Minutes of a meeting of the Aotea / Great Barrier Local Board held in the Claris Conference Centre, 19 Whangaparapara Road, Claris, Great Barrier Island on Tuesday, 3 December 2019 at 1:02pm.

PRESENT

Chairperson
Izzy Fordham

Deputy Chairperson
Luke Coles

Members
Susan Daly
Patrick O'Shea
Valmaine Toki

IN ATTENDANCE

Kathy Cumming
Barrier Bulletin
1 Welcome
Chairperson I Fordham opened the meeting and welcomed attendees. Member V Toki led the meeting with a karakia.

2 Apologies
There were no apologies.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number GBI/2019/123
MOVED by Chairperson I Fordham, seconded by Member P O'Shea:
That the Aotea / Great Barrier Local Board:
a) confirm the minutes of its inaugural meeting, held on Thursday, 31 October 2019 as true and correct.

CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
6.1 Obituary - Fern Edmonds, Uncle Sarb and Nancy Cawthorn
The Aotea / Great Barrier Local Board acknowledged the passing of Fern Edmonds, Uncle Sarb and Nancy Cawthorn with a minute’s silence.
Resolution number GBI/2019/124
MOVED by Chairperson I Fordham, seconded by Deputy Chairperson L Coles:
That the Aotea / Great Barrier Local Board:
a) express its condolences to the whanau of Fern Edmonds, Uncle Sarb and Nancy Cawthorn who recently passed away.

CARRIED

7 Petitions
There were no petitions.
8 Deputations

There were no deputations.

9 Public Forum

9.1 Teresa Sanderson - Public walkway Kauri Glen to Claris

A document was tabled at the meeting in respect to this item. A copy of the tabled document has been attached to the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number GBI/2019/125

MOVED by Chairperson I Fordham, seconded by Deputy Chairperson L Coles:

That the Aotea / Great Barrier Local Board:

a) note the Public Forum presentation.

b) thank Teresa Sanderson for her Public Forum presentation and attendance:

CARRIED

Attachments

A 3 December 2019, Aotea / Great Barrier Local Board: Item 9 – Public Forum tabled document – Teresa Sanderson, road walking track

10 Extraordinary Business

There was no extraordinary business.

11 Local Ward Area Councillor’s Update

A document was tabled at the meeting in respect to this item. A copy of the tabled document has been attached to the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number GBI/2019/126

MOVED by Chairperson I Fordham, seconded by Member P O’Shea:

That the Aotea / Great Barrier Local Board:

a) receive local ward area Councillor Pippa Coom’s update with the correct and final version of her maiden speech as per tabled document.

CARRIED

Attachments

A 3 December 2019, Aotea / Great Barrier Local Board: Item 11 – Local Ward Area Councillor’s Update tabled document – Correct and final version of Cr Coom’s maiden speech
12 Appointment of local board members to external community organisations

Resolution number GBI/2019/127

MOVED by Chairperson I Fordham, seconded by Deputy Chairperson L Coles:

That the Aotea / Great Barrier Local Board:

a) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hauraki Gulf Forum (HGF)</td>
<td>Member V Toki</td>
<td>Deputy Chairperson L Coles</td>
</tr>
<tr>
<td>Destination Great Barrier Island (DGBI)</td>
<td>Deputy Chairperson L Coles</td>
<td>Member S Daly</td>
</tr>
<tr>
<td>Dark Sky Sanctuary Advisory Group (DAG)</td>
<td>Chairperson I Fordham</td>
<td>Member S Daly</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Not required</td>
</tr>
</tbody>
</table>

CARRIED

13 Local board appointments and delegations for the 2019-2021 electoral term

Note: changes to original recommendation clause c) to f) were made with the agreement of the meeting.

Resolution number GBI/2019/128

MOVED by Chairperson I Fordham, seconded by Member S Daly:

That the Aotea / Great Barrier Local Board:

a) appoint Member S Daly, and Member P O'Shea as an alternate, the nominated local board members for landowner consents (excluding landowner consents for filming) and authorise them to:

   i. be the point of consultation for staff on all applications for landowner consent and, at their discretion, refer any application for landowner consent to the local board for a local board decision, and

   ii. to be the point of consultation for staff on proposed asset renewal works and, at their discretion, refer any proposed asset renewal works to the local board for a local board decision

   iii. receive staff notifications of areas that may involve reputational, financial, performance or political risk.

b) appoint Member V Toki, and Deputy Chairperson L Coles as an alternate, the nominated local board members for landowner consents for filming and authorise them to:

   i. to be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner consent for filming to the local board for a local board decision

   ii. receive notifications from staff of areas that may involve reputational, financial, performance or political risk.
c) appoint Deputy Chairperson L Coles as the nominated local board member for events and authorises him to receive staff notifications of areas that may involve reputational, financial, performance or political risk.

d) delegate to Chairperson I Fordham the authority to prepare and provide local board views and speak to those local board views at any hearings on applications for liquor licences.

e) delegate to Member P O'Shea the authority to provide the local board views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application.

f) delegate to Member P O'Shea the authority to prepare and provide local board views and speak those local board views at any hearings on notified resource consents.

**CARRIED**

14 **Local board governance work management for the 2019-2022 triennium**

Resolution number GBI/2019/129

MOVED by Chairperson I Fordham, seconded by Member V Toki:

**That the Aotea / Great Barrier Local Board:**

a) endorse the following approach to effectively and efficiently manage the governance work of the local board for the 2019-2022 triennium:

   i. maintain a key focus on annual work programmes and their implementation through quarterly reporting and regular workshops with the whole local board, with decisions made at business meetings

   ii. appoint nominated local board members who will be consulted on landowner consents and events, and who will provide feedback on liquor licences and resource consents

   iii. appoint nominated local board members to external organisations.

b) appoint nominated board members as leads to projects on a case by case basis, subject to a six monthly review.

**CARRIED**

15 **Adoption of a business meeting schedule**

Resolution number GBI/2019/130

MOVED by Chairperson I Fordham, seconded by Member S Daly:

**That the Aotea / Great Barrier Local Board:**

a) adopt the meeting schedule outlined below for the 2019-2022 electoral term:

<table>
<thead>
<tr>
<th>Year</th>
<th>Date</th>
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<tbody>
<tr>
<td>2020</td>
<td>January 28</td>
</tr>
<tr>
<td></td>
<td>(placeholder)</td>
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<tr>
<td></td>
<td>February 25</td>
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<td></td>
<td>March 24</td>
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<td></td>
<td>April 28</td>
</tr>
<tr>
<td></td>
<td>May 5 (To approve feedback and advocacy for Annual Budget 2020/2021)</td>
</tr>
</tbody>
</table>
b) agree to commence business meetings at 1.00pm to be held at the Claris Conference Centre, 19 Whangaparapara Road, Claris, Aotea / Great Barrier Island. Public forum and deputations will be scheduled in the early part of the business meeting, to enable participation by the public and stakeholders in the democratic process.

c) note the dates and time for meetings for local board plans and local board agreements are yet to be finalised.

CARRIED
16 Process for appointment of Local Government New Zealand National Council representative
Resolution number GBI/2019/131
MOVED by Chairperson I Fordham, seconded by Member V Toki:
That the Aotea / Great Barrier Local Board:
  a) note the amended Local Government New Zealand (LGNZ) rules.
  b) endorse Option A (selection panel made up of representatives from each local board) as the process for appointing the local board representative to the Local Government New Zealand (LGNZ) National Council.
  c) delegate to the chairperson to be part of the selection panel to appoint the local board representative to the Local Government New Zealand (LGNZ) National Council.
  d) agree in principle to two annual meetings of Auckland Council and Local Government New Zealand (LGNZ) (or their representatives) with the arrangements to be decided by the three Auckland Council representatives to the Local Government New Zealand (LGNZ) National Council and staff.
  e) endorse the proposal that the meetings of the Auckland Council / Local Government New Zealand (LGNZ) be co-chaired by the governing body and local board representatives appointed to the Local Government New Zealand (LGNZ) National Council.

CARRIED

17 Elected Members Expense Policy 2019
Resolution number GBI/2019/132
MOVED by Chairperson I Fordham, seconded by Deputy Chairperson L Coles:
That the Aotea / Great Barrier Local Board:
  a) endorse the draft Auckland Council Elected Member Expense Policy 2019.
  b) thank the Governing Body for expanding the childcare policy to include provision for areas where there is no existing registered child care provider nor child care facilities.

CARRIED

18 Urgent decision-making process
Resolution number GBI/2019/133
MOVED by Chairperson I Fordham, seconded by Member V Toki:
That the Aotea / Great Barrier Local Board:
  a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirements of a quorum.
  b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.
c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off an authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

<table>
<thead>
<tr>
<th>19</th>
<th>Funding for connectivity improvements on Aotea / Great Barrier</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Kathy Cumming – Strategic Advisor was in attendance to speak to this report.</td>
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<tr>
<td></td>
<td>Resolution number GBI/2019/134</td>
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<tr>
<td></td>
<td>MOVED by Chairperson I Fordham, seconded by Deputy Chairperson L Coles:</td>
</tr>
<tr>
<td></td>
<td>That the Aotea / Great Barrier Local Board:</td>
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<tr>
<td></td>
<td>a) allocate $4,000 from the community response fund to investigate and advocate for improvements to telecommunications infrastructure on Aotea / Great Barrier Island.</td>
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<tr>
<td></td>
<td>b) thank Kathy Cumming, strategic broker for her attendance and work on this project.</td>
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<table>
<thead>
<tr>
<th>20</th>
<th>Annual Budget 2020/2021 consultation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jacqui Fyers – Senior Local Board Advisor was in attendance to speak to this report.</td>
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<tr>
<td></td>
<td>Documents were tabled at the meeting in respect to this item. A copy of the tabled documents has been attached to the official minutes and is available on the Auckland Council website as a minutes attachment.</td>
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<tr>
<td></td>
<td>Resolution number GBI/2019/135</td>
</tr>
<tr>
<td></td>
<td>MOVED by Chairperson I Fordham, seconded by Member S Daly:</td>
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<tr>
<td></td>
<td>That the Aotea / Great Barrier Local Board:</td>
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<td></td>
<td>a) approve the updated Attachment A local content for consultation and Attachment B local supporting information for consultation per tabled document.</td>
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<td></td>
<td>b) delegate authority to the local board chairperson to approve any final changes required to the local content and supporting information for the Aotea / Great Barrier Local Board for the Annual Budget 2020/2021 consultation, including online consultation content.</td>
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<tr>
<td></td>
<td>c) approve the following Have Your Say event in the local board area during the Annual Budget 2020/2021 consultation period:</td>
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<tr>
<td></td>
<td>i. Community meeting at Claris conference centre. Date and time to be advised.</td>
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<td></td>
<td>d) delegate authority to the local board chairperson to approve any final changes required to the Have Your Say event.</td>
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<td></td>
<td>e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken (or New Zealand sign language) interaction’ in relation to the local board agreement at the council's</td>
</tr>
</tbody>
</table>
public engagement events, during the consultation period for the Annual Budget 2020/2021:

i. local board members and chairperson

ii. General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor

iii. any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

CARRIED

Attachments

A 3 December 2019, Aotea / Great Barrier Local Board: Item 20 – Annual Budget 2020/2021 consultation tabled document – local content for consultation

B 3 December 2019, Aotea / Great Barrier Local Board: Item 20 – Annual Budget 2020/2021 consultation tabled document – local supporting information for consultation

21 Auckland Council’s Quarterly Performance Report: Aotea / Great Barrier Local Board for quarter one 2019/2020

Resolution number GBI/2019/136

MOVED by Chairperson I Fordham, seconded by Member S Daly:

That the Aotea / Great Barrier Local Board:

a) receive the performance report for quarter one ending 30 September 2019.

b) note that the Community Facility 2019/2020 work programme and 2020-2022 indicative work programme has been updated to reflect financial deferrals as a part of the Annual Plan process as shown in Attachment B.

CARRIED

22 Auckland Transport December 2019 update to the Aotea / Great Barrier Local Board

Resolution number GBI/2019/137

MOVED by Chairperson I Fordham, seconded by Member S Daly:

That the Aotea / Great Barrier Local Board:

a) receive the Auckland Transport December 2019 update report.

b) request that Auckland Transport create a rough order of cost for the replacement of the two culverts (identified by Environmental Services as numbers 66 & 68) under Aotea Road with oversized box culverts.

c) request a copy of the prioritised shortlist of the three priority sites for fish passage remediation and an update on any further fish passage works.

d) request written confirmation from Auckland Transport that fish passage will be enabled during any renewals of culverts identified in the fish passage remediation report.

CARRIED
23 Formal feedback from Aotea / Great Barrier Local Board

Resolution number GBI/2019/138

MOVED by Member P O’Shea, seconded by Deputy Chairperson L Coles:

That the Aotea / Great Barrier Local Board:

a) note its formal feedback on Te Koiroa O Te Koiora – Our Shared Vision for Living with Nature, as detailed in Attachment A of the agenda.

CARRIED

24 Local Board Correspondence for the period September - November 2019

Resolution number GBI/2019/139

MOVED by Chairperson I Fordham, seconded by Member V Toki:

That the Aotea / Great Barrier Local Board:

a) note the correspondence received during the September – November 2019 period:

i. Letter from the Great Barrier Island Golf Club, dated 25 September 2019;


CARRIED

25 Aotea / Great Barrier Local Board Governance Forward Work Calendar 2019 - 2022

Resolution number GBI/2019/140

MOVED by Chairperson I Fordham, seconded by Member V Toki:

That the Aotea / Great Barrier Local Board:

a) receive its Governance Forward Work Calendar for the political term 2019 - 2022 dated December 2019.

CARRIED

26 Aotea/Great Barrier Local Board Workshop Record of Proceedings

Resolution number GBI/2019/141

MOVED by Chairperson I Fordham, seconded by Member S Daly:

That the Aotea / Great Barrier Local Board:

a) note the record of proceedings for the local board workshops held on 22 and 30 October 2019 and 5, 12 and 19 November 2019.

CARRIED
27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

2.01 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE AOTEA / GREAT BARRIER LOCAL BOARD HELD ON

DATE:............................................................................................................

CHAIRPERSON:..........................................................................................