

## Albert-Eden Local Board Workshop Record

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Workshop record of the Albert-Eden Local Board held in the Albert-Eden Local Board Office, 135 Dominion Road, Mt Eden, Auckland on Wednesday 16 October 2019, commencing at 9.17am.

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### PRESENT

**Chairperson:** N/A

**Members:** Lee Corrick  
 Graeme Easte  
 Rachel Langton  
 Benjamin Lee  
 Julia Maskill  
 Christina Robertson  
 Kendyl Smith  
 Margi Watson

Workshop Item	Governance role	Summary of Discussions
Welcome and Introduction to staff / buddies  <u>Attendees:</u> * Adam Milina – Relationship Manager, Albert-Eden & Orakei Elizabeth Stewart – RMPA/Office Manager * Robyn Allpress - Senior Local Board Advisor * Mary Tolich – Local Board/PA Liaison * Emma Reed – Local Board Advisor * Michael Mendoza – Democracy Advisor * Ollin Perez Raynaud – Local Board Engagement Advisor	What is the local board’s governance role with regards to the item being workshopped:  <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Engagement.</li> </ul>	Staff were in attendance to provide the local board with an introduction to core local team staff and key contacts and an overview of the upcoming induction schedule and other relevant information.

Workshop Item	Governance role	Summary of Discussions
* Shriya Bhagwat-Chitale – Specialist Local Communications.		
10.30am – 11.02am	<b>MORNING TEA</b>	
Office Space Overview and Health & Safety Briefing <u>Attendees:</u> <i>As per above.</i>	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"><li>• Oversight and monitoring</li><li>• Keeping informed</li><li>• Engagement.</li></ul>	Staff were in attendance to provide the local board with an introduction to the local board office, office practicalities and Health and Safety at the local level (including a brief on officer roles under legislation).
Technology / Forms <u>Attendees:</u> <i>As per above.</i>	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"><li>• Oversight and monitoring</li><li>• Keeping informed</li><li>• Engagement.</li></ul>	Staff were in attendance to provide the local board with an overview of upcoming technology roll-out dates and discuss relevant forms and policies.
Elected Member Remuneration <u>Attendees:</u> <i>As per above.</i>	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"><li>• Oversight and monitoring</li><li>• Keeping informed</li><li>• Engagement.</li></ul>	Staff were in attendance to provide the local board with an overview of how elected member remuneration is set.

Workshop Item	Governance role	Summary of Discussions
<p>Governance Role Overview</p> <p><u>Attendees:</u></p> <p><i>As per above.</i></p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Engagement.</li> </ul>	<p>Staff were in attendance to provide the local board with a high-level overview of the local board governance role, including an introduction to governance and decision-making content.</p>
<p>Kura Kāwana Induction Overview</p> <p><u>Attendees:</u></p> <p><i>As per above.</i></p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Engagement.</li> </ul>	<p>Staff were in attendance to provide the local board with a high-level overview of the Kura Kāwana programme's purpose and available training opportunities.</p>

The workshop concluded at 12.16pm.