



# PAPAKURA BUSINESS ASSOCIATION



## DRAFT MINUTES OF THE SPECIAL GENERAL MEETING OF THE PAPAKURA BUSINESS ASSOCIATION

HELD ON TUESDAY 10<sup>TH</sup> OF APRIL 2018 AT BOODLES COURTYARD, 182 GREAT SOUTH ROAD,  
PAPAKURA AT 6PM

**Present:** Neil O'Connor from Property Management NZ Ltd, Peter Bennett from Property Valuations, Nicky Hayhow – Landlord, Brent Catchpole – Chair Papakura Local Board, Felicity Auva'a - Deputy Chair Papakura Local Board, Tracy Shackleton – Town Centre Manager, Paul Thompson from Auckland Council, Julie Taylor from BNZ, Vic and Vickie Rhys from Stirling Sports, Kelly Wright from What's in Stock, Anne Crawford from Windsor Florist, Paula Schultz from Canopus, James Liang - Landlord, Julie Chantrasee from Hanako Thai Massage, Warren Catley from Kriti Web Studio, Trish and Richard Wickett from Flooring Xtra Papakura and Vanessa Newman from Papakura Business Association.

**Apologies:** Councillor Daniel Newman, Lara Hellier, Mike Guy and Peter Lynch

### 1. WELCOME:

Neil O'Connor, Chairperson of Papakura Business Association introduced himself as the Facilitator for the meeting and declared the meeting open at 6.10pm. Neil acknowledged the presence of Brent Catchpole, Chair Papakura Local Board, Felicity Auva'a, Deputy Chair of Papakura Local Board and Paul Thompson from Auckland Council. Neil welcomed the members present and thanked them for attending.

### 2. APOLOGIES:

Neil confirmed the apologies which are listed above. Further apologies were asked from the meeting of which none were received. It was moved to accept the apologies read out at the meeting.

**Moved:** Neil O'Connor                      **Seconded:** Nicky Hayhow. **CARRIED.**

### 3. SPECIAL RESOLUTION:

Neil presented the following Special Resolution with the noted amendment:

Neil put a motion to the floor to **amend Item 3(ii) of the Agenda to read:** To approve and adopt the Papakura BID Programme expansion boundary map as shown in the Papakura BID ballot documents and ballot pack and as approved by the Papakura Local Board at their business meeting held on 13<sup>th</sup> 2017 December (Resolution PPK/2017/271).

**Reason:** In November 2017 after the AGM, a revised proposed BID expansion map was redrawn (referred to as map 2). This revised map was presented for approval at the PBA board meeting held on November 28<sup>th</sup> 2018. Map 2 was approved by the Papakura Local Board at their business meeting held on 13 December 2017 (Resolution PPK/2017/271) and is the map showing in BID expansion correspondence and information in the lead up to the ballot and included in the ballot voting pack.

Neil asked if there were any questions from the floor on the amendment, of which there were none.

Neil then fully presented the amended Special Resolution and put this to the floor:

**(i)** To approve and accept the Papakura BID Programme Expansion ballot results completed in March 2018. 180 voting documents were issued; 60 (33.3%) voted. Of the 60 who voted, 39 (65%) voted YES and 18 (30%) voted NO. There were 0 informal votes and 3 blank votes (5.00%).

Therefore the ballot has achieved the required mandate under the 2016 Ak Council BID policy. The mandate states that the threshold for a valid ballot is at least 25% of the total voting forms being returned. A minimum of 51% of the votes must be in favour of the proposition raised on the ballot form to achieve a mandate.

**(ii) Amended: To approve and adopt the Papakura BID Programme expansion boundary map as shown in the Papakura BID ballot documents and ballot pack and as approved by the Papakura Local Board at their business meeting held on 13<sup>th</sup> 2017 December (Resolution PPK/2017/271).**

**(iii)** To agree and adopt the PBA business plan presented as part of the Papakura BID programme expansion project and as agreed at the AGM held on October 19th 2017.

**(iv)** To ratify and adopt the 2018-2019 draft budget as presented in the Papakura BID programme expansion project documents and as approved at the AGM held on October 19th 2017.

**(v)** To strike the targeted rate of \$250,000 for the 2018-2019 financial year commencing 1st July 2018. The BID target rate to be calculated by using a proportional value method (% against CV)

**Moved:** Neil O'Connor                      **Seconded:** Peter Bennett.

**Neil asked if there were any questions or discussion from the floor before voting?**

**Vic Rhys from Stirling Sports asked if we had the details as to who voted for and against in the BID expansion vote. Neil explained that we do not as it is a private ballot like a Local Body Election and people's individual votes were private. There were no further questions.**

**The floor then voted on the Special Resolution which was CARRIED; 10 For and 0 Against.**

**The Special Resolution therefore was PASSED.**

**There being no further formal business Neil O'Connor closed the meeting at 6.25pm.**

Following the formal meeting; Brent Catchpole, Chair of Papakura Local Board, spoke to the floor to thank Neil O'Connor, Chair Papakura Business Association, Tracy Shackleton, Papakura Town Centre Manager Vanessa Newman, Office Assistant and the PBA committee for their efforts and everything they do for Papakura and members of the PBA.

Tracy Shackleton, Papakura Town Centre Manager spoke to the floor to acknowledge and thank Claire Siddens, BID Growth Specialist at Auckland Council for her support and assistance throughout to help us achieve this BID expansion.

Signed:.....Chairperson

Date:.....