Hibiscus and Bays Local Board

OPEN MINUTES

Minutes of a meeting of the Hibiscus and Bays Local Board held in the Council Chambers, 50 Centreway Rd, Orewa on Thursday, 21 November 2019 at 2:00pm.

PRESENT

Chairperson
Gary Brown
Deputy Chairperson
Victoria Short
Members
Andy Dunn
Janet Fitzgerald, JP
Gary Holmes
Julia Partitt, JP
Alexis Poppelbaum
Leanne Willis

ABSENT

ALSO PRESENT

Councillor John Watson From Item 9 (2:11pm)

IN ATTENDANCE
1 Welcome

2 Apologies
   There were no apologies.

3 Declaration of Interest
   There were no declarations of interest.

4 Confirmation of Minutes
   Resolution number HB/2019/184
   MOVED by Member J Parfitt, seconded by Member J Fitzgerald:
   That the Hibiscus and Bays Local Board:
   a)  confirm the ordinary minutes of its meeting, held on Wednesday, 18 September 2019 and the extraordinary minutes of its meeting, held on Wednesday, 30 October 2019, as a true and correct record.
   CARRIED

   Note: The chairperson accorded precedence to Item 11 – Declaration by Local Board Member Gary Holmes, at this time.

11 DECLARATION BY LOCAL BOARD MEMBER GARY HOLMES
   A COPY OF THE SIGNED DECLARATION HAS BEEN PLACED ON THE OFFICIAL MINUTES AND IS PUBLICLY AVAILABLE ON THE AUCKLAND COUNCIL WEBSITE AS A MINUTE ATTACHMENT.

ATTACHMENTS
A DECLARATION BY MEMBER GARY HOLMES

5 LEAVE OF ABSENCE
   There were no leaves of absence.

6 Acknowledgements
   There were no acknowledgements.

7 Petitions
   There were no petitions.

8 Deputations
There were no deputations.

Note: Councillor J Watson joined the meeting.

9 Public Forum

9.1 Silverdale matters:
Mrs Lorraine Sampson was in attendance to discuss her concerns regarding Silverdale Village.

Resolution number HB/2019/185
MOVED by Member A Dunn, seconded by Member A Poppelbaum:
That the Hibiscus and Bays Local Board:
a) thank Ms Sampson for her verbal presentation

CARRIED

A copy of the document issued to members by Mrs Sampson has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Attachments
A Silverdale Matters

9.2 5G Issues
Mr Michael Vaughan was in attendance to discuss his concerns regarding 5G

Resolution number HB/2019/186
MOVED by Member J Parfitt, seconded by Member A Dunn:
That the Hibiscus and Bays Local Board:
b) thank Mr Vaughan for his verbal presentation

CARRIED

A copy of the documents issued to members by Mr Vaughan have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Attachments
A 5G Issues

10 Extraordinary Business

There was no extraordinary business.

Note: Item 11 – Declaration by Local Board Member Gary Holmes was considered prior to Item 5 – Leave of Absence.
12 Local board governance work management for the 2019-2022 triennium

MOVED by Member G Holmes, seconded by Deputy Chairperson V Short:

That the Hibiscus and Bays Local Board:

a) endorse the following approach to effectively and efficiently manage the governance work of the local board for the 2019-2022 triennium:

i) maintain a key focus on annual work programmes and their implementation through quarterly reporting and regular workshops with the whole local board, with decisions made at business meetings

Resolution number HB/2019/187

MOVED by Member J Parfitt, seconded by Member J Fitzgerald, as an amendment:

That the Hibiscus and Bays Local Board:

a) defer consideration of this item to a future meeting pending further information.

CARRIED

The substantive motion was put.

Resolution number HB/2019/188

MOVED by Member J Parfitt, seconded by Member J Fitzgerald:

That the Hibiscus and Bays Local Board:

a) defer consideration of this item to a future meeting pending further information.

CARRIED

Note: Councillor J Watson left the meeting.

13 Local board appointments and delegations for the 2019-2022 electoral term

Note: changes to the original motion were incorporated with the addition of g) that the Hibiscus and Bays Local Board supports Alexis Poppelbaum completing the Good Decision-Makings course, with the agreement of the meeting.

Resolution number HB/2019/189

MOVED by Member J Parfitt, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

a) appoint chairperson G Brown and deputy chairperson V Short, as an alternate, as the nominated local board member for landowner consents (excluding landowner consents for filming) and authorise them to:

i) be the point of consultation for staff on all applications for landowner consent and, at their discretion, refer any application for landowner consent to the local board for a local board decision, and

ii) to be the point of consultation for staff on proposed asset renewal works and, at their discretion, refer any proposed asset renewal works to the local board for a local board decision

iii) receive staff notifications of areas that may involve reputational, financial, performance or political risk.
CARRIED

Resolution number HB/2019/190
MOVED by Member J Parfitt, seconded by Member J Fitzgerald:
That the Hibiscus and Bays Local Board:
b) appoint Chairperson G Brown and Deputy Chairperson V Short, as the nominated local board members for landowner consents for filming and authorises them to:
   i) to be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner consent for filming to the local board for a local board decision
   ii) receive notifications from staff of areas that may involve reputational, financial, performance or political risk.

CARRIED

Resolution number HB/2019/191
MOVED by Member J Parfitt, seconded by Member G Holmes:
That the Hibiscus and Bays Local Board:
c) appoint Chairperson G Brown and Deputy Chairperson V Short, as the nominated local board members for events and authorises them to receive staff notifications of areas that may involve reputational, financial, performance or political risk.

CARRIED

Resolution number HB/2019/192
MOVED by Member J Parfitt, seconded by Member G Holmes:
That the Hibiscus and Bays Local Board:
d) delegate to Chairperson G Brown and Deputy Chairperson V Short, as an alternate, the authority to prepare and provide local board views and speak to those local board views at any hearings on applications for liquor licences.

CARRIED

Resolution number HB/2019/193
MOVED by Member J Parfitt, seconded by Member A Dunn:
That the Hibiscus and Bays Local Board:
e) delegate to Member G Holmes and Member J Fitzgerald, with Member A Poppelbaum as an alternate, the authority to provide the local board views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application.

CARRIED

Resolution number HB/2019/194
MOVED by Member G Holmes, seconded by Deputy Chairperson V Short:
That the Hibiscus and Bays Local Board:
f) delegate to Member J Fitzgerald and Member J Parfitt, with Member G Holmes as an alternate, the authority to prepare and provide local board views and speak those local board views at any hearings on notified resource consents.
Resolution number HB/2019/195

MOVED by Member J Fitzgerald, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

g) supports Alexis Poppelbaum completing the Good Decision-Makings course.

CARRIED

Note: Councillor J Watson returned to the meeting.

14 Appointment of LB members to external community organisations

Note: changes to the original motion were incorporated with the addition of Vaughan Homestead, with the agreement of the meeting.

The lead and alternate to each organisation was voted on separately.

Resolution number HB/2019/196

MOVED by Member J Parfitt, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

a) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Sir Peter Blake Marine Education and Recreation Centre Board</td>
<td>Member A Poppelbaum</td>
<td>Deputy Chairperson V Short</td>
</tr>
</tbody>
</table>

CARRIED

Resolution number HB/2019/197

MOVED by Member J Parfitt, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

b) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victor Eaves Reserve Management Trust</td>
<td>Member A Dunn</td>
<td>Member L Willis</td>
</tr>
</tbody>
</table>

CARRIED

Resolution number HB/2019/198

MOVED by Member L Willis, seconded by Deputy Chairperson V Short:

That the Hibiscus and Bays Local Board:

c) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Destination Orewa Beach BID</td>
<td>Member J Fitzgerald</td>
<td>Member A Dunn</td>
</tr>
</tbody>
</table>
Resolution number HB/2019/199
MOVED by Member J Parfitt, seconded by Member G Holmes:
That the Hibiscus and Bays Local Board:
d) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Torbay BID</td>
<td>Deputy Chairperson V Short</td>
<td>Member G Holmes</td>
</tr>
</tbody>
</table>

Resolution number HB/2019/200
MOVED by Member J Parfitt, seconded by Member G Holmes:
That the Hibiscus and Bays Local Board:
e) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Browns Bay BID</td>
<td>Member A Poppelbaum</td>
<td>Deputy Chairperson V Short</td>
</tr>
</tbody>
</table>

Resolution number HB/2019/201
MOVED by Member J Parfitt, seconded by Member G Holmes:
That the Hibiscus and Bays Local Board:
f) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mairangi Bay BID</td>
<td>Member J Parfitt</td>
<td>Member G Holmes</td>
</tr>
</tbody>
</table>

Resolution number HB/2019/202
MOVED by Member G Holmes, seconded by Member J Fitzgerald:
That the Hibiscus and Bays Local Board:
g) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vaughan Homestead</td>
<td>Member J Parfitt</td>
<td>Member A Poppelbaum</td>
</tr>
</tbody>
</table>
15  **Process for appointment of Local Government New Zealand National Council representative**

Resolution number HB/2019/203

MOVED by Member G Holmes, seconded by Member J Fitzgerald:

That the Hibiscus and Bays Local Board:

a) note the amended Local Government New Zealand rules.

b) endorse Option A (selection panel made up of representatives from each local board) as the process for appointing the local board representative to the Local Government New Zealand National Council.

c) delegate to the Chairperson Gary Brown to be part of the selection panel to appoint the local board representative to the Local Government New Zealand National Council.

d) agree in principle to two annual meetings of Auckland Council and Local Government New Zealand (or their representatives) with the arrangements to be decided by the three Auckland Council representatives to the Local Government New Zealand National Council and staff.

e) endorse the proposal that the meetings of the Auckland Council/Local Government New Zealand meetings be co-chaired by the governing body and local board representatives appointed to the Local Government New Zealand National Council.

CARRIED

16  **Adoption of a business meeting schedule**

Resolution number HB/2019/204

MOVED by Member G Holmes, seconded by Member J Fitzgerald:

That the Hibiscus and Bays Local Board:

a) adopt the meeting schedule outlined below for the period November 2019 to December 2020:

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>VENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Meeting</td>
<td>2pm</td>
<td>Council Chamber</td>
</tr>
<tr>
<td>Thursday, 21 November 2019</td>
<td></td>
<td>Orewa Service Centre</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50 Centreway Road, Orewa</td>
</tr>
<tr>
<td>Community Forum</td>
<td>6pm</td>
<td>Local Board Office</td>
</tr>
<tr>
<td>Thursday 5 December 2019</td>
<td></td>
<td>2 Glen Road</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Browns Bay</td>
</tr>
<tr>
<td>Event Type</td>
<td>Date</td>
<td>Time</td>
</tr>
<tr>
<td>--------------------</td>
<td>---------------------</td>
<td>------</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 12 December 2019</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td>Wednesday, 5 February 2019</td>
<td>6pm</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 20 February 2020</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td>Thursday, 5 March 2020</td>
<td>6pm</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 19 March 2020</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td>Thursday, 2 April 2020</td>
<td>6pm</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 16 April 2020</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td>Thursday, 7 May 2020</td>
<td>6pm</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 21 May 2020</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td>Thursday, 4 June 2020</td>
<td>6pm</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 18 June 2020</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td>Thursday, 2 July 2020</td>
<td>6pm</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Thursday, 16 July 2020</td>
<td>2pm</td>
</tr>
<tr>
<td>Community Forum</td>
<td></td>
<td>6pm</td>
</tr>
</tbody>
</table>
b) agree to commence business meetings at 2.00pm to be held at the Council Chambers, Orewa Service Centre and the Local Board Office, Browns Bay, alternating each month between the two local board venues. Public forum will be scheduled at the start of the business meeting, to enable participation by the public and stakeholders in the democratic process.

c) agree to commence community forum meetings at 6.00pm at the Council Chambers, Orewa Service Centre, and the Local Board Office, Browns Bay, alternating each month between the two local board venues. Community forums are being introduced to provide a dedicated forum for community groups and members of the public to present and update the local board on projects or issues through deputations.
e) note that deputations are at the approval and discretion of the chairperson and must be booked through the democracy advisor at least seven days in advance.

d) note the dates and times for business meetings to make decisions on local board plans and local board agreements are yet to be scheduled.

CARRIED

17 Urgent decision-making process
Resolution number HB/2019/205
MOVED by Member J Parfitt, seconded by Member G Holmes:
That the Hibiscus and Bays Local Board:

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirements of a quorum.

b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.

c) agree that the relationship manager, chairperson and deputy chairperson (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off an authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

18 Decisions made under delegation during the 2019 election period
Resolution number HB/2019/206
MOVED by Member G Holmes, seconded by Member A Poppelbaum:
That the Hibiscus and Bays Local Board:

a) note the decision made under delegation by Chairperson J Parfitt and Deputy Chairperson J Fitzgerald to approve a report under urgency on a temporary alcohol ban for Crate Day 2019 on the Hibiscus Coast during the 2019 election period.

CARRIED

19 Consideration of Extraordinary Items
There was no consideration of extraordinary items.

3.44 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.
CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE HIBISCUS AND BAYS LOCAL BOARD HELD ON

DATE: ........................................................................................................................................

CHAIRPERSON: ..................................................................................................................