

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 04 April 2018, commencing at 12.00 pm.**

PRESENT

Chairperson: Brent Catchpole
Members: Felicity Auva'a (Deputy Chairperson)
 Bill McEntee (from 12.17pm until 5.30pm)
 Katrina Winn (from 12.31pm)
 Michael Turner (from 3.33pm)
 George Hawkins (until 3pm)

Apologies: Michael Turner (for lateness)
 Katrina Winn (for lateness)

Also present: Manoj Ragupathy (Relationship Manager)
 Madelon De Jongh (Senior Local Board Advisor)
 Lee Manaia (Local Board Advisor)
 Paula Brooke (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<u>Local Board General Business</u>	Keeping informed	Members updated each other on the following activities and issues: <ul style="list-style-type: none"> • Members' Audit of Parks – no information received to date • Workshop timings • Sale and Supply of Alcohol (Renewal of Licences) Amendment Bill (No. 2) submission • Papakura Commercial Project Group timing • Litter reduction education campaign - \$5000 to come from the Infrastructure & Environmental Services (I&ES) waste minimization budget line • LDI Opex underspend wish list (including Proud Papakura Proud Continuity Programme Proposal) • Papakura Museum entrance way proposal • Site visit for McLennan Park

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		<ul style="list-style-type: none"> •
<p><u>Sports Needs Assessment update</u></p> <p>Rob McGee (Head of Active Recreation, Parks, Sports and Recreation)</p> <p>Danny O'Donnell (Director, Visitor Solutions Limited)</p> <p>Martin Devoy (Sport and Recreation Lead, Parks, Sports and Recreation)</p> <p>Debra Langton (Portfolio Manager Services Programmes, Parks, Sports and Recreation)</p>	<p>Oversight and Monitoring</p>	<p>Staff updated on the Sports Needs Assessment progress and draft document, and looking for direction from the board on suggested next steps and timelines for the boards consideration.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to seek a formal lease for the Army Fields. 2. Board to formulate their response and provide this to staff next week. 3. Another workshop on the revised report to be scheduled. Board to formally receive the report at the May business meeting
<p><u>Takanini Library and Community Hub update</u></p> <p>Nicola Terry (Service and Asset Planning Specialist, Community Services)</p> <p>Caroline Reid (Integration Change Specialist, Community Services)</p> <p>Tim Peat Developer</p>	<p>Oversight and Monitoring</p>	<p>Staff provided an update on the Takanini Library and Community Hub.</p> <p>The board expressed a view that the Hub should provide for shared usage, and the underlying operating model to accommodate that.</p> <p>Board also requested that staff work with the youth in the area, and to ensure they also reflect the history of the army in the area when considering options.</p> <p>Next steps:</p> <ol style="list-style-type: none"> 1. Worksop to be scheduled in June for staff to present the design brief to the board.
<p><u>New Grants Programme 2018 / 2019</u></p> <p>Marion Davies (Community Grants Operations Manager, Commercial and Finance)</p>	<p>Keeping informed/Providing direction</p>	<p>Staff presented the draft grants programme for FY18/19.</p> <p>Board members received community feedback about the accessibility of the online Smartygrants system. Staff confirmed that library staff can support</p>

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<p>Fran Hayton (Environmental Grants & Incentives Manager)</p> <p>Helen Taimarangi (Senior Community Grants Advisor)</p>		<p>potential applicants.</p> <p>Staff suggested “Small Grants” as a new name for the “Quick Response Grants” and the board agreed with this.</p> <p>The board said that the current 2 rounds and 3 quick response model seems to be working well.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to change the name of “Quick response grants” to “Small Grants” 2. Staff to delete the “demonstrate smokefree high priority” reference from the current higher priorities and replace with “The Papakura Local Board will prioritise events either happening within the local board area or benefit the local community”. 3. Staff to delete the reference to the Papakura town centre in the fourth priority area.
<p><u>Auckland Transport Park and Ride and Metro update</u></p> <p>Kenneth Tuai (Auckland Transport Relationship Manager)</p> <p>Davey Chang (Senior Project Manager, Auckland Transport)</p> <p>Andy Millar (Senior Project Manager, Auckland Transport)</p> <p>Kevin Enderby (Project Lead, Parking Service Manager, Auckland Transport)</p>	<p>Oversight and monitoring</p>	<p>Staff presented an update on the Park n Ride (PnR) project.</p> <p>The indicative business case was commissioned and completed in December 2017. It is redundant now because it didn’t include the new bus depot design.</p> <p>AT had asked for design and build quotes for the PnR from several modular park and ride building companies, and the quotes range between \$9 - \$16 million. The quotes received with the new bus depot option included is around \$20million.</p> <p>The next step for AT in May/June to request funding from the AT Board to progress a single stage business case for a NZTA subsidy which would need to be approved by the AT board for design and construction.</p> <p>The board requested open and</p>

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		<p>transparent communication from AT on this project to ensure the public is well informed about timeframes.</p> <p>The board requested information to assist the board in the One Local Initiative (OLI) conversation with the Governing Body to ensure adequate budget is allocated.</p> <p>The board also requested that AT publish a media release to the residents confirming the change to the PnR project, the new concept and how this will benefit the residents.</p> <p>The board queried if the new concept is future proofed i.e. will it be able to be built upon to meet future demand as Papakura is zoned a Metropolitan centre and is projected to double in size.</p> <p>AT staff replied they see a decrease in demand due to surrounding locations be made available. They are currently reviewing as part of the concept plan a possible mixed use zone and will feed back on this.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Kenneth to check the geotech status. 2. AT to work with council on a media release, and a Q&A sheet for the elected members. 3. AT to provide information to assist the board in the One Local Initiative (OLI) conversation with the Governing Body to ensure adequate budget is allocated. 4. Request Auckland Transport include provision for disabled parking.
<p><u>Smith's Avenue update</u></p> <p>Sarah Bramston (Strategic Broker, Community Empowerment Unit)</p>	<p>Oversight and monitoring</p>	<p>Glen Green spoke to the "Theres a Better Way" Foundation's event at Smiths Ave on 24 March. Glen spoke about the opportunities for the court requested funding for court surround seating and a basketball hoop.</p>

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<p>Greg Lowe (Parks and Places Specialist, Parks, Sports and Recreation)</p> <p>Glen Green (There's a Better Way Foundation)</p>		<p>The “Better Way Foundation” uses street basketball to connect youth and create relationships.</p> <p>Glen would like to work with the board and council going forward focussing on Smiths Ave.</p> <p>Four potential investment proposals:</p> <ul style="list-style-type: none"> • \$50,000 basketball court donated to council by The Better Way Foundation. • Courtside seats normally \$60 - \$70,000 – Glen has a contact who can install the seats around the court for \$23,000. • People are driving over the court at present. Would like to install seats to prevent this. • A quality basketball hoop will cost \$23,000. • Ben Anthony Jnr (basketball player) has been assigned to be at Smiths Ave full time for mentoring and to promote the den theme. “The Den” at Bruce Pulman is exceptionally well used. <p>The board were advised that the Smiths Ave concept plan has been contracted out and will be completed by June 2018.</p> <p>The board advised ythe following issues:</p> <ul style="list-style-type: none"> • the lighting at Smiths Ave needs to be replaced. Eli and Gwyn to advise what needs to happen regarding replacing the lighting. • There is a flooding issue from the back of Awhi House all the way forward at Smiths Ave. • The gobi-blocks need to be cleared so they can be used for parking. <p>Staff confirmed the whole community has been engaged with the different plans and ideas. When decision making the board will need to be mindful of this.</p>

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		<p>Actions:</p> <ol style="list-style-type: none"> 1. Eli and Gwyn to review lighting issuers and potential replacement at Smiths Avenue Reserve. 2. Eli and Gwyn to review the flooding issue and clearing the gobi block parking at Smiths Avenue Reserve
<p><u>LDI Capex update</u></p> <p>Mathew Glanfield (Community Led LDI Specialist, Community Facilities)</p>	<p>Oversight and monitoring</p>	<p>Mathew updated on the LDI Capex projects programme of work.</p> <p>Solar heating and cover at Massey Park – the board agreed to the solar system, skin and pool cover as the asset condition report on the outdoor pool was confirmed as a 3 out of 5, meaning additional work is worthwhile.</p> <p>Brass Band – staff are awaiting the outcome of the Corridor Access Request (CAR). Once this outcome is known then a decision can be made.</p> <p>Library and railway station digital signs – the board said the preference is to have a sign at the clock tower which is more central. Staff recommended that more needs to be done on the technical and operational side to ensure once the signs are installed, they will be used immediately. The BID is willing to manage this process, but content needs to be agreed on first. Defer to the May business meeting while information and agreement is sought on the above. The board suggested this work could be contracted locally.</p> <p>McLennan Park footpath development – the board have a site visit next Friday to review the proposed footpath. Then a decision can be made on funding the proposed works if necessary.</p> <p>Fitness parks – staff will present a report for April resolution – up to \$5,000 to undertake scoping of all potential parks in Papakura.</p>

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		<p>Smiths Ave - \$50,000 is available for capital item spend. The Community Empowerment Unit (CEU) is paying for the concept plan.</p> <p>The Board requested staff and local board staff work together to produce an all of projects total spend for review.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to advise whether reskinning the Massey Park outdoor pool would be covered under renewals. 2. Staff and local board staff work together to produce an all of projects total spend for review.
<p><u>Arts, Community and Events Work Programme Update</u></p> <p>Sarah Bramston (Strategic Broker, Community Empowerment Unit)</p> <p>Sarah Edwards (Arts and Culture Advisor, Arts, Community and Events)</p> <p>Annie Bradley (Arts and Culture Programmer, Arts, Community and Events)</p> <p>Debs MsSmith (Arts and Culture Project Lead, Arts, Community and Events)</p>	<p>Oversight and monitoring</p>	<p>Staff updated on changes to the 2018 programming schedule.</p> <p>Staff updated the board on progress regarding the Hawkins Theatre business plan. The Board indicated they would be comfortable with a joint mana whenua and local board workshop. Hawkins Theatre staff to liaise with LBS to find a suitable time.</p> <p>Hawkins Crest – has been hung in the frame and will now be hung up on the wall in the theatre shortly. Staff to let Lorna know.</p> <p>Photography project update – Fresh Concept has been contracted for the black and white young people sports photography project. Pictures will be displayed in empty shop windows and small published books depicting Papakura youth in sports. The exhibition will run for 2 weeks. Staff are working with the Papakura Business Association for location of image ideas, and a local printing businesses will be used. Timeline is May exhibition at this stage.</p> <p>Board requested that staff engage with</p>

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		<p>the Papakura Youth Council as they will have good networks.</p> <p>Staff updated on the first combined network community meeting on 4 April. It was decided to continue with the network meetings,</p> <p>O’Shannessy Street shared space – timeline is envisaged for end of April early May. Creative Souls are coordinating the space and will use available funding to enable creation of the empty shop. Primary audience is youth.</p> <p>Civil defence – there is a community leaders event booked in for 10 May.</p> <p>CCTV – Ayr Jones provided an update on the CCTV project.</p> <p>The job description has been redrafted for the security coordinator role.</p> <p>Papakura crime prevention proposal has been drafted. The proposal provides all safety training, support services etc, with an annual cost of \$110,000. The whole contract would be held by C Lawton and his firm, who is the Chair of Crimewatch NZ. They would be contracted via a council grant.</p> <p>The board requested the person identified for the security coordinator role be connected to the local community.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to organise a combined sign off meeting with mana whenua and the board for the Hawkins Theatre business plan work. 2. Ayr Jones to provide more detail to support the crime Prevention proposal.
<u>Community Facilities Work Programme Update</u>	Oversight and monitoring	Ray Small Park – work is finishing at the end of this week. Leisure Services are organising the opening event scheduled

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<p>Nichola Painter (Stakeholder Advisor, Community Facilities)</p> <p>Jenny Young (Community Lease Advisor, Community Facilities)</p> <p>Eli Ewens (Senior Delivery Maintenance Coordinator, Operational Maintenance)</p>		<p>for 28 April.</p> <p>Cross Street Reserve – the playground is incomplete and the board is concerned that it is a health and safety risk as children are using the playground .</p> <p>The board would also like to put a liquor ban on the park, as there is now evidence that there is alcohol harm happening on the site.</p> <p>Low lighting issues at the Hawkins Theatre and squash courts is creating areas for safety concern and requested staff to investigate.</p> <p>Rugby club sports survey – staff are waiting on a report and will provide this once received.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Eli to action the mowing from the mowing issues on Settlement Road (using Felicity Auva’a photographs as evidence) 2. Staff to investigate the lighting issues at Hawkins Theatre and squash courts accessway. 3. Staff to provide to the board the rugby club survey once received. 4. Staff to progress the completion of the Cross Street Reserve playground and address any health and safety issues. 5. Staff to ascertain the detail of the Ray Small Skatepark opening for members’ diaries.
<p><u>Youth Council quarterly Programme Update</u></p> <p>Sarah Bramston (Strategic Broker, Community Empowerment Unit)</p> <p>Chhavi Breja (Youth Council interim Deputy Chair)</p>	<p>Oversight and monitoring</p>	<p>Chavi and Gwyn introduced themselves and thanked the board for their continued support.</p> <p>They then provided an update to the board on the last quarter and their planned events and ideas for the next quarter.</p>

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<p>Gwyneth Parallag (Youth Council Member)</p> <p>Jacqueline Paul (Youth Council Member)</p>		
<p><u>Awahi House quarterly update</u></p> <p>Violet Slade (Coordinator, Te Whanau Hapori, Awahi House)</p>	<p>Oversight and monitoring</p>	<p>Violet did not present for this workshop.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to request Violet's attendance at the next workshop.

The workshop concluded at 6.15pm