

**FINANCE AND PERFORMANCE COMMITTEE FORWARD WORK PROGRAMME TO 30 JUNE 2018**

The purpose of the Committee is to control and review expenditure across the Group to improve value for money; to monitor the overall financial management and performance of Auckland Council parent and Auckland Council Group; to make financial decisions required outside the annual budgeting processes and to perform the responsibilities of another committee, where it is necessary.

<p>Priorities for 2017/18 will be on initiatives which:</p> <ol style="list-style-type: none"> <li>1. Strategic Reviews: Long-term Plan 2018-2028 Development</li> <li>2. Monitoring</li> <li>3. Acquisitions and disposals</li> <li>4. Other financial decisions</li> </ol>	<p>The work of the committee will:</p> <ol style="list-style-type: none"> <li>1. approve the Long-term Plan 2018-2028 including financial policy, the consultation document and supporting information for recommendation to the Governing Body</li> <li>2. monitor achievement of financial and other measures of performance and services levels and recommend the Annual Report to the Governing Body</li> <li>3. approve acquisition and disposal of property related to the Committee's responsibilities.</li> <li>4. review and approve financial policy and non-budgeted expenditure.</li> </ol>
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Lead	Area of work	Reason for work	Finance and Performance Committee role - decision or direction	F&P Delegations	Expected timeframes Highlight financial year quarter and state month if known			
					FY18		FY19	
					Jan-Mar 27 Feb 12 Mar 20 Mar 31 Mar	Apr-Jun 17 Apr 15 May 31 May 6 Jun 19 Jun	Jul-Sep 24 Jul 21 Aug 18 Sept 19 Sept	Oct-Dec 23 Oct 14 Nov 20 Nov 11 Dec

**Strategic Reviews: Long-term Plan 2018-2028 Development**

Chief Financial Office	Rating and funding policy	<ul style="list-style-type: none"> <li>• General Rates</li> <li>• Interim transport levy (Remain as a funding source or alternative option implemented)</li> <li>• New targeted rates (water quality and natural environment)</li> <li>• Regional Fuel Tax</li> <li>• Business rates differentials</li> <li>• Local targeted rate (for specific local activities)</li> <li>• Local Board targeted rates (for specific local projects)</li> <li>• Revenue and financing policy</li> <li>• Rates remission and postponement policy</li> <li>• Panuku disposals and reinvestment in unlock locations</li> </ul>	<p><b>Recommend</b> changes for Mayoral Proposal  <b>Decide</b> on Mayoral Proposal for inclusion in consultation document  <b>Consider</b> submissions  <b>Decide</b> on final LTP  <b>Progress to date</b>  <b>Long-Term Plan:</b>                  21/11/17 – <a href="#">10-Year Budget 2018-2028 and Auckland Plan Refresh – How Aucklanders will provide feedback during the public consultation</a> FIN/207/164 and FIN/2017/165                  30/11/17 – Receipt of <a href="#">Mayoral Proposal for the 10-year budget 2018-2018</a> FIN/2017/181                  11/12/17 – <a href="#">10-year budget 2018-2028 – Process Overview</a> FIN/2017/184                  11/12/17 – <a href="#">10-year budget 2018-2018 – Mayoral Proposal items for consultation Resolutions</a> FIN/2017/186, FIN/2017/187, FIN/2017/188, FIN/2017/189, FIN/2017/190, FIN/2017/191, FIN/2017/192                  11/12/17 – <a href="#">10-year budget 2018-2028 – Other matters for consideration</a> FIN/2017/195, FIN/2017/196, FIN/2017/197                  Adopted by Governing Body: 12/12/17 <a href="#">GB/2017/159</a>                  Various workshops and Have Your Say Events held during March 2018  <b>10-year Budget</b>                  31/5/18 – <a href="#">10-year Budget – 2018-2018 Mayor's final proposal</a> FIN/208/77-84                  31/5/18 – <a href="#">Proposal for One Local Initiatives</a> FIN/2018/85                  31/5/18 –</p>	Delegations include development of the Long-term Plan 2018-2028 including financial policy. Preparation of the consultation document and supporting information for recommendation to the Governing Body	Q3	Q4 31 May	Q1	Q2
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					Jan-Mar 27 Feb 12 Mar 20 Mar 31 Mar	Apr-Jun 17 Apr 15 May 31 May 6 Jun 19 Jun	Jul-Sep 24 Jul 21 Aug 18 Sept 19 Sept	Oct-Dec 23 Oct 14 Nov 20 Nov 11 Dec
			<p><a href="#">Rodney Local Board Targeted Rate: Rodney Local Board Decision FIN/2018/87</a></p> <p>31/5/18 – <a href="#">Fees, charges and other rating matters FIN/2018/89</a></p> <p>31/5/18 – <a href="#">Adoption of the Rates Remission and Postponement Policy FIN/2018/92</a></p> <p>31/5/18 – <a href="#">Contributions Policy FIN/2018/90</a></p> <p>Adopted by the Governing Body: 31/5/18 <a href="#">GB/2018/91</a></p> <p>Regional Fuel Tax <a href="#">GB/2018/90</a></p> <p><b>Panuku Developments Auckland:</b></p> <p>23/5/17 – <a href="#">Unlock Henderson FIN/2017/60</a></p> <p>23/5/17 – <a href="#">Transform Onehunga FIN/2017/61</a></p> <p>20/6/17 - <a href="#">Panuku Development Auckland Limited debt to equity conversion FIN/2017/89</a></p> <p>19/9/17 – <a href="#">Funding of Panuku work in the Unlock locations resolutions - FIN/2017/119 and FIN/2017/120</a></p> <p>11/12/17 – <a href="#">Unlock Avondale FIN/2017/168</a></p> <p>1/3/17 – Workshop on Progressing Urban development</p> <p>20/3/18 – <a href="#">Progressing Urban Development FIN/2018/40</a></p> <p><b>Reporting dates for policies:</b></p> <p>11/12/17 – <a href="#">Approval of Treasury Management Policy FIN/2017/161</a></p> <p>7/2/18 – Workshop on Development Contributions and Rates Remission Postponement Policy.</p> <p>27/2/18 – <a href="#">Council's debt funding strategy FIN/2018/10</a></p> <p><b>For information on the previous annual plan process, please refer to the table at the end of this document.</b></p>					
Chief Financial Office	Expenditure Review	<ul style="list-style-type: none"> <li>Key focus areas for net cost reduction</li> <li>Identifying programmes for Maori outcomes</li> <li>Local board 'one local initiative'</li> <li>Governance funding review</li> <li>Capex review</li> </ul>	<p><b>Recommend</b> changes for Mayoral Proposal</p> <p><b>Decide</b> on Mayoral Proposal for inclusion in consultation document</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p> <p>31/5/18 – <a href="#">Proposal for One Local Initiatives FIN/2018/85</a></p> <p>Adopted by the Governing Body: 31/5/18 <a href="#">GB/2018/91</a></p>		Q3	Q4 31 May	Q1	Q2

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Chief Financial Office	Long-term Plan process	Statutory process <ul style="list-style-type: none"> <li>• Consultation process – including hearings for community to be heard and local board engagement meetings (Have Your Say events). Approach to communication of investments in LB areas to be considered</li> <li>• Elected members consideration of feedback</li> <li>• Decision-making for Long-term Plan</li> <li>• Long-term Plan adoption</li> </ul>	<b>Agree</b> consultation items <b>Adopt</b> consultation documents and supporting material and <b>recommend</b> to Governing Body <b>Adopt</b> local board agreements <b>Adopt</b> Long-term Plan and set rates and <b>recommend</b> to Governing Body <b>Progress to date</b> Reporting dates: 21/11/17 – <a href="#">10-Year Budget 2018-2028 and Auckland Plan Refresh – How Aucklanders will provide feedback during the public consultation</a> FIN/207/164 and FIN/2017/165 30/11/17 – Receipt of <a href="#">Mayoral Proposal for the 10-year budget 2018-2018</a> FIN/2017/181 11/12/17 – <a href="#">10-year budget 2018-2028 – Process Overview</a> FIN/2017/184 11/12/17 – <a href="#">10-year budget 2018-2018 – Mayoral Proposal items for consultation Resolutions</a> FIN/2017/186, FIN/2017/187, FIN/2017/188, FIN/2017/189, FIN/2017/190, FIN/2017/191, FIN/2017/192 11/12/17 – <a href="#">10-year budget 2018-2028 – Other matters for consideration</a> FIN/2017/195, FIN/2017/196, FIN/2017/197 <b>Adopted</b> by Governing Body: 12/12/17 <a href="#">FIN/2017/159</a> <b>10-year Budget</b> 31/5/18 – <a href="#">10-year Budget – 2018-2018 Mayor’s final proposal</a> FIN/208/77-84 31/5/18 – <a href="#">Proposal for One Local Initiatives</a> FIN/2018/85 31/5/18 – <a href="#">Rodney Local Board Targeted Rate: Rodney Local Board Decision</a> FIN/2018/87 31/5/18 – <a href="#">Fees, charges and other rating matters</a> FIN/2018/89 31/5/18 – <a href="#">Adoption of the Rates Remission and Postponement Policy</a> FIN/2018/92 31/5/18 – <a href="#">Contributions Policy</a> FIN/2018/90 Adopted by the Governing Body: 31/5/18 <a href="#">GB/2018/91</a> Regional Fuel Tax <a href="#">GB/2018/90</a>		Q3	Q4 31 May	Q1	Q2
See end table for programme								
Chief Financial Office	Growth Infrastructure Targeted Rates, Development Contributions, Local Targeted Rate for local activities, Local Board	<ul style="list-style-type: none"> <li>• Growth Instructure Targeted Rates – if required to be implemented to a specific growth area</li> </ul>	<b>Update</b> <b>Recommend</b> changes for Mayoral Proposal <b>Decide</b> on Mayoral Proposal for inclusion in consultation document <b>Consider</b> submissions <b>Decide</b> on final LTP	Delegations include development of the Long-term Plan 2018-2028 including financial	Q3	Q4 31 May	Q1	Q2

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	Targeted Rate for specific projects	<ul style="list-style-type: none"> <li>Development Contributions – amendment to the Contributions policy</li> <li>Local targeted rate for local activities – this may be considered dependant on the Governance Review project decisions</li> <li>Local Board targeted rate for specific projects – if the Local Board would like to consult on implementing a local targeted rate for specific project in their area</li> </ul>	<p><b>Progress to date</b> Reporting dates: Workshop held 7/2/18 regarding the development contribution policy</p> <p><b>Targeted rates:</b> 27/2/17 – <a href="#">Accommodation Provider Targeted Rate Remission FIN/2018/22</a> 27/2/18 – <a href="#">Rates remission and postponement policy review FIN/2018/23</a> 31/5/18 – <a href="#">Rodney Local Board Targeted Rate: Rodney Local Board Decision FIN/2018/87</a> 31/5/18 – <a href="#">10-year Budget – 2018-2018 Mayor's final proposal FIN/208/77-84</a> 31/5/18 – <a href="#">Contributions Policy FIN/2018/90</a> Adopted by the Governing Body: 31/5/18 <a href="#">GB/2018/91</a></p>	policy. Preparation of the consultation document and supporting information for recommendation to the Governing Body				

Proposed 2018 Long-term Plan Schedule	
Aug – Nov 2017	Process for early discussions on direction, priorities and prioritisation (within this time period) is currently being prepared and will require Mayoral advice and approval. Discussions include: Infrastructure funding; Infrastructure investment; Service delivery and cost review; Local Boards projects, funding and advocacy; Other budget and non-financial policy issues; Revaluations and rating policy 21/11/17 – <a href="#">10-Year Budget 2018-2028 and Auckland Plan Refresh – How Aucklanders will provide feedback during the public consultation FIN/207/164 and FIN/2017/165</a> 30/11/17 – Receipt of <a href="#">Mayoral Proposal for the 10-year budget 2018-2018 FIN/2017/181</a>
Sep - Dec 2017	Audit of consultation material
11 Dec 2017	Mayoral Proposal /Consultation items, including local content agreed 11/12/17 – <a href="#">10-year budget 2018-2028 – Process Overview FIN/2017/184</a> , <a href="#">10-year budget 2018-2018 – Mayoral Proposal items for consultation Resolutions FIN/2017/186, FIN/2017/187, FIN/2017/188, FIN/2017/189, FIN/2017/190, FIN/2017/191, FIN/2017/192</a> , <a href="#">10-year budget 2018-2028 – Other matters for consideration FIN/2017/195, FIN/2017/196, FIN/2017/197</a> 12/12/17 - Adopted by Governing Body <a href="#">FIN/2017/159</a>
21 March 2018	21/3/18 - Consultation Document and Supporting Information, adopted, including local content <a href="#">21/3/18</a>
28 Feb – 28 Mar 2018	Public Consultation
Apr – May 2018	Processing of consultation feedback and briefing of elected members
May 2018	Budget discussions and decision-making (both locally and regionally) <b>10-year Budget</b> 31/5/18 – <a href="#">10-year Budget – 2018-2018 Mayor's final proposal FIN/208/77-84</a> <a href="#">Proposal for One Local Initiatives FIN/2018/85</a> <a href="#">Rodney Local Board Targeted Rate: Rodney Local Board Decision FIN/2018/87</a> <a href="#">Fees, charges and other rating matters FIN/2018/89</a> <a href="#">Adoption of the Rates Remission and Postponement Policy FIN/2018/92</a> <a href="#">Contributions Policy FIN/2018/90</a> Adopted by the Governing Body: 31/5/18 <a href="#">GB/2018/91</a> Regional Fuel Tax <a href="#">GB/2018/90</a>
May - June 2018	Audit of Long-term Plan
27 June 2018	Adoption of Long-term Plan, including Local Board Agreements

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<b>Monitoring</b>								
Corporate Finance and Property	Quarterly business improvements and performance report	To monitor council parent financial and non-financial performance results	<p><b>Receive</b> generally no decisions</p> <p><b>Progress to date</b></p> <p>Reporting dates:  13/12/16 - <a href="#">Auckland Council organisation report for the period 1 July 2016 to 30 September 2016</a> FIN/2016/160  21/2/17 - <a href="#">Auckland Council organisation performance report for the period 1 July 2016 to 31 December 2016</a> FIN/2017/9  26/5/17 - <a href="#">Auckland Council organisation performance report for the period 1 July 2016 to 31 March 2017</a> FIN/2017/68  21/09/17 - <a href="#">Organisation Performance 1 July 2016 – 30 June 2017</a> FIN/2017/133  24/11/17 - <a href="#">1 July 2017 – 30 September 2017</a> FIN/2017/177  12/03/18 - <a href="#">1 July 2017 – 31 December 2017</a> FIN/2018/34  6/6/18 – <a href="#">Auckland Council parent performance report for the period 1 January 2018 to 31 March 2018</a> FIN/2018/98</p>	The committee is responsible for monitoring achievement of financial and other measures of performance and service levels	Q3 12 Mar	Q4 6 June	Q1 19 Aug	Q2 14 Nov
Corporate Finance and Property	Auckland Council group quarterly financial results	To monitor Auckland Council group financial performance	<p><b>Receive</b> generally no decisions</p> <p><b>Progress to date</b></p> <p>Reporting dates:  13/12/16 - <a href="#">Auckland Council Group first quarter financial results to 30 September 2016</a> FIN/2016/161  21/3/17 - <a href="#">Auckland Council Group quarterly financial report and financial results to 31 December 2016</a> FIN/2017/28  26/5/17 - <a href="#">Auckland Council Group quarterly financial report and financial results to 31 March 2017</a> FIN/2017/70  21/09/17 – <a href="#">Report for adoption of the 2016/2017 Annual Report</a> FIN/2017/132  24/11/17 - <a href="#">Quarterly financial report and financial results to 30 September 2017</a> FIN/2017/176  12/03/2018 - <a href="#">Six monthly financial results to 31 December 2017</a> FIN/2018/32  6/6/18 – <a href="#">Auckland Council Group quarterly financial report and financial reports to 31 March 2018</a> FIN/2018/95</p>		Q3 12 Mar	Q4 6 June	Q1 19 Aug	Q2 14 Nov

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Financial Strategy and Planning	CCO financial monitoring (separate from governance or strategic planning issues)	To monitor CCO financial and non-financial performance results	<p><b>Receive</b> validate/challenge</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p> <p>13/12/16 - <a href="#">Council-controlled organisations first quarter report for 30 September 2016</a> FIN/2016/158</p> <p>11/4/17 – <a href="#">CCOs second quarter report for 31 December 2017</a></p> <p>26/5/17 – <a href="#">Council-controlled organisations third quarter report for 31 March 2017</a> FIN/2017/69</p> <p>21/09/17 - <a href="#">Fourth quarter report for 30 June 2017 (public excluded)</a> FIN/2017/130</p> <p>24/11/17 - <a href="#">First quarter report for 30 September 2017</a> FIN/2017/178</p> <p>12/03/18 – <a href="#">Second quarter report ending 31 December 2017</a> FIN/2018/18</p> <p>31/5/18 – <a href="#">Approval of council-controlled organisations accountability policy</a> FIN/2018/91</p> <p>6/6/18 – <a href="#">Council-controlled organisation third quarter report ending 31 March 2018</a> FIN/2018/96 and FIN/2018/97</p>		Q3 12 Mar	Q4 6 June	Q1 19 Aug	Q2 14 Nov
Te Waka Anga Mua ki Uta	Māori Transformational Activity and Expenditure Report	To monitor progress on expenditure and delivery of Maori transformational activity (includes Te Toa Takitini)	<p><b>Receive</b> generally no decisions</p> <p><b>Progress to date</b></p> <p>23/5/17 - 23/5/17 – <a href="#">Third Quarter of 2016/17</a> FIN/2017/63</p> <p>13/12/17 - <a href="#">Te Toa Takitini - Quarter One Māori Responsiveness portfolio report</a> FIN/2016/159</p> <p>15/08/17 – <a href="#">2016/2017 Year-End Report</a> FIN/2017/112</p> <p>12/12/17 – <a href="#">Quarter One Report for 2017/2018 financial year</a> FIN/2017/202</p> <p>20/03/18 – <a href="#">Quarter Two Report for 2017/2018 financial year</a> FIN/20178/14</p>		Q3 Feb	Q4 June	Q1 Aug	Q2 Nov
Te Waka Anga Mua ki Uta	Māori Transformational Activity and Expenditure Report	To monitor progress on expenditure and delivery on projects to deliver Māori outcomes	<p><b>Receive</b> generally no decisions</p> <p><b>Progress to date</b></p> <p>12/12/17 <a href="#">Report</a> FIN/2017/291</p> <p>12/3/18 <a href="#">Response Report</a> FIN/2018/45</p>		Q3 Feb	Q4 May	Q1 Aug	Q2 Nov
Te Waka Anga Mua ki Uta	Te Tiriti O Waitangi Audit Response Work Programme	To monitor progress in responding to 3 yearly Te Tiriti O Waitangi audit	<p><b>Receive</b> generally no decisions</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p>		Q3	Q4	Q1	Q2

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Corporate Finance and Property	Annual Report	Statutory requirement	<p><b>Recommend</b> to Governing Body</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p> <p>13/12/16 - <a href="#">Approval of the Audit New Zealand audit engagement and review engagement letters</a> FIN/2016/165</p> <p>13/12/16 – <a href="#">Final Management Report on the audit of Auckland Council for the year ended 30 June 2016</a> FIN/2016/167</p> <p>21/9/17 - <a href="#">Auckland Council Organisation Performance 1 July 2016 – 30 June 2017</a> FIN/2017/133</p> <p>21/09/17 - <a href="#">Approval and Recommendation for adoption of the 2016/2017 Annual Report and Summary Annual Report for Auckland Council and group</a> FIN/2017/132</p> <p>28/9/17 – <b>Adopted</b> by Governing Body: <a href="#">GB/2017/112</a></p> <p>Note: there is a delegation from the Committee to Chair and Deputy Chair to recommend to the Mayor and CE to release the preliminary results to the NZ Stock Exchange so that Council can meet NZX reporting deadlines.</p>	The committee delegations include recommending the Annual Report to the Governing Body	Q3 Mar	Q4	Q1 Aug	Q2
Corporate Finance and Property	Half Year Report	NZ Stock Exchange requirement (for listed companies)	<p><b>Decision</b> to release the half year report to the NZ Stock Exchange</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p> <p>Note: there is a delegation from the Committee to Chair and Deputy Chair to recommend to the Mayor and CE to release the announcement and interim report to the NZ Stock Exchange so that Council can meet NZX reporting deadlines.</p> <p>13/12/16 - <a href="#">Approval of the 31 December 2016 half year pro forma financial statements and accounting policies</a> FIN/2016/166</p>		Q3 Mar	Q4	Q1 Aug	Q2
<b>Acquisitions and disposals</b>								
Panuku	Recommended disposals or acquisitions. These reports are as required, but generally monthly.	Panuku Development Auckland is tasked with identifying council owned land that is surplus to requirements. These disposals may also include Service Property Optimisation.	<p><b>Decision</b> to proceed with recommended disposals or acquisitions.</p> <p><b>Progress to date</b></p> <p><b>Note: A full list of properties to be disposed or acquired is included at the end of this document.</b></p>	Delegations include “Acquisition and disposal of property related to the Committee’s responsibilities. Note – this includes parks acquisitions in excess of delegations of Environment and Community Committee	Q3	Q4	Q1	Q2

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<b>Other Financial Decisions</b>								
CCO/External Partnerships	Auckland Regional Amenities Levy	Statutory process	<p><b>Decision</b> to approve submission on draft Funding Plan</p> <p><b>Decision</b> to approve levies</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p> <p>21/2/17 – <a href="#">Presentations</a> from amenities - New Zealand Opera, Auckland Theatre Company, Coastguard Northern Region, Watersafe Auckland and Surf Life Saving Northern Region <a href="#">FIN/2017/4</a></p> <p>21/2/17 - <a href="#">Auckland Regional Amenities draft funding plan 2017-2018, proposed Auckland Council submission</a> <a href="#">FIN/2017/5</a></p> <p>21/3/17 – <a href="#">Presentations</a> from amenities – Stardome Observatory and Planetarium; New Zealand Maritime Museum; Auckland Philharmonia Orchestra; Auckland Rescue Helicopter Trust; and Auckland Arts Festival <a href="#">FIN/2017/18</a></p> <p>21/3/17 - <a href="#">Approval of Auckland Regional Amenities Funding Act levy 2017/2018</a> <a href="#">FIN/2017/19</a></p> <p>27/2/18 - <a href="#">Presentations</a> from amenities – Auckland Festival Trust; Surf Life Saving Northern Region; Auckland Theatre Company; and Stardome Observatory and Coastguard Northern Region <a href="#">FIN/2018/5</a></p> <p>27/2/18 - <a href="#">Auckland Regional Amenities Draft Funding Plan 2018/2019 - proposed Auckland Council submission</a> <a href="#">FIN/2018/6</a></p> <p>20/3/18 - <a href="#">Integration of NZ Maritime Museum to Regional Facilities Auckland</a> <a href="#">FIN/2018/37</a></p> <p>20/3/18 - <a href="#">Presentations</a> from amenities – NZ Opera: Auckland Philharmonia Orchestra; Auckland Rescue Helicopter; and Drowning Prevention Auckland/Watersafe Auckland Inc <a href="#">FIN/2018/38</a></p> <p>17/4/18 – <a href="#">approval of Auckland Regional Amenities Funding Act levy</a> <a href="#">FIN/2018/63</a></p>	The committee is responsible for establishing and managing a structured approach to the approval of non-budgeted expenditure (including grants, loans or guarantees) that reinforces value for money and an expectation of tight expenditure control	Q3 27 Feb 20 Mar	Q4	Q1	Q2
CCO/External Partnerships	MOTAT and Auckland War Memorial Museum Levy	Statutory process	<p><b>Decision</b> to approve levies</p> <p><b>Progress to date</b></p> <p>Reporting dates:</p> <p>21/3/17 – AWMM – <a href="#">approval of 2017/2018 levy</a> <a href="#">FIN/2017/20</a></p> <p>21/3/17 – MOTAT – <a href="#">approval of 2017/2018 levy</a> <a href="#">FIN/2017/21</a></p> <p>23/5/17 – AWMM letter – <a href="#">approval of 2017/2018 levy</a></p> <p>17/4/17 – MOTAT – <a href="#">approval of 2018/2019 levy</a> <a href="#">FIN/2018/61</a></p> <p>17/4/17 - AWMM – <a href="#">approval of 2018/2019</a> <a href="#">FIN/2018/62</a></p>		Q3	Q4	Q1	Q2



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Parks, Sports and Recreation	Loan write-offs and restructuring (as required)	Responding to proposals and recommendations	<b>Decision</b> to approve proposed write-offs and restructuring <b>Progress to date</b> Reporting dates:		Q3	Q4	Q1	Q2
Parks, Sports and Recreation	Review of existing community loans and guarantees, consideration of new applications and development of a policy framework	Existing arrangements have been entered into without clear policy direction	<b>Decision</b> on whether Council should continue, change or exit from existing arrangements <b>Progress to date</b> Reporting dates:		Q3	Q4	Q1	Q2
Chief Financial Office	Budget Update (as required). This includes significant unbudgeted one-off expenditure.	Financial management	<b>Decision</b> to agree recommended budget changes outside of AP/LTP budgeting cycle. <b>Progress to date</b> Reporting dates: <b>Note: A full list of properties recommended for disposal is included at the end of this document.</b>		Q3	Q4	Q1	Q2
Chief Financial Office	Development contributions policy review	Work request by committee	<b>Decision</b> on whether to amend current DC policy <b>Progress to date</b> Reporting dates: 7/2/18 – workshop held 31/5/18 – <a href="#">Contributions Policy FIN/2018/90</a> Adopted by the Governing Body: 31/5/18 <a href="#">GB/2018/91</a>	The committee is responsible for approving the financial policy	Q3	Q4	Q1	Q2
Procurement/ Treasury & Financial Transactions	Consideration and adoption of Group policies for Treasury, Insurance and Procurement (includes formal Treasury Management Policy)	Mayoral Office request	<b>Decision</b> on whether to amend current policy <b>Progress to date</b> Reporting dates: 13/12/2016 - <a href="#">Delegation for approval of releasing interim and full year group results to New Zealand Stock Exchange FIN/2016/168</a> 11/4/17 - <a href="#">Responsible investment policy and Diversified Financial Asset Portfolio review Resolutions</a> - FIN/2017/44, FIN/2017/45 and FIN/2017/46 20/06/17 - <a href="#">Review of the Diversified Financial Assets Portfolio FIN/2017/88</a> 19/9/17 – <a href="#">Approval of Group Policies FIN/2017/121</a> 11/12/17 – <a href="#">Approval of Treasury Management Policy FIN/2017/161</a> 27/2/17 – <a href="#">Council's debt funding strategy FIN/2018/10</a> 19/6/17 – Insurance Renewal – Proposed Council Group Programme for 2018/19 period		Q3	Q4	Q1	Q2
Chief Financial Officer	Consideration and adoption of Group policy relating to Business Cases	Mayoral Office request	<b>Decision</b> on whether to adopt a new policy <b>Progress to date</b> Reporting dates:		Q3	Q4	Q1	Q2

Lead	Area of work	Reason for work	Finance and Performance Committee role - decision or direction	F&P Delegations	Expected timeframes Highlight financial year quarter and state month if known			
					FY18		FY19	
					Jan-Mar 27 Feb 12 Mar 20 Mar 31 Mar	Apr-Jun 17 Apr 15 May 6 Jun 19 Jun	Jul-Sep 24 Jul 21 Aug 18 Sept 19 Sept	Oct-Dec 23 Oct 14 Nov 20 Nov 11 Dec
			19/9/17 – <a href="#">Approval of Group Policies FIN/2017/121</a>					
Treasury & Financial Transactions / Legal and Risk	Decision on placement of insurance programme	Financial Management	<b>Decision</b> on whether to adopt a new policy <b>Progress to date</b> Reporting dates: 19/9/17 – <a href="#">Approval of Group Policies FIN/2017/121</a>		Q3	Q4 June	Q1	Q2
Engineering & Technical Services / Treasury & Financial Transactions / Procurement	Consideration and adoption of Group policies for Performance Bonds	Mayoral Office request	<b>Decide</b> whether to amend current policy <b>Progress to date</b> Reporting dates: 12/3/18 – <a href="#">Green Bond Framework Establishment and Potential Green Bond Issuance FIN/2018/31</a>	The committee is responsible for approving the financial policy of the Council parent organisation	Q3	Q4	Q1	Q2
CCO/External Partnerships	Statements of Intent	Shareholder feedback on draft SOIs	Decide on shareholder comment on SOIs <b>Progress to date</b> Reporting dates: 15/8/17 – <a href="#">Approval of 2017/2020 Statements of Intent FIN/2017/111</a> 19/9/17 – <a href="#">Approval of Watercare Services Limited Statement of Intent 2017-20 FIN/2017/122</a> 12/12/17 - <a href="#">Letters of Expectation for Council-controlled Organisations, 2017-2018 FIN/2016/170</a> 20/3/18 – <a href="#">Letters of Expectation for 2018-2021</a> 17/4/18 – <a href="#">proposed shareholder comments on Draft Council-controlled organisation statements of intent FIN/2018/64</a>	Exercising relevant powers under Schedule 8 of the Local Government Act 2002, which relate to the Statements of Intent of CCOs	Q3	Q4	Q1	Q2

Lead	Area of work	Reason for work	Finance and Performance Committee role - decision or direction
<b>Completed</b>			
Treasury & Financial Transactions	Review of non-rateable land	Programme required to ensure Council's policies are being implemented consistently	<p><b>Decision</b> on whether or not land should be rated</p> <p>Reporting dates:</p> <p>13/12/16 - <a href="#">Third Quarterly Report on Non-Rateable Property Rating Treatment FIN/2016/162</a></p> <p>13/12/16 - <a href="#">Auckland Council's submission on the Rates Rebate (Retirement Village Residents) Amendment Bill FIN/2016/163</a></p> <p>21/3/17 – <a href="#">Memo - Fourth Quarterly Report</a></p> <p>20/6/17 – <a href="#">Memo – Fifth Quarterly Report</a></p> <p>19/9/17 – <a href="#">Memo – Sixth Quarterly Report</a></p> <p>30/11/17 – <a href="#">Memo</a></p> <p>20/3/18 - <a href="#">Memo</a></p>

## Previous annual plan process

13/12/16	<a href="#">Annual Budget 2017/18 – Mayoral Proposal on items for Public Consultation FIN/2016/173</a>
1/6/17	<a href="#">Annual Budget 2017/2018 - Overview to decision-making FIN/2017/73</a> <a href="#">Annual Budget 2017/2018 - Local Board budget update FIN/2017/74</a> <a href="#">Annual Budget 2017/2018 – Local Board Feedback FIN/2017/75</a> <a href="#">Final Annual Budget 2017/2018 – Mayoral Proposal resolutions</a> - FIN/2017/76, FIN/2017/81, FIN/2017/83, and FIN/2017/85
27 June 2018	Adoption of Long-term Plan, including Local Board Agreements

## Panuku disposals/service property optimisation/land exchanges and acquisitions resolutions:

Date	Property address(es)	Resolution	Date	Property address(es)	Resolution
13/12/16	<a href="#">Report</a> Units 1-28/150 Mt Wellington Highway, Mt Wellington; and 1/16 Sarona Avenue, Glen Eden	<a href="#">FIN/2016/157</a>	15/8/17	<a href="#">Report</a> 187 Flat Bush School Road, Flat Bush;	<a href="#">FIN/2017/108</a>
21/2/17	<a href="#">Report</a> 523a Ellerslie-Panmure Highway, Mt Wellington; and 525-529 Ellerslie-Panmure Highway, Mt Wellington	<a href="#">FIN/2017/3</a>		<a href="#">Report</a> Unlock Old Papatoetoe - 17 St George Street, Papatoetoe; part 27 St George Street, Papatoetoe; 104 St George Street, Papatoetoe; and 109 St George Street, Papatoetoe	<a href="#">FIN/2017/109</a>
21/2/17	<a href="#">Report</a> Land up to 9ha to NZTA for the Northern Corridor Improvements Project	<a href="#">FIN/2017/7</a>		<a href="#">Report</a> 31-35 Mill Road, Helensville	<a href="#">FIN/2017/110</a>
21/2/17	<a href="#">Report</a> Statutory land exchange process – Rosedale Park	<a href="#">FIN/2017/8</a>	24/10/17	<a href="#">Report</a> 19 Anzac Avenue, Browns Bay; 10 Felton Matthew Avenue, St Johns; and part Bombay Road, Bombay	<a href="#">Resolutions</a> <a href="#">FIN/2017/144</a> , <a href="#">FIN/2017/145</a>
21/3/17	<a href="#">Report</a> Part of 770R Great South Road, Manukau	<a href="#">FIN/2017/25</a>	21/11/17	<a href="#">Report</a> <a href="#">Unlock Avondale</a> Unlock Avondale – 93-99 Rosebank Road, Avondale	<a href="#">FIN/2017/168</a>
11/4/17	<a href="#">Report</a> 19 Anzac Road, Browns Bay (deferred); 6 Butler Avenue, Papatoetoe; part of 129R Bairds Road, Otara; 315A Glengarry Road, Glen Eden; Section 1 East Coast Road, Redvale; 78a Great South Road, Papakura; Section 1 493 State Highway 16, Kumeu; Allotment 137 Ahuroa Parish, Woodcocks Road, Woodcocks; Allotment 138 Ahuroa Parish, Woodcocks Road, Woodcocks; Allotment 139 Ahuroa Parish, Woodcocks Road, Woodcocks; Allotment 140 Ahuroa Parish, Woodcocks Road, Woodcocks; Allotment 141 Ahuroa Parish, Woodcocks Road, Woodcocks; and Allotment 147 Ahuroa Parish, Woodcocks Road, Woodcocks	<a href="#">Resolutions</a> - <a href="#">FIN/2017/49</a> , <a href="#">FIN/2017/50</a>	12/12/17	<a href="#">Report</a> 80 Vincent Street, Howick (motion lost); 41 Cheshire Street, Parnell; 108 Hepburn Street, Freemans Bay; 9 Matama Street, Glen Eden; and 58/7 Rowlands Road, Mt Wellington	<a href="#">FIN/2017/204</a>
23/5/17	<a href="#">Report</a> 3 Memorial Drive, New Lynn	<a href="#">FIN/2017/57</a>		<a href="#">Report</a> Land exchange at Hillary Crescent, Belmont and Northboro Reserve – Recommendation from the Environment and Community Committee	<a href="#">FIN/2017/207</a>
26/7/17	<a href="#">Report</a> 55a Alnwick Street, Warkworth; 45 Oraha Road, Huapai; 32 Harbourview Road, Te Atatu' 145a West Tamaki Road, Glen Innes; 343 Swanson Road, Ranui; 24 Waipuna Road, Mt Wellington; 26 Waipuna Road, Mt Wellington; 27b Waipuna Road, Mt Wellington; 1/77 Waipuna Road, Mt Wellington; 93 Waipuna Road, Mt Wellington; 134a Waipuna Road, Mt Wellington; and 3/136b Waipuna Road, Mt Wellington	<a href="#">FIN/2017/97</a>	27/2/18	<a href="#">Report</a> 61-117 Clark Road, Hobsonville; and <a href="#">Report</a> 37 New Windsor Road, Avondale (SPO)	<a href="#">FIN/2018/8</a> <a href="#">FIN/2018/11</a>
			20/3/18	<a href="#">Report</a> 3.8ha of reserve land in Upper Harbour Local Board for New Zealand Transport Agency Northern Corridor Improvements	<a href="#">FIN/2018/18</a>

Date	Property address(es)	Resolution	Date	Property address(es)	Resolution
17/4/18	<a href="#">Report</a> – Unlock Panmure - 59 Mountain Road, Mount Wellington; 59a Mountain Road, Mount Wellington; 3 Mountwell Crescent, Mount Wellington; 7 Mountwell Crescent, Mount Wellington; 3 Kings Road, Panmure; 15 Forge Way, Mount Wellington; 7 and 9 Jellicoe Road, Mount Wellington; 30-34 Potaka Lane, Panmure; 486-492 Ellerslie-Panmure Highway, Mt Wellington; 516 Ellerslie-Panmure Highway, Mount Wellington; Former 528 Ellerslie-Panmure Highway, Mount Wellington; 530 Ellerslie-Panmure Highway, Mount Wellington; 532-534 Ellerslie-Panmure Highway, Mount Wellington; 535 Ellerslie-Panmure Highway, Mount Wellington; 536 Ellerslie-Panmure Highway, Mount Wellington; 7-11 Queens Road, Panmure; 39-41 Queens Road, Panmure; 11-13 Lagoon Drive, Panmure; 16 Lagoon Drive, Panmure; 20 Lagoon Drive, Panmure; 22 Lagoon Drive, Panmure; 26 Lagoon Drive, Panmure; 28 Lagoon Drive, Panmure; 30 Lagoon Drive, Panmure; 32-34 Lagoon Drive, Panmure; 1-19/10 Basin View Lane, Panmure; 23 Domain Road, Panmure; and 28-30 Pilkington Road, Mount Wellington.	<a href="#">FIN/2018/59</a>			
17/4/18	<a href="#">Report</a> – 156 Blockhouse Bay, Avondale; 2a Stokes Road, Mt Eden; 570 Great South Road, Papatoetoe; 139 Kolmar Road, Papatoetoe; and 66R Hallberry Road, Mangere East	<a href="#">FIN/2018/60</a>			

**Budget Update:**

Date	Property address(es)	Resolution
13/12/16	<a href="#">Report</a> Additional OPEX budget of up to \$104,000 to conduct a by-election for a Howick Local Board Member; and release of \$2.7m from existing budget for Putney Way streetscape upgrade, ahead of the Transform Manukau business case	<a href="#">FIN/2016/164</a>
21/3/17	<a href="#">Report</a> Additional CAPEX budget of \$960,000 to complete Freyberg Place upgrade; new OPEX budget of \$80,000 for Karangahape Road destination marketing; contribution of \$300 to the city feature lighting project (led by Heart of the City) – both funded from the City Centre Targeted Rate reserve.	<a href="#">FIN/2017/29</a>
20/6/17	<a href="#">Report</a> Conversion of \$3.1m CAPEX budget for multi-purpose community facility in Takanini	<a href="#">FIN/2017/90</a>
26/7/17	<a href="#">Report</a> Purchase of additional trains (rescinded 24/10/17 FIN/2017/189)	<a href="#">FIN/2017/98</a>
19/9/2017	<a href="#">Report</a> Release and allocate Takapuna off-street car park reserve fund \$4,269,611 to the Gasometer public car park project; release \$6.1m from existing Transform Manukau \$2.6 CAPEX and \$2m OPEX and Transform Onehunga \$1.5 OPEX.	<a href="#">FIN/2017/123</a>
24/10/17	<a href="#">Report</a> Approve procurement of 15 3-car electric multiple units of \$133m; release of Franklin Parking Reserve Fund (\$128,214) for upgrade of carpark at Kitchener Road, Waiuku; OPEX of \$828,000 for two by-elections; OPEX budget of \$115,400 for by-election for Waitemata Local Board.	<a href="#">FIN/2017/141</a>
12/12/17	<a href="#">Report</a> Update on the purchase of additional trains for Metro Rail	<a href="#">FIN/2017/205</a>
27/2/18	<a href="#">Report</a> Up to \$3.2m CAPEX for fit-out for ATEED office and up to \$0.8m OPEX for make good of current head office; \$3.85m CAPEX for Rawene remedial works; updated city centre targeted rate-funded work programme; and property acquisitions at 155-167 Fanshawe Street and 100 Halsey Street, Auckland	<a href="#">Resolutions</a> - <a href="#">FIN/2018/17</a> , <a href="#">FIN/2018/18</a>
17/4/18	<a href="#">Report</a> Up to \$740,000 of additional expenditure (\$655,000 OPEX and \$85,000 CAPEX) to manage kauri dieback; two additional FTE employees and out-sourced contractors to manage the closures and noting additional expenditure to be prioritised for kauri dieback work such as track improvements, upgrades, landowner support, hygiene station upgrades and washdown facilities.	<a href="#">FIN/2018/65</a>