

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>									
63	Citizenship Ceremonies - Manurewa	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$23,903 ABS: Opex	Completed	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q3 (19 February and 19 March 2019) at the Vodafone Events Centre.	In Q4, the Civic Events team delivered two citizenship ceremonies on two occasions with 450 people from the local board area becoming new citizens.
64	Anzac Services - Manurewa	Support and/or deliver Anzac services and parades within the local board area.	Confirm allocation of funding to local Anzac services and parades at	CS: ACE: Events	\$23,000 LDI: Opex	Cancelled	Grey	Planning well under way and to be delivered in Q4.	Due to events in Christchurch, the Manurewa Anzac was consolidated. Therefore, no event was held in Q4.
65	Local Civic Events - Manurewa	Deliver and/or support civic events within the local board area.	Confirm programmes and activities.	CS: ACE: Events	\$9,000 LDI: Opex	Completed	Green	During Q3, the Randwick Park Playground Opening was held on 29 March 2019, with approximately 500 attendees. Total expense was \$1,516.31.	No activity occurred in Q4.
67	Armistice Day - Manurewa	Support delivery of an Armistice Day service.	Confirm plan and expenditure budget.	CS: ACE: Events	\$12,000 LDI: Opex	Completed	Green	This event was delivered in Q2.	Event was delivered in Q2. No activity was scheduled to occur in Q4.
219	Operational Expenditure - Nathan Homestead (Council Facility)	Operate Nathan Homestead:  Provide exhibitions and public programming based on themes of exhibitions  Offer an expression of interest process for exhibiting artists  Provide a programme of art classes and workshops for adults and children that includes a focus on local board priorities.  This activity will be aligned with the local board's ACE integrated placemaking activities.  Provide a venue for hire in Nathan Homestead.	No further decisions required.	CS: ACE: Arts & Culture	\$348,062 ABS: Opex	Completed	Green	During Q3, Nathan Homestead delivered 14 programmes, which included 24 programme sessions, and received a combined total of 2,696 attendees and participants.  Highlights include the following events and programmes: - the delivery of the annual Summer Theatre in the Gardens Season 'Alofagia: Le Opera' which starred Sole Mio and was directed by Anapela Polata'ivao; the annual Jazz in the Garden event - the outdoor movie programme that was screened every Friday evening during March 2019.	During Q4, Nathan Homestead delivered 11 programmes which included 48 programme sessions, and received a combined total of 2,634 attendees and participants.  Highlights included the following events and programmes; the NZQA Top Art Exhibition and Top Art South Auckland School Board Exhibition; and the Raranga Harakeke- Flax Weaving 2-day workshop where attendees were taught the traditional Māori flax weaving and foundational concepts behind the practice of mahi raranga: tikanga, history and te reo.
220	Nathan Homestead Business Plan Initiatives	Deliver initiatives for Nathan Homestead identified in the David Nathan Park and Homestead Business Plan.  This activity will be aligned with the local board's ACE integrated placemaking activities.	No further decision points required.	CS: ACE: Arts & Culture	\$40,000 LDI: Opex	Completed	Green	The next phase of the identity project is the detailed design for the external signage and wayfinding which will include the materials, size and location of each sign. These are current being developed, and will be presented to the local board in Q4.	The local board were presented the detailed designs at a workshop in Q4. Arts and Culture staff are coordinating with Community Facilities who are leading signage removal and physical works for the new signs.
308	Randwick Park Community House, one year funding.	A one year term agreement with Te Whare Awhina O Tamworth Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Randwick Park Community House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	The local board has an oversight and monitoring role.Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$46,857 ABS: Opex	Completed	Green	Te Whare Awhina O Tamworth Incorporated is in the process of scheduling their workshop/deputation to present their 2018/2019 update to the local board. Staff attended a local board workshop to discuss 2019/2020 funding agreement consideration. Highlights for Q3. • An old client visited the house, she is now a paraplegic and wheelchair bound after a serious car accident last year. This also resulted in the loss of her memory. However she remembered the Randwick Park Community House but didn't know why, so she decided to go for a ride on her electric wheelchair to find out. She said that she didn't know what Randwick Park Community House meant to her till she got to the gate. She had had counselling classes here for Domestic Violence, and all her memories came flooding back and at this point she realised this was her safe house. • The Department of Corrections have been turning up every 2nd week to complete outside and inside work, keeping Randwick looking great.	During Q4, Te Whare Awhina O Tamworth Incorporated presented their annual update for 2018/2019 at the local boards 20 June business meeting. The Regional Hui was held on 7 June 2019 with over 30 participants attending. This was the first community led delivered hui by partners in the northern region. The main objective was to bring together community places teams to share information, ask questions and learn from each other. Highlights for Q4: - The Project New Zealand did a piece on Fineone Plus, which is a Niuean Group that meets weekly to do crafts and for the older generation to get out and socialise. They also honoured a young leader with a \$1000 New World Voucher.- There was an increase in people wanting to register for Sewing Classes and make the wool beanies, scarves and wheat bags.- Te Whare Awhina O Tamworth Incorporated facilitated programmes and activities to the community, contributing to a vibrant house with engaged locals.

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309	Randwick Park Community House, One year Licence	<p>A one year term with Te Whare Awhina O Tamworth Incorporated for the operations of Randwick Park Community House:139 Shifnal Drive Manurewa being Lot 1 DP 92969 for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.</p> <p>i) Rent- \$1.00 plus GST per term if requested                      ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.                      iii) Licenced area to be approved by Community Leasing Team</p>	No further decisions anticipated in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	Completed	Green	<p>During Q3, the Licence to Occupy and Manage has been agreed and signed by Te Whare Awhina and Auckland Council.</p> <p>Staff attended a local board workshop to discuss 2019/2020 term consideration.</p>	The Licence to Occupy and Manage for Randwick Park Community House for 2018/2019 was executed during Q4 in alignment with Auckland Council's headlease with Housing New Zealand Corporation.
310	Clendon Park Community Centre and Te Whare Awhina Community House, Funding and Licence year 3	<p>Funding agreement:                      Fund Te Whare Awhina O Tamworth Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Clendon Park Community House and Te Whare Awhina Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage:                      Te Whare Awhina O Tamworth Incorporated to occupy and manage the operation of Clendon Community Centre and Te Whare Awhina Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	No further decisions anticipated for FY2018/2019 Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$76,102 ABS: Opex	Completed	Green	<p>During Q3, staff attended a local board workshop in March 2019 to discuss the 2019/2020 term consideration.</p> <p>Te Whare Awhina O Tamworth Incorporated are scheduled to deliver their 2018/2019 annual presentation in the Q4.</p> <p>Highlights for Q3 are:</p> <ul style="list-style-type: none"> <li>Community computer purchased, available for community use.</li> <li>Sewing classes and Te reo Māori courses commenced.</li> <li>Iosis referral service commenced, clients can be referred to one on one financial mentoring.</li> </ul>	<p>During Q4, Te Whare Awhina O Tamworth Incorporated presented their annual update for 2018/2019 to the local boards.</p> <p>The Regional Hui was held on 7 June 2019 with over 30 participants attending. This was the first community led delivered hui by partners in the northern region. The main objective was to bring together community places teams to share information, ask questions and learn from each other.</p> <p>Highlights for Q4 include:</p> <ul style="list-style-type: none"> <li>As a distributing agent for Auckland City Mission, the group were able to give away seven pallets of Easter Eggs to the community and Food Bank clients.</li> <li>Commencement of a Ladies Club, with 10 to 15 attendees weekly. Ladies are discussing how they can become more involved within the community.</li> <li>Te Whare Awhina O Tamworth Incorporated have facilitated the delivery of programmes and activities to the Manurewa community contributing to a vibrant house and involved and engaged locals.</li> </ul>
331	Community Grants (MR)	Funding to support local community groups through contestable grant rounds. There is strong alignment between MLB's priorities/criteria with the LB's ACE integrated activity.		CS: ACE: Community Empowerment	\$141,000 LDI: Opex	Completed	Green	<p>During Q3 an amount of \$93,527 was reallocated to the grants budget. This provided a total budget of \$148,322 to be allocated. Local Grant Round Two and Multiboard Round Two closed in Q3. A total of \$125,602 was allocated. Leaving a balance of \$22,720.</p>	<p>An amount of \$4,500 was reallocated to the grants budget, leaving a balance of \$27,220. In Q4 the local board allocated \$27,190 towards the Quick Response Grant Round Three 2018/2019. This leaves a balance of \$30.</p>

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467	Manu Tukutuku Community Centre, One year Service Contract	<p>Contract Randwick Park Sports and Community Trust to facilitate and deliver against service level outcomes, including activities and programmes at Manu Tukutuku Community Centre 32 Riverton Drive, Randwick Park, Manurewa for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	<p>No further decisions anticipated for FY2018/2019.</p> <p>Q4: Workshop for contract decision re 2019/2020 term.</p>	CS: ACE: Community Places	\$100,000 ABS: Opex	Completed	Green	<p>During Q3, staff attended local board workshop to discuss 2019/2020 term, a quarter earlier than anticipated. Negotiations to discuss KPI's for the coming term to be discussed in early Q4 with the Trust.</p> <p>Work is still underway to change resource consent hours to enable a fully accessible, functional community centre.</p>	<p>During Q4, the final instalment of the 2018/2019 contract has been paid. The Randwick Park Sports Community Trust presented their annual update for 2018/2019 to the local board. Negotiations were held and KPI's agreed for the coming term. Work is underway to change resource consent hours to enable a fully accessible, functional centre.</p> <p>The Regional Hui was held on 7 June 2019 with over 30 participants attending. This was the first community led delivered hui by partners in the northern region. The main objective was to bring together community places teams to share information, ask questions and learn from each other.</p> <p>Highlights for Q4 include:</p> <ul style="list-style-type: none"> <li>- A new community shared meal at Manu Tukutuku in response to the community having little knowledge of what Manu represented and what it could offer them. Fifty locals attended with trust board members.</li> <li>- An influx of tamariki from Randwick Park Primary school to the skate park and new playground.</li> <li>- Randwick Park Sports Community Trust facilitated programmes to the community contributing to a vibrant centre and engaged locals.</li> </ul>
679	Identify space available from which to sustain the community Level of Service, pending confirmation of intent by Housing New Zealand in relation to community leases (Te Whare Awhina Community House & Randwick Park Community House).	<p>Identify and confirm the status of any upcoming community places leases associated with non council owned facilities due for review / renewal.</p> <p>Understand the impact of any actual changes in provision, if applicable.</p>	<p>Pending future confirmation / intent in relation to community leases associated with Housing New Zealand due for renewal at Te Whare Awhina Community House &amp; Randwick Park Community House.</p>	CS: ACE: Community Places	\$0 Currently unfunded	Completed	Green	<p>During Q3, the cross-council project team developed high level/preliminary options for sustaining the valuable services provided by each of the four Housing New Zealand (HNZ) leased community houses. A workshop with the local board took place at the end of March 2019 where an update on the project was provided and members were guided through the logic staff used in developing the options. Following the workshop, staff were requested to initiate negotiations with HNZ for HNZ to retain the four community houses and provide a status update back to the local board in a month's time. The delivery of the final report for this project will now be delivered in Q4.</p>	<p>As directed by the local board, staff initiated negotiations with Housing New Zealand (HNZ) for retaining the services provided by the four HNZ leased community houses and updated the local board in a workshop on 23 May 2019. Staff have undertaken further investigation on the future options for continued service provision from each site and have been working with HNZ to determine a new interim lease arrangement when the current leases expire in June 2020.</p>
746	Venue Hire Service Delivery - MR	<p>Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include the activities that contribute to community outcomes offered by not-for-profit and community groups.</p>	<p>Q4 - Local Board to approve fees and charges schedule for 2019/2020</p>	CS: ACE: Community Places	\$0 ABS: Opex	Completed	Green	<p>During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction remains high with 96 per cent of hirers indicating that they would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.</p>	<p>During Q4, 91 per cent of hirers indicated that they would recommend the venues they have visited. Participant numbers have increased by 3 per cent and booking hours have increased by 10 per cent compared to the same period last year. The top two activity types for Manurewa were arts and cultural events and meetings.</p>

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1036	Localised placemaking - integrated ACE programme	Fund: i) a stocktake/review if the capacity of key community organisations and the impact of capacity building activity taking place in the local board area; ii) the implementation of relevant recommendations arising from the stocktake/review to strengthen the capability and capacity of key community organisations; iii) key community organisations to contribute to a programme of community-led place-based activities; iv) key community groups to partner with the local board to address identified community needs and opportunities; v) a part-time town centre activation and placemaking coordination service (focused on Manurewa and Clendon town centres and including the Nathan Homestead/David Nathan Park as a third 'anchor point').	No further decisions anticipated	CS: ACE: Advisory	\$120,000 LDI: Opex	Cancelled	Grey	On 24 January 2019, the local board resolved to reallocate an additional \$33,000 to this work programme line. This was then issued as a grant to Clendon Residents Group for the Clendon Pride Project.  All further activity on this work programme line is on hold pending further direction by the local board.	Following discussion with the local board this project was cancelled.  All funds were allocated by Q3. No activity related to original project outcomes took place in Q4.
1037	Manurewa Lifelong Learning and Seniors Network	Engage Manurewa growing number of residents aged 55 years and over in community activities through enabling them to access support for lifelong learning. Evaluate the previous two years senior scholarship schemes. Investigate the possibility to amalgamate senior scholarships into an all-ages scholarship scheme in Manurewa, under an all-ages Lifelong Learning framework. Fund Manurewa Seniors Network. Interconnect Manurewa Lifelong Learning with the Five Ways to Wellbeing, a set of simple actions which can improve wellbeing in everyday life: 1. Connect, me whakawhanaunga 2. Give, tukua 3. Take notice, me aro tonu 4. Keep learning, me ako tonu 5. Be active, me kori tonu.		CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Amber	Previous Lifelong Learning Fund recipients shared their learning experiences with elected members in Q3. The Lifelong Learning Fund opened for applications in Q2 and in Q3, staff and Age Concern organised workshops with potential applicants to promote the fund, provide support with applications and ensure that the process is accessible. The deadline for submissions was extended to 25 February 2019. The selection panel, which included representatives from the local board and Age Concern Counties Manukau, met to review applications on 28 March 2019. Successful recipients were Manurewa residents Lilia Sagala, Frances James, Michael Dawis, Toiva Lilo, Denise Mortlock, Margaret Allen, Gloria Mumby, Krishena Nijjar. The grants will be issued in April 2019 by Age Concern. Staff attend the monthly Manurewa Seniors Network meetings. The Seniors Network group will host a Manurewa Seniors Morning Tea on 14 May 2019 at Southmall to connect, share information and empower senior's community. At the January 2019 local board meeting the board resolved to reallocate the remaining \$13,000 budget to work programme line 1036 - Localised Placemaking.	A contractor was contacted to work with Haumaru Housing to capture and evaluate the issues faced by Manurewa seniors network members, and make recommendations for future initiatives to address opportunities. Options will be explored with Haumaru Housing in Q1 2019/2020. Recommendations will be presented to the local board for direction in Q2 2019/2020. As the 2018/2019 Lifelong Learning Scholarships were allocated in Q3, there was no further activity to report on in Q4. Staff attended monthly Manurewa Seniors Network meetings. The Manurewa Seniors Morning tea event in May 2019 was postponed. The Seniors Network Group will distribute newly developed brochures and continue to promote the monthly meetings through existing networks.



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1039	Manurewa Youth Council and Rangatahi Scholarships	<p>Evaluate the effectiveness of the support given to the Youth Council.</p> <p>Investigate opportunities to engage with local partners to support the capacity and capability of the Youth Council to increase its outreach to the young people in Manurewa. Fund the Youth Council to be involved in building the capacity of young people to shape plans, neighbourhood facilities, and encourage and support youth-led activities, linking into placemaking activity in Manurewa.</p> <p>Investigate opportunities for strong collaboration between the Youth Council and youth transition initiatives.</p> <p>Engage and support the Youth Council to promote the Youth Scholarship Scheme. Partner with the Youth Council to celebrate the recipients of the Youth Scholarship Scheme and to integrate their achievements within the Manurewa community development work.</p> <p>Budget \$70,000 (\$25,000 targeted to the Youth Scholarship Scheme).</p>		CS: ACE: Community Empowerment	\$70,000 LDI: Opex	Completed	Green	During Q3, the local board acknowledged the 2018/2019 Rangatahi (Youth) Scholarship successful recipients at its local board business meeting in January 2019. The 2017/2018 Manurewa Rangatahi (Youth) Scholarship successful grant recipients were invited to share their learning experiences with elected members at a workshop in February 2019, as part of their accountability for their grants.	Manurewa Youth Council ran sausage sizzles at all three high schools during Youth Week. They were also active in planning a Matariki event and raising awareness around local government elections. Staff have focused on being supportive, advising and encouraging the Youth Council about strengthening its governance and youth-led development.
1041	Build capacity: community organisations, networks and steering groups	Develop the infrastructure and capacity for emerging community organisations, steering groups and networks, including:- Manurewa Community Network- Clendon and Manurewa Expos- Manurewa Housing First Steering Group- resident and ratepayer groups- War Memorial Park		CS: ACE: Community Empowerment	\$30,000 LDI: Opex	Completed	Green	During Q3, the local board supported several Neighbours Day 2019 events and initiatives that occurred between 21 and 31 March 2019. Accountability reporting for the events will be presented to the local board in Q4. During its January 2019 business meeting, the local board resolved to reallocate the remaining \$20,000 from this work programme line to 1036 - Localised Placemaking. \$2,500 remains available for the Clendon Expo, but this has not yet been distributed due to the capacity constraints of the host community organisation.	The remaining funds in this line were provided, via the Youth Providers Network, to the Manurewa Community Network to run a Network Revitalisation hui. This was held in June 2019 with 18 organisations present and exchanging information. In 2019/2020, the Manurewa Community Network will be funded via the Manurewa Community Trust for its expo delivery.
1043	Manurewa Town Centre: CCTV maintenance	<p>Fund and partner with local community and business organisations to make Manurewa a safe vibrant and prosperous centre.</p> <p>Improve perceptions of safety in the town centre by appropriate maintenance of cameras to reduce anti-social behaviour.</p> <p>Note: funding for the crime prevention officer role \$48k - (funded through Manurewa Business Association) - is within ID 1036 - Localised Placemaking.</p>		CS: ACE: Community Empowerment	\$35,000 LDI: Opex	Completed	Green	During Q3, scheduled maintenance of the town centre CCTV system continued. The project to transition the system to Auckland Transport's (AT) safer city network has now migrated most of the cameras. There remains a small number of cameras for which technical issues exist and will require additional investment in time and resource to migrate over. This will delay the transfer beyond the expected middle of April 2019 date. AT acknowledges the need to transfer the system by the end of the 2018/2019 financial year.	In accordance with the local board's direction, staff allocated \$16,000 remaining CCTV budget to Manurewa Business Association for their placemaking and safety initiatives. CCTV handover to Auckland Transport was completed in June. Details of the relevant contacts for town centre managers at Auckland Transport will be provided when available.

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1274	Apply the empowered communities approach – connecting communities (MR)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> <li>Engaging communities: <ul style="list-style-type: none"> <li>reaching out to less accessible and diverse groups - focussing on capacity building and inclusion</li> <li>supporting existing community groups and relationships.</li> </ul> </li> <li>Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> <li>provide input into placemaking initiatives</li> <li>influence decision-making on place-based planning and implementation.</li> </ul> </li> </ol> <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> <li>Enabling council: <ul style="list-style-type: none"> <li>supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.</li> </ul> </li> <li>Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> <li>this does not replace or duplicate any stand-alone local board Maori responsiveness activities.</li> </ul> </li> <li>Reporting back - to local board members on progress in activity areas 1 - 4.</li> </ol>		CS: ACE: Community Empowerment	\$0 LDI: Opex	Completed	Green	<p>During Q3 the strategic broker has:</p> <ul style="list-style-type: none"> <li>Worked collaboratively with Haumaru Housing to inform tenants about council facility programmes that promote active participation for seniors.</li> <li>Developed a relationship with the Department of Internal Affairs and Manurewa Community Network Steering Committee; investigated options for capacity building across for Manurewa Community Groups.</li> <li>Continued to enable community groups to stay connected, share resources and engage in local programmes.</li> <li>Supported the Healthy Families ACIT with Te Kauae (Star Compass) presentation held at the Manurewa Marae by Piripi Smith (Artist for Te Kauae). This was an opportunity to present the Star Compass to continue progressing with Maramataka.</li> <li>Explored opportunities for a disability network group in Manurewa. This is in response to requests from residents and community groups that would like a stronger voice for and focus on accessibility.</li> </ul>	<p>The strategic broker:</p> <ul style="list-style-type: none"> <li>Supported Manurewa Community Network Steering committee to become community-led, with three new community organisations joining, and organising a community revitalisation hui with 18 organisations who displayed their information.</li> <li>Connected Kiwi Indo NZ Trust to the Department of Internal Affairs to access funds for families impacted by events in Christchurch.</li> <li>Attended the Puhinui Cross Council Project group meeting and built relationships with council's Māori Engagement team.</li> <li>Was involved with The Southern Initiative on Māori Responsiveness and Early Years to support inclusion of communities in planning and decision making processes.</li> <li>Maintained relationships with Haumaru Housing, Police, Manurewa Seniors Network Group, Māori Input into Project Delivery Groups, Manurewa Marae, Wiri Seniors coffee group, Manu Tukutuku, Manurewa Netball, Manurewa Town Centre Steering group, and Crime and Safety groups.</li> <li>Partnered with MyRivr to hear community groups views on the Empowered Communities Approach, their needs and barriers. 107 participants attended.</li> </ul>
1379	Jazz in the Gardens - Partnership funded	Deliver a free jazz concert and family fun event at Nathan Homestead.	Confirm plan and expenditure budget.	CS: ACE: Events	\$7,000 LDI: Opex	Completed	Green	<p>During Q3, the event was delivered on Saturday, 19th January at Nathan Homestead - three jazz bands including the Manukau Youth Jazz Orchestra entertained an audience of approximately 500 attendees. It was an enjoyable interactive event, with great weather and a positive community vibe.</p>	Event was delivered in Q3. No activity was scheduled to occur in Q4.

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1382	Respond to Maori aspirations: Manurewa Maori responsiveness	Engage with the Mana Whenua, Mataawaka and local board members to identify appropriate projects that respond to Maori aspirations in a practical and effective way.  Align with the "Maori Input Into Local Board Decision Making Group" (multi-board Maori decision making group) and recommendations that the group have made.  Engage with Mataawaka groups to identify needs of urban Maori.		CS: ACE: Community Empowerment	\$32,000 LDI: Opex	Completed	Green	During Q3, the strategic broker has: - Built positive relationships with Mataawaka and supported Manurewa Marae with further planning to implement their strategic vision. - Worked collaboratively with Healthy Families (Alliance Community Initiatives Trust - ACIT) on scoping the Star Compass concept and connecting with Manurewa Marae to develop. - Provided support to Taiohi Whai Oranga.  The local board has supported Manurewa Marae to deliver a combined hui collaborating with Mana Whenua to collate information about community organisations that are focusing on Maramataka and a Matariki event for kaumatua, rangatahi and pepe to capture inter-generational stories for the Manurewa community. They will also create an educational community tool kit of local stories of the Manurewa community.	In Q4, the Strategic broker actively engaged and supported Manurewa Marae for the Relashing the Waka project. Programs were delivered for Kuia Kaumatua, Rangatahi, Pepe as well as the whole community. Over 300 people engaged and participated in these weekly programmes three days per week. The outcomes of these programmes will be collated for their professional development Kete for the wider community. A key focus this quarter for CEU is to build partnerships and relationships with Mataawaka and Mana Whenua by participating and engaging with key stakeholders to Co-facilitate the Rangatahi Te Reo co-designing workshop with Te Ata Rangatahi facilitators for over 35 Rangatahi to increase Maori representation and voting participation. The strategic broker focused on actively engaging with key stakeholders and strengthening relationships to enable initiatives that support, promote and celebrate Maori development, heritage and identity. Engaged with Cause Collective as they continued a tour with Mana Whenua at other potential Whenua for continuing Maramataka projects for Maori.
1464	Nathan Homestead Business Plan Initiatives - feasibility for facility development	Fund a feasibility study to develop options for the proposed re-purpose of space and expansion of the cafe at the Nathan Homestead facility.  The feasibility study will include an options analysis, concept design development and indicative costings.  Note: this does not include further stages e.g. detailed design, compliance reports, impact reports, physical works and building services requirements.		CS: ACE: Arts & Culture	\$40,000 LDI: Opex	Deferred	Grey	This project is on hold until a decision has been made on whether the project can be delivered in the 2018/2019 financial year.	This project has been deferred and will be delivered in 2019/2020.  Staff are working on finalising the Council department who will lead this work.
1502	Hire fee subsidy - MR	Provide a 100% discount for the Weymouth Residents and Ratepayers Association to use Weymouth Community Hall, underwritten using \$400.00 LDI.	Q3/Q4 - Review of fee setting for 2019/2020	CS: ACE: Community Places	\$400 LDI: Opex	Completed	Green	During Q3, staff administered the additional subsidised rates as approved by the local board.	During Q4, staff administered the additional subsidised rates as approved by the local board.
2320	Event Partnership Fund - Manurewa (Externally Delivered Events)	Funding to support externally delivered community events through a non-contestable process. - Eye on Nature (Manukau Beautification Trust) \$12,000 - Manurewa Santa Parade (SDW Solutions) \$20,000 - Manurewa Christmas in the park (Manurewa New Life Community Trust) \$20,000- Manurewa Junior Sports Awards \$10,000 (Counties Manukau Sport)- Outdoor Movie Event (SDW Solutions) \$13,500-Totara Park Event (SDW Solutions) \$25,000- Manurewa Fun Run (What Hope) \$10,000	Confirm funding and amounts.	CS: ACE: Events	\$110,500 LDI: Opex	Completed	Green	During Q3, only one funding agreement remains to be signed and funds to be paid out, for the Manurewa Junior Sports Awards, \$10,000. The group has been advised several times, but yet they have failed to fill out their grant application. All other grants have been paid out to recipients.	The Manurewa Junior Sports Awards, \$10,000 grant is being processed for payment. All other grants from the Event Partnership fund have been paid to recipients. Two out of seven accountability reports have been received. These will be collated and sent to the local board in Q1 2019/2020.
2808	Community Response Fund - Manurewa	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$23,000 LDI: Opex	Completed	Green	\$15K refund from CEU  Balance: \$33,000	\$31,387 allocated out.  \$1,613 would be absorbed as savings
3329	Manurewa Marae	Manurewa Marae-Relashing the Waka/Inter-generational stories/educational tool kit / Manurewatanga		CS: ACE: Community Empowerment	\$17,000 ABS: Opex	In progress	Green	0	0

Community Facilities: Build Maintain Renew

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
711	Manurewa Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,680,393 ABS: Opex	In progress	Green	This quarter has been warm and dry which resulted in the slow grass growth on the parks, as well as some of the gardens. The long warm weather did however bring a number of people out onto the parks and beaches. The primary focus for the contractor has been ensuring all open spaces were maintained, fit for purpose and that cleaning and litter collection was adequately managed. The summer sports season was successful, with no sports cancellations on the sports parks. The summer season is winding down, and preparation is underway to get the different sports codes ready for winter sports, which generally commence in the month of April 2019.	The Streetscape Maintenance covering the Auckland Transport Urban and Rural road berm mowing and vegetation control commenced on 1 April 2019, followed by the Streetscape Cleaning, which covered the town centre cleaning, commencing on 1 July 2019. Both are now part of the Full Facilities Contract managed by the Community Facilities Operational Management and Maintenance Team. City Care the Full Facility Maintenance Contractor for the RIMA region is now responsible for the maintenance of the Streetscape both Green and Clean, which was previously managed by Auckland Transport. Audits continue to be carried out across the Community Facilities built and open spaces, ensuring that the facilities and streetscape are being maintained to the required maintenance standard. The auditing processes also highlight assets requiring upgrading, which could possibly be added to the future renewal work programme which is considered and approved by the local board. This quarter, the lower and colder temperatures has slowed the grass growth across the Manurewa Local Board area and the Rima Region. There has been an increase in the use of sportsfields with the winter sports, however a lower number of users on our neighbourhood parks has occurred during this colder period.
712	Manurewa Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$315,171 ABS: Opex	In progress	Green	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.	A warm autumn saw continued tree growth late into the season. With the diminishing daylight hours the seasonal requests to prune trees to improve sunlight into properties increased. Requests to prune trees to avoid or reduce leaf drop also increased. This may be associated with street sweeping. By the end of June the Arboricultural team were well into replacement tree planting. The progress was very pleasing as early planting allows the best chance for tree establishment.
713	Manurewa Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$90,375 ABS: Opex	In progress	Green	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.	Key focus areas for the fourth and final quarter consisted of a mixture of activities. This included completion of the fourth pulse of the rat control programme across sites, high value and general pest plant control. The implementation of Natural Environment Targeted Rate works have also been high on the agenda. High value site assessment reports are currently being updated for all existing sites. After a busy wasp and rat season, request for service works have declined as expected during the colder months.
1975	Clendon Community Centre Reserve - renew skate park	Overview - renew the skate park at the reserve. Current status - stage one - investigate, scope and plan the physical works to ensure the asset remains fit for purpose. Stage two - plan and deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2127). Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$137,000 ABS: Capex - Renewals; LDI: Capex	In progress	Green	Current status: Finalising tender documentation for physical works. Next steps: Appoint contractor to complete physical works.	Current status: Physical works has been awarded. Next steps: Start of physical works.



## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2077	Clendon Park Community House - refurbish exterior including roof	Overview - refurbish the exterior of the building including the roof. Current status - stage one - investigate, scope and plan the physical works to ensure the asset remains fit for purpose. Stage two - plan and deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2119). Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$142,000 ABS: Capex - Renewals	In progress	Amber	Current status: The project is on hold pending procurement. Next steps: To appoint the main contractor.	Retender the works  Current status: Retender the work. Next steps: Award tender and commence physical works.
2192	David Nathan Park - renew park assets	Overview - renew the poor condition park assets including the steps, pathways and fencing. Current status - stage one - investigate, scope and plan the physical works to ensure the assets remain fit for purpose. Stage two - plan and deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2128). Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Conservation Plan yet to be completed pending on further discussion related to the heritage value. Next steps: Engage consultant for design options to include reserve management plan and conservation plan recommendations.	Current status: Meeting with the stakeholders and the landscape architect to confirm the scope of work. The scope will include the reserve management plan and the conservation plan recommendations. Next: Prepare business case with the scope and the cost of the project.
2193	Eugenia Rise Reserve - develop neighbourhood playground	Overview - develop a neighbourhood play space for the local community to enjoy at the new housing development area. There is a current gap in provision as there are no facilities within 500m of this area. Stage one - investigate, design, consent and plan the physical works - complete. Stage two - deliver the physical works - complete. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2129). This project is complete and the majority of the required funding was brought forward under the risk adjusted programme. This line is inserted to reconcile the final payment due.	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Growth	Completed	Green	Project completed.	Project completed.
2194	Kaimoana Street Esplanade - renew wharf	Overview - renew the failed wharf at Kaimoana Street Esplanade. Current status - stage one - investigate, scope and consent the works required to ensure the asset remains fit for public use. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The scoping report has been received, additional funding is required before we proceed with design and consent. Next steps: Present findings from the scoping report to the local board.	Current status: Procurement for design and consent of the renewal has gone out to tender. Next steps: Evaluate the tender responses and engage a consultant.
2195	Keith Park - renew toilet and playspace	Overview - renew and relocate the toilet block and play space at Keith Park away from the parking area, allowing for easy accessibility and public safety. Current status - stage one - investigate, design and cost estimate the works proposed and submit for local board review and input. Nearby schools, communities to be involved in consultation and planning. Stage two - detailed design, obtain consents where required and plan the physical works phase. Stage three - deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2132).	Site, design and costs to be presented to the board for review and input at a monthly workshop	CF: Investigation and Design	\$400,000 ABS: Capex - Renewals; LDI: Capex	Deferred	Grey	Current status: Land surveys of Keith Park are complete. Draft concept design for toilet and playground are underway. Next steps: Meeting onsite with local board member to discuss concept plan. Organise meeting with stakeholder group to discuss concept plan.	Current status: The final stakeholder meeting was completed on the 10 June. Play equipment and toilet has been order to anticipate the long lead times. Final tender documentation for playground will be completed by the end of June 2019. Next steps: Begin procurement process in July 2019. Award playground contract by the end of August 2019.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2196	Manurewa - install CCTV cameras	Overview - installation of new CCTV cameras throughout the Manurewa area. Current status - stage one - investigate provision gaps for the cameras in collaboration with the Council's Security Manager, options to be presented to the board for their input and approval. Stage two - scope and plan the installation works. Stage three - deliver the physical works stage of this initiative. Estimated completion yet to be established.	As part of the initial investigation for this project a review of the current system will be undertaken. Outcomes will be shared with the board for their input before the second step of investigating options for additional CCTV cameras. Programme will then be agreed before implementation as recommended by the Auckland Council Security Manager.	CF: Investigation and Design	\$10,000 ABS: Capex - Development	In progress	Green	Current status: Closed-circuit television (CCTV) is now being managed by Auckland Transport and the appropriate contacts are being sought to best scope the desired works. Next Step: Finalise the Closed-circuit television (CCTV) scope of work and complete the project.	Current status: CCTV to be installed at the various sites is being investigated in collaboration with the Council security team and Community/Corporate facilities. Next Step: Finalise the CCTV sites, scope of work and complete the project.
2197	(OLI) Manurewa War Memorial Park - develop multi-purpose facility and upgrade sports fields	Overview - Sports field upgrade and development of a multi-purpose facility in the Manurewa area. Stage One - investigation and options analysis for field and lighting upgrades, to provide for the shortfall of 120 hours per week. Develop the business case for the sports field upgrade and investigate the feasibility, and develop a business case for multi-purpose facility requirements. Stage two - yet to confirm the full staged approach to the initiative.	Design and implementation to be agreed with local board	CF: Investigation and Design	\$150,000 ABS: Capex - Growth	In progress	Green	Current status: Staff are continuing to progress the Indicative Business Case (IBC) for the One Local Initiative (OLI) proposal. This entails conducting a community facility needs assessment in the catchment surrounding Manurewa War Memorial Park, as well as assessing alignment with relevant existing council plans and strategies. Consultants Martin Jenkins have also been engaged to conduct an economic analysis of the proposal, to understand and quantify the benefits the project will deliver to the community. Next steps: Staff will meet with the local board in March to provide an update on the needs assessment and strategic analysis to date, as well as the next steps for the economic analysis.	Current status: Staff are continuing to progress the Indicative Business Case (IBC) for the One Local Initiative (OLI) proposal. This entails conducting a community facility needs assessment in the catchment surrounding Manurewa War Memorial Park, as well as assessing alignment with relevant existing council plans and strategies. Consultants Martin Jenkins have also been engaged to conduct an economic analysis of the proposal, to understand and quantify the benefits it will deliver to the community. Next steps: Staff will meet with the local board in March to update the board on the needs assessment and strategic analysis to date, as well as the next steps for the economic analysis.
2198	Manurewa - LDI minor capex fund 2018/2019	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops. Possible minor projects include: Shade sails at Tington Reserve, Wattle Farm Road Reserve and Coxhead Road Reserve. Implement projects from the Greenway Plan.	Projects to be decided by board members	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Projects for delivery under the minor capex line have been identified, pending local board approval. Next steps: Recommend a resolution delegating approval to the local board chair and / or portfolio lead for projects to be delivered under this activity.	Current status: Wattle Farm Ponds - Northern Maritime Model Society Project Current status: Procurement complete. Signage will be completed by July 4th 2019. Materials have been ordered. Next steps: Schedule delivery and update the board accordingly.
2200	Manurewa - renew park furniture and fixtures 2016/2017+	Renew park furniture and fixtures at the following sites: Beihlers Road foreshore, Bluewater Place foreshore, Carter Park (Sharland Avenue Reserve), Greenmeadows Reserve, Leabank Park, Inverell Park, Macadamia Park (Melia Grove Reserve), Weymouth Foreshore. Stage one - investigate and scope the renewal works required - complete. Current status - stage two - obtain cost estimates, plan the works and complete delivery by January 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2133).	No further decisions anticipated	CF: Project Delivery	\$240,000 ABS: Capex - Renewals	In progress	Green	Current status: Contract awarded to Contractor. Next steps: Monitor works through to completion. Start planning for stage 2 of renewals by working with Operations team.	Current status: Stage 1 completed for FY18/19. Next steps: Proceed with planning for stage 2 of renewals.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2201	Manurewa - renew park roading and car parks 2018/2019+	<p>Overview - renew park roading and car parks at the following sites: Weymouth Community Hall, Keith Park, and Aronia Way Reserve.</p> <p>Current status - stage one - investigate and scope the works required to ensure the sites remain fit for purpose.</p> <p>Stage two - obtain cost estimates, consents where applicable and plan the physical works stage.</p> <p>Stage three - deliver the physical works. Estimated completion date yet to be established.</p>	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Keith Park - the scoping report has been received from the consultant. This has been programmed to be a separate project next financial year. We are still waiting on the concept design. Aronia Way Reserve - the car park has been identified as part of the Manukau Girl Guides lease and it is not Auckland Council's responsibility to maintain the car park. We are in the process of removing this from the scope. Weymouth Community Hall - pricing for the physical works has been approved, with construction scheduled to start in April 2019.</p> <p>Next steps: Keith Park - work with the concept plan designers. Aronia Way Reserve - remove from scope. Weymouth Community Hall - prepare for delivery.</p>	<p>Current status: Weymouth Community Hall - construction is complete. Keith Park - the engaged consultant is designing the car park to align with the playground concept plan and improve accessibility. Aronia Way Reserve - a change in the leased area is required before further action can be taken.</p> <p>Next steps: Keith Park - present concept design to the local board for feedback. Aronia Way Reserve - confirm the new leased area. Weymouth Community Hall - complete project close out documents.</p>
2202	Manurewa - renew play spaces 2018/2019+	<p>Overview - renew play space assets at the following priority sites: Felicia Park, Gallaher Park, Keri Anne Park, Leabank Park, Manurewa Recreation Centre, Weymouth Park (Joshua Place Reserve), Wordsworth Road Reserve.</p> <p>Current status - stage one - investigate condition and scope the works required to ensure the play assets remain fit for purpose.</p> <p>Stage two - design and submit to the local board for their input and review. Obtain consents where applicable and plan the physical works.</p> <p>Stage three - deliver the physical works stage. Estimated completion date yet to be established.</p>	Design to be approved by the local board prior to physical works commencing	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Draft concepts completed and have been reviewed for renewal assessment. Advise the local board of concept designs for feedback and further development, play spaces which do not require further development and investment to continue with detailed design and consents.</p> <p>Next steps: Proceed with detailed design for delivery of play spaces, work with board on further investment and development of selected play spaces.</p>	<p>Current status: Draft concepts completed and have been reviewed for renewal assessment. Advised the local board of concept designs for feedback and further development and play spaces which do not require further development and investment to continue with detailed design. Discussions with the local board of funding allocation in work program has taken place.</p> <p>Next steps: Proceed with detailed design for delivery of play spaces and work with the local board on further investment and development of selected play spaces.</p>
2203	Manurewa - renew walkways and paths 2018/2019+	<p>Overview - renew walkways and paths in conjunction with the approved greenways plan for the Manurewa area.</p> <p>Current status - stage one - investigate and scope with cost estimates the works to be proposed to the local board for their review and input.</p> <p>Stage two - design and plan the physical works, obtaining consenting where required.</p> <p>Stage three - plan and deliver the physical works. Estimated completion date yet to be established.</p>	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$75,500 ABS: Capex - Renewals	In progress	Amber	<p>Current status: The consultant is finalising the scoping reports and cost estimates.</p> <p>Next steps: Evaluate the scoping reports and cost estimates and propose options to the local board for their review and input.</p>	<p>The Manurewa Greenways Plan has been delayed.</p> <p>Current status: The draft scoping reports have been reviewed.</p> <p>Next steps: Present the options from the scoping reports to the local board.</p>
2204	Manurewa AFC Building - renew building exterior and roof	<p>Overview - renew the cladding on the AFC building and renew the roof to ensure it is weather tight and remains fit for purpose. Occupier: Manurewa Association Football Club Inc. Current status - stage one - investigate and design the works required in conjunction with the local board's priority initiative. Stage two - scope the agreed physical works and obtain consents where applicable. Stage three - plan and deliver physical works in conjunction with the development project at the site. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3077).</p>	Interdependent with the board's One Local Initiative	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	On Hold	Red	<p>Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of the decision to be made by the local board.</p>	<p>Project on hold as awaiting further instructions regarding local board advocacy. Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of decision made.</p>

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2207	Manurewa Community Centre development	Overview - development of a new community centre in Manurewa. Current status - stage one - develop concept design to be proposed to the local board for their input and approval. Consultation to be undertaken with iwi and the community. Stage two - detailed design and quality surveyed cost estimates to be established for the local board to review. Stage three - obtain resource consents and plan the physical works stages. Stage four - deliver the physical works stage. Estimated completion and milestone dates yet to be established.	Location and design to be approved by the local board taking the community and iwi consultation into consideration.	CF: Investigation and Design	\$30,000 ABS: Capex - Development	On Hold	Red	Current status: Project is currently in strategic assessment phase awaiting the strategic report. Next steps: Once report has been issued, progress to project to planning and scoping.	A strategic assessment is required to be able to progress the project.  Current status: Awaiting the strategic assessment. Next step: Determine the design brief of the project.
2208	Manurewa Recreation Centre - renew minor assets	Overview - replace cabinetry, repaint stadium walls and ceiling tiles. Refurbish the OSCAR room to ensure the facility remains fit for purpose for the local community to enjoy. Current status - stage one - investigate and design the works to be undertaken ensuring limited service disruption. Stage two - scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$46,000 ABS: Capex - Renewals	Completed	Green	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.	Current status: Physical works complete. Next steps: None.
2209	Manurewa War Memorial Park - renew play space	Overview - renew the play space at War Memorial Park. Stage one - investigate and design the works required at the play area - complete. Stage two - scope and plan the physical works for delivery - complete. Current status - stage three - deliver the works required to ensure the asset remains fit for purpose. Estimated completion date yet to be confirmed by the contractor. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3079).	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex - Renewals	Completed	Green	Project completed: November 2018.	Project completed November 2018.
2210	Mountfort Park - renew general assets	Overview - renew general assets in the Mountfort Park, including renewal of the bollards, drinking fountain, fencing, car park, edging, retaining wall, rubbish bins, seats and signage where required. Stage one - investigate and scope the renewal works required - complete. Stage two - obtain consents where required and plan the staged physical works phase - complete. Current status - stage three - deliver the physical works components ensuring to minimise disruption to the park users. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2137).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Condition assessment report is being prepared and car parks are currently being re-scoped. Counties Manukau driveway detailed design has been completed. Next steps: Tender for Counties Manukau driveway component of project. Develop list of assets to be renewed and prepare business case for future years.	Current status: Construction work has commenced for Counties Manukau Driveway, Stage 1. Next steps: Monitor works through to completion for Stage 1. Develop list of assets to be renewed and prepare business case for future years for Stage 2.



## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2211	Nathan Homestead - major building renewal including wayfinding signage	Overview - comprehensive building renewal including replacement of the carpet, vinyl, Te Reo Maori signage, toilets, heritage sheds, CCTV, rear entrance and shared office. Stage one - investigate and design the works required in collaboration with the heritage team. Current status - stage two - scope and obtain consenting if required and plan the physical works process. Stage three - deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2118). Funding Details: Renewal budget - \$240,000 and Local Board's Discretionary budget - \$40,000 (fund the installation of wayfinding signage)	No further decisions anticipated	CF: Investigation and Design	\$280,000 ABS: Capex - Renewals; LDI: Capex	In progress	Green	Current status: Final designs complete with stakeholder approval. Estimated pricing being obtained. Next steps: Complete business case.	Current status: Tender package being compiled. Next steps: Invite for tender of physical works and assess.
2212	Pitt Ave Reserve - renew bridge	Overview - renew bridge at the reserve. Current status - stage one - investigate and scope the renewal works required. Stage two - obtain consents where required and plan the staged physical works phase. Stage three - deliver the physical works components ensuring to minimise disruption to the reserve users. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Green	Current status: The price to design the wider bridge is being negotiated with a consultant. Next steps: Confirm an agreed price with the consultant to provide design options to widen the bridge to greenways standard.	Current status: The design of the 2 meter width bridge is in progress. Next steps: Acquire consents and prepare for delivery.
2213	Pitt Avenue - renew foreshore	Overview - renew foreshore at the reserve in conjunction with the coastal team. Stage one - investigate and scope the renewal works required - complete. Stage two - obtain consents where required and plan the staged physical works phase - complete. Current status - stage three - deliver the physical works. Estimated completion date early August 2018. This project is a continuation of the 2017/18 programme (previous SP18 ID 3159).	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	Completed	Green	Current status: The project is completed and the only outstanding task is the installation of a car park bollard. Next steps: Project completed.	Project completed.
2214	Te Matariki Clendon Community Centre - comprehensive renewal	Overview - comprehensive renewal at the community centre to include an exterior building refurbishment, fenced carpark for centre/staff vehicles, outdoor seating replacement, reception/office refit, roof replacement and cladding refixing, stadium court divider installation, stadium repaint, storeroom extension, upgrade security system, Whare Kai floor replacement, Youth Zone shade sail installation and kitchen upgrade. Stage one - investigate and design the works required to ensure the facility remains fit for purpose for the local community - complete. Current status - stage two - scope and obtain consents where required and plan the physical works stages. Stage three - complete physical works phase. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/18 programme (previous SP18 ID 2124).	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Project Delivery	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works in progress. Next steps: Handover.	Current status: Physical works in progress. Next steps: Handover.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2215	Te Matariki Clendon Library - renew libraries furniture, fittings and equipment	Overview - renew libraries furniture, fittings and equipment. Stage one - in collaboration with the facility managers, scope the works required - complete. Current stage - stage two - plan the works required and ensure the service disruption is kept to a minimum. Stage three - deliver physical works. Completion date - September 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2120).	No further decisions anticipated	CF: Project Delivery	\$130,000 ABS: Capex - Renewals	Completed	Green	Project completed March 2019	Project completed March 2019.
2216	Totara Park renewals	Overview - renew park assets to ensure the park is maintaining current service levels. Works to include renewing the base course, boardwalk, carpark, fences, gate, paths, retaining wall, rubbish bin, seats, signs, step and toilet block. Coordinate all on-site physical works with the local board in alignment with the March 2019 local event. Stage one - investigate and design the works required to ensure the park remains fit for purpose for the local community - complete. Current status - stage two - obtain consents as required and plan the physical works phase. Stage three - deliver the physical works allowing for minimal park disruption. Estimated completion date February 2020. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2138).	Local board to prioritise the delivery of the works proposed	CF: Investigation and Design	\$230,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works have commenced on site. Next steps: Monitor physical works and continue on going engagement with onsite stakeholders. Anticipated completion by end of July 2019.	Current status: 75% of physical works have been completed, remaining works to be completed by mid July 2019. Next steps: Monitor physical works and continue on going engagement with stakeholders until completion.
2217	Waimahia Reserve - develop new playground	Overview - develop a walkway and play space for the Weymouth special housing area. Stage one - investigate, design, consent and plan the physical works - complete. Stage two - deliver the physical works - complete. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2140). This project is complete and the majority of the required funding was brought forward under the risk adjusted programme. This line is inserted to reconcile the final payment due.	No further decisions anticipated	CF: Project Delivery	\$38,000 ABS: Capex - Growth	Completed	Green	Current status: Stockpile of soil to be removed from site. Next Step: Project completed.	Current status: Project completed. Next steps: Stockpile of soil to be removed from site.
2218	War Memorial - renew car park	Overview - renew the car park at the Manurewa War Memorial Park. Stage one - investigate and design the works required to ensure the car park remains fit for purpose - complete. Stage two - obtain consenting where applicable and plan the physical works - complete. Current status - stage three - deliver the physical works phase. Estimated completion date September 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2141).	No further decisions anticipated	CF: Project Delivery	\$550,000 ABS: Capex - Renewals	Completed	Green	Current status: Practical completion. Next steps: Defects liability and final completion.	Project completed in 2018.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2219	Weymouth Boating Club - renew and improve boat ramp	Overview - renew and improve boat ramp at the Weymouth Boating Club to ensure it is fit for purpose. Stage one - investigate and design the boat ramp in collaboration with the coastal team. Stage two - obtain consenting where applicable and plan the physical works stage. Stage three - deliver the physical works. Estimated completion date March 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2856). This project will be funded by the coastal renewal budget and the Maritime Recreation Fund in 2018/19 for the upgrade proportion of project.	Design to be approved by the local board prior to physical works commencing	CF: Investigation and Design	\$100,000 ABS: Capex - Development	In progress	Green	Current status: From feedback at the February 2019 workshop the project is progressing slow and needs to be done faster. Direction was given from the board is to look at light enhancement and to proceed with solutions to deliver this project as high priority. A new schedule was presented to the board in the March 2019 workshop with dates indicating a December 2019 construction at the latest point, this was to include a consenting process which there are options to look at bypassing consenting if possible, this is currently underway and may allow construction to start in October 2019. Stakeholder engagement is currently underway as a concurrent approach along with the planning and consenting. Next steps: Present consent findings and design to the board and start physical works according to schedule.	Current status: This project will be split into two delivery stages. Stage one will take place from Winter to Spring 2019 and focus on dredging and ramp correction work. Stage two will be delivered over the Summer 2019 and Autumn 2020 and focus on enhancement of access to the ramp. Stakeholder engagement is completed and a workshop with the local board has been held. Next steps: Continue with phase based delivery starting with dredging and ramp works to be complete before October 2019. Phase 2 for the ramp access enhancement to commence in January 2020.
2220	Weymouth Community Hall - renew heating system	Overview - renew the hall heating system and remove asbestos and replace with suitable material. Stage one - investigate and design the works required ensuring to comply with health and safety regulations in relation to the removal of the asbestos - complete. Stage two - scope and plan the physical works - complete. Current status - stage three - deliver the physical works. Estimated completion date August 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3347).	No further decisions anticipated	CF: Project Delivery	\$28,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2734	Maritime Recreational Fund	Overview - installation of toilet block and drinking fountains within the Manurewa Coastal Walkway Network. This project is to be design in collaboration with the parks and coastal teams. Current status - stage one - investigate and design the proposed development for local board review and input. Stage two - detailed sign and obtain consents where required. Stage three - plan and deliver the physical works. Estimated completion date yet to be established. This local board initiative is funded from the Maritime Recreational budget.	Placement and design to be decided	CF: Investigation and Design	\$550,000 ABS: Capex - Development	On Hold	Red	This project has been move to on hold for assessment of Weymouth boat ramp requirements and direction from local board regarding maritime project priorities.	2019 February - On hold for assessment of Weymouth boat ramp requirements and direction from Local Board regarding maritime project priorities. Current status: This project has been move to on hold for assessment of Weymouth boat ramp requirements and direction for stage 2 development.
2839	Manurewa Netball Complex - renew courts	Overview - renew the netball courts at the complex. Current status - stage one - develop a business case, design and plan the physical works. Stage two - obtain resource consent, tender and deliver physical works. Estimated completion date yet to be established. \$980,000.00 funded by Panuku \$20,000.00 ABS Capex Renewals	No further decisions anticipated	CF: Project Delivery	\$1,000,000 ABS: Capex - Renewals; External funding	Completed	Green	Current status: Physical works currently in progress. Next steps: Management of physical works to completion.	Current status: Physical works complete. Next steps: Defect liability period.
2880	Randwick Park - development	Sports fields, Community facility and car parking. This project is carried over from the 2017/2018 programme (previous SP18 ID 3170)	No further decisions anticipated	CF: Project Delivery	\$6,679 Growth	Completed	Green	Project completed.	Project completed.
2943	Manurewa - renew signage FY17-18	Signage Renewals. This project is carried over from the 2017/2018 programme (previous SP18 ID 3076).	No further decisions anticipated	CF: Project Delivery	\$9,136 ABS: Capex	On Hold	Red	Current status: Project on hold. Next steps: Recommence project.	Project has been place on hold due to region wide initiative for Auckland signage to be bilingual.  Current status : Project on hold. Next step: Recommence project.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2944	Wattle Farm Pond - renew assets	Electrifying and upgrading existing control gate at Wattle Farm Ponds This project was carried over from FY2017/2018, previous SP ID 3258	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Project completed.	Project completed 2018.
2985	Manurewa Coastal Walkway Network - develop walkways (Heron Point)	Manurewa Coastal walkway network connecting Weymouth to Wattle Downs walkway and incorporating drinking fountains. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2135).	No further decisions anticipated	CF: Investigation and Design	\$62,850 ABS: Development	On Hold	Red	Current status: Council staff have received direction that this remaining maritime fund is to be used for developed design and a firm order of costs for the Weymouth Boat Launch. Council staff are preparing a consultation plan and will be engaging all associated parties to prepare a preferred scope of work. Next steps: Auckland Council staff will engage in consultation concerning this change in scope and prepare a scope of work for review.	The current discussion is to use this funding toward the Weymouth boat launch upgrade. This is under review and being coordinated with all parties.  Direction has been received from the local board that the remaining maritime fund is to be used to develop the design and a firm order of costs for the Weymouth boat ramp launch. A consultation plan is being prepared that will engaging all associated parties to assist in informing the scope of works. Next steps: Staff will engage in consultation and prepare a scope of work for review.
2986	Mountfort Park - renew playground	Mountfort Park play space renewal. This project is carried over from the 2017/2018 programme (previous SP18 ID 3102).	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex	Completed	Green	Project completed.	Project completed.
3020	Randwick Park - renew playground	Playground renewal at Randwick Park. This project is carried over from the 2017/2018 programme (previous SP18 ID 3171).	No further decisions anticipated	CF: Project Delivery	\$165,456 ABS: Capex	Completed	Green	Current status: Physical works complete. Next steps: None.	Project completed March 2019.
3026	Burundi Avenue Reserve - upgrade Puhinui inlet jetty	Construction of coastal jetty. This project is carried over from the 2017/2018 programme (previous SP18 ID 2377).	No further decisions anticipated	CF: Project Delivery	\$52,196 LDI: Capex	In progress	Green	Current status: Resource consent application ready to be lodged. Awaiting Local Board decision on jetty width before lodging. Next steps: Dependent on Local Board Decision, either lodging the resource consent, or re-designing the jetty along with updating consent documentation to reflect the agreed jetty width.	Current status: Resource consent application has been lodged based on 2 options: 2metre and 3metre wide jetty. Next steps: Proceed with project dependant on the resource consent application outcome.
3098	Manurewa AFC Building - refurbish facility	Refurbish the facility both internally and externally. Occupier; Manurewa Association Football Club Inc. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2117).	Interdependent with the board's One Local Initiative	CF: Project Delivery	\$119,575 ABS: Capex	On Hold	Red	Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of decision made.	Project on hold as awaiting further instructions regarding local board advocacy.  Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of decision made.
3099	Manurewa Recreation Centre - refurbish reception area	Reception is looking tired and in need of a refurbishment. The proposed work will include the replacement of the front counter. This project is carried over from the 2017/2018 programme (previous SP18 ID 2121). This project was carried over from FY2017/2018, previous SP ID 2121	No further decisions anticipated	CF: Project Delivery	\$14,720 ABS: Capex	Completed	Green	Project completed.	Current status: Contractor has completed work on site. Next steps: Close project.
3211	Botanic Gardens - replace golf cart at visitor centre	Replace golf cart at the visitor centre for accessibility. This is a carry forward project.	No further decisions anticipated	CF: Project Delivery	\$21,000 ABS: Capex - Renewals	Completed	Green	Current status: Golf cart ordered, three months delivery time. Next steps: Vehicle will be onsite by the end of February 2019.	Project completed.
3218	Botanic Gardens - demolish and replace glasshouses	Demolish and replace glasshouses	No further decisions anticipated	CF: Project Delivery	\$48,738 ABS: Capex - Renewals	In progress	Green	Current status: Surveying and testing of glasshouses has been completed. Glasshouse footprint has been determined and confirmed with Nursery team. Next steps: Engaging suppliers to help prepare costings and fit out of glasshouse requirements.	Current status: Surveying and testing of glasshouses has been completed. Glasshouse footprint has been determined and confirmed with Nursery team. Next Steps: Engaging suppliers to help prepare costings and fit out of glasshouse requirements.
3233	Manurewa Town Centre - install bronze footprints	Installation of bronze cast footprints as part of the Manurewa Town Centre memorial bronze statue project.	No further decisions anticipated	CF: Investigation and Design	\$0 LDI: Capex	Completed	Green	Current status: Project has been delivered. Next steps: Close out project.	Project completed.
3238	Manurewa - investigate options for sports lighting and sport field upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 120 hours per week. Board priorities include: Mounford Park; Jellicoe Park soccer lights; Clendon soccer lights; Memorial Park. Options to be approved by the local board.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Started professional services process for concept design for fields in Mountford park and Manurewa War Memorial Park. Next steps: Award contract for concept design.	Current status: Awarded contract to start concept design for fields at Manurewa War Memorial Park. Next steps: Start concept design work.



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3259	Manurewa - Citizen Advice Bureau	Installation of steel security gates at the entrance of the Manurewa Citizen Advice Bureau Office (CAB).	No further decisions anticipated	CF: Project Delivery	\$15,500 LDI: Capex	Completed	Green	Current status: The entrance gate has been installed. Next steps: Staff are working with the contractor to address the installation defects.	Project completed.
3314	Manurewa Duck Signs – Improve water quality at Weymouth Beach	Installation of signs to advise people not to feed the ducks in order to support improvements to the avian sources of faecal contamination at Weymouth Beach.	Design to be agreed with the Local Board	CF: Project Delivery	\$1,000 LDI: Capex	Completed	Green	Current status: Resolution for this project was from 2017. Staff progressed discussions in December to finalise design for delivery. A quote has been provided to deliver council standard template. Next steps: Staff have been advised to wait for further direction from the board.	Current status: Installation complete. Next steps: None.
3315	Manurewa Jellicoe Park Tennis Club	Complete a full project scope for the development of two tennis courts in Jellicoe Park, Manurewa	Ongoing decision making anticipated throughout the delivery of this initiative	CF: Project Delivery	\$25,000 LDI: Capex	In progress	Green	Current status: Currently in investigation phase. The planning assessment is completed. Next steps: Progress with assessment recommendations to progress project scope, this includes the land survey and consultation.	Current status: Currently in investigation phase. Consultation is complete, 2 out of 4 residents have given written approval. Next steps: Staff will provide an update to the local board at the community facilities workshop for further direction.
3325	Northcrest - Exeloo (Toilet) renewal	Exeloo graffiti film removal and wrap installation. This project is funded by Auckland Transport.	No further decisions anticipated	CF: Project Delivery	\$25,000 External funding	Completed	Green	Current status: A contract has been issued for this project, Next steps: Monitor the project to completion.	Project completed.
3348	Manurewa Greenways Plan	Refer to Plan/Business Case		CF: Project Delivery	\$0 LDI: Opex	In progress	Green	No Q3 commentary required.	Current status: Feedback from the consultation was reported to the board. The draft booklet is being prepared for final approval. Next Steps: Once final draft booklet has been presented to the local board to review staff will present a report to the local board business meeting for adoption.

### Infrastructure and Environmental Services

14	Community waste minimisation projects (Manurewa)	<ul style="list-style-type: none"> <li>Explore opportunities with community groups to co-design community-led, council supported initiatives to increase waste minimisation and target illegal dumping (such as door knocking campaigns to support residents to book inorganic collections)</li> <li>Funding for community groups (such as Manukau Beautification Charitable Trust or Clendon Pride) to implement initiatives.</li> </ul> This project aligns to the local board plan objective - 'improved reduction in waste through recovery, reuse, and recycling'.	No further decisions anticipated.	I&ES: Waste Solutions	\$45,000 LDI: Opex	Completed	Green	In quarter three, Te Awa Ora Trust (Talking Trash) door knocked on 586 homes in the Manurewa East area. This resulted in 251 face to face engagements, with information pamphlets left at all households. Door knocking activity will continue in quarter four, providing information on waste minimisation, what to do with your waste and recycling, and promoting and booking residents into the inorganic collection.	In April 2019 a final report was provided to the board detailing the activities undertaken by Te Awa Ora Trust in delivering this project. Highlights include: <ul style="list-style-type: none"> <li>65 streets in Manurewa have been door knocked, totalling 2852 homes visited with information pamphlets distributed to each household</li> <li>810 individuals have engaged with the door knockers who discussed information about how to reduce, recycle and reuse waste</li> <li>over 250 new households were enabled to book their own inorganic collection</li> <li>15 new waste champions have been registered with Talking Trash as a result of this project</li> <li>11 local people were employed to undertake this project.</li> </ul>
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## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
54	Manukau Harbour Forum (Manurewa)	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and education projects. This project aligns with the local board plan objective to 'work with our communities in improving our harbour'.	No further decisions anticipated	I&ES: Healthy Waters	\$8,000 LDI: Opex	In progress	Amber	In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council's Sustainable Schools team and participants from the youth leadership programme. February also saw the distribution of the forum's newsletter and the online publication of the forum's video project, which was shared and promoted via social media channels. The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019. Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 18 April 2019. The youth leadership programme wānanga will take place over 15 – 17 April 2019. Invitations to forum members to participate in the wānanga were sent in late March 2019.	This work programme was not able to be delivered within this financial year due to the governance and management review not beginning until June 2019, and the symposium and community forum event being rescheduled from June to August 2019. Accrual of the 2018/2019 budget allocation for the symposium event will occur to cover costs.  In April 2019, the Sustainable Schools team delivered a three-day youth leadership programme wānanga which supports secondary students from across the Auckland region to develop action projects for the Manukau area. This year's programme enabled a total of 43 students to participate, 20 of these from forum member local boards. April also saw the delivery of the model small site field day event in Pukekohe which aimed to educate builders and tradespeople about the installation of sediment control and the management of efficient and compliant work sites. Staff from council's compliance team, along with building industry suppliers, presented to attendees. The governance and management review of the Manukau Harbour Forum is underway and a draft report will be provided to the forum for its consideration in August 2019. As part of this review, interviews of council staff and elected members are being undertaken between mid-June to mid-July 2019. The Manukau Harbour symposium and community forum event at the Manukau Institute of Technology has been rescheduled to a later date of 3 August 2019 in order to better maximise awareness raising and event attendance. Plans are being progressed and will be communicated with the board as they become finalised.
234	Weymouth Beach (Roys Road) water quality testing	To fund a further season of weekly water quality monitoring at the beach at the end of Roys Road, Weymouth. This project aligns with the local board plan objective to 'continue our commitment to improving water quality at Weymouth Beach'. Note: the 2018/2019 budget figure shown for this activity includes the \$3,000 originally approved plus \$5,690 deferral from the 2017/2018 Roys Road beach testing programme funded through the board's community response fund.	The board has considered the 2017/2018 results and has decided to continue to fund testing over the summers of 2018/2019 and 2019/2020.	I&ES: Healthy Waters	\$8,690 LDI: Opex	Completed	Green	The expanded water quality testing programme includes the following: Weekly enterococci testing at: • St. Anne's Beach • Kauri Point Beach (Carnoustie Drive) • Weymouth Beach (Keith Park) • Roys Road Beach Weekly sampling (for further microbial source tracking tests) at the major stormwater discharge outlets at: • St. Anne's Beach • Weymouth Beach (Keith Park) Testing began in early November 2018 and continued through until the end of March 2019. A review of results will be provided to the board in quarter four.	Water quality testing was completed in April 2019 and staff are analysing the monitoring results. A final report with results and recommendations for the next financial year will be provided to the local board in July 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
235	Manurewa Marae restoration project (Puhinui Stream and Manukau Harbour)	<p>To work with the Manurewa Marae to improve the marae, and its environs. In particular, funding will support native plantings at the marae. This project is the result of a year long collaboration between Manurewa, Papatūānuku Kōkiri, and Makaurau maraes, and has received part funding from the Department of Conservation.</p> <p>Papatūānuku Kōkiri and Makaurau maraes are in the Māngere-Ōtāhuhu Local Board area, and a separate request for funding will be submitted to that board.</p> <p>The second part of this project will look at scoping opportunities for retrofit of water sensitive design, with detailed design of a rain garden for construction the following financial year. The marae aims to improve the mauri of the Puhinui Stream and Manukau Harbour through this project.</p>	No further decisions anticipated.	I&ES: Healthy Waters	\$5,000 LDI: Opex	Completed	Green	In quarter three an options report identifying possible improvement opportunities for stormwater management and water sustainability was completed. Staff held a hui in late March 2019 with Manurewa Marae to discuss the improvement recommendations presented in the report. One of the recommended improvement options can be delivered in this financial year within the allocated budget and will be discussed with the board in quarter four. Other recommendations would need to be carried out in the 2019/2020 financial year and would be dependent upon the availability of funding from Manurewa Marae, the local board and Healthy Waters. Staff are scoping these recommendations and will include them as a project proposal in the draft 2019/2020 local environmental work programme.	The stormwater improvement option to reduce scouring around the marae building has been completed and will reduce the amount of sediment that is entering the stormwater system on the marae. Works for this financial year are complete.
598	Puhinui Stream Restoration	<p>To continue restoration work on the lower Puhinui Stream with a focus on the inanga spawning zone.</p> <p>This project aligns to the local board plan initiative to 'celebrate the improvement of the Puhinui Stream, continue its revitalisation, and begin work on the Papakura Stream'.</p>	No further decisions anticipated.	I&ES: Environmental Services	\$30,000 LDI: Opex	Completed	Green	Procurement for the pest control contract is nearing completion. The contractor will set up a network of bait stations around the inanga spawning area prior to spawning season in late May 2019. The plant maintenance contractor carried out another round of maintenance this quarter. This project also received an additional \$4,000 from the natural environment targeted rate to support the purchase of bait stations, bait and other pest control materials.	Contractors completed the final of four rounds of maintenance on the new plantings in quarter four. Plantings have been carried out over the past three winters and are now nearing canopy closure. This year's planting was run in partnership with the Manukau Beautification Charitable Trust and involved an education session focussing on inanga conservation. Targeted weed control of large areas of gorse and other weeds in the areas surrounding the plantings has been completed. A network of bait stations, traps, and monitoring tools were set up around the inanga spawning area. Two rounds of baiting and trapping were carried out prior to the inanga spawning season to reduce the numbers of predators and increase the survival rates of the developing inanga eggs.
599	Tōtara Park ecological restoration	Revegetation of the upper Puhinui Stream headwaters within Tōtara Park. This project includes fencing of the stream from stock. This project aligns to the local board plan initiative to 'celebrate the improvement of the Puhinui Stream, continue its revitalisation, and begin work on the Papakura Stream'.	No further decisions anticipated.	I&ES: Environmental Services	\$40,000 LDI: Opex	Completed	Green	In quarter three, a final fencing plan was confirmed for the planting site following stakeholder consultation and landowner approval. A fencing contractor has been procured and fencing works will begin in April 2019. Staff are procuring a contractor to undertake pre-planting site preparation and provide assistance with the planting events in June 2019. Two corporate and two community planting days will take place over one week in June 2019, with 70,000 native plants to be planted in the newly fenced off site.	In quarter four the fencing works were completed, and community planting events were held over three days in mid-June 2019. The planting events attracted approximately 1000 volunteers, and 70,000 native plants were planted by volunteers and contractors.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1248	Papakura Stream restoration (Manurewa)	To undertake a planting project in a local reserve along the Papakura Stream to support biodiversity improvements. Year one of a project would include an inanga spawning survey to determine planting sites. There are four possible sites along the stream in the Manurewa area that are options for planting.  Note: the 2018/2019 budget figure shown for this activity includes the \$5,000 reallocated from the planting at Keith Park project.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	Completed	Green	In quarter three, a contractor was procured to undertake weed control and pre-planting site preparation at the reserve. A community planting day is being planned for 8 June 2019.	Healthy Waters staff had originally planned to plant a diverse selection of native plants, including several tree species such as Kahikatea and Tī kōuka (Cabbage Tree). In late May 2019, staff received advice from the catchment management team that the planting plan for the reserve needed urgent amendment as this area is at risk of flooding. Larger plant species can slow the flow of water and therefore increase the risk of upstream flooding. It was advised that only smaller plant species, such as swamp sedges and cutty grass, should be planted to avoid creating a flood risk to the properties upstream of the reserve. Staff worked with the Biodiversity team and the Parks team to agree an amended planting plan that: <ul style="list-style-type: none"> <li>• still supports biodiversity and water quality improvements in the Papakura Stream</li> <li>• used only smaller plant species to avoid creating a future flooding risk to properties upstream</li> <li>• delivered the same number of native plants.</li> </ul> A community planting event at Frangipani Avenue Reserve took place on 8 June 2019. Approximately 40 volunteers attended the day and planted 1850 plants. The contractor planted the remaining 550 plants on 12 June 2019, bringing the total number of plants to 2400.
2453	Litter prevention plan (Manurewa)	To work with Keep Auckland Beautiful Trust on designing and implementing a plan to address littering. To be delivered in collaboration with Franklin and Papakura local boards.	No further decisions anticipated.	I&ES: Waste Solutions	\$5,000 LDI: Opex	Completed	Green	Ten Be A Tidy Kiwi signs were installed in the Manurewa urban area in January 2019, six signs in the South Mall/Manurewa Shops area and four signs in the Clendon Town centre in early January 2019. Litter surveys were undertaken at each site before installation of the signage, and a further two litter surveys will be undertaken before June 2019. Randwick Park School will be engaged in a community litter clean up event in quarter four. The event will promote the Be A Tidy Kiwi message and encourage students to take the Be A Tidy Kiwi pledge. The council's communications team is supporting the board to undertake their pledges and helping to promote the wider Be A Tidy Kiwi pledge campaign, which is being enabled through regional funding, across the local board area. A Be A Tidy Kiwi pledge booth was present at the Eye on Nature event on 30 March 2019.	A community litter blitz event took place on 11 June 2019 where 600 students and teachers from Randwick Park Primary School and eight volunteers from Z Energy picked up 506 kilograms of litter. The community event was supported by Placemakers who cooked over 700 sausages for the litter blitz participants and by Green Gorilla who picked up the collected litter. At each of the litter monitoring sites, clean communities assessment tool surveys were undertaken. Preliminary results from the South Mall site show that litter has been reducing over the last four years, in part because of the effort of the Manurewa Town Centre Manager. At the control site at the Manurewa Shops (no Be a Tidy Kiwi signs) survey results show that litter has increased since this project began. An end of year report will be provided to the board in quarter one summarising the litter interventions undertaken as part of this project and the impact of these on littering behaviour.
<b>Libraries</b>									
1133	Provision of Library Service - Manurewa	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Te Matariki Clendon Library for 52 hours over 6 days per week. (\$535,714)- Manurewa Library for 52 hours over 6 days per week. (\$566,891)	No further decisions anticipated	CS: Libraries & Information	\$1,102,605 ABS: Opex	Completed	Green	The number of physical items being borrowed has declined however there are more customers visiting our libraries. The usage of internet sessions continues to decline.	The apparent decline in visitor numbers can be explained by the fact that Clendon's two door counters were inoperable for a week due to a power surge. Also, Clendon public computers were unavailable for one week due to refurbishment of the computer areas. There has been an increase in active patrons and new registrations. Staff are proactively approaching schools for orientation sessions and attending school events e.g. Book Weeks. The number of customers attending our programmes and events has increased. There are more people bringing in their own devices to use our wi-fi service. The number of visits and issues continues to decrease which is in line with Auckland Libraries regional statistics.



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1134	Preschool programming - Manurewa	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	The advent of Storytime with Yoga has seen a vast increase in attendance statistics. Attendance has increased from one ECE (Early Childhood Centre) to four now regularly attending. Rhyme Time is currently undergoing a co-design process with the community.	An annual national simultaneous storytime was held with children and their caregivers enjoying the comical story 'Alpacas with Maracas' This event was celebrated throughout libraries in New Zealand and Australia.
1135	Children and Youth engagement - Manurewa	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Kia Māia te Whai/Summer Reading Programme concluded with carnival themed parties at both libraries, where children played games in order to earn stickers entitling them to purchase food such as hot dogs, candyfloss, chocolate bars and drinks. Activities throughout the programme included crafts, digital and traditional games. A large number of children took booklets on holiday with them.	Weird, Wild and Wonderful was the theme of the April School Holiday Programme. Children enjoyed the range of activities provided every day including; baking ANZAC biscuits, science experiments, Easter and ANZAC crafts. They were also treated to a live dance performance by students from Dance New Zealand.
1136	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Manurewa	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	A large audience attended Clendon's Pasifika month Story Time with entertainment provided by 'The Piggles' a staff initiative. The new Pasifika Librarian at Manurewa implemented a full programme of activities for Pasifika, including a viewing of the Project Pepeha video made as part of the Auckland Arts Festival Whānui programme. The Walking Samoans have been in discussions with Auckland Transport (guided by a Pasifika Senior Library Assistant) on how they can be involved in the revamp of the school walking bus scheme, as it is being re-introduced to the community. With the recent tragic event in Christchurch, both libraries had memorial displays, and televised memorial services.	Lalaga le si'osi'omaga mo se lumana'i manuia : Weave an environment for a better future' was the theme for Sāmoan Language Week. Storytimes were well attended with local Early Childhood Centres performing items and sharing their cultural knowledge. Activities were interwoven into the Tutubugs, After-school Club and OSCAR programmes such as a Samoan treasure hunt, mat weaving and making kokoalaisa drinks.
1137	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Manurewa	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Clendon was a stop-off point for the Clendon Pride Bilingual Hiko which attracted a large number of whānau in the community. Activities included; Hanga Tohu (badge making), Titi torea (stick game) and Ko wai au? (Who am I?). All participants earned two stamps for their passports. Matua Rangī McLean shared the story of Manurewa.	The beginning of Matariki was celebrated with a special ceremony at Te Matariki Clendon Library. There were many members of the community attending to hear Kapa Haka, waiata and a Matariki story. This was followed by kai afterwards. Presentations by Nga Puna Toi Ora Ki Tuwharetoa on tuna (eel) restoration captivated students and adults alike. Kawe Roes from Māori TV was the story teller at a special Matariki story time. He entranced the tamariki with his humorous stories, songs and his demonstrations of traditional Māori musical instruments.
1138	Learning and Literacy programming and digital literacy support - Manurewa	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Two curriculum vitae (CV)nights were held for youth at Clendon with Librarians helping them identify unique skills and traits to use in their very first CV's. Manurewa Librarians had a presence at the 'Eye On Nature' event at Auckland Botanical Garden's. They ran Story Times and Harry Potter craft activities which were extremely popular. English Language Partners are running free classes every Thursday at Manurewa and so far, this has been met with positivity and higher than expected numbers from Manurewa's Chinese community.	The Digital Literacy Research Programme was delivered to all Year 9 Science students at James Cook High School and all Year 9 Social Studies students at The Manurewa High School. Staff spent some time updating the programme content to ensure it was relevant to students' current studies. Members of the Chinese community ESOL class attended a hands-on workshop on how to access Dragonsource, a Chinese eMagazines and eJournals database.
1473	Additional programming - Manurewa	Develop and deliver targeted programmes and outreach utilising additional resources.		CS: Libraries & Information	\$5,000 LDI: Opex	Completed	Green	Monthly lunch time visits have started at James Cook High and the Manurewa High School with Youth Librarian's supplying collections of Teen Graphic novels for students to borrow. These are being swapped out weekly and are very popular. Discussions are underway with Manurewa High School to start a study club at the school and eventually in the Manurewa Library.	Staff were involved with the event Korero Mai Clendon by providing an interactive display to encourage community to give their feedback on how they want the green space around Te Matariki Clendon Leisure Centre and Library to look in the future. Melissa Atama was invited to attend a staff meeting to share the kaupapa and gather feedback.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Local Economic Development: ATEED</b>									
385	Town Centre revitalisation implementation	To deliver initiatives that support the revitalization of the Manurewa town centre and other centres in the local board area. Projects would need to be supported through the Town Centre Steering Group. Specific work areas could include: <ul style="list-style-type: none"> <li>• TC work and delivering on outcomes from the steering group</li> <li>• Outcomes from work in surrounding environments</li> <li>• Te Mahia station work and delivering on outcomes</li> </ul>	•Confirmation of any grant funding as a result of actions identified •Projects may need to be confirmed by the Board to utilise funding	ATEED: Local Economic Growth	\$164,000 LDI: Opex	In progress	Green	Over the quarter the local board has agreed to provide \$35,000 of funding to the Manurewa Business Association to deliver placemaking activities in Manurewa and Clendon and \$35,000 for a BID expansion process. In total \$110,000 has been committed for activities in the current financial year.	Over the quarter the Local Board reallocated \$54,000 to the community grants line resolution MR/2019/58. Due to committed services coming in under budget \$6,978 will be deferred into the next financial year as the steering group continues.
653	Young Enterprise Scheme (MR)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$2,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.	No further action was required as this activity was completed in the last quarter.
1460	way-finding signage programme	To identify what signage is needed and where, options for design and a programme of implementation and the issues around on-going maintenance. This is to include an initial meeting with the Manurewa Town Centre Steering Group.	None anticipated	ATEED: Local Economic Growth	\$0 LDI: Opex	Completed	Green	Auckland Transport have taken the lead and ownership of this project and are reporting through to the Town Centre Steering Group.	No further updated.
1461	marketing/promotional strategy	marketing/promotional strategy/specific brand for Manurewa to raise the profile for Manurewa as a great place to live, work and play. This will be developed with the involvement of the Manurewa, Wiri and Clendon Business Associations.	None anticipated	ATEED: Local Economic Growth	\$0 LDI: Opex	Cancelled	Grey	Conversations have not progressed over the quarter. If staff resources allow this will be picked up in Q4.	.No further action was taken in the quarter.
1462	supporting youth transitions	To investigate opportunities to support youth transition into employment.	None anticipated.	ATEED: Local Economic Growth	\$0 LDI: Opex	Not delivered	Red	Staff have engaged with the TSI and are seeking to get a better understanding of how this will be progressed. It is understood that there has been someone appointed to lead the Youth Connections area and staff are looking to engage with this person. As progress is unlikely to be made in the final quarter it is recommended that this be put on hold while staff engage with the TSI and highlight the local boards wish to see activity in this area.	No further progress has been made over the quarter. It is recommended that the board engages directly with the TSI as the lead department in this space.
<b>Parks, Sport and Recreation</b>									
377	MR: Park services playspace shade assessment	Undertake an assessment of shade provision in playspaces in parks and skateparks, in order to identify opportunities to provide shade at these facilities.	No further decisions	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	A workshop with the MRLB has provided a clear strategic direction for future development and renewal programmes to improve shade provision. Options include the use of existing landscape to enhance shade provision and also investment in structural type elements. Overall focus is to work with the existing landscape and enhance the landscape where appropriate.	Local board provided feedback in Q3 on the shade assessment. This direction will influence future projects

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
378	Clendon Park Community Reserve: Service Assessment	Develop a service assessment for Clendon Park Community Reserve and prioritise the implementation of activities. This initiative links to local placemaking being led by ACE and will help to inform the renewals of existing parks assets and prioritisation of future developments.	Refine and confirm the scope of future development at a workshop in Q1 of 2019/2020.	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Amber	Engagement with the community will take place in Q4 and the community views will be presented to the board post engagement.	It was agreed with the board that while there was a focus on other park developments, consultation for this project would be deferred to late June.  Engagement with the community complete. Data compiled and will be presented to the board in August. This will provide information to scope a concept plan for the park which is in the Community Facilities 2019/2020 work programme.
379	MR: Wiri playspace service provision	Review the provision of play spaces within the Wiri area in order to plan for growth, particularly as part of the Transform Manukau project. Consider the proximity of any proposed new play spaces to the destination playground planned for Hayman Park, Manukau.	A concept plan will be developed by Panuku and will be presented to the Local Board in 2019/2020.	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	The strategic assessment outlining the service requirements for an enhanced playspace at Wiri Stream Reserve has been forwarded to Panuku for implementation. This includes a focus on providing play opportunities for 2-14 year olds and other informal recreational needs for the community. Panuku will discuss the draft concept plan with the local board.	The service assessment has been completed and passed to Panuku for project delivery.
533	Randwick Park: Skatepark stewardship grant	Provide a grant for custodian services to be provided at Clendon skatepark. This is to include the role of caretaker, advisor, programme and event planner and coach, so a positive skatepark environment is provided for all users. This activity is linked to #1036 in the work programme regarding capability and capacity building.	No further decisions	CS: PSR: Active Recreation	\$17,500 LDI: Opex	Completed	Green	A new contract is in place to June 2021 with the Randwick Park Sports & Community Trust. They will maintain current custodian hours and provide new activations for children and young people including a weekly skate/scooter club initiative as well as a fleet of 5 scooters available for anyone to borrow.	Custodian service and new activations have been delivered. There have been some changes with the trust managing the contract but staff are satisfied that requirements are being met and will be met moving forward including new reporting format.
534	MR: Out and About active parks programme	Deliver a range of 'free to attend' activities and events in local parks, spaces and places with a greater focus on Clendon as a community of activity as identified through the Auckland Approach. Continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active.	No further decisions anticipated	CS: PSR: Active Recreation	\$50,000 LDI: Opex	Completed	Green	CLM delivered 9 activations in January including: Kite day (42) at Anderson Park, Art in the park (97) at Nathan Homestead, On ya wheels treasure hunt (20) at Kauri Point Reserve, and 6 x Glow worm walks with an average of (67) at each session. Art in the park was a highlight with kids creating their own tote bags, painting rocks, and building kites. CLM delivered 4 x park play days at Leabank park during February and March with an average attendance of 4. A review of this activation and location will be undertaken but it is likely they wont continue for 19/20. CLM delivered a park fun day at Anderson Park in March with (85) attending. Circability delivered 4 activations at Totara Park with an average of (70) participants. What Hope were funded to deliver swerve fitness sessions as a lead in to the Manurewa fun run, 2 x weekly after school multi-sport sessions targeting students from James Cook High School. Attendance figures are not yet available. This is a community-led approach.	"Delivery for this quarter included 2 x amazing race (34, 56) at Weymouth park, and Totara park respectively, 4 x glow worm walks (average of 96) at Totara park, kite day (98) at Mountfort park, 4 x park play sessions (average of 10) at Rowandale reserve, and on ya wheels treasure hunt (25) at Kauri Point. We have recommended the addition of new nature, wheel, waka, exercise and maunga based activations for 19/20. "
535	MR: Leisure Facilities Programme	Nathan Homestead Early Childhood Education; Deliver a variety of accessible programmes and services for early childhood education;.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	See Te Matariki Clendon Community Centre for Kauri Kids and Manurewa Leisure Centre for holiday programmes	See Te Matariki Clendon Community Centre for Kauri Kids and Manurewa Leisure Centre for holiday programmes (#941)
536	MR: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions	CS: PSR: Park Services	\$67,000 LDI: Opex	Completed	Green	262 volunteer hours recorded for Q2. Volunteer activities in Manurewa Local Parks focused on ongoing restoration work, Planning for next seasons community tree planting including large million trees project and rubbish clean-ups. Litter clean ups happened at Banyan reserve. Guided walk in Totara park.	An estimated 4494 volunteer hours and 42700 plants planted. 6588 estimated hours for the year. Large planting event for Matariki/ Million trees at Totara Park involved 52,000 being planted and another 18,000 still to be planted.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
579	MR:Māori naming of reserves and facilities Phase two	Identify opportunities for park and facility naming/renaming and engage with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage. Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.	Approval of names for parks in Tranche 1 by the end of 2019	CS: PSR: Active Recreation	\$23,000 LDI: Opex	In progress	Amber	During the third quarter a new Te Kete Rukuru project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019	The first tranche of names is expected to be delivered late 2019  Working with mana whenua on new names and a workshop will be held by the end of 2019. As part of sorting through the overlapping naming interest, six mana whenua have currently indicated naming interest and are now working through the naming process to ensure one name is gifted back to the board per site. Mana whenua have also indicated that the first tranche of names that they will be able to deliver on will be less than initially requested by the local board. They are very supportive of the board's aspiration and will seek to achieve the board's vision over a couple of years.
723	Clendon Skatepark stewardship grant	Provide a grant for custodian services to be provided at Clendon skatepark. This is to include the role of caretaker, advisor, programme and event planner and coach, so a positive skatepark environment is provided for all users.	No further decisions anticipated.	CS: PSR: Active Recreation	\$17,500 LDI: Opex	Completed	Green	A new contract to June 2020 is in place with Skatepark Maintenance Services and includes delivery of new activations for children and young people. The new services will begin in April 2019 and include borrow a board, weekly coaching clinics, and a monthly skate club initiative. We will be looking at using mobile ramps in the carpark area while the refurbishment project is completed.	This quarter saw the introduction of the new activation initiatives as part of the new custodian agreement deliverables. This includes 'borrow a board' which has proved popular with the local kids. Weekly skate lessons are feeding into the newly developed Clendon skate club on Thursdays.
735	Keith Park: Review service provision	Review the local parks service provision for Keith Park and consider options to provide better park outcomes and improved safety at this park.	No further decisions anticipated.	CS: PSR: Park Services	\$10,000 LDI: Opex	Completed	Green	The focus of the MRLB currently involves the renewal of the playspace and public toilet at Keith Park. Additional LDI funds have been allocated to the playground renewal. The Board in FY20 will complete a concept plan for the future development of Keith Park that will incorporate the renewed playspace area and the public toilet location.	No further work required.
937	Manurewa Pool and Leisure Centre: Operations	Operate Manurewa Pool and Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; recreational swimming; aquatic services; recreation services.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	The centre has experienced an 80% increase in active visits when measured against the same period last year (December–February). Customer experience feedback is up 33% against the same time last year Memberships have grown 37% and Learn-to-Swim enrolments are on track compared to the same period last year. The centre has seen steady growth in active visits and programme attendance throughout the centre with the free 8-week community bootcamp, Mums and Bubs swim programme, regular Aquarun and bombing days, all bringing more of the community into the centre. Staff are now preparing for the annual maintenance shutdown, which is coming up in the next Quarter	Manurewa Pool and Leisure Centre has experienced a positive increase in active visits this year. Usage is up by 57%, with fitness visits increasing 85% and pool visits up by 49%. Enrolments have increased for the OSCAR and recreation programmes and the basketball leagues continue to be popular. A three week closure of the main stadium for maintenance work impacted on overall visitation numbers but programme enrolments remain strong. The centre is continuing to look for opportunities to partner with local school and partners and are running a Sports Partnership Programme with Wiri Central Primary and South Auckland Middle School.  Customer experience (as measured by Net Promoter Score surveys) remains steady at 38%, similar to last year. Customer responses noted the centre was busy, the condition of changing rooms, and cleanliness as the pinch points for our centre. Staff are reviewing processes and procedures to improve in these areas.
938	Totara Park Pool: Operations	Operate Totara Park Pool. Deliver a range of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	0	Totara Park Pools were open from Saturday 8th December 2018 – Sunday 31st March 2019. Active visits remained steady this summer season when measured against the same period last year, and the pool was regularly used by the public, user groups and school bookings. During the season we had groups that we could not offer space to at Manurewa Pool and Leisure Centre, so we were able to offer space at Totara Park, which worked out well for all.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
939	Manurewa Leisure Centre: Operations	Operate Manurewa Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including fitness; group fitness; early childhood education; recreation activities and facilities for hire.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Manurewa Leisure Centre experienced a very slight decrease in active visits when measured against the same period last year, (December to February). Customer experience scores are consistently high and remain above 87.5 during the 3rd Quarter. OSCAR/Holiday programme enrolments increased by 17% (when compared to the same period last year). The decrease in active visits is primarily due to a 3 week closure in our main stadium during February for painting - walls and beams. Increase in OSCAR enrolments has been a combination of children coming from other programmes, customer recommendations and marketing. Customer feedback highlights "staff friendliness" but is critical of the condition of the changing rooms. Targeted aquatic visits, supported by local board funding, have continued to increase during Q3. Senior swimming visits have increased a further 10%, and exceeded 2,000 visits for the period. Visits by supervising adults have grown by nearly 30%, as have free swimming visits for children 16 and under. Swimming visits for people with disabilities increased significantly, to over 200 in the quarter. It is likely that, because of the success of this funding, that the usage will exceed the budget agreed for this financial year. Staff would recommend that the board consider increasing the contribution in financial year 2019-2020.	Manurewa Leisure Centre has had increased programme enrolments throughout the year particularly in the OSCAR and Recreation programme. The Basketball leagues continue to be extremely popular with the local community. A three week closure of the main stadium for maintenance work impacted on the overall visitation numbers but programme enrolments remain strong. The centre is continuing to look for opportunities to partner with local school and partners and are currently running a Sports Partnership Programme with Wiri Central Primary and South Auckland Middle School. The focus for the coming year will be to continue to grow enrolments in core programmes, grow effective partnerships and continue to look at ways to enhance the customer experience.
941	Te Matariki Clendon Community Centre: Operations	Operate Te Matariki Clendon Community Centre. Deliver a variety of accessible programmes and services that get the local community active to include: group fitness, early childhood education and recreation activities.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Active visits remain on track when measured against the same period last year (December–February). Customer experience scores were up 50% during Q3, using a 12-month rolling average when compared to the end of Q1 and Q2.  ECE occupancy numbers are consistent and OSCAR/holiday programme enrolments have grown by 50% when compared to the same period last year.  The centre has seen steady improvements across all our programmes, for example, as a result of the growth of the Thursday evening basketball scrimmages staff have added a Sunday session. The centre is currently preparing for a major building refresh in Q4, which will cause closures to different parts of the centre while the work takes place.	Te Matariki Clendon Community Centre has seen stable growth across all programmes, including basketball scrimmages and pre-school gymnastics. Kauri Kids has seen good growth in the last quarter. The centre continues to receive high customer experience scores which highlight the strong sense of belonging.  The centre has had major renewals works and staff have worked hard to minimise the impact and ensure the community still has access to programmes and activities. Safety for staff has been improved.  The focus for the coming year will be to build on the strong sense of belonging and strengthen relationships with the community, continue to look for innovative programmes that make an impact and focus on enhancing the customer experience.
944	MR: Auckland Teaching Gardens Trust	Provide funding to the Auckland Teaching Gardens Trust to operate a teaching garden at Maich Road for the community, to encourage and mentor people into growing their own food.	No further decisions	CS: PSR: Park Services	\$16,500 ABS: Opex	Completed	Green	Accountability report was delivered to the board by the Auckland Teaching Gardens Trust in January.	The Auckland Teaching Gardens Trust have had a busy year working with staff to tidy up its reporting to the local boards, governance structure, contracts with mentors and the start of a strategic plan for future development.
1253	Puhinui Stream boardwalk	Work with Panuku Development Auckland on Puhinui Stage One which involves development of a new walkway (boardwalk) and open spaces along the Puhinui Stream between Rata Vine and Wiri.	A workshop will be held with the board in 2019/2020 on completion of the service assessment.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Amber	The strategic assessment will be completed early in Q4. Panuku has confirmed that the easement agreement with Counties Manukau District Health Board (CMDHB) has now been agreed. The CMDHB land to be developed as part of this project has therefore now been clearly defined.	Detail of the easement is yet to be confirmed and this is required before a service assessment can be prepared. Once the detail for the proposed easement along Puhinui Stream has been confirmed, a scope will be drafted for the network development needs at the site. The Manurewa Paths Plan is now complete in draft form and the Puhinui stream connections have been identified in the plan.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2448	MR: pools and leisure access for targeted groups	Provide free access to Manurewa Pool and Leisure Centre for: <ul style="list-style-type: none"> <li>• those aged 65 and over;</li> <li>• adults supervising children; and</li> <li>• people with disabilities.</li> </ul>	No further decisions	CS: PSR: Active Recreation	\$20,000 LDI: Opex	Completed	Green	Targeted aquatic visits, supported by local board funding, have continued to increase during Q3. Senior swimming visits have increased a further 10%, and exceeded 2,000 visits for the period. Visits by supervising adults have grown by nearly 30%, as have free swimming visits for children 16 and under. Swimming visits for people with disabilities increased significantly, to over 200 in the quarter. It is likely that, because of the success of this funding, that the usage will exceed the budget agreed for this financial year.	Targeted free swimming at Manurewa Pool has been a successful community initiative. There has been significant growth in visits of seniors, people with disabilities and families. Senior swimming has increased to more than 2,000 visits each quarter. 16 years and under swimming and total pool visits by families have grown by over 15% this year. The community is benefitting from increased physical activity, wellbeing and belonging.
<b>Plans and Places</b>									
1559	Coordination of Manurewa-Takanini-Papakura Integrated Area Plan implementation - Manurewa actions	Ongoing coordination of implementation of the Manurewa-Takanini-Papakura Integrated Area Plan, including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Further refinement of implementation plan and actions. Local Board will continue to be updated through the monthly Town Centre Steering Group	In progress  Ongoing monitoring and implementation of the plan.  Updated the MLB in early July (strictly speaking this is Q1 for the next year).  To come - Steering group meeting later in July. Also monthly Town Centre Steering Group attendance, as required
<b>The Southern Initiative</b>									
1463	Youth transitions: Manurewa Youth Connections programme	Fund activities to assist with youth transitions and pathways from education to employment or further education/training, with a focus on those not in employment education or training (NEETs).  This will include action to: <ul style="list-style-type: none"> <li>• Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.</li> <li>• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways</li> <li>• Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community</li> <li>• Develop tools to build an enabling environment for young job seekers and youth-friendly employers.</li> </ul>	Local board to approve Youth Connections youth employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	TSI: The Southern Initiative	\$40,000 LDI: Opex	Completed	Green	Completed in quarter two.	Big Data on Young People by BERL – We are waiting to receive the reports from the research that BERL did in August. There was a slight delay on this due to getting the ethical approval to use the data with the government. Once the report is available, this will be presented to the Local Board members.  Noho based Health and Safety Training with Vertical Horizon – A week long Noho based Health and Safety Training was provided to 14 young people from Manurewa including 13 Maori descended young people and 1 Pacifica young person. 36 unit standards were completed which all 14 of them passed and gained. Out of the 14 young people nine were female and five were male. Young people build strong relationships, felt closer to their culture and felt connected. Their CVs were created at this time and soft skills were also developed. Some of them have started attending interviews and the Southern Initiative's Employment Broker Coaches have started to introduce them to employers. Also since this programme was a success, nine further young people from Manurewa have contacted wanting to be involved in a Noho programme like this, if there is to be another one like this is organised.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>CF: Community Leases</b>											
1336	Clendon Community House, 60 Maplesden Drive: Lease to Clendon Residents Group Incorporated	Renew building sublease to existing group.	CF: Community Leases	1/07/2016	30/06/2018	30/06/2020	\$1.00	On Hold	Red	This lease project is on hold pending confirmation of the head lease with Housing New Zealand for the Clendon Community House and Ratavine Community House.	On hold pending future confirmation / intent from Housing New Zealand in relation to leases for Clendon Community House & Ratavine Community House.  This lease project is on hold pending confirmation of the head lease with Housing New Zealand for the Clendon Community House and Ratavine Community House.
1337	Ratavine Community House, 1 Rata Vine Drive, Manukau Central: Lease to RaWiri Residents Association Incorporated	Renew building sub lease to existing group. Lease term will continue to roll over on a monthly occupancy until renewal is complete.	CF: Community Leases	1/11/2016	30/06/2018	30/06/2020	\$1.00	On Hold	Red	This lease project is on hold pending confirmation of the head lease with Housing New Zealand for the Clendon Community House and Ratavine Community House.	On hold pending future confirmation / intent from Housing New Zealand in relation to leases for Clendon Community House & Ratavine Community House.  This lease project is on hold pending confirmation of the head lease with Housing New Zealand for the Clendon Community House and Ratavine Community House.
1338	Jellicoe Park, 40R Jellicoe Road, Manurewa: Lease to Manurewa Amateur Athletic & Harrier Club Incorporated	New ground lease to existing group.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Red	A new lease application has been sent to the group. Staff anticipate the processing of the application to progress during quarter four.	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year.  Staff are yet to receive the new lease application from the group. Staff have followed up and anticipates the application to be received during quarter one of the 2019/2020 financial year work programme year.
1339	Mountfort Park, 77R Sykes Road, Manurewa: Lease to Te Kohanga Reo National Trust Board - Tahuri Mai	New ground lease to existing group.	CF: Community Leases	1/07/2009	Nil	30/06/2019	\$0.10	In progress	Red	New lease application forwarded to group. Staff anticipate the application to be processed during quarter four	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year.  A new lease application has been received from the group and a site visit has been undertaken. Staff have workshopped the matter with the local board in June and will prepare a report in quarter one of the 2019/2020 financial year work programme for the local board to consider and resolve on.
2534	Manurewa Swimming Pool Grounds, 31R Russell Road, Manurewa: Lease to Manurewa Tennis Club Incorporated	New ground lease to Manurewa Tennis Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/2008	Nil	31/05/2018	\$0.10	In progress	Amber	Staff are working with the club to schedule a site visit which is anticipated to be undertaken during quarter four.	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year.  A site visit was undertaken and staff are working with Active Recreation regarding improving the utilisation of the site. This item is anticipated to be progressed during quarter one.
2543	Tadmore Park, 238R Great South Road, Manurewa: Lease to Senior Citizens Service Club of Manurewa Incorporated	New community lease to Senior Citizens Service Club of Manurewa Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	17/08/1997	Nil	16/08/2017	\$0.10	In progress	Red	Staff are working with the group, Community Empowerment and Service Strategy and Integration to explore options to improve the service utilisation of the council-owned building. The findings of this piece of work will be reported to the local board at a workshop in quarter four.	This item is in progress and will be completed in the 2019/2020 work programme year.  Staff are working with Service Strategy and Integration, and Community Empowerment to develop options to improve the utilisation of the council-owned building.
2544	Mountfort Park, 25R Dr Pickering Avenue, Manurewa: Lease to Manukau Racing Pigeon Club Incorporated	New ground lease to Manukau Racing Pigeon Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2009	Nil	31/12/2010	\$0.10	On Hold	Red	A site assessment has been undertaken. The group have been requested to provide its annual report and supplementary information. Staff anticipate the application to be progressed during quarter four.	This item is on hold pending the reinstatement of the group's incorporated status. The group has since been struck off the Incorporated Societies Register and are currently in the process of reinstating their legal status. Staff will progress this once confirmation of the reinstatement has been received.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2545	Mountfort Park, 25R Dr Pickering Avenue, Manurewa: Lease to Manurewa Rugby Football Club Incorporated	New ground lease to Manurewa Rugby Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1992	1x 10 years	31/10/2012	\$0.10	In progress	Red	Leasing staff are working with the group to address issues related to the building insurance cover. This will be progressed in quarter four.	This matter is on hold pending the resolution of the outstanding building insurance charges.  Leasing staff have met with the local board to discuss the issues related to the building insurance cover and currently working with the Legal and Risk Department to provide further information pertaining to the historical invoices for the insurance. The outcome of this will be further discussed with the local board at an upcoming workshop.
2547	Manurewa Netball Complex, 1R Dalgety Drive, Manukau Central: Lease to Netball Manurewa Incorporated	Renew and Variation of lease to Netball Manurewa Incorporated for 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2009	31/07/2019	31/07/2029	\$0.10	On Hold	Red	The local board supports the transfer of the club owned building to council. Leasing staff are seeking input from Strategy, Service and Integration team on the proposal. Furthermore staff need to obtain a service need assessment and establish the budgetary requirements before seeking approval from the Governing Body in respect of the proposed acquisition of the asset.	This matter is on hold pending completion of the service needs assessment and operational framework for multiple use of the building.  Service Strategy and Intergration are assessing the service need following the proposal to transfer the building to council. Leasing staff together with Active Recreation are investigating the methodology of multiple uses of the building to activate the space and increase utilisation. Options will be presented to the board once the assessments are completed.
2549	Holmes Road Ground, 38 Holmes Road, Manurewa: Lease to Manukau Beautification Charitable Trust	New community lease to Manukau Beautification Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	20/08/2010	1x3 years	19/08/2016	\$500.00	Completed	Green	Lease project completed.	Lease project completed.
2550	War Memorial Park, 16R Gibbs Road, Manurewa: Lease to Manurewa Association Football Club Incorporated	New lease to Manurewa Association Football Club Incorporated. Deferred from the 2017/2018 work programme. This item is on hold, the Manurewa Association Football Club facility is part of the War Memorial Park project which comes under the Local Board's OLI (One Local Initiative), the clubs occupancy is rolling over monthly.	CF: Community Leases	1/11/1996	31/10/2011	31/10/2016	\$0.10	On Hold	Red	The proposed new lease is on hold pending completion of the business case for the redevelopment of War Memorial Park. The business case will investigate current provision levels in and around War Memorial Park. This work is currently underway with the Community and Social Policy unit.	Progress of the lease is on hold pending completion of a business case for the redevelopment of War Memorial Park.  The proposed new lease is on hold pending completion of the business case for the redevelopment of War Memorial Park. The business case will investigate current provision levels in and around War Memorial Park. This work is currently underway with the Community and Social Policy unit.