

## Papakura Local Board Workshop Record

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Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 30 May 2018, commencing at 12.30 pm.**

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### PRESENT

**Chairperson** Brent Catchpole  
**Deputy Chairperson:** Felicity Auva'a  
**Members:** Michael Turner  
 George Hawkins (from 1.20pm)  
 Katrina Winn (from 2.12pm)  
 Bill McEntee (from 2.37pm)

**Apologies:** Bill McEntee (for lateness)  
 Katrina Winn (for lateness)  
 George Hawkins (for lateness)

**Also present:** Manoj Ragupathy (Relationship Manager)  
 Lee Manaia (Local Board Senior Advisor)  
 Paula Brooke (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<p><b><u>Takanini Library and Community Hub, plus Libraries work programme update</u></b></p> <p><b>Nicola Terry</b> (Service and Asset Planning Specialist, Community Specialist)</p> <p><b>Tim Keat</b> (Senior Growth Development Specialist, Community Facilities)</p> <p><b>Gill Pannell</b> (Manager Library Operations, Libraries and Information)</p>	<p>Keeping informed</p>	<p>Staff sought feedback on the Takanini Library and Community Hub design brief.</p> <p>The Board provided the following feedback:</p> <ul style="list-style-type: none"> <li>a quiet space should be incorporated</li> <li>there could be a potential for noise issues with the lessee with the upstairs area.</li> </ul> <p>Staff confirmed the concept design will be presented to the board along with Stage 2 update in June.</p> <p><b><u>Library 2018/2019 work programme</u></b></p> <p>Staff provided information relating to Sunday opening hours and recommended that hours remain as they are for this coming financial year.</p> <p>The board thanked staff for their analysis and agreed with the staff recommendation.</p>
<p><b><u>Open Space Management</u></b></p>	<p>Local initiatives / preparing for</p>	<p>Staff presented on the open space management framework guidelines and</p>

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<p><b><u>Framework</u></b></p> <p><b>Dafydd Pettigrew</b> (Service and Asset Planner, Community Services)</p>	<p>specific decisions</p>	<p>sought feedback from the board.</p> <p>The board requested a workshop to work through the content of the guidelines.</p> <p>Local board feedback is by the end of June.</p> <p>A report will be presented to the board in August/September.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Staff to organise a workshop to go through the guidelines relevant to Papakura.</li> </ol>
<p><b><u>Workshop 7 – Local Board Agreement</u></b></p> <p><b>Faithe Smith</b> (Lead Finance Advisor, Corporate Finance and Property)</p> <p><b>Rob McGee</b> (Head of Active Recreation, Parks, Sports and Recreation)</p> <p><b>Nichola Painter</b> (Stakeholder Advisor, Community Facilities)</p> <p><b>George Makapatama</b> (Manager Strategic Brokers, Community Empowerment Unit)</p> <p><b>Natalie Hansby</b> (Practice Manager, Community empowerment Unit)</p> <p><b>Miriana Knox</b> (Relationship Advisor, Democracy Services)</p> <p><b>Debra Langton</b> (Portfolio Manager, Parks, Sports and Recreation)</p>	<p>Setting direction / priorities / budget</p>	<p>Staff presented their respective 2018/2019 work programmes for input from the board.</p>

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<p><b>Hannah Alleyne</b> (Principal Programmes Specialist, Investigation and Design)</p> <p><b>Greg Hannah</b> (Manager Project Delivery)</p> <p><b>Lee Manaia</b> (Acting Local Board Senior Advisor)</p>		
<p><b><u>Local Board Agreement - Additional Performance Measures</u></b></p> <p><b>Faithe Smith</b> (Lead Finance Advisor, Corporate Finance and Property)</p> <p><b>Lee Manaia</b> (Acting Local Board Senior Advisor)</p>	Setting direction / priorities / budget	Staff presented the Local Board Agreement content and the additional performance measures for the board's review.
<p><b><u>Local Board Business</u></b></p>	Keeping informed	<ul style="list-style-type: none"> <li>• Powhiri – Papakura marae for Taame Iti and Dr Haare Williams.</li> </ul>

The workshop concluded at 4.55pm