Minutes of a meeting of the Henderson-Massey Local Board held in the Council Chamber, Henderson Civic Centre, 6 Henderson Valley Road, Henderson on Tuesday, 3 December 2019 at 4:00pm.

PRESENT
Chairperson
Chris Carter

Deputy Chairperson
Will Flavell

Members
PeterChan, JP
Matt Grey
BrookeLoader
VanessaNeeson, JP
IngridPapau

ABSENT
Member
BrendaBrady, JP

ALSO PRESENT
Councillors
LindaCooper
ShaneHenderson
1 Welcome
Chairperson C Carter opened the meeting and welcomed those present.

2 Apologies
Resolution number HM/2019/155
MOVED by Member P Chan, seconded by Member V Neeson:
That the Henderson-Massey Local Board:
  a) accept the apology from Member B Brady for absence.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number HM/2019/156
MOVED by Member P Chan, seconded by Deputy Chairperson W Flavell:
That the Henderson-Massey Local Board:
  a) confirm the ordinary minutes of its meeting, held on Tuesday, 17 September 2019 and the extraordinary minutes of its meeting, held on Tuesday, 5 November 2019, as true and correct.

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
6.1 Paula Bold-Wilson, Warren Flaunty and Shane Henderson
Resolution number HM/2019/157
MOVED by Member I Papau, seconded by Member M Grey:
The Henderson-Massey Local Board wish to formally acknowledge Paula Bold-Wilson and Warren Flaunty for their contribution to local governance in the previous term and congratulate former chair Shane Henderson on his election as Waitākere Ward Councillor.

7 Petitions
There were no petitions.
8 Deputations

8.1 Deputation: Rochana Sheward - Belong Aotearoa activities update

Resolution number HM/2019/158

MOVED by Member P Chan, seconded by Member I Papau:

That the Henderson-Massey Local Board:

a) receive the presentation on Belong Aotearoa's activities and thank Rochana Sheward and Malu Malo-Fuiava Marcomms, for their attendance.

CARRIED

Attachments

A 03 December 2019 Henderson-Massey Local Board Item 8.1 Deputation: Rochana Sherward - Belong Aotearoa activities update - Presentation

9 Public Forum

Note: The public forum items were taken in block.

9.1 Public Forum: Andrew Simms - Wattle Rd heavy traffic concerns

Andrew Simms attended to discuss his concerns regarding earth shakes in Wattle Road due to heavy traffic on the road and the culvert pipe for the Wāri Stream that passes through his property.

Resolution number HM/2019/159

MOVED by Deputy Chairperson W Flavell, seconded by Member I Papau:

That the Henderson-Massey Local Board:

a) receive the presentation on his heavy traffic and culvert pipe concerns and thank Andrew Simms for his attendance.

CARRIED

9.2 Public Forum: Steve McDonald & Julie Matthews - Tiromoana School crossing concerns

Steve McDonald and Julie Matthews attended to discuss the Tiromoana School flashing sign and raised crossing at Cnr of Te Atatu Road and Kokiri Street.

Resolution number HM/2019/160

MOVED by Deputy Chairperson W Flavell, seconded by Member I Papau:

That the Henderson-Massley Local Board:

a) receive the presentation on Tiromoana School crossing concerns and thank Steve McDonald and Julie Matthews for their attendance.

CARRIED

9.3 Public Forum: Kerry Allen - Healthy Families Waitakere

Kerry Allen attended to discuss Health Families Waitakere.

Resolution number HM/2019/161

MOVED by Deputy Chairperson W Flavell, seconded by Member I Papau:

That the Henderson-Massey Local Board:
a) receive the presentation on Healthy Families Waitakere and thank Kerry Allen for her presentation.  

CARRIED

19.4 Public Forum: Lynette Adams - Sport Waitakere

Lynette Adams attended to discuss Sport Waitakere.

Resolution number HM/2019/162

MOVED by Deputy Chairperson W Flavell, seconded by Member I Papau:

That the Henderson-Massey Local Board:

a) receive the presentation on Sport Waitakere and thank Lynette Adams for her presentation.  

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notion of Motion: Member V Neeson - Consideration of additional regional funding to support Waitangi@Waititi event

Resolution number HM/2019/163

MOVED by Member V Neeson, seconded by Deputy Chairperson W Flavell:

That the Henderson-Massey Local Board:

a) request that the Parks, Arts, Community and Events Committee review and substantively increase the regional funding allocation to Waitangi@Waititi event, with consideration also being made to enter into a multi-year funding agreement.

b) request the opportunity to speak to the next Parks, Arts, Community and Events Committee with regards to a).

c) note the substantive growth and value to Māori and wider local and regional community, of the Waitangi@Waititi Waitangi Day event held at Hoani Waititi Marae, Parrs Park in west Auckland with over 35,000 participants estimated from across Auckland.  

CARRIED

12 Ward Councillors' Update

Resolution number HM/2019/164

MOVED by Member M Grey, seconded by Member I Papau:

That the Henderson-Massey Local Board:

a) thank Waitākere Ward Councillors Linda Cooper and Shane Henderson for their update.  

CARRIED
13  **New road name in the NFK Limited subdivision at 105 Waimumu Road, Massey.**

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/165

MOVED by Member V Neeson, seconded by Deputy Chairperson W Flavell:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the subdivision being undertaken by NFK Limited at 105 Waimumu Road, Massey, in accordance with section 319(1)(j) of the Local Government Act 1974:

   Wharara Lane.

   CARRIED

14  **New road name in the Lincoln Park Ave Limited subdivision at 64A Lincoln Park Avenue, Massey.**

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/166

MOVED by Member M Grey, seconded by Member P Chan:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the subdivision being undertaken by Lincoln Park Ave Limited at 64A Lincoln Park Avenue, Massey, in accordance with section 319(1)(j) of the Local Government Act 1974:

   Gamble Way.

   CARRIED

15  **New road name in The One Ultimate Project Limited subdivision at 750 Te Atatu Road, Te Atatu Peninsula.**

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/167

MOVED by Member I Papau, seconded by Member B Loader:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the subdivision being undertaken by The One Ultimate Project Limited at 750 Te Atatu Road, Te Atatu Peninsula, in accordance with section 319(1)(j) of the Local Government Act 1974:

   Mana Place.

   CARRIED
16 New road name in the NZRPG Management Limited Stage 2 subdivision at 4A Kakano Road, Whenuapai.

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/168

MOVED by Deputy Chairperson W Flavell, seconded by Member B Loader:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the Stage 2 subdivision being undertaken by NZRPG Management Limited at 4A Kakano Road, Whenuapai, in accordance with section 319(1)(j) of the Local Government Act 1974:

Tōpere Way.

CARRIED

17 New road name in the Nirmala Investments Limited subdivision at 2 Glenvil Lane, Te Atatu Peninsula.

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/169

MOVED by Member I Papau, seconded by Member P Chan:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the subdivision being undertaken by Nirmala Investments Limited at 2 Glenvil Lane, Te Atatu Peninsula, in accordance with section 319(1)(j) of the Local Government Act 1974:

Puawai Way.

CARRIED

18 New road name in OZAC Management Limited subdivision at 46 Te Kanawa Crescent, Henderson.

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/170

MOVED by Deputy Chairperson W Flavell, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the subdivision being undertaken by OZAC Management Limited at 46 Te Kanawa Crescent, Henderson, in accordance with section 319(1)(j) of the Local Government Act 1974:

Iwa Lane.

CARRIED
19 New road name in the Kāinga Ora subdivision at 56 – 60 Luanda Drive, Ranui.

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/171

MOVED by Member V Neeson, seconded by Member M Grey:

That the Henderson-Massey Local Board:

a) approve the following name for the new private road constructed within the subdivision being undertaken by Kāinga Ora at 56 – 60 Luanda Drive, Ranui, in accordance with section 319(1)(j) of the Local Government Act 1974:

Maru Place.

CARRIED

20 New road names in the New Land International Development Company Limited Stage 2 subdivision at 80 Fred Taylor Drive & 1 Dunlop Road Massey.

Dale Rewa, Subdivision Advisor, and Helen Fleming, Senior Subdivision Advisor were in attendance to speak to this item.

Resolution number HM/2019/172

MOVED by Member V Neeson, seconded by Deputy Chairperson W Flavell:

That the Henderson-Massey Local Board:

a) approve the following names for the two new public roads constructed within the Stage 2 subdivision being undertaken by New Land International Development Company Limited at 80 Fred Taylor Drive & 1 Dunlop Road, Massey, in accordance with section 319(1)(j) of the Local Government Act 1974:

Road 1: Whakanoho Road

Road 3: Porowha Road.

b) approve the name ‘Tahetoka’ for the extension of the existing road of the same name, in accordance with section 319(1)(j) of the Local Government Act 1974.

CARRIED

21 Auckland Transport’s update for December 2019

Resolution number HM/2019/173

MOVED by Member V Neeson, seconded by Member P Chan:

That the Henderson-Massey Local Board:

a) receive the Auckland Transport update report for December 2019.

CARRIED

22 Henderson-Massey Quick Response Round One 2019/2020 grant allocations

Resolution number HM/2019/174

MOVED by Member P Chan, seconded by Member M Grey:

That the Henderson-Massey Local Board:

a) agree to fund, part-fund, or decline each application in Henderson-Massey Quick Response Grants Quick Response 2019/2020 listed in the following table:
<table>
<thead>
<tr>
<th>Applicati on ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2005-102</td>
<td>Losalia Aleva</td>
<td>Towards tutor’s fees and venue hire for “Fii-E Fii-A Tongan Dance” classes in Henderson-Massey. <strong>Decline: Grant round oversubscribed: Limited funding.</strong></td>
<td>$1,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-109</td>
<td>Zeal Education Trust</td>
<td>Towards &quot;Zeal West Auckland Schools Tour&quot; between February and June 2020, including staff wages, marketing, van hire, and artist costs. <strong>Note: Tag towards marketing, van hire, and artist costs only.</strong></td>
<td>$2,000.00</td>
<td>$1,250.00</td>
</tr>
<tr>
<td>QR2005-117</td>
<td>Jemma Nissen under the umbrella of Community Waitakere Trust</td>
<td>Towards venue hire, art materials, T-shirts, and disc jockey hire for Matuku Fan Club workshops between December 2019 to June 2020. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-118</td>
<td>Waitakere Central Community Arts Council</td>
<td>Towards room hire and tutors’ fees for art classes between February to July 2020. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-126</td>
<td>Te Uru Waitakere Contemporary Gallery Incorporated</td>
<td>Towards the &quot;Walking About&quot; performance series, including marketing, filming, artist, and producer’s costs in March 2020. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$1,983.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-129</td>
<td>Interacting Theatre</td>
<td>Towards facilitator costs for weekly community dance classes between January and April 2020.</td>
<td>$2,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2005-130</td>
<td>Tuatara Collective</td>
<td>Towards actor and staff wages for the play &quot;Over My Dead Body&quot; in March 2020. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$1,400.00</td>
<td>$0.00</td>
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<td>---</td>
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<td>---</td>
</tr>
<tr>
<td>QR2005-104</td>
<td>Glendene Community Society Incorporated</td>
<td>Towards the &quot;Glendene Santa Run 2019,&quot; including gifts, food, entertainment, and the photographer fee.</td>
<td>$1,976.00</td>
<td>$1,926.00</td>
</tr>
<tr>
<td>QR2005-105</td>
<td>Adventure Specialties Trust</td>
<td>Towards the purchase of new wetsuits for the Adventure Specialties Trust.</td>
<td>$1,764.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2005-114</td>
<td>CARE Waitakere Trust</td>
<td>Towards the purchase of food for &quot;Te Atatu Community Foodbank&quot; from January to April 2020.</td>
<td>$1,000.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR2005-116</td>
<td>Clean Plate</td>
<td>Towards venue hire, marketing, resources, and facilitation costs for the &quot;Clean Plate Less Waste Lunchbox&quot; workshop in the Henderson-Massey area between February to June 2020.</td>
<td>$1,600.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>QR2005-119</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Towards the overall costs to train, manage, and supervise the volunteer counsellors. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-120</td>
<td>Jill Partridge</td>
<td>Towards venue hire at Sturges West Community House to run kickboxing classes in 2020.</td>
<td>$1,000.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR2005-124</td>
<td>Aotearoa Pasifika NZ Prisoner Reintegration Education and Socio-Cultural Support Services Charitable Trust</td>
<td>Towards the &quot;Maui Whanau Swimming Pilot Programme,&quot; including travel expenses, phone bills, and operational fees from December 2019 to January 2020. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-125</td>
<td>Te Atatu Peninsula Business Association</td>
<td>Towards a Christmas tree display at Te Atatu Peninsula town centre, including the installation and removal costs, and insurance between November and September 2020.</td>
<td>$2,000.00</td>
<td>$530.00</td>
</tr>
<tr>
<td>QR2005-123</td>
<td>Community Waitakere Charitable Trust</td>
<td>Towards a contribution to an environmental educator’s salary for the “Wild About Te Atatu” programme. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-103</td>
<td>Waitakere Orchid Club Incorporated</td>
<td>Towards venue hire at Kelston Community Centre for the Waitakere Orchid Club Spring Show 2020</td>
<td>$1,313.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR2005-112</td>
<td>YMCA North Incorporated</td>
<td>Towards the purchase of paddles, balls, and nets for community pickleball games.</td>
<td>$1,740.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2005-127</td>
<td>Te Atatu South Community Association known as Heart of Te Atatu South</td>
<td>Towards a bike map design and printing costs to distribute to communities in the Henderson-Massey area. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$1,890.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR2005-128</td>
<td>Te Atatu Pony Club</td>
<td>Towards replacement of boundary fences between the pony club and Orangihina Park. <strong>Decline: Grant round oversubscribed: Limited funding</strong></td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**TOTAL** | **$34,666.00** | **$7,556.00** | **CARRIED**

Wendy Kjestrup, Senior Local Board Advisor - Henderson-Massey was in attendance to speak to this item.

Note: Changes to the original motion were incorporated under clauses e) and f) with the agreement of the meeting.

Resolution number HM/2019/175

MOVED by Deputy Chairperson W Flavell, seconded by Member I Papau:

That the Henderson-Massey Local Board:

a) receive the performance report for quarter one ending 30 September 2019
b) note that the Community Facility 2019/2020 work programme and 2020-2022 indicative work programme has been updated to reflect financial deferrals as a part of the Annual Plan process as shown in Attachment B
c) approve the amendment to the Community Facilities 2019 – 2022 work programme to ‘renew coastal structures’ (SharePoint ID 2037) to amend the activity description to state ‘FY19/20 and FY20/21 - deliver physical works’
d) approve the amendment to the Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme to add the following projects to the Risk Adjusted Programme:
   i) Refurbish flooring in various park toilets (SharePoint ID 2652)
   ii) Renew the playground at Manutewhau Walkway (SharePoint ID 2774)
   iii) Te Rangi Hiroa/Birdwood Winery – renew winery building exterior (SharePoint ID 2839)
   iv) Te Rangi Hiroa/Birdwood Winery – renew winery building interior (SharePoint ID 2841).
e) approve 545 Don Buck Road, Massey: Vacancy of ex-Massey Library space as an additional item to be included into the 2019/2020 community lease work programme for Henderson-Massey Local Board
f) approve 399 Don Buck Road, Massey: Vacancy of 399 Don Buck Road, Massey as an additional item to be included into the 2019/2020 community lease work programme for Henderson-Massey Local Board.

CARRIED

Annual Budget 2020/2021 consultation

Wendy Kjestrup, Senior Local Board Advisor - Henderson-Massey was in attendance to speak to this item.

Resolution number HM/2019/176

MOVED by Member P Chan, seconded by Member B Loader:

That the Henderson-Massey Local Board:

a) approve local content for consultation Attachment A and local supporting information for consultation Attachment B.
b) delegate authority to the local board chairperson to approve any final changes required to the local content and supporting information for the Henderson-Massey Local Board for the Annual Budget 2020/2021 consultation, including online consultation content.
c) approve, for consultation, the Central Park Henderson Business Association’s proposed new business improvement district (BID) programme, noting that if the council approves the new BID programme the proposed targeted rate is $500,000 as of 1 July 2020.

d) approve the following Have Your Say events in the local board area during the Annual Budget 2020/2021 consultation period:
   i) host a Have Your Say event during public forum time at the Tuesday 17 March 2020 business meeting.
   ii) host a Have Your Say drop-in style event at Ranui Library on Wednesday 4 March 2020 between 2-4pm.

e) delegate authority to the local board chairperson to approve any final changes required to the Have Your Say event.

f) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken (or New Zealand sign language) interaction’ in relation to the local board agreement at the council’s public engagement events, during the consultation period for the Annual Budget 2020/2021:

local board members and chairperson
- General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor
- any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

CARRIED

25 Appointment of LB members to external community organisations

Resolution number HM/2019/177

MOVED by Member M Grey, seconded by Member P Chan:

That the Henderson-Massey Local Board:

a) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Leads</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Park Henderson Business Association</td>
<td>Brenda Brady and Brooke Loader</td>
<td></td>
</tr>
<tr>
<td>Heart of Te Atatu South</td>
<td>Brenda Brady and Brooke Loader</td>
<td></td>
</tr>
<tr>
<td>Massey Matters</td>
<td>Will Flavell and Peter Chan</td>
<td>Ingrid Papau and Vanessa Neeson</td>
</tr>
<tr>
<td>Ranui Advisory Group</td>
<td>Ingrid Papau and Vanessa Neeson</td>
<td></td>
</tr>
<tr>
<td>Te Atatu Peninsula Business Association</td>
<td>Peter Chan and Ingrid Papau</td>
<td></td>
</tr>
<tr>
<td>Waitakere Ethnic Board</td>
<td>Ingrid Papau and Peter Chan</td>
<td></td>
</tr>
<tr>
<td>Waitakere Healthlink</td>
<td>Peter Chan</td>
<td>Chris Carter</td>
</tr>
<tr>
<td>Te Whau Pathway Trust</td>
<td>Matt Gray and Brenda Brady</td>
<td></td>
</tr>
</tbody>
</table>

CARRIED
Local board appointments and delegations for the 2019-2022 electoral term

Resolution number HM/2019/178

MOVED by Member P Chan, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

a) appoint the Chair as lead and the Deputy Chair as alternate, as the nominated local board members for landowner consents (excluding landowner consents for filming) and authorise them to:
   i) be the point of consultation for staff on all applications for landowner consent and, at their discretion, refer any application for landowner consent to the local board for a local board decision, and
   ii) to be the point of consultation for staff on proposed asset renewal works and, at their discretion, refer any proposed asset renewal works to the local board for a local board decision
   iii) receive staff notifications of areas that may involve reputational, financial, performance or political risk.

b) appoint the Chair as lead and the Deputy Chair as alternate, as the nominated local board member for landowner consents for filming and authorises them to:
   i) to be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner consent for filming to the local board for a local board decision
   ii) receive notifications from staff of areas that may involve reputational, financial, performance or political risk.

c) appoint the Chair as lead and the Deputy Chair as alternate, as the nominated local board members for events and authorises them to receive staff notifications of areas that may involve reputational, financial, performance or political risk.

d) appoint the Chair as lead and the Deputy Chair as alternate as the authority to prepare and provide local board views and speak to those local board views at any hearings on applications for liquor licences.

e) delegate to Member B Brady as lead and Member B Loader as alternate, as the authority to provide the local board views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application.

f) delegate a Member B Brady as lead and Member B Loader as alternate, as the authority to prepare and provide local board views and speak those local board views at any hearings on notified resource consents.

CARRIED
27 Process for appointment of Local Government New Zealand National Council representative
Resolution number HM/2019/179

MOVED by Member I Papau, seconded by Member P Chan:

That the Henderson-Massey Local Board:

a) note the amended Local Government New Zealand (LGNZ) rules.
b) endorse Option A (selection panel made up of representatives from each local board) as the process for appointing the local board representative to the LGNZ National Council.
c) delegate to the Deputy Chairperson W Flavell to be part of the selection panel to appoint the local board representative to the LGNZ National Council.
d) agree in principle to two annual meetings of Auckland Council and LGNZ (or their representatives) with the arrangements to be decided by the three Auckland Council representatives to the LGNZ National Council and staff.
e) endorse the proposal that the meetings of the Auckland Council/LGNZ meetings be co-chaired by the governing body and local board representatives appointed to the LGNZ National Council.

CARRIED

28 Adoption of a business meeting schedule
Resolution number HM/2019/180

MOVED by Member P Chan, seconded by Member M Grey:

That the Henderson-Massey Local Board:

a) adopt the meeting schedule outlined below for the 2019-2022 electoral term:

<table>
<thead>
<tr>
<th>Year</th>
<th>Date</th>
<th>Day</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>03 December</td>
<td>Tuesday</td>
<td>Council Chamber, Level 2, 6 Henderson Valley Road, Henderson</td>
</tr>
<tr>
<td>2020</td>
<td>18 February</td>
<td>Tuesday</td>
<td>Council Chamber, Level 2, 6 Henderson Valley Road, Henderson</td>
</tr>
<tr>
<td></td>
<td>17 March</td>
<td>Tuesday</td>
<td></td>
</tr>
<tr>
<td></td>
<td>21 April</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>5 May (Special)</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>19 May</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>16 June</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>21 July</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>18 August</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>15 September</td>
<td>Tuesday</td>
<td></td>
</tr>
<tr>
<td></td>
<td>20 October</td>
<td>Tuesday</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17 November</td>
<td>Tuesday</td>
<td></td>
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<tr>
<td></td>
<td>8 December</td>
<td>Tuesday</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>16 February</td>
<td>Tuesday</td>
<td>Council Chamber, Level 2, 6 Henderson Valley Road, Henderson</td>
</tr>
</tbody>
</table>

**b)** agree to commence business meetings at 4pm to be held at the Civic Chamber L2, 6 Henderson Valley Rd, Henderson. Public forum and deputations will be scheduled in the early part of the business meeting to enable participation by the public and stakeholders in the democratic process.

**c)** note the dates and time for two special meetings to be held at the Council Chamber L2, 6 Henderson Valley Road, Henderson as follows:

i) Tuesday 5 May 2020 at 10.00am for local board plans

ii) Tuesday 16 June 2020 at 4.00pm for local board agreements

**d)** note two recess weeks annually as follows:

(i) 2020  
week 1: from Monday, 13 April to Friday, 17 April 2020  
week 2: from Monday, 06 July to Friday, 10 July 2020

(ii) 2021  
week 1: from Monday, 05 April to Friday, 09 April 2021  
week 2: from Monday, 12 July to Friday, 16 July 2021

(iii) 2022  
week 1: from Monday, 18 April – Friday, 22 April 2022  
week 2: from Monday, 11 July to Friday, 15 July 2022

**CARRIED**
29 **Urgent decision-making process**

Resolution number HM/2019/181

MOVED by Member B Brady, seconded by Member P Chan:

*That the Henderson-Massey Local Board:*

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirements of a quorum.

b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.

c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off an authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

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30 **Elected Members Expense Policy 2019**

Resolution number HM/2019/182

MOVED by Member M Grey, seconded by Member B Loader:

*That the Henderson-Massey Local Board:*

a) receive and provide any feedback on the draft Auckland Council Elected Member Expense Policy 2019.

CARRIED

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31 **Governance Forward Work Calendar**

Resolution number HM/2019/183

MOVED by Deputy Chairperson W Flavell, seconded by Member I Papau:

*That the Henderson-Massey Local Board:*

a) note the Governance Forward Work Calendar for December 2019.

CARRIED

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32 **Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

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33 **Project Twin Streams Review**

Resolution number HM/2019/184

MOVED by Member I Papau, seconded by Member M Grey:

*That the Henderson-Massey Local Board:*

a) endorse the Project Twin Steams Strategic Review Report

b) approve the development of a leadership group and strategic plan for future Project Twin Steams development.
5.20 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE HENDERSON-MASSEY LOCAL BOARD HELD ON

DATE:..............................................................

CHAIRPERSON:......................................................