

Upper Harbour Local Board OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 21 June 2018 at 9.30 am

PRESENT

Chairperson	Margaret Miles, QSM, JP
Deputy Chairperson	Lisa Whyte
Members	Uzra Casuri Balouch, JP
	Nicholas Mayne
	John McLean
	Brian Neeson, JP

1 **Welcome**

2 **Apologies**

There were no apologies.

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number UH/2018/52

MOVED by Member N Mayne, seconded by Member U Balouch:

That the Upper Harbour Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 17 May 2018, as a true and correct record, subject to the following addition of resolution c) to Item 26, resolution number UH/2018/50, as follows:**
- c) **note that the Deputy Chairperson M Miles, formally acknowledged on behalf of the local board, Chairperson L Whyte's exceptional service during her tenure as Chairperson.**

CARRIED

Member B Neeson left the meeting at 9.30 am.

Member B Neeson returned to the meeting at 9.33 am.

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

6.1 **Marian Burns - Queen's Birthday Honours**

Resolution number UH/2018/53

MOVED by Deputy Chairperson L Whyte, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

- a) **acknowledge the appointment of Marian Burns to the Member of the New Zealand Order of Merit, for services to music.**

CARRIED

6.2 **Elaine Utting - Queen's Birthday Honours**

Resolution number UH/2018/54

MOVED by Chairperson M Miles, seconded by Member U Balouch:

That the Upper Harbour Local Board:

- a) **acknowledge Elaine Utting for her Queen's Service Medal award in the 2018 Queen's Birthday Honours, for services to the community and netball.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

8.1 Graham Don - Coastal bird survey in Hobsonville Point

Resolution number UH/2018/55

MOVED by Member N Mayne, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) **thank Graham Don, from Bioresarches Group Ltd, for his attendance and presentation.**

CARRIED

9 Public Forum

9.1 Harbour Sport - Jenny Lim

Jenny Lim from Harbour Sport was in attendance to support Item 29 – Harbour Sport funding request.

Resolution number UH/2018/56

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

- a) **thank Jenny Lim, Harbour Sport, for her attendance.**

CARRIED

10 Extraordinary Business

10.1 Harbour Sport funding request

This request was only received on 13 June 2018.

The development of this event was contingent on Harbour Sport securing a Māori group to deliver aspects of the programme. This did not occur in time for an application to be made to the Upper Harbour Local Board's last contestable grant round, which closed on 18 May 2018.

Discussion of the item cannot be delayed as the proposed Matariki event is scheduled for 7 July 2018 and the next board meeting is on 19 July 2018. This is therefore, the only available board meeting before 7 July 2018.

Resolution number UH/2018/57

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

- a) **consider an extraordinary item regarding the proposed Harbour Sport Matariki event at item 29 on this agenda:**
 - i. **the reason the matter was not on the agenda is that the request was not available at time of agenda print.**
 - ii. **the reason why the discussion of this matter cannot be delayed until a subsequent meeting is that the proposed Matariki Event is**

scheduled for 7 July 2018 and this is the only meeting of the Upper Harbour Local Board prior to that date.

CARRIED

Member B Neeson left the meeting at 9.52 am.
Member B Neeson returned to the meeting at 9.54 am.

9 Public Forum

9.2 Alan Deal - Westpark Marina development

Alan Deal was in attendance to address the board about developments at the Westpark Marina.

Resolution number UH/2018/58

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) thank Alan Deal for his attendance.

CARRIED

11 Notices of Motion

There were no notices of motion.

12 Minutes of the Upper Harbour Local Board meeting held Thursday, 17 May 2018

The open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 17 May 2018, are attached at item 12 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

13 Hobsonville Headquarters venue hire fees 2018/2019

The Manager, Venues for Hire, was in attendance to support the item.

Resolution number UH/2018/59

MOVED by Member N Mayne, seconded by Member U Balouch:

That the Upper Harbour Local Board:

- a) approve the following 2018/2019 fees schedule for the Headquarters (noting that the room names will be subject to change following a decision from the local board):

Headquarters		Hourly rate as of 1 July 2018	
Rooms	Capacity	Peak standard	Off-peak standard
Room 1	50	\$36 p/h	\$28.80 p/h
Room 2	25	\$28 p/h	\$22.40 p/h
Room 3	10	\$20 p/h	\$16 p/h
Room 4	5	\$15 p/h	\$12 p/h
Room 5	5	\$15 p/h	\$12 p/h
Room 6	5	\$15 p/h	\$12 p/h

- b) note that groups and activities contributing to community outcomes, such as those offered by not-for-profit and community groups, will receive a discount of 50 per cent from the Headquarters standard fees.

CARRIED

Member J McLean left the meeting at 10.19 am.

Member J McLean returned to the meeting at 10.22 am.

14 Albany Community Hub and Hobsonville Headquarters transition to community-led management and expression of interest timelines

The Project Manager Community Places was in attendance to support the item.

Resolution number UH/2018/60

MOVED by Member J McLean, seconded by Member U Balouch:

That the Upper Harbour Local Board:

- a) approve a revised timeline, as laid out in option 2 of the report, to transition the Albany Community Hub/House to community-led management by 1 July 2019.
- b) approve a revised timeline, as laid out in option 2 of the report, to transition the Headquarters building and the Sunderland Lounge to community-led management by 1 July 2019.
- c) note that a future local board workshop has been scheduled in August 2018 to advance the EOI selection criteria and priorities for Albany Community Hub/House, the Headquarters and the Sunderland Lounge.
- d) note that, subject to expression of interest (EOI) selection criteria and priorities being approved, the EOI process for Albany Community Hub/House, the Headquarters and the Sunderland Lounge will commence in October 2018.

CARRIED

Member B Neeson left the meeting at 10.28 am.

Member B Neeson returned to the meeting at 10.31 am.

Deputy Chairperson L Whyte left the meeting at 10.33 am.

Deputy Chairperson L Whyte returned to the meeting at 10.35 am.

16 2017/2018 Upper Harbour Quick Response Round Three grant applications

The Community Grants Advisor was in attendance to support the item.

Resolution number UH/2018/61

MOVED by Member J McLean, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) agree to fund, part-fund or decline each application in the Quick Response Round Three 2017/2018 applications as outlined in the following table:

Application ID	Applicant	Requesting funding for	Amount granted
QR1817-301	Graeme Dingle Foundation	Towards the costs of marketing and materials for the event 'Collateral for The Great New Zealand Santa Run'	\$0 Not a high priority at this time

QR1817-312	Epilepsy Association of New Zealand Incorporated	Towards the staff salary for the epilepsy field services programme from 1 July 2018 to 1 July 2019	\$0 Not a high priority at this time
QR1817-313	Scout Association of New Zealand - Tauhinu Sea Scout Group	Towards the cost of purchasing six folding tables and 48 folding chairs for the Tauhinu Sea Scout Group	\$2000
QR1817-314	The Scout Association of New Zealand - Beach Haven Scout Group	Towards the cost of insurance for the Beach Haven Scout group	\$0 Refer to Kaipātiki Local Board as the facility is based there is used predominantly in that board area
QR1817-315	A T C 30 Squadron Support Committee	Towards the cost of two trophy cabinets for the 'ATC 30 Squadron' support committee	\$1078
QR1817-318	Girlboss (Alexia Hibertidou)	Towards fees for two facilitators, administration, travel, printing and merchandise costs to run two workshops	\$700 Tagged to the Ambassador's Programme
QR1817-311	Kaipatiki Ecological Restoration Project	Towards costs to build a tunnel house	\$2000
QR1817-317	Philip and Sarah Elworthy	Towards the cost of pruning a notable pecan tree	\$2000
QR1817-302	Facebook Badminton Club	Towards the costs of shuttlecock purchases and hall hire for the Facebook Badminton Club Tournament	\$1000
QR1817-305	Windsor Park Community and Multisport Hub Incorporated trading as Windsor Park Board Incorporated	Towards project management fees for the multi-sport indoor facility at Windsor Park	\$2000
QR1817-306	North Harbour Synchronised Swimming Club under the umbrella of Synchronised Swimming New Zealand Incorporated	Towards the cost of purchasing 25 jackets for synchronised swimmers to wear at competitions	\$1000

QR1817-308	Special Olympics Greenhithe	Towards the purchase of banners, portable football goals, cakes and venue hire for the 10-year celebration of the Special Olympics	\$1679
QR1817-309	Rosedale Park Sports Charitable Trust	Towards maintenance costs for the toilets in the clubhouse.	\$2000
Total requested			\$15,457

- b) agree to fund, part-fund or decline the multi-board applications in the Quick Response Round Three 2017/2018 application, as outlined in the following table:

Application ID	Applicant	Requesting funding for	Amount granted
LG1808-318	Chinese New Settlers Services Trust	Towards the tutor fees, venues hire, and advertising costs to run arts and cultural sessions for children and young people at the Glenfield Community Centre	\$0 Not a high priority at this time
LG1808-311	Neighbourhood Support North Shore	Towards materials, operational costs and wages of a trainer for neighbourhood support training	\$5000
LG1802-203	North Shore Centres of Mutual Aid Incorporated	Towards a proportion of operating costs for the six-month period from July 2018 to December 2018	\$2500
Total			\$7500

CARRIED

17 Purchase and planting of fruit trees at Albany Community Hub

The Senior Local Board Advisor was in attendance to support the item.

A quotation and accurate site locations were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2018/62

MOVED by Chairperson M Miles, seconded by Member U Balouch:

That the Upper Harbour Local Board:

- a) approve allocation of up to \$10,000 from its locally driven initiatives discretionary grants budget, for the purchase and planting of up to eight fruit trees, to establish a small community orchard, mitigation planting in front of the water tanks and the air conditioning unit, and other minor works to enhance the Albany Domain.

CARRIED

Attachments

- A Quotation and site locations for trees

18 Provision of assistance with water connection costs for Catalina Community Gardens

The Senior Local Board Advisor was in attendance to support the item.

Resolution number UH/2018/63

MOVED by Member J McLean, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

- a) **approve the allocation of \$4806 including GST, from its locally driven initiatives discretionary grants budget to contribute to the costs for a water connection at the Catalina Community Gardens.**

CARRIED

15 Auckland Transport monthly report - June 2018

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Resolution number UH/2018/64

MOVED by Chairperson M Miles, seconded by Member J McLean:

That the Upper Harbour Local Board:

- a) **receive the Auckland Transport update for June 2018.**

CARRIED

*Member B Neeson left the meeting at 10.44 am.
Member B Neeson returned to the meeting at 10.49 am.
Member U Balouch left the meeting at 11.03 am.
Member U Balouch returned to the meeting at 11.04 am.*

Secretarial note: A brief adjournment was called by the chairperson at 11.04 am. The meeting reconvened at 11.11 am.

19 2018/2019 Upper Harbour Local Environment and Development work programme

The Senior Local Board Advisor was in attendance to support the item.

Resolution number UH/2018/65

MOVED by Member N Mayne, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

- a) **approve allocation of \$150,000 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2018/2019, as detailed in the agenda report and summarised in the following table:**

Project	Budget
Industry pollution prevention programme	\$20,000
Small building sites ambassador project	\$20,000
Sustainable schools project - our local streams	\$30,000
Upper Harbour North-West Wildlink assistance programme	\$80,000
Total	\$ 150,000

- b) note the allocation of \$1 million asset-based services 2018/2019 capital expenditure budget for the Plan Change 14 (PC14) Waiarohia Ponds, Hobsonville corridor project.
- c) note the allocation of \$112,610 asset-based services operational 2018/2019 budget for the septic tank pump-out programme.

CARRIED

20 2018/2019 Upper Harbour Local Board Community Services work programmes

The Senior Local Board Advisor was in attendance to support the item.
Resolution number UH/2018/66

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

Ngā tūtohunga / Recommendation/s

That the Upper Harbour Local Board:

- a) approve the 2018/2019 Arts, Community and Events work programme (Attachment A to the agenda report), noting that the release of funding for work programme items 688 and 692 are subject to the fund-holder uploading audited accounts to the Charitable Services website and fulfilling accountability requirements, to the standard required through its funding agreement with council.
- b) request that staff amend the wording in the activity description column for line item 183, Event Partnership Fund – Upper Harbour, to reflect the correct figure of \$23,000.
- c) approve the 2018/2019 Libraries and Information work programme (Attachment B to the agenda report).
- d) approve the 2018/2019 Parks, Sport and Recreation work programme (Attachment C to the agenda report) and delegate approval of minor changes to Chairperson Margaret Miles, after consultation with Deputy Chairperson Lisa Whyte, subject to the following amendments:
 - i. that a new project line be inserted into the Parks, Sports and Recreation 2018/2019 work programme, and a budget of \$50,000 be allocated in order to provide maintenance support to Tennis Northern, for the Albany Tennis Park
 - ii. that the budget to support the operational maintenance grant to Tennis Northern, as indicated in resolution d) i. above, be taken from the local board's locally driven initiatives (LDI) operational budget provided to ID number 315 Community Grants.
- e) approve the 2018/2019 Service Strategy and Integration work programme (Attachment D to the agenda report).

CARRIED

Secretarial note: Member N Mayne wished to record his dissenting vote to resolution d).

21 2018/2019 Upper Harbour Local Board Local Economic Development work programme

The Senior Local Board Advisor was in attendance to support the item.

Resolution number UH/2018/67

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) approve the 2018/2019 Local Economic Development work programme (refer to Attachment A to the agenda report) as follows:
 - i. Pop-up Business School (\$7500), contingent on sufficient funding being received to enable the programme to proceed. The funds will be returned to the local board should insufficient funding be achieved
 - ii. Young Enterprise Scheme (\$2000).

CARRIED

Secretarial note:

Deputy Chairperson L Whyte wished to record her abstention to resolution a) i.

22 Auckland Council's Quarterly Performance Report: Upper Harbour Local Board for Quarter Three, 1 January - 31 March 2018

The Senior Local Board Advisor was in attendance to support the item.

Resolution number UH/2018/68

MOVED by Member J McLean, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

- a) receive the performance report for the financial quarter ending 31 March 2018.
- b) allocate \$20,000 from its locally driven initiatives capital expenditure budget towards the installation of spectator seating at Bay City Park.

CARRIED

Secretarial note:

Member N Mayne wished to record his dissenting vote to resolution b).

23 Freedom camping bylaw development

The Relationship Manager Local Board Services was in attendance to support the item.

Resolution number UH/2018/69

MOVED by Member J McLean, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) recommend to the Regulatory Committee that the 20 sites contained in Attachment A to the agenda report, be prohibited through a bylaw under the Freedom Camping Act 2011.
- b) recommend to the Regulatory Committee that the following restrictions be applied to the two sites contained in Attachment B to the agenda report, through a bylaw under the Freedom Camping Act 2011:
 - i. certified self-contained vehicles only
 - ii. limited numbers of vehicles
 - iii. only in identified parking spaces.
- c) recommend to the Regulatory Committee that the following restrictions be applied to the one site contained in Attachment C to the agenda report, through a bylaw under the Freedom Camping Act 2011:
 - i. limited numbers of vehicles
 - ii. only in identified parking spaces.

- d) confirm their general views on the management of freedom camping expressed through the workshop on 26 April 2018 as follows:
- i. freedom camping should be limited to certified self-contained vehicles
 - ii. rules about the times when campers could come into and must leave an area should be considered
 - iii. it is preferable to consider freedom camping when developing or redeveloping a park rather than retrofitting freedom camping into existing areas
 - iv. when publicising areas for freedom camping, the council should also highlight what other options there are for campers in the area, and the types of facilities those options have
 - v. the council should consider developing more low-cost campsites or purpose-built facilities.
- e) request that the Governing Body ensures that there is sufficient budget and resource to administer and enforce the bylaw effectively.

CARRIED

*Member B Neeson left the meeting at 12.13 pm.
Member B Neeson returned to the meeting at 12.14 pm.*

24 Delegation for formal local board views on notified resource consents, plan changes and notices of requirement

The Relationship Manager Local Board Services was in attendance to support the item.

Resolution number UH/2018/70

MOVED by Deputy Chairperson L Whyte, seconded by Member U Balouch:

That the Upper Harbour Local Board:

- a) delegate authority to Chairperson M Miles (the resource consent lead) and Local Board Elected Member N Mayne, as an alternate, to prepare and provide local board views and speak to those local board views at any hearings on:
- notified resource consents
 - notified plan changes
 - notices of requirement.
- b) agree that the local board's duly authorised delegate will keep all Local Board Elected Members informed of any views provided.

CARRIED

25 New road name for subdivision at 102-130 Clark Road, Hobsonville Point

Resolution number UH/2018/71

MOVED by Member U Balouch, seconded by Member N Mayne:

That the Upper Harbour Local Board:

- a) approve 'Seaplane Lane' for the new road, created by way of a subdivision of Superlot BB6, in the 'Buckley B Precinct' of the Hobsonville Point development at 102-130 Clark Road, Hobsonville.

CARRIED

26 Governance forward work calendar - July 2018 to June 2019

Resolution number UH/2018/72

MOVED by Deputy Chairperson L Whyte, seconded by Member J McLean:

That the Upper Harbour Local Board:

- a) receive the Upper Harbour Local Board governance forward work calendar for the period July 2018 to June 2019, as set out in Attachment A to this agenda report.

CARRIED

27 Record of the Upper Harbour Local Board workshops held on Thursday 3, 10 and 24 May, and 7 June 2018

Resolution number UH/2018/73

MOVED by Member N Mayne, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

- a) receive the record of the Upper Harbour Local Board workshops held on Thursday 3, 10 and 24 May, and 7 June 2018 (refer to Attachments A, B, C, and D to the agenda report).

CARRIED

28 Board Members' reports - June 2018

Resolution number UH/2018/74

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

- a) receive the verbal board members' reports.

CARRIED

29 Consideration of Extraordinary Items

29 Harbour Sport funding request

Resolution number UH/2018/75

MOVED by Deputy Chairperson L Whyte, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

- a) allocate \$4000 to Harbour Sport for its 2018 Matariki event, from the Community Grants locally driven initiatives operational expenditure budget.

CARRIED

12.41 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....