I hereby give notice that an ordinary meeting of the Ōtara-Papatoetoe Local Board will be held on:

**Date:** Tuesday, 20 August 2019  
**Time:** 5.00pm  
**Meeting Room:** Totara Room  
**Venue:** Level 1, Manukau Civic Building  
31-33 Manukau Station Road  
Manukau

---

**Ōtara-Papatoetoe Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>Lotu Fuli</td>
</tr>
<tr>
<td>Deputy Chairperson</td>
<td>Ross Robertson, QSO, JP</td>
</tr>
<tr>
<td>Members</td>
<td>Apulu Reece Autagavaia</td>
</tr>
<tr>
<td></td>
<td>Dr Ashraf Choudhary, QSO, JP</td>
</tr>
<tr>
<td></td>
<td>Mary Gush</td>
</tr>
<tr>
<td></td>
<td>Donna Lee</td>
</tr>
<tr>
<td></td>
<td>Dawn Trenberth</td>
</tr>
</tbody>
</table>

(Quorum 4 members)

---

Carol McGarry  
Democracy Advisor Otara-Papatoetoe  
12 August 2019

Contact Telephone: +64 27 591 5024  
Email carol.mcgarry@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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Consideration of Extraordinary Items

PUBLIC EXCLUDED

Procedural Motion to Exclude the Public

Local Board Annual Report 2018/2019
  A. Draft 2018/2019 Ōtara-Papatoetoe Local Board Annual Report

Auckland Council’s Year End and Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter four 2018/2019
  B. Otara_Papatoetoe Local Board quarter four financial report
      Attachment B
1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Ōtara-Papatoetoe Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 16 July 2019, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

David Ratu

The Ōtara-Papatoetoe Local Board acknowledge David Ratu, one of our Turehou Māori Wardens and Member of the Ōtara Māori Komiti, who received both the Ministry of Health (Individual) Volunteer of the Year Award in the NGO/Community category and the overall Health Volunteer of the Year award.

Those who have the privilege of knowing David will recognise his hard work, persistence and dedication to reducing alcohol-related harm. He goes above and beyond, to work together with harm reduction agencies so that Te Tiriti o Waitangi is embedded in our practice and values, and the voice of Māori is heard in alcohol licensing decisions.

He further contributes his time and energy to building national capacity to reduce harm, particularly among Māori. Currently, he is also working to improve data collection processes so that evidence of harm to Māori can be documented and utilised to target the reduction of alcohol-related inequities.

All his work has been done within our local board area. We are all very proud of him and the work he is doing relating to reducing alcohol harm in our Communities.

Peta Leitu and Emily Scanlan

The Ōtara-Papatoetoe Local Board acknowledges the efforts and success of Peta Leitu and Emily Scanlan from Athletics Team AMMI at the 2019 New Zealand Masters Athletics Indoor Championships in early August 2019:

Emily Scanlan - 1st (National & Auckland Masters record in shot put in her Division)
Peta Leitu - 1st (new Auckland Masters shot put record in her Division)
7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōtara-Papatoetoe Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation - Pursuit of Excellence - Papatoetoe Rugby Under 10 Saints Team

Te take mō te pūrongo / Purpose of the report
Papatoetoe Rugby Under 10 Saints Team will be in attendance to present a deputation on their Pursuit of Excellence grant from the local board that assisted their attendance at the Papatoetoe U10 rugby team tournament in Queenstown on 29 - 30th September 2018.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Papatoetoe Rugby Under 10 Saints Team for their attendance and presentation.

8.2 Deputation - Pursuit of Excellence - Vaiola Tauti

Te take mō te pūrongo / Purpose of the report
Vaiola Tauti will be in attendance to present a deputation on her Pursuit of Excellence grant from the local board that went towards delegate travel fees to attend the United Nations (UN) Youth New Zealand, “UN Globalisation Tour” across East and South East Asia during the period 9 February 2019 to 3 March 2019.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Vaiola Tauti for her attendance and presentation.

8.3 Deputation - Pursuit of Excellence - MIT Pasifika Staff Excellence Award

Te take mō te pūrongo / Purpose of the report
Sagaia (Sage) Smith, Pasifika and Schools Liaison at the Manukau Institute of Technology (MIT) will be in attendance to present a deputation on the Pursuit of Excellence grant from the board to the MIT Pasifika Excellence Award.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Sagaia (Sage) Smith for his attendance and presentation.
8.4 Deputation - Safety crossing at the bottom gate of Aorere College

Te take mō te pūrongo / Purpose of the report
Liam Brothers and Shanish Sharma, Year 9 students from Aorere College will be in attendance to present to the board on the lack of a safety crossing at the bottom gate of Aorere College on Claude Avenue, Papatoetoe.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) thank Liam Brothers and Shanish Sharma for their attendance and presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Governing Body Member Update

File No.: CP2019/02539

Te take mō te pūrongo / Purpose of the report
1. A period of time (10 minutes) has been set aside for the Manukau Ward Councillors to have an opportunity to update the Otara-Papatoetoe Local Board on regional matters.

Ngā tūtohunga / Recommendation/s
a) That the Ōtara-Papatoetoe Local Board receive the verbal reports from the Manukau Ward Councillors and Deputy Mayor, Bill Cashmore.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td></td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. Providing board members with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board;
a) receive the board members’ written and oral reports.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
<td></td>
</tr>
</tbody>
</table>
Chairperson's Announcements

File No.: CP2019/02562

Te take mō te pūrongo / Purpose of the report
This item gives the chairperson an opportunity to update the board on any announcements.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive the chairperson’s verbal update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td></td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To update the Ōtara-Papatoetoe Local Board about transport related matters in its area including the Local Board Transport Capital Fund.

Whakarāpopototanga matua
Executive summary
2. This month’s report includes information on:
   - Update on pedestrian upgrades on East Tamaki Road
   - Update on Baird’s Road Safety Project
   - This report also provides an update on Local Board Transport Capital Fund (LBTCF) projects.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
   a) receive the report entitled ‘Auckland Transport August 2019 report to the Ōtara-Papatoetoe Local Board’.

Horopaki
Context
3. This report addresses transport related matters in the local board area and includes information on the progress of the LBTCF projects.
4. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. It reports on a monthly basis to local boards as set out in the Local Board Engagement Plan. This monthly reporting supports the important engagement role local boards play within and on behalf of their local communities on transport matters.
5. The Local Board Transport Capital Fund is a capital budget provided to all local boards by Auckland Council (AC) and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important to their communities but are not part of AT’s work programme. Projects must also:
   - be safe
   - not impede network efficiency
   - be in the road corridor (although projects running through parks can be considered if there is a transport outcome).
Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Transport Capital Fund

6. Through Auckland Council’s Long-Term Plan 2018-2028, LBTCF funding has been increased to a total of $20.8 million per annum across all 21 local boards.

7. The allocation for the Ōtara-Papatoetoe Local Board has also increased, with the updated figures for the remainder of this electoral term reflected in table 1 below:

Table 1: Ōtara-Papatoetoe Local Board Transport Capital Fund Financial Summary

<table>
<thead>
<tr>
<th>Ōtara Papatoetoe Local Board Transport Capital Fund Financial Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Funds Available</strong> in current political term</td>
</tr>
<tr>
<td><strong>Amount committed</strong> to date on projects approved for design and/or construction</td>
</tr>
<tr>
<td><strong>Remaining Budget left</strong></td>
</tr>
</tbody>
</table>

8. Table 2 below shows the status of projects to which LBTCF has already been committed.

Table 2: Status update on current Local Board Transport Capital Fund projects

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Current status</th>
<th>Status change</th>
<th>Funds allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Footpath link from Belinda Ave to the existing Preston Road Reserve path north of Tangaroa College</td>
<td>Construct a new footpath link from Belinda Ave to existing footpath on Rongomai Park behind Tangaroa College</td>
<td>Project in planning phase with preparation of reports for resource consent. Construction anticipated to be completed during the summer construction period.</td>
<td>Yes</td>
</tr>
<tr>
<td>Pedestrian Safety upgrades on East Tamaki Road</td>
<td>Upgrades to pedestrian crossing facilities to improve disability access crossing East Tamaki Road</td>
<td>Project is currently in delivery stage. Three of the four sites have been completed, with the last site to be completed in the first week of August.</td>
<td>Yes</td>
</tr>
<tr>
<td>Upgrade of Hunters Corner Streetscape</td>
<td>Improving the amenity of Great South Road at Hunters Corner through street furniture upgrades</td>
<td>Plans have been updated and documentation is currently being prepared for procurement later this month. Project is scheduled to start in September 2019 with physical works starting in October.</td>
<td>No</td>
</tr>
<tr>
<td>Completion of Rongomai Walkway</td>
<td>Complete footpath link from East Tamaki Road to Te Irirangi Road</td>
<td>Delivery by Auckland Council’s Community Facilities department. Design complete. Transpower refused to permit path under lines due to proposed works. The local board resolved at their April 2019 meeting.</td>
<td>No</td>
</tr>
<tr>
<td>Project Description</td>
<td>Project Details</td>
<td>Status change</td>
<td>Funds allocated</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Meeting to progress alternate route for footpath to a car park at a cost of $80,000. This section will be completed at the same time as the connection from the existing Preston Road Reserve path, north of Tangaroa to Belinda Ave.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canopy for Ōtara Town Centre</td>
<td>Canopy to provide all-weather access from eastern car park to the library</td>
<td>Yes</td>
<td>$262,000</td>
</tr>
<tr>
<td></td>
<td>Project delivered by Auckland Council’s Community Facilities department. Two more design options were presented to OPLB workshop on 23 July. Direction to proceed with Option 1 – laminated glass canopy supported on beams across the walkway. Business report will come to the OPLB after confirmation of costs and negotiation with artist in regards to use of existing design for pattern on glass.</td>
<td></td>
<td>Business report will request further funding - amount TBC</td>
</tr>
<tr>
<td>Welcome to Ōtara signage</td>
<td>Place-making signage</td>
<td>Yes</td>
<td>$55,000</td>
</tr>
<tr>
<td>Footpath upgrade at Ōtara Town Centre</td>
<td>Upgrade of the footpath at the Ōtara Town Centre (along the southern side of town centre including 15-17 Fair Mall)</td>
<td>Yes</td>
<td>$203,000</td>
</tr>
<tr>
<td>A path through Milton Park to Papatoetoe North School</td>
<td>Provide an alternate all-weather access for students from Papatoetoe North School</td>
<td>Completed</td>
<td>$112,000</td>
</tr>
<tr>
<td>All-weather footpath upgrade from East Tamaki Road to Lovegrove Crescent</td>
<td>Upgrade of the two paths connecting to the renewed Ōtara Creek Bridge - Greenway</td>
<td>No</td>
<td>$480,000</td>
</tr>
<tr>
<td>Projects from Previous term</td>
<td>N/A</td>
<td>No</td>
<td>$35,127</td>
</tr>
</tbody>
</table>
Pedestrian Safety upgrades on East Tamaki Road

9. In March 2018, residents requested that the local board seek improvements to pedestrian crossings on East Tamaki road as a result of feedback from disability users concerned about usability of existing facilities.

10. A survey was undertaken and four crossing sites on East Tamaki road were identified as requiring additional work to improve the standard of the facilities. This work was to be added to the regional programme for delivery, though a timing could not be confirmed.

11. The local board opted to prioritise the delivery of these upgrades and allocated funding from their LBTCF to prioritise the delivery of this project.

12. These works are now near completion, with gradients of all the sites having been improved to permit greater usability for disability users.

Local projects and activities

Puhinui Station Interchange: Construction starts in September

13. AT recently announced that construction on the new $60m Puhinui Station Interchange will start late September 2019.

14. The station will provide a seamless experience for bus and train commuters, particularly those heading towards Auckland Airport. The new interchange will open in early 2021 and is part-funded through the Regional Fuel Tax (RFT).

15. The existing train station will be temporarily closed during construction, from Saturday, 28 September to early 2021.

16. This is required to enable the build to be completed as quickly as possible, and to remove any health and safety risks to members of the public.

17. To limit disruption during the station closure, a new, free Puhinui – Papatoetoe loop bus service will run every day, with services every 10 minutes during peak times, providing station users with southern and eastern train line connections from Papatoetoe Station.

18. The 349 Puhinui – Papatoetoe service will not require a HOP card or cash ticket and will take 10-15 minutes in each direction.
19. The new station will allow for easy bus and rail connections from the interchange to the airport, Manukau and Britomart. Travel times to the airport from Puhinui will be only 10 minutes along priority lanes.

20. The Puhinui Station Interchange is being delivered in stages, with the first stage being an early improvement of the Airport to Botany Rapid Transit project. This project is led by Auckland Transport and forms part of the wider Southwest Gateway programme.

21. The Southwest Gateway programme involves the NZ Transport Agency, Auckland Transport and Auckland Airport working together to deliver transport projects that will improve access to the airport and its surrounding area, which will benefit workers, travellers, tourists and freight movements.

22. More information can be found at: https://at.govt.nz/about-us/news-events/puhinui-station-60m-upgrade-to-start-in-september/

Road safety programme - Bairds Road

23. The Ōtara Town Centre section has had its design finalised and will be going out for procurement in mid-August.

24. AT will engage a stakeholder manager for this section of the project, due to the disruption to businesses and residents. Early engagement with these stakeholders will assist in determining a suitable construction period to minimise disruption.

25. The Wymondley and Hellaby’s intersections on Baird’s road are both 95% complete and are awaiting street lighting connections from Vector and final line marking before being fully completed.

26. Ōtara and Bairds road intersection is 80% complete, with one more mast arm and line marking required to be installed.

27. In early engagement on this project with the local board, members requested that a concrete pad for the bus stop outside 64 Bairds Roads be provided, as part of this project. This was able to be included in the scope of this project and has recently been completed.
Community Safety Fund

28. At its meeting on 16 July, the Ōtara-Papatoetoe Local Board resolved the following priority for projects nominated for construction using AT’s Community Safety Fund (CSF) monies (OP/2019/97):
   - Claude Ave – Conversion to raised pedestrian crossing
   - 198 Preston Road – Conversion to raised pedestrian crossing
   - 168 St. George Street (intersection with Carruth Road) – New raised pedestrian crossing
   - 25 Graeme Ave – Safety improvements outside Papatoetoe North School
   - 30 Wallace Road – New raised pedestrian crossing outside library

29. Design work is now progressing on these projects and it is anticipated that those funded through the CSF process will be completed during the 2020/2021 financial year.

30. As advised previously, the CSF is a finite fund that must be spent by June 30, 2021. If final pricing for a particular project (post tender) exceeds the available budget, local boards will have the options of either re-allocating some of their CSF budget (meaning not doing another of the CSF projects chosen by the local board) or using their Local Board Transport Capital Fund to top-up the budget, as opposed to being unable to fund the project. This will allow each local allocation of the CSF to be fully utilised.

31. Updates on the progress of these projects will be reported to the local board in the AT monthly report.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

32. The impact of information (or decisions) in this report are confined to AT and does not impact on other parts of the Council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

33. This section provides a regular report about how AT is supporting the Ōtara-Papatoetoe Local Board advocacy initiatives in the Local Board Plan, as outlined in the table below.

Table 3: Advocacy Initiative Status

<table>
<thead>
<tr>
<th>Advocacy Initiative</th>
<th>Key Initiative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transform Manukau’s Metropolitan area through good planning and sustainable development.</td>
<td>Improve connectivity through providing public Wi-Fi and improving walking routes between Manukau Square and transport centre, Hayman Park, and public carparks.</td>
<td>AT is currently in the process of delivering the first stage of the Airport to Botany project (A2B) which will better connect Southern and Eastern Auckland to the Airport through improved public transport links. Work on the major upgrade of Puhinui Station is due to start in the third quarter of this year. Manukau is a key link in that public transport connection. As part of wider public transport improvements, AT has currently adopted peak-time bus lane along Manukau Wiri Station Road to improve bus scheduling, as part of a wider programme of public transport improvements. AT completed the $50m Manukau Bus Station in early April</td>
</tr>
<tr>
<td>Advocacy Initiative</td>
<td>Key Initiative</td>
<td>Status</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| Promote economic development and public safety in the town centres and strengthen their roles as community hubs. | Investigate opportunities for funding public facility improvements in town centres, e.g. toilets, footpaths, parking and public. | AT is currently in the process of delivering footpath upgrades in Ōtara Town Centre and streetscape upgrades in Hunters Corner, Papatoetoe, which will improve both town center’s visual amenity.  
AT is in the process of delivering a series of road safety upgrades along Baird’s road, including Ōtara Town Centre and a roundabout at the intersection of Baird’s road and Hayman street, which will significantly improve pedestrian road safety through speed reduction and increased pedestrian infrastructure. |
| Redesigning the entrances to Ōtara Library and Ōtara Music and Arts Centre, including the courtyard between the Council buildings in Ōtara Mall. | A new canopy linking the Western carpark to the courtyard between the Council buildings in Ōtara Mall is currently being programmed for delivery and funded through the LBTCF. |                                                                                                                                                                                                                                                                                                                                                                                                   |
| Advocate to AT to realign Station Road / Portage Road / Gray Avenue intersection. | AT is in the process of upgrading the Portage and Station Road intersection by installing a roundabout to improve vehicle and pedestrian safety at this junction. Works will begin in October of this year. |                                                                                                                                                                                                                                                                                                                                                                                                   |
| Work with AT to allocate funding and develop priority routes through parks and other public spaces for cyclists and walkers, as identified in the Ōtara-Papatoetoe Greenways Plan. | The local board is currently funding an upgraded section of the Ōtara-Papatoetoe Local Board Greenways Plan from East Tamaki Road to Lovegrove Crescent in Ōtara via its LBTCF.  
Footpath links in Rongomai Park which connect Te Irirangi Drive to Preston Road are also under development. |                                                                                                                                                                                                                                                                                                                                                                                                   |
Auckland Transport consultations

Local Board consultations
34. AT provides local boards with the opportunity to comment on transport projects being delivered in the Ōtara-Papatoetoe Local Board area.
35. In the reporting period for July 2019, no projects were put forward for comment by the Ōtara-Papatoetoe Local Board.

Traffic Control Committee resolutions
36. Traffic Control Committee (TCC) decisions within the Ōtara-Papatoetoe local board area are reported on a monthly basis.
37. The decisions for the previous months were not reported, therefore the decisions for both June and July are listed in the table below:

### Table 4: Transport Control Committee Decisions in June & July 2019

<table>
<thead>
<tr>
<th>Street name</th>
<th>Type of Report</th>
<th>Nature of Restriction</th>
<th>Committee Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Station Road / Peverill Crescent</td>
<td>Permanent Traffic and Parking changes combined</td>
<td>Bus Stop, Bus Shelter, Traffic Islands, Give-Way Control, Flush Median</td>
<td>Carried</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori
Māori impact statement
39. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

Ngā ritenga ā-pūtea
Financial implications
40. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
41. The proposed decision of receiving the report has no risks.

Ngā koringa ā-muri
Next steps
42. AT will provide an update report to the local board at the next monthly meeting.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Kenneth Tuai – Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To renew and vary the community lease for Youthline Auckland Charitable Trust for the occupation of 145 St George Street, Papatoetoe.

Whakarāpopototanga matua
Executive summary
2. Community leases are one of the ways in which the council provides support to local community organisations, assisting them to sustain the activities and experiences they provide in alignment with recognised local priorities.
3. A process has been undertaken for the lease renewal that includes:
   - a review of the tenant’s performance to ensure that all lease conditions are being met
   - a review to determine there is sufficient need for the required use of the premises, or any part of the premises, and that it is not required for any other purpose
   - that the organisations hold sufficient funds to meet their financial liabilities and are financially sustainable
   - that the services and programmes offered align with the objectives in the Ōtara-Papatoetoe Local Board Plan 2017.
4. Youthline Auckland Charitable Trust entered into a lease with the former Manukau City Council in January 2009 for the council-owned building at 145 St George Street, Papatoetoe. The lease is for an initial 10-year term with two 10-year rights of renewal. The renewals commence on 1 January 2019 and 1 January 2029. The lease will finally expire on 31 December 2038.
5. The original 2009 lease agreement reflects the incorrect final expiry date of 31 December 2039. This will be corrected by a variation in the renewal and variation agreement. Additionally, the group wishes to vary the lease to allow for a sub-lease of the café operation to a commercial operator.
6. Staff are satisfied the group meets the standards specified above and recommends the lease be renewed under the existing terms of the agreement, with variations as detailed in the recommendation.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a. approve the renewal of the community lease to Youthline Auckland Charitable Trust for the land and building at 145 St George Street, Papatoetoe subject to the terms and conditions of the existing lease dated 19 March 2009, with the following amendments:
   i. an amendment to clause 6.0 (Assignment and Subletting) of the lease to allow for the subletting of the café operation to a commercial operator subject to the following conditions:
Item 15

A. the third-party operator is identified through a publicly contestable process
B. a sublease of no more than 115 square meters (more or less) of the current leased area
C. the rent charged under the sublease is to be calculated at a market rental evidenced by valuation from a registered valuer
D. the subtenant's occupation and use is primarily focused upon providing services and/or goods to the tenant and users and visitors to the premises

ii. should a sub-lease be agreed on these terms, then the rent under the head lease paid by the club to Auckland Council will be 3% of gross revenue generated by the sublease
iii. an amendment to the original lease to correct the final expiry date to read 31 December 2038.

Horopaki Context

The land
7. The current lease at 145 St George Street, Papatoetoe is for the land described as Lot 1 Deposited Plan 47333, comprising 2259 square meters, NA1814/58. The land is held in fee simple by Auckland Council as a classified local purpose (community buildings) reserve and subject to the Reserves Act 1977. The lease was issued under section 61 (2A) of the Reserves Act 1977.

8. The building is the former Papatoetoe Fire Station, purchased by the former Manukau City Council in 2006. Youthline entered into a lease agreement and spent more than $3 million to rebuild the building, retaining the 1950s façade. The building, with a footprint of approximately 1410 square meters across two levels, contains a variety of offices, meeting spaces, kitchenettes, performing arts space, an IT hub, an outdoor roof terrace and ground-floor decks. The original fire engine bay space contains the café and Little Flick, a fully restored 1950 Ford V8 fire truck. The truck had been based at Papatoetoe station from 1956 to 1975. In the grounds are kauri trees planted in memory of dead firefighters.

9. Under the terms of the lease, the council owns and insures the building with Youthline responsible for ongoing internal and external maintenance for the term of the lease.

Youthline Auckland Charitable Trust
10. Youthline Auckland Charitable Trust was first incorporated in October 2003. In 2009 the trust took over the former Papatoetoe Fire Station building and rebuilt much of the building, reopening in 2011. The trust shares the building with other youth-centred community organisations (counselling and support services, youth health services, regional office of the
Graeme Dingle Foundation, etc.). The Youthline phone, text and web-chat help-line services also operate from the property. Up to 60 local organisations regularly utilise the various meeting spaces within the building; including mothers’ coffee groups, nurse cluster, youth worker, caregivers, Maori and Pacific Island business association meetings, retirement home gatherings and others. Youthline have been operating the café within the building. The on-site café provides a space for relaxation and social interaction and is well supported by visitors to the building. Additionally, revenue from the café is used to support Youthline’s activities.

Tātaritanga me ngā tohutohu
Analysis and advice

11. Youthline has submitted a comprehensive lease renewal application, including financial statements.

12. Under the term of the lease, the renewal can be approved if council is satisfied that the group has not breached any terms, there is sufficient need for the activities undertaken and the property is not required for any other purpose.

13. The group is not in breach of the lease and the financial accounts reflect that they have sufficient reserves to meet their liabilities and appears to be well managed.

14. A site visit was undertaken in March 2019. The building and surrounds are well maintained.

15. Youthline have asked for a variation to the lease to allow for a sub-lease of the café operation to a commercial operator, as running the café themselves as a social enterprise does not fit Youthline’s strategic direction. A commercial operator would free-up Youthline to concentrate on providing their core business of supporting local youth and the wider community with their programmes, counselling support and seminars. They have expressed the wish to support a café, not be a café operator.

16. Under the Auckland Council Community Occupancy Guidelines 2012, where community groups undertake commercial activities and generate significant revenue over expenditure, the relevant local board may choose to charge a percentage rental at rent review, unless lessees can provide evidence of:
   • planned building upgrade, development or maintenance; and
   • planned programmes, services or activities.

17. The following table reflects the options for the board with regard to the sublease of the café:

<table>
<thead>
<tr>
<th>Option</th>
<th>Lease implications</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Allow for the sublease of the café operation to a commercial operator with a percentage of the market rental received by Youthline under the sublease to be paid to Auckland Council under the head lease (i.e. community lease). A variation of the community lease will be required to allow for the sublease and recovery of the percentage rental.</td>
</tr>
<tr>
<td>B</td>
<td>Allow for the sublease of the café operation to a commercial operator with Youthline retaining the market rental received under the sublease. A variation of the community lease will be required to allow for the sublease.</td>
</tr>
<tr>
<td>C</td>
<td>Do not allow for the sublease. No change will be required.</td>
</tr>
</tbody>
</table>

18. Staff recommend option A, as this provides a good balance between the community outcomes and the commercial operation. As owner of the building, council would have the ability to offset some of its costs against the percentage rental received. Additionally, Youthline would retain the greater part of the market rental which can be used to offset its maintenance obligations and provide funding for its activities.
19. The lease commenced on 1 January 2009 for a term of 10 years plus two 10-year rights of renewal. The agreement shows a final expiry of 31 December 2039. However, this should be 31 December 2038. Staff recommend that this be corrected by way of an amendment to the lease renewal agreement.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
20. The proposed lease renewal has been discussed with the Parks and Places Specialist and the Strategic Broker, who have no objections to the renewal.

21. There are no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
22. The recommendations within this report fall within the local board’s allocated authority relating to local recreation, sports and community facilities.

23. The renewal was discussed with the local board at the monthly Mahi Tahi workshops on 26 March and, 28 May and 25 June 2019.

24. The recommendation supports the Ōtara-Papatoetoe Local Board 2017 Plan outcomes empowered, inclusive and prosperous communities; and parks and facilities that meet people’s needs.

Tauākī whakaaweawe Māori
Māori impact statement
25. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader statutory obligations to Māori. Support for Māori initiatives and outcomes are detailed in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework.

26. The lease renewal was presented at the South/Central Mana Whenua forum meeting of 29 May 2019. No objections were raised by the forum members present.

Ngā ritenga ā-pūtea
Financial implications
27. There are no financial implications associated with the renewal of the community lease.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
28. The provision for the renewal of community leases is provided for in the lease agreements granted to the group.

29. Council has a contractual responsibility to agree to the lease renewal if the conditions stipulated in the leases have been met.

30. Should the renewal not be granted, it will:
   i. affect the group’s operations
   ii. reduce their ability to undertake their activities and support of the young people of the local Ōtara-Papatoetoe and wider communities.

31. Under the lease, Youthline is responsible for all maintenance of the building and its surrounds. Therefore, the ability to sub-let the operation of the on-site café will enable the group to generate additional income that can be put towards property maintenance and the provision of services to the local community.
32. If approval is not given to sub-lease the café:
   i. the tenant may have a reduced ability to maintain the building and surrounds
   ii. the local community will be denied the availability of a well-supported café.

Ngā koringa ā-muri

Next steps

33. Subject to the local board approval of the renewal of the community lease, staff will prepare the renewal and variation agreement for the group to sign.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jenny Young - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report
1. This report provides the Ōtara-Papatoetoe Local Board with highlights of ATEED’s activities in the Ōtara-Papatoetoe Local Board area as well as ATEED’s regional activities for the six months 1 January to 30 June 2019.
2. This report should be read in conjunction with ATEED’s Quarter 3 report to Auckland Council (available at www.aucklandnz.com) and the forthcoming Quarter 4 report to the Auckland Council CCO Finance and Performance Committee (available 17 September). Although these reports focus primarily on the breadth of ATEED’s work at a regional level, much of the work highlighted has significant local impact.

Whakarāpopototanga matua

Executive summary
3. This report provides the Ōtara-Papatoetoe Local Board with relevant information on the following ATEED activities:
   • Locally driven initiatives: Little India promotion, Ōtara-Papatoetoe business sustainability development, Young Enterprise Scheme (YES), Pop-Up business school
   • Supporting local business growth
   • Filming activity
   • Youth employment pathways
   • Youth connections
   • Offshore talent attraction
   • Local and regional destination management and marketing
   • Delivered, funded and facilitated events.
4. Further detail on these activities is listed under Analysis and advice.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:
a) receive ATEED’s update to the Ōtara-Papatoetoe Local Board – August 2019.

Horopaki

Context
5. ATEED has two areas of focus:
   Economic Development – including business support, business attraction and investment, local economic development, trade and industry development, skills employment and talent and innovation and entrepreneurship.
Destination - supporting sustainable growth of the visitor economy with a focus on destination marketing and management, major events, business events (meetings and conventions) and international student attraction and retention.

6. These two portfolios also share a common platform relating to the promotion of the city globally to ensure that Auckland competes effectively with other mid-tier high quality of life cities.

7. ATEED works with local boards, Council and CCOs to support decision-making on local economic growth and facilitates or co-ordinates the delivery of local economic development activity. ATEED ensures that the regional activities that ATEED leads or delivers are fully leveraged to support local economic growth and employment.

8. In addition, ATEED’s dedicated Local Economic Development (LED) team works with local boards who allocate locally driven initiatives (LDI) budget to economic development activities. The LED team delivers a range of services such as the development of proposals, including feasibility studies that enable local boards to directly fund or otherwise advocate for the implementation of local initiatives.

9. ATEED delivers its services at the local level through business hubs based in the north, west and south of the region, as well as its central office at 167B Victoria Street West.

10. Additional information about ATEED’s role and activities can be found at www.aucklandnz.com/ateed

Tātaritanga me ngā tohutohu
Analysis and advice

11. As at 30 June\(^2\), 3303 businesses had been through an ATEED intervention or programme. Of these, 71 businesses were in the Ōtara-Papatoetoe Local Board area – 29 businesses went through Destination-related programmes and 42 businesses went through Economic Development-related programmes.

Economic Development

Locally Driven Initiatives:

12. Little India promotion: During the period, a series of videos and online digital content was developed to promote Hunter Corner’s Indian retailers, places of worship and historical heritage. The steering group met again in mid-April to determine the next stage of work. A winter festival was planned for 27 July, with a unique experience that reflects Indian culture and a shopping experience in Hunter’s Corner. This was included in the ATEED’s winter festival, Elemental AKL programme and promotion.

13. Ōtara-Papatoetoe business sustainability development: A survey was done in February to engage with retail businesses in the Local Board area to gather information on their views on waste management in the area and climate change issues. The findings of the survey were provided to Local Board in March. Two engagement events were planned for May, one in Hunter’s Corner and another in Manukau. Both events were very well-attended. The events were dedicated to sustainability and co-hosted with Business Manukau and Hunter’s Corner Business Association. The events featured two presentations - an introduction to sustainability, followed by a talk from the founder-director (Steve Rickerby) of an SBN member business (We Compost - a food waste service provider).

14. Young Enterprise Scheme (YES): The Auckland Chamber of Commerce has delivered the Lion Foundation Young Enterprise Scheme (YES) since January 2018. ATEED maintains a strategic role. The Auckland Chamber of Commerce invoiced for the allocated funds from Local Board and payment was made during Q3. During the period, there were 58 schools

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\(^1\) This activity is subject to local boards prioritising local economic development, and subsequently allocating funding to local economic development through their local board agreements.

\(^2\) FY 2018/19 result for ATEED’s SOI KPI2
participating in the Auckland YES programme, representing 1376 students completing the programme. Aorere College, De La Salle College, Papatoetoe High School and Sir Edmund Hillary Collegiate Senior School are the four schools from the Ōtara-Papatoetoe Local Board area participating in the YES programme.

15. Pop-Up Business School: Activity completed in Q2. A total of 58 people attended this 2-week hands on ‘how to start a business’ course held at Te Haa o Manukau. Seventy percent of attendees were Māori and Pacific Peoples and 73 per cent of attendees were women. Unemployed people made up 40 per cent of attendees, 13 per cent were full time employed and 9 percent were part time employed. Twenty-one per cent were already running their business. Attendee feedback about the programme was very positive. Longer term outcomes following attendance will be collected through a survey of participants in December 2019.

Supporting Local Business Growth

16. This area is serviced by the Business and Enterprise team in the South hub, based in Te Haa o Manukau. The team comprises of two Business and Innovation Advisors and administration support. The role of this team is to support the growth of Auckland’s key internationally competitive sectors and to support to provide quality jobs.

17. A key programme in achieving this is central government’s Regional Business Partnership Network (RBPN). This is delivered by ATEED’s nine Business and Innovation Advisors (BIA), whose role is to connect local businesses to resources, experts and services in innovation, R&D, business growth and management.

18. ATEED’s BIAs engage 1:1 with businesses through a discovery meeting to understand their challenges, gather key data, and provide connections / recommendations via an action plan.

19. Where businesses qualify (meet the programme criteria and/or align to ATEED’s purpose as defined in the SOI) the advisors facilitate government support to qualifying businesses, in the form of:

- Callaghan Innovation R&D grants (including Getting Started, project and student grants (https://www.callaghaninnovation.govt.nz/grants)
- Callaghan Innovation subsidised innovation programmes (https://www.callaghaninnovation.govt.nz/innovation-skills)
- RBPN business capability vouchers (NZTE), where the business owner may be issued co-funding up to $5,000 per annum for business training via registered service providers. Voucher co-funding is prioritised to businesses accessing this service for the first time, in order to encourage more businesses to engage with experts to assist their management and growth
- NZTE services such as Export Essentials (https://workshop.exportessentials.nz/register/)
- Referrals to NZ Business Mentors via The Chamber of Commerce.

20. During the reporting period, ATEED Business and Innovation Advisors met with four businesses in the Ōtara-Papatoetoe Local Board area, one for innovation advice and services and three for business growth and capability advice and services. From these engagements:

- Two RBPN vouchers were issued to assist with business capability training
- One connection was made to Callaghan Innovation services and programmes
- Two referrals were made to Business Mentors New Zealand
- One connection was made to ATEED staff and programmes
- Twenty connections were made to other businesses or programmes.
Item 16

Other support for new businesses

21. During the period, ATEED also ran workshops and events aimed at establishing or growing a new business and building capability. Three people from the Ōtara-Papatoetoe Local Board area attended an event below:
   - Starting off Right workshop - 1
   - Business clinic – 2.

Filming activity within the Ōtara-Papatoetoe Local Board area

22. ATEED’s Screen Auckland team provides film facilitation services as part of ATEED’s support for the screen and digital sector of Auckland’s economy. Screen Auckland facilitates, processes and issues film permits for filming activity in public open space. This activity supports local businesses and employment, as well as providing a revenue stream to local boards for the use of local parks.

23. Between 1 January and 30 June 2019, 305 film permits were issued in the Auckland region across 379 locations and 404 days of filming. Of these, five permits were issued in the Ōtara-Papatoetoe Local Board area. The Ōtara-Papatoetoe Local Board area’s share of film permit revenue was $626.09 for the period (total for all boards combined was $51,191.30).

24. On average, 37 crew work on each shoot day. This does not reflect filming that also takes place in studios, private property or low impact activity that wouldn’t have required a permit. During the period, 81 permits were issued for TV commercials (TVC), making up 27 per cent of permits issued. A quarter of the TVC permits were destined for an international market.

25. Some of the key film productions that were issued permits to film in the Ōtara-Papatoetoe Local Board area were:
   - Jonah, The Untold Story (TV feature)
   - Power Rangers.

26. Auckland is becoming a popular destination for international television networks to pilot an episode of a new TV series to allow them to gauge if a series will be successful. Permits were issued for locations across the Auckland region earlier this year for two new US pilots.

Youth employment pathways

27. The Go with Tourism campaign was successfully launched on 5 April, attracting 170 employers and more than 700 youth by year-end. The campaign is designed to shift perceptions many young people have about careers in tourism and address the skills gap in the industry.

28. ATEED delivered the Future Ready Summit on 26 June at the Vodafone Events Centre in Manukau. Approximately 250 employers, 40 young people and 20 speakers (eight under the age of 24). The Youth Employer Pledge partners were the primary audience. The Future Ready Auckland: Driving economic development through technology and transformation insights paper was also released, attracting strong media attention - including a lead story on Radio NZ Nine to Noon. The research insights aims to better understand Auckland’s future skill needs, including future growth sectors. ATEED is currently working with pledge partners to harness the network, with a focus on south and west Auckland now that Youth Connections has transferred to The Southern Initiative.

Local Jobs and Skills Hubs

29. ATEED is the regional partner for the network of Auckland Jobs and Skills Hubs. These multi-agency hubs support employers at developments where there is a high and sustained demand for local labour and skills development. The Auckland network includes Ara (Auckland Airport development), City Centre and Tāmaki hubs. As at 30 June, 377 people had been placed into employment via the ATEED-facilitated CBD hub, 1,914 training outcomes were delivered, and 11 apprenticeships were facilitated. About 36 per cent of those employed are Māori, against a target of 40 per cent. ATEED has developed a school
engagement pilot programme with interested employers and schools aimed at engaging students with career opportunities in the construction and infrastructure sector. ATEED also provided funding to a Progressive Employment Programme for at-risk youth, supporting cadet training and developing youth-ready capability within businesses working on the City Rail Link. The City Centre hub is a training partner for this programme.

Offshore talent attraction
30. The Auckland - We’re Hiring campaign ran from January to March 2019. The campaign is designed to attract high-skilled offshore construction and technology talent to Auckland. The campaign resulted in 2295 job applications.

Destination
Local destination management and marketing activity
31. During the first half of 2019 the Tourism Innovation Team have been establishing business development and sustainability guidelines that will help this local board in the year ahead. The work to date has primarily focused on Tourism Cluster Development which will cross local board boundaries and ties together the International Airport and business in the wider local area.

Regional destination management and marketing activity
32. The Elemental AKL winter festival website went live on 29 April. The festival ran from 1-31 July and is developed to promote sustainable tourism growth by encouraging visitation more evenly throughout the year, and dispersing visitors across the region. The programme included more than 60 free and ticketed events across the themes of light, food, entertainment, and culture. Elemental Feast went live on 4 June, with 120 restaurants participating in plating up unique festival dishes using ingredients sourced from the Auckland region and inspired by the elements. ATEED also provided funding towards the delivery of the NUKU live event as part of the Elemental AKL programme. Nuku Live is a wahine empowerment wananga, focused on empowering indigenous women through storytelling and workshops that express the creativity of indigenous women in Tāmaki Makaurau.

33. The Short Break campaign, aimed at leisure travellers on Australia's eastern seaboard, ran during Q3 and Q4. There were three bursts of the campaign, focused on themes of nature, food and wine, and ultimate things to do in Auckland featuring different parts of the region. As part of the campaign, ATEED hosted news.com.au and lifestyle.com.au in Auckland, showcasing the city’s unique offering that is promoted in the campaign. News.com.au has a reach of six million and will produce a dedicated feature on Auckland as well as share one article on Facebook with their 1.1m followers. Lifestyle.com.au has a reach of 1.2m unique viewers and will produce two dedicated online features.

Delivered, funded and facilitated events
34. During the period, ATEED delivered the 2019 Auckland Lantern Festival at the Auckland Domain. Customer satisfaction was 89 per cent, an increase of nine per cent compared to the previous year. Some key findings from the customer survey found that respondents were very positive about what the event meant for the city, with 96 per cent of respondents agreeing that Auckland Council should continue to support events like the Lantern Festival and 94 per cent saying that the event brought people from different ethnic and cultural groups together (compared to 95 per cent and 91 per cent respectively in the previous year). The Auckland Lantern Festival’s sustainability objectives through the Cultural Festivals Strategy resulted in 62 per cent of waste being diverted from landfill. This has nearly doubled in two years, with the diversion being 34 per cent in 2017.

35. Given the need to prioritise police resourcing following the events in Christchurch on 15 March, the 2019 Pasifika festival, which was due to run on 23 and 24 March, was cancelled. Although the festival would have been an opportunity to bring Auckland’s communities together at a time of national mourning, given the unprecedented nature of what happened and after discussions with the New Zealand Police, it was agreed that Police must prioritise resourcing to ensure the safety of communities across the city.
36. During the period, residents of the Ōtara-Papatoetoe Local Board area were also able to enjoy events funded or facilitated by ATEED across the Auckland region, including the ASB Classic, Splore Music and Arts Festival, Sculpture on the Gulf, the New Zealand Comedy Festival, the Auckland Writers Festival, the Auckland Art Fair, Warhorse, and Auckland Wine Week.

37. A full schedule of major events is available on ATEED’s website, aucklandnz.com

Ngā whakaawaewe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

38. ATEED assesses and manages our initiatives on a case-by-case basis and engages with the Council group where required.

Ngā whakaawaewe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

39. Local Board views are not sought for the purposes of this report. Local Board views were sought for some of the initiatives described in this report.

Tauākī whakaawaewe Māori
Māori impact statement

40. The proposed decision to receive the six-monthly report has no impact on Māori. ATEED assesses and responds to any impact that our initiatives may have on Māori on a case-by-case basis.

Ngā ritenga ā-pūtea
Financial implications

41. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

42. The proposed decision to receive the six-monthly report has no risk. ATEED assesses and manages any risk associated with our initiatives on a case-by-case basis.

Ngā koringa ā-muri
Next steps

43. ATEED will provide the next six-monthly report to the Local Board in February 2020 and will cover the period 1 July to 31 December 2019.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Samantha-Jane Miranda, Operational Strategy Advisor (ATEED)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Quanita Khan, Manager Operational Strategy and Planning (ATEED)</td>
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<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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Te take mō te pūrongo
Purpose of the report
1. To reconsider support for the proposed rezoning of the northern section of Puhinui Reserve.

Whakarāpopototanga matua
Executive summary
2. On 15 May 2018 the Ōtara-Papatoetoe Local Board endorsed the proposed rezoning of part of the northern section of Puhinui Reserve from Informal Recreation to Sport and Active Recreation, to enable increased use of the reserve for sporting activities.

3. On 30 May 2018 staff became aware that mana whenua opposed the rezoning plan change on the basis that Puhinui Reserve is of significant environmental and cultural heritage. On the basis of that position, no further action was taken in relation to rezoning.

4. On 7 May 2019, mana whenua reiterated their position to the local board and sought the development of a plan for Puhinui Reserve that considers the needs of mana whenua.

5. Board members present at the hui supported the position of mana whenua and committed that no change in activity would occur against the wishes of mana whenua and sought a process to work through this.

6. For the Ōtara-Papatoetoe Local Board to make an informed decision about the future of Puhinui Reserve, the development of a service assessment has been included in the 2019/2020 Parks, Sport and Recreation work programme. This will be developed in partnership with mana whenua and will also consider the needs of other community stakeholders.

7. At this time, the standing resolution does not reflect recent discussion between mana whenua and the Ōtara-Papatoetoe Local Board.

8. Staff recommend resolution number OP/2018/72 be rescinded until the service assessment for Puhinui Reserve is completed.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) Consider rescinding resolution OP/2018/72, which supported the proposed rezoning of the northern section of Puhinui Reserve from Informal Recreation to Sport and Active Recreation.

b) Note that a Parks and Recreation Service Assessment for Puhinui Reserve will be developed as part of the 2019/20 work programme in partnership with mana whenua; to consider the cultural heritage of the whenua and needs of other community stakeholders, including equestrian users of the park.

Horopaki
Context
9. At a meeting on 20 April 2015, the Ōtara-Papatoetoe Local Board resolved to:
Endorse the Puhinui Trust’s proposal for an international equestrian facility in principle and publicly notify an intention to provide a lease, subject to further detail on design and operations from the Trust.

Support in principle, the involvement of mana whenua in the detailed design of the international equestrian facility.

10. At a meeting on 15 May 2018, the Ōtara-Papatoetoe Local Board endorsed, through resolution OP/2018/72, the proposed rezoning of part of the northern section of Puhinui Reserve from Informal Recreation to Sport and Active Recreation, noting that the areas to be rezoned are outside the existing Open Space – Conservation Zone and outstanding natural features.

11. In May 2018, at a meeting of the Parks and Recreation - Mana Whenua South/Central iwi Forum, Ngāti Te Ata, Ngāti Tamaoho, Ngai Tai Ki Tamaki and Ngāti Maru opposed both the rezoning plan change and the proposal to increase equestrian activity, on the basis that Puhinui Reserve is of significant environmental and cultural heritage.

12. No further action was taken in relation to rezoning following mana whenua feedback in May 2018.

13. The ongoing objection from mana whenua at the regular Parks and Recreation - Mana Whenua South/Central iwi Forum prompted a special hui with the local board on 7 May 2019.

14. At the hui on 7 May 2019, mana whenua reiterated their position to the Ōtara-Papatoetoe Local Board and sought the development of a plan for Puhinui Reserve that considers the needs of mana whenua.

15. Board members present at the hui supported the position of mana whenua and committed that no change in activity would occur against the wishes of mana whenua and sought a process to work through this.

16. Staff recommended a Service assessment for Puhinui Reserve be developed in partnership with mana whenua and also considers the needs of other community stakeholders, including equestrian users of the park. This information will enable the board to make an informed decision about the future of the Reserve.

17. The development of a service assessment has been included in the Parks, Sport and Recreation work programme for 2019/2020.

18. Given the original resolution from 15 May 2018 still stands, this report is required for the board to update its position on the rezoning of Puhinui Reserve.

19. Staff recommend resolution number OP/2018/72 be rescinded until the service assessment for Puhinui Reserve is completed.

Tātaritanga me ngā tohutohu
Analysis and advice

20. There are two options for the board to consider.

- The status quo of the existing resolution does not align with mana whenua views and undermines the boards commitment to partner with them in relation to planning for the future of Puhinui Reserve.

- Rescinding the resolution allows the board to confirm its position before the election period. However, it will likely be seen as a step backwards for equestrian users of the Reserve, notably the Puhinui Trust.

21. The objective of the service assessment is to identify current and future user needs at Puhinui Reserve. This will be undertaken in consultation with relevant partners (mana whenua) and other community stakeholders, including the equestrian sector.
22. The proposed service assessment will enable informed decision making about the future of Puhinui Reserve.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
23. Any council group interests in relation to Puhinui Reserve will be identified and dealt with through the Service assessment.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
24. Puhinui Reserve is an area of significant mana whenua interest and southern initiative interest in connecting communities. Other interests may be established through the service assessment.
25. Puhinui Reserve is an area of significant regional and local environmental landscape and cultural heritage.
26. Puhinui Reserve is an area of significant regional and local importance to the equestrian community for the current delivery of events and future direction of the sport.

Tauākī whakaaweawe Māori
Māori impact statement
27. Mana whenua who have interest in the Puhinui area are: Ngāi Tai ki Tāmaki, Ngāti Pāoa, Ngāti Tamaoho, Ngāti Tamaterā, Ngāti Te Ata, Ngāti Whanaunga, Te Ahiwaru – Waiohua, Te Ākitai Waiohua, Ngāti Maru, Te Kawerau a Maki and Waikato – Tainui.
28. Puhinui Reserve is an area of significant regional and local environmental landscape and cultural heritage.
29. As Treaty partner mana whenua will help to develop the Puhinui Reserve service assessment in collaboration with the local board. This approach reflects actions determined at the hui between mana whenua and the local board on 7 May 2019.

Ngā ritenga ā-pūtea
Financial implications
30. The service assessment has been approved in the 2019/2020 work programme and will be led by the Community Parks Team, within Parks, Sport and Recreation.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
31. Rescinding the proposed rezoning of Puhinui Reserve from Informal Recreation to Sport and Active Recreation, may be seen as a step back for the Puhinui Trust and equestrian users of the park.
32. The service assessment will explore the needs of equestrian users of the park to understand how their objectives align with or differ from those of mana whenua partners and other park stakeholders.
33. The above information will enable the Ōtara-Papatoetoe Local Board to make an informed decision about the future of Puhinui Reserve.
34. The proposal to rezone Puhinui Reserve has not been progressed by officers following engagement with mana whenua, however the local board decision supporting change currently stands unless rescinded. This report allows mitigation of reputational and relational risks of the local board in the current term.
Ngā koringa ā-muri

Next steps

35. A service assessment will be carried out by the Community Parks team in 2019/2020 to identify current and future user needs at Puhinui. This will be undertaken in partnership with mana whenua as a Treaty partner and other community stakeholders.

36. Local Board adoption/endorsement of the service assessment.

37. Implementation strategy developed.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
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<tr>
<th>Authors</th>
<th>Neil Coventry - Sport Partnerships Project Manager</th>
</tr>
</thead>
</table>
| Authorisers              | Mace Ward - General Manager Parks, Sports and Recreation  
                          | Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards |
The classification and reclassification of reserves in Otara-Papatoetoe
File No.: CP2019/13676

Te take mō te pūrongo
Purpose of the report
1. To classify portions of Middlemore Park and Charntay Park, and to reclassify a portion of East Tamaki Reserve, as local purpose (community gardens) reserve.

Whakarāpopototanga matua
Executive summary
2. The Auckland Teaching Gardens Trust (ATGT) currently occupy portions of Middlemore Park, Charntay Park and East Tamaki Reserve. It is recommended by Parks Sports and Recreation (PSR) staff that leases are established to formalise the trust’s occupancy at these three sites.

3. The establishment of a lease for the Trust at Middlemore Park and Charntay Park requires the classification of Section 1 SO 528784 and Section 1 SO 528782 as local purpose (community gardens) reserve, and Section 1 SO 528783 of East Tamaki Reserve reclassified as local purpose (community gardens) reserve. This is to ensure the park activity matches the classification, as per a requirement of the Reserves Act 1977.

4. Iwi consultation regarding council’s intent to classify the relevant portions of Middlemore Park and Charntay Park, and the intent to reclassify the relevant portion of East Tamaki Reserve, has been undertaken with no objections.

5. Local boards hold delegated authority under the Reserves Act to approve the classification and reclassification of all parks and reserves owned or managed by council. Staff now recommend that the Ōtara-Papatoetoe Local Board approve the two proposed classifications and the one proposed reclassification.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve pursuant to Section 16 (2A) of the Reserves Act, that Section 1 SO 528784 at Middlemore Park and Section 1 SO 528782 at Charntay Park both be classified as a local purpose (community gardens) reserve (as identified in Attachment A).

b) approve pursuant to Section 24 (1) of the Reserves Act that Section 1 SO 528783 at East Tamaki Reserve be reclassified from recreation reserve to local purpose (community gardens) reserve (as identified in Attachment A).

Horopaki
Context
6. Middlemore Park is a neighbourhood park located at 65R Swaffield Road. The park comprises a total area of 1.3830 hectares and is occupied by a Te Kohango reo building at the north eastern end, a car park and playground in the middle portion, and the teaching garden sited at the southern end. The garden has a footprint of 3817 m² and has been operational since 2009.
7. Charntay Park is a small neighbourhood park located at 66R Charntay Avenue. The park covers a total area of 3721 m² with the garden occupying the southwestern end and comprising 1663 m². It has been operational since 2014 and in 2018 the board approved, and funded, the expansion of the garden (resolution OP/2018/215) by an additional 500 m².

8. East Tamaki Reserve is a medium sized sports park located at 244R East Tamaki Road. The park is 6.9425 ha in size with sports fields, tennis courts and a small playground. The teaching garden is in the south-eastern corner of the reserve and has a footprint of 2903 m². The garden at East Tamaki Reserve has been operational since 2010.

9. All ATGT gardens aim to provide:
   a) communities with skills needed to grow fruit and vegetables
   b) education relating to healthy eating
   c) manage plots on a rotational basis so that they are not exclusively used for the long term
   d) advocacy linked to sustainable gardening practices
   e) outreach with community members and organisations.

10. In addition to the three gardens in the Ōtara-Papatoetoe Local Board, ATGT has three more gardens in two other southern local board areas.

11. All ATGT gardens are fenced for protection from vandalism. Public access is therefore restricted to times when the gardens are staffed.

12. ATGT’s occupancy has not been formalised at any council sites, creating difficulties regarding the management of the gardens for both council and the trust. The formalisation of the trust’s tenure at all the sites it operates out of, by means of leases and local board funding agreements, will put in more structure and security for the ongoing operation of the gardens.

13. Before any lease can be granted over Section 1 SO 528784 at Middlemore Park and Section 1 SO 528782 at Charntay Park, the parcels must be classified as Local Purpose (community gardens) Reserve.

14. Before a lease can be granted over Section 1 SO 528783 at East Tamaki Reserve, the parcel must be reclassified as Local Purpose (community gardens) Reserve.

15. A workshop was held on April 10, 2018 to consult with the local board regarding the establishment of leases for ATGT and the classification of part of Middlemore Park and part of Charntay Park, and the reclassification of part of East Tamaki Reserve, as local purpose reserve.

16. A presentation was given at the central-south parks mana whenua forum on June 27, 2018. No objection was raised by mana whenua to the classification of part of Middlemore and Charntay Parks nor to the reclassification of part of East Tamaki Reserve.

17. The reclassification process relating only to East Tamaki Reserve, required the public advertisement in a local newspaper notifying the public of the reclassification and asking for any objections to the change.

18. No comments supporting or objecting the change of classification were received.

Tātaritanga me ngā tohutohu
Analysis and advice

19. The garden at Middlemore Park, described as Section 1 SO 528784, is currently held in fee simple by Auckland Council under the Reserves Act 1977 as unclassified recreation reserve.

20. The garden at Charntay Park, described as Section 1 SO 528782, is currently held in fee simple by Auckland Council under the Reserves Act 1977 as unclassified recreation reserve.
21. The garden at East Tamaki Reserve, described as Section 1 SO 528783, is currently held in fee simple by Auckland Council under the Reserves Act 1977 and classified as recreation reserve.

22. The approval of the classifications and reclassification will allow leases to be established giving more structure and security of tenure for ATGT.

23. The benefits of teaching gardens from a parks perspective include:
   a) site activation of previously poorly used open space
   b) displacing antisocial behaviour
   c) engaging the local community in the active management of reserve space.

24. The negative impacts on open space include:
   a) exclusive occupation of public open space
   b) displacement of passive recreation activities
   c) poor connections (both physically and aesthetically) between the fenced gardens and wider reserve space.

25. The gardens at all three sites do not conflict with current formal or passive recreational uses. Some future passive recreation opportunities are potentially reduced because of the teaching gardens being sited at the three relevant reserves, but these are not considered significant and the social and park benefits outweigh the negative implications associated with exclusive use.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

26. Community Facilities is supportive of classifying the relevant sections of Middlemore Park and Charnumay Park and reclassifying a section of East Tamaki Reserve.

27. The community lease team will provide a report to the local board regarding the granting of leases for the ATGT gardens at these sites once they have been classified, and reclassified respectively, as local purpose (community gardens) reserve.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

28. The Ōtara-Papatoetoe Local Board has indicated their support for the classifications and reclassification of these parks and reserves as local purpose (community gardens) reserve to enable the establishment leases for the ATGT gardens within the Ōtara-Papatoetoe Local Board area.

Tauākī whakaaweawe Māori
Māori impact statement

29. Section 4 of the Conservation Act 1987 requires consultation with iwi regarding reserve classification changes. Iwi were given 20 working days to provide feedback.

30. Of a total of ten iwi approached, only Ngāti Te Ata responded by asking for more information regarding the historical background of the site and when it came into council ownership. They also outlined the decision-making process for (re)classifications and asked if there was any indigenous flora/fauna or any mana whenua sites of significance in the park.

31. Ngāti Te Ata were provided with the information they sought. There was no indigenous flora/fauna in the reserve nor were there any mana whenua sites of significance. There has been no further response from Ngāti Te Ata.
Ngā ritenga ā-pūtea
Financial implications
32. There are no financial implications associated with the classification of this reserve.
33. Under the intended lease conditions, ATGT will be responsible for maintenance of their lease footprint but with Auckland Council being responsible for the maintenance and renewal of the boundary fence that secures the site (highlighted in red in Attachment A). The sections of boundary fence shared with private property (highlighted in blue in Attachment A) will be managed as per the conditions of the Fencing Act, whereby council is obliged to give a contribution to neighbours who wish to renew or replace their fence.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
34. There is a risk continuing with the status quo (ie. having no formal lease agreement in place with ATGT). These risks are linked to:
   • a lack of clarity about asset ownership and responsibility
   • modifications to the site being made on an ad hoc basis
   • ATGT having no security of tenure which impacts on their ability to fund raise
   • continued breaches of the Reserves Act.

Ngā koringa ā-muri
Next steps
35. A lease agreement for the relevant park sections is drafted and approved by the Ōtara-Papatoetoe Local Board.

Ngā tāpirihanga
Attachments

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<td>Garden locations and footprint</td>
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Ngā kaihaina
Signatories

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<tr>
<th>Authors</th>
<th>David Barker - Parks &amp; Places Team Leader</th>
</tr>
</thead>
</table>
| Authorisers | Mace Ward - General Manager Parks, Sports and Recreation  
| | Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Board |
Map 1. Charntay Park, located at 66R Charntay Ave.
(map is indicating the garden at its expanded size).

Map 2. Middlemore Park, located at 65R Swaffield Rd.

Map 3. East Tamaki Reserve, located at 244R East Tamaki Rd.
Te take mō te pūrongo
Purpose of the report

1. To request landowner approval from the Ōtara-Papatoetoe Local Board on behalf of the applicant, Southern Gateway Consortium, for the construction of the Puhinui Bridge and collector road between 100 Prices Road and 69 McLaughlins Road, Wiri, Auckland 2104.

Whakarāpopototanga matua
Executive summary

2. The proposal is to create a permanent bridge and a collector road by extending Prices Road to McLaughlins Road across Puhinui Stream. The link across Puhinui Stream opens a new access route between Puhinui and Wiri for both vehicle traffic and other transport modes.

3. These works are proposed to enable the development of 150ha of land owned by the Southern Gateway Consortium bounded by Puhinui Road, (State Highway 20B), State Highway 20, the Puhinui Stream and Prices Road. This land is zoned Light Industrial in the Auckland Unitary Plan – Operative in Part and is within the Puhinui Precinct. The land on McLaughlins Road is zoned Heavy Industry Zone.

4. The road and bridge connect to roading infrastructure improvements on Puhinui Road that are being undertaken by the New Zealand Transport Agency (NZTA) and include a relocated and upgraded intersection with Prices Road. These works will be undertaken jointly by the Southern Gateway Consortium, Auckland International Airport Limited, NZTA, Auckland Transport and Auckland Council.

5. The bridge crossing is designed as a five-span structure with a single span structure across the Puhinui Stream. The remaining four spans include two 37m, one 20m and one 16m span making a total length of 147m. The new road and bridge will feature footpaths on both sides and cycle provision on the northern side, to encourage cycling by commuters, and will connect to the Te Araroa Trail.

6. A four-arm roundabout is to be created at the Prices Road end and a Give Way control on McLaughlins Road’s southern approach giving priority between the new road link and the northern approach of McLaughlins Road. The access from the proposed roundabout connects to the current access into Colin Dale Park.

7. Vegetation clearance is required for the construction of footings on the west side of the bridge that will be restored in accordance with the Puhinui Precinct Plan. Erosion and sediment control measures will be adopted to minimise the effects on Puhinui Stream and stormwater runoff from the new road and bridge surface will be treated prior to discharge to Puhinui Stream.

8. Auckland Transport will own, manage and maintain the infrastructure as part of the hand-over at the end of the project.
Ngā tūtohunga
Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve the landowner application from Southern Gateway Consortium for the construction of the Puhinui Bridge and collector road between 100 Prices Road and 69 McLaughlins Road, Wiri, on Aerovista Place Reserve which is legally described as Lot 3 DP 160324.

Horopaki
Context

Site details

9. The council land is within the Aerovista Place Reserve and is an unclassified local purpose (esplanade) reserve subject to the Reserves Act 1977. The land is zoned informal recreation. The adjoining land, Southern Gateway Consortium’s (the Consortium) land, is zoned light industry in the Auckland Unitary Plan – Operative in Part (AUP-OP) and is within the Puhinui Precinct. The land on McLaughlins Road is zoned heavy industry as indicated in Attachment A to this report.

10. The new road and bridge alignment is close to the existing pipelines that carry petroleum products to and from Wiri Oil Terminal. The surrounding area is pastoral, with the proposed bridge and road alignment crossing the Puhinui Stream and related floodplain. The bridge crosses through a Significant Ecological Area that extends from the north along the whole stream alignment and much of the riparian area. Part of the restored riparian margin that has reached canopy closure is identified for vegetation removal and replanting.

Proposal

11. The new road connects SH20B Puhinui Road and McLaughlins Road. This construction ensures that adequate transport infrastructure capacity is in place prior to land use development and future subdivision. Attachment B to this report, Assessment of Environmental Effects, outlines the proposed works and planned mitigation. The proposed works are planned to start in January/February 2020 with an 18-24-month construction period.

12. The Prices Road extension is proposed to have a 23.10 metre road reserve width, consisting of a 9.5 metre carriageway, with the remaining width providing for a berm, footpath and utility corridor on each side as indicated in Figure 1. The northern side also includes a dedicated cycle path. The cycle path is clear of the carriageway and there are limited vehicle access opportunities as it is an industrial area with large sites, contributing to a safe cycleway.

Figure 1: Prices Road extension cross-section

Sourced from Southern Gateway Consortium, Roading and Bridge Application Prices Road, Puhinui - Assessment of Environmental Effects, page 9, by Merestone dated 9 November 2018 (Attachment B to this report).
13. Two new intersections are proposed at each end of the new section of road with a roundabout controlling a crossroad junction at the northern end providing an entrance to Colin Dale Park with a future access road towards the east. An intersection at the McLaughlins Road end will be controlled by a priority Give Way on the southern approach giving priority between the new road link and the northern approach of McLaughlins Road. The new Give Way control on the McLaughlins Road approach will be supported with a realignment in order to reduce speeds and promote the new Prices Road corridor as the primary movement in the future. The radii and carriageway widths have been minimised to control turning speeds while still accommodating the appropriate design for vehicles.

14. The five-span bridge structure is designed with the abutments to be outside the 100-year floodplain with the footing being 10 metres back from the top of the stream bank edge on both the east and west sides. There is safety railing for protection along the length of the bridge.

15. The underside level of the bridge is 3.4m above the ground level at the intermediate bridge footing on the western bank where the Te Araroa Trail is located. This is approximately 11.58mRL, which is 600mm above the 50-year Average Recurrence Interval flood plain level as indicated in Figure 2.

**Figure 2: Bridge long section**

Sourced from Southern Gateway Consortium, Roading and Bridge Application Prices Road, Puhinui - Assessment of Environmental Effects, page 9, by Merestone dated 9 November 2018 (Attachment B to this report).

16. The walkway/cycle access track connecting to Te Araroa Trail is currently on private land but will be constructed to the council standards and specifications and vested to the council on completion of the subdivision. This is indicated in Attachment C to this report.

**Vegetation clearance and stormwater considerations**

17. To enable construction, some riparian vegetation from along Puhinui Stream will be removed and the species composition under the bridge changed as currently many of the species present there will grow taller than the bridge. The landowner approval will include specific conditions regarding replanting such as the species used for enrichment, stream edge planting, spacing and a three-year maintenance schedule as requested by the council’s ecologist and senior arboriculture and eco specialist. An overview of the project was provided to the Puhinui Stream Steering Group.

18. Stormwater during construction and runoff from the road will be treated to the required standard via a centralised bio-retention device in this sub catchment prior to discharging into the stormwater network. The device is sized for hydrological mitigation (retention and detention), which results in a larger device than a water quality only device to provide the required water quality treatment for the catchment.
Planning Context

19. The application aligns with the Ōtara - Papatoetoe Local Board Plan 2017, specifically Outcome 7: It's easy to get around, as the proposed works will ensure connectivity including walking and cycle way accessibility.

20. The Puhinui Precinct as outlined in the Auckland Unitary Plan – Operative in Part (AUP-OP) allows for development if it is supported by transport infrastructure. It states that significant transport upgrades will be required to support the level of development and to ensure transport network improvements are coordinated. This reflects its significant size and the strategic location of light industry zoned land in proximity to the intersection of two major transport corridors and the critical link to Auckland International Airport.

Tātaritanga me ngā tohutohu
Analysis and advice

21. The options for the local board are to approve or decline the landowner request for the Puhinui Bridge and road connection.

22. The advantages of approving the landowner application are that:

- the proposed connection will enable the development of the land within the Puhinui Precinct as planned in the Auckland Unitary Plan – Operative in Part
- essential roading infrastructure and connectivity provides an important link between Puhinui and Wiri in the local road network
- the bridge crossing over Puhinui Stream has been located and designed to avoid and minimise adverse effects on the significant ecological area in the riparian margin of the stream
- the bioretention device is designed to provide the requisite filtration to remove contaminants from road stormwater runoff
- the bridge aesthetics will be carefully considered at the detailed design phase as it is going over the top of our national trail, so detailing will be important
- the Consortium have committed to cultural design input as agreed with Te Ākitai prior to the bridge detailed design being approved by the council as a condition of resource consent.

23. If the Ōtara-Papatoetoe Local Board declines the landowner application essential infrastructure and connectivity to the Puhinui Precinct and airport will not be able to proceed. Business growth and employment opportunities for local and neighbouring communities would be inhibited and this option is not recommended by staff.

Land use and specialists’ comments/consultation

24. Auckland Council’s parks and places specialists, senior arboriculture and eco specialist, senior maintenance delivery coordinators, senior parks planner and local board advisors have reviewed the proposal and are in support of the Puhinui Bridge and collector road proceeding. The landowner approval conditions will include mitigation planting with detailed landscape design, a maintenance schedule and reinstatement to be undertaken at the completion of the construction works.

Recommendation

25. The recommendation to the Ōtara-Papatoetoe Local Board is to approve the application for the construction of the Puhinui Bridge and road connection between 100 Prices Road and 69 McLaughlins Road, Wiri as the overarching benefits to the local and wider communities with increased connectivity to the roading networks of SH20, SH20B and employment opportunities during construction and future light industrial land use will be beneficial.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

26. The Consortium has had early and ongoing consultation with Auckland Transport on the many transport related aspects of the proposal. These include the road and bridge design and alignment, the provision of both off and on-road footpaths and cycleways (including the link to the Te Araroa Trail), stormwater drainage and treatment for the road and construction traffic effects. These matters have all been resolved or will be the subject of conditions of resource consent.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

27. Workshops to outline the proposal and respond to questions were held with Ōtara-Papatoetoe and Manurewa Local Boards and staff. All matters have been answered or will become part of the conditions of the formal landowner approval. These include queries about engagement with mana whenua, lighting, safety for egress and entry to the new road, embossing of the underside of the bridge, planting remediation, stormwater run-off during construction and on completion when operating as part of the roading network. All conditions will be mirrored in the resource consent conditions by the senior parks planner.

28. The collector road and bridge will be a time saving connection to the roading networks of SH20, SH20B for locals travelling to work and to the airport and for business transportation especially when the subdivision of the surrounding land to light industry is completed. The path connections to both Colin Dale and Puhinui Reserves will provide improved connectivity for all park users.

29. Recreational use will also be improved as a result of increased walking and cycling connections to Te Araroa Trail and Colin Dale Park.

 Tauākī whakaaweawe Māori
Māori impact statement

30. Te Ākitai Waiohua are the recognised tangata whenua of this region. Te Ākitai Waiohua have had on-going engagement with the Consortium and have signed a comprehensive commitment by Southern Gateway Consortium to matters raised by Te Ākitai. Site visits and engagement with Ngāti Tamaoho, Ngai Tai Ki Tamaki and Ngāti te Ata have been undertaken with a focus on stormwater considerations but no new matters were raised.

Ngā ritenga ā-pūtea
Financial implications

31. On completion of the bridge and road construction, ownership and management is to be transferred to Auckland Transport so there are no financial operational implications for the local board. The walkway/cycle access track connecting to Te Araroa Trail is currently on private land but will be constructed to the council standards and specifications and vested to the council on completion of the subdivision.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

32. Improvements to the roading network is required to be undertaken concurrently with urban development of the Puhinui Precinct. Without this connectivity the functionality of the road network including the critical link to Auckland International Airport will not be created and maintained. The construction ensures more transport choices with a cycle and walkway and closer relationship between home and work access.

33. If the proposal is declined suitable business land will be inaccessible. The bridge and road connection increase efficient use of business land and improves opportunities for affordable
business with the light industrial zone being accessible. Additional business zoned land will assist in the economic prosperity of Auckland.

34. The bridge and road infrastructure could cut off access and links to the open space and the esplanade reserve, but this is mitigated for the Puhinui Reserve with the proposal to create a walkway from the bridge connecting to the Te Araroa Trail. This will provide public walking and cycling access. The roading entrance to Colin Dale Park will be upgraded with a new road off the proposed roundabout to give a more defined access point to the park. Pedestrian access to Colin Dale Park is to be considered at a later stage.

35. Water quality could be degraded during construction and subsequent use of the road and bridge. Silt fences are planned to prevent sediment laden water entering the Puhinui Stream and around each earthworks catchment dirty water diversions are proposed taking any sediment laden water to the sediment retention ponds or decanting earth bunds as outlined in the Erosion and Sediment Control Plan.

36. Areas where vegetation removal is required will be replanted with suitable indigenous, riparian plant species. Species selection for replanting will focus on low vertical growing, shade tolerant species to cope with the shade and height of the bridge.

Ngā koringa ā-muri
Next steps

37. If the application is approved the decision will be communicated to the applicant with a formal land owner approval letter. Conditions will be placed on the land owner approval regarding (but not limited to):
   - health and safety conditions
   - ensuring the applicant controls rubbish at the site
   - planting and maintenance schedule to be provided to the council’s senior arboriculture and eco specialist for approval
   - compliance with all regulatory documents
   - reinstatement of the council land such as the grass reinstated and the remainder of the reserve to at least its original condition.

Ngā tāpirihanga
Attachments

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Signatories

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</tr>
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<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Board</td>
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Attachment A: Auckland Unitary Plan – Operative in Part - Land Zoning

The Southern Gateway Consortium’s land is zoned Light Industry Zone in the Auckland Unitary Plan – Operative in Part (AUP-OP) and is within the Puhinui Precinct. The land on McLaughlins Road is zoned Heavy Industry Zone.

Figure 1: Location of the application and Unitary Plan land zoning

Key:

- Business - Heavy Industry Zone
- Business - Light Industry Zone
Southern Gateway Consortium
Roading and Bridge Application
Prices Road, Puhinui

Assessment of Environmental Effects

Prepared by
MERESTONE
Planning and Resource Management
9 November 2018
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1. Introduction

1.1 Overview

Southern Gateway Consortium (the Consortium) seeks resource consent for subdivision, earthworks, a bridge and related stream works, and stormwater discharges in relation to new and upgraded roading infrastructure and a bridge over the Puhinui Stream at Prices Road, Puhinui. These works are proposed to enable the development of 150ha of land owned by the Consortium bounded by Puhinui Road (State Highway 20B), State Highway 20, the Puhinui Stream and Prices Road. The proposed bridge over the Puhinui Stream will connect Prices Road to McLaughlins Road. The consent boundary is depicted on Figure 1.1.

These works are being undertaken in anticipation of roading infrastructure improvements on Puhinui Road that are being undertaken by the New Zealand Transport Agency (NZTA), which are to comprise a relocated and upgraded intersection with Prices Road. These works will be undertaken jointly by the Consortium, Auckland International Airport Limited, NZTA, Auckland Transport and Auckland Council.

The Consortium’s land is zoned Light Industry Zone in the Auckland Unitary Plan – Operative in Part (AUP-OP) and is within the Puhinui Precinct. The land on McLaughlins Road is zoned Heavy Industry Zone (Figure 1.2).

1.2 Document Structure

This Assessment of Environmental Effects (AEE) has been prepared to meet the requirements of Section 88 and the Fourth Schedule of the Resource Management Act 1991 (RMA). The AUP - OP also has specific requirements that are fully set out in Section 5 of this AEE. The AEE relies on the separately provided plans and documents listed below:

- Computer Register (CFR) Land Title;
- Geotechnical Investigation Report Southern Gateway – Prices to McLaughlin Connection, Wiri (Geotechnical Report) by Landor Geotechnical Consultants J00963 dated 28 September 2018;
- Prices Road Bridge: Design Requirements Report. (Bridge Design Report) Novare Design October 2018
- Stormwater Management Plan and Flood Risk Assessment: Southern Gateway Consortium Prices Road to McLaughlin Road Link (SMP/FRA) Stormwater Solutions CKL L3028 29 October 2018
- Memo: Southern Gateway – Puhinui Bridge Stream Crossing Assessment (Ecological Report) CKL 1 November 2018
- L3028 – Southern Gateway Prices Road, Wiri Engineering & Infrastructure Report by CKL dated 31 October 2018 (Engineering Report); and
- Preliminary Site Investigation (PSI) and Site Management Plan (SMP) 100 Prices Road & 69 McLaughlins Road, Wiri Reps 1212/PSI/2018 and 1212a/SMP/2018 September 2018 Geosciences Ltd.
Figure 1.1  Consent Boundary, Oil Pipelines and Proposed Infrastructure Works

Figure 1.2  General Location of Application Land and Unitary Plan Zoning

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1.3 Consent Requirements

The proposed activity requires the resource consents for the following reasons:

Auckland Unitary Plan: Operative in Part

- Subdivision that does not comply with Standard I432.6.1 Transport (Table I432.4.2 (A54)) as a non-complying activity.
- Vacant site subdivision in the Light Industry Zone that meets minimum site sizes and access (Table E38.4.3 (A35)) as a restricted discretionary activity.
- Vegetation removal for a network utility (road) not meeting standards for vegetation clearance in E26.3.5.2 in relation to the riparian margin and the Significant Ecological Area (Table 26.3.3.1 (A77)) as a restricted discretionary activity.
- A new bridge (and associated bed disturbance, reclamation, diversion of water etc.) over the Puhinui Stream within a Significant Ecological Area complying with standards (Table E3.4.1 (A29)) as a discretionary activity.
- Earthworks for a network utility > 2500m² and > 2500m³ (Table E26.5.3.1 (A97) and (A202)) and earthworks for a network utility within a Sediment Control Protection Area (Table E26.5.3.2 (A107)) all as a restricted discretionary activity.
- Diversion and discharge of stormwater runoff from impervious areas and from > 5000m² of road complying with standards (Table E8.4.1 (A5) and (A11)) as a restricted discretionary and discretionary activity respectively.

Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011

To enable soil disturbance and removal from a piece of land that is subject to the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 (NESCS) in the absence of a detailed site investigation the proposed development is to be considered as a discretionary activity under Regulation 11 of the NESCS.

1.3.1 Overlays, Controls and Designations

In addition to the zoning and precinct provisions noted above, it is noted that the following overlays, controls and designations apply to the site:

Overlays: Significant Ecological Area Overlay applies to the Puhinui Stream and riparian area, through which the bridge will pass.

Natural Resources: High-Use Stream Management Areas Overlay

Natural Resources: High-Use Aquifer Management Areas Overlay [rp] - Manukau Southeast Kaawa
Natural Resources: High-Use Aquifer Management Areas Overlay [rp] - Manukau Waitemata Aquifer

Infrastructure: Aircraft Noise Overlay - High aircraft noise area (HANA), Auckland Airport - high aircraft noise area

Infrastructure: Aircraft Noise Overlay - Moderate aircraft noise area (MANA), Auckland Airport - moderate aircraft noise area

Controls: Emergency Management Area Control - New Zealand Refining Pipeline, Infrastructure

Macroinvertebrate Community Index - Rural

Stormwater Management Area Control - Puhinui, Flow 1

Designations: Airspace Restriction Designations - ID 1102, Protection of aeronautical functions - obstacle limitation surfaces, Auckland International Airport Ltd

Overall, the application is for a non-complying activity.
2. Existing Environment

This section of the report describes the overall wider environment of the Consortium land within the Puhinui Precinct, and then provides a more specific description of the land affected by the proposed activities for which consent is sought.

2.1 General Site Description

The Consortium land is located in the eastern part of the Puhinui Peninsula. The land is currently rural in character, being generally in horticultural or pastoral use. To the north across Puhinui Road the land is similarly undeveloped, with the Papatoetoe Cemetery and Crematorium located on the intersection of Puhinui Road and State Highway 20. Across State Highway 20 to the east current development includes residential areas to the northeast giving way to business land in the southeast. A mixture of light industry and manufacturing occupies this area as well as prison facilities and the Wiri Oil Storage terminal. To the southwest lies Puhinui Reserve, a large area of public open space and Colin Dale Park, which is to be developed for a sports park and a site for a marae. To the west is more land zoned Light Industry, mainly owned by the Auckland International Airport Limited.

The Consortium land is of generally flat to rolling character with a 10m elevation difference from north to south over a distance of 1200m. Small watercourses which drain into the Puhinui Stream extend north and west across the site. Within the pastoral spaces remnant shelterbelts and scattered specimen trees exist. The vegetation along the Puhinui Stream is a mixture of exotic scrub, willow, pine, and some indigenous revegetation areas.

2.2 Consents Area Description

The area subject to the current application is limited to the southwestern part of the site, providing for an extension of Prices Road and a bridge over Puhinui Stream linking to the southern end of McLaughlins Road (Figure 2.1). This area is pastoral, with the main stem of the Puhinui Stream (a permanent stream), a tributary (an intermittent stream) and related floodplain areas being located within the proposed road alignment. The bridge crosses the Puhinui Stream through a Significant Ecological Area (SEA) that extends from the north along the whole stream alignment and much of the riparian area.

Puhinui Stream flows in a southwesterly direction towards the Manukau Harbour, more or less parallel to McLaughlins Road, with a naturally meandering channel that varies in width from 3m to 8m. At the proposed bridge crossing location the channel is generally U-shaped with steeply sloped and undercut banks (see photos in Ecological Report). The stream banks are more than 1m high on average and show signs of active erosion, slumping and undercutting. The floodplain width is generally variable along the length of the stream and approximately 128m wide at the proposed bridge crossing location.

The specific nature of the SEA at the crossing point comprises restored riparian buffer approximately 13m wide on either side of the streambank. The revegetation was carried out some 10-15 years ago and has reached canopy closure with both early successional species including flax, manuka, toetoe and karamu, and scattered larger species such as rimu, totara and karaka. The vegetation is valued for its rarity within an area with limited indigenous
terrestrial vegetation cover and its contribution to the surrounding area’s indigenous vegetation
intactness as a migration corridor or buffer. The Te Araroa Trail is located on western riparian
area of the stream.

The new road and bridge alignment is close to the existing pipelines that carry petroleum
products to and from the Wiri Oil Terminal. The pipelines and associated designation and
easement cross the northern section of new road close to the proposed roundabout.

The land on the eastern (McLaughlins Road) side of the bridge is currently undeveloped and in
rough scrub. It is understood this land has been subject to filling.

Figure 2.1  Local Environment
3. Proposed Activity

It is proposed to subdivide the site and construct a collector road and permanent bridge crossing across Puhinui Stream between Prices Road and McLaughlins Road. These activities have related earthworks, servicing and stormwater management.

3.1 The Subdivision

The subdivision is for the purposes of creating the road. The parent lots remain generally large lots or severance areas that will be amalgamated with adjacent lots. No subdivision of the Puhinui Stream title is proposed (Figure 3.1). More details on subdivision and related activities are provided in the Engineering Report.

Figure 3.1 Proposed Subdivision

3.2 The Road

It is proposed to create a four-arm roundabout and extend Prices Road to McLaughlins Road across the Puhinui Stream. The Prices Road extension is proposed to have a 23.10m road reserve width, consisting of a 9.5m carriageway, with the remaining width providing for a berm, footpath and utility corridor on each side (Figure 3.2). The northern side also includes a dedicated cycle path. The bridge structure narrows the road reserve to 14.75m wide. The new

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intersection with McLaughlins Road will have a Give Way control on the McLaughlins Road southern approach and give priority between the new road link and the northern approach of McLaughlins Road.

The link across the Puhinui Stream opens up a new access route between Puhinui and Wiri for both vehicle traffic and other transport modes. The new road and bridge will feature footpaths on both sides and cycle provision on the northern side, thus encouraging cycling use by commuters and others. The cycle path is clear of the carriageway and there are limited vehicle access opportunities (being an industrial area with large sites), contributing to a safe cycleway.

![Figure 3.2 Prices Road Extension Cross-section](image)

### 3.3 The Bridge

The bridge is to be a five span structure with a single 37m span across the Puhinui Stream channel (Figure 3.3). The remaining four spans will include two 37m, one 20m and one 16m span for a total bridge length of 147m. The total bridge length was designed to ensure the bridge abutments remain outside the 100yr ARI floodplain extent. The proposed crossing location is a straight, perpendicular crossing. The intermediate bridge footings are to be located a minimum of 10m back from the top of the streambanks on the east and west sides of Puhinui Stream respectively. The soffit level (underside) of the bridge is to be approximately 11.58mRL, which is 600mm above the 50yr ARI flood plain level and 3.4m above the ground level at the intermediate bridge footing on the western bank where the Te Araroa Trail is located.

![Figure 3.3 Bridge Long Section](image)
3.4 Earthworks

The earthworks for the project includes the new Prices Rd extension, the roundabout and the intersection with McLaughlins Rd. It also includes the proposed wetland and bioretention devices. The cut volume is 5,242m³ of which some 3,000 m³ will be cut to waste. With the quantity of fill needed to form the new road of 11,688m³, some 9,500 m³ of material will be for this purpose. This is likely to comprise a mix of earth fill borrowed internally and imported aggregate fill as part of the bridge abutment and road construction. Earthworks are proposed over an area of 3.56ha.

A small retaining wall (0.8m high maximum) is proposed along the northern boundary of 102 Prices Road in order to retain the road berm material.

The various components of the Erosion and Sediment Control Plan are described in more detail in the assessment of effects section below and in the Engineering Report.

3.5 Contaminated Soil

A preliminary site investigation has been undertaken in order to assess whether or not any potentially contaminating landuse activities included on the Ministry for the Environment (MfE) Hazardous Activities and Industries List (HAIL) have been, are currently, or are more likely than not to have been undertaken on the piece of land (see PSI report). The PSI included a search on the property file, a review of the Auckland Council Contaminated Land Database, review of available historical aerial photographs, and a site inspection of both properties.

The property files and contaminated land database search did not reveal any items relating to actual or potential sources of contamination on the piece of land. Review of the historical aerial photographs revealed that 100 Prices Road was the location of market garden activities from the late 1990s, and prior to that was likely the location of dairy farming activities. The bulk storage and use of persistent pesticides associated with horticultural activity is a MfE HAIL item.

Limited information regarding the site at 69 McLaughlins Road was available in the Council records, however aerial imagery indicates that the site was used for commercial / industrial activities from the late 1960s until the 1990s after which time the site has lain vacant. Information provided by CKL in the form of historic investigations in 69 McLaughlin’s Road confirm that the piece of land is part of a larger former landfill. The site inspection revealed that fill material, including small volumes of building rubble was present in the spoil from recently cut and reinstated test pits. As the fill is unverified and previously identified as landfill, it is considered to be a MfE HAIL item. It is considered that the potential exists for fill to have been impacted by building materials including treated timber, asbestos containing material, and lead based paints.

Given the potential for MfE HAIL activities to have been undertaken on the land it is concluded that the regulations of the NESCS and AUP(OP) with respect to contaminated land apply to the proposed development. A site management plan has been prepared in order to document the site practices and procedures required to be in place for the protection of human health and the environment as a result of the potential mobilisation of contaminants in soil during development earthworks.
3.6 Stormwater and Flooding

A Stormwater Management Plan and Flood Risk Assessment (SMP/FRA) has been prepared in support of this application. The Puhinui Precinct Plan requirements and the overarching Stormwater Catchment Management Plan (still in development) for the wider development area guide the stormwater management.

3.6.1 Stormwater

The proposed development is contained within two of the seven sub-catchments for the precinct. It is proposed to provide SMAF 1 Retention, Detention and Water Quality Treatment for the proposed road reserve and thirty percent of the future adjacent developable area within two centralised devices (one for each of the two sub-catchments).

The first device is a constructed terraced wetland with a densely planted retention zone, located south of the western abutment of the proposed bridge. A high flow bypass will be included to route flows in excess of the 2yr ARI event past the wetland in order to prevent high velocity flow from entering the wetland. The wetland consists of a forebay, densely planted retention zone and constructed wetland zone that will cover an area of approximately 1,792m² (875m² retention zone plus 917m² wetland/detention zone). The wetland zone will be constructed in cut to maintain connectivity to the groundwater to improve plant health and survivability. The wetland will discharge to the adjacent stream channel via an outflow structure with an 89mm² detention orifice.

The second device is a bio-retention device located to the north of the road alignment near the eastern bridge abutment. The bio-retention area will be approximately 4.5m wide x 50m long. Due to the risk of historic contamination in the underlying soil, the bio-retention device will be fully lined with an impermeable liner and the retention objectives will be met by providing long duration (72hr) release of the 5mm retention volume. This release will be controlled by a 17mm² orifice located within the overflow manhole of the bio-retention device. The bio-retention device will discharge to the existing public stormwater network within McLaughlins Road, which in turn discharges back to the Puhinui Stream approximately 100m downstream of the site.

3.6.2 Flooding

To minimise the hydraulic effects of the proposed bridge, the abutments are to be located outside of the existing 100y flood plain (including climate change). Piers will be located either side of the main channel to minimise disturbance of the stream and existing vegetation. The bridge will then span the flood plain to the east and west abutments with a total of five spans (four piers).

4. Assessment of Environmental Effects

Pursuant to Schedule 4.2(3) and 4.6 of the Resource Management Act 1991 (Act), an application for resource consent shall include an assessment of any actual or potential effects that the activity may have on the environment, and the ways in which any adverse effects may be mitigated.
Schedule 4.2 (3)(c) of the Act specifies that an assessment of effects shall be in such detail as corresponds with the scale and significance of the actual or potential effects that the activity may have on the environment.

4.1 Ecological Effects

The construction of the bridge structures has potential adverse effects on the streams, riparian vegetation and 100yr ARI floodplain the road and bridge cross. These effects include stream channel encroachment, erosion, sedimentation and riparian vegetation removal. The principal means by which these effects have been avoided is to choose a crossing location that avoids larger vegetation and where the SEA is at a relatively narrow point, and the proposed multi-span bridge design.

The bridge abutments are to be located outside the 100 yr ARI flood plain, so will not effect the natural function of the flood plain. The intermediate bridge footings associated with the span crossing Puhinui Stream will be located outside of the stream channel and riparian margin. The intermediate footing on river left (east) will be located outside the existing, replanted riparian buffer, while the footing on river right (west) will require approximately 20m² of riparian vegetation clearing during construction.

The vegetation communities within the collector road right of way, including the two additional intermediate footings and bridge abutment footprints will be cleared. However, these communities are characterised by exotic scrub species including pampas (cortaderia selloana), Chinese privet (ligustrum sinense), woolly nightshade (solanum mauritianum), gorse (ulex europaeus), blackberry (rubus fruticosus), black wattle (acacia meamsii) and tradescantia (tradescantia fluminensis). All of these species are classified as Sustained Control pest plants under Auckland’s Proposed Regional Pest Management Plan (Nov 2017).

The adverse effects of vegetative clearance will be mitigated through a range of measures including:

- Minimising the overall working area;
- Locating work staging areas outside the riparian and Te Araroa Trail areas;
- Avoiding and minimising soil disturbance;
- Replanting cleared areas with suitable, eco-sourced, indigenous, riparian plant species; and
- Monitoring plant survival and undertaking weed control for a period of 12 months.

4.2 Traffic Effects

The Transportation Report has assessed potential effects for traffic and transport both on and off the site. The report draws the following conclusions:

- The proposal only involves the construction of a road and a bridge and does not involve activities that will generate traffic movements. All such activities will require further consents (see Table 432.4.2 (A10)) for buildings and structures all of which require consent pursuant to a restricted discretionary activity;
- The design of the proposed intersections adopt the geometric design in the Auckland Transport standards and meets the recommended sight distances in Austroads...
publication “Guide to Road Design” Part 4A “Unsignalised and Signalised Intersections”, and are therefore acceptable in terms of safety effects;

- The standard of pedestrian and cycling facilities means that people in these travel modes can move safely through the area;
- Property access points will be located safely and more than 10m from the roundabout, consistent with AUP(OP) standards; and
- In terms of capacity, the local road network can accommodate the traffic volumes associated with the construction phases, and the application of a Construction Traffic Management Plan will ensure that any potential impact on the surrounding area is minimised.

4.3 Earthworks

The general approach to minimising the effects of earthworks is to maintain a separation between the earthworks activity and areas subject to overland flow and inundation. Where this is not possible measures are taken to minimise the potential for sediment-laden water to reach waterways.

The road and bridge and related works have been located to avoid both the Puhinui Stream and its tributaries and the related 100 Year flood plain (see CKL Plan L3028 Dwg 20 Erosion & Sediment Control Plan and CKL Plan L3028 Dwg 210 Earthworks Cut Fill Plan). The exceptions to this approach are the bridge piers and the wetland zone (lower terrace) of the constructed stormwater management wetland.

The three bridge piers on the western bank, and the associated stabilised access road will be within the bounds of a super silt fence to prevent overland flow to the Puhinui Stream. The Puhinui Stream tributary that lies between the two most western piers will also have its flow temporarily diverted during bridge pier construction. Super silt fences are also proposed around the single eastern pier construction area, and the earthworks area for the wetland pond construction (see CKL Plan L3028 Dwg 20 Erosion & Sediment Control Plan).

Around each earthworks catchment dirty water diversions are proposed taking any sediment laden water to the sediment retention ponds or decanting earth bunds as proposed.

For the purposes of protecting local amenity and dust control stabilised access points are established at the Prices Road and McLaughlins Road entry points to the construction area.

Collectively, these measures will avoid and minimise the potential for earthworks activities and sediment laden water to have adverse environmental and amenity effects.

4.4 Stormwater

The effects of developing the site and the resulting increase in impermeable area have been assessed. The assessment assumes that the Maximum Probable Development for the future industrial/commercial land use is 90% and that the link road reserves are 70% impermeable, based on the indicative road cross-sections.

The proposed mitigation devices will include provision for 100% of the required mitigation volume for the proposed link road (including the bridge see Bridge Design Report) and 30% of
the required mitigation volume for the future developable area. The remainder of the required mitigation volumes for the future developable area will be managed at source.

The proposal provides for full mitigation of additional stormwater up to the 2yr ARI event. Peak flows in excess of the 2yr ARI (including the effects of climate change) will bypass the proposed mitigation devices to improve the efficiency of the devices and prevent high velocity flows from entering the wetland and bioretention facilities. The proposed development will result in a peak flow increase of approximately 64-94% for the 100yr ARI rainfall event (including the effects of climate change). However, due to the site’s location near the bottom of the Puhinui Stream Catchment, Peak Flow Attenuation is not being proposed as the coincidence of the delayed peak release from the site and peak flows from the upper catchment would increase the risk of flooding. By allowing the peak flows to discharge from the site unattenuated, the 100yr ARI peak flow in the Puhinui Stream adjacent to the site will not be increased.

4.5 Flooding

Based on the HEC-RAS one-dimensional modeling, the proposed bridge and piers will result in a 10mm increase in the top water level upstream of the bridge with no significant change in channel or flood plain velocity. Therefore, the effects of the bridge are considered to be less than minor with respect to the hydraulics of the Puhinui Stream and its floodplain.

4.6 Existing Land Uses

Existing land uses in the vicinity of the application have been noted above. Other than land owned by the Consortium, land directly adjacent to the road alignment includes Colin Dale Park and Puhinui Reserve (Auckland Council) and 102 Prices Road, an existing rural property with a single dwelling, zoned Light Industry and within the Puhinui Precinct. The proposed roading in the McLaughlins Road area does not directly interface with other property.

The applicant has had discussions with Auckland Council Parks in relation to the access leg from the proposed roundabout into Colin Dale Park. The access leg connects to the current access to the park and is considered to be an appropriate design for intended uses.

The proposed road extends along the northern boundary of 102 Prices Road. While being subject to the introduction of traffic and associated noise and activity from the proposed road, this property (area = approximately 0.7ha) and its use for a range of light industry uses will benefit from the road access and frontage proposed by the new road. An access point to the property is provided from the new road.

The applicant has had discussions with Refining NZ and Wiri Oil Services Ltd in relation to their respective oil pipeline designations. It has been agreed that the proposed road would largely run parallel to the designation. This places the pipeline designation and associated easement within the front yard area of the future lots to the north of the road. In this location, the land can be used for carparking and landscaping, activities compatible with the easement and potential pipeline access. This location is considered to minimise the effects of the new road on the pipeline, and the effects of the pipeline on future land use.
5. Regulatory Assessment

5.1 Statutory Framework

The consent authority’s decision on the proposed activity is to be made in terms of section 104, 104B and 104D of the RMA and must have regard to the purpose and principles of the RMA as set out in Part 2, sections 5 to 8. Section 104(1)(b) requires consideration of the matters any relevant planning documents including:

- A national environmental standard
- A national policy statement
- A regional policy statement or proposed regional policy statement
- A plan or proposed plan

5.2 Part 2 and Higher Order Policy Statements

As noted above, this application is subject to Part 2 of the RMA, and also to the National Policy Statement - Freshwater Management 2014 and to the National Policy Statement on Urban Development Capacity 2016.

In relation to the application of Part 2, in the recent Court of Appeal case¹, the Court stated:

‘If it is clear that a plan has been prepared having regard to pt 2 and with a coherent set of policies designed to achieve clear environmental outcomes, the result of a genuine process that has regard to those policies in accordance with s 104(1) should be to implement those policies in evaluating a resource consent application. Resort to pt 2 in such a case would likely not add anything. It could not justify an outcome contrary to the thrust of the policies.’

The provisions of the AUP(OP) are consistent with and respond appropriately to the two relevant national policy statements. Accordingly, it is considered that there is no need to examine either Part 2 or the national policy statements in any detail. The relevant Unitary Plan matters are addressed below.

5.3 Unitary Plan Provisions

When considering an application for resource consent for an activity that is classed as a non-comply activity the Council will consider “all relevant overlay, zone, Auckland-wide and precinct objectives and policies that apply to the activity or to the site or sites where that activity will occur.”(AUP(OP) Rule C1.8)

These matters and assessment criteria are considered below in terms of the activities for which consents are being sought.

¹ RJ Davidson Family Trust v Marlborough District Council [2018] NZCA 316
5.3.1 Subdivision and Road Formation,

Rule A54 in Table I432.4.2 lists subdivision that does not comply with the standards for transport in I432.6.1 as a non-complying activity. However, the transport standards relate to two matters:

i) Construction traffic, which must meet the NZTA Code of Practice for Temporary Traffic Management; and

ii) The commencement of activities that generate traffic prior to four specific road infrastructure upgrades as follows:

(a) a new double lane roundabout on SH20B that provides localised widening on the SH20B approaches to allow for two circulating traffic lanes. The roundabout should include a free eastbound through movement for SH20B traffic;

(b) an additional southbound right turn lane from Roscommon Road (north) into Vogler Drive;

(c) a new road connection between SH20B (Puhinui Road) and McLaughlins Road; and

(d) widening improvements on the Puhinui Road approach to the SH20/Puhinui Interchange.

In relation to construction traffic, traffic movements related to the road and bridge construction enabled by these consents will need to be managed pursuant to a Construction Traffic Management Plan that meets NZTA requirements as the rule notes. The certification of such a plan by the Council is proposed as a condition of consent.

In relation to traffic movements from other activities, the subdivision, road and bridge consents being sought do not actually enable any land use that will generate traffic movements, so while ‘technically’ being a non-complying activity, the proposed activities do not actually trigger the need for the road infrastructure upgrades.

Objectives and Policies

Relevant objectives and policies in the Puhinui Precinct for subdivision are:

I432.2 Objectives

(8) Subdivision and development of land is staged to ensure adequate transport infrastructure capacity is in place prior to land use development.

(9) Subdivision and development establishes a transport network that provides for the safe and efficient movement of all travel modes.

(10) The timing and sequencing of integrated development provides for the efficient and effective provision of all infrastructure including transport networks, ...

(11) Subdivision and/or development within the precinct facilitates a transport network that:

(a) integrates with, and avoids adverse effects on the safety and efficiency of, the surrounding transport network, including any upgrades to the surrounding network; and

(b) facilitates transport choices by providing for pedestrians, cyclists, public transport facilities, and vehicles; and
(c) avoids where practicable, or otherwise remedies or mitigates adverse effects on the environment, including effects on Mana Whenua values. ...

I432.3 Policies

(6) Require the provision of transport infrastructure prior to undertaking development or subdivision.

(7) Require all development to provide information on transport infrastructure on a network wide basis.

(8) Require subdivision and/or development within the precinct to provide for a transport network that:

(a) Does not compromise the safe and efficient movement of pedestrians, cyclists, public transport and vehicles; and is

(b) Designed and constructed in accordance with the requirements of any relevant code of practice or engineering standards.

There are objective and policies in Urban Subdivision E.38.2 and E38.3, and in Infrastructure E26.2.1 and E26.2.2 that are similar to the above in terms of seeking the integrated and comprehensive provision of infrastructure during subdivision and development, and ensuring that infrastructure (roading in this case) is safe and efficient.

The subdivision, road and bridge consents in this application are part of a broader road infrastructure programme for the Puhinui Precinct that will address the matters in (a) to (d) above and the wider matter of the southern access to Auckland International Airport, to be in place “prior to land use development”.

The extension of Prices Road to and across the Puhinui Stream is envisaged by the Puhinui Precinct provisions I432.6.1.2 as referenced above ((c)a new road connection between SH20B (Puhinui Road) and McLaughlins Road). It is a functional and operational need of the local transport network. The benefits it provides for the local network are through an alternative route to the developing industrial area, and as an alternative link to the airport from the southeast should an interruption to access occur in the State Highway 20/20B intersection area, thus improving the resilience of the network.

The effects of the proposal on the pipelines owned by Refining NZ and Wiri Oil Services Limited have been considered above. The road has been located to minimise both the effects of the road on the pipelines, and the potential effects of the pipelines on the road operations, consistent with (10) above.

The proposed roading has been assessed in terms of its provision for alternative transport choices such as walking and cycling in the Transportation Report. These facilities will promote the adoption of new routes between Puhinui and Wiri and have been designed to Auckland Transport standards. The road extension is a collector road that could be modified in the future for public transport purposes.

Overall, it is considered that the proposed subdivision and roading provision is consistent with, and certainly not contrary to the relevant objectives and policies.
5.3.2 Vegetation Removal

The vegetation removal required for the bridge across the Puhinui Stream and through a Significant Ecological Area requires consents pursuant to Rule E26.3.5.2. As previously described, the alignment of the road has been selected to minimise the removal of vegetation. The Ecological Report also recommends other mitigation measures as conditions of resource consent.

Objectives and Policies

26.2.2 Policies

(4) Require the development, operation, maintenance, repair, upgrading and removal of infrastructure to avoid, remedy or mitigate adverse effects, including, on the:

(e) the values for which a site has been scheduled or incorporated in an overlay.

(5) Consider the following matters when assessing the effects of infrastructure:

(a) the degree to which the environment has already been modified;

(b) the nature, duration, timing and frequency of the adverse effects;

(c) the impact on the network and levels of service if the work is not undertaken;

(d) the need for the infrastructure in the context of the wider network; and

(e) the benefits provided by the infrastructure to the communities within Auckland and beyond.

(6) Consider the following matters where new infrastructure or major upgrades to infrastructure are proposed within areas that have been scheduled in the Plan in relation to natural heritage, Mana Whenua, natural resources, coastal environment, historic heritage and special character:

(a) the economic, cultural and social benefits derived from infrastructure and the adverse effects of not providing the infrastructure;

(b) whether the infrastructure has a functional or operational need to be located in or traverse the proposed location;

(c) the need for utility connections across or through such areas to enable an effective and efficient network;

(d) whether there are any practicable alternative locations, routes or designs, which would avoid, or reduce adverse effects on the values of those places, while having regard to E26.2.2(6)(a) - (c);

(e) the extent of existing adverse effects and potential cumulative adverse effects;

(f) how the proposed infrastructure contributes to the strategic form or function, or enables the planned growth and intensification, of Auckland;
(g) the type, scale and extent of adverse effects on the identified values of the area or feature, taking into account:

(i) scheduled sites and places of significance and value to Mana Whenua;

(ii) significant public open space areas, including harbours;

(iii) hilltops and high points that are publicly accessible scenic lookouts;

(iv) high-use recreation areas;

(v) natural ecosystems and habitats; and

(vi) the extent to which the proposed infrastructure or upgrade can avoid adverse effects on the values of the area, and where these adverse effects cannot practically be avoided, then the extent to which adverse effects on the values of the area can be appropriately remedied or mitigated.

(h) whether adverse effects on the identified values of the area or feature must be avoided pursuant to any national policy statement, national environmental standard, or regional policy statement.

With reference to Policy E26.2.2.6(h), Policy B7.2.2(6) in the regional policy statement states: Avoid adverse effects on areas listed in the Schedule 3 of Significant Ecological Areas – Terrestrial Schedule and Schedule 4 Significant Ecological Areas – Marine Schedule.

However matched against this policy is regional policy statement Policy B3.2.2(3) that states:

Provide for the locational requirements of infrastructure by recognising that it can have a functional or operational need to be located in areas with natural and physical resources that have been scheduled in the Unitary Plan in relation to natural heritage, Mana Whenua, natural resources, coastal environment, historic heritage and special character.

In weighing up the tension between these two policies, the alternatives for the alignment and design of the road, and the need for the road in terms of the local network and the economic and social benefits derived from the infrastructure, have been assessed.

As stated above, the road and bridge link across the Puhinui Stream is anticipated by the Puhinui Precinct provisions and will be an important network link for both capacity and resilience. Alternative crossing points of the stream and SEA were considered prior to the purchase of land on McLaughlins Road, at which time it was recognised that the proposed crossing point is one of the narrowest resulting in the least disruption to the riparian environment and SEA vegetation. The bridge design has also minimised the extent of disruption through the abutments being kept outside the floodplain, and only one bridge pier being located within the SEA. The quality of vegetation, other than the riparian restoration, is considered to be low and previously modified, and this will benefit from the replanting of the cleared area with suitable, eco-sourced, indigenous, riparian plant species.
It is further noted that the passing of the Te Araroa Trail along the Puhinui Stream has not been interrupted by the bridge structure with sufficient clearance for users to pass under the bridge supports.

In summary, while the values for which the site has been scheduled will be adversely affected, there are economic and social benefits from the development of the infrastructure, and the removal of the SEA and other vegetation can be suitably mitigated with riparian planting.

5.3.3 Bridge within an SEA

The building of the bridge over the Puhinui Stream, within an SEA, makes the following provisions relevant.

Objectives and Policies

E3.2 Objectives

(4) Structures in, on, under or over the bed of a lake, river, stream or wetland are provided for where there are functional or operational needs for the structure to be in that location, or traverse that area.

(5) Activities in, on, under or over the bed of a lake, river, stream and wetland are managed to minimise adverse effects on the lake, river, stream or wetland.

E3.3 Policies

(1) Avoid significant adverse effects, and avoid where practicable or otherwise remedy or mitigate other adverse effects of activities in, on, under or over the beds of lakes, rivers, streams or wetlands within the following overlays:

... (d) D9 Significant Ecological Areas Overlay;

(7) Provide for the operation, use, maintenance, repair, erection, reconstruction, placement, alteration or extension, of any structure or part of any structure in, on, under, or over the bed of a lake, river, stream or wetland, and any associated diversion of water, where the structure complies with all of the following:

... 

(d) the structure is for any of the following:

... 

(iii) necessary to provide access across a lake, river, stream or wetland;

(iv) associated with infrastructure;

As with the provisions above, the provisions in E3 both provide for the bridge structure, by way of its functional and operation need as infrastructure, but at the same time require that significant adverse effects are avoided, and other adverse effects remedied and mitigated. By
avoiding the stream channel and banks with pier structures, significant adverse effects have been avoided. Other effects have been remedied or mitigated as described previously.

5.3.4 Earthworks

The relevant objectives and policies for earthworks relating to network utilities are as for general earthworks in Chapters E11 and E12 as follows:

Objectives and Policies

The objectives of E11.2 require sediment generation to be minimised and to avoid, remedy and mitigate adverse effects on the environment. The policies in E11.3 require the implementation of specific engineering requirements (standards), recognition of the attributes of the receiving environment, and managing the potential cultural impacts of land disturbance.

The objectives and policies of E12 are similar to E11 with some additional emphasis on amenity effects such as noise, dust and vibration.

Standards

In order to be considered as a restricted discretionary activity the earthworks must comply with the general standards listed in Rules E26.5.5.1 and E26.5.5.2. The earthworks will be undertaken subject to an Erosion and Sediment Control Plan (ESCP) submitted to and certified by the Council as being in accordance with Auckland Council Guideline Document 2016/005, Erosion and Sediment Control Guide for Land Disturbing Activities in the Auckland Region (GD05). Implementation in accordance with the ESCP will ensure that many of the relevant standards will be complied with (such as Standards (3), (4), (5), (6), (7), (16), and (17).

In relation to other specific standards it is noted that:

i) the applicant accepts the standard Council consent condition in relation to the importation of cleanfill (standards (7) and (16));

ii) there are no kauri trees in the site area (standard (8));

iii) land disturbance is outside the Riparian Yard (standard (12));

iv) there is no filling within the 1%AEP floodplain; and

v) the proposed earthworks will comply with the accidental discovery protocols as set out in Standard E26.5.5.1.

Matters of discretion

In relation to the matters of discretion in E26.5.7.1:

i) Accidental discovery protocols will be observed;

ii) Specific measures have been taken to protect the water quality in the Puhinui Stream and the nearby tributary for the duration of the works;

iii) Earthworks within the SEA have been limited to a single pile and related access;

iv) Dust control measures will be undertaken to minimise effects on the single house on 102 Prices Road; and
v) The design has demonstrated that the land disturbance and final ground levels will not adversely effect the nearby oil pipelines, with the design having been undertaken in consultation with Refining NZ and Wiri Oil Services Ltd.

5.3.5 Stormwater

The relevant objectives and policies for stormwater management are in Chapter E1 as follows:

Objectives and Policies

E1.2 Objectives

(1) Freshwater and sediment quality is maintained where it is excellent or good and progressively improved over time in degraded areas.

(2) The mauri of freshwater is maintained or progressively improved over time to enable traditional and cultural use of this resource by Mana Whenua.

(3) Stormwater and wastewater networks are managed to protect public health and safety and to prevent or minimise adverse effects of contaminants on freshwater and coastal water quality.

The stormwater policies in Chapter E1 which achieve these objectives are extensive and are not repeated in full here. The overall outcome sought by the policies for stormwater are that the adverse effects of stormwater runoff from greenfields development on freshwater systems and freshwater are avoided as far as practicable, and otherwise minimised or mitigated.

The Puhinui Precinct has specific stormwater objectives and policies as follows:

Objective I432.2 (4) Subdivision, use and development is managed to maintain or enhance water quality within the Puhinui freshwater catchment and receiving coastal environment, including the integration of Mana Whenua values, mauri, matauranga and tikanga associated with fresh water and coastal water resources.

Policy I432.3 (3) Address potential adverse effects from subdivision, use or development on identified Māori cultural landscape values by; ...

(e) implementing an integrated stormwater management approach across the Puhinui precinct and incorporating matauranga Māori alongside engineering methods, including retention and enhancement of intermittent and permanent streams and natural floodplains to provide natural attenuation and applying the SMAF Overlay to all sub-catchments draining to streams in addition to quality treatment; ...

As detailed in the SMP/FRA, the stormwater management plan for the site has been developed in the context of the existing Network Discharge Consent (8917) and Auckland Council’s current process of obtaining a region-wide discharge consent. The precinct-specific requirements must also be taken into account. The high level objectives for the site stormwater management plan are summarised as:

- WQ treatment (90th percentile storm) for all roads and hardstand/carpark areas to minimise contaminants entering the receiving environment;
• Inert roofing and cladding materials for buildings to reduce contaminant generation;
• SMAX Retention (5mm) for all impervious surfaces to mimic the pre-development hydrology and maintain stream base flows; and
• SMAX Detention (95th percentile) for all impervious surfaces draining to the Puhinui Stream to reduce the erosive velocities of frequent storm events.

It is considered that the implementation of these objectives will also meet the AUP(OP) objectives and policies overall.

5.4 SECTION 104D ASSESSMENT

Section 104D of the RMA provides that resource consent for a non-complying activity may only be granted if either (a) the adverse effects of the activity on the environment will be minor or (b) the activity will not be contrary to the objectives and policies of the relevant plan. This is frequently referred to as the “gateway test.”

Based on the conclusions in each effects section in Section 4 above, the application passes the first limb of section 104D(1)(a) in relation to adverse effects.

The application has also been considered against the relevant provisions of the AUP(OP) under section 104D(1)(b) and is considered not to be contrary to the relevant objectives and policies. In particular, those objectives and policies on the precinct transportation provisions have been addressed. Because the activities for which consent is sought do not generate traffic movements, they do not challenge the intent of these provisions, which is to ensure that appropriate roading infrastructure is in place before land uses operate and generate traffic.

5.5 SECTION 95 NOTIFICATION ASSESSMENT

5.5.1 Public Notification

Section 95A provides consent authorities with the discretion to publicly notify or limited notify an application for resource consent. The principle matter for consideration in this application is whether, pursuant to section 95A(8)(b) and Step 3, the proposed activity will have or is likely to have adverse effects on the environment that are more than minor.

The proposed road and link between Prices Road and McLaughlin Road will be an important addition to the local roading network. It is part of the overall roading infrastructure upgrade for the Puhinui Precinct and State Highway 20B. Nevertheless, the actual and potential effects of the works themselves, including the bridge over the Puhinui Stream through a small section of SEA are no more than minor, taking into account the management and mitigation measures included in the proposal and the matters referred to in section 95D. It is also considered that no special circumstances exist, therefore the application should not be publicly notified.

5.5.2 Limited Notification

Under section 95B of the Act, if Council does not publicly notify an application, the Council must decide if there are any affected persons. Under section 95E the Council must decide that a person is an affected person if adverse effects on them are minor or more than minor (but not
less than minor). Relevant matters to consider for limited notification in terms of the Steps in section 95B are:

i) No written approvals have been provided. However, the location and design of the road and bridge have been undertaken in consultation with NZ Refining and Wiri Oil Services Ltd. These parties have indicated their agreement to the road location and the pipeline crossing point south of the proposed roundabout. The proposal does not require their consent as the requiring authorities, neither do the works conflict with the purpose of the designations.

On a broader front, the Consortium have been engaging with New Zealand Transport Agency, Auckland Transport and Auckland International Airport on the relocation of the Prices Road/State Highway 20B intersection. These parties have also been kept advised of the works covered by this application and approve of them. As noted above, the works do not actually enable the generation of traffic, other than construction traffic for which a Construction Traffic Management Plan will be required.

ii) There are no protected customary rights groups associated with the site. Nevertheless, the Consortium has had an ongoing relationship with Te Akitai, who exert mana whenua status over this area, throughout the Auckland Unitary Plan process that created the Puhinui Precinct. At the time of writing Te Akitai representatives have been advised of the road and bridge proposal and stormwater management approach, but written approval is being sought.

iii) No consultation has been undertaken with the persons at 102 Prices Road. It is considered that the owners of this property are affected persons and written approval will be sought.

iv) Discussions have been had with Auckland Council as owners and managers of Colin Dale Park in relation to access from the proposed roundabout and connection to the south-western interceptor for wastewater, this facility lying within the park. It is understood that the access is acceptable. Discussions with Auckland Council (Parks) as landowner of the Puhinui Stream have yet to held.

In the absence of the written approvals referred to above, limited notification would be anticipated.

6. CONCLUSION

The proposed road and bridge will enable the development of the Consortium’s land within the Puhinui Precinct and provide for an important link between Puhinui and Wiri in the local road network. The key matters that have been addressed are:

- The proposed activities do not generate traffic and consequently they do not challenge the important matter of providing all of the roading infrastructure upgrades prior to land use as set out in the Puhinui Precinct provisions, and are

SOUTHERN GATEWAY CONSORTIUM ROADING AND BRIDGE APPLICATION PRICES ROAD, PUHINUI
not contrary to the objectives and policies on roading infrastructure, despite being a non-complying activity;

- The crossing of the Puhinui Stream has been located and designed to avoid and minimise adverse effects on the SEA in the riparian margin of the creek, water quality in stream and tributaries and the potential for flooding in the locality;

- Earthworks have been designed to avoid and minimise adverse effects through the adoption of best practice and the avoidance of waterways; and

- Stormwater management is the subject of a stormwater solution that meets the objectives for the Puhinui Precinct and which will be consistent with the future region-wide network discharge consent.

Overall, it is considered the application meets the requirement of sustainable management in Part 2 of the RMA and should be granted consent.
Attachment C

Item 19
Auckland Film Protocol consultation feedback and recommended changes

File No.: CP2019/14434

Te take mō te pūrongo
Purpose of the report
1. To receive a summary of consultation feedback on the draft Auckland Film Protocol, and to provide feedback on the recommended changes to the document.

Whakarāpopototanga matua
Executive summary
2. Auckland Council is currently reviewing the Auckland Film Protocol. The Auckland Film Protocol sets out:
   • the commitment of the council group to supporting filming in Auckland;
   • expectations and rules that filmmakers must abide by when filming in Auckland; and
   • provides guidance for filmmakers on the process for approval to film in Auckland.
3. The purpose of the review was to ensure that the Auckland Film Protocol is up-to-date and identify emerging trends, issues or opportunities that should be addressed. Content of the Auckland Film Protocol was reviewed against legislation referenced in the document and against policies and plans of the Auckland Council group to identify areas where the Auckland Film Protocol should be updated. Engagement with staff involved in the process of assessing and approving film permit applications, from across the council group, was undertaken to inform the review and proposed amendments to the Protocol.
4. A revised draft of the Auckland Film Protocol was reported to the Environment and Community Committee in June 2019 for consideration and was approved for public consultation (resolution number ENV/2019/73).
5. The following is a summary of the key changes made to the Auckland Film Protocol before public consultation was undertaken:
   • **Native species**: new content added stating that Auckland Council may place additional conditions on film permits to protect native species
   • **Kauri dieback**: new content added providing information about kauri dieback and stating that filmmakers will be required to clean equipment to council specifications when filming in areas where kauri are present.
   • **Drones**: new content added stating that a film permit is required for commercial filming and requiring filmmakers to comply with Civil Aviation rules, Auckland Council bylaws and conditions.
   • **Historic heritage**: new content added stating that filming in proximity to historic (including cultural) heritage will be subject to conditions to protect these sites.
   • **Health and safety**: new content added to reflect the new Health and Safety at work Act 2015 and requirements to prepare a site specific health and safety plan.
   • Content of the Auckland Film Protocol was updated to reflect current policy, plans and bylaws of Auckland Council. Some structural and editorial amendments were also made to improve the logic, flow and readability of the document.
6. Public consultation was undertaken over a three week period between 21 June and 12 July 2019.
7. A total of 74 submissions were received during the public consultation period. Ōtara-Papatoetoe Local Board residents provided a total of zero submissions on the draft Auckland Film Protocol. Staff are proposing some changes to the draft Auckland Film Protocol to address submitter concerns; the proposed changes to the draft Auckland Film protocol are shown in track changes in Attachment B.

8. This report provides a summary of public feedback and of proposed changes to the draft Auckland Film Protocol to address feedback. The following is a high-level summary of the key changes proposed to the Auckland Film Protocol in response to public consultation:

- **Natural environment**: include stronger messaging about the importance of respecting Auckland’s natural environment, that film permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.
- **Native species**: include stronger messages around the potential impact of filming on native species, such as birds and that filming permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.
- **Kauri dieback**: amend to ensure that conditions may be placed on film permits in any public open space (controlled by Auckland Council) where kauri are present.
- **Drones**: include additional guidance on the use of drones around native birds and in proximity to other users of public open space and adjoining private properties.
- **Impact on access to public open space**: include stronger messages around the need for filmmakers to be respectful of other users of public open space and state that film permits give limited permission to occupy public open space.
- **Compliance and enforcement**: include stronger messages around the requirement for filmmakers to comply with the Auckland Council policies, plans, bylaws and the terms and conditions of their film permit.

9. Submission themes and proposed changes are summarised in Attachment A.

**Ngā tūtohunga**

**Recommendation/s**

That the Ōtara-Papatoetoe Local Board:

a) receive a summary of consultation feedback on the draft Auckland Film Protocol
b) provide feedback on the recommended changes to the draft Auckland Film Protocol
c) note that local board feedback will be included in a report to the Environment and Community Committee in August 2019, seeking approval for the proposed changes to the draft Auckland Film Protocol.

**Horopaki Context**

10. The first version of the Auckland Film Protocol (the protocol) was adopted by the Regional Development and Operations Committee (resolution number RDO/2013/27) on 14 March 2013. A review of fees for filming in the Auckland Region was undertaken in 2014 and a new set of region-wide charges was recommended; providing a simplified and harmonised range of charges. The Governing Body adopted a region-wide schedule of film fees and revised Auckland Film Protocol on 28 May 2015 (resolution number GB/2015/36).
11. Since the Protocol was adopted in 2015 there have been a number of changes to legislation and to Auckland Council’s policy and planning framework. The purpose of the review of the Protocol was to:

- ensure that the Protocol is up-to-date; and
- identify emerging trends, issues or opportunities to be addressed in the Protocol.

Content of the Protocol was reviewed against legislation referenced in the document and against policies and plans of the Auckland Council group to identify areas where the Protocol should be updated. Engagement with staff involved in the process of assessing and approving film permit applications, from across the Council group, was undertaken to inform the review and proposed amendments to the Protocol.

12. Workshops were held in September and October 2018 to engage with local boards that experience a high volume of filming.

13. Engagement to inform the preparation of the revised draft Protocol was also undertaken with:

- mana whenua: mana whenua interests are represented by 19 iwi (tribal) authorities in Tāmaki Makaurau, Auckland. The 19 iwi authorities were invited, in writing, to inform the review of the Protocol.
- staff of the Tūpuna Maunga o Tāmaki Makaurau Authority to inform the review.
- screen sector: the screen sector was invited to participate in a survey in April 2019 to inform the review. The survey asked a series of general questions about the Protocol and experiences of filming in public open space in Auckland.
- public: the People’s Panel in September 2018; a total of 4,762 responses were received. The survey asked a series of questions on views on and experiences of filming in Auckland.

A high-level summary of feedback (including local board feedback) is provided in Attachment C.

14. The review recommended that a range of changes be made to the Auckland Film Protocol, the following is a summary of the key changes proposed to the Environment and Community Committee:

- **Native species**: include new content stating that Auckland Council may place additional conditions on film permits to protect native species
- **Kauri dieback**: include new content providing information about kauri dieback and stating that filmmakers will be required to clean equipment to council specifications when filming in areas where kauri are present.
- **Drones**: include new content stating that a film permit is required for commercial filming and requiring filmmakers to comply with Civil Aviation rules, Auckland Council bylaws and conditions.
- **Historic heritage**: include new content stating that filming in proximity to historic (including cultural) heritage will be subject to conditions to protect these sites.
- **Health and safety**: include new content to reflect the new Health and Safety at work Act 2015 and requirements to prepare a site specific health and safety plan.
- **Filming on Tūpuna Maunga**: update content to reflect that applications to film on Tūpuna Maunga are assessed by the Tūpuna Maunga o Tāmaki Makaurau Authority.
- **Updates to content**: update content to reflect current policy (e.g. smokefree policy), plans (Auckland Unitary Plan) and bylaws of Auckland Council.
- **Structural and editorial**: amend some parts of the document to improve the logic, flow and readability of the document.
15. The revised draft of the Auckland Film Protocol was approved by the Environment and Community Committee for public consultation in June 2019 (resolution number ENV/2019/73).

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

16. Consultation on the revised draft of the Auckland Film Protocol took place from 21 June to 12 July 2019. A total of 74 submissions were received; this represents a substantial increase on the 21 submission which were received in response to the 2015 review of the Auckland Film Protocol. Of the submissions received, 72 were submitted using the online form and 2 non-form hardcopy submissions were received.

17. Submitters were asked to identify if they worked in the screen sector or not, with:

- 29 submissions (39%) received from individuals or organisations that identified themselves as working in the screen sector
- 45 submissions (61%) received from individuals or organisations that do not work in the screen sector.

The questions included in the online form varied depending on whether the submitter identified themselves as working in the screen industry or not.

18. A breakdown of all submissions received by local board area is shown in Table 1 below. The small number of responses from individual local board areas means that an analysis of views by local board area was not possible for all local board areas.

**Table 1: Breakdown of submissions made by local board area.**

<table>
<thead>
<tr>
<th>Local Board Area</th>
<th>Number of respondents</th>
<th>Percentage of respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waitākere Ranges</td>
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<td>23.0%</td>
</tr>
<tr>
<td>Albert-Eden</td>
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<td>12.2%</td>
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<tr>
<td>Waitematā</td>
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<td>10.8%</td>
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<td>Rodney</td>
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<tr>
<td>Whau</td>
<td>2</td>
<td>2.7%</td>
</tr>
<tr>
<td>Māngere-Ōtahuhu</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Puketapapa</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Hibiscus and Bays</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Papakura</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Franklin</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Great Barrier</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Ōtara-Papatoetoe</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Manurewa</td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>
A series of closed questions were asked of non-screen sector individuals and organisations; a summary of the responses to these questions is shown in Table 2 below. Table 2 shows that:

- most respondents are supportive of Auckland Council’s film-friendly approach and that;
- most respondents think that the Auckland Film Protocol does enough to manage the impact that filming has on residents and businesses, on public open space and historic and cultural heritage.

Table 2: Feedback on the Auckland Film Protocols management of the impacts of filming

<table>
<thead>
<tr>
<th>Question</th>
<th>Response</th>
<th>Percentage of regional submissions (number of respondents is shown in brackets)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you support Auckland Council’s film-friendly approach?</td>
<td>Yes</td>
<td>75% (33)</td>
</tr>
<tr>
<td></td>
<td>Partially</td>
<td>20% (9)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>5% (2)</td>
</tr>
<tr>
<td>Do you think the Auckland Film Protocol does enough to manage the impact</td>
<td>Yes</td>
<td>56% (18)</td>
</tr>
<tr>
<td>of filming on residents and businesses?</td>
<td>Partially</td>
<td>19% (6)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>25% (8)</td>
</tr>
<tr>
<td>Do you think the Auckland Film Protocol does enough to manage the impact</td>
<td>Yes</td>
<td>53% (23)</td>
</tr>
<tr>
<td>of filming has on our public open space and environment?</td>
<td>Partially</td>
<td>33% (14)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>14% (6)</td>
</tr>
<tr>
<td>Do you think the Auckland Film Protocol does enough to manage the impact</td>
<td>Yes</td>
<td>62% (26)</td>
</tr>
<tr>
<td>of filming on our historic and cultural heritage?</td>
<td>Partially</td>
<td>29% (12)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>10% (4)</td>
</tr>
</tbody>
</table>

The main reasons given by those who supported Auckland Council’s film-friendly approach are shown in Table 3.

Table 3: Summary of key reasons for supporting Auckland Council’s film-friendly approach

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic</td>
<td>• generates employment and economic growth;</td>
</tr>
<tr>
<td></td>
<td>• benefits communities and local businesses;</td>
</tr>
<tr>
<td></td>
<td>• benefits a broad range of trades and industries;</td>
</tr>
<tr>
<td></td>
<td>• attracts investment and businesses to Auckland.</td>
</tr>
<tr>
<td>Cultural and creative</td>
<td>• has cultural benefits allowing and supporting the telling of stories visually;</td>
</tr>
<tr>
<td></td>
<td>• supports the creative economy and enables people to find a future in the creative industries;</td>
</tr>
<tr>
<td></td>
<td>• It’s fun and exciting to see Auckland on the screen.</td>
</tr>
<tr>
<td>Promotion and tourism</td>
<td>• promotes and showcases Auckland to the world;</td>
</tr>
<tr>
<td></td>
<td>• creates a positive image of Auckland.</td>
</tr>
</tbody>
</table>
21. Table 4 shows the key reasons that respondents gave for partially supporting Auckland Council's film-friendly approach.

**Table 4: Summary of key reasons given for partially supporting Auckland Council's film-friendly approach.**

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
</tr>
</thead>
</table>
| Access      | • the impacts on residents, including parking restrictions, road closures and ability to use public open space while filming is taking place need to be considered and managed;  
• need to ensure that film-makers are respectful of other users of public open space. |
| Notification| • there needs to be sufficient notification to ensure that residents and businesses are aware of open space being used for filming and are not inconvenienced. |
| Balance     | • need to consider and manage the impact that filming has on the environment and impacted residents;  
• need to balance the cumulative impacts of filming. |
| Equity      | • need to ensure that fees for commercial use of public places are fair. |

22. The key reasons given for not supporting Auckland Council's film-friendly approach were:

- the cost to ratepayers of enabling filming;
- that there is not enough protection for individuals, businesses and residents affected by filming being carried out on private property.

23. A series of open-ended questions were also included to elicit further information about responses to these questions and about a range of other topics. Staff have worked through submissions to determine any changes to be recommended for the final revised Auckland Film Protocol. Attachment A identifies key themes and submission points along with proposed staff responses.

A summary of the most common submission themes and the proposed staff responses are shown in Table 5.

**Table 5: Summary of key submission themes and proposed staff responses.**

<table>
<thead>
<tr>
<th>Key themes</th>
<th>Summary of proposed responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of drones for filming</td>
<td>Include additional guidance on the use of drones around native birds and in proximity to other users of public open space and adjoining private properties.</td>
</tr>
<tr>
<td>Impact on natural environment</td>
<td>Include stronger messaging about the importance of respecting Auckland’s natural environment, that film permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.</td>
</tr>
<tr>
<td>Kauri dieback</td>
<td>Amend to ensure that conditions may be placed on film permits in any public open space (controlled by Auckland Council) where kauri are present.</td>
</tr>
<tr>
<td>Impact on native species</td>
<td>Include stronger messages around the potential impact of filming on native species, such as birds and that filming permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.</td>
</tr>
<tr>
<td>Impact on access to public open space</td>
<td>Include stronger messages around the need for filmmakers to be respectful of other users of public open space and state that film permits give limited permission to occupy public open space.</td>
</tr>
<tr>
<td>Compliance and enforcement</td>
<td>Include stronger messages around the requirement for filmmakers to comply with Auckland Council policies, plans, bylaws and the terms and conditions of their film permit.</td>
</tr>
</tbody>
</table>
Key themes | Summary of proposed responses
---|---
Health and safety | Amend to enable production companies to arrange alternative timeframes for the submission of a site specific health and safety plan by agreement with Screen Auckland.
Notification | Screen Auckland to consider operational approaches to achieving wider public notification.
Impact on business | No change to the Auckland Film Protocol. The protocol is intended to provide a framework that enables decisions to be made on a case-by-case basis.
Equity | No change to the Auckland Film Protocol. Fees for commercial use of public open space are set under the Auckland Council Trading and Events in Public Places Bylaw 2015 and amended through the long term plan and annual plan.

24. This report seeks formal feedback from the board at its August 2019 business meeting on the recommended changes to the revised draft Auckland Film Protocol in response to consultation feedback.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

25. Engagement with staff involved in the process of assessing and approving film permit applications, from across the Council group, was undertaken to inform the review and proposed amendments to the Protocol. This included engagement with Auckland Transport, Panuku Development Auckland, and with Auckland Council community facilities, region-wide planning, social policy and bylaws, visitor experience and heritage.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

**Role of local boards in film permitting**

26. Landowner approval is required to film on any public open space in the Auckland region. Local boards are responsible for landowner approvals for local parks and reserves. Engagement with local boards that experience a high volume of applications for film permits was undertaken in September and October 2018 to inform the review of the Auckland Film Protocol. A summary of the key engagement themes is included in Attachment C and was reported to the Environment and Community Committee in July 2019.

27. A key theme from local board engagement was that the film permit timeframes mean that landowner approval timeframes are very tight, particularly when considering complex or contentious applications. It was also noted that the current timeframes do not allow sufficient time to consider applications at full board meetings or to consult key stakeholders. Given this, the following options on film permit timeframes were presented to the Environment and Community Committee at a workshop in May 2019 and at the June 2019 meeting.

**Option one:** Status Quo

**Option two:** amend the permit timeframes
- **Option 2(a)** the permit time frame is amended to be “up to five working days”.
- **Option 2(b)** the permit time frame is increased to 5-7 working days.

28. Following direction from the Committee, that increasing timeframes could act as a disincentive making Auckland internationally uncompetitive, the status quo option was retained in the draft Auckland Film Protocol.
Tauākī whakaaweawe Māori
Māori impact statement

29. ATEED has an ongoing relationship with several mana whenua and mataawaka groups, across its whole portfolio of activity. To inform the review of the Protocol the 19 Iwi Authorities were invited, in writing, to inform the review. In relation to film permit applications Māori views and input may be obtained in several ways where there is a potential impact on particular land or sites. This is usually coordinated either by the film facilitator, or through the relevant parks manager.

30. Specific processes are in place for the tūpuna maunga, with all commercial filming on the maunga requiring the approval of the Tūpuna Maunga o Tāmaki Makaurau Authority (Tūpuna Maunga Authority). Screen Auckland facilitates all requests for approval to film on the tūpuna maunga. Approval to film will be subject to conditions and restrictions set by the Tūpuna Maunga Authority. Meetings were held with staff of the Tūpuna Maunga Authority to inform the review and ensure that proposed amendments are consistent with the policy of the Tūpuna Maunga Authority.

Ngā ritenga ā-pūtea
Financial implications

31. The proposed amendments to the Protocol do not impact on existing levels of service and will not impact on operational budgets.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

32. There are no significant risks arising from the board giving feedback on the proposed changes to the revised draft Auckland Film Protocol at this time.

33. If adoption of the revised Auckland Film Protocol is delayed this would impact on council’s ability to implement the proposed changes.

Ngā koringa ā-muri
Next steps

34. Public feedback and proposed amendments to the Auckland Film Protocol will be presented to the Environment and Community Committee for approval.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Key submission themes and responses</td>
<td>91</td>
</tr>
<tr>
<td>B</td>
<td>Draft 2019 Auckland Film Protocol <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Summary of preconsultation engagement</td>
<td>99</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Marie Jenkins, Screen Facilitation Manager, ATEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Victoria Villaraza, Acting General Manager, Local Board Services&lt;br&gt;Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Attachment A: Key submission themes and recommended amendments to the draft Auckland Film Protocol based on consultation feedback

Staff are working through the detailed submissions received to determine and recommend changes to the draft Auckland Film Protocol. Table 1 show key submission themes where change to the Auckland Film Protocol was suggested. For each key submission point a proposed staff response and recommended amendments to the Auckland Film Protocol are shown. Table 2 shows minor changes suggested to the Auckland Film Protocol by submitters where staff recommend that these changes be made for clarity. Table 3 shows a summary of themes where submissions indicated a broad level of support for the inclusion of these topics in the Auckland Film Protocol.

All recommended amendments to the Auckland Film Protocol are shown in track changes in Attachment B.

Table 1: Key submission themes

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of drones</td>
<td>Drones can be harmful to native birds, disrupting nesting and feeding. The potential negative effects, particularly on endangered native species needs to be prevented. Need to consider restricting or prohibiting filming in some locations at some times of the year.</td>
<td>The use of drones is regulated by the Civil Aviation Authority. Auckland Council as a landowner has put in place a Code of Conduct to regulate the use of drones in public open space. The draft Auckland Film Protocol included a new section on the use of drones for commercial filming and requires film makers to apply for a permit to film and to comply with the Auckland Council Code of Conduct and bylaws. As the use of drones for both commercial and recreational purposes has increased concerns about drone may be the result of both recreational and commercial use and the Protocol only manages use for the purpose of commercial filming. The Auckland Council Code of Conduct does restrict the use of drones around birds, to some extent; however, this was not restated in the draft Protocol. It is recommended that a summary of key provisions from the Code of Conduct is included in Section 4.3.11 of the draft Protocol. It is also recommended that Section 3.4.11 be amended to note that filming in some locations may be restricted or subject to additional conditions to avoid harm to native birds and to include additional guidance on drone use where native birds are present at a film location and reference to the protection of native species under the Wildlife Act 1953.</td>
<td>Amend Sections 2.3, 4.3.11 and Key New Zealand Legislation section</td>
</tr>
<tr>
<td></td>
<td>Drones can spook livestock and horses; in some areas where horse riding is a common</td>
<td>The Auckland Council Code of does restrict drone use in proximity to livestock; however, this was not restated in the draft Protocol.</td>
<td>Amend section 4.3.11</td>
</tr>
<tr>
<td>Theme</td>
<td>Summary of key submission points</td>
<td>Proposed staff response</td>
<td>Recommended amendments</td>
</tr>
<tr>
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</tr>
<tr>
<td>Activity this can result in safety risks for the horse and rider. The impact of drones on livestock and horse riders needs to be managed.</td>
<td>It is recommended that a summary of key provisions from the Code of Conduct is included in Section 4.3.11 of the draft Protocol.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drones can cause concerns for other users and neighbours of public open space. Need to ensure that drone use does not impinge on the privacy of other users and neighbours and that it does not overly impact on other users' enjoyment of public places.</td>
<td>The Auckland Council Code of Conduct restricts drone use in proximity to other users of parks and over adjoining private properties; however, this was not restated in the draft Protocol. It is recommended that a summary of key provisions from the Code of Conduct is included in Section 4.3.11 of the draft Protocol.</td>
<td>Amend section 4.3.11</td>
<td></td>
</tr>
<tr>
<td>Screen sector submitters generally supported the need to permit and regulate the use of drones for commercial filming in public open space. Some submitters noted that other commercial uses of drones should also be regulated as it can result in negative public perceptions of drone use.</td>
<td>When a drone is being used for commercial filming purposes over public open space Auckland Council requires drone users to apply for a permit to film. This requirement is stated in the draft Auckland Film Protocol. Regulating the use of drones for other commercial purposes is out of the scope of the Auckland Film Protocol.</td>
<td>No change</td>
<td></td>
</tr>
<tr>
<td>Impact on the natural environment</td>
<td>Overall most submitters agreed that it was important to ensure that the impact of filming on Auckland's natural environment is managed and most public submitters felt that the Protocol does enough to manage the impact that filming on the environment. However, some submitters felt that the Protocol should contain stronger messaging around the importance of respecting and protecting the natural environment.</td>
<td>The Auckland Film Protocol includes a number of sections which refer to managing the impact of filming on natural environments. To address submitter concerns it is recommended that section 3.9 be amended to include: • stronger messaging about the importance of respecting and protecting Auckland’s natural environment • clarify that film permits may be subject to conditions to manage effects of a film proposal and filming in some locations may be restricted or prohibited where the effects of a film proposal cannot be appropriately managed</td>
<td>Amend Section 3.9</td>
</tr>
<tr>
<td>There is a need to consider the environment impact of filming when assessing permit applications; including the potential impact of special effects on the natural environment.</td>
<td>Assessing the potential impact of filming on a particular natural environment or location requires the consideration of a range of factors, including but not limited to consideration of the nature of the film proposal and scope and scale of filming activity. While one film proposal may be able to appropriately manage the potential impacts on a particular location, another may not be able</td>
<td>Add a new section to Table One and amend section 4.10</td>
<td></td>
</tr>
<tr>
<td>Theme</td>
<td>Summary of key submission points</td>
<td>Proposed staff response</td>
<td>Recommended amendments</td>
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<tr>
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<tr>
<td></td>
<td>It is important to manage the potential impact of vehicles on beaches and in coastal areas. Filming should avoid the use of vehicles if possible or use only the minimum number necessary.</td>
<td>Auckland Council regulates vehicles on beaches in the Auckland Council Public Safety and Nuisance Bylaw and Council must also give effect to Policy 20(1) of the New Zealand Coastal Policy Statement. This is reflected in section 4.3.6 of the Auckland Film Protocol. To reinforce existing provisions on the use of vehicles on beaches it is recommended that section 4.3.6 is amended to state that vehicle use should where ever possible be avoided of kept to the minimum necessary.</td>
<td>Amend Section 4.3.6</td>
</tr>
<tr>
<td>Kauri dieback</td>
<td>Most submitters agreed that it was very important to protect kauri and supported the inclusion of requirements in the draft Protocol. However, it was suggested that the Protocol needs to ensure that these requirements apply to all public open space.</td>
<td>To support Auckland Council efforts to protect kauri across the Auckland region it is recommended that section 4.3.4 be amended to ensure that conditions may be placed on film permits in any public open space where kauri are present.</td>
<td>Amend Section 4.3.4</td>
</tr>
<tr>
<td>Impact on native species</td>
<td>Most submitters supported the addition of section 3.12 and noted that it is very important to protect native species. However it was noted that the section largely focuses on biosecurity and suggested that the Protocol should contain more emphasis on protecting native flora and fauna, in particular native birds from the potential impact of filming.</td>
<td>The impact of filming on native flora and fauna is considered in a number of sections of the Auckland Film Protocol. To address submitter concerns it is recommended that section 3.12 be amended to note that the impact of filming on native flora and fauna will be assessed and filming may be subject to conditions and / or restrictions to protect native flora and fauna. Noise and lighting can have a negative impact on native birds. It is recommended that section 3.1.5 be amended to note that in some</td>
<td>Amend Sections 3.1.5 and 3.12</td>
</tr>
<tr>
<td>Theme</td>
<td>Summary of key submission points</td>
<td>Proposed staff response</td>
<td>Recommended amendments</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------------</td>
</tr>
</tbody>
</table>
| Impact on access to public open space | Overall most submitters felt that the Auckland Film Protocol does enough to manage the impact that filming on public open space.  
Some submitters noted that while some areas of an open space might be in use for filming there was generally still plenty of space for other users.  
However, some submitters felt that filming had resulted in significant inconvenience due to restricted access to public spaces such as footpaths, local roads, parks, reserves and beaches. | Under the terms and conditions of a film permit film makers are provided with limited permission to occupy public open space. This means that the public are still able to access public open space, although access to some areas may be restricted for a period of time to avoid interruptions to filming and ensure public health and safety. This condition is not explicitly restated in the Auckland Film Protocol.  
The draft Protocol requires film makers to ensure (Section 3.1.3), unless expressly permitted, continued public pedestrian access. In addition, film permit terms and conditions require that film makers ensure access for residents, businesses and emergency vehicles are available at all times, that the public is not unduly inconvenienced and that public and private access ways are clear at all times.  
All part or full road closures, for the purpose of filming, are undertaken in accordance with the requirements of the Local Government Act 1974 and are publicly notified.  
For avoidance of doubt, it is recommended that sections 2.1 and 3.1 are amended to state that a film permit gives production companies limited permission to occupy and use public open space. | Amend sections 2.1 and 3.1 |
| Notification                  | Notification of local residents. Some submitters noted that they or other residents have been inconvenienced due to filming in their local area. Noting that filming may for example, restrict access to parking, footpaths,  
Road closures (including closures of footpaths) for the filming are undertaken in accordance with the requirements of the Local Government Act 1974 and must be notified in printed news media. | Section 3.1.8 sets out minimum requirements for the notification of residents and businesses in the area impacted by filming, including in relation to road closures.  
Road closures (including closures of footpaths) for the filming are undertaken in accordance with the requirements of the Local Government Act 1974 and must be notified in printed news media. | Amend section 3.1.8 |
<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>and some parts of a local park or to local roads. In contrast some submitters noted that they experienced filming in their local area and felt that they were well informed.</td>
<td>In addition to this Auckland Transport publishes information about road closures on its website. It is recommended that section 3.1.8 is amended to reference requirements for public notification by print media and that further information about road closures is available on Auckland Transports website.</td>
<td>No change Screen Auckland to consider operational approaches to achieving wider notification.</td>
<td></td>
</tr>
<tr>
<td>Wider notification of filming should occur to enable: • Avoidance of areas where filming is taking place. Some submitters noted that residents travel some distance to access public open space for recreational purposes and can be inconvenienced if filming is occurring. • Interested residents of Auckland to watch filming on location. Some submitters noted that they would like to know where filming is occurring so that they have the opportunity to see filming on location.</td>
<td>Notification requirements in the Protocol focus on informing residents and business in the area impacted by filming. Wider notification of filming could reduce the risk of inconvenience to residents who may intend to use public open space but effective notification would be complicated by a range of operational factors including: • the date and / or timing of location filming is subject to change at short notice, as a result of weather and other considerations, and if notifications were not up-to-date it may not effectively inform potential users; • it would be difficult to put in place a single notification platform or media that would reach all potential users of public open space. Putting in place mechanisms for wider notification does not require an amendment to the Auckland Film Protocol and it is recommended that Screen Auckland consider potential operational approaches to achieving wider notification.</td>
<td>No change Screen Auckland to consider operational approaches to achieving wider notification.</td>
<td></td>
</tr>
<tr>
<td>Compliance and enforcement</td>
<td>Many submitters noted that while for the most part film makers act responsibly some do not and there needs to be: • a stronger emphasis on compliance in the Protocol; • a stronger focus on enforcement when production companies do not comply with their film permit, rules, regulations or policy of Auckland Council. There should be consequences and / or disincentives for those who do not comply.</td>
<td>The Auckland Film Protocol states in a number of places that film makers are required to comply with Auckland Council policies, plans, bylaws and the terms and conditions of their film permit and that non-compliance may result in enforcement. Enforcement is limited to the powers available to Auckland Council under legislation such as the Local Government Act and the Resource Management Act to enforce breaches of bylaws and policies and plans like the Auckland Unitary Plan. To address submitters concerns it is recommended that sections 3.2 and 3.3 be amended to increase emphasis on compliance.</td>
<td>Amend Sections 3.2 and 3.3</td>
</tr>
</tbody>
</table>
## Attachment A

### Item 20

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health and safety</td>
<td>Most submitters generally agreed that health and safety, for screen sector workers and members of the public, is important and supported the addition of section 4.6. However some screen sector submitters noted that it is challenging to meet the timeframes specified for submitting a site specific health and safety plan.</td>
<td>Health and Safety in New Zealand workplaces is regulated by the Health and Safety at work Act 2015. Section 4.6 was added to draft Auckland Film Protocol to recognise Auckland Councils obligations under the Act when filming is occurring in public open space. It is recommended that section 4.6.1 be amended to enable production companies to arrange an alternative timeframe for the submission of a site specific health and safety plan under some circumstances. It is also recommended that this section be amended to require production companies to provide general crew safety notes which typically specify general health and safety provisions in place for all crew regardless of location.</td>
<td>Amend section 4.6.1</td>
</tr>
</tbody>
</table>
| Impact on business  | Overall most submitters felt that the Auckland Film Protocol does enough to manage the impact on businesses who are in areas where filming is taking place. However, some screen sector submitters noted:  
  - the permitting process can seem overly bureaucratic and conditions and restrictions placed on filming in some locations can have a negative impact on businesses working with the screen sector  
  - the addition of new requirements and conditions was resulting in increased red tape. | The Protocol is intended to create a framework that enables decisions to be made on a case-by-case basis. This will mean that sometimes conditions or restrictions are required to balance potential impacts of filming in a particular location. | No change               |
<p>| Equity              | The use of public open space needs to consider the cost of providing public open space to ratepayers and ensure that the rates for commercial use of open space are fair and equitable. | Fees for commercial use of public open space including commercial and organised filming are set under the Auckland Council Trading and Events in Public Places 2015 bylaw and are amended through the long term plan and annual plan process. | No change               |</p>
<table>
<thead>
<tr>
<th>Themes</th>
<th>Submitter suggestion</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waitākere Ranges Heritage Areas Act.</td>
<td>The draft Protocol made a small number of references to the Waitākere Ranges Heritage Areas Act. It was suggested that the Act needs to be referenced in a number of other parts of the document and that more information about the objectives of the Act should be included.</td>
<td>The Waitākere Ranges Heritage Areas Act recognises the national, regional and local significance of the Waitākere Ranges area. It is recommended that sections 2.1 and 4.2 are amended to refer to the Waitākere Ranges Heritage Areas Act and that the Key Legislation section is amended to include reference to the objectives of the Act.</td>
<td>Amend sections 2.1, 4.2 and Key Legislation section</td>
</tr>
<tr>
<td>Screen Auckland Reserved Parking document</td>
<td>Section 4.2.1 refers to the Screen Auckland Reserved Parking (SARP) document. It was suggested that this should be defined in the document.</td>
<td>The Auckland Film Protocol refers to the Screen Auckland Reserved Parking Document which outlines operational requirements when reserving parking areas for film activities. It is recommended that a definition be added to the glossary to state this.</td>
<td>Amend glossary</td>
</tr>
<tr>
<td>Recces</td>
<td>Recces are undertaken to assess the suitability of locations for filming. It was suggested that the Protocol could be clearer that any filming activity undertaken during a recco must be low impact in nature.</td>
<td>Recces are undertaken by screen production companies before a film permit has been granted to assess the suitability of a location for filming. It is recommended that section 2.3 is amended to include a new frequently asked question which clarifies that any recces undertaken must be low impact and production companies must comply with the requirements of the Auckland Film Protocol during recces.</td>
<td>Amend Section 2.3</td>
</tr>
</tbody>
</table>
### Table 3: Summary of key support for topics.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Submitter views</th>
<th>Recommended response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact on cultural heritage</td>
<td>Overall most submitters felt that the Auckland Film Protocol does enough to manage the impact that filming has on cultural heritage. Most submitters noted that it was important to ensure cultural heritage sites are treated with respect.</td>
<td>No change required</td>
</tr>
<tr>
<td>Filming on the water</td>
<td>Most submitters supported the addition of section 4.3.7, noting that health and safety considerations on the water are important. Note all those who commented on this matter were individuals or organisations working in the screen sector.</td>
<td>No change required</td>
</tr>
<tr>
<td>Waste and sustainability</td>
<td>Most submitters, including those submitters who work in the screen sector, agreed that it was important to minimise and manage waste to landfill and agreed that it was important for the screen sector to play their part. Many of the screen sector submitters noted that they feel practice in this area is improving and agreed that it should continue to be a focus.</td>
<td>No change required</td>
</tr>
<tr>
<td>Core Commitments</td>
<td>Most submitters were supportive of the streamlined Core Commitments section, although some submitters noted that it was important to ensure that the process of film permitting is also streamlined.</td>
<td>No change required</td>
</tr>
</tbody>
</table>
Attachment C: Summary of key themes from pre-consultation engagement

High-level summary of feedback provided in local board workshops.

**Economic benefits**
- Filming has economic benefits for Auckland but the potentially negative impacts of filming must be managed and mitigated.
- It is important to get the criteria for determining when and where filming should or should not take place right.

**Landowner approval timeframes**
- Landowner approval timeframes are very tight, particularly when considering complex or contentious applications.
- The current timeframes do not allow sufficient time to consider applications at full board meetings or to consult key stakeholders.

**Impact on public access**
- Need to give greater consideration of the extent to which filming will reduce service levels or restrict access to public open space and community facilities.
- Usage varies at different times of year, for example many places are busier during school and public holidays, and this needs to be taken into account when assessing applications. Should consider restricting filming in public open spaces and community facilities during periods of high demand.

**Environmental impacts**
- Need to ensure that the potentially negative effects of filming on the environment are managed and mitigated.
- Filming can have a cumulative impact on the environment, particularly in areas of high demand. This needs to be taken into account when assessing applications.

**Drones**
- The increasing use of drones for filming is resulting in a number of issues which need to be managed. Drones can be harmful to birds, for example by disrupting nesting or interrupting feeding. Negative impacts on birds, particularly endangered native species need to be prevented.
- Drones can also cause concerns for other users and neighbours of public open spaces. Filmmakers need to ensure that their use of drones does not impinge on the privacy of other users or neighbours and that they do not unduly impact on other users’ enjoyment of public places.

**Content**
- There should be greater scrutiny of applications where content may be offensive or injurious to the public good. Applications where content does not comply with New Zealand law or is inconsistent with Auckland Council’s legal and policy obligations should not be approved.

**Notification**
- Neighbours, local businesses and affected parties don’t always get sufficient notice of filming and are not always provided enough information about the proposed filming; this impacts on their ability to give feedback.
Other legislative or regulatory matters which should be covered in the protocol

- The Waitakere Ranges Heritage Areas Act 2008 needs to be taken into consideration when assessing applications to film within the area of the Act. This needs to be reflected in the Protocol.
- Reserve Management Plans are site specific plans which set out what types of activities may, or may not, be undertaken in a public open space classified as a reserve under the Reserves Act 1977. Reserve management plans need to be taken into account when assessing an application to film in a reserve; this needs to be reflected in the Film Protocol.
- The Film Protocol must communicate that all filming must comply with New Zealand law. For example, the film sector have a legal obligation, as employers, to provide a smokefree workplace.

High-level summary of feedback from the screen sector

- Auckland is a great place to film because of the variety of great locations within easy reach
- 69% of survey respondents felt that the Protocol was reasonably easy or very easy to understand
- 67% of survey respondents felt that the Protocol provides reasonably clear or very clear guidance on expectations of film makers behavior
- Main challenges to filming in Auckland include:
  - Length of time required to get a permit
  - Uncertainty around whether a permit will be granted
  - Process can be complex, especially when consultation with multiple stakeholders is required

High-level summary of People’s Panel survey

- When asked about professional filming in Auckland:
  - 84% agree or strongly agree that “filming creates job opportunities”
  - 80% agree or strongly agree that “filming is good for tourism”
  - 69% agree or strongly agree that “filming is great for my community”
  - 57% agree or strongly agree that “filming is vital for our economy”
  - 23% agree or strongly agree that “filming has an effect on the environment”
  - 12% agree or strongly agree that “filming is an nuisance or an inconvenience”
- When asked if they would like to see more or less professional filming in Auckland:
  - 70% of survey respondents would like to see more professional filming in Auckland
  - 18% would like to see the same amount of professional filming
  - 2% would like to see less professional filming
- 62% of survey respondents had encountered professional filming in Auckland.
- Those who had encountered filming were asked what impact it had had on them:
  - 44% said that filming had no impact on them
  - 39% said that filming had a slightly positive or very positive impact on them
  - 16% said that filming had a slightly negative or very negative impact on them
Those who were negatively impact by filming were asked how they were negatively impacted:

Further information on the Peoples Panel survey can be found at: [https://aucklandcouncil.uq.co.nz/surveys/reports/xpQ8xL_xrokGidQjWl_uzGzg](https://aucklandcouncil.uq.co.nz/surveys/reports/xpQ8xL_xrokGidQjWl_uzGzg)
Objection by Ōtara-Papatoetoe Local Board to grant a liquor licence

File No.: CP2019/15072

Te take mō te pūrongo
Purpose of the report
1. This report is to formally confirm Ōtara-Papatoetoe Local Board’s objection to an application for a new liquor off-license at 169 Puhinui Road, Papatoetoe.

Whakarāpopototanga matua
Executive summary
2. The Ōtara-Papatoetoe Local Board Plan 2017 notes as one of its outcomes, ‘Empowered, inclusive and prosperous communities’. To this end the local board supports community action taken by groups to reduce alcohol harm and off-licence proliferation in the local area.
3. The previous vendor’s licence expired earlier in the year and a new licensee has taken over the lease, proposing to re-open the premises, but needing a new licence.
4. Noting that this is to be treated as a new license, the Local Board Chair has indicated that the Local Board would file an objection and also support the community in its efforts to reduce harm from proliferation of off-licences in the local area.
5. The closing date for filing an objection is 20 August 2019.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) confirm its objection to an application for a new liquor off-licence at 169 Puhinui Road, Papatoetoe.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Rina Tagore - Relationship Manager Mangere-Otahuhu &amp; Ōtara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To seek local board adoption of the 2018/2019 Annual Report for the Ōtara-Papatoetoe Local Board, prior to it being adopted by the Governing Body on 26 September 2019.

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Annual Report 2018/2019 is being prepared and needs to be adopted by the Governing Body by 26 September 2019. As part of the overall report package, individual reports for each local board are prepared.
3. Auckland Council currently has a series of bonds quoted on the New Zealand Stock Exchange (NZX) Debt Market maintained by NZX Limited. As council is subject to obligations under the NZX Main Board and Debt Market Listing Rules and the Financial Markets Conduct Act 2013 (FMCA), local boards may not release annual financial results in any form. Therefore, the attached annual report is being presented as confidential.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) adopt the 2018/2019 Ōtara-Papatoetoe Local Board Annual Report as set out in Attachment A.
b) note that any proposed changes will be clearly communicated and agreed with the chairperson before the report is submitted for adoption by the Governing Body by 26 September 2019.
c) note that the draft 2018/2019 Ōtara-Papatoetoe Local Board Annual Report (refer to Attachment A to the agenda report) will remain confidential until after the Auckland Council group results for 2018/2019 are released to the New Zealand Stock Exchange which are expected to be made public by 30 September 2019.

Horopaki
Context
4. In accordance with the Local Government (Auckland Council) Act 2009 and the Local Government Act 2002, each local board is required to monitor and report on the implementation of its 2018/2019 Local Board Agreement. This includes reporting on the performance measures for local activities, and the overall Financial Impact Statement for the local board.
5. In addition to the compliance purpose, local board annual reports are an opportunity to tell the wider performance story with a strong local flavour, including how the local board is working towards the outcomes of their local board plan.
6. Auckland Council currently has a series of bonds quoted on the NZX Debt Market (quoted bonds) maintained by NZX Limited. As a result, the council is subject to obligations under the NZX Main Board and Debt Market Listing Rules (listing rules) and the Financial Markets Conduct Act 2013 (FMCA). Under these obligations, local boards may not release annual
financial results in any form, including publishing their agenda/minutes containing their results, until council group results are released to the NZX on 27 September 2019. Therefore, the attached annual report is being presented as confidential.

Tātaritanga me ngā tohutohu
Analysis and advice
7. The annual report contains the following sections:

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mihi</td>
<td>The mihi relates to the local board area.</td>
</tr>
<tr>
<td>Message from the chairperson</td>
<td>An overall message introducing the report, highlighting achievements and challenges, including both financial and non-financial performance.</td>
</tr>
<tr>
<td>Local board members</td>
<td>A group photo of the local board members.</td>
</tr>
<tr>
<td>Our area</td>
<td>A visual layout of the local board area, summarising key demographic information and showing key projects and facilities in the area.</td>
</tr>
<tr>
<td>Performance report</td>
<td>Provides performance measure results for each activity, providing explanations where targeted service levels have not been achieved.</td>
</tr>
<tr>
<td>Funding information</td>
<td>Financial performance results compared to long-term plan and annual plan budgets, together with explanations about variances.</td>
</tr>
<tr>
<td>Local flavour</td>
<td>A profile of either an outstanding resident, grant, project or facility that benefits the local community.</td>
</tr>
</tbody>
</table>

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
8. Council departments and council-controlled organisations comments and views have been considered and included in the annual report in relation to activities they are responsible for delivering on behalf of local boards.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
9. Local board feedback will be included where possible. Any changes to the content of the final annual report will be discussed with the chairperson.

Tauākī whakaaweawe Māori
Māori impact statement
10. The annual report provides information on how Auckland Council has progressed its agreed priorities in the Long-term Plan 2018-2028 over the past 12 months. This includes engagement with Māori, as well as projects that benefit various population groups, including Māori.
Ngā ritenga ā-pūtea
Financial implications
11. The annual report reports on both the financial and service performance in each local board area.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
12. The annual report is a legislatively required document. It is audited by Audit New Zealand who assess if the report represents information fairly and consistently, and that the financial statements comply with accounting standard PBE FRS-43: Summary Financial Statements. Failure to demonstrate this could result in a qualified audit opinion.

13. The annual report is a key communication to residents. It is important to tell a clear and balanced performance story, in plain English, and in a form that is accessible, to ensure that council meets its obligations to be open with the public it serves.

Ngā koringa ā-muri
Next steps
14. The next steps for the draft 2018/2019 Annual Report for the local board are:
   • Audit NZ review during August and September 2019
   • report to the Governing Body for adoption on 26 September 2019
   • release to stock exchanges and publication online on 27 September 2018
   • physical copies provided to local board offices, council service centres and libraries by the end of October 2019.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Draft 2018/2019 Ōtara-Papatoetoe Local Board Annual Report - CONFIDENTIAL</td>
<td></td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>David Gurney - Manager Corporate Performance &amp; Reporting</th>
</tr>
</thead>
</table>
| Authorisers | Kevin Ramsay - General Manager Corporate Finance and Property  
              Victoria Villaraza – Acting General Manager Local Board Services  
              Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards |
Purpose of the report

1. To provide the Ōtara-Papatoetoe Local Board with an integrated quarterly performance report for quarter four, 1 April – 30 June 2019, and the overall performance for the financial year, against the agreed 2018/2019 local board work programme.

Executive summary

2. This report provides an integrated view of performance for the Ōtara-Papatoetoe Local Board and includes financial performance and delivery against work programmes for the 2018/2019 financial year.

3. Deferral of budgets of unfinished activities will be added into 2019/2020 work programmes by quarter one reporting.

4. 115 activities within the agreed work programmes were delivered including multi-year projects that have progressed as expected. 4 activities were undelivered, cancelled, put on hold or deferred and 17 projects/activities have not progressed as expected during 2018/2019.

5. Key highlights for quarter four include:
   - Completion of Sunnyside Domain and Otamariki Playgrounds
   - Diversity Forum- Iftar Dinner
   - Diversity Festival
   - Completion of the Milton Road Walkway
   - Neat Streets and Repair Café events
   - Enviroschools
   - TPOT (Te Puke Ō Tara Community Centre) programmes including ELEI (Empower, Leadership, Excellence and Integrity Dance), NZ Music Month, Soup Kitchen, Fa’amasani Project, Korowai-making

6. Key activity achievements from the 2018/2019 work programme include:
   - the Hayman destination playground (stage one) has been completed
   - Te Puke Ō Tara Community Centre has brought new life into the community.
   - Significant progress on the Ngāti Ōtara Multi Sport and Cultural Centre

7. Key activities not delivered / not progressed as expected include:
   - Business plan initiatives of Fresh Gallery Ōtara
   - Te Puke Ō Tara Sports Park - develop change rooms
   - Local sporting programmes
8. The 2018/2019 financial performance report is attached but is confidential to local board members. This is due to restrictions on releasing annual financial reports and results until the Auckland Council Group results are released to the NZX (New Zealand’s Exchange) – expected to be made public 30 September 2019.

**Ngā tūtohunga**

**Recommendation/s**

That the Ōtara-Papatoetoe Local Board:

a) receive the performance report for the financial quarter and year ending 30 June 2019.

b) note the financial performance report in Attachment B of the report will remain confidential until after the Auckland Council Group results for 2018/2019 are released to the NZX which are expected to be made public 30 September 2019.

**Horopaki Context**

9. The Ōtara-Papatoetoe Local Board has an approved 2018/2019 work programme for the following operating departments:

- Community Services (Arts, Community and Events; Libraries and Information; Parks, Sport and Recreation; and Service Strategy and Integration) approved 19 June 2018 (OP/2018/105)
- Infrastructure and Environmental Services, approved 19 June 2018 (OP/2018/104)
- The Southern Initiative, approved 21 August 2018 (OP/2018/142)

10. Youth Connection activities moved from the Arts, Community and Events to The Southern Initiative work programme in quarter two.

11. The graph below shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

*Graph 1: work programme activities by outcome*
Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Work Programme Snapshot
12. Operating departments have provided the last quarter delivery update against their work programme (Attachment A).

Key highlights for quarter four
13. The key achievements to report from the quarter four period include:

*Sunnyside Domain and Otamariki Playgrounds*
- The completion of these two major playground renewals give local communities opportunity to activate these local parks more. Feedback specific to these two playgrounds has been overwhelmingly positive.

*Diversity Forum- Iftar Dinner*
- The third and final Diversity Forum was held in partnership with Pearl of the Islands Foundation to coordinate the inaugural Iftar dinner. This was attended by 120 people and showcased an important event for Muslim communities, considering the tragic events that occurred in Christchurch.

*Diversity Festival*
- In partnership with the World Council of Sikh Affairs the Diversity Festival was delivered on the 6th April. Despite wet weather there was a decent crowd which attended. The board is looking to review the purpose and organisation of the event in the coming financial year.

*Milton Road Walkway*
- Funding was secured for the Milton Road walkway through the local board’s Transport Capital Fund which was completed in this quarter. The new walkway will help alleviate traffic around this busy school area, as well as making walking and cycling a viable option for school students and residents.

*Neat Streets and Repair Café events*
- A Repair Café event was hosted on 25 May 2019. This event helped people to repair items rather than send them to landfill. It also was a trial to understand the response from the community. Of the 51 items received on the day 66 per cent were fixed that same day. Key items received as follows:
  - mowers - 38 per cent
  - electrical - 26 per cent
  - 19 per cent bicycles
  - 15 per cent furniture/wood
- The Middlemore Crescent Neat Streets event was held on 18 May 2019. Forty-nine homes participated, resulting in:
  - 3,240 kilograms of landfill waste collected
  - 820 kilograms metal collected
  - 18 square meters of green waste collected
  - 495 kilograms general E-waste collected
  - 10 bikes and six mowers repaired.
Enviroschools

- The community coordinator helped to deliver four action-day tree planting events which were well attended by the four Enviroschools participating in the tuakana/teina mentoring programme.

- Two community hui were delivered in Ōtara and Papatoetoe, hosted by the Auckland Teaching Gardens and the Papatoetoe Food Hub. Further highlights from quarter four include:
  - planting of 50 donated feijoa trees at two Enviroschools to acknowledge those who passed in the Christchurch shootings
  - event about traditional rain harvesting methods hosted at the Vietnamese Temple
  - regular radio spot on Radio Spice to discuss sustainability matters
  - continuing to establish new connections with a variety of local organisations and initiatives, such as: local language schools, faith communities, and local food growing and supply initiatives.

Te Puke Ō Tara Community Centre Programmes

- The ELEI dance programme started with 55 girls in term four (2018) and has grown to 140 for this term.

- During NZ Music Month (May), Te Puke Ō Tara (TPOT), OMAC, Ngā Rangatahi Toa and Allpress NZ, collaborated to provide free live music and hot beverages. This was added to the partnership of TPOT and Life Trust Soup Kitchen Ōtara where the Ōtara Community was provided free meals every Monday 6pm in TPOT hall. Emerging youth and established artists within the local board area showcased their musical talent to entertain the Ōtara families whilst enjoying their meals. Over 300 people attended the Music Month finale event and ELEI girls performed two Samoan dances. Four events were held for Samoan Language Week with 1,000 attendees.

- Fa’amasani Project was launched as a way forward for the Samoan Community to relate and get to know their key stakeholders. TPOT’s relationship and network with the Samoan Community strengthened through empowering the Mafutaga Samoa Ōtara/Walking Samoans Ōtara to plan and deliver language week.

- In June 2019, Matariki Tūhāhā Uniquely Matariki, was celebrated through Whare Āhuru short films; Aroha is a Māori, a play by Kahurangi Carter; Pot Luck Dinner; Poi Making workshops, Korowai-making workshops and Māori frame making workshops.

- The Community Café was launched and open for business on Friday 21st June with Social Enterprise Group ‘Affirming Works’ as operator. Thirty people attended, including former Discuss World Champion Beatrice Faumuina, to witness the opening and honour Otarian youth worker Sully Paea for 40 years of services to the youth of South Auckland.

Overall performance against the Ōtara-Papatoetoe Local Board 2018/2019 work programme

14. The graph below identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that have been delivered as expected (completed by the end of July 2019) or multi-year activities which have progressed as planned (green), in progress but with issues that are being managed (amber), and activities that are undelivered or have significant issues (red) and activities that have been cancelled/deferred/merged (grey).
15. The graph below shows the activity status of activities: the stage of the activity in each department work programme. The number of activity lines differ by department as approved in the local board work programmes.

Graph 2: Work Programme by RAG status

Graph 3: work programme activity by activity status and department

16. The table below shows the overall performance of work programme activities (RAG status and activity status by work programme).

Table 1: End of year Local Board Work Programmes Status

<table>
<thead>
<tr>
<th>RAG Status</th>
<th>Activity Status</th>
<th>ACE</th>
<th>PSR</th>
<th>Libraries</th>
<th>CF</th>
<th>Leases</th>
<th>I&amp;ES</th>
<th>ATEED</th>
<th>TSI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green</td>
<td>Completed</td>
<td>25</td>
<td>10</td>
<td>7</td>
<td>20</td>
<td>4</td>
<td>11</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>In progress</td>
<td>1</td>
<td>32</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Amber</td>
<td>In progress</td>
<td>2</td>
<td>3</td>
<td></td>
<td>6</td>
<td>1</td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Red</td>
<td>In progress</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>On Hold</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Not delivered</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grey</td>
<td>Merged</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Deferred</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Cancelled</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Key activity achievements from the 2018/2019 work programme

17. The key achievements in the delivery of the local board work programmes for 2018/2019 include:

- The Hayman destination playground (stage one) has been completed and includes a shelter, kiosk and accessible toilets, plaza, play spaces for 0-4-year-olds, a half-court basketball area and pathways.
- Te Puke Ō Tara Community Centre has brought new life into the community. The centre was long overdue for renewal. The board secured $3.1 million for renewal of the centre and it has modernised the facility by reconfiguring rooms to create more useful spaces, new lighting, new heating, new ventilation, new kitchen facilities.
- Ngāti Ōtara Multi Sport and Cultural Centre is set to start construction by the end of 2019. The new facility will boost pride and provide the opportunity to foster young local talent to reach their full potential. The new complex will include new clubrooms, first-aid centre, kitchen, laundry and changing rooms.

Overview of work programme performance by department

Arts, Community and Events work programme

18. In the Arts, Community and Events work programme, there are 25 activities that were completed by the end of the financial year (green), two activities that are in progress but are delayed (amber), no activities that are significantly delayed, on hold or not delivered (red) and one activity that has been deferred in quarter four (grey). Activities that are significantly delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Plan Initiatives - Fresh Gallery Ōtara</td>
<td>296</td>
<td>Grey</td>
<td>Deferred</td>
<td>This project has been delayed due to the roof repairs to the building. No activity occurred in this quarter. The detailed designs are being presented to the local board in quarter one 2019/2020.</td>
</tr>
<tr>
<td>Capacity building - empowering diverse ethnic communities</td>
<td>996</td>
<td>Amber</td>
<td>In progress</td>
<td>Staff had worked with Kia Aroha College to host learning opportunities for new migrants and resettled refugees. Unfortunately, the college could not fulfil their commitment with the associated budget. Unspent funds will be carried forward to support the project delivery in 2019/2020.</td>
</tr>
<tr>
<td>Capacity-Building for seniors in Ōtara-Papatoetoe</td>
<td>998</td>
<td>Amber</td>
<td>In progress</td>
<td>Unallocated budget is proposed to be carried forward to 2019/2020 to be invested in programmes that will support seniors to have access to information, resources and social activities.</td>
</tr>
</tbody>
</table>

Parks, Sport and Recreation work programme

19. In the Parks, Sport and Recreation work programme, there are eleven activities that were completed by the end of the financial year (green), three activities that are in progress but are delayed (amber), one activity that is significantly delayed (red) and no activities that have been cancelled and deferred in quarter four (grey). Activities that are significantly delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manukau Sports Bowl: Service Assessment</td>
<td>394</td>
<td>Amber</td>
<td>In progress</td>
<td>Fact gathering during FY20 was required to understand the regional needs of sports like tennis and cycling. PSR has collaborated with Panuku to identify the next steps in the planning phase for</td>
</tr>
</tbody>
</table>
### OP: Specific implementation plan for Auckland’s Urban Forest (Ngahere) Strategy

<table>
<thead>
<tr>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>483</td>
<td>Amber</td>
<td>In progress</td>
<td>The draft Ngahere local assessment report has been completed for review by the local board at a workshop in July. The findings of the Ngahere-Knowing phase have been received. These provide detailed information about the current state of the tree canopy in the local board area. These will be workshopped with the local board and a planting programme will be developed.</td>
</tr>
</tbody>
</table>

### Ōtara-Papatoetoe Māori naming of reserves and facilities Phase two

<table>
<thead>
<tr>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>582</td>
<td>Amber</td>
<td>In progress</td>
<td>The first tranche of names is expected to be delivered late 2019. Staff are working with mana whenua on new names and a workshop will be held by the end of 2019. As part of sorting through the overlapping naming interests, five mana whenua have currently indicated naming interest and are now working through the naming process to ensure one name is gifted back to the board per site.</td>
</tr>
</tbody>
</table>

### OP: Local sporting programmes

<table>
<thead>
<tr>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
</table>
| 3288 | Red        | In progress     | Due to delays around the funding resolution and subsequent funding agreement, delivery has been deferred.  
1. Softball skills will be delivered at the end of Term 3 and in Term 4 2019.  
2. Forty-five coaches completed the "coach the coaches" basketball programme which was delivered via a series of workshops.  
3. In June, 14 teenage girls from Papatoetoe High School completed a Learn to Swim programme at Papatoetoe Pools and Leisure Centre. A few of the girls had never previously been to a public swimming pool.  
4. The triathlon will be delivered after the outdoor pool opens for the summer. This is expected to be in late November 2019. |

### Libraries and Information work programme

20. In the Libraries and Information work programme, all activities were completed by the end of the year. The local libraries have continued deliver a wide range of programmes that have cater to the local communities.

### Community Facilities: Build Maintain Renew work programme

21. In the Community Facilities: Build Maintain Renew work programme, there are 52 activities that were completed by the end of the financial year (green). There are no activities that are delayed (amber), significantly delayed, on hold or not delivered (red). There is one activity that has been deferred in quarter four (grey). Activities that are significantly delayed, on hold or not delivered are discussed below

<table>
<thead>
<tr>
<th>Activity name</th>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Te Puke Ō Tara Sports Park - develop change rooms</td>
<td>2103</td>
<td>Grey</td>
<td>Deferred</td>
<td>This is a multiyear project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation have been completed. Next steps: Tender architectural services</td>
</tr>
</tbody>
</table>
## Community Leases work programme

22. In the Community Leases work programme, there are four activities that were completed by the end of the financial year, six activities that are in progress but are delayed (amber), three activities that are significantly delayed, on hold or not delivered (red) and 2 activities that have been cancelled and deferred in quarter four (grey). Activities that are significantly delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>WPID</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Chambers, 35 St George Street, Papatoetoe: Lease to Auckland Citizens Advice Bureaux (Papatoetoe)</td>
<td>1362</td>
<td>Grey</td>
<td>Deferred</td>
<td>This item will be included into a future work programme once the head lease review is completed and the deed executed. This renewal is dependent on execution of the head lease which is with Legal Services for review.</td>
</tr>
<tr>
<td>Papatoetoe Old Fire Station, 145 St George Street, Papatoetoe: Lease to Youthline Auckland Charitable Trust</td>
<td>1363</td>
<td>Amber</td>
<td>In progress</td>
<td>This item is in progress and will be completed in quarter one of the 2019/2020 work programme year. A report has been prepared and is currently progressing through the approval process. It is anticipated that this will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.</td>
</tr>
<tr>
<td>244R East Tamaki Road, Ōtara: Lease to East Tamaki Bowling Club Incorporated</td>
<td>1365</td>
<td>Amber</td>
<td>In progress</td>
<td>This item is in progress and is expected to be completed in quarter one of the 2019/2020 work programme year. A site visit was undertaken, and staff are awaiting agreement of the community outcomes plan by the group. Once the community outcomes plan is finalised, a report will be prepared for a local board business meeting.</td>
</tr>
<tr>
<td>Sunnyside Domain, 24R York Road, Papatoetoe: Lease to The Scout Association of NZ (Puhinui)</td>
<td>1368</td>
<td>Red</td>
<td>On hold</td>
<td>There is no longer a scout group operating from this building and staff are investigating the future status of the building in conjunction with Scouts NZ. Staff have requested that Scouts NZ advise of their plans for the group-owned building.</td>
</tr>
<tr>
<td>27 St George St, Papatoetoe: Lease to Manukau Performing Arts Incorporated (t/a Spotlight Theatre)</td>
<td>2587</td>
<td>Amber</td>
<td>In progress</td>
<td>This item is in progress and will be completed in quarter one of the 2019/2020 work programme year. A report has been prepared and will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.</td>
</tr>
<tr>
<td>100R Ōtara Road, Ōtara: Lease to Ngati Ōtara Marae Society Inc.</td>
<td>2588</td>
<td>Amber</td>
<td>In progress</td>
<td>This item is in progress and will be completed in quarter one of the 2019/2020 work programme year. Iwi consultation has been completed. A report has been prepared and will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.</td>
</tr>
<tr>
<td>Ngāti Ōtara Park, 95R Ōtara Road, Ōtara: Lease to the Ōtara Rugby League Football Club Incorporated</td>
<td>2591</td>
<td>Grey</td>
<td>Deferred</td>
<td>The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Ōtara Park; due to begin October 2019.</td>
</tr>
<tr>
<td>23R Omana Road, Papatoetoe: Lease to Papatoetoe Athletics Club Incorporated</td>
<td>2592</td>
<td>Red</td>
<td>On hold</td>
<td>The club has been removed from the NZ Companies Office register and are seeking to have its registration reinstated.</td>
</tr>
</tbody>
</table>
### Infrastructure and Environment Services work programme

23. In the Infrastructure and Environment Services work programme, there are eleven activities that were completed by the end of the financial year (green), one activity that is in progress but is delayed (amber) and no activities that are significantly delayed, on hold or not delivered (red) and no activities that have been cancelled and deferred in quarter four (grey). Activities that are significantly delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Kohuora Park, 44R Station Road, Papatoetoe: Lease to Papatoetoe Panthers Rugby League Football Club Incorporated</td>
<td>2593</td>
<td>Amber</td>
<td>In progress</td>
<td>This item is in progress and will be completed in quarter one of the 2019/2020 work programme year. A report has been prepared and is currently progressing through the approval process. It is anticipated that this will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.</td>
</tr>
<tr>
<td>East Tamaki Reserve Community Building: new tenant</td>
<td>3280</td>
<td>Red</td>
<td>On hold</td>
<td>The building has been advertised and open to view with no applications having been received by the closing date. Expressions of interest closed 31 May 2019 and no applications were received. Staff will schedule a workshop to discuss and seek further advice from the local board on next steps.</td>
</tr>
</tbody>
</table>

### Local Economic Development work programme

24. In the Local Economic Development work programme all activities that were completed by the end of the financial year. Work continued with the Hunter Corner BID to develop the ‘Little India’ concept for the area. The board has also supported the Young Enterprise Scheme and the Pop-business school.

### The Southern Initiative (TSI) work programme

25. In the TSI work programme, one activity was completed by the end of the financial year and one activity is in progress but is delayed (amber). The two work programmes were Maramataka Activations and Youth Connections.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Youth Connections - Ōtara-Papatoetoe</td>
<td>1002</td>
<td>Amber</td>
<td></td>
<td>As a consequence of Youth Connections moving from the Community Empowerment Unit (CEU) to The Southern Initiative (TSI) budgets have come in underspent. Unallocated budget will be carried-forward to the new financial year.</td>
</tr>
</tbody>
</table>
Deferred activities

26. As part of the local board funding policy, activities funded through the Locally Driven Initiatives (LDI) operating fund that were not delivered in 2018/2019 will be deferred into 2019/2020 work programmes.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

27. When developing the work programmes council group impacts and views are presented to the local boards. As this is an information only report there are no further impacts identified.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

28. This report informs the Ōtara-Papatoetoe Local Board of the performance for quarter ending 30 June 2019 and the performance for the 2018/2019 financial year.

Tauākī whakaaweawe Māori
Māori impact statement

29. In June 2019, Te Puke Ō Tara team delivered Matariki Tūhāhā Uniquely Matariki. This was celebrated through:
   - Whare Āhuru short films;
   - Aroha is a Māori, a play by Kahurangi Carter;
   - Pot Luck Dinner;
   - Poi-making workshops;
   - Korowai-making workshops
   - Māori frame-making workshops (WPID 895).

30. In partnership with the Papatoetoe Historical Society a workshop on the meaning of Matariki was held in the library for 10 members of the Korean Positive Aging Organisation. Tupu Library hosted 40 kohanga reo children and 12 teachers for the start of Matariki by presenting a ‘Shadow Puppet’ show. The show was also shown at Manukau Library feedback was very positive. (WPID 1156).

31. There has been a delay with Te Kete Rukuruku project. The first tranche of names is expected to be delivered late 2019. Staff are working with mana whenua on new names and a workshop will be held by the end of 2019. As part of sorting through the overlapping naming interests, five mana whenua indicate naming interests in the areas proposed, and are now working through the naming process to ensure one name is gifted back to the board per site (WPID 582).

32. A prototype activation structure (Manu Karangaranga) completed by the ROOTS Collective prototype activations completed by project teamPositive. Feedback received including:
   - youth,
   - whānau,
   - community
   - foot traffic to and from the train station
   - school students

33. The final activation day coincided with the Hayman Park destination playground (stage one) opening, as well as the maramataka market in the square. TSI and Roots Collective will continue activations using Manu Karangaranga. Interest from community to use the structure
for community led activations in the park and across other sites will be sought. TSI and Roots Collective will work with community to create/identify ongoing activations (WPID 2831).

**Ngā ritenga ā-pūtea**

**Financial implications**

34. This report is provided to enable the Ōtara-Papatoetoe Local Board to monitor the organisation’s progress and performance in delivering the 2018/2019 work programmes and to report this to the public. This report is for information only and therefore there are no financial implications associated with this report.

**Financial performance**

35. Auckland Council currently has a number of bonds quoted on the NZ Stock Exchange (NZX). As a result, the Council is subject to obligations under the NZX Main Board and Debt Market Listing Rules and the Financial Markets Conduct Act 2013 sections 97 and 461H. These obligations restrict the release of annual financial reports and results until the Auckland Council Group results are released to the NZX expect to be made public on 30 September.

36. Due to these obligations the financial performance attached to the quarterly report is under confidential cover.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

37. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.

38. Information about any significant risks and how they are being managed and/or mitigated is addressed in the ‘Activities with significant issues’ section

**Ngā koringa ā-muri**

**Next steps**

39. Deferral of budgets of unfinished activities will be added into 2019/2020 work programmes by quarter one reporting.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A4</td>
<td>Ōtara-Papatoetoe quarter four work programme</td>
<td>121</td>
</tr>
<tr>
<td>B4</td>
<td>Otara_Papatoetoe Local Board quarter four financial report Attachment B - CONFIDENTIAL</td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<p>| Authors | Albert Scott - Local Board Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Ōtara-Papatoetoe Local Boards |</p>
<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Further Decision Points</th>
<th>Lead Dept / Unit or CCO</th>
<th>Budget</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>87</td>
<td>Clover Park Community House, Contract</td>
<td>Contract to facilitate and deliver against service level outcomes, including activities and programmes at Clover Park Community House in alignment with local board priorities. The existing asset based services budget of $45,583 for delivery of activities and programmes at Clover Park Community House for the 2018/2019 year will be split into two six month contracts for service of $22,291.50. To provide operational stability through the expression of interest process staff recommend a 6 month interim contract for service be entered into with Clover Park Community House incorporated. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once continued. The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term.</td>
<td>CS: ACE - Community Places</td>
<td>$45,583 LDI - Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Progress has continued in Q3 with the new partners. Staff have met regularly with them to plan and progress the transition of Clover Park Community House, with the expectation that Let's Get Legal (trading as Community Builders NZ) will be in a position to manage the full operation of the house from 1 July 2019. During Q4, staff continued to work with our new partners as they transitioned into the Clover Park Community House and built their understanding and knowledge in preparation for when they take on full management of the house from 1 July 2019.</td>
<td></td>
</tr>
<tr>
<td>89</td>
<td>Friendship House, One Year Funding</td>
<td>A one year term agreement with Friendship House Trust to facilitate and deliver work plan outcomes, including activities and programmes at Friendship House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Along with a service alignment review to be undertaken by an external provider. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once continued. The service alignment review is to be completed by 31 December 2018 and reported to board in February 2019.</td>
<td>CS: ACE - Community Places</td>
<td>$116,151 LDI - Opex</td>
<td>Completed</td>
<td>Green</td>
<td>A full time Community Development Coordinator has been employed to work closely with the Community Centre Coordinator to identify community needs and programme gaps. She has been working with Haumaru Hauora to arrange a programme of Virtual Reality Tours. People can come to the community centre and use a virtual reality headset to visit any city that may have been on their bucket list. The Regional Hui was held on 7 June 2019 with over 36 participants attending. This was the first community led delivered hui by partners in the northern region. The main objective was to bring together community pieces teams to share information, ask questions and learn from each other.</td>
<td></td>
</tr>
<tr>
<td>141</td>
<td>Event Partnership Fund - Ōtara-Papatoetoe (Signature Event)</td>
<td>Funding to support community events through a non-contestable process. Confirm signature cultural event goals, provider and budget.</td>
<td>CS: ACE - Events</td>
<td>$50,000 LDI - Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Funding Agreement of $50,000 has been paid out to the Ōtara Business Association as the fund holders for the World Council of Sikhs Affairs who delivered the Diversity Event 2019. The event was delivered by the World Council of Sikhs Affairs on 6 April 2019. Estimated number of attendees throughout the day between 3,000 to 5,000. An accountability report will be presented to the local board in Q1 2019/2020.</td>
<td></td>
</tr>
<tr>
<td>143</td>
<td>Event Partnership Fund - Ōtara-Papatoetoe (Empowered Events Workshops)</td>
<td>Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations within the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events. Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to $5,000.</td>
<td>CS: ACE - Events</td>
<td>$5,000 LDI - Opex</td>
<td>Completed</td>
<td>Green</td>
<td>A special Empowered Events Workshop was held with the event organisers of The Diversity Festival on the 18 February 2019. The workshop focused on the event permitting process, health and safety and waste management and was led by the local board’s Event Facilitator. Planning has begun for the second workshop which will be delivered in Q4. Budget will not be spent, so left over funds can be reallocated. An Empowered Events Workshop was held with members of the community on 27 May 2019. The workshop focused on event production, concept phases, event permitting process, health and safety and waste management. It was led by council staff and supported by a member of the Pacific Vision Auckland. Remaining funds were reallocated.</td>
<td></td>
</tr>
<tr>
<td>145</td>
<td>Event Partnership Fund (Movies in Parks)</td>
<td>Programming and delivery of a Regional Movies in Parks series event. Choice of venue, movie, date selection and delivery package from options available.</td>
<td>CS: ACE - Events</td>
<td>$13,500 LDI - Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Movies in Parks, “The Greatest Showman” was screened on Saturday, 2 February 2019 at Kingswood Reserve, including pre-entertainment and activities and with approximately 3,290 attendees. A detailed debrief report will be presented post-season. No activity was scheduled to occur in Q4. Event was delivered in Q3.</td>
<td></td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
<td>Activity Description</td>
<td>Further Decision Points</td>
<td>Lead Dept / Unit / COLC</td>
<td>Budget</td>
<td>Activity Status</td>
<td>RAG</td>
<td>Q3 Commentary</td>
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</tr>
<tr>
<td>148</td>
<td>Citizenship Ceremonies - Ōtara-Papatoetoe</td>
<td>Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs</td>
<td>No further decisions anticipated</td>
<td>CS: ACE- Events</td>
<td>$13,894</td>
<td>AUS: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>150</td>
<td>Local Civic Events - Ōtara-Papatoetoe</td>
<td>Supporting and/or delivering Anzac services and parades within the local board area</td>
<td>Confirmation of allocation of funding to local Anzac Services and Parades</td>
<td>CS: ACE- Events</td>
<td>$25,000</td>
<td>LHD: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>277</td>
<td>Event Partnership Fund - Eye on Nature</td>
<td>The annual Eye on Nature event delivers environmental educational activities for South Auckland schools. Funding recipient: Manukau Beautification Trust</td>
<td>Confirm funding amount</td>
<td>CS: ACE- Events</td>
<td>$16,000</td>
<td>LHD: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>290</td>
<td>Operational Expenditure - Fresh Gallery Otara (Council Facility)</td>
<td>Operate Fresh Gallery Otara in an inclusive manner; creating exhibitions and related public programming; providing programmes of creative and cultural activities that reflect the cultural diversity of the local/regional community; and facilitating the display and sale of artwork to support both amateur and professional artists.</td>
<td>Further decision points not anticipated</td>
<td>CS: ACE- Arts &amp; Culture</td>
<td>$125,518</td>
<td>AUS: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>291</td>
<td>Operational Grant - Sistema Aotearoa</td>
<td>Fund Sistema Aotearoa to provide a music education programme to young youth in South Auckland to participate in orchestral music activities including community pre-school music lessons, concert performances, in school music education lessons, and instrumental tuition after school and in school holidays.</td>
<td>Amount of funding was increased from $11,000, with an additional amount of $4,000 allocated at September business meeting</td>
<td>CS: ACE- Arts &amp; Culture</td>
<td>$15,000</td>
<td>LHD: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>294</td>
<td>Operational Expenditure - Otara Music Arts Centre (OMAC)</td>
<td>Operate Otara Music Arts Centre (OMAC) providing music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow participating community and external industry programmes such as Sistema Aotearoa and music education providers.</td>
<td>Further decision points not anticipated</td>
<td>CS: ACE- Arts &amp; Culture</td>
<td>$313,863</td>
<td>AUS: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>295</td>
<td>Operational Grant - Papatoetoe Historical Society</td>
<td>Fund the Papatoetoe Historical Society to provide essential museum services to the local and wider community through the provision of a museum, research services, and educational outreach programmes</td>
<td>Further decision points not anticipated</td>
<td>CS: ACE- Arts &amp; Culture</td>
<td>$20,000</td>
<td>LHD: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
</tbody>
</table>
## Work Programme 2018/2019 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Further Decision Points</th>
<th>Lead Dept / Unit / CO</th>
<th>Budget</th>
<th>Activity Phase</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>296</td>
<td>Business Plan Initiatives - Fresh Galaxy Ōtara</td>
<td>Execute specific initiatives from the business plan actions.</td>
<td></td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>$15,000</td>
<td>LD: Opex</td>
<td>Grey</td>
<td>A contractor has been engaged to develop the engineer report. The detailed designs are being finalised and will be presented to the local board in Q4.</td>
<td>This project has been delayed due to the roof repairs to the building. No activity occurred in Q4. The detailed designs are being presented to the local board in Q1 2019/2020.</td>
</tr>
<tr>
<td>333</td>
<td>Community grants (GP)</td>
<td>Provision of grants to support local community groups</td>
<td></td>
<td>CS: ACE: Community Empowerment</td>
<td>$254,000</td>
<td>LD: Opex</td>
<td>Green</td>
<td>Local Grants and MultiBoard Round Two 2018/2019 closed in Q3 with $122,200 allocated in this round. Leaving an amount of $12,252.</td>
<td>Business Improvement Districts have allocated $48,000 in 2018/2019 and Pursuit of Excellence allocated $12,590. The remaining funds of $14,410 were reallocated to the grants budget. This leaves an amount of $2,158 to be allocated for the remaining grant round.</td>
</tr>
<tr>
<td>749</td>
<td>Venue Hire Service Delivery - GI</td>
<td>Provide, manage and promote venues for hire, and the activities and opportunities they offer by - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups</td>
<td>Q4 - Local Board to approve fees and charges schedule for 2019/2020</td>
<td>CS: ACE: Community Places</td>
<td>$9</td>
<td>A&amp;S: Opex</td>
<td>Green</td>
<td>During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hires with the online booking process. This also gave hires the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hires satisfaction shows that 90 per cent of hires would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2019/2019.</td>
<td>During Q4, 92 per cent of hires indicated that they would recommend the venues they have visited. Participant numbers have increased by 135 per cent and booking hours have increased by 110 per cent compared to the same period last year. The increase in participant numbers and booking hours is due to the opening of Te Puke o Tara Community Centre. The top two activity types for Ōtara-Papatoetoe were religious and meetings.</td>
</tr>
</tbody>
</table>
### Work Programme 2018/2019 Q4 Report

<table>
<thead>
<tr>
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<tr>
<td>895</td>
<td>To Puke O Tara Community Centre Programme Delivery</td>
<td>Plan, develop, deliver and evaluate a programme of activities that - heralds the &quot;re-birth&quot; of the centre! The programme aligns to the outcome area of honouring youth and seniors, with a strong focus on delivering programmes and activities which ensures community participation, enables more residents to feel connected to their community spaces, allows participants to learn, grow and come together to have fun.</td>
<td>− Complete</td>
<td>CS: ACE Community Places</td>
<td>$181,736</td>
<td>A/B: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>991</td>
<td>Capacity-building for business associations operating Business Improvement Districts (BIDs)</td>
<td>Fund the three business associations operating Business Improvement Districts (BIDs) to undertake place-making activities in order to: − encourage economic development of those centres − perceptions of public safety in their centres − strengthen their roles as community hubs. These activities might include: − contribute towards funding loan centre ambassadors' programmes or employment of crime prevention officers − leading selected community events to make centres more attractive and welcoming to community people and visitors. − providing any activities to benefit the public as identified in their current strategic plans − partnering with the local board to further the outcomes of the local board plan.</td>
<td>− Complete</td>
<td>CS: ACE Community Empowerment</td>
<td>$275,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
</tbody>
</table>
### Work Programme 2018/2019 Q4 Report

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<tbody>
<tr>
<td>993</td>
<td>Build capacity, community-led response to alcohol licensing and advertising</td>
<td>Provides funding to a consultant engaged to provide policy support and advice, as requested, by community people or groups who want to engage in alcohol licensing advocacy, objections and submissions. The project has been implemented under a contract negotiated in 2014 and managed by Local Board Services Department, with CEU providing only a fund-holding function.</td>
<td>CS ACE Community Empowerment</td>
<td>$10,000 LDV Opex</td>
<td>Completed</td>
<td>Green</td>
<td>In Q3, three applications were objected to. All were rejections which included Club Royal’s Paradise Tavern and Gordys Bar. Notice for Application for Saratfield Wines and Spirits and Super Value Flat Bush were both notified on 7 March 2019. All applications are awaiting a hearing date. All notices are posted on the Community Action Against Alcohol Harm Facebook Page.</td>
<td>During Q4, consideration was given to three applications for renewal. No objections were made. Several objections are awaiting hearing, including Club Royal and Gordys Bar. A hearing was held for Paradise Tavern, following an objection made in 2018 by OPAAG. Unfortunately the DCLC decision was to remove the tavern licence. Appeals are being considered. A hearing has been held for Leporiand Papatoetoe which is inside the northern border of the Ōtara-Papatoetoe Local Board and is awaiting a decision. Following objections made by the community, Scorpion Wines and Spirits (117 Puhinui Road) has ceased trading and an application for an OPAAG in the same blocks of shops has not progressed.</td>
<td></td>
</tr>
<tr>
<td>996</td>
<td>Capacity building, empowering diverse ethnic communities</td>
<td>Fund cultural groups to strengthen and build on cultural connections, safety, health and wellbeing outcomes which could include: 1. Working with local organisation such as Tzu Chi Compassion Foundation and Papatoetoe Sikh Temple to showcase their specific cultures and practices, programmes and activities offered for community involvement, other inclusive opportunities to increase social connections and learning - $16,000 budget 2. Working with less visible ethnic or cultural community groups such as Bo-Anh Vietnamese Temple, Cambodian Association, to build their capacity and to increase their visibility and participation in the community - $4,000 budget 3. Partner with Asian Council on Reducing Crime to host programmes and activities to increase and enhance understanding of civic responsibilities and local decision making processes by new migrants into Ōtara and Papatoetoe. The activities would include learning about local bylaws, participation in voting and census - $5,000 budget. 4. Partner with local groups to host biannual diversity forums to provide an inclusive platform for ethnic community leaders to socialise and network, identify common concerns, collaborate and innovate effective ways to address common aspirations, and to participate actively in council decisions that affect them. We would recommend a budget of $5,000 for this. 5. Fund ngā marae in Ōtara-Papatoetoe to host learning opportunities in To Ao Māori for new migrants and resettled refugees - $5,000 budget.</td>
<td>CS ACE Community Empowerment</td>
<td>$30,000 LDV Opex</td>
<td>In progress</td>
<td>Amber</td>
<td>Three open days were hosted by The United Buddhist Youth Association (Vietnamese), the Tzu Chi Compassion Foundation (Taiwanese) and the Papatoetoe Sikh Temple. The third Diversity Forum is being planned in May 2019. Staff will provide an update in Q4. Staff have been negotiating with Kia Arora College to deliver To Ao Māori learning opportunities for new migrants. A funding agreement is in progress, with an extended timeframe for delivery to October 2019. Kia Arora College was chosen, as they also have marae and Māori cultural capability to deliver the project. However the college finally decided not to sign the funding agreement.</td>
<td>Staff had worked with Kia Arora College to host learning opportunities for new migrants and resettled refugees. Unfortunately, the college could not fulfill their commitment with the associated budget. Unspent funds will be carried forward to support the project delivery in 2019/2020. Staff delivered the third diversity forum in partnership with Priest of the Islands Foundation to coordinate an inaugural iftar dinner. This was attended by 120 people and showcased the important event for Muslim community. Local board members were pleased with the success of the event, the participation rate, and the outcomes achieved. Staff signed a funding agreement with The Auckland Sikh Society to host 700 intermediate school students from Papatoetoe to visit the Sikh temple and receive knowledge in the Sikh faith and culture. Staff will work with Kia Arora College and will identify other providers to deliver To Ao Māori learning opportunities for new migrants in Q1 2019/2020.</td>
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## Work Programme 2018/2019 Q4 Report

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<tr>
<td>997</td>
<td>Capacity-building for neighborhood development in Ōtara-Papatoetoe</td>
<td>Fund programmes and activities that will build on and strengthen continued efforts to make Ōtara-Papatoetoe neighborhoods well-connected and desirable places to live and visit. These could include: The World Council of Sikh Affairs to empower the Indian Wardens to continue to facilitate and promote community connectedness and safety through hosting regular safety network meetings and other events. Local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget $8,000. Thinning Ōtara Collective to progress and advocate the Ōtara Vision with the Results-Based Accountability Framework – budget $10,000. Ōtara RedNet Action Committee to host regular community network meetings in order to share information about what is happening and on offer in Ōtara – budget $1,000. Counties Manukau DHB to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget $1,000. Ngāti Tama-ā-Tāmako. I trust to provide capacity building programmes to teach locals skills to improve their health and wellbeing that have been identified by them via surveys and feedback e.g. numeracy and literacy, dealing with stress, financial literacy, Te Tinti a Wairangi workshops, cultural awareness, working with diversity, computer literacy, parenting, dealing with stress, applying for grants, English language, getting a driver's licence and so on – budget $12,000. TOPS to help Ōtara-Papatoetoe residents to organise and host events to promote neighbourhood and a sense of community e.g. Neighbors Day Adrienne (HDA), Ideal Streets – budget $2,000. Community safety meeting, $2,000. Community builders, $15,000. Papihau Street Markets, $2,000. Staff are awaiting 2017/2018 financial year accountability reports from some community partners before new agreements are developed. 18th Boundary Road Skills Shed programming and activation $1,000 - resolution OP/2018/223</td>
<td>CS ACE Community Improvement</td>
<td>$63,000</td>
<td>LD1: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>5. The $18,000 investment allocated to Ngāti Tama-ā-Tāmako Trust has been reallocated by the local board to the Polycycl project at Papatoetoe. However, due to the 15 March terror incidents in Christchurch, the duration for Polycycl was shortened by one day and the Polycycl project was not able to be completed. Therefore, the underspend of $3,000 will be returned to CEU by Infrastructure and Environment Services (I&amp;E). The Ōtara Heritage and Genealogical Research Foundation and Amazing Grace Trading have both been reimbursed $1,000 each, by the Ōtara Business Association, as allocated by the local board. 10. A funding agreement for $11,000 has been sent to The Roots Collective to be signed off.</td>
<td>Staff completed funding agreements for The Roots Collective and the Community Builders NZ Trust. The Roots Collective will deliver programming and activations that will increase the sense of belonging, connection and inclusive participation by local residents. The Community Builders NZ Trust has organised an Ōtara Community Hui and BBQ event May 2019 as a positive response to the Ōtara fatal shootings incidents.</td>
</tr>
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### Item 23

- **Attachment A**

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**Ōtara-Papatoetoe Local Board**

20 August 2019
### Work Programme 2018/2019 Q4 Report

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<tr>
<td>998</td>
<td>Capacity-Building for seniors in Ōtara-Papatoetoe</td>
<td>Fund local community groups to provide programmes that will ensure seniors know about and have access to quality facilities, resources, opportunities and activities. Activities could include: 1. Partner with Papatoetoe Senior Citizens Club to work with at least two other ethnically diverse senior groups and co-host workshops to promote community resilience – budget $2,000 2. Partner with Injury Prevention Aukioni to deliver workshops in Ōtara-Papatoetoe on health and wellbeing – budget $3,000 3. Partner with Ōtama Skills Shed to provide regular activities for seniors to socialise while learning new skills – budget $4,000 4. Partner with local retirement housing providers to host social events for residents and local seniors to promote greater inclusion and endearsoness – budget $2,000 5. Partner with Age Concern Manukau to coordinate community events and a ‘seniors advisory group’ to advise local board priorities and plans – budget $4,000</td>
<td></td>
<td>CS ACE Community Empowerment</td>
<td>$25,000</td>
<td>LD: Opex</td>
<td>In progress</td>
<td>Amber</td>
<td>A funding agreement ($50,000) has been signed with Age Concern Counties Manukau has started to form an older persons’ working group to explore the age-friendliness of Ōtara-Papatoetoe using the World Health Organisation age friendly city checklist. This group is aiming to identify barriers to inclusion and participation, and opportunities for improvement. Staff will update the local board on progress in Q4.</td>
</tr>
</tbody>
</table>

| 999 | Capacity-Building for youth in Ōtara-Papatoetoe | Fund and support local youth-led initiatives to increase youth leadership and participation in all sectors that affect their life outcomes e.g. education, employment and training, council decision-making, housing and other youth-identified local issues. Activities could include: • Fund Third Avenue to continue providing youth development, leadership training and mentoring programmes and services for TOPS (Ōtara-Papatoetoe youth council) aka The Ōtara-Papatoetoe Squad • Fund TOPS to coordinate and host a significant youth event or activity • Partner with local high schools to support youth development opportunities • YMCA youth scholarship | | CS ACE Community Empowerment | $30,000 | LD: Opex | Completed | Green | Ōtara-Papatoetoe Youth Council (TOPS) have delivered the Civic Leadership Awards Dinner with five of the schools represented at the event at the MIT Pasifika Community Centre Staff discussed possible improvements for the Civic Leadership Awards process in a workshop with the local board in February 2019. The aim is to improve the official communications with and experience of schools, recipients and their parents as well as council staff TOPS have delivered their annual Prefect event for 2019. The Prefect event is an opportunity for TOPS to get to know schools and their student representatives better Staff are working with the youth development, leadership training and mentoring programme provider to improve their accountability reporting. | The Ōtara-Papatoetoe Squad (TOPS) local youth council met with staff and local board members to agree on improvements for the Civic Leadership Awards process. TOPS representatives suggested a change in the name of the awards, the awards will now be known as the Civic Service Awards to better reflect their purpose. TOPS held 12 ordinary meetings and a Southern Cluster Youth Panel meeting. They were involved in consultation activities (Ōtara Community Hub and Community Youth Team), and had a presence in local events including Otāmākai Park Opening, Storytellers competition, Annual South Auckland Youth Workers Symposium and Diversity Festival. TOPS were also involved in Youth Week and recent Tactile Surveys. They are strengthening relationship with local schools. Staff will work with TOPS and 3rd Avenue Productions to deliver a dedicated capacity building workshop on report writing in 2018/2019. |
## Work Programme 2018/2019 Q4 Report

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| 1000| Community-led placemaking: teaching gardens in Ōtara-Papatoetoe | Collaborate with Parks, Sports and Recreation, as well as Community Facilities (leasing), to support the Auckland Teaching Gardens Trust’s on-site educational gardening programmes for local residents at East Tamaki Reserve, Middlemorn Park, and Cheamby Park in Ōtara and Stadium Reserve in Old Papatoetoe.  
Note that the budget and overall leadership of this programme is within the Park Sports and Recreation work programme.  
The roles of each unit/departments are outlined below:  
• Community Empowerment Unit - supporting the community groups in terms of their sustainability/capacity to deliver community outcomes. The teaching garden groups as a hub for water community projects, many of which are on private or ministry of education land.  
• Community Facilities - creating, holding and reviewing the lease and maintenance of the areas outside of the lease (there have been some asset/maintenance issues raised at the gardens in Ōtara-Papatoetoe LBD but it appears these aren’t within the lease but in adjacent park land areas).  
• Parks Sport and Recreation – understand, monitor and fund the overall programme. This includes understanding opportunities to grow the programme, link it with the objectives of connecting people with nature and set service levels and associated outcomes for the programme which can help inform future leases and future funding allocation needs. | CS ACE Community Empowerment | $0 LD/ Opex | Completed           | Green | Community Empowerment and Parks staff supported the Auckland Teaching Gardens Trust to present an update to the Ōtara-Papatoetoe Local Board in February 2019. Council staff are continuing to liaise with the trust over its development of a new strategic and business plan. | Staff from the Community Empowerment Unit and Parks, Sports and Recreation met the Auckland Teaching Gardens Trust board to provide feedback on their strategic plan. Once the trust finalise their strategic and business plan, staff will hold a planning day with their other partner organisations including Community Corrections and the Department of Conservation. |
<p>| 1001| Respond to Māori aspirations - Māori responsiveness | Fund Ngāti Ōhia Mārii $5,000 to enable them to continue their programme of professional and governance development for their committee and staff. Continue to build on existing relationship with Ngāti Ōhia to promote and support their programmes and services delivered to people on behalf of the local board. Continue to strengthen relationship with Ngāti Ōhia and Whakoa nga marae and promote their programmes to welcome and promote Te Aro Mārii to newcomers. | CS ACE Community Empowerment | $10,000 LD/ Opex | Completed           | Green | Staff continue to liaise with and support the korū of the Ngāti Ōhia marae to develop and promote their plans, including raising funds, for the proposed Ngāti Ōhia Mārii Trust and Cultural Centre project. Final budgets will be presented to funders, including Te Puni Kohitātara and Foundation North, in Q4 for consideration. | In June 2019, the local board resolved to re-allocate the $10,000 budget to support the 2018/19 Quick Response Grant Board Three. |</p>
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<tr>
<td>1256</td>
<td>Apply the empowered communities approach – connecting communities (D2)</td>
<td>Broker strategic, collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities:  • reaching out to less accessible and diverse groups, focusing on capacity building and inclusion  • supporting existing community groups and relationships.  2. Strengthen community-led placemaking and planning initiatives – empowering communities to:  • provide input into placemaking initiatives  • influence decision-making on place-based planning and implementation.  This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.  3. Enabling council:  • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.  4. Responding to the aspirations of mana whenua, mataau whaka, marae and Māori organisations:  • this does not replace or duplicate any stand-alone local board Māori responsiveness activities.  5. Reporting back to local board members on progress in activity areas 1 – 4.</td>
<td>CS: ACE Community Empowerment</td>
<td>$0 LDF: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Staff are negotiating a funding agreement with Kaitaia College that will enable the school to develop its outreach into the wider community. This agreement will be completed in Q4. Staff are building and strengthening working relationships with diverse community groups to identify ongoing and future opportunities to collaborate on. This includes student placements in community groups for Māori students and the promotion and participation in community funding roadshows organised by the Department of Internal Affairs.</td>
<td>In Q4, staff continued to:  - seek out, build and strengthen relationships with diverse community groups, including Kaitaia youth group, Kaitaia community group - support community-led placemaking initiatives, including advocating for leasing of the city car park community house and 11/2 Boundary Road to the Community Builders NZ Trust and The Roots Collective respectively.  - facilitate community groups that are funded by the local board to share their learning stories and ideas for improving access to council resources.</td>
<td></td>
</tr>
<tr>
<td>2810</td>
<td>Community Response Fund - Ōtara-Papatoetoe</td>
<td>Unrestricted fund to respond to community issues as they arise during the year. The local board will consider strategic assessments of proposed initiatives and/or projects, and approves funding for those projects after consideration of their likely benefits</td>
<td>CS: ACE: Advisory</td>
<td>$236,050 LDF: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>No allocations. Balance: $7,400</td>
<td>Completely allocated</td>
<td></td>
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### Work Programme 2018/2019 Q4 Report

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<tr>
<td>2874</td>
<td>Macro input into decision making</td>
<td>Support and develop the Miller input into Local Board Decision Making Group (multi-</td>
<td>CS: ACE Community</td>
<td>DFO: Opex</td>
<td>$5000</td>
<td>Completed</td>
<td>Green</td>
<td>Staff are working with the Improving Miller Input into Local Board Decision Making (IMBD) project delivery group to advance the activities in their plan that were halted by the IMBD reference group. The current focus is on promoting the upcoming local elections with both Miller and youth to encourage both representation and participation in voting. Venues and processes for the various voting ceremonies are being finalised. The project delivery group is also working to meet with the new CEO of Ngāi Tahu so as to be informed of possible impacts on the group’s work plan.</td>
<td>The strategic broker contributed to the Improving Miller Input into Local Board Decision Making Project Delivery Group’s nightly attending meetings to progress agreed activities related to the Improving Miller Input into Local Board Decision Making governance group. The Reference team is made up of mana whenua and representatives across the four southern local boards. A key focus in Q4 was to increase mana whenua representation and voter participation, with key messages that speak to mana whenua and delivered through the Empowered Communities approach working with local champions. To improve ways of working in partnership with Metawhite, the strategic brokers across the four southern local boards are collaborating with staff from local board services and Miller Engagement towards an operational agreement with the Te Ora O Manukau kōpū. Currently, 15 Meitū groups from the four southern boards are members of Te Ora O Manukau.</td>
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#### Community Facilities: Build, Maintain Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>No further decisions anticipated</th>
<th>CF: Operations</th>
<th>AHS: Opex</th>
<th>In progress</th>
<th>Green</th>
<th>This quarter has been warm and dry which resulted in the slow grass growth on the parks, as well as some of the gardens. The long warm weather did however bring a number of people out onto the parks and beaches. The primary focus for the contractor has been ensuring all open spaces were maintained, fit for purpose and that cleaning and litter collection was adequately managed. The summer sports season was successful, with no sports cancellations on the sports parks. The summer season is winding down, and preparation is underway to get the different sports codes ready for winter sports, which generally commence in the month of April 2019.</th>
<th>The Streetscape Maintenance covering the Auckland Transport Urban and Rural road berm mowing and vegetation control commenced on 1 April 2019, followed by the Streetscape Cleaning, which covered the town centre cleaning, commencing on 1 July 2019. Both are now part of the Full Facilities Contract managed by the Community Facilities Operational Management and Maintenance Team. City Care the Full Facility Maintenance Contractor for the RMA region is responsible for the maintenance of the Streetscape both green and clean, which was previously managed by Auckland Transport. Audits continue to be carried out across the Community Facilities built and open spaces, ensuring that the facilities and streetscape are being maintained to the required maintenance standard. The auditing processes also highlight assets requiring upgrading, which could possibly be added to the future renewal work programme which is considered and approved by the local board. This quarter, the warmer and drier temperatures has slowed the grass growth across the Ōtara-Papatoetoe Local Board area and the RMA region there has been an increase in the use of spotlights with the winter sports, however a lower number of users on our surrounding parks has occurred during this colder period.</th>
</tr>
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<tr>
<td>791</td>
<td>Ōtara-Papatoetoe Full Facilities Contracts</td>
<td>The Full-Facilities maintenance contracts include all buildings, parks and open space</td>
<td>No further decisions</td>
<td>CF:</td>
<td>AHS: Opex</td>
<td>In progress</td>
<td>Green</td>
<td>Wet conditions towards the later part of Q4 gave way to drought conditions over much of February into March. This conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Q4 will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.</td>
<td>A warm, autumnal season continued to grow trees into the season. With the diminishing daylength and the seasonal requests to prune trees to improve sunlight into properties increased. Requests to prune trees to avoid or reduce leaf drop also increased. This may be associated with street sweeping. By the end of June the Arbocultural team were well into replacement tree planting. The progress was very pleasing as early planting allows the best chance for tree establishment.</td>
</tr>
<tr>
<td>793</td>
<td>Ōtara-Papatoetoe Arboculture Contracts</td>
<td>The Arboculture maintenance contracts include tree management and maintenance.</td>
<td>No further decisions</td>
<td>CF:</td>
<td>AHS: Opex</td>
<td>In progress</td>
<td>Green</td>
<td>Wet conditions towards the later part of Q4 gave way to drought conditions over much of February into March. This conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Q4 will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.</td>
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</table>

### Attachment A

#### Item 23

- Auckland Council’s Year End and Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter four 2018/2019
- Page 130
### Work Programme 2018/2019 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Further Decision Points</th>
<th>Lead Dept / Unit or CDC</th>
<th>Budget</th>
<th>Activity Phase</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>794</td>
<td>Ōtara-Papatoetoe Ecological Restoration</td>
<td>The Ecological Restoration maintenance contracts include pest plant and animal pest</td>
<td>No further decisions</td>
<td>CF: Operations</td>
<td>$65,367</td>
<td>In progress</td>
<td>Green</td>
<td>Key focus areas for the third quarter consisted of high value pest control,</td>
<td>Key focus areas for the fourth and final quarter consisted of a mixture of</td>
</tr>
<tr>
<td></td>
<td>Contracts</td>
<td>management within ecologically significant parks and reserves.</td>
<td>anticipated</td>
<td></td>
<td>ABS: Opex</td>
<td></td>
<td></td>
<td>pest control activities and the rat control programme has increased across</td>
<td>activities. This included completion of the fourth pulse of the rat control</td>
</tr>
<tr>
<td></td>
<td>- comprehensive renewal</td>
<td>area changing room, full refit and paint throughout, lunch room, roof,</td>
<td>anticipated</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>stadium air-conditioning, stadium changing rooms, staff shower, stairwell roller</td>
<td></td>
<td></td>
<td>Renewals</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>door, committee room, offices, CCTV replacement and lift if needed</td>
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</tr>
<tr>
<td>2069</td>
<td>Allan Brewster Recreation Centre</td>
<td>No-lift stadium with LED. This project is a continuation of the 2017/2018 programme</td>
<td>No further decisions</td>
<td>CF: Project Delivery</td>
<td>$36,600</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td></td>
<td>- relamp stadium lighting with LED</td>
<td>(previous SP18 ID 3327)</td>
<td>anticipated</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2070</td>
<td>Avondale Park - renew amenity buildings</td>
<td>Renew toilet block and changing rooms.</td>
<td>If full replacement is</td>
<td>CF: Investigation</td>
<td>$20,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Investigation and sourcing is completed. Next steps: Engaging</td>
<td>Current status: The scope for the full refurbishment option is completed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>in progress</td>
<td>needed, board to refit</td>
<td>and Design</td>
<td></td>
<td></td>
<td></td>
<td>engaging a contractor to proceed with the design concept.</td>
<td>Further investigation is required for the full replacement option. Next</td>
</tr>
<tr>
<td></td>
<td></td>
<td>and design</td>
<td>sign-off design</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>steps: Engaging a contractor to proceed with the design concept.</td>
<td>steps: Engaging a contractor to proceed with the design concept.</td>
</tr>
<tr>
<td>2071</td>
<td>Coombe Avenue - new playspace</td>
<td>Coombe Avenue Reserve whole playground renewal. This project is a continuation of the</td>
<td>No further decisions</td>
<td>CF: Project Delivery</td>
<td>$76,600</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2017/2018 programme (previous SP18 ID 2278)</td>
<td>anticipated</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
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</tr>
<tr>
<td>2072</td>
<td>East Tamaki Reserve - new assets</td>
<td>East Tamaki Reserve courts, car park, paths, playground, rubber bins and seats</td>
<td>No further decisions</td>
<td>CF: Project Delivery</td>
<td>$180,000</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>renewal. This project is a continuation of the 2017/2018 programme (previous SP18</td>
<td>anticipated</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>ID 2278)</td>
<td></td>
<td></td>
<td>Renewals</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2073</td>
<td>Fresh Air - roof gutters and internal</td>
<td>Roof and gutter replacement. Internal refit to support.</td>
<td>Any design decisions</td>
<td>CF: Investigation</td>
<td>$150,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Final designs underway following completion of preliminary</td>
<td>Current status: This project is being combined with the following projects:</td>
</tr>
<tr>
<td></td>
<td>flue roof</td>
<td></td>
<td></td>
<td>and Design</td>
<td></td>
<td></td>
<td></td>
<td>designs by stakeholders. Next steps: Obtain price estimates for physical</td>
<td>create a single tender package for physical works. ONAC - investigate</td>
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<td></td>
<td></td>
<td>works proposed within final designs and complete business case.</td>
<td>flexibility of canopy replacement and subsequent physical works.</td>
</tr>
<tr>
<td>2074</td>
<td>Hayman Park - renew assets</td>
<td>Renew rubbish bins, seats and signs. Removal of maze and salvage bins where</td>
<td>No further decisions</td>
<td>CF: Project Delivery</td>
<td>$150,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: The new park furniture has been ordered and is being</td>
<td>Current status: All furniture has been installed. Theground surrounding the</td>
</tr>
<tr>
<td></td>
<td></td>
<td>possible. This project is a continuation of the 2017/2018 programme (previous SP18</td>
<td>anticipated</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
<td></td>
<td>manufactured. Next steps: Install furniture around the park according to</td>
<td>new park has been reinstated and seeded to re-establish consistent grass</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ID 2280)</td>
<td></td>
<td></td>
<td>Renewals</td>
<td></td>
<td></td>
<td></td>
<td>cover. Next steps: Continue to monitor grass growth and harden for</td>
</tr>
<tr>
<td>2075</td>
<td>Hayman Park - skate park</td>
<td>Hayman Park Skate Park renewal. This project is a continuation of the 2017/2018</td>
<td>No further decisions</td>
<td>CF: Project Delivery</td>
<td>$221,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: The contractor has begun work on the skate park. Concrete</td>
<td>Current status: All works are complete and open to the public. Next steps:</td>
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<tr>
<td></td>
<td></td>
<td>programme (previous SP18 ID 2281)</td>
<td>anticipated</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
<td></td>
<td>samples have been assessed for quality of colour and finish. Next steps:</td>
<td>None.</td>
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<td></td>
<td></td>
<td>Renewals</td>
<td></td>
<td></td>
<td>Continue refurbishment of skate park according to the works programme.</td>
<td></td>
</tr>
<tr>
<td>2076</td>
<td>Hayman Park - Stage 1 develop park</td>
<td>Construction of new destination playground, paths, toilets and kiosks. This project</td>
<td>Design to be agreed</td>
<td>CF: Project Delivery</td>
<td>$564,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Physical works are underway and progressing to programme.</td>
<td>Current status: All works are practically complete and open to the public.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>is a continuation of the 2017/2018 programme (previous SP18 ID 2262)</td>
<td>with local board</td>
<td></td>
<td>ABS: Capex -</td>
<td></td>
<td></td>
<td>Construction: Complete the remaining works and close the project.</td>
<td>Next steps: None.</td>
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<td></td>
<td>Growth</td>
<td></td>
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</tbody>
</table>
# Work Programme 2018/2019 Q4 Report

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<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
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<tr>
<td>2078</td>
<td>Kōwha Park - renewal park structures</td>
<td>Renew platform at Kōwha Park. Approved as part of the 2017/18 programme. Activity previously titled &quot;Ōtara-Papatoetoe - renew park structures.&quot;</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$50,000 ABS: Capex - Renewals</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Contractor has completed work on site. Next steps: Close project.</td>
<td>Current status: Contractor has completed work on site. Next steps: Close project.</td>
</tr>
<tr>
<td>2080</td>
<td>Ngāti Ōtara Park - develop multi-purpose facility and park</td>
<td>Develop a multi-purpose facility at Ngāti Ōtara Park - stage 1 and the Mano - stage 2, $3,717,850 LTP development budget 2017/18-2019/20, $100,000 renewal 2018/19, $50,000 LDI CAREX (2018/19). This project is a continuation of the 2017/2018 programme (previous SP 18 ID 2270).</td>
<td>Design to be agreed with local board</td>
<td>CF: Investigation and Design</td>
<td>$1,150,000 ABS: Capex - Development, LDI: Capex</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Developed design for both multi-sport and marae facilities complete. Resource consent application being completed with lodgement planned before 29 March 2019. Next steps: Detailed design phase for both multi-sport and marae facilities following resource consent decision.</td>
<td>Current status: Developed design for both multi-sport and marae facilities complete. Resource consent application for multi-sport lodged April 2019. Resource consent for Marae to be lodged before June 2019. Next steps: Detailed design phase for multi-sport and marae facilities following resource consent decision.</td>
</tr>
<tr>
<td>2081</td>
<td>Ōtara Business Hub - replace roof Stage 1</td>
<td>Isolated and temporary renewal of roofs 3, 4, and 6 of the Ōtara Business Hub. Costs are estimated to be more than current year's budget and will be confirmed on final inspection. This project is a continuation of the 2017/2018 programme (previous SP 18 ID 2360). Project previously named &quot;Ōtara Citizen Advice Bureau - replace roof&quot; and is bundled with &quot;OMAC - investigate feasibility of canopy replacement and subsequent physical upgrades.&quot;</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$128,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Business case is complete and contractor engaged for physical works. Next steps: Physical works.</td>
<td>Current status: Following a number of issues physical works for stage 1 are underway. Next steps: Obtain pricing for stage 2 of the roof works and procure physical works.</td>
</tr>
<tr>
<td>2082</td>
<td>Ōtara Creek Esplanade Path Network</td>
<td>Ōtara Creek Reserve and Ōtara Creek Reserve South path renewals. This project is a continuation of the 2017/2018 programme (previous SP 18 ID 2270).</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$160,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Concentrating on obtaining resource consent and completing design work to renew and upgrade the existing pedestrian paths that connect Hill St, Cosmo Place and East Tamaki Drive to the new bridge that is currently being constructed. All other sections will follow once this section is completed. Next steps: Apply for consents, then start physical works.</td>
<td>Current status: Pre start meeting concluded. Next steps: Physical works commence from 21 March 2019.</td>
</tr>
<tr>
<td>2083</td>
<td>Ōtara Creek Reserve - renew pedestrian bridge and path</td>
<td>Ōtara Creek Reserve South, pedestrian bridge renewals. Renewals funding is $1,000,000 over 3 years, arts funding $325,000 in 2018/19. This project is a continuation of the 2017/2018 programme (previous SP 18 ID 3347).</td>
<td>Board to approve design</td>
<td>CF: Investigation and Design</td>
<td>$620,000 ABS: Capex - Regional</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Final designs underway following consultation with stakeholders. Next steps: Obtain price estimates for physical works and complete business case.</td>
<td>Current status: This project is being combined with the following projects to create a single tender package for physical works: OMAC - investigate feasibility of canopy replacement and subsequent physical works. Ōtara Library - (comprehensive) renewals.</td>
</tr>
<tr>
<td>2084</td>
<td>Ōtara Library - comprehensive renewal</td>
<td>Comprehensive building shell including exterior envelope including HAC. Year one investigation (including options for sites that would benefit from an increase level of expertise to propose to the local board), scoping and physical works, year 2 - physical works.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$45,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Final designs underway following acceptance of preliminary designs by stakeholders' last steps: Obtain price estimates for physical works proposed within final designs.</td>
<td>Current status: This project is being combined with the following projects to create a single tender package for physical works: OMAC - investigate feasibility of canopy replacement and subsequent physical works. Ōtara Library - comprehensive renewal.</td>
</tr>
<tr>
<td>2085</td>
<td>Ōtara Music Arts Centre - renew co-located entrance and reception area</td>
<td>Renew co-located entrance and reception area. Include lighting to brighten entrance and reception. This project is a continuation of the 2017/2018 programme (previous SP 18 ID 2360).</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$50,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Final designs underway following acceptance of preliminary designs by stakeholders' last steps: Obtain price estimates for physical works proposed within final designs.</td>
<td>Current status: This project is being combined with the following projects to create a single tender package for physical works: OMAC - investigate feasibility of canopy replacement and subsequent physical works. Ōtara Library - comprehensive renewal.</td>
</tr>
<tr>
<td>2087</td>
<td>Ōtara Pool and Sport Centre - renew roof</td>
<td>Refurbish/replace roof where required.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$18,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Building consent has been lodged, business case completed, Detailed design completed, budget has been approved. Next steps: Hand over for delivery.</td>
<td>Current status: Building consent lodged, awaiting approval and tender package being completed. Next steps: Invite tenders for physical works and assess responses.</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
<td>Activity Description</td>
<td>Further Decision Points</td>
<td>Lead Dept / Unit or CCO</td>
<td>Budget (in $)</td>
<td>Activity Status</td>
<td>RAG</td>
<td>Q4 Commentary</td>
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<tr>
<td>2086</td>
<td>Ōtara Senior Citizens Lounge - retail facility</td>
<td>Reconfigure storage areas including replacing shelving, painting and varnishing, replacement of window coverings with blinds, replacement of flooring. Replace old zip with new and new heating unit, replace old hot water cylinder under sink (reheat). Replace old and stained porcellan kitchen. Occupier: Ōtara Senior Citizens Club.</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$25,000 ABS: Capex - Renewals</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed</td>
<td></td>
</tr>
<tr>
<td>2089</td>
<td>Ōtara Town Centre - renew fish enclosures</td>
<td>This asset poses a health and safety risk in its current condition. The rating has escalated to a 4 to 5. Investigation is in progress to address the structure and options will be presented to the local board for their consideration.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$160,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Business case completed. Budget has been approved on the basis of Repair to make safe as priority with the minimum budget requested, if budget allows then further repairs can be done, then finally cleaning if budget allows. Next steps: Notify stakeholders, move into delivery and tender works.</td>
<td>Current status: Tender package been completed and list of tenders been decided upon. Next steps: Tender physical works and assess responses.</td>
</tr>
<tr>
<td>2090</td>
<td>Ōtara-Papatoetoe - initial CCTV cameras</td>
<td>Install CCTV cameras within the Ōtara-Papatoetoe area. Year one - investigation in collaboration with the council security team and Community Empowerment, scoring and physical works. Ppossible sites include Rongeone and East Tamaki.</td>
<td>Programme to be agreed before implementation</td>
<td>CF: Investigation and Design</td>
<td>$15,000 ABS: Capex - Development</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: CCTV is now being managed by Auckland Transport and the appropriate contacts are being sought to best scope the desired works. Next Step: Finalise the CCTV scope of work and complete the project</td>
<td>Current status: CCTV to be installed at the various sites is being investigated in collaboration with the Council security team and Community/Corporate facilities. Next Step: Finalise the CCTV sites, scope of work and complete the project.</td>
</tr>
<tr>
<td>2091</td>
<td>Ōtara-Papatoetoe - Investigate options for sports lighting and sports field upgrades</td>
<td>Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 48 hours per week. Options to be approved by the local board.</td>
<td>Design to be agreed with local board</td>
<td>CF: Investigation and Design</td>
<td>$50,000 ABS: Capex - Growth</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Starting professional services process for concept design for sports fields in Papatoetoe Recreation Grounds, Rongeone Park, East Tamaki Reserve and Ngāti Ōtara Park. Next steps: Award contract for concept design</td>
<td>Current status: Professional services scope has been awarded to our consultants for Papatoetoe Recreation Grounds and Rongeone Park. Next steps: Start concept design work.</td>
</tr>
<tr>
<td>2092</td>
<td>Ōtara-Papatoetoe - renew car parks and roads FY19+</td>
<td>Renewal of car parks and roads in Kohukura Park, Ngāti Ōtara Park, Audley Way B Gardens, Papatoetoe Recreation Grounds, Robert White Park, Muriwai Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 229).</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$50,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Scope to be finalised and a designer appointed for the detailed design through to construction completed. Next steps: Tender to the market.</td>
<td>Current status: Tender professional services to the market. Next steps: Detailed designs and tender package.</td>
</tr>
<tr>
<td>2093</td>
<td>Ōtara-Papatoetoe - renew car parks FY19+</td>
<td>Renewal of car parks in Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Sefli Park, Waipapa Park (Electrocarp 2 &amp; 3) car park renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 228).</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$200,000 ABS: Capex - Renewals</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Defect period on Aotearoa Park only. Next steps: Benefit realisation.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>2094</td>
<td>Ōtara-Papatoetoe - renew courts 2018/19</td>
<td>Renewal of courts in Cooper Park (Whitney No 2 Reserve), Dorrnleyer Park, Stardock Reserve, Sunnynside Domain.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$5,300 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Community engagement completed, business case completed, budget approved. Scope change, Sunnynside domain courts have been anadised under another project. Next steps: Tendering of work.</td>
<td>Current status: Dismissed Court physical works pricing has been received and is currently being reviewed. Next steps: Proceed physical works contractor and plan physical works.</td>
</tr>
<tr>
<td>2095</td>
<td>Ōtara-Papatoetoe - renew libraries FY19+</td>
<td>Renewal of libraries furniture, fittings and equipment. This project will occur at the Manukau Library and Papatoetoe Library. This design of the project will occur in 2017/2018 and installation of the furniture, fittings and equipment in 2018/2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 227).</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$186,400 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Papatoetoe Library completed. Design package for tender is underway for Manukau Library. Next steps: Tender.</td>
<td>Current status: Papatoetoe Library completed. Design package for tender is underway for Manukau Library. Next steps: Tender.</td>
</tr>
<tr>
<td>2097</td>
<td>Ōtara-Papatoetoe - renew park public amenities FY19+</td>
<td>Renewal of park public amenities in Dorrnleyer Park.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$50,000 ABS: Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.</td>
<td>Current status: Issued a contract for work to commencement on site. Next steps: Monitor project to completion.</td>
</tr>
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<tr>
<td>2096</td>
<td>PACT Building (St Johns Hall - refurbish facility)</td>
<td>Full building refurbishment. Occupier: Papatoetoe Adolescent Christian Trust. No further decisions anticipated</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$50,000</td>
<td>ABS - Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Business case and pricing for works completed. Next steps: Plan and proceed with physical works.</td>
</tr>
<tr>
<td>2099</td>
<td>Papatoetoe Cornwall Regional Pools - renew various major components throughout centre</td>
<td>Renew outdoor plant room roof, replant indoor pool area, public changing rooms, Reception, spa area, replace concourse, reception carpet offices, replace poolside doors, nets family changing room and spa pool, and replace fencing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 227).</td>
<td>CF - Project Delivery</td>
<td></td>
<td>$100,000</td>
<td>ABS - Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Physical works contract in progress. Pool works to be completed during shutdown period. Next steps: Handover.</td>
</tr>
<tr>
<td>2100</td>
<td>Papatoetoe Town Hall - refresh facility</td>
<td>Renew condition 4 and 5 assets including repairing the timber area and renewing the air flow system. Year one - investigation (including options for sites that would benefit from an increased level of service to propose to the local board), scouting and physical works, year 2+: physical works.</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$25,000</td>
<td>ABS - Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Pricing received for physical works and business case underway. Next steps: Complete business case and plan physical works.</td>
</tr>
<tr>
<td>2101</td>
<td>Putauaitai Reserve - renew tracks &amp; crossings</td>
<td>Metal track &amp; structure renewal.</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$50,000</td>
<td>ABS - Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Pricing for the repair of the culverts and formal development of track around the fallen tree is underway along with the design of the boardwalk. Next steps: Review the pricing and design, develop a business case and prepare for delivery.</td>
</tr>
<tr>
<td>2102</td>
<td>Sunnyside Domain - renew play space</td>
<td>Renew playground. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3208). Project previously was to reconstruct the car park but this work is not needed now. However, the play space does need renewal.</td>
<td>CF - Project Delivery</td>
<td>Approve play space design</td>
<td>$400,000</td>
<td>ABS - Capex - Renewals</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Physical works in progress. Monitor physical works until completion. Anticipated completion date end of April 2019. Next steps: Project completed.</td>
</tr>
<tr>
<td>2103</td>
<td>To Puke O Tata Sports Park - develop change rooms</td>
<td>The project will install two new changing rooms and three new toilets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3231). Design to be agreed with local board.</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$40,000</td>
<td>ABS - Capex - Growth</td>
<td>Deferred</td>
<td>Grey</td>
<td>Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation to complete next steps. Tender architectural services complete. Next steps: Tender architectural services.</td>
</tr>
<tr>
<td>2104</td>
<td>To Papu Tahi / Tangaroa Ora / Wadens Building - refurbish building</td>
<td>Refurbish interior. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2297). Local board to be involved in consultation.</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$20,000</td>
<td>ABS - Capex - Renewals</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Contract has commenced work on site. Next steps: Monitor project to completion.</td>
</tr>
<tr>
<td>2105</td>
<td>The Chambers - comprehensive renewal</td>
<td>Review options for renewal of building and subsequent physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3224).</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$240,000</td>
<td>ABS - Capex - Renewals</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: The work to make the building safe, clean and water tight is complete. Next steps: None.</td>
</tr>
<tr>
<td>2106</td>
<td>Tuoro Youth Library - replace roof and comprehensive renewal</td>
<td>Full renewal due to continuing leaks. The comprehensive renewal scheduled for FY20 has been brought forward on the basis of the roof renewal. Upon investigation the roof has leaked into the calling and the internal structural walls. This facility will require shut down while works are underway, therefore we want to conduct physical works in their entirety throughout FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3274).</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$580,000</td>
<td>ABS - Capex - Renewals</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Contractor appointed for roof replacement only. Next steps: Commence physical works.</td>
</tr>
<tr>
<td>2725</td>
<td>Otara Business Hub - investigate options for installing lighting</td>
<td>Investigate options and CPTED concerns for installing lighting (solar powered) in the courtyard outside OMAC and Otara Library. Further costs may be incurred dependent on lighting design chosen.</td>
<td>CF - Investigation and Design</td>
<td></td>
<td>$2,000</td>
<td>LED - Capex</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Engaged consultant to provide lighting options. Next steps: Obtain estimate pricing for options provided.</td>
</tr>
<tr>
<td>2887</td>
<td>To Puke O Tata Community Centre - refurbish centre</td>
<td>Renewal and redevelopment of centre. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2272). No further decisions anticipated</td>
<td>CF - Project Delivery</td>
<td></td>
<td>$300,000</td>
<td>ABS - Development</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
</tr>
<tr>
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<td>Q3 Commentary</td>
<td>Q4 Commentary</td>
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<tr>
<td>2945</td>
<td>Kurt Elsey Park - renew playground</td>
<td>Kurt Elsey Park (Kurt Lane Reserve) whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous fund 22983)</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$24,056 ABS: Capex - Reinvests</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>2946</td>
<td>Milton Park - renew playground</td>
<td>Milton Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous fund 22986)</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$62,000 ABS: Capex</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>2947</td>
<td>Otamarki Park - whole playground renewal</td>
<td>Otamarki Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous fund 22972)</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$542,038 ABS: Capex</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Monitor physical works until completion. Anticipated date by end of April 2019. Next steps: Project completed.</td>
<td>Issues with filling the big slide on the mound. Issue has been resolved however delayed programme of works by a month. Project completed April 2019.</td>
</tr>
<tr>
<td>2971</td>
<td>Otamarki Park - develop toilet and drinking fountain</td>
<td>Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamarki Park playground to the on road parking. This project is carried over from the 2017/2018 programme (previous fund 21913).</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$136,027 LTD: Capex</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Toilet block has been installed. Will be operational once playground is completed, end of April. Next steps: Once pathways have been constructed the water fountain will be installed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>3106</td>
<td>OMAC - investigate feasibility of canopy replacement and subsequent physical works</td>
<td>Redesign and replace canopy if needed. This project was carried over from FY2017/2018, previous SP fund 2206.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$8,977 ABS: Capex</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Scope of physical works required being assessed. Next steps: Pricing for physical works and complete business case.</td>
<td>Current status: This project is being combined with the following projects to create a single tender package for physical works. Otara Music Arts Centre - renew co-located entrance and reception area Otara Library - comprehensive renewal Fresh Art Gallery - renew roof, gutters and internal roof. Next steps: Assess tender responses and plan physical works.</td>
</tr>
<tr>
<td>3291</td>
<td>Rongomai Walkway</td>
<td>Completion of the pathway through Rongomai Park connecting to Te Irving Drive, East Tamaki (2m wide concrete path approximately 200m long). This project was carried over from FY2017/2018, previous SP fund 3560.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$173,260 ABS: Capex</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Award. The lower path route will require resource consent for removal of trees. Next steps: Arbour engaged for assessment report.</td>
<td>Current status: The arbour and designer have met on site to determine the location of the path connection from Preston Road Reserve to Belinda Avenue. Next steps: Production of design drawings and tree assessment report suitable for resource consent application.</td>
</tr>
<tr>
<td>3222</td>
<td>Sankubee Reserve - demolish vandalised building</td>
<td>Demolish vandalised building and return to green space</td>
<td>No further decisions anticipated</td>
<td>CF: Project Delivery</td>
<td>$300,000 ABS: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.</td>
<td>Current status: Contractor has completed work on site. Next steps: Close the project.</td>
</tr>
<tr>
<td>3227</td>
<td>Milton Park walkway (option 1)</td>
<td>Developing a 100m x 2.3m shared footpath connection from Landon Avenue in the northern end of school boundary. Funded by Auckland Transport Local Board Transport Capital</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$87,000 External funding</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Tender completed and awarding works to contractor. Next steps: Monitor works through to completion.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>3316</td>
<td>Otara Hub Canopy</td>
<td>Install a canopy for the area between Otara Music and Arts Centre and Fresh Gallery Otara with the preferred option of the signature canopy.</td>
<td>No further decisions anticipated</td>
<td>CF: Investigation and Design</td>
<td>$262,000 External funding</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Architect who is working on the other roof shop structures of the Otara Hub has provided a design concept and cost estimate. Next steps: Workshop the concept design with the local board.</td>
<td>Current status: At a workshop on 28 May, the local board indicated they would prefer a design that is more like the existing canopy. Architect to provide further concept and cost estimate for approval. Next steps: Workshop designs and costs with local board.</td>
</tr>
<tr>
<td>3336</td>
<td>Chimney Park - Teaching garden expansion</td>
<td>Chimney Park - construct a 1.8m high security fence surrounding the new garden area. Additional funding to be approved by local board.</td>
<td>CF: Project Delivery</td>
<td>$16,107 LTD: Capex</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Staff are waiting for Parks, Sports and Recreation to resolve extra funding through Q3 reporting to progress this project. Next steps: Approval in Q3 report will determine progress to start works.</td>
<td>Current status: Procurement complete. Next steps: Advise stakeholders of delivery date.</td>
<td></td>
</tr>
<tr>
<td>3350</td>
<td>Whitiye Two report - develop concept plan</td>
<td>Development of a concept plan for Whitiye Two Reserve, to be finalised from the local boards Community Response Fund. Designs to be presented to the board for consideration</td>
<td>CF: Project Delivery</td>
<td>$15,000 LTD: Opex</td>
<td>In progress</td>
<td>Green</td>
<td>No Q3 commentary required.</td>
<td>Current status: Design ideas and feedback from the site visit have been reported to the local board at the April workshop. Staff attended the mana whenua forum. Next status: Progress online consultation from June 21 - July 4 2019. Collette information and report back to the local board.</td>
<td></td>
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</tbody>
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## Work Programme 2018/2019 Q4 Report

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</tr>
</thead>
<tbody>
<tr>
<td>604</td>
<td>Puhinui Reserve Restoration</td>
<td>This project will deliver fencing and re-planting of Puhinui Reserve.</td>
<td>There are no further decisions in 2018/2019.</td>
<td>IAES: Environmental Services</td>
<td>$20,000</td>
<td>LDN: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>A site visit was held this quarter with all relevant stakeholders to confirm additional planting at this site during the planting season. Planting is expected to be carried out during quarter four.</td>
</tr>
<tr>
<td>606</td>
<td>Ōtara Lakes and Waterways - Ōtara Litter Action Plan</td>
<td>The project will continue implement the Ōtara Litter Action Plan. This will include two Clean Streets events, two clean-ups, engagement with original Clean Street sites and one litter illegal dumping activation. The Clean Streets events will align with the iho board's funded Neighbourly Day (Arts, Culture and Events).</td>
<td>There are no further decisions in 2018/2019.</td>
<td>IAES: Healthy Waters</td>
<td>$40,000</td>
<td>LDN: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>The Point Baker neat streets event was held on 30 March 2019 and waste collected and people involved will be communicated to the board via email. An additional upcycling event of the Ōtara Repair Cafe is planned for 27 April 2019 and will be held by Habitat for Humanity, Ormiston Road. The final neat streets event at Flat Bush Road will focus on organic waste and leaf litter. This event is planned for 1 June 2019.</td>
</tr>
<tr>
<td>610</td>
<td>Ōtara Adopt a Spot</td>
<td>To continue implementation of the Adopt a Spot programme including supporting the current four groups and recruitment of one new group in the Ōtara area</td>
<td>There are no further decisions in 2018/2019.</td>
<td>IAES: Healthy Waters</td>
<td>$20,000</td>
<td>LDN: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>The Adopt a Spot ambassador has continued working with the four established groups working in Ōtara Creek Reserve, including weekly weeding services and clean-ups. A new project of upcycling fallen trees into outdoor furniture has been discussed with the local board and with community facilities in quarter three. A new group of volunteers has been established through the Ōtara Baptist Church during quarter three and the coordinator is supporting this group to undertake weeding and planting maintenance in Ōtara Creek Reserve. During quarter four engagement activities will take place through street networking to build awareness of environment in Hills Road, Dawson and Ferguson Road areas. The ambassador has coordinated with two local holiday programmes for larger planting and education days in April 2019. A target Wattle Tree project will facilitate areas behind Vintage Crescent in April 2019.</td>
</tr>
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<tr>
<td>906</td>
<td>Tamaki Estuary Environmental Forum Coordinator - Ōtara-Papatoetoe Local Board</td>
<td>To see Te Wai o Taik (the Tamaki Estuary) as a thriving, dynamic and healthy ecosystem that is lived by the community and which positively enhances and connects with the Manukau Harbour, the Waiatarua Harbour and the Hauraki Gulf (Tamaki Estuary Environmental Forum vision). Specifically this budget will fund a coordinator at 12 hours per week to support the Tamaki Estuary Environmental Forum, and support groups in progressing the above vision for the Tamaki estuary. The forum operates as a collaboration between five local boards, and several community organisations, to advocate for the Tamaki catchment. This year will see exploration of additional funding sources and sponsors to support operations of the group. The forum also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tamaki catchment.</td>
<td>There are no further decisions in 2018/2019</td>
<td>IES; Healthy Waters</td>
<td>$5,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Bi-monthly meetings continued during quarter three and new attendees have included Chinese Conservation Education Trust, Our Swims Our Future and a representative from the Hauraki Gulf Forum. Two clean-ups in partnership with Conservation Volunteers New Zealand were completed during quarter three, 49 volunteers attended the events and 850 kilograms of rubbish was collected. A Hurtle Hunt enabling student investigation of micro-plastics around Tamaki Estuary was facilitated during and following sea week in March 2019.</td>
</tr>
<tr>
<td>912</td>
<td>Manukau Harbour Forum - Ōtara-Papatoetoe Local Board</td>
<td>To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.</td>
<td>No further decisions anticipated</td>
<td>IES; Healthy Waters</td>
<td>$10,000</td>
<td>LD: Opex</td>
<td>In progress</td>
<td>Amber</td>
<td>In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council’s Sustainable Schools team and participants from the youth leadership programme. February also saw the distribution of the forum’s newsletter and the online publication of the forum’s video project, which was shared and promoted via social media channels. The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019. Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 10 April 2019. The youth leadership programme whananga will take place over 15-17 April 2019. Invitations to forum members to participate in the whananga were sent in late March 2019.</td>
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</tbody>
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### Work Programme 2018/2019 Q4 Report

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<tr>
<td>914</td>
<td>Ōtara Lakes and Waterways - Ōtara Community Catching Project</td>
<td>Selection of one site from the Watercourse Assessment Report for a community planting project in 2018-19. This will also be used as an opportunity to engage local schools to support the proposed Watercare Coordinator position being recommended by the local board. Schools team for the OHLH to include event costs such as BBQ.</td>
<td>There are no further decisions in 2018/2019</td>
<td>IES: Healthy Waters</td>
<td>$20,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Maintenance of the 2019 Preston Road Reserve plantings in second and third. Site preparation for stage two planting will be completed and planted in May 2019 ready for a planting with local schools during quarter four, now scheduled for 7 June 2019. A school planting day was held on 11 June 2019 for students from Elandhill Primary School and Hergunson Intermediate. Students and parent volunteers planted 1,200 seedlings for part two of the 2019 planting project in the Preston Road Reserve. A new weed control and planting project is being progressed for Pearl Baker Reserve. This project will allow members of the stream team to undertake weed control, initial planting and new planting within the area of Pearl Baker Reserve planted in 2009. Mayfield Primary School will be supporting this project with a student planting day in early July 2019. This planting day was originally scheduled for 5 June 2019 but rescheduled due to school scheduling.</td>
</tr>
<tr>
<td>915</td>
<td>Ōtara Lakes and Waterways - Ōtara Planting Maintenance</td>
<td>First year maintenance for community planting site from 2017/2018 (four rounds maintenance in first year 10 per cent replacement plants).</td>
<td>There are no further decisions in 2018/2019</td>
<td>IES: Healthy Waters</td>
<td>$10,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>The Ōtara Lakes Stream Team has undertaken specialist training on weed control techniques to maintain riparian plantings in Ōtara Creek Reserve. They will support Adopt A Spot groups working in Ōtara Creek Reserve to ensure their effectiveness to restore the stream banks through Ōtara Creek Reserve. Weed control will be carried out by the Ōtara Stream Team during quarter four at the Springs Road Reserve in preparation for a canopy tree planting event that will take place in June 2018. The stream team are students from Massey Institute of Technology and are being trained by an experienced contractor to undertake specialist weed control. The stream team has been maintaining previous trust plantings along the Ōtara Creek. They have also been assisting with site preparation of the Springs Road Reserve site.</td>
</tr>
<tr>
<td>916</td>
<td>Ōtara Lakes and Waterways - Communications</td>
<td>Commencement of communications campaign for the Trust, including a drive to get people to register their interest/s of the Friends of the Ōtara Waterways Trust. Commission short pieces on the history, culture and ecology of the Ōtara waterways and sites, creating general awareness of the Ōtara Waterways Trust.</td>
<td>There are no further decisions in 2018/2019</td>
<td>IES: Healthy Waters</td>
<td>$2,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Ōtara Trust has decided to explore alternative options for updating the website. A decision on whether to use Auckland Council to host the website or to retain existing platform and for an external provider to update the site will be made in April 2018. The website upgrade conducted in May or June 2018, this project is still expected to be completed by the end of the financial year. The Ōtara Waterways and Lake Trust engaged Auckland Council’s web team to help update the website and improve its functionality. This work was provided for free and as such the communication budget is being used to collect footage of some of the trust’s events in June 2019. This footage will be used to make a short video to promote the work undertaken by the trust and its partners to protect and restore the maunder of Ōtara Creek. Once completed, the video will be publicly shared via the updated website.</td>
</tr>
<tr>
<td>917</td>
<td>Ōtara Lakes and Waterways - Coordinator</td>
<td>Continued engagement of the project coordinator to lead the implementation of projects from the Strategic Plan, provide administration support to the Trust, coordinate projects as being led by the Trust, continue to provide support to enable the growth of the Trust.</td>
<td>There are no further decisions in 2018/2019</td>
<td>IES: Healthy Waters</td>
<td>$30,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>The Coordinator continues to run bi-monthly Trust and community panel meetings, provide administration support to the Trust and coordinate projects led by the Trust such as next streets, the adopt a spot programme, community planting and planting maintenance. The coordinator continued to run bi-monthly trust and community panel meetings, provide administration support to the Trust and coordinate projects led by the Trust such as next streets, the adopt a spot programme, community planting and planting maintenance.</td>
</tr>
<tr>
<td>2441</td>
<td>Ōtara Lakes and Waterways - Ōtara Events (Papatoetoe and Ōtara)</td>
<td>To deliver two Ōtara Street events in the Papatoetoe area which aims to provide a reduction in illegal littering and dumping and increased awareness about what to do with your waste. To deliver one Ōtara Street event at Rattlebrr Rd, Ōtara, to remove fallen leaves.</td>
<td>There are no further decisions in 2018/2019</td>
<td>IES: Waste Solutions</td>
<td>$40,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Ōtara Streets event in Gifford Road, Margaret Road and Millennium Place took place on 16 February 2018. 152 houses were invited and 65 houses attended on the day. The event was a collaborative effort with Hwilzc providing seven skip bins, staff a kids area and free barbecue. The Harbour of Christ the Santorini Day Saints provided 20 volunteers, and there was support from Waste Solutions, Pacific Vision Aotearoa, The Compost Collective, Oranga Taurihi, Mount Walters, Habitat for Humanity and Abilities Trust, Triple TEEZ bikes repaired and re-distributed 40 bikes into the community. The Next Streets Events in Papatoetoe will be in Park Rd on Saturday 15 May. A neat streets event at Middlemore Crescent in Papatoetoe took place on 15 May 2019 and was held in partnership with the Middlemore Chu. The event had 134,000 households invited to attend, with 49 of those households choosing to participate. The event resulted in 3,589 kilograms of waste being collected and approximately 1,500 kilograms of materials being diverted from landfill. This is the second of two Papatoetoe neat streets events funded by this project. The project also funded one neat streets event at Flatbush Road in Ōtara. The event took place on 15 June 2019 and was hosted by the South Auckland Bible Church with the help of 32 volunteers. A total of 85 households were invited to attend, which resulted in 48 households participating. The event handled 2,990 kilograms of waste to be collected and a further 7,350 kilograms of materials to be diverted from landfill. All three neat streets events funded by this project have been delivered.</td>
</tr>
</tbody>
</table>
Work Programme 2018/2019 Q4 Report

ID | Activity Name | Activity Description | Further Decision Points | Lead Dept/ Unit or COO | Budget | Activity Status | RAG | Q3 Commentary | Q4 Commentary
--- | --- | --- | --- | --- | --- | --- | --- | --- | ---
2835 | Building Sustainable Communities – EnviroSchools | To generate momentum for a sustainable future for the communities of Ōtara-Papatoetoe. Year one of the three-year project will establish the partnerships and structures required to increase engagement with local schools and students, grow capacity within local communities and bring communities together. The work programme will include: engagement of a sustainable community coordinator; mentoring of new EnviroSchools; delivery of two action days; delivery of six workshops; host with mana whenua and community reference group | No further decisions anticipated | MES: Environmental Services | $29,000 | LD: Opex | Completed | Green | The Ōtara-Papatoetoe EnviroSchools Tuakerea/Tāne mentoring programme is underway to link well-established schools with new EnviroSchools. Ferguson Intermediate has been engaged as an EnviroSchool to be mentored by their neighbour East Tamaki School. Papatoetoe South School are now being mentored by Papatoetoe West School. Schools are registered in all these professional development workshops, with workshops held on 22 March 2019. A community coordinator has been recruited and begun in their role to promote awareness of the project, build relationships and build a knowledge base of the local area to advance the Ōtara-Papatoetoe EnviroSchools sustainable community. The consultant will hold two community hui in Ōtara and Papatoetoe in quarter four. In quarter four, the community coordinator helped to deliver four action day tree planting events which were well attended by the four EnviroSchools participating in this in tukuna/tāne mentoring programme. Two community hui were delivered in Ōtara and Papatoetoe, hosted by the Auckland Teaching Gardens and the Papatoetoe (West) Trust. These have enabled new EnviroSchools connections with a broad range of community groups and community services. In response to community concerns raised at the hui about the effects of pollution, a local waterway and air quality testing collaboration with Te ahiao Kaitiaki Ora. Ōtara EnviroSchools had been invited. Further highlights from quarter four include: planting of 50 donated trees at all four EnviroSchools to acknowledge those who passed in the Christchurch shootings. an event about traditional rain harvesting methods hosted at the Vainatu Temple. a regular radio show on Radio Toa to discuss sustainability matters. establishing new connections with a variety of local organisations and initiatives, such as local language schools, faith communities, and local food growing and supply initiatives.

3327 | Polycycle at AES Polyfest 2019 | This project will support a ‘polycycle’ at the 2019 AES Polyfest and construction of agent seastar. Participants will be asked to engage in the polycycle by returning their aluminium cans, plastic bottles, plastic cups and compostable packaging, receiving 10 cents per item. All materials collected from the polycycle will be used to create a giant art piece in the form of a sea star. Each star will be filled with different materials so that participants can see resources grow each day. | No further decisions anticipated | MES: Waste Solutions | $11,000 | LD: Opex | Completed | Green | The project was approved by the board in February 2019. The project was not successful and cancelled. The project had raised over $5,000 to be spent on re- purchasing participants with 10 cents per recycled item. As the main day of Polyfest was cancelled, the $5,000 budget was not fully spent. The remaining budget was returned to the board for use in their local board grants, this will be coordinated at the beginning of quarter four. This project was completed in quarter three. The unexpected budget was returned to the board for reallocation towards local grant funding in quarter four.

1152 | Provision of Library Service – Papatoetoe | Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and resources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Manukau Library for 56 hours over 7 days per week, ($414,560) - Otara Library for 48 hours over 6 days per week, ($344,350) - Papatoetoe Library for 48 hours over 6 days per week, ($426,157) - Tupu Library for 56 hours over 7 days per week, ($353,144) | No further decisions anticipated | CS: Libraries & Information | $1,507,761 | AES: Opex | Completed | Green | Internet and WiFi sessions are down however there were a large number of customers in January requesting help with creating or updating curriculum vitae/s and cover letters as well as some wanting to practice interview techniques. We have noticed more intermediate age children using phones or tablets instead of using the public computers. Registrations and participants at programmes and events have increased.

1153 | Preschool Programmes – Papatoetoe | Provide programmes for preschoolers that encourages early literacy, active movement, and supports parents and caregivers in participating confidently in their children’s early development and learning. Programmes include: Wiggles and Rhymes, Rhymesmatie, Storytime. | No further decisions anticipated | CS: Libraries & Information | $58,000 | AES: Opex | Completed | Green | The Preschool numbers continue to grow very strongly across all libraries with Parakia storytimes at Tupu and Otara with 186 children from Rānui. We are sharing her new book “The Inventor”, Peppe Pig interactive puppet show at Papatoetoe and the ever-increasing numbers of Wiggles and Rhymes at Manukau due to redrafting of child care centres opening in the area. Due to the New World supermarket rebated at Papatoetoe customers are going to other areas to shop which accounts for a decrease in visits as customers like to combine their library visit with the daily shopping. Staff continue to actively promote the library services at events and through outreach visits.

Libraries

Auckland Council’s Year End and Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter four 2018/2019

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Ōtara-Papatoetoe Local Board

20 August 2019
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<tr>
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</table>
| 1154 | Children and Youth engagement - Ōtara - Papatoetoe | Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy building summer reading programme for 5-13 year olds. | No further decisions anticipated | CS, Libraries & Information | $8 | AHS: Opex | Completed | Green | The theme for Kia Māia is Weaving Stories to Explore 2019/20 was ‘Voyages’. At four libraries participated in the programme, running many interesting activities such as a treasure hunt through the library, a marine night, ice cream and stilt-making. The attendance was high at the end of programme parties with good feedback from all who attended. Papatoetoe encouraged ukulele sessions and Manukau promoted competitions for pasifika designs for ukuleles. Tupu were invited to Dawson primary school Family fun day where staff engaged and shared library services and resources. Staff from Papatoetoe and Tupua have attended different high school career days with information on using library resources for further learning and looking at libraries as a potential career path. Free 1 on 1 music tuition is on every Saturday at Ōtara Library. Interested students, ranging from either 8-16 years, or 25-50 years, are taught how to play either guitar or ukulele. Tupua hosted a book launch for friend and author, David Rolley, with his latest book ‘Yvette Williams: Leaping Into History’.

1155 | Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Ōtara - Papatoetoe | Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau. | No further decisions anticipated | CS, Libraries & Information | $8 | AHS: Opex | Completed | Green | Manukau has had a high level of participation for key events this year, particularly the Lunar New Year where several hundred customers enjoyed performances from the Beijing Opera, traditional dancers and calligraphy experts. Pasifika has proved equally popular with great turnout for an event celebrating the achievements of local Pacific authors. For Pasifika Papatoetoe had Lau Vaiusui from The Icoo talking about Tongan society and her role as a health practitioner in the community. Dr Ota Dewes, health researcher from Auckland University talked about her studies on the health of Pacific peoples. An Education network evening event for local educators had speakers on climate change in the Pacific, the Electoral Commission on the importance of voting and the educational resources available in the library.

1156 | Celebrating Te Ao Mōri and strengthening responsiveness to Māori, Whakatau i te reo Māori - Ōtara - Papatoetoe | Celebrating te ao Mōri with events and programmes including regionally coordinated and promoted programmes. Te Tiriti o Waitangi, Māori and Māori language week. Engaging with iwi and Māori organisations Whakatūnui te reo Māori, champions and embed reo Māori in our libraries and communities. | No further decisions anticipated | CS, Libraries & Information | $8 | AHS: Opex | Completed | Green | Tūpua Pōpoko Puppets have shown at Papatoetoe and Tupua, Te Whānau-a-Apanui, the light reveals Kai Tahu legend about a bird called Pouakakauha and her epic flight to Antarctica, with the aid of Māori stars and migrating whales. The children were invited to help animate these rock art puppets, learning about New Zealand’s rock art heritage. Ōtara also running regular Wednesday “Ako i Reo Māori” class that has encouraged group members to continue studying at a tertiary level, speak with confidence on their Māori and help connect non-Māori student connect with their Cook Island culture and language.

1157 | Learning and literacy support - Ōtara - Papatoetoe | Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow and provide opportunities for knowledge creation and innovation. | No further decisions anticipated | CS, Libraries & Information | $8 | AHS: Opex | Completed | Green | Tupua played host to TV3’s The Project hosts, Jesse Mulligan and Karen Lloyd when they came to be our ‘Living Legend’ speakers. Jesse and Karen spoke to a strong audience of 50+ where they shared about their personal journeys and conveyed the importance of reading and dreaming big! At the end of their talk, Jesse and Karen asked Tupua if they would come in and be the studio audience for one of their shows. On February 18th, Tupua staff and some of the youth were able to make their way to The Project studio’s and enjoy the live studio audience experience. Papatoetoe Library celebrated their 40th birthday with morning tea and speeches from Historian Phil Sia-Loau and Local author Heather Haylock on Auckland Suburban history and the launch of Heather’s second picture book about Granny McHitter.

In partnership with the Papatoetoe Historical Society a workshop on the meaning of Māori was held in the library for 10 members of the Korean Positive Aging Organisation. Tupua hosted 40 kohanga reo children and 12 teachers for the start of Mātāriki by presenting a ‘Shadow Puppet’ show. The show was also a hit at Manukau Library.

The 3D printer is moving around the four libraries and has been an opportunity to talk to customers and show them how it works. Plans are in place to incorporate the 3D printer into specific events and programmes going forward. Ōtara Library has joined the very popular digital inclusion programme ‘Spark Jump’ that provides an affordable, no-context, pre-paid internet service at home for only $10. This gives the family 30GB. On average, at least three families a week sign up for the programme.
## Work Programme 2018/2019 Q4 Report

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<th>Q3 Commentary</th>
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<tr>
<td>1156</td>
<td>Ōtara Library Initiative - Ōtara-Papatoetoe</td>
<td>Development of a co-designed framework and implementation plan for library services at Ōtara Library that recognises and celebrates the predominant Pasifika community. The initiative will support Te Kauhanga Pou, Auckland Libraries’ Talanoa, Auckland Libraries universal access principles and Te Koauku Auckland Libraries Future Directions.</td>
<td>No further decisions anticipated</td>
<td>CS, Libraries &amp; Information</td>
<td>$0 ABS, Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Ōtara Library will be undergoing a refit that will consider the aspects of the Pasifika community and co-design framework. The ideas from the Ōtara Community consultation will be reflected in the designs of the refit.</td>
<td>Ōtara Library in process of interior refurbishment. Findings from the consultation with the Ōtara community will be incorporated with Pasifika designs, and spaces for more activity and programmes.</td>
</tr>
<tr>
<td>354</td>
<td>Little India Promotion</td>
<td>Hunter’s Corner Business Association is interested in partnering with local board and providing match funding to promote Hunter Corner as a “Little India”, an authentic India shopping and dining destination. The promotion aims to leverage the area’s Indian businesses and community events to increase economic viability and retain and attract other businesses to the area Hunter’s Corner Business Association will lead the project and set up a project steering group. The group will include representatives from local board, business association, Papatoetoe Historical Society, and local community organisations.</td>
<td>The programme will proceed if the Hunter’s Corner BID arm is in full support (i.e. publicly endorsement on “Little India”) and match funding with the local board.</td>
<td>ATEED: Local Economic Growth</td>
<td>$20,000 LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Series of videos and online digital content have been developed to promote Hunter Corner’s Indian retail, places of worship and historical heritage. The steering group will meet again in mid April to determine the next stage of work.</td>
<td>A winter festival was planned for 27th July 2019 with a unique experience that reflects the Indian culture and shopping experience in Hunter’s Corner. The Winter festival will complement the ‘Little India’. The Winter Festival has been included in the ATEED Winter Festival Elemental promotion.</td>
</tr>
<tr>
<td>355</td>
<td>Ōtara-Papatoetoe Business Sustainability Development</td>
<td>ATEED will work with Sustainable Business Network (SBN) to promote sustainable business practices. The focus for action is expected to be in a few key areas, such as waste minimisation. It will signal specific implementation options (e.g. used oil collection; fruit waste collection), an indicative set of basic resources to deploy with participants (e.g. simple checklists, top tips sheets, posters), and a simple measurable outcomes system. The work will also include identifying the needs of local business through an initial NEEDs assessment by working with interested businesses.</td>
<td></td>
<td>ATEED: Local Economic Growth</td>
<td>$25,000 LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>A survey was done in February 2019 to engage with retail businesses in the local board area and find out their thoughts on waste management and climate change issues. The findings of the survey have been provided to local board in March. Two engagement events have been planned on 8th May and 15 May.</td>
<td>Two networking events (one in Hunter’s Corner 22nd May and one in Manukau on 9th May) The breakfast event in Manukau was very well-attended - a full house (about 45 attendees). The event was dedicated to sustainability and co-hosted with Business Manukau. The event featured two presentations - an introduction to sustainability, followed by a talk by the founder director (Steve Hofbray) of an SBN member business (We Compost - a food waste service provider). The audience was very engaged.</td>
</tr>
<tr>
<td>655</td>
<td>Young Enterprise Scheme (YEP)</td>
<td>The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED is the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme. Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, centralised) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.</td>
<td>No further decisions anticipated</td>
<td>ATEED: Local Economic Growth</td>
<td>$3,000 LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>The Auckland Chamber of Commerce received for the allocated funds from local boards and payment has been made.</td>
<td>No further action was required as this activity was completed in the last quarter.</td>
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<tr>
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<td>Q3 Commentary</td>
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<td>376</td>
<td>Pop-Up Business School South Auckland (OPU)</td>
<td>The Pop-Up Business School provides a free 10-day business school to provide education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. Proposed to be supported in partnership with OPLB, MISD and ATEED.</td>
<td>No further decision points anticipated</td>
<td>ATEED Local Economic Growth</td>
<td>$5,000 LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Completed in Q2</td>
<td>Completed in Q2</td>
</tr>
<tr>
<td>394</td>
<td>Miruku Sports Boat Service Assessment</td>
<td>Continue to work with Panuku Development Auckland to prepare a Service Assessment for the Miruku Sports Boat service, which identifies future service level provision based on the findings of a Sports Facilities Feasibility Assessment, a Facilities Plan plus local and regional recreational provision gaps and Panuku development objectives.</td>
<td>A report seeking local board approval of the sport and recreation services to be provided at the park will be submitted to the August 2019 business meeting.</td>
<td>CS: PSR: Park Services</td>
<td>$20,000 LD: Opex</td>
<td>In progress</td>
<td>Amber</td>
<td>The sport and recreation provision gaps were discussed with the local board at a March workshop. The local board provided feedback on services to be included in the master planning process for the park.</td>
<td>Fact gathering during FY20 was required to understand the regional needs of sports like tennis and cycling. PSR has collaborated with Panuku to identify the next steps in the planning phase for Miruku Sports Boat. The August business meeting report will inform the next steps in the planning process and seek approval of sport and recreation services to be provided at the park.</td>
</tr>
<tr>
<td>395</td>
<td>OP: Play Network Analysis</td>
<td>Prepare a Play network analysis to determine the current level of play service provision across the local board area and identify opportunities to enhance existing levels of service.</td>
<td>A report will be submitted to the July business meeting seeking adoption of the document and next steps in playground network planning.</td>
<td>CS: PSR: Park Services</td>
<td>$20,000 LD: Opex</td>
<td>Completed</td>
<td>Green</td>
<td>Draft Play Network Analysis findings will be worked with the board in May.</td>
<td>The local board provided feedback at a May workshop on the findings of the Play Network Gap Analysis. A report submitted to the July business meeting seeks adoption of the document and recommendations on the next steps in playground network planning.</td>
</tr>
<tr>
<td>396</td>
<td>OP: Parks Tree Planting Programme</td>
<td>Carry out specimen tree planting in parks to improve amenity, landscape, biodiversity and where desirable, shade levels.</td>
<td>No further decisions anticipated</td>
<td>CS: PSR: Park Services</td>
<td>$20,000 LD: Opex</td>
<td>In progress</td>
<td>Green</td>
<td>At a Q3 workshop the local board supported the proposal to plant large specimen trees to provide shade near recently renewed playgrounds. Large specimen trees will also be planted at parks with low tree canopy coverage. The Community Park Rangers will support tree planting with the volunteer network where possible.</td>
<td>Tree planting has been completed at Otamaiki Park, Planting at East Tamaki Park and To Puke Otara will be carried out in July.</td>
</tr>
<tr>
<td>483</td>
<td>OP: Specific implementation plan for Auckland’s Urban Forest (Ngahere) Strategy</td>
<td>This project is to develop a local board specific programme which will identify, increase and protect Auckland’s Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three-year project. Year one ‘kanging’ phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two ‘growing’ phase: find space for planting new trees using partnerships, including community groups, schools, Year three ‘protecting’ phase: direct and indirect methods for the community to nominate and protect trees</td>
<td>Draft Local Urban Ngahere assessment report will be presented for discussion at the beginning of 2019/2020</td>
<td>CS: PSR: Park Services</td>
<td>$15,000 LD: Opex</td>
<td>In progress</td>
<td>Amber</td>
<td>Continued analysis of the data released from the regional LIDAR mapping. Initial drafting of the Local Urban Ngahere assessment reports underway and a first draft is expected for board review in early July.</td>
<td>The draft Ngahere local assessment report has been completed for review by the local board at a workshop in July. The findings of the Ngahere-Koawhiti phase have been reviewed. These provide detailed information about the current state of the tree canopy in the local board area. These will be worked on with the local board and a planting programme will be developed.</td>
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Work Programme 2018/2019 Q4 Report

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<tr>
<td>543</td>
<td>OIP: Out and About active recreation programme FY19</td>
<td>Deliver a range of ‘free to attend’ activities and events in local parks, spaces and places with a further focus on providing opportunities for activity as identified through the Auckland Approach. We will continue to provide activities for children and families, and identity partners who can provide more opportunities for young people and seniors to be physically active</td>
<td>No further decisions</td>
<td>CS: PR: Active Recreation</td>
<td>$40,000</td>
<td>LD: Opex</td>
<td>Completed</td>
<td>Green</td>
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<tr>
<td>544</td>
<td>Otara Pool and Leisure Centre Operations</td>
<td>Operate Otara Pool &amp; Leisure Centre: Deliver a variety of accessible programmes and services that get the local community active, including fitness, group fitness, learn to swim early childhood education, aquatic services, recreation services.</td>
<td>No further decisions</td>
<td>CS: PR: Active Recreation</td>
<td>$9</td>
<td>ABS: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>545</td>
<td>OIP: Ecological volunteer and initiated environmental programme FY19</td>
<td>Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including:</td>
<td>No further decisions</td>
<td>CS: PR: Park Services</td>
<td>$80,000</td>
<td>LD: Opex</td>
<td>Completed</td>
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### Work Programme 2018/2019 Q4 Report

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<tr>
<td>582</td>
<td>OIP Māori naming of reserves and facilities Phase 2</td>
<td>Identify opportunities for park and facility naming/re-naming and engage with Māori Whenua to develop Māori names and enhance Auckland’s Māori identity and Māori heritage Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names. Approval of names for parks in Tranche 1 by the end of 2019</td>
<td>CS, PSR, Active Recreational</td>
<td>$23,000</td>
<td>LD: Opex</td>
<td>In progress</td>
<td>Amber</td>
<td>During the third quarter a new Te Koite Rakutuku project manager has been appointed. Work focused on managing overlapping interests and getting mana whenua access to CS’s systems. Of note is that January is close time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019.</td>
</tr>
<tr>
<td>721</td>
<td>Papatoetoe Centennial Pool, Operations</td>
<td>Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services.</td>
<td>No further decisions</td>
<td>CS, PSR, Active Recreational</td>
<td>$9</td>
<td>ABS: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
<tr>
<td>722</td>
<td>Allan Brewster Leisure Centre, Operations</td>
<td>Operate Allan Brewster Leisure Centre. Deliver a variety of accessible programmes and services that get the local community including group fitness, early childhood education and recreation activities.</td>
<td>No further decisions</td>
<td>CS, PSR, Active Recreational</td>
<td>$9</td>
<td>ABS: Opex</td>
<td>Completed</td>
<td>Green</td>
</tr>
</tbody>
</table>

**Attachment A**

**Item 23**

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Auckland Council’s Year End and Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter four 2018/2019
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<td>769</td>
<td>OIP: Learn to Ride (cycle) - local schools</td>
<td>Provide learn to ride cycle lessons to children and adults, aimed at increasing skills and confidence in bike riding. Foster awareness of existing and future local paths.</td>
<td>No further decisions</td>
<td>CS: PSR, Active Recreation</td>
<td>$30,000</td>
<td>Completed</td>
<td>Green</td>
<td>The Time to Thrive to Stay Alive Charitable Trust delivered the Learn to Ride programme at East Tamaki School to their classes and the teachers. The school has a fleet of bikes so there was also a focus on professional development for teachers. The teachers now have the skills to deliver the programme in the school. In term 2, this programme will be delivered at Papatoetoe West School. The trust is awaiting confirmation from Yerrama School, Mayfield School and Dawson Primary School for Term 2 delivery.</td>
</tr>
<tr>
<td>946</td>
<td>OIP: Community Access Grant - Papatoetoe Sports Centre/KOLMAR</td>
<td>Provide a community access grant to KOLMAR to assist with the operational costs of managing the Papatoetoe Sports Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.</td>
<td>No further decisions</td>
<td>CS: PSR, Active Recreation</td>
<td>$150,000</td>
<td>Completed</td>
<td>Green</td>
<td>Summer and winter code changeover is taking place through March with the summer soccer module ending, and rugby and hockey preseason schedule beginning. Transition from terms to netball usage is also taking place. The Papatoetoe Olympic Weightlifting Club hosted the Auckland Championship early March with majority of the clubs athletes competing. Total user numbers are up 15.5% in January and February when compared with the same period last year. Litman presented an update on operations and shared their vision with the local board on 16 April 2019. Highlights include an increase of 8.81% in the year’s activites, following on from a 7.69% increase in 2017/2018. In addition to 13 affiliated clubs, KOLMAR is currently engaging with 77 schools and 55 community groups.</td>
</tr>
<tr>
<td>949</td>
<td>OIP: Teaching Gardens Trust</td>
<td>Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located at East Tamaki Reserve, Middlemore Park, Charnley Park, West Auckland Reserve, Papatoetoe.</td>
<td>No further decisions</td>
<td>CS: PSR, Park Services</td>
<td>$60,000</td>
<td>Completed</td>
<td>Green</td>
<td>Accountability report was delivered to the board by the Auckland Teaching Gardens Trust in February. The Auckland Teaching Gardens Trust have had a busy year working with staff to tidy up its reporting to the local boards, governance structure, contracts with mentors and the start of a strategic plan for future development.</td>
</tr>
<tr>
<td>1535</td>
<td>Whiteman Park No2 (Cooper Crescent)</td>
<td>Prepare a service agreement. Undertake a service assessment of Whiteman Park No 2 to determine the recreational outcomes for the local community.</td>
<td>No further decisions</td>
<td>CS: PSR, Park Services</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>Community Facilities will workshop the draft park concept plan with the local board in Q4. Service assessment completed and project passed to Community Facilities to prepare a concept plan.</td>
</tr>
<tr>
<td>3288</td>
<td>OIP: Local funding sporting programmes</td>
<td>Deliver a range of free activities and events to encourage participation by local children and young people: 1) softball development skills 2) coach the coaches clinics for basketball coaches 3) swimming lessons for teenage girls to develop water confidence 4) a triathlon for children in years 5-6</td>
<td>No further decisions</td>
<td>CS: PSR, Active Recreation</td>
<td>$12,000</td>
<td>In progress</td>
<td>Red</td>
<td>Basketball coaches the coaches’ is in planning stage with ADS, with delivery expected in term two. Learn to swim for teenage girls – delivery to be completed in term two. Softball skill development – CLM Community Sport are running between the schools and the clubs to confirm delivery in term two. Triathlons – expect to confirm schools in term two, along with a confirmed delivery schedule. Due to delays around the funding resolution and subsequent funding agreement delivery has been deferred to term two. 1) Softball skills will be delivered at the end of Term 3 and in Term 4 2019. 2) Early five coaches completed the “coach the coaches” basketball program which was delivered via a series of workshops. 3) In June, 14 teenge girls from Papatoetoe High School completed a Learn to Swimm programme at Papatoetoe Pools and Leisure Centre. A few of the girls had never previously been to a public swimming pool. 4) The triathlon will be delivered after the outdoor pool opens for the summer. This is expected to be in late November 2019.</td>
</tr>
</tbody>
</table>
## Work Programme 2018/2019 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Further Decision Points</th>
<th>Lead Dept / Unit or CCD</th>
<th>Budget</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1002</td>
<td>Youth Connections - Ōtara-Papatoetoe</td>
<td>Youth Connections will • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led initiatives that identify and create jobs for youth, particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers.</td>
<td>Local board to approve youth Connections Youth Employment initiatives to be developed by The Southern Initiative from 1 November 2018</td>
<td>TSI: The Southern Initiative</td>
<td>$50,000 UDI Oper</td>
<td>In progress</td>
<td>Amber</td>
<td>Not sure if Mission Ready HQ2 will be able to find enough suitable young people who will be interested in the programme for us to give allowances to support the programme. If by August this is not the case, then we can come back with an alternative funding option. Accelerator programme by MIT – Since the last report 10 young people for learner licensing and three for restricted licensing has been recruited and trained. Out of this, for restricted one has passed the practical exam and attained license and two have failed. The 10 young people for learner licensing will be taking the exams in end of July 2018. This programme will be completed by end of the calendar year 2019. ICT monitoring programme Pasifikia in IT – 30 young people have been engaged from schools and have been attached to Pasifikia Maio IT professionals for monitoring. Launch of this programme and introduction of maiove and mentors took place in June 2019. Mentor – mentees are to be engaged with each other in activities such as selecting of school papers, mentors creating experiences for the mentees at their work and also show some of the technologies that they are working with and provide career advice in IT roles and guide them towards getting IT skills that will help the young people to get into IT roles. This programme will be completed by end of September 3019. Participation Allowances for IT Business Experience course by Mission Ready HQ2 – 15 young people were going to be provided with the allowances to support them take part in the IT experience course which will give them a good opportunity to upgrade their IT skills as well as be involved with the industry to secure potential employment and references. However, it has been difficult to get the numbers for this programme from the Local Board areas and so far only two young people have been given this allowance. Both of these young people are attending the course at the moment and progressing well. Further recruitment of young people for this opportunity from the local board is taking place for August in the Big Data on Young People by BERL. – We are waiting to receive the reports from the research that BERL did in August. There was a slight delay in this due to getting the official approval to use the data with the government. Once the report is available, this will be presented to the Local Board members.</td>
<td></td>
</tr>
</tbody>
</table>
### Work Programme 2018/2019 Q4 Report

<table>
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<tr>
<th>ID</th>
<th>Activity Name</th>
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<th>Further Decision Points</th>
<th>Lead Dept / Unit or CCD</th>
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<tr>
<td>2831</td>
<td>Maramataka Themed Prototype Activations</td>
<td>a) To run a co-design wananga/workshop in partnership with To Oke o Manukau, TSI, Healthy Families Manukau Manurewa. Papakura to re-frame a maramataka aligned community led activation calendar to facilitate a healthy food prototype activation. c) Prototype a roa Mioin (Mioin language) activation. This activation can help with reconnection to cultural heritage, which in turn helps uplift wānanga. It can also help make it 'more normal' to speak and hear te reo Mioin in our day to day lives.</td>
<td>No further decisions anticipated</td>
<td>TSI: The Southern Initiative</td>
<td>$20,000LDT, Opex</td>
<td>In progress</td>
<td>Green</td>
<td>Action options identified based on feedback from co-design workshop. We had a range of participants attend the co-design workshop including mana whenua, Māori, marae representatives, rangatira, Pacific Vision Aotearoa, kura, Tāne Wha Otaonga, To Wānanga o Aotearoa, TPK, etc. Participants workshopped and presented back different potential activations. A common theme that arose from the workshop was the notion of Hayman Park being a sanctuary of sorts within the urban context. We're looking at exploring the concept around what 'sanctuary in an urban greenspace' looks like especially for lower energy days on the maramataka, (high energy days you would look at more physical activities). We've discussed with ROOTS if they may be able to construct a low costflowIt structure that would be conducive to prototype to enhance the natural sounds of the island (natural environment) – and use audio technology to play the sounds of nature such as flowing water, bird life and the low wets, wind sounds, etc where people can gather, meet, engage, take time out, recharge, etc. The idea being to have a low cost prototype structure that could be the centrepiece of a sanctuary within the CBD. This approach aligns with the information and data that shows how engaging with nature can help enhance health, resilience and wellbeing. This was the theme of the 2018 Mental Health Awareness week (led by the Mental Health Foundation). We'd look to gather and record insights and feedback from park users, foot traffic, community, etc re the sanctuary concept based on the maramataka framework.</td>
<td>Prototype activation structure (Manu Kasengaranga) completed by the ROOTS Collective Prototype activations completed by project team. Positive feedback received re activations - including youth, wānanga, community, foot traffic to and from the train station, school students. Final activation day coincided with Hayman Playspace stage 1 opening, and also the maramataka market in the square. Will continue activating using Manu Kasengaranga. Interest from community to also use the structure for community led activations in the park and across other sites. Will work with community to create/identify ongoing activations.</td>
</tr>
</tbody>
</table>

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**Attachment A**

Item 23
<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Lead Dept/Unit or CCO</th>
<th>CL: Lease Commencement Date</th>
<th>CL: Right of Renewal Date</th>
<th>CL: Annual Rent Amount (excluding GST)</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1362</td>
<td>The Chambers, 35 St George Street, Papatoetoe</td>
<td>Lease to Auckland Citizens Advice Bureau (Papatoetoe)</td>
<td>CF: Community Leases</td>
<td>1/07/2016</td>
<td>2 x 3 years</td>
<td>30/06/2024</td>
<td>$1,060</td>
<td>Deferred</td>
<td>Grey</td>
<td>The draft lease has been returned from council's consultant solicitors following the review of input from Citizens Advice Bureau (CAB) and council staff. The draft deed is being checked by Legal Services and will be sent to Auckland CAB for execution. This is anticipated to be finalised in quarter four.</td>
</tr>
<tr>
<td>1363</td>
<td>Papatoetoe Old Fire Station, 145 St George Street, Papatoetoe</td>
<td>Lease to Youthline Auckland Charitable Trust</td>
<td>CF: Community Leases</td>
<td>1/01/2009</td>
<td>2 x 10 years</td>
<td>31/12/2038</td>
<td>$1,000</td>
<td>In progress</td>
<td>Amber</td>
<td>Site visit undertaken. Report being prepared for local board meeting.</td>
</tr>
<tr>
<td>1365</td>
<td>24Rt East Tamaki Road, Otara, Lease to East Tamaki Bowling Club Incorporated</td>
<td>New ground lease for East Tamaki Bowling Club Incorporated</td>
<td>CF: Community Leases</td>
<td>1/02/2009</td>
<td>nil</td>
<td>31/05/2019</td>
<td>$8,10</td>
<td>In progress</td>
<td>Amber</td>
<td>Reminder sent to tenant requesting application for new lease.</td>
</tr>
<tr>
<td>1367</td>
<td>67R Southfield Road, Papatoetoe</td>
<td>Lease to Te Kohanga Reo National Trust Board (Ko Papatoetoe Whanau)</td>
<td>CF: Community Leases</td>
<td>1/05/2009</td>
<td>nil</td>
<td>30/04/2019</td>
<td>$6,10</td>
<td>In progress</td>
<td>Amber</td>
<td>Second reminder sent to the national trust board requesting their application for a new lease.</td>
</tr>
<tr>
<td>1368</td>
<td>Sunnyvale Domain, 24Rt York Road, Papatoetoe</td>
<td>Lease to The Scout Association of New Zealand for Puhinui Scouts</td>
<td>CF: Community Leases</td>
<td>1/02/2009</td>
<td>nil</td>
<td>30/04/2019</td>
<td>$8,10</td>
<td>On Hold</td>
<td>Red</td>
<td>The scout group at Sunnyvale Domain have not responded to an email request for a site meeting. Scouts NZ have been asked to provide further contract details for this group.</td>
</tr>
<tr>
<td>1369</td>
<td>Skills Shed, 19R Boundary Road, Otara</td>
<td>Vacant</td>
<td>CF: Community Leases</td>
<td>1/07/2018</td>
<td>+ 1 x 5 years</td>
<td>30/05/2026</td>
<td>$1,00</td>
<td>Completed</td>
<td>Green</td>
<td>This item was completed in quarter one.</td>
</tr>
<tr>
<td>2586</td>
<td>Whitianga Sports Park, 24Rt Milton Road, Papatoetoe</td>
<td>Lease to Chathamian Society Incorporated</td>
<td>CF: Community Leases</td>
<td>1/02/2008</td>
<td>nil</td>
<td>31/01/2018</td>
<td>$18,00</td>
<td>Completed</td>
<td>Green</td>
<td>This item was completed in quarter one.</td>
</tr>
<tr>
<td>2587</td>
<td>27 St George St, Papatoetoe</td>
<td>Lease to Manukau Performing Arts Incorporated (Viaduct Theatre)</td>
<td>CF: Community Leases</td>
<td>1/11/2007</td>
<td>1 x 10 years</td>
<td>31/10/2027</td>
<td>$6,10</td>
<td>In progress</td>
<td>Amber</td>
<td>Site visit undertaken. Report being prepared for local board meeting.</td>
</tr>
</tbody>
</table>

This item is in progress and will be completed in quarter one of the 2018/2020 work programme year. A report has been prepared and will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.

This item is in progress and is expected to be completed in quarter one of the 2018/2020 work programme year.

This item is in progress and is expected to be completed in quarter one of the 2018/2020 work programme year.

This item is in progress and is expected to be completed in quarter one of the 2019/2020 work programme year.
### Work Programme 2018/2019 Q4 Report

<table>
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<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Lead Dept/Unit or COO</th>
<th>CL: Lease Commencement Date</th>
<th>CL: Right of Renewal</th>
<th>CL: Final Lease Expiry Date</th>
<th>CL: Annual Rent Amount (excluding GST)</th>
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<th>Q3 Commentary</th>
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</tr>
</thead>
<tbody>
<tr>
<td>2588</td>
<td>103R Otara Road, Otara Lease to Ngati Otara Marae Society Inc.</td>
<td>New ground lease to Ngati Otara Marae, Deferral from the 2017/2018 work programme.</td>
<td>CF: Community Leases</td>
<td>31/03/1985</td>
<td>1x33 years</td>
<td>30/03/2051</td>
<td>$8.10</td>
<td>In progress</td>
<td>Amber</td>
<td>Site visit undertaken. Report being prepared for local board meeting.</td>
<td>This item is in progress and will be completed in quarter one of the 2018/2020 work programme year.</td>
</tr>
<tr>
<td>2589</td>
<td>Kimpston Park, 108R Kimpston Road, Papatoetoe Lease to Scout Association of NZ (Papatoetoe East)</td>
<td>New ground lease to Papatoetoe Scout Association of NZ (Papatoetoe East), item carried over from the 2017/2018 work programme.</td>
<td>CF: Community Leases</td>
<td>1/10/2003</td>
<td>nil</td>
<td>30/09/2017</td>
<td>$10.00</td>
<td>Completed</td>
<td>Green</td>
<td>This item was completed in quarter one.</td>
<td>This item was completed in quarter one.</td>
</tr>
<tr>
<td>2591</td>
<td>Ngati Otara Park, 505 Otara Road, Otara Lease to The Otara Rugby League Football Club Incorporated</td>
<td>New ground lease to The Otara Rugby League Football Club Incorporated. Deferral from the 2017/2018 work programme. Awaiting application from group.</td>
<td>CF: Community Leases</td>
<td>1/06/1998</td>
<td>1x5 years</td>
<td>31/05/2018</td>
<td>$8.10</td>
<td>Deferral</td>
<td>Grey</td>
<td>The granting of a new lease to the rugby league club is on hold pending completion of new multi-sport building on Ngati Otara Park, due to start October 2019.</td>
<td>The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngati Otara Park, due to begin October 2019. The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngati Otara Park, due to start October 2019.</td>
</tr>
<tr>
<td>2592</td>
<td>23R Omana Road, Papatoetoe Lease to Papatoetoe Athletics Club Incorporated</td>
<td>New building lease to Papatoetoe Athletics Club Incorporated. Deferral from the 2017/2018 work programme. Awaiting application from group.</td>
<td>CF: Community Leases</td>
<td>01/01/1900</td>
<td>0</td>
<td>30/01/1900</td>
<td>$8.00</td>
<td>On Hold</td>
<td>Red</td>
<td>Awaiting financial information from the club before the application for a lease can be progressed.</td>
<td>The Club has been removed from the NZ Companies Office register and are seeking to have its registration reinstated.</td>
</tr>
<tr>
<td>2593</td>
<td>Kohuara Park, 44R Station Road, Papatoetoe Lease to Papatoetoe Panthers Rugby League Football Club Incorporated</td>
<td>New ground lease to Papatoetoe Panthers Rugby League Football Club Incorporated. Deferral from the 2017/2018 work programme.</td>
<td>CF: Community Leases</td>
<td>07/07/2006</td>
<td>nil</td>
<td>30/06/2016</td>
<td>$8.10</td>
<td>In progress</td>
<td>Amber</td>
<td>Site visit undertaken. Report being prepared for local board meeting.</td>
<td>This item is in progress and will be completed in quarter one of the 2018/2020 work programme year.</td>
</tr>
<tr>
<td>2594</td>
<td>Fergusson Oaks Reserve, 1029 Dawson Road, Otara Lease to Congregational Christian Church of Samoa (Dawson Road, Otara) Trust Board</td>
<td>Renew ground lease to the Congregational Christian Church of Samoa (Dawson Road, Otara) Trust Board, for the final term of 10 years. Deferral from the 2017/2018 work programme.</td>
<td>CF: Community Leases</td>
<td>02/08/2003</td>
<td>1x10 years</td>
<td>31/07/2023</td>
<td>$8.10</td>
<td>Completed</td>
<td>Green</td>
<td>This item was completed in quarter one.</td>
<td>This item was completed in quarter one.</td>
</tr>
<tr>
<td>3280</td>
<td>East Tamaki Reserve Community Building, new tenant</td>
<td>Find new tenant for vacated council-owned building.</td>
<td>CF: Community Leases</td>
<td>01/09/1900</td>
<td>0</td>
<td>30/01/1900</td>
<td>$8.00</td>
<td>On Hold</td>
<td>Red</td>
<td>Given the space constraints of the leased area, staff will seek direction from the local board on the type of group or activities that may be suited for the building. Advertising for expressions of interest is expected to take place in April/May 2019.</td>
<td>The building has been advertised and open to view with no applications having been received by the closing date. Expressions of Interest closed 31 May 2019 and no applications were received. Staff will schedule a workshop to discuss and seek further advice from the local board on next steps.</td>
</tr>
</tbody>
</table>
Local board resolution responses and information report

File No.: CP2019/13264

Te take mō te pūrongo / Purpose of the report
1. This report provides a summary of resolution responses and information reports for circulation to the Ōtara-Papatoetoe Local Board.

Information reports for the local board:
2. The Pursuit of Excellence Awards Panel decisions made on 11 July 2019 are attached to this report in Attachment A.
3. The response from the planning team on the resolution from the 16 July 2019 business meeting regarding the property at 80 Wyllie Road, Papatoetoe is Attachment B to this report.
4. Feedback from the local board on the Productivity Commission inquiry into local government funding and financing, delegated to the Chairperson at the 16 July 2019 business meeting is Attachment C.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) note the Pursuit of Excellence Awards panel decisions made on 11 July 2019 below:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Conference/event</th>
<th>Amount applied for</th>
<th>Amount Approved / Declined</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Laura Hall</td>
<td>Pacific Business Network Launch</td>
<td>$1,500.00</td>
<td>Declined – Ineligible retrospective application</td>
</tr>
<tr>
<td>2 Lyborti Henare</td>
<td>Tag20 Trans-Tasman Test</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>3 Asia Atatoa</td>
<td>World Hip Hop Championship</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>4 Naketa Ikihele</td>
<td>The National Coaching in Education Conference</td>
<td>$1,248.50</td>
<td>$1,248.50</td>
</tr>
<tr>
<td>5 Lorenzo Kaisara</td>
<td>Ia Marae Te Ao Pacific Dance Festival</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$8,7480.50</td>
<td>$7,248.50</td>
</tr>
</tbody>
</table>

b) note the memo from planning team on the resolution form the 16 July 2019 business meeting regarding the property at 80 Wyllie Road, Papatoetoe, Attachment B.

c) note the feedback from the local board on the Productivity Commission inquiry into local government funding and financing, Attachment C.
### Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Approved Pursuit of Excellence Grants</td>
<td>153</td>
</tr>
<tr>
<td>B</td>
<td>80 Wyllie Road, Papatoetoe - memo from the planning manager</td>
<td>165</td>
</tr>
<tr>
<td>C</td>
<td>Feedback to the Productivity Commission inquiry into local government funding and financing.</td>
<td>167</td>
</tr>
</tbody>
</table>

### Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Memo

To: Helen Taimarangai, Senior Grants Advisor
From: Ōtara-Papatoetoe Local Board
Subject: Pursuit of Excellence Awards panel decisions 11 July 2019

Purpose
1. To confirm the Pursuit of Excellence Awards Panel decisions made on 11 July 2019.

Pursuit of Excellence Panel meeting 11 July 2019
2. The panel met today to discuss the attached applications received for the Excellence awards.
3. Pursuant to local board resolution OP/2018/144, the Excellence Panel, under delegated authority from the local board, considered the applications and have decided to grant as follows:

<table>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$8,748.50</strong></td>
<td><strong>$7,248.50</strong></td>
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Further considerations
4. As discussed during the panel meeting, grantees are to be encouraged to share an update of their funded activities with the local board. It is the intention of the local board to also share these updates, where possible, with the community as part of their accountability process.
5. The panel noted that Applicant 4 Lorenzo Kaisara does not currently reside in the Ōtara-Papatoetoe Local Board area but were satisfied that he has a strong affiliation with the Ōtara community and the proposed activities will benefit and/or promote local people.
Delegation to the panel

6. The panel was delegated decision making to make these grants in August 2018 in the following resolution of the Ōtara-Papatoetoe Local Board:

Resolution number OP/2018/144

That the Ōtara-Papatoetoe Local Board:

c) delegate decision making to award grants up to $2,000 per grant, to a panel consisting of Chair Lotu Fuli and Deputy Chair Ross Robertson and member Ashraf Choudhary as alternate, and request that they report grants awarded under this delegation, at the following board meeting.

d) request all grant recipients to report to the board on how the money was spent and the outcomes.

7. The panel meeting on 11 July was attended by Chair Lotu Fuli and Member Ashraf Choudhary.

8. These decisions will be reported to the full board for noting at the next meeting of the local board.

Lotu Fuli
Chairperson

Dr. Ashraf Choudhary
Local Board Member
Mrs Laura Hall

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<tr>
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<tr>
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<td>New Zealand citizenship</td>
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<td>Age</td>
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<td>Gender</td>
<td>Female</td>
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<tr>
<td>Ethnicity</td>
<td>Pacific Peoples</td>
</tr>
<tr>
<td>Conflict of interest</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Conference/event information**

- **Name of conference:** Pacific Business Network Launch
- **Location:** Melbourne
- **Dates:** 23/05/2019
- **Purpose of conference:** The event that I am attending is the launch of a new Pacific Business Network in Melbourne.

**Contribution to awards objectives**

- **Identified objective(s):**
  - Increase local profile and image, Serve the community

- **How would this build leadership and contribute to identified objective(s):**
  - The event will showcase and highlight successful Pacific Island Businesses not only within Australia but also internationally. There will be speakers from the US, NZ, the Pacific Islands and Australia.

  - It is a great opportunity to foster new business relationships and networks. This will increase local profile by looking at partnerships to work across countries to encourage entrepreneurship. And also for businesses to look at Manukau as a viable location for business opportunities now with the establishment of the Pacific Business Hub.

  - A great learning experience from other business leaders across the globe.

  - Pacific peoples are servant leaders and this is an opportunity to also encourage our business leaders to serve our communities either locally or internationally.

**Applicant achievements**

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended the launch of the Pacific Business</td>
<td>Foster new business relationships &amp; networks</td>
<td>08/2018</td>
</tr>
<tr>
<td>Item 24</td>
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<tr>
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</tr>
<tr>
<td><strong>Network in Sydney last year</strong></td>
<td><strong>Launch of Samoa Business Awards in NZ through Samoa Business Network</strong> To recognise the contribution of Samoan businesses to the NZ economy &amp; to celebrate Samoan people in business. 09/2018</td>
<td></td>
</tr>
<tr>
<td><strong>Facilitated a business mission to Samoa through Samoa Business Network</strong> To encourage Samoan businesses to invest back in Samoa 11/2011</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Established a new start up business (The Pacific Business Hub) to support Pacific businesses &amp; entrepreneurs</strong> To encourage, enable &amp; empower Pacific peoples in business 01/2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Helped with the establishment of the Tonga Business Network</strong> To mobilise Tongan businesses &amp; provide support 09/2018</td>
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</table>

**Financial information**

**Amount requested:** 1,500

**Costs that will be covered:**
- $1000 - airfares & travels costs
- $200 - Accommodation
- $100 - Registration Fees
- $200 - Miscellaneous

**Funding history**

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<tr>
<td>Round - Stage</td>
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*No funding history available for this applicant*
Ms Lybarti Henare

Physical address: [Redacted]

Legal status in NZ: New Zealand citizenship
Age: 17
Gender: Female
Ethnicity: New Zealand European, Māori
Conflict of interest: Yes

Conference/event information

Name of conference: Trans tasman Series
Location: Gold Coast Australia
Dates: 11/10/2019
Purpose of conference: We are travelling to the Gold Coast to represent NZ for the inaugural Trans Tasman Test for Tag20 where NZ and Australia will go head to head to see who comes out the best country in the sport of Tag20.

Contribution to awards objectives

Identified objective(s)
Increase local profile and image, Strengthen the development of community cohesion in Ōtara-Papatoetoe

How would this build leadership and contribute to identified objective(s)
To enable to represent our local community (Ōtara) overseas and for our children who are travelling with me to be able to represent the talent that comes out of our community.

Applicant achievements

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1 Sport in Education Endorsed with Merit</td>
<td>Education in schools</td>
<td>2017</td>
</tr>
<tr>
<td>Level 2 Physical Education Endorsed with Merit</td>
<td>Education in schools</td>
<td>2018</td>
</tr>
<tr>
<td>New Zealand Representative for Tag20 from 2016-current</td>
<td>Sports</td>
<td>2016</td>
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</table>
### Financial information

**Amount requested:** 2,000

**Costs that will be covered:** Travel, transport and accommodation.

### Funding history

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</table>

*No funding history available for this applicant*
Ms Asia Atatoa

Physical address: 

Legal status in NZ: New Zealand citizenship  
Age: 16

Gender: Female  
Ethnicity: New Zealand European, Māori, Pacific Peoples

Conflict of interest: Yes

Conference/event information

Name of conference: World Hip Hop Dance Championships

Location: Phoenix, Arizona, USA

Dates: 05/08/2019

Purpose of conference: The World Hip Hop Champs is a recognised international hip hop dance competition which comprises of over 4000 competitors from 50 countries. It is the largest dance competition in the world. The dancers have qualified to represent their country by way of finishing in the top 3 in their respective countries national competitions.

I would be representing New Zealand in 2 sections: with Masque dance crew in the Varsity division, and with the Yung ID crew in the Megacrew division

Contribution to awards objectives

Identified objective(s)

Increase local profile and image

How would this build leadership and contribute to identified objective(s)

I hope to increase local profile and image by being a good role model for all aspiring dancers in the Ōtara - Papatoetoe area who want to achieve a high level of success locally, nationally and internationally. Anything is possible if you are dedicated, passionate, disciplined and brave enough to give it a go. I believe by being a great role model with a positive presence in the dance community, this will help increase local profile and image. I was born and bred in Papatoetoe and feel proud to represent my community. My love of dance started at the age of 9yrs at Renaissance dance studios in Papatoetoe, and I've been dancing ever since. I stay fit and healthy, and I am smoke free. Without my healthy lifestyle I could not continue to train at a high level. I dedicate my time to achieving excellence in everything I do in dance and at school. I feel I still have such a lot to learn, to develop and continue to grow. By attending this event I have the opportunity to network with well-known international dancers and possibly create a larger profile for myself, my community and my country. This is hopefully only the start of something amazing.

Applicant achievements
## Attachment A

### Item 24

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>2018 Finalist (finished in 6th place) at the World Hip Hop Dance Championships 2018 with “Yung ID” mega crew</td>
<td>The potential to achieve at an international level in my first year representing NZ at the World Dance championships</td>
<td>11.8.2018</td>
</tr>
<tr>
<td>First Place at the NZ Nationals 2018 with mega crew Yung ID</td>
<td>Potential to achieve at a national level</td>
<td></td>
</tr>
<tr>
<td>Second place at the NZ Nationals 2019 with varsity crew Masque</td>
<td>Ability to achieve a high level of performance under pressure (only 9 dancers in this crew) in a very competitive section</td>
<td>18.4.19</td>
</tr>
<tr>
<td>Second place at the NZ National 2019 with Yung ID mega crew division</td>
<td>Consistency and demonstration of my pursuit of excellence</td>
<td>18.4.19</td>
</tr>
<tr>
<td>Blues Award</td>
<td>recognition of high achievement</td>
<td>September 2018</td>
</tr>
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</table>

### Financial information

**Amount requested:** 2,000

**Costs that will be covered:**
- Travel $1300, Accommodation $600, Registration fees $230 (2 crews, 2 divisions)

### Funding history

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</table>

*No funding history available for this applicant*
Mrs Naketa Ikihele

Physical address

Legal status in NZ: New Zealand citizenship
Age: 40
Gender: Female
Ethnicity: Māori, Pacific Peoples
Conflict of interest: Yes

Conference/event information

Name of conference: Growth Coaching Conference
Location: Sydney, Australia
Dates: 29/08/2019
Purpose of conference:

The National Coaching in Education Conference promises to be the leading event coaching event for Australian, New Zealand and Asia-based educators and leaders in 2019. The conference program is designed for school and system leaders, teachers and parents interested in identifying how coaching can positively impact student learning outcomes and wellbeing.

The theme of the 2019 conference is New Insights in Coaching Practice: Creating Conditions for Effective Learning. Keynotes and concurrent will explore new knowledge, build collaboration and share progress in the field of coaching and all its applications in educational settings.

Contribution to awards objectives

Identified objective(s)
Increase local profile and image, Serve the community, Foster the development of a sustainable workforce for local industry, Strengthen the development of community cohesion in Ōtara-Papatoetoe

How would this build leadership and contribute to identified objective(s)
My husband and I currently run workshops in the South Auckland area for a teacher, our work is based on Growing Great Teams and Creating a Coaching Culture. I will also facilitate monthly meetings for new entrant teachers/early childhood teachers based on Transition to School (we have named OCoL - Otara Continuity of Learning.

As a result of this conference, I will be offering a FREE workshop for all teachers in the Papatoetoe and Otara region titled Creating a Coaching Culture.

I currently work at Wymondley Road School and will most likely hold the event here.
Applicant achievements

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Education</td>
<td>Studied while I was a single mother living in Otara</td>
<td>1998</td>
</tr>
<tr>
<td>Masters of Education</td>
<td>Studied while I was a single mother living in Otara, working in Papatoetoe</td>
<td>2001</td>
</tr>
<tr>
<td>Postgraduate Certificate in Literacy</td>
<td>Studied while overseas (helps with the OCoL group)</td>
<td>2017</td>
</tr>
<tr>
<td>Lead OCoL group</td>
<td>My own time and resources are spent on lifting the profile of our teachers in Otara.</td>
<td>2018 to current</td>
</tr>
</tbody>
</table>

Financial information

Amount requested: 1,248.5

Costs that will be covered:

Will be applying for the following costs:

- Flights $433
- Conference Registration Fee $815.50

Funding history

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<td>Slage</td>
<td>No funding history available for this applicant</td>
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</table>
Mr Lorenzo Kaisara

Physical address

Legal status in NZ | New Zealand citizenship | Age | 35
Gender | Male | Ethnicity | Pacific Peoples
Conflict of interest | Yes

Conference/event information

Name of conference: | Ia Marae Te Ao
Location: | Tahiti
Dates: | 18/09/2019
Purpose of conference: | Ia Marae Te Ao Festival is the dances and music of the world Festival which takes place in Tahiti from 18 September til 28 September 2019. The event is jointly organised by the government of Tahiti and Manahau Tahiti. Tipaulea Dance group has been invited to represent Samoa at this international staged festival. As the director of the group, I am seeking funding sponsorship for our airfares and uniforms.

Contribution to awards objectives

Identified objective(s)

Increase local profile and image, Serve the community, Promote diverse participation in local government and civic life, Foster the development of a sustainable workforce for local industry, Strengthen the development of community cohesion in Ōtara-Papatoetoe

How would this build leadership and contribute to identified objective(s)

As a leader, I see this event as a great opportunity to lead a group of young people to perform and represent their heritage/culture through traditional dancing and singing. Managing travel bookings and organising practices and meetings helps me grow as a leader. Being part of this international festival will allow me to build a strong positive reputation and become a role model in our Ōtara community. Experience gained from this festival will help me serve our community as a Community Manager for Tamaki Health and will share my experience with young Samoans who are passionate about Samoan dance.

Applicant achievements

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Liaison Manager</td>
<td>My new role allows me to serve the community of Ōtara</td>
<td>21/05/2019</td>
</tr>
<tr>
<td>Attachment A</td>
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<td>Item 24</td>
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<td>Amount requested: 2,000</td>
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<td>Costs that will be covered: Travel costs and uniforms</td>
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REVIEW OF THE WALKING ACCESS ACT 2008 - Ōtara-Papatoetoe Local Board feedback

Background:

The Ōtara-Papatoetoe Local Board acknowledges the opportunity to give feedback to the ‘Review of the Walking Access Act 2008’ as part of Auckland Council’s submission to the Ministry of Primary Industries on the current act.

One of the board’s Local Board Plan (2017) outcome area is ‘It’s easy to get around’. The board wants to see the area better connected for people to move with ease by foot and cycle. The board continues to prioritise routes through parks and other public spaces for cyclists and walkers, as identified in the Ōtara-Papatoetoe Greenways Plan (Local Paths) 2017. The Manukau Harbour foreshore, Puhinui Reserve and Puhinui Stream are treasured assets within this area. The Puhinui Reserve contains 40ha of restricted conservation area on the western shoreline - with a large salt marsh wetland. It is also part of the Matukuturua volcanic field.

Feedback:

The Ōtara-Papatoetoe Local Board supports the draft council feedback points. It further notes the following feedback comments:

1. That the Review of the Walking Access Act (2008) is an opportunity to establish greater regulatory/legislative emphasis given to rahui or other kaitiaki actions deemed necessary by mana whenua over public land.

2. In honouring Auckland Council’s commitment to its Treaty relationship with mana whenua, hapu and iwi, especially their kaitiaki role towards the environment, every opportunity needs to be taken up to support interests and actions in protecting the environment.

3. The local board supports the purpose and intention outlined in the Operational Considerations in the draft council submission. The board further recommends that a reference be included on considerations deemed necessary by mana whenua and in addition seek regulatory support to local boards to enforce the rahui at a local level, if the need arises in local areas, e.g. at the Puhinui Reserve.

For Ōtara-Papatoetoe Local Board
30 June 2019
29 July 2019

Ōtara- Papatoetoe Local Board submission on the Productivity Commissions draft Local Government Funding and Financing Report

Background

The Government wants to know whether the existing funding and financing arrangements are suitable for enabling local authorities to meet current and future cost pressures.

The funding and financing framework for local government must incentivise good performance and enable local authorities to deliver quality amenities and services that reflect the preferences and aspirations of their communities.

Submission points

Whilst current funding and financing framework is broadly sound, councils need new tools to help them deal with some specific cost pressures.

The board generally supports the “benefit principle” as the primary basis for deciding who should pay for local government services. That is, those who benefit from (or cause the need for) a service should pay for its costs. Councils may also use “ability to pay” as a consideration, taking into account central government’s primary role in income distribution with special consideration to high deprivation area.

Where local services also benefit national interests, central government should contribute funding. Targeted rates should only be applied rarely and with caution. This puts more burden on ratepayers.

Improving equity

Changing rating powers to give more prominence to the benefit principle (that those who benefit from or who cause the need for a service should bear the cost). Often no clear distinction exists between applying the benefit principle and the ability-to-pay principle.

We do not support phasing out the current rates rebate scheme and would rather see a better effort to improve uptake of the scheme.

We do not support introducing a national rates postponement scheme. We are not convinced that this would work any better. There is no evidence that would suggest there would be an improvement in uptake.
New funding tools are needed to address key pressures

The Commission has identified four key areas where the existing funding model is insufficient to address cost pressures, and new tools are required.

We support Value capture – The Commission has previously recommended a new “value capture” funding tool for councils. This tool would raise revenue because property owners who enjoy “windfall gains” in their property value as a result of nearby publicly-funded infrastructure investment would be required to pay a portion of this gain to the council.

While the current rating system provides certainty and uniformity of charges, a property tax takes advantage of properties that increase in value due to the investment of public money in nearby infrastructure.

We support a progressive tax structure, noting that a fundamental flaw in our economic structure is the gearing towards investing in property created by a speculative economy and capital tax free regime. Rising property values also cause gentrification of areas and can see many of our residents forced to move out due to speculation rather than improvement of public infrastructure.

We supports the Special Purpose Vehicles (SPVs) which could help councils nearing their debt limits - SPVs are a financing option for new development, that involve debt sitting off a council’s balance sheet. This provides a means for high growth councils approaching their debt limits to continue to invest in development.

Additional options – (i) To address the perception that growth does not pay for itself, the Commission recommends considering a new funding stream from central government to local authorities, based on a system of central-government payments to territorial local authorities based on the amount of new building work put in place in each territorial authority’s jurisdiction (see page 167 of report for more information). The board would support such a tool would tick several boxes in that it would:

- be largely consistent with local autonomy and accountability;
- link council revenue directly to local growth and development; and
- be transparent and relatively low cost to administer – the payment would be proportional to a simple estimation of construction and development in a territorial local authority’s area (eg, based on the value of building consents or new construction measured by floor area).

(ii) The Commission is also seeking submissions on whether a tax on vacant land would be a useful mechanism to further improve the supply of land for housing. The board supports this notion.

Adapting to climate change is a significant challenge

As the impacts of climate change unfold over coming decades, local authorities will face a significant and growing challenge.

The Government should extend the role of the New Zealand Transport Agency in co-funding local roads to include assistance to councils facing significant threats to the viability of local roads and bridges from climate change.
The Commission also recommends that the Government creates a climate-resilience agency and associated fund to help at-risk councils redesign, and possibly relocate and rebuild, wastewater, stormwater and flood-protection infrastructure threatened by the impacts of climate change.

**Funding support for tourism hotspots**

The Government should legislate to enable councils in tourist centres to implement an accommodation levy. Councils in tourist centres should also make greater use of user pays for mixed-use facilities. For small councils that cannot reasonably use either accommodation levies or user pays, the Government should provide funding from the international visitor levy.

**Need to reset the relationship with central government**

Another cause of funding pressures on local government is the continued accumulation of tasks and responsibilities passed from central government, without adequate funding means. Tasks passed to local authorities should be an adequately funded and resourced.

**A new regulatory regime for the three waters**

A new approach that both rigorously enforces minimum standards and is permissive about how councils meet these standards would substantially improve the performance of the three-waters sector. The new regime would be administered by an independent regulator, such as the Commerce Commission. The performance regime would be permissive and flexible but have a backstop arrangement applied to councils that fail by a specified time period to lift their performance sufficiently to meet minimum health and environmental standards.

Ngā Mihi

[Signature]

Lotu Fuli- Chairperson- Ōtara-Papatoetoe Local Board
LLB(Hons), BA(English), MA(Hons), MALT(Hons), MLitt(Hons), GradDipTeaching(Sec)
Te take mō te pūrongo / Purpose of the report

1. To present the Ōtara-Papatoetoe Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua / Executive summary

2. The governance forward work calendar for the Ōtara-Papatoetoe Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities
   - clarifying what advice is expected and when
   - clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) note the Governance Forward Work Calendar.

Ngā tāpirihanga / Attachments

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<thead>
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<th>No.</th>
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<tr>
<td>A0</td>
<td>Governance Work Calendar</td>
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Ngā kaihaina / Signatories

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<th>Authorisers</th>
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<tbody>
<tr>
<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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<td>Workshop or business meeting</td>
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<td>OP/201 9/46</td>
</tr>
<tr>
<td>16 July 2019</td>
<td>OP/201 9/92</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. Attached are the notes for the Ōtara-Papatoetoe Local Board workshops held on Tuesday, 16, 23 and 30 July and 6 August 2019.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note the workshop notes from the workshops held on Tuesday 16, 23 and 30 July and 6 August 2019.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tr>
<td>A</td>
<td>Workshop Notes - 16 July 2019</td>
<td>179</td>
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<td>B</td>
<td>Workshop Notes - 23 July 2019</td>
<td>181</td>
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<td>C</td>
<td>Workshop Notes - 30 July 2019</td>
<td>183</td>
</tr>
<tr>
<td>D</td>
<td>Workshop Notes - 6 August 2019</td>
<td>185</td>
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</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author(s)</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authors</td>
<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Carol McKenzie-Rex - Relationship Manager Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
**Otara-Papatoetoe Local Board**

Workshop record of the Otara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 16 July 2019 at 9.00am.

**PRESENT:**
- **Chairperson:** Lotu Fuli
- **Deputy Chairperson:** Ross Robertson
- **Members:** Apulu Reece Autagavaia – from 9.04 am
  - Ashraf Choudhary
  - Dawn Trenberth
  - Mary Gush

**ABSENT:** Donna Lee

**ALSO PRESENT:**
- Albert Scott (Local Board Advisor)
- Rina Tagore (Relationship Manager)
- Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Transport – Safety Fund</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board discussed the community safety fund priority projects to be tabled and adopted at the 16 July 2019 business meeting.</td>
</tr>
<tr>
<td>Kenneth Tuai</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Panuku - Hayman Park stormwater</td>
<td>Keeping informed</td>
<td>The board discussed the stormwater upgrade in Hayman Park. ACTION: follow up workshop in September to consider the design brief for this project.</td>
</tr>
<tr>
<td>Willow Patterson-Kane, Suzanne Lange,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hannah Brightly (Healthywaters) and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debra Langton</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous items</td>
<td>Keeping informed</td>
<td>The board discussed the following miscellaneous items.</td>
</tr>
<tr>
<td>Albert Scott / Carol McGarry</td>
<td></td>
<td>- Wiri Railway Station</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Land Owner Approval Papatoetoe Markets</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Notice of requirement – Transpower Manukau</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Rongomai Reserve meeting AMMI and Trust</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Movies in the Park</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Otara new signage</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- 23 July workshop additional time.</td>
</tr>
</tbody>
</table>

The workshop concluded at 10.42 am
Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 23 July 2019 at 9.30am.

PRESENT:
Chairperson: Lotu Fuli
Deputy Chairperson: Ross Robertson
Members: Apulu Reece Autagavaia
          Ashraf Choudhary
          Dawn Trenberth
          Donna Lee to 12.15pm

ABSENT:
Mary Gush

ALSO PRESENT: Albert Scott (Local Board Advisor)
               Carol McKenzie-Rex (Relationship Manager)
               Shoma Prasad (Engagement Advisor) from 10.58am
               Zella Morrison (Acting Strategic Broker)
               Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
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<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Facilities Fraser Park,</td>
<td>Oversight and</td>
<td>Community Facilities presented the following for discussion:</td>
</tr>
<tr>
<td>Lucy Ullrich, Greg Hannah, Jenny</td>
<td>monitoring</td>
<td>1. Ōtara Hub Canopy – options were considered and will be formally reported to the 20 August 2019 business meeting for adoption.</td>
</tr>
<tr>
<td>Young, Nichola Painter and Kristen</td>
<td></td>
<td>2. Rongomai paths project was updated and is due for completion at the end of the 2019/20 summer period.</td>
</tr>
<tr>
<td>Ross and representatives from</td>
<td></td>
<td>3. Citycare – provided a presentation of the SMART Procurement outcomes for the financial year.</td>
</tr>
<tr>
<td>Citycare</td>
<td></td>
<td>4. Monthly update to discuss the work programme, leasing and maintenance delivery.</td>
</tr>
<tr>
<td>Parks Sport and Recreation Debra</td>
<td>Oversight and</td>
<td>The board was updated on the Parks Sport and Recreation Learn to Ride Programme and the Quarter 4 2018/19 work programme.</td>
</tr>
<tr>
<td>Langton, Steve Owens, Rose Ward</td>
<td>monitoring</td>
<td></td>
</tr>
<tr>
<td>Daniel Cork from CLM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Panuku - Transform Manukau update</td>
<td>Keeping informed</td>
<td>The board was updated on the Transform Manukau projects including: Matariki 2019, The Kitchen Project Launch, the Food Hub Papatoetoe and the Mannix Festive market.</td>
</tr>
<tr>
<td>Debra Langton, Jody Jackson-Becerra;</td>
<td></td>
<td>ACTION: Future workshop for debrief from Civic Events on events delivered and the boards expectation for future civic events.</td>
</tr>
<tr>
<td>Willow Patterson-Kane, Ole Maniava</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Item 26

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
</table>
| Movies in the Park  
*Kaiya Irvine* | Local initiative / preparing for specific decisions | The board discussed the Movies in the Park event to be held on Saturday 8 February 2020 including possible venues and local entertainment options. |

The workshop concluded at 12.53 pm
## Workshop Item

| Events - 2021 Diversity festival  
Leanne Roche and Uatali Sialii | Local initiative / preparing for specific decisions | The board discussed options for the 2021 Diversity Festival and the pros and cons of the delivery by Auckland Council Events Production and Community led delivery. ACTION: Future workshop to discuss the 2020 Diversity Festival |
| 2019 Local and Area Plan monitoring progress update  
Marc Dendale, Sisra Jayasinghe, David Wong | Keeping informed | The local board members were provided with an update on progress of actions within the relevant local and area plans. ACTION: Members Autagavaia and Trenberth to be invited to the Mangere-Ōtāhuhu Local Board workshop discussion on the Māngere-Ōtāhuhu Area Plan review. |
| Ngati Otara Marae lease  
Jenny Young. | Local initiative / preparing for specific decisions | The board discussed the renewal of the Ngati Otara Marae lease. ACTION: Future workshop with Council Officers for an update on this project. |
| Americas Cup  
Carol McKenzie-Rex | Keeping informed | The board was updated on the 2021 Americas Cup. |
| Land owner approval for AMMI container at Rongomai Park  
Darren Cunningham, Debra Langton, via skype, Maureen | Local initiative / preparing for specific decisions | The board had a follow up discussion on the implementation issues and progress of the Land owner approval for AMMI container at Rongomai Park, including: the storage container site and scheduling issues for sporting codes on the park. ACTIONS: |
<table>
<thead>
<tr>
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<th>Summary of discussions</th>
</tr>
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<tbody>
<tr>
<td>Glassy, Scott</td>
<td></td>
<td>1. Report to the board to formally classify the Rongomai Reserve.</td>
</tr>
<tr>
<td>Malcolm, Rina Tagore, Jenny Young</td>
<td></td>
<td>2. Report to the board to consider either a lease or a licence to place the container at Rongomai Reserve.</td>
</tr>
<tr>
<td>Update on TSI activities Justin Latif</td>
<td>Keeping informed</td>
<td>The board was updated on the Southern Initiatives’ work and presented the Year in Review document</td>
</tr>
</tbody>
</table>

The workshop concluded at 12:33 pm
**Workshop Item** | **Governance role** | **Summary of discussions**
---|---|---
Wider Auckland Rugby Facilities Plan  
Brett Young, Facilities & Community Liaison Manager at Auckland Rugby, supported by Steve Kidd, Senior Advisor – Spaces & Places/Sector Development. Also in attendance were representatives from both East Tamaki and Papatoetoe Clubs and NZ Rugby. |  | Aktive, Auckland Sport and Recreation presented their Wider Auckland Rugby Facilities Plan to the local board. The Plan is rugby’s response to the growing need to prioritise investment into sport and recreation facilities across the region and outlines the playing facilities (playing fields, lights, training fields) currently available to community rugby and the demand on these facilities. It includes various recommendations and outlines Priority Projects for community rugby based on locations where there is the greatest need. It also covers new community rugby initiatives being created around providing a better participant experience and what this will potentially mean for community rugby down to Local Board level.

Manukau Sports Bowl - Tennis lease  
Marcus Reynolds - CEO & David Frank GM Tennis and Facilities, Auckland Tennis and Bernadette Tovio from CLM Community Sport, Jenny Young, Debra Langton, Steve Owens | Local initiative / preparing for specific decisions | Auckland Tennis presented a proposal to create a community sports office hub at the Manukau Tennis Centre and also the idea of running a small café on the site.

**ACTION:** Leasing Officer to report to a business meeting in the new term with advice and options.
<table>
<thead>
<tr>
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</tr>
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</table>
| Corporate Property  
Rod Aitken, Stephen Greenhough, Sharon Coombes, Clive Fuhr | Keeping informed | Corporate Property provided the board with an update on what is happening in Manukau as part of the Transform Manukau project and the Manukau Council Chambers as a venue for the Ōtara-Papatoetoe Local Board business meetings for the next term. |
| Quarter 4 report  
Albert Scott, Fathe Smith | Oversight and monitoring | The board discussed the Quarter 4 report prior to formal adoption at the 20 August 2019 business meeting. |
| Target Rates-Year One Snapshot  
Carol McKenzie-Rex | Input to regional decision-making | The board discussed the year one snapshot of the water quality and natural environment targeted rates for the Ōtara-Papatoetoe Local Board area. |

The workshop concluded at 12.23 pm
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Ōtara-Papatoetoe Local Board

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial adjustments, assumptions and judgements that have impact on the financial results of the Auckland Council group as at 30 June 2019 that require final Audit New Zealand sign-off and release to the New Zealand Stock Exchange..</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>

23 Auckland Council's Year End and Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter four 2018/2019 - Attachment B - Otara_Papatoetoe Local Board quarter four financial report Attachment B

<table>
<thead>
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<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains detailed financial adjustments, assumptions and judgements that have impact on the financial results of the Auckland Council group as at 30 June 2019 that require final Audit New Zealand sign-off and release to the New Zealand Stock Exchange..</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>