

2017/2018 Rodney - Targeted Events Grant round one

17/18 Rodney Targeted Events Grants application

Application TE1816-102 From Woodhill Sands Trust

Welcome / He mihi

Important information / Pārongo matua

Please check:

- Who is eligible to apply
- What we don't fund
- What information you will need to include in your application.

All applications must be completed and submitted using this online application form. Remember to save as you work.

Sections of the application form will be greyed out because they are not relevant to your project.

If you have limited computer access, you can [book a computer](#) or [librarian](#) for one hour in one of [Auckland's libraries](#). Ensure you take all the required documents saved on a memory stick so you can upload these in your application form.

Contact a grants advisor at NorthWest.Events@aucklandcouncil.govt.nz or phone 09 301 0101 if you need advice on your application. Please note there is no technical support after 5:00pm.

Documents you may need to complete this application form:

- audited accounts, financial statements
- annual report
- minutes or letter from chairperson showing decision to apply
- letters of support
- letter of agreement from school/s if your project is being delivered in a school
- any permits necessary if your project is on public land
- evidence of bank account number (must be one of the following):
 - blank pre printed deposit slip
 - certified bank statement or letter
 - online print screen image (must show bank's web address (URL))

Contact Details / Whakapā Kaitono

* indicates a required field

Applicant

Organisation/Individual name *

Woodhill Sands Trust

Must match the name on the bank account information supplied

Address

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Physical Address

*
4 James Mackie Rd
Wharepapa Helensville 0875
Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Is your postal address different from your physical address? *

Yes No
If yes, please complete below

Postal Address *

PO Box 135
Waimauku Auckland 0842
Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Website

Website address

<http://woodhillsands.co.nz>

Facebook page

<https://www.facebook.com/Woodhill.Sands/>

Contact details

Admin contact person *

Angela Nobilo

Position held in organisation (if applying as an organisation) *

Venue Manager

Daytime phone number *

(02) 7497 2637

Mobile Phone Number

(02) 7497 2637

Project contact person (must be a different person from the admin contact and needs to be a signatory designated for the organisation or group. *)

Kathryn Roberts

Position held in organisation (if applying as an organisation) *

Chair, Board of Trustees

Daytime phone number

+64 21 656 679

Mobile phone number

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Email address *

+64 21 656 679

angela@woodhillsands.co.nz

Email address

kathryn@kroberts.co.nz

Applicant details

* indicates a required field

What is the legal status of your organisation/group? *

Incorporated Society Charitable Trust Limited Liability Company Other: Trust registered under Charitable Trusts Act 1957

Other: can include not for profit community group, Māori trusts, e.g. putea trust, whanua trust, ahu whenua trust, whenua topu trust and/or kai tiaki trust.

What registration numbers apply to your organisation?

(Please provide all applicable numbers)

New Zealand Companies Office incorporated society number

2647311

Must be a number

Please click [here](#) to visit the Societies and Trusts website

Charities NZ Registration

New Zealand Charities Register Information
Reg Number
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

NZ Companies Register

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New Zealand Companies Register Information
NZBN
Entity Name
Registration Date
Entity Status
Entity Type
Registered Address
Physical Address

Organisation objectives / Ngā whaingā me te ripoata ā tau

What are the primary objectives of your organisation? *

To operate an equestrian sports competition and training facility of regional importance for the riding community and public at large, to support the growth of recreational riding and competitive equestrian sports, to promote physical activity and healthy lifestyles.

Must be no more than 120 words

What activities or services does your organisation offer to achieve these objectives? *

Woodhill Sands provides a training and competition facility located in Rodney for riders and equestrian sports. The facility has been recognised in the Auckland Equestrian Facility Plan 2014 as vitally important to the present and future needs of equestrian sports in the Auckland and neighbouring regions.

Must be no more than 120 words

Are you affiliated with a nation or regional body? *

Yes No

If yes, you will be required to provide more information

Project Details / Ngā pārongo mahinga

* indicates a required field

Local board priorities

Choose the local board priority your event or activity aligns with: *

Our transport infrastructure keeps pace with the needs of our communities. Our growing townships have the same choices for quality public transport as the rest of Auckland. Communities have access to walkways, bridleways and cycle ways. Our roads are well maintained.

Our communities influence local decision-making. They are empowered and enabled to act and take the lead on community projects and in the planning for their areas. Community groups and residents partner with the council and others to identify and deliver what is best for them.

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- ☑ Our local parks and sports facilities cater to a wide range of sporting and recreational interests. They are easily accessible, connecting our towns, villages and growth areas. Our parks are enjoyable places to visit and relax or be active in.
- ☑ Our harbours and the rivers and streams that feed them are healthy and thriving natural marine environments. Our storm water and wastewater services are reliable, well maintained and environmentally friendly, minimising downstream environmental impacts. There is minimal sediment and silt flowing into our waterways from new developments and earthworks.
- ☐ Local facilities that are the heart of our communities. They are well used and cared for by the communities that manage them. The diverse range of activities run by our communities creates a rich and accessible arts and culture scene.

How will the priorities you have selected be supported by your event or activity? *

The Woodhill Sands Trust was established by a group of Aucklanders from within the riding community to take the lead on securing sport ownership of Woodhill Sands Equestrian Centre when its private owners/operators decided to sell the venue in late-2015 after some 10 years of operation. This is a new activity because the Centre under private ownership was operated as a business and decision-making was driven by economic return, as opposed to community use. The Trust will be operating in a businesslike way but for the development and promotion of equestrian sports.

The Trust worked closely with Auckland Council to develop a business case for sport ownership and secured financial assistance from Auckland Council (by way of Bank Guarantee) to enable the sport to fund the purchase. (The 'users pay' model of the sport enables debt to be serviced). The Trust completed the purchase in October 2017, with funding from people within the sport and ASB loan. The Trust was not able to secure any community grants funding for the purchase, so essentially all funding has come from the sport.

Woodhill Sands is the most used equestrian competition and training facility in New Zealand. Its unique geographic feature - sand surfaces - makes it useable year round, transforming a previously summer sport into a year round sport. It is used for competitions most weekends and attracts riders from all over Auckland and more widely into Rodney district. Training use, including by Pony Clubs and school groups occurs during the week.

The Trust seeks to develop a rundown facility into a venue that is an asset to the sport and to Auckland City, and one which is well supported by riders because they have a great experience when they ride at Woodhill Sands.

The Trust wants to develop the grounds into a park like setting to improve the visitor experience and provide facilities that are appropriate for the scale of the property (some 11 ha). Development of the property will also take account of the impact on neighbours of an equestrian facility and will be designed to mitigate any impact.

There is a stream and a wetland on the property which require maintenance to ensure that they are healthy and water quality maintained.

This is an exciting project for Rodney and the sport, and there is a lot of local support for community ownership of the facility. The community ownership creates security of tenure for the sport and will empower riders to make more use of Woodhill Sands.

It will bring more riders into the area with the associated economic activity attached to horses. We are actively seeking to make a contribution to the local community and already are providing part-time work for young people, and looking to engage local contractors in the upkeep and development of the facility.

Must be at least 250 words.

Project title *

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Woodhill Sands Redevelopment
Must be no more than 10 words

Project location *

4 James Mackie Rd, Wharepapa

This means the building name, street address, location of event or venue where the project will happen.

To find what local board area your project is taking place in please visit the [local board finder tool](#).

Is your project on council owned property/land?

Yes No

Please describe your project in three to four sentences *

Develop concept and designs for upgrading facilities at Woodhill Sands Equestrian Centre, including landscaping plans and building development to enhance the natural landscape and improve the user experience..

Must be no more than 120 words

When will your project take place?

Start date *

01/12/2017

End date *

30/11/2018

Project plan / Mahere mahinga

Please complete the table below

Tasks - what will you do?	By when (date)?	What will you achieve?
Scoping the project *	End of February 2018 *	consultation with community stakeholders to understand and address their needs and concerns *
Feasibility	By end of March 2018	Assessing the social, economic and environmental viability of the project
Seek advice from Auckland Council Sports & Recreation Team and Aktive	By end of March 2018	Getting advice
Develop the project brief	By end of May 2018	A plan that can be communicated effectively to all stakeholders

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Community benefits

How have you established there is a need for this project? *

Development of Auckland Equestrian Facility Plan in October 2014 supported by Sport NZ and Auckland Council.

Development of business case and securing support of Auckland Council Governing Body, May 2016 and June 2017, for sport purchase and operation of facility. Key contact at Council is Leigh Redshaw.

Must be no more than 120 words.

What are the community outcomes of your project? *

A sports facility that serves the needs of the riding community for competition and training purposes:

- that supports horse welfare by providing a good standard of riding surfaces;
- that enables Auckland riders to pursue the sport and recreational activity of their choice within Auckland City, and;
- has the infrastructure that sports venues typically provide in terms of amenities and for storage of sports equipment on site.

Must be no more than 200 words.

Describe three things you want the project to achieve in terms of benefits for participants and/or others

How will you measure these outcomes? *

If the expected outcomes of the project occur, we expect to see:

- increased horse starts at competition events, measurable by entry numbers
- increased usage by recreational riding group, measurable by venue bookings;
- reduction in complaints about cost of using facility.

Must be no more than 150 words.

Describe three changes you will see if the expected outcomes of the project occur

How many people are directly involved in the delivery of this project? *

Between 5 and 10

e.g. team members

What is the estimated number of people reached through this project? *

There are estimated to be approx. 30,000 regular horse riders in Auckland (see 2014 Facility Plan, page 20)

What expertise does your organisation have in delivering similar projects? *

Several of the Trustees have prior experience in commercial and/or rural projects of this type.

Must be no more than 120 words.

Must be no more than 120 words

Māori Outcomes

Is your organisation Māori or are you a Māori individual? *

Yes No

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Auckland Council provides funding for Māori and wider organisations to uplift Māori well-being and achieve better outcomes with Māori.

Will your project/activity target Maori or Maori outcomes?

Yes No

Maori outcomes include Maori events, Maori sculpture and public art or protection of Maori cultural heritage eg waahi tapu. Improving Maori social, economic, and cultural well-being. Uses matauranga and tikanga Maori and works with mana whenua or Maori organisations to produce shared outcomes.

Smoke-free Auckland

Please tell us how you will promote smoke-free messages with your project

We can put up signage promoting a smoke-free environment.

Must be no more than 120 words.

Collaborating organisations or individuals

Will any other organisations or individuals be collaborating with you on this project, including volunteer groups? Please list them and their role.

Collaborating organisation/individual	Contribution to project
Waitemata Show Jumping	Community Stakeholder
Waitemata Dressage	Community Stakeholder
Auckland Equestrian Sports, Inc	Community Stakeholder
Waitemata Riding Club	Community Stakeholder
Waitemata and Auckland Area Pony Clubs	Community Stakeholder
Auckland-Manukau Show Jumping	Community Stakeholder
Waitemata Show Hunter	Community Stakeholder

Acknowledgement and promotion

Do you plan to promote/market/advertise your project? *

Yes No Don't know

If yes, please provide details on how

We will promote through our social media channels, through stakeholder consultation and through display of project information at the facility.

Must be no more than 120 words.

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How will you publicly acknowledge the local board's contribution towards this project? *

Invite Local Board members to events at the venue, acknowledgement through social media and logo on printed material generated for the project.

Must be no more than 120 words.

e.g. place logo on printed material, invite local board members to your event, signage, advertising materials etc.

Demographics

To help council and local boards better understand who will benefit from this project, please indicate below who this is targeted at. This is for internal use only.

Will your project be accessible to people with disabilities? *

Yes No

Long term disability is defined as lasting six months or more and stops people from doing everyday things other people can do.

Please explain how

Participation can include volunteering and spectator participation. People with disabilities are not precluded from participation.

Must be no more than 120 words.

Is your project targeted at people with a long term disability? *

Yes No

What proportion of your project is targeted at the following age groups?

If your project is not targeted to any specific age group please enter 100 in the 'All ages' box.

(Numbers only, "%" symbol is not needed)

0 - 5 years

Must be a percentage

6 - 14 years

Must be a percentage

15 - 24 years

Must be a percentage

25 - 44 years

Must be a percentage

45 - 64 years

Must be a percentage

65+ years

Must be a percentage

All ages

100

Must be a percentage

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Which ethnic group(s) is your project targeted at? Select any that apply: *

New Zealand European Other European Māori Pacific Peoples Chinese Korean Indian Other Asian Middle Eastern Latin American African All/everyone Other:

What proportion of your project is targeted at male/female participants?

If your project is not targeted to either gender group please enter 100 in the 'All' box.
(numbers only, " %" symbol is not needed)

Percentage of male

25

Must be a number.

Percentage of female

75

Must be a number.

All - not targeted at either male/female

Must be a number.

Rain date

Start date

End date

Is a Contractor/3rd Party/Producer helping to deliver the event/project?

Yes No

Project Budget / Te tahua

* indicates a required field

What part of the project are you requesting funding for? *

Developing the Project brief

Must be no more than 100 words

Is there a cost of participation for this project? If so please state what the type of cost is, and how much it is i.e. tickets \$5 each, entry fee, entry by donation/koha

*

No

Are you GST registered? *

Yes No

What is your GST number? *

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120129481

Must be a number.

Table one: expenses/costs for the project

Please provide itemised costs of the project. Refer to the application guide for examples of what to include.

Please attach a quote or evidence such as screenshots of items or past invoices for a similar activity for each listed item over \$150.

If you or your group are GST registered, please **do not** include GST in the amounts.

If you or your group are **not** GST registered, please **do** include GST (were applicable) in the amounts.

Expenditure and description (e.g. Venue Hire: 9 hours @ \$20 p/h)	Total cost of item	Attach quote
Consultant Planner as negotiated discounted rate of \$100 p/h	\$20,000.00	Filename: R2O Consultants Limited.docx File size: 11.6 kB
Landscape Architect	\$2,870.00	Filename: WDH.OOS.DRAFT.pdf File size: 102.5 kB
Acoustics Engineer	\$3,750.00	Filename: 710.10345-P01-v1.0 4 James Mackie Road Offer of Services (Acoustics).pdf File size: 317.6 kB

Table two: project income / Pūtea tautoko mai roto

This section tells us about any income you estimate that you may get for your project. If your organisation charges participants to attend your project/event, how much do you charge the participants? e.g. membership, ticket sales, sale of artwork, donations, sponsorship, other fundraising etc. This also includes adult entry fee and programme registration.

Do not include funds requested from this application or applications made to other organisations.

Project income (e.g. 1100 tickets @ \$20 each, registration 20 people \$5.00 each, 35 volunteer hours @ \$20 per hour) **Amount**

No project income	
Please separate each cost out e.g. ticket sales one line and then art sales on the next	

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Table three: other funding sources for the project/activity / Pūtea tautoko mai waho

This section tells us about any other funding that you hope to receive for this project/activity, e.g. contestable funding from Foundation North, Department of Internal Affairs, Central Government contracts. Please include applications made to other local boards.

Funding organisation or individual	Amount	Pending / approved
None		

Funding summary

Confirmed or approved as at the time of filling out this application.

Total Expenditure Amount	Total income amount	Total other funding sources	How much are you/ your organisation contributing? (Excludes income from 'Table three')
\$26,620.00	\$0.00	\$0.00	\$26,620.00 *
Total: \$26,620.00			Total: \$26,620.00
Total of table one This number/amount is calculated.	Total of table two This number/amount is calculated.	Total of table three This number/amount is calculated.	Must be a dollar amount e.g. \$1,227.81

Total Amount Requested *

\$10,000.00

What is the total financial support you are requesting in this application?

If the local board(s) is unable to fund the full amount you request, would a smaller grant still be of assistance? *

Yes No

If only part of your project can be funded, which part would you prefer?

Must be no more than 100 words.

Please explain and indicate an amount.

Supporting documentation

* indicates a required field

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Financial attachments

Please attach proof of bank account details / Pēke tiaki pūtea *

Filename: ASB Bank Account20171115_20151575.pdf
File size: 652.3 kB

Filename: ASB FastNet Business Accounts 19 Nov.pdf
File size: 71.1 kB

Applicant name must match the name on the bank account information supplied

Please attach proof of bank account details for the umbrella organisation / Pēke tiaki pūtea

No files have been uploaded

Please attach a copy of your annual report, including financial statements *

Filename: Financial Statements Note.docx
File size: 11.7 kB

Please upload minutes from your organisation or a letter from an officeholder authorising your application *

Filename: Authorisation Ltr 15111720171115_21412723.pdf
File size: 319.9 kB

Supporting project documentation

Attach any supporting documents you feel might help us understand your project.

Filename: Woodhill Sands(single pages).pdf
File size: 3.0 MB

Do you have any other information to support your application?

Must be no more than 100 words

If you are working with schools or early childhood education providers you must attach a letter of acceptance/agreement from each provider.

No files have been uploaded

Please upload your council lease agreement if you are undertaking building works or maintenance.

No files have been uploaded

Declaration and privacy

* indicates a required field

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Note: Auckland Council reserves the right to subsequently decline an application or request a refund of a grant if any of the above information is found to be incorrect.

I/We certify that to the best of our/my knowledge the information contained in this application is correct *

Yes No

I/We confirm that any funds granted will only be used for the activity described in this application *

Yes No

I/We confirm that I/we will submit to the local board an accountability report and supporting paid invoices and receipts (GST exclusive) that applies to GST registered groups, within 60 days of the completion of my/our activity *

Yes No

I/We confirm that to the best of our/my knowledge I/we have no perceived , potential or actual conflict of interest in applying for or using any grant funding *

Yes No

For guidance on whether you have a perceived, potential or actual conflict as a result of applying for and using grant funding you should consider the following matters - if in doubt you should declare the conflict.

A conflict of interest could arise where you (the applicant) have a responsibility as a result of receiving council grant monies. This could affect another responsibility, duty or relationship you may also have.

For example

- If you are an Auckland Council employee/local board member or a councillor
- If your organisations committee or board member is an Auckland Council employee/ local board member.
- Personal or family relationships that you have
 - with council employees
 - with council contractors
 - organisations or persons that you will procure services from with the grant monies
- Financial relationships
 - e.g. investments that you have in entities that you will procure services from with the grant monies
- Employment relationships or membership of clubs
 - e.g. you intend to procure services with the grant monies from your employer or a club you are a member of - who will benefit financially from the arrangement.

If you have answered no to any of the above, please provide details below:

Must be no more than 100 words

- **I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987**
- **I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material**
- **I/We understand that I/we have the right to have access to this information**

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- **I/We undertake that I/we have obtained the consent of all people involved to provide these details.**

*

Accept Decline

Date:

15/11/2017

When your application is submitted you will receive an automatic confirmation email that the application has been received from Smartygrants. If you do not receive an email confirmation, please check to see if the email has been treated as "spam".

If you need assistance please contact the Community Grants Advisor at communityfunding@aucklandcouncil.govt.nz or phone 09 301 0101.

How did you find out about this fund?

- Applied previously Council staff member Poster/flyer Word-of-mouth
- Council website Local board member Radio Other:
- Council mail-out Local newspaper Social media

Privacy

Any personal information that you provide in this form will be held and protected by Auckland Council in accordance with our [privacy policy](#) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.