

## Papakura Local Board Workshop Record

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Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 9 May 2018, commencing at 12.30pm.**

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### PRESENT

**Chairperson** Brent Catchpole (from 3.40pm)  
**Deputy Chairperson:** Felicity Auva'a  
**Members:** Michael Turner (from 12.55pm)  
 George Hawkins (from 2.30pm)  
 Bill McEntee (from 3.20pm)

**Apologies:** Katrina Winn (for absence)  
 Brent Catchpole (for lateness)  
 Bill McEntee (for lateness)

**Also present:** Manoj Ragupathy (Relationship Manager)  
 Lee Manaia (Local Board Advisor)  
 Paula Brooke (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<u><b>Grants round 2</b></u>  <b>Marion Davies</b> (Manager Grants)  <b>Helen Taimarangai</b> (Senior Community Grants Advisor)	Setting direction / priorities / budget	Staff presented on the applications for Grant Round 2.  <b>Actions</b> 1. Staff to present the boards recommendations at the 23 May business meeting.
<u><b>Representation Review Overview</b></u>  <b>Manoj Ragupathy</b> (Relationship Manager, Local Board Services)	Setting direction / priorities / budget	Manoj presented on the Representation Review overview.  The board's preference is to keep the status quo and stay in the same boundary and to maintain the current process of electing councillors by ward.  <b>Actions</b> 1. The board's preference to be reflected at the 23 May 2018 business meeting.
<u><b>Movies in Park debrief</b></u>  <b>Victoria Brooke</b> (Team Leader Event)	Setting direction / priorities / budget	Staff de-briefed on the MIP event, and updated that now Kaiya Irvine is the new Events contact person for Papakura.  Board mentioned a possible location

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<p>Facilitation, Events, Arts, Community and Events)</p> <p><b>Theresa Howard</b> (Manager Event Production, Events, Arts, Community and Events)</p> <p><b>Lee Winterstein</b> (Event Facilitator, Events, Arts, Community and Events)</p>		<p>change to Central.</p> <p>Staff were happy to scope the following venues to ensure suitability for the event:</p> <ol style="list-style-type: none"> <li>1. Massey Park</li> <li>2. Koiwi Park</li> </ol> <p>The Board raised the following concerns from the event:</p> <ul style="list-style-type: none"> <li>• more food options need to be available</li> <li>• not enough porta loos were available. Staff responded the ratios were right but happy to review for this year.</li> <li>• Pre-entertainment – suggest keep the music more family aligned for this year. Maybe use local artists.</li> <li>• Board expressed concern over booking large events on the same weekend.</li> <li>• Also allowing for shade cover during the summer events.</li> </ul> <p>The final cost was just under \$11,000 with a \$13,000 budget as staff were able to secure good sponsorship.</p> <p>The board indicated the budget for this year will be \$12,000.</p> <p><b>Actions</b></p> <ol style="list-style-type: none"> <li>1. Staff to scope new locations: <ul style="list-style-type: none"> <li>• Massey Park</li> <li>• Koiwi Park</li> </ul> </li> <li>2. Staff to review the number of food stalls, toilets, sun shade and double booking of large events for the next event</li> <li>3. Staff to work within a \$12k budget</li> <li>4. Staff to look at more family friendly music for the pre entertainment</li> </ol>
<p><b><u>Local Board General Business</u></b></p>	<p>Keeping informed</p>	<p>The board discussed the following topics:</p>

Workshop Item	Governance role	Summary of Discussions
		<ul style="list-style-type: none"> <li>• Waiata Shores Development</li> <li>• New school - Drury West Primary School</li> <li>• Local Government Act four well-beings amendment Bill – get advice and put together for the board to review as 14 may deadline</li> <li>• RLTP presentation by the Chair and Deputy Chair</li> <li>• OLI presentation on 16 May</li> <li>• McLennan Park Land owner approval application</li> </ul>

The workshop concluded at 3.50 pm