

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>									
87	Cllover Park Community House, Contract	<p>Contract to facilitate and deliver against service level outcomes, including activities and programmes at Cllover Park Community House in alignment with local board priorities.</p> <p>The existing asset based services budget of \$45,583 for delivery of activities and programmes at Cllover Park Community House for the 2018/2019 year will be split into two six month contracts for service of \$22,791.50.</p> <p>To provide operational stability through the expression of interest process staff recommend a 6 month interim contract for service be entered into with Cllover Park Community House Incorporated.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$45,583 ABS: Opex	Completed	Green	Progress has continued in Q3 with the new partners. Staff have met regularly with them to plan and progress the transition of Cllover Park Community House, with the expectation that Let's Get Legal (trading as Community Builders NZ) will be in a position to manage the full operation of the house from 1 July 2019.	During Q4, staff continued to work with our new partners as they transitioned into the Cllover Park Community House and built their understanding and knowledge in preparation for when they take on full management of the house from 1 July 2019.
89	Friendship House, One year Funding	<p>A one year term agreement with Friendship House Trust to facilitate and deliver work plan outcomes, including activities and programmes at Friendship House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Along with a service alignment review to be undertaken by an external provider.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>The service alignment review is to be completed by 31 December 2018 and reported to board in February 2019.</p>	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$116,151 ABS: Opex	Completed	Green	A full time Community Development Coordinator has been employed to work closely with the Community Centre Coordinator to identify community needs and programme gaps. She has been working with Haumaru Housing to arrange a programme of Virtual Reality Tours. People can come to the community centre and use a virtual reality headset to visit any city that may have been on their bucket list.	The Regional Hui was held on 7 June 2019 with over 30 participants attending. This was the first community led delivered hui by partners in the northern region. The main objective was to bring together community places teams to share information, ask questions and learn from each other.
141	Event Partnership Fund - Otara-Papatoetoe (Signature Event)	Funding to support community events through a non-contestable process.	Confirm signature cultural event goals, provider and budget.	CS: ACE: Events	\$50,000 LDI: Opex	Completed	Green	<p>Funding Agreement of \$50,000 has been paid out to the Otara Business Association as the fund holders for the World Council of Sikh Affair who delivered the Diversity Event 2019.</p> <p>Event to take place on 6 April 2019.</p>	<p>The event was delivered by the World Council of Sikh Affair on 6 April 2019. Estimated number of attendees throughout the day between 3,000 to 5,000.</p> <p>An accountability report will be presented to the local board in Q1 2019/2020.</p>
143	Event Partnership Fund - Otara-Papatoetoe (Empowered Events Workshops)	<p>Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space.</p> <p>Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events</p> <p>Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.</p>	Confirmation of funding amount.	CS: ACE: Events	\$5,000 LDI: Opex	Completed	Green	<p>A special Empowered Events Workshop was held with the event organisers of The Diversity Festival on the 18 February 2019. The workshop focused on the event permitting process, health and safety and waste management and was led by the local board's Event Facilitator.</p> <p>Planning has begun for the second workshop which will be delivered in Q4. Budget will not be spent, so left over funds can be reallocated.</p>	An Empowered Events Workshop was held with members of the community on 27 May 2019. The workshop focused on event production, concept phase, event permitting process, health and safety and waste management. It was led by council staff and supported by a member of the Pacific Vision Aotearoa. Remaining funds were reallocated.
145	Event Partnership Fund (Movies in Parks)	Programming and delivery of a Regional Movies in Parks series event.	Choice of venue, movie, date selection and delivery package from options available.	CS: ACE: Events	\$13,500 LDI: Opex	Completed	Green	Movies In Parks, "The Greatest Showman" was screened on Saturday, 2 February 2019 at Kingswood Reserve, including pre-entertainment and activities and with approximately 3,200 attendees. A detailed debrief report will be presented post-season.	No activity was scheduled to occur in Q4. Event was delivered in Q3.

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148	Citizenship Ceremonies - Otago-Papatoetoe	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$13,994 ABS: Opex	Completed	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q3 (19 February and 19 March 2019) at the Vodafone Events Centre.	The Civic Events team delivered two citizenship ceremonies on two separate occasions in Q4 with approximately 300 people in the local board area becoming new citizens.
150	Anzac Services - Otago-Papatoetoe	Supporting and/or delivering Anzac services and parades within the local board area.	Confirmation of allocation of funding to local Anzac Services and Parades.	CS: ACE: Events	\$25,000 LDI: Opex	Completed	Green	Scheduled for Q4. Planning commenced in Q2.	Following events in Christchurch, the Ōtago and Papatoetoe Anzac services were consolidated. The Anzac dawn service was held at the Memorial Gardens in Q4 with 450 attendees.
152	Local Civic Events - Otago-Papatoetoe	Delivering and/or supporting civic events within the local board area and community volunteer awards (\$6,000); amend activity benefits by adding, "Community Volunteer Awards recognise and celebrate the contributions of residents to the local community"	Confirmation of programmes and activities that are to be supported by this line.	CS: ACE: Events	\$16,000 LDI: Opex	Completed	Green	Milton Reserve Playground Re-Opening was held on 23 February 2019, with approximately 80 attendees. Total spent was \$1,255. Planning is ongoing for events to be delivered in Q4	In Q4, playground opening events were held at Otamariki Reserve, Sunnyside Domain and Hayman Park. All received positive feedback and had between 150 to 500 attendees per event.
277	Event Partnership Fund - Eye on Nature	The annual Eye on Nature event delivers environmental educational activities for South Auckland schools.  Funding recipient: Manukau Beautification Trust	Confirm funding amount.	CS: ACE: Events	\$10,000 LDI: Opex	Completed	Green	The service agreement has been signed and the fund of \$10,000 has been paid.  Event took place at the Auckland Botanical Gardens on 30 March 2019.	Eye on Nature school days were held from 26 - 28 March 2019. The school days saw close to 1500 school children aged 9 - 10. The Eye on Nature Family Day was held of on Saturday 30 March 2019 which presented a myriad of events and activities that entertained and educated young minds
292	Operational Expenditure - Fresh Gallery Otago (Council Facility)	Operate Fresh Gallery Otago in an inclusive manner, curating exhibitions and related public programming; providing programmes of creative and cultural activities that reflect the cultural diversity of the local and regional community; and facilitating the display and sale of artwork to support both amateur and professional artists.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$125,518 ABS: Opex	Completed	Green	During Q3, the gallery received 1,455 visitors and delivered two programmes with 54 participants. Highlights included the Patches and Textiles workshop with artist Quishile Charan that saw screen-printing skills being taught to the public, and the opening of the exhibition LANDINGS which showcased a group of five artists of both iTaukei (Indigenous Fijian) and Indo-Fijian backgrounds who explored what it means to be Fijian today.	During Q4, the gallery delivered four programmes to a combined total of 2,538 attendees and participants. Highlights included the opening Matariki Exhibition 'Taamaki ki Raro', and the Dawn Raids Exhibition which included a series of artists discussions to local high school students from Ōtago, Papatoetoe and Flatbush as part of their Social Science classes.
293	Operational Grant - Sistema Aotearoa	Fund Sistema Aotearoa to provide a programme that encourages youth in South Auckland to participate in orchestral music activities including community pre-school music sessions, concert performances, in school musicianship lessons, and instrumental tuition afterschool and in school holidays.	Amount of funding was increased from \$11,000, with an additional amount of \$4,000 allocated at September business meeting	CS: ACE: Arts & Culture	\$15,000 LDI: Opex	Completed	Green	During Q3, 70 after-school programmes were delivered and attended by 348 children, and two performances were delivered for 165 attendees. Highlights included the delivery of two community concerts 'Tamatea Orchestra' and 'Tupaia Orchestra' which gave the students the opportunity to showcase what they had learned during the term to their friends and families.	During Q4, 10 programmes were delivered with 454 programme sessions with a combined total of 1,324 attendees and participants. Highlights included the introduction of the double bass into the orchestra and the positive response that was received from parents and new players, and the performance in the Ōtago Town Centre by three orchestra groups who played in cultural dress to an audience of parents and local community members.
294	Operational Expenditure - Otago Music Arts Centre (Council Facility)	Operate Otago Music Arts Centre (OMAC), providing music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.	Further decision points not anticipated,	CS: ACE: Arts & Culture	\$313,893 ABS: Opex	Completed	Green	During Q3, OMAC delivered 25 programmes, which included 158 programme sessions, to a combined total of 6,643 attendees and participants. Highlights included the closing programme as part of OMAC's 30 year anniversary, the Kahuna Nui pool party. The event provided opportunities for local, emerging and established artists to entertain an audience of more than 800 local youth and families.	During Q4, OMAC delivered 36 programmes, which included 195 programme sessions, to a combined total of 7,722 attendees and participants. Highlights included the announcement for the Pacific Music Awards that was hosted at OMAC and received a full house, and the 'Write On' and 'Drummers Day Out' programmes that were delivered as part of May Music Month.
295	Operational Grant - Papatoetoe Historical Society	Fund the Papatoetoe Historical Society to provide essential museum services to the local and wider community through the provision of a museum and research facility, education outreach programme and six public or special events per year. Programmes will include a Community Learning Programme of guided tours, special events, schools and holidays programmes. The Society will present permanent displays and special focus exhibitions about the history of Papatoetoe, and provide access to its research materials and collections for students and individuals undertaking research.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	Completed	Green	During Q3, 560 people participated in the 24 programmes that were delivered by the Papatoetoe Historical Society, two of which had Māori outcomes. Highlights included; the delivery of two interactive workshops at the Ranui Library as part of the Ei Project which involved students from local kindergartens and Birdwood Primary School participating in storytelling, music, drums, dance and weaving with recycled plastics and was attended by 150 people; and the Taumatua (Elders) weekly programme that was delivered in English and Tuvaluan. The workshops focused on a range of arts and crafts activities, as well as providing a safe space to socialise and gather as a community.	During Q4, the Papatoetoe Historical Society delivered 23 programmes which included 30 programme sessions, to a combined total of 1,241 attendees and participants. Highlights included the 23 school classes that visited and participated in programming activities at the museum, and the Heritage Walk through Manukau CBD that guided migrant community members from Burma, China, India and Cambodia.

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296	Business Plan Initiatives - Fresh Gallery Otara	Execute specific initiatives from the business plan actions.	An updated action plan outlining the annual priorities from the business plan shall be presented to the LB.	CS: ACE: Arts & Culture	\$15,000 LDI: Opex	Deferred	Grey	A contractor has been engaged to develop the engineer report. The detailed designs are being finalised and will be presented to the local board in Q4.	This project has been delayed due to the roof repairs to the building.  No activity occurred in Q4. The detailed designs are being presented to the local board in Q1 2019/2020.
333	Community grants (OP)	Provision of grants to support local community groups		CS: ACE: Community Empowerment	\$254,000 LDI: Opex	Completed	Green	Local Grants and Multiboard Round Two 2018/2019 closed in Q3 with \$92,090 allocated in this round. Leaving an amount of -\$12,252.	Business Improvement Districts have allocated \$48,000 in 2018/2019 and Pursuit of Excellence allocated \$12,590. The remaining funds of \$14,410 were reallocated to the grants budget. This leaves an amount of \$2,158 to be allocated for the remaining grant round.  A reallocation of \$12,747 from the LDI budget was made to the grants budget, leaving \$14,905 to be allocated for the final grant round. The Quick Response Round Three 2018/2019 closed in Q4 and the remaining funds of \$14,905 were allocated in this grant round.
749	Venue Hire Service Delivery - OP	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	Completed	Green	During Q3, staff updated the local board on fees and charges for 2019/2020.  Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire.  Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings.  Hirer satisfaction shows that 90 per cent of hirers would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.	During Q4, 92 per cent of hirers indicated that they would recommend the venues they have visited.  Participant numbers have increased by 135 per cent and booking hours have increased by 139 per cent compared to the same period last year. The increase in participant numbers and booking hours is due to the opening of Te Puke o Tara Community Centre.  The top two activity types for Ōtara-Papatoetoe were religious and meetings.

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895	Te Puke O Tara Community Centre Programme Delivery	Plan, develop, deliver and evaluate a programme of activities that; - heralds the "re-birth" of the centre reopening in May 2018 - aligns to the outcome area of "honouring youth and seniors", with a strong focus on delivering programmes and activities which ensures community participation - enables more residents to feel connected to their community spaces - allows participants to learn, grow and come together to have fun		CS: ACE: Community Places	\$101,738 ABS: Opex	Completed	Green	Pride Month was celebrated at the Centre and concluded with the "Queen of the South" pageant on 15 February 2019 which was attended by over 300 people. Kahuna Nui was held on 2 March 2019, a collaboration between TPOT, OMAC and Otara Pool and Leisure. Wahine South event was held to celebrate International Women's Day on 8 March 2019, with approximately 200 people attending. The theme was "Think equal, build smart, innovate for change" and a panel of young female, local leaders shared their experiences and challenges faced within their various roles.	The ELEI dance programme started with 55 girls in term 4 (2018) and has grown to 140 for this term. During NZ Music Month (May), Te Puke o Tara, OMAC, Ngā Rangatahi Toa and Allpress NZ, collaborated to provide free live music and hot beverages. This was added to the partnership of TPOT and Life Trust Soup Kitchen Otara where the Ōtara Community was provided free meals every Monday 6pm in TPOT hall. Emerged, youth and established artists within the local board area showcased their musical talent to entertain the Ōtara families whilst enjoying their meals. Over 300 people attended the Music Month finale event and ELEI girls performed two Samoan dances. Four events were held for Samoan Language Week with 1,000 attendees. Fa'amasani Project was launched as a way forward for the Samoan Community to relate and get to know their key stakeholders. TPOT's relationship and network with the Samoan Community strengthened through empowering the Mafutaga Samoa Ōtara/Walking Samoans Ōtara to plan and deliver language week. In June 2019, Matariki Tūhāhā Uniquely Matariki, was celebrated through Whare Āhuru short films by the ceiling; Aroha is a Māori, a play by Kahurangi Carter; Pot Luck Dinner; Poi Making workshops, Korowai making workshops and Māori Frame making workshops. The Community Café was launched and open for business on Friday 21st June with Social Enterprise Group 'Affirming Works' as operator. 30 people attended, including former Discuss World Champion Beatrice Faumuina, to witness the opening and honour Otarian youth worker Sully Paea for 40 years of services to the youth of South Auckland.
991	Capacity-Building for business associations operating Business Improvement Districts (BIDs)	Fund the three business associations operating Business Improvement Districts (BIDs) to undertake place-making activities in order to: <ul style="list-style-type: none"> <li>• encourage economic development of these centres</li> <li>• perceptions of public safety in their centres</li> <li>• strengthen their roles as community hubs.</li> </ul> <p>These activities might include:</p> <ul style="list-style-type: none"> <li>• contribute towards funding town centre ambassador programmes or employment of crime prevention officers</li> <li>• hosting selected community events to make centres more attractive and welcoming to community people and visitors</li> <li>• providing any activities to benefit the public as identified in their current strategic plans</li> <li>• partnering with the local board to further the outcomes of the local board plan.</li> </ul>		CS: ACE: Community Empowerment	\$275,000 LDI: Opex	Completed	Green	The local board accepted Papatoetoe Central Main Street Society Incorporated's presented their accountability report for 2017/2018 bulk funding. The bulk funding agreement (\$87,000) for 2018/2019 is being finalised. Hunters Corner Business Association received \$15,000 from the Contestable Fund for Business Improvement Districts to support its inaugural Holi Festival. The event was cancelled due to the events in Christchurch. <p>Maintenance of the town centre CCTV system continued to be overseen by staff during Q3. The project to transition the system to Auckland Transport's (AT) safer city network has now migrated the majority of cameras. Some cameras have technical issues and require additional investment to migrate over. This will delay the transfer beyond the expected timeframe of mid-April 2019. AT acknowledges the need to transfer the system by the end of the financial year and there is sufficient budget to support the system until then.</p>	Ōtara Business Association received funding from the Contestable Fund for Business Improvement Districts for Matariki celebrations and Proudly Ōtara. Hunters Corner Town Centre received funding from the same fund for the Winter Food Festival. There were no applications in the final round for this fund. The local board reallocated the remaining funds to Community Grants. The Contestable Fund for Business Improvement Districts will be considered complete upon receipt of accountability reports.



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993	Build capacity: community-led response to alcohol licensing and advertising	Provides funding to a consultant engaged to provide policy support and advice, as requested, by community people or groups who want to engage in alcohol licensing advocacy, objections and submissions. The project has been implemented under a contract negotiated in 2014 and managed by Local Board Services Department, with CEU providing only a fund-holding function. .		CS: ACE: Community Empowerment	\$10,000 LDI: Opex	Completed	Green	In Q3, three applications were objected to. All were renewals which include Club Royalz, Paradise Tavern and Gordys Bar. Notice of Application for Swaffield Wine and Spirits and Super Value Flat Bush were both notified on 7 March 2019. All applications are awaiting a hearing date. All notices are posted on the Community Action Against Alcohol Harm Facebook Page.	During Q4, consideration was given to three applications for renewal. No objections were made. Several objections are awaiting hearing, including Club Royalz and Gordys Bar. A hearing was held for Paradise Tavern, following an objection made in 2018 by OGAAG. Unfortunately the DLC decision was to renew the tavern licence. Appeals are being considered. A hearing has been held for Liquorland Papatoetoe which is inside the northern border of the Ōtara-Papatoetoe Local Board and is awaiting a decision. Following objections made by the community, Scorpion Wines and Spirits (167 Puhinui Road) has ceased trading and an application for an off-licence in the same blocks of shops has not progressed.
996	Capacity building - empowering diverse ethnic communities	<p>Fund cultural groups to strengthen and build on cultural connections, safety, health and wellbeing outcomes which could include:</p> <ol style="list-style-type: none"> <li>1. Working with local organisation such as Tzu Chi Compassion Foundation and Papatoetoe Sikh Temple to showcase their specific cultures and practices, programmes and activities offered for community involvement, other inclusive opportunities to increase social connections and learning - \$10,000 budget</li> <li>2. Working with less visible ethnic or cultural community groups such as Bo Anh Vietnamese Temple, Cambodian Association, to build their capacity and to increase their visibility and participation in the community - \$4,000 budget</li> <li>3. Partner with Asian Council on Reducing Crime to host programmes and activities to increase and enhance understanding of civic responsibilities and local decision making processes by new migrants into Otara and Papatoetoe. The activities would include learning about local bylaws, participation in voting and census - \$6,000 budget.</li> <li>4. Partner with local groups to host triannual diversity forums to provide an inclusive platform for ethnic community leaders to socialise and network; identify common concerns; collaborate and innovate effective ways to address common aspirations; and to participate actively in council decisions that affect them. We would recommend a budget of \$5,000 for this.</li> <li>5. Fund nga marae in Ōtara-Papatoetoe to host learning opportunities in Te Ao Maori for new migrants and resettled refugees - \$5,000 budget</li> </ol>		CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Amber	<p>Three open days were hosted by The United Buddhist Youth Association (Vietnamese), the Tzu Chi Compassion Foundation (Taiwanese) and the Papatoetoe Sikh Temple.</p> <p>The third Diversity Forum is being planned in May 2019. Staff will provide an update in Q4. Staff have been negotiating with Kia Aroha College to deliver Te Ao Māori learning opportunities for new migrants. A funding agreement is in progress, with an extended timeframe for delivery to October 2019. Kia Aroha College was chosen, as they also have marae and Maori cultural capability to deliver the project. However the college finally decided not to sign the funding agreement.</p>	<p>Staff had worked with Kia Aroha College to host learning opportunities for new migrants and resettled refugees. Unfortunately, the college could not fulfil their commitment with the associated budget. Unspent funds will be carried forward to support the project delivery in 2019/2020.</p> <p>Staff delivered the third diversity forum in partnership with Pearl of the Islands Foundation to coordinate an inaugural Iftar dinner. This was attended by 120 people and showcased the important event for Muslim communities. Local board members were pleased with the success of the event, the participation rate, and the outcomes achieved. Staff signed a funding agreement with The Auckland Sikh Society to host 700 intermediate school students from Papatoetoe to visit the Sikh temple and receive knowledge in the Sikh faith and culture. Staff will work with Kia Aroha College and will identify other providers to deliver Te Ao Māori learning opportunities for new migrants in Q1 2019/2020.</p>

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997	Capacity-Building for neighbourhood development in Ōtara-Papatoetoe	Fund programmes and activities that will build on and strengthen continued efforts to make Ōtara-Papatoetoe neighbourhoods well-connected and desirable places to live and visit. These could include: 1. The World Council of Sikh Affairs to empower the Indian Wardens to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget \$8,000. 2. Thriving Otara Collective to progress and advocate the Otara Vision using the Results-Based Accountability Framework – budget \$10,000. 3. Otara Network Action Committee to host regular community network meetings in order to share information about what is happening and on offer in Otara – budget \$1,000. 4. Counties Manukau DHB to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget \$1,000. 5. Ngati Tamaoho Trust to provide capacity-building programmes to teach locals skills to improve their health and wellbeing that have been identified by them via surveys and feedback e.g. numeracy and literacy, dealing with stress, financial literacy, Te Tiriti o Waitangi workshops, cultural awareness, working with diversity, computer literacy, parenting, dealing with stress, applying for grants, English language, getting a drivers' licence and so on – budget \$12,000. 6. TOPS to help Ōtara-Papatoetoe residents to organise and host events to promote neighbourliness and a sense of community e.g. Neighbours Day Aotearoa (NDA), Neat Streets – budget \$2,000. 7. Community safety meeting, \$2,000. 8. Community builders, \$15,000. 9. Papatoetoe Sunday Markets, \$2,000. Staff are awaiting 2017/2018 financial year accountability reports from some community partners before new agreements are developed. 10. 19R Boundary Road Skills Shed programming and activation \$11,000 - resolution OP/2018/223		CS: ACE: Community Empowerment	\$63,000 LDI: Opex	Completed	Green	5. The \$10,000 investment allocated to Ngati Tamaoho Trust has been reallocated by the local board to the Polycycle project at Polyfest. However, due to the 15 March terror incidents in Christchurch, the duration for Polyfest was shortened by one day, and the Polycycle project was not able to be completed. Therefore, the underspend of \$3,000 will be returned to CEU by Infrastructure and Environment Services (I&ES). 9. The Hindu Heritage and Genealogical Research Foundation and Amazing Grace Trading have both been reimbursed \$1,000 each, by the Otara Business Association, as allocated by the local board. 10. A funding agreement for \$11,000 has been sent to The Roots Collective to be signed off.	Staff completed funding agreements for The Roots Collective and the Community Builders NZ Trust. The Roots Collective will deliver programming and activations that will increase the sense of belonging, connection and inclusive participation by local residents. The Community Builders NZ Trust has organised an Otara Community Hui and BBQ event May 2019 as a positive response to the Ōtara-fatal-shooting incidents.

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998	Capacity-Building for seniors in Ōtara-Papatoetoe	<p>Fund local community groups to provide programmes that will ensure seniors know about and have access to quality facilities, resources, opportunities and activities.</p> <p>Activities could include:</p> <ol style="list-style-type: none"> <li>1. Partner with Papatoetoe Senior Citizens Club to work with at least two other ethnically diverse senior groups and co-host workshops to promote community resilience – budget \$2,000</li> <li>2. Partner with Injury Prevention Aukilani to deliver workshops in Ōtara-Papatoetoe on health and wellbeing - budget \$3,000</li> <li>3. Partner with Otara Skills Shed to provide regular activities for seniors to socialise while learning new skills – budget \$4,000</li> <li>4. Partner with local retirement housing providers to host social events for residents and local seniors to promote greater inclusion and neighbourliness – budget \$2,000</li> <li>5. Partner with Age Concern Manukau to coordinate community events and a 'seniors advisory group' to advise local board policies and plans – budget \$4,000</li> </ol>		CS: ACE: Community Empowerment	\$25,000 LDI: Opex	In progress	Amber	<p>A funding agreement (\$6000) has been signed with Age Concern Counties Manukau has started to form an older person's working group to explore the age-friendliness of Otara-Papatoetoe using the World Health Organisation age friendly city checklist. The group is aiming to identify barriers to inclusion and participation, and opportunities for improvement. Staff will update the local board on progress in Q4.</p>	<p>Unallocated budget is proposed to be carry-forward to 2019/2020 to be invested in programmes that will support seniors to have access to information, resources and social activities.</p> <p>Staff are working with funded community organisation to ensure they complete their accountability reports as agreed to in their funding agreements.</p>
999	Capacity-Building for youth in Ōtara-Papatoetoe	<p>Fund and support local youth-led initiatives to increase youth leadership and participation in all sectors that affect their life outcomes e.g. education, employment and training, council decision making, housing and other youth-identified local issues. Activities could include:</p> <ul style="list-style-type: none"> <li>• Fund Third Avenue to continue providing youth development, leadership training and mentoring programmes and services for TOPS (Ōtara-Papatoetoe youth council aka The Ōtara-Papatoetoe Squad)</li> <li>• Fund TOPS to coordinate and host a significant youth event or activity</li> <li>• Partner with local high schools to support youth development opportunities.</li> <li>• YWCA youth scholarship</li> </ul>		CS: ACE: Community Empowerment	\$38,000 LDI: Opex	Completed	Green	<p>Otara-Papatoetoe Youth Council (TOPS) have delivered the Civic Leadership Awards Dinner with five of the schools represented at the event at the MIT Pasifika Community Centre. Staff discussed possible improvements for the Civic Leadership Awards process in a workshop with the local board in February 2019. The aim is to improve the official communications with and experience of schools, recipients and their parents as well as council staff. TOPS have delivered their annual Prefect event for 2019. The Prefect event is an opportunity for TOPS to get to know schools and their student representatives better. Staff are working with the youth development, leadership training and mentoring programme provider to improve their accountability reporting.</p>	<p>The Ōtara-Papatoetoe Squad (TOPS) local youth council met with staff and local board members to agree on improvements for the Civic Leadership Awards process. TOPS representatives suggested a change in the name of the awards; the awards will now be known as the Civic Service Awards to better reflect their purpose. TOPS held 12 ordinary meetings and a Southern Cluster Youth Panel meeting. They were involved in consultation activities (Ōtara Community Hui and Community Youth Talanoa), and had a presence in local events including Otamariki Park Opening, Storytellers competition, Annual South Auckland Youth Workers Symposium and Diversity Festival. TOPS were also involved in Youth Week and recent TouchPoll Surveys. They are strengthening relationship with local schools. Staff will work with TOPS and 3rd Avenue Productions to deliver a dedicated capacity building workshop on report writing in 2019/2020.</p>

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1000	Community-led placemaking: teaching gardens in Ōtara-Papatoetoe	<p>Collaborate with Parks, Sports and Recreation, as well as Community Facilities (Leasing), to support the Auckland Teaching Gardens Trust's on-site educational gardening programmes for local residents at East Tamaki Reserve, Middlemore Park, and Charntay Park in Otara and Stadium Reserve in Old Papatoetoe.</p> <p>Note that the budget and overall leadership of this programme is within the Park Sports and Recreation work programme.</p> <p>The roles of each unit/departments are outlined below:</p> <ul style="list-style-type: none"> <li>• Community Empowerment Unit - supporting the community groups in terms of their sustainability/growth/capacity to deliver community outcomes. The teaching garden groups are a hub for wider community projects many of which are on private or ministry of education land.</li> <li>• Community Facilities - creating, holding and reviewing the lease and maintenance of the areas outside of the lease (there have been some asset maintenance issues raised at the gardens in Ōtara-Papatoetoe LB but it appears these are not within the lease but in adjacent park land areas)</li> <li>• Parks Sport and Recreation – understand, monitor and fund the overall programme. This includes understanding opportunities to grow the programme, link it with the objectives of connecting people with nature and set service levels and associated outcomes for the programme which can help inform future leases and future funding allocation/needs.</li> </ul>		CS: ACE: Community Empowerment	\$0 LDI: Opex	Completed	Green	Community Empowerment and Parks staff supported the Auckland Teaching Gardens Trust to present an update to the Otara Papatoetoe Local Board in February 2019. Council staff are continuing to liaise with the trust over its development of a new strategic and business plan.	Staff from the Community Empowerment Unit and Parks, Sports and Recreation met the Auckland Teaching Gardens Trust board to provide feedback on their strategic plan. Once the trust finalise their strategic and business plan, staff will hold a planning day with their other partner organisations including Community Corrections and the Department of Conservation.
1001	Respond to Maori aspirations - Maori responsiveness	Fund Ngati Otara Marae \$5,000 to enable them to continue their programme of professional and governance development for their committee and staff. Continue to build on funding relationship with Ngati Tamaoho to promote and support their programmes and services delivered to people on behalf of the local board. Continue to strengthen relationship with Ngati Otara and Whaiora nga marae and promote their programmes to welcome and promote Te Ao Maori to newcomers.		CS: ACE: Community Empowerment	\$10,000 LDI: Opex	Completed	Green	Staff continue to liaise with and support the komiti of the Ngati Ōtara marae to develop and promote their plans, including raising funds, for the proposed Ngati Ōtara Multisport and Cultural Centre project. Final budgets will be presented to funders, including Te Puni Kokiri and Foundation North, in Q4 for consideration.	In June 2019, the local board resolved to re-allocate the \$10,000 budget to support the 2018/2019 Quick Response Grant Round Three.



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1256	Apply the empowered communities approach – connecting communities (OP)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> <li>Engaging communities: <ul style="list-style-type: none"> <li>reaching out to less accessible and diverse groups - focussing on capacity building and inclusion</li> <li>supporting existing community groups and relationships.</li> </ul> </li> <li>Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> <li>provide input into placemaking initiatives</li> <li>influence decision-making on place-based planning and implementation.</li> </ul> </li> </ol> <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> <li>Enabling council: <ul style="list-style-type: none"> <li>supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.</li> </ul> </li> <li>Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> <li>this does not replace or duplicate any stand-alone local board Maori responsiveness activities.</li> </ul> </li> <li>Reporting back - to local board members on progress in activity areas 1 - 4.</li> </ol>		CS: ACE: Community Empowerment	\$0 LDI: Opex	Completed	Green	<p>Staff are negotiating a funding agreement with Kia Aroha College that will enable the school to develop its outreach into the wider community. This agreement will be completed in Q4.</p> <p>Staff are building and strengthening working relationships with diverse community groups to identify ongoing and future opportunities to collaborate on. This includes student placements in community groups for MIT students and the promotion and participation in community funding roadshows organised by Department of Internal Affairs.</p>	<p>In Q4, staff continued to:</p> <ul style="list-style-type: none"> <li>seek out, build and strengthen relationships with diverse community groups, including Karen youth group, Kiribati community group.</li> <li>support community-led placemaking initiatives, including advocating for leasing of the Clover Park community house and 119R Boundary Road to the Community Builders NZ Trust and The Roots Collective respectively.</li> <li>facilitate community groups that are funded by the local board to share their learning stories and ideas for improving access to council resources.</li> </ul>
2810	Community Response Fund - Ōtara-Papatoetoe	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$236,000 LDI: Opex	Completed	Green	<p>No allocations.</p> <p>Balance: \$7,400</p>	Completely allocated

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2874	Maori input into decision making	Support and develop the Māori Input Into Local Board Decision Making Group (multi-board Māori decision making group) and implement past recommendations of the group		CS: ACE: Community Empowerment	\$5,000 LDI: Opex	Completed	Green	Staff are working with the Improving Māori Input into Local Board Decision-Making (IMI) project delivery group to advance the activities in work plan that were ratified by the IMI Reference group. The current focus is on promoting the upcoming local elections with both Māori and youth to encourage both representation and participation in voting. Venues and processes for the various swearing-in ceremonies are being finalised. The project delivery group is also waiting to meet with the new CEO of Ngati Tamaoho and to be informed of possible impacts on the group's work plan.	The strategic broker contributed to the Improving Māori Input into Local Board Decision Making Project Delivery group's mahi by attending monthly hui to progress agreed activities ratified by the Improving Māori Input into Local Board Decision Making governance group. The Reference team is made up of mana whenua and representatives across the four southern local boards. A key focus in Q4 was to increase Māori and rangatahi representation and voter participation; with key messages that speak to mana whenua and delivered through the Empowered Communities approach working with local champions. To improve ways of working in partnership with Mataawaka, the strategic brokers across the four southern local boards are collaborating with staff from local board services and Māori Engagement towards an operational agreement with the Te Ora O Manukau roopu. Currently, 15 Maori groups from the four southern boards are members of Te Ora O Manukau.
<b>Community Facilities: Build Maintain Renew</b>									
791	Otara-Papatoetoe Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,639,146 ABS: Opex	In progress	Green	This quarter has been warm and dry which resulted in the slow grass growth on the parks, as well as some of the gardens. The long warm weather did however bring a number of people out onto the parks and beaches. The primary focus for the contractor has been ensuring all open spaces were maintained, fit for purpose and that cleaning and litter collection was adequately managed. The summer sports season was successful, with no sports cancellations on the sports parks. The summer season is winding down, and preparation is underway to get the different sports codes ready for winter sports, which generally commence in the month of April 2019.	The Streetscape Maintenance covering the Auckland Transport Urban and Rural road berm mowing and vegetation control commenced on 1 April 2019, followed by the Streetscape Cleaning, which covered the town centre cleaning, commencing on 1 July 2019. Both are now part of the Full Facilities Contract managed by the Community Facilities Operational Management and Maintenance Team. City Care the Full Facility Maintenance Contractor for the RIMA region is now responsible for the maintenance of the Streetscape both Green and Clean, which was previously managed by Auckland Transport. Audits continue to be carried out across the Community Facilities built and open spaces, ensuring that the facilities and streetscape are being maintained to the required maintenance standard. The auditing processes also highlight assets requiring upgrading, which could possibly be added to the future renewal work programme which is considered and approved by the local board. This quarter, the lower and colder temperatures has slowed the grass growth across the Otara-Papatoetoe Local Board area and the Rima Region. There has been an increase in the use of sportsfields with the winter sports, however a lower number of users on our neighbourhood parks has occurred during this colder period.
793	Otara-Papatoetoe Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$326,451 ABS: Opex	In progress	Green	Wet conditions towards the later part of Q2 gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Q4 will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.	A warm autumn saw continued tree growth late into the season. With the diminishing daylight hours the seasonal requests to prune trees to improve sunlight into properties increased. Requests to prune trees to avoid or reduce leaf drop also increased. This may be associated with street sweeping. By the end of June the Arboricultural team were well into replacement tree planting. The progress was very pleasing as early planting allows the best chance for tree establishment.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
794	Otara-Papatoetoe Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$65,397 ABS: Opex	In progress	Green	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. RFS work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.	Key focus areas for the fourth and final quarter consisted of a mixture of activities. This included completion of the fourth pulse of the rat control programme across sites, high value and general pest plant control. The implementation of Natural Environment Targeted Rate works have also been high on the agenda. High value site assessment reports are currently being updated for all existing sites. After a busy wasp and rat season, request for service works have declined as expected during the colder months.
2068	Allan Brewster Recreation Centre - comprehensive renewal	Comprehensive upgrade including kitchen, fitness area air-conditioning, fitness area changing room, full refit and paint throughout, lunch room, roof, stadium air-conditioning, stadium changing rooms, staff shower, storeroom roller door, committee rooms, offices, CCTV replacement and lift if needed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2275).	No further decisions anticipated	CF: Project Delivery	\$116,190 ABS: Capex - Renewals	In progress	Green	Current status: Physical works in progress. Next steps: Handover.	Current status: Physical works in progress. Next steps: Handover.
2069	Allan Brewster Recreation Centre - relamp stadium lighting with LED	Re-lamp stadium with LEDs. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3327).	No further decisions anticipated	CF: Project Delivery	\$36,300 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2070	Aorere Park - renew amenity buildings	Renew toilet block and changing rooms.	If full replacement is needed, board to sign-off design	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping is completed. Next steps: Engaging a contractor to proceed with the design concept.	Current status: The scope for the full refurbishment option is completed. Further investigation is required for the full replacement option. Next steps: Engaging a contractor to proceed with the design concept.
2071	Coombe Avenue - renew playspace	Coombe Avenue Reserve whole playground renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2278).	No further decisions anticipated	CF: Project Delivery	\$76,200 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2072	East Tamaki Reserve - renew assets	East Tamaki Reserve courts, car park, paths, playground, rubbish bins and seats renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2279).	No further decisions anticipated	CF: Project Delivery	\$180,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2073	Fresh Art Gallery - renew roof, gutters and internal fit-out	Roof and gutter replacement. Internal refit to support.	Any design decisions	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Final designs underway following acceptance of preliminary designs by stakeholders. Next steps: Obtain price estimates for physical works proposed within final designs and complete business case.	Current status: This project is being combined with the following projects to create a single tender package for physical works. OMAC - investigate feasibility of canopy replacement and subsequent physical works. Otara Music Arts Centre - renew co-located entrance and reception area. Otara Library - comprehensive renewal. Next steps: Assess tender responses and plan physical works.
2074	Hayman Park - renew assets	Renew rubbish bins, seats and signs. Removal of maze and salvage tiles where possible. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2280).	No further decisions anticipated	CF: Project Delivery	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: The new park furniture has been ordered and is being manufactured. Next steps: Install furniture around the park according to the design plan and the works programme.	Current status: All furniture has been installed. The ground surrounding each new piece has been reinstated and seeded to re-establish consistent grass cover. Next steps: Continue to monitor grass growth, and handover for operation and maintenance.
2075	Hayman Park - renew skate park	Hayman Park Skate Park renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2281).	No further decisions anticipated	CF: Project Delivery	\$223,000 ABS: Capex - Renewals	In progress	Green	Current status: The contractor has begun work on the skate park. Concrete samples have been assessed for quality of colour and finish. Next steps: Continue refurbishment of skate park according to the works programme.	Current status: All works are complete and open to the public. Next steps: None.
2076	Hayman Park Stage 1 - develop park	Construction of new destination playground, paths, toilets and kiosk. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2282).	Design to be agreed with local board	CF: Project Delivery	\$500,000 ABS: Capex - Growth	In progress	Green	Current status: Physical works are underway and progressing to programme. Construction of the basketball half-court has begun. Play features are being constructed. Completion is expected June 2019 subject to weather. Next steps: Complete canopy roof and waterproofing, begin cladding toilet and kiosk. Complete all pathways. Continue physical works to programme.	Current status: All works are practically complete and open to the public. Next steps: Complete the remaining defects, and close the project.

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2078	Kohuora Park - renew park structures	Renew platform at Kohuora Park. Approved as part of the 2017/18 programme. Activity previously titled "Ōtara-Papatoetoe - renew park structures".	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Completed	Green	Current status: Contractor has completed work on site. Next steps: Close project	Current status: Contractor has completed works on site. Next steps: Close project.
2079	Manukau Sports Bowl - renewals	Manukau Sports Bowl car park, fence, path, retaining wall, rubbish bin and shelter renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2284).	No further decisions anticipated	CF: Project Delivery	\$31,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works complete. Next steps: Defects period.	Current status: Physical works complete. Next steps: Defects period.
2080	Ngati Ōtara Park - develop multi-purpose facility and park	Develop a multi-purpose facility at Ngati Ōtara Park - stage 1 and the Marae - stage 2. \$3,717,850 LTP development budget 2017/18-2019/20; \$500,000 renewal (2018/19); \$500,000 LDI CAPEX (2018/19). This project is a continuation of the 2017/2018 programme (previous SP18 ID 2270).	Design to be agreed with local board	CF: Investigation and Design	\$1,150,000 ABS: Capex - Development; ABS: Capex - Renewals; LDI: Capex	In progress	Green	Current status: Developed design for both multi-sport and marae facilities complete. Resource consent application being compiled with lodgement planned before 29 March 2019. Next steps: Detailed design phase for both multi-sport and marae facilities following resource consent decision.	Current status: Developed design for both multi-sport and marae facilities complete. Resource consent application for multi-sport lodged April 2019. Resource consent for Marae to be lodged before end June 2019. Next steps: Detailed design phase for both multi-sport and marae facilities following resource consent decision.
2081	Ōtara Business Hub - replace roof stage 1	Isolated and temporary renewal of roofs 3, 4, and 6 of the Otago Business Hub. Costs are estimated to be more than current year's budget and will be confirmed on further inspection. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2266). Project previously named "Otago Citizens Advice Bureau - replace roof" and is bundled with "OMAC - investigate feasibility of canopy replacement and subsequent physical works".	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case is complete and contractor engaged for physical works. Next steps: Physical works.	Current status: Following a number of issues physical works for stage 1 are underway. Next steps: Obtain pricing for stage 2 of the roof works and procure physical works.
2082	Ōtara Creek Esplanade Path Network	Ōtara Creek Reserve and Ōtara Creek Reserve South path renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2287).	No further decisions anticipated	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: Concentrating on obtaining resource consent and completing design work to renew and upgrade the existing pedestrian paths that connect Hill St, Cosmo Place and East Tamaki Drive to the new bridge that is currently being constructed. All other sections will follow once this section is completed. Next steps: Apply for consents, then start physical works.	Current status: Concentrating on detailed design for sections that connect Hill St, Cosmo Place and East Tamaki Drive to the new bridge. All other sections will follow once this section is completed. Next steps: Complete detailed design, apply for consents, award contract to proceed with physical works.
2083	Ōtara Creek Reserve - renew pedestrian bridge and path	Ōtara Creek Reserve South, pedestrian bridge renewals. Renewals funding is \$1,090,000 over 3 years, arts funding \$325,000 in 2018/19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3147).	Board to approve design	CF: Investigation and Design	\$620,000 ABS: Capex - Renewals; Regional	In progress	Green	Current status: Pre start meeting concluded. Next steps: Physical works commence from 21 March 2019.	Current status: Pre start meeting concluded and tree consent application in process. Next steps: Physical works commencement once tree consent approval has been received.
2084	Ōtara Library - comprehensive renewal	Comprehensive building refit including exterior repaint including FF&E. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Final designs underway following consultation with stakeholders. Next steps: Obtain price estimates for physical works and complete business case	Current status: This project is being combined with the following projects to create a single tender package for physical works. OMAC - investigate feasibility of canopy replacement and subsequent physical works. Otago Music Arts Centre - renew co-located entrance and reception area. Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Assess tender responses and plan physical works.
2085	Ōtara Music Arts Centre - renew co-located entrance and reception area	Renew co-located entrance and reception area. Include lighting to brighten entrance and reception. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2269).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Final designs underway following acceptance of preliminary designs by stakeholders. Next steps: Obtain price estimates for physical works proposed within final designs	Current status: This project is being combined with the following projects to create a single tender package for physical works. OMAC - investigate feasibility of canopy replacement and subsequent physical works. Otago Library - comprehensive renewal. Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Assess tender responses and plan physical works.
2087	Ōtara Pool and Leisure Centre - renew roof	Refurbish/replace roof where required.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Building consent has been lodged, Business case completed, Detailed design Completed, budget has been approved. Next steps: Hand over for delivery.	Current status: Building consent lodged, awaiting approval and tender package being compiled. Next steps: Invite tenders for physical works and assess responses.



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2088	Ōtara Senior Citizens Lounge - refit facility	Reconfigure storage area including replacing shelving, painting and varnishing, replacement of window coverings with blinds, replacement of flooring. Replace old zip with boil and brew heating unit, replace old hot cylinder under bench (repeat). Replace old and swollen joinery around kitchen. Occupier: Ōtara Senior Citizens Club.	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2089	Ōtara Town Centre - renew fish canopy	This asset poses a health and safety risk in its current condition. The rating has escalated to a 4 to 5. Investigation is in progress to address the structure and options will be presented to the local board for their consideration.	No further decisions anticipated	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case completed, Budget has been approved on the basis of Repair to make safe as priority with the minimum budget requested, if budget allows then further repairs can be done, then finally cleaning if budget allows. Next steps: Notify stakeholders, move into delivery and tender works.	Current status: Tender package being compiled and list of tenders being decided upon. Next steps: Tender physical works and assess responses.
2090	Ōtara-Papatoetoe - install CCTV cameras	Install CCTV cameras within the Ōtara-Papatoetoe area. Year one - investigation in collaboration with the council security team and Community Empowerment, scoping and physical works. Possible sites include Rongomai and East Tamaki.	Programme to be agreed before implementation	CF: Investigation and Design	\$15,000 ABS: Capex - Development	In progress	Green	Current status: CCTV is now being managed by Auckland Transport and the appropriate contacts are being sought to best scope the desired works. Next Step: Finalise the CCTV scope of work and complete the project	Current status: CCTV to be installed at the various sites is being investigated in collaboration with the Council security team and Community/Corporate facilities. Next Step: Finalise the CCTV sites, scope of work and complete the project
2091	Ōtara-Papatoetoe - investigate options for sports lighting and sportfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 48 hours per week. Options to be approved by the local board.	Design to be agreed with local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: Starting professional services process for concept design for sports fields in Papatoetoe Recreation Grounds, Rongomai Park, East Tamaki Reserve and Ngati Ōtara Park. Next steps: Award contract for concept design	Current status: Professional services scope has been awarded to our consultants for Papatoetoe Recreation Grounds and Rongomai Park. Next steps: Start concept design work.
2092	Ōtara-Papatoetoe - renew car parks and roading FY18+	Renewal of car parks and roading in Kohuora Park, Ngati Ōtara Park, Osterley Way 9 Grounds, Papatoetoe Recreation Grounds, Robert White Park, Murdoch Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2291).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Scope to be finalised and a designer appointed for the detailed design through to construction completed. Next steps: Tender to the market.	Current status: Tender professional services to the market. Next steps: Detailed designs and tender package.
2093	Ōtara-Papatoetoe - renew car parks FY17+	Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Sels Park, Waipapa Park (Electrocorp 2 & 3) car park renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2288).	No further decisions anticipated	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	Completed	Green	Current status: Defect period on Aorere Park only. Next steps: Benefit realization.	Project completed.
2094	Ōtara-Papatoetoe - renew courts 2018/19	Cooper Park (Whitley No 2 Reserve), Dissmeyer Park, Sandbrook Reserve, Sunnyside Domain.	No further decisions anticipated	CF: Investigation and Design	\$5,300 ABS: Capex - Renewals	In progress	Green	Current status: Community engagement completed, business case completed, budget approved. Scope change, Sunnyside domain courts have been demolished under another project not to be reinstated, Whitley No2 (Cooper park) will be removed from scope due to a current concept plan in consultation and design. Next steps: Dissmeyer and Sandbrook handed over for delivery.	Current status: Dissmeyer Court physical works pricing has been received and is currently being reviewed. Next steps: Procure physical works contractor and plan physical works.
2095	Ōtara-Papatoetoe - renew libraries furniture, fittings and equipment	This project will occur at the Manukau Library and Papatoetoe Library. This design of the project will occur in 2017/2018 and installation of the furniture, fittings and equipment in 2018/2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2273).	No further decisions anticipated	CF: Project Delivery	\$186,400 ABS: Capex - Renewals	In progress	Green	Current status: Papatoetoe Library completed. Design package for tender is underway for Manukau Library. Next steps: Tender.	Current status: Papatoetoe Library completed. Design package for Manukau Library presented for comment to the Library team. Next steps: Tender works for Manukau Library.
2096	Ōtara-Papatoetoe - renew park access FY18+	Scoping for future years physical works. Condition 4 and 5 carparks, paths, and wheel stops. Priority sites identified as: Sandbrook Reserve, Stadium Reserve, Wiri Stream, Kimpton Park, Omana Park.	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case approval obtained. Next steps: Tender works and award physical works for financial year 2019/2020.	Current status: Business case approval obtained. Next steps: Tender works and award physical works for 2019/2020 financial year.
2097	Ōtara-Papatoetoe - renew park public amenities FY18+	Scoping for future years physical works. Condition 4 and 5 toilets. Priority sites identified as: Omana Park (previously included James Watson Park - removed as renewal not needed). Alternative priority sites may be nominated by the board.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalise project scope and costing. Next steps: Issue a contract for this project	Current status: Issued a contract for work to commence on site. Next steps: Monitor project to completion.

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2098	PACT Building (ex St Johns Hall) - refurbish facility	Full building refurbishment. Occupier: Papatoetoe Adolescent Christian Trust.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case and pricing for physical works completed. Next steps: Plan and proceed with physical works	Current status: External physical works underway with internal works programmed to be completed by end of July. Next steps: Close out project following defects period.
2099	Papatoetoe Centennial Pools - renew various major components throughout centre	Renew outdoor plant room roof; repaint indoor pool area, public changing rooms, Reception, spa area; replace concourse; reception carpet offices; replace poolside doors; retile family changing room and spa pool; and replace fencing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2277).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works contract in progress , Pool works to be completed during shutdown period. Next steps: Handover.	Current status: Physical works contract in progress. Pool works to be completed during shutdown period. Next steps: Handover.
2100	Papatoetoe Town Hall - renew facility	Renew condition 4 and 5 assets including repainting the dining area and renewing the airflow system. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	Any design decisions to be decided by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Pricing received for physical works and business case underway. Next steps: Complete business case and plan physical works.	Current status: Consultant undertaking scoping, recommendations and design work. Next steps: Complete business case, obtain estimates and tender physical works.
2101	Puhinui Reserve - renew tracks & crossings	Metal track & structure renewal.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Pricing for the repair of the culverts and formal development of track around the fallen tree is underway along with the design of the boardwalk. Next steps: Review the pricings and design, develop a business case and prepare for delivery.	Current status: Physical works have commenced. Next steps: Complete physical works and close out the project.
2102	Sunnyside Domain - renew play space	Renew playground. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3208). Project previously was to reconfigure the car park but this work is not needed now. However, the play space does need renewal.	Approve play space design	CF: Project Delivery	\$400,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works in progress. Monitor physical works until completion. Anticipated completion date end of April 2019. Next steps: Project complete	Project completed May 2019.
2103	Te Puke o Tara Sports Park - develop change rooms	The project will install two new changing rooms and three new toilets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3221).	Design to be agreed with local board	CF: Investigation and Design	\$40,000 ABS: Capex - Growth	Deferred	Grey	Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation is complete. Next steps: Tender architectural services	Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation is complete. Next steps: Tender architectural services.
2104	Te Pupu Tahī Tanga Ōtara Wardens Building - refurbish building	Refurbish building interior. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2267).	Local board to be involved in consultation	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Completed	Green	Current status: Contract has commenced work on site. Next steps: Monitor project to completion	Current status: All works completed work on site. Next steps: Close project.
2105	The Chambers - comprehensive renewal	Review options for renewal of building and subsequent physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3224).	Local board to approve any design work	CF: Project Delivery	\$240,000 ABS: Capex - Renewals	Completed	Green	Current status: The work to make the building safe, clean and water-tight is complete. Next steps: None.	Current status: The work to make the building safe, clean and water-tight is complete. Next steps: None.
2106	Tupu Youth Library - replace roof and comprehensive renewal	Full reroof due to continuing leaks. The comprehensive renewal scheduled for FY20 has been brought forward on the basis of the roof renewal. Upon investigation the roof has leaked into the ceiling and the internal structural walls. This facility will require shutdown while works are underway, therefore we want to conduct physical works in their entirety throughout FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2274).	No further decisions anticipated	CF: Investigation and Design	\$500,000 ABS: Capex - Renewals	In progress	Green	Current status: Contractor appointed for roof replacement only. Next steps: Commence physical works.	Current status: Contractor appointed for roof replacement only. Next steps: Commence physical works.
2725	Ōtara Business Hub - investigate options for installing lighting	Investigate options and CPED concerns for installing lighting (solar preferred) in the courtyard outside OMAC and Ōtara Library. Further costs may be incurred dependent on lighting design chosen	Lighting design	CF: Investigation and Design	\$2,000 LDI: Capex	In progress	Green	Current status: Engaged consultant to provide lighting options. Next steps: Obtain estimate pricing for options provided	Current status: Lighting options and pricing received. Next steps: Engage with stakeholders on available options.
2887	Te Puke O Tara Community Centre - refurbish centre	Renewal and redevelopment of centre. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2272).	No further decisions anticipated	CF: Project Delivery	\$306,556 ABS: Development	Completed	Green	Project completed.	Project completed.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2945	Kurt Elsa Park - renew playspace	Kurt-Elsa Park (Kurt Lane Reserve) whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2283).	No further decisions anticipated	CF: Project Delivery	\$24,658 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2946	Milton Park - renew playspace	Milton Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2285).	No further decisions anticipated	CF: Project Delivery	\$62,000 ABS: Capex	Completed	Green	Project completed.	Project completed.
2947	Otamariki Park - renew playground	Otamariki Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2286).	No further decisions anticipated	CF: Project Delivery	\$542,038 ABS: Capex	Completed	Green	Current status: Monitor physical works until completion. Anticipated date by end of April 2019. Next steps: Project completed.	Issues with fitting the big slide on the mound, issue has been resolved however delayed programme of works by a month.  Project completed April 2019.
2971	Otamariki Park - develop toilet and drinking fountain	Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the on road parking. This project is carried over from the 2017/2018 programme (previous SP18 ID 3146).	No further decisions anticipated	CF: Project Delivery	\$136,027 LDI: Capex	Completed	Green	Current status: Toilet block has been installed. Will be operational once playground is completed, end of April. Next steps: Once pathways have been constructed the water fountain will be installed.	Project completed.
3106	OMAC - investigate feasibility of canopy replacement and subsequent physical works	Redesign and replace canopy if needed. This project was carried over from FY2017/2018, previous SP ID 2268	No further decisions anticipated	CF: Investigation and Design	\$8,977 ABS: Capex	In progress	Green	Current status: Scope of physical works required being assessed. Next steps: Pricing for physical works and complete business case	Current status: This project is being combined with the following projects to create a single tender package for physical works. Otara Music Arts Centre - renew co-located entrance and reception area. Otara Library - comprehensive renewal. Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Assess tender responses and plan physical works.
3201	Rongomai Walkway	Completion of the pathway through Rongomai Park connecting to Te Irirangi Drive, East Tamaki (2m wide concrete path approximately 200m long). This project was carried over from FY2017/2018, previous SP ID 3550	No further decisions anticipated	CF: Investigation and Design	\$173,260 ABS: Capex	In progress	Green	Current status: The lower path route will require resource consent for removal of trees. Next steps: Arborist engaged for assessment report.	Current status: The arborist and designer have met on site to determine the location of the path connection from Preston Road Reserve to Belinda Avenue. Next steps: Production of design drawings and tree assessment report suitable for resource consent application.
3222	Sandbrook Reserve - demolish vandalised building	Demolish vandalised building and return to green space	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Opex	Completed	Green	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.	Current status: Contractor has completed work on site. Next steps: Close the project.
3227	Milton Park walkway (option 1)	Develop a 100m x 2.5metre footpath connection from Landon Avenue to the northern end of school boundary. Funded by Auckland Transport Local Board Transport Capital	No further decisions anticipated	CF: Investigation and Design	\$87,000 External funding	Completed	Green	Current status: Tender completed and awarding works to contractor. Next steps: Monitor works through to completion.	Project completed.
3316	Otara Hub Canopy	Install a canopy for the area between Otara Music and Arts Centre and Fresh Gallery Otara with the preferred option of the signature canopy.	No further decisions anticipated	CF: Investigation and Design	\$262,000 External funding	In progress	Green	Current status: Architect who is working on the other roof structures of the Otara Hub has provided a design concept and cost estimate. Next steps: Workshop the concept design with the local board.	Current status: At a workshop on 28 May, the local board indicated they would prefer a design that is more like the existing canopy. Architect to provide further concept and cost estimate for approval. Next steps: Workshop designs and costs with local board.
3336	Charntay Park - Teaching garden expansion	Charntay Park - construct a 1.8M high security fence surrounding the new garden area.	Additional funding to be approved by local board	CF: Project Delivery	\$16,107 LDI: Capex	In progress	Green	Current status: Staff are waiting for Parks, Sports and Recreation to resolve extra funding through Q3 reporting to progress this project. Next steps: Approval in Q3 report will determine progress to start works.	Current status: Procurement complete. Next steps: Advise stakeholders of delivery date.
3350	Whitley Two Reserve - develop concept plan	Development of a concept plan for Whitley Two Reserve, to be rationalised from the local boards Community Response Fund	Designs to be presented to the board for consideration	CF: Project Delivery	\$15,000 LDI: Opex	In progress	Green	No Q3 commentary required.	Current status: Design ideas and feedback from the site visit were reported to the local board at the April workshop. Staff attended the mana whenua forum. Next status: Progress online consultation from June 21 - July 4 2019. Collate information and report back to the local board.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Infrastructure and Environmental Services</b>									
604	Puhinui Reserve Restoration	This project will deliver fencing and re-planting of Puhinui Reserve.	There are no further decisions in 2018/2019.	I&ES: Environmental Services	\$20,000 LDI: Opex	Completed	Green	A site visit was held this quarter with all relevant stakeholders to confirm additional planting at this site during the planting season. Planting is expected to be carried out during quarter four.	Planting of approximately 30,000 native trees and shrubs was completed this quarter in the lower wetland area of Puhinui Reserve. Plants were provided through the Mayor's Million Trees project and planted by specialist contractors. A follow up possum, rabbit and hare control programme also took place this quarter.
606	Ōtara Lakes and Waterways - Ōtara Litter Action Plan	The project will continue implement the Ōtara Litter Action Plan. This will include two Neat Streets events, two clean ups, engagement with original Neat Street sites and one litter/illegal dumping activation. The Neat Street events will align with the the board's funded Neighbourly Day (Arts, Culture and Events).	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$40,000 LDI: Opex	Completed	Green	The Pearl Baker neat streets event was held on 30 March 2019 and waste collected and people involved will be communicated to the board via email. An additional upcycling event at the Ōtara Repair Café is planned for 27 April 2019 and will be hosted by Habitat for Humanity, Ormiston Road. The final neat streets event on Flat Bush Road will focus on organic waste and leaf litter. This event is planned for 1 June 2019.	A Repair Café event was hosted on 25 May 2019. This event helped people to repair items rather than send them to landfill and was a trial to understand the response from the community. Of the 51 items received on the day, 66 per cent were fixed that same day. The breakdown of items received are as follows:• mowers - 38 per cent• electrical - 26 per cent• clothes - 19 per cent• bicycles - 15 per cent• furniture/wood - 2 per cent. The Middlemore Crescent neat streets event was held on 18 May 2019. Forty-nine homes participated, resulting in:• 3,240 kilograms of landfill waste collected• 820 kilograms metal collected• 18 square meters of green waste collected• 495 kilograms general E-waste collected• 10 bikes and six mowers repaired• 42 volunteers participating. The final neat streets event was held at the South Auckland Bible Church on 15 June 2019 for residents of Flat Bush Road.
610	Ōtara Adopt a Spot	To continue implementation of the Adopt a Spot programme including supporting the current four groups and recruitment of one new group in the Ōtara area.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	Completed	Green	The Adopt a Spot ambassador has continued working with the three established groups working in Ōtara Creek Reserve, including weekly weeding sessions and clean ups. A new project of upcycling fallen trees into outdoor furniture has been discussed with the local board and with community facilities in quarter three. A new group of volunteers has been established through the Otara Baptist Church during quarter three and the coordinator is supporting this group to undertake weeding and planting maintenance in Ōtara Creek Reserve.  During quarter four engagement activities will take place through street networking to build awareness of environment in Hills Road, Dawson and Ferguson Road areas. The ambassador has coordinated with two local holiday programmes for larger planting and education days in April 2019. A target Wattle Tree project will tackle areas behind Velvet Crescent in April 2019.	The Ōtara Waterways and Lake Trust has engaged a new local ambassador for the Adopt a Spot programme. Time in quarter four has been spent in training and upskilling the newly recruited ambassador. Two mahi days were held in April 2019 in the Ōtara Creek Reserve, led by the Adopt a Spot team: • 18 April 2019 - collection of moth plant seed pods with approximately 500 collected by 13 volunteers • 26 April 2019 - native plant planting and collection of moth plant seed pods. A community planting day was held on 8 June 2019. At the event 2,000 seedlings were planted to compliment the previous three years of planting undertaken in the Ōtara Creek Reserve. The event included a litter clean-up of the creek. The stream team has continued to undertake weed control and other riparian projects in the Ōtara catchment area.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
906	Tamaki Estuary Environmental Forum Coordinator - Ōtara-Papatoetoe Local Board	To see Te Wai o Taiki (the Tāmaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitematā Harbour and the Hauraki Gulf (Tāmaki Estuary Environment Forum vision). Specifically this budget will fund a coordinator at 12 hours per week to support the Tāmaki Estuary Environmental Forum, and support groups in progressing the above vision for the Tāmaki estuary. The forum operate as a collaboration between five local boards, and several community organisations, to advocate for the Tāmaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. The forum also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$5,000 LDI: Opex	Completed	Green	Bi-monthly meetings continued during quarter three and new attendees have included Chinese Conservation Education Trust, Our Seas Our Future and a representative from the Hauraki Gulf Forum. Two clean-ups in partnership with Conservation Volunteers New Zealand were completed during quarter three, 49 volunteers attended the events and 850 kilograms of rubbish was collected. A Nurdle Hunt enabling student investigation of micro-plastics around Tāmaki Estuary was facilitated during and following sea week in March 2019.	Bi-monthly meetings continued during quarter four. Four clean-up events were organised through Conservation Volunteers New Zealand at locations around the estuary, resulting in 148 volunteers participating and 1066 kilograms of rubbish collected. The Nurdle Hunt project was held at three of these clean-up events. Nurdle Hunts aim to highlight the problem of micro-plastics in the estuary and educate about the need for increased enforcement of trade-waste and stormwater by-laws for businesses using or producing micro-plastics. A Facebook group for the forum has been set up to share communications about the group and other relevant information.
912	Manukau Harbour Forum - Ōtara-Papatoetoe Local Board	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Amber	<p>In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council's Sustainable Schools team and participants from the youth leadership programme.</p> <p>February also saw the distribution of the forum's newsletter and the online publication of the forum's video project, which was shared and promoted via social media channels.</p> <p>The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019. Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 18 April 2019. The youth leadership programme wānanga will take place over 15 – 17 April 2019. Invitations to forum members to participate in the wānanga were sent in late March 2019.</p>	<p>This work programme was not able to be delivered within this financial year due to the governance and management review not beginning until June 2019, and the symposium and community forum event being rescheduled from June to August 2019. Accrual of the 2018/2019 budget allocation for the symposium event will occur to cover costs.</p> <p>In April 2019, the Sustainable Schools team delivered a three-day youth leadership programme wānanga which supports secondary students from across the Auckland region to develop action projects for the Manukau area. This year's programme enabled a total of 43 students to participate, 20 of these from forum member local boards.</p> <p>April also saw the delivery of the model small site field day event in Pukekohe which aimed to educate builders and tradespeople about the installation of sediment control and the management of efficient and compliant work sites. Staff from council's compliance team, along with building industry suppliers, presented to attendees.</p> <p>The governance and management review of the Manukau Harbour Forum is underway and a draft report will be provided to the forum for its consideration in August 2019. As part of this review, interviews of council staff and elected members are being undertaken between mid-June to mid-July 2019.</p> <p>The Manukau Harbour symposium and community forum event at the Manukau Institute of Technology has been rescheduled to a later date of 3 August 2019 in order to better maximise awareness raising and event attendance. Plans are being progressed and will be communicated with the board as they become finalised.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
914	Ōtara Lakes and Waterways - Ōtara Community Planting Project -	Selection of one site from the Watercourse Assessment Report for a community planting project in 2018-19. This will also be used as an opportunity to engage local schools to support the proposed Wai Care coordinator position being recommended by the Sustainable Schools team for the OPLB area. Budget to include event costs such as BBQ.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	Completed	Green	Maintenance of the 2018 Preston Road Reserve plantings began in quarter three. Site preparation for stage two planting will be completed by the end of May 2019 ready for a planting with local schools during quarter four, now scheduled for 7 June 2019.	A school planting day was held on 11 June 2019 for students from East Tāmaki Primary School and Ferguson Intermediate. Students and parent volunteers planted 1,120 seedlings for part two of the riparian planting project in the Preston Road Reserve. A new weed control and planting project is being progressed for Pearl Baker Reserve. This project will allow members of the stream team to undertake weed control, infill planting and new planting within the area of Pearl Baker Reserve planted in 2006. Mayfield Primary School will be supporting this project with a student planting day in early July 2019. This planting day was originally scheduled for 5 June 2019 but rescheduled due to school scheduling.
915	Ōtara Lakes and Waterways - Ōtara Planting Maintenance	First year maintenance for community planting site from 2017/2018 (four rounds maintenance in first year 10 per cent replacement plants).	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$10,000 LDI: Opex	Completed	Green	The Ōtara Lakes Stream Team has undertaken specialist training on weed control techniques to maintain riparian plantings in Ōtara Creek Reserve. They will support Adopt a Spot groups working in Ōtara Creek Reserve their efforts to restore the stream bank through Otara Creek Reserve.  Weed control will be carried out by the Stream Team during quarter four at Springs Road Reserve in preparation for a canopy tree planting event that will take place in June 2019.	The stream team are students from Manukau Institute of Technology and are being trained by an experienced contractor to undertake specialist weed control. The stream team has been maintaining previous trust plantings along the Ōtara Creek. They have also been assisting with site preparation of the Springs Road Reserve site.
916	Ōtara Lakes and Waterways - Communications	Commencement of communication campaign for the Trust, including a drive to get people to register their interest / sign up / become a member of the Friends of the Ōtara Waterways Trust.  Commission short pieces on the history, culture and ecology of the Ōtara waterways and lake, creating general awareness of the waterways.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$2,000 LDI: Opex	Completed	Green	Ōtara Trust has decided to explore alternative options for updating the website. A decision on whether to use Auckland Council to host the website or to retain existing platform and pay for an external provider to update the site will be made in April 2019 with the website upgrade conducted in May or June 2019, this project is still expected to be completed by the end of the financial year.	The Ōtara Waterways and Lake Trust engaged Auckland Council's web team to help upgrade the website and improve its functionality. This work was provided for free and as such the communications budget is being used to collect footage of some of the trust's events in June 2019. This footage will be used to make a short video to promote the work undertaken by the trust and its partners to protect and restore the mauri of Ōtara Creek. Once completed, the video will be publically shared via the upgraded website.
917	Ōtara Lakes and Waterways - Coordinator	Continued engagement of the project coordinator to lead the implementation of projects from the Strategic Plan, provide administration support to the Trust, coordinate projects as being led by the Trust, continue to provide support to enable the growth of the Trust	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$30,000 LDI: Opex	Completed	Green	The coordinator continues to run bi-monthly trust and community panel meetings, provide administration support to the trust and coordinate projects led by the trust such as neat streets, the adopt a spot programme, community planting and planting maintenance.	The coordinator continued to run bi-monthly trust and community panel meetings, provide administration support to the trust and coordinate projects led by the trust such as neat streets, the adopt a spot programme, community planting and planting maintenance.
2441	Neat Street Events (Papatoetoe and Ōtara)	To deliver two Neat Street events in the Papatoetoe area which aims to provide a reduction in illegal littering and dumping and increased awareness about what do with your waste. To deliver one Neat Streets event at Flatbush Rd, Ōtara, to remove fallen leaves.	There are no further decisions in 2018/2019.	I&ES: Waste Solutions	\$40,000 LDI: Opex	Completed	Green	The Neat Streets event in Gifford Road, Margaret Road and Millennium Place took place on 16 February 2019. 162 houses were invited and 65 houses attended on the day. The event was a collaborative effort with HNZN providing seven skips bins, staff, a kids area and free barbecue. The Church of Jesus Christ Latter Day Saints provided 20 volunteers, and there was support from Waste Solutions, Pacific Vision Aotearoa, The Compost Collective, Oranga Tamariki, Māori Wardens, Habitat for Humanities and Abilities Trust. Triple TTEZ Bikes repaired and re-distributed 40 bikes into the community. The next Neat Streets events in Papatoetoe will be in Pah Rd on Saturday 18 May.	A neat streets event at Middlemore Crescent in Papatoetoe took place on 18 May 2019 and was held in partnership with the Middlemore community garden. The location of this event had incorrectly been referred to as Pah Road in previous updates to the board. A total of 134 households were invited to attend, with 49 of these households choosing to participate. The event resulted in 3,200 kilograms of waste being collected and approximately 1,500 kilograms of materials being diverted from landfill. This is the second of two Papatoetoe neat streets events funded by this project. This project also funded one neat streets event at Flatbush Road in Ōtara. This event took place on 15 June 2019 and was hosted by the South Auckland Bible Church with the help of 32 volunteers. A total of 85 households were invited to attend, which resulted in 49 households participating. The event enabled 2,880 kilograms of waste to be collected and a further 3,700 kilograms of materials to be diverted from landfill. All three neat street events funded by this project have been delivered.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2835	Building Sustainable Communities – EnviroSchools	<p>To generate momentum for a sustainable future for the communities of Ōtara-Papatoetoe. Year one of this three-year project will establish the partnerships and structures required to increase engagement with local schools and students, grow capacity within local communities and bring communities together.</p> <p>The work programme will include:</p> <ul style="list-style-type: none"> <li>• engagement of a sustainable community coordinator</li> <li>• mentoring of new EnviroSchools</li> <li>• delivery of two action days</li> <li>• delivery of six workshops</li> <li>• hui with mana whenua and community reference group</li> </ul>	No further decisions are anticipated for the 2018/2019 financial year. The board has approved funding in principle for the 2019/2020 and 2020/2021 financial years.	I&ES: Environmental Services	\$29,000 LDI: Opex	Completed	Green	The Ōtara-Papatoetoe EnviroSchools Tuakana/Teina mentoring programme is underway to link well established schools with new EnviroSchools. Fergusson Intermediate has been engaged as an EnviroSchool mentored by their neighbour East Tāmaki School. Papatoetoe South School are now being mentored by Papatoetoe West School. Schools are registered in all three professional development workshops, with workshop one held on 22 March 2019. A community coordinator has been recruited and begun in their role to promote awareness of the project, build relationships and build a knowledge base of the local area to advance the Ōtara-Papatoetoe EnviroSchools sustainable community. The contractor will hold two community hui in Ōtara and Papatoetoe in quarter four.	In quarter four, the community coordinator helped to deliver four action-day tree planting events which were well attended by the four EnviroSchools participating in the in tuakana/teina mentoring programme. Two community hui were delivered in Ōtara and Papatoetoe, hosted by the Auckland Teaching Gardens and the Papatoetoe Food Hub. These hui enabled new EnviroSchools connections with a broad range of community groups and community service providers. In response to community concerns raised at the hui about the effects of pollution, a local iwi-led water and air quality testing collaboration with Tiaohi Whai Organga and Innovate Auckland has been initiated. Further highlights from quarter four include: <ul style="list-style-type: none"> <li>• planting of 50 donated feijoa trees at two EnviroSchools to acknowledge those who passed in the Christchurch shootings</li> <li>• an event about traditional rain harvesting methods hosted at the Vietnamese Temple</li> <li>• a regular radio spot on Radio Spice to discuss sustainability matters</li> <li>• establishing new connections with a variety of local organisations and initiatives, such as: local language schools, faith communities, and local food growing and supply initiatives.</li> </ul>
3327	Polycycle at ASB Polyfest 2019	This project will support a 'poly-cycle' at the 2019 ASB Polyfest and construction of a giant seastar. Participants will be asked to engage in the poly-cycle by returning their aluminium cans, plastic bottles, plastic cups and compostable packaging, receiving 10 cents per item. All materials collected from the poly-cycle will be used to create a giant art piece in the form of a sea star. Each limb of the sea star will be filled with different materials so that participants can see resources grow each day.	No further decisions anticipated	I&ES: Waste Solutions	\$11,000 LDI: Opex	Completed	Green	The project was approved by the board in February 2019 (resolution OP/2019/13). The project was a success and the poly-cycle proved to especially engage young people in the activity as they were able to receive monetary benefits for disposing of their waste correctly. The seastar was completed however the full potential of the project could not be realised due to the final day of Polyfest being cancelled. The organisers had forecasted \$5,000 to be spent on reimbursing participants with 10 cents per recycled item. As the main day of Polyfest was cancelled, the \$5,000 budget was not fully spent. The remaining budget will be returned to the board for use in their local board grants, this will be coordinated at the beginning of quarter four.	This project was completed in quarter three. The unspent budget was returned to the board for reallocation towards local grant funding in quarter four.
<b>Libraries</b>									
1152	Provision of Library Service - Ōtara-Papatoetoe	<p>Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi.</p> <p>Hours of service:</p> <ul style="list-style-type: none"> <li>- Manukau Library for 56 hours over 7 days per week. (\$441,595)</li> <li>- Ōtara Library for 48 hours over 6 days per week. (\$346,356)</li> <li>- Papatoetoe Library for 48 hours over 6 per week. (\$420,957)</li> <li>- Tupu Library for 56 hours over 7 days per week. (\$354,114)</li> </ul>	No further decisions anticipated	CS: Libraries & Information	\$1,607,761 ABS: Opex	Completed	Green	Internet and wifi sessions are down however there were a large number of customers in January requesting help with creating or updating curriculum vitae's and cover letters as well as some wanting to practice interview techniques. We have noticed more intermediate age children using phones or tablets instead of using the public computers. Registrations and participants at programmes and events have increased.	<p>Due to the New World supermarket rebuild at Papatoetoe customers are going to other areas to shop which accounts for a decrease in visitors as customers like to combine their library visit with the daily shopping. Staff continue to actively promote the library services at events and through outreach visits.</p> <p>Libraries attended the Diversity festival with the Tamariki library van and promoted the language resources available locally. Book a Librarian sessions have covered a wide range of topics from help with devices to topics such as immigration, international banking and APA referencing for tertiary students.</p>
1153	Preschool programming - Ōtara-Papatoetoe	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	The Preschool numbers continue to grow very strongly across all libraries with Pasifika storytimes at Tupu and Ōtara with invitations from Reina Vaai sharing her new book 'The Inventor', Peppa Pig interactive puppet show at Papatoetoe and the ever increasing numbers of Wriggle and Rhymes at Manukau due to redevelopment of child care centres opening in the area.	Ōtara Library are working in partnership with the Hippy Programme to run quarterly story-time sessions in the library. This is done also in an effort to revive the Wriggle and Rhyme programme at Ōtara Library. Wriggle and Rhyme sessions are popular offers at Manukau and Papatoetoe Libraries, while weekly Rhymetime sessions successfully cater for older preschoolers.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1154	Children and Youth engagement - Ōtara-Papatoetoe	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	The theme for Kia Māia te Whai/Dare to Explore 2018/19 was 'Voyages'. All four libraries participated in the programme, running many interesting activities such as a treasure hunt through the library, a marble run, ice cream and slime making. The attendance was high at the end of programme parties with good feedback from all who attended. Papatoetoe encouraged ukelele sessions and Manukau promoted competitions for pasifika designs for ukelele's. Tupu were invited to Dawson primary school 'Family fun day' where staff engaged and shared library services and resources.	Staff from Papatoetoe and Tupu have attended different high school career day's with information on using library resources for further learning and looking at libraries' as a potential career path. Free 1 on 1 music tutoring is on offer every Saturday at Ōtara Library. Interested students, ranging from either 8-16 years, or 20-50 years, are taught how to play either guitar or ukelele. Tupu hosted a book launch for friend and author, David Riley, with his latest book 'Yvette Williams: Leaping Into History'
1155	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Ōtara-Papatoetoe	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Manukau has had a high level of participation for key events this year, particularly the Lunar New Year where several hundred customers enjoyed performances from the Beijing Opera, traditional dancers and calligraphy experts. Pasifika has proved equally popular with great turnout for an event celebrating the achievements of local Pacific authors. For Pasifika Papatoetoe had Laie Vatuvei from The Fono talking about Tongan society and her role as a health practitioner in the community. Dr Ofa Dewes, health researcher from Auckland University talked about her studies on the health of Pacific peoples. An Education network evening event for local educators had speakers on climate change in the Pacific, the Electoral Commission on the importance of voting and the educational resources available in the library.	For Vaisakhi, library patrons enjoyed cultural dance performances from the Punjabi School and children made a mala/bracelet. International artist Jarnail Singh talked about his paintings and provided a workshop on painting with watercolour. During Samoan Language Week author Helen Tau'au Filihi launched her new book "The 1918 deadly epidemic" at the library and library staff also accompanied Helen on her promotional visits to Papatoetoe West and Holy Cross Catholic Schools.
1156	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Ōtara-Papatoetoe	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Toro Pikopiko Puppets had shows at Papatoetoe and Tupu; Te Rerenga - the flight retells a Kāi Tahu legend about a Bird woman called Pourakahua and her epic flight to Aotearoa, with the aid of Matariki stars and migrating whales. The children were invited to help animate eighty rock-art puppets, learning about New Zealand's rock-art heritage. Ōtara also running regular Wednesday "Ako Te Reo Māori" class that has encouraged group members to continue studying at a tertiary level, speak with confidence on their Marae and help connect non-Māori student connect with their Cook Island culture and language.	In partnership with the Papatoetoe Historical Society a workshop on the meaning of Matariki was held in the library for 10 members of the Korean Positive Aging Organisation. Tupu hosted 40 kohanga reo children and 12 teachers for the start of Matariki by presenting a 'Shadow Puppet' show. The show was also a hit at Manukau Library.
1157	Learning and Literacy programming and digital literacy support - Ōtara-Papatoetoe	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Tupu played 'host' to TV3's The Project hosts, Jesse Mulligan and Kanoa Lloyd when they came to be our 'Living Legend' speakers. Jesse and Kanoa spoke to a strong audience of 50+ where they shared about their personal journey's and stressed the importance of reading and dreaming big! At the end of their talk, Jesse and Kanoa asked Tupu if they would come in and be the studio audience for one of their shows. On February 18th, Tupu staff and some of the youth, were able to make their way to The Project studio's and enjoy the live-studio audience experience. Papatoetoe Library celebrated their 40th birthday with morning tea and speeches from Historian Phil Sai-Louie and Local author Heather Haylock on Auckland Suburban history and the launch of Heather's second picture book about Granny McFlitter.	The 3D printer is moving around the four libraries and this has been an opportunity to talk to customers and show them how it works. Plans are in place to incorporate the 3D printer into specific events and programmes going forward. Ōtara Library have joined the very popular digital inclusion programme 'Spark Jump' that provides an affordable, no-contract, pre-paid internet service at home for only \$10. This gives the family 30GB. On average, at least three families a week sign up for the programme.



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1158	Ōtara Library Initiative - Ōtara-Papatoetoe	Develop a co-designed framework and implementation plan for library services at Ōtara Library that recognises and celebrates the predominantly Pasifika community. The initiative will support Te Kauhanganui, Auckland Libraries' Talanoa , Auckland Libraries universal access principles and Te Kaurua Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	Completed	Green	Ōtara Library will be undergoing a refit that will consider the aspects of the Pasifika community and co-design framework. The ideas from the Ōtara Community consultation will be reflected in the designs of the refit.	Ōtara Library is in process of an interior refurbishment. Findings from the consultation with the Ōtara community will be incorporated with Pasifika designs, and spaces for more activity and programmes.
<b>Local Economic Development: ATEED</b>									
354	Little India Promotion	Hunter's Corner Business Association is interested in partnering with local board and providing match funding to promote Hunter Corner as 'Little India', an authentic India shopping and dining destination. The promotion seeks to leverage the area's Indian businesses and community events to increase economic viability and retain and attract other businesses to the area. Hunter's Corner Business Association will lead the project, and set up a project steering group. The group will include representatives from local board, business association, Papatoetoe Historical Society, and local community organisations.	The programme will proceed if the Hunter's Corner BID are in full support (i.e. publicly endorsement on 'Little India') and match funding with the local board.	ATEED: Local Economic Growth	\$20,000 LDI: Opex	Completed	Green	Series of videos and online digital content have been developed to promote Hunter Corner's Indian retails, places of worship and historical heritage. The steering group will meet again in mid April to determine the next stage of work.	A winter festival was planned for 27th July 2019 with a unique experience that reflects the Indian culture and shopping experience in Hunter's Corner. The Winter festival will complement the 'Little India'. The Winter Festival has been included in the ATEED Winter Festival Elemental promotion.
355	Otara-Papatoetoe Business Sustainability Development	ATEED will work with Sustainable Business Network (SBN) to promote sustainable business practices.  The focus for action is expected to be in a few key areas, such as waste minimisation. It will signal specific implementation options (e.g. used oil collection, food waste collection); an indicative set of basic resources to deploy with participants (e.g. simple checklists, top tips sheets, posters); and a simple measurable outcomes system.  The work will also include identifying the needs of local business through an initial NEEDs assessment by working with interested businesses.		ATEED: Local Economic Growth	\$25,000 LDI: Opex	Completed	Green	A survey was done in February 2019 to engage with retail businesses in the local board area and find out their thoughts on waste management and climate change issues. The findings of the survey has been provided to local board in March. Two engagement events have been planed on 8th May and 15 May.	Two networking events (one in Hunter's Corner 22nd May and one in Manukau on 9th May)  The breakfast event in Manukau was very well-attended - a full house (about 45 attendees). The event was dedicated to sustainability and co-hosted with Business Manukau.  The event featured two presentations - an introduction to sustainability, followed by a talk by the founder-director (Steve Rickerby) of an SBN member business (We Compost - a food waste service provider). The audience was very engaged.
655	Young Enterprise Scheme (OP)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$3,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.	No further action was required as this activity was completed in the last quarter.

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3276	PopUp Business School South Auckland (OPLB)	The Pop Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. Project to be supported in partnership with OPLB, MSD and ATEED.	No further decision points anticipated	ATEED: Local Economic Growth	\$5,000 LDI: Opex	Completed	Green	Completed in Q2	Completed in Q2
<b>Parks, Sport and Recreation</b>									
394	Manukau Sports Bowl: Service Assessment	Continue to work with Panuku Develop Auckland to prepare a Service Assessment for the Manukau Sports Bowl which identifies future service level provision based on the findings of a Sports Facilities Needs Assessment, a Facilities Plan plus local and regional recreational provision gaps and Panuku development objectives.	A report seeking local board approval of the sport and recreation services to be provided at the park will be submitted to the August 2019 business meeting.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Amber	The sport and recreation provision gaps were discussed with the local board at a March workshop. The local board provided feedback on services to be included in the master planning process for the park.	Fact gathering during FY20 was required to understand the regional needs of sports like tennis and cycling.  PSR has collaborated with Panuku to identify the next steps in the planning phase for Manukau Sports Bowl. The August business meeting report will inform the next steps in the planning process and seek approval of sport and recreation services to be provided at the park.
395	OP: Play Network Analysis	Prepare a Play network analysis to determine the current level of play service provision across the local board area and identify opportunities to enhance existing levels of service.	A report will be submitted to the July business meeting seeking adoption of the document and next steps in playground network planning.	CS: PSR: Park Services	\$20,000 LDI: Opex	Completed	Green	Draft Play Network Analysis findings will be workshopped with the board in May.	The local board provided feedback at a May workshop on the findings of the Play Network Gap Analysis. A report submitted to the July business meeting seeks adoption of the document and recommendations on the next steps in playground network planning.
396	OP: Parks Tree Planting Programme	Carry out specimen tree planting in parks to improve amenity, landscape, biodiversity and where desirable, shade levels.	No further decisions anticipated	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	At a Q3 workshop the local board supported the proposal to plant large specimen trees to provide shade near recently renewed playgrounds. Large specimen trees will also be planted at parks with low tree canopy coverage. The Community Park Ranger will support tree planting with the volunteer network where possible.	Tree planting has been completed at Otamariki Park. Planting at East Tamaki Park and Te Puke Otara will be carried out in July.
483	OP: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees	Draft Local Urban Ngahere assessment report will be presented for discussion at the beginning of 2019/2020.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Amber	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the Local Urban Ngahere assessment report is underway and a first draft is expected for board review in early July.	The draft Ngahere local assessment report has been completed for review by the local board at a workshop in July.  The findings of the Ngahere-Knowing phase have been received. These provide detailed information about the current state of the tree canopy in the local board area. These will be workshopped with the local board and a planting programme will be developed.

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543	OP: Out and About active parks programme FY19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places with a greater focus on communities of activity as identified through the Auckland Approach. We will continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active	No further decisions	CS: PSR: Active Recreation	\$40,000 LDI: Opex	Completed	Green	In January 5 Activations including 1 x Kite Day at Otamariki Park (26), 1 x Amazing Race at Kingswood Ave Reserve (15), 1 x Art in the Park at Allenby Park (97), 1 x Park Fun Day at Pear Baker Reserve (54) In February Toddlers in the Park at Allenby Reserve (36), including a local Kohanga Reo seeing the Out and About Facebook posting and then walked their children to Allenby Park. During Q3 we have been making a shift toward increased support for community led activations starting with ID Fitness who delivered an 8 week community group fitness programme twice a week at Kohuora Park. In January and February the 16 sessions averaged (35) Adults per session plus children. The ID Fitness programme was successful because of the community champions personal relationships, their profile in the community and effective social media promotion through Facebook	This quarter saw the delivery of amazing race (18) at Ngati Otara Park, art in the park (85) at Otamariki Reserve, kite day (85) at Allenby Park, park fun day (120) at Fergusson Oaks Reserve and 6 x park play sessions at Milton and Kingswood Reserves with an average of 8 participants. Delivery of container-based activations in July/August is being held in the Otara shops beside the library. These include community-led fitness and play based activities and are part of the 2018/2019 work programme. This activity is not included in the 2019/2020 work programme. Requests for community-led activations to will be supported with advice from staff where possible.
544	Otara Pool and Leisure Centre: Operations	Operate Otara Pool & Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Otara Pool and Leisure Centre experienced a 11% increase in active visits when measured against the same period last year (December–February). Customer experience scores have remained positive during quarter 3 (using a 12-month rolling average). They are above the average for all centers in the region. Membership and ECE occupancy remains on track and OSCAR/holiday programmes grew by 27% when compared to the same period last year. A large increase in active visits was a highlight of what was already a successful summer. We continued to attract youth and families with the aqua slide and entertainment in the outdoor pool area. The heatwave in February also contributed to a spike in visits to the pools. We also ran a successful evening social netball competition over the summer, with double the amount of teams participating than last year. Community highlights from this quarter: Kahuna Nui concert - a partnership between OPLC, OMAC and Te Puke o Tara which revived the live concerts in the outdoor area that took place in the 80s.	The Otara Pool and Leisure Centre has had a strong year with growth across all areas except the aquatics function which has remained stable. Responses to customer feedback is proactive and there is a continued drive to make improvements. There is a wide range of programmes being delivered in the aquatic, fitness, childcare and recreation functions. A highlight for the year is the Kahuna Nui concert - a partnership between Otara Pool & Leisure Centre, OMAC and Te Puke Otara. Live concerts in the outdoor pool which previously held in the 1980s were revived. It brought many generations of the community together to enjoy local Otara talent at the pools.  The focus for 2019/2020 will be to continue to build on the strong momentum the centre has including the strong partnership with Te Puke Otara, and continue the focus on enhancing the customer experience.
545	OP: Ecological volunteer and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures Full details of the work programme are in the attached memo. Undertake the removal of trees from Puhinui Reserve for safety purposes.	No further decisions	CS: PSR: Park Services	\$60,000 LDI: Opex	Completed	Green	94 volunteer hours were recorded for Q3. Activities focused on planning for the Q4 community tree planting programmes. Resource consent application has gone in for the removal of pine trees from Puhinui Reserve.	Estimated 700 hours recorded and 2,550 plants planted for Q4. 15,006 estimated total hours for the year. Pine trees removed in Puhinui Reserve. School plantings at Aorere, Kohuora and Preston Road Reserves (working with the Otara Lakes and Waterways Trust at Preston Road).  Key successes for the year include school planting at Aorere and Kohuora Reserves, Million trees supported with planting at Puhinui Reserve, site preparation along Puhinui Stream behind the Supa-centre, a guided walk/clean up at Puhinui Reserve. There have been some challenges getting businesses on board for planting at the supa-centre.

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582	OP:Māori naming of reserves and facilities Phase two	Identify opportunities for park and facility naming/renaming and engage with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.	Approval of names for parks in Tranche 1 by the end of 2019	CS: PSR: Active Recreation	\$23,000 LDI: Opex	In progress	Amber	During the third quarter a new Te Kete Rukuru project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019	The first tranche of names is expected to be delivered late 2019Staff are working with mana whenua on new names and a workshop will be held by the end of 2019. As part of sorting through the overlapping naming interest, five mana whenua have currently indicated naming interest and are now working through the naming process to ensure one name is gifted back to the board per site.
721	Papatoetoe Centennial Pool: Operations	Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Papatoetoe Centennial Pools experienced a small decrease in active visits when measured against the same period last year (December–February). January was exceptionally busy, but attendance dropped off in February. Customer experience scores were down slightly during Q3(using a 12-month rolling average). Fitness attendance, particularly in aquacise and aquarobics, has increased significantly and fitness membership is up slightly as a result of successful promotional campaigns either side of the holiday period. Highlights Q.3: PCP hosted the annual Counties Manukau Swim Meet and a number of local schools, for exclusive use of the outdoor pool: Manurewa Intermediate, Sommerville Intermediate, McAuley Girls High School & Baverstock Oaks Intermediate.	Papatoetoe Centennial Pool has experienced senior leadership challenges centres which have affected the centre's overall performance. The centre remains popular with the local community and over the course of the year the working relationship has strengthened between Papatoetoe and the Allan Brewster Leisure centre. This has involved staff working across both centres to provide better integrated service provision for the community. There is also greater effort being made to link programmes through shared marketing and promotions. This is beginning to show positive results.  The centre will undergo renewals in Q1 of 2019/2020 which will impact on all indoor aquatic services and changing rooms. The focus for the coming year will be to build on that relationship with Allan Brewster Centre and to look at ways to enhance the customer experience.
722	Allan Brewster Leisure Centre: Operations	Operate Allan Brewster Leisure Centre.Deliver a variety of accessible programmes and services that get the local community education and recreation activities.	No further decisions	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Active visits Dec – Feb are similar to the same period last year. Fitness membership has been steady and member engagement initiatives are helping to ensure members stay longer and achieve their fitness goals.Customer satisfaction has increased. We have been focusing on developing better customer service outcomes and improving processes. As a result, we have seen fewer customer complaints, and an increase in positive feedback from OSCAR and holiday programme parents.We have seen a 14% decrease in total ECE enrolments, mainly due to moving out of Auckland or starting school, but a 7% increase in Under 2s. We are running promotional campaigns to increase enrolment in March/April.Holiday programme enrolment increased by 24% compared to last year. The OSCAR after-school care programme has had a slight decrease compared to last year as children moved on to high school. We have started swimming water-play in both our ECE and OSCAR twice a week which will continue through winter.The centre renewals project has begun, which will continue through Q4. It will impact the entire centre, including fitness toilets, reception, office and canteen, stadium air-conditioning and the staff lunch room. The fitness centre is also being upgraded with new cardio equipment, flooring and sound.	The centre has had a solid year despite disruption due to renewals of the fitness changing rooms, upstairs spaces, office area, childcare and roof replacement. Staff have worked to minimise the impact to users. There is increased competition in the fitness and early childhood areas and there has been a decrease in visits. Core programmes such as OSCAR and Holiday Programme remain extremely well attended. Staff are working hard to improve experiences for customers and overall satisfactions scores are high.There are ongoing issues with homeless people sleeping in the gardens and childcare playground, and prostitution in the centre carpark. Staff are working with police to try and ensure safety of all users of the centre. The focus in the coming year will be to build some momentum following the recent renovations and to continue to focus on enhancing the customer experience.



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769	OP: Learn to Ride (cycle) - local schools	Provide learn to ride cycle lessons to children and adults, aimed at increasing skills and confidence in bike riding. Raise awareness of existing and future local paths.	No further decisions	CS: PSR: Active Recreation	\$30,000 LDI: Opex	Completed	Green	The Time to Thrive to Stay Alive Charitable Trust delivered the Learn to Ride programme at East Tamaki School to four classes and the teachers. The school has a fleet of bikes so there was also a focus on professional development for teachers. The teachers now have the skills to deliver the programme in the school. In Term 2, the programme will be delivered at Papatoetoe West School. The trust is awaiting confirmation from Yenarra School, Mayfield School and Dawson Primary School for Term 2 delivery.	The Time to Thrive to Stay Alive Charitable Trust delivered the Learn to Ride programme at East Tamaki School (4 classes), Holy Cross School (6 classes) and Wymondley Road School (3 classes). By the end of the programme, all students were confident riding a bike. In Q4, six teachers received professional development. Children and teachers were informed about south Auckland cycleways and the Auckland Transport cycle way map was distributed. Adult learn to ride sessions were delivered at i) a CLM Community Sport Community Day at Ngati Otara Park and ii) Otara Markets.
946	OP: Community Access Grant - Papatoetoe Sports Centre/KOLMAR	Provide a community access grant to KOLMAR to assist with the operational costs of managing the Papatoetoe Sports Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.	No further decisions	CS: PSR: Active Recreation	\$150,000 ABS: Opex	Completed	Green	Summer and winter code changeover is taking place through March with the summer soccer module ending, and rugby and hockey preseason schedule beginning. Transition from tennis to netball usage is also taking place. The Papatoetoe Olympic Weightlifting Club hosted the Auckland Championship early March with majority of the clubs athletes competing. Total user numbers are up 15.5% in January and February when compared with the same period last year.	Kolmar presented an update on operations and shared their vision with the local board on 16 April 2019. Highlights include an increase of 8.81% in the year's activations, following on from a 7.69% increase in 2017/2018. In addition to 13 affiliated clubs Kolmar is currently engaging with 75 schools and 55 community groups.
949	OP: Teaching Gardens Trust	Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located: * East Tamaki Reserve * Middlemore Park * Charntay Park, * Stadium Reserve, Papatoetoe	No further decisions	CS: PSR: Park Services	\$60,000 ABS: Opex	Completed	Green	Accountability report was delivered to the board by the Auckland Teaching Gardens Trust in February.	The Auckland Teaching Gardens Trust have had a busy year working with staff to tidy up its reporting to the local boards, governance structure, contracts with mentors and the start of a strategic plan for future development.
1535	Whitley Park No2 (Cooper Crescent): Prepare a service assessment	Undertake a service assessment of Whitley Park No 2 to determine the recreational outcomes for the local community.	No further decisions	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	Community Facilities will workshop the draft park concept plan with the local board in Q4.	Service assessment completed and project passed to Community Facilities to prepare a concept plan.
3288	OP: Local sporting programmes	Deliver a range of free activities and events to encourage participation by local children and young people: 1) softball development skills 2) coach the coaches clinics for basketball coaches 3) swimming lessons for teenage girls to develop water confidence 4) a triathlon for children in years 5-6	No further decisions	CS: PSR: Active Recreation	\$12,600 LDI: Opex	In progress	Red	Basketball "coach the coaches" is in planning stage with ABSL with delivery expected in term two. Learn to swim for teenage girls – delivery to be completed in term two. Softball skill development – CLM Community Sport are liaising between the schools and the clubs to confirm delivery in term two. Triathlon – expect to confirm schools in term two, along with a confirmed delivery schedule.	Due to delays around the funding resolution and subsequent funding agreement delivery has been deferred to term two.  1) Softball skills will be delivered at the end of Term 3 and in Term 4 2019. 2) Forty five coaches completed the "coach the coaches" basketball programme which was delivered via a series of workshops. 3) In June, 14 teenage girls from Papatoetoe High School completed a Learn to Swim programme at Papatoetoe Pools and Leisure Centre. A few of the girls had never previously been to a public swimming pool. 4) The triathlon will be delivered after the outdoor pool opens for the summer. This is expected to be in late November 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>The Southern Initiative</b>									
1002	Youth Connections - Ōtara-Papatoetoe	Youth Connections will: <ul style="list-style-type: none"> <li>• Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.</li> <li>• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways</li> <li>• Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community</li> <li>• Develop tools to build an enabling environment for young job seekers and youth-friendly employers.</li> </ul>	Local board to approve youth Connections Youth Employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	TSI: The Southern Initiative	\$50,000LDI: Opex	In progress	Amber	MIT Accelerator - 2 students gained their restricted licence and 9 students who have achieved their licences. The staff who were trained as driver trainers have left MIT along with the administrator so they need to start setting up again.	Not sure if Mission Ready HQ will be able to find enough suitable young people who will be interested in the programme for us to give allowance to support the programme. If by August this is not the case, then we can come back with an alternative funding option. Accelerator programme by MIT – Since the last report 10 young people for learner licencing and three for restricted licencing has been recruited and trained. Out of this, for restricted one has passed the practical exam and attained license and two have failed. The 10 young people for learner licencing will be taking the exams in end of July 2019. This programme will be completed by end of the calendar year 2019. ICT mentoring programme Pasifika in IT – 30 young people have been engaged from school and have been attached to Pasifika/Maori IT professionals for mentoring. Launch of this programme and introduction of mentee and mentors took place in June 2019. Mentor – mentees are to be engaged with each other in activities such as selecting of school papers, mentors creating experiences for the mentees at their work and also show some of the technologies that they are working with and provide career advice in IT roles and guide them towards getting IT skills that will help the young people to get into ICT roles. This programme will be completed by end of September 2019. Participation Allowances for IT Business Experience course by Mission Ready HQ – 15 young people were going to be provided with the allowances to support them take part on the IT experience course which will give them a good opportunity to upgrade their IT skills as well as be involved with the industry to secure potential employment and references. However, it has been difficult to get the numbers for this programme from the Local Board area and so far only two young people have been given this allowance. Both of these young people are attending the course at the moment and progressing well. Further recruitment of young people for this opportunity from the local board is taking place for August in take. Big Data on Young People by BERL – We are waiting to receive the reports from the research that BERL did in August. There was a slight delay on this due to getting the ethical approval to use the data with the government. Once the report is available, this will be presented to the Local Board members.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2831	Maramataka Themed Prototype Activations	a) To run a co - design wananga/workshop in partnership with Te Ora o Manukau, TSI, Healthy Families Manukau Manurewa-Papakura to co-create a maramataka aligned community led activation calendar. b) To facilitate a healthy food prototype activation. c) Prototype a reo Māori (Maori language) activation. This activation can help with (re)connection to cultural heritage, which in turn helps uplift wairua. It can also help make it 'more normal' to speak and hear te reo Māori in our day to day lives.	No further decisions anticipated	TSI: The Southern Initiative	\$20,000LDI: Opex	In progress	Green	Action options identified based on feedback from co design workshop. We had a range of participants attend the co design workshop including mana whenua, MIT, AUT, marae representatives, rangatahi, Pacific Vision Aotearoa, kura, Taiohi Whai Oranga, Te Wānanga o Aoteroa, TPK, etc. Participants workshopped and presented back different potential activations. A common theme that arose from the workshop was the notion of Hayman Park being a sanctuary of sorts within the urban context. We're looking at exploring the concept around what 'sanctuary in an urban greenspace' looks like especially for lower energy days on the maramataka, (high energy days you would look at more physical activities).We've discussed with ROOTS if they may be able to construct a low cost/low fi 'structure' that would be conducive to prototype to enhance the natural sounds of the taiao (natural environment) – and use audio technology to play the sounds of nature such as flowing water, bird life and the low winds, tidal sounds, etc where people can gather, meet, engage, take time out, recharge, etc . The idea being to have a low fi/low cost prototype 'structure' that could be the centrepiece of a sanctuary within the CBD. This approach aligns with the information and data that shows how engaging with nature can help enhance health, resilience and wellbeing. This was the theme of the 2018 Mental Health Awareness week (led by the Mental Health Foundation). We'd look to gather and record insights and feedback from park users, foot traffic, community, etc re the sanctuary concept based on the maramataka framework.	Prototype activation structure (Manu Karangaranga) completed by the ROOTS Collective Prototype activations completed by project teamPositive feedback received re activations - including youth, whānau, community, foot traffic to and from the train station, school students. Final activation day coincided with Haymen Playspace stage 1 opening, and also the maramataka market in the square. Will continue activating using Manu Karangaranga. Interest from community to also use the structure for community led activaitons in the park and across other sites. Will work with community to create/identify ongoing activaitons.

## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>CF: Community Leases</b>											
1362	The Chambers, 35 St George Street, Papatoetoe: Lease to Auckland Citizens Advice Bureaux (Papatoetoe)	Renew building lease to Auckland Citizens Advice Bureaux (Papatoetoe). This is the first of two 3-year renewals.	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Deferred	Grey	The draft lease has been returned from council's consultant solicitors following the review of input from Citizen Advice Bureau (CAB) and council staff. The draft deed is being checked by Legal Services and will be sent to Auckland CAB for execution This is anticipated to be finalised in quarter four.	This item will be included into a future work programme once the head lease review is completed and the deed executed.  This renewal is dependent on execution of the head lease which is with Legal Services for review. Progressing the renewal will be deferred until the review is completed and the head lease deed is executed.
1363	Papatoetoe Old Fire Station, 145 St George Street, Papatoetoe: Lease to Youthline Auckland Charitable Trust	Renew building lease to Youthline Auckland Charitable Trust for the final term of 10 years.	CF: Community Leases	1/01/2009	2 x 10 years	31/12/2038	\$1.00	In progress	Amber	Site visit undertaken. Report being prepared for local board meeting.	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year.  A report has been prepared and is currently progressing through the approval process. It is anticipated that this will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.
1365	244R East Tamaki Road, Ōtara: Lease to East Tamaki Bowling Club Incorporated	New ground lease for East Tamaki Bowling Club Incorporated.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	In progress	Amber	Reminder sent to tenant requesting application for new lease.	This item is in progress and is expected to be completed in quarter one of the 2019/2020 work programme year.  A site visit was undertaken and staff are awaiting agreement of the community outcomes plan by the group. Once the community outcomes plan is finalised, a report will be prepared for a local board business meeting.
1367	67R Swaffield Road, Papatoetoe: Lease to Te Kohanga Reo National Trust Board (Ki Papatoetoe Whanau)	New ground lease for Te Kohanga Reo National Trust Board for Ki Papatoetoe Whanau Te Kohanga Reo.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Amber	Second reminder sent to the national trust board requesting their application for a new lease.	This item is in progress and is expected to be completed in quarter one of the 2019/2020 work programme year.  The group has submitted its lease application. A site visit was undertaken and staff are awaiting agreement of the community outcomes plan by the group. Once the community outcomes plan is finalised, a report will be prepared for a local board business meeting.
1368	Sunnyside Domain, 24R York Road, Papatoetoe: Lease to The Scout Association of NZ (Puhinui)	New ground lease to The Scout Association of New Zealand for Puhinui Scouts.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	On Hold	Red	The scout group at Sunnyside Domain have not responded to an email request for a site meeting; Scouts NZ have been asked to provide further contact details for this group.	There is no longer a scout group operating from this building and staff are investigating the future status of the building in conjunction with Scouts NZ.  Scouts NZ has advised that there is no longer a scout group operating from this building. Staff have requested that Scouts NZ advise of their plans for the group-owned building.
1369	Skills Shed, 19R Boundary Road, Otara: Vacant	New building lease for the skills shed at Manukau Sports Bowl.	CF: Community Leases	1/07/2018	+ 1 x 5 years	30/06/2028	\$1.00	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
2586	Milton Park, 23R Milton Road, Papatoetoe; Lease to Chaldean Society Incorporated	New ground lease to the Chaldean Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/02/2008	Nil	31/01/2018	\$10.00	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
2587	27 St George St, Papatoetoe: Lease to Manukau Performing Arts Incorporated (t/a Spotlight Theatre)	Renew building lease to Manukau Performing Arts Incorporated for the final term of 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2007	1x10 years	31/10/2027	\$0.10	In progress	Amber	Site visit undertaken. Report being prepared for local board meeting.	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year. A report has been prepared and will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.



## Work Programme 2018/2019 Q4 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2588	100R Otara Road, Otara: Lease to Ngati Otara Marae Society Inc.	New ground lease to Ngati Otara Marae. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/03/1985	1x33 years	30/03/2051	\$0.10	In progress	Amber	Site visit undertaken. Report being prepared for local board meeting.	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year.  Iwi consultation has been completed. A report has been prepared and will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.
2589	Kimpton Park, 108R Kimpton Road, Papatoetoe: Lease to Scout Association of NZ (Papatoetoe East)	New ground lease to Papatoetoe Scout Association of NZ (Papatoetoe East). Item carried over from the 2017/2018 work programme.	CF: Community Leases	1/10/2003	Nil	30/09/2017	\$10.00	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
2591	Ngāti Otara Park, 95R Otara Road, Otara: Lease to The Otara Rugby League Football Club Incorporated	New ground lease to The Otara Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme. Awaiting application from group.	CF: Community Leases	1/06/1998	1x5 years	31/05/2018	\$0.10	Deferred	Grey	The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park, due to start October 2019.	The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park; due to begin October 2019.  The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park, due to start October 2019.
2592	23R Omana Road, Papatoetoe: Lease to Papatoetoe Athletics Club Incorporated	New building lease to Papatoetoe Athletics Club Incorporated. Deferred from the 2017/2018 work programme. Awaiting application from group.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	On Hold	Red	Awaiting financial information from the club before the application for a lease can be progressed.	The club has been removed from the NZ Companies Office register and are seeking to have its registration reinstated.  The club has been removed from the NZ Companies Office register. Staff have informed the club of this and the club are seeking to have its registration reinstated.
2593	Kohuora Park, 44R Station Road, Papatoetoe: Lease to Papatoetoe Panthers Rugby League Football Club Incorporated	New ground lease to Papatoetoe Panthers Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2006	Nil	30/06/2016	\$0.10	In progress	Amber	Site visit undertaken. Report being prepared for local board meeting.	This item is in progress and will be completed in quarter one of the 2019/2020 work programme year.  A report has been prepared and is currently progressing through the approval process. It is anticipated that this will be presented to the local board at a business meeting in quarter one of the 2019/2020 work programme year.
2594	Fergusson Oaks Reserve, 102R Dawson Road, Otara: Lease to Congregational Christian Church of Samoa (Dawson Road, Otara) Trust Board	Renew ground lease to the Congregational Christian Church of Samoa (Dawson Road, Otara) Trust Board, for the final term of 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2003	1x10 years	31/07/2023	\$0.10	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
3280	East Tamaki Reserve Community Building: new tenant	Find new tenant for vacated council-owned building.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	On Hold	Red	Given the space constraints of the leased area, staff will seek direction from the local board on the type of group or activities that may be suited for the building. Advertising for expressions of interest is expected to take place in April/May 2019.	The building has been advertised and open to view with no applications having been received by the closing date. Expressions of interest closed 31 May 2019 and no applications were received. Staff will schedule a workshop to discuss and seek further advice from the local board on next steps.