

**STRATEGIC PROCUREMENT COMMITTEE FORWARD WORK PROGRAMME 2018**

This committee deals with ensuring sound procurement processes are followed in order to deliver on the work programme and operations outlined in council's adopted Annual Plan. It has responsibility for awarding contracts of \$22.5 million or greater, awarding sensitive contracts and oversight of procurement strategies, processes and procedures.

**Priorities for 2018 will be on initiatives which:**

1. Delivery on Annual Plan Outcomes
2. Review delivery of Capital Projects
3. Endorse Procurement Category Strategies
4. Enhance Group Sourced Procurement
5. Improve Procurement Maturity

**The work of the Committee will:**

- Approve award of contracts and variations within the Committee's delegations.
- Monitor the delivery programme of major capital projects and recommend reporting to Finance and Performance Committee.
- Endorse procurement strategies and process improvements related to the Committee's responsibilities.
- Monitor progress and make recommendations on group sourced procurement activities.

**1. Delivery on Annual Plan outcomes (Contracts to be awarded)**

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes				
					Highlight financial year quarter and state month if known				
					FY18			FY19	
Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun					
1.1	Building Consents Regional Overflow Model	Approve the supplier recommendation for the Building Consents Regional Overflow Model	<b>Progress to date:</b> <b>Decision:</b> agree procurement plan- 13 December 2017 meeting, Resolution Number STR/2017/60 – Item C5 Supplier recommendation will be provided in June 2018		Q4 June 18				
1.2	City Centre Development	Approve procurement plan and award contract for City Centre Development project	<b>Decision:</b> Agree procurement plan and award contract <b>Progress to date:</b> Update received at the 13 December 2017 meeting Resolution number STR/2017/59 - Item C4 Next Update will be considered in July 2018	\$370m (total council family spend)		Q1 July 18			
1.3	America's Cup 36 progress update	Update on the infrastructure delivery in support of AC36	<b>Receive:</b> progress update	\$212m		Q1 July 18			
1.4	Organics (Food Waste) Processing, caddies and food waste bins	Award contract for food waste process service, caddies and bins	<b>Decision:</b> Agree to award contract			Q1 August 18			
1.5	St Marys Bay Outfall construction contract	Approve procurement plan and then award contract for St Marys Bay stormwater project	<b>Decision:</b> Agree procurement plan and award contract	\$35 million		Q1 August 18			

2. Review delivery of Capital Projects										
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes					
					Highlight financial year quarter and state month if known					
					FY18			FY19		
Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun						
2.1	Capital Project Delivery	Elected member oversight of progress of Major Projects	<b>Progress to date:</b> Update received at the 6 September 2017 meeting Resolution number STR/2017/37 - Item C2. Update received at the 13 December 2017 meeting Resolution number STR/2017/61 - Item C6. Update received at the 7 March 2018 meeting Resolution number STR/2018/11- Item C2. Next Update will be considered in June 2018. <b>Receive:</b> No decisions required		Q4 June 18					
2.2	Westgate multipurpose facility (integrated library and community centre) construction	Elected member oversight of progress of Westgate multipurpose facility. Receive report, review and approve variation to contract for Westgate MPF	Update received at the 7 March 2018 meeting Resolution number STR/2018/11- Item C2. <b>Receive:</b> Approve contract variation application		Q4 June 18					
2.3	Forward Work Programme (Pipeline)	Elected member oversight of pipeline of activity for capital works delivery forward work programme	<b>Receive:</b> No decisions required		Q4 June 18					

3. Endorse Procurement Category Strategies										
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes					
					Highlight financial year quarter and state month if known					
					FY18			FY19		
Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun						
3.1	ICT Software	Create a plan for engaging the market to purchase Software.	<b>Receive:</b> No decision required		Q4 June 18					
3.2	Vertical Construction Category Strategy	Development of the overall strategy for vertical construction and building	<b>Receive:</b> No decision required		Q4 June 18					
3.3	ICT Technology Services	Create a plan for engaging the market to purchase Technology Services – Cloud, Data Centre Services, Print, Network.	<b>Receive:</b> No decision required			Q1 July 18				
3.4	Professional Services	Create a plan to go to market and manage professional services across Auckland Council.	<b>Receive:</b> No decision required			Q1 July 18				
3.5	Professional Technical Services	Implementation of professional technical services category	<b>Receive:</b> No decision required – update from approved strategy by T&P 2016			Q1 July 18				

4. Enhance Group Sourced Procurement									
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known				
					FY18			FY19	
					Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
4.1	Fleet Optimisation Update	Keep Committee informed on progress of Fleet changes	<b>Progress to date:</b> Update received at the meeting on 7 March 2018 Resolution number STR/2018/5 – <a href="#">Item 10</a> . <b>Receive:</b> No decision needed			Q1 July 18			
4.2	Group Sourced Procurement update	Keep Committee informed on progress against Group Sourced Procurement objectives	<b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/4 <a href="#">Item 11</a> Update received at the meeting on 7 March 2018 Resolution number STR/2018/4– <a href="#">Item 9</a> <b>Receive:</b> no decision required			Q1 July 18			

5. Improve Procurement Maturity					
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known

See completed section below

6. Other					
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known

See completed section below

# Completed

1. Delivery on Annual Plan outcomes (Contracts awarded)			
Priority	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
1.1	Refuse Collections	Change from collection of Bags to Bins for Waitakere and North Shore. Part of aligning refuse collection services across the region	<b>Decision:</b> Agree to extend current contract with Veolia for a further 2 years – 6 September 2017 – Resolution STR/2017/36 – Item C1
1.2	Electricity Procurement	Approve Procurement Plan for Electricity procurement	<b>Update</b> provided at the October 2017 meeting Resolution number STR/2017/47 - Item C3
1.3	External Legal Services	Council has gone out to market for external legal services. Additional scope may mean the contract value over the term of the engagement will exceed \$22.5m	<b>Decision:</b> Agree to contract awards for 2 years. 13 December 2017 meeting, Resolution Number STR/2017/57 – Item C2
1.4	Graffiti Eradication and Enforcement Services	Approve procurement plan for graffiti Eradication and Enforcement Services	<b>Decision:</b> agree procurement plan- 13 December 2017 meeting, Resolution Number STR/2017/58 – Item C3 <b>Decision:</b> approve procurement plan at May 2018 meeting, Resolution number STR/2018/20 – item C1
1.5	Electricity supply SRR	Approve the supplier recommendation report for electricity supply services	<b>Decision:</b> agree SRR- 13 December 2017 meeting, Resolution Number STR/2017/56 – Item C1
1.6	Overflow Planning Services	Approve the procurement plan for overflow planning services to process resource consents.	<b>Decision:</b> approve procurement plan <b>Decision</b> taken to approve the procurement plan. Resolution number STR/2018/13 – item C2
1.7	External Recruitment Supplier	Current All of Government (AoG) contract expires October 2017. New AoG contracts have been negotiated by MBIE. Council will enter into AoG agreements for six months and assess whether they meet our needs.	<b>Decision:</b> Agree to extend AoG agreements or run own market exercise. <b>Decision</b> taken to extend AoG agreements at 4 April meeting. Resolution number STR/2018/12 – item C1

3. Endorse Procurement Category Strategies			
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
3.1	Waste Solutions Procurement Strategy	Create plan for go to market exercise for all waste collection (including food waste) and disposal activity prior to 2020	<b>Decision:</b> Confirm strategy/challenge Update provided at the October 2017 meeting Resolution number STR/2017/40 - <a href="#">Item 9</a>
3.2	Organics (food waste) Processing caddies and food waste bins	Create plan for go to market exercise for all aspects of the planned Organic (food waste) collection and Processing Service together with the caddies and bins required for collection.	Update provided at the October 2017 meeting Resolution number STR/2017/40- <a href="#">Item 9</a> and Resolution number STR/2017/45 – C1
3.3	ICT hardware	Create a plan for engaging the market to purchase ICT Hardware.	Update received at the meeting on 7 March 2018 Resolution number STR/2018/10 – Item C1. <b>Receive:</b> No decision required

**4. Enhance Group Sourced Procurement**

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
4.1	Sustainable Procurement Framework	Give effect to principles to be agreed in Group Procurement Policy	Update provided at the December 2017 meeting. Resolution number STR/2017/53 <a href="#">Item 9</a>

**5. Improve Procurement Maturity**

Priority	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
5.1	Ariba update	Update Committee on implementation of procurement enabling technology	Update provided at the October 2017 meeting Resolution number STR/2017/4 – <a href="#">Item 11</a>

**6. Other**

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
6.1	Update on Waste Solutions contracts	Update the Committee on the current state of all waste contracts prior to the preparation of the Waste Solutions Procurement Strategy	Update provided at the October 2017 meeting Resolution number STR/2017/41- <a href="#">Item 10</a> and Resolution number STR/2017/46 – item C2
6.2	Review of Project 17 Contract performance	Update the Committee on the performance of suppliers against key performance metrics under the Project 17 Full Facilities Maintenance contracts	<b>Receive:</b> No decision required. Update provided at May 2018 meeting, Resolution number STR/2018/21 – item C2