Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 26 September 2019 at 6.03pm.

**PRESENT**

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Greg Presland</th>
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<tr>
<td>Deputy Chairperson</td>
<td>Saffron Toms</td>
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<tr>
<td>Members</td>
<td>Sandra Coney, QSO</td>
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<td></td>
<td>Neil Henderson</td>
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<td></td>
<td>Steve Tollestrup</td>
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<td>Ken Turner</td>
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**ABSENT**

<table>
<thead>
<tr>
<th>Councillors</th>
<th>Penny Hulse (with apologies)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Linda Cooper (with apologies)</td>
</tr>
</tbody>
</table>
1 Welcome
Chairperson, Greg Presland, opened the meeting and welcomed those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Coney</td>
<td>Waitemata District Health Board – Elected Member</td>
</tr>
<tr>
<td></td>
<td>Women’s Health Action Trust – Patron</td>
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<tr>
<td></td>
<td>New Zealand Society of Genealogists – Member</td>
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<td></td>
<td>New Zealand Military Defence Society – Member</td>
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<td></td>
<td>Cartwright Collective – Member</td>
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<td></td>
<td>Portage Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>West Auckland Trust Services – Director</td>
</tr>
<tr>
<td></td>
<td>Community Waitakere – family member has contract</td>
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<tr>
<td>Neil Henderson</td>
<td>Portage Trust – Elected Member</td>
</tr>
<tr>
<td></td>
<td>West Auckland Trust Services (WATS) Board – Trustee/Director</td>
</tr>
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<td></td>
<td>Kaipatiki Project - Employee</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>Whau Coastal Walkway Environmental Trust – Trustee</td>
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<tr>
<td></td>
<td>Combined Youth Services Trust – Trustee</td>
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<td></td>
<td>Glen Eden Bid – Member</td>
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<td></td>
<td>Titirangi Ratepayers and Residents Association – Member</td>
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<tr>
<td></td>
<td>Waitakere Ranges Protection Society - Member</td>
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<td></td>
<td>Titirangi RSA - Member</td>
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<td></td>
<td>Maungakiekie Golf Club – Member</td>
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<tr>
<td>Steve Tollestrup</td>
<td>Waitakere Licensing Trust – Elected Member</td>
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<td></td>
<td>Waitakere Task force on Family Violence – Appointee</td>
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<td></td>
<td>Piha RSA - Member</td>
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<tr>
<td>Saffron Toms</td>
<td>Nil</td>
</tr>
<tr>
<td>Ken Turner</td>
<td>Nil</td>
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</tbody>
</table>
Member appointments
Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

<table>
<thead>
<tr>
<th>Board</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Sandra Coney</td>
<td>- Friends of Arataki Incorporated – Trustee</td>
</tr>
<tr>
<td>Neil Henderson</td>
<td>- Friends of Arataki Incorporated – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Rural Advisory Panel - Member</td>
</tr>
<tr>
<td>Steve Tollestrup</td>
<td>- Glen Eden Business Improvement District - Member</td>
</tr>
<tr>
<td></td>
<td>- Aircraft Noise Consultative Committee Group - Member</td>
</tr>
<tr>
<td></td>
<td>- Local Government New Zealand Zone One Committee - Member</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>- Glen Eden Business Improvement District (alternate)</td>
</tr>
<tr>
<td>Saffron Toms</td>
<td>- Ark in the Park</td>
</tr>
<tr>
<td></td>
<td>- Manukau Harbour Forum - Chair</td>
</tr>
</tbody>
</table>

Confirmation of Minutes
Resolution number WTK/2019/115
MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:
  a) confirm the ordinary minutes of its meeting, held on Thursday, 22 August 2019, including the confidential section, as a true and correct record.

CARRIED

Leave of Absence
There were no leaves of absence.

Acknowledgements
Local board member end of term address's
Resolution number WTK/2019/116
MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:
  a) receive the end of term address from local board members.
  b) note this is the final meeting for Member Steve Tollestrup and thank him for his hard work and contribution to the 2013-2016 and 2016-2019 terms of the Board and wish him all the best for his future endeavours.

CARRIED

Petitions
There were no petitions.

Deputations
There were no deputations.
9 Public Forum

9.1 Public Forum: Jude Black - Candia Road safety concerns

Jude Black attended to address the meeting regarding the Candia Road safety concerns.

Resolution number WTK/2019/117

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) receive the presentation on the Candia Road safety concerns and thank Jude Black for her attendance.

CARRIED

9.2 Public Forum: Naomi McCleary - Shadbolt House

Naomi McCleary attended to address the meeting regarding progress of the Shadbolt House agreement to lease.

Resolution number WTK/2019/118

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) receive the presentation on progress of Shadbolt House agreement to lease and thank Naomi McCleary for her attendance.

CARRIED

Member S Tollestrup left the meeting during Item 32 at 6.41 pm.

Member S Tollestrup returned to the meeting at 6.43 pm.

Note: The chairperson accorded precedence to Item 32: Notice of Motion – Sandra Coney – Shadbolt House lease.

32 Notice of Motion - Sandra Coney - Shadbolt House lease

Glenn Boyd was in attendance to speak to this item.

Resolution number WTK/2019/119

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) request that staff proceed with preparing and entering into an Agreement to Lease with the Going West Trust to enable the planning and establishment of a Writers in Residence at Shadbolt House, 35 Arapito Road, Titirangi provided the baseline works are able to be completed within the current Community Facilities 2019/2020 work programme Project 2776 budget of $100,000.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

Under Standing Order 2.5.1 a Notice of Motion has been received from Member S Coney for consideration under item 32.

11 Waitākere Ward Councillor Update

Apologies were received from Councillors Cooper and Hulse.
12 **Classification of Oratia Hall Reserve, 565 West Coast Road, Oratia**

Resolution number WTK/2019/120

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) approve the classification of the following parcels of land as local purpose (community facilities) reserve under Section 16 (2A) of the Reserves Act 1977 being part of Oratia Hall Reserve, 565 West Coast Road, Oratia (Attachment A):

   i) Lot 1 DP 420322 contained in Record of Title 571058 and comprising 3313m²

   ii) part Allotment 251 Parish of Waikomiti, contained in Record of Title NA568/124 comprising 1012m².

   CARRIED

13 **Small Park Improvements project**

Helen Biffin, Community Facilities Work Programme Lead, was in attendance to speak to this item.

Resolution number WTK/2019/121

MOVED by Member N Henderson, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

a) approve a change to the Community Facilities Work Programme 2019 - 2022 project ‘Waitākere Ranges – small park improvements – phase 2’ (SharePoint ID 2831) to increase the project budget from $50,000 to $66,000, an increase of $16,000 to be funded from Locally Driven Initiative Capex.

b) approve the list of projects for delivery in the ‘Waitākere Ranges – small park improvements – phase 2’ project as shown in Attachment A to the agenda report.

c) thank Helen Biffin for her attendance.

   CARRIED
**Kauri Dieback Disease - Local Park Mitigation for Waitākere Ranges Local Board**

Grant Jennings, Community Facilities Manager, Kauri Dieback & Track Specialist, Clare McIlhatton, consultant and Lisa Tolich, Biosecurity Team Manager - Kauri Dieback, were in attendance to speak to this item.

Note: clauses a) 1. and a) 2. were taken separately, clauses a) 3. to a) 8. were taken together, clause a) 9. was taken separately, clauses a) 10. to a) 15. were taken together, clause a) 16. was taken separately and clauses b), c), d) were taken together.

Resolution number WTK/2019/122

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

**That the Waitākere Ranges Local Board:**

a) approve the following proposed mitigation work programme to protect healthy kauri and prevent kauri dieback spread in the Waitākere Ranges Local Board area.

<table>
<thead>
<tr>
<th>Park</th>
<th>Recommendation</th>
<th>Cost Estimate (physical works only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Wood Bay Reserve</td>
<td>• Investigate alternative route and implement.</td>
<td>$0</td>
</tr>
<tr>
<td>2. Mahoe Walk</td>
<td>• Indefinite closure of track</td>
<td>$20,000</td>
</tr>
</tbody>
</table>
| 3. Opou Reserve       | • Mitigate track to national kauri safe standards with BAM filled Geoweb and box steps within Kauri Hygiene Areas  
                        | • Bring the remainder of the track to a dry track standard                      | $90,000                             |
| 4. Bill Haresnape track | • Mitigate tracks to national kauri safe standards with BAM filled Geoweb, rope barrier to delineate the track, box steps and a staircase to realign the existing track to bypass kauri  
                        | • Bring the remainder of the track to a formed dry track standard               | $365,000                            |
| 5. Okewa Reserve      | • Staff to report back with further options                                     | $0                                  |
| 6. Tinopai/ Eric Leigh Hunt | • Mitigate track to national kauri safe standards by reforming the track to 1.4m width, removal a rebuild of stringers | $244,000                            |
| 7. Paturoa Way/ Tinopai Walk | • Mitigate to national kauri safe standards with BAM filled Geoweb and box steps within Kauri Hygiene Areas  
                            | • Bring the rest of the track to a dry track standard                          | $133,000                            |
| 8. Arama Reserve      | • Mitigate to national standards Mitigate track within Kauri Hygiene Areas with BAM filled Geoweb and boardwalk  
<pre><code>                    | • Bring the rest of the track to a dry track standard                          | $78,000                             |
</code></pre>
<table>
<thead>
<tr>
<th></th>
<th>Reserve</th>
<th>Mitigation Details</th>
<th>Budget</th>
</tr>
</thead>
</table>
| 9 | Rahui Kahika Reserve            | - Track A-B is upgraded to kauri safe standards with aggregate, edgeboards, BMA filled Geoweb, box steps and a handrail to delineate the track  
- Track B-C is upgraded to kauri safe standards with aggregate resurfacing, side drains and low boardwalk  
- Track B-E is closed indefinitely (Ken against)                                                                 | $128,000 |
| 10| Titirangi War Memorial          | - Mitigate tracks to national kauri safe standards with boardwalks and barrier fencing alongside to keep people on track.                                                                                               | $220,000 |
| 11| Henderson Valley Scenic Reserve | - Mitigate tracks to national kauri safe standards within Kauri Hygiene Areas with BAM filled Geoweb, box steps  
- Bring the rest of the track to a dry track standard                                                                                       | $103,000 |
| 12| Siebel Scenic Reserve           | - Mitigate track within Kauri Hygiene Areas with Geoweb with BAM and box steps  
- Bring unformed section of track to a dry track standard                                                                                          | $36,000  |
| 13| Arapito Plantation              | - Mitigate track to national kauri safe standards within the Kauri Hygiene Areas with Geoweb with BAM infill around the kauri and, aggregate resurfacing and replacement of old stringer steps | $70,000  |
| 14| Kaurimu Park                    | - Mitigate track to national kauri safe standards within the Kauri Hygiene Areas with BAM filled Geoweb, box steps, replacement of handrail and steps                                                                          | $90,000  |
| 15| Warner Park                     | - Upgrade the track leading into Kauri Hygiene Areas with resurfacing and side drains. Keep existing box steps and refill.                                                                                              | $50,000  |
| 16| Waitoru Reserve                 | - buffer planting required.                                                                                                                                                    | $1,000   |

b) note that budget allocation for all projects in the kauri dieback mitigation work programme are best current estimates, and amendments may be required to the kauri dieback mitigation work programme to accommodate final costs as the year progresses.

c) note that the following proposed mitigation work programme as detailed in Attachment A (Proposed Kauri Dieback Mitigation Work Programme) and subsequently updated through agreed programme in a) is incorporated into the 2019 - 2022 Community Facilities Work Programme.

d) thank officers Grant Jennings, Clare McIlhatton and Lisa Tolich for their attendance.

CARRIED
Note: Pursuant to Standing Orders 1.9.7 Member K Turner requested his dissenting vote be recorded against clause a) 2.

15 Auckland Transport’s September 2019 update
Resolution number WTK/2019/123
MOVED by Chairperson G Presland, seconded by Member N Henderson:
That the Waitākere Ranges Local Board:
a) receive the Auckland Transport’s update for September 2019.
CARRIED

16 New road names in the Harvestfield Holdings Limited subdivision Stage 1 at 33 – 37 Seymour Road, Sunnyvale
Resolution number WTK/2019/124
MOVED by Member K Turner, seconded by Member S Tollestrup:
That the Waitākere Ranges Local Board:
a) approve the following names for the two new public roads constructed within the subdivision being undertaken by Harvestfield Holdings Limited, at 13 Scott Road, Hobsonville, in accordance with section 319(1)(j) of the Local Government Act 1974:
   Road 3: Bloom Crescent
   Road 8: Petal Lane
b) approve the name ‘Rosandich Drive’ for the extension of the existing road of the same name, in accordance with section 319(1)(j) of the Local Government Act 1974.
CARRIED

17 Maori naming of parks and places in the Waitākere Ranges Local Board area
Resolution number WTK/2019/125
MOVED by Member S Coney, seconded by Member N Henderson:
That the Waitākere Ranges Local Board:
a) note the Auckland Council Māori Language Policy 2016 (Attachment A).
b) approve the list of parks detailed in Attachment B of this report with the removal of Okewa Reserve.
c) invite mana whenua to provide a Māori name and narrative for the list of parks detailed in Attachment B of this report.
d) note that the gifted names and narratives are intended to be approved by the local board for use as dual names or monolingual Māori names to enrich the stories of parks and support Māori language to be visible, heard, spoken and learnt.
CARRIED
18 Informal local board workshop views on the draft findings of the Animal Management Bylaw 2015 review
Resolution number WTK/2019/126
MOVED by Chairperson G Presland, seconded by Member S Coney:
That the Waitākere Ranges Local Board:
   a) receive this report on informal workshop summary views from local boards on the draft findings of the Animal Management Bylaw 2015 review.
   b) delegate to the Member S Coney to provide any formal views on the draft findings of the Animal Management Bylaw 2015 review.
CARRIED

Eryn Shields, Team Leader – Planning, was in attendance to speak to this item.
Resolution number WTK/2019/127
MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:
   a) receive the Buffer Zone Project Report dated July 2019 prepared by the EcoMatters Environment Trust.
   b) receive the Waiti Village and Parawai Pa Report prepared by Kim Tatton.
   c) note that the assessment of Titirangi War Memorial Hall will be brought back to the board.
   d) thank officer Eryn Shields for his attendance.
CARRIED

20 Waitākere Ranges Programme - Six Month Update (January to July 2019)
Resolution number WTK/2019/128
MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:
   a) receive the Waitākere Ranges Programme -Six Month Update Report for the period January- July 2019
   b) note that this report and its attachments will be provided as an information memorandum to the Environment and Community Committee and the Whau Local Board.
CARRIED

21 Temporary arrangements for urgent decisions and staff delegations during the election period
Resolution number WTK/2019/129
MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:
   a) utilise the board's existing urgent decision-making process between the final local board business meeting and the commencement of the term of office of new local board members.
   b) note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent
decision-making will be undertaken by the Chief Executive under existing delegations

c) approve that staff, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder (or chair where there is no portfolio holder in place), from 22 October 2019, noting that staff will consult with the chair following the inaugural meeting until new arrangements are made at the first business meeting in the new term.

d) note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.

CARRIED

22 Referred from the Governing Body: Freedom Camping in Vehicles Bylaw

Resolution number WTK/2019/130

MOVED by Member S Tollestrup, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

a) note the resolution of the Governing Body with regards to the Freedom Camping in Vehicles Bylaw.

CARRIED

23 Huia Water Treatment Plant notified resource consent application - Waitākere Ranges Local Board feedback

Resolution number WTK/2019/131

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

a) note the feedback provided under delegated authority on the notified resource consents application for the Huia Water Treatment Plant project.

b) endorse the feedback in Attachment A on the Agenda.

CARRIED

24 Waitākere Ranges Local Board Progress Report 2017-2020

Resolution number WTK/2019/132

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:


CARRIED

25 Chair’s Report for September 2019 - Greg Presland

Resolution number WTK/2019/133

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

a) receive the Chair’s report for September 2019.

CARRIED
Note: The chairperson accorded precedence to Item 27: Members Report for September 2019 – Sandra Coney.

27 Members Report for September 2019 - Sandra Coney

Resolution number WTK/2019/134

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board
a) receive Member S Coney’s parks and heritage report for September 2019.

CARRIED

Note: Item 26: Members Report for September 2019 – Steve Tollestrup was taken after Item 27: Members Report for September 2019 – Sandra Coney

26 Members Report for September 2019 - Steve Tollestrup

Resolution number WTK/2019/135

MOVED by Member S Tollestrup, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board
a) receive Member S Tollestrup’s report for September 2019.
b) commend him for the extraordinary service he has provided to the Waitākere Ranges over the past 6 years.

CARRIED

28 Confirmation of Workshop Records

Resolution number WTK/2019/136

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:
  a) note the workshop records for 1, 8, 15 and 22 August 2019, 5 and 19 September 2019.

CARRIED

29 Governance Forward Work Programme

Resolution number WTK/2019/137

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:
a) receive the governance forward work programme calendar for September 2019.

CARRIED

Adjournment of Meeting

Resolution number WTK/2019/138

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:
a) agree to adjourn the meeting until Thursday 3 October 2019 at 9.30am.

CARRIED

Note: The meeting adjourned at 8.51pm and will reconvene on Thursday, 3 October 2019 at 9.30am.
Reconvened Minutes of meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 3 October 2019 at 9.35am.

<table>
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<td>Steve Tollestrup</td>
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<td>Ken Turner</td>
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<td>From 10am (Item 31)</td>
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<tr>
<th>ABSENT</th>
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</thead>
<tbody>
<tr>
<td>Members</td>
<td>Sandra Coney, QSO</td>
</tr>
</tbody>
</table>
Note: The meeting reconvened at 9.35am. Member Sandra Coney was absent.

Note: The report and attachments had been circulated to the members prior to the meeting. A copy is attached to the official minutes and is available on the Auckland Council website as a minutes attachment.

30 **Waitākere Ranges Greenways Plan recommended for approval**

Resolution number WTK/2019/139

MOVED by Chairperson G Presland, seconded by Member N Henderson:

**That the Waitākere Ranges Local Board:**

a) receive the Waitākere Ranges Greenways Plan recommended for approval report.

b) adopt the updated draft Waitakere Ranges Greenways Plan (Attachment B) as the approved plan.

c) request staff to ensure that the Greenways Plan is consistent with the decisions made in Item 14: Kauri Dieback Disease - Local Park Mitigation for Waitākere Ranges Local Board.

d) note that Auckland Transport has in the past couple of years not met its targets for the creation of new cycleways.

e) note that if the Auckland region is going to become carbon neutral in the next few decades enhanced walking and cycling facilities will be an important contributor to this.

f) invite Auckland Council to create a dedicated Greenways capital fund involving the yearly grant of capital to local boards to be used in the creation of new walking and cycling infrastructure with the intent that the creation of these projects is accelerated.

g) request staff to report back on progress in creating the Western Rail Corridor Cycleway Concept and the opportunities for cooperation with the Whau Local Board and the Henderson-Massey Local Board so that this project is advanced.

h) delegate authority to the Relationship Manager, Local Board Services (Waitakere Ranges) to approve any minor amendments, corrections or formatting changes prior to publication.

**CARRIED**

**Attachments**

A 26 September 2019, Waitākere Ranges Local Board Item 30 Waitākere Ranges Greenways Plan recommended for approval - Proposed Waitākere Ranges Greenways Plan recommended for approval report

B 26 September 2019, Waitākere Ranges Local Board Item 30 Waitākere Ranges Greenways Plan recommended for approval - Submissions Summary

C 26 September 2019, Waitākere Ranges Local Board Item 30 Waitākere Ranges Greenways Plan recommended for approval - Draft Waitakere Ranges Greenways Plan (September 2019)

D 26 September 2019, Waitākere Ranges Local Board Item 30 Waitākere Ranges Greenways Plan recommended for approval - Submissions

31 **Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

Note: Item 32 Notice of Motion - Sandra Coney - Shadbolt House lease was taken after Item 9.2 Public Forum: Naomi McCleary – Shadbolt House.
10.10am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

In accordance with Clause 8.1.4 of the Auckland Council Local Board Standing Orders, we hereby confirm the correctness of the minutes of the last meeting of the Waitākere Ranges Local Board meeting held on 26 September 2019 prior to the next Auckland Council election.

DATE: ________________________________

Greg Presland, Chairperson

____________________________________

Glenn Boyd, Relationship Manager
(delegate of the chief executive)