

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>										
2173	CS: ACE: Advisory	Community Response Fund - Franklin	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$129,000	Completed	Green	No allocations in Q3. Balance of \$70,000	FR/2018/44 - a) \$3,252.03 from CRF to the Franklin Local Board Coastal Sea Rescue Services fund 2017/2018. FR/2018/72 - \$5,000 to Auckland Transport for the purchase of convertible and booster child car restraints FR/2018/31 - \$1,000 to the West Franklin Community Trust for the Waiuku War Memorial Town Hall  Balance: \$60,747.97
503	CS: ACE: Arts & Culture	Franklin Arts Centre operations-ABS Operational Expenses	- curate exhibitions in the NZ Steel Gallery, and in the Community Gallery - develop public programming-based on themes of the exhibitions - provide a programme of art classes and workshops for adults and children. - focus on bringing exhibitions from outside of the local board area to the arts centre.	Q1;Q2;Q3;Q4	ABS: Opex	\$122,027	Completed	Green	The gallery received 3,823 visitors and delivered 4 programmes, 1 of which had Maori outcomes, to a total of 125 attendees. Highlights included the positive press coverage for the exhibition 'Sorry not Sorry' which featured internationally renowned local artist Conor Clark who now resides in Berlin.	During Q4, the gallery received 8,330 visitors and delivered 3 programmes, all of which had Maori outcomes, to a total of 230 people. Highlights included the opening exhibition 'Te Raki' by local photographer Raemon Matene which was attended by over 100 people.
504	CS: ACE: Arts & Culture	Community Arts Initiatives- Arts Broker Programme	Engage an arts broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$80,000	In progress	Green	An Expression of Interest (EOI) was released for projects that the arts broker programme could support. The two successful applicants included 'Sunday serenades at St Andrews' which delivered a series of concerts in Clevedon, and the design and application of a mural at Puni School.	During Q4, the community art broker continued to support the Franklin Arts Trail and reported 38 individual artists, workshops, group studios and Galleries have registering for the trail. The website is currently being constructed. The arts broker continued to support the collaborative mural project at Puni School to create a large scale public art work inspired by the NZ Karearea and trees.
347	CS: ACE: Community Empowerment	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2017/18 as follows: -Local community grants - \$181,000 -School pool community grants - \$25,000 - Coastal sea rescue grants - \$45,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$251,000	Completed	Green	There have not been any grants decisions on Quarter Three 2017/2018.  Community Grants Programme 2018/2019 to be presented for the local Board on 24 April 2018 business meeting for adoption.	The Local Board has completed all the funding rounds for the financial year 2017/2018 and allocated all the original budget. The total allocated amount was \$385,785 (Additional allocation came from LDI Opex underspend \$133,000 and CRF \$3252.03 additional during the Coastal rescue services fund)  The following is a summary for all allocations during this quarter. - Quick Response Round 3: \$16,203.98 - Coastal Rescue Services fund: \$48,252.03 (\$45,000 from grants budget and \$3252.03 from Community response budget) - Local Grants & Multiboard Round 2: \$249,807. Total allocated on 2017/2018 for Quick Response & Local Grants: \$324,584

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571	CS: ACE: Community Empowerment	Community-led placemaking: community gardens (FR)	Fund community organisations to develop community groups' infrastructure and capacity, so they can sustain existing gardens. To include:- identify and engage a garden mentoring and development organisation to upskill groups- build community connections through growing, harvesting and sharing locally produced kai- work within council to enable lease agreements for sites to be put in place- identify future development opportunities for Franklin's community gardens and food systems.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	<p>Birdwood Road Community garden: community continues to grow autumn and winter produce Kayes Road Community Garden: productive summer cropping is evident. The project to move the fence is reported to be underway soon. This will complete the 2016/2017 work programme outcome. Potu Mahutafea Franklin Tongan Community Garden: portable pump installed – however the water table has lowered and the well is not deep enough to draw water. The group may need to extend the well deeper. 18 families are now engaged on the garden. The 2016/2017 outcome has been completed but water still not drawing from well. Waiuku Community Garden: the garden is being sustained through efforts of the G4H (Gardens 4 Health) facilitator. Future sustainability needs to be clarified. Communication from all the above groups is largely provided through G4H reporting.</p>	<p>Q4: Gardens fro Health has ensured all gardens are supported. Waiuku garden requires further community commitment but is operational. Gardens funded in 2016-17 are working towards acheiving accountability for funding in that year. Funding was not recommended in 2017-18 until all commitments were met. Funidng for a few gardens was not required this financial year. \$9,000 remains uncommitted as at end Q4Beachlands - CEU is brokering opportunity between property owner Don Willan and Auckland Teaching Gardens Trust to lease 4.3 hectares of land in Beachlands for a ten year period to establish Auckland's largest community garden. Until a MOU or lease is in place staff cannot recommend board investment until the 2018-19 year. \$5000 marked for this project remains unspent.\$4000 was identified and reported in Q3 as not being required.Q3: \$10,000 remains uncommitted as at end Q3 - further details below:- Kayes Reserve has still to form a garden trust and complete fence work- A new garden is proposed for Beachlands and details will be investigated in Q4. \$5000 is available to support this initiative- Staff will prepare an agreement with G4H for \$1000 to provide resources for the Birdwood community garden in Q4. Note: \$4000, therefore, remains available for reallocation.All garden outcomes have been met and Franklin gardens continue to thrive under Gardens for Health mentorship. \$9,000 was underspent due to funding not being required.Beachlands: staff are brokering an opportunity between property owner Don Willan and Auckland Teaching Gardens Trust to lease 4.3 hectares of land in Beachlands for a ten-year period to establish Auckland's largest community garden. Until a MOU or lease is in place staff cannot recommend board investment. Tongan garden: all kumara harvested. Winter planting in progress. Investigation into re-bore costs will continue in Q1 FY19.Kayes Road: fencing completed. All kumara harvested. Winter planting is in progress.Birdwood garden: supported with seedlings and compost.Waiuku: garden boxes topped up with compost. Participation by the local community has dropped.</p>

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572	CS: ACE: Community Empowerment	Increase diverse participation: Franklin Youth	Enable Franklin youth to influence local board decision-making regarding youth activities and meeting local youth needs. Identify and fund a local organisation to develop, support and mentor Franklin youth, raise their profile in the community, and collaborate with other youth voice groups, including the southern cluster. Create engagement opportunities with local Māori youth over the year to understand their aspirations around inclusion and equity and deliver initiatives that support these aspirations.	Not scheduled	LDI: Opex	\$12,000	Completed	Green	Staff have been working with Franklin Youth Advisory Board (FYAB) and the local board to support a closer working relationship between the local and youth boards. FYAB worked diligently to deliver another successful Children's Day event on 4 March. Three local board members attended and supported the event. Up to 400 people attended this free event. The FYAB chair is following up two membership enquiries received during the event. FYAB will hold a de-brief meeting to identify and document areas for further improvement. FYAB were the host for the southern youth council cluster meeting on 23 March. Youthtown are working with the group to develop and deliver their Youth Week event in Q4.	A new Youth Advisory Panel representative has been appointed for the Franklin Local Board area. The Franklin Youth Advisory Board (FYAB) has recruited new members, all have had an official induction and are immersed in all FYAB matters. The chair for Franklin Youth Advisory Board (FYAB) held discussions with the Pukekohe Youth Council to see how they can support each other. The group offered FYAB space to hold their meetings and events. A local board member has been very involved in FYAB meetings and events, this has helped strengthened the relationship between FYAB and the local board members. FYAB Q4 activities have included training on budgeting and planning, organising a Youth Week event - 'The F Factor', hosting the Southern Cluster Meetup with all the southern youth councils in attendance. FYAB is continuing to establish relationships with the Beachlands community. FYAB's team building and governance training retreat planned for July has been postponed to a later date due to unavailability of members.
573	CS: ACE: Community Empowerment	Build capacity: community participation	Develop community groups to be effective and sustainable. Support organisations to develop young Māori leaders as follows:- work with local organisations to identify their aspirations and specific capacity requirements to achieve them- increase participation in established capacity building programmes- work with partners to provide capacity building opportunities locally.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	FRANCOSS is working with its network partners to plan and deliver a series of workshops covering the areas identified in the survey conducted in Q2. Staff focussed activity on a workshop on the preventive factors for family and sexual violence. This is one of the areas identified through the Q2 survey. FRANCOSS has planned an expo-style event for network members to showcase their services and share information across the network and the wider public. FRANCOSS scheduled the expo for May as an addition to the workshop series.	FRANCOSS held a community EXPO day on 10 May to showcase the region's organisations, with approximately 200 attendees. Fifty-three exhibitors registered for the event - 24 were FRANCOSS members and 29 non-members. FRANCOSS have developed a series of capacity-building workshops - FACING THE FUTURE: Skills for Community Organisations- in response to feedback regarding needs within the local Franklin network of social services organisations. The following workshops will be delivered from July to October 2018:- Working to Purpose (governance, strategic planning)- Working with Money (financial obligations and management, fundraising, social enterprise)- Working to Communicate (promotions, marketing, modern methods)- Working Face to Face (good meetings, effective decisions).

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574	CS: ACE: Community Empowerment	Youth Connections (FR)	<p>Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurship.</p> <p>Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business.</p> <p>Providing local opportunities to improve social and economic outcomes for the Franklin Local Board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.</p> <p>Continue to hold careers insight days and investigate the use of Youth Connections to facilitate the Franklin skills cluster group.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	<p>The Franklin Skills Network is growing. In Q3 the network meeting had 22 attendees, collaborating on pathways for local youth from secondary school, providing opportunities for a pipeline of skilled youth within Franklin. Youth Connections are in communication with Iwi in Pukekohe to scope a work readiness programme with learnings from the Waiuku pilot.</p> <p>In March, rangatahi in Waiuku commenced a 14 week work readiness programme, Mahi Gains Accelerator, preparing rangatahi ahead of JobFest May 2018.</p> <p>The INZone Experience Careers Coach with 26 interactive kiosks will be visiting Waiuku in May. The interactive kiosks assist with extending horizon's for local youth, providing information on a range of careers and the training required for them categorised by vocational pathways.</p> <p>Youth Connections are supporting Waiuku College with the Franklin combined schools expo planned for 21 June.</p> <p>Youth can link to a large number of entry level roles available on YouthFull from Pledge Partners and TradeMe. YouthFull now has 47 free online work readiness courses that have been accessed by nearly 3000 youth.</p>	<p>Youth Connections continues to build the Franklin Skills Network. At a recent meeting the Ministry of Social Development (MSD) labour market advisors presented their employment strategy to the network. Local jobs for local youth is progressing through the 20-year Paerata Rise development. Youth Connections hosted a network breakfast for build companies with MSD as guest speakers.</p> <p>More than 1000 youth benefitted from "The INZone Experience Career Coach" visiting Franklin secondary schools and Waiuku rangatahi in May. The NZ Defence Forces provided information on their 103 career options. Over 2500 young people attended JobFest; Over 2,500 young people attended JobFest; of the 1,132 people data was collected on, 493 were between 16-24 and 312 (63 per cent) were Not in Education Employment or Training (NEET). Two busloads of Franklin youth gained information on available jobs, further education and training. Thirty-five mainly Waiuku rangatahi participated in the Te Ara Rangatahi Mahi Gains Accelerator programme, gaining work readiness skills prior to attending JobFest. Te Ara Rangatahi will provide a Mahi Gains work readiness programme to Pukekohe rangatahi in 2018/2019.</p> <p>Youth Connections supported Waiuku College to hold a combined Franklin Schools' Career Expo. Over 60 tertiary providers and 1400 local youth attended the event at the PIA centre.</p>
575	CS: ACE: Community Empowerment	Community-led placemaking: heritage and identity	<p>Make Franklin's heritage and identity more visible in the community by:- enabling communities to lead placemaking activities which demonstrate Franklin's diversity, culture and identity- encouraging community collaboration to make local heritage and identity visible; particularly raising the profile of Māori.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	<p>Staff continue to support Pukekohe Vegetable Growers Association and the Franklin Historical Society to make a proposal to the Auckland Heritage Festival. Staff are working with the Franklin Business and Professional Women as they develop an event to mark the 125th anniversary of women's suffrage with the community. These opportunities will be finalised and funded in Q4 with delivery expected into Q1 2018/2019.</p>	<p>Staff completed a funding agreement with Franklin Business and Professional Women to support their activities to mark the 125th anniversary of women's suffrage. Delivery of the event will be in Q1 2018/2019. Staff worked with Franklin Historic Society to prepare a funding agreement to support keeping Roulston Park Pioneer Cottage open to enable school and community visits, purchasing of a display cabinet and to conduct other activities such as promotion. Staff support of the Pukekohe Vegetable Growers Association and the Franklin Historical Society did not result in a proposal to the Auckland Heritage Festival.</p>

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576	CS: ACE: Community Empowerment	Community-led placemaking: strengthening neighbourhoods and town centres	<p>Fund and partner with local community organisations and business associations to make Franklin a safe, vibrant and prosperous community.</p> <p>Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$90,000	On Hold	Red	<p>The CCTV viewing platform in the Pukekohe Business Association Office was moved to another office. During this move the Server failed and has now been repaired. 5 of 8 cameras are in operation at all times. 3 cameras are running intermittently due to battery issues at the street. A new wireless receiver is also required due to intermittent failure of the old receiver on the Masonic Building. Quotes were received to repair batteries and wireless upgrades.</p>	<p>\$70,000 remained unspent as at end Q4 as projects identified through the expression of interest process required further scoping to ensure viability and alignment to the town centre and placemaking outcomes. Staff are waiting confirmation that the budget is available in FY19.</p> <p>All CCTV maintenance and upgrades were completed in Q4. The system is fully operational. An alignment in service has been identified which means an operational shift of existing CEU supported town centre safety cameras (CCTV) to AT. This will provide an ongoing level of service as CEU no longer maintains any specialist expertise in this area, as well as the benefit of allowing current LDI spend focused on CCTV maintenance to be reallocated within the boards' FY19 budget.</p> <p>Two proposals for funding were received from Pukekohe Business Association and Waiuku Business Association. Staff will work with the business associations in Q1 FY19 to clarify and confirm suitable projects for placemaking funding. Staff liaised with the Clevedon Residents Association regarding funding opportunities for CCTV maintenance. The association has recently disbanded with assets being transferred to a new organisation. Staff will continue to work with these organisations in new financial year and progress funding where appropriate.</p>
654	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (FR)	<p>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engage communities – reach out to less accessible and diverse groups. Focus on capacity building and inclusion. 2. enabling council – ensure that groups have access to operational and technical expertise. Identify and address barriers to community empowerment. 3. report back - to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	<p>A key area of focus has been on the Have Your Say events and engaging people in the consultation on the 10 year plan and targeted rate proposals. In addition to encouraging participation in the formal process, the strategic broker continues to encourage local groups to present to the local board on their successes and future needs through deputations and public forums.</p>	<p>In April, the strategic broker:- brokered connections between a private property owner and Auckland Teaching Gardens Trust to explore the options for a community garden- supported the Franklin Business and Professional Women to fulfil their intention to hold a celebration to mark the 125th anniversary of women's suffrage and - continued to engage with the Franklin Vegetable Growers Association about their future garden plans.</p>
655	CS: ACE: Community Empowerment	Community-led placemaking: (Pukekohe) Spatial Priority Area	<ul style="list-style-type: none"> <li>- Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation.</li> <li>- strengthen community-led placemaking and planning initiatives within the SPA area.</li> <li>- develop innovative ways to engage with communities that have not traditionally participated in council decision-making.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	<p>Two potential opportunities have been identified for improved connection to employment for youth and those with a history with the Department of Corrections. Both opportunities relate to development areas in Pukekohe and Paerata (within SPA) where there will be increased need for those with skills in building and related trades. The strategic broker continues to develop connections both internal and external to support ongoing collaboration.</p>	<p>In late June Youth Connections coordinator facilitated a meeting between Ministry of Social Development representatives and the build companies at Paerata Rise to explore the potential of an employment skills hub at Paerata. The parties have agreed to continue to progress the concept further in FY19.</p>



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659	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (FR)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: <ul style="list-style-type: none"> <li>• key aspirations and priorities for Māori in the area</li> <li>• opportunities to work together</li> <li>• a plan for building strong relationships and sharing information with Māori.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	Staff worked with the local board to scope an enquiry project and develop a request for proposals. Due to the scope of the project, additional funding will be utilised from the Heritage & Identity line (575) to deliver this initial stage of the Maori Responsiveness Action Plan. The request for proposals has been finalised and staff are assessing these against the criteria for delivery in Q4.	Service agreement for Puna Consultants was completed. Their services will support the development of a Māori responsiveness action plan which will include key aspirations and priorities for Māori in Franklin, opportunities to work together with Franklin Local Board, a plan for building strong relationships and sharing information with and for Māori. Puna Consultants will present the final report to the local board in Q1 2018/2019.
3404	CS: ACE: Community Empowerment	2016/2017 deferral: Community Safety - Neighbourhood Support & Civil Defence	Fund local community organisations to support:community-led safety initiativescommunity resilience (emergency preparedness programmes)partnership working between emergency services, community organisations and Auckland Emergency Management and other council departments.The initial focus will be to:- work with established initiatives in the main urban centres of Pukekohe and Waiuku.- scope further safety and resilience initiatives across Franklin's other key local centres.A key partner for this activity will be the newly established Franklin Neighbourhood Support Group, who will provide a key liaison role across community, local government and emergency service providers.Note: The carry-forward budget has been combined with the budget for ID 576 in FY17/18.	Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	Staff and the Civil Defence Emergency Management team have identified two opportunities to build resilience and preparedness with two groups in Franklin.Franklin Neighbourhood Support have attended many local events, shows and Police activities to engage residents in the neighbourhood support programme. The group has been responding to requests for assistance to establish street groups and there are now have more than 40 street coordinators with 38 more registering their interest.The group's application to the national neighbourhoods support body was successful and they now have branded promotional equipment. A further small funding agreement for additional resources will be developed in Q4.	Staff completed a service agreement with Point Research to conduct a study on Franklin's preparedness for an emergency or disaster. The scope of this work was defined in partnership with Auckland Emergency Management and will: - identify current community preparedness in the face of an emergency or disaster and understand the potential impact of such a situation- identify the community infrastructure and resources available- understand the demographic makeup of the community and future growth trends.A funding agreement for Franklin Neighbourhood Support to support of their ongoing safety activities was completed.
357	CS: ACE: Community Places	Franklin Rural Halls	- Provide ongoing development, support and advice for each hall committee, with the rural hall advisor being the primary point of contact between rural hall committees and council - advise and inform rural hall committees, including those transitioning into the phase two of the Franklin Rural Hall model.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	QManagement of Kawakawa Bay Community Hall has been handed over to the community, a ceremony was held on 3 March attended by local board members. A report was included on the 27 March business meeting agenda recommending the granting of a licence to the West Franklin Community Trust to manage the Waiuku Town Hall. All grant payments are complete, apart from four halls which are not yet incorporated societies. A workshop was held with the board on 30 January, with annual accounts and forecast budgets for halls provided. Staff and board members continue to discuss the community-led operating model with committees. Feedback includes concerns around council's response to hall maintenance. A Franklin rural halls hui has not been held as it was not felt to be relevant or timely. Q4 focus is on the current situation with operating models and funding for rural halls, discussions will take place on the way forward at a workshop in April.	Development of relationships with hall committees has progressed well throughout the year, with funding grants issued to all eligible hall committees. Other halls have started the process or become eligible for funding. The Ramarama residents' and ratepayers' association held a well-attended public meeting on 24 May to reactivate the association. The Paparimu Community Centre and Waiau Pa Community Hall committees have both become incorporated societies and will now be able to receive funding. The West Franklin Community Trust signed a licence to formalise their management of the Waiuku Memorial Town Hall. Progress updates were provided to the board at workshops on 17 April and 12 June, and direction provided for the 2018/2019 work programme. In line with board direction, the focus in Q1 will be the development of an equitable approach to funding for rural halls.
373	CS: ACE: Community Places	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$13,000	Completed	Green	Q3 year to date statistics show an increase in booked hours during the off peak times for Franklin The Centre, Pukekohe Town Hall and Clevedon District Centre. The booked hours during the off peak times in other venues remain steady compared to the same period last year.	Q4 year to date statistics show an increase in booked hours during the off peak times for Clevedon Community Hall, Clevedon District Centre, Pukekohe Town Hall and Whitford Community Hall. The booked hours during the off peak times in other venues remain steady compared to the same period last year.

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374	CS: ACE: Community Places	Hire fee subsidy (individual groups) LDI \$20,838 - FR	Provide a 100% discount for the following groups to use council-run venues, underwritten using \$20,838 LDI - FRANCOSS (Franklin Council of Social Services) – Pukekohe Concert Chamber - Pukekohe Senior Citizens Club – Franklin:The Centre (Stevenson Room) - Franklin Heritage Forum – Pukekohe Old Borough Building - Communicare – Pukekohe Old Borough Building - Franklin Youth Advisory Board – Franklin:The Centre - Well Women – Pukekohe Concert Chamber - 60s Up Movement – Pukekohe Concert Chamber - Mudlarks - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber - Clevedon RoundUp – Clevedon District Centre - Clevedon Business Association – to open the Clevedon District Centre to local businesses each Friday - Keep Franklin Beautiful- Franklin District JP Association - Clevedon District Centre (2 hours per week)	Q1;Q2;Q3;Q4	LDI: Opex	\$20,838	Completed	Green	Eleven of the thirteen groups continue to utilise the council-run venues at subsidised rates. Franklin Youth Advisory Group no longer require the use of council-run venue. Well Women Franklin have indicated their current booked room is too small for their activity and have requested a larger room for their booking. This booking change will impact the total amount of the subsidy.	Eleven of the thirteen groups continue to utilise the council-run venues at subsidised rates.
376	CS: ACE: Community Places	Venue Hire Service Delivery - FR	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 network wide bookings of which 74% was self-service online bookings. The monthly hirers satisfaction survey results from Q2 and Q3 to date, show a steady increase in combined facility satisfaction month by month - November 53%, December 62%, January 75%, February 78%.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 72 per cent and a combined facility recommendation of 80 per cent for Franklin. Booked hours have increased compared to same period last year.
382	CS: ACE: Community Places	Community Venues FR- participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.

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211	CS: ACE: Events	Event Partnership Fund - Franklin (Externally Delivered Events)	Funding to support community events through a non-contestable process. - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Children's Day \$5,000 (Youthtown) - subject to confirmation from event organiser - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Beachlands Trolley Derby \$5,000 (Beachlands Community Trust) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Franklin Children's Art Festival \$7,300 (Young at Art, subject to confirmation) - Karaka Vintage Day (bi-annual event) \$10,000 (Karaka Sports Ground Society) - Waiuku Duck Boat Derby \$700 (Franklin Young Mariners) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club) Total \$92,500	Q1;Q2;Q3;Q4	LDI: Opex	\$93,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	Franklin Children's Art Day and Eye On Nature were cancelled. All other funds have been paid out to the organisations. Most accountability reports have now been received and one is over due.
212	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	Q3;Q4	LDI: Opex	\$27,000	Completed	Green	"BOY" was delivered successfully to approximately 800 attendees, screened at Massey Park, Waiuku on Saturday 13 January. Pre-movie entertainment included: circus games/workshops, photobooth and NZHL games. "Thor: Ragnarok" was delivered successfully to a huge turn-out of approximately 2,300 attendees, screened at Beachlands Domain, Beachlands on Saturday 24 February. Pre-movie entertainment included face-painting, bouncy castles, Beachlands Maraetai AFC & Beachlands Maraetai Pony Club.  Both events were smokefree, alcohol free and zero waste and included free pre-movie entertainment and sponsor activations.	An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. Two movies were successfully screened and delivered in Q3.
218	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Halls)	Funding to support locally-developed and delivered Movies in Halls events.  Strategic broker to identify the communities and work alongside them to ensure there is capability and capacity for delivery.	Q1;Q2;Q3;Q4	LDI: Opex	\$3,000	Completed	Green	The strategic broker and rural halls advisor have identified three potential hall groups who have the capacity to deliver a movie event. Staff worked with a local hall group who independently delivered a movie event and have provided detailed information and recommendations for other hall groups to assist with delivery of these events. Rural halls advisor will work with hall groups and the strategic broker to support the delivery of movie nights in Q4.	The Rural Halls Advisor, worked with the community to hold a fundraising movie night in the Huna Hall which was held on Saturday 26 May. The event was to raise money for the local tennis club. At the end of Q4 there was \$7,300 left in the fund because the Franklin Children's Art Day, is not going ahead.
451	CS: ACE: Events	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$9,330	Completed	Green	The Civic Events team delivered three citizenship ceremonies over three occasions during Q3 with 98 people from the local board area becoming new citizens.	The Civic Events team delivered one citizenship ceremonies once during Q4, with 47 people receiving citizenship



## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
458	CS: ACE: Events	Anzac Services - Franklin	Support and/or deliver Anzac services and parades within the local board area.  Support traffic management plan for Amistice Day commemoration.	Q4	LDI: Opex	\$35,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Supporting and/or delivering Anzac Services and parades within the local board area are - Pukekohe (Dawn and Civic) Waiuku Awhitu Beachlands Bombay Buskand Clevedon Patamahoe/Waiu Pa Whitford Anzac Day across the region was a huge success with increased attendance numbers at all services.
483	CS: ACE: Events	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area.  Potential events include: - Waiuku Sports Park - Pukekohe Skate Park (Stadium Road) - Sandspit Seawall - Tamakae Wharf - Armistice Day	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	One civic event was delivered in Q4: Waiuku Skate Park was opened on 4 June 2018
1912	CS: ACE: Events	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Q2	LDI: Opex	\$3,000	Completed	Green	Activity was completed in Q2.	Activity was completed in Q2.
<b>Community Facilities: Build Maintain Renew</b>										
2188	CF: Investigation and Design	Clevedon Hall - renew entrance for mobility use	Renewal of entrance to the Clevedon Plunket Rooms to allow mobility access	Q4	ABS: Capex	\$15,000	On Hold	Red	Current status: Community Places has advised that there is no need to build a new ramp. Next steps: Cancel the project	Project on hold  Current status: Community Places (Auckland City Environments) has advised that there is no need to build a new ramp. Next steps: Canceling the project
2189	CF: Investigation and Design	McNicol Homestead - Cottage - remove asbestos and replace roof	Remove the detected asbestos in the cottage and replace the roof.	Q4	ABS: Capex	\$15,000	In progress	Green	Current status: Scoping is now completed. Final cost assessment and business case approval. Next steps: Engage a contractor to undertake physical works.	Current status: in delivery stage. Next steps: Completing the physical works.
2190	CF: Investigation and Design	McNicol Homestead - replace garage roof	Replace the garage roof.	Q3	ABS: Capex	\$2,000	Completed	Green	Current Status: Contractor has commenced work on siteNext steps: Monitor project to completion.	Project completed.
2191	CF: Investigation and Design	Waiuku Netball Centre - renew drainage	Renew drainage	Q3;Q4	ABS: Capex	\$55,000	Deferred	Red	Current Status: Draft design completed.Next steps: Stakeholder consultation and detailed design.	Project to be carried forward into the new financial year for full delivery.  Current status: Detailed design now complete. Next steps: It is now with the Assets team for the consultation process.
2192	CF: Investigation and Design	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system.	Q4	ABS: Capex	\$15,000	In progress	Amber	Current status: re-scope/design the system as per the alternative solution.Next steps: Engaging a contractor to undertake the physical works.	Need the building services plans to complete the design. A multi-year project.Current status: The project has been delayed due to the re-scope/design of an alternative solution. Next steps: It is anticipated that the re-scope/design of an alternative solution will be available in October to enable the project to progress.
2194	CF: Investigation and Design	Jubilee Pool - replace first aid room ceiling	Ceiling was removed a few years ago after serious damage occurred from water leaks and needs to be replaced.	Q4	ABS: Capex	\$6,064	Deferred	Red	Current Status: Issue a contract for this project Next steps: Monitor project to completion	Project to be carried forward into the new financial year for full delivery.  Current status: Contractor commenced work on site 22 June and estimated completion date is mid July 2018 Next steps: Monitor project to completion.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2195	CF: Investigation and Design	Jubilee Pool - replace main pool ladders	Replace main pool ladders	Not scheduled	ABS: Capex	\$6,000	Cancelled	Red	Current status: Project cancelled as the Jubilee Pool is in good condition therefore does not need to be replaced Next step: Cancel project	Project has been cancelled.  Current status: Project cancelled as the Jubilee Pool is in good condition and therefore does not need to be replaced (April 2018).
2196	CF: Investigation and Design	Jubilee Pool - replace pool side tiles	Replace tiles to side of pool	Q4	ABS: Capex	\$6,480	Deferred	Red	Current Status: There has been a delay in finalising the new pool tiles to be installed around the pool. The tiles are being finalised and should be installed in late April Finalise scope of work and costing Next steps: Prepare contract and commence physical works	Requested additional funding to complete project. Initial project scope was to replace the pool side cracked tiles. The revised scope is to replace all the pool surround tiles.  Current status: Finalising the scope of work and costing. The initial project scope was to replace the pool side cracked tiles. The revised scope is to replace all the pool surround tiles. Next steps: Prepare contract and commence physical works.
2197	CF: Investigation and Design	Beachlands Domain - renew toilet and fence	Renew toilet block and fencing	Q4	ABS: Capex	\$20,000	In progress	Amber	Current Status: Concept options and pricing have been obtained.Next Steps: Stakeholder Engagement.	A multi-year project, progress slower than anticipated.  Current status: Scoping and pricing completedNext steps: Stakeholder Engagement.
2205	CF: Investigation and Design	Franklin - FY18-19 renew play grounds	Renew play grounds (detail to be provided by end of calendar year).	Not scheduled	ABS: Capex	\$55,000	Cancelled	Amber	Current Status: This project is to be deleted as it was a duplication of playground renewals for Franklin LB. Project number 15551 - Franklin Play Equipment Renewals is covering required play renewals in this local board area for the next 3 years. Next steps: None	Project record has been cancelled as it's a duplication. Please refer to SharePoint ID 2207; for an update (Franklin - renew play equipment financial year 2017/2018 project).  Current status: This project is to be deleted as it was a duplication of playground renewals for Franklin LB. - Franklin Play Equipment Renewals is covering required play renewals in this local board area for the next three years.
2218	CF: Investigation and Design	Matakawau Beach - renew retaining wall	Following consent approval, review illegal retaining wall and undertake necessary physical works	Not scheduled	ABS: Capex	\$60,000	Cancelled	Red	Current Status: Project is cancelled as the asset does not require a renewal, only minor repairs. Next steps: none	Asset is only minor repairs and will be completed by maintenance.  Current status: Project cancelled as the asset does not require a renewal, only minor repairs.
2219	CF: Investigation and Design	Pollok School - renew grounds	Renew grounds following needs assessment	Q4	ABS: Capex	\$15,000	In progress	Amber	Current status: final cost approval or the scope and costNext steps: engaging a contractor to proceed with works	A multi-year project, progress slower than anticipated. Current status: Finalising scope of work and costing Next steps: Prepare contract and commence physical works
2226	CF: Investigation and Design	Waiuku Rugby Park - toilets and change rooms upgrade	Upgrade two changing rooms and three toilets at the Waiuku Rugby Park	Not scheduled	ABS: Capex	\$100,000	Cancelled	Amber	Current Status: This project record is cancelled. The works at Waiuku Rugby park are now completed and this project was part of Waiuku Rugby Park upgrade sports facility.	Project record has been cancelled. The project was merged with Waiuku rugby park upgrade sports facility. The toilets and change rooms upgrade are now completed. Please refer to SharePoint ID 2227 for an update.  Current status: This project record is cancelled. The works at Waiuku Rugby Park are now completed and this project was part of Waiuku Rugby Park upgrade sports facility.
2227	CF: Investigation and Design	Waiuku Rugby Park - upgrade sports facility	Replace field 1 sand carpet, irrigation and drainage. Upgrade training area lighting and upgrade 3 toilets and 2 changing rooms. This item replaces 2226 and 2228.	Q1;Q2;Q3;Q4	LDI: Capex;#Growth	\$754,000	Completed	Green	Current status: Irrigation, lighting, car park and changing room complete. Final adjustment of light layout completed. Next steps: All works are now completed.	Project completed.
2228	CF: Investigation and Design	Waiuku Rugby Park - upgrade field 1	Upgrade sand slits drainage and irrigation	Not scheduled	ABS: Capex	\$50,000	Cancelled	Amber	Current Status: This project record is cancelled. The works at Waiuku Rugby park are now completed and this project was part of Waiuku Rugby Park upgrade sports facility.	Project record has been cancelled. The project was merged with Waiuku rugby park upgrade sports facility. The toilets and change rooms upgrade are now completed. Please refer to SharePoint ID 2227 for an update.  Current status: This project record is cancelled. The works at Waiuku Rugby Park are now completed and this project was part of Waiuku Rugby Park upgrade sports facility.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2867	CF: Investigation and Design	Cape Hill Reserve - install memorial seat	Installation of memorial seat.	Q1	LDI: Capex	\$5,000	Completed	Green	Current Status: Project Complete Next Steps: none	Project completed.
2869	CF: Investigation and Design	Clevedon Showgrounds - renew drainage	Installation of drainage to ensure the facility remains functional during the wet months.	Q2	ABS: Capex	\$15,000	Completed	Green	Current Status: Project is completeNext steps: Close project	Project completed.
2949	CF: Investigation and Design	Clarks Beach - renew boat ramp access way	Renewal of access way to boat ramp. This project is carried forward from the 2016/2017 work programme, previous ID 3442	Q1	ABS: Capex	\$40,000	Completed	Green	Current Status: Project complete 21 August 2017	Project completed August 2017.
2950	CF: Investigation and Design	Clarks Beach, Franklin - design new skate park	This project is carried forward from the 2016/2017 work programme, previous ID 4503	Q1;Q2;Q3;Q4	ABS: Capex	\$25,000	In progress	Amber	Current Status: Project received from Community Services October and refined in November 2017. Defined the scope in a work shop with Local Board December workshop. Engagement of professional services underway.Next steps: Meet with the Board late April in a workshop to review a proposed concept.	Project was not progressed and has been reassigned. Designer is currently having issues with scheduling works.Community engagement has been completed. A multi-year project, progress slower than anticipated.  Current status: Designer has been engaged for community engagement, concept plan development and cost estimation. Designer is currently having issues with scheduling consultation, will start late July. Stakeholders and community groups have been targeted for engagement. Next steps: Pass to local board to get approval and feedback on the concept design or renewal.
2986	CF: Investigation and Design	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuku Sports Park, Karioitahi Beach This project is carried forward from the 2016/2017 work programme, previous ID 4460	Q1;Q2;Q3;Q4	LDI: Capex	\$40,000	Deferred	Red	Current status: Awaiting confirmation of the design, layout and measured distances of the proposed routes.Next steps: Confirm criteria for acceptable parkrun location with Parkrun International.	Project to be carried forward into the new financial year for full delivery.Current status: Identification of viable route options concluded.Risk assessment for recommended park/run options have been undertaken. Next steps: Consultation to be completed with Te Puru Trust. Waiuku Sports Park user group. Park/Run representatives site visiting to provide confirmation of Park/Run route nad sign off on Risk Assessments.
3083	CF: Investigation and Design	Matakawau Point - develop playground	This project is carried forward from the 2016/2017 work programme, previous ID 4519	Q1;Q2;Q3;Q4	LDI: Capex	\$50,000	Deferred	Red	Current Status: Service requirements were provided By Community Services and confirmed with Local Board Services in March 2018. Seeking a break-down of costs of building the Hunua playground as an example, to provide to the as Board community services outline . Define a theme and concept for the playground, for example fish or fishing in partnership with the Board before proceeding to public consultation.Next steps : Work with the community to further develop the concept plan	Service needs for this project needs to be determined . Potential for project scope to change.  Current status: Service requirements were provided by Community Services and confirmed with Local Board Services in March 2018. Seeking a break-down of costs of building the Hunua playground as an example, to provide to the as Board community services outline . Define a theme and concept for the playground, for example fish or fishing in partnership with the board before proceeding to public consultation.Next steps : Work with the community to further develop the concept plan
3084	CF: Investigation and Design	Matakawau Point Reserve - renew wharf	Renew wharf at Matakawau Point reserve This project is carried forward from the 2016/2017 work programme, previous ID 4494	Q1;Q2	ABS: Capex	\$10,000	Completed	Green	Current Status: Project completed in 2017/2018. Next steps: none	Project completed.
3085	CF: Investigation and Design	Matakawau Recreation & Plantation Reserve - renew retaining wall	Matakawau Recreation & Plantation Res retaining wall This project is carried forward from the 2016/2017 work programme, previous ID 3941	Q1;Q2;Q3;Q4	Growth	\$62,000	Deferred	Red	Current Status: Resource consent application lodged and decision expected by early AprilNext steps: Following consent approval project will be handed over to Project Delivery for detailed design and construction	Project to be carried forward into the new financial year for full delivery.  Current status: Resource consent approved April and project handed over to Project Delivery for detailed design and constructionNext steps: Awaiting budget for detailed design and physical works

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3160	CF: Investigation and Design	Prospect Terrace, Pukekohe - upgrade existing walkway	This project is carried forward from the 2016/2017 work programme, previous ID 4461	Q4	LDI: Capex	\$39,000	Completed	Green	Current Status: Working with the Full Facilities maintenance contractor to confirm their pricing and advance the physical works. Next steps: Confirm programme and commence physical works. Completion by June 2018.	Project completed.
3181	CF: Investigation and Design	Roulston Park, Pukekohe - design plans	This project is carried forward from the 2016/2017 work programme, previous ID 4535	Q1;Q2;Q3;Q4	ABS: Capex	\$25,000	Deferred	Red	Current status : Workshop in late April with the Local Board and Community Services to review the scope of works and agree on the next steps for the design and consultation phase. Next steps : Completion of a design consultant to lead the design and public consultation phase.	Service needs for this project needs to be determined . Potential for project scope to change.  Current status: Workshop in late April with the local board and Community Services to review the scope of works and agree on the next steps for the design and consultation phase.Next steps: Completion of a design. Consultant to lead the design and public consultation phase.
3270	CF: Investigation and Design	Whiteside Pool, Franklin - thermal covers	This project is carried forward from the 2016/2017 work programme, previous ID 4540	Not scheduled	LDI: Capex	\$24,000	Cancelled	Red	Current Status: Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.	Project has been cancelled. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.Current status: Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.
3322	CF: Investigation and Design	Pukekohe Old Borough Building - Plunket - renew flooring and repaint rooms	Renew carpet in group rooms and repaint the rooms	Q1;Q2	ABS: Capex	\$94,000	Completed	Green	Current Status: Project Complete Next Steps: none	Project completed
3395	CF: Investigation and Design	3 Kitchener Road, Waiuku - upgrade car park	Upgrade the car park in the non council asset as per the boards resolution and funded from the Franklin Parking Reserve Fund.	Q4	ABS: Capex	\$128,214	Deferred	Red	Current Status:The works are in design and resource consenting planning stagesNext steps:Confirm the physical program to the Local Board once confirmed.	Project to be carried forward into the new financial year for full delivery.  Current status: Confirming scope and budget. Next steps: Hand over to project delivery for physical works.
3402	CF: Investigation and Design	Te Puru Park - remark courts for basketball and netball	Remarking of the current courts to enable both basketball and netball play.	Q2;Q3	LDI: Capex	\$30,000	Completed	Green	Current Status:Project completed .	Project completed.
3408	CF: Investigation and Design	Ray Faussett Reserve - develop playground	Ray Faussett Reserve - develop playground to support new subdivisions in this area of the Belmont block.	Q1;Q2;Q3;Q4	ABS: Capex;#Growth	\$0	Deferred	Red	Current Status: Concept Design approved by board and awaiting budget to proceedNext steps: Developed design to proceed when budget becomes available for delivery in financial year 2019.	Project to be carried forward into the new financial year for full delivery. Budget for physical works is not available until financial year 2018/2019.  Current status: Concept design to be revisited in the new financial year 2018/2019 budget allocation.Next steps: Commence developed design and execute physical works.
3447	CF: Investigation and Design	Orere Point Reserve - replace stairs	Replace the failed stairs at the reserve.	Q4	ABS: Capex	\$150,000	Deferred	Red	Current Status: Scoping to ascertain renewal works required. and feasibility of construction.Next steps:Develop business case.	Project to be carried forward into the new financial year for full delivery.  Current status: Physical works underway with the Operational Management and Maintenance team.Next steps: Review works and inspect if completed



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3456	CF: Investigation and Design	Pohutukawa Coast Trails - implement plan	Project delivery details to be included in the Community Facilities three-year work programme FY19+	Q3;Q4	LDI: Capex	\$300,000	Deferred	Red	Current Status: Auckland Council project manager has met with the Trails Committee at their meeting on 19 March and reviewed with the Trails Committee their expectations for progressing the next steps, priorities for the trails as per the adopted plan. A high level planning assessment has been undertaken and further investigation in relation to the priority sites is ongoing (inclusive of arboricultural, heritage, coastal etc). Next steps: Agree on a roles and responsibility matrix for council staffs and the Waiuku committee, during early April. Provide the local board a draft project plan that outlines the plan progressing forward.	Project to be carried forward into the new financial year for full delivery  Current status: Held locally-driven initiatives meetings with the trail committee and conducted site walk. High-level concept trail plan discussed. Identification of three quick-win trail sections identified. Initial investigation of these undertaken and feedback supplied. Next steps: Undertake surveying of priority trail section adjacent for Formosa Golf Course. Committee to work to identify additional priority trail sections. Committee to agree artwork/marketing material to promote existing trail network.
3457	CF: Investigation and Design	Puriri Road Reserve - improve access	Develop access improvements (engineering design, pathway and steps).	Q4	LDI: Capex	\$125,000	In progress	Amber	Current Status: Local Board has formally approved the budget to progress to detailed design and consenting planning. An engineering consultant has been engaged to undertake the work. Next steps: Keep the Local Board updated on the design phase progress. Next steps: Keep the local board updated on the design phase progress	A multi-year project, progress slower than anticipated. Current status: Local Board has formally approved the budget to progress to detailed design and consenting planning. An engineering consultant is under engagement to undertake the work. The project has been reviewed by Auckland Council Coastal specialist team and they are confirming the proposed scope if the optimal long term outcome for the site as part of the design process. Next steps: Keep the Local Board updated on the design phase progresses.
3459	CF: Investigation and Design	Waiuku Trails - implement plan	Project delivery details to be included in the Community Facilities three-year work programme FY19+	Q3;Q4	LDI: Capex	\$300,000	Deferred	Red	Current Status: Have met with the Waiuku Trails sub-committee and walked the trails on site. In consultation the roles and responsibilities between the Trails Committee and Auckland Council have been defined. A high level planning assessment has been undertaken and further investigation in relation to the priority sites is ongoing (inclusive of arboricultural, heritage and coastal etc.). Next steps: The trails sub-committee is to provide their priority trail development on 6th of April. This is to be workshopped with the Local Board. Upon validation the completion trail construction planning phase is estimated to commence in late April 2018.	Project to be carried forward into the new financial year for full delivery  Current status: Committee update report including estimated costs supplied and presented to local board 26 June. Frame Group site specific detailed design underway. Next steps: Receive detailed design. Confirm final costing's. Produce and submit consents. Establish project management plan.
3540	CF: Investigation and Design	Clevedon Scenic Reserve - renew western track	Renewal of Western Track at Clevedon Scenic Reserve. Project brought forward for delivery from financial year 2019 as part of the risk adjusted programme.	Q4	ABS: Capex	\$0	In progress	Green		Current status: In investigation and scoping stage. Next steps: Engaging a consultant to design the western track.
3552	CF: Investigation and Design	Waiau Pa Recreational Reserve Storage Container	Purchase and locate a 20 foot storage container onto the Waiau Pa Recreation Reserve to provide a secure storage facility for community users	Q4	LDI: Capex	\$5,510	Completed	Green		Project completed.
3562	CF: Investigation and Design	Pohutukawa Road Reserve - install stormwater system	Build a new stormwater system	Q4	ABS: Capex	\$100,000	In progress	Amber		A multi-year project, progress slower than anticipated.  Current status: Looking into solutions to help ease the water drainage issue. Next steps: Proceed with design.
3565	CF: Investigation and Design	Sunkist Bay Reserve - install retaining walls and slope	Install walls and slope to ensure stability	Q4	ABS: Capex	\$700,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery.  Current status: Construction is in progress.  Next steps: Continue to monitor site works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1395	CF: Operations	Franklin: Coastal erosion planting programme	Develop a plan to plant areas of the coast which will help to protect it from erosion. Undertake the planting in the autumn season.	Q3;Q4	LDI: Opex	\$65,000	In progress	Green	Currently in the scoping phase, to be discussed further with the local board in quarter four	Staff have confirmed the coastal erosion areas (in area m2) with the coastal management specialist team and are working with the contractor to place the order in June 2018 for the plant species.
1609	CF: Operations	Franklin Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	The storm on 4 and 5 January resulted in damage at 16 sites in Franklin (along Manukau Harbour and Pohutukawa Coast). The Community Facilities area team is working with the Coastal and Geo-technical team to address significant structural damage to erosion structures, City Care have continued to make sites safe, they have undertaken beach clean ups (for example at Sunkist Bay and Shelley Bay) and have progressed emergency works such as Maraetai Wharfe. City Care received compliments for the additional arrangements they made to collect litter and clean toilets at beaches over the school holiday period. In general, building and cleaning outcomes have been satisfactory, although there have been sites requiring improvement e.g. Franklin: The Centre. Sports grounds e.g. Bledisloe Park, maintenance has repeatedly scored well in the audits and from customer feedback. The greatest area for improvement is maintenance of passive reserves. The unusually warm wet weather led to an unusual grass growth (flush), which City Care were not resourced for nor had plans to deal with. This led to some unacceptable audit failures on passive reserves, including turf height and poor coordination of mowing and edging. City Care have been requested to better allocate/increase resources.	The storm in April caused significant coastal damage to our assets in Franklin. The coastal management specialist team has worked closely with the Community Facilities department to identify the damaged assets, undertake investigative work and geotechnical assessments and put a work programme together to remediate the damage. This has been a large piece of work and contracts for the remedial work are either complete (i.e. Hudsons Beach sea wall) or about to be awarded to contractors. Citycare has put extra resources and equipment on the ground to remove storm debris across our high profile community assets. Some passive reserves got missed in the storm debris clean up and Citycare are working through these sites to get on top of them. Sportsfield platforms have never looked so good this winter season and we continue to receive positive feedback from community sports user groups. Citycare have scheduled the annual sports field lighting inspections to be completed during summer to prevent delays in getting lighting equipment repaired and ready for the winter season. The expedited (deferred maintenance) works list of mulching, infill planting of our gardens and bush and revegetation across sites in the south has been completed. Citycare will be installing liquor ban signs across the Pohutukawa Coast soon. Local board members, staff and NZ Police have worked collaboratively together on this issue to achieve a good outcome. Leaf fall across our assets has been an issue for Citycare who have now put together a scheduled programme with more resources and equipment.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3478	CF: Operations	Franklin Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance	Q1;Q2;Q3;Q4	LDI: Opex	\$425,449	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to the focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
3479	CF: Operations	Franklin Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$258,752	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of Requests for Service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests For Services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2193	CF: Project Delivery	Franklin Swim Sport and Fitness - comprehensive renewal	Comprehensive renewal includes: full standard annual shutdown including servicing to all plant, electrical and plumbing, etc; replacement of fabric ducting in the main pool hall and replacement of supply heating coil and supply and extract fans; LED upgrade replacing most of the lights throughout the facility; replacement of pool hall skylight, all fabricated steel downpipes, some lower vent flashings and roof and gutters; installation of a roof anchor system; replacement of all poolside doors and frames that are in poor condition; replacement of pool tiles and play matting in education pool; replacement of dosing pumps; replacement of air scourer; replacement of carpets and ceiling fans in gymnasium; insulation, wall cladding, and heating; recarpet offices 2 and 3 including corridor; repaint pools in main pool area. This project is carried-over from the 2016/2017 programme (previous ID 153).	Q1;Q2;Q3	ABS: Capex	\$868,251	Completed	Green	Current Status: physical works completed.	Project completed.
2198	CF: Project Delivery	Centennial Park - renew Waiuku western car park	Centennial Park - Waiuku car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3440).	Q4	ABS: Capex	\$450,000	Completed	Green	Current Status: start physical works Next Steps: complete physical works	Project completed.
2199	CF: Project Delivery	Clarks Beach - consent and plan for replacement of spit	Clarks Beach boat ramp seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3441).	Q1;Q2;Q3;Q4	ABS: Capex	\$285,000	In progress	Amber	Current Status: Prepare tender documentation and contract management agreement Next steps: Release tender for physical works	A multi-year project, progress slower than anticipated.  Current status: Engaged professional services to start detailed design and prepare the tender documentation. Next steps: Progress with detailed design.
2200	CF: Project Delivery	Clarks Beach Recreation Reserve and Golf Club - renew western car park	Clarks Beach Recreation Reserve and Golf Club car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3443).	Q3;Q4	ABS: Capex	\$500,000	Completed	Green	Current Status: Estimated completion for the physical works is April 2018. Next Steps: Defects period	Project completed.
2201	CF: Project Delivery	Clarks Beach-Halls Beach Access - renew seawalls	Clarks Beach and Halls Beach access seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3444).	Not scheduled	ABS: Capex	\$392,500	Cancelled	Red	Current Status: This project is cancelled as this asset is not Council owned.	Project has been cancelled as it is not Council owned.  Current status: This project is cancelled as this asset is not Council owned.
2202	CF: Project Delivery	Colin Lawrie - renew western car park	Colin Lawrie Fields car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3446).	Q1;Q2;Q3;Q4	ABS: Capex	\$100,000	Completed	Green	Current Status: Physical works will be complete by the end of April. Next Steps: defects period	Project completed.
2203	CF: Project Delivery	Colin Lawrie Park - renew western field lights	Colin Lawrie fields car park, rubbish bin, seats and signs renewals. This project is carried-over from the 2016/2017 programme (previous ID 3447).	Q4	ABS: Capex	\$198,200	Deferred	Red	Current Status: to complete the consultation with stakeholders to finalise the scope and the cost Next Steps: Engage contractor for physical works	Project to be carried forward into the new financial year for full delivery.  Current status: The lights have been replaced on fields 4, 5 and 6. The detailed site investigation of field 2 is underway and soil samples have been removed for analysis. The results of the analysis will direct the land use planner to which consents will be needed to replace the failed underground cable. Next steps: Apply for and obtain Resource Consent and/or Asset Owner Approval for new cable on field 2. Programme work to achieve the cable replacement around club schedule.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2204	CF: Project Delivery	Constellation Drive - develop playground	Development of a new playground for a subdivision	Q3;Q4	Growth	\$25,000	Deferred	Red	Current Status: Play equipment has been ordered and is being manufactured. Detailed design and construction drawings are complete and being reviewed and finalised. Next steps: Approach the market for quotations to undertake physical works.	Project to be carried forward into the new financial year for full delivery.  Current status: Physical works are underway. Next steps: Continue construction according to programme.
2206	CF: Project Delivery	Franklin - renew western furniture FY17	Big Bay Reserve, Bledisloe Park - Franklin, Brook Road Esplanade Reserve, Cape Hill Reserve- Upper, Clarks Beach Rec Res&Golf Club, Clive Howe Rd Recreation Reserve, Ernies Reserve / Brownlee Lake, Glenbrook Beach Beachfront, Goble/Channel View Rd Reserve, Growers Stadium & Stadium No. 2, Heights Park Cemetery, Hunua Hall, Tennis & Netball Courts, Kingseat Recreation Reserve, Lady Jane Franklin Botanical Reserve, Maraetai Foreshore, Massey Park - Waiuku, Patumahoe Recreation Reserve, Pollok Recreation Reserve, Pukekohe Cemetery, Pukekohe Service Centre, Riverside Drive Recreation Reserve, Roseville Park, Rosa Birch Park, Roulston Park & Pioneer Cottage, The Glade South Reserve, Waiuku Service Centre park furniture renewals. This project is carried-over from the 2016/2017 programme (previous ID 3453).	Q1	ABS: Capex	\$100,000	Completed	Green	Current Status: Project Completed	Project completed.
2207	CF: Project Delivery	Franklin - renew play equipment FY17-18	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Grnds. Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is carried-over from the 2016/2017 programme (previous ID 3456).	Q3;Q4	ABS: Capex	\$147,000	In progress	Amber	Current Status: Professional services tender out for pricing. Specialist will undertake a playground safety assessment on the four and five conditioned playgrounds within Franklin. This will help prioritise the play renewals. Next Steps: Review play assessment. Start procurement for design work.	A multi-year project, progress slower than anticipated. Current status: Prioritised list of renewals has been given to our internal programming team to add into the proposed programme. This project will remain on the following authorised sites of Orere Point, Growers Stadium, Rosa Birch and North Road Reserve. Orere Point Beach Reserve: Preparing for local consultation via letter drop. Growers Stadium: Preparing for local consultation via letter drop. North Road Reserve: Start concept design, design to be presented to the local Clevedon School for any amendments and further ideas. Rosa Birch: Concept plan for renewal is in second draft amendments. Next steps: Begin consultation at Orere Point, Growers and North Road Reserves. Finalise concept plan for Rosa Birch
2208	CF: Project Delivery	Franklin Road Recreation Reserve - renew carpar	Franklin Road Recreation Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3483).	Q1	ABS: Capex	\$465,000	Completed	Green	Current Status: Works complete.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2209	CF: Project Delivery	Franklin - renew western signage FY17	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve-Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roseville Park, Roulston Park & Pioneer Cottage, Sandspit Rd Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiau Beach Boatramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery sign renewals. This project is carried-over from the 2016/2017 programme (previous ID 3458).	Q1;Q2;Q3;Q4	ABS: Capex	\$50,000	Deferred	Red	Current Status: Physical works in progress.Next step: Handover.	Project to be carried forward into the new financial year for full delivery.  Current status: Project has been put back in execution for delivery, physical work is currently in progress. Next steps: Handover from investigation and design team to project delivery.
2210	CF: Project Delivery	Franklin - renew western car parks FY17-18	Matakawau Point Reserve, Patumahoe Recreation Reserve, Puni Recreation Reserve, Waipipi Cemetery, Waiuku Service Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3463).	Q1;Q2;Q3;Q4	ABS: Capex	\$86,000	Completed	Green	Current Status: Physical works are currently underway on the carpark at Waipipi Reserve? The works are likely to finish the end of June. Next steps: Project closure and handover to the operational management and maintenance team.	Project completed.
2211	CF: Project Delivery	Glenbrook Beach Beachfront - renew coastal assets	Glenbrook Beach Beachfront boat ramp and seawall renewals. This project is carried-over from the 2016/2017 programme (previous ID 3464).	Q3;Q4	ABS: Capex	\$72,192	In progress	Amber	Current Status: further coastal analysis is required. Next steps: Review budget and stakeholder engagement. Engage consultant to undertake coastal analysis.	Final solution likely to require significant financial investment and consultation. A multi-year project. Current status: Coastal analysis and stakeholder engagement is currently being undertaken before design and investigation can start. Next steps: Review budget and stakeholder engagement. Engage consultant to undertake coastal analysis.
2212	CF: Project Delivery	Glenbrook Road Recreation Reserve - renew western car park	Glenbrook Road Recreation Reserve car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3465).	Q3	ABS: Capex	\$100,000	Completed	Green	Current Status: Project completed	Project completed.
2213	CF: Project Delivery	Jack Lachlan Drive - develop playground	New playground for new subdivision.	Q1;Q2;Q3;Q4	Growth	\$585,000	In progress	Amber	Current Status: Concept design complete and to be work shopped with board early April. Next steps: Amendments to design as required and then procurement for physical works anticipated by June 2018.	A multi-year project, progress slower than anticipated.  Current status: Business case finalised and budget confirmed to deliver concept design; developed design and consenting underway. Next steps: Report to July local board business meeting to seek formal endorsement of concept design.
2214	CF: Project Delivery	Karaka Sports Park - renew car park	Karaka Sports Park car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3467).	Q1	ABS: Capex	\$113,963	Completed	Green	Current Status: Works complete.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2215	CF: Project Delivery	Kawakawa Bay - planning and protection	Kawakawa Bay planning and protection. This project is carried-over from the 2016/2017 programme (previous ID 3468).	Q4	ABS: Capex	\$125,000	In progress	Amber	Current status: Further assessment is required prior to the stakeholder consultation Next Steps: Stakeholder consultation	A multi-year project, progress slower than anticipated.  Current status: Further archaeological assessment is required prior to engaging a consultant for the design. Next steps: Stakeholder consultation.
2216	CF: Project Delivery	Lady Jane Franklin Botanical Reserve - renew structure and paving	Lady Jane Franklin Botanical Reserve boardwalk, paths and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3469).	Q1;Q2;Q3;Q4	ABS: Capex	\$80,000	Deferred	Red	Current Status: Scope to be discussed with Community services to determine service level requirements. Next Steps: Develop Business case.	Delays with identifi financial year scope.  Current status: Further investigation completed. Next steps: Identified lookout steps to be renewed.
2217	CF: Project Delivery	Massey Park - renew Waiuku skate park	Massey Park - Waiuku skatepark renewal. This project is carried-over from the 2016/2017 programme (previous ID 3470).	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	Completed	Green	Current Status: Stage two final scope has been finalized and the construction contract has been awarded .Next steps: Physical works will start in March 2018.	Project completed.
2220	CF: Project Delivery	Rosa Birch Park - renew car park	Rosa Birch Park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3471).	Q3;Q4	ABS: Capex	\$400,000	Completed	Green	Current Status: The project is starting in two weeks time and will be complete by the end of June. Next steps: defects period	Project completed.
2221	CF: Project Delivery	Sandspit - renew sea wall	Sandspit Reserve Waiuku seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3472).	Q2;Q3;Q4	ABS: Capex	\$1,300,000	In progress	Amber	Current Status: Detailed design ongoing, expected by end of March Next steps: Tendering for physical works	A multi-year project, progress slower than anticipated.  Current status: Tender for physical works has closed. Tender evaluation and negotiation is in progress, budget variation request approved. Next steps: Award tender.
2222	CF: Project Delivery	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal. This project is carried-over from the 2016/2017 programme (previous ID 3474).	Q1;Q2;Q3;Q4	ABS: Capex	\$351,987	In progress	Amber	Current Status: Project is on hold till the location of the toilet block has been approved by Local Board. Next Steps: Detail design to start	A multi-year project, progress slower than anticipated. Current status: This project was on hold, now the location has been confirmed design work will recommence. Next steps: Prepare for consent.
2223	CF: Project Delivery	Tamakae Reserve - band rotunda and car park renewal	Tamakae Reserve Wharf across water band rotunda and car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3475).	Q1;Q2;Q3;Q4	ABS: Capex	\$232,000	Completed	Green	Current Status: Physical works started on-site Next Steps: Physical works ongoing	Project completed.
2224	CF: Project Delivery	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve lighting and wharf renewals. This project is carried-over from the 2016/2017 programme (previous ID 3476).	Q1;Q2;Q3;Q4	ABS: Capex	\$1,120,000	Deferred	Red	Current Status: Foundations for fish hook seat completed, Wharf decking in progress Next steps: Boardwalk construction completed.	Project to be carried forward into the new financial year for full delivery.  Current status: Practical completion, planting wharf banks and Pohutukawa. Currently waiting on landscape approval by the consents departement. Next steps: Planting Pohutukawa and installing Waka Pou.
2225	CF: Project Delivery	Te Toro Recreation Reserve - renew retaining wall	Te Toro Recreation Reserve seawalls renewals. This project is carried-over from the 2016/2017 programme (previous ID 3479).	Q1;Q2;Q3;Q4	ABS: Capex	\$117,375	In progress	Amber	Current Status: Professional services are being engaged. Next steps: Detailed design and tender documentation will be prepared.	A multi-year project, progress slower than anticipated.  Current status: Engaged professional services to start detailed design and preration of the tender documents. Next steps: Detailed design in progress.
2859	CF: Project Delivery	Ngakaroa Reserve - renew I-beam timber bridge	Renewal of Ibeam timber bridge - steel i-beam significant corrosion at the western end (railway end of bridge), surface corrosion through out i-beam.	Q3;Q4	ABS: Capex	\$118,900	Deferred	Red	Current Status: Building consent for bridge construction has been lodged. Next steps: Tender for physical works.	Project to be carried forward into the new financial year for full delivery.  Current status: Building consent for the bridge construction has been lodged and currently working through further information requested from council for processing the building consent. Next steps: Tender for physical works after obtaining building consent.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2951	CF: Project Delivery	Clevedon Scenic Reserve - renew track	Renewal of Eastern Track at Clevedon Scenic Reserve. This project is carried forward from the 2016/2017 work programme, previous ID 3445	Q1	ABS: Capex	\$45,133	Completed	Green	Current Status: Project complete	Project completed.
2981	CF: Project Delivery	Franklin - renew west paths FY17	Paving renewals - Multiple sites This project is carried forward from the 2016/2017 work programme, previous ID 3455	Q1	ABS: Capex	\$10,000	Completed	Green	Current Status: Project complete Next step: Handover.	Project completed.
2982	CF: Project Delivery	Franklin - renew east paths FY17	East Side of paving and hard surfaces. Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway) Te Puru Park. This project is carried forward from the 2016/2017 work programme, previous ID 3454	Q1;Q2;Q3;Q4	ABS: Capex	\$91,000	Completed	Green	Current Status: Tender for phase 2 works has been received, negotiations are in progress. Next step: Award physical works contract works.	Project completed.
2983	CF: Project Delivery	Franklin - renew east signage FY17	Signage Renewals This project is carried forward from the 2016/2017 work programme, previous ID 3457	Q1;Q2;Q3;Q4	ABS: Capex	\$19,646	Deferred	Red	Current Status: Project has been put back in execution, physical work is in progress. Next step: Handover.	Project to be carried forward into the new financial year for full delivery.  Current status: Project has been put back in execution for delivery, physical work is currently in progress. Next steps: Handover from investigation and design team to project delivery.
2984	CF: Project Delivery	Franklin - renew west sports assets FY17	Light renewal This project is carried forward from the 2016/2017 work programme, previous ID 3459	Q4	ABS: Capex	\$150,000	On Hold	Red	Current Status: Tender evaluation (Round 2) Next Steps: Contract award for physical works	Physical works have stopped upon clubs request, and will be resumed after rugby season have ended (Sep/Oct) Current status: Physical works on-hold until end of rugby season Next steps: Project will resume after rugby season (Sep/Oct)
2985	CF: Project Delivery	Franklin - renew west structures FY17	Structural Renewals . This project is carried forward from the 2016/2017 work programme, previous ID 3461	Q1	ABS: Capex	\$15,000	Completed	Green	Current Status: Physical works Completed Next step: Handover	Project completed
2999	CF: Project Delivery	Goble Channel - renew hard surfaces FY17	Renewal of hard surface at Goble channel. This project is carried forward from the 2016/2017 work programme, previous ID 3451	Q3	ABS: Capex	\$40,000	Completed	Green	Current Status: Project complete	Project completed
3129	CF: Project Delivery	Omana Esplanade - renew playground	Renewal of Playspace at Omana Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3478	Q1;Q2;Q3;Q4	ABS: Capex	\$189,109	Deferred	Red	Current status: Tender package ready to be released to market. Next steps: Physical works to start on site	Project to be carried forward into the new financial year for full delivery.  Current status: Currently in the process of awarding physical works. Next steps: Physical works to start on site
3158	CF: Project Delivery	Pine Harbour Marina - install walkway lighting through to Green Bay	Installation of pedestrian walkway lighting connecting Pine Harbour to Beachlands along esplanade walkway. This project is carried forward from the 2016/2017 work programme, previous ID 3939	Q1	ABS: Capex	\$50,000	Completed	Green	Current Status: Physical works were completed August 2017. Next steps: Project completed.	Project completed
3164	CF: Project Delivery	Pukekohe East Hall - upgrade mens toilets	Alteration and redesign of the male toilets. This project is carried forward from the 2016/2017 work programme, previous ID 151	Q3	ABS: Capex	\$90,000	Completed	Green	Current Status: Project completed	Project completed
3196	CF: Project Delivery	Stadium Road - develop skate park	Construction of skate park facility with supporting amenities such as seating areas and drinking fountains. This project is carried forward from the 2016/2017 work programme, previous ID 3360	Q1;Q2;Q3;Q4	ABS: Capex	\$475,000	Completed	Green	Current Status: Project scope has been completed. Next steps: Handover.	Project completed



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3205	CF: Project Delivery	Sunkist Bay Reserve - renew retaining wall	Renewal of retaining wall at Sunkist Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3942	Q3;Q4	ABS: Capex	\$179,200	On Hold	Red	Current Status:Project is on hold until the concept plan is adapted however archaeological assessment underway. Next Steps: developed design	Project is on hold until concept plan is complete, this project will not be delivered 217/2018.  Current status: Project is on hold until the concept plan is adapted however archaeological assessment underwayNext steps: Developed design
3231	CF: Project Delivery	Umupuia Coastal Reserve - renew playgrounds	Renewal of Umupuia Coastal Rsv Playground Renewals, Refer to Renewal Tracker TIDfrk1055 This project is carried forward from the 2016/2017 work programme, previous ID 3466	Q4	ABS: Capex	\$150,000	On Hold	Red	Current Status: Project has been placed on hold as project needs to go back to the local board to discuss the wider area of Umupuia. Next steps: If substantial changes are required a further consultation will be taken.	Project has been placed on hold as project needs to go back to the local board to discuss the wider area of Umupuia.  Current status: Project has been placed on hold as project needs to go back to the local board to discuss the wider area of Umupuia. Next steps: If substantial changes are required a further consultation will be taken.
3235	CF: Project Delivery	Waiau Pa - upgrade existing walkway	Waiau Pa - upgrade existing walkway This project is carried forward from the 2016/2017 work programme, previous ID 4459	Q4	LDI: Capex	\$40,000	Completed	Green	Current status: Finalising project scope and costing. Next steps: Issue a contract and manage project to completion.	Project completed.
3328	CF: Project Delivery	Beachlands Log Cabin - replace lighting and hanging rails	Replace hanging rails and spot lights for exhibits. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q4	ABS: Capex	\$0	Completed	Green	Current Status: Project scope has been finalised. Next steps: Work will commence on site mid April.	Project completed
3345	CF: Project Delivery	Waiuku War Memorial Town Hall - renew AV system	Renew sound and audio-video system. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Not scheduled	ABS: Capex	\$0	Cancelled	Red	Current Status: Finalise scoping and costingNext steps: Request quotes and issue a contract for this work	The board is not convinced that This project need to happen and will be combined into a larger investigation project.  Current status: Project record cancelled.
3346	CF: Project Delivery	Waiuku War Memorial Town Hall - replace mezzanine seating	Fixed seating requires replacing. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Not scheduled	ABS: Capex	\$0	Cancelled	Red	Current Status: Finalise scope and costingNext steps: Request quotes and issue a contract for this work	The board is not convinced that This project need to happen and will be combined into a larger investigation project.  Current status: Project record cancelled.
3403	CF: Project Delivery	Karaka Sports Park - civil design works	No Project Manager needed as the Trust will receive payment to deliver the civil works design package. We will arrange the progress payments. Community Led project	Q2;Q3;Q4	LDI: Capex	\$226,000	Deferred	Red	Current Status: Engagement of opus engineers is now completed and the civil design process will now progress Next steps: Hand over to project delivery to manage the civil works design process. On going progress payments as civil design progresses.	Project to be carried forward into the new financial year for full delivery.  Current status: master plan being updated to show expected final positionsNext steps: develop to resource consent
3546	CF: Project Delivery	Waiau Pa - demolish cricket club building	Demolition of the existing community building on the Waiau Pa Recreation Reserve and return 195m2 of land to open space.	Q4	Regional	\$85,000	Completed	Green		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Infrastructure and Environmental Services</b>										
33	I&ES: Environmental Services	Implementation of biodiversity management plan actions for high priority reserves	To implement selected, key management actions for protecting and enhancing the biodiversity values of Henry's Bush, Matakawau Recreation and Plantation Reserve, and Hunua Domain Recreation Reserve.	Q2;Q3;Q4	LDI: Opex	\$15,000	Cancelled	Red	This budget will fund restoration actions at Hunua Domain. As such, earlier proposed biodiversity management actions at Matakawau Recreation Reserve and Henry's Scenic Reserve are no longer part of this budget or expected deliverables. At Hunua Domain, the procurement of fencing works with works expected to be undertaken next quarter in mid-late April. The supply of plants and related resources have been arranged in coordination with the Mayor's Million Trees programme. The physical planting of the native plants will be undertaken through a community planting day and additional contractor labour (contractor planting is to be funded by the Million Trees programme). The community planting day is tentatively set for Saturday 23 June 2018. In addition to fencing and planting, opportunities for community involvement in pest control and restoration work are being actively discussed with the Hunua Hall and Domain Society Committee.	The full budget for this work programme was reallocated by the board to fund community grants. The original project was not able to be delivered, due to difficulties with procurement and contractor availability, a suitable contractor was not able to be secured to complete the fencing works at this site in time. As the fencing was not completed, the planned June 2018 planting was also not able to proceed.  In quarter four, staff made repeated attempts to finalise the procurement of fencing works with the preferred supplier. Due to lack of response, this supplier was abandoned. Staff contacted all alternative suppliers for quotes, but no suitable providers were available to undertake the fencing works.
40	I&ES: Environmental Services	Weed control at Mayhead Esplanade Reserve	To control woolly nightshade and gorse on the esplanade reserve. This will improve biodiversity outcomes in the area, and support Ngāti te Ata to restore their local waterways. Ngāti te Ata are intending to progress restoration work along this stream as owners of adjacent land. To support Ngāti te Ata to undertake restoration of the Awakura awa, Waiuku. This project would include fencing, removal of invasive weeds, and re-planting on Māori land. The vision is to work with all landowners adjacent to this stream. A Memorandum of Understanding will be developed with Ngāti Te Ata for ongoing maintenance of the land adjacent to the reserve.	Not scheduled	LDI: Opex	\$10,000	Completed	Green	Te Whangai Trust have undertaken weed control and site preparation this quarter. A site visit was carried out with iwi representatives (Ngāti Te Ata) on 25 January 2018. This project is on track with planting to be completed in the next quarter.	Weed control and site preparation for planting was completed in quarter four. Over 3000 native trees and shrubs have been purchased from two local suppliers (Te Whangai Trust and Awhitu Landcare Inc). These are to be planted by local iwi representatives in July 2018. Iwi representatives have also been liaising with local landowners during this quarter to encourage fencing of wetlands and streams in the upper catchment.
10	I&ES: Healthy Waters	Waterways Protection Fund - Mauku stream catchment	A grants programme to support community initiatives improving water quality in the Mauku Stream catchment. This follows on from the success of a similar fund in 2016/2017.	Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	The applications have been received, sites assessed and funding agreements signed. Staff are working with successful applicants to ensure the works are completed within the agreed timeframe.	The applications have been received, sites assessed and funding agreements signed.  Funding has been fully committed and will be held in accrual to allow applicants to complete the agreed works over 2018/2019.  Two applicants have submitted invoices and Healthy Waters Specialist has visited the sites in June 2018 to sign off works.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
25	I&ES: Healthy Waters	Wairoa River Action Plan implementation	To engage a co-ordinator and to support implementation of the Wairoa River Action Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	A riparian management workshop for (target) 30 properties from the Wairoa catchment is being held on Saturday, 7 April 2018 in conjunction with Dairy NZ, Manaaki Whenua Landcare Research and Auckland Council staff. A contractor has been engaged to support landowners to finalise their riparian management plans, post the workshop. Over the last quarter it has become evident that to ensure the long term success of the Friends of Te Wairoa Catchment group and the implementation of the Wairoa River Catchment Action Plan, the recruitment of new leadership committee for the Friends group is required. Quick response community engagement and communication actions have been put in place to achieve this objective. However this has caused a delay in the original proposed spend of the Wairoa budget.	An open meeting was held in Clevedon on 5 May 2018 with more than 60 people attending.  The riparian advisor has visited 12 of the attendees of the riparian workshop to agree fencing lines and discuss funding options.  A review of the community nursery was undertaken and recommendations put to the steering group.  A planting day was held on 30 June 2018 in Clevedon.
28	I&ES: Healthy Waters	Manukau Harbour Forum - Franklin	To continue support for the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$8,000	Completed	Green	The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to discuss the communications programme.	In quarter four, the contractor submitted the final report for the flagship sites review project and presented their findings and recommendations to the forum at the June 2018 workshop. The Sustainable Schools team delivered the young leaders work programme and presented an update to the forum at the June 2018 workshop. Due to inclement weather and difficulties contacting property owners, the objectives of small sites ambassador project were achieved but at a smaller scale than was originally funded. The small sites pamphlet has been drafted and is awaiting internal council sign off. The final report will be provided to the forum at the August 2018 workshop. Due to efficiencies there will be a small underspend of approximately \$600 per member board. A letter from the chair was sent to the Manukau Harbour Forum subscribers, alongside a newsletter. Wilde Media have collected video footage for the forum, including interviews with member boards and drone shots of the Manukau Harbour. The footage will be edited into three-minute videos promoting the harbour and will be used for future communications. Some of the savings from the small sites ambassador project has been redirected to fund this editing work.
29	I&ES: Healthy Waters	Waiuku Water Quality Monitoring	To continue water quality monitoring at Waiuku. This site is monitored to increase the number of sites around the Manukau Harbour monitored as part of the regional state of the environment monitoring programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$6,000	Completed	Green	Monthly monitoring is ongoing. Council's research and monitoring unit are presenting a proposal to the board in April 2018 for contaminant source tracking in Waiuku Town Basin. It is recommended that this budget be transferred to RIMU as it is not an Infrastructure and Environmental Services project.	Monthly monitoring is ongoing as this work programme is being continued in the 2018/2019 financial year, and this work is being led by the council's Research and Evaluation Unit (RIMU). The savings from this years' water quality testing was approximately \$2000 which the board agreed to reallocate to the 'Weed Control at Mayhead Esplanade Reserve' work programme for more planting.
<b>Libraries</b>										
1181	CS: Libraries & Information	Library hours of service - Franklin	Provide library service at Pukekohe Library for 52 hours over 6 days per week, Monday to Saturday. (\$633,346 - FY17/18) Provide library service at Waiuku Library for 48 hours over 6 days per week, Monday to Saturday. (\$359,318 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$992,664	Completed	Green	Visitor numbers have reduced this quarter. This can, in part, be attributed to a significant uptake in ebook usage by Auckland Libraries patrons. During Census 2018 a number of residents visited the libraries for assistance to fill in their online forms.	Visitor numbers across the local board have decreased four per cent across the quarter although customer use of the library as a customer space is popular with various groups enjoying the facility to socialise and learn.

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1183	CS: Libraries & Information	Rural library review - Franklin	Investigate recommendations from the Rural library review including a Wifi offer and extending coverage of mobile library services to Franklin rural communities.	Q1;Q2;Q3;Q4	LDI: Opex	\$2,500	Completed	Green	Wriggle and Rhyme continues in popularity with visitor numbers remaining steady.	A new proposal for supporting rural customers has been developed and presented to Franklin Local Board members.
1185	CS: Libraries & Information	Information and lending services - Franklin	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The number of visits has decreased 7% and the number of issues has dropped 6% in the Franklin area this quarter. However wifi and PC sessions has increased 9% in the board with a 15% increase at Pukekohe Library.	Overall issues have fallen by five per cent across the local board with a six per cent drop in Pukekohe and a two per cent drop in Waiuku. It should be noted that Wifi sessions have increased five per cent across the board with Pukekohe up eight per cent.
1187	CS: Libraries & Information	Preschool programming - Franklin	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and preschool, daycare and kindergarten outreach programmes. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	In this quarter the Franklin libraries delivered 42 preschool programmes with 1650 children and 1505 adults present. This is a total of 3,154 attendees to the preschool events. The Children's librarian position is currently vacant at Pukekohe Library while the job is advertised, however other staff have stepped in to continue to offer this very important and successful programme.	Pre-school centres throughout Franklin continue to benefit from a diverse range of themed activities and programmes. The logistical difficulties of getting pre-school groups to programmes during winter means most programming is delivered through outreach visits. Regular in-house pre-school programming wriggle and rhyme, storytime and rhyme time programmes continue throughout the term; a highlight this quarter included taking part in the Trans Tasman simultaneous storytime reading of Hickory dickory dash by Tany Wilson and Laura Wood.
1189	CS: Libraries & Information	Children and Youth engagement - Franklin	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools, pre schools and home school families to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Pukekohe Library ran a successful Any Questions session with 60 students from Pukekohe Intermediate school. Students were introduced to research skills and met the Any Questions operators. Some students were so impressed with the service they were attempting to access the service before it opened the next day. Interest in using this service is ongoing.  Waiuku Library continues working with parents and students through local school's Reading Together programmes. During March 9 parents were introduced to our library services and resources.	Pukekohe Library appointed a new Children's librarian who started in May. Franklin Local board libraries continue to offer a range of programmes and activities catering to children and teens. These have included themed school holiday programmes, performances during New Zealand music month, visits by Pippin groups and close partnerships with local schools. A visit to Pukekohe Intermediate has resulted in a closer relationship aimed at building reading engagement and includes programmes offered to classes visiting the library. A teen book club is being set up at Pukekohe Library. Waiuku Library continues its strong ties with local schools and continue outreach visits and partnerships in running "Reading together" programmes.
1191	CS: Libraries & Information	Summer reading programme - Franklin	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q2;Q3	ABS: Opex	\$0	Completed	Green	Auckland Libraries' Kia Māia te Whai - Dare to explore Summer Reading Programme was held over the school holidays. Participants attended activities and events over the holiday period which culminated in finale parties at Waiuku and Pukekohe libraries to celebrate participant achievements.	Planning is underway for the Summer Reading programme, Kia Māia te Whai - Dare to Explore. Feedback received from customers following the last years succesful programme is being analysed prior to planning for this year's programme.
1192	CS: Libraries & Information	Supporting customer and community connection - Franklin	Provide programmes that facilitate customer connection with the library and community including Bookchat, Waiuku social club, resthome visits, author talks, U3A outreach, enabling access to the Franklin Archive and Local History Collections. Provide community space for hire at Pukekohe Library. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Franklin local board libraries continue to connect with our customers through our regular programmes and events. This quarters highlights included the Smiling Dragon Tai Chi demonstration celebrating the Lunar New Year, craft workshops and genealogy activities.	This last quarter has seen the libraries continue to host Bookchat meetings, Heritage meetings, host performances to celebrate NZ Music month. Both libraries have strong genealogy groups using the centres and Pukekohe hosted ladies from the local Marae for a week demonstrating weaving and cloak making.



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1194	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Franklin	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	With recruitment to the Kaikokiri, Ratonga Māori role outreach has commenced to Kōhanga Reo. He also did a presentation to the public and 2 intermediate classes on the impact of war on this generation, with an emphasis placed on his whanau members who served in the Maori Battalion.	Our Kaikokiri, Rātonga Māori librarian has been involved in a co-design project with the local community. The co-design project is looking at the types of services and assistance libraries could provide to students attending Kōhanga and Kura to support their engagement and competent use of resources with the aim of strengthening their literacy.
1196	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, senior computer classes, iPad classes, CV and Jobseeker workshops, makerspace, device drop-in sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Franklin Libraries conducted 29 book a librarian sessions with a focus on digital literacy and support to our customers. These are one on one sessions with a high degree of staff input and customer appreciation. The general use of wifi and pcs has increased 9% in the Franklin libraries with a 15% increase at Pukekohe. Adding these figures together there is a strong commitment to digital support in the Franklin area.	Wi-fi and PC sessions are extremely popular in the local board with an increase of five per cent , with Pukekohe showing an eight per cent increase. The Library Manager at Pukekohe met with the senior leadership at Pukekohe Intermediate where the range of digital resources, their applications and the power of digital was discussed and demonstrated.
1199	CS: Libraries & Information	Celebrating cultural diversity and local communities - Franklin	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including: Pasifika, Diwali, Lunar New Year, Heritage Matters, local history groups, hosting the Franklin Genealogical Society and local board events.(Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Pukekohe Library had a display to mark the Lunar new year. There was a Heritage Matters talk with Rereahu Collier presenting a look at the impact of war on this generation. Well over 40 people attended this talk.	As mentioned ladies demonstrating Maori weaving and cloak making spent a week at Pukekohe Library. During the Lunar new year craft activities were available each Saturday for a month with things such as lantern and cherry blossom making.
2021	CS: Libraries & Information	Mobile Library outreach - Franklin	Mobile Library and library staff delivering library services and activities at Clevedon and Franklin A & P shows, Positive Aging, Movies in the Park, Children's Day, Beachlands Trolley Derby.	Q1;Q2;Q3;Q4	LDI: Opex	\$2,500	Completed	Green	Staff supported the mobile library during this years Counties PowerPukekohe Show. The placement of our site impacted on the number of people we were able to connect with. We would look to review our placement in 2019.	Franklin library staff successfully supported the mobile library during a well attended Franklin Multicultural Festival.
2023	CS: Libraries & Information	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	The weekly sessions of Wriggle and Rhyme at Beachlands and Maraetai maintain steady numbers of mothers and babies.	Wriggle and Rhyme continues in popularity with new families joining regular visitors. Numbers remain steady.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Local Economic Development: ATEED										
669	ATEED: Local Economic Growth	Identifying the value of rural sector to Franklin	Research to identify the value of the rural sector to the Franklin Local Board area to identify the value of the sector to the area and to the wider region. Horticulture and agriculture are important sectors in Franklin and is supported in the local board's LED Action Plan: 1.8 Advocacy for management of impacts from residential and other uses' growth on land used for high-value horticulture. Undertaking this research will be useful information for the local board to support the sector as pressure on the area's land increases as Auckland's population grows and rural land is considered for release for housing. Collation of the information will also assist the local board and others tell the Franklin food story in connection to other economic development initiatives underway i.e. the value is of what is grown, the jobs, the R & D, the plants, equipment, the innovation and the facilities. An assessment of the future of the sector, employment and skills needs and the supply of appropriate labour can also be included.	Q1;Q2	LDI: Opex	\$15,000	On Hold	Red	Direction of LED Action Plan refresh work is not indicating this is likely to be a priority area of work for the local board from an economic development work programme perspective. It may be necessary to reconsider this project to reflect local board economic development priorities.	It may be necessary to reconsider this project to reflect local board economic development priorities identified in the LED Action Plan Refresh. One idea would be to bring forward a project included in the refreshed LED Action Plan for delivery in Q4 2017/18 (e.g. Hunua Trail or Tourism focus) but would require quick movement to agree scope and contract the work. Local Board agreed to refocus this work on to the tourism sector and AUT have been contracted to look at economic opportunities on the eastern side of the district in relation to addition to the tourism offer when the Hunua Trail is developed. May also involve closer collaboration with East Auckland Tourism group. This work is underway, an update to the local board is coming to a July workshop.
851	ATEED: Local Economic Growth	Refresh Franklin LED Action Plan	The Franklin Local Economic Development (LED) Action Plan was produced in 2013 and has been implemented in part over the last 4 years. This project is to undertake a review of the Franklin LED Action Plan to ensure actions are aligned with the direction of the new Local Board Plan and is more focused on deliverable activities that the local board can focus on over the next three years.	Q2;Q3	LDI: Opex	\$12,000	Completed	Green	Project underway, contractors developing a draft plan for finalisation in April 2018.	Completed
1105	ATEED: Local Economic Growth	Young Enterprise Scheme (FR)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.  The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$2,000	Completed	Green	The YES kick start days were delivered between the 19 and 23 February 2018.	This initiative was completed in Q3 by the Auckland Chamber of Commerce.
1976	ATEED: Local Economic Growth	Pukekohe Prospectus	Provide funding to the Pukekohe Business Association to assist them with the costs of printing and distribution of the Pukekohe Prospectus that has been developed in 2017.	Q1;Q2	LDI: Capex	\$2,000	Completed	Green	Completed	0

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3369	ATEED: Local Economic Growth	Support Stage 2 of Development of Hunua Cycle Trail	Tourism development is a key focus of the Franklin Local Board Plan under its 'Thriving Local Economy' outcome. Stage 1 to develop Hunua Cycle Trail routes has recently been funded. This will confirm a route and outline funding requirements and sources and timelines. Stage 2 will be an Economic Impact Assessment that will progress the development of the trail to the next stage. The assessment will look specifically at the benefits that Franklin will experience from the opening up of the Hunua Ranges to visitors and identify any actions that the local board and local businesses and tourism operators can take to maximise the benefits to Franklin. Beyond this seed funding, national funding will be required to take develop the project fully. Central government has recently announced a fund of \$25 million for expanding or connecting Great Rides in New Zealand which will be sought.	Q3;Q4	LDI: Opex	\$25,000	In progress	Green	Contractor appointed and project underway. Local board have had one workshop update of progress with a second update scheduled in late May / early June when options for governance and management structure of the trail should be presented.	Slightly behind schedule but good progress made, local board members briefed at June 26 workshop. Decision made to submit application for Heartland Ride status. Completion of this phase of project anticipated in August 2018.
3370	ATEED: Local Economic Growth	Tongzhou Collaborativer Partnership	Tongzhou is a district of Beijing that shares some of the issues Franklin is facing in moving to a more urban form. An invitation has been made by Tongzhou to a delegation from Franklin to visit in 2016/17. This will require the Local Board to cover travel expenses for up to 3 delegates. Once there the Tongzhou local government will host the delegation. Other delegates such as Franklin businesses will cover their own travel expenses. The following activities have been proposed: • International trade - the delegation can allow leading local businesses to explore opportunities. A trade event could be established for the districts to display each others products. • Trade and tourism exchange - a cultural expo could be held in the counterpart district to promote Franklin firms & tourism. • Civic learning - Franklin Local Board has the opportunity to learn from Tongzhou's experience in moving to a more urban form e.g. infrastructure development, green space storm water. • International education exchange - a group of secondary students will represent their own district. • Hosting and showcasing Franklin - would require covering the costs of accommodating the delegation from Tongzhou. The delegation from Tongzhou can include business people and tour operators making links with Franklin businesses.	Not scheduled	LDI: Opex	\$6,000	Cancelled	Red	Awaiting a response from Tongzhou before proceeding.	No response from Tongzhou so highly unlikely anything will progress in 2017/18.  Advised finance that this project will not proceed and that funds should be reallocated.

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<b>Parks, Sport and Recreation</b>										
1056	CS: PSR: Active Recreation	Franklin: Leisure facilities programme	Operate Franklin Pool and Leisure Centre; Jubilee Pool, Pukekohe; and Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	Franklin Pool and LeisureYear to date visitor numbers:15% decrease in visits. This is largely due indoor pool closure over December and JanuaryCustomer Satisfaction:Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The Q3 NPS score = -2.7 , a 4.07 point decrease on Q2.The largest number of complaints concerned the 6 week closure of the main indoor pool. Whiteside PoolSummer visitor numbers:19% increase in visits compared to last seasonJubilee PoolSummer visitor numbers:23% increase in visits compared to last seasonBoth summer pools have seen an increase in under 16 and school usage	"Franklin Pool and Leisure CentreThe centre currently has over 1450 members which has doubled in three years. The centre has been accredited to deliver programs and services including a disability and diversity program.4% increase in visits (313,480 v 302,168)57% increase in Fitness visits13% decrease in Aquatics visits (mainly due to pool boiler issues)Customer Satisfaction:Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The Q4 NPS score = -0.8 , a 1.9 point increase on Q3.The largest number of complaints concerned the 6 week closure of the main indoor pool and cold pools. Whiteside Pool & Jubilee PoolBoth summer pools have seen an increase in under 16 and school usage.
1398	CS: PSR: Active Recreation	FR: Out and About active parks programme 2017-2018	Deliver a range of 'free to attend' programmes and events in local parks and spaces, for all ages including the following activities: Beach Day, Kite Day, Art in the Park, Park Fun Day, Skate/Scooter events, Amazing Race (including as part of Children's Day), Toddlers in the Park.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	January delivery included 1 x Amazing Race at Maraetai (45), 2 x Beach days at Maraetai (176), and Clarks (95), Kite day at Kawakaway Bay (45), and a Park fun day at Massey Park, Waiuku (86). February included 3 x Senior Movement sessions at Maraetai that were all unfortunately rained out with another 3 scheduled for March. 2 x Amazing Races, 1 x Kite Day, 1 x Park fun day and a new event, the inflatable extravaganza is schedule for April which will complete the 17/18 schedule for Franklin. Due to some miscommunication we did not support the Pukekohe Children's day event as planned so are looking for a new opportunity to support FYAB with another event. However we were able to align our Summer skate series event in Waiuku with the Live in the 2-3-5 event and fundraiser.	Q4 delivery included Amazing Race at Maraetai (38), and Bledisloe Park (93), 1 x Kite Day at Massey Park, Waiuku (34), 1 x Park fun day at Sunkist (184). 18/19 draft schedule to support key annual events including but not limited to Pukekohe Children's Day (FYAB), Beachlands - Maraetai Trolley Derby and Xmas @ Sunkist. We will then add amazing race, art in the park, beach day, kite day, park fun day, skate events as options and as budget permits to finalise the draft schedule.
1403	CS: PSR: Active Recreation	Te Puru Community Centre: Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding to be determined by the Governing Body. The local board will be responsible for setting and monitoring key performance indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$327,459	In progress	Green	The trust planned a community family fun day on 7 April in conjunction with Barfoot and Thompson. A new dance school has started providing dance lessons at the centre. A new gymnastics class (tumbling) aimed at 5-13 year olds started in February. Staff have developed a gymnastics module for school children at Maraetai School. This will be delivered in Term 3 at the school. In regard to the provision of 10 free hours per week, five hours are advertised on the website. The trust has allocated the remaining five hours to affiliated clubs, for training.	The chairperson from Te Puru Community Charitable Trust presented an update to the local board on 10 April. Governance training was not completed in 2017/2018. Previously, governance support had been provided by Counties Manukau Sport for no charge. This support is now the role of CLM under its agreement with Aktive Auckland. The trust is considering other alternatives. The trust has new board appointments to make and will focus on organising governance training once new board members have taken up their roles. Progress in Q4 will be included within the annual report from the trust, due 13 July. A workshop will be held with the local board, followed by a report on achievement of the delivery requirements for 2017/2018.
1405	CS: PSR: Active Recreation	Franklin: Provide grants to implement Sport and Active Recreation Facilities Plan	Provide grants to groups providing facilities which are identified as high or medium-high in the Franklin Sport and Active Recreation Facilities Plan. Continue to assess the following three projects/facilities for eligibility, in addition to other high priority projects:Karakara Sports ParkFranklin GymsportsCleveland Multisport	Q2;Q3;Q4	LDI: Opex	\$114,000	In progress	Green	A workshop was held on 30 January where nine projects were reviewed. A report with recommendations for the allocation of \$114,000 will be presented on 27 March. Recommendations are based on alignment with assessment criteria which include the impact a facility will have on participation, alignment with strategic documents and the willingness of a group to operate under a shared facility/multisport arrangement.	A grant of \$99,000 was approved to Pukekohe Netball Centre, toward the extension of the canopy across two netball courts. A funding agreement was signed in May and the funds will be released once the netball centre has secured the balance of funds to complete the project.



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813	CS: PSR: Park Services	Franklin: Develop a Greenways Plan for Beachlands/Maraetai; Waiuku; Pukekohe.	Develop greenways plans for Beachlands/Maraetai. Develop draft plans for Waiuku and Pukekohe.	Q1;Q2;Q3;Q4	LDI: Opex	\$45,000	Completed	Green	The review of the draft Pukekohe Trails Plan is nearing completion. All historical, cultural and environmental issues are currently being cross referenced against the draft plan. Discussion with AT is also occurring to ensure the long term vision for cycling and walking in Pukekohe is captured. The Pohutukawa Coast and Waiuku Trails committees are linking with the CF LDI team in regards to development of an agreed community led work programme.	Waiuku Trails Plan has been completed and approved by the FRLB. The Draft Pukekohe Trails Plan draft was workshopped with the FRLB, amended and as of June 2018 a community engagement programme is underway seeking feedback to the draft plan. The feedback and proposed amendments to the plan will be workshopped early in FY19 with the anticipated board approval being in late QR1.
859	CS: PSR: Park Services	Waiomanu Reserve: Develop Wai o Maru Pa reserve management plan	Develop a management plan for the Wai o Maru Pa as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	Q1;Q2;Q3;Q4	ABS: Opex	\$54,000	On Hold	Red	No change from Q1 or Q2. The co-management committee has not met this quarter.	Awaiting direction from the co-management committee which has not met since December 2016. -
938	CS: PSR: Park Services	Franklin local parks: Ecological volunteers programme 2017-2018	Deliver a programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Waiuku Mangrove seedling removal and clean up \$10,000 •Maraetai and Omana planting \$10,000Coastal Pohutukawa Planting \$3,000Community clean ups \$12,000Hunua Triangle restoration \$5,000Waiuku Estuary mangrove removal and mulching (Mudlarks) \$40,000Whitford Estuary (Wades/Turanga and Porterfield walkways) \$5,000Rooseville Reserve Planting \$4,000Karioitahi Beach clean up \$1,000Orere Beach planting and clean up \$1,000Awhitu Landcare \$1,000Whakaupoko Landcare \$5,000Dept. of Corrections maintenance \$3,000Mudlarks -one-off operational grant towards operational costs \$10,000	Q1;Q2;Q3;Q4	LDI: Opex	\$110,000	Completed	Green	• Mangrove removal ongoing, met with Mudlarks to look at potential planting areas for Q4 • Maraetai planning planting at Adah Platt Reserve Q4 • Pohutukawa Coast -Planting planned for Orere point with residents and school • Hunua Triangle work on rock formation ongoing, site preparation for planting in Q4 • Whitford Estuary suggest remove this line for this year as no group operating in this area. Recommend using budget for Pukekohe community planting Q4 • Site preparation for Roosevelt planting with local school in Q4 • Working with million trees project -planning for planting at Hunua Domain	•Mudlarks continue working through site 1B mangrove removal •Site preparation for community planting day at Waiuku •Still awaiting remediation works at Maraetai but planting happening next Quarter •Hunua triangle has been planted and rocks put in place to create focus point •Rooseville reserve has had 400 plants planted by Valley school (20 students ) •Awhitu landcare supported with their nursery work •Awhitu beachcare supported on their beachwalk and clean up •Orere beach cliff top planting site prep parathion and consultation underway 6450 hours for the year, 6800 trees planted for the year
1396	CS: PSR: Park Services	Franklin: Planting and educational programmes 2017-2018	Deliver planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in the parks, particularly for 1-2 local schools. Deliver four ranger walks in local parks, particularly those in areas of high growth including Henry's Scenic Reserve in Patumahoe.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	• Clevedon scenic guided walk cancelled due to weather • Site preparation for Kennelly Reserve school planting Pukekohe	•Mudlarks continue working through site 1B mangrove removal•Site preparation for community planting day at Waiuku•Still awaiting remediation works at Maraetai but planting happening next Quarter•Hunua triangle has been planted and rocks put in place to create focus point•Rooseville reserve has had 400 plants planted by Valley school (20 students )•Awhitu landcare supported with their nursery work•Awhitu beachcare supported on their beachwalk and clean up•Orere beach cliff top planting site prep parathion and consultation underway 6450 hours for the year, 6800 trees planted for the year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>CF: Community Leases</b>											
10	I&ES: Healthy Waters	Waterways Protection Fund - Mauku stream catchment	A grants programme to support community initiatives improving water quality in the Mauku Stream catchment. This follows on from the success of a similar fund in 2016/2017.	Q2;Q3;Q4				Completed	Green	The applications have been received, sites assessed and funding agreements signed. Staff are working with successful applicants to ensure the works are completed within the agreed timeframe.	The applications have been received, sites assessed and funding agreements signed.  Funding has been fully committed and will be held in accrual to allow applicants to complete the agreed works over 2018/2019.  Two applicants have submitted invoices and Healthy Waters Specialist has visited the sites in June 2018 to sign off works.
1871	CF: Community Leases	Hunua Tennis Club Inc	Renewal lease at Hunua Domain Recreation Reserve Hunua Road	Q3;Q4	31/08/2037	\$150.00		Deferred	Red	Staff have contacted the group to confirm a site visit.	The activity was expected to be completed this year but has been deferred.  A report for renewal with variation to decrease rent is underway and will be presented in quarter one of the 2018/2019 work programme.
1872	CF: Community Leases	Parkside School Board of Trustees	Renewal lease at Wellington Street Recreation Reserve 184 Wellington Street	Q4	19/03/2028	\$150.00		Deferred	Red	The application pack has not been returned, staff are following this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1873	CF: Community Leases	Puni Rugby Football Club Inc	Renewal lease at Puni Recreation Reserve Attewell Road, Puni	Q3;Q4	31/07/2027	\$150.00		Deferred	Red	The application pack has not been returned, staff are following this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1874	CF: Community Leases	South Auckland Group Riding for the Disabled Association Inc	Renewal lease at Ngakaroa Reserve, 50R Karaka Road	Q2	31/10/2027	\$20.00		Completed	Green	Completed.	Completed.
1875	CF: Community Leases	Charlotte Kelly - Pollok Pony Club	New lease at Te Toro Domain, Te Toro Road, Awhitu Peninsula	Not scheduled	30/04/2018	\$1.00		Cancelled	Red	Cancelled.	Item cancelled as it is not a community lease. This is a grazing licence which will be managed by Panuku Developments Ltd.  Cancelled.
1876	CF: Community Leases	Counties Playcentre Association Inc - Bombay	New lease at Paparata Road Local Purpose Reserve (back part of their playground only) Paparata Road, Bombay	Q3;Q4	31/07/2017	\$1.00		Deferred	Red	The application pack has not been returned, staff are following this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1877	CF: Community Leases	Clevedon Agricultural & Pastoral Association	New lease at Clevedon Showgrounds Reserve, Monument Road	Q3;Q4	10/10/2026	\$0.10		Deferred	Red	A local board workshop has been confirmed for April to discuss the options for land classification and fees for mixed commercial and community use.	This activity was expected to be completed this year but has been deferred to the July business meeting. A report for a new lease, including recommendations for the land classification and contribution to maintenance on the park from the group, is being presented to the local board in July 2018.

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1878	CF: Community Leases	Franklin County Archers Club	New lease at Stone Road Quarry Reserve, Bombay	Q3;Q4	31/07/2012	\$150.00		Completed	Green	A joint report with Panuku Development Auckland for a commercial and community lease has been prepared. Final agreement between the two groups is being worked through with the report to be presented to the local board in quarter four.	New commercial and community leases approved, subject to public notice period. Lease approval complete.
1879	CF: Community Leases	Manukau Trail Riders	New lease at 89 Ardmore Quarry Road	Q3;Q4	31/12/1995			Deferred	Red	This is a complex matter which requires significant staff time to progress. Through the year other demanding issues have taken priority in the Franklin Local Board area. This lease matter may be carried over to the 2018/2019 work programme where it can take priority. In the interim the group's past lease is rolling over on a month by month basis and will continue to do so until a new lease can be progressed.	This activity was expected to continue into the new year due to complexity and has been deferred.  Deferred to the 2018/2019 Work Programme.
1880	CF: Community Leases	Maraetai Tennis Club Inc	New lease at Te Puru Park, Omana	Q2	31/07/2024	\$0.10		Completed	Green	Completed.	Completed.
1881	CF: Community Leases	Pukekohe Light Opera Club	New lease at Stadium Drive	Q3;Q4	31/05/1991	\$0.00		Deferred	Red	The application pack has not yet been returned, staff continue to follow this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1882	CF: Community Leases	Scout Association of NZ – Te Puru Sea Scouts	New lease at Te Puru Park, Omana	Q3;Q4	30/06/2014	\$0.10		Deferred	Red	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board business meeting in April / May 2018.	The activity was expected to be completed this year but has been deferred.  Report for five leases delayed due to other pressing reports that had to be presented. Report is complete and will be presented in July 2018.
1883	CF: Community Leases	Te Puru Community Charitable Trust	Renewal lease at Te Puru Park, Omana	Q1	30/11/2024			Completed	Green	Completed.	Completed.
1884	CF: Community Leases	Whitford Pony Club Inc	New lease at Whitford Domain	Q3;Q4	30/06/2014	\$0.10		Deferred	Red	The application pack has not yet been returned, staff continue to follow this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1885	CF: Community Leases	Counties Manukau Kindergarten Association - Glenbrook	New lease for additional premises at Glenbrook Reserve	Q1	31/12/2021	\$1.00		Cancelled	Red	Cancelled.	Item cancelled as the site plan is best corrected when the new lease is developed. There is no negative impact on the group.Canceled.
1886	CF: Community Leases	Franklin Historical Society	Renewal lease and lease for additional premises at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q3;Q4	28/02/2037	\$200.00		Deferred	Red	Matter has been slightly delayed due to other priority matters. To be presented to the local board in May.	The activity was expected to be completed this year but has been deferred.  Report delayed due to questions being resolved over site plan for shared building. Report is now complete and will be presented to the local board in July 2018.
1887	CF: Community Leases	Vacancy at Waiiau Pa Cricket Pavillion	New lease at Waiiau Pa Domain Reserve (no previous lease)	Not scheduled				Cancelled	Red	Cancelled.	Pavilion not to be leased out due to its state of repair. Due to be demolished.  Cancelled.

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1888	CF: Community Leases	Karaka Sports Ground Society	New lease for additional premises and land owner approval at 321 Linwood Road	Not scheduled	30/10/2029	\$150.00		Deferred	Red	This is on hold awaiting confirmation of the sports trusts development plans on the park to see what impact there is on the lease.	Matter is not ready to proceed at present, plans under development.  On hold awaiting confirmation of the sports trusts development plans on the park.
1889	CF: Community Leases	Patumahoe Community Support Charitable Trust	New lease at Clive Howe Reserve (no previous lease)	Q2;Q3;Q4				Deferred	Red	Other lease matters currently underway are taking priority at present. This will be in the next round of lease matters to be done and may be carried over to the 2018/2019 work programme. In the interim the group continue to work through the compliances needed for a lease to be in place.	Activity was expected to continue into the new year pending the group working through compliances needed for a lease to be in place.  Staff will proceed with a site visit for quarter one of the 2018/2019 work programme to assess progress by group with building renovations and compliances.
1890	CF: Community Leases	Royal NZ Plunket Society - Waiuku	New lease at Waiuku Service Centre, 10 King St (no previous lease)	Q4		\$924.36		Cancelled	Red	Cancelled.	Booking of the space Plunket use at Waiuku is done through Venure Hire. This is not a community lease.  Cancelled.
1891	CF: Community Leases	Royal NZ Plunket Society - Whitford	New lease at Whitford Memorial Park, Whitford-Maraetai Road (no previous lease)	Q4				Deferred	Red	Council staff met with a Plunket officer on 15 February 2018 to progress the expired Plunket leases. Building inspections and condition assessments are currently being undertaken. Reports for expired Plunket leases are anticipated to be completed in quarter four.	Activity was expected to continue into the new year as expected for 2017/2018 and has been deferred.  Staff met with Plunket officers on 22 June 2018 to follow up on outstanding lease matters and discussed Plunket's delivery model and strategic direction since its restructure. A site visit has been scheduled and a report for a new lease will follow in quarter one of the 2018/2019 work programme.
1892	CF: Community Leases	Waiuku Search & Rescue	New lease at Massey Park, Belgium St (no previous lease)	Q3;Q4				Deferred	Red	The application pack is not yet returned, staff will continue to follow this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1893	CF: Community Leases	Waiuku Service Centre	Potential vacancies at 10 King Street	Q3;Q4				Deferred	Red	More demanding lease matters in Franklin have taken priority. An advertisement for suitable groups for the lease space will be placed as soon as possible. Due to the other priorities this lease proposal may be carried over to the 2018/2019 work programme.	This activity was expected to continue into next year and has been progressed as expected for 2017/2019. One group looked at the space but it did not completely meet their needs. An advertisement will be run in the new financial year to assess community interest and need.
1894	CF: Community Leases	Bombay Rugby Football Club	New lease at 40 Papparata Road, Bombay	Q4	30/03/2017	\$150.00		Deferred	Red	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board business meeting in May.	The activity was expected to be completed this year but has been deferred.  Report for five leases delayed due to other pressing reports that had to be presented. Report is complete and will be presented to the local board in July 2018.
1895	CF: Community Leases	Clarks Beach Bowling Club Inc	New lease at 40 Torkar Road, Clarks Beach	Q3;Q4	31/03/2017	\$307.20		Deferred	Red	In discussion with the group as to whether a building on site used by a playgroup is to be dealt with as a sublease (Bowling Club maintain ownership) or an assignment of lease (playgroup take on ownership of building). Once decided the report which is underway will be completed.	The activity was expected to be completed this year but due to complexities with it that are still being worked through it has been deferred.  Staff are still in contact with the bowling club and playgroup to decide which model suits them both best - sublease or assignment. Once decided the report is underway.



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1896	CF: Community Leases	Clarks Beach Golf Club Inc	New lease at Franklin Park Recreation Reserve, Torkar Road, Clarks Beach	Q3;Q4	31/03/2017	\$1,415.50		Deferred	Red	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board in May.	The activity was expected to be completed this year but has been deferred.  Report for five leases delayed due to other pressing reports that had to be presented. Report is complete and will be presented to the local board in July 2018.
1897	CF: Community Leases	Clevedon Lawn Tennis Club Inc	New lease at Clevedon Showgrounds Reserve, 73R Monument Road	Q3;Q4	30/06/2017	\$0.10		Deferred	Red	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board in May.	The activity was expected to be completed this year but has been deferred.  Report for five leases delayed due to other pressing reports that had to be presented. Report is complete and will be presented to the local board in July 2018.
1898	CF: Community Leases	Counties Playcentre Association Inc - Manukau Peninsula	New lease at Matakawau Domain Recreation Reserve, Awhitu Road	Q3;Q4	31/10/2016			Deferred	Red	The application pack is not yet returned, staff will continue to follow this up with the group.	The activity was expected to continue into next year and has been progressed as far as able for 2017/2018.  A further request for an application has been sent to the group. If not received staff will undertake a site visit in quarter one of the 2018/2019 work programme to collect the application.
1899	CF: Community Leases	Morris Register of NZ Auckland Branch Inc	Renewal lease at Ngahere Road Scenic Reserve, Ngahere Road, Pukekohe	Q3;Q4	30/06/2020	\$1.00		In progress	Green	A site visit is being organised with the group. Once complete the right of renewal may be able to be approved through the streamlined process by a memo to the local board.	A site visit has been carried out and a memo presented to the local board in June 2018 requesting approval of the right of renewal (with no variations required) through the streamlined renewals process. If agreed the renewal will be approved and prepared.
1900	CF: Community Leases	Pukekohe Netball Assn Inc	Renewal of lease at Bledisloe Park, Harris Street	Q3	31/03/2038	\$150.00		Completed	Green	Completed.	Completed.
1901	CF: Community Leases	RNZ Plunket Society Franklin Inc – Pukekohe	Renewal lease at Old Council Chambers, 22 Edinburgh Street, Pukekohe	Q3	28/02/2037	\$150.00		Completed	Green	A memo has been completed and presented to the local board in March 2018 to seek approval for this right of renewal. If approved this can then be processed by Community Facilities under delegated authority.	The right of renewal with no variations required was agreed by the local board in April 2018 and approved by Community Facilities. The deed has been drafted and sent to the group.
1902	CF: Community Leases	Scout Association of NZ - Bombay Scouts	New lease at 31 Papparata Road, Bombay	Q3;Q4	31/12/2016			Deferred	Red	A site visit has been organised with the group.	The activity was expected to be completed this year but has been deferred.  A report for a new lease is underway and will be presented to the board in quarter one of the 2018/2019 financial year.
1904	CF: Community Leases	Te Akonga Early Learning Centre Inc	Renewal lease at Franklin Road Reserve, Pukekohe	Q2;Q4	30/09/2026	\$150.00		Deferred	Red	A site visit is being organised with the group. Once complete a report for approval or variation of the lease renewal will be prepared for the local board.	The activity was expected to be completed this year but has been deferred.  A report for renewal is underway and will be presented in quarter one of the 2018/2019 work programme.
1905	CF: Community Leases	Waiuku Bowling Club Inc	Renewal lease at Massey Park, Belgium Street	Q3;Q4	31/12/2036	\$150.00		Completed	Green	A memo has been completed and presented to the local board in March 2018 to seek approval for this right of renewal. If approved this can then be processed by Community Facilities under delegated authority. Alternatively a report can be presented to the local board in quarter four for approval or variation of the lease renewal.	Completed

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1906	CF: Community Leases	Waiuku Golf & Squash Club Inc	New lease at Racecourse Recreation Reserve, Racecourse Road	Q3;Q4	27/02/2017	\$1,050.00		Deferred	Red	Staff continue to work with operations staff to determine if a portion of the esplanade edge can be surrendered from the leased area and the costs and practicality of maintaining it. Once this has been determined the report can be completed.	This activity was expected to continue into the new year and has been progressed as expected in 2017/2018.  Operations and contract staff are conducting a site visit in June 2018 to determine if a portion of the esplanade edge can be surrendered from the leased area and assess the costs and practicality of maintaining it. Once determined a report will be presented to the local board in quarter one.
1907	CF: Community Leases	Sunset Coast Waiuku BMX Club Inc	Renewal lease at Puni Recreation Reserve, 80 Attewell Road, Puni	Q3;Q4	2/01/2023	\$1.00		In progress	Green	A site visit has been organised with the group. Once complete the right of renewal may be able to be approved by memo to the local board.	A site visit has been completed and a memo presented to the local board in June 2018 requesting approval of the right of renewal with no variations required, through the streamlined renewals process. If agreed the renewal will be approved and prepared.
3516	CF: Community Leases	Clevedon Bowling Club Incorporated	Lease for additional premises to extend deck overlooking sports fields for use for multi sports in Clevedon. Clevedon Shpwgrounds Reserve, 73R Monument Road, Clevedon.	Q2	31/05/2021	\$0.00		Completed	Green	The lease for the additional premises is completed.	Completed.
3517	CF: Community Leases	Counties Manukau Kindergarten Association - Kawakawa Bay	Lease for additional premises to extend childrens playground into reserve beside kindergarten premises. 9R Rautawa Place, Kawakawa Bay.	Q2	30/04/2021	\$0.00		Completed	Green	The lease for the additional premises is completed.	Completed.
3518	CF: Community Leases	Pukekohe Rugby Club Incorporated	New land owner approval and agreement to lease for new senior rugby clubrooms at Colin Lawrie Fields, 47 Reynolds Road, Pukekohe	Q3;Q4				Completed	Green	The club has applied for land owner approval and an agreement to lease for a proposed new senior rugby clubroom. This has been workshopped with the local board and a joint report completed and presented to the board for decision in March 2018.	Land owner approval and agreement to the lease for new senior rugby clubroom has been approved, subject to public notice period. Lease approval complete.
3524	CF: Community Leases	Counties Manukau Hockey Association Incorporated	New lease for additional premises for second hockey turf (existing) at Rosa Birch Park, Beresford Street, Pukekohe	Q3	31/10/2030	\$1.00		Completed	Green	Report for lease for additional premises approved and presented to local board for decision in March 2018.	Lease for additional premises approved. This is now complete.
3525	CF: Community Leases	Grahams Beach Bowling Club Incorporated	New lease to existing group at Grahams Beach Domain, 370 Grahams Beach Road, Awhitu Peninsula	Q4	30/11/2011	\$150.00		Deferred	Red	This is part of a bulk report of five new leases which has been slightly delayed due to other priority matters. To be presented to the local board in May.	The activity was expected to be completed this year but has been deferred.  Report for five leases delayed due to other pressing reports that had to be presented. Report is complete and will be presented to the local board in July 2018.
3526	CF: Community Leases	Franklin Woodturners Club Incorporated	Renewal lease at BMX Reserve, Collingwood Road, Waiuku	Q2	30/04/2026	\$150.00		Completed	Green	Completed.	Completed.
3527	CF: Community Leases	Marama Hou Ministries Charitable Trust	Renewal lease at Hamilton Estate Recreation Reserve, 2R Hamilton Drive, Waiuku	Q2	31/03/2021	\$150.00		Completed	Green	Completed.	Completed.
3528	CF: Community Leases	Runciman Tennis Club Incorporated	Renewal lease at Runciman Reserve, 29R Pitt Street, Runciman	Q2	1/08/2024	\$10.00		Completed	Green	Completed.	Completed.
3577	CF: Community Leases	Pohutukawa Coast Sea Rescue Trust	Assignment of leases at 213R Maraetai Drive, Maraetai	Q4	30/11/2023	\$0.10		Completed	Green	Not on Work Programme in Quarter Three.	Completed