Henderson-Massey Local Board

OPEN MINUTES

Minutes of a meeting of the Henderson-Massey Local Board held in the Council Chamber, Henderson Civic Centre, 6 Henderson Valley Road, Henderson on Tuesday, 18 June 2019 at 4.00pm.

PRESENT

Chairperson
Shane Henderson

Deputy Chairperson
Peter Chan, JP

Members
Paula Bold-Wilson
Brenda Brady, JP
Warren Flaunty, QSM
Will Flavell
Matt Grey
Vanessa Neeson, JP

IN ATTENDANCE

Councillor Linda Cooper
1 Welcome

The chairperson welcomed those present and Member Matt Grey led the meeting in prayer.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The following are declared interests of elected members of the Henderson-Massey Local Board.

<table>
<thead>
<tr>
<th>BOARD MEMBER</th>
<th>ORGANISATION</th>
<th>POSITION</th>
<th>Updated</th>
</tr>
</thead>
</table>
| Shane Henderson (Chairman) | Waitakere Licensing Trust  
Waitakere Badminton  
Colwill School | Elected Member  
Patron  
Trustee | 21 August 2018  
4 Dec 2018 |
| Peter Chan, JP (Deputy Chairman) | Cantonese Opera Society of NZ  
Asian Leaders Forum  
NZ-Hong Kong Business Association  
NZ-China Business Association  
Auckland Chinese Environment Protection Association (ACEPA)  
Whau Coastal Walkway Trust | Member  
Member  
Member  
Member  
Trustee | 21 Feb 2017  
5 June 2018 |
| Brenda Brady, JP | Safer West Community Trust | Trustee | 17 April 2018 |
| Matt Grey | West Auckland Youth Development Trust  
Billy Graham Youth Foundation | Director and Board Member Affiliate | 17 July 2018  
16 October 2018 |
| Paula Bold-Wilson | Community Waitakere  
Unitec Institute of Technology | Board member  
Employee | 17 April 2018 |
| Vanessa Neeson, JP | Village Green Quilters  
Ranui Advisory Group | Member  
Chairperson | 17 April 2018 |
| Warren Flaunty, QSM | NorSGA Properties  
The Trusts Community Foundation Ltd  
Life North West Pharmacy  
Waitemata District Health Board  
Waitakere Licensing Trust  
Massey Birdwood Settlers Ass.  
Taupaki Residents & Ratepayers Association  
Henderson Rotary | Director  
Director  
Elected Member  
Elected Member  
Member  
Member | 17 April 2018  
5 June 2018  
18 Sep 2018 |
| Will Flavell | Te Atatū Tennis Club  
Asia New Zealand Leadership Network  
Rutherford College  
Waitākere Literacy Board | Board Member  
Member  
Employee  
Board Member | 15 Nov 2016 |
4 Confirmation of Minutes

Resolution number HM/2019/74

MOVED by Deputy Chairperson P Chan, seconded by Member B Brady:

That the Henderson-Massey Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 4 June 2019, including as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation: The ReCreators enviro social enterprise

Resolution number HM/2019/75

MOVED by Member B Brady, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

a) receive the deputation from Ger Tew from The Re-Creators.

CARRIED

9 Public Forum

9.1 Richard Barwell

Mr Barwell addressed the meeting on his proposal to organise creative events for children and families in the Henderson-Massey Local Board area.

9.2 Roger Nixon

Mr Nixon addressed the meeting on the progressive growth of moth plants in Auckland. He called the local board to work towards eradicating the plants in the Henderson-Massey Local Board area.

Resolution number HM/2019/76

MOVED by Member V Neeson, seconded by Member B Brady:

That the Henderson-Massey Local Board:

a) receive public forum presentations and thank the presenters for their submissions.

CARRIED
Attachments
A  Henderson-Massey Local Board 18 June 2019 - Item 9.2 Roger Nixon

10 Extraordinary Business
There was no extraordinary business.

11 Chairperson’s Report - June 2019
Resolution number HM/2019/77
MOVED by Chairperson S Henderson, seconded by Deputy Chairperson P Chan:
That the Henderson-Massey Local Board:
a) receive the Chairperson’s report.
CARRIED

12 AT Report Update
Resolution number HM/2019/78
MOVED by Member B Brady, seconded by Member M Grey:
That the Henderson-Massey Local Board:
CARRIED

13 Henderson-Massey Quick Response Round Three 2018/2019 grant allocations
Resolution number HM/2019/79
MOVED by Member P Bold-Wilson, seconded by Member M Grey:
That the Henderson-Massey Local Board:
a) agree to fund, part-fund or decline each application in round three of the Henderson-Massey Quick Response Grants 2018/2019 listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1905-303</td>
<td>Sandra Fatu Nu’u</td>
<td>Towards illustrator fees and publishing costs for &quot;Pasefika Kids Books&quot;</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1905-306</td>
<td>Losalia Aleva</td>
<td>Towards venue hire, administration and tutor's fees for 'dance classes' in the Henderson-Massey area for 19/07/2019 to 13/09/2019.</td>
<td>$400.00</td>
</tr>
<tr>
<td>Application ID</td>
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<td>Amount allocated</td>
</tr>
<tr>
<td>----------------</td>
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</tr>
<tr>
<td>QR1905-310</td>
<td>Sharu Loves Hats Limited</td>
<td>Towards “Asian But Brown Development” rehearsals and production including a contribution to marketing, food, and project management fees between 2/9/2019 and 7/9/2019</td>
<td>$400.00</td>
</tr>
<tr>
<td>QR1905-316</td>
<td>Zach Robinson</td>
<td>Towards “Pick Your Poison” play costs including actors' wages between 07/10/2019 and 13/10/2019.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1905-317</td>
<td>Zeal Education Trust</td>
<td>Towards “This is Me” a photography exhibition on 26/09/2019 including tutors' fees, administration fees, venue hire, printing, memory cards, a tripod, marketing and awards.</td>
<td>$957.00</td>
</tr>
<tr>
<td>QR1905-305</td>
<td>UpsideDowns Education Trust</td>
<td>To subsidise speech therapy for two families in the Henderson-Massey area between 01/07/2019 and 30/06/2020.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1905-311</td>
<td>CARE Waitakere Trust</td>
<td>Towards food for &quot;Te Atatu Community Foodbank&quot; for the 2019/2020 financial year.</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR1905-312</td>
<td>Royal New Zealand Plunket Trust</td>
<td>Towards educational toys and art kits for “Massey Monkeys Playgroup” and “Pacifika Beatz Pate Pate Music Group” between July 2019 and June 2020.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1905-313</td>
<td>Neighbourhood Support Waitakere</td>
<td>Towards the &quot;Safer Places campaign&quot; including the purchase of screws for registration plates between July 2019 and July 2020.</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR1905-315</td>
<td>Ranui Community Centre</td>
<td>Towards &quot;School Aged Art Projects&quot; including art materials, venue hire, and administration costs between 08/07/2019 and 29/09/2019.</td>
<td>$500.00</td>
</tr>
<tr>
<td>Application ID</td>
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</tr>
<tr>
<td>---------------</td>
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</tr>
<tr>
<td>QR1905-319</td>
<td>Triangle Park Community Teaching Garden Charitable Trust</td>
<td>Towards garden resources for the Triangle Park Community Teaching Garden Charitable Trust including garden equipment, fertiliser, mulcher hire, marketing and flyers between 03/07/2019 and 27/06/2020.</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR1905-322</td>
<td>Anjuman-e-Saifee (New Zealand) Charitable Trust</td>
<td>Towards the &quot;Plastic-free Community Centre&quot; project including costs of hot and cold filtered water dispenser between 01/07/2019 and 08/07/2019.</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR1905-323</td>
<td>Waitakere Workers Educational Association trading as WEST: West Auckland Enterprise Skills and Training</td>
<td>Towards the &quot;Guide to Homelessness and Housing in West Auckland&quot; resource directory including printing costs between 01/07/2019 and 29/11/2019.</td>
<td>$700.00</td>
</tr>
<tr>
<td>QR1905-324</td>
<td>West Auckland Kiribati Association</td>
<td>Towards venue hire, waste control and cleaning up costs for West Auckland Kiribati Association between 01/01/2020 and 31/12/2020.</td>
<td>$800.00</td>
</tr>
<tr>
<td>QR1905-325</td>
<td>North West Toy Library Incorporated</td>
<td>Towards resources to establish North West Toy Library including purchases of educational toys between 01/07/2019 and 30/09/2019.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1905-327</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Towards &quot;Youthline Helpline Volunteer Training and Telecommunications&quot; including costs of service delivery and technology costs between 01/07/2019 and 31/03/2020.</td>
<td>$0.00</td>
</tr>
<tr>
<td>Application ID</td>
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<td>Amount allocated</td>
</tr>
<tr>
<td>---------------</td>
<td>---------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>QR1905-328</td>
<td>Parenting Place Charitable Trust</td>
<td>Towards &quot;Attitude Lifeskills, Mental Health and Wellbeing&quot; programmes including the staff salaries between 01/07/2019 and 30/06/2020.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1905-333</td>
<td>Blue Light Ventures Incorporated</td>
<td>Towards &quot;Blue Light Rainbows End Funday&quot; including Rainbows End entry fees between 14/09/2019 and 15/09/2019.</td>
<td>$1,890.00</td>
</tr>
<tr>
<td>QR1905-335</td>
<td>Auckland Bone and Stone Carving Limited</td>
<td>Towards &quot;Youth Bone Carving&quot; workshops in Ranui including venue hire and facilitators' fees between 6/07/2019 and 17/07/2019.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1905-337</td>
<td>Maria Podskrebko</td>
<td>Towards the Russian language afternoon playgroup costs including educational materials, stationary supplies in Russian and venue hire between 01/07/2019 and 30/06/2020.</td>
<td>$400.00</td>
</tr>
<tr>
<td>QR1905-321</td>
<td>Matipo Primary School</td>
<td>Towards the &quot;Matipo Community Composting Project&quot; including building materials and refreshments between 06/07/2019 and 31/12/2019.</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>QR1905-308</td>
<td>Koura Investments NZ Limited trading as Platinum Muay Thai</td>
<td>Towards the boxing ring hire for the 'Songkhram Xtreme Fight Night' on 6/7/2019.</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR1905-326</td>
<td>Living and Learning Family Centre</td>
<td>Towards the &quot;Young Mum Recreation Programme&quot; including venue hire at the Netball Court, Trampoline Park, Swimming lane, and Trust Stadium between 30/07/2019 and 12/12/2019.</td>
<td>$575.00</td>
</tr>
</tbody>
</table>
### Application Details

<table>
<thead>
<tr>
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<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1905-330</td>
<td>Waitakere City Association Football and Sports Club Incorporated (WCFC)</td>
<td>Towards external security lighting in the WCFC clubrooms including the purchase of lighting and electrical goods between 01/07/2019 and 07/07/2019.</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

Total: $19,122.00

**CARRIED**

### Resolution 14

**Henderson-Massey Local Board Community Facilities Work Programme 2019 - 2022**

Resolution number HM/2019/80

MOVED by Member V Neeson, seconded by Member B Brady:

That the Henderson-Massey Local Board:

- a) approve the 2019/2020 Community Facilities Work Programme as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

- b) approve in principle the 2020 – 2022 Community Facilities Work Programme (years 2 and 3) as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

- c) approve the risk adjusted programme (RAP) projects identified in Attachment A to the agenda report as projects that may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2019/2020 financial year.

- d) note that approval of budget allocation in the 2019/2020 year for multi-year projects may commit the board to the allocation of subsequent years budgets.

- e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets are subject to approval of the identified budget allocation by the Environment and Community Committee in July 2019.

- f) support the inclusion of the following projects in the Local Parks and Sports Field Development budget.

  i) Henderson-Massey – investigate options for sports lighting and sports field upgrades

  ii) Moire Park – upgrade playground and renew park furniture.

  iii) request the addition of the following item:

      A. Moire Park – provision for the essential walkway linking the playground through Moire Park to the Special Housing Area.

- g) note that budget allocation for all projects in the 2019 – 2022 Community Facilities Work Programme are best current estimates, and amendments may be
required to the work programme to accommodate final costs as the year progresses.

h) delegate to the chairperson authority to approve minor amendments to the 2019 – 2022 Community Facilities Work Programme, following receipt of written advice from staff.

i) delegate to the Manager Community Leases authority to use the agreed streamlined renewal process for lease renewals without variations.

j) request that the line 2412 in the works programme include the following overall description of Henderson-Massey Local Board’s One Local Initiative (OLI), which should be consistently used in future:

i) acquire land in the North West to prepare for a swimming pool and create a new sports suburb park within the Red hills precinct.

CARRIED
15 Approval of the 2019/2020 Henderson-Massey local environment work programme

Resolution number HM/2019/81

MOVED by Member P Bold-Wilson, seconded by Member B Brady:

That the Henderson-Massey Local Board:

a) approve the allocation of $194,000 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2019/2020 as summarised in the table below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henderson-Massey Pest Free Te Atatū Coordinator</td>
<td>$20,000</td>
</tr>
<tr>
<td>Ngā Puna Manaaki Inanga project (year three)</td>
<td>$23,000</td>
</tr>
<tr>
<td>Kaitiaki project - pā harakeke</td>
<td>$10,000</td>
</tr>
<tr>
<td>Temporary Bike Hub and Permanent Bike Hub Feasibility</td>
<td>$10,000</td>
</tr>
<tr>
<td>Henderson-Massey Low Carbon Plan</td>
<td>$20,000</td>
</tr>
<tr>
<td>EcoMatters Environment Trust funding</td>
<td>$111,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$194,000</strong></td>
</tr>
</tbody>
</table>

b) note that with the funding of $111,000, EcoMatters Environment Trust will deliver the following projects:

i) Industry Pollution Prevention Programme - $10,400

ii) Love Your Streams - $24,900

iii) War on Weeds - $8,300

iv) Love Your Neighbourhood - $11,400

v) Project HomeWise - $10,350

vi) EcoWest Festival - $9,350

vii) EcoMatters Environment Centre and Sustainability Hub - $36,300

c) note the allocation of $40,450 of asset based services operational expenditure for the septic tank pump-out programme.

CARRIED

16 Approval of the Henderson-Massey Local Board Youth Connections 2019/2020 work programme

Resolution number HM/2019/82

MOVED by Deputy Chairperson P Chan, seconded by Member B Brady:

That the Henderson-Massey Local Board:

a) approve the allocation of $50,000 for the 2019-2020 Youth Connections work programme (Attachment A of the agenda report).

CARRIED
17 Approval of the Henderson-Massey Local Board community services 2019/2020 work programme

Resolution number HM/2019/83

MOVED by Member V Neeson, seconded by Member W Flaunty:

That the Henderson-Massey Local Board:

a) approve the 2019/2020 community services work programme (Attachment A).

b) note a late amendment to the budget in line 3312: Community Response Fund. This has subsequently been corrected from $101,787 to $95,000.

CARRIED

18 Henderson - Massey Local Board 2019/2020 Local Economic Development Work Programme

Resolution number HM/2019/84

MOVED by Chairperson S Henderson, seconded by Member W Flavell:

That the Henderson-Massey Local Board:

a) approve 2019/2020 local economic development work programme as presented in attachment A to this report.

CARRIED

19 Changes to Local Board Standing Orders

Resolution number HM/2019/85

MOVED by Chairperson S Henderson, seconded by Deputy Chairperson P Chan:

That the Henderson-Massey Local Board:

a) note the new statutory responsibility of the chief executive:

   facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001;

b) amend standing order 2.3.3 by replacing:

   Calling an extraordinary meeting at earlier time

   The mayor or chairperson, or if they are unavailable, the chief executive, may call a meeting for an earlier time if this is necessary to deal with the business.

   The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

   with:

   Calling an emergency meeting

   The mayor or chairperson, or if they are unavailable, the chief executive, may call an emergency meeting for an earlier time than is provided in Standing Order 2.3.2 if this is necessary to deal with the business.
The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

c) amend standing order 7.2.3 by replacing:
   
   Notification of extraordinary meetings
   
   Where the council calls an extraordinary meeting but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting.
   
   with:
   
   Notification of extraordinary / emergency meetings
   
   Where the council calls an extraordinary or emergency meeting but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting. If it is not practicable to publish a notice in newspapers before the meeting, the council must publicly notify the meeting as soon as practicable on the council’s website and in any other manner that is reasonable in the circumstances.

d) amend standing order 9.4 (Definitions) by replacing:
   
   Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.
   
   with:
   
   Emergency meeting has the meaning defined in clause 22A of Schedule 7 of the Local Government Act 2002.

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

e) amend standing order 9.4 (Definitions) by replacing:
   
   Meeting means:
   
   (a) any first or ordinary or extraordinary meeting of the local board
   
   with:
   
   Meeting means:
   
   (a) any first or ordinary or extraordinary or emergency meeting of the local board

f) amend standing order 9.4 (Definitions) by replacing:
   
   Publicly notified means notified to members of the public by a notice printed in appropriate newspapers circulating in the Auckland region.
   
   with:
   
   Publicly notified means made known to members of the public by a notice on the council’s website, until any opportunity for review or appeal has lapsed, and by a notice printed in appropriate newspapers circulating in the Auckland region.

 g) amend standing order 9.4 (Definitions) by replacing:
   
   Working day means any day of the week other than:
(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) a day in the period commencing with 25 December in any year and ending with 15 January in the following year.

with:

Working day means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) Where Waitangi Day or ANZAC Day falls on a weekend, the following Monday

(c) Auckland Anniversary Day

(d) a day in the period commencing with 20 December in any year and ending with 10 January in the following year.

h) amend the following standing orders:

i) SO 2.3:
   replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

ii) SO 7.2.
   replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

iii) SOs 1.1.3, 2.4.1, 2.4.2, 7.3.2:
   replace the words “extraordinary meeting” with “extraordinary or emergency meeting”

i) amend standing order 3.3.3 to remove the requirement to be representing the council:

Conditions for attending by electronic link

The local board or its committees may give approval for a member to attend meetings by electronic link, either generally or for a specific meeting. Situations where approval can be given are:

a) where the member is representing the council at a place that makes their physical presence at the meeting impossible or impracticable

b) to accommodate the member’s illness or infirmity

c) in emergencies.

d) The member who is seeking to attend by electronic link may not take part in the vote to give approval. The only exception is where there is an emergency, in which case the member seeking to attend by electronic link can take part in the vote.

CARRIED

20 Confirmation of workshop records
Resolution number HM/2019/86

MOVED by Member M Grey, seconded by Deputy Chairperson P Chan:
That the Henderson-Massey Local Board:
a) receive the records of workshops held on:
   i) 14 May 2019
   ii) 21 May 2019
   iii) 28 May 2019
   iv) 4 June 2019

CARRIED

21 Governance Forward Work Programme
Resolution number HM/2019/87
MOVED by Chairperson S Henderson, seconded by Member P Bold-Wilson:
That the Henderson-Massey Local Board:
a) receive the governance forward work programme calendar for June 2019.
CARRIED

22 Ward Councilors' Update
There was no Ward Councilors’ Update.

23 Consideration of Extraordinary Items
There was no consideration of extraordinary items.

5.29 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE HENDERSON-MASSEY LOCAL BOARD HELD ON

DATE:............................................................................................................................

CHAIRPERSON:.................................................................................................