

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
54	Increase diverse participation: Franklin Youth	<p>Contract a service provider to work with Franklin Youth Advisory Board (FYAB) to:</p> <ul style="list-style-type: none"> Support the FYAB to advocate on behalf of Franklin Youth across the board area. Build capability of FYAB as youth leaders/advocates and encourage youth input in local board engagement activities. <p>Support FYAB to plan, deliver and review their signature event (Children's Day) and Youth Week activities to engage with the wider community and raise the profile of young people.</p> <p>Identify organisations that can contribute to enhanced youth voice and capability and facilitate connect with FYAB.</p> <p>Support FYAB to identify and address barriers to Rangatahi participation.</p> <p>Work with LBS to ensure FYAB is included in the schedule of delegations following elections.</p> <p>Seek ways to empower all young people to participate in civic and democratic processes.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$17,000	In progress	Green	<p>The funding agreement for Youthtown is currently being processed for payment. New staff have been employed and are transitioning into the roles.</p> <p>Franklin Youth Advisory Board (FYAB) have focussed on events in Q1. FYAB planned and held The Franklin Youth Talent Show on 17 August 2019. The event had 15 acts entered, 12 community sponsors and approximately 100 people in the audience. FYAB also planned and held a Differently Abled Discotheque on 21 September 2019.</p> <p>FYAB have engaged in recruitment during Q1. Applications closed at the end of August and the FYAB is currently reviewing the applicants. This has included asking applicants to send a short video answering three questions. The induction of new board members planned in Q2.</p>
55	Local Māori Responsiveness Action Plan (FR)	<p>Work with mana whenua and mataawaka to implement the Franklin Maori Responsiveness Action Plan (MRAP).</p> <p>Use an internal review of local board commitments and departmental activities against MRAP to inform the next local board plan (2020).</p> <p>Support collaboration with other council departments to deliver on MRAP.</p> <p>Support Rangatahi leadership through existing programmes.</p> <p>Note: the 2019/2020 budget figure shown for this activity includes the \$5,000 originally approved plus \$10,000 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$15,000	In progress	Green	<p>CEU staff are working with Te Waka Angamua to review current activity against the Franklin Māori Responsiveness Action Plan. Once this baseline review is complete, further consultation and engagement will be undertaken to further develop the actions of the plan.</p>
56	Strengthening neighbourhoods and town centres: enabling safe and resilient communities	<p>Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes.</p> <p>Maintain and strengthen relationships with business improvement districts to continue building their placemaking practice.</p> <p>Work alongside Panuku to support Unlock Pukekohe, encouraging strong community engagement with their activities.</p> <p>Align placemaking activities with other existing local board projects across key departments.</p> <p>Support community connection in areas of growth, with an initial focus on Glenbrook, Clarke's Beach and Clevedon.</p> <p>Note: the 2019/2020 budget figure shown for this activity includes the \$85,000 originally approved plus \$34,478 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$119,478	In progress	Green	<p>In Q1, the Pukekohe North Steering Group completed its annual planning, including the McShane playground opening and scoping opportunities with Healthy Waters.</p> <p>Rerenga Tahī submitted their Street Jams and Street Champs accountability for 2019 and plans for 2019/2020. Street Champs reported an increase in community connection and sense of ownership across the parks.</p> <p>Staff supported Pānuku to deliver an information and discovery session on Unlock Pukekohe with local community activators. Community leaders have opted to support Unlock Pukekohe placemaking activities.</p> <p>Te Kete Rukuruku received funding to support co-naming places in Franklin to celebrate Māori culture and practices.</p> <p>The Pukekohe Business Association received funding for placemaking activities including school holiday activations in the town square and a review of security of commercial areas. The Waiuku Business and Development Association received funding for placemaking, safety, marketing and wayfinding activities.</p>
58	Apply the empowered communities approach – connecting communities (FR)	<p>Broker strategic collaborative relationships and resources within the community. This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focusing on capacity building and inclusion supporting existing community groups and relationships Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	<p>Strategic Broker continues to build internal relationships to support connection and access to information for community members. In Q1, key activities have been in partnership with Land Owner Permission team, ensuring assessment processes are understood and applied; ensuring community members contact their relevant Grants and Event Advisors early to assist with their planning; working alongside Panuku Placemaking expert to engage with local community stakeholders; and ensuring the community are well informed about the Unlock project and have the opportunity to be actively involved.</p>

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215	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	CS: ACE: Events	LDI: Opex	\$27,000	In progress	Green	Programming and delivery planning for two Regional Movies in Parks series events are underway. Movie listings and screening locations will be confirmed in Q2. Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.
216	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	CS: ACE: Events	ABS: Opex	\$9,330	In progress	Green	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q1 with 133 new citizens from Franklin local board area.
217	Anzac Services - Franklin	Support and/or deliver Anzac services and parades within the local board area.	CS: ACE: Events	LDI: Opex	\$36,750	Approved	Green	Scheduled for Q4 and planning will commence in Q2.
218	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area	CS: ACE: Events	LDI: Opex	\$5,000	In progress	Green	No events occurred during Q1. Staff confirmed that the events to be held in 2019/2020 are Kahawairahi Reserve playground opening in Q2 and McShane Street Reserve opening in Q3, which will be organised by a local community group.
335	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2019/2020. Annual budget breakdown: Community grants: \$136,000.00 School Swimming Pool Grant: \$25,000.00 Coastal Rescue Services: \$45,000.00	CS: ACE: Community Empowerment	LDI: Opex	\$206,000	In progress	Green	The local board completed local grant round one with a total of \$54,321.00 allocated, leaving a total of \$81,679.00 for the remaining grant rounds. \$16,628.00 of the school pool community grant was allocated to Franklin Schools leaving a total of \$8,372.00 to be allocated.
501	Operational Expenditure - Franklin Arts Centre (Council Facility)	Operate Franklin Arts Centre: - Curate exhibitions in the NZ Steel Gallery, and in the Community Gallery.- Develop public programming-based on themes of the exhibitions.- Provide a programme of art classes and workshops for adults and children.- Focus on bringing exhibitions from outside of the local board area to the arts centre.	CS: ACE: Arts & Culture	ABS: Opex	\$124,476	In progress	Green	During Q1, Franklin Arts Centre presented four exhibitions in the New Zealand Steel Gallery and five in the Community Gallery. There were a total of 10 public programmes delivered, and the gallery received 3,659 visitors. Highlights included the Open Mic Nights that were hosted at the gallery that encouraged new audiences to attend and provided a platform for local talent to perform, and the group exhibition 'Forest has the Blues' that partnered established regional artists with students from Pukekohe High School and Westlake Girls High School.
504	Community Arts Initiatives - Arts Broker Programme	Engage a community arts broker to support a range of art programmes to be delivered across the local board area. Activities will support community-led projects and bring resources from across council organisation and Council-Controlled Organisations (CCOs) to embed a local placemaking approach.	CS: ACE: Arts & Culture	LDI: Opex	\$75,000	In progress	Green	A services agreement with Too Bee Limited for arts broker services in 2019/2020 was administered. During Q1, an "expression of interest" was released for projects that the arts broker programme could support. A list was presented to the local board for approval in August 2019. The arts broker supported the delivery of the 'Creative Steampunk' workshops, and rehearsals started for the production of 'Retelling our Stories' by Rhema Jakeman.
887	Supporting Communities to Lead	Develop and deliver a programme to build capacity and capability which supports Franklin community groups to respond to the opportunities and challenges of local population's growth, connectivity and diversity, in both the main centres and smaller settlements. Year Two will see a continuation of support for current key organisations building capacity at a local level. The focus will be to enable organisations involved with council to lift their profile, expand their reach and improve the value of their activities to include areas where council already makes a significant investment such as rural hall committees. This programme includes the delivery of a community gardens project. Staff will continue to work with providers to develop programmes focused on local needs which can be delivered/facilitated simply and effectively across Franklin. Year Three would include evaluation and identification of future needs in the Franklin community sector.	CS: ACE: Advisory	LDI: Opex	\$40,000	In progress	Green	Community Network Franklin received funding to lift its profile, expand its reach and improve the value of its activities. Objectives of the funding are to respond to member organisations' needs identified in the Community Forum held on 25 September 2019, to develop and deliver capacity-building workshops, to deliver their Expo 2020, develop communications and support their administration. Diabetes Aotearoa received their funding to continue coordination and support for community gardeners in Pukekohe and Waiuku. Staff are developing specific capacity building workshops to further support rural hall committees to respond to growing and diverse communities.

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1045	Access to Community Places - FR	Provide fair, easy and affordable access to a safe and welcoming venues in the Franklin Local Board area. Council delivered: Alfriston Hall, Ardmore Hall, Clevedon Community Hall, Franklin: The Centre, Clevedon District Centre, Pukekohe Old Borough Building, Pukekohe War Memorial Town Hall, Waiuku Community Hall, Whitford Community Hall. Community delivered: (supported by council through a one year funding agreement for 2019/20 where indicated below) Awhitu Central Hall - \$2,328, Glenbrook War Memorial Hall - \$15,173, Hunua Hall - \$10,228, Karaka War Memorial Hall - \$21,177, Matakawau Hall - \$11,348, Paparimu Hall - \$3,969, Pukekohe East Hall - \$14,551, Te Toro Hall - \$3,969, Waiau Pa Hall - \$21,549, Waipipi Hall - \$4,260, Ararimu Hall - \$16,674, Pollok Community Centre - \$3,304, Glenbrook Beach Hall - \$9,179, Beachlands Memorial Hall, Kawakawa Bay Community Hall, Maraetai Beach Community Hall, Orere War Memorial Hall, Waiuku War Memorial Hall, Buckland Community Centre - \$15,000, Grahams Beach Settlers' Hall - \$5,008, Mauku Victory Hall - \$5,724, Pukeoware Hall - \$8,427, Puni Hall - \$3,226, Ramarama Hall - \$5,923	CS: ACE: Community Places	ABS: Opex	\$0	In progress	Green	During Q1, participant numbers across council and community managed venues have decreased by 17 per cent compared to the same period last year. Participant numbers are significantly lower due to a miss reporting on the figures for Franklin Arts Festival, these will be corrected in Q2. Booking hours across council and community managed venues have increased by 38 per cent compared to the same period last year. Satisfaction results for council managed venues show that 93 per cent of hirers would recommend the venues they have visited in this local board. The top two activity types are meetings and religious. Hall committee AGMs were held and attendance at some by community members has increased, indicating a greater level of interest. Funding agreements for Franklin Rural Halls will be processed in Q2.
1046	Hire fee subsidy (individual groups) LDI - FR	Provide a 100 per cent discount for the following groups to use council-run venues, underwritten using \$24,134 Locally-Driven Initiatives (LDI): - FRANCOSS (Franklin Council of Social Services) – Franklin: The Centre - Pukekohe Senior Citizens Club – Franklin: The Centre and Concert Chamber - Franklin Heritage Forum – Pukekohe Old Borough Building - Communicare – Pukekohe Old Borough Building - Well Women – Franklin: The Centre - 60s Up Movement – Pukekohe Town Hall and Concert Chamber - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber - Clevedon Community and Business Association – Clevedon District Centre and Clevedon Round Up - Franklin Youth Advisory Board	CS: ACE: Community Places	LDI: Opex	\$24,134	In progress	Green	During Q1, hire fee subsidies have been administered and paid to the following groups: - FRANCOSS (Franklin Council of Social Services) – Franklin: The Centre. - Pukekohe Senior Citizens Club – Franklin: The Centre and Concert Chamber. - Communicare – Pukekohe Old Borough Building. - Well Women – Franklin: The Centre. - 60's Up Movement – Pukekohe Town Hall and Concert Chamber. - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber. - Clevedon Community and Business Association – Clevedon District Centre and Clevedon Round Up.
1047	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through Locally-Driven Initiatives (LDI).	CS: ACE: Community Places	LDI: Opex	\$13,000	In progress	Green	The overall booked hours during the off peak times increased at Franklin venues compared to the same period last year. There has been a decrease in booking hours during off peak times at Alfriston Hall, Pukekohe Town Hall and Waiuku Community Hall.
1073	Event Partnership Fund - Franklin (Externally Delivered Events)	Funding to support community events through a non-contestable process:- Clevedon A&P Show \$20,000 (Clevedon A&P Association)- Franklin A&P Show \$20,000 (Franklin A&P Association)- Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee)- Blast to the Past \$10,000 (WBDA)- Steel N Wheels \$10,000 (WBDA)- Beachlands Trolley Derby \$5,000 (Beachlands Community Trust)- Franklin Positive Aging Expo \$8,000 (Franklin Integration Project Positive Ageing Group)- Waiuku Duck Boat Derby \$700 (Franklin Young Mariners)- Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club)- Eye on Nature \$8,000 (Manukau Beautification Trust- Karaka Vintage Day (bi-annual event), \$10,000, (Karaka Sports Ground Society).	CS: ACE: Events	LDI: Opex	\$94,200	In progress	Green	Funding agreements have been completed for four events in this fund, with \$30,500 either having been paid out or currently awaiting payment. This includes: -Clevedon A&P Show \$20,000-Franklin Primary Schools Triathlon \$2000.-Franklin Positive Aging Expo \$8000.-Waiuku Lions Sand to Mud Fun Run \$500. The remaining six agreements and \$63,700 is expected to be completed and paid out in Q2. Eye On Nature will be done as one overall Service Agreement with other contributing south local boards.
3310	Community Response Fund Franklin	Discretionary fund to respond to community issues as they arise during the year	CS: ACE: Advisory	LDI: Opex	\$7,187	Approved	Green	No Allocations
ATEED								
1179	Franklin Tourism Strategy	Continue delivery of tourism sector support identified in the refreshed LED Action Plan: - Supporting development of an overarching framework to guide investment and activity in developing tourism across the Franklin Local Board area - Understanding Franklin visitor information needs - Supporting the Franklin Tourism group to develop and promote the Franklin tourism offer.	ATEED: Local Economic Growth	LDI: Opex	\$20,000	In progress	Green	The strategy continues to progress with excellent alignment between the Tourism Clusters and the community. The programme continues to identify and align opportunities to grow the Franklin economy, gain deeper visitor insight and needs. Payment of funds proportionate to the programme will be expedited under the ongoing agreement.

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1181	Young Enterprise Scheme (FR)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2020. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2020 year, what YES is all about, and what is in store for them.	ATEED: Local Economic Growth	LDI: Opex	\$2,000	In progress	Green	The Auckland Business Chamber is expected to draw down the funds allocated by the Local Board in Q2. This will enable them to deliver the YES Kick Start days in February 2020.
1189	Hunua Trail Plan Implementation	The Franklin Local Board has supported development of the Hunua Trail which has received Heartland Trail status from NZTA. Work is ongoing to progress the trail towards a launch later in 2019. This project will appoint a part-time manager (20 hours per week) of the Hunua trail to take over finalisation of arrangements for launch of the trail and management thereafter through to 30 June 2020. This will involve day to day management of the trail as well as liaising with others to develop the longer-term economic development potential of the trail for the area. A small operational budget is also included to allow for the trail manager to undertake any marketing etc as required.	ATEED: Local Economic Growth	LDI: Opex	\$80,000	In progress	Green	Hunua Trail endorsed by Governing Body and project is now being led by Park, Sportas and Recreation who manage the Regional Park. Project execution plan has been developed and next steps are being planned or delivered. This includes a Health and Safety audit of the route, signage, engagement with Hauraki District Council and other engagement with Iwi and other groups. Inovo have been retained using part of the funding allocation to provide support to ATEED, PSR and local board to further this project until a point when a trail manager can be brought onboard.
Community Facilities: Build Maintain Renew								
1985	Ray Faussett Reserve - develop playground	Playground to support new subdivisions in this area of the Belmont block. Concept design completed in April 2017. FY21/22 investigate and design FY22/23 deliver physical works Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Growth	\$0	On Hold	Amber	Project On Hold scheduled for delivery in future financial years. Current status: Preliminary concept complete and project awaiting budget to proceed. Next steps: Commence developed design and execute physical works when budget allows (Financial Year 2022).
2016	Glenbrook Beach Beachfront - renew coastal assets	Renewal of the Glenbrook Beach Beachfront boat ramp and seawall. FY18/19 investigate and design FY20/21 consenting and planning FY21/22 deliver physical works	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Current status: Contract for professional services to update preliminary design and undertake community engagement has been drafted. Next steps: Progress procurement of contract and services.
2017	Umupuia Coastal Reserve - renew playgrounds	Renewal of Umupuia Coastal Reserve Playground	CF: Project Delivery	ABS: Capex - Renewals	\$90,000	In progress	Green	Current status: Consultation with mana whenua has commenced. Relocation of playground agreed. Next steps: Begin draft concept plans with mana whenua in November.
2018	Kawakawa Bay - planning and protection	Implement protection of the esplanade bank to prevent further erosion. FY17/18 investigate and design FY18/19 consent and planning FY19/20 deliver physical works	CF: Project Delivery	ABS: Capex - Renewals	\$119,141	In progress	Green	Current status: Resource consent lodged. Responding to request for further information by the regulator. Next steps: Resource consent granted.
2033	Ngakaroa Reserve - renew I-beam timber bridge	renewal of I-beam timber bridge - steel I-beam significant corrosion at the western end (railway end of bridge), surface corrosion through out I-beam. This project is a continuation from the 2016/2017 and 2017/2018 programme (previous ID 2859)	CF: Project Delivery	ABS: Capex - Renewals	\$183,000	Completed	Green	Current status: Construction completed. Next steps: Monitor defects list and handover to assets team.
2079	Sandspit - renew seawall	Sandspit Reserve Waiuku seawall renewal. FY18/19 investigation and design FY19/20 deliver physical works Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$113,000	Completed	Green	Current status: Practical completion and defects liability period. Next steps: Final completion.
2112	Kahawairahi Drive Reserve - develop playground	This project was resolved as Jack Lachlan drive - develop playground, since then the land has been vested and renamed accordingly. New playground for new subdivision. FY18/19 investigation and design FY19/20 planning and commence physical works FY20/21 complete physical works Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Growth	\$250,000	In progress	Amber	"Risks/Issues: Major delay with tower arrival from overseas estimated time of arrival is late October. Ground conditions onsite is not suitable for works, we need to suspend works until grounds are improved. Current status: Physical works underway. Next steps: Continue to monitor physical works on site until completion. Delays onsite due to senior play tower and current ground conditions. Works not likely to be completed until mid November 2019.
2113	Clarks Beach - consent and plan for replacement of spit	Consenting and renewal of unconsented breakwater. FY17/18 investigate and design FY18/19 consent and plan works FY19/20 deliver physical works This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$7,000	Completed	Green	This project is completed and was delivered in advance of the planned timeframe.
2114	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal	CF: Project Delivery	ABS: Capex - Renewals	\$450,000	In progress	Green	Current status: Physical works in progress. Next steps: Monitor physical works until completion, estimated to be early December.

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2123	Beachlands Domain - renew toilet & fence	Design and renew toilet building and fence at Beachlands Domain. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$130,594	In progress	Green	Current status: Toilet and changing room unit manufacturing has been awarded to supplier to start production. Next steps: Confirm installation scope with consultants and start physical works procurement.
2141	Clarks Beach Recreation Reserve and Golf Club - renew skate park	Assess condition of Clarks Beach Recreation Reserve skate park and renew if required. (Previously identified as design only using LDI funding). This project is carried-over from the 2017/2018 programme (previous SP18 ID 2950).	CF: Project Delivery	ABS: Capex - Renewals	\$40,000	On Hold	Amber	Risks/Issues: Project is on hold until further notice as requested by the Project Manager. Project is currently awaiting a strategic assessment MOU from the local Park, Sports and Recreation. Current status: Project on hold waiting further direction and assessment on relocation of assets and sports facility assessment. Next steps: Move project off hold once direction is received and strategic assessment is completed.
2241	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system	CF: Project Delivery	ABS: Capex - Renewals	\$119,160	In progress	Green	Current status: Contractor has completed work on site. Next steps: Close project.
2348	Clevedon Scenic Reserve - renew western track	Renewal of Western Track at Clevedon Scenic Reserve. This project is carried-over from the 2017/2018 programme (previous SP18 ID 3540).	CF: Project Delivery	ABS: Capex - Renewals	\$211,189	In progress	Amber	Risks/Issues The kauri dieback issue has added substantial risk to this project. Current status: Ongoing monitoring of physical works through to completion. Next steps: Final inspection of physical works.
2355	LDI Initiatives - investigate potential projects Franklin	LDI Initiatives - investigate potential projects	CF: Project Delivery	LDI: Capex	\$99,360	Approved	Green	Matakawau Boat Ramp Widening Project Current status: Staff will organise a meeting with relevant stakeholders to understand the scope. Next steps: Investigation phase.
2370	Beachlands Library - minor renewal	Facility renewal - only necessary renewal work to be included. Refer after completion of PSR Beachlands service assessment.	CF: Project Delivery	ABS: Capex - Renewals	\$0	On Hold	Amber	Current status: Project placed on hold. Preliminary investigation has been completed however condition of asset does not currently require a renewal. The project has been deferred to future years when it requires renewal. Next steps: Next steps are not required until project is taken off of 'on hold' status.
2371	Beachlands War Memorial Hall - renew assets	Renew condition 4 and 5 assets.	CF: Project Delivery	ABS: Capex - Renewals	\$240,000	In progress	Green	Current status: The roof report recommends replacing sections of the roof. Professional services have been engaged to provide further investigation, design the roof and provide technical specifications and building consent application. Next steps: Lodge building consent.
2373	Big Bay Reserve – renew coastal assets	Renew or replace current seawall and ramp as maintaining from the storm damage is no longer sustainable. FY17/18 investigate and design FY18/19 plan delivery FY19/20 deliver physical works	CF: Project Delivery	ABS: Capex - Renewals	\$42,865	In progress	Green	Current status: Consultant providing additional information requested by the regulator. Next steps: Grant the resource consent.
2376	Bledisloe Park - renew access, fences and land fixtures	Renew condition 4 and 5 access, fences and land fixtures assets: carparks, paths, fence bollards and land fixtures at Bledisloe Park	CF: Project Delivery	ABS: Capex - Renewals	\$332,200	In progress	Green	Current status: The works have been separated into work types to expedite delivery. Fences, furniture and land fixtures have been tendered and works will begin shortly. To facilitate the carpark design, an arborist and a consultant have been engaged. Next steps: Undertake the works to deliver the fence, furniture and land fixture renewals. Complete a developed design for the carpark and skate park renewals and share these with stakeholders for feedback.
2384	Clarks Beach and adjoining accesses - renew steps and fences	Renew steps and fences along Clarks Beach, Wilson Beach, Irwin Beach, Halls Beach, Knights Beach, Hoskins Beach and Bradley Beach. FY18/19 investigate and design FY20/21 physical works	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Strategic assessment complete, awaiting decision on most suitable option.
2385	Clarks Beach Recreation Reserve and Golf Club - renew access, playspaces and land fixtures	renew condition 4 and 5 access, play spaces, toilet and land fixtures (Known as Stevenson's Reserve).	CF: Project Delivery	ABS: Capex - Renewals	\$20,000	On Hold	Amber	Risks/Issues: Project is on hold until further notice as requested by the Project Manager. Project is currently awaiting a strategic assessment MOU from the local board and Park, Sports and Recreation. Current status: Project on hold waiting further direction and assessment on relocation of assets and sports facility assessment. Next steps: Move project off hold once direction is received and strategic assessment is completed.
2402	Play equipment - renew play equipment components	Condition assessment and like for like asset replacement, if required, at the following reserves: Te Puru Park, Ken Parker Reserve (Bell Road Reserve)	CF: Project Delivery	ABS: Capex - Renewals	\$92,757	In progress	Green	Current status: Awaiting quotes from contractor for installation. Next steps: Award quote and finalise the contract.
2406	Grahams Beach Road Reserve - renew play space	Renew Grahams Beach Road Reserve play space	CF: Project Delivery	ABS: Capex - Renewals	\$180,000	In progress	Green	Current status: Concept plan was presented at the August workshop and agreed with the local board. Planning checks complete and surveys underway. Next steps: Commence detailed design.
2424	Kawakawa Bay Coast Rd Reserve and Rautawa Place Reserve - renew public amenities	Renew Kawakawa Bay boat ramp toilet, changing room and central toilet and changing room	CF: Project Delivery	ABS: Capex - Renewals	\$36,939	Completed	Green	Current status: Physical works are complete. Next steps: Project completed July 2019.
2443	Maraetai Community Hall - renewal	Renew condition 4 and 5 components at Maraetai Community Hall	CF: Project Delivery	ABS: Capex - Renewals	\$50,599	In progress	Green	Current status: Finalised scope of work and costings. Next steps: Issue a contract and commence work on site.

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2444	Maraetai Park - renewal junior play space	Renewal of play equipment at Maraetai junior playground.	CF: Project Delivery	ABS: Capex - Renewals	\$130,000	In progress	Green	Current status: Concept plan was presented at the August workshop and agreed. Detailed design underway. Next steps: Begin procurement process.
2449	McShane Street Reserve- renew play space	Renewal of play space at McShane Street Reserve. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$30,936	In progress	Green	Current status: Physical works tender in progress. Next steps: Award physical works tender and start programming works.
2480	Prospect Terrace, Pukekohe - extend existing walkway (stage 2)	Investigate extending the Prospect Terrace walkway 120m to car park. This delivers to the Pukekohe Paths Plan alternative name: Pukekohe Path Project - Prospect Terrace walkway stage 2	CF: Project Delivery	LDI: Capex	\$19,532	In progress	Green	Current status: Investigation phase. Next steps: Provide detailed cost estimates for the design options to the local board for approval.
2481	Pukekohe Library - comprehensive renewal	Building refit including furniture, fixtures, and equipment	CF: Project Delivery	ABS: Capex - Renewals	\$244,210	In progress	Green	Current status: Coordinating with property team relocating the local board to the building. Awaiting the designs so that work can be completed. Next steps: Budget cost estimates.
2482	Pukekohe War Memorial Town Hall – renew heritage assets	Renew condition 4 and 5 assets in conjunction with the heritage team	CF: Project Delivery	ABS: Capex - Renewals	\$40,000	In progress	Green	Current status: Scoping structural issues and weather tightness issues. Next steps: Preliminary designs
2507	Te Puru Park - renew skate park	Renew skate park. Refer to the completion of PSR Te Puru Planning service assessment. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$0	On Hold	Amber	Risks/Issues: Project is awaiting strategic assessment due to local board direction of relocation of the skate park. Current status: Project on hold waiting further direction and assessment on relocation of skate park. Next steps: Move project off hold once direction is received and strategic assessment is completed.
2527	Massey Park - renew play spaces	Condition assessment and full renewal (previous bundle ID 2707 FR/2018/100)	CF: Project Delivery	ABS: Capex - Renewals	\$27,652	In progress	Green	Current status: Draft concept plan was presented at the August workshop. Changes are required prior to furthering the project. Next steps: Undertake changes needed on design and present back to the board.
2528	Waiuku War Memorial Town Hall - renewal	renewals work including mezzanine seating, stage curtains, and stairs	CF: Project Delivery	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: The roof report recommends replacing sections of the roof. Professional serviced engaged for further investigation and detailed design. Next steps: Confirm the project priorities with the local board, develop the business case and finalise detailed design.
2534	Whiteside Pool - refurbish office	Reline pool lining at Whiteside Pool	CF: Investigation and Design	ABS: Capex - Renewals	\$30,020	Approved	Green	Current status: Awaiting Contractors pricing. Next steps: Schedule physical delivery.
2535	Whitford Point Reserve - renew play space and car park	Condition assessment and full renewal of play space and carpark at Whitford Point Reserve. Note that this project should be aligned with the Park, Sports and Recreation led Maori Co-naming project	CF: Project Delivery	ABS: Capex - Renewals	\$55,030	In progress	Green	Current status: Concept plan was presented at the August workshop and agreed with the local board. Mana whenua consultation in progress. Next steps: Complete planning checks and undertake surveys.
2541	Sunkist Bay Reserve - renew seawall	Sunkist Bay Reserve rock seawall renewal and boat ramp. FY18/19 investigation and design FY19/20 consent and plan to deliver physical works FY20/21 deliver physical works Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$160,000	In progress	Green	Current status: Direction from local board has been received. Fee proposals requested from consultants to award professional services contract. Next steps: Engaging professional services to commence consultation, design and resource consent.
2568	Clarks Beach - renew seawall	Renew the seawall at the Wilson entrance to ensure the asset remains fit for purpose. Currently at the risk of failing these works are to be undertaken as a matter of health and safety. FY18/19 investigation and design FY20/21 deliver physical works Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$27,000	Completed	Green	Current status: Physical works were completed June 2019. Project is now in "close phase". Next steps: Defects notification period now extends to June 2020.
2585	Pukekohe Stadium - upgrade sportsfield two	Install lighting and upgrade field to increase the playing capacity to meet the current shortfall in the local board area. FY20/21 investigate and design FY21/22 deliver physical works (FY19/20 Local Renewals Contribution \$20,000) (FY20/21 Growth Contribution \$50,000) (FY20/21 Local Renewals Contribution \$180,000) (FY21/22 Growth Contribution \$150,000) Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals; ABS: Capex - Growth	\$20,000	Approved	Green	Current status: awarded contract to consultant. Next steps: Start concept design and investigation process.
2587	Pukekohe Stadium (Growers Stadium) - renew gym equipment	Renew gym equipment at Pukekohe Stadium (Growers Stadium).	CF: Investigation and Design	ABS: Capex - Renewals	\$125,000	In progress	Green	Current status: Contract for physical works has been awarded. Next steps: Physical works delayed due to ground conditions. Will likely commence works in October 2019.
2603	Hamiltons Gap - renew access, fences and land fixtures	Renew condition 4 and 5 access, fences and land fixtures assets: fences, signs and carparks	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	Approved	Green	Current status: Investigating existing asset information. Next steps: Site visit to determine scope of works.
2659	Rooseville Park - renew park assets	Renew condition 4 and 5 park assets at Rooseville Park	CF: Investigation and Design	ABS: Capex - Renewals	\$20,000	Approved	Green	Current status: Investigating existing asset information. Next steps: Site visit to determine scope of works.
2661	Rosa Birch Reserve - renew playspace	Renew play space	CF: Investigation and Design	ABS: Capex - Renewals	\$330,000	Completed	Green	Project completed in April 2019

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2698	Park signs - renew - eastern Franklin	Renew signage in various eastern parks	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2699	Park furniture - renew - Franklin	Renew condition 4 and 5 seats, bins, signage and bollards	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2700	Park structures - renew - Franklin	Renew condition 4 and 5 park structures	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2704	Park signs - renew - western Franklin	Renew signage in various western parks. Note that this project should be aligned with the Park, Sports and Recreation led Maori Co-naming project.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2706	Franklin Pool and Leisure Centre - extensive renewal	Complete intensive building assessment with recommendations to ensure this critical facility remains fit for purpose. Roof and flooring to be addressed as a priority.	CF: Investigation and Design	ABS: Capex - Renewals	\$81,000	Approved	Green	Current status: Developing scope. Next steps: Deliver project.
2719	Orere Point Beach Reserve - renew playspace	Renewal of Orere Point Beach Reserve play space	CF: Investigation and Design	ABS: Capex - Renewals	\$30,000	In progress	Green	Current status: Consent has been lodged, equipment order underway. Next steps: Await consent outcome. Likely to be early November.
2880	Waiuku Library - comprehensive renewal	Building refit including furniture, fixtures, and equipment	CF: Investigation and Design	ABS: Capex - Renewals	\$40,000	Approved	Green	Current status: Initiate investigations. Next steps: Determine options how to proceed
2888	Sunkist Bay Reserve - enhance esplanade	Investigation of Sunkist Bay Reserve rock seawall enhancements	CF: Project Delivery	LDI: Capex	\$20,000	Approved	Green	Current status: Awaiting local board feedback on the updated concept plan based on public feedback session held by Local Board Services and Community Facilities Project Delivery. Next steps: Based on local board feedback, update concept plan and hold a second round of public consultation.
2894	Nga Waka Park - renew drainage	Investigation and renewal: drainage	CF: Investigation and Design	ABS: Capex - Renewals	\$5,000	In progress	Green	Current status: Engineer has been appointed to conduct investigation. Next steps: Work with engineer to investigate and develop design solution.
2895	Orere Point Reserve - renew track	Investigation and renewal: track	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2896	Park fencing - renew western park fencing	Renew condition 4 and 5 fencing in various parks identified in the western side of Franklin	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2897	Patumahoe - install basketball hoop and line markings	Patumahoe - install basketball hoop and line markings	CF: Investigation and Design	LDI: Capex	\$15,000	In progress	Green	Current status: Community design has been approved by the local board. Procurement is complete and the basketball hoop has been ordered. Next steps: Schedule implementation once the basketball hoop arrives.
2898	Pukekohe Pioneer Cottage - renew heritage building	Investigation and renewal: interior and exterior heritage building	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Heritage consultants have been engaged to assess the required internal and external works and provide high level costings. Next steps: Review assessment report and costings.
2904	Tamakae Reserve - renew wharf - stages 2 and 3	Tamakae Reserve wharf renewals. FY20/21 investigation and design FY21/22 deliver physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2907	Umupuia Reserve - renew toilet and changing block	Investigation and renewal: renew toilet and changing block	CF: Investigation and Design	ABS: Capex - Renewals	\$6,000	In progress	Green	Current status: Investigate scope of works and obtain quote from City Care. Next steps: Assess quote cost in relation to the works.
2908	Waiuku Beach - renew wharf toilet block	Investigation and renewal: toilet block	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2910	Waiuku Pa Recreation Domain Reserve - renew car park	Investigation and renewal: car park	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Engineer has been engaged to conduct investigation. Next steps: Work with engineer to investigate and develop design solution.
2911	Waiuku Trails - Implement plan (Year 2/3)	Project Planning and develop Waiuku trail year 2/3 sections	CF: Investigation and Design	LDI: Capex	\$20,000	Approved	Green	Current status: Iwi engagement underway to input into short-term and long-term plan for Awaroa Portage trail section. Meetings held to review Sandspit connection Feasibility Report supplied by Frame Group. Next steps: Meeting to be held with stakeholders to formalize preliminary design for Awaroa Portage. Monitor and confirm tree consent for removal of trees on Eastern and Western sides of Waiuku River. Further evaluate and agree the next actions to advance Sandspit link feasibility and planning.
2912	Waiuku Trails - Implement plan (Year 3+)	Project Planning and develop Waiuku trail year 3+ sections	CF: Investigation and Design	LDI: Capex	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2916	Whitford Pavilion Hall (Plunket) - renew exterior	Investigation and renewal: exterior elements	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Organise site visit to assess potential works with City Care and obtain quote. Next steps: Confirm the scope of works with the Heritage Team.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2920	Beachlands Community Hall - renew access ramp	Investigation and renewal: access ramp	CF: Investigation and Design	ABS: Capex - Renewals	\$2,000	Approved	Green	Current status: Initiate investigations. Next steps: Determine options on how to proceed.
2923	Bledisloe Park – upgrade sport lighting and field	Install lighting and upgrade field to increase the playing capacity to meet the current shortfall in the local board area. FY18/19 investigate and design FY19/21 deliver physical works (FY19/20 Local Renewals Contribution \$35,000) (FY20/21 Growth Contribution \$75,000) (FY20/21 Local Renewals Contribution \$350,000) (FY21/22 Growth Contribution \$300,000)	CF: Investigation and Design	ABS: Capex - Renewals; ABS: Capex - Growth	\$35,000	Approved	Green	Current status: Awarded contract with consultant. Next steps: Start concept design and site investigations.
2926	Centennial Park - renew play spaces	Condition assessment and full renewal (previous bundle ID 2707 FR/2018/100)	CF: Investigation and Design	ABS: Capex - Renewals	\$15,000	In progress	Green	Current status: draft concept plan was presented at the August workshop. Changes are required prior to furthering the project. Next steps: Undertake changes needed on design and present back to the local board.
2927	Clevedon Scenic Reserve - renew eastern track	Renewal of Eastern Track at Clevedon Scenic Reserve. Risk Adjusted Programme (RAP) project The River Ford renewal has been unbundled out of SP ID 2927.	CF: Investigation and Design	ABS: Capex - Renewals	\$25,000	In progress	Green	Current status: Physical works has been awarded to the same contractor completing the western track. Next steps: Contractor to start procuring materials and establish site on the eastern side.
2928	Clevedon Playground - renew play spaces	Renewal of play space at Clevedon	CF: Investigation and Design	ABS: Capex - Renewals	\$25,000	On Hold	Amber	Current Status: Await strategic assessment from Park, Sports and Recreation. Next steps: Dependent on outcome of strategic assessment.
2929	Colin Lawrie Reserve - Develop new accessway path	Investigation and development of a accessway path	CF: Investigation and Design	LDI: Capex	\$15,000	In progress	Green	Current status: Currently in construction. Next steps: Complete works by end of October 2019.
2935	Franklin Pool and Leisure Centre - renew - waste water tank	Waste water retention tank	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	Approved	Green	Establish design this year for delivery next year.
2937	Hunua Trail - implement capital works programme	Project Planning and develop Hunua Trail: Work with Hunua Trails Trust to develop and delivery a programme of capital works (to be delivered over 3 years, potentially in partnership with Regional Parks, Watercare and the Trust).	CF: Investigation and Design	LDI: Capex	\$40,000	Approved	Green	Current status: Initiate investigations. Next steps: Determine options on how to proceed.
2938	Hunua village - install a new green picnic table	Investigate and install a new green picnic table. Enhancement to a relatively recent LDI project. Possibility of delivering in partnership with HAPVRA (residents).	CF: Investigation and Design	LDI: Capex	\$6,000	Approved	Green	Current status: Procurement has been completed. The community selected the furniture piece and an order has been placed. Next steps: Schedule delivery once the furniture arrives.
2943	Karioitahi Reserve - renew park assets	Investigation and renewal: toilet, changing room, carpark, signage, rubbish bin, bollard and fence	CF: Investigation and Design	ABS: Capex - Renewals	\$40,000	Approved	Green	Current status: Investigating existing asset information. Next steps: Site visit to determine scope of works.
2944	Kevan Lawrence Park - renew play spaces	Condition assessment and full renewal (previous bundle ID 2707 FR/2018/100).Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$20,000	In progress	Green	Current status: Draft concept plan was presented at the August workshop. Changes are required prior to furthering the project.Next steps: Undertake changes needed on design and present back to the local board.
2959	Maraetai Library - renew interior and exterior	Investigation and renewal: interior and exterior	CF: Investigation and Design	ABS: Capex - Renewals	\$5,000	Approved	Green	Current status: Work has been scoped and quote accepted from City Care. Next steps: Organise contracts for the works with City Care..
2966	Matakawau Point Reserve - develop a new boat ramp	Investigation and development of a new boat ramp	CF: Investigation and Design	LDI: Capex	\$15,000	In progress	Green	Current status: Professional service has been engaged to review existing documentation. Next steps: Consultation with everyone involved in the investigation phase to propose construction methodology.
2972	Matakawau Point Reserve - renew toilet	Investigation and renewal: renew toilet	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
3022	Te Puru Park - upgrade sports lighting and field	Install lighting and upgrade field to increase the playing capacity to meet the current shortfall in the local board area. FY20/21 investigate and design FY21/22 deliver physical works (FY19/20 Local Renewals Contribution \$30,000) (FY20/21 Growth Contribution \$75,000) (FY20/21 Local Renewals Contribution \$270,000) (FY21/22 Growth Contribution \$300,000) Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Growth; ABS: Capex - Renewals	\$30,000	Approved	Green	Current status: Site investigation work. Next steps: Iwi and sports clubs engagement and consenting requirements investigated.
3047	Te Puru Park - develop concept plan	Develop a concept plan for the future development of the Te Puru Park pending the outcome of the strategic assessment. This will be presented to the local board for formal adoption.	CF: Investigation and Design	LDI: Opex	\$30,000	On Hold	Amber	Project on hold awaiting strategic assessment/services needs assessment.
3048	Clarks Beach Recreation Reserve and Golf Club - prepare concept plan	Develop a concept plan for the future development of the Clarks Beach Recreation Reserve pending the outcome of the strategic assessment. This will be presented to the local board for formal adoption.	CF: Investigation and Design	LDI: Opex	\$30,000	On Hold	Amber	Project on hold awaiting strategic assessment/services needs assessment.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3062	Franklin - renew sports fields	Renew various works on various parks: - Patumahoe Recreation Reserve - Karaka Sports Park cricket nets - Bledisloe Park.	CF: Project Delivery	ABS: Capex - Renewals	\$44,263	In progress	Green	Current status: Physical works for the Bledisloe Park cricket net renewal are nearing completion. Minor outstanding items to be addressed, with practical completion meeting to be held early-October. Next steps: Complete remaining outstanding items and complete the project.
3085	Clevedon A&P Showgrounds – review masterplan "Warren Shaw Path"	Review masterplan for the future development of "Warren Shaw Path".	CF: Investigation and Design	LDI: Opex	\$35,000	On Hold	Amber	Current status: Project On Hold awaiting confirmation of scope with Local Board. Next steps: Confirm scope and initiate the project.
3086	Franklin Pool and Leisure Centre - renew pool cover winders	Renew pool cover winders	CF: Investigation and Design	ABS: Capex - Renewals	\$55,000	In progress	Green	Current status: In delivery stage. Next steps: Complete installation.
3096	Puni Reserve - renew gravel accessway	Internal gravel accessway to be renewed.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Completed	Green	This project is completed and was delivered in advance of the planned timeframe.
3097	Karaka Sports Park - civil design works (Design Only)	Investigation and design of civil design works	CF: Project Delivery	LDI: Capex	\$142,028	In progress	Amber	Delays in lodging Resource Consent application to accommodate scope changes and commenting rounds. Current status: Resource consent package is being reviewed to include other asset enhancements such as sand-carpeting and lighting, which is in line with what has been approved in the One Local Initiative indicative business case. Next steps: Lodge resource consent at the end of December 2019.
3114	Te Puru Park - upgrade path lighting	Investigation and upgrade of path lighting	CF: Project Delivery	LDI: Capex	\$55,000	Completed	Green	Project completed
3125	Franklin Full Facilities maintenance contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	CF: Operations	ABS: Opex	\$5,728,568	Approved	Green	The start of 2019/20 financial year presented a relatively good start to the first quarter for City Care in the RIMA local boards areas. The turf mowing in both open and built spaces has been challenging, due to wet and soft ground preventing access to some of the parks and sportsfields. Despite the wet conditions however City Care have managed to maintain a high mowing frequency during the period. Some sites were exempted from mowing to avoid causing damage to the grounds but the contractor has agreed to ensure to maintain reserve frontages, boundaries, tree clearance and edging. The results were reflected in the audit as well as lower number of customer complaints received during the quarter. The streetscape clean contract started off well at the beginning of the quarter, berm mowing and litter and town centre cleaning in the Franklin Local Board area. Compliments were received from the local board members especially on the rural mowing in the Kawakawa Bay. However there is still some improvement required moving forward. Council staff and City Care are working together to address some of the neglected berm mowing and having these included in the scheduled berm mowing. Discussions with City Care in relation to especially the building wash, with the recent water restrictions in winter, is to focus on scheduling these building washes in the upcoming summer. The primary focus for the contractor moving into summer is ensuring all assets are ready for summer and are fit for purpose and maintenance frequencies are adequate to meet expected demand.
3126	Franklin Local Board Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets. These contractors also undertake storm damage works although these are funded from regional budgets.	CF: Operations	ABS: Opex	\$423,012	Approved	Green	The first quarter was focused on the reduction of requests for service. This was balanced against addressing deferred requests and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependent. The scheduled works programme was delayed as a consequence of the large amount of requests, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
3127	Franklin Local Board Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant within ecologically significant areas and animal pest management across all parks and reserves funded from local board budgets.	CF: Operations	ABS: Opex	\$231,104	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
3184	17 Pohutukawa Road, Beachlands - install fencing and planting	Remediate landslide as a result of storm damage at 17 Pohutukawa Road by installing fencing and planting to reinforce stabilisation FY19/20 investigate, design and deliver the physical works required to achieve sought outcome. This project is to be delivered with geotechnical subject matter expert input and oversight.	CF: Investigation and Design	ABS: Capex - Development	\$20,000	Approved	Green	Scope development underway to include geotechnical expert input with next steps to finalise approach.
3208	Maraetai Beach Boating Club - install retaining wall	Install retaining wall to ensure the area remains stable and fit for purpose during storm events; FY19/20 investigate, design and deliver physical works This project is to be delivered with geotechnical subject matter expert input and oversight.	CF: Investigation and Design	ABS: Capex - Development	\$75,000	Approved	Green	Scope development underway to include geotechnical expert input with next steps to finalise approach.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3215	Pollock Wharf - renew timber seawall	Renew timber seawall to maintain stability of the structure and reduce maintenance. FY19/20 investigate, scope, consent and commence physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
3295	Belmont - develop concept plan	Investigation and Design will develop a concept plan for the future development of Belmont Area pending the outcome of the strategic assessment. This will be presented to the local board for formal adoption.	CF: Investigation and Design	LDI: Opex	\$30,000	On Hold	Amber	Project on hold awaiting strategic assessment/services needs assessment.
3405	Clevedon Scenic Reserve - renew river ford	This project has been unbundled from SP ID 2927. Renewal of River Ford at Clevedon Scenic Reserve.	CF: Project Delivery	ABS: Capex - Renewals	\$5,000	Approved	Green	Current status: This project has been unbundled from SP ID 2927. Next steps: Initiate investigations to determine options on how to proceed.
3566	Whitford Point Reserve - renew monuments	Whitford Point Reserve plaque renewal	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.
3595	Waiuku skate park and Clevedon skate park - install additional rubbish bins	Install one additional rubbish bin at Clevedon skate park and Waiuku skate park. Note forecasted cost is an up to sum based on the possible necessity to undertake this install as a stand alone project. If this project is able to be combined with other similar projects, costs will be lower.	CF: Investigation and Design	LDI: Capex	\$0	In progress	Green	Current status: Delivery phase. Next steps: Scheduled completion date is 31 July 2019
3598	Franklin - renew play equipment FY17+	Growers Stadium and Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Gardens, Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2207).	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Orere Point Beach Reserve - Current status: Concept plan has been completed, working with mana whenua to develop design elements for the playground. Next steps: Start developed design for resource consent. North Park - Current status: Attended local board workshop in August 2019, members advised that future developments are pending and may affect the play space location. As a result this playground will be deferred until financial year 2020. Next steps: Dependent of outcome of future development. Growers Stadium - Current status: Landfill and resource consent has been approved. Tender drawings have been completed and waiting for contractor price for installation. Next steps: Award contract for physical works by mid July 2019. Rosa Birch Park - Current status: Project Complete. Next steps: None
3611	Waiuku Netball Centre - renew drainage	Renew drainage. This project is carried over from the 2017/2018 programme (previous SP18 ID 2191).	CF: Project Delivery	ABS: Capex	\$54,593	Completed	Green	Current status: Works completed onsite June 2019. Next steps: Monitor defects liability and maintenance period until May 2020.
3620	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuke Sports Park, Karioitahi Beach. This project is carried over from the 2017/2018 programme (previous SP18 ID 2986).	CF: Project Delivery	LDI: Capex	\$31,455	In progress	Amber	Current status: Confirmed route for Park Run through Omana Park and Te Puru sports park. Have been working with volunteer community group Parkrun. Recently Parkrun have changed their view on the agreed run route and are wanting to make some substantial changes. This has bought up a number of logistical issues. Next steps: Review scope of the project. Review works to date and explore possible new alignment. Consult with Te Puru Trust again. Consult with Waiuku Sports Park user group to determine whether there are any conflicts with sports activities if agreement on a new route is achieved. Remaining 2019 budget to be pushed out to 2020 for spend to enable delivery in 2020.
3655	Jubilee Pool - replace pool side tiles	Replace tiles to side of pool. This project was carried over from FY2017/2018, previous SP ID 2196	CF: Investigation and Design	ABS: Capex	\$54,459	In progress	Green	Current status: Project was delayed while the leaky pool issues were addressed. Big improvements have been made so contractor has been asked to commence work on site. Next Steps: Remove tiles, address concrete and soft joint issues and tile.
3656	Jubilee Pool - refurbish office	The office is in poor condition and needs refurbishing.	CF: Investigation and Design	ABS: Capex - Renewals	\$16,725	Approved	Green	Current status: Design to be finalized. Next steps: Scheduled for physical works to be completed by June 2020
3661	Lady Jane Franklin Botanical Reserve - renew structure and paving	Lady Jane Franklin Botanical Reserve boardwalk, paths and step renewals. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2216).	CF: Project Delivery	ABS: Capex	\$80,865	In progress	Green	Current status: Meeting held with Waiuku Implementation Committee to link project into Waiuku Trails Project. Site meeting held to scope works with committee and partner contractor and work elements defined. Meetings held with committee who's preference is to leave this 'maintenance' work to the contractor to lead. Contractor quote received, to be reviewed and approved. Next steps: Approve contractor quote and confirm timeline for works completion.
3662	Pohutukawa Coast Trails - implement plan	Project delivery details to be included in the Community Facilities three-year work programme FY19+. This project was carried forward from FY17/18, previous SharePoint ID #3456.	CF: Project Delivery	LDI: Capex	\$149,641	In progress	Green	Current status: Preliminary design received from Track Designer. Site meeting held with trail designer to incorporate 9th View Avenue design into statement of work. Iwi engagement initiate as per standard protocol. Letters sent and response received. Next steps: Receive quote to incorporate 9th View Avenue into statement of work. Review supplied preliminary design for Connections 6 and 8. Ecology consultant to review preliminary design and input. Schedule physical site walk over with relevant specialists and community group. Receive offer of service from Trail Designer to completed detailed design for 9th View Avenue. Receive 9th View Avenue feedback from Healthy Waters team and receive Master Plan file from Consenting team. Meet onsite on 4th September with Iwi representative to review project as per standard engagement.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3663	Waiuku Trails - implement priorities (Design, consent, build)	Project delivery details to be included in the Community Facilities three-year work programme FY19+. This project was carried forward from FY17/18, previous SharePoint ID #3459.	CF: Project Delivery	LDI: Capex	\$0	In progress	Green	Current status: Year 1 Physical Works completed. Site handover meeting with Operational Management and Maintenance (OMM) team completed, trail asset quality acceptable and assets accepted by OMM. Public event held to open trails. Tree removal resource consent application section 92 questions addressed, currently with consenting officer. Next steps: Receive tree removal resource consent. Provide signed 'As Built' documents to OMM and supply data file to load into AMIS GIS. Review Sandspit Boardwalk Feasibility Report with implementation committee on 7th May. Receive input from costal team pre meeting.
3673	Matakawau Recreation and Plantation Reserve - renew retaining wall	Matakawau Recreation and Plantation Reserve retaining wall. This project is carried over from the 2017/2018 programme (previous SP18 ID 3085).	CF: Project Delivery	ABS: Capex	\$363,195	In progress	Green	Current status: Physical works started. Next steps: Physical works completed.
3711	Franklin - investigate options for sports lighting and sportfield upgrades	Installation of 3 sets of sport field lights to address provision gap. Options to be approved by the local board.	CF: Investigation and Design	ABS: Capex - Growth	\$43,210	In progress	Green	Current status: Awarded contract with consultant to start concept design. Next steps: Start concept design work.
3746	Growers Stadium - implement slip remediation works	Yet to be confirmed. Details to be provided to the local board upon completion of assessment.	CF: Project Delivery	ABS: Capex - Development	\$0	Proposed	Amber	Project on hold, design report received, awaiting on allocation of funds to proceed. Current status: Project with internal geotechnical team awaiting analysis and strategic assessment. Currently identified as a failing retaining wall and poor storm water management. Engagement with healthy waters department on storm water works in the area. Next steps: Awaiting strategic assessment and design from the coastal slips team.
3750	Sunkist Bay Reserve - renew retaining wall	Renewal of retaining wall at Sunkist Bay Reserve. This project is carried over from the 2017/2018 programme (previous SP18 ID 3205).	CF: Project Delivery	Regional	\$81,646	In progress	Green	Current Steps: Physical works tender documentation released for pricing. Next Step: Contractor appointment for physical works.
3751	Roulston Park, Pukekohe - design plans	This project is carried over from the 2017/2018 programme (previous SP18 ID 3181).	CF: Project Delivery	LDI: Capex	\$0	Completed	Green	Concept design approved at business meeting 25 June 2019. Project now complete as no further work planned.
3764	(OLI) Karaka Sports Park - develop facility	Overview - Sports facility development. Stage one - investigation and options analysis for the development of the existing sports facility, including feasibility. Develop a business case to submit to the governing body for approval prior to the design phase. Stage two - yet to confirm the full staged approach to the initiative.	CF: Project Delivery	ABS: Capex - Development	\$250,000	In progress	Green	Current status: The Environment and Community Committee at their July 2019 meeting resolved that the OLI be progressed through a detailed business case for the development of a multisport facility and sports fields upgrades. A delivery team has been allocated to the project. Staff have now developed a timeline and provided an update to the local board in August 2019. The local board has also approved the revised Karaka Sports Park Concept Plan at the September 2019 business meeting. Next steps: Staff to continue developing the detailed business case against the agreed timeline and milestones, including the stakeholder workshops in September and December 2019 and a local board update workshop in November 2019.
3777	McNicol Homestead - renew carpark area	Renew the car parking area with gravel to ensure the area remains fit for purpose. During renewal, take the opportunity to change the shape of the car park (keeping the same size).	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Completed	Green	Current status: Project Complete
Community Services: Service Strategy and Integration								
External Partnerships: Business Associations								
Infrastructure and Environmental Services								
371	Water quality monitoring - Waiuku Town Basin	To continue monthly water quality monitoring of the Waiuku Town Basin for another financial year. This will be the fifth year of water quality monitoring at this site. Upon completion of data analysis, a brief summary report will be provided to the board. Also, staff from council's Research and Evaluation Unit and Healthy Waters will review all monitoring data for this site to help identify opportunities for water quality improvement. Any recommended initiatives will be discussed with the board ahead of the 2020/2021 financial year. This project is led by council's Research and Evaluation Unit. It is included in this work programme as the budget is held by Infrastructure and Environmental Services.	I&ES: Healthy Waters	LDI: Opex	\$4,000	In progress	Green	In quarter one the council's Research and Evaluation Unit continued to undertake monthly water quality monitoring at the Waiuku Town Basin site. Staff from this unit and Healthy Waters meet monthly to discuss the water quality monitoring results and are working together to identify opportunities aimed at improving water quality in this catchment area. As per council's regional water quality monitoring and historical reporting for this project, the council's Research and Evaluation Unit will develop a report for the 2019 calendar year which will be provided to the board in early 2020.
808	Awakura restoration project	This project involves continuing the ecological restoration of the Awakura awa through pest control, fencing and planting, which began in 2017. Awakura is a waterway that flows across mainly private farm land just north of Waiuku township. The awa is near to Tahuna Pā and is a sacred waterway for Ngāti Te Ata. To date, several hundred metres of stream has been restored through removal of weeds and the planting of native trees and shrubs. The intention this year is to continue weed control and planting of the lower reaches.	I&ES: Environmental Services	LDI: Opex	\$15,000	In progress	Green	During quarter one 860 native trees and shrubs were planted along the Awakura awa. Staff are working with mana whenua representatives and local landowners to develop a planting plan for the 2020 winter planting season.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
809	Biodiversity management plan implementation – Maintenance of native plantings at Hunua Domain Recreation Reserve	To continue with the implementation of the Biodiversity Management Plan previously prepared for the Hunua Domain Recreation Reserve. In particular, this budget will support infill planting of the riparian planting area that was fenced and planted in the previous financial year. This infill planting (replacement of any plants which have not survived) is considered crucial to secure the significant investment in planting this area, which is considered the highest priority biodiversity improvement action for this site. In the 2018/2019 financial year this project received \$107,000 of investment from regional project budgets in addition to the Franklin Local Board's contribution of \$10,000. Other actions detailed in the Biodiversity Management Plan remain as options for further consideration for funding in the future.	I&ES: Environmental Services	LDI: Opex	\$15,000	In progress	Green	In quarter one an inspection of the fenced and planted area at the Hunua Domain Recreation Reserve was undertaken. The plantings are growing well with minimal weed issues. A maintenance plan for the planted area has been confirmed with Community Facilities. Local board funding will enable the purchase of native plants to infill any plantings that have not survived, and infill planting will be undertaken during the quarter four winter planting season.
810	Shell barrier management	This project will enable the continued protection of threatened wading birds and their shell barrier habitat (rare coastal ecosystems along the southern Manukau Harbour) from pest animals and weed species. Weed control may include some targeted removal of mangroves to prevent them encroaching into the wading bird shell barrier habitat. Shell barrier habitat protection will be achieved through: <ul style="list-style-type: none"> targeted pest animal and weed control along the coastline (undertaken by contractors) the provision of tools, education and support to neighbouring private landowners to undertake pest control on their own properties. This local board funding enables an expansion of the pest control network to include more landowners across a wider area and to provide additional tools to target more pest species. In quarter one it was confirmed that this project will also receive \$15,000 of funding from regional environmental services budgets and \$17,000 of funding from the natural environment targeted rate.	I&ES: Environmental Services	LDI: Opex	\$15,000	In progress	Green	This project has combined local board funding with \$15,000 from regional environmental services budgets and \$17,000 from the natural environment targeted rate, bringing the total project budget to \$47,000. In quarter one \$25,000 of pest animal traps and accessories were procured in preparation for distribution to landowners in the project area. Engagement with landowners is being progressed, with several new landowners joining the project in quarter one. Staff will send letters advising of the shell barrier habitat protection project to all new landowners in the project area in quarter two. Project scoping for targeted pest control has been finalised and a contractor will be engaged in quarter two to undertake this specialist work.
811	Pest free Franklin	Continuing on from 2018/2019, this project will provide funding to support community-led pest control across the Franklin Local Board area. The project will fund provision of pest control equipment, such as rat traps and possum traps, to community conservation groups (such as Awhitu Peninsula Landcare, Whakaupoko Landcare, Southern Wildlink, Te Wairoa Landcare). The project will also sponsor initiatives to support training for community around pest control.	I&ES: Environmental Services	LDI: Opex	\$20,000	In progress	Green	During quarter one, trap and bait hub days were held at Pukekohe (central), Pukekohe (east), Ardmore, Whitford, Orere Point, Kawakawa Bay, Karaka and Waiuku. Events continue to be well attended by the public and the demand for pest control equipment has exceeded supply. The impact of community-led pest control is being monitored through a programme of native bird counts, eight of which have been held across Franklin in quarter one. Results of the bird counts will be provided to the board once they are finalised. In quarter two staff will continue to support community conservation groups to deliver a series of trap and bait hub days.
813	New project: Beachlands waste minimisation	This project will support the Beachlands Community Trust to expand their waste education programme so that more Beachlands businesses and residents take action to reduce and reuse waste. Education initiatives will help to inform the Beachlands community about the range of services that are currently available, and help to build a sense of community and purpose around making Beachlands zero waste. Funding will also help the trust to establish a reuse and repair shop for upcycling, repairing and selling second hand items; and a green waste depository for residential and commercial green waste. Staff will work closely with the Beachlands Community Trust on this project, providing advice and guidance as required.	I&ES: Waste Solutions	LDI: Opex	\$20,000	In progress	Green	Waste Solutions are working with the Beachlands Community Trust to deliver waste minimisation initiatives through education activities as well as partnering with local businesses and community groups. Staff are supporting the trust to develop activities that generate revenue and help to ensure the mid to long-term sustainability of the trust's work. In quarter one a memorandum of understanding was agreed with the Charter Club on a collaborative initiative that includes having a reuse shop on club property. Discussions with Envirofert about the collection of green waste have also been progressed. Discussions with the local quarry about the reuse and repair shop have been progressed with a health and safety plan and a memorandum of understanding to be finalised early in quarter two. Work is underway to source a number of shipping containers for the reuse and repair shop and one container has been donated to the trust. A log cabin was set up in quarter one and the trust will use this facility to deliver educational workshops over the financial year.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
828	New project: Waiuku waste minimisation - Developing zero waste capability	This project will develop greater zero waste capability of local business, residents and community organisations. Waiuku Zero Waste will be engaged to deliver an inorganic collection trial with Waiuku and Pukekohe businesses, and a comprehensive zero waste education programme which focusses on the circular economy. The inorganic collection trial will engage with 100 local business (70 in Waiuku and 30 in Pukekohe). It will also educate businesses on how to reduce and reuse waste, and how to set up and maintain systems for separating waste from recyclables and reusables. The trial will involve: <ul style="list-style-type: none"> providing an inorganic collection for material that can be reused or repurposed collecting data and assessing the feasibility for an ongoing financially sustainable service and scaling to include more Pukekohe businesses. The education programme aims to grow a network of local zero waste champions. This programme will involve promoting best practice (focussing on the circular economy) to businesses, residents, schools and community organisations. Initiatives will include: <ul style="list-style-type: none"> hosting educational events at the Waiuku community recycling centre showcasing local families practicing zero waste delivering monthly information sessions with guest speakers developing an annual calendar of local zero waste events 	I&ES: Waste Solutions	LDI: Opex	\$60,000	In progress	Green	Waste Solutions are working with Waiuku Zero Waste to deliver this initiative. Methodologies for delivering the business inorganic collection trial, and for supporting zero waste best practice, were developed in quarter one. Work is underway to finalise a survey of local businesses and to confirm the schedule for inorganic collections. In quarter one planning was undertaken to develop the educational programme and confirm a calendar of educational events. In quarter two Waiuku Zero Waste will host two discussion events, three educational workshops and will launch a waste education promotional campaign.
840	Waterways Protection Fund – Mauku Stream catchment	To continue the grants programme supporting landowners in the Mauku stream catchment to fence and plant waterways from stock. This follows on from three previous successful funding rounds. In 2018/2019, a total of \$40,028 was requested from an available budget of \$30,000.	I&ES: Healthy Waters	LDI: Opex	\$30,000	In progress	Green	The applications for the Franklin Local Board Waterway Protection Grant opened on 16 September 2019 and will close on 20 October 2019. The grant was promoted through targeted engagement with landowners which was funded by the water quality targeted rate. Assessment of the grant applications will be undertaken by a Healthy Waters specialist in quarter two. Recommendations for allocation of the grants will be presented to the board for consideration and approval in February 2020.
845	Wairoa River restoration	To continue to support the engagement of a project coordinator to lead the implementation of the Wairoa River Action Plan. Tasks will involve: <ul style="list-style-type: none"> assisting with the delivery of cluster projects for riparian restoration, weed control and pest management on the Wairoa River working with the Friends of Te Wairoa to deliver community workshops on riparian planting and pest management developing communications and increasing community engagement. 	I&ES: Healthy Waters	LDI: Opex	\$30,000	In progress	Green	The procurement for the coordinator was completed in quarter one and work is continuing from the previous financial year. Healthy Waters staff and the Friends of Te Wairoa will meet in October 2019 to discuss and agree the projects that are to be delivered in the 2019/2020 financial year.
853	New project: Litter free Franklin	This project will involve a stream clean-up event to help address illegal dumping and littering in local waterways. The local community will be engaged to help with the clean-up event and to take a pledge to Be a Tidy Kiwi and put litter in its place. Staff from Healthy Waters and Waste Solutions will work closely to identify a priority site along a local waterway to hold the clean-up event. The site will be discussed with the board in quarter one of the 2019/2020 financial year.	I&ES: Healthy Waters	LDI: Opex	\$15,000	In progress	Green	At a workshop discussion on 13 August 2019 the board recommended the clean-up event should focus on Pukekohe, in particular the section of the Whangapouri Stream running through Kayes Reserve and Kennelly Park. A services agreement is being set up with the Manukau Beautification Charitable Trust who have been engaged to work with the community to deliver this project. The trust is also contributing \$5,000 towards the litter free Franklin project. Planning for the community clean-up day is underway with a proposed event date of 30 November 2019. A back-up date of 7 December 2019 has also been planned in the case of adverse weather. Community engagement will be undertaken in October 2019 and November 2019 in preparation for the event. Healthy Waters staff are working closely with the council's Community Empowerment team to link into the community engagement work that team are leading in Pukekohe North.
873	Manukau Harbour Forum - Franklin	To continue to support the implementation of the Manukau Harbour Forum work programme. This year's work programme includes a youth leadership sustainability wānanga (educational programme held over three days), a communications plan, support for young environmentalists in southern Auckland, and supporting volunteer action during Seaweeek. Additional proposed project/s informed by the governance and management support review report will be considered by the forum early in 2020.	I&ES: Healthy Waters	LDI: Opex	\$6,000	In progress	Green	In June 2019 the member local boards allocated funding totalling \$70,000 to the Manukau Harbour Forum work programme, with detailed projects to be presented to the forum for consideration early in the 2019/2020 financial year. At the 30 August 2019 business meeting the Manukau Harbour Forum approved a budget of \$48,000 for the following projects: <ul style="list-style-type: none"> continued support for the delivery of a youth leadership sustainability wānanga - \$15,000 continued support for the delivery of a communications plan - \$10,000 support for the Southern Auckland Youth Environmentalists - \$5,000 support for enabling Seaweeek volunteer action across the Manukau Harbour - \$18,000. Updates on the delivery of these initiatives will be provided in quarter two. Project proposals for delivering on priority recommendations identified in the governance and management support review report will be developed in quarter two. The forum will consider project proposals for allocating the remaining \$22,000 of work programme budget in December 2019.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
Libraries								
975	Access to Library Service - Franklin	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Pukekohe Library for 52 hours over 6 days per week. (\$551,448) - Waiuku Library for 48 hours over 6 days per week. (\$323,230) (Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$874,678	In progress	Green	Pukekohe and Waiuku Libraries continue to provide a wide range of services and events to meet the needs of our customers. This quarter has seen an increase in membership registrations, participation in programmes and events and numbers through the door
976	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	CS: Libraries & Information	LDI: Opex	\$5,000	In progress	Green	Staff throughout Auckland Libraries continue to support Wriggle and Rhyme programmes in the rural libraries. Numbers attending remain steady
977	Preschool programming - Franklin	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Parents and caregivers continue to bring their children to enjoy Wriggle and Rhyme, Rhyme time and Storytime sessions offered within our branches. Outreach visits to pre-school groups and pre-school facilities reach children who would not otherwise have contact with our libraries.
978	Children and Youth engagement - Franklin	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	The July school holidays was themed Poles Apart. Programmes focused on STEM learning, science challenges and coding. Children at both libraries were entertained by Jess Dahlenburg who shared her Antarctic experience. Franklin Local Board libraries are working in collaboration with the Mobile Library team to provide a library service to Awhitu District School and local residents. A bulk registration programme has been undertaken with the assistance of the school and all current students are registered with Auckland Libraries. The mobile library will be on site from 9.30am until 2pm once a month on a Wednesday until November 2019, when this service will be reviewed.
979	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Franklin	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	This has been a very busy quarter which has encompassed Family History Month, Comic Book Month, Māori Language Week, and Matariki celebrations. Many of the activities aligned with these events have been undertaken in collaboration with local community interest groups. We have been fortunate to host a number of speakers over this quarter; the most popular speaker being Margie Thompson talking about her book "Whale oil" and leading a discussion on cyberbullying at Waiuku Library.
980	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Franklin	Celebrating te ao Māori with events and programmes including: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with local Iwi and Māori. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Franklin local board libraries are focused on building relationships with local Māori groups. Pukekohe library was fortunate to host a local Kaumātua who spoke about the significance of Matariki. This was followed by Family History Month activities which included a Whakapapa session run by Raniera Kingi, Poukōkiri Rangahau Māori. Waiuku Library invited classes from View Road School to celebrate Māori Language week through Storytime and Māori language activities. Over the past two months Pukekohe library staff have welcomed children from Kids Count Pukekohe Early Childhood Centre to Māori based Storytime's. Māori staff from across libraries in the South have supported the Waka 2 Kura programme. The Waka 2 Kura programme was developed through a co-design process in 2018. Collectively, the Māori co-design rōpū created a rich and varied programme in te reo Māori based on feedback from the community including: readers theatre, whakapapa, catalogue searching and robotics. Pukekohe North School has been visited by the Waka for the past three terms.
981	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Franklin local board libraries provide space for local groups to meet and share learnings. We currently support Mandarin classes, ukulele classes, knitting groups, driver license training for individuals, and promoted financial literacy in collaboration with Franklin Family Support during Money Week.
982	Support communities running volunteer libraries - Franklin	Continue to provide library items and materials, bulk loans of library items, and professional advice.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Rural Library services continue to be supported by Auckland Libraries. Wi-Fi and printing services have been well received by the communities who are beginning to make the most of this service.
Parks, Sport and Recreation								
358	FR: Te Kete Rukuruku (Māori naming of parks and places) FY20	Māori naming (and associated story telling) of parks and places in partnership with mana whenua to value and promote Auckland's Māori identity and use of te reo Māori; This will contribute to the implementation of the Maori Responsiveness Plan in line #55.	CS:PSR: Te Waka Tai-ranga-whenua	LDI: Opex	\$23,000	In progress	Green	Franklin Local Board confirmed their tranche 1 park list at a business meeting on 17 September 2019. Staff are working through the process of identifying the overlapping mana whenua interests so that we can progress this list into the mana whenua naming stage.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
381	Franklin Pool and Leisure Centre: Operations	Operate Franklin Pool and Leisure Centre, Pukekohe; (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; recreational swimming; aquatic services; recreation services.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Franklin Pool and Leisure is gaining momentum and growth is beginning to show. They have gained much needed community support in the aquatic area by way of local business partnerships resulting in free water safety lessons for primary schools in the Franklin area to the value of \$20,000. Swimming NZ is partnering with the site to ensure primary schools across the Franklin region gain necessary life skills via Water Skills for Life to the value of \$25,000. This is set to begin in quarter two. Stadium usage for basketball is at capacity and local community wanting to participate in basketball are now unable to due to lack of appropriate flooring and space. The centre's active retention program being implemented in the gym is proving to be fundamental in retaining members and engaging them to communicate their needs so we can deliver them professionally. Customer Satisfaction: Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is -6.10. This rating is a decrease compared to Q4 2018/19 The decrease represents the dissatisfaction around cleaning and pool overcrowding. A cleaner has been employed and is on site six days a week to ensure the cleanliness is kept up to date. Since this has occurred concerns around cleanliness of the facility have declined considerably.
382	Whiteside Pool: Operations	Operate Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Whiteside Pool is due to open for the summer on Saturday 30 November 2019.
383	Jubilee Pool: Operations	Operate Jubilee Pool, Pukekohe (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Jubilee Pool is due to open for the summer on Saturday 30 November 2019
575	Franklin Trails Plan	Develop a map of existing and proposed paths/trails throughout Franklin, and identify possible connection points. Develop a delivery strategy for the Pukekohe/Paerata Paths Plan.	CS: PSR: Park Services	LDI: Opex	\$40,000	In progress	Green	Q1 added a \$25,000 carry forward from the 2018/2019 annual work programme. Total budget now \$40,000 Finalising map production with Community Facilities of the western areas. This will be completed by November. A key part of this work will be the drilling down detail of the focus areas. First detailed focus area will be Clarks Beach-Waiua Pa. Pukekohe/Paerata plan yet to be started.
645	Clevedon parks: local play service assessment	Undertake a service assessment of playspaces in the Clevedon area .	CS: PSR: Park Services	ABS: Opex	\$0	In progress	Green	The scope of the assessment was confirmed at a workshop in Q1. Preliminary work is underway and the draft service assessment will be completed in November 2019. The proposed service outcomes will be presented at a local board workshop in Q3.
752	FR: Ecological volunteer grant FY20	Provide operational funding to the Waiuku Estuary Restoration Trust to enable them to continue to remove mangroves from the Waiuku Estuary as part of the ecological volunteers programme. This activity relates directly to #757	CS: PSR: Park Services	LDI: Opex	\$10,000	Completed	Green	Completed - The grant has been paid for this financial year, no more action required. Mudlarks continue to work on the mangrove removal programme, and the funds will support ongoing maintenance and tools for the project. The Mudlarks are currently working on site alongside the golfcourse.
753	FR: Ecological volunteers and environmental programme FY20	This is an ongoing programme to support community and volunteer ecological and environmental initiatives. This includes: annual pest plant and animal control; local park and beach clean ups; and community environmental education and events. Additional activities have been planned throughout the year. Q1 - Winter/spring community plantings Q3 - Prepare for autumn planting Q4 - Autumn community plantings	CS: PSR: Park Services	LDI: Opex	\$70,000	In progress	Green	Community Park Ranger organised seven events: Kennelly Reserve, Franklin Road, Hickeys Reserve, Maraetai and Waiuku, and large clean up at Karioitahi Beach (200 hundred people attended) where six car bodies were removed. Total of 1944 volunteer hours recorded and 9350 plants were planted across the quarter. The Programme Ranger team have run guided walks for the public at Roosevelt Park-15 participants and Clevedon Scenic Reserve-25 participants. For Conservation Week a nature walk and information day was held at Clevedon Scenic Reserve in association with NZ Scouts and DOC.
757	FR: Mangrove removal Programme FY20	Provide support to the Waiuku Estuary Restoration Trust to continue the Waiuku mangrove removal programme in line with the resource consent. This includes health and safety, resource consent compliance, and removal and mulching of mangroves. Additional support is provided through #752 of this work programme.	CS: PSR: Park Services	LDI: Opex	\$40,000	In progress	Green	Continuation of mangrove removal programme. Coastal planting of rushes undertaken 21 September as part of the resource consent conditions.
783	FR: Activation of parks, places and open spaces FY20	Enable and coordinate a range of 'free to attend' activities and events that support the local community to be physically active, either through the Out & About programme or other locally focused community or partner organisations and initiatives, including encouraging people to use paths and trails.	CS: PSR: Active Recreation	LDI: Opex	\$20,000	In progress	Green	Staff have met with various delivery partners in Q1 to confirm summer activation schedules. A confirmed schedule will be finalised and forwarded to the local board via memo in early Q2.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
1125	Waiaumanu Reserve development plan	Develop a plan to manage/develop the Waiaumanu Reserve (Magazine Bay) and Wai-o-Maru Pā as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	CS: PSR: Park Services	ABS: Opex	\$47,000	Approved	Green	The co-management committee is in recess until after the local board election.
1126	FR: Te Puru Park service assessment	Undertake a service assessment of Te Puru Park to identify the outcomes which will guide and inform future development of the park.	CS: PSR: Park Services	ABS: Opex	\$0	In progress	Green	Draft service outcomes for the park have been developed and will be workshopped with the local board in Q2/Q3.
1130	Te Puru Community Centre - Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 3 of a 3 year funding allocation.	CS: PSR: Active Recreation	ABS: Opex	\$325,000	In progress	Green	The Trust has met the KPIs and delivery requirements of the funding agreement. The trust is updating its asset management plan. The sport and recreation team is reviewing alignment of the Community Access Grant with the 'Increasing Aucklanders' Participation in Sport: Investment Plan 2019-2039'. It is expected this will be completed in Q3. The review will inform future investment direction and next steps. The operational Memorandum of Understanding was finalised in Q1 and is due to be signed in Q2.
1256	FR: Sport and Active Recreation Facilities Plan - grants for implementation	Provide grants to groups providing facilities which are identified as high or medium-high priority in the Franklin Sport and Active Recreation Facilities Plan.	CS: PSR: Active Recreation	LDI: Opex	\$100,000	In progress	Green	A workshop will be held in Q3 to consider options for funding. Options that are a high priority in the Franklin Sport and Active Recreation Facility Plan are Counties Manukau Hockey turf renewal and planning work for the gym sports facility.
1257	Clarks Beach parks service assessment	Undertake a service assessment within the Clarks Beach area to determine the service outcomes which need to be planned for and prioritised within local parks.	CS: PSR: Park Services	ABS: Opex	\$0	In progress	Green	The draft service outcomes will be drafted in Q2 and presented to the board for review at a Q3 workshop.
1295	Karaka Sports Park operational grant	Provide an operational grant to the Karaka Sports Ground Society to contribute to the costs of running the multisport facility at Karaka Sports Park. This is based on a legacy grant and a review will take place including clarifying the purpose of funding, key performance indicators, monitoring and accountability procedures will be developed.	CS: PSR: Active Recreation	ABS: Opex	\$48,705	In progress	Green	Development of the One Local Initiative detailed business case is progressing with representatives from the Karaka Sports Ground Society. The business case will guide the operational grant review.
3353	Hūnua Trail	Develop the approach to governance, management, maintenance, design and delivery of the Hunua Trail as outlined in the Hunua Trail Aspirational Plan in collaboration with ATEED, AT, Watercare and Community Facilities. Note that this is linked to the economic development work programme (ID1189) and Community Facilities work programme (ID 2937).	CS: PSR: Park Services	ABS: Opex	\$0	In progress	Green	The Franklin Local Board is currently working through ATEED and Inovo to develop the proposed Hūnua Trail as a tourist product. Pending formal endorsement from the Environment and Community Committee, the board has allocated \$80,000.00 opex to develop a programme of product development work.
Plans and Places								
1247	Planning scoping for Waiuku	Planning Scoping Exercise - Planning overview of existing development capacity (focussing on residential and industrial zoned land), taking into consideration resource or subdivision consents granted or lodged to utilise the available development capacity provided by current residential or industrial zoned land for development, infrastructure constraints, if any, and the need for future expansion of zoned land to provide for growth in Waiuku, followed by reporting on the findings of the review and whether additional rezoning is required.	CPO: Plans and Places	Regional	\$0	In progress	Green	Work largely completed. Can update board as required
3234	Pukekohe Area Plan - Monitoring	Ongoing monitoring of the Pukekohe Area Plan 2014	CPO: Plans and Places	Regional	\$0	Approved	Green	Ongoing implementation of the Area Plan, review of the delivery of the Area Plan's actions
3235	Wider southern local settlements planning scoping study	The wider southern local settlements planning scoping study - comprising a planning overview of existing development capacity (focussing on residential and industrial zoned land), taking into consideration resource or subdivision consents granted or lodged to utilise the available development capacity provided by current residential or industrial zoned land for development, infrastructure constraints, if any, and the need for future expansion of zoned land to provide for development in areas such as Beachlands, Whitford, Maraetai, Kawakawa Bay, Orere Point, Clevedon, Bombay, Kingseat, Clarks Beach, Glenbrook, Awhitu and Patumahoe.	CPO: Plans and Places	Regional	\$0	In progress	Green	Initial work commenced but via management direction, the project has been rescoped to enable a better understanding of whether there is sufficient residential or industrial zoned land capacity to provide for the development of the named areas and to provide for effective monitoring of the development uptake of existing res and industrial zoned land.
The Southern Initiative								
57	Youth Connections - Franklin	Youth Connections will: <ul style="list-style-type: none"> retain and build on local community-led youth employment solutions e.g. Te Ara Rangatahi and Dranklin Skills Network programmes; leverage local benefits from existing The Southern Initiative youth employment or entrepreneurship activities; trial new approaches to support marginalized youth (such as those in care or in the youth justice system). 	TSI: The Southern Initiative	LDI: Opex	\$50,000	Approved	Amber	Local Board is waiting on a proposal from Te Ara Rangatahi for the co-design process to address the transport issue for young people in Franklin. From 2018/19 budget Te Ara Rangatahi is continuing to chair the Franklin Skills Network and will continue to do this till end of June 2020. From 2019/20 budget Te Ara Rangatahi with the support of TSI is looking to develop a co-design process to address the travel issues young people face in Franklin. Funding for this will be requested from Youth Connections funding in early 2020.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1504	12R McNicol Road: Clevedon & Districts Historical Society Incorporated	Renewal of building Lease	CF: Community Leases	1/06/2010	1 x 10 years	31/05/2030	\$10.00	Approved	Green	The lease is due for renewal in May 2020. An application pack will be sent to the group in quarter three.
1505	372 Blackbridge Road, Karaka: Karaka Sports Ground Society Incorporated	Renewal of ground lease	CF: Community Leases	1/11/2009	1 x 10 years	31/10/2029	\$150.00	In progress	Green	A renewal application has been received from the group and a site visit has been scheduled. A report to renew the lease and for a lease for additional premises for expanded site areas will be presented in quarter two.
1506	50 Howard Road: The Kawakawa Bay-Orere Health Clinic Incorporated - Orere Clinic	New building lease	CF: Community Leases	1/07/2010		30/06/2020	\$0.10	Approved	Green	The lease expires in June 2020. An application pack will be sent to the group in quarter three.
1507	34 Ngahere Road, Pukekohe: Morris Register of New Zealand Auckland Branch Incorporated	New ground lease	CF: Community Leases	1/07/2008	2 x 3 years	30/06/2020	\$1.00	Approved	Green	The lease expires in June 2020. An application pack will be sent to the group in quarter three.
1508	180R & 181 Maraetai Coastal Rd, Clevedon: Rescare Auckland Incorporated	New ground lease	CF: Community Leases	1/08/2009		30/07/2019	\$10.00	Completed	Green	A new community lease was granted by the Franklin Local Board on 27 August 2019 - FR/2019/117. Matter completed.
1509	9R Rautawa Road, Kawakawa Bay: The Kawakawa Bay-Orere Health Clinic Incorporated	New building lease	CF: Community Leases	1/07/2010		30/06/2020	\$500.00	Approved	Green	The lease expires in June 2020. An application pack will be sent to the group in quarter three.
1510	2 Belgium Street, Waiuku: Waiuku Citizens Silver Band Incorporated	New ground lease	CF: Community Leases	1/10/2007	1 x 6 years	30/09/2019	\$1.00	In progress	Green	An application for a new lease has been received from the group and a site visit has been set. A report for a new lease will be presented in quarter two.
1511	56 Kitchener Road, Waiuku: Waiuku Netball Centre Incorporated	New ground lease	CF: Community Leases	1/07/2000	1 x 10 years	30/06/2020	\$150.00	Approved	Green	The lease expires in June 2020. An application pack will be sent to the group in quarter three.
1512	Franklin Local Board Community Leases FY2020/2021 Work Programme	Leases to be progressed in the 2020-2021 Work Programme year: Surf Life Saving Kariaotahi Incorporated; Auckland Manukau Dressage Group Incorporated; Clevedon Bowling Club Incorporated; Counties Manukau Kindergarten Association - Kawakawa Bay; Maraetai Beach Bowling Club Incorporated; Marama Hou Ministries Charitable Trust; Patumahoe Bowling Club Incorporated; The Scout Association of NZ - Waiau Pa Domain Scouts	CF: Community Leases					Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.
1513	Franklin Local Board Community Leases FY2021/2022 Work Programme	Leases to be progressed in the 2021-2022 Work Programme year: Awhitu Peninsula Landcare Incorporated; Beachlands Boating Club Incorporated; Counties Manukau Kindergarten Association - Glenbrook; Pukekohe Rugby Football Club Incorporated; Waiau Pa Pony Club; Waiuku Museum Society Incorporated	CF: Community Leases					Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.
3386	685 Karioitahi Road, Karioitahi: Surf Life Saving Karioitahi Incorporated	New agreement to lease	CF: Community Leases	1/06/2016	1 x 1 year	31/05/2019		Completed	Green	The group required an extension to an agreement to lease period for its new building project. A new agreement to lease was granted by the Franklin Local Board on 17 September 2019 - FR/2019/15. Matter completed.
3482	2316 Hunua Road, Hunua: Hunua Tennis Club Incorporated	Renewal of ground lease Deferred from the 2017/2018 work programme	CF: Community Leases	1/09/1997	1 x 20 years	31/08/2037	\$150.00	In progress	Green	A renewal application has been received from the group and a site visit has been scheduled. A memo to seek approval of the renewal under the streamlined process will be presented in quarter two unless the board prefers a report for approval.
3483	62 Wakelin Road, Beachlands: Beachlands Community Trust	Renewal of building lease Deferred from the 2018/2019 work programme	CF: Community Leases	10/12/2013	1 x 5 years	9/12/2023	\$1.00	In progress	Green	A renewal application has been received from the group and a site visit has been scheduled. A memo to seek approval of the renewal under the streamlined process will be presented in quarter two unless the board prefers a report for approval.
3484	14R Monument Road, Clevedon: Counties Manukau Kindergarten Association Incorporated	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/07/2009		30/06/2019	\$0.10	In progress	Green	An application for a new lease has been received from the group and a site visit has been scheduled. A report for a new lease will be presented in quarter two.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
3485	31 Paparata Road, Bombay: The Scout Association of New Zealand	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/01/1997	1 x 10 years	31/12/2016	\$10.00	In progress	Green	An application for a new lease has been received from the group and a site visit has been scheduled. A report for a new lease will be presented in quarter two.
3486	184 Wellington Street, Pukekohe: Parkside School Board of Trustees	Renewal of ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	20/03/2008	1 x 10 years	19/03/2028	\$150.00	In progress	Green	A follow up request for an application for renewal of lease has been sent to the group. A site visit will be undertaken when the application is returned.
3493	31 Paparata Road, Bombay: Counties Playcentre Association Incorporated	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/08/2007	1 x 5 years	31/07/2017	\$1.00	In progress	Green	A follow up request for an application for new lease has been sent to the group. A site visit will be undertaken when the application is returned.
3495	2610 Awhitu Road, Matakawau: Counties Playcentre Association Incorporated (Manukau Peninsula)	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/11/2006	1 x 5 years	31/10/2016	\$1.00	In progress	Green	A follow up request for an application for new lease has been sent to the group. A site visit will be undertaken when the application is returned.
3496	53R Whitford Maraetai Road, Whitford: Whitford Pony Club Incorporated	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/07/2009		30/06/2014	\$0.10	In progress	Green	A follow up request for an application for new lease has been sent to the group. A site visit will be undertaken when the application is returned.
3497	100 Stevenson Road, Clarks Beach: Clarks Beach Golf Club Incorporated	New ground lease Deferred from the 2017/2018 work programme	CF: Community Leases	1/04/1987		30/03/2017	\$1,415.50	On Hold	Amber	There is a Regional Facilities Golf Plan in progress, a large body of work that will have local board and then wider consultation. Work on this matter is on hold until the Golf Plan is in place and its principles can be applied to lease decisions..
3498	56 Kitchener Road, Waiuku: Waiuku Golf and Squash Clubs Incorporated	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/03/1997	1 x 10 years	27/02/2017	\$1,050.00	On Hold	Amber	There is a Regional Facilities Golf Plan in progress, a large body of work that will have local board and then wider consultation. Work on this matter is on hold until the Golf Plan is in place and its principles can be applied to lease decisions..
3499	Puni Recreation Reserve, Attewell Road, Puni: Puni Rugby Football Club Incorporated	Renewal of ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/08/2007	1 x 10 years	31/07/2027	\$150.00	On Hold	Amber	At present the group is not an incorporated society with the Companies Office - Societies and Trusts. This is a requirement for a community lease; providing a legal entity for the lease. The matter is on hold while staff work with the group on its incorporated entity status and lease requirements.
3500	19 Stadium Drive, Pukekohe: Pukekohe Light Opera Club Incorporated	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/06/1978		31/05/1991	\$0.10	On Hold	Amber	The groups garage on the site was destroyed in a fire and there has been a break in at its building. The group is reviewing its options including looking at other sites for storage and use. At present the group has not applied for a new lease while options are explored. The matter is on hold while staff work with the group on options and future plans for its storage and use requirements
3501	89 Ardmore Quarry Road, Ardmore: Manukau Trail Riders Incorporated	New ground lease Deferred from the 2018/2019 work programme	CF: Community Leases	1/01/1991		31/12/1995	\$25.00	On Hold	Amber	A Resource Consent was issued for the motor sports park in 2014 which contained conditions regarding noise levels, monitoring and minimisation work. Noise levels are to be periodically monitored and the group are working on landscaping plans to minimise noise to ensure compliance before a lease can be progressed. The matter is on hold while staff work with the group on its noise monitoring and minimisation work
3502	954R Whitford Maraetai Road, Omana: The Scout Association of New Zealand – Te Puru Sea Scouts	New ground lease Deferred from the 2017/2018 work programme	CF: Community Leases	30/06/2009		29/06/2014	\$0.10	Completed	Green	A new community lease was granted by the Franklin Local Board on 27 August 2019 - FR/2019/117. Matter completed.

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3503	40 Paparata Road, Bombay: Bombay Rugby Football Club Incorporated	New ground and building lease Deferred from the 2017/2018 work programme	CF: Community Leases	1/04/1999	1 x 9 years	30/03/2017	\$150.00	Completed	Green	A new community lease was granted by the Franklin Local Board on 27 August 2019 - FR/2019/117. Matter completed.
3504	73R Monument Road, Clevedon: Clevedon Lawn Tennis Club Incorporated	New ground lease Deferred from the 2017/2018 work programme	CF: Community Leases	1/07/2007		30/06/2017	\$0.10	Completed	Green	A new community lease was granted by the Franklin Local Board on 27 August 2019 - FR/2019/117. Matter completed.
3505	370 Grahams Beach Road, Awhitu: Grahams Beach Bowling Club Incorporated	New ground and building lease	CF: Community Leases	1/12/1991	1 x 10 years	30/11/2011	\$150.00	Completed	Green	A new community lease was granted by the Franklin Local Board on 27 August 2019 - FR/2019/117. Matter completed.