

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
59	Community capacity building: fund local organisations to design and deliver community-centred activities	<p>Fund local community organisations to provide:</p> <ul style="list-style-type: none"> - youth services and youth development - activities for over 65s - liaison between the community, council and central government to allow residents to access community services with ease - tourism development <p>Budget:</p> <ul style="list-style-type: none"> - Aotea Family Support \$30,000 - Community Health Trust \$42,000 - Destination Great Barrier Island (GBI) \$29,000. 	CS: ACE: Community Empowerment	LDI: Opex	\$101,000	In progress	Green	<p>In Q1, Kellie Cleave took over as Aotea Family Support's community worker. She has settled in well and reports a good first two months in the role.</p> <p>Destination Great Barrier Island (DGBI)'s focus is the production of brochures for island visitors, outlining key suggestions for "making the most of your time on Aotea". This is an educational tool to encourage people to respect the Barrier way of life. It's hoped the brochures will be attached to boarding passes issued by airlines serving the island. DGBI is producing a business card with emergency contact numbers for visitors.</p> <p>DGBI has expressed concern about waste over summer under the new council system. Staff are arranging for a representative from council's waste team to attend DGBI's October meeting to discuss the concerns.</p> <p>Plans are underway for a community visitor/tourism survey, as part of the implementation of the Visitor Strategy.</p>
60	Apply the empowered communities approach – connecting communities (GBI)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities: <ul style="list-style-type: none"> • reaching out to less accessible and diverse groups - focusing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> 3. Enabling council: <ul style="list-style-type: none"> • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1-4. 	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	<p>In Q1 the strategic broker:</p> <ul style="list-style-type: none"> - attended meetings with Destination Great Barrier Island, the Aotea Education Trust, the community tourism coordinator, Aotea Family Support Group, Team Aotea and the local board. - organised a public meeting on the island with Statistics NZ to discuss concerns around Census 2018. - worked with the Aotea Education Trust to advance a drop-off day care service on Great Barrier. - assisted community groups with community grant applications. - assisted Awana Rural Women with their 2019 No Barriers - Small Island, Big Ideas event. - worked with the communications advisor to promote local board events and activity online. - covered local board business meetings and other council business for the Barrier Bulletin. - ensured local board events were promoted on the local radio station. - reported to the general manager of Arts, Community and Events on empowered community work taking place on Great Barrier. - discussed with ATEED the challenges and opportunities for Aotea with the America's Cup.
61	Iwi responsiveness - Respond to Maori aspirations: Ngāti Rehua Ngatiwai ki Aotea coordinator	<p>Note: the budget for this activity was deferred from 2017/2018.</p> <p>Fund Ngāti Rehua Ngatiwai ki Aotea to appoint a Great Barrier based representative to:</p> <ul style="list-style-type: none"> - develop a relationship with the local board - coordinate responses to council-led initiatives and projects. <p>Liaise with the appointed coordinator to develop a collaborative plan to respond to the key iwi aspirations and priorities.</p> <p>Note: the 2019/2020 budget figure shown for this activity includes the \$10,000 originally approved plus \$4,828 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$14,828	In progress	Green	<p>An interim Ngāti Rehua Ngatiwai ki Aotea Trust board has been appointed, but no progress has been made on the identification or appointment of an appropriate person for the iwi liaison role. Staff will continue to identify progressing this in Q2.</p>
220	ANZAC Service - Great Barrier	Support Anzac services and parades within the local board area: - \$2000 (grant).	CS: ACE: Events	LDI: Opex	\$2,000	Approved	Green	Scheduled for Q4 and planning will commence in Q2
336	Community Grants (GBI)	Funding to support local community groups through contestable grants.	CS: ACE: Community Empowerment	LDI: Opex	\$115,000	In progress	Green	The local board had one local grant round in Q1 allocating a total of \$69,439.05. There is \$45,560.95 remaining for allocation in Q4.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
516	Operational Grant - Great Barrier Island Community Heritage and Arts Village	Fund Great Barrier Island Community Heritage and Arts Village Trust to operate the facility in a professional and inclusive manner that enables access to and participation in the visual arts for people of all ages, cultural experience and level of experience. Funding will also be used to provide community arts programmes and opportunities that reflect the cultural diversity of the local Great Barrier Island community.	CS: ACE: Arts & Culture	LDI: Opex	\$15,000	In progress	Green	The funding agreement for the Great Barrier Island Community Heritage and Arts Village for the 2019/2020 year has been administered. During Q1, the Great Barrier Island Community Heritage and Arts Village ran 10 programmes, with a combined total of 1,308 participants and attendees. Highlights included the Kids Matariki Art exhibition, and well as the Kids exhibition in collaboration with the Awana Rural Women "No Barriers" annual talk. Other highlights included getting power connected to the Museum space, and starting to work on the Museum displays.
1123	Investment of capital grants to sustain local community facilities	Funding to support community facilities owned by local community groups through a contestable grant. Provide advice regarding the investment of capital grants, with a focus on maintaining easy access to community services provided from fit for purpose, independently owned facilities.	CS: ACE: Community Places	ABS: Opex	\$252,000	In progress	Green	The local board had one capital grant round during quarter one allocating a total of \$117,794. There is \$134,206.00 remaining for allocation in Q4.
1194	Housing	Progress potential solutions to Great Barrier Island's housing issues as discussed at the 2019 housing experts roundtable, taking into account past work done in this area, in particular the 2015 Affordable Housing Feasibility Study.	CS: ACE: Community Empowerment	LDI: Opex	\$25,000	In progress	Green	. Further discussions were held in Q1 with the local board about potential solutions and next steps to address housing issues facing Great Barrier Island. Views and advice were also sought from the wider council group. As the local board does not yet have enough information to take definitive action, staff will continue to hold discussion with relevant stakeholders and provide an update in Q2.
1251	Increase diverse participation: Aotea Lifelong Learning Action Strategy	Collaborate with community organisation Aotea Education Limited to develop and implement a lifelong learning action strategy. Activities include: - developing options to establish additional early childhood education on the island - support for a learning hub for correspondence school students - integration of vocational pathways into secondary schooling - developing options to improve opportunities and pathways for adult education - developing and implementing a skills development programme to identify and address skills shortages amongst island businesses.	CS: ACE: Community Empowerment	LDI: Opex	\$30,000	In progress	Green	A focus in Q1 was obtaining local board sign-off for the reallocation of funds from the 2018/2019 Aotea Education Trust (AET) budget to the 2019/2020 budget, to assist with the costs of establishing a drop-off early childhood education service on Aotea. This carry-forward was signed off at the September business meeting. With the new budget approved, an implementation plan for the coming year can be finalised. The Trust has prepared a business case for the day-care service, met with Aotea Playcentre to present the proposal for use of the Playcentre facility on non-Playcentre days, drafted a memorandum of understanding for the partnership, approached a philanthropic educational trust for additional funding for the project, and begun the search for a qualified ECE teacher. The Aotea Learning Hub moved to its new premises. This has been a positive move for the students, whose attendance remains high. AET lost its interim chair and three trust members, leaving six remaining members and an administrator.
1514	Dark Sky Sanctuary Leverage	Work alongside Destination Great Barrier and Dark Sky Advisory Group to leverage a successful Dark Sky Sanctuary accreditation. The funding will be used for activities such as provision of capability workshop, promotion and meeting compliance costs for having Dark Sky Sanctuary status.	CS: ACE: Community Empowerment	LDI: Opex	\$20,000	In progress	Green	A workshop was held with the local board, where an implementation plan was agreed for 2019/2020. The Dark Sky funding agreement will be completed in Q2. The focus for the year ahead will be an astrophotography competition, the annual winter festival, compliance and ongoing education about lights and light pollution on the island.
3311	Community Response Fund GBI	Discretionary fund to respond to community issues as they arise during the year	CS: ACE: Advisory	LDI: Opex	\$9,623	Approved	Green	No allocations
ATEED								
3060	Great Barrier Visitor Strategy Implementation	Work with Destination Great Barrier Island, the local island community, Ngāti Rehua Ngātiwai ki Aotea, DOC and our island based service providers to implement the Great Barrier Island Visitor Strategy.	ATEED: Tourism	LDI: Opex	\$25,000	In progress	Green	Implementation plan agreed between local board, ATEED and Destination Great Barrier Island (DGBI). Funding agreement processed and funds paid out to DGBI. Development of second wave of New Zealand Tourism Research Institute research (which will be carried out over the summer). Progress on the trails wayfinding map/brochure and PDF. Development of the inaugural local Business Awards in 2020. Significant focus has been applied to date.
Community Facilities: Build Maintain Renew								
2472	Pa Point - renew concrete steps	Renew the concrete steps at Pa Point Reserve. Remediation works undertaken by Council Operations will maintain the steps until FY21/22; renewal works are scheduled for this year.	CF: Project Delivery	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2919	General park assets - renew - FY19/20 - FY20/21 - Great Barrier	Renew structures, footpaths, roading and fixtures and furniture in parks. Proposed sites currently under investigation, including for :Paths: Harataonga Walkway, Fixtures/Furniture: Tryphena Hall Signage: Dolphin Bay Walkway, Island Bay Walkway, Medlands Beach Toilets: Medlands Playground Reserve, Pa Point Reserve FY19/20- undertake investigation and scoping of options.FY20/21 - undertake physical works.This project will be unbundled for the physical works component. This will be confirmed once the investigation and design phase is complete.This is a multi-year funded project initiated in FY19/20 programme.Risk Adjusted Project (RAP)	CF: Investigation and Design	ABS: Capex - Renewals	\$100,000	Approved	Green	Current status: Clarify and agree scope of work for this renewal programme. A quotation has been requested to refurbish the public toilets at Pah Beach and Port Fitzroy, and also to renew the picnic table near the Port Fitzroy toilet.Next steps: Plan delivery of work.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3028	Mulberry Grove - skate ramp - replacement	Replacement of the skate ramp (either as a skate ramp or other play items) at Mulberry Grove (or at a more appropriate location) , which has failed with on going water tightness issues impacting the structural integrity. All design options to be reviewed with the Local Boards approval.	CF: Investigation and Design	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: Liaise with Community Services who are currently undertaking a review of the Mulberry Grove area including re-routing the road. Next steps: Discuss renewal options with the local board once confirmation received from Community Services regarding the proposed road changes at Mulberry Grove.
3071	General park assets - renew - FY20/21 - FY21/22 - Great Barrier	Renew structures, footpaths, roading and fixtures and furniture in parks. Proposed sites currently under investigation, including for: Toilets: Okiwi Park, Okiwi Airfield FY20/21 - undertake investigation and scoping of options. FY21/22 - undertake physical works. This project will be unbundled for the physical works component. This will be confirmed once the investigation and design phase is complete. This is a multi-year funded project initiated in FY20/21 programme.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
3128	Aotea Great Barrier Full Facilities maintenance contracts	The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.	CF: Operations	ABS: Opex	\$811,063	Approved	Green	Over one of the wettest winters on record; our parks, tracks and built assets fared well. Through this period the contractor has been working through our tracks, clearing drains, pruning back tree and shrub growth in preparation for the warmer months where more people come to enjoy them. The Community Facilities area manager and contract manager have been working on the future procurement of our trade services contracts that will be released to the market in the new year. It is amazing reflecting back on the success of local procurement and the journey our suppliers have been on delivering great places.
3213	Aotea Great Barrier - maintaining View Shafts programme 2019/2020	Maintaining view shafts across the island for views and safety	CF: Operations	LDI: Opex	\$5,000	In progress	Green	Viewshafts on Great Barrier Island are being maintained by a local tree maintenance company under supervision and direction of the council arborist.
3600	Great Barrier - LDI Minor Capex Fund 2018/19	Local Improvement Projects (LIPs) funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	CF: Investigation and Design	LDI: Capex	\$20,000	In progress	Green	Current status: Proposed works to be identified. Next steps: Investigate and scope any proposed works identified by the local board.
3626	Claris playground shade sail - design consent build	Shade sail over the Claris playground - design consent build	CF: Project Delivery	LDI: Capex	\$9,065	In progress	Green	Current status: Physical works contractor has been engaged to carry out the installation of the sail. Next steps: Programme installation for summer 2019.
3627	Okiwi Park - pump track installation	Supply and installation of a modular style off the shelf pump track on compacted gravel.	CF: Project Delivery	LDI: Capex	\$80,000	In progress	Green	Current status: Pump track design and quote have been received for the project. Next steps: Procure the pump track and organise installation for early 2020.
3668	Claris Cemetery – develop facility	Progress the proposed Claris Cemetery development including detailed design and resource consent. This is a carry forward project, previous SharePoint ID #2782.	CF: Project Delivery	LDI: Capex	\$37,698	In progress	Amber	Current status: A resource consent was recently granted on 25 September 2019 and previously a change of land designation was granted, which are important milestones in progressing this project. Approval was requested and received to amend the budget to cover the current overspend and to carry out a trial of shoring equipment. A quotation has been requested from the full facilities contractor for the trial of shoring equipment. The schedule is at risk due to not having clear direction on which of the nine design options is to be progressed. Next steps: Agree on the preferred option and allocate suitable budget.
3669	Great Barrier - renew general park assets 2018-19	Renew structures, footpaths, roading and fixtures and furniture in various parks (detail to be provided by end of calendar year). December 2018 - Addition of a new project. Scope - Renewal of the surface of the access track between Gooseberry Flat and Pa Beach. OMM have proposed a temporary creation of soil path or steps around 2m inland and review of location/style of path before concrete renewed. Proposed by OMM, supported by Community Services and approved by the Local Board.	CF: Project Delivery	ABS: Capex - Renewals	\$13,540	Completed	Green	Project completed.
3670	Tryphena Coastal Trail directional signage - design	Tryphena Coastal Trail directional signage - design as per the concept plan. The scope of works includes 1. \$20,000 for signage and walkway design, 2. \$10,000 for moving the Gooseberry Flat walkway exit to the beach and 3. \$10,000 for steps to the beach by the stone wall at the school plan.	CF: Project Delivery	LDI: Capex	\$31,900	In progress	Green	Current status: A graphics and signage specialist is progressing the Tryphena Coastal directional signage in conjunction with the interpretation signage project. The post directional signs have been approved for fabrication and installation, however minor amendments are needed following discussions with a representative from Auckland Transport. A presentation regarding the progress and recommended next steps is being prepared for the local board. Next steps: The scope of the work needs to be confirmed with the local board.
3671	Great Barrier Island Interpretive signage - stage two continuation	Great Barrier Island Interpretive signage - stage two continuation	CF: Project Delivery	LDI: Capex	\$25,845	In progress	Green	Current status: Good progress has been made on the interpretative aspect of the project with the consultant working closely with two key people on the structure of the content, combining places with stories and creating draft documentation. A presentation regarding the progress and recommended next steps is being prepared for the local board. Next steps: The scope of the work going forward is to be confirmed with the Great Barrier Local Board.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3823	(OLI) Great Barrier - develop solar energy system incl. electric vehicle with infrastructure	Overview - Replace and upgrade council's solar energy system, introduce a PHEV (plug-in hybrid electric vehicle) with associated charging infrastructure.	CF: Project Delivery	ABS: Capex - Development	\$0	In progress	Green	Current status: Installation of the solar panels and batteries has been completed to allow the service centre, medical centre and local board office to be powered by the solar system. Next steps: The medical centre are installing additional solar panels and sunny boy units which will enhance Council's supply. It is prudent to upgrade the 30 year old cable linking the Council system to the medical centre. The cables will also be extended to the Claris Airport for future mini solar grid.
Community Services: Service Strategy and Integration								
3296	Great Barrier Island Community spaces and reserves activation plan	Consult on and deliver a plan for the development and activation of public spaces and reserves on Great Barrier Island (year 2 of 2)	CS: Service Strategy and Integration	LDI: Opex	\$0	In progress	Green	Draft activation plan received by the local board on 17 September 2019. Outgoing local board recommended staff hold a further workshop with the incoming local board in February 2020 prior to community engagement (Resolution number GB/2019/108). Planned for Q2: Prepare for workshop with incoming local board.
Infrastructure and Environmental Services								
803	Argentine ant and plague skink surveillance	To continue carrying out biosecurity surveillance within settlement areas for the presence/absence of Argentine and Darwin's ants to support the regionally funded monitoring and control work occurring in commercial high-risk sites. Also, to continue carrying out plague skink surveillance within settlement areas to support the regionally funded monitoring and control work occurring in commercial high-risk sites. This initiative will also record any native reptiles found in surveyed areas to better understand the diversity of herpetofauna in residential Aotea Great Barrier. The funding for this project will be divided evenly between the two surveillance initiatives, with \$12,000 towards ant surveillance and \$12,000 towards plague skink surveillance.	I&ES: Environmental Services	LDI: Opex	\$24,000	In progress	Green	During quarter one, residential properties requiring surveillance for Argentine ants and plague skinks were identified and work is underway to finalise a surveillance plan for these sites. Surveillance work will begin in quarter two.
804	Rabbit control	A continuation of the ongoing programme to control rabbits at Claris, Awana, Okiwi township, and Whangapoua.	I&ES: Environmental Services	LDI: Opex	\$26,000	In progress	Green	In quarter one the procurement for rabbit control was finalised. Work is due to commence in quarter three as planned.
805	Coastal weed survey	To continue the survey of the Aotea Great Barrier coast for pest plants, and undertake any removal or control of low incidence weeds.	I&ES: Environmental Services	LDI: Opex	\$10,000	In progress	Green	During quarter one the procurement for this programme was finalised. Planning and preparation for the coastal weed surveillance work will be undertaken in quarter two and work will commence in December 2019.
806	Okiwi pest coordinator	To continue supporting the engagement of a pest coordinator to encourage and facilitate community-led pest control in Okiwi. This project enables the pest coordinator to support the current trap network by ensuring traps are serviced regularly and monitoring is maintained. The coordinator will also undertake five-minute bird counts as well as educating the Okiwi community about best practice pest management.	I&ES: Environmental Services	LDI: Opex	\$15,000	In progress	Green	In quarter one the Okiwi pest coordinator held a community meeting and gathered feedback on the successes and learnings from the previous year's project. The meeting was attended by eleven members of the community and it was collectively decided that the following initiatives be undertaken as part of this year's project:• continue rat trapping• collaborate with Auckland Council and the Department of Conservation to manage feral cats• work with local hunters to control feral pigs• continue rodent monitoring• continue bi-annual five-minute bird counts as a measure of project success. Community-led five-minute bird counts will be undertaken in quarters two and four.
855	Pest pathways	To engage pest pathway ambassadors to help increase visitor, resident and transport operator awareness of pest pathways from the mainland to Aotea Great Barrier and engage people to undertake a survey designed to guide management decisions around pest pathways to the island. In 2019/2020 the ambassadors will help communicate the pest management information in the Auckland Regional Pest Management Plan 2019 – 2029 to visitors, residents and transport operators. The plan was adopted in March 2019 and the ambassadors' survey will focus on the changes introduced by the plan and the public's awareness of these.	I&ES: Environmental Services	LDI: Opex	\$10,000	In progress	Green	In quarter one the contract arrangements for the pest pathway ambassadors were finalised. Work will be undertaken in quarter three in alignment with peak visitor times to Aotea Great Barrier.
859	Biodiversity/biosecurity advisor	To continue supporting the employment of a Biodiversity/biosecurity advisor for Aotea Great Barrier. The position will be partly regionally funded allowing for a fulltime position. The advisor will work to: • support biosecurity advisors with project management and delivery • increase community-led conservation action • provide expert technical advice on pest plant and animal control • support and facilitate landowners and community-based restoration initiatives • protect and enhance indigenous biodiversity on the island • collaborate with community group, mana whenua and landowners to achieve conservation goals. Note: the 2019/2020 budget figure shown for this activity includes \$10,000 carried forward from the 2018/2019 Biodiversity/biosecurity advisor project.	I&ES: Environmental Services	LDI: Opex	\$45,000	In progress	Green	The newly appointed biodiversity/biosecurity advisor took up their role on 1 July 2019, increasing the capacity and capability of Environmental Services on Aotea Great Barrier. The advisor has taken responsibility for a number of projects including pest plant management and the Argentine ant control programme. In addition to these programmes, the advisor has initiated and extended several biodiversity focussed projects in quarter one, including the provision of conservation advice for landowners and community groups. The advisor has also worked with community members, assisting with a variety of biodiversity and biosecurity initiatives including the assessment of a number of funding applications.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
862	Ecology vision	To continue to support the progression of the Great Barrier Island Ecology Vision project by funding the engagement of an ecology vision facilitator to work towards the establishment of ecological oases on Aotea Great Barrier. In areas where the facilitator identifies community interest in forming an ecological oasis or project, a feasibility study will be developed and reviewed by the board prior to implementation. A feasibility study will include funding requirements and identify funding sources. The facilitator will also: • facilitate ecology vision meetings • coordinate any proposed ecology vision activities • help with the formation of a community governance group to lead the ongoing implementation of the ecology vision.	I&ES: Environmental Services	LDI: Opex	\$30,000	In progress	Green	In quarter one the procurement for the ecology vision facilitator was progressed. A request for proposal will be assessed by an evaluation team and a facilitator will be appointed in quarter two.
865	Freshwater management programme	To continue to deliver a comprehensive programme of water quality improvement projects, including: • continuation of septic tank education (including 10 free septic tank inspections) in the Tryphena and Okupu catchments, with extension to Medlands and Claris • provision of discounted servicing for septic tanks which have been identified by the septic tank inspector as needing intervention • funding to support landowners with fencing and riparian planting along streams • investigation of other water quality issues effecting streams and wetlands This is the fourth year of water quality projects funded by the board. Note: the 2019/2020 budget figure shown for this activity includes \$15,000 carried forward from the 2018/2019 freshwater management programme.	I&ES: Healthy Waters	LDI: Opex	\$65,000	In progress	Green	At a workshop discussion on 3 September 2019 staff's recommended 2019/2020 freshwater management programme initiatives were discussed with the board. The board agreed the following initiatives for delivery as part of the 2019/2020 Great Barrier local environment work programme: • continuation of the onsite wastewater system education programme to identify poor performing systems and raise awareness of potential impacts on the environment • expansion of the stream rehabilitation programme including Wai Care education and additional riparian plantings • setting up a water protection fund to support landowners to protect and restore local waterways. Following the workshop, the contractor was provided with a scope of works confirming the initiatives that are to be delivered in the 2019/2020 financial year. Project delivery will commence in quarter two. Healthy Waters are meeting the grants team early in quarter two to progress the implementation of the water protection fund project.
Libraries								
1013	Access to Library Service - Great Barrier	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - 42.5 hours over 5 days per week. (Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	There has been a 4% drop in borrowing from and visits to the library in this quarter compared to the same period last year. This may reflect the increasing use of Auckland Libraries e-borrowing services throughout the region. Likewise there has been a decrease in the use of public pc use and Wi-Fi use as offered from the Great Barrier Library compared to the same period last year. People, particularly visitors to the Island who would have formerly used this resource may be relying more on their own data and its availability. The library assisted the panel organisers of NO BARRIERS - Small Island BIG IDEAS and this year's topic of 'death and dying'. Staff sourced books and other resources for the topic and report that the subsequent display and variety of books available were enjoyed by customers and visitors alike.
Parks, Sport and Recreation								
705	Great Barrier Island: Visitor Maps	Maintain online content and further develop the visitor maps project following design and launch in FY18/19.	CS: PSR: Park Services	LDI: Opex	\$5,000	In progress	Green	Funding is linked to maintaining the website and delivering minor updates to the website as required.
824	Accessway and linkages plan FY20	Community and mana whenua consultation will be undertaken on the Great Barrier Island Accessway and Linkages Plan developed in FY18, in order to assess the level of support for those linkages that the board consider to be a priority.	CS: PSR: Park Services	LDI: Opex	\$15,000	In progress	Green	Draft consultation documents have been completed. The board has requested more information on tracks and sections of track that cross private land. Consultation with landowners is to be completed and the findings of this additional investigation will be presented to the board at a Q3 workshop.
1290	Great Barrier Island Community spaces and reserves activation plan implementation	Continuing from FY18/19, this is the implementation of the plan This may include; the development of a vision for each settlement area in map form; a prioritised action-plan for the next 5-10 years for each area.	CS: PSR: Park Services	LDI: Opex	\$16,000	In progress	Green	Draft activation plan is complete and presented at the local board on 17 September 2019. An outgoing local board recommended staff hold a further workshop with the incoming local board in February 2020 prior to community engagement (Resolution number GB/2019/108).
Plans and Places								
1263	An area plan for Aotea Great Barrier	Completion of area planning process, commenced in the previous year deriving from governing body resolution to prepare an area spatial plan for Aotea Great Barrier Board area based on existing strategies, which will lead to a plan change to incorporate the land use outcomes of the area plan into the AUP	CPO: Plans and Places	Regional	\$0	In progress	Amber	Iwi consultation has not been able to be progressed as planned, and this, along with further workshoping of issues with the Governing Body appointed Working Party has meant the draft area plan will not be ready for public consultation until early 2020. This will enable the new working party members (post elections) to consider the draft plan prior to public consultation. Working party workshops continued through quarter , addressing the key approaches to issues. Two workshops were held in July 2019, one in August 2019 and one in September 2019. Officer work continued in response to directions made at the workshops. Briefing of new working party members(post elections) likely to occur in 2nd quarter , and draft area plan likely to be out for public consultation in early 2020.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3822	Heritage Evaluation for OX Park	To contract a consultant to complete a heritage evaluation for Ox Park	CPO: Plans and Places	LDI: Opex	\$8,000	In progress	Amber	Hiring a consultant to complete an heritage evaluation for OX park. Glenys Hawkin's approval to complete a heritage evaluation for Ox Park has been obtained as the Local Board requested. Currently in the process of detmrining consultant to complete the evaluation.

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1503	80 Hector Road: Great Barrier Island Community Heritage and Arts Village Trust	Renewal of ground lease	CF: Community Leases	1/01/2010		31/12/2024	\$500.00	In progress	Green	Staff have undertaken preliminary discussions with the group. Site visit will be arranged in quarter two.