

## **Upper Harbour Local Board OPEN MINUTES**

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Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 19 September 2019 at 9.33am

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### **PRESENT**

<b>Chairperson</b>	Margaret Miles, QSM, JP
<b>Deputy Chairperson</b>	Lisa Whyte
<b>Members</b>	Uzra Casuri Balouch, JP
	Nicholas Mayne
	John McLean
	Brian Neeson, JP

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## 1 Welcome

The Chairperson opened the meeting and welcomed those present.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

There were no declarations of interest.

## 4 Confirmation of Minutes

Resolution number UH/2019/104

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 15 August 2019, as true and correct.**

**CARRIED**

## 5 Leave of Absence

There were no leaves of absence.

## 6 Acknowledgements

There were no acknowledgements.

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 North Shore Rowing Club update

Resolution number UH/2019/105

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **receive the deputation from Mike Stanley, representing the North Shore Rowing Club, and thank him for his attendance and presentation.**

**CARRIED**

## 9 Public Forum

There was no public forum.

## 10 Extraordinary Business

There was no extraordinary business.

**11 Minutes of the Upper Harbour Local Board meeting held Thursday, 15 August 2019**

Note: that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 15 August 2019, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

**12 Huntington Reserve: Approval of concept plan**

The Senior Renewals Coordinator was in attendance via Skype to support the item.

Resolution number UH/2019/106

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **approve the concept design for the new playspace at Huntington Reserve (as provided in Attachment A to the agenda report), subject to the following amendment:**
  - i) **that the slide be re-positioned to face south in order to avoid excessive heat in the summer.**

**CARRIED**

**13 Upper Harbour Greenways Plan refresh**

The Parks and Places Specialist and Parks Sport and Recreation Portfolio Manager were in attendance to support the item.

Resolution number UH/2019/107

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **adopt the Upper Harbour Greenways Plan – September 2019 as presented at Attachment A to the agenda report, which will assist the local board in decision-making to improve pedestrian and cycle connections throughout the local board area, subject to the following amendments:**
  - i) **inclusion of a north-south link within Burnside Escarpment, between Clemows and Burnside suburbs**
  - ii) **removal of the identified additional crossings of Alexandra Stream in Unsworth Reserve**
  - iii) **inclusion of the missing existing upper ridge track that forms a circular route within Unsworth Reserve**
  - iv) **inclusion of a north to south trail in Lady Phoenix Reserve, and formalisation of the current unformed path from the laneway to the bottom of the hill**
  - v) **inclusion of a track through Onya Reserve into the forest area of North Shore Memorial Park**
  - vi) **removal of all places of worship icons around Dene Court Reserve**
  - vii) **inclusion of a proposed trail connection from Gills Road to Mills Lane through Gills Road Reserve.**

**CARRIED**

#### 14 Hooton Reserve car parking

The Parks and Places Specialist and Parks Sport and Recreation Portfolio Manager were in attendance to support the item.

*Member B Neeson left the meeting at 10.22am.*

*Member B Neeson returned to the meeting at 10.23am.*

Resolution number UH/2019/108

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:

**That the Upper Harbour Local Board:**

- a) **support the continued investigation into Scenario three, which is a strategy to protect parking in Hooton Reserve for park users with the intent of reducing the peak average occupancy of the east carpark to 85 per cent, to be implemented on a trial basis.**
- b) **allocate \$10,000 of locally driven initiative operational funding from the local board's contestable grants budget to facilitate continued investigation into Scenario three, as outlined in resolution a) above, by an independent traffic engineer.**
- c) **note the process to progress Auckland Transport enforcement of off-street carparks held under the Reserves Act 1977 is as follows:**
  - i) **engagement of an independent traffic engineer to undertake a parking assessment to identify occupancy rates and issues at the carpark, noting that the local board has allocated \$10,000 of its locally driven initiatives funding for this activity via resolution b) above**
  - ii) **a report will then be produced by the traffic engineer and an associated carpark design developed for solutions and enforcement implications**
  - iii) **the local board will then receive a report seeking approval for the plans**
  - iv) **approval will then be sought from the Auckland Transport Traffic Control Committee (TCC) to ensure patrol and enforcement of any restrictions**
  - v) **line marking and signage, in accordance with the carpark design, will be implemented subject to TCC approval as required in clause iv) above.**
- d) **request that, in the new political term, the local board investigate options to prevent heavy vehicle access (excluding at this time the investigation of paid parking as outlined in Scenario one of the agenda report) to address security issues in the western carpark at Hooton Reserve as part of the 2020/2021 work programme process.**

**CARRIED**

#### 15 Naming of the Hobsonville Point coastal walkway

The Parks and Places Specialist and Parks Sport and Recreation Portfolio Manager were in attendance to support the item.

Resolution number UH/2019/109

MOVED by Chairperson M Miles, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **approve the name for the coastal walkway at Hobsonville Point as 'Te Ara Manawa Hobsonville / Onekiritia Coastal Walkway'.**

**CARRIED**

## 16 Third-party partnership opportunities for sport and recreation provision

The Sport and Recreation Lead and Parks Sport and Recreation Portfolio Manager were in attendance to support the item.

Resolution number UH/2019/110

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) **approve the 2019 Upper Harbour Third-Party Opportunities Study (refer Attachment A to the agenda report) to assist the local board in making decisions to improve their network of sport and recreation facilities.**
- b) **request that priority be given to non-school facilities in light of information contained in Attachment A to the agenda report that school facilities are already well utilised.**

**CARRIED**

## 17 Approving Reserves Act 1977 classifications following public notification

The Service and Asset Planner was in attendance to support the item.

Resolution number UH/2019/111

MOVED by Member N Mayne, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **approve the classification of the following parcels of reserve land, pursuant to sections 16(1) and 16(2A) of the Reserves Act 1977:**

Reserve name	Physical address	Appellation	Survey area (sqm)	Classification	Reserves Act 1977 section
Bill Moir Reserve	Waimarie Road	Part Lot 5 DP 46137	1017	Recreation Reserve	s16(1)
Georgia Accessway	Georgia Terrace	Lot 2 DP 201241	159	Local Purpose (Accessway) Reserve	s16(2A)

- b) **approve the reclassification of the following parcels or part parcels of reserve land, pursuant to section 24 (2)(b) of the Reserves Act 1977:**

Reserve name	Physical address	Appellation	Survey area (sqm)	New classification	Previous classification
Albany Heights Reserve	Albany Heights Road	Lot 3 DP 117563	6587	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 4 DP 75423	58133	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 3 DP 196341	4825	Scenic Reserve 19(1)(a)	Scenic Reserve

Albany Heights Reserve	Albany Heights Road	Lot 10 DP 105344	8063	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 3 DP 113792	8364	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 4 DP 110260	6033	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 3 DP 94243	5060	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 5 DP 105344	19876	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights Reserve	Albany Heights Road	Lot 1 DP 206485	15817	Scenic Reserve 19(1)(a)	Scenic Reserve
Albany Heights West Reserve	Dairy Flat Highway	Lot 23 DP 98738	69153	Scenic Reserve 19(1)(b)	Scenic Reserve
Christmas Beach	The Terrace	Lot 8 DP 39775	230	Local Purpose (Accessway) Reserve	Recreation Reserve
Fernhill Escarpment	Bush Road	Lot 2 DP 94890	20740	Scenic Reserve 19(1)(a)	Scenic Reserve
Gills Reserve	Oteha Valley Road	Lot 2 DP 145012	44733	Scenic Reserve 19(1)(b)	Scenic Reserve
Gills Reserve	Oteha Valley Road	Lot 5 DP 151093	33002	Scenic Reserve 19(1)(b)	Scenic Reserve
Rahui Reserve	Rahui Road	Lot 43 DP 23734	430	Local Purpose (Esplanade) Reserve	Local Purpose (Accessway) Reserve
Serenity Reserve	Twin Court	Lot 5 DP 169799	2285	Scenic Reserve 19(1)(b)	Scenic Reserve

**CARRIED**

The meeting adjourned at 10.36am and reconvened at 10.42am.

**18 Kauri dieback disease - local park track mitigation in the Upper Harbour Local Board area**

The Senior Project Manager (Kauri Dieback) and the Manager Kauri Dieback and Track Specialist were in attendance to support the item.

Resolution number UH/2019/112

MOVED by Chairperson M Miles, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **approve the proposed mitigation work programme identified in the following table to protect healthy kauri and reduce the impact of kauri dieback disease in the Upper Harbour Local Board area, which will be funded by the natural environment targeted rate (NETR):**

Park	Recommendation	Cost estimate (physical works only)
Gills Reserve	<p><b><u>Option two</u></b></p> <ul style="list-style-type: none"> <li>The second option is to close the S14 track which will ensure a loop track is still available to users while diverting people away from the large mature kauri grove.</li> <li>Formalisation of a viewing area at the trig location and removal of the trig station on track S17.</li> </ul>	\$185,000
Three Streams Reserve	<p><b><u>Option one</u></b></p> <ul style="list-style-type: none"> <li>Closure of all track links except for tracks S20, S17, S8, S21, S1 and S7.</li> <li>This would allow for pedestrian access between Twin Court and Dairy Flat Highway.</li> </ul>	\$54,000
Lady Phoenix Reserve	<ul style="list-style-type: none"> <li>Closure of the informal track through kauri forest between Kittiwake Drive and the junction to the cycleway path.</li> <li>Mitigation of the single kauri present on track S8 through appropriate stormwater management and track maintenance.</li> <li>Install new edge board, top up track surface within kauri zone as required and provide new no-dig drain to shed water away from kauri roots.</li> <li>Camber the track surface to shed water away from kauri root zone.</li> </ul>	\$5,000
Paremoremo Scenic Reserve	<p><b><u>Option one</u></b></p> <ul style="list-style-type: none"> <li>Close tracks S02 and S03.</li> <li>This would require planting out at the entrances to the track segments. Install temporary fencing until the plants have matured.</li> </ul>	\$6,000

- b) **note that budget allocation for all projects in the kauri dieback mitigation work programme are best current estimates, and amendments may be required to the kauri dieback mitigation work programme to accommodate final costs as**



the year progresses.

- c) note that the proposed mitigation work programme (as detailed in Attachment A to the agenda report) is incorporated into the 2019-2022 Community Facilities work programme.

**CARRIED**

Note: Under Standing Order 1.9.7, Member N Mayne requested that his dissenting vote to the Paremoremo Scenic Reserve option in resolution a) be recorded.

## 19 Auckland Transport monthly report - September 2019

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Resolution number UH/2019/113

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) receive the monthly update report from Auckland Transport for September 2019.
- b) request that Auckland Transport take no further action on the Rame Road project (including but not limited to the tendering of contracts or further design work) pending local board receipt of the results of the public consultation exercise regarding the project, which ended on 12 September 2019.
- c) request a workshop discussion with Auckland Transport early in the new political term of council to enable review and consideration of the scope of the Rame Road project in light of public comment and feedback received through the consultation exercise recently completed, as outlined in resolution b).

**CARRIED**

## 20 Upper Harbour Water Access Assessment

The Sport and Recreation Lead and the Parks Sport and Recreation Portfolio Manager were in attendance to support the item.

Resolution number UH/2019/114

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:

**That the Upper Harbour Local Board:**

- a) adopt the Upper Harbour Local Board Water Access Assessment report dated September 2019, which can be used to guide future decisions and investment into water access in the Upper Harbour Local Board marine area.
- b) note that Community Facilities staff will report back to the local board on development opportunities identified in the Upper Harbour Local Board Water Access Assessment, and to provide options for progressing the improvement of water access at those sites.

**CARRIED**

**21 Upper Harbour Local Board Draft Urban Ngahere (Forest) Analysis Report**

The Parks Sport and Recreation Portfolio Manager was in attendance to support the item.  
Resolution number UH/2019/115

MOVED by Member N Mayne, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) **approve the draft Upper Harbour Urban Forest (Ngahere) Analysis Report (refer to Attachment A to the agenda report).**
- b) **delegate authority through the Chief Executive to the General Manager, Parks Sport and Recreation, to make minor changes and amendments to the text and design of the draft Upper Harbour Urban Ngahere (Forest) Analysis Report that are required before public release.**
- c) **note that when the up-to-date LiDAR (light detection and ranging) analysis is available, the report will be updated with the data and a final report will be presented to the local board for adoption.**

**CARRIED**

**22 Road name approval: New roads within the subdivision at 13 Scott Road, Hobsonville**

Resolution number UH/2019/116

MOVED by Member U Casuri Balouch, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **approve the following names for the new public and private roads constructed within the subdivision being undertaken by the Simon Property Development Co. Limited at 13 Scott Road, Hobsonville:**
  - i) **road 1 – Rāpunga Drive**
  - ii) **jointly owned access lot 100 – Pararā Way.**

**CARRIED**

**23 Informal local board workshop views on the draft findings of the Animal Management Bylaw 2015 review**

The Relationship Manager Local Board Services was in attendance to support the item.

*Deputy Chairperson L Whyte left the meeting at 11.38am.*

Resolution number UH/2019/117

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **receive this report on informal workshop summary views from local boards on the draft findings of the Animal Management Bylaw 2015 review.**
- b) **reserve providing any formal views on the draft findings of the Animal Management Bylaw 2015 review until such time as a statement of proposal is agreed by the Governing Body.**
- c) **request that Governing Body confirms sufficient resources are in place to ensure that a new Animal Management Bylaw is enforceable.**

**CARRIED**

*Deputy Chairperson L Whyte returned to the meeting at 11.40am.*

## 24 Temporary arrangements for urgent decisions and staff delegations during the election period

The Relationship Manager Local Board Services was in attendance to support the item.

Resolution number UH/2019/118

MOVED by Member N Mayne, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **delegate to the Chairperson and Deputy Chairperson the power to make, on behalf of the local board, urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.**
- b) **note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.**
- c) **approve that staff, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder (or Chairperson where there is no portfolio holder in place) from 22 October 2019, noting that staff will consult with the Chairperson following the inaugural meeting until new arrangements are made at the first business meeting in the new term.**
- d) **note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.**

**CARRIED**

## 25 Governance forward work calendar - October 2019 to September 2020

Resolution number UH/2019/119

MOVED by Member B Neeson, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **receive the Upper Harbour Local Board governance forward work calendar for the period October 2019 to September 2020, as set out in Attachment A to this agenda report.**

**CARRIED**

## 26 Record of the Upper Harbour Local Board workshops held on Thursday 22 August, and 5 and 12 September 2019

Resolution number UH/2019/120

MOVED by Member N Mayne, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) receive the record of the Upper Harbour Local Board workshops held on Thursday 22 August, and 5 and 12 September 2019 (refer to Attachments A, B and C to the agenda report).

**CARRIED**

## **27 Board members' reports - September 2019**

Chairperson M Miles provided a written chairperson's report. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

An updated version of the members' attendance record was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2019/121

MOVED by Chairperson M Miles, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) receive the verbal board members' reports.
- b) receive the attendance record of members as submitted by Deputy Chairperson L Whyte, in response to requests from residents via social media for more transparency on attendance, subject to the following amendments:
- i) Member U Casuri Balouch was in attendance for the community forum meeting on 1 August 2019, currently showing as non-attendance
  - ii) Member U Casuri Balouch was physically present for the local board workshop on 18 July 2019, currently showing as attendance via Skype.
- c) receive the updated attendance record of members showing the amendments recorded in b) i) and b) ii) and as attached to the minutes document.
- d) receive the written report from Chairperson M Miles.

**CARRIED**

### **Attachments**

- A 19 September 2019 Upper Harbour Local Board: Item 27 End of term report by Chairperson M Miles
- B 19 September 2019 Upper Harbour Local Board: Item 27 Revised board members' attendance report for 2016-2019

## **28 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

## **29 Road name approval: New roads within the subdivision at 133 Clark Road, Hobsonville**

Resolution number UH/2019/122

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) approve retention of the following eight existing road names to be extended at the subdivision at 133 Clark Road, Hobsonville:
- i) Road 1: Joshua Carder Drive

- ii) Road 5: Squadron Drive
  - iii) Road 9: Skua Road
  - iv) Road 10: Gecko Road
  - v) Road 11: Hiki Street
  - vi) Road 12: Autumn Blaze Street
  - vii) Accessway 10: Clay Lane
  - viii) Accessway 11: Hātai Lane.
- b) reject the proposed road names for one new accessway and three new commonly owned access lots (COALs) at 133 Clark Road, Hobsonville, for the following reasons:
- i) there is duplication with the names proposed and existing names elsewhere in the Auckland region and on the North Shore, e.g. Centreway Road, Orewa, and Alice Place, Hillcrest.
  - ii) there appears to be no link between the names proposed and historical or ancestral linkages, geographical features, or a thematic identity as required by the Auckland Council Road Naming Guidelines.
- c) request that the developer provide alternate naming options that align to historical and ancestral linkages, geographical features, or a thematic identity as required by the Auckland Council Road Naming Guidelines.

**CARRIED**

12.07pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

In accordance with Clause 8.1.4 of the Upper Harbour Local Board Standing Orders, we hereby confirm the correctness of the minutes of the last meeting of the Upper Harbour Local Board held on 19 September 2019, prior to the next Auckland Council election.

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE AND/OR NOMINEE:**

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