Franklin Local Board

OPEN MINUTES

Minutes of a meeting of the Franklin Local Board held in the Local Board Chambers, 82 Manukau Road, Pukekohe, on Tuesday, 3 December 2019 at 9:31am.

PRESENT

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Andrew Baker</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Angela Fulljames</td>
</tr>
<tr>
<td>Members</td>
<td>Malcolm Bell</td>
</tr>
<tr>
<td></td>
<td>Alan Cole</td>
</tr>
<tr>
<td></td>
<td>Sharlene Druyven</td>
</tr>
<tr>
<td></td>
<td>Lance Gedge</td>
</tr>
<tr>
<td></td>
<td>Amanda Kinzett</td>
</tr>
<tr>
<td></td>
<td>Matthew Murphy</td>
</tr>
<tr>
<td></td>
<td>Logan Soole</td>
</tr>
</tbody>
</table>


1 Welcome

The Chair opened the meeting and welcomed everyone present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Andrew Baker declared an interest in the Franklin Branch New Zealand Society of Genealogists funding application (Item 11) as he is a participant in the proposed event; and the Cutfield Farms funding application (item 12).

Lance Gedge declared an interest in the Pohutukawa Coast Presbyterian Church application (Item 11).

4 Confirmation of Minutes

Resolution number FR/2019/173

MOVED by Member A Kinzett, seconded by Member L Soole:

That the Franklin Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday 26 November 2019 as true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.
10 Extraordinary Business

There was no extraordinary business.

11 Franklin Quick Response Round One 2019/2020 grant allocations

Agus Castro Pons was in attendance to speak to this item.

Resolution number FR/2019/174

MOVED by Deputy Chairperson A Fulljames, seconded by Member M Bell:

That the Franklin Local Board:

a) agree to fund, part-fund, or decline each application in Round One of the Franklin Quick Response Grants 2019/2020 listed in the following table:

Table One: Franklin Quick Response Grants 2019/2020 grant applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount confirmed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2 003-103</td>
<td>Losalia Aleva</td>
<td>Towards venue hire and tutor fees to deliver “Fii-E - Fii-A Community Dance Project” in Pukekohe from January to March 2020.</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>Low priority – direct to arts broker</td>
</tr>
<tr>
<td>QR2 003-101</td>
<td>Franklin Mobility Bus Incorporated</td>
<td>Towards running costs for the vehicles, including road user charges, fuel and maintenance.</td>
<td>$2,000.00</td>
<td>$1,000</td>
<td>Part funding reflecting limited funds available</td>
</tr>
<tr>
<td>QR2 003-105</td>
<td>Beachlands Community Trust</td>
<td>Towards delivering a “Creative Art Workshop” including transport and venue hire from January to May 2020.</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>Decline</td>
</tr>
<tr>
<td>QR2 003-115</td>
<td>Beachlands Maraetai Playcentre</td>
<td>Towards the vinyl and carpet replacement at the Beachlands Maraetai Playcentre.</td>
<td>$2,000.00</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Amount confirmed</td>
<td>Comment</td>
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</tr>
<tr>
<td>QR2 003-117</td>
<td>Mercy Missions Trust</td>
<td>Towards the purchase of a glasshouse to grow food and plants at the Mercy Mission Centre.</td>
<td>$1,500.00</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>QR2 003-118</td>
<td>Bellyful NZ Trust - Franklin Branch</td>
<td>Towards operational costs including replacing a mobile phone, administration, promotional and delivery materials and packaging.</td>
<td>$1,949.03</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>QR2 003-121</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Towards Helpline volunteer triage support and supervision.</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>Low priority, not specifically local</td>
</tr>
<tr>
<td>QR2 003-124</td>
<td>Bloom Pukekohe Charitable Trust</td>
<td>Towards seedlings and plant costs for the nursery from December 2019 to September 2020.</td>
<td>$1,800.00</td>
<td>$1,800</td>
<td>Pending provision of accountability report on previous funding</td>
</tr>
<tr>
<td>QR2 003-125</td>
<td>Hunua School</td>
<td>Towards pool chemicals, monitoring and testing for the school pool.</td>
<td>$500.00</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>QR2 003-135</td>
<td>Waiuku Toy Library</td>
<td>Towards the Whanau Fun Day 2020 costs</td>
<td>$1,900.00</td>
<td>$900</td>
<td>Noted duplicate application to AT</td>
</tr>
<tr>
<td>QR2 003-116</td>
<td>Hunua Ararimu and Paparimu Valley Residents Association Incorporated</td>
<td>Towards public liability insurance costs to comply with the licence to occupy the corner of Hunua Road and Heald Road.</td>
<td>$1,000.00</td>
<td>$1,000</td>
<td>Pending provision of accountability report on previous funding</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
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<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>QR2 003-120</td>
<td>Pohutukawa Coast Community Association Incorporated</td>
<td>Towards monthly clean up supplies, promotion and advertising costs.</td>
<td>$2,000.00</td>
<td>$1535</td>
<td>Tag to gloves sticks bags, safety vests and advertising</td>
</tr>
<tr>
<td>QR2 003-123</td>
<td>Lesley Kidd</td>
<td>Towards the pruning of two scheduled oak trees.</td>
<td>$2,000.00</td>
<td>$2,000</td>
<td>Note that trees commemorate Armistice and are publicly accessible</td>
</tr>
<tr>
<td>QR2 003-131</td>
<td>Awhitu Peninsula Landcare Incorporated</td>
<td>Towards the purchase of a global positioning system and a laptop to manage the pest control programme for the Awhitu Peninsula.</td>
<td>$1,556.00</td>
<td>$1,556</td>
<td></td>
</tr>
<tr>
<td>QR2 003-133</td>
<td>Waiuku Zero Waste Limited</td>
<td>Towards the purchase of plants at the Waiuku Waste site.</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>Low priority; organisation well supported by board.</td>
</tr>
<tr>
<td>QR2 003-126</td>
<td>Pohutukawa ANZAC Remembrance Trust</td>
<td>Towards the 2020 ANZAC dawn and civic service at Beachlands.</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>Decline – work with Civics team at a later date</td>
</tr>
<tr>
<td>QR2 003-108</td>
<td>Ramarama School and District Reunion Committee</td>
<td>Towards the addition of the names of Ramarama School students, on the school honours roll, for those who served in the armed forces, since 1899.</td>
<td>$1,232.00</td>
<td>$1232</td>
<td></td>
</tr>
<tr>
<td>QR2 003-102</td>
<td>Maraetai Sailing Club Incorporated</td>
<td>Towards the Auckland youth multi-class sailing championship event at Maraetai Sailing Club.</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>Low priority, does not demonstrate need; limited funds</td>
</tr>
</tbody>
</table>
### Franklin Quick Response Grants 2019/2020 grant applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
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<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2 003-107</td>
<td>Totara Park Riding For Disabled Incorporated</td>
<td>Towards the group coach's annual wage for 2020.</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>Out of board area / salaries</td>
</tr>
<tr>
<td>QR2 003-112</td>
<td>Waiau Pa Netball Club - club status to be confirmed</td>
<td>Towards the “Pa 5000 Fun Run or Walk” at Torkar Road Reserve on 3 May 2020</td>
<td>$860.00</td>
<td>$800</td>
<td>Part funding, reflecting limited funds available</td>
</tr>
<tr>
<td>QR2 003-113</td>
<td>The Lions Club of Bombay Charitable Trust</td>
<td>Towards the first aid, printing, disposable cups and traffic management costs for the Bombay Early Settlers Fun Run.</td>
<td>$2,000.00</td>
<td>$1,000</td>
<td>Part funding, reflecting limited funds available</td>
</tr>
<tr>
<td>QR2 003-129</td>
<td>Surf Life Saving Kariaotahi Incorporated</td>
<td>Towards fuel costs to train 12 lifeguards to operate inflatable rescue boats.</td>
<td>$750.00</td>
<td>$0.00</td>
<td>Defer to Coastal Rescue fund in March 2020</td>
</tr>
</tbody>
</table>

Total | $39,047.23 | $17,823 |

Resolution number FR/2019/175

MOVED by Member A Cole, seconded by Member A Kinzett:

That the Franklin Local Board:

b) agree to fund, part-fund, or decline each application in Round One of the Franklin Quick Response Grants 2019/2020 listed in the following table:

### Table Two: Franklin Quick Response Grants 2019/2020 grant applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount confirmed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2 003-122</td>
<td>Franklin Branch New Zealand Society of Genealogists</td>
<td>Towards a guided Pukekohe Cemetery walk including costs for advertising, printed material and plaques.</td>
<td>$1,000.20</td>
<td>$1,000</td>
<td></td>
</tr>
</tbody>
</table>

Total | $1,000.20 | $1,000 |
Note: Andrew Baker (Chair) declared an interest in Item QR2-003122 and did not take part in the discussion or voting.

CARRIED

Resolution number FR/2019/176

MOVED by Member L Gedge, seconded by Member M Bell:

That the Franklin Local Board:

a) agree to fund, part-fund, or decline each application in Round One of the Franklin Quick Response Grants 2019/2020 listed in the following table:

**Table Three: Franklin Quick Response Grants 2019/2020 grant applications**

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount confirmed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2003-127</td>
<td>Pohutukawa Coast Presbyterian Church</td>
<td>Towards sandpit materials, an umbrella, cover shade and extras.</td>
<td>$2,000.00</td>
<td>$755</td>
<td>Materials and sand, part funding reflecting limited funds available</td>
</tr>
</tbody>
</table>

CARRIED

Note: Lance Gedge declared an interest in item QR2003-127 and did not take part in the discussion or voting on this item.

**12 Franklin Waterways Protection Fund 2019/2020 grant allocations**

Resolution number FR/2019/177

MOVED by Member A Cole, seconded by Deputy Chairperson A Fulljames:

That the Franklin Local Board:

a) agree to fund, part-fund, or decline each application in the Franklin Waterways Protection Fund 2019/2020 listed in the following table:

**Table One: Franklin Waterways Protection Fund 2019/2020 grant applications**

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount confirmed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>FWPF 19-03</td>
<td>Oete Investments Limited</td>
<td>Towards the costs of plants and labour.</td>
<td>$100,000.00</td>
<td>$0.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>FWPF 19-04</td>
<td>CP and KA Needham</td>
<td>Towards the cost of fencing for 142.8 metres and planting 1,115 plants within the fenced riparian area.</td>
<td>$6,079.00</td>
<td>$6,079</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-05</td>
<td>Scott Beavis</td>
<td>Towards the cost of fencing 220.4 metres and planting 1260 plants within the riparian margins.</td>
<td>$3,734.23</td>
<td>3,734</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-06</td>
<td>Suzanne Clarke</td>
<td>Towards the cost of fencing 120 metres of waterway and planting 770 plants within a protected area.</td>
<td>$8,571.50</td>
<td>8,571</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-07</td>
<td>Farm - A C Murphy</td>
<td>Towards the cost of fencing 151.5 metres of waterway.</td>
<td>$6,515.00</td>
<td>5,515</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-09</td>
<td>Sharon and Sean McGinity</td>
<td>Towards planting 500 plants along the Mauku Stream.</td>
<td>$650.00</td>
<td>650</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-10</td>
<td>Lance Jamieson</td>
<td>Towards 511 metres fencing around a pond.</td>
<td>$4,033.00</td>
<td>4,033</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-11</td>
<td>Shane and Gabrielle Drury and Griffiths</td>
<td>Towards fencing 321.5 metres of the Mauku stream.</td>
<td>$8,000.00</td>
<td>8,000</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-12</td>
<td>Joan Leitch</td>
<td>Towards the cost of infill planting of 126 native eco-sourced plants.</td>
<td>$345.00</td>
<td>345</td>
<td></td>
</tr>
<tr>
<td>FWPF 19-13</td>
<td>Cutfield Farms Limited</td>
<td>Towards fencing 219.2 metres and protection for 3773 square meters of wetland.</td>
<td>$3,000.00</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$140,927.73</strong></td>
<td><strong>$39,927</strong></td>
<td></td>
</tr>
</tbody>
</table>

**CARRIED**

*Note: Andrew Baker declared an interest in item FWPF 19-13 and took no part in the discussion or voting on this item.*
13 Proposed Clevedon wastewater and water targeted rate

Resolution number FR/2019/178

MOVED by Deputy Chairperson A Fulljames, seconded by Member M Bell:

That the Franklin Local Board:

a) recommend to the Governing Body that consultation on the Annual Budget 2020/2021 include a proposal for a Clevedon wastewater and water targeted rate.

b) note that support for the proposal reflects interest in a loan repayment targeted rate as a finance option from 60 of the 138 existing properties that have the opportunity to connect to the reticulated network currently planned.

c) request that the Healthy Waters team continue to work with Watercare and the community to enable additional existing properties not currently able to access the reticulated network to connect, noting

i) the importance of uptake in terms of water quality implications specific to Clevedon as highlighted in the Ormiston Report and

ii) that private options to improve waste-water treatment will be challenging in an increasingly urbanised environment.

CARRIED

14 Auckland Council's Quarterly Performance Report: Franklin Local Board for quarter one 2019/2020

Vilecea Naidoo, Advisor, and Rodrigo Pizarro were in attendance to speak to this item.

Resolution number FR/2019/179

MOVED by Member A Cole, seconded by Member M Bell:

That the Franklin Local Board:

a) receive the performance report for quarter one ending 30 September 2019.

b) note that the Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme has been updated to reflect financial deferrals as a part of the Annual Plan process as shown in Attachment C.

c) approve, pending confirmation by a workshop, the amendment to the Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme to add the following projects to the Risk Adjusted Programme:

i) Work Programme ID 2920 Beachlands Community Hall – renew access ramp

ii) Work Programme ID 2926 Centennial Park - renew play spaces

iii) Work Programme ID 2928 Clevedon playground – renew play spaces

iv) Work Programme ID 2929 Colin Lawrie Reserve – Develop new access way path

v) Work Programme ID 2603 Hamiltons Gap – renew access, fences and land fixtures

vi) Work Programme ID 2527 Massey Park – renew play spaces
vii) Work Programme ID 2966 Matakawau Pt Reserve – develop a new boat ramp
viii) Work Programme ID 2894 Nga Waka Park – renew drainage
ix) Work Programme ID 2719 Orere Point Beach Reserve – renew play space
x) Work Programme ID 2895 Orere Point Reserve – renew track
xi) Work Programme ID 2480 Prospect Terrace, Pukekohe – extend existing walkway (stage 2)
xii) Work Programme ID 2898 Pukekohe Pioneer Cottage – renew heritage building
xiii) Work Programme ID 2482 Pukekohe War Memorial Town Hall – renew heritage assets
xiv) Work Programme ID 2659 Rooseville Park – renew park assets
xv) Work Programme ID 2907 Umupuia Reserve – renew toilet and changing block
xvi) Work Programme ID 2910 Waiau Pa Recreation Reserve – renew car park
xvii) Work Programme ID 2880 Waiuku Library – comprehensive renewal
xviii) Work Programme ID 2916 Whitford Pavilion Halls (Plunket) – renew exterior
xix) Work Programme ID 2535 Whitford Point Reserve – renew play space and car park
xx) Work Programme ID 2935 Franklin Pool and Leisure – renew waste water tank
xxi) Work Programme ID 2934 Whiteside Pool – renew pool lining

CARRIED

15 Annual Budget 2020/2021 consultation

Resolution number FR/2019/180

MOVED by Deputy Chairperson A Fulljames, seconded by Member L Soole:

That the Franklin Local Board:

a) approve Attachment A local content for consultation and Attachment B local supporting information for consultation.
b) delegate authority to the local board chairperson to approve any final changes required to the local content and supporting information for the Franklin Local Board for the Annual Budget 2020/2021 consultation, including online consultation content.
c) approve the following Have Your Say event in the local board area during the Annual Budget 2020/2021 consultation period:

   i) Hearing Style Event, 17 March 2020, 9.30am-11.30am, Pukekohe Chambers
d) delegate authority to the local board chairperson to approve any final changes required to the Have Your Say event.
e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken (or New Zealand sign language) interaction’ in relation to the local board agreement at the council's
public engagement events, during the consultation period for the Annual Budget 2020/2021:

i) local board members and chairperson

ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor

iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

CARRIED

16 Elected Members Expense Policy 2019

Resolution number FR/2019/181

MOVED by Member S Druyven, seconded by Member A Kinzett:

That the Franklin Local Board:

a) endorse the draft Auckland Council Elected Member Expense Policy 2019.

CARRIED

17 New Road Names in the Subdivision at Paerata Rise, 741 Paerata Road, Pukekohe by Grafton Downs Limited

Resolution number FR/2019/182

MOVED by Member A Cole, seconded by Member A Kinzett:

That the Franklin Local Board:

a) approve three new roads created by way of subdivision at Paerata Rise, 741 Paerata Road, Pukekohe (Council resource consent reference SUB60338930), in accordance with section 319(1)(j) of the Local Government Act 1974 as follows:

   iii) Road 3: Rosslands Avenue

   iv) Road 4: Tabernacle Street

   v) Road 5: Garth Ross Lane.

CARRIED

18 New road names in the subdivision at Drury South Crossing (425 Quarry Road, Drury) by Drury South Limited

Resolution number FR/2019/183

MOVED by Chairperson A Baker, seconded by Member S Druyven:

That the Franklin Local Board:

a) approve the three new roads created by way of subdivision at 425 Quarry Road, Drury, by Drury by Drury South Limited (Council resource consent reference SUB60325513), in accordance with section 319(1)(j) of the Local Government Act 1974 as follows:

   i) Road 2W and 2E: Bill Stevenson Drive

   ii) Road 4: Jack Stevenson Road

   iii) Road 6: Noia Place

CARRIED
Reinstatement of the Manukau Harbour Forum

Resolution number FR/2019/184

MOVED by Member A Cole, seconded by Member A Kinzett:

That the Franklin Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Whau, and Waitākere Ranges Local Boards for the 2019/22 electoral term.

b) appoint Alan Cole as the Franklin Local Board representative and Amanda Kinzett as the alternate member to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10am – 1pm Friday 13th December 2019 in Mangere.

d) note that the reconstituted forum will have two co-chairs; one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members, noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended; enabling two members of the Governing Body to be invited to join the forum; one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision, and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical, and that in the absence of identical resolutions by all member boards the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note Attachment B Manukau Harbour Forum governance and management support review report.

j) note with disappointment the continuing absence of governing body resource, meaning staff and budget, and strongly suggests that the governing body demonstrate their commitment to the protection and celebration of the Manukau Harbour to a degree that is comparative to that in place for the Hauraki Gulf, and as highlighted through the Manukau Harbour Forum governance and management support review report (Attachment B)

k) strongly suggests that the reconstituted Manukau Harbour Forum revisit the purpose, mana whenua value proposition and leadership of the forum and approach as a priority and with urgency.
l) note that continued Franklin Local Board participation in and support for the Manukau Harbour Forum is contingent on the development of an integrated and strengthened strategic plan and refreshed leadership approach that recognizes and promotes the Manukau Harbour Forum as a regional taonga.

m) request distribution of this resolution to all other Manukau Harbour Forum boards; to Councillor Daniel Newman, and to the Environment and Community Committee.

CARRIED

20 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

10.16am The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE FRANKLIN LOCAL BOARD HELD ON

DATE:..............................................................................................................

CHAIRPERSON:..........................................................................................