

## Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
80	Capacity Building – East Coast Bays	<p>Fund the East Coast Bays Community Project to</p> <ul style="list-style-type: none"> <li>• Build on the governance development work with East Coast Bays in 2019/2020 to ensure that this organisation has the capability to respond to local board outcomes</li> <li>• Implement and report community initiatives and events that deliver on identified community needs.</li> <li>• Deliver on community led and designed projects</li> <li>• Deliver on community networking and engagement on behalf of the local board</li> </ul>	CS: ACE: Community Empowerment	LDI: Opex	\$71,000	In progress	Green	<p>Staff worked with the newly elected chair of the East Coast Bays Community Project (ECBCP) on current business objectives relating to governance practices and monitoring of ECBCP funded outputs. Staff have organised sponsorship for the chair to attend a LEAD Centre for Not for Profit's masterclass on Governance in September 2019.</p> <p>A work programme for 2019/2020 is currently under discussion with the ECBCP governance committee and coordinator. Staff are working with the new governance team to encourage ECBCP completion of activities from 2018/2019 relating to community engagement and governance training. Staff are working with ECBCP to engage an external provider to support a strategic planning and governance development process. Progress has been made on the community website, communications and data collection. New members have been joining the ECBCP over the past six months which supports their current deed of incorporation requirements.</p>
81	Capacity Building – Hibiscus Coast	<p>Fund Future Whangaparaoa to continue community led engagement in planning and place-making priorities as identified by this group:</p> <ul style="list-style-type: none"> <li>• Community Activator role</li> <li>• Community coordinator role</li> <li>• Maintain Community Well Being Forum</li> <li>• Providing project delivery support in response to community needs</li> </ul>	CS: ACE: Community Empowerment	LDI: Opex	\$71,000	In progress	Green	<p>Staff developed a work programme and funding agreement for Future Whangaparaoa.</p> <p>Future Whangaparaoa delivered a village bazaar, Whangaparaoa College car fair and family yoga sessions. Their Facebook has 1246 followers and 440 subscribers.</p> <p>Planning started for the following summer programmes:</p> <ul style="list-style-type: none"> <li>- A Very Coastie Christmas</li> <li>- School holiday programming</li> <li>- The Future Whangaparaoa Trust AGM event</li> <li>- Yoga for kids.</li> </ul> <p>150 people attended the Matariki event in Shakespeare Park, including a dawn blessing.</p> <p>Whangaparaoa Wellbeing Network meetings were held, with participation from social services.</p> <p>The Boredom Busters plastic-free school holiday activity included environmentally friendly activities.</p> <p>Eleven to 18-year olds living in Red Beach to Army Bay were surveyed on their views about Whangaparaoa community culture.</p>
82	Responding to community needs: Hibiscus Coast and East Coast Bays	<p>Continue to use a "Place-making Approach" to support opportunities for community-led revitalisation of town centres:</p> <ul style="list-style-type: none"> <li>• Fund community led initiatives that promote connection and participation</li> <li>• Support the community to activate spaces that are accessible and well connected.</li> <li>• Support and fund key projects that will strengthen the sense of community for people across Hibiscus and Bays area.</li> </ul> <p>Note: the 2019/2020 budget figure shown for this activity includes the \$50,000 originally approved plus \$17,500 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$67,500	In progress	Green	<p>The Strategic Broker has been working with community stakeholders to identify projects and activities suitable for resourcing in Q2 and Q3.</p>
83	Youth Leadership	<p>Engage our youth to work with us, to have a voice and opportunities to learn, develop youth-led projects related to I AM Auckland. Build capacity of organisations that work alongside young people in Hibiscus and Bays. Fund youth providers to facilitate youth leadership development activities, placemaking, place activation, youth engagement, or environmental projects that are led and delivered by young people. Support and link with activities identified in I AM Auckland that build the capacity of local youth providers and support development of a local youth providers network. Youth Scholarships. Enable Youth Scholarship process by working alongside H&amp;B Local Board services team.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$25,000	In progress	Green	<p>Coast Youth Community Trust completed their youth leadership and wellbeing project. Key priorities identified by 170 participants were belonging, participation and online safety. A cross-agency Youth Voice Project Team has been created. HBC Youth Centre completed their youth leadership project, including two projects exploring the creation of safe youth-friendly spaces, which will be incorporated into the 2019/2020 work programme. Bays Youth Community Trust are completing their youth leadership/engagement project. A network meeting for Hibiscus and Bays youth organisations has been planned for October 2019. A needs assessment of young people's anti-social behaviour, drug and alcohol use in public spaces has started. The Youth Leading Change Co-lab event was held as part of a regional initiative promoting inclusive platforms for youth leadership. Participants presented ideas to a panel of local board and community trust representatives.</p>

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84	Community inclusion and diversity	<p>Enable actions and projects that encourage opportunities for inclusion and diversity.</p> <p>Encourage our diverse communities to participate in council decision-making and activities</p> <ul style="list-style-type: none"> <li>Promote an inter-generational approach to participation and engagement.</li> </ul> <p>Activity includes:</p> <ul style="list-style-type: none"> <li>Respond to the needs and aspirations of diverse communities by building the capacity of community organisations.</li> <li>Scope the needs of Hibiscus and Bays diverse communities</li> </ul> <ul style="list-style-type: none"> <li>Support for an Age Friendly approach: build the capacity of community organisations that respond to the needs of older adults.</li> </ul> <p>Note: the 2019/2020 budget figure shown for this activity includes the \$30,000 originally approved plus \$17,000 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$47,000	In progress	Green	<p>In Q1, AUT Centre for Active Aging presented findings from their research project to the local board, including an interactive map of services available to the local community aged 65 years and over.</p> <p>AUT presented a plan for the Stage III participatory research and engagement with seniors will take place throughout Q2. Research will focus on barriers to civic engagement and engage seniors representing diverse ethnic communities.</p> <p>A list of recommendations to mitigate identified barriers will be presented to the local board in Q2.</p>
85	Apply the empowered communities approach – connecting communities (HB)	<p>Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focusing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led place-making and planning initiatives - empowering communities to: • provide input into place-making initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, scoping and mapping needs of the new growing communities in significant high growth areas such as Millwater, Silverdale, Okura and Long Bay by collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Māori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$20,000	In progress	Green	<p>In Q1 the Strategic Broker has been scoping a number of projects and exploring potential partnerships. Recruitment is underway for a 0.5 fte Strategic Broker role, to work alongside the current 0.5 fte Strategic Broker.</p>
226	Anzac Services - Hibiscus and Bays	Support and/or deliver Anzac services and parades within the local board area.	CS: ACE: Events	LDI: Opex	\$15,750	Approved	Green	Scheduled for Q4, planning will commence in Q2.
227	Citizenship Ceremonies - Hibiscus and Bays	Deliver an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	CS: ACE: Events	ABS: Opex	\$28,314	In progress	Green	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q1 with 441 people from the local board area becoming new citizens.
228	Local Civic Events - Hibiscus and Bays	Deliver and/or support civic events within the local board area that have meaning or are of significant importance to the community.	CS: ACE: Events	LDI: Opex	\$20,000	In progress	Green	No civic events occurred during Q1. Staff confirmed the Crows Nest Walk blessing civic event to be held in 2019/2020. Further conversations will be held in Q2.
229	Event Partnership Fund - Hibiscus and Bays	<p>Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000- Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) \$10,000- Browns Bay Christmas Parade (Browns Bay Business Association) \$10,000- Mairangi Bay Food &amp; Wine Festival (Mairangi Bay Business Association) \$10,000- Mairangi Christmas Parade (Mairangi Bay Business Association) \$5,000- East Coast Bays Community Project (ECBCP) Events \$20,500- Torbay Christmas Parade (Torbay Business Association) \$4,000- Rodders Beach Festival (Hibiscus Coast Rodders Club) \$13,800- Orewa Signature Events - Sandcastle, Arts &amp; Buskers (Destination Orewa) \$20,000 Total = \$98,300.</p>	CS: ACE: Events	LDI: Opex	\$98,300	In progress	Green	<p>Four grants with a value of \$29,000 have been paid out. The following dates for funded events have been confirmed: - Sir Peter Blake Regatta (Torbay Sailing Club) between 30 November 2019 and 1 December 2019. - Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) on 23 November 2019. - Browns Bay Christmas Parade (Browns Bay Business Association) on 7 December 2019. - Mairangi Bay Food &amp; Wine Festival (Mairangi Bay Business Association) on 15 February 2020. - Mairangi Christmas Parade (Mairangi Bay Business Association) on 30 November 2019. - East Coast Bays Community Project (ECBCP) Events between 1 November 2019 and 29 March 2020. - Torbay Christmas Parade (Torbay Business Association) on 7 December 2019. - Rodders Beach Festival (Hibiscus Coast Rodders Club) between 24 and 26 January 2020. - Orewa Signature Events - Sandcastle, Arts &amp; Buskers (Destination Orewa) between 23 November 2019 and 22 March 2020.</p>
230	Movies in Parks - Hibiscus and Bays	<p>Programme and deliver a Regional Movies in Parks series events.</p> <p>Venue 1: Mairangi Bay Reserve Date: Early February 2020 Genre: Families.</p> <p>Venue 2: To be decided Date: Early March 2020 Genre: Young Families.</p>	CS: ACE: Events	LDI: Opex	\$30,000	In progress	Green	<p>Programming and delivery planning for two Regional Movies in Parks series events are underway.</p> <p>Movie listings and screening locations will be confirmed in Q2.</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>

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338	Quick and Local Contestable Grants	Funding to support local community groups through contestable grant funding.  Budget:	CS: ACE: Community Empowerment	LDI: Opex	\$526,129	In progress	Green	In Hibiscus and Bays Local Grant Round One, a total of \$193,387 was allocated. This leaves a total of \$332,742 to be allocated to one local grants and two quick response rounds. One grant for SUP classes was not uplifted so the total amount for allocation is now \$337,742.
550	Operational Grant - Centrestage Theatre	Fund Centrestage Theatre Trust to operate Centrestage Theatre as an inclusive and accessible arts and culture facility, presenting performing arts programmes to the community including performing arts classes and a youth theatre programme.	CS: ACE: Arts & Culture	ABS: Opex	\$21,501	In progress	Green	In Q1 Centrestage Theatre delivered 35 performances with 5,976 participants to a total audience of 6,274. Highlights included this year's comedy, Vicar of Dibley, local schools presented their shows to experience performing in a purpose-built theatre and Mayor Phil Goff visited Youth Theatre's high-flying Peter Pan and cast. Workshops included trial stage fighting, and for older people, patchwork and Operatunity. New carpet laid in the foyer has elevated the total look of the building, with thanks to the local board for their assistance.
553	Operational Grant - Estuary Arts Centre	Fund the Estuary Arts Charitable Trust to operate the Estuary Arts Centre as a arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	CS: ACE: Arts & Culture	ABS: Opex	\$16,529	In progress	Green	In Q1 Estuary Arts Centre delivered 327 programmes; talks, exhibitions, openings, a seminar and mentoring workshops for 2,996 participants. Highlights included the Family Fun Open Day as part of By My Side exhibition focussing on animal welfare and animals in our lives. The school holiday programme had 590 enrolments. The 10th Northern Regional Embroidery Guild Biennial exhibition was much anticipated and very well attended by participants and visitors and the annual Members Merit Award exhibition was held.
555	Operational Grant Top Up - Estuary Arts Centre	Allocate additional funding for Estuary Arts Charitable Trust to operate the Estuary Arts Centre as an arts and culture facility, via the substantive Asset Based Service (ABS) Operational Support Grant Funding Agreement.	CS: ACE: Arts & Culture	LDI: Opex	\$50,000	In progress	Green	As per substantive agreement.
557	Operational Grant - Mairangi Arts Centre	Fund the Mairangi Arts Centre Trust to operate the Mairangi Arts Centre as an arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	CS: ACE: Arts & Culture	ABS: Opex	\$83,570	In progress	Green	In Q1 Mairangi Arts Centre delivered 150 programmes; workshops, talks, exhibitions, openings and a seminar. Exhibitions included Artrageous Secondary Schools Exhibition with 350 students from eight schools, MAC Members, WE ART MAC, and the 6th Hibiscus and Bays Art Awards with an opening ceremony led by Kereama Nathan, Te Herenga Waka o Orewa, followed by local board Chairperson, Julia Parfitt, speaking. Wairau Valley Special School Transition Centre students aged 17 plus, visit each Monday to work on the MAC garden landscape as part of the additional programme Project .
1051	Access to Community Places - HB	Provide fair, easy and affordable access to safe and welcoming venues in the Hibiscus and Bays Local Board area.  Council delivered: Orewa Community Centre.  Community delivered: (supported by council through a contract for service/funding agreement) Bays Community Centre (including St Annes Hall) Okura Hall Silverdale Hall.	CS: ACE: Community Places	ABS: Opex	\$0	In progress	Green	During Q1 participant numbers across council and community managed venues has decreased by 8 per cent compared to the same period last year.  Booking hours across council and community venues has increased by 11 per cent compared to the same period last year.  Satisfaction results for Orewa Community Centre show that 100 per cent of hirers would recommend this venue. The top two activity types were fitness, sport/recreation and arts/cultural events.
1052	Activation of Community Places - HB	Enable and co-ordinate a wide range of activities that cater to the diversity of the Hibiscus and Bays local community.  Community delivered: (supported by council through a contract for service/funding agreement) Bays Community Centre - including St Annes Hall; one year term expires 30 June 2020 (\$37,892).  Operational funding/management fee amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	CS: ACE: Community Places	ABS: Opex	\$37,892	In progress	Green	The service contract for Bays Community Centre was paid during Q1. A highlight has been a workshop, based on lego, that brought a cross selection of the community and the centre leadership together to create a refreshed vision for the centre. The focus for Q2 will be to refine and start to implement the future vision for the centre.
1141	Maori Responsiveness	<ul style="list-style-type: none"> <li>Respond to the aspirations of Mana Whenua, matawaaka, marae and Māori organisations</li> <li>Work with Manawhenua and Matawaka to scope opportunities to develop initiatives, to inform a Māori responsiveness plan that identify: <ul style="list-style-type: none"> <li>-Key aspirations and priorities for Māori in the area</li> <li>-Opportunities to work together</li> <li>-A plan for building strong relationships and sharing information with Māori.</li> </ul> </li> </ul>	CS: ACE: Community Empowerment	LDI: Opex	\$5,000	In progress	Green	In Q1 the Strategic Broker has been scoping potential partnerships to respond to the aspirations of Māori. Staff are working to identify Mana Whenua groups in the local board area that have an interest in collaborating on local history projects.
3300	Operational grant top up - Centrestage Theatre	Allocate additional funding for Centrestage Theatre Trust to operate Centrestage Theatre as an arts and culture facility with an emphasis on youth and older people.	CS: ACE: Arts & Culture	LDI: Opex	\$30,000	In progress	Green	As per substantive agreement, work programme line 550.

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1183	Hibiscus and Bays Business Sustainability Development Programme	The proposed project is a business sustainability development programme targeting businesses in Orewa and East Coast Bays areas. The primary focus of the programme will be on retail and services businesses. The programme will actively engage with businesses by "door knocking" and providing an on-the-spot waste assessment. The proposed approach will help businesses that do not typically engage in waste minimisation to identify potential diversion opportunities. It's envisaged that businesses will improve their waste minimisation practices after participating in the programme. The programme will actively engage with businesses in the following way: 1. Site-specific waste minimisation advice – through waste audits and reports providing practical solutions 2. Facilitating collaborative waste solutions – through workshops, linking businesses and exploring solutions with service providers 3. Waste communications – detailing success stories and highlighting recycling services through relevant communication channels	ATEED: Local Economic Growth	LDI: Opex	\$24,950	Approved	Green	Staff liaised with both the consultant and Auckland Council Waste team to connect this programme with local sustainability initiatives in Orewa and Browns Bay. The consultant will start to visit local businesses to undertake initial assessments of their current waste levels in November.
1184	Hibiscus and Bays Tourism Strategy	The Local Board has commissioned NZTRI to undertake research with operators and visitors. At the time of writing (Feb 2019) the findings of this research are unknown. However, in anticipation of the research indicating that the strategy development is worth pursuing it is recommended that the Local Board set aside budget to enable the continuation of the development of a strategy.	ATEED: Local Economic Growth	LDI: Opex	\$30,000	Approved	Green	The findings of the NZTRI research undertaken last financial year were presented to the local board at a workshop on the 29 August 2019. Following this presentation NZTRI have sent out the final report to the Visitor Strategy Group with an offer to present to them at the next meeting convened by the group. No meeting has been organised to date. A further workshop will be held with the local board to discuss next steps following the local government elections.
1186	Pop-up Business School North (HBB)	The Pop-Up Business School provides a free 10 day business school to provide education, and support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment will be increased. MSD and ATEED provide funding and other neighbouring local boards are being asked to provide support. The Pop-Up Business School provides local community access to a free course to help them develop business skills and confidence to start their own business.	ATEED: Local Economic Growth	LDI: Opex	\$7,500	In progress	Green	Venue and dates for the Pop-Up confirmed for 10 February 2020 to 21 February 2020 and event listed on ATEED website and Eventbrite for registrations.
<b>Community Facilities: Build Maintain Renew</b>								
1980	Hibiscus and Bays - implement sun smart initiative in playgrounds	Develop sun smart projects in key playgrounds. FY19/20 Establish suitable locations and deliver the physical works	CF: Project Delivery	LDI: Capex	\$75,637	In progress	Green	Current status: The shade sails and specimen shade trees approved in the 2018/2019 Financial Year have been installed. A short list to identify the next play spaces to have shade installed is being collated. Next steps: Discuss with the new local board in the new term.
1981	Hibiscus and Bays - actions from signage audit	Implement signage improvements identified in the signage audit. FY18/19 establish out of date signage and identify improvements to be made. FY19/20 Deliver signage improvements. (ABS Renewals \$50000) (LDI capex \$50000)	CF: Project Delivery	ABS: Capex - Renewals; LDI: Capex	\$380,032	In progress	Amber	Finalisation of visuals is taken longer than estimated and weather conditions may delay the delivery of the signs.  Current status: Draft signs have been designed and in discussion with the Communications and Brand team for their input. Also in collaboration with the Safe Swim initiative new sign panels being developed for the digital signs that are being installed. Information is being collated to be printed on panels (e.g. information to help promote water and boat safety as well as reserve related information). Next steps: Continue to review opportunities to improve and enhance signage and submit reviewed signage visuals to the local board for comment.
2002	Browns Bay - renew skate park and drainage	Browns Bay Beach Reserve irrigation and skate park renewal. FY16/17 investigate the drainage. FY17/18 design and scope the works required FY18/19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$214,279	In progress	Green	Current status: The design has been approved by the local board. Discussion with the designer about safety in design concerns are underway. Next steps: Construction is now planned to start in October 2019.
2003	Silverdale War Memorial - renew sand field 3	Silverdale War Memorial Park sand field three renewal. FY17/18 investigate, design and scope the works required. FY18/19 plan and deliver the physical works. FY19/20 grow-in monitoring	CF: Project Delivery	ABS: Capex - Renewals	\$75,000	Completed	Green	Completed
2004	Stanmore Bay Park - renew sand field 5	Stanmore Bay Park sand field and sport field renewal including lighting. FY18/19 investigate, design and scope the works required. Physical works on fields complete and at grow-in phase FY19/20 plan and deliver the physical works for the lighting component.	CF: Project Delivery	ABS: Capex - Renewals	\$79,660	Completed	Green	Completed May 2019.
2005	Hibiscus and Bays - renew coastal structures 2017/2018	Hatfield's Beach Reserve, Waiwera Bridge jetty, Whale Cove and Waiwera Place Reserve seawall renewals. FY18/19 investigate, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$155,533	Completed	Green	Completed July 2019.

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2057	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board. FY19/20 establish which playspaces may receive playground improvements, linking with the sunsmart and playspace provision.	CF: Project Delivery	LDI: Capex	\$65,859	In progress	Green	Current status: The previous years play equipment installations are complete. The location for the Browns Bay basketball half court at Freyberg Park has been approved by the local board. Geotechnical investigation and tendering are now under way. Next steps: Future year's improvements based on the Hibiscus and Bays Play Provision Study priorities are to be discussed with the new local board in the new term.
2063	Deep Creek Reserve - develop sportsfield, toilet and carpark	Install sand slits drainage, lighting and irrigation. Install two pan toilet block and car park. Installation of drinking fountain. FY18/19 investigation, design and consenting. FY19/20 grow-in phase and ball stop fence renewal delivery. (FY18/19 Local Renewals Contribution \$70,000) This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals; ABS: Capex - Growth	\$0	Completed	Green	Completed.
2064	Red Beach Park - develop sand carpet and new floodlights	Development of a sand carpet field and installation of new floodlights. FY18/19 investigate, design, scope and obtain consents for the works required. FY19/20 plan and deliver the physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Growth	\$75,542	Completed	Green	Completed June 2019.
2104	(OLI) Orewa Beach - Kohu-Marine View - renew northern seawall	Undertake erosion prevention work at the northern end of Orewa Beach. FY18/19 investigation, design and consultation of the works required. FY19/20 detailed design, obtain consents and plan the physical works. FY19/20 deliver physical works.	CF: Investigation and Design	ABS: Capex - Development	\$300,601	In progress	Amber	The Environment Court hearing that was held during week beginning 6 May 2019 to determine whether resource consent is granted or not.  A decision from the Environment Court is expected during October / November 2019.  Next steps: North Beach - The decision will determine the future of this project.
2120	Metro Park West - develop reserve	Design for the development of a large 14 hectare neighbourhood reserve within a new residential sub-division, Metro Park West reserve development. FY18/19 detailed design and consenting. FY19/20 - FY23/24 delivery of the approved designs. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Growth	\$335,915	In progress	Green	Current status: The draft developed design of the park was completed in September 2019 and an internal design review conducted. Next steps: Minor changes to the design will be completed in October 2019 and work on the resource consent application will be progressed.
2144	12 Hibiscus Coast Highway, Silverdale - demolish and rebuild the former leased building	Demolish and rebuild the building formerly leased by Nippon Judo Club. FY18/19 demolish the condemned building. FY19/20 investigation options for rebuild. FY 20/21/22 plan and deliver the physical works	CF: Project Delivery	ABS: Capex - Renewals	\$124,083	In progress	Green	Current status: The demolition work is complete. Reinstatement is currently underway and is expected to be complete by early October 2019. Next steps: Complete the project and reinstate the grass.
2162	Freyberg Park - renew sports field	Renew sports fields one and two at Freyberg Park. FY18/19 investigate options for recycled glass, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$410,000	In progress	Green	Current status: New slit drains and sand carpet installed. On track for stolonising early October 2019 for start of the grow-in. Installation of additional primary drainage surrounding the fields delayed until the ground dries out sufficiently. Next steps: Plant stolons and commence grow-in phase of the physical works
2173	Hibiscus and Bays - develop concept designs from centre plans in Orewa, Browns Bay and Silverdale	Development of a prioritised concept plan for the delivery of works identified in the Orewa, Browns Bay and Silverdale Centre Plans. FY18/19 in collaboration with the board, identify sites to be considered for improvements. Scope options with high level cost estimates to be presented to the board for their review and input. FY19/20 undertake detailed design. 250k LDI CAPEX and 75k LDI OPEX. Note: the 2019/2020 budget figure shown for this activity includes the \$250,000 originally approved plus \$72,295 carried forward from 2018/2019.	CF: Investigation and Design	LDI: Capex; LDI: Opex	\$350,000	In progress	Green	Current Status: Concept design is underway for five gateways in Orewa and three gateways and one shared space in Browns Bay. Concept designs will be presented to the new local board before public consultation commences. Next steps: Present concept plans for each site and agree on which gateways proceed to public consultation.
2174	Implement actions from the Hibiscus and Bays Greenways Plan	This project is the physical works component of project named - Hibiscus and Bays - produce concepts from greenways plan priorities and will address the greenways from Sharon Road to Manly Esplanade (Lotus walk) and Alice Eaves to West Hoe Heights. FY18/19/20 detailed design and tendering	CF: Investigation and Design	LDI: Capex	\$24,841	In progress	Green	Current status: An engineering/design consultancy has been appointed for the Nukumea Stream walkway/cycleway project following a tender process in late August 2019. A pre-commencement meeting and site visit was completed in September 2019. Next steps: Engagement with iwi is planned for early October 2019. Liaison with residents groups and adjacent neighbouring property owners will begin in October prior to commencing site investigation work.
2175	Hibiscus and Bays - renew park play spaces 2017/2018	Renew play equipment including playgrounds, skate and half courts at Everard Reserve, Brandon Reserve and Bayside Drive. FY17/18 investigate assets to be renewed. FY18/19 design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$600,000	In progress	Green	Current status: The Orewa basketball goal installation is complete. The designs for the play spaces at Brandon Reserve, Ferry Road and Bayside Road have been discussed with the local board. The re-design for the new location of the Everard Reserve playground is underway. Tendering for the Ferry Road Reserve works is under way. Next steps: Consenting and tendering. Construction is planned to start in October 2019, with each play space being built separately. Everard Reserve playground is expected to start construction in spring 2020.

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2176	Renew walkways, paths and retaining structures at Emilyn Place and Joydon Place	Renew walkways and pathways at Emilyn Place including renewing retaining wall at Joydon Place Reserve. FY18/19 seek approval from Heritage New Zealand prior to physical works commencing. FY19/20 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$200,000	In progress	Green	Current Status: Geotechnical advice has confirmed that no additional retaining work is required. Joydon Place works are ready to enter the physical works phase. Emilyn Place professional services consultant has been engaged and will commence detailed design in early October, in liaison with the Kauri Dieback team. Next steps: Undertake physical works at Joydon Place. Complete detailed design and full planning assessment for Emilyn Place.
2220	Rock Isle Beach Reserve - rebuild toilet block	Rebuild toilet block including the installation of a drinking fountain. FY18/19 investigate, design, scope and obtain consents for the works required. FY19/20 plan and deliver the physical works upon approval from Heritage NZ	CF: Project Delivery	ABS: Capex - Renewals	\$320,000	In progress	Amber	A large previously undocumented midden has now been found onsite. As a consequence, a full archeological assessment has been requested for this site.  Current status: Geotechnical testing has been completed, this will inform the design process further. Next steps: Site investigation.
2226	Sherwood and Lakeside Reserves- renew car parks	Renew reserve car parks and reconfigure entrance way including installation of gates. FY 18/19 investigate, design, scope and obtain consents for the works required. FY 19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$9,625	Completed	Green	Completed.
2228	Stanmore Bay Park - renew seawall	Renew park seawall. FY17/18 investigate, design and scope the works required. FY18/19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$94,830	In progress	Green	Current Status: Progressed physical works during winter.
2246	Whangaparaoa Library entrance development	Redevelop the Whangaparaoa Library entrance. FY18/19 investigation and concept design FY19/20 physical works	CF: Investigation and Design	LDI: Capex	\$187,460	In progress	Green	Current Status: Construction is underway. Next steps: Completion estimated December 2019.
2259	East Coast Bays Community Centre building - renew and redesign facility	Renew and redesign the East Coast Bays Community Centre building in collaboration with the facility user groups. FY19/20 investigate works required, undertake specialist reporting, design and scope the works required. FY20/21 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$140,000	In progress	Amber	The building also has a relatively high proportion of asbestos containing products within and on the building.  Current status: Detailed seismic assessments are due to start within September. Have asked Community Services if a strategic assessment exists for this building, waiting on the outcome. Next steps: Awaiting seismic detailed design documentation, and also a strategic assessment.
2260	East Coast Bays Leisure Centre - renew reception, lobby area and changing room floor	To get better use of office area for dealing with users and to open up space in lobby to gain better access to crèche and bathroom areas	CF: Investigation and Design	ABS: Capex - Renewals	\$80,000	In progress	Green	Current status: Budget has been allocated for bathroom floor remediation via local board resolution. Next steps: Costs for bathroom tile floor remediation still to be provided.
2263	Freyberg Park - install lights on field 3	Installation of lighting on field 3. FY18/19 investigate, design and obtain consents. FY19/20 physical works. This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Growth	\$2,403	Completed	Green	Completed.
2275	Hibiscus and Bays - renew park buildings 2018/2019	Minor renewals at the following toilet blocks: Browns Bay Beach Reserve, Streetscape on the corner of Silverdale Street and Agency Lane, Kinloch Reserve, Dacre Historic and Esplanade Reserve. FY18/19 investigate, design and scope the works required. FY19/20 deliver the physical works	CF: Project Delivery	ABS: Capex - Renewals	\$624,825	In progress	Green	Current status: All sites have been visited with the supplier in September 2019 to confirm the scope for each toilet. Pricing is expected by the end of October 2019. Next steps: Check pricing and appoint the supplier. Work is scheduled to start from February/March 2020.
2276	Hibiscus and Bays - renew park furniture and fixtures 2018/2019	Renew the tables, signs, BBQs, bollards, seats, rubbish bins at the following sites: Browns Bay Beach Reserve, Chelverton Reserve, Churchill Reserve, Hatfields Beach Reserve, Karaka Cove, Marellen Drive Beach Reserve, Moana Reserve, Remembrance Reserve, Vipond Road Beach Reserve and Waiake Beach Reserve. FY18/19 identify assets needing renewal, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$180,000	In progress	Green	Current status: The scope has been finalised at end-September 2019. The project is currently in the tender phase with tenders closing end of October 2019. Next steps: Ensure pricing is market related and appoint the preferred supplier. Project commencement is planned for February/March 2020.
2277	Hibiscus and Bays - renew park play space equipment 2019/2020	Renew play space equipment at the following reserves; D`Oyly/Stanmore Bay, Weir Reserve, Orewa Reserve, Cranston Street Reserve and Woodridge Reserve. FY20/21 investigation and scoping FY21/22 plan and deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2322	Western Reserve - renew seawall consent	Gain medium-term consents for the existing structures in order to allow for maintenance, should any asset components fail. Investigate, plan and submit the resource consent, advise the local board once granted and lodge against the asset for future use. FY18/19 investigation phase. FY20/21 obtain resource consent and report to the local board once granted.	CF: Project Delivery	ABS: Capex - Renewals	\$13,968	In progress	Green	Current Status: Iwi consultation has commenced, with the expression of interest period ending on 30 September. Next steps: Undertake site visit with interested iwi and collate feedback. Collate documents for the section 92 response to Auckland Council Resource Consents department.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2329	Moana Reserve, Orewa - renew fountain	Renew the town centre fountain in collaboration with council's Sustainability Team. FY18/19 investigate, design and scope the works required. FY19/20 physical works.	CF: Project Delivery	ABS: Capex - Renewals; ABS: Opex	\$134,875	In progress	Green	Current status: The project was presented to the Northern Hui in December 2018 and a further seven designs to the local board in February 2019. Five developed designs were discussed by the local board in June 2019, including consultation with the community. The sculpture Airbourne has been approved for the structural and safety design phase and consenting process. Next steps: Construction is planned for the 2019/2020 summer.
2330	Crows Nest Walk, 16 Brighton Terrace, Murrays Bay - remediate major slip	Remediate two major slips. FY18/19 undertake topographic survey and geotechnical investigation for slips. FY19/20 detailed design including resource and building consents.	CF: Project Delivery	ABS: Capex - Development; ABS: Capex - Renewals	\$219,017	In progress	Green	Current Status: The walkway will be reopened by the end of 2019. The works include installing a new aggregate path, with barrier and a new staircase. Regular monitoring will be undertaken to ensure the walkway remains safe to use. Next steps: Complete design and tender physical works.
2372	Beachwood Drive, Hatfields Beach - develop play space	Develop a play space in collaboration with the provision study undertaken in 2017/2018 including accessibility and installation of a drinking fountain. FY18/19 consultation and design FY19/20 consenting, tendering and physical works Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Growth	\$299,439	In progress	Green	Current status: The reserve zoning as informal recreation has been confirmed. The Vector transformer relocation has been rejected due to excessive cost. The concept design has been approved by the local board in July 2019. Consenting has been granted and tendering is underway. Next steps: Construction is planned to start in October 2019.
2413	Hibiscus and Bays – deliver Ecological Management Plan initiatives	Construct kayak pontoons at Deep Creek. FY18/19 detailed design with refined cost estimates to be presented to the board for their review and input. FY19/20 obtain consents and deliver the physical works	CF: Investigation and Design	LDI: Capex	\$28,149	In progress	Green	Current steps: The local board recently approved the allocation of \$50,000 at the September 2019 business meeting to allow the pontoon to be built. Next steps: Council to procure and engage contractor by the end of November 2019 with the aim to commence physical works from January 2020.
2436	Mairangi Bay Reserve - implement development plan	Implementation of the approved development plan for the reserve. FY18/19 investigate, design and obtain cost estimate. FY19/20 detailed design and obtain consents. FY20/21 plan and deliver the agreed physical works.	CF: Investigation and Design	LDI: Capex	\$59,540	In progress	Green	Current status: A survey of the site has been completed to provide information for the coastal processes and options report for the beach and seawall. Staff met with representatives of the Mairangi Bay Surf Lifesaving Club in mid-September 2019 to discuss the project. Next steps: The coastal processes and options report is due to be completed in October 2019.
2466	Orewa Citizens Advice Bureau - refurbish facility and replace Heating Ventilation and Air Conditioning	Refurbishment of the Citizens Advice Bureau office to ensure it remains fit for purpose and replace the heating ventilation and air conditioning system. FY18/19 investigate, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$35,000	In progress	Green	Completed.
2545	Browns Bay Village Green - renew walkways and paths	Renew the paths and access way to the Browns Bay Village Green. FY18/19 investigate, design and plan the physical works FY19/20 deliver physical works	CF: Project Delivery	ABS: Capex - Renewals	\$52,820	In progress	Green	Current status: The footpath renewal commenced mid-September 2019 and is expected to be completed by end of October 2019. Next steps: Complete the project.
2569	Alice Eaves Scenic Reserve - renew pedestrian bridge over Nukumea Stream	Renew and repair the pedestrian bridge over Nukumea Stream FY19/20 consenting and design FY20/21 physical works Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$5,000	In progress	Amber	The current budget is unlikely to be sufficient to renew the bridge given its current state. An engineers assessment and options analysis will help identify the works and budget required.  Current status: Structural assessment required to determine options for the bridge renewal approach. Liaison with the Kauri Dieback team and the Greenways project manager has also commenced to ensure coordination of works. Next steps: Engage engineer to undertake options assessment for renewal of the bridge.
2572	Browns Bay Beach Reserve - renew Beach Front Lane boardwalk	Renew the Beach Front Lane boardwalk FY 18/19 investigate whether a boardwalk or stencilled concrete is more economical, design and scope the works required. FY19/20 plan and deliver the physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$30,000	In progress	Green	Current status: A designer has been engaged to undertake preliminary investigative work. Next steps: Present identified preliminary options to the local board in the new term.
2573	Centennial Park and Mistletoe Place path construction	Construct shared user path at Centennial Park and Mistletoe Place in conjunction with the Centennial Park Greenways Project. FY18/19 Produce detailed design with refined cost estimates to be presented to the board for their review and input. FY19/20 obtain consents and plan the physical works with asset renewals where possible. FY20/21 Physical works (LDI Contribution \$40k Mistletoe \$75k Centennial)	CF: Project Delivery	LDI: Capex; External funding	\$25,000	In progress	Green	Current status: The draft preliminary design is being prepared and is due for completion by early October 2019. Information gathered from the adjacent residents at a meeting in August 2019 has been considered as part of the design process. Next steps: The draft design will be shared with representatives of the Pupuke Golf Club and the adjacent property owners in late October 2019. The final design will be prepared in November 2019.
2673	Establish dog park location in the Hibiscus and Bays local board area	Establish a dog park location to be confirmed by the Parks and Places Specialist. FY19/20 establish a location and concept design	CF: Investigation and Design	LDI: Capex	\$15,000	In progress	Green	Current status: The scope and strategic assessment are being reviewed and a meeting with the Parks and Places specialist has been scheduled. Next steps: Options for the delivery of the scope will be assessed and a business case will be drafted.
2675	Construct a pump track in the Hibiscus and Bays area	Construct a pump track in the Hibiscus and Bays Local Board area to follow on from the Parks, Sport and Recreation strategic assessment. FY19/20 - Location to be presented to the local board for approval. FY20/21 - Design and deliver the physical works.	CF: Investigation and Design	LDI: Capex	\$20,000	In progress	Amber	The project has been referred back to Community Services.  Current status: The project has been referred back to Community Services to give some direction on criteria for choosing suitable reserves for pump tracks. Tendering of design services is under way. Next steps: Short list suitable reserves and discuss with the local board in the new term.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2677	Install litter disposal signage	Development of educational signage illustrating responsible litter disposal. Signs to be designed to enable installation at numerous sites. FY19/20/21 sign installation	CF: Investigation and Design	LDI: Capex	\$2,000	In progress	Green	Current status: Community Facilities is seeking input from the Waste Management team to determine options for delivery. Next steps: Validate options for delivery and summarise the business case.
2681	Install waste minimisation bins	Provide 'sorting' bins to separate rubbish to enable better recycling. FY19/20/21 Investigation and physical works	CF: Investigation and Design	LDI: Capex	\$20,000	On Hold	Amber	Project has been placed on hold further to investigating means of collection and recycling of rubbish.
2682	East Coast Bays Library - comprehensive renewal	Comprehensive building refit including fixtures fittings & equipment. FY19/20 investigation and scoping FY20/21 detailed design FY21/22 physical works Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$30,000	In progress	Green	Current status: The project refurbishment is currently being scoped for physical works. This requires consulting with all stakeholders who use the building, as well as full facilities providers for mechanical scope. Scoping is due for completion end of October 2019. Once the defects and working requirements have been confirmed a consultant will be engaged to present a concept. Next steps: engage consultant to prepare concept and cost estimate.
2696	Mairangi Bay Beach Reserve - renew playspace	Mairangi Bay Beach Reserve - renew playspace equipment based on condition data and playspace inspection. FY19/20 Investigation and design. FY20/21/22 scope and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$40,000	On Hold	Red	Project on hold with a view to cancel in coming weeks due to works being completed by Community Facilities Operations and Maintenance.  Funds will be reallocated to Stanmore Bay Leisure Centre - renew lift (Sentient I.D - 27260).
2721	Freyberg Park - demolish rugby league building, rebuild toilets and changing rooms	Demolition and rebuild of the East Coast Bays Rugby League Club. FY19/20 commission a temporary changing facility to meet leasing obligations and investigate rebuild location. FY20/21 scope, design and consenting. FY21/22 plan and deliver the physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$50,716	In progress	Green	Current status: The temporary toilet, changing facilities and storage container for the 2019 and 2020 seasons have been installed. Discussions with the East Coast Bays Rugby League Club and the Sport and Recreation team are underway. The location for the new toilets and changing rooms building has been approved. Planning for building de-construction in October is underway, in conjunction with the league club. The tender for the design of the new building is under way. Next steps: De-construction of the old building in October. Design and consenting of the new building.
2728	Orewa Library - comprehensive renewal	Comprehensive building refit of Orewa Library. The roof renewal physical works will be undertaken in project referenced as "Orewa Library - replace roof"	CF: Investigation and Design	ABS: Capex - Renewals	\$30,000	In progress	Green	Current status: The project refurbishment is currently being scoped for physical works, this requires consulting with all stakeholders who use the building, as well as full facilities providers for remedial mechanical scope. Scoping is due for completion end of November 2019. Once the defects and Library layout and working requirements have been confirmed a consultant will be engaged to present a concept. Next steps: engage consultant to prepare concept and cost estimate.
2731	Orewa Library - replace roof	Replace roof at the Orewa Library. The investigation and scoping for this project is to be undertaken in the current project called "Orewa Library - comprehensive renewal". FY21/22 physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2746	Jamie Hansen - renew playspace	Renew Jamie Hansen Reserve playspace equipment based on condition data and playspace inspection. FY21/22 scope and plan the physical works FY21/22 deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2752	Jelas/Moffat Esplanade Reserve - renew retaining wall	Renew retaining wall at Jelas/Moffat Esplanade Reserve. FY19/20 investigation. FY20/21 scoping and physical works. Risk Adjusted Programme (RAP) Project	CF: Investigation and Design	ABS: Capex - Renewals	\$20,000	In progress	Green	Current status: Pricing for the renewal of the wall is expected early October 2019. Next steps: Appoint the supplier and complete the work during January/February 2020.
2799	Maygrove Reserve - renew playspace	Maygrove Reserve - renew playspace equipment based on condition data and playspace inspection FY19/20 Investigation and design. FY20/21/22 scope and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$35,000	In progress	Green	Current status: Initial community consultation is open from 30 September to 21 October 2019, this consultation will inform the design process of the project. Next steps: Engage consultant, initiate design process.
2826	Te Ara Tahuna Cycleway - renew park structures	Renew park structures at Te Ara Tahuna Cycleway. FY20/21 establish deteriorating assets which are to be renewed. FY21/22 scoping and physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2836	Regency Park Drive Reserve - renew playspace	Regency Park Drive Reserve - renew playspace equipment based on condition data and playspace inspection. FY19/20 Investigation and design. FY20/21/22 scope and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$45,000	In progress	Green	Current status: Initial community consultation is open from 30 September to 21 October 2019, this consultation will inform the design process of the project. Next steps: Engage consultant, initiate design process.
2931	Signage renewals 2021/2022	Deliver recommendations from signage audit to parks and reserves throughout the Hibiscus and Bays local board including Maori identity. FY20/21 establish out of date signage and improvements that can be made FY21/22 establish the scope of the project and the necessary LDI contribution prior to initiating physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
3095	Ngahere urban forest strategy - Planting Plan	Delivering the Planting Plan identified in the Growing phase of the local board specific implementation of Auckland's Ngahere Strategy. This capex aligns to Parks Services opex line. FY19/20/21 physical works	CF: Project Delivery	LDI: Capex	\$25,000	In progress	Green	Current status: The Urban Ngahere Forest Strategy team are confirming the suitability of sites and tree numbers required. Next steps: A report is planned to be taken to the local board in the new term.



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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3113	Hibiscus and Bays Arboricultural Contracts	The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets.  These contractors also undertake storm damage works although these are funded from regional budgets.	CF: Operations	ABS: Opex	\$481,680	Approved	Green	The first quarter was focused on reduction of the requests for service. This was balanced against addressing deferred requests and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependent. The scheduled works programme was delayed as a consequence of the large amount of requests, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
3116	Hibiscus and Bays ecological contracts	The Ecological Restoration maintenance contracts include pest plant within ecologically significant areas and animal pest management across all parks and reserves funded from local board budgets.	CF: Operations	ABS: Opex	\$139,639	Approved	Green	During the first quarter, the annual update of the site assessment reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
3118	Hibiscus and Bays Full Facilities Contracts	The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.	CF: Operations	ABS: Opex	\$5,983,450	In progress	Green	The first quarter has not been as wet as last year and the general ground conditions in the reserves is good. Although it rained on a regular basis in August the contractor has managed to maintain the majority of the reserves in the Hibiscus and Bays to a good standard. The wet parks management plan that worked very well last year was once again implemented again this year advising the public of the conditions and reducing the number of requests for service and complaints regarding long grass. The sports fields have been well managed this quarter and with the assistance of mother nature only one weekend had a large disruption in play. Cool season fields have started their renovations in preparation for the summer sports starting in October. The street gardens in the Long Bay development have been an ongoing area of focus for the team. All the gardens have been remapped and an increase in the levels of service have been applied. The contractor has been working extensively in the area focusing on both Auckland Transport visibility concerns and general garden maintenance. Several toilet facilities have been upgraded in the Hibiscus and Bays area over the last quarter with a few more to be completed, these include Arkles Bay, Gulf Harbour and Stanmore Bay. The maintenance team has been working in collaboration with the renewals team to identify a considerable list of furniture renewals to be delivered to the Hibiscus and Bays are next quarter. There has been a continuing number of new assets being handed to council for maintenance and for developer maintenance periods including the new playground and toilet at Bonair Crescent in Millwater. The streetscapes clean contract has now been running this quarter. The Hibiscus and Bays area have started to see some improvements in the town centre cleaning, it has been noticeable in areas of the Orewa township. There are areas that still require improvement that will come over the next quarter. The emptying of the rubbish bins in the area has transferred over extremely well with few issues.
3197	Pacific Parade steps - install western staircase	Steps are located on a sea cliff to provide foreshore access from the reserve at the top of the cliff located to the north of Pacific Parade. Rockfall from the upper part of the cliff has crushed the timber structure lower landing and steps to foreshore level. FY18/19 options analysis, resource consent planning. FY19/20 obtain resource consent, detailed design, tendering and physical works.	CF: Investigation and Design	ABS: Capex - Development	\$150,000	In progress	Amber	Milestones have been adjusted to reflect unforeseen delays. Current cost forecast from concept level cost estimates is higher than the budget. An engineers estimate will be produced following detailed design and additional budget will need to be requested if required.  Current status: Professional services consultant is being engaged to undertake detailed design, consent and construction management, under the new Geotech panel contract. Iwi consultation has commenced. Next Steps: meet with interested iwi on site to discuss views and feedback from mana whenua. Begin detailed design.
3209	Waiake Beach Reserve - renew seawall	Waiake Beach seawall renewal. FY18/19 investigate, scope and plan the physical works FY20/21 deliver the physical works	CF: Project Delivery	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
3305	Sherwood Reserve - renew footbridges and lighting	Renew the 2 footbridges and relocate the associated lighting at Sherwood Reserve, being delivered by Healthy Waters within their Taiāotea Environmental Enhancement project. FY18/19 investigate, design, scope and obtain consents for the works required. FY19/20 plan and deliver the physical works.	I&ES: Healthy Waters	ABS: Capex - Renewals	\$105,000	In progress	Green	Project is being led by Healthy Waters. Physical works commenced December 2018. Budget for bridge renewal to be transferred to Healthy Waters June 2019. Lighting renewal budget still to be transferred. Next steps: Healthy Waters will continue to lead this project, with Project Delivery support as required.
3336	Install park fitness equipment	Install park fitness equipment to follow on from the Parks service assessment. FY 19/20/21 plan and deliver the physical works	CF: Project Delivery	LDI: Capex	\$50,000	In progress	Green	Current status: The Parks Service Assessment has been reviewed, proposed options collated. Next steps: Communicate options with the local board in the new term.
3337	Waiake Beach Reserve - install bollards	Install bollards at Waiake Beach Reserve to prevent vehicles on the grass. FY19/20 physical works.	CF: Operations	LDI: Capex	\$13,000	In progress	Green	Current status: Installation of the bollards has commenced (mid-September 2019) and is expected to be complete by end-October 2019. Next steps: Complete the project.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3338	Hibiscus and Bays - settlement stories signage	Install interpretive signage with settlement stories in the Hibiscus and Bays local board area. FY19/20 Establish locations and signage content, physical works.	CF: Project Delivery	LDI: Capex	\$10,000	In progress	Green	Current status: A strategic assessment has been received from the Community Services department and results are being validated to enable accurate planning of this project. Next steps: Validate options for the delivery of the scope and summarise in a business case.
3383	Stanmore Bay Pool and Leisure Centre - renew lift	Renew the lift at the Stanmore Bay Pool and Leisure Centre. This is critical works under health and safety.FY 19/20 physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$111,000	In progress	Green	Current status: Lift options have been investigated and the contract awarded. Structural engineering for the building consent is under way. Discussions about timing of the works are under way with the leisure team.Next steps: Apply for building consent; install the lift.
3536	Long Bay Reserves - develop parks	Local park developments including internal paths, seating, signage (including Te Reo Maori) and landscaping. This project line is for reporting purposes only, the physical works are being undertaken by the developer. Nine local parks are to be developed for local enjoyment and providing amenity requirements in a high growth area. This line item is reporting on reserves 5, 6, 7, 10, 11 and 13. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. (Note: previous ID's 1932, 1933, 1934 & 1935).	CF: Investigation and Design	ABS: Capex - Growth	\$0	In progress	Green	Current status: The Long Bay Reserves' Development is being delivered by Todd Development. Concept ideas were presented to the local board at May 2019 workshop outlining a focus on reserves 12 and 13 for parks development. Following the direction from the local board a more detailed concept design is now being developed. Next steps: A funding agreement will be drafted to outline funding of the development of reserves 12 and 13.
3541	Centennial Park - renew walkway and furniture	Renew Centennial Park to Campbells Bay boardwalk, fence, pathways, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2056).	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Project completed August 2019.
3543	Stanmore Bay Park - toilet renewal	Renewal of the Stanmore Bay Park toilet block. FY 18/19/20 plan and deliver the physical works. This project was unbundled from the Hibiscus and Bays park building renewal project #18076 (SP ID - 1925).	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Project has been bundled into project - Hibiscus and Bays - renew park buildings 2017/2018.
3544	Arkles Bay specimen tree replanting	Hibiscus and Bays Local Board Plan Outcome: A protected and enhanced environment. Local Board Plan Initiative: Strategic Document Alignment: Asset Management Plan: Open Space	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Completed.
3632	(OLI) Orewa Beach - develop southern seawall	Overview: Preservation of the public beach from coastal erosion. This project is independent of the Kohu-Marine View project being delivered outside of this initiative. Stage one - develop a business case for the governing body to approve. Stage two - develop concept designs for consultation and approval by the local board and iwi. Stage three - detailed design, scope and obtain consents where required. Stage four - plan the physical works stage. Stage five - deliver physical works (this stage may be split into separate project lines, if timing and procurement efficiencies are identified.) Estimated timeframes are yet to be established.	CF: Project Delivery	ABS: Capex - Development	\$46,948	In progress	Green	Current status: Staff from the Community Services department are preparing a strategic assessment and indicative business case for this project before it is handed over to Community Facilities for development of the detailed business case. An update workshop with the local board was held during August 2019. Next steps: Complete the strategic assessment and indicative business base with options and updates presented to the local board during 2020.
3688	Hibiscus and Bays - renew park buildings 2017/2018+	Renewal of the Waiwera Beach, Campbells Bay, Arkles Bay Beachfront Reserve, Orewa Reserve, Rothesay Bay Beach Reserve, Stanmore Bay Park, Leal Place parking area toilet blocks. Current status - stage one - investigate, design and scope the works required.Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID's 2068 & 2069).	CF: Investigation and Design	ABS: Capex - Renewals	\$333,636	In progress	Green	Current status: Arkles Bay, Stanmore Bay, Waiwera, Orewa Reserve, The Esplanade Manly and Gulf Harbour is complete. Work is currently underway at Campbells Bay and is expected to be complete by mid-October 2019. Work at Rothesay Bay toilets was stopped due to the discovery of potentially significant structural issues. Further investigation will be done to determine the extent the of the structural issues with rusted reinforcement steel in the top layers of block work. Rothesay toilets will be opened to the public again by mid-October 2019. Work at Leal Place commenced mid-June 2019 but work was stopped as well and the toilets reopened to the public. It was discovered that the roof at Leal Place is rotten and in urgent need of replacement (there is no immediate risk to the public, the roof is just in a very poor condition). We are currently working through options for replacement of the roof, once we agreed on the best option for replacement (new or like for like structure) we'll commence with design and consent (if required) for the replacement Leal Place toilet roof. We have also discovered that Stanmore Bay toilet roof also needs replacement due to various leaks. The roof has minimal fall adding to the issues. Next steps: Proceed with the design of a new roof for Leal Place and the structural report for Rothesay Bay toilets. Investigate the cost of replacing Stanmore Bay roof.
3690	The Esplanade - Manly beachfront (east) - renew toilet	Renew beachfront toilet on the east side of the esplanade. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2102).	CF: Investigation and Design	ABS: Capex - Renewals	\$98,898	In progress	Green	Completed.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3706	Metro Park - develop eastern walkways, landscaping and signage	In accordance with the Reserve Management Plan, commence delivery of a connected walkways network, including associated landscaping. This is a continuation of the 2016/2017 programme (previous ID 3374)	CF: Project Delivery	ABS: Capex - Growth	\$4,000	In progress	Green	Current status: All concrete works completed. Some minor earthworks and reinstatement to complete when ground is drier. Next steps: Complete remaining works, ready for a handover.
3708	Metro Park East - develop toilet block for sport fields	Develop toilet block. This project has an estimated completion date of November 2018. This project is carried over from the 2017/2018 programme (previous ID 2087).	CF: Project Delivery	Growth	\$0	Completed	Green	Project completed July 2019.
3731	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	This project is the final stage of the major multi-year comprehensive renewal. This stage includes: external painting, replacement of concourse tiling, replacement of lift and the paint work in the pool hall. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3290).	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Current status: The interior pool hall renewal works and exterior painting are complete. Additional sprinkler requirements have been identified for the building warrant of fitness and the final installations are under way.
3761	Metro Park - develop netball and hockey grounds - concept plan phase 1	Description of work: Staged review of Metro Park East master development plan with phase 1, to focus on developing a Concept Plan for the southern area of Metro Park East around the artificial hockey pitches and potential netball complex, with consultation lead by the Park, Sports and Recreation team.	CF: Investigation and Design	ABS: Capex	\$0	In progress	Green	The design services are complete and the concept design has been presented to the local board. The Auckland Council Sport and Recreation team are working closely with netball to facilitate further conversations about partnering.
3762	Bushglen Reserve - implement concept plan	Implementation of the approved concept plan developed for Bushglen Reserve. Concept designs to be proposed to the local board for approval prior to detailed planning works commencing – complete (HB/2018/120). Current status - stage one – develop detailed design and obtain resource consent. Stage two – propose the detailed design to the board for approval, plan and deliver physical works. Estimated completion date yet to be confirmed.	CF: Investigation and Design	LDI: Capex	\$27,783	In progress	Green	Current Status: Council received resolution from the local board to allocate an additional \$20,000 to support the resource consent phase of the project. Next steps: engage arborist and ecologist to prepare supporting information. Aim to lodge resource consent either December 2019 or January 2020.
3763	Hibiscus and Bays - investigate options for sports lighting and sportsfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 45 hours per week. Options to be approved by the local board.	CF: Investigation and Design	ABS: Capex - Growth	\$0	Completed	Green	This project was to only deliver concept design to give council direction with funding requirements and there is no future funding secured at this stage. The concept design has been completed.
<b>Community Services: Service Strategy and Integration</b>								
1210	Hibiscus and Bays Local Parks Management Plan (formerly HB reserves: Review Reserve Management Plans in 17/18 WP)	Complete hearings and finalisation of local parks management plan for all parks in the local board area (year 3 of 3).	CS: Service Strategy and Integration	LDI: Opex	\$0	In progress	Green	Outgoing local board received the provisional draft Local Parks Management Plan at the 18 September 2019 business meeting (HB/2019/154) The draft plan was recommended (HB/2019/155) to the incoming local board and will be considered by the board at a future meeting.  Planned for Q2: Workshop provisional draft plan with local board and seek approval for public notification.
<b>Infrastructure and Environmental Services</b>								
360	Sustainable Schools - Ko te wai he taonga (water is a treasure)	This project will involve a series of sessions in early childhood education centres and schools that will engage students, teachers and whanau in understanding the importance of water, water pollution and water conservation. At the end of the educational component there will be two rain harvesting barrels installed at six early childhood centres or schools.	I&ES: Environmental Services	LDI: Opex	\$20,000	In progress	Green	The Mountains to Sea Trust has been engaged to develop and deliver four education sessions to six schools. Rainworks Limited have been engaged to build and install two rain harvesting barrels in each school at the completion of the four education sessions. Schools will be approached in quarter two to participate in Ko te wai he taonga.
420	Silverdale Business Waste Advisory Programme	This programme aims to help industry/business to identify and implement opportunities to reduce and divert waste. The approach is proactive and non-regulatory. A staff member from Wilkinson Environmental Limited visits businesses in the area, conducts a waste snapshot audit and talks to the business owners about potential diversion opportunities. If changes are recommended, a report is sent to the business. With the project only starting just prior to Christmas 2018, three audits have been completed and eight more are scheduled. Plans for expanding the project in the 2019/2020 year include: • making greater connections with the Whangaparaoa community recycling centre and working to support their efforts to start a business organic waste recycling service • expanding the number of commercial connections such as Econowaste and Compost Couriers to help connect their recycling services with businesses in the area • target visiting 60 companies, with at least 20 of these companies taking part in more detailed waste audits. The contractor also has capacity to extend into Orewa and Whangaparaoa to work with more businesses, particularly hospitality businesses to help to try and establish a business organic waste collection service.	I&ES: Waste Solutions	LDI: Opex	\$20,000	In progress	Green	Wilkinson Environmental have been contracted to undertake this project. The delivery will be complementary to a similar project delivered by Auckland Tourism Events and Economic Development and funded by the local board. Wilkinson Environmental's contract will focus on collaborating with industrial businesses in Whangaparaoa and Browns Bay. Work will take place in October and November 2019.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
424	New project: Sediment related water quality testing project	Water quality testing and analysis is required to gather evidence about what contaminants are located in the waterways related to sediment discharges from small site development in the Hibiscus and Bays Local Board area. Testing is proposed to be undertaken using end of pipe stormwater sampling around a small sites development area. This data will need to be collected for at least three years. It will inform the regional approach to reducing sedimentation of receiving environments through collaboration with various council teams for the Strategic Approach to Sediment Programme, endorsed by the Environment and Community Committee in December 2018 (ENV/2018/169). This project follows on from the small sites ambassador project delivered in the 2018/19 financial year.	I&ES: Healthy Waters	LDI: Opex	\$25,000	In progress	Green	A suitable location for water quality monitoring is in the process of being identified. Once a suitable location has been selected, monitoring will commence in quarter two.
445	North-West Wildlink Restoration Hibiscus and Bays	This work all contributes to the North-West Wildlink and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. This budget will support a pest free coordinator following community facilitation workshops for existing community groups and individuals in 2018, the funding of a community based coordinator continues to be a priority need to support restoration activity. Orewa Estuary Wildlink Wonders: this builds upon the local board funded Orewa Estuary Restoration Plan 2017 by facilitating a series of community activities to create long-term community led restoration actions around the Orewa estuary. This project recognises that there is a diverse community around the estuary. Bringing these people together and helping to motivate residents and local groups to restore the estuary is a critical step towards ensuring that the Orewa Estuary Restoration Plan is successfully implemented. Weiti Wildlink, Weiti River Restoration Project: the purpose of this work is to engage with local community and undertake restoration adjacent the Weiti River. This year will see a continuation of the implementation of the existing restoration plan with a focus on maintenance of areas restored over the previous four years and an area of site preparation and planting (through a community day).	I&ES: Environmental Services	LDI: Opex	\$75,000	In progress	Green	A funding agreement for the Pest Free Hibiscus and Bays coordinator has been drafted and provided to the East Coast Bays Community Project Trust for approval. Environmental Services staff, the trust, and key community members are collaboratively recruiting a new coordinator as the current coordinator has resigned. A funding agreement for the Orewa Estuary Restoration coordinator has been drafted and provided to Forest and Bird for approval and a new coordinator has recently been appointed. A detailed update of activities undertaken in the above projects will be provided in quarter two. A site for restoration for the Weiti Wildlink has been confirmed (approximately 5,600 square metres east from Titan Place). Native plants have been ordered and procurement for site preparation is underway.
636	New project: EcoNeighbourhoods	This project will set-up and trial EcoNeighbourhoods, drawing on the learnings and expertise from delivering this project in Albert-Eden for the previous five years. An EcoNeighbourhood comprises of groups of six or more neighbours from different households within a local board area, with an objective to adopt sustainable practices and increase resilience within their homes, lifestyles and neighbourhoods. The project utilises a community empowerment approach and is promoted through various local channels. Anyone interested can register via an online registration system. People can register either as an existing group, or as individuals. A project coordinator looks at where people live and helps to arrange groups accordingly. An EcoNeighbourhood group decides what sustainable living actions they wish to undertake, and the project co-ordinator supports these groups to act. The groups involved receive up to 12 hours of facilitation support and can receive up to \$1,000 to fund activities. This includes incentives, discounts and training to support behaviour change.	I&ES: Environmental Services	LDI: Opex	\$30,000	In progress	Green	A contractor was selected and inducted and the Hibiscus and Bays group was added to the EcoNeighbourhoods page on the Live Lightly website. Promotion and recruitment of EcoNeighbourhoods groups for residents to sign up to will be held in quarter two and ongoing support will be provided to these groups for planning and organising activities.
854	North West Wildlink Waterways	This project will provide community engagement and restoration programme around Inanga Spawning in Hibiscus and Bays area. This year will see the implementation of the outcomes from the Inanga spawning investigation on several stream sites including Orewa, Long Bay, Rothesay Bay, Browns Bay and Stanmore Bay. This will include restoration and mitigation at these sites to improve inanga spawning habitat. A new investigation area could be included for this project for 2019/2020. North West Wildlink Streamside Awareness Project (proposed modified programme that incorporates previous Hibiscus and Bays Local Board funded Love Our Bays programme) • The purpose of the work is to raise awareness of the ecological value of streams and importance of maintaining fresh clean water. Healthy Waters will work with the biodiversity team to identify areas that complement the biodiversity strategic priority areas. • This will create engaged and active local communities, empowered with a sense of kaitiakitanga/guardianship, to care for and restore their local waterways by removing weeds and planting and maintaining native plant cover on private land in target areas.	I&ES: Healthy Waters	LDI: Opex	\$35,000	In progress	Green	Procurement of contractors has been completed. Whitebait Connection has continued engagement with local communities and schools to raise awareness of water quality issues and suitable spawning habitat for inanga. Wentworth College constructed a native plant shed for its onsite nursery which will provide native trees for local restoration projects. This was achieved in partnership with Trees for Survival. Inanga were recorded at a property on Langton Road and the landowner agreed to participate in habitat restoration. Eighty native plants have been planted along the stream banks at this site to create an inanga spawning habitat. A meeting took place at the Awaruku Creek involving Whitebait Connection, Healthy Waters, and Morphum to discuss strategies to protect the identified inanga spawning habitat from scheduled erosion works. The discussion also included recommendations to expand the existing spawning habitat. Whitebait Connection continues to work alongside developers to raise awareness of the impact of sediment on the Nukumea stream during intense storm events. Conservation Volunteers New Zealand has also held two planting events along the Weiti River at the end of Manga Road.

## Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
<b>Libraries</b>								
896	Access to Library Service - Hibiscus and Bays	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - East Coast Bays Library for 56 hours over 7 days per week. (\$771,985) - Orewa Library for 52 hours over 7 days per week. (\$571,307) - Whangaparaoa Library for 52 hours over 7 days per week. (\$489,358) (Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$1,832,650	In progress	Green	Book a Librarian service at Orewa and Whangaparāoa continues to be popular and well utilised. There is a strong demand for the provision of one-on-one support to customers to help with basic computer skills, accessing council info, creating CVs, downloading eBooks and eAudiobooks, and well as providing tech support and assistance with digital devices such as eReaders and iPads. Our Tech Toby drop in device sessions also remain a popular class for upskilling customers in their digital literacy skills at Whangaparāoa, East Coast Bays and Orewa Libraries.
897	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	The regular children's programmes at Orewa; Rhymetime and Storytime have continued to be popular and numbers attending have increased. Wriggle & Rhyme attendance at Orewa and Whangaparāoa has been affected by the measles outbreak and mums with babies have not been attending the sessions. At Whangaparāoa and Orewa Libraries, we actively incorporate Te Reo Māori into all preschool sessions. Whangaparāoa's fortnightly Russian storytime community programme is slowly building more community interest. Orewa's fortnightly Mandarin alternates with the fortnightly Japanese Storytime are both popular. East Coast Bays Library worked collaboratively with Tim Bray Productions to lead an active 'Little Yellow Digger' storytime session which was well attended by two local creches.
898	Children and Youth engagement - Hibiscus and Bays	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	School holidays at Orewa Library included making shoebox diorama to celebrate Matariki, poi making, weaving fish to celebrate the end of Matariki and an outstanding interactive performance by the Pikopiko Puppets at Orewa and Whangaparāoa Libraries (at Whangaparāoa we had 69 adults and 80 children participating). The Children's team at Orewa supported Poetry Week with a poetry competition for kids in August. Popular school holiday events at Whangaparāoa included a yummy tee pees edible craft activity which occupied 125 children and adults, we had Matariki weaving throughout the holidays as well as another popular interactive presentation featuring Jett the hearing dog which was enjoyed by an audience of 85. Comic Book Month competition in September saw an increase in the number of entries from children and teens at Orewa Library. A lucky customer at Whangaparāoa Library won the Take 3 Comic Book Month prize and received a pass for 4 people - children and/or adults - to the Armageddon Expo. An exciting display helped promote the competition in house at Whangaparāoa and Orewa. At Whangaparāoa we also welcomed our new Senior Children & Youth Librarian, Pip Stocking.
899	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Hibiscus and Bays	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Family History Month August: staff prepared a power point display that played on a continuous loop along with a table full of brochures and information. In August Destination Orewa hosted Poetry on the Beach Competition. Orewa Writers Group hosted the event where you write your poem in the sand and then come to the library for prize giving and readings. On the 14 August Orewa Library hosted "Wanting to improve your relationships?" talk by Tiana Henderson on how to add more fun with your interactions and communications. On the 25 September customers discovered how ancient Greece is portrayed in the movies and more recently on television, from the Trojan War to Alexander the Great and Antigone from Greek tragedy with an interactive workshop. The Asian Network Inc. (TANI) presented a bilingual (Chinese and English) talk on Healthy Eating on the 7 September which was well attended. How to set up a Facebook account for small businesses, was delivered by Carla Garcia and was popular with those who attended.
900	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	At Whangaparāoa Library we celebrated Māori Language week with various interactive displays encouraging the community to practice Māori greetings and to create a personal Mihi using our takeaway templates. We promoted various resources to raise awareness of our valuable digital resources providing more opportunities for the community to learn more about Te Ao Māori and Te Reo Māori. We also had a special Te Reo Story Time event delivered by WGP College students who used puppets to share the Māori tale of Mahuika. We recognised the value of WGP students sharing stories from their Māori and Polynesian cultures to a younger generation and this has resulted in a monthly Myths and Legends Mat Time library event. The AKEE (Aotearoa Kinesthetic Education & Entertainment) puppet show at ECB library which entertained all ages with dancing, singing, and audience participation in Te Reo and Cultural storytelling.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
901	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	At Whangaparāoa Library, we delivered two programming and robotics sessions using the local board's Edison Bot kits to the community Girl Guide group. The girl guide group learned how to program their own Edison bot to respond to light, noise, and a remote control. They also taught it how to navigate a maze and even play a little song. The Edison bots are a powerful, engaging tool for teaching kids STEM (is a curriculum based on the idea of educating students in four specific disciplines — science, technology, engineering and mathematics) computational thinking and computer programming in a hands-on way.
902	Support customer and community connection and local place making - Hibiscus and Bays	Provide local community based interest groups with free bookings to the Pohutukawa meeting room.	CS: Libraries & Information	LDI: Opex	\$1,000	In progress	Green	Community room bookings continue to be popular and well used by various community groups at Whangaparāoa Library, including various U3A groups, Hibiscus Coast Writers, Book clubs, and Hibiscus Coast 60s up social group. A recent Tea and Topics workshop & talk at East Coast Bays library 'My life, my health' presented by equip.net.nz highlighted to the team the role we play in our libraries when a customer who attended the workshop told a staff member that she came to the library today because she is lonely. The customer was sitting alone reading a magazine when she was approached by the manager and ask if she would like to join the talk. The customer received support from the presenters and another customer invited the woman to join their social group after the woman shared her story at the session.
903	Libraries Workshop & Seminar Programme 2019/2020 - Hibiscus and Bays	Host eight events, similar to TED Talks, at Whangaparāoa and East Coast Bays libraries with a focus on supporting lifelong learning (four events at each library).	CS: Libraries & Information	LDI: Opex	\$1,900	In progress	Green	At Whangaparāoa Library, we hosted a weekend talk by Patricia Snelling who discussed her self-publishing journey. This was an event of interest for the Whangaparāoa Library community who are thinking about writing their first book and considering viable self-publishing options.
<b>Parks, Sport and Recreation</b>								
361	HB: Te Kete Rukuruku (Māori naming of parks and places) Year 3	Māori naming (and associated story telling) of parks and places in partnership with mana whenua to value and promote Auckland's Māori identity and use of te reo Māori. 2019-2020 will be year three for this programme and continue naming of community parks	CS:PSR: Te Waka Tai-ranga-whenua	LDI: Opex	\$31,764	In progress	Green	Mana whenua have identified all overlapping mana whenua interest for naming in the Hibiscus and Bays Local Board area and are currently working through the naming process for parks in tranche one.
386	Stanmore Bay Pool and Leisure Centre Operations	Operate Stanmore Bay Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Stanmore Bay Pool and Leisure Centre started the quarter by winning the Manaakitanga Award at the Active Recreation Be Inspired Awards presented by Skills Active.  Lynda Luiten has been appointed to the role of Centre Manager.  Our customer satisfaction score has been maintained this quarter at 81%, and our facility membership has remained static. Fitness visits have increased by 6%.
387	East Coast Bays Leisure Centre Operations	Operate East Coast Bays Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	East Coast Bays Leisure Centre has seen an increase of 38% in visits from this time last year. This can be attributed to better reporting systems plus increased attendance in our fitness classes, gym and sport leagues. Membership is showing a 1.1% decrease.  We are currently running a membership promotion to increase numbers heading into the summer months.  Customer satisfaction has improved 1% using a 12-month rolling average (when compared to the end of Quarter 4 2018/2019).  The centre's front of house and reception area is due for its scheduled upgrade and an additional room specifically designed for assessments is included in the work plan. This will improve our customer interactions.
423	Centennial Park Bush Society Maintenance Grant	Funding allocated to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	CS: PSR: Park Services	LDI: Opex	\$10,000	In progress	Green	The Community Ranger is working with the Centennial Park Bush Society on a plan of works which will be brought to the local board for sign off in the new term.
446	HB: Urban Forest (Ngahere) Strategy FY20	This is the second year of the local board specific implementation of Auckland's Ngahere Strategy. The local board area 'Knowing' report, from year one (2018/2019), will be used to help guide the board on options in a planning workshop. This includes: a desktop exercise identifying potential sites in parks and streets across the local board area; recommending species; and investigating opportunities to further develop partnerships (including community groups, schools, volunteers). This will be delivered in partnership with Community Facilities Operations activity line #3095 which is the ABS:CAPEX for planting the trees in Autumn/Winter 2020. Phase three (2020/2021) will develop the Protecting Phase, in addition to the ongoing growing programme.	CS: PSR: Park Services	LDI: Opex	\$13,500	In progress	Green	Analysis report presented to the local board for their approval at the September business meeting. Work is in progress to develop the outline of a long-term planting programme. The next step will be to present options to the local board in Q3.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
742	HB: Ecological volunteers and environmental programme.	This is an ongoing programme to support community and volunteer ecological and environmental initiatives. This includes: annual pest plant and animal control; local park clean ups; and community environmental education and events. Additional activities have been planned throughout the year. Q1 - Winter/spring community plantings; Conservation week event. Q3 - Prepare for autumn planting: Centennial Park Family Bush Camp: World wetlands day, Seaweed and Parks week events. Q4 - Autumn community plantings; Matariki, Arbor Day and World Environment day events.	CS: PSR: Park Services	LDI: Opex	\$80,000	In progress	Green	A very active pest animal August being one of four focus times each year to concentrate effort and continued trapline expansion on the Whangaparaoa peninsula and Awaruku wetland. Kauri Dieback training and approved pest animal control prepared for Alice Eaves Reserve. The volunteers are ready to install in Quarter Two. Community plantings along the Taiaotea Stream were well attended. There were two successful pi-mahi days at Te Herenga Waka o Orewa focused on rongoa/medicine plants. The programme ranger team have been collaborating with internal and external partners on community park environmental programmes. These included the 'Adopt a Park' school programme, school outreach, general public guided walks (including Centennial Park which attracted 27 people), 'Classroom in the Parks' as well as special one off events in celebration of key calendar weeks e.g. Conservation Week at Centennial Park. Training days this quarter include Growsafe and Risk Assessment for volunteers. The team had information stands at the Auckland Council Festival and the Auckland Homeshow in September to promote volunteering in our parks.
774	36 Hibiscus Coast Highway service assessment	"Complete service assessment of 36 Hibiscus Coast Highway to identify open space service outcomes and provision requirements.	CS: PSR: Park Services	LDI: Opex	\$10,000	In progress	Green	Workshop with the local board on 29 August where scope and key outcomes were agreed. Key focus is to identify potential opportunities to activate 36 Hibiscus Highway as a neighbourhood park.
779	HB: Freyberg Park multi-use community facility assessment	A funding agreement was established in 2018-2019 between Auckland Council and East Coast Bays Rugby League Club to complete an assessment to understand the need (primarily sport and recreation) for a multi-use community facility and also understand the feasibility of meeting the need. The next stage is to develop options based on the completed assessment recommendations.	CS: PSR: Active Recreation	ABS: Opex	\$0	Approved	Green	The East Coast Bays Rugby League Club are currently in the review stage of their feasibility assessment. A completed assessment will be presented to the local board by the club in Quarter Three.
800	HB: Metro Park East Pavilion Development	The Metro Park Community Sport Charitable Trust hold a funding agreement with Auckland Council to deliver design and build plans for a sports pavilion at Metro Park East.  During 2019-2020 The trust will progress detailed design and fundraising for project delivery.	CS: PSR: Active Recreation	ABS: Opex	\$0	Completed	Green	The Metro Park Trust are in the final stages of completing the concept design. Next steps are carrying out detailed design to satisfy consent requirements.
880	HB: Activation of parks, places and open spaces	Enable and coordinate a range of 'free to attend' activities and events that support the local community to be physically active, either through the Out and About programme or other locally focused community or partner organisations and initiatives. - Q1 Workshop to agree activation themes, provide some proposed locations, and confirm the agreed delivery model - Q2 Workshop to finalise the activation schedule, activation type, location, timing, delivery partner, marketing and promotion - Q3 Activation schedule delivered - Q4 Workshop to provide a full delivery report.	CS: PSR: Active Recreation	LDI: Opex	\$15,000	In progress	Green	Staff have met with various delivery partners in Quarter One to confirm summer activation schedules. A confirmed schedule will be finalised and forwarded to the local board via memo early in Quarter Two.
1254	HB: Boat Launching Service Assessment	Complete service assessment to progress boat launch service provision (incorporate Northern Boat Ramp Research 2014)	CS: PSR: Park Services	ABS: Opex	\$0	In progress	Green	Workshop with the local board on 29 August where scope and key outcomes were agreed. Key focus is to identify potential opportunities to provide better access to recreational boat ramp facilities by improving the performance of the existing network of ramps.
1300	Wade Landing Steps Service Assessment	Complete a service assessment to add steps to the Wade Landing	CS: PSR: Park Services	ABS: Opex	\$0	In progress	Green	Workshop with the local board on 29 August where scope and key outcomes were agreed. Key focus is to hand over preliminary options to Community Facilities to progress detailed design and investigation. The aim is to provide steps and kayak/paddle board launching facilities at Wade Landing .
<b>Plans and Places</b>								
1278	Planning scoping for Mairangi Bay Centre	Scoping of planning work required for Mairangi Bay Centre, followed by reporting and commencement of any identified plan or review.	CPO: Plans and Places	LDI: Opex	\$20,000	Approved	Green	Project not scheduled to commence until Q3.

## Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
<b>CF: Community Leases</b>										
1408	R 26 Seaton Road Murrays Bay 0630 / Lyons Ave (opposite Montana Ave): East Coast Bays Bridge Club Incorporated	Renewal of building Lease	CF: Community Leases	1/04/2010		31/03/2030	\$1.00	In progress	Green	Application received, assessed and site visit completed. Streamline renewal memo to be presented in quarter two.
1409	214-216 Hibiscus Coast Highway, Orewa: Hibiscus Coast Community House Incorporated	Renewal of building Lease	CF: Community Leases	1/11/2009		31/10/2029	\$10.00	In progress	Green	Staff are assessing the lease application and plan to present a report to the local board during quarter three.
1410	Stanmore Bay Park, 159-161 Brightside Road, Stanmore Bay: Hibiscus Sea Rescue Trust	Renewal of ground lease	CF: Community Leases	1/03/2010		28/02/2030	\$10.00	In progress	Green	Renewal application sent to community group. Awaiting return of documentation to progress.
1411	1022 Beach Road, Torbay, 0630: Royal New Zealand Plunket Trust - Torbay	Renewal of ground lease	CF: Community Leases	1/08/2009		31/07/2029	\$1.00	In progress	Green	Renewal application sent to community group. Staff await the return of the completed lease renewal form.
1412	1A Sidmouth Street, Mairangi Bay: Royal New Zealand Plunket Trust - Mairangi Bay	Renewal of ground lease	CF: Community Leases	1/08/2009		31/07/2029	\$1.00	Completed	Green	This work programme item has been completed in quarter one.
1413	12 Hibiscus Coast Highway Silverdale: Silverdale Tennis Club Incorporated	Renewal of ground lease	CF: Community Leases	1/12/2009		30/11/2029	\$10.00	In progress	Green	Renewal application sent to community group. Awaiting return of documentation to progress.
1414	946 Beach Road, Waiake, Auckland: The Scout Association of NZ - Awatuna Sea Scouts	Renewal of ground lease	CF: Community Leases	1/10/2009		30/09/2029	\$1.00	In progress	Green	Application received, assessed and site visit completed. Streamline renewal memo to be presented during quarter two.
1415	946 Beach Road, Waiake, Auckland: Torbay Sailing Club Incorporated	Renewal of ground lease	CF: Community Leases	1/10/2009		30/09/2029	\$1.00	In progress	Green	Renewal application sent to community group. Awaiting return of documentation to progress.
1416	Aicken Reserve : Torbay Schools Waterwise Incorporated	Renewal of ground lease	CF: Community Leases	1/10/2009		30/09/2029	\$1.00	In progress	Green	Renewal application sent to community group. Awaiting return of documentation to progress.
1417	4 Woodlands Cres, Browns Bay, Auckland 0630: Browns Bay Racquets Club Incorporated	New ground lease	CF: Community Leases	3/05/2000		31/03/2020	\$1.00	In progress	Green	Renewal application sent to community group. Awaiting return of documentation to progress.
1418	12 Hibiscus Coast Highway: Hibiscus Mens Shed Trust	New ground lease	CF: Community Leases	25/07/2016		24/07/2019	\$1.00	Completed	Green	Mens Shed are in the process of constructing their building. The agreement to lease will fall away and the community lease will be activated on practical completion of their build. No further decision is required from the board. Matter completed.
1419	Victor Eaves Park, Orewa: Orewa Tennis Club Incorporated	Surrender of operative lease and new ground lease	CF: Community Leases	9/11/1979	1 x 21 years	8/11/2021	\$10.00	In progress	Green	The new lease application has been sent to the community group. Staff are awaiting the completed application form.
1420	80 Stanmore Bay Road, Stanmore Bay, Whangaparaoa Peninsula : The Scout Association of NZ - Whangaparaoa	New ground lease	CF: Community Leases	13/03/1978		12/03/2020	\$10.00	In progress	Green	The new lease application has been sent to the community group. Staff are awaiting the return of the completed application.
1421	Hibiscus and Bays Local Board Community Leases FY2020/2021 Work Programme	Leases to be progressed in the 2020-2021 Work Programme year: The North Shore Playcentre Association Incorporated - Centennial Park/Mairangi Bay	CF: Community Leases					Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.
1422	Hibiscus and Bays Local Board Community Leases FY2021/2022 Work Programme	Leases to be progressed in the 2021-2022 Work Programme year: Hibiscus Coast Bridge Club; Orewa Theatre Trust; Pupuke Golf Club Incorporated; Hibiscus Coast Community House - Centreway Corner; Orewa Bridge Club Incorporated; Orewa Tennis Club Incorporated; The Campbell's Bay Tennis Club Incorporated	CF: Community Leases					Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.
3385	Long Bay Beach Reserve, 1045 Beach Road, Torbay: Lease renewal the Sir Peter Blake Marine Education and Recreation Board Incorporated.	Renew ground lease to Sir Peter Blake Marine Education and Recreation Board Incorporated for part of Long Bay Beach Road Reserve.  Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1984	1x33 years	31/10/2050	\$100.00	Approved	Green	Staff are awaiting final feedback from Legal Services regarding the renewal. Staff will follow up on this in quarter two.