

Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the Local Board Office, 2 Glen Road, Browns Bay, on Thursday, 29 August 2019 at 4.30pm

PRESENT

Chairperson: Julia Parfitt
Members: Christina Bettany
 David Cooper
 Janet Fitzgerald
 Gary Holmes – until 7.01pm
 Caitlin Watson

Also Present: Lesley Jenkins, Relationship Manager
 Vivienne Sullivan, Democracy Advisor
 Gemma Kaldesic, RMPA

Apologies:

Workshop Item	Governance role	Summary of Discussions
Welcome and apologies (Chairperson – Julia Parfitt)		The Chairperson welcomed those in attendance.
Admin Time Lesley Jenkins (Relationship Manager)		The Relationship Manager discussed a variety of administration matters with the local board members.
Local Grants Round 1 Makenzie Hirz (Senior Grants Advisor)	<ul style="list-style-type: none"> Local initiative/preparing for specific decisions 	<p>Makenzie Hirz was in attendance for this item.</p> <p>Local board members considered the 2019/2020 Local Grants round 1 and multiboard grants 2019/2020 round 1 applications and discussed their merits.</p>
Parks Sport and Recreation Work Programme Update Michelle Sanderson (Parks Sport and Recreation Portfolio Lead) Jeff Lyford (Parks and Places Specialist)	<ul style="list-style-type: none"> Oversight and monitoring 	<p>Michelle Sanderson introduced the officers present.</p> <p>Jeff Lyford updated the local board on:</p> <p>The assessment of service provision and community outcomes at Orewa Reserve. Information was gathered by visitor movements, time lapse aerial photos and a visitor survey to inform outcomes for long-term management of the reserve.</p> <p>The 2019/2020 work programme</p> <p>Peter Caccioppoli was in attendance to update local board members on the</p>

Workshop Item	Governance role	Summary of Discussions
<p>Peter Caccioppoli (Activation Team Leader)</p> <p>Paul Klinac (Head of Special Delivery Unit)</p> <p>Gerry Fitzgerald (Parks and Places Team Leader, PSR)</p> <p>Martin van Jaarsveld (Manager Community Parks and Places, PSR)</p>		recreation activation programme on parks, places and open spaces.
<p>Hibiscus and Bays Local Parks Management Plan (Open Space Management Plan)</p> <p>Annette Campion (Consultant)</p> <p>Matthew Ward (Service and Asset Planning Team Leader)</p>	<ul style="list-style-type: none"> • Input to regional decision making 	Annette Campion and Matt Ward updated members on Part C of the Hibiscus and Bays Local Parks Management Plan and also discussed some classifications that had been omitted from the original classification.
<p>New Zealand Tourism Institute Research Update</p> <p>John Norman (Strategic Planning Manager Local Economic Development ATEED) (via Skype)</p> <p>Carolyn Deuchar (NZTI)</p> <p>Suzanne Histen (NZTRI Research Officer)</p>	<ul style="list-style-type: none"> • Oversight and monitoring 	Carolyn Deuchar and Suzanne Histen were in attendance to provide an update from Phase 2 of the Visitor Strategy.

The workshop closed at 7.53pm