Kōmiti Aromātai Whakahaere Kaupapa Kei Raro I Te Maru O te Kaunihera / CCO Oversight Committee

Forward Work Programme 2020

This committee deals with the performance monitoring of CCOs and other entities in which the council has an equity interest. The committee are to have a general overview and insight into the strategy, direction and priorities of all CCOs, set policy relating to CCO governance and approve the CCO statements of intent.

The full terms of reference can be found here: Terms of Reference - Agreed 12 November 2019

Area of work and Lead Department	Reason for work	Committee role (decision and/or direction)	Expected timeframes Highlight the month(s) this is expected to come to committee in 2019/2020											
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Letters of Expectation CCO Governance and External Partnerships.	Council issues annually a letter of expectations to each of its substantive CCOs to inform the development of the CCOs' Statements of Intent.	Seeking committee approval of the content of draft 2020/21 letters of expectation. **Progress to date:**												**2020**
Draft SOIs CCO Governance and External Partnerships.	Under legislation CCOs must prepare an annual statement of intent and provide a draft to its shareholders by 1 March. As shareholder council can provide comments on the drafts to CCOs.	Seeking committee approval of proposed shareholder comments on substantive and non-substantive CCO draft 2020/21 Statements of Intent. **Progress to date:**			**2020**	**2020**								**2019**
Final SOIs CCO Governance and External Partnerships.	Under legislation CCOs must deliver annually a final statement of intent to its shareholders by 30 June.	Seeking committee approval of final 2020/21 Statements of Intent from its substantive and non-substantive CCOs. **Progress to date:**								**2020**				

Area of work and Lead Department	Reason for work	Committee role (decision and/or direction)	Expected timeframes Highlight the month(s) this is expected to come to committee in 2019/2020											
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Quarterly, Half-Year and Annual Reports CCO Governance and External Partnerships.	Under the LGA and LGACA the council must regularly undertake performance monitoring of the CCO to evaluate its contribution to meeting its objectives, and the desired results identified in the SOI.	Receive quarterly reports, receive and adopt half yearly and annual reports. The CCO will present to the CCO Oversight committee twice a year on their performance. **Progress to date:**			**2020**		**2020**				**2020**		**2020**	**2019**
Legacy CCO Review CCO Governance and External Partnerships.	Auckland Council's nine legacy CCOs have been operating in the same model since amalgamation, and it is timely to review their status as CCOs.	To agree a set of criteria that will guide a review of Auckland Council's legacy CCOs and the sequence of their review. **Progress to date:**			**2020**									
CRLL CCO Governance and External Partnerships.	CRLL is a crown entity, jointly owned by the Crown and Council. CRLL has full governance, operation and financial responsibility for the city rail link. Under the Project Delivery Agreement CRLL provides Sponsors a monthly report. Sponsors can reasonably request additional reports or information.	CRLL reports quarterly as part of the group report to the Finance and Performance committee. CRLL will present to the CCO Oversight committee twice a year to discuss performance. **Progress to date:** [			**2020**		**2020**				**2020**		**2020**	
CCO AGM Resolutions CCO Governance and External Partnerships	Under the Companies Act 1993, the CCOs and other relevant entities must hold an annual meeting of their shareholders. Section 122(1) of the Companies Act and the constitutions also allow the company to forgo holding such a meeting if all the business required to be conducted at the meeting is done by written resolution.	To delegate the authority to Auckland Council's chief executive to act as Auckland Council's shareholder representative to execute a written resolution in lieu of an annual meeting. **Progress to date:**												**2019**

Area of work and Lead Department	Reason for work	Committee role (decision and/or direction)	Expected timeframes Highlight the month(s) this is expected to come to committee in 2019/2020											
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
CCO 'Scan the Horizon' Workshops CCO Governance and External Partnerships	The Te Pae Tāwhiti: Scanning the Horizon workshops have been designed to ensure that the Governing Body and CCO Board members have the opportunity to meet to better understand each other's roles, priorities and ways of working. The focus is on discussing the medium to long term opportunities and challenges. At the CCO Oversight Committee workshop on 27 November 2019, a list of issues that the elected members would like to discuss with the CCOs was created. Staff will work through this list and develop a workshop schedule, which will be presented to the committee for approval in the February meeting.	The topics and sequencing of these workshops is being developed and will be agreed early in 2020. **Progress to date:**		**2020**										
Liaison Councillor Updates CCO Governance and External Partnerships	Mayor Phil Goff has appointed a list of six CCO liaison councillors to attend the board meetings of the CCOs allocated to them, and report back to this committee.	To receive updates from the CCO Liaison Councillors. **Progress to date:**		**2020**	**2020**	**2020**	**2020**	**2020**		**2020**	**2020**	**2020**	**2020**	**2020**
CCO Review – Progress Updates	As per the CCO Review: Terms of Reference (Agreed on by GB on 26/11/2019 – Res: GB/2019/127), an independent review panel will lead a review of Auckland Council's Substantive Council-Controlled Organisations. Updates on the progress of this independent review panel will be presented to the CCO Oversight Committee as required.	To receive updates regarding the CCO Review. **Progress to date:**		**2020**	**2020**	**2020**	**2020**	**2020**						

Completed

Lead Department	Area of work	Committee role (decision and/or direction)	Decision