

# Memorandum

**To:** Devonport / Takapuna Local Board

**From:** George McMahon  
Parks and Places Specialist

**Date:** Monday, 11 June 2018

**Subject:** Stephen Kapeli, memorial plaque to existing park bench

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## 1. Introduction

The purpose of this memorandum is to determine whether the Devonport / Takapuna Local Board support Auckland Council staff exercising their delegation to provide approval for a plaque to be installed onto an existing park bench at Takapuna Beach reserve, Takapuna.

## 2. Detail

In accordance with the “Plaques and Memorials on Parks Interim Guidelines”, an application form (attachment A) from George Tubby has been received to install a memorial plaque to an existing park bench at Takapuna Beach reserve, Takapuna.

Attachment B to this memorandum is a photo and map showing the location on the ground of the existing dilapidated park bench, also part of attachment B is a photo showing Hass family previously donated park bench and a map of its location.

To determine appropriateness of memorials, an assessment of the application is undertaken in accordance with the plaques and memorials guidelines. The key generic protocols and assessment criteria for assessing an application is as follows:

*Where there is no policy (i.e. identified in Reserve Management Plan), plaques and memorial structures will only be approved in recognition of:*

- i) An important historical figure or important person associated with the area;*
- ii) An important cultural location;*
- iii) An organisation or community group involved in the development of the area;*
- iv) Someone who has come to a misadventure on the park; or*
- v) A significant event e.g. events of civic (national or local) nature.*

## 3. General

The application has been assessed in accordance with the policy; the information available suggests the application does meet the generic protocols for plaques and memorials, point iv ‘*Someone who has come to a misadventure on the park*’. Stephen Kapeli drowned at Takapuna Beach, his body was found on the beach on the 11<sup>th</sup> April 2017.

#### **4. Implementation Issues**

There are no foreseen issues with implementation. The applicant has confirmed they will pay for the plaque and installation.

#### **5. Comments**

Due to the nature of Stephen's passing at Takapuna Beach, the Parks and Places Specialist supports the installation of a memorial plaque on an existing park bench at Takapuna Beach reserve as per the details, contained within attachment A and B.

#### **6. Recommendation**

That the Devonport / Takapuna Local Board, support the Manager Land Advisory Services, Stakeholder and Land Advisory, Community Facilities, exercising their delegation to execute the landowner approval to the applicant for the installation, at the applicant's cost, and the wording of the plaque to be confirmed prior to installation with the Devonport- Takapuna Local Board, as per Attachments A and B.