some sessions. We have added some exciting new activations this quarter including gymbox group fitness at Lloyd Elsmore, circus in the park at Barry Curtis with other new activations planned for the

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Howick: Parks, Sport and Recreation Response Programme 2017-2018	A programme of activity to respond and enable: The review and development of strategic planning documentation, including, master planning and development of concept plans for priority areas including: Lloyd Elsmore Park; update Barry Curtis Master-Plan. The review and prioritisation of projects for delivery to be scoped and captured in implementation plans and business cases. Creation of new master plans for priority or focus areas, including, but not limited to Flatbush area. Development of network planning including: open space; Greenways and coastal walkways; play spaces.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 55,000	Cancelled	Green	Resolution number HW/2017/21. The Howick Local Board: a) allocate \$55,000 of Locally Driven Initiatives opex funding to develop a strategic assessment and concept plan to guide development of Mangemangeroa Reserve and Valley Walkway.	Activity cancelled and budget reallocated.

2017/2018 Q3 Report

<p>Howick Leisure Facilities Recreation Programme 2017/18</p>	<p>Operate Howick Leisure Centre; Lloyd Elsmore Pool and Leisure Centre; Pakuranga Leisure Centre and Marina Fitness, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.</p>	<p>Q1;Q2;Q3;Q4</p>	<p>ABS: Opex</p>	<p>\$ -</p>	<p>In progress</p>	<p>Amber</p>	<p>The introduction of our new regional membership model in November has had positive feedback from customers at all centres MARINA FITNESS 33% improvement on membership YTD 33% improvement on active visits YTD 70% improvement on centre net position YTD Marina Fitness has continued to grow membership, activation and financials this quarter. Ongoing localised digital marketing continue to drive these results. This quarter has seen noticeable growth in the Marina Fitness 'Forever Fit' programme, which is a series of group fitness classes designed for older clientele to work on their strength, fitness and flexibility. LLOYD ELSMORE PARK POOL AND LEISURE CENTRE Lloyd Elsmore programming targets is meeting the local board objectives for Q2 2017. • 10% improvement on fitness membership YTD • 264% improvement in customer satisfaction • 23% decrease in aquatics visits YTD Despite most of the facility being closed for refurbishment in Q1, Lloyd Elsmore Park Pool and Leisure Centre is recovering well and should achieve annual targets. A big increase in customer satisfaction is encouraging, and staff are doing daily reviews to find improvements. The new splash pad opened this quarter in partnership with ANZ Bank. In its first few days the splash pad was a tremendously popular. But the pad was temporarily closed soon after opening due to safety concerns over the surface. The centre celebrated its 30th birthday with a successful Christmas party. The free event hosted hundreds of families in a variety of activities. HOWICK LEISURE CENTRE Howick Fitness: Green Howick Fitness continue to produce very positive results in membership number, activation number and financials. Howick Recreation: Green Howick Recreation has had high numbers of children participate in its term and holiday programmes this quarter. Net position is on par with LYTD. Howick Early Childhood: Amber Howick's Early Childhood Education has an amber alert due to dropping occupancy numbers. Kauri Kids Howick drop in occupancy, and therefore funding levels. Work has recently been put into local marketing initiatives and improvements in operations for the childcare centre, which has already contributed to a positive influx in enrolments the last half of this quarter. However, occupancy is still down 11% on LYTD. Will continue to focus on marketing</p>	<p>Howick Leisure Fitness & Recreation continues to produce positive results in membership and activation numbers and financials. Kauri Kids has had a drop in occupancy which is having a negative effect of Howick Leisure Centre's bottom line.</p> <p>Lloyd Elsmore Despite unfavourable statistics for active visits and net position v LYTD, Lloyd Elsmore is tracking well considering it was closed for refurbishment during Q1, and the new operating platform has not captured all facility visits.</p> <p>This quarter saw all centres go live with the new Envibe leisure operating platform. This means all the centres are now connected with the wider leisure network, which will ensure smoother operations and better value for the customer. Howick Leisure Centre programming targets have met the local board objectives for Q3 2018. Key Performance Indicators: • 10% improvement in fitness membership number v LYTD (628 v 567) • 1% improvement in fitness visits v LYTD (47,722 v 47,396) * • 20% improvement in net promoter score vs Q3 2017 (62.5 v 50) • 7% decrease in recreation visits v LYTD (76,935 v 82,286) * • 11% decrease in ECE occupancy v LYTD (739 v 831) • 58% decrease in facility net position v LYTD (106k v 256k) ** Q2 has seen Howick Fitness continue to have favourable results in membership number, activation number and financials v LYTD. Howick Recreation has again had high numbers of children participate in its term and holiday programmes this quarter. Howick Leisure's Early Childhood Education has a red RAG status due to dropping occupancy numbers. A drop in occupancy, and therefore funding levels, has contributed to a negative effect on the centre's bottom line. Work is being done to increase Howick Kauri Kids occupancy, firstly by contacting parents to increase the hours of kids who are in-care under 10 hours per week. So far this is having a positive effect, and hours have increased by 135 hours per week. Work is also being done with Community Facilities to improve the outside playground area of Kauri Kids, which is looking old and dated, however progress with this is not moving as fast as we would like. Pakuranga Leisure Centre programming targets have met the local board objectives for Q3 2018. Key Performance Indicators: • 18% improvement in recreation visits v LYTD (31,387 v 25,794) *</p>
---	---	--------------------	----------------------	-------------	--------------------	--------------	--	---

environment' and 'our community is active and healthy'.

Pakuranga Leisure's net position is unfavourable v LYTD. Although only 6k unfavourable, the centre continues to run at a deficit, and management are investigating opportunities for additional revenue streams. Discussions are also in place as to what the future of Pakuranga Leisure could look like, and how the centre will be affected by the AMETI transport plans.

Marina Fitness programming targets have met the local board objectives for Q3 2018.

Key Performance Indicators:

- 8% improvement in membership number v LYTD (728 v 669)
- 15% improvement in active visits v LYTD (35,855 v 30,442) *
- 780% improvement in centre net position v LYTD (\$62,000 v \$8,000)
- 33% decrease in net promotor score v Q3 2017 (67 v 100.0)

Marina Fitness has continued to show favourable signs of growth this quarter in membership number, activation and financials. Ongoing localised digital marketing and awareness initiatives continue to contribute to these results.

Marina's Net Promoter Score is down on the previous quarter, but the sample size of respondents is not enough to warrant concern about customer satisfaction.

Lloyd Elsmore programming targets have met the local board objectives for Q3 2018.

Key Performance Indicators:

- 18% improvement in fitness membership number v LYTD (2,480 v 2,033)
- 28% improvement in net promotor score vs Q3 2017 (20.3 v 14.7)
- 6% decrease in fitness visits v LYTD (120,543 v 128,825) *
- 13% decrease in aquatics visits v LYTD (381,537 v 437,930) *

Despite unfavourable statistics for active visits and net position v LYTD, Lloyd Elsmore Park Pool and Leisure Centre is tracking well as many of its functions and facilities were shut during the greater part of Q1. Analysis shows there would have been an improvement in fitness visitor numbers and centre net position on LYTD if the centre had not been shut down for refurbishments.

Lloyd Elsmore Fitness is continually focused on the local board outcomes by running programmes in the great outdoor spaces in Lloyd Elsmore Park, and has combined with Out and About to run free group fitness sessions.

Recruitment issues are resulting in a lack of staff which is therefore driving overtime up.

An increase in NPS score is encouraging and Lloyd Elsmore Centre Management is doing daily analysis of these comments to find where improvements in

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
								** Financial data are accurate as of 2 April 2018, however when finalised data are available the net position is likely to change.
Howick: Facility Partnership and 2017/18 (W)	A fund the Local Board can use to support sport and recreation organisations with facility partnerships including needs assessments, feasibility studies, design, planning and capital investment.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 600,000	In progress	Amber	The project objectives for an interim review of the Howick Sport and Active Recreation Plan were finalised in early December. The consultant is re-engaged to complete the review. There will be a workshop with the local board in Q3.	Advice will now be provided in Q4 A workshop is scheduled for 18 April 2018. A key project in Howick Local board is the Lloyd Elsmore Park Multisport Project
Howick: Sport and Recreation Initiatives (HW)	Investment in sport and recreation participation initiatives and sector development responding to identified needs in the local board area.	Q1;Q4	ABS: Opex	\$ 105,000	In progress	Green	Paid \$61,000 to Counties Manukau Sport Foundation (CMS) to undertake a programme of activities over summer. Sport Auckland have been announced as the deliverer of Aktive, which will enable alignment of delivery for the residual funding of \$39,000.	Counties Manukau Sport has been delivering on outcomes as agreed. Sport Auckland has presented to the local board and will be running a community workshop in April. Remaining funding will be focussed on development of the ActiveAsian programme.
Howick: Facility Partnership 16 Howick Sports	A facility partnership grant from 2015/16 \$250,580 to progress the Howick Gymsport project to the next stage of planning and development	Not scheduled	LDI: Opex	\$ 60,000	In progress	Green	Pakuranga Tennis Club have indicated their intention to move from their current home on the Maunga. Positive meeting and alignment between tennis and gymsports as project partners. Site assessment carried out for a covered green at Howick Bowling Club (Nixon Park), suggesting it would likely get consent. Pros and cons under review by regional body. Determination of Pakuranga Bowls Club involvement in the project to be confirmed by early 2018. Business plan and concept design to be revisited in early 2018.	Sports clubs involved with this project met in March to continue with the planning for a new facility. Pakuranga Tennis Club has joined the sports partnership with a view to developing tennis facilities at Lloyd Elsmore Park.
Howick: Skate Park Custodians	Engage a contractor to provide custodian services for Sir Barry Curtis Park skatepark to perform the role of caretaker, advisor, programme and event planner and coach to provide positive skate park environment.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 51,000	In progress	Green	Contractor is being supported through the procurement process which has been slower than expected. Expecting to complete by Xmas. Custodian Service has continued through this period.	A particularly busy summer for the park with lots of weekend activity. A few issues with damage to windows and the skate bowl (requests for service have been raised). The Out and About Summer Skate Series finale event is scheduled for 14 April. Procurement process has resulted in a new proposal with a greater focus on engagement and activation which will be discussed with the local board.
Pakuranga Athletics Charitable Trust: Facility Partnership 14	A facility partnership into the pavilion and grandstand development at Lloyd Elsmore Park. \$100,000 facility partnership grant	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Pakuranga Athletics Charitable Trust applied for landowner approval to construct clubrooms on top of the storage shed next to the athletics track at Lloyd Elsmore Park. Staff attended a landowner approval workshop on 7 December.	A representative from Pakuranga Athletics Charitable Trust attended a workshop with the local board in 15 February to provide an update on this project. Pakuranga Athletics Club club leases the footprint where the bunker is located. The club has engaged an architect to prepare plans. The next workshop with the trust and club is on 18 April 2018.
Howick: Facility Partnership 16 Howick Sports Terral	See #1128	Q1;Q2;Q3;Q4	LDI: Opex	\$ 330,000	In progress	Green	See #1128 for update	See #1128 for update

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Environmental planting and educational programme 17/18	Deliver planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in the parks, particularly for 1-2 local schools. Deliver ranger walks in local parks, particularly those in areas of high growth	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	Approved	Green	Gecko NZ Trust – an Auckland based not-for-profit organisation that enables positive social and environmental community outcomes – has been engaged to work with two local schools to develop understanding and skills in subjects such as local biodiversity, tree planting and maintenance, and environmental regeneration, as well as facilitating planting events in winter 2018. As part of the project Gecko NZ Trust will collaborate with council Enviroschools to support 'pre-learning' in the schools and the long term care of the plantings. At this stage the proposed schools are: Mission Heights Junior and Primary; and Cockle Bay Domain Primary, and the respective reserves are: Mangemangeroa Reserve; and Silvana Park.	This project is progressing well. Gecko NZ Trust is preparing teaching materials, planting sites have been identified at Silvana Park and Mangemangeroa Reserve, and site prep has been organised. Planting dates are: • Silvana Park - Tuesday 22 May (back-up rain date Friday 25 May) • Mangemangeroa Reserve - Friday 1 June (back-up rain date Tuesday 5 June).
Local parks: Ecological volunteer programme 17-2018	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events•Plant and animal pest eradication	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	Approved	Green	Volunteer activities in Howick Local Parks this quarter:• Ongoing restoration work by the Friends of Mangemangeroa Reserve;• Ongoing restoration work and clean-ups at Cockle Bay Domain;• School litter clean-up and weed control at Silvana Park;• Commencement of animal pest control (rodents and possums) at Cockle Bay Domain.	Volunteer activities in Howick Local Parks this quarter: • Ongoing restoration work by the Friends of Mangemangeroa Reserve; • Ongoing restoration work, clean-ups and animal pest control (trapping rodents and possums) by the Friends of Cockle Bay Domain; • Progress is being made to prepare for community plantings at both the above reserves.
Mangemangeroa Reserve: Service review and planning	Development of a strategy for addressing the erosion and providing for the pathway repair and upgrade, so as to leverage off existing renewals budgets (and potentially others), but also to ensure that a comprehensive long term solution for the area is developed that is cognisant of Akl Pathways and Open Space Network Planning.	Q1;Q2	ABS: Opex	\$ 55,000	Approved	Green	The local board approved the reallocation of \$55,000 LDI funding from the Parks Response budget to develop a Strategic Assessment Plan for the Mangemangeroa Reserve & Valley Walkway - Concept Plan Development.	A geotechnical study has been conducted to identify options for pathway reinstatement following landslips. Initial concept plan drawings have been developed.
Howick: Greenways and Coastal Walkways Network Plan	Prepare and prioritise a Howick area Pathways Plan	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Met with the local board in December 2017 and agreed to set up a steering group to prepare the plans for consultation.	Local Board to resolve funding allocation. A workshop was held on 9 February to gather local board feedback on greenways connections. Public consultation commenced on 24 February at the Tamaki Festival. The consultation findings will be reviewed and integrated into the draft plan.
Howick: Creating a Māori identity	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	On Hold	Red	Workshops with eight participating Local Boards and Manurewa Local Board to introduce them to the Māori naming of reserves and facilities programme; to seek feedback on the approach for each Local Board area. Research of existing reserve names is 50% complete for the eight participating Local Boards. Milestones for Q3: work with local historians to review the list of reserves to identify historical names and report back to the local board; draft Communications Plan to be prepared for	The Howick Local Board have indicated that this project is not a priority for them at this time and they do not wish to continue. They have requested that funding be reallocated to other local board initiatives. High level communications approach and Research of existing names of reserves completed and was intended to be reported back to the Local Board in March 2018. The local board confirmed, at the beginning of March, that they wish to withdraw from the project and allocate funding to other initiatives.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Kindergarten Association - Pakuranga	New lease for Lloyd Elsmore Park. 2R Bells Road, Pakuranga	Q4	31/03/2018	\$ 0.10	\$ -	In progress	Green	Correspondence has been ongoing with Auckland Kindergarten Association solicitors since quarter one. Awaiting further response from the solicitors regarding the multi-premise lease.	The leases are currently being drafted.
Eastgate Community Trust	Renewal for Lloyd Elsmore Park, 427 Pakuranga Road	Q3	31/12/2027	\$ 0.10	\$ -	In progress	Green	<p>The Eastgate Community Trust is seeking to remove the shed in their lease area to commence the construction of a new building approved by the resolution in April 2016 (HW/2016/295). A workshop has been booked with the local board in November to get a direction on whether the shed will be retained or removed, and whether tenants may have to revise design plans.</p> <p>Lease agreement will be finalised after a direction is given by the local board regarding the shed.</p>	The draft lease agreement has been prepared according to Resolution HW/2016/245 made 11 April 2016. The draft lease agreement will be reviewed by a senior lease advisor then sent to the tenant for signing.
Papakura Hornets Rugby League Club	Renewal lease for 52R Paparoa Road , Howick	Q3	31/07/2027	\$ 0.10	\$ -	Completed	Green	A resolution has been passed by the local board to grant the renewal of the lease in the November business meeting (HW/2017/193). A deed of renewal will be sent to the tenants for signing, and will be executed in quarter three.	The deed of renewal of lease was executed on 15 February 2018.
115 Picton Street		Q4		\$ 1.00	\$ -	Deferred	Green	Expressions of interest for the premise at 115 Picton Street will commence in 2018. An email has been sent to Frith Jenkins updating her that she will need to vacate the room once a public notice is placed in the local papers.	<p>Expression of interest placed on hold due to progressing needs assessment being done for the premises. This is expected to be completed by the end of the year.</p> <p>Public notice of the vacant premises at 115 Picton Street was published in the paper for the period of 31 January 2018 to 21 February 2018. Applications for expression of interest for the premises closed on 23 February 2018. Three applications were received and are currently being assessed. The assessment will be presented to the local board at a workshop before the end of quarter three.</p>
Glenhouse Society	Grant new lease for Glenhouse Reserve. 6R Glen house Reserve	Q4	31/03/2018	\$ 0.10	\$ -	In progress	Green	Lease expires 31 March 2018. Direction from the local board will be requested at the November workshop regarding whether a new lease application pack can be sent to Glenhouse Society or if an Expression of Interest process should be carried out.	The lease expires on 31 March 2018. Direction from the local board was requested at the November workshop in 2017 regarding whether a new lease application pack should be sent to Glenhouse Society or if an Expression of Interest process should be carried out. The local board requested that staff undertake an investigation of the group's activities and for the findings to be presented at the March 2018 workshop before final direction is given.
7 Avlesbury Street		Q4		\$	\$	On Hold	Amber	As discussed at a recent workshop with the	Plans for this project will not be finalised for

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Art Group	New lease for Hawthorden Reserve 66 Cook Street - Previously reported in Work Plan Year 2014/2015	Q4		\$ 500.00	\$ 500.00	In progress	Green	Site visit was completed 12 October 2017. Community Outcomes Plan has been discussed and agreed upon with group after the site visit. The lease term of five plus five years was workshopped with the local board on 19 October 2017. This has been presented in an iwi forum and iwi engagement emails will be sent out early 2018. Report to be written and presented at a local board business meeting in quarter four.	The report for a proposed new lease is currently being drafted and will be presented at a local board business meeting before the end of quarter four.
Brass Inc	Renewal lease for Howick Domain 90R Wellington Street - Previously reported in Work Plan Year 2014/2015	Q4	31/12/2024	\$ 0.10	\$ 0.10	In progress	Green	Full building assessment report to be completed early 2018. Once completed, options for the new lease will be discussed with the local board at a workshop prior to the end of quarter three.	Options for the new lease will be discussed with the local board at a workshop prior to the end of quarter three.
Children's & Theatre	New lease for Star of the Sea Reserve 29 Granger Road	Q4	4/05/2011	\$ 0.10	\$ 0.10	In progress	Green	The local board confirmed that staff should progress with iwi engagement in a workshop on 21 September 2017. The lease was presented at an iwi forum 25 October 2017. Iwi engagement emails will be sent out in January 2018. Once maintenance work is completed, a report will be drafted and lease terms will be workshopped with the local board prior to being presented at a business meeting.	Iwi engagement has been undertaken and the submission period closed on 16 February 2018. No submissions were received that opposed the granting of a new lease to the group. Maintenance work is still being undertaken. Once maintenance work is complete, a report will be drafted and the proposed leasing terms workshopped with the local board. Once direction has been received, the report for the proposed lease will be presented at a business meeting.
Pakuranga All Association	New lease for Lloyd Elsmore Park 2R Bells Road	Q4	31/10/2016	\$ 0.10	\$ 0.10	In progress	Green	Site visit completed 06 November 2017, and Community Outcomes Plan discussed. Community Outcomes Plan to be finalised and sent to tenant in quarter three. Report will be drafted and workshopped with the local board before quarter four.	The proposed leasing terms are to be discussed with the local board at the workshop in March 2018. The report will then be drafted and presented at a local board business meeting before the end of quarter four.
Sailing Club	New lease for Howick Beach 4R Granger Road - Previously reported in Work Plan Year 2014/2015	Q4	31/03/2012	\$ 0.10	\$ 0.10	In progress	Green	Site visit completed 06 November 2017, and Community Outcomes Plan has been finalised. Tenant is currently preparing some documentation for landowner approval as they are proposing potential extension to the club premises and lease area.	Iwi engagement will be undertaken for a proposed new lease to the club before quarter four. A report will be drafted and presented to the board once iwi engagement is complete and the club has confirmed details regarding the proposed works.
Sub-centre St John Dance Association	New lease for William Green Domain 600R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q4	30/03/2011	\$ 0.10	\$ 0.10	In progress	Green	Community Outcomes Plan discussed and finalised with tenant 18 September 2017. Draft report to be written up and workshopped with the local board by the end of quarter four.	A draft report will be written and workshopped with the local board by the end of quarter four.
Club of Inc.	New lease for The Depot, Lloyd Elsmore Park 2R Bells Road	Q4	30/04/2013	\$ 500.00	\$ 500.00	Approved	Green	Lease has expired. Options for the new lease will be workshopped with the local board in quarter four.	The deed of lease has expired. Options for the new lease will be workshopped with the local board in quarter four.
Howlands Multi-		Q4	30/07/2013			In progress	Green		A site visit is to be undertaken in the April or

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Association of Men's Advice (Manukau Pakuranga Southern Region)	Group have vacated this building 7 Aylesbury Street - Previously reported in Work Plan Year 2014/2015	Q4	30/06/2006	\$ 500.00	\$ 500.00	In progress	Green	Multi premises lease has been drafted and provided to Auckland Citizens Advice Bureau, the umbrella for Citizens Advice Bureaus across the region. This was sent 11 July 2017 and is for their review and, if in order, execution. Staff await their response. Citizens Advice Bureaus advised that they are seeking legal assistance from the Citizens Advice Bureaus head office in Wellington to review the draft lease.	Citizens Advice Bureau have responded with suggested changes to the original draft lease. Officers will work with legal advisors to review these changes to prepare a deed for final review and execution.
Pakuranga Athletics	Planning for new building underway, application yet to be received for Lloyd Elsmore Park 2R Bells Road	Not scheduled	31/05/2020			Deferred	Amber	Lease does not expire until 31 May 2020. This item will be deferred to FY 2019/2020.	Lease does not expire until 31 May 2020. This item will be deferred to FY 2019/2020.
Pakuranga Bowling	Lloyd Elsmore Park 2R Bells Road - Approval of sub-lease	Not scheduled	1/03/2020	\$ 0.10	\$ 0.10	Deferred	Amber	Lease does not expire until 2020. This item will be deferred to FY2019/2020.	Lease does not expire until 2020. This item will be deferred to FY2019/2020.
Pakuranga and Manukau Budgeting Service Inc.	7 Aylesbury Street	Q4	1/04/2005	\$ 0.10	\$ 0.10	In progress	Green	Community Outcomes Plan has been finalised. Lease was again workshopped with local board on 19 October 2017. Considering the approximate two year period of local board relocation project, local board are happy to proceed with a one plus one year lease term, including additional lease area of the two rooms by the Citizens Advice Bureau office. Further investigation of the availability of the two rooms is being done. Attended Iwi forum on 25 October 2017, and iwi engagement emails will be sent to relevant iwi in January 2018.	On hold due to potential development of the building. The submission period for iwi engagement closed on 16 February 2018. No objections were made to the proposed lease and leasing terms. A report will be presented at a local board meeting before the end of quarter four.
Manukau Boxing Gym	Currently expressions of interest in this space in The Depot, Lloyd Elsmore Park 2R Bells Road - Previously reported in Work Plan Year 2014/2015	Q4	1/07/2008	\$ 500.00	\$ 500.00	In progress	Green	A draft report is pending as there are a few documents that are still required from Revills Boxing Gym before a report can be submitted into a business meeting. Revills Boxing Gym is aware of this and is currently preparing the documentation.	Information is still pending from Revills Boxing Gym. The draft report is to be revised before quarter four and will be submitted to the local board business meeting.
Girl Guides Association of NZ – Manukau Road	New lease for 57 Glenmore Road	Q4	30/04/2013			In progress	Green	A lease has been workshopped with the local board on 21 September 2017, and presented at an iwi forum on 25 October 2017. Iwi engagement emails to be sent out in January 2018 to the relevant iwi before a report is presented to the local board at a business meeting.	The submission period for iwi engagement closed on 16 February 2018. A report is being drafted and will be presented at a local board meeting by the end of quarter four.

2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Scout Association of NZ – Waikanae	New lease for Howick Community Reserve 563R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q4	31/03/2013	\$ 0.10	\$ 0.10	Approved	Amber	The matter had been delayed as staff attempt to arrange a meeting with the Scout Association to discuss the multi-premises lease. The scout association sent their lease application on 27 October 2017. Site meetings are to be carried out, and community outcomes plan negotiated with the scouts in quarter four.	The matter has been delayed as staff attempt to arrange a meeting with Scout Association to discuss the multi-premises lease. The new lease process is scheduled to commence in quarter four.
Plunket Society - Howick	Lease for 115 Picton Street, Howick.	Q4	14/12/2036	\$ 500.00	\$ -	In progress	Green	Both Plunket and Auckland Council hold an unsigned deed of renewal dating 2003-2036. A streamline renewals process will be commenced in quarter three so that a new signed deed of renewal can be finalised.	Staff are awaiting confirmation from the tenant that they hold a signed version of the deed of renewal for a 2003-2036 term.