

## **Papakura Local Board – Local Grants Programme 2017/2018**

Our Local Grants Programme provides a funding source that is aimed at helping local communities to achieve their aspirations. Together we can contribute to making Papakura a thriving, safe and vibrant community.

### **Outcomes sought by the Papakura Local Board**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan 2017:

- Activities that contribute to a vibrant and prosperous metropolitan centre.
- Activities that focus on people in Papakura to lead active, healthy and connected lives.
- Activities that contribute to a strong local economy.
- Activities that contribute to Papakura being well-connected and easy to move around.
- Activities that contribute to ensuring that Papakura is treasured for its environment and heritage.

### **Our priorities sought from grant applications**

The Papakura Local Board particularly welcomes grant applications that:

- Enable people to participate, celebrate and contribute to their local community.
- Contribute to a thriving, vibrant and safe town centre.
- Provides for local cultural and arts experiences in the Papakura local board area.
- Ensure that Papakura's parks, sports and recreation facilities are well used.
- Support communities to achieve their goals and aspirations.
- Increase numbers of visitors who contribute to the local economy.
- Contribute to the environment in and around the harbour and streams are enjoyed by increasing numbers of people.
- Focus on reducing, reusing and recycling.
- Celebrate and highlight Papakura's history and heritage.

### **Higher priorities:**

The Papakura Local Board will prioritise:

- Events or activities that are held in the local board area or can demonstrate the benefit for the local community.

### **Lower priorities:**

1) Papakura Local Board has identified the **following activities** as lower priorities:

- Fundraising events.
- Costs towards travel expenses, salaries, vehicles, electronic equipment and catering.

2) Papakura Local Board has also identified the **following financial situation** of an applicant, as a lower priority for funding:

- The applicant has little demonstrated financial need for the project.
- The applicant has not considered other sources of funding for their project.

### Ineligibility

In addition to the eligibility criteria outlined in the Community Grants Policy, the Papakura Local Board will not fund:

- Applicants who have failed to complete or provide satisfactory accountability form from previous grants received.

Applicants can only apply for the same project or activity once each financial year.

### Investment approach

Papakura Local Board has a budget to support the local grants programme. The following minimum and maximum amounts apply:

- i. **Small Grants:**
  - a. Minimum amount per grant: \$300
  - b. Maximum amount per grant: \$2,000
- ii. **Local Grants:**
  - a. Minimum amount per grant \$ 2,000
  - b. Maximum amount is generally up to \$5,000 per grant unless there are exceptional circumstances
- iii. **Discretionary Grants:**
  - a. Requests will be assessed on a case by case basis but must demonstrably support at least one of the Papakura Local Board Plan outcomes

### Application dates

Grant rounds for 2017/2018 will close on the following dates:

#### Small Grants:

2018/2019 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	25 June 2018	20 July 2018	22 August 2018	1 September 2018
Round two	22 October 2018	16 November 2018	12 December 2018	14 December 2018
Round three	29 April 2019	24 May 2019	26 June 2019	1 July 2019

### Local Grants:

2018/2019 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	23 July 2018	3 September 2018	24 October 2018	1 November 2018
Round two	18 February 2019	29 March 2019	22 May 2019	1 June 2019

### Multi-board grants

We will consider multi-board funding on a case by case basis but will be particularly interested in applications concerning the environmentally sensitive use of the Manukau Harbour or a safe cycling and walking network across the south.

2018/2019 Multi-board grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	18 June 2018	17 August 2018	24 October 2018	1 October 2018
Round two	21 January 2019	22 March 2019	22 May 2019	1 June 2019

### Accountability measures

The Papakura Local Board requires that all successful applicants:

- Include the Papakura local board logo on their publicity and promotional material, with the words “funded by/part funded by Papakura Local Board”.
- Be available to work with Council staff on media coverage and provide at least one photograph of the event or activity.

Additionally, successful applicants would be welcome to provide a verbal report at a Papakura Local Board business meeting. Ten minutes at the start of the meeting can be set aside for a deputation or three minutes during public forum. Please contact the local board’s Democracy Advisor to make arrangements.