I hereby give notice that an ordinary meeting of the Howick Local Board will be held on:

Date: Monday, 9 December 2019
Time: 6:00pm
Meeting Room: Howick Local Board Meeting Room
Venue: Pakuranga Library Complex
7 Aylesbury Street
Pakuranga

Howick Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson
Adele White

Members
Bo Burns
David Collings
Bruce Kendall
John Spiller
Mike Turinsky
Bob Wichman
Peter Young, JP

Member Elect
Katrina Bungard

(Quorum 5 members)

Vanessa Phillips
Democracy Advisor

29 November 2019

Contact Telephone: 021 891 378
Email: vanessa.phillips@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

The Chair will open the meeting and welcome everyone present.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Howick Local Board:

a) confirm the extraordinary minutes of its meeting, held on Monday, 4 November 2019, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Howick Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation - Disability Connect, Fully accessible aquatic centre at Barry Curtis Park

Te take mō te pūrongo

Purpose of the report

1. Mike Potter on behalf of Disability Connect will be in attendance to present to the board with the need for a fully accessible pool at Barry Curtis Park.

Whakarāpopototanga matua

Executive summary

2. Mike Potter on behalf of Disability Connect will be in attendance to present to the board with the need for a fully accessible pool at Barry Curtis Park.

3. Mike Potter, Chief Executive of Disability Connect will be speaking on behalf of Auckland based members and local residents with disabilities.
4. A new aquatic and leisure centre is being built at Barry Curtis Park and the community is being asked to have their say on the services it wants to see at the facility.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) receive the deputation from Mike Potter on behalf of Disability Connect and thank him for his presentation.

8.2 Deputation - Mountfort Park Water Polo Club submission for the aquatic and leisure centre being built at Barry Curtis Park

Te take mō te pūrongo
Purpose of the report
1. Terry Logan on behalf of Mountfort Park Water Polo Club will be in attendance to present the club’s submission to the aquatic and leisure centre being built at Barry Curtis Park.

Whakarāpopototanga matua
Executive summary
2. Terry Logan on behalf of Mountfort Park Water Polo Club will be in attendance to present the club’s submission for the aquatic and leisure centre being built at Barry Curtis Park.
3. A new aquatic and leisure centre is being built at Barry Curtis Park and the community is being asked to have their say on the services it wants to see at the facility.
4. Mountfort Park Water Polo Club’s submission is included (Attachment A).

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) receive the deputation from Terry Logan on behalf of Mountfort Park Water Polo Club and thank him for his presentation.

Attachments
A Mountfort Park Water Polo Club submission......................................................... 157

8.3 Deputation - Dale Smith, Standing Orders

Te take mō te pūrongo
Purpose of the report
1. Dale Smith will be in attendance to present to the board on issues in the standing orders of Howick Local Board.

Whakarāpopototanga matua
Executive summary
2. Dale Smith will present to the board on two issues in their standing orders.
3. The issues that will be presented to the board will be allowing public access to workshops and persons of standing in the community to have speaking rights at their meetings.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) receive the deputation from Dale Smith and thank him for his presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Public Forum - Melissa Bland, Principal - Te Uho o te Nikau Primary

Te take mō te pūrongo
Purpose of the report
1. Melissa Bland, Principal - Te Uho o te Nikau Primary School, will be in attendance to address the board.

Whakarāpopototanga matua
Executive summary
2. Melissa Bland, Principal - Te Uho o te Nikau Primary School, will address the board on pedestrian safety of school students.
3. In addition to highlighting a proposed alternative path behind Te Uho o te Nikau Primary School by Ostrich Farm, and how this could assist students being able to walk to school without having to walk along Flat Bush School Road.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) thank Melissa Bland, Principal - Te Uho o te Nikau Primary School, for her attendance and presentation on safety of school pedestrians.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-
(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Te take mō te pūrongo

Purpose of the report

1. Local board member elect Katrina Bungard will make an oral declaration and sign a written declaration, which will be attested by the Chairperson.

2. The Chairperson, is authorised to administer the members' declarations at this meeting in accordance with the provisions of the Local Government Act 2002 (Schedule 7, clause 14).

Ngā tāpirihanga

 Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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</tbody>
</table>
Te take mō te pūrongo

Purpose of the report

1. In accordance with Schedule 7, clause 21(5)(b) of the Local Government Act 2002, the Chairperson will call for nominations for the Deputy Chairperson of the Howick Local Board.

Whakarāpopototanga matua

Executive summary

2. The Local Board must elect a member to the Deputy Chairperson position in accordance with Schedule 7, clause 25 of the Act.

3. The Local Board will also need to determine (by resolution) what method they will apply to elect the Deputy Chairperson.

Schedule 7, Part 1, Clause 25 of the Local Government Act 2002 stipulates that:

25 Voting systems for certain appointments

(1) This clause applies to -

(a) the election or appointment of the chairperson and deputy chairperson of a regional council; and

(b) the election or appointment of the deputy mayor; and

(c) the election or appointment of the chairperson and deputy chairperson of a committee; and

(d) the election or appointment of a representative of a local authority.

(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

(a) the voting system in subclause (3) (system A):

(b) the voting system in subclause (4) (system B).

(3) System A -

(a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and

(b) has the following characteristics:

(i) there is a first round of voting for all candidates; and

(ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
(4) System B -
   (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
   (b) has the following characteristics:
       (i) there is only 1 round of voting; and
       (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) elect a Deputy Chairperson for the 2019 - 2022 political term, utilising either System A or System B of Schedule 7, Part 1, Clause 25 of the Local Government Act 2002.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
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Chairperson's Report
File No.: CP2019/19171

Te take mō te pūrongo
Purpose of the report
1. This item gives the Chairperson an opportunity to update the local board on any announcements and note the Chairperson’s written report.

Whakarāpopototanga matua
Executive summary
2. Providing the Chairperson with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the Chairperson’s verbal update and written report.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
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Te take mō te pūrongo
Purpose of the report
1. A period of time (10 minutes) has been set aside for the Howick Ward Councillors to have an opportunity to update the local board on regional matters.

Whakarāpopototanga matua
Executive summary
2. Providing the Howick Ward Councillors with an opportunity to update the local board on regional matters they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
 a) receive the verbal reports from Cr Paul Young and Cr Sharon Stewart.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

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Auckland Transport November 2019 update to the Howick Local Board

File No.: CP2019/19182

Te take mō te pūrongo
Purpose of the report
1. To provide an introduction and an update for the Howick Local Board on transport related matters in their area, including the Local Board Transport Capital Fund (LBTCF) and the Community Safety Fund.

Whakarāpopototanga matua
Executive summary
2. A decision is not required this month. This report is the first one of this electoral term and provides an opportunity to highlight transport achievements in the Howick Local Board area.
3. The report contains information about the following:
   • the wider ‘context’ involving a summary of the strategic projects delivered in the Howick Local Board area in the last electoral term
   • information about the Local Board Transport Capital Fund (LBTCF) including projects delivered in the last electoral term
   • an update on the Community Safety Fund (CSF)
   • a summary of consultation about future Auckland Transport activities (Attachment A).

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) receive the Auckland Transport November 2019 monthly update report.

Horopaki
Context
4. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. Auckland Transport reports monthly to local boards, as set out in the Local Board Engagement Plan. Monthly reporting acknowledges the important engagement role local boards play within and on behalf of their local communities.

5. Auckland Transport is currently delivering several key strategic projects in Howick, discussed below.

Vision Zero
6. In 2018, 58 people died and 595 were seriously injured using Auckland’s transport network. Vision Zero is a paradigm shift in thinking about transport safety, it mandates that no death or serious injury on our transport network is acceptable.

7. Achieving this shift requires prioritising people’s safety over other benefits. Assuring the safety of all transport users in Auckland is vital to meeting the objectives of the Auckland
Plan 2050, the Government Policy Statement and the soon to be released National Road Safety Strategy 2030.

8. Auckland currently has a commitment to a 60% reduction in road crash deaths and serious injuries by 2027 (from a 2017 baseline), reducing annual deaths to 25, and annual serious injuries to 325. Auckland Transport is the lead agency responsible for delivery of these objectives as part of the Vision Zero Strategy. Implementing the strategy will be integral to achieving these objectives. It will require transformational shifts in policy and practice within Auckland Transport and across all of its partnerships and stakeholder relationships.

9. The first example of the focus on safety is the introduction of the new Auckland wide speed bylaw that has been authorised by the Auckland Transport Board and will be implemented in June 2020. More changes will come with an increased focus on traffic calming and other safety projects.

### Eastern New Network

10. The Eastern New Network simplified and improved bus routes across Howick in 2017 and is a key element of Auckland Transport's larger plans. Updating Auckland's bus network started in 2013 and the model is now in service across the region. The project links with other strategies like the AMETI project, Airport to Botany – Rapid Transport Network and the Central Rail Loop providing a bus network that can feed commuters onto these major projects.

11. Although the Eastern New Network’s real benefit will be unlocked when large infrastructure projects are delivered, it has still been very effective to date. This year Auckland Transport reached Auckland Council's public transport target of having more than 100 million passenger journeys on public transport each year. The Eastern New Network is successful and between June 2018 and June 2019 customer journeys increased by 11.4 per cent. A ‘journey’ being one point-to-point expedition including transfers between modes. Auckland’s overall rate of public transport growth in the same period was 6.3 per cent.

### Airport to Botany - Rapid Transport Network (RTN)

12. The Airport to Botany – Rapid Transport Network (RTN) project is a large and strategically important project that directly effects the Howick Local Board area. The aim is to create a RTN linking the Airport and Botany. See Figure 1 below. An RTN is a high capacity and high frequency public transport route utilising either buses in separated lanes, light rail or heavy rail.

*Figure 1 – Airport to Botany RTN*
13. Like the AMETI - Eastern Busway, this is a key project and progressed significantly last electoral term. The plan overall plan is that the Central Rail Link, AMETI-Eastern Busway, and Airport to Botany and electrification to Pupekohe all finish at roughly the same time creating a ‘RTN network able to move people efficiently north to south and east to west and maximising the efficiency of the Eastern New Network.

AMETI - Eastern Busway

14. Auckland Transport’s biggest project is the AMETI – Eastern Busway. This is a $1.4 billion project and is New Zealand’s first urban busway. It provides congestion free ‘bus only’ lanes for commuters from Panmure to Botany. In the previous electoral term Auckland Transport contractors started working on Stage one while work continues planning the second, third and fourth stages that will:

- complete a flyover for commuter traffic linking Reeves Road to the South Eastern Arterial
- build a Rapid Transit Network from Pakuranga to Botany
- build a large transport hub at Botany where the Airport to Botany project will terminate at.

15. The stage from Panmure to Pakuranga has started and is progressing well. The main area of interest is the Transit 2 (T2) lanes provided for the Pakuranga Road express bus service. The lanes opened on 1 July 2019. Current monitoring suggests the lanes are working, letting buses and cars with passengers travel quicker, with minimal impact on general traffic. Auckland Transport’s social media pages report minimal negative comments and occasional positive comments.

Community Safety Fund (CSF)

16. The CSF will deliver a total of $20 million over two years distributed across all 21 local boards. It is strictly for road safety initiatives. It is designed to deliver safety projects identified by the local board. A local board’s share of the fund is based on a formula that assesses the number of deaths and serious injuries in that area. The Howick Local Board’s share of the CSF is $985,896.

17. Howick Local Board has two CSF projects:

- Botany Downs Secondary College Crossing Point – Improving the crossing facilities for Botany Downs Secondary College students who need to cross Chapel Road
- Flatbush School Road Temporary Pedestrian Bridge – Building a temporary bridge over the Flat Bush Culvert (on Flatbush School Road) allowing pedestrians to cross the culvert more safely.

Tātaritanga me ētahi tohutohu
Analysis and advice

18. This section of the report contains information about local projects, issues and initiatives. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings.

Local Board Transport Capital Fund

19. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

- be safe
- not impede network efficiency
20. The fund is designed to allow local boards to build transport focused local improvements in their areas.

21. In this electoral term, the local board has approximately $7.8 million of LBTCF to spend.

22. In the previous electoral term, the following projects were delivered using the LBTCF:

- **Half Moon Bay Ferry Terminal** - The new ferry terminal at Half Moon Bay started in the previous electoral term and was finished providing a drier, nicer place for commuters to catch the ferry
- **Cascades Road Walk Way** – The board funded a walkway that will allow people of all abilities better access from Cascades Road to the Cascades walking track
- **Barry Curtis Park Walkway** – The Howick Local Board funded a new stretch of footpath in Barry Curtis Park running parallel to Flatbush School Road that will provide a safer pedestrian link to the park, pedestrian refuge crossing points and car parking. This project’s cost is $339,500
- **Howick Village Centre Plan** – $400,000 was made available to support the design process and the local board has earmarked another $1 million as a reserve for future delivery of this project.

23. Auckland Transport encourages all local boards to maximise the use of their allocated funding and has established a timeline for the board to use for identification, investigation and delivery of projects.

24. The timeline is listed below:

- in February 2020, Auckland Transport will workshop an initial list of potential projects with the local board providing an opportunity to identify possible projects
- in March 2020, Auckland Transport will workshop the projects identified with the local board to confirm a list for further investigation and an assessment of costs
- at the March 2020 Howick Local Board meeting, Auckland Transport will request the local board to formally resolve on requesting development of a scope and/or a rough order of cost (ROC) for the projects the local board have identified
- during May and June 2020, Auckland Transport will provide costs and feedback on the requested projects. This information can be used by the local board to prioritise the projects and to allocate funds based on quality advice. Workshops will be scheduled to discuss this information and support the local board’s decision-making
- in June 2020, the local board will able to either:
  - approve construction of projects with a total cost of less than $300,000; or
  - approve detailed design for complex projects with a cost of more than $300,000.

25. The aim is to enable the local board to identify and start work on utilising their Local Board Transport Capital Fund in the first six months of their term. This will allow projects to be progressed or delivered inside the board’s current term.

26. Auckland Transports’ aim is to synchronise this process with development of the board’s Local Board Plan. This will ensure that transport projects are linked to the board’s goals maximising efficiency and minimising the risk that transport funds are spent on unplanned or poorly evaluated projects.

27. In the second year of the local board’s electoral term, this cycle will be repeated if the board does not allocate their funds in their first year.
**Tauākī whakaaweawe āhuarangi**  
*Climate impact statement*

28. Auckland Transport are committed to minimising the negative effects that transport operations have on climate change. This includes the encouragement of emission neutral (walking and cycling) and low emission (public transport and ride sharing) methods of transportation.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
*Council group impacts and views*

29. No impacts from this month’s report.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
*Local impacts and local board views*

**Auckland Transport consultations**

30. Over the last reporting period, Auckland Transport invited the local board to provide feedback on proposals, with information available in Attachment A.

**Tauākī whakaaweawe Māori**  
*Māori impact statement*

31. In this reporting period no projects required iwi liaison.

**Ngā ritenga ā-pūtea**  
*Financial implications*

32. This report does not have any financial implications that have not already been reported.

**Ngā raru tūpono me ngā whakamaurutanga**  
*Risks and mitigations*

33. The proposed decision to receive the report has no risks. Auckland Transport has risk management strategies in place for all of its projects.

**Ngā koringa ā-muri**  
*Next steps*

34. Auckland Transport will provide another update report to the local board next month.

**Ngā tāpirihanga**  
*Attachments*

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**Ngā kaihaina**  
*Signatories*

<table>
<thead>
<tr>
<th>Author</th>
<th>Signatory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben</td>
<td>Ben Stallworthy - Elected Member Relationship Manager, Auckland Transport</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon - Manager Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
### Summary of Consultation Information Sent to the Howick Local Board in November 2019

<table>
<thead>
<tr>
<th>Project</th>
<th>Description of Proposal</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bucklands Beach and Sunderland Road</td>
<td>Installing a roundabout at the Bucklands Beach and Sunderland</td>
<td>Circulated 14 November 2019</td>
</tr>
<tr>
<td>intersection upgrade</td>
<td>Road intersection upgrade</td>
<td></td>
</tr>
</tbody>
</table>

![Map showing roundabout installation](image)
Te take mō te pūrongo

Purpose of the report

1. To fund, part-fund, or decline applications received for Howick Local Grants Round Two 2019/2020.

Whakarāpopototanga matua

Executive summary

2. This report presents applications received in Howick Local Grants Round Two 2019/2020 (Attachment B).


4. The local board has set a total community grants budget of $600,000 for the 2019/2020 financial year. A total of $85,000 was allocated to three grants in June 2019 from the 2019/2020 grants budget (HW/2019/88), leaving a total of $515,000 to be allocated.

5. In addition, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned to the 2018/2019 grants budget as the grant was not uplifted, leaving a total of $545,000 to be allocated.

6. A total of $170,743 was allocated to Local Grants, Round One. This leaves a total of $374,257 to be allocated to two local grants rounds and one quick response round.

7. Thirty-eight applications were received for Howick Local Grants Round Two 2019/2020, requesting a total of $388,613.63.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) agree to fund, part-fund, or decline each application in Howick Local Grants Round Two 2019/2020 listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2007-216</td>
<td>The Uxbridge Community Projects Incorporated</td>
<td>Arts and culture</td>
<td>Towards costs of software installation for the Uxbridge Arts and Culture Centre.</td>
<td>$6,119.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-219</td>
<td>Libretto Productions Limited</td>
<td>Arts and culture</td>
<td>Towards the venue hire to rehearse and deliver a musical theatre production, &quot;Legally Blonde&quot;</td>
<td>$3,200.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-223</td>
<td>Rotary Club of Pakuranga</td>
<td>Arts and culture</td>
<td>Towards an artwork construction between January and May 2020.</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-240</td>
<td>The New Zealand Dance Company (New Zealand Dance Advancement Trust)</td>
<td>Arts and culture</td>
<td>Towards the dancers' contract fees for the &quot;Matariki for Tamariki&quot; programme in 2020.</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-246</td>
<td>Harlequin Musical Theatre</td>
<td>Arts and culture</td>
<td>Towards the costs of signage replacement, planters, a trellis, and a concrete pad for a container.</td>
<td>$15,100.69</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-202</td>
<td>Howick Village Association Incorporated</td>
<td>Community</td>
<td>Towards the purchase and installation of six sets of Closed-Circuit Television (CCTV) cameras.</td>
<td>$36,889.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-204</td>
<td>Cockle Bay Scout Group</td>
<td>Community</td>
<td>Towards the event fees for eighteen youth scouts and two leaders to attend a jamboree in Hamilton</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-205</td>
<td>No. 40 (Howick) Squadron ATC Trust</td>
<td>Community</td>
<td>Towards the purchase of two gazebos.</td>
<td>$4,166.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-210</td>
<td>The Uxbridge Community Projects Incorporated</td>
<td>Community</td>
<td>Towards the replacement of eighty chairs in Te Whare Ora.</td>
<td>$6,614.64</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-211</td>
<td>St Columba Presbyterian Church Botany</td>
<td>Community</td>
<td>Towards the catering service for the event &quot;Beloved Women's Conference.&quot;</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-218</td>
<td>Parenting Place Charitable Trust</td>
<td>Community</td>
<td>Towards the staff wages to deliver mental health and life skills presentations to schools in the Howick local board area.</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-224</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the Youthline helpline, specifically for volunteer training support and the triage clinical staff salary.</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-226</td>
<td>Auckland Cambodian Youth and Recreation Trust</td>
<td>Community</td>
<td>Towards the wages and volunteer costs to run various youth and recreation activities.</td>
<td>$6,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-227</td>
<td>Highland Park Community Creche Incorporated</td>
<td>Community</td>
<td>Towards rental fees for one year to run a preschool programme.</td>
<td>$14,200.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-229</td>
<td>Ladies Probus Club of Howick Central</td>
<td>Community</td>
<td>Towards the costs of monthly outings, including bus hire, venue hire, and operational expenses.</td>
<td>$3,900.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-234</td>
<td>Howick Village Business Association</td>
<td>Community</td>
<td>Towards the traffic management costs to deliver “The Howick Village HOP” event in 2020.</td>
<td>$4,457.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-235</td>
<td>Rainbow Celebrating Life Trust</td>
<td>Community</td>
<td>Towards the venue hire, dance choreographer fees, advertising, and insurance to run a dance fitness series.</td>
<td>$6,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-237</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards the overall costs to deliver a health and well-being programme to schools in the Howick area.</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>-------------</td>
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<td>--------------------------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>LG2007-247</td>
<td>Farm Cove Pakuranga Scout Group under the umbrella of The Scout Association of New Zealand</td>
<td>Community</td>
<td>Towards the event fees for fifteen youth scouts to attend a jamboree in Hamilton.</td>
<td>$13,575.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-250</td>
<td>Failoa Famili</td>
<td>Community</td>
<td>Towards the presenter's fees and venue hire to deliver a series of two parenting and family seminars.</td>
<td>$5,150.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-201</td>
<td>Friends Of Lot 29 Estuary, Chisbury under the umbrella of Te Whangai Trust</td>
<td>Environment</td>
<td>Towards native planting at Lot 29 Estuary Views.</td>
<td>$9,624.42</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-203</td>
<td>The Friends of Mangemangeroa Society Incorporated</td>
<td>Environment</td>
<td>Towards pest control management in the Mangemangeroa Valley Reserves.</td>
<td>$6,360.08</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-225</td>
<td>Tread Lightly Charitable Trust</td>
<td>Environment</td>
<td>Towards the costs of engaging qualified teachers to deliver the Tread Lightly Caravan programme to Howick primary schools.</td>
<td>$8,451.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-241</td>
<td>Ceylon German Technical Training Institute Alumni Association of New Zealand</td>
<td>Events</td>
<td>Towards costs of the Sri Lankan New Year Festival 2020.</td>
<td>$6,880.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-242</td>
<td>Rainbow Celebrating Life Trust</td>
<td>Events</td>
<td>Towards marketing, insurance, venue hire, portaloos, DJ, and sound costs to host the &quot;Rainbow: Celebration of Colours&quot; Holi festival.</td>
<td>$7,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-206</td>
<td>Anthony Wright</td>
<td>Sport and recreation</td>
<td>Towards safety mats, head and chest guards for Toyokwai Karate in the Howick area.</td>
<td>$3,645.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-207</td>
<td>East Volleyball Club</td>
<td>Sport and recreation</td>
<td>Towards venue hire, advertising and administration costs for a social volleyball competition.</td>
<td>$1,000.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td>LG2007-212</td>
<td>Howick Pakuranga Netball Centre Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the facility upgrade including wall painting, and replacement of toilets and furniture.</td>
<td>$42,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-215</td>
<td>Counties Manukau Sport Foundation</td>
<td>Sport and recreation</td>
<td>Towards the delivery of a bike programme including bike coaches and coordinators' wages, vehicle lease, and bike and equipment storage from January 2020 to June 2020.</td>
<td>$38,874.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-220</td>
<td>Totara Park Riding for the Disabled</td>
<td>Sport and recreation</td>
<td>Towards a subsidy for the coach's annual wage for the disabled riding programme in 2020.</td>
<td>$23,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-228</td>
<td>Allegro Ice Dance Club</td>
<td>Sport and recreation</td>
<td>Towards a synchronised ice-skating camp between February and April 2020, including</td>
<td>$4,708.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Reference</td>
<td>Organisation</td>
<td>Category</td>
<td>Description</td>
<td>Amount</td>
<td>Eligibility</td>
</tr>
<tr>
<td>-----------</td>
<td>---------------------------------------------</td>
<td>-------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------</td>
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</tr>
<tr>
<td>LG2007-231</td>
<td>Howick Croquet Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the maintenance of the Howick Croquet Club property, including regular lawn mowing and weed control between January and December 2020.</td>
<td>$11,315.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-232</td>
<td>City of Sails Rock 'n' Roll Revival Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards venue hire for training and entry costs for the 2020 Junior Nationals Rock and Roll competition.</td>
<td>$3,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-236</td>
<td>Baseball New Zealand</td>
<td>Sport and recreation</td>
<td>Towards operational costs for the United Airline National U16 and Men's Championships held at Lloyd Elsmore Park in Pakuranga.</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-243</td>
<td>Howick Pakuranga Hockey Club</td>
<td>Sport and recreation</td>
<td>Towards coach and facilitator fees to run a leadership development programme.</td>
<td>$6,080.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-248</td>
<td>Pakuranga United Rugby Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards roof maintenance at Pakuranga United Rugby Club.</td>
<td>$13,804.80</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-213</td>
<td>Maria Nesterenko under the umbrella of Salvation Army Church - East City Corp</td>
<td>Events</td>
<td>Towards costs to hold the Russian Day 2020.</td>
<td>$6,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG2007-249</td>
<td>Elvis in the Gardens Incorporated</td>
<td>Events</td>
<td>Towards the costs to host the Elvis in the Gardens event at the Auckland Botanic Gardens.</td>
<td>$2,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td>$388,613.63</td>
<td></td>
</tr>
</tbody>
</table>
Horopaki

Context

8. The local board allocates grants to groups and organisations delivering projects, activities, and services that benefit Aucklanders and contribute to the vision of being a world-class city.

9. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

10. The local board grants programme sets out:
   - local board priorities
   - lower priorities for funding
   - exclusions
   - grant types, the number of grant rounds and when these will open and close
   - any additional accountability requirements.

11. The Howick Local Board adopted their grants programme for 2019/2020 on 18 March 2019 and will operate three Local Grants and one Quick Response rounds for this financial year.

12. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

13. The local board has set a total community grants budget of $600,000 for the 2019/2020 financial year. A total of $255,743 has been allocated in previous grant rounds. In addition, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned to the 2018/2019 grants budget, as the grant was not uplifted. This leaves a total of $374,257 to be allocated to two local grant rounds and one quick response round.

Tātaritanga me ngā tohutohu

Analysis and advice

14. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Tauākī whakaaweawe āhuarangi

Climate impact statement

15. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Local board grants can contribute to climate action through support of projects that address food production and food waste, support alternative transport methods, support community energy efficiency education and behaviour change, build community resilience, and support tree planting.

16. Five applicants applying to local grants round two, have indicated that their project supports climate change outcomes.

Ngā whakaaweawe me ngā tirohanga a te rōpu Kaunihera

Council group impacts and views

17. According to the main focus of the application, each one has received input from a subject matter expert from the relevant department. The main focuses are identified as arts, community, events, sport and recreation, environment or heritage.
18. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
19. Local boards are responsible for the decision-making and allocation of local board community grants. The Howick Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.
20. The board is requested to note that section 48 of the Community Grants Policy states; ‘we will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time’.
21. A summary of each application received through round two of the Howick Local Grants, 2019/2020 is provided (Attachment B).

Tauākī whakaaweawe Māori
Māori impact statement
22. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.
23. Eleven applicants applying to Local Grants Round Two, have indicated that their project targets Māori or Māori outcomes.

Ngā ritenga ā-pūtea
Financial implications
24. The allocation of grants to community groups is within the adopted Long-term Plan 2018-2028 and local board agreements.
25. The Howick Local Board has set a total community grants budget of $600,000. A total of $85,000 was allocated to three grants in June 2019 from the 2019/2020 grants budget (HW/2019/88), leaving a remainder of $515,000 to be allocated.
26. Furthermore, a refund of $30,000 from Rotary Club of Pakuranga (LG1907-328) was returned to the 2018/2019 grants budget, leaving a total of $545,000 to be allocated.
27. A total of $170,743 was allocated to local grants round one. This leaves a total of $374,257 to be allocated to two local grant rounds and one quick response round.
28. Thirty-eight applications were received for the Local Grants, Round Two 2019/2020, requesting a total of $388,613.63.

Ngā raru túpono me ngā whakamaurutanga
Risks and mitigations
29. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

Ngā koringa ā-muri
Next steps
30. Following the Howick Local Board allocating funding for Local Grants, Round Two, the grant staff will notify the applicants of the local board’s decision.
**Ngā tāpirihanga**  
**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Howick Local Board Grants Programme 2019/2020</td>
<td>35</td>
</tr>
<tr>
<td>B</td>
<td>Howick Local Grants Round Two 2019/2020 grant applications <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina**  
**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Erin Shin - Community Grants Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Howick Local Board - Local Grants Programme 2019/2020
Our Local Grants Programme aims to provide contestable community grants to local communities.

Outcomes sought by the Howick Local Board
Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- Involved and connected communities
- Our future growth is managed effectively
- Valuing our cultural diversity
- A treasured environment
- Our people are active and healthy
- A prosperous local economy

Our priorities sought from grant applications
The Howick Local Board welcomes grant applications that align with the following local board plan priorities:

- People are supported to actively contribute to their community
- Better used facilities and open spaces to meet existing and future growth needs
- Share and celebrate our culture, and grow our arts, culture and music
- Our natural and built environment is well-managed
- Sport and recreational opportunities respond to the needs of our growing communities
- Our area is an attractive tourist destination

Higher priorities:
The Howick Local Board will prioritise applications which:

- Demonstrate smokefree programmes
- Demonstrate zero waste activities
- Are projects with a contribution from the applicant (for example financial, volunteer time, donated goods and services) or alternate funding sources
- Are events or activities that are held in the local board area and can demonstrate the benefit to the local community

Lower Priorities:
The Howick Local Board has identified the following as lower priorities:

- Fundraising events or activities, unless the activity or event has a wider community benefit beyond its primary purpose as a fundraiser
- Ongoing operational costs including wages and salaries, with the exception of fees for professional and specialised services
- Catering
• Purchase of gear, assets, and/or equipment with limited future usage
• Gratuity for volunteers e.g. petrol vouchers

Ineligibility

In addition to the eligibility criteria outlined the Community Grants Policy, the Howick Local Board will not fund:

• applicants who have failed to complete or provide a satisfactory accountability form from previous grants

Investment approach

The Howick Local Board has allocated budgets to support the local grants programme as follows:

a) Quick Response Grants
   o Minimum amount per grant: $250
   o Maximum amount per grant: $3,000

b) Local Grants
   o Minimum amount per grant: $3,000

Application dates

Grant rounds for 2019/2020 will be as follows:

Quick Response 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>13 April 2020</td>
<td>8 May 2020</td>
<td>15 June 2020</td>
<td>1 July 2020</td>
</tr>
</tbody>
</table>

Local Grants 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>10 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round two</td>
<td>18 September 2019</td>
<td>18 October 2019</td>
<td>9 December 2019</td>
<td>10 December 2019</td>
</tr>
<tr>
<td>Round three</td>
<td>10 February 2020</td>
<td>20 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>

Multi-board Grants 2019/2020

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>3 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round Two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
</tr>
</tbody>
</table>
Multi-board Grants

The Howick Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Howick community.

Accountability measures

The Howick Local Board requires recipients of community grants to satisfactorily fulfil the accountability requirements set by council.
Te take mō te pūrongo

Purpose of the report

1. To provide the Howick Local Board with an integrated quarterly performance report for quarter one, 1 July – 30 September 2019.

Whakarāpopototanga matua

Executive summary

2. This report includes financial performance, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2019/2020 work programme.

3. The work programme is produced annually and aligns with the Howick Local Board Plan outcomes.

4. The key activity updates from this quarter are:
   - delivery of the Moon Festival
   - the Howick Youth Council (HYC) held get-to-know-your-candidates’ events and organised the Recruit Your Mayor event
   - 25 Howick schools expressed interest in being involved in the Waste minimisation in schools project.

5. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. Activities are reported with a status of green (on track), amber (some risk or issues, which are being managed) or grey (cancelled, deferred or merged). The following activities are reported with a status of red (behind delivery, significant risk):
   - Howick Gymsports Facility

6. The financial performance report compared to budget 2019/2020 is attached (Attachment B). There are some points for the local board to note.

7. The overall operating result is 14 per cent above budget due to lower revenue and higher expenditure. Operating revenue is below budget by approximately six per cent from the libraries and Lloyd Elsmore Park Pool and Leisure Centre where entrance fees were lower than expected. Operating expenditure is above budget by 10 per cent. Expenditure for facility and park maintenance is above budget while Locally Driven Initiatives (LDI) expenditure is below budget as projects are in progress. Capital expenditure spend is ahead of budget for the quarter by 95 per cent.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) receive the performance report for quarter one ending 30 September 2019.

b) note that the Community Facility 2019/2020 work programme and 2020-2022 indicative work programme has been updated to reflect financial deferrals as part of
the Annual Plan process as shown in Attachment C.

c) approve the amendment to the Community Facilities 2019-2022 work programme activity ‘Cockle Bay - renew and extend seawall’ Work Programme ID 2386 to:

   i. amend the activity description to state ‘FY2020/2021 – deliver physical works’
   ii. amend the funding for 2020/2021 financial year to $60,000.

d) approve the amendment to the Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme to add the following projects to the Risk Adjusted Programme:

   i. Work Programme ID 2130 Howick Recreation Centre – comprehensive renewal

Horopaki Context

8. Howick Local Board has an approved 2018/2019 work programme for the following operating departments:

   • Arts, Community and Events;
   • Parks, Sport and Recreation;
   • Libraries and Information;
   • Community Services: Service, Strategy and Integration;
   • Community Facilities: Build Maintain Renew;
   • Community Facilities: Community Leases;
   • External Partnerships;
   • Infrastructure and Environmental Services;
   • Plans and Places;
   • ATEED.

9. Work programmes are produced annually, to meet the Howick Local Board outcomes identified in the three-year Howick Local Board Plan. The local board plan outcomes are:

   • involved and connected communities
   • our future growth is managed effectively
   • valuing our cultural diversity
   • a treasured environment
   • our people are active and healthy
   • a prosperous local economy.

10. The graph below shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

   Graph One: Work programme activities by outcome
Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Work Programme Snapshot

11. The graph below identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), and activities that have significant issues (red) and activities that have been cancelled/deferred/merged (grey).

*Graph Two: Work programme by RAG status*

12. The graph below shows the activity status of activities, which shows the stage of the activity in each department’s work programme. The number of activity lines differ by department as approved in the local board work programmes.

*Graph Three: Work programme by activity status and department*
Key activity updates from quarter one

13. Key activities in quarter one that align with local board outcomes are as follows:

- the Moon Festival was delivered at Lloyd Elsmore Park on 14 September 2019. This event was delivered in conjunction with community event organiser, Barry Hung. This was a multi-cultural event with a focus on the Asian community. The main stage was programmed locally and the event ended with a fireworks display.

- the renewal of the CCTV and security cameras at Pakuranga Recreation & Youth Centre was completed in September 2019.

- 25 Howick schools expressed interest in being involved in the Waste minimisation in schools project to reduce their waste by 40 per cent in the next year. A waste minimisation coordinator has been appointed and ten schools have completed their first waste audit.

- the renewal of the retaining wall at Point View Reserve was completed in September 2019.

- the replacement of the failing retaining wall at Glenlea Park, 12R Matthews Road, Flat Bush, is now complete.

- Stage two of the Emilia Maud Nixon Community Teaching Garden is complete.

- the Howick Youth Council (HYC) held get-to-know-your-candidates events and partnered with four other youth boards to organise the Recruit Your Mayor event. The HYC completed their own election process with the election of a new lead team to continue the work for their youth council.

- the Pest Free Howick team have engaged with residents bordering Chisbury Terrace Reserve and Pohutukawa Avenue Esplanade Reserve, and an information evening was held in August 2019 to provide pest management education and traps.

Activities with significant issues

14. The Howick Gymsports Facility; a facility partnership grant to progress the Howick Gymsport Facility, has a red RAG status but raises no significant issue. This is on hold and will be progressed once the options review for the Howick Leisure Centre has been completed.

Activities on hold

15. The following work programme activities have been identified by operating departments as on hold:
Howick Local Board
09 December 2019

- Ti Rakau Park - renew playground
- Barry Curtis Park - develop existing Culture Lawn Chapel Road metal carpark

**Changes to the local board work programme**

**Deferred activities**

16. The following work programme activities have been identified by operating departments as deferred:

- Howick Celebrated Citizens, this event is held biannually. It will be held again in the 2020/2021 financial year.

**Activities merged with other activities for delivery**

17. There are no activities that have been merged with other activities in quarter one.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

18. Receiving performance monitoring reports will not result in any identifiable changes to greenhouse gas emissions.

19. Work programmes were approved in June 2019 and delivery is already underway. Should significant changes to any projects be required, climate impacts will be assessed as part of the relevant reporting requirements.

20. The recommendations on amendments to timelines in the Community Facilities work programmes are unlikely to have climate impacts.

21. The local board is currently investing in a number of sustainability projects, which aim to build awareness around individual carbon emissions, and changing behaviour at a local level. These include:

- Industrial Pollution Prevention programme
- Para Kore programme for business waste minimization
- Waste minimisation in schools.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

22. When developing the work programmes council group impacts and views are presented to the boards.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

23. This report informs the Howick Local Board of the performance for the quarter ending 30 September 2019.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

24. In quarter one, staff worked with Te Tahawai Marae on the delivery of their strategic plan recommendations which was developed earlier this year. A focus is on capacity building to strengthen their infrastructure, management and governance. Staff will continue to support the Marae to achieve their aspirations and to seek opportunities that will enhance kaupapa Māori initiatives in the local board area.
Ngā ritenga ā-pūtea
Financial implications

25. This report is provided to enable the Howick Local Board to monitor the organisation’s progress and performance in delivering the 2019/2020 work programmes and to report this to the public.

Financial Performance

26. Operating revenue is at $1,302,000 and is $78,000 below budget mainly from lower fees and charges collected at the libraries and lower entrance and miscellaneous revenue from Lloyd Elsmore Park Pool and Leisure Centre.

27. Operating expenditure of $7,627,000 is above the budget by $686,000 mainly in facility and park maintenance. Locally Driven Initiatives (LDI) expenditure is below budget by $178,000 as most of the board’s projects are in progress.

28. Capital expenditure spend is $2,780,000 and is $1,352,000 ahead of budget for this quarter. This is mainly on local asset renewals $1,600,000 on the relocation fit out at Botany Library, library furniture and fittings & the Howick Recreation centre. Business cases are being development for the Barry Curtis Park master plan $537,000.

29. The Howick Local Board Financial Performance report is in Attachment B.

Revised Budget

30. For quarterly reporting purposes, annual plan budgets are revised to reflect changes in timing of delivery for individual projects.

31. Projects that were still in progress at 30 June 2019 have had their remaining required budget carried forward to the current or future financial years to fund the remaining works.

32. If a multi-year capital project was completed earlier than anticipated, the annual plan budget is reduced or brought forward to 30 June 2019 to reflect early completion.

33. Consideration is also given to the status of current capital projects and where required budgets are rephased in whole or part to outer years to reflect current timelines for delivery.

34. The net budgetary impact of these changes is reflected in the revised budget for the board.

35. The Community Facilities Build Maintain Renew work programme financial allocations have been updated in accordance with the carry forwards (refer to Attachment C). Points to note, some of which require minor alterations to the work programme wording are as follows:

- Work Programme ID 2386 project ‘Cockle Bay - renew and extend seawall’ includes additional regional funding in the 2020/2021 financial year which was approved in principle by the Governing Body in July 2019 but was not noted in the local board’s work programme. The activity description needs to be amended accordingly to reflect the additional funding and that the physical works may extend into 2020/2021 (though the regional funding has been added to the Risk Adjusted Programme (RAP) by the Governing Body so it may be delivered in advance if possible.

- Work Programme ID 3798 project ‘Pohutukawa Avenue Esplanade Reserve - improve access’ was deferred into FY2019/2020. This is due to a delay in obtaining sub consultant geotechnical reporting which has delayed the project into the current 2019/2020 financial year. Funding of $225,000 has been deferred accordingly.

- Work Programme ID 3775 project ‘Shelly Park - stabilise cliff with soil nails (Shelly Park Cruising Club)’ includes a funding deferral into the 2019/2020 financial year. This is due to a delay in obtaining sub consultant geotechnical reporting which has delayed the project into the current 2019/2020 year. Funding of $570,227 has been deferred accordingly.
• Work Programme ID 3776 project ‘Shelly Park Reserve - install retaining wall’ includes a funding deferral into the 2019/2020 financial year. This is due to a delay caused by combining the works with the Shelley Bay / Mangemangeroa steps renewal to avoid inconvenience to the boat club. Funding of $60,000 has been deferred accordingly.

Risk Adjusted Projects (RAP)
36. The approved Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme includes projects identified as part of the Risk Adjusted Programme (RAP). These are projects that the Community Facilities delivery team will progress, if possible, in advance of the programmed delivery year. This flexibility in delivery timing will help to achieve 100 per cent financial delivery for the 2019/2020 financial year, by ensuring that if projects intended for delivery in the 2019/2020 financial year are delayed due to unforeseen circumstances, that other projects can be progressed while the causes for delays are addressed.

37. Since approval of the local work programmes in June 2019 investigation and design (including forecasting of delivery) has commenced. As a result, it has become apparent that some projects that had been included for delivery in the 2019/2020 financial year may not be able to be progressed as quickly as anticipated. Reasons for delays include matters such consenting, heritage items identified, and consultation requirements. Therefore, in order to enable 100 per cent delivery to budget Community Facilities request approval to RAP and progress the following projects:

- Work Programme ID 2130 Howick Recreation Centre – comprehensive renewal

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
38. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.

39. Information about any significant risks and how they are being managed and/or mitigated is addressed in the ‘Activities with significant issues’ section.

Ngā koringa ā-muri
Next steps
40. The local board will receive the next performance update following the end of quarter two, February 2020.

Ngā tāpirihanga
Attachments

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<tr>
<th>No.</th>
<th>Title</th>
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</tr>
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<tbody>
<tr>
<td>A</td>
<td>Howick Local Board Work Programme <em>(Under Separate Cover)</em></td>
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<tr>
<td>B</td>
<td>Howick Local Board Quarter One Financial Report</td>
<td>47</td>
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<tr>
<td>C</td>
<td>Community Facilities Build Maintain Renew Work Programme 2019-2022</td>
<td>53</td>
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Ngā kaihaina

Signatories

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<tr>
<th>Author</th>
<th>Ian Milnes – Senior Local Board Advisor, Howick</th>
</tr>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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# Operating performance financial summary

## Operating Performance

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Note: Includes ABS and LDI

## LDI by activity

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## Commentary

Overall the net operating expenditure for the first three months of the year is $6,325,000. This is 14 per cent above the budget. **Operating revenue** is below budget by $78,000, mainly due to lower fees and user charges collected from the libraries. At Lloyd Elsmore Park Pool and Leisure Centre, entrance fees and miscellaneous sales were lower than expected.

**Operating expenditure** at $7,627,000 is above budget by 10 per cent. This is mainly due to facility maintenance of leisure centres and parks maintenance.

LDI expenditure of $590,000 is below the budget by $178,000. In this quarter, the LDI expenditure includes:

- Local community grants allocation of over $220,000
- Support of local groups such as Howick Coastguard, Arts Out East, COM Pipes and Drums Inc, Howick Brass Band, MCC Concert Band and Skatepark Guardians - $89,000.
- Local events including the Moon Festival, Botany Community Day, Koanga Spring Festival - $52,000.
- Environmental projects - $84,000.

Further details by project are available in the Work Programme.
## Attachment B

### Item 17

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<td>Capital expenditure</td>
<td>2,780</td>
<td>1,427</td>
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<tr>
<td>Community services</td>
<td>2,777</td>
<td>1,427</td>
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<tr>
<td>Environmental services</td>
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<tr>
<td>Planning</td>
<td>2</td>
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Note: Includes ABS and LDI

### Commentary

Capital expenditure delivery for the first 3 months of the year is $2,780,000 and is above the budget by 95 per cent.

The main expenditure includes:

- Local asset renewals $1,600,000 – library furniture and fittings, relocation fit out at Botany Library, toilet renewals, Howick Recreation centre.
- Barry Curtis Park master plan $573,000 – developing business cases for the future stages of Barry Curtis Park.
- Cockle Bay coastal asset renewals $330,000.

Further details by project is in the Work Programme update.
## Capital Expenditure – all projects

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Year to Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised Budget</td>
</tr>
<tr>
<td>Local asset renewals programme</td>
<td>1,600</td>
<td>599</td>
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<tr>
<td>Master plan (Barry Curtis Park)</td>
<td>573</td>
<td>211</td>
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<tr>
<td>Multi-purpose facility (Flat Bush)</td>
<td>77</td>
<td>131</td>
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<tr>
<td>Walkway and cycleway paths (Flat Bush)</td>
<td>0</td>
<td>103</td>
</tr>
<tr>
<td>Parks - Coastal asset renewals – Cockle Bay</td>
<td>330</td>
<td>102</td>
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<tr>
<td>Locally driven initiatives (LDI Capex)</td>
<td>0</td>
<td>91</td>
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<tr>
<td>Sportsfields development (Ostrich Farm)</td>
<td>66</td>
<td>72</td>
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<tr>
<td>Development (Styak-Lushington park)</td>
<td>0</td>
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<tr>
<td>Greenway and walkway development – Tamaki Estuary Walkway</td>
<td>51</td>
<td>27</td>
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<tr>
<td>Playspace (Flat Bush)</td>
<td>76</td>
<td>24</td>
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<tr>
<td>Aquatic facility (Flat Bush/Ormiston)</td>
<td>3</td>
<td>14</td>
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<tr>
<td>Slip mediation/ prevention</td>
<td>1</td>
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<tr>
<td><strong>Total Community services</strong></td>
<td>2,777</td>
<td>1,427</td>
</tr>
<tr>
<td>SW_FPC_Flood control projects</td>
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<tr>
<td><strong>Total Environmental services</strong></td>
<td>1</td>
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<tr>
<td>SWEI Flat bush water quality ponds</td>
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<td><strong>Total Planning</strong></td>
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<tr>
<td><strong>Total</strong></td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points 2019</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit or CGO</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2019/2020</th>
<th>2020/2021</th>
<th>2021/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>3137</td>
<td>Howick Full Facilities contracts</td>
<td>The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage. The Full Facilities maintenance contracts also undertake coastal management and storm damage works, and these contractors also undertake storm damage works.</td>
<td>No further decisions anticipated. A treasured environment.</td>
<td>Q1; Q2; Q3, Q4</td>
<td>CSF, Operations</td>
<td>ABS: Opex</td>
<td>$7,430,572</td>
<td>$7,570,184</td>
<td>$7,730,768</td>
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<tr>
<td>3138</td>
<td>Howick Arboriculture Contracts</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance.</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets.</td>
<td>No further decisions anticipated. The natural environment is valued, protected and enhanced</td>
<td>Q1; Q2; Q3, Q4</td>
<td>CSF, Operations</td>
<td>ABS: Opex</td>
<td>$569,729</td>
<td>$581,123</td>
<td>$592,746</td>
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<tr>
<td>3139</td>
<td>Howick Ecological Restoration Contracts</td>
<td>The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant areas and reserves funded from local board budgets.</td>
<td>No further decisions anticipated. A treasured environment.</td>
<td>Q1; Q2; Q3, Q4</td>
<td>CSF, Operations</td>
<td>ABS: Opex</td>
<td>$205,407</td>
<td>$269,515</td>
<td>$213,705</td>
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4 November 2019
### Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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</thead>
<tbody>
<tr>
<td>2368</td>
<td>29 Orangari Road, Howick (Star of the Sea) - main building</td>
<td>Work required includes the remediation of leaks and mould mitigation to ensure the building is fit for purpose and to minimise the risk of further asset deterioration as a result of water ingress. This project was completed in FY 2018/2019 and has been delivered in advance of the planned timeframe. The funding budget remains in the original allocated year as it was funded.</td>
<td>Maintain current service levels. Options to be presented to the board for approval. Valuing our cultural diversity. CF: Project Delivery. Project completed in February 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$132,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>2360</td>
<td>ISS Wellington Street, Howick - Howick Domain Building - main facility</td>
<td>Current Occupier: Howick Brass Band, Howick Tennis Club and Howick Athletics Club. FY18/19 - in conjunction with the lease team, investigate options to renew the facility and scope the required physical works to ensure the facility remains fit for purpose. FY19/20 - service provision requirements to be assessed and further investigation, scope and design to be progressed. Options to be presented to the local board prior to undertaking any physical works. FY20/21 - deliver physical works. This is a multi-year funded project initiated as part of the FY18/19 work programme.</td>
<td>Improved community facility for the local community to enjoy. Options to be presented to the local board at a workshop to seek direction. Valuing our cultural diversity. CF: Project Delivery. Estimated project completion date is yet to be confirmed.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$11,260</td>
<td>$33,740</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$0</td>
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<tr>
<td>3648</td>
<td>Berry Curtis Park - develop existing Culture Lawn Chapel Rd carpark</td>
<td>Construct carpark along Culture Lawn chapel road. Original project is a continuation from the 2015/2017 programme (previous ID 2776) replacing items 2523, 2525, and 2526.</td>
<td>Improved open spaces for our community to enjoy. Options to be approved by the local board. Our future growth is managed effectively. CF: Project Delivery.</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td>$39,623</td>
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<td>$0</td>
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<tr>
<td>2349</td>
<td>Berry Curtis Park - develop Flat Bush School Rd Carpark</td>
<td>Construct new carpark along Flat Bush School Road at Berry Curtis Park. FY19/20 - construction of the carpark is underway with planned completion targeted for December 2019. The carpark development aligns with the Berry Curtis Master Plan and is a continuation from the FY18/19 work programme.</td>
<td>Improved park facilities for the local community to enjoy. No further decision anticipated. Our future growth is managed effectively. CF: Project Delivery. Estimated project completion in December 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$794,050</td>
<td>$1,741,780</td>
<td>$111,051</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>3650</td>
<td>Berry Curtis Park - develop lighting (northen Sector)</td>
<td>Install main walkways lighting in northern sector. Culture Lawn Chapel Road carpark and Flat bush School Road carpark. It is expected that this project will be delivered earlier than anticipated as part of the risk adjusted programme.</td>
<td>Improved local park for user enjoyment. No further decisions anticipated. Our future growth is managed effectively. CF: Project Delivery.</td>
<td></td>
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<td>$843,356</td>
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<tr>
<td>3649</td>
<td>Berry Curtis Park - develop lighting (southern sector)</td>
<td>Install lighting for sports fields, Park Road and main walkways. Original project is a continuation from the 2016/2017 programme (previous ID 2776) replacing items 2523, 2525, and 2526.</td>
<td>Improved open spaces for our community to enjoy. Options to be approved by the local board. Our people are active and healthy. CF: Project Delivery.</td>
<td></td>
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<td>$1,290,470</td>
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<td>$0</td>
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<tr>
<td>3646</td>
<td>Berry Curtis Park - implement Master Plan</td>
<td>Delivery of Berry Curtis Park Master Plan. Completing southern building toilet and changing rooms. Construct a promenade along chapel road. Install lights on field 5 and 6 and construct new carpark along Flat Bush School Road. This project is a continuation of the 2017/2018 programme (previous SP28 2820).</td>
<td>Improved open spaces for our community to enjoy. Options to be approved by local board. Our future growth is managed effectively. CF: Project Delivery.</td>
<td></td>
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<td>$8,170,206</td>
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Auckland Council's Quarterly Performance Report: Howick Local Board for quarter one 2019/2020

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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>2254</td>
<td>Barry Curtis Park - renew skate park</td>
<td>Renew skate park in Barry Curtis Park to ensure this recreational amenity is fit for purpose. This is a multi-year funded project initiated in the FYE18/19 work programme. FYE19/20 - investigate, scope and design works to renew the skate facilities. Options to be presented to the local board for consultation. FYE20/21 - deliver physical works.</td>
<td>Improved recreational facilities for the local community to enjoy</td>
<td>Options to be presented to the local board at a workshop to seek direction</td>
<td>Our people are active and healthy</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion in June 2021</td>
<td>AERS: Capex - Renewals</td>
<td>$0</td>
<td>$200,000</td>
<td>$200,000</td>
<td>$0</td>
<td>$0</td>
<td>$400,000</td>
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<tr>
<td>3062</td>
<td>Botany Library - execution interior floor out</td>
<td>Relocation of the library is fit for purpose-defining library service provision requirements. In conjunction with the Libraries team, the investigation, scope and design phase has been completed. Physical works are currently underway.</td>
<td>Improved community facility for the local community to enjoy</td>
<td>No further decisions anticipated</td>
<td>Our future growth is managed effectively</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion in September 2019</td>
<td>AERS: Capex - Renewals</td>
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<tr>
<td>2021</td>
<td>Bransby Drive Reserve - renew seawall and club boat ramp</td>
<td>Project formerly referred to as the Pakuranga Sailing Club ramp and structure - renewal. Works to include the renewal of the seawall and Pakuranga Sailing Club boat ramp at Bransby Drive Reserve. Detail design for the preferred option is underway. The tender phase and physical works are scheduled starting in FY20/21</td>
<td>Maintaining current service levels</td>
<td>Design options to be consulted with the local board</td>
<td>A measured environment</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion June 2022</td>
<td>AERS: Capex - Renewals</td>
<td>$95,081</td>
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<td>$500,000</td>
<td>$0</td>
<td>$1,115,704</td>
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<tr>
<td>2277</td>
<td>Bucklands &amp; Eastern Beach War Memorial Hall - refurbish facility</td>
<td>Renew and refurbish the facility to ensure the facility remains fit for purpose. Physical works for the renewal of the facility is currently underway. This project is scheduled for completion in June 2019 and has been delivered in advance of the planned time frame. The project is multi-year funded and budget remains in the allocated year(s) as was originally committed.</td>
<td>Improved community facility for the local community to enjoy</td>
<td>No further decisions anticipated</td>
<td>Valuing our cultural diversity</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion in June 2019</td>
<td>AERS: Capex - Renewals</td>
<td>$114,425</td>
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<td>3271</td>
<td>Cascade Walkway renewals</td>
<td>Renew walkways for the following proposed sites: Cascade Walkway No. 3 (Oxford), Cascade Walkway No. 7 (Ornith G) and Cascade Walkway No. 4 (Kohukohura). Works to include replacement and repair of handrails, bridge cleaning and segmental replacement of concrete pavements and foundation. This is a multi-year funded project and is a continuation of the 2017/18 programme (previous SP18 ID 25928).</td>
<td>Improved connections in our local area</td>
<td>No further decisions anticipated</td>
<td>Our future growth is managed effectively</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion June 2020</td>
<td>AERS: Capex - Renewals</td>
<td>$42,579</td>
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<td>$0</td>
<td>$0</td>
<td>$188,500</td>
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<tr>
<td>3187</td>
<td>Clendon Road Walkway Reserve - remediate slip</td>
<td>Remediate slip damage including replacing the staircase and stabilising the area to future-proof the asset. FY19/20 investigation and design/ FY19/20 deliver physical works. Activities are currently underway.</td>
<td>Maintain current service levels</td>
<td>Scope of works to be presented to the local board for their review and input prior to commencement</td>
<td>A measured environment</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion June 2020</td>
<td>AERS: Capex - Development</td>
<td>$0</td>
<td>$20,000</td>
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<td>$0</td>
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### Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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</thead>
<tbody>
<tr>
<td>2366</td>
<td>Cockle Bay - renew and extend seawall</td>
<td>Renew and extend the seawall at Cockle Bay as recommended by the Coastal Management Team to ensure the seawall remains fit for purpose and maintains the current service levels. FY18/19 in conjunction with the Coastal Management Team, investigate options to renew and extend the seawall and scope the required physical works. Proposed options and works to be consulted with the board. FY20/21 deliver physical works (FY18/19 LDI Capex contribution $159,000 - HV2018/12/4) (FY18/19 LDI Capex contribution $250,000 - HV2018/12/27)</td>
<td>Maintain current service levels</td>
<td>Local board to approve final detailed design</td>
<td>A managed environment</td>
<td>CF Project Delivery</td>
<td>Estimated project completion June 2020</td>
<td>ABS - Capex</td>
<td>$142,920</td>
<td>$322,000</td>
<td>$60,000</td>
<td>$0</td>
<td>$0</td>
<td>$725,000</td>
</tr>
<tr>
<td>3240</td>
<td>Cockle Bay Reserve - agrochemical free</td>
<td>Implement an agrochemical free maintenance regime at Cockle Bay Reserve.</td>
<td>Reduce agrochemical use in local parks and reserves</td>
<td>Workshop options with local board to seek direction prior to implementation and options to be consulted with the local board</td>
<td>A managed environment</td>
<td>CF Operations</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI Opex</td>
<td>$0</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$110,000</td>
</tr>
<tr>
<td>2367</td>
<td>Cockle Bay Reserve - renew play assets and fence</td>
<td>Renew play assets, fence and seating at Cockle Bay Reserve. FY18/19 - investigate options to renew play assets and fencing and scope the physical works to ensure the assets remain fit for purpose and provide the required level of service. FY19/20 - confirm concept design and implement physical works. This is a multi-year funded project initiated as part of the FY18/19 work programme. (FY19/20 LDI Capex contribution $63,000)</td>
<td>Maintain current service levels</td>
<td>Options to be consulted with the local board</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS - Capex</td>
<td>$3,900</td>
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<td>$0</td>
<td>$0</td>
<td>$225,000</td>
</tr>
<tr>
<td>3244</td>
<td>Earnslaw Park - develop park improvements</td>
<td>Develop a concept plan that informs a holistic development of the park which will deliver improved recreational opportunities. Physical works will include both renewal and the upgrade of park assets. FY19/20 - Develop a concept plan for Earnslaw Park to inform a holistic development of the park. The local board will fund the concept plan with $15,000 from the locally-driven initiative funding. FY20/21 - Implement a programme of works delivering renewals, upgrades and new assets as recommended in the approved concept plan.</td>
<td>Improved recreational facilities for the local community to enjoy</td>
<td>Concept plan to be approved by the local board</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS - Capex</td>
<td>LDI Capex</td>
<td>$0</td>
<td>$40,000</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$0</td>
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<tr>
<td>1975</td>
<td>Flat Bush – develop aquatic and recreation centre</td>
<td>Development of an aquatic and recreation centre in Flat Bush. Investigate options for the future provision of pools and leisure spaces to address population growth, demand and gap in provision.</td>
<td>Increase in recreational facilities for the local community</td>
<td>Local board will be updated via agreed reporting mechanisms and through local board workshops as further progress is made</td>
<td>Our future growth is managed effectively</td>
<td>CF Investigation and Design</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS - Capex</td>
<td>Development</td>
<td>$4,940</td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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</thead>
<tbody>
<tr>
<td>1668</td>
<td>Flat Bush – develop multi-purpose facility</td>
<td>Design and construct new library and multi-use community facility</td>
<td>Improved community facilities for the local community to enjoy</td>
<td>Local board will be updated via agreed reporting mechanisms and through local board workshops as further progress is made</td>
<td>Our future growth is managed effectively</td>
<td>CF - Investigation and Design</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS: Capex – Development</td>
<td>$382,117</td>
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<td>$18,002,570</td>
<td>$6,300,000</td>
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<tr>
<td>1682</td>
<td>Flat Bush – develop playground</td>
<td>Development of a new playground in the Flat Bush area. This is allocated to the development of Duriekenst Reserve. This project is a continuation from the 2016/2017 programme.</td>
<td>New play spaces and recreation areas for a growing community</td>
<td>Design to be agreed with local board</td>
<td>Our future growth is managed effectively</td>
<td>CF - Project Delivery</td>
<td>Estimated project completion in July 2015</td>
<td>ABS: Capex – Development</td>
<td>$173,067</td>
<td>$139,961</td>
<td>$540,000</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>2060</td>
<td>Flat Bush – develop walking and cycleway paths</td>
<td>Create a 32 kilometre network of shared walk and cycle ways throughout the Flat Bush area. Stages one includes the investigation, design and scope of the physical works. Stages two will include the physical works. This is a multi-year funded project and is a continuation of the FY2016/2017 work programme.</td>
<td>Improved recreational connections for the local community to enjoy</td>
<td>Design options to be approved by the local board</td>
<td>Our people are active and healthy</td>
<td>CF - Investigation and Design</td>
<td>Estimated project completion in June 2021</td>
<td>ABS: Capex – Development</td>
<td>$248,425</td>
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<td>$0</td>
<td>$0</td>
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<tr>
<td>2020</td>
<td>Glenree Reserve – renew retaining wall and balustrade</td>
<td>Renew the retaining wall and balustrade on Matthew Road at Glenree Reserve. This is the final stage of the project and physical works are due for completion in July 2019. This is a multi-year funded project and is a continuation from the FY2016/2017 work programme.</td>
<td>Maintain current service levels</td>
<td>No further decisions anticipated</td>
<td>Our future growth is managed effectively</td>
<td>CF - Project Delivery</td>
<td>Estimated project completion in July 2019</td>
<td>ABS: Capex – Renewals</td>
<td>$218,463</td>
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<td>$0</td>
<td>$0</td>
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<tr>
<td>2059</td>
<td>Government Development - develop public access</td>
<td>Government development project. Landfill operator to complete site works to meet resource consent requirements. Subject to council landfill approval, the land is expected to be vested in 2020. Detailed design work, consenting and rezoning of the area will follow.</td>
<td>Improved accessibility to recreational sites for local enjoyment</td>
<td>Design options to be approved by the local board</td>
<td>Our people are active and healthy</td>
<td>CF - Investigation and Design</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS: Capex – Development</td>
<td>$32,387</td>
<td>$310,000</td>
<td>$1,002,359</td>
<td>$1,100,000</td>
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<tr>
<td>2685</td>
<td>Highland Park Library project - comprehensive renewal</td>
<td>Renew furniture fixtures and equipment. FY20/21 - investigate scope and design required works. Develop a concept design to seek direction. FY21/22 – plan for the delivery of physical works.</td>
<td>Maintain current service levels</td>
<td>TBC</td>
<td>Valuing our cultural diversity</td>
<td>CF - Investigation and Design</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS: Capex – Renewals</td>
<td>$0</td>
<td>$0</td>
<td>$25,000</td>
<td>$180,000</td>
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<tr>
<td>2278</td>
<td>Howick – renew park furniture and fixtures FY19</td>
<td>Overview – renew park furniture and fixtures. Current status – stage one – investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2019/20 programme. Estimated completion date is yet to be established.</td>
<td>Maintain current service levels</td>
<td>Sites for renewal to be approved by the local board at workshop</td>
<td>Our future growth is managed effectively</td>
<td>CF - Project Delivery</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS: Capex – Renewals</td>
<td>$39,347</td>
<td>$15,620</td>
<td>$24,035</td>
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### Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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<tbody>
<tr>
<td>2279</td>
<td>Howick – renew park walkways and pathways FY19</td>
<td>Renew walkways and paths at various parks. Stage one - investigate, design and scope physical works (including options to propose to the local board for assists that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme.</td>
<td>Maintaining current service levels. Sites for renewal to be agreed by the local board at workshop. Our future growth is managed effectively. CF Project Delivery. Estimated project completion is yet to be confirmed.</td>
<td>ABS - Capex - Renewals</td>
<td>$4,670</td>
<td>$55,330</td>
<td>$100,000</td>
<td>$300,000</td>
<td>$180,000</td>
<td>$590,000</td>
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<tr>
<td>3236</td>
<td>Howick - Auckland Urban Forest &amp; Native Strategy - Growing Phase FY20</td>
<td>FY20: Deliver year two 'Growing' phase. Community Facilities will deliver the planting plan, as informed by the year one (FY19) 'Knowing' phase, for the local board's specific implementation of the Urban Lifestyle Strategy (ULS). This part of the program is likely to be ongoing where tree cover is identified as being low.</td>
<td>To increase and protect the urban forest so that no local board area has less than 15% canopy cover. Parks Services will lead the workshops on the ULS 'Growing' Report and present the ULS Growing Programme to the local board for adoption. This will include the Planning Plans as an attachment. A measured environment CF Project Delivery. Estimated project completion is yet to be confirmed.</td>
<td>LDI - Capex</td>
<td>$0</td>
<td>$35,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$35,000</td>
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<tr>
<td>3289</td>
<td>Howick - install permanent festive lighting</td>
<td>Improve facilities for the local community to enjoy. Scope of works to be presented to the local board for their review and input prior to commencement. Valuing our cultural diversity. CF Investigation and Design. Estimated completion is June 2020.</td>
<td>Improved community facilities</td>
<td>LDI - Opex</td>
<td>$0</td>
<td>$12,500</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$12,500</td>
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<td>3582</td>
<td>Howick - LDI minor capex fund 2018/19</td>
<td>Overview: Funding to deliver minor capex projects throughout the financial year. Details of approved works will be added to ensure clear reporting. These improvements projects are funded by the local board's discretionary budget.</td>
<td>Improved community facilities Options to be presented to the board for approval. Our future growth is managed effectively. CF Investigation and Design.</td>
<td>LDI - Capex</td>
<td>$4,467</td>
<td>$45,113</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>3541</td>
<td>Howick - LDI Minor Capex fund 2018/2020</td>
<td>Overview: Funding to deliver minor capex projects throughout the financial year. Options to be approved by the local board. Our future growth is managed effectively. CF Investigation and Design. Estimated project completion is June 2020.</td>
<td>Improve current service levels Options to be approved by the local board. Our future growth is managed effectively. CF Investigation and Design. Estimated project completion is June 2020.</td>
<td>LDI - Capex</td>
<td>$0</td>
<td>$50,000</td>
<td>$0</td>
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<td>2280</td>
<td>Howick - renew park fencing FY19</td>
<td>Overview: renew park fencing at William Green Domain Curriunt status - stage one - investigate, design and scope the works required including options to propose to the local board for assists that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2019/2020 programme. Estimated completion date is yet to be established.</td>
<td>Maintaining current service levels Options to be presented to the board for approval. Our future growth is managed effectively. CF Project Delivery.</td>
<td>ABS - Capex - Renewals</td>
<td>$22,035</td>
<td>$147,965</td>
<td>$0</td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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<tbody>
<tr>
<td>2417</td>
<td>Howick - renew park lighting FY19</td>
<td>Overview - renew park lighting. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of this 2019/20 programme. Estimated completion date is yet to be established.</td>
<td>Maintaining current service levels. Options to be presented to the board for approval</td>
<td>Our people are active and healthy.</td>
<td>CF - Project Delivery</td>
<td>Not scheduled</td>
<td>ABS - Capex</td>
<td>Renewals</td>
<td>$3,125</td>
<td>$105,645</td>
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<td>$0</td>
<td>$0</td>
<td>$108,770</td>
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<tr>
<td>2281</td>
<td>Howick - renew park play spaces FY19</td>
<td>Overview - renew play equipment and play spaces at various sites including playgrounds, skate parks and half courts. Sites identified for renewal works include: Browns Avenue Reserve, Grace Campbell Reserve Meadowlands Park, and Orangewood Reserve. Additional sites may be identified from play space condition assessments currently underway. FY18/19 - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). FY19/20 - plan and initiate physical works. This is a multi-year funded project and is a continuation of the FY18/19 work programme. Risk Adjusted Programme (RAP) project.</td>
<td>Maintaining current service levels. Options to be presented to the board for approval</td>
<td>Our people are active and healthy.</td>
<td>CF - Project Delivery</td>
<td>Estimated project completion in June 2022</td>
<td>ABS - Capex</td>
<td>Renewals</td>
<td>$9,705</td>
<td>$95,295</td>
<td>$100,000</td>
<td>$250,000</td>
<td>$0</td>
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<tr>
<td>3655</td>
<td>Howick - renew park structures 2017/18 and 2018/19</td>
<td>Corta Bella Place Res, Gallaway Park, Geness Park, Highfield Park Library, Murphys Bush Res, Springs Road Res. This project was carried forward from FY17/18, previous SharePoint ID #2538.</td>
<td>Maintaining current service levels. No further decisions anticipated</td>
<td>Our future growth is managed effectively.</td>
<td>CF - Project Delivery</td>
<td>0</td>
<td>ABS - Capex</td>
<td></td>
<td>$29,796</td>
<td>$91,204</td>
<td>$0</td>
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<td>$0</td>
<td>$120,000</td>
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<tr>
<td>2282</td>
<td>Howick - renew sports fields FY19</td>
<td>Overview - renew sports fields. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of this 2019/20 programme. Estimated completion date is yet to be established.</td>
<td>Maintaining current service levels. Options to be presented to the board for approval</td>
<td>Our people are active and healthy.</td>
<td>CF - Investigation and Design</td>
<td>Not scheduled</td>
<td>ABS - Capex</td>
<td>Renewals</td>
<td>$10,038</td>
<td>$56,963</td>
<td>$50,000</td>
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<tr>
<td>3651</td>
<td>Howick - renew toilets FY17/19</td>
<td>Brandywine Reserve and Mollys Bay toilet renewals. This project is a continuation from the 2016/2017 programme (previous ID 2900). This project is carried over from the 2017/2018 programme (previous ID 2942).</td>
<td>Maintaining current service levels. No further decisions anticipated</td>
<td>Our future growth is managed effectively.</td>
<td>CF - Project Delivery</td>
<td>0</td>
<td>ABS - Capex</td>
<td></td>
<td>$311,560</td>
<td>$166,577</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$478,546</td>
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<tr>
<td>3103</td>
<td>Howick Beach - install gabion wall at entranc e - 1 Marine Parade</td>
<td>Install gabion wall at entranc e of Howick beach to prevent further failure of the slope. FY18/19 Investigate, design and scope physical works. FY19/20 physical works commence. This project is to be delivered with geotechnical subject matter expert input and oversight.</td>
<td>Improving infrastructure to ensure service levels maintained</td>
<td>Scope of works to be presented to the local board for their review and input prior to commencement.</td>
<td>CF - Investigation and Design</td>
<td>Project completed</td>
<td>ABS - Capex</td>
<td>Development</td>
<td>$40,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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**Attachment C**

**Item 17**

**Howick Local Board**

**09 December 2019**

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**Auckland Council’s Quarterly Performance Report: Howick Local Board for quarter one 2019/2020**

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**Page 59**
## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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<tbody>
<tr>
<td>3094</td>
<td>Howick Beaches - renew and top up shelves</td>
<td>Renew and top up shells at the following two sites: Bucklands Beach and Howick Beach. Include the renewal of the green space at Howick Beach. Works scheduled to take place during the FY2019/2020 work programme. Estimated completion date is December 2019.</td>
<td>Improved coastal assets for the community to enjoy. No further decision points anticipated.</td>
<td>A measurable environment. CF Project Delivery.</td>
<td>Estimated completion date in December 2019.</td>
<td>ABS: Capex - Renewals</td>
<td>$0</td>
<td>$25,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$25,000</td>
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<tr>
<td>2178</td>
<td>Howick Library - comprehensive renewal</td>
<td>Comprehensive building refit including the renewal of air conditioning, furniture, fixtures and equipment. Investigation, scope and design phase is complete. FY19/20 - physical works are in progress. This is a mid-year funded project and is a continuation from the FY2018/2019 work programme.</td>
<td>Maintain current service levels. No further decisions anticipated.</td>
<td>Valuing our cultural diversity. CF Project Delivery.</td>
<td>Estimated project completion in July 2020.</td>
<td>ABS: Capex - Renewals</td>
<td>$634,598</td>
<td>$158,767</td>
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<td>$0</td>
<td>$0</td>
<td>$793,365</td>
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<tr>
<td>2190</td>
<td>Howick Recreation Centre - comprehensive renewal</td>
<td>Comprehensive renewal of the recreation centre including roof replacement and the upgrade of the air conditioning system. Investigation, scope and design (including options to propose to the local board for assets that may benefit from an increased level of services) is currently underway.</td>
<td>Continued use of facility. Concept design and programme of proposed works to be consulted with the local board to seek further direction prior to undertaking physical works.</td>
<td>Our people are active and healthy. CF Project Delivery.</td>
<td>Estimated project completion is yet to be confirmed.</td>
<td>ABS: Capex - Renewals</td>
<td>$118,617</td>
<td>$351,426</td>
<td>$200,000</td>
<td>$450,000</td>
<td>$200,000</td>
<td>$1,318,245</td>
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<tr>
<td>3759</td>
<td>Howick Tree and green asset planning programme FY17/18</td>
<td>Continuation of planting initiatives in Howick. Note: the 2019/2020 budget figure shown for this activity includes the budget originally approved plus $41,000 carried forward from 2017/2018.</td>
<td>Approve Howick: Trees and green asset planting programme FY17/18.</td>
<td>A measurable environment. CF Operations.</td>
<td>LDI: Ccpp.</td>
<td>$0</td>
<td>$41,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<td>3245</td>
<td>Lloyd Elsmore Park - renew BMX track drainage</td>
<td>Renew drainage at the BMX track to ensure fit for purpose.</td>
<td>Maintain current service levels. No further decisions anticipated.</td>
<td>Our people are active and healthy. CF Project Delivery.</td>
<td>Estimated project completion is June 2020.</td>
<td>ABS: Capex - Renewals</td>
<td>$0</td>
<td>$35,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$35,000</td>
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<tr>
<td>3246</td>
<td>Lloyd Elsmore Park - renew carparks</td>
<td>Renew carpark at Lloyd Elsmores Park to improve access and ensure safety for visitors. FY18/19 - investigate, scope and design required works. Options to be presented to the local board for review and to seek direction. FY20/21 - plan and initiate physical works. This is a mid-year funded project which will be initiated in the FY18/19 work programme. This project is included in the Risk Adjusted Programme (RAP).</td>
<td>Improve park facilities for the local community to enjoy. Scope of works to be presented to the local board for their review and input prior to commencement.</td>
<td>Our future growth is managed effectively. CF Project Delivery.</td>
<td>Estimated project completion is yet to be confirmed.</td>
<td>ABS: Capex - Renewals</td>
<td>$0</td>
<td>$50,000</td>
<td>$100,000</td>
<td>$150,000</td>
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<tr>
<td>3723</td>
<td>Macleans Park - install exercise equipment</td>
<td>Overview - install additional upper body exercise equipment at Macleans Park</td>
<td>Increase services levels and improved use of the asset</td>
<td>No further decisions anticipated</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>0</td>
<td>LD: Capex</td>
<td>$8,400</td>
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<td>2191</td>
<td>Mangogangaroa and Pit View - renew walkway and car park</td>
<td>Overview - renew walkway and car park due to recent slips in the area. Current status - stage two - deliver physical works remediating slips and renew the existing track, weather permitting. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 255). Estimated completion date is 30 November 2019.</td>
<td>Maintain current service levels</td>
<td>Options to be consulted with the local board at workshop</td>
<td>Our future growth is managed effectively</td>
<td>CF Project Delivery</td>
<td>Not scheduled</td>
<td>ASB: Capex - Renewals</td>
<td>$529,000</td>
<td>$0</td>
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<td>$529,000</td>
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<tr>
<td>3758</td>
<td>Marine Parade - install traffic bollards</td>
<td>Overview - install additional upper body exercise equipment to complement the existing fitness equipment at the park.</td>
<td>Increase services levels and improved use of the asset</td>
<td>No further decisions anticipated</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>0</td>
<td>LD: Capex</td>
<td>$2,890</td>
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<td>3753</td>
<td>Marine Parade Exp - renew structure and furniture</td>
<td>Marine Parade Esplanade Reserve fence and seat renewal. This project is a continuation from the 2016/2017 programme (previous ID 2965).</td>
<td>Maintain current service levels</td>
<td>No further decisions anticipated</td>
<td>Our future growth is managed effectively</td>
<td>CF Project Delivery</td>
<td>0</td>
<td>ASB: Capex</td>
<td>$25,460</td>
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<td>$0</td>
<td>$74,915</td>
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<td>2179</td>
<td>Mcleans Park - renew park paths and culverts</td>
<td>Project was previously referred to as Howick - renew park paths and culverts - Mcleans Park. Renew and restore pathway network in Mcleans Park to address severe degradation of the track due to weather events. Paths to be realigned to improve drainage, culverts to be expanded and vegetation to be trimmed and/or removed. Track work has been completed and physical works will begin on the boardwalk in May 2019. This is a multi-year funded project and is a continuation of the FY2018/2019 work programme.</td>
<td>Improved pathways and connections for the local community to enjoy</td>
<td>Design options to be approved by the local board</td>
<td>Our future growth is managed effectively</td>
<td>CF Project Delivery</td>
<td>Estimated project completion in July 2019.</td>
<td>ASB: Capex - Renewals</td>
<td>$179,628</td>
<td>$85,137</td>
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<td>$0</td>
<td>$262,065</td>
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<td>3242</td>
<td>Mollons Bay - renew toilets</td>
<td>Renewal of the toilets at Mollons Bay was previously bundled as part of FY19 SPID 2038-Hoick - renew toilets FY17. Mollons Bay toilet renewal to now be delivered separately.</td>
<td>Maintain current service levels</td>
<td>Scope of works to be presented to the local board for their review and input prior to commencement</td>
<td>Our future growth is managed effectively</td>
<td>CF Project Delivery</td>
<td>Estimated project completion in June 2020.</td>
<td>ASB: Capex - Renewals</td>
<td>$0</td>
<td>$205,000</td>
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<tr>
<td>3247</td>
<td>Nixon Park - renew carpark</td>
<td>Renew car park at Nixon Park to improve access and assess safety for pedestrians and vehicles.</td>
<td>Improve park facilities for the local community to enjoy</td>
<td>Scope of works to be presented to the local board for their review and input prior to commencement</td>
<td>Our future growth is managed effectively</td>
<td>CF Project Delivery</td>
<td>Estimated project completion in yet to be confirmed.</td>
<td>ASB: Capex - Renewals</td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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<tr>
<td>2849</td>
<td>Otei Flat Bush School - renew heritage facility</td>
<td>Overview - renew and refurbish the exterior of the facility. FY19/20 - investigate options to renew the facility in line with the recent condition assessment report. Taking into consideration all heritage factors, and scope the required physical works to ensure the facility remains fit for purpose initiate physicalworks. FY20/21 - Continue physical works. This is a multi-year funded project initiated with the FY19/20 work programme.</td>
<td>Improved community facility for the local community to enjoy Scope of works to be presented to the local board for their review and input prior to commencement. Valuing our cultural diversity CF Project Delivery Estimated project completion is yet to be confirmed.</td>
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<tr>
<td>2115</td>
<td>Ostrich Farm - sand sites, drainage and irrigation - design and consent</td>
<td>Description of works: Design and consent for physical works for sand sites, drainage, irrigation and lights. Site investigation and design to commence in February 2019. This is a multi-year funded project and is a continuation of the 2017/2018 work programme.</td>
<td>Improved open spaces for the local community to enjoy Design to be approved by the local board. Our people are active and healthy CF Investigation and Design Estimated project completion is yet to be confirmed.</td>
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<tr>
<td>2755</td>
<td>Pakuranga Library - comprehensive renewal</td>
<td>Comprehensive Building Refit including fixtures, fittings and equipment.</td>
<td>Not scheduled</td>
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<tr>
<td>3723</td>
<td>Pakuranga Recreation &amp; Youth Centre - renew carpark, security cameras</td>
<td>Renew CCTV and security cameras to monitor the main car park area. This project has been requested by the Auckland Council Security Manager</td>
<td>Improved use of asset and security measures for the facility and its users No further decisions anticipated</td>
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<tr>
<td>3798</td>
<td>Puketotake Avenue, Esperance Reserve - improve access</td>
<td>&quot;Overview - install stair access as a health and safety measure following a landslide. This work is required to ensure fit for purpose and allow for maintenance access. The project started under urgency. Further works is required that cannot be funded through AHS Capex renewals as new assets provide the best solution. LDI Capex funding is being sought. Current status - stage one - undertake geotechnical investigation and structural assessment. Stage two - provide detailed design for board consultation and approval. Apply for resource and building consents. Stage three - deliver physical works. This is a multi-year funded project and is a continuation of the 2017/2018 work programme (previous SPID 3560). Estimated completion is yet to be established.&quot;</td>
<td>Maintain current service levels Scope of works to be presented to the local board for their review and input prior to commencement. Our future growth is managed effectively CF Project Delivery Q1, Q2, Q3, Q4</td>
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<tr>
<td>3725</td>
<td>Point View Reserve - replace retaining wall</td>
<td>Renew the retaining wall (supporting the western end of this gateway). This is in poor condition and is the cause of road damage. Consideration will be given for other options for pedestrian access to the site around the eastern side as opposed to the western side. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SPID 3966).</td>
<td>Maintain current service levels Options to be approved by local board Our future growth is managed effectively CF Investigation and Design</td>
<td></td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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</thead>
<tbody>
<tr>
<td>3782</td>
<td>Programmes Development and Local Initiatives</td>
<td>Development and delivery contractor professional fees.</td>
<td>Improved initiative delivery in the Howick area</td>
<td>Options to be approved by the local board</td>
<td>Our future growth is managed effectively</td>
<td>CF Project Delivery</td>
<td>0</td>
<td>LDL: Opex</td>
<td>$44,125</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2486</td>
<td>Raphoe Park - renew playground</td>
<td>Renew playground. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.</td>
<td>Maintaining current service levels</td>
<td>Options to be approved by local board</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>Not scheduled</td>
<td>ABS: Capex - Renewals</td>
<td>$17,085</td>
<td>$132,915</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2483</td>
<td>Rogers Park - renew playground</td>
<td>Renew playground. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.</td>
<td>Improve play experience</td>
<td>Design to be agreed with local board</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>Not scheduled</td>
<td>ABS: Capex - Renewals</td>
<td>$14,092</td>
<td>$105,908</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>3248</td>
<td>Rotary Walkway (Brandyke Drive) - establish markings for Dick Garside Memorial Run</td>
<td>Establish markings along the Rotary Walkway, Brandyke Drive to mark a 5 kilometer route</td>
<td>Improved recreational facilities for the local community to enjoy</td>
<td>Design options to be agreed by the local board</td>
<td>Our people are active and healthy</td>
<td>CF Project Delivery</td>
<td>Estimated project completion November 2019</td>
<td>LDL: Capex</td>
<td>$0</td>
<td>$10,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>3775</td>
<td>Shelly Park - stable cliff with soil nails (Shelly Park Cruising Club)</td>
<td>Establish cliff top with soil nails. This project started under urgency as a health and safety issue due to a land slip. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.</td>
<td>Continued use of the park/ facility/asset</td>
<td>Options to be approved by local board</td>
<td>A measured environment</td>
<td>CF Investigation and Design</td>
<td>0</td>
<td>ABS: Capex - Renewals</td>
<td>$29,773</td>
<td>$570,227</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>3776</td>
<td>Shelly Park - Retain wall - install retaining wall</td>
<td>Installation of retaining wall. This project was carried over from 2017/2018.</td>
<td>Installation of retaining wall</td>
<td></td>
<td>No further decisions anticipated</td>
<td>CF Project Delivery</td>
<td>Currently unfunded</td>
<td>LDL: Capex</td>
<td>$0</td>
<td>$60,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>3249</td>
<td>Stockade Hill - renew signage and improve access</td>
<td>Renew the community notice boards and improve access to the site, taking into consideration accessibility for people with disabilities.</td>
<td>Improved access and facilities for the local community to enjoy</td>
<td></td>
<td></td>
<td>CF Project Delivery</td>
<td>Estimated project completion in June 2020</td>
<td>ABS: Capex - Renewals; LDL: Capex</td>
<td>$150</td>
<td>$29,600</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2310</td>
<td>Tamaki Esplanade Walkway - develop walkway - stage 2</td>
<td>Create a 19-15 kilometre network of shared paths along the edge of the Tamaki Inlet which once complete will link to the Rotary Walkway. This is a multi-year funded project brought forward in the 2017/2018 work programme. Physical works are currently underway.</td>
<td>Implementation of greencways connection as per Tamaki Greenways plan</td>
<td></td>
<td></td>
<td>CF Project Delivery</td>
<td>Estimated project completion June 2020</td>
<td>ABS: Capex Growth</td>
<td>$1,667,901</td>
<td>$108,600</td>
<td>$0</td>
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4 November 2019
### Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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<tbody>
<tr>
<td>3813</td>
<td>Tamaki Park - install lighting</td>
<td>Install lighting in Tamaki Park to address security concerns. FY36 - Phase One - investigate, design and scope lighting options. The local board has requested a solar powered option for lighting the park. FY36 - Phase Two - undertake physical works as prescribed by the investigation and design phase.</td>
<td>Improved security in the park Scope of works to be presented to the local board for their review and input prior to the delivery of physical works. Additional funding requests to be submitted to the local board for approval.</td>
<td>Involved and connected communities</td>
<td>CF Project Delivery</td>
<td>Q1, Q2</td>
<td>LDR: Capex</td>
<td>$0</td>
<td>$10,400</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
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<tr>
<td>2256</td>
<td>Ti Rakaupark - renew park assets</td>
<td>Renew park assets. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.</td>
<td>Maintaining current service levels Scope of works to be presented to the local board for their review and input prior to commencement.</td>
<td>Our people are active and healthy</td>
<td>CF - Investigation and Design</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS: Capex - Renewals</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$20,000</td>
<td>$200,000</td>
<td>$220,000</td>
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<tr>
<td>2235</td>
<td>Ti Rakaupark - renew playground</td>
<td>Develop a concept plan to incorporate a design upgrade for the play space to a district level playground that caters for a wider audience. The design will include options for installation of appropriate play items and supporting infrastructure. Stage one is the development of the concept plan including the investigation and scope for the physical works for local board approval. Stage two includes physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP18 ID 2556).</td>
<td>Improved recreational facilities for the local community to enjoy</td>
<td>Design options to be reviewed by the board</td>
<td>Our people are active and healthy</td>
<td>CF - Project Delivery</td>
<td>Estimated project completion is yet to be confirmed</td>
<td>ABS: Capex - Renewals</td>
<td>$4,445</td>
<td>$0</td>
<td>$130,315</td>
<td>$50,000</td>
<td>$300,000</td>
<td>$493,760</td>
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Appointment of local board members to external community organisations

File No.: CP2019/19585

Te take mō te pūrongo
Purpose of the report

1. To appoint local board members to external community organisations relevant to the Howick Local Board area.

Whakarāpopototanga matua
Executive summary

2. Elected members participate as representatives of the local board on a number of external community and national organisations.

3. The beginning of the new electoral term generates the need for new appointments. This report provides details of the external organisations relevant to the local board and requests that the local board nominates a lead and alternate member to represent the board on those external organisations for the 2019-2022 triennium.

4. In addition, there are a small number of appointments which, due to legislation or the terms in a deed are the responsibility of the Governing Body, but because the relationship between the council and the organisation is local, the Governing Body has delegated its responsibility to nominate an elected member to the relevant local board.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howick Village Business Association</td>
<td></td>
<td></td>
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<tr>
<td>Greater East Tamaki Business Association</td>
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<td></td>
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<tr>
<td>Aircraft Noise Consultative Committee</td>
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<tr>
<td>Otara Waterways and Lake Community Panel</td>
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<tr>
<td>Tamaki Estuary Environmental Forum</td>
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<tr>
<td>Highbrook Park Trust</td>
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<tr>
<td>Uxbridge Community Projects Incorporated</td>
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Horopaki

Context

5. A number of external organisations provide for the formal participation of Auckland Council elected members in their affairs. Elected member appointees will have a variety of duties and liabilities depending on the individual organisation.

6. At the commencement of each triennium, the Governing Body and local boards make appointments to external organisations.

7. As local board representatives, the nominated members represent the board, and do not attend in a personal capacity. Nominated local board members will provide updates at local board meetings to regularly inform all local board members of discussions and decisions made of their activities, unless good reasons exist for confidentiality. These updates are in the form of business meeting reports which maintain public transparency.

8. The reasons for elected member participation in external organisations can be described in a number of ways:
   - a trust deed, that requires Auckland Council to make an appointment to an organisation
   - an organisation of interest to the local board is inviting elected member representation at its meetings
   - associations entered into by the council which provide for elected member representation
   - organisation governance, or project or programme oversight, such as regional or local parks management groups
   - a statutory or regulatory provision (for example a regulation providing for a community liaison committee) or
   - a resource consent requiring the formation of a committee or hearing panel.

9. In making decisions about these appointments, it is suggested that local boards are mindful of:
   - the elected member’s availability
   - any conflict of interests, including whether the local board provides funding to the entity
   - relevance
   - historical relationship with the organisation and Auckland Council.

10. Members are delegated in their capacity as elected local board members. Should they no longer be a local board member, their nominations would be automatically repealed.

11. Local board members may be part of any organisation in their private capacity and personal interests. They are encouraged to disclose memberships of external organisations in the conflict of interest register.

Relevant external organisations

12. The details of the organisations relevant to the local board are detailed below;
   - Howick Village Business Association (BID)
   - Greater East Tamaki Business Association (BID)
   - Aircraft Noise Consultative Committee
   - Otara Waterways and Lake Community Panel
   - Tamaki Estuary Environmental Forum
   - Highbrook Park Trust
   - Uxbridge Community Projects Incorporated.
Tātaritanga me ngā tohutohu

Analysis and advice

Business Improvement District (BID) Partnership Programmes

13. Business Improvement District (BID) Partnership Programmes are local economic development initiatives run by a business association in partnership with the council, supported by a designated targeted rate.

14. The local board has a day-to-day relationship with the business associations as a joint partner in the BID Partnership Programme. The local board will work with the business associations to align the direction for the BID programme and local priorities expressed in the Local Board Plan. The local board will receive regular reporting on the BID Partnership Programme and review progress against objectives.

15. The business associations may invite the appointed member onto the BID Governance Board or Executive Committee. The discretion on whether this member has voting rights will lie with the business association under the rules of their constitution.

16. The previous local board representatives are presented in the table below.

Table One: Previous local board representatives and alternates

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Lead</th>
<th>Alternate</th>
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<tbody>
<tr>
<td>Howick Village Business Association</td>
<td>David Collings</td>
<td>Jim Donald</td>
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<tr>
<td>Greater East Tamaki Business Association</td>
<td>Mike Turinsky</td>
<td>Peter Young</td>
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17. It is recommended that the local board appoints a local board member and an alternate to each business association to represent the local board regarding all matters relating to the business association.

Aircraft Noise Community Consultative Group

18. Under Designation 1100 of the Auckland Unitary Plan Operative in part, the Auckland International Airport Limited is required to maintain the Aircraft Noise Community Consultative Group. The purpose of the group is to consider, and where appropriate, make recommendations to Auckland International Airport Limited on aircraft noise and concerns that arise from the operations and activities at the airport.

19. Membership of the group comprise an Auckland Council Governing Body representative, 12 local board representatives, and representatives from industry, Mana Whenua, the community, Airways, Board of Airline Representatives of New Zealand and Auckland International Airport Limited.

20. One local board member is selected from each of the following local boards: Mangere-Ōtāhuhu, Ōtara-Papatoetoe, Manurewa, Howick, Franklin, Maungakiekie-Tāmaki, Albert-Eden, Puketāpapa, Whau, Orākei, Wāitakere Ranges, and Papakura.

21. The meetings are held every three months. The next meeting occurs on 9 December 2019, 1.00pm – 3.00pm, Pavilion Room III, Sudima Hotel, 18 Airport Drive, Auckland Airport.

22. The previous local board representatives were Bob Wichman with Peter Young as alternate.

Ōtara Waterways and Lake Community Panel

23. The quality of the water in the Ōtara catchment and Ōtara Lake has long been an issue and concern for many residents and policy makers. The purpose of this panel is to provide strategic advice, assistance and meaningful contribution to the Ōtara Waterways and Lake Trust and to prepare a detailed Strategic Plan to clean up the entire Ōtara creek and waterway system.
24. The panel meets every third month on the second Wednesday from 12.00pm – 2.00pm, at the Manukau Civic Centre. The next meeting is scheduled for Wednesday 11 December 2019.
25. The previous local board representatives were David Collings with Peter Young as alternate.

**Tāmaki Estuary Environmental Forum**
26. The Tāmaki Estuary Environmental Forum is a local board funded forum located in the Tāmaki Estuary catchment of Auckland. The forum addresses a range of issues that affect the estuary, including, but not limited to; plastic pollution, heavy metal leaching, sedimentation, over-fishing, water quality and ecological health.
27. The forum meets every two months on a Thursday; the next meeting at 10am on Thursday 12 December 2019 at the Maungakiekie-Tāmaki Local Board Office; 7-13 Pilkington Rd, Panmure.
28. The previous local board representatives were Garry Boles with John Spiller as alternate.

**Highbrook Park Trust**
29. The Highbrook Park Trust (HPT) is a legacy council-controlled organisation (CCO) that was established in August 2000 to acquire, establish, and maintain a park on the Waiouru Peninsula, adjacent to the Highbrook Business Park. In August 2015, Auckland Council extended the HPT agreement effectively for another 15 years with 5 yearly reviews. Representatives from the Ōtara- Papatoetoe Local Board and the Howick Local Board are invited to the board meetings.
30. The next meeting is Monday 9 December at 11.00am.
31. The previous local board representatives were Peter Young with Bob Wichman as alternate.

**Uxbridge Community Projects Incorporated**
32. Uxbridge have confirmed a non-voting board representative is in their constitution. Uxbridge Community Projects Incorporated has a maximum of 10 members but has co-opt additional non-voting members for the purposes of expertise.
33. The next meeting of the Board of Uxbridge Community Projects Incorporated is scheduled for 7pm on 17 December 2019.
34. There was no appointed local board representation in the previous term.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**
35. These decisions are procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decisions.

**Ngā whakaaweawe me ngā tirohanga a te rūpū Kaunihera**

**Council group impacts and views**
36. This report enables Auckland Council to meet its requirements or duties to have representation on external community organisations.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**
37. This report seeks the local board’s decision on representatives to external community organisations relevant to the local board area.
Tauākī whakaaweawe Māori
Māori impact statement
38. This report has no specific impact on Māori. It covers appointments of local board members to external organisations and community networks to represent the view of local communities, including Māori communities.

Ngā ritenga ā-pūtea
Financial implications
39. There are no financial implications as a result of this report.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
40. Local board members may be part of any organisation in their private capacity and personal interests. They are encouraged to disclose memberships of external organisations in the conflict of interest register.

Ngā koringa ā-muri
Next steps
41. Local Board Services staff will inform each external organisation of the name of the local board appointment. They will also inform the local board representative of the meeting time, date and location.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Nichola Painter - Local Board Advisor - Howick</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
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</table>
Local board appointments and delegations for the 2019-2022 electoral term

File No.: CP2019/19124

Te take mō te pūrongo
Purpose of the report
1. To recommend that the Howick Local Board appoints a local board member to:
   - be the nominated local board member for landowner consents (including affected party approvals)
   - be the nominated local board member for film applications
   - be the nominated local board member for events
   - provide formal views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application
   - provide formal views (feedback) on notified resource consents and attend the council hearings.

Whakarāpopototanga matua
Executive summary
2. In order to enable effective and efficient decision-making, the council delegates some responsibilities to staff or individual elected members. This report seeks to appoint nominated local board members who will be consulted on landowner consents and events, and who will provide feedback on resource consents.
3. If local boards choose not to appoint a nominated board member for landowner consents staff will consult with the local board chairperson, as outlined in the Local Board Delegation Protocols.
4. Local boards can provide feedback on whether resource consent applications should be publicly notified. Local boards can also provide written feedback once the applications are notified and can subsequently speak to their feedback to support their views at the council hearing. A delegation to a nominated local board member is recommended.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) appoint XXXX and XXXX, as an alternate, to be the nominated local board member for landowner consents (excluding landowner consents for filming) and authorise them to:
   i) be the point of consultation for staff on all applications for landowner consent and, at their discretion, refer any application for landowner consent to the local board for a local board decision, and
   ii) receive staff notifications of areas that may involve reputational, financial, performance or political risk.

b) appoint XXXX and XXXX, as an alternate, to be the nominated local board member for landowner consents for filming and authorises them to:
   i) to be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner
Item 19

consent for filming to the local board for a local board decision

ii) receive notifications from staff of areas that may involve reputational, financial, performance or political risk.

c) appoint XXXX and XXXX, as an alternate, to be the nominated local board member for events and authorises them to receive staff notifications of areas that may involve reputational, financial, performance or political risk.

d) delegate to XXXX the authority to provide the local board views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application.

e) delegate to XXXX the authority to prepare and provide local board views and speak those local board views at any hearings on notified resource consents.

Horopaki

Context

Background

5. Decision-making within Auckland Council is shared between the Governing Body and local boards. Local boards have made a general delegation to the Chief Executive of all of their responsibilities, duties and powers subject to the exclusions, restrictions and clarifications set out in the Chief Executive’s Delegations Register. The Chief Executive has in turn delegated those responsibilities, duties and powers to staff. The exercise of those responsibilities, duties and powers is subject to a set of delegation protocols. These protocols provide a set of expectations and directions to staff and require a number of actions that are relevant to all local activities. These delegations help Auckland Council to operate efficiently and effectively.

6. In some cases, delegations are given to individual local board members, usually due to short timeframes constrained by operational requirements, customer expectations and deadlines set by statute. Having a delegation in place to one local board member helps to ensure that council can continue to undertake its normal business practices without undue delays.

7. Local boards have allocated responsibility for decision-making with respect to local parks and have delegated landowner consent decisions to staff subject to a number of delegation protocols. The delegation protocols require that the nominated local board member is consulted on every landowner consent. Landowner consents encompass a broad range of activities, including affected party approvals, filming and events.

8. Under the Local Government (Auckland Council) Act 2009, the Governing Body must consider any views and preferences expressed by a local board, where a Governing Body decision affects or may affect the responsibilities or operation of the local board or the well-being of communities within its local board area. Local boards’ ability to provide local views can be affected because of statutory timeframes or external agency deadlines. Delegating authority for providing local board views to individual members provides local boards the opportunity to give local views within prescribed timeframes.

Tātaritanga me ngā tohutohu

Analysis and advice

Landowner consents

9. Under Auckland Council’s Combined Chief Executive Delegations Register, council staff are delegated authority to approve landowner consents on behalf of local boards. This delegation is subject to the Local Board Delegations Protocols. These protocols require that before exercising their delegations, staff must consult with a nominated local board member
for landowner consents. If required, by the nominated local board member, the staff member must refer the landowner consent decision to a local board business meeting for a decision.

10. It is therefore recommended that the local board appoint a nominated local board member for landowner consents to enable staff to exercise their delegation.

**Landowner consents for filming**

11. Screen Auckland (Auckland Tourism, Events and Economic Development) processes requests for filming in the Auckland Region, and seeks landowner consent from local boards. Over 600 permits are granted each year, with the largest number of permits being granted in Waitakere, Waiheke Island and Rodney Local Board areas.

12. Screen Auckland must process the applications within three to five working days, and therefore require feedback from local boards within two working days. These timeframes are short because filming activities often have a fast turnaround for productions from concept to delivery. To keep filming in Auckland, in a competitive international market, film crews often have to work within short timeframes.

13. Due to the extremely short timeframes for film applications, where local boards have a large number of filming applications, it may be beneficial for this subset of landowner consents to be referred to a different nominated local board member, to manage workloads.

**Events**

14. Under the Local Board Delegations Protocols, staff must consult with and obtain the views of the nominated local board member on:

- applications to hold events on council-owned land in the local board area that require regulatory approval and involve one or more of the following matters:
  - complete or substantial closure of the public open space
  - more than 500 people
  - road closure
  - liquor
  - ticketed event.

- Any regulatory decision to set fees and charges for holding local events on council-owned local parks and reserves (and refer the matter to the local board to obtain local board views and input where required by the delegated local board member).

- Staff are also required to notify the nominated local board member of:
  - areas that may involve reputational, financial, performance or political risk
  - decisions to approve events on council owned land in the local board area.

15. The appointment of a nominated local board member for events is therefore recommended to enable staff to exercise their delegation.

16. Under the Local Board Delegations Protocols, landowner consent is also required for all event proposals on local parks. To avoid double-handling of applications, it is recommended that the local board member nominated for events is the same as that local board member nominated for landowner consents.

**Notified resource consents**

17. Local boards can provide feedback, within the statutory timeframes, on whether resource consent applications should be publicly notified. This was resolved by the Governing Body on 28 July 2011 (GB/2011/156). Resource consent planners email the planning lead copies of applications that meet the triggers set by the local boards (last reviewed in 2017). The planning leads have three working days to provide comment on the matter of whether the application should be publicly notified or limited notified to particular persons who may be
adversely affected by the proposal. Where comments are provided, these are included verbatim as part of the reporting planner’s notification report to the decision-maker.

18. Local boards can also provide written feedback once resource consent applications have been notified. Written feedback needs to be provided prior to the submission closing date (usually 20 working days after public notification). Local boards can subsequently speak to their feedback to support their views at any hearing.

19. This report recommends a planning lead for each local board to provide the local board’s formal views on whether or not resource consents should be notified or limited notified and to provide written feedback on notified applications and speak on the local board’s behalf at the council hearing.

Options considered

20. Options available for local boards to input into landowner consents, events, planning processes and liquor licences have been summarised in Tables One and Two.

21. It is recommended that local boards select both a nominated local board member and an alternate. The alternate is available to act when the nominated local board member is unable to act (e.g., leave of absence, illness) and has agreed (via written communication) that the alternate will take the role of nominated local board member for a specified time period.

22. We recommend that local boards appoint one nominated local board member (and alternate). Appointing more than one nominated local board member increases administration for staff and can create unnecessary confusion where local board members provide differing views to staff.

Nominated local board members under the Local Board Delegations Protocol

23. The preferred option is that nominated local board members are appointed for landowner consents and events (option two in Table One).

This option is preferred because it aligns with council’s existing delegations and local board delegation protocols and allows for council to undertake core business in a timely manner. There is reputational risk to council if it is unable to administer landowner consents in a timely manner.

Table One: Options for local boards to address requirement for nominated local board members under the Local Board Delegations Protocol for landowner consents and events

<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
</table>
| 1. There are no nominated local board members and staff must consult with the local board chairperson as a primary point of contact | - the local board chairperson will become the subject matter expert for the local board on landowner approvals and events  
- local boards can provide their views in a timely way that better meets organisational deadlines | - the local board chairperson’s work-load will be increased  
- decisions are not made by the full local board  
- decisions are not made at a public meeting |
| 2. Nominated local board members appointed for landowner consents and events (preferred option) | - the nominated local board members will become subject matter experts for the local board on topics they are nominated for  
- local boards can provide their views in a timely way that better meets organisational deadlines | - decisions are not made by the full local board  
- decisions made under delegation are not made at a public meeting |
Notified applications (resource consents)

24. Local boards normally provide their formal views at business meetings (option two in Table Two). Because local board reporting timeframes do not usually align with process and statutory timeframes outlined above, in most instances reporting at a business meeting will not be a viable option. Providing a delegation to one local board member and one alternate (option three in Table Two) is considered the most efficient way of providing formal views for the matters discussed in this report.

Table Two: Options for local boards to provide their formal views on notification of resource consents.

<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. No formal local board views are provided</td>
<td></td>
<td>• local board views will not be considered by the hearing commissioners</td>
</tr>
</tbody>
</table>
| 2. Formal local board views are provided at a business meeting | • all local board members contribute to the local board view  
• provides transparent decision making | • local board meeting schedules and agenda deadlines are unlikely to align with statutory deadlines imposed by the planning process |
| 3. Formal local board views are provided by way of delegation to one local board member for all applications (preferred option) | • nominated local board members will become subject matter experts for the local board on topics they are nominated for  
• local boards can provide their views in a timely way that meets statutory deadlines  
• any feedback can be reported back to the local board | • decisions are not made by the full local board  
• decisions made under delegation are not made at a public meeting (decisions are made public once submitted via the planning process) |

Tauākī whakaaweawe āhuarangi
Climate impact statement

25. These decisions are procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decisions.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

26. This report recommends the appointment of nominated local board members to ensure that council can undertake its operational and statutory duties in a timely manner, while receiving local board input and decision-making in matters that are of local importance.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

27. This report seeks to appoint nominated board members to perform particular functions.
28. Any local board member who is appointed as a nominated board member should ensure that they represent the wider local board views and preferences on each matter before them.

Tauākī whakaaweawe Māori
Māori impact statement

29. A decision of this procedural nature is not considered to have a positive or negative impact for Māori.
Ngā ritenga ā-pūtea
Financial implications
30. A decision of this procedural nature is not considered to have financial implications on Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
31. If local boards choose not to appoint a nominated board member for landowner consents (including film applications) and events, staff will need to seek feedback from the chairperson. This could potentially lead to a busy workload for the local board chairperson, in addition to their existing duties.

32. If local boards choose not to delegate to provide views on notified applications, there is a risk that they will not be able to provide formal views prior to submission closing dates and miss the opportunity to have their feedback presented and heard at a hearing.

33. If local boards choose not to delegate to provide their views on liquor licences, there is a risk that they will not be able to provide formal views prior to closings dates for submissions not coinciding with political meetings.

Ngā koringa ā-muri
Next steps
34. Nominated local board members providing feedback on landowner consents and events will engage with staff acting in accordance with the Local Board Delegation Protocols.

35. Training for local board members will be offered on the Resource Management Act 1991 and the preparation of effective feedback for applications notified as part of a Resource Management Act 1991 process.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ian Milnes – Senior Local Board Advisor, Howick</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Annual Budget 2020/2021 consultation

File No.: CP2019/19589

Te take mō te pūrongo
Purpose of the report
1. To approve local content and supporting information for consultation as part of the Annual Budget 2020/2021 process, along with a local engagement event.

Whakarāpopototanga matua
Executive summary
2. For each financial year, Auckland Council must have a local board agreement that is agreed for each local board area, between the Governing Body and the local board.
3. Annual Budget 2020/2021 consultation will take place from 21 February to 22 March 2020. Consultation on the proposed content of each local board agreement which sets out the priorities for the next financial year must be included as part of that consultation.
4. This report seeks approval from local boards on the local content and supporting information for consultation. It also seeks approval of the Have Your Say event that will be held in their local board area during the consultation period, to give Aucklanders an opportunity to provide face-to-face feedback.
5. The Governing Body and local boards will approve regional and local items respectively for consultation by 13 December 2019. The regional and local consultation items will then be incorporated into the Annual Budget consultation document and supporting information, which will be adopted by the Governing Body on 12 February 2020.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) approve Attachment A local content for consultation and Attachment B local supporting information for consultation.

b) delegate authority to the local board chairperson to approve any final changes required to the local content and supporting information for the Howick Local Board for the Annual Budget 2020/2021 consultation, including online consultation content.

c) approve the following Have Your Say event in the local board area during the Annual Budget 2020/2021 consultation period:
   i) Hearings style event, Thursday 19 March, 6.00pm – 8.00pm, Howick Local Board meeting room, Pakuranga Library Complex.

d) delegate authority to the local board chairperson to approve any final changes required to the Have Your Say event.

e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken (or New Zealand sign language) interaction’ in relation to the local board agreement at the council’s public engagement events, during the consultation period for the Annual Budget 2020/2021:
   i) local board members and chairperson
   ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor
Item 20

iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

Horopaki
Context
6. For each financial year, Auckland Council must have a local board agreement for each local board area, that is agreed between the Governing Body and the local board.

7. Local board agreements set out (among other things) how the council will, in the year to which the agreement relates, reflect the priorities and preferences in the local board’s plan in respect of the local activities to be provided in the local board area.

8. The proposed content of each local board agreement must be included in the Annual Budget 2020/2021 consultation document.

9. Public consultation on the budget will take place from 21 February to 22 March 2020.

10. Aucklanders will be able to provide feedback during the consultation process through a variety of channels which include face-to-face (verbal), written and social media.

Tātaritanga me ngā tohutohu
Analysis and advice
11. Local boards held workshops during November 2019 to determine their priorities for their 2020/2021 local board agreement. Local boards are now requested to approve their local content and supporting information for consultation, as per Attachments A and B.

12. During the document production stage, if changes to the local content and supporting information are identified, these will be provided to the local board chairperson to approve.

13. Any new local Business Improvement District (BID) targeted rates must be consulted on before they can be implemented. Local boards are therefore also requested to approve any new proposals for consultation.

14. Aucklanders who wish to have their views on the proposed content of the local board agreement and Annual Budget 2020/2021 considered by Auckland Council should be provided a reasonable opportunity to present those views in a manner and format that is appropriate to the preferences and needs of those persons, including face-to-face.

15. The council provides for this through its ‘Have Your Say’ events where Aucklanders can have a face-to-face dialogue with elected members or other council representatives with an appropriate delegation. The Have Your Say event recommended to be held in the Howick Local Board area is:

   i) Hearings style event, Thursday 19 March, 6.00pm – 8.00pm, Howick Local Board meeting room, Pakuranga Library Complex.

16. The consultation period does not begin for a couple of months. If circumstances change between now and the consultation period and any change to the approved Have Your Say event is required, these will be provided to the local board chairperson to approve.

17. Should a proposal requiring an amendment to the council’s long-term plan (10-year Budget) be identified during the Annual Budget 2020/2021 process, this would necessitate use of the special consultative procedure. Where an amendment to the 10-year Budget is being consulted on at the same time as consultation on the Annual Budget, the Local Government Act 2002 requires the council to use the special consultative procedure in relation to both matters.

18. The special consultative procedure requires the council to provide an opportunity for Aucklanders to present their views to the council in a manner that enables ‘spoken (or New Zealand sign language) interaction’ between the person and the council’s decision-makers.
or their official delegates. The recommended Have Your Say events, along with the recommended delegation, provides for this spoken interaction.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

19. The decision to consult is procedural in nature and the small scale of the Have Your Say events mean any climate impacts will be negligible. These decisions are unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decisions.

20. However, where practicable, events proposed will be in locations accessible by public transport, to reduce car travel but also increase the opportunities for attendance.

21. Some of the proposed initiatives or projects included in the consultation content may have climate impacts. The climate impacts of any initiatives or projects Auckland Council chooses to progress with as a result of this consultation will be assessed as part of the relevant reporting requirements.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

22. The Annual Budget 2020/2021 is an Auckland Council group document and will include budgets at a consolidated group level.

23. Consultation items and updates to budgets to reflect decisions and new information may include items from across the group.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

24. Local boards will have further opportunities to provide information and views as the council progresses through the Annual Budget 2020/2021 process.

25. Aucklanders will have the opportunity to give feedback on regional and local proposals contained in the budget. All feedback received from submitters residing in the local board area will be analysed by staff and made available for consideration by the board, prior to finalising their local board agreement.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

26. Many local board decisions are of importance to and impact on Māori. Local board agreements and the Annual Budget are important tools that enable and can demonstrate the council’s responsiveness to Māori. Local board plans, which were adopted in September and October of 2017, form the basis for local priorities.

27. The approach to Māori engagement for the Annual Budget 2020/2021 will be finalised once consultation topics are confirmed, including development of bespoke materials subject to interest level of topics and confirmation of budget.

28. Regionally supported local Māori engagement in the South and West will be provided subject to interest level of topics and confirmation of budget; this will be integrated with local board plan pre-engagement.

29. There is a need to continue to build local board relationships with iwi and the wider Māori community. Ongoing conversations will assist local boards and Māori to understand each other’s priorities and issues. This in turn, can influence and encourage Māori participation in the council’s decision-making processes.
Ngā ritenga ā-pūtea
Financial implications
30. Event associated costs include venue hire, where council premises cannot be utilised, and catering.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
31. Local boards must approve their local consultation content and supporting information by 13 December 2019 in order for it to be formatted and reviewed in time to be incorporated into the Annual Budget 2020/2021 consultation document and supporting information.

Ngā koringa ā-muri
Next steps
33. Following consultation, the Governing Body and local boards will make decisions on the budget and local board agreements respectively.

Ngā tāpirihanga
Attachments
<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Local content for consultation</td>
<td>81</td>
</tr>
<tr>
<td>B</td>
<td>Local supporting information for consultation</td>
<td>83</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories
<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beth Corlett - Advisor Plans &amp; Programmes</td>
<td>Louise Mason - General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
### Consultation document content template

<table>
<thead>
<tr>
<th>Howick Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>In 2020/2021, we plan to invest $22.8 million to renew and develop assets and $25.3 million to maintain and operate assets as well as provide local programmes and initiatives.</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What we’ve been doing</th>
<th>Our priorities for 2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each year we deliver activities and services in your local board area. These are based on our Local Board Plan, which sets our three-year direction for the local board.</td>
<td>We will continue to support population growth through ongoing community engagement with regards to multi-purpose facilities at Lloyd Elsmore Park and Flat Bush.</td>
</tr>
<tr>
<td>In 2019, we continued to make significant investment in cycle and walkway projects around the Burswood and Highbrook inland waterways. We also completed the improvements to the seawall at Cockle Bay and continued to investigate options to address coastal erosion. Our programme of playground renewal continues, with, for example, the completion of the Donegal Glen playground. Our local events, such as Movies and Music in the Parks, remain popular and we continue to support our local community groups through our Community Grants fund.</td>
<td>We will also look to focus on community safety initiatives; continue the Pest Free Howick (Howick Local Board area) project, and continue the implementation of our formal plans – the Howick Village Centre Plan and the Howick Walking and Cycling Network Plan.</td>
</tr>
<tr>
<td>We are also committed to ensuring local projects get clear benefits from funds generated through targeted rates for enhancing the natural environment and water quality, as well as from the regional fuel tax.</td>
<td>We’re not proposing major changes to the existing work programme for 2020/2021, as we continue to deliver the projects identified in our Local Board Plan.</td>
</tr>
</tbody>
</table>
Supporting information

Howick Local Board supporting information

Each year we deliver activities and services in your local board area. These are based on our Local Board Plan, which sets our three-year direction for the local board.

Message from the chair

I am proud of our achievements since adopting the 2017 Local Board Plan and pleased to introduce our proposed priorities for the 2020/2021 financial year.

During our previous term, we funded improvements to our waterways, additional library hours and supported a wide range of community projects and local business associations through grants, funding or partnerships. We have promoted tourism in our area and have been committed to ensuring our environment is treasured by investing in pest eradication initiatives.

These improvements have included creating between 10 and 15 kilometres of the walking and cycling network in the Highbrook and Burwood areas; completing the improvements to the seawall at Cockle Bay to address coastal erosion issues; supporting Pest Free Howick Ward initiatives; and starting consultation with regards to the new Aquatic Centre in Flat Bush.

We will continue to support population growth through ongoing advocacy for multi-purpose facilities at Lloyd Elsmore Park and Flat Bush.

We know that celebrating cultural diversity is important to you, so we will continue to support the arts, local theatres and local bands, and stage events such as Movies and Music in Parks.

In the next financial year, we will continue, amongst many other projects, to implement the Howick Village Centre Plan, the Walking and Cycling Network Plan and will investigate community safety initiatives.

We welcome your views on how we are tracking and whether we are moving in the right direction.

What we propose in your local board area in 2020/2021

In 2020/2021, to deliver on our priorities we plan to invest $22.8 million to renew and develop assets and $25.3 million to maintain and operate assets as well as provide local programmes and initiatives. The budget in the local area is allocated as follows:

<table>
<thead>
<tr>
<th>Key areas of spend</th>
<th>Community Services</th>
<th>Environmental Services</th>
<th>Planning</th>
<th>Governance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Spend 2020/2021</td>
<td>$23m</td>
<td>$0.9m</td>
<td>$0.4m</td>
<td>$1m</td>
</tr>
<tr>
<td>Capital spend 2020/2021</td>
<td>$22.8m</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
## Attachment B

### Item 20

<table>
<thead>
<tr>
<th>OPEX project name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Play Service assessment</td>
<td>Howick Ward</td>
</tr>
<tr>
<td>Pest Free Howick Ward</td>
<td>Mangemangeroa Reserve, Murphy’s Bush, Musick Point</td>
</tr>
<tr>
<td>Investigate Community Safety Initiatives</td>
<td>Howick Ward</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAPEX project name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flat Bush Aquatic Centre</td>
<td>Barry Curtis Park Flat Bush</td>
</tr>
<tr>
<td>Howick Village Centre Plan</td>
<td>Howick Village</td>
</tr>
<tr>
<td>Howick Walking and Cycling Network Plan</td>
<td>Howick Ward</td>
</tr>
</tbody>
</table>

**What do you think?**

In your opinion, are the priorities right for this local board area in 2020/2021?
Process for appointment of Local Government New Zealand National Council representative

File No.: CP2019/19126

Te take mō te pūrongo

Purpose of the report

1. To approve the process for making the local board representative appointment to the Local Government New Zealand (LGNZ) National Council and inform elected members of changes to the LGNZ rules.

Whakarāpopototanga matua

Executive summary

2. Local Government New Zealand (LGNZ) amended its rules at its Annual General Meeting on 7 July 2019 and these were confirmed at a meeting of the LGNZ National Council in September. There are some key changes affecting Auckland.

3. There are now three dedicated seats on the LGNZ National Council for Auckland Council representatives. These will be filled by the Mayor of Auckland (or his alternate) and representatives to be appointed by local boards and the Governing Body. The LGNZ rules require these appointments to be made within eight weeks of the triennial local government elections.

4. This report outlines a process to appoint the local boards representative. Nominations will be open to all local board elected members and this can be done in mid-end November. Local boards are being asked to delegate authority to select the representative by nominating one of its members, preferably the chairperson, to be part of a local board selection panel. This process will enable the representative to be appointed as quickly as possible.

5. The LGNZ rules now excludes Auckland from LGNZ Zone 1. Although not officially a member of an LGNZ zone group, the expectation is that Auckland Council schedules regular meetings with the president and chief executive (or their representatives) of LGNZ and organise itself as if it were a zone group. These meetings could be co-chaired by the councillor and local board member who are appointed to the LGNZ National Council.

6. Other arrangements such as the sector-based groups remain unchanged. Auckland Council is eligible to be a member of the Metropolitan and Regional Groups and the Governing Body will be asked to select representatives to these groups.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) note the amended Local Government New Zealand (LGNZ) rules.

b) endorse Option A (selection panel made up of representatives from each local board) as the process for appointing the local board representative to the LGNZ National Council.

c) delegate to the chairperson to be part of the selection panel to appoint the local board representative to the LGNZ National Council.

d) agree in principle to two annual meetings of Auckland Council and LGNZ (or their representatives) with the arrangements to be decided by the three Auckland Council representatives to the LGNZ National Council and staff.

e) endorse the proposal that the meetings of the Auckland Council/LGNZ meetings be
Howick Local Board
09 December 2019

co-chaired by the governing body and local board representatives appointed to the LGNZ National Council.

Horopaki
Context

Local Government New Zealand (LGNZ)

7. LGNZ is an incorporated society (New Zealand Local Government Association Inc) which represents the national interests of councils around New Zealand and leads best practice in the local government sector.

8. The objectives of LGNZ include promoting and advocating matters affecting the national interests of local government. LGNZ holds regular dialogue with government, parliamentarians and government agencies and provides thought leadership and research on matters of interest to local authorities.

9. LGNZ is governed by a national council made up of members elected to represent geographic zones, representatives of various sector groups, Chair of Te Maruata (LGNZ’s national collective of Māori in local government governance roles), the President and three seats reserved for representatives of Auckland Council.

10. The establishment of dedicated Auckland seats were made as part of amendments to the LGNZ Rules agreed at its AGM in July 2019 (available online). The amended rules stipulate that the composition of the National Council will include the Mayor of Auckland (or an alternate) and two further persons: one to represent the Governing Body and one to represent local boards. The appointments are for three years.

11. LGNZ members are organised in zones and sectors generally. These zones and sectors make appointments to the National Council, provide advice on issues affecting their geographical or sector areas and provide information to their members.

12. Auckland Council is no longer a member of any zone group. Due to its size and governance structure, it is expected that the council will organise itself as if it were a zone.

13. The amendments did not change arrangements for sector groups. Auckland Council remains eligible to be a member of the Metro Sector Group and the Regional Sector Groups. The Governing Body usually appoints Auckland Council's representatives to these groups and will be asked to do so again.

14. Auckland Council’s benefits from its interactions with LGNZ include keeping abreast of national issues affecting local government, advocating for and influencing local government issues on the national agenda and providing a forum where elected representatives connect and network with their peers from across the country.

Tātaritanga me ngā tohutohu
Analysis and advice

Appointment of local board representative to LGNZ National Council

15. The appointment of a local board representative will need to be decided by local boards. This is outlined in LGNZ Rule E1A “(b) one person appointed by Auckland Council local boards, from Elected members of the local boards”.

16. The restricted timeframes (eight weeks from start of the term) requires an agile selection process. Staff considered several options and recommend Option A as detailed in the following table:
Table 1: Process for selection of local board representative to the LGNZ National Council

<table>
<thead>
<tr>
<th>Option</th>
<th>Process</th>
<th>Details of process</th>
</tr>
</thead>
</table>
| A      | Selection panel made up of representatives from each local board | • Each local board delegates authority to one of their members to be part of a selection panel.  
• The selection panel can be called to meet once all candidates are confirmed and they will agree the voting system to be used.  
• One vote per local board is considered a fair way to select a single representative for all 21 local boards.  
• Members can utilise an existing meeting to get the selection panel together (such as the Chair’s Forum).  
• Process can start in mid-November with a two-week nomination period. |
| B      | Reports to local boards seeking decision/preference (may require urgent decisions) | • This would involve seeking a vote/preference from each local board through a formal report and resolution.  
• The report can only be produced once nominations have closed and the candidates list is available – this will delay the report to early December.  
• Where there is a tie between candidates based on local board votes, staff will need to be delegated authority to resolve the candidate by lot or go back to local boards for a decision.  
• This process is unlikely to produce an agreed appointment in a timely fashion. |

17. Staff also considered the option of a popular vote of all local board members. This would involve setting up an online voting system, where each local board member would have one vote. However, this option may not comply with the LGNZ Rules which anticipates a selection by local boards rather than by individual members.

18. The recommended Option A will enable a fair process by giving each local board a vote and an opportunity for their representatives to properly consider each nominee. This selection can take place at the planned meeting of the Chairs’ Forum on 9 December 2019 to avoid arranging an additional meeting.

19. The first business meeting of the Howick Local Board is scheduled to take place on 9 December following the Chair’s Forum. Staff will seek in-principle endorsement of this process from the local board at a local board workshop and request a retrospective decision confirming this on 9 December.

Nominations for the local board representative

20. The LGNZ anticipates that all local board elected members are eligible to be a candidate for the LGNZ National Council. The nominations process will therefore need to allow self-nominations.

21. To facilitate this process in the timeframes required, staff will call for nominations on Friday 15 November and will allow a two-week period closing on 29 November 2019.

Auckland Council / LGNZ meetings

22. The role of a zone includes receiving reports from LGNZ about matters of national interest to local authorities and communicating to LGNZ the issues and concerns. The key item of interest at Zone meetings is the national update from LGNZ. The president and chief executive of LGNZ (or their representatives) attend to present the update.

23. Auckland Council could continue to meet with the president and chief executive (or their representatives) of LGNZ on a regular basis. Although not expressly set out in the changes
to the LGNZ Rules, there is an understanding that Auckland Council will continue with these meetings in order to ensure an ongoing regional dialogue and continue to identify and advise LGNZ on issues and concerns affecting the Auckland region.

24. Staff recommend these meetings are co-chaired by the councillor and local board member appointed to the LGNZ national council. A co-chair approach recognises the shared governance role of local boards. Following discussions with LGNZ, staff also recommend that the meetings be open to all elected members.

25. The proposed meeting dates for the Auckland Council / LGNZ meetings are 13 March 2020 and 11 September 2020.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

26. These decisions are procedural in nature and any climate impacts will be negligible. Staff will look to schedule meetings of the Auckland/LGNZ on days where there are other city-based activities and meetings for elected members in order to minimise travel requirements. Staff will also explore the use of skype and livestreaming so elected members may choose to avoid travel.

27. Regarding engagement with the LGNZ, Auckland Council has declared a climate emergency, along with other councils around the country, so there will be an opportunity for partnership and joint leadership on this issue.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

28. Secretariat support for the Auckland Council / LGNZ meetings will be provided by the Governance Division.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

29. The changes to the LGNZ Rules and the designated seat on the LGNZ National Council acknowledges the role of local boards and gives it greater recognition in LGNZ.

30. Local board chairs were briefed on anticipated changes at the May 2019 Chairs’ Forum.

31. The amended rules were confirmed at a meeting of the LGNZ National Council in September. Due to the elections and end of term timeframes, staff were unable to seek the views of local boards on the process for appointing a representative.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

32. These decisions are procedural in nature and do not impact on Māori.

33. At the LGNZ level, the LGNZ has provided for representation on the National Council by the Chair of Te Maruata.

34. Te Maruata is a LGNZ National Council sub-committee, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. They provide support for councils in building relationships with iwi, hapu and Māori groups and provides Māori input on development of future policies or legislation relating to local government.

35. Appointments to Te Maruata are not made by councils. In the previous term Councillor Alf Filipaina was invited to be a member of the sub-committee.
Ngā ritenga ā-pūtea
Financial implications
36. Membership of LGNZ incurs a cost to ratepayers. Auckland Council’s annual subscription to LGNZ in 2019/2020 is $340,148 excluding GST.
37. The establishment of Auckland Council / LGNZ meetings will incur expenses currently unbudgeted for. Staff from the Governance Division will support the first meeting using existing resources.
38. As the Auckland Council / LGNZ meetings are expected to bring together all elected members from across the region including the islands, this will impact on governance administration budgets over time.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
39. The LGNZ Rules require persons appointed to the LGNZ National Council to assume office within eight weeks of the triennial local government elections. This creates some difficulties in designing a process for all 21 local boards to agree their single representative. The recommended option (Option A) proposed in this report will enable the process to be completed as quickly as possible, on the first working day after the eight week period. The LGNZ secretariat has indicated this would be acceptable.
40. If all local boards do not endorse the same process (Option A), this would affect how quickly the appointment is able to be made.

Ngā koringa ā-muri
Next steps
41. The Governing Body will be making their appointment in November 2019 including appointment of Auckland Council representatives to the sector groups.
42. Appointments of Auckland Council seats to the LGNZ National Council will be communicated to the LGNZ by 6 December 2019.
43. Staff will work with the appointed representatives of Auckland Council to make arrangements for the first Auckland Council / LGNZ meetings.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Shirley Coutts - Principal Advisor - Governance Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Adoption of a business meeting schedule

File No.: CP2019/19127

Te take mō te pūrongo
Purpose of the report
1. To adopt the Howick Local Board meeting schedule for the 2019-2022 electoral term.

Whakarāpopototanga matua
Executive summary
2. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules. In particular, clause 19, Schedule 7 of the LGA on general provisions for meetings requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Sections 46, 46(A) and 47 in Part 7 of LGOIMA require that meetings are publicly notified, agendas and reports are available at least two working days before a meeting, and that local board meetings are open to the public.
3. Adopting a meeting schedule helps with meeting these requirements. Adopting a business meeting schedule also allows for a planned approach to workloads and ensures that local board members have clarity about their commitments.
4. A draft meeting schedule for the 2019-2022 electoral term has been developed and is included below for adoption by the local board.
5. Commencing the business meeting during business hours will enable meetings to be productive and ensures best use of resources.
6. One business meeting per month is sufficient for formal business to be considered. There are some instances for which the local board may need to have meetings in addition to this schedule. The specific times and dates for meetings for matters such as local board plans and local board agreements are yet to be finalised. Local board meeting schedules may need to be updated once these details are confirmed.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) adopt the meeting schedule outlined below for the 2019-2022 electoral term:

<table>
<thead>
<tr>
<th>Year</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td></td>
</tr>
</tbody>
</table>
Item 22

b) agree to commence business meetings at 6pm to be held at the Howick Local Board meeting room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga. Public forum and deputations will be scheduled in the early part of the business meeting, to enable participation by the public and stakeholders in the democratic process.

c) note the dates and time for meetings for local board plans and local board agreements are yet to be finalised.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Anna Bray - Policy and Planning Manager, Local Board Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Urgent decision-making process

File No.: CP2019/19128

Te take mō te pūrongo
Purpose of the report
1. To seek the Howick Local Board’s agreement to use the urgent decision-making process when appropriate.

Whakarāpopototanga matua
Executive summary
2. The urgent decision-making process enables the local board to make decisions to manage unforeseen and urgent circumstances when it is not practical to call the full board together and meet the requirements of a quorum. By agreeing to this process, the local board delegates decision-making authority to the chair and deputy chair, or any person acting in these roles.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirements of a quorum.

b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.

c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off an authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

Horopaki
Context
3. The urgent decision-making process enables the chair and deputy chair, or any person acting in these roles, to make decisions to manage unforeseen and urgent circumstances when it is not practical to call the full board together and meet the requirements of a quorum. Examples include during the Christmas and New Year period or for providing input to the council’s central government submission process in tight timeframes.

4. By agreeing to this process, the board delegates decision-making authority to the chair and deputy chair, or any person acting in these roles during that period.

5. The Local Government Act 2002 provides for local boards to delegate to committees, members of the local board or Auckland Council staff any of its responsibilities and powers, with some specific exceptions (clause 32, Schedule 7). This legislation enables the urgent decision-making process.
**Tātaritanga me ngā tohutohu**  
**Analysis and advice**

6. The urgent decision-making process provides an alternative decision-making mechanism to an extraordinary meeting. An extraordinary meeting is called when an urgent decision is required on matters that cannot wait until the next scheduled business meeting of the local board.

7. Urgent decisions are different from emergency decisions, which are only made if there is a risk to public health and safety.

8. All requests for an urgent decision will be supported by a memo stating the nature of the issue, reason for urgency and the decisions or resolutions sought.

9. The local board relationship manager will use the information in this memo to determine whether or not to authorise the urgent decision-making process.

10. A number of factors will be considered by the relationship manager before approval to use the urgent decision-making process is given, such as:
   - the timing of the next scheduled meeting
   - confirmation that the local board has the delegation to make the decision
   - consideration of the rationale for the urgency
   - the significance of the decision and whether the urgent decision-making process is appropriate.

11. Once the relationship manager authorises the use of the urgent decision-making process, the chair and deputy chair (or any person/s acting in these roles) also need to approve the use of the urgent decision-making process by signing the same memo.

12. Once the authorisation memo has been approved, the chair and deputy chair will refer to the substantive report for advice and staff recommendations to inform their decision. This report will meet Auckland Council quality advice standards and adhere to the report authorisation processes.

13. Any decision made using the urgent decision-making process will be reported as an information item to the next ordinary meeting of the local board and the signed approval memo will be attached.

**Tauākī whakaaweawe āhuarangi**  
**Climate impact statement**

14. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
**Council group impacts and views**

15. The urgent decision-making process proposed in this report enables the council group to progress urgent decisions efficiently, when it is not practical to call the full local board together.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

16. This report outlines the local board urgent decision-making process, and seeks the local board’s agreement to adopt this process.
Tauākī whakaaweawe Māori
Māori impact statement
17. A decision of this procedural nature is not considered to have specific implications for Māori, and the arrangements proposed in this report do not affect the Māori community differently to the rest of the community.

Ngā ritenga ā-pūtea
Financial implications
18. There are no financial implications arising from the procedural decision sought by this report.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
19. To mitigate any risk that the urgent decision-making process could be used inappropriately, the relationship manager will assess a number of factors including timing of the next scheduled meeting, the reason for urgency, and significance of the decision. If a matter is of major significance, an extraordinary meeting can be called instead.

Ngā koringa ā-muri
Next steps
20. If the local board adopts the use of the urgent decision-making process, the local board relationship manager and delegated members will execute the urgent decision-making process outlined in this report if the need arises.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Anna Bray - Policy and Planning Manager, Local Board Services</th>
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<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
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</tbody>
</table>
Elected Members Expense Policy 2019

File No.: CP2019/19808

Te take mō te pūrongo
Purpose of the report
1. To present the draft Auckland Council Elected Members' Expense Policy 2019 and provide for the local board to record its feedback for consideration by the Governing Body.

Whakarāpopototanga matua
Executive summary
2. Each electoral term, the Remuneration Authority (the Authority) requires all councils to adopt an expense policy and forward the adopted policy to the Authority for its approval.

3. The expense policy provides the rules for elected members’ reimbursement for expenses they incur whilst performing their duties. The Authority has set parameters for the following expense reimbursements:
   i) communications
   ii) mileage
   iii) travel time
   iv) childcare.

4. The Authority has updated vehicle mileage allowance rates to reflect the new kilometre rates for self-employed people and employees published by the Inland Revenue Department on its website as at 7 June 2019.

5. There is a change to approval processes so that approval for mayor and deputy mayor expenses is now by the chair of the Audit and Risk Committee. There are no other changes to provisions for these expenses.

6. Reimbursement of childcare expenses is a new provision and the council has discretion around how this is applied, within the parameters set by the Authority.

7. In the previous term, a discussion paper about the proposed childcare allowance was published by the Authority and was reported to local boards. Most local boards were generally supportive. Based on that feedback, this report proposes rules for inclusion in the council’s Elected Member Expense Policy 2019.

8. The expenses policy also includes rules for the following, which relate to sensitive expenditure and there are no recommended changes to these rules:
   i) travel
   ii) accommodation
   iii) professional development
   iv) hospitality.

9. The draft Auckland Council Elected Members Expense Policy is attached in Attachment A.

10. The council’s Head of Assurance Services has reviewed the draft policy and is satisfied it is in compliance with the Local Government Members (2019/2020) Determination and appropriate probity standards.
Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) provide feedback on the draft Auckland Council Elected Member Expense Policy 2019.

Horopaki
Context

11. The Authority sets remuneration for elected positions in local government annually. It also sets the rules for reimbursement of costs met by members in undertaking their duties.

12. Each electoral term, the Authority requires all councils to adopt an expense policy and forward the adopted policy to the Authority for its approval. The expense policy provides the rules for elected members’ reimbursement for expenses they incur whilst performing their duties.

13. The Authority sets some work-related expenses for elected members:
   - the maximum allowances payable by councils to elected members for certain activities, such as transport and communications
   - the criteria for and amounts payable to, elected members sitting on resource consent hearings.

14. The current policy was approved in November 2016. The Authority has requested the council provide an Elected Members' Expense Policy to the Authority for its approval at the beginning of this term.

15. In the previous term the Authority circulated a discussion paper seeking feedback on a proposed childcare allowance. When the Authority issued its formal 2019/2020 determination it included the childcare allowance. The Explanatory Memorandum in the Determination includes:

   “This year, for the first time, the Authority has introduced a childcare allowance for members who have responsibility for caring for children under the age of 14 years. The allowance is a contribution towards expenses incurred by the member for the provision of childcare while the member is engaged on local authority business. The allowance is capped and is subject to certain conditions outlined in clause 14 of this determination.

   Payment of any or all of the allowances is at the discretion of each council. All the allowances included in this determination are reviewed annually.”

16. The actual rule about the childcare allowance in the Determination is:

   14 Childcare allowance

   (1) A local authority may pay a childcare allowance, in accordance with sub clauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.

   (2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if—

   (a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and

   (b) the child is aged under 14 years of age; and
(c) the childcare is provided by a person who—
   (i) is not a family member of the member; and
   (ii) does not ordinarily reside with the member; and

(d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.

(3) A local authority must not pay childcare allowances to a member that total more than $6,000 per annum, per child.

(4) In this regulation, family member of the member means—
   (a) a spouse, civil union partner, or de facto partner:
   (b) a relative, that is, another person connected with the member within 2 degrees of a relationship, whether by blood relationship or by adoption.

17. The other change in the Determination relates to vehicle mileage allowance rates to reflect the new kilometre rates for self-employed people and employees published by the Inland Revenue Department on its website as at 7 June 2019.

Tātaritanga me ngā tohutohu
Analysis and advice

18. The major proposed change to the expense policy is to include a provision for childcare allowance in line with the new provision in the Authority’s Determination.

19. Prior to the Authority including this allowance in its Determination, it circulated a discussion paper for feedback. This was reported to local boards. The submission to the Authority was:

   ‘Auckland Council supports the Remuneration Authority in addressing this issue which has been raised by members of other councils through submissions to the Authority. The costs of childcare can be a barrier to people with families considering becoming candidates for local government elections. The council commends the authority for recognising such barriers and for acknowledging the need to address them.

   The council’s view is that the proposed conditions to be placed in the authority’s determination are reasonable. It is concerned though that the description of the purpose of the allowance is too wide. The proposed wording is:

   “A local authority may pay a childcare allowance, in accordance with sub clauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.”

   The phrase “childcare provided while the member is engaged on local authority business” could include childcare that is incidental at the time the member is engaged on local authority. For example, a member may arrange childcare on a regular basis, irrespective of undertaking council duties, and on a particular occasion attends to council business papers while the children are at childcare. There could be uncertainty about whether this is claimable. The council understands that the purpose of the allowance is as a contribution towards the cost of childcare where this is an expense of undertaking council business and suggests that the wording should capture this sense of necessary expense in order to undertake council business.’

20. A summary of local board feedback on the submission is contained in Attachment B. Most local boards endorsed the submission.

21. The submission stated that the payment of a childcare allowance should recognise the additional cost that was caused by attending to council business rather than being paid if childcare was to be provided in any case. In other words, it was to be paid because childcare was caused by attending to council business. This point was not included in the
22. The proposed wording for the childcare allowance in the Expense Policy is:

**Childcare allowance**

1. Elected members who are the parent, guardian or usually have responsibility for the day to day care of the child may receive the allowance set out in the Remuneration Authority Determination for childcare provided while the member is engaged on local authority business. This is a contribution towards the expense and not intended as a full reimbursement.

2. The childcare allowance may only be claimed for childcare not provided by a family member (spouse, civil union partner or de factor partner or any relative that is connected to the members within 2 degrees of relationship, whether by blood relationship or by adoption) who does not ordinarily reside with the member.

3. The allowance is only claimable:
   a) for children under the age of 14 years
   b) when attending official meetings or workshops of the council
   c) only for actual (or part thereof) expenses that have been incurred, net of any subsidies
   d) when elected members are not on recess
   e) when no other childcare arrangements would normally be made.

4. The allowance rates are as follows:
   a) for childcare services provided by a professional registered company, an hourly rate of up to $35 will be accepted with the receipt of a GST invoice
   b) for childcare services provided via an informal arrangement, an hourly rate of up to $20 will be accepted with the receipt of a signed invoice or signed log book
   c) the total Auckland Council may contribute is $6,000 per annum per child

5. On a case by case basis the General Manager Democracy Services and General Manager Local Board Services may make exceptions to the above provisions within the limits set by the Remuneration Authority.

23. The maximum hourly rates are based on an informal survey of current market rates.

24. Other changes in the draft expense policy are:
   i) approvals for the mayor and deputy mayor travel expenses have been changed to the chair of the Audit and Risk Committee, on their recommendation
   ii) an added section on health, safety and well-being which includes access to:
      • flu vaccinations
      • ergonomic assessments
      • personal support services (Employment Assistance Programme, manawa rahi and the well-being portal).

25. The council’s Head of Assurance Services has reviewed the draft policy and is satisfied it is in compliance with the Local Government Members (2019/2020) Determination and appropriate probity standards.
Tauākī whakaaweawe āhuarangi
Climate impact statement
26. The adoption of the expenses policy is largely an administrative decision. Relevant to climate change is the statement in the policy (6.3): “Auckland Council promotes public transport and cycling as the preferred ways of moving around Auckland. Elected members are expected to use public transport in the first instance but may also use their private car or council vehicles when on council business.”

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
27. The Authority’s Determination and the Auckland Council Elected Member Expense Policy only affect elected governing body and local board members.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
28. The feedback from local boards will be reported to the Governing Body when it decides the Auckland Council Elected Member Expense Policy.

Tauākī whakaaweawe Māori
Māori impact statement
29. The childcare allowance recognises that the cost of childcare deters some people from standing for election. The provision of the allowance may encourage more people, including Māori, to consider standing.

Ngā ritenga ā-pūtea
Financial implications
30. The number of Auckland Council elected members who will be eligible to claim this allowance is unknown. Local Government New Zealand statistics show that approximately six per cent of elected members are 40 years of age or below\(^1\). On that basis, the cost to Auckland Council, if six per cent of members (10 members) claimed the allowance, would be $60,000 (assuming one child each).

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
31. The expenditure that is the subject of this policy is sensitive expenditure. The policy needs to withstand public scrutiny and where there is discretion there needs to be a conservative approach. Staff believe that the conditions placed on reimbursement and the processes for approval are appropriate in this context.

Ngā koringa ā-muri
Next steps
32. Feedback from all local boards will be reported to the Governing Body when it decides the Auckland Council Elected Members Expense Policy.

\(^1\) [http://www.lgnz.co.nz/assets/e41e5fb07f/Elected-Members-Profile-Report-FINAL.pdf](http://www.lgnz.co.nz/assets/e41e5fb07f/Elected-Members-Profile-Report-FINAL.pdf)
Ngā tāpirihanga
Attachments

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<tbody>
<tr>
<td>A</td>
<td>Draft Auckland Council Elected Member Expense Policy <em>(Under Separate Cover)</em></td>
<td></td>
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<tr>
<td>B</td>
<td>Summary of local board feedback on the Remuneration Authority’s discussion paper on childcare allowances</td>
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</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Warwick McNaughton - Principal Advisor - Democracy Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marguerite Delbet - General Manager, Democracy Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
### Resolutions of local boards on the draft submission to the Remuneration Authority's proposal for a childcare allowance

<table>
<thead>
<tr>
<th>Local Board</th>
<th>Resolution</th>
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</thead>
<tbody>
<tr>
<td>Albert-Eden Local Board</td>
<td>That the Albert-Eden Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse and support the draft Auckland Council submission on the Remuneration Authority's proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Devonport-Takapuna Local Board</td>
<td>That the Devonport-Takapuna Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorses the draft Auckland Council submission on the Remuneration Authority's proposed policy on childcare allowances.</td>
</tr>
<tr>
<td></td>
<td>b) applauds the Young Elected Members Network for their leadership in developing this policy in supporting parents within Local Government New Zealand.</td>
</tr>
<tr>
<td>Franklin Local Board</td>
<td>That the Franklin Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse Auckland Council’s draft submission on the Remuneration Authority’s proposed policy on childcare allowances for elected members of local government.</td>
</tr>
<tr>
<td>Great Barrier Local Board</td>
<td>That the Aotea Great Barrier Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances noting the need to broaden the scope for Great Barrier Island as there is no existing registered child care provider nor child care facilities on the island.</td>
</tr>
<tr>
<td>Henderson-Massey Local Board</td>
<td>That the Henderson-Massey Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Hibiscus and Bays Local Board</td>
<td>That the Hibiscus and Bays Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Howick Local Board</td>
<td>That the Howick Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Kaipatiki Local Board</td>
<td>That the Kaipatiki Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse the draft Auckland Council submission on the Remuneration Authority’s proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Manurewa Local Board</td>
<td>That the Manurewa Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) receive the draft submission on the Remuneration Authority’s proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Māngere-Ōtāhuhu Local Board</td>
<td>That the Māngere-Ōtāhuhu Local Board:</td>
</tr>
<tr>
<td></td>
<td>a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances.</td>
</tr>
<tr>
<td>Attachment B</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td></td>
</tr>
<tr>
<td><strong>Item 24</strong></td>
<td></td>
</tr>
</tbody>
</table>

| Maungakiekie-Tāmaki Local Board | That the Maungakiekie-Tāmaki Local Board:  
|                               | a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances. |
| Ōrākei Local Board | That the Ōrākei Local Board note the draft submission on the Remuneration Authority’s proposed policy on childcare allowances. |
| Ōtara-Papatoetoe Local Board | That the Ōtara-Papatoetoe Local Board:  
|                               | a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances. |
| Papakura Local Board | That the Papakura Local Board:  
|                               | a) receive the draft submission on the Remuneration Authority’s proposed policy on childcare allowances. |
| Puketāpapa Local Board | That the Puketāpapa Local Board:  
|                               | a) endorse the draft submission on the Remuneration Authority’s proposed policy on allowances.  
|                               | b) request the Remuneration Authority to develop a policy on paid parental leave for elected members  
|                               | c) seek a legislative change to the Citizens Regulations Act 2002 to also enable deputy chairs to take the oath of allegiance/affirmation at Citizenship Ceremonies. |
| Rodney Local Board | That the Rodney Local Board:  
|                               | a) do not endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances, and provide the following feedback to the Remuneration Authority:  
|                               | i) The elected members fee is an honorarium, not a salary, and elected members are expected to meet their own costs while serving on a local board  
|                               | ii) The elected member honorarium does not include provision for any leave entitlements or other benefits, save for mileage travel expenses which are universally claimable in the course of business, so singling out childcare allowances is arbitrary and not in keeping with an honorarium  
|                               | iii) Standing for local government is a community service, not a career path, and all elected members incur hardship of one sort or another; a better focus would be amending the current policies which negatively impact elected members in rural areas who travel vast distances but have a capped sum on the amount of mileage that can be claimed annually  
|                               | iv) if the Remuneration Authority considers that additional benefits should be payable to elected members to encourage more people to stand for election they would be better off increasing the honorarium for all, not allowances for some  
|                               | v) There are other methods available to elected members who wish to recover childcare costs, including tax deductions or other mechanisms through IRD which will not unfairly burden the Auckland ratepayer like the Remuneration Authority proposal will. |
| Upper Harbour Local Board | That the Upper Harbour Local Board:  
| a) receive the draft Auckland Council submission and report on the Remuneration Authority’s proposed policy on childcare allowances. |
| Waiheke Local Board | That the Waiheke Local Board:  
| a) supports the proposed policy on childcare allowances and provides the following feedback:  
| - the provision of the allowance may encourage greater diversity in those standing for election in Auckland. Currently the remuneration provided is not adequate to cover childcare costs for council work time required.  
| - the policy cap of $6,000 would be a cost to Auckland Council of $60,000, based on approximately 6 per cent of elected members being 40 years of age or below. However, it is noted that currently young candidates are predominantly under 25 and tend not to have children, and there are fewer aged between 25-50, possibly due to the need for childcare.  
| - the wording should indicate more clearly that the payment is for childcare costs that are necessary for the member to undertake council duties  
| - the following conditions are commented on:  
| (i) the subsidy should pay a living wage if that is what is being paid but should not be greater than the actual expense.  
| (ii) childcare should be based on the hours required per day for council business, rather than an 8-hour limit in any 24-hour period. Business meetings together with workshops on the same day can be more than 8 hours per day.  
| - the following conditions are supported:  
| (iii) the child is under 14 years  
| - the purpose should more clearly reflect that the expense is a necessary expense for the member to attend council duties  
| - the subsidy should be linked to the work expectation of the role. If the expectation of a board member is 20-25 hours/week, that is what should be subsidised.  
| - it is easier to subsidise a fixed amount of time in a childcare facility, than to pay someone on an hourly rate for childcare. Paying only for meeting hours is probably counter-productive. |
| Waitakere Ranges Local Board | That the Waitakere Ranges Local Board:  
| a) delegate to Deputy Chairperson S Toms and member S Coney to prepare the draft submission on the Remuneration Authority’s proposed policy on childcare allowances. |
| Waiataatā Local Board | That the Waiataatā Local Board:  
| a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances subject to an amendment that the local board supports reimbursement of the actual child care payment up to a maximum of the hourly living wage with the $6,000 annual limit increased proportionately. |
| Whau Local Board | That the Whau Local Board:  
| a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances. |
Approval for a new road name at 286 Cascades Road, Howick

File No.: CP2019/19285

Te take mō te pūrongo
Purpose of the report

1. To seek approval from Howick Local Board to name a new private road, being a jointly owned access lot, created by way of a subdivision development at 286 Cascades Road, Howick.

Whakarāpopototanga matua
Executive summary

2. Auckland Council has Road Naming Guidelines that set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland region.

3. The Applicant, ALA Holding Trustees Limited, has proposed the following names for consideration by the local board:
   - Huaota Place (preferred)
   - Hari Place (first alternative)
   - Korowha Place (second alternative).

4. Following consultation with iwi, Ngāti Paoa Trust Board and Ngāi Tai Ki Tāmaki replied, confirming their acceptance of the proposed names – no additional names were suggested.

5. The proposed road names have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. Mana whenua were also consulted.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) approve the name Huaota Place for the new private road created by way of subdivision at 286 Cascades Road Howick in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent reference BUN60318256).

Horopaki
Context

6. Resource consent BUN60318256 was issued 18 May 2018 for the subdivision of the subject site into 15 vacant lots, and two jointly owned access lots (JOAL).

7. The JOAL requiring a road name will serve all 15 proposed lots.

8. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the JOAL requires a road name because it serves more than five lots.

9. Site and location plans of the development are included as Attachment A and Attachment B respectively.

10. Local iwi provided their agreement with the proposed name, Huaota, with no further suggestions.
Approval for a new road name at 286 Cascades Road, Howick

Tātaritanga me ngā tohutohu
Analysis and advice

11. The Auckland Council Road Naming Guidelines allow when a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the local board’s approval.

12. Auckland Council’s road naming criteria typically requires road names reflect one of the following local themes, with the use of Māori names being actively encouraged:
   • a historical or ancestral linkage to an area;
   • a particular landscape, environmental or biodiversity theme or feature; or
   • an existing (or introduced) thematic identity in the area.

13. The applicant selected names due to significance of the area, being Botany. Huaota means plant/garden, like botany.

14. The Applicant’s proposed names and meanings are set out in the table below:

Table one: Proposed names and meaning

<table>
<thead>
<tr>
<th>Proposed Names &amp; Preferences</th>
<th>Meaning (as described by applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huaota Place (applicant’s preferred name)</td>
<td>Plant, Garden, Botany</td>
</tr>
<tr>
<td>Hari Place (first alternative)</td>
<td>Joy, Happy, Happiness</td>
</tr>
<tr>
<td>Korowha Place (second alternative)</td>
<td>Golf</td>
</tr>
</tbody>
</table>

15. The names proposed by the Applicant have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming.

16. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable and not duplicated elsewhere in the region.

17. ‘Street’ is an acceptable road type for the new private road, suiting the form and layout of the road, as per the Auckland Council Road Naming Guidelines.

18. All relevant local iwi were written to (via email) and invited to comment. Ngāti Paoa Trust Board and Ngāi Tai Ki Tāmaki replied, confirming their acceptance of the proposed names.

19. No objections or additional comments were raised by Mana Whenua for any of the other proposed names.

Tauākī whakaaweawe āhuarangi
Climate impact statement

20. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.
Approval for a new road name at 286 Cascades Road, Howick

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
21. The decision sought for this report has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
22. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate impact on the community.

Tauākī whakaaweawe Māori
Māori impact statement
23. The decision sought from Howick Local Board on this report is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity.

Ngā ritenga ā-pūtea
Financial implications
24. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road name.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
25. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

Ngā koringa ā-muri
Next steps
26. Approved road names are notified to Land Information New Zealand who records them on their New Zealand wide land information database which includes street addresses issued by councils.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Site Plan</td>
<td>111</td>
</tr>
<tr>
<td>B1</td>
<td>Location Plan</td>
<td>113</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td></td>
</tr>
<tr>
<td>Dean Dickson - Subdivision Advisor</td>
<td></td>
</tr>
<tr>
<td>David Snowdon - Team Leader Subdivision</td>
<td></td>
</tr>
<tr>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
<td></td>
</tr>
</tbody>
</table>
Attachment A: Site Plans of 286 Cascades Road, Howick

Approval for a new road name at 286 Cascades Road, Howick
Attachment B: Site Location of 286 Cascades Road, Howick

Approval for a new road name at 286 Cascades Road, Howick
New road names for four new roads within a subdivision at 51, 51A & 61 McQuoids Road, Flat Bush, by The Neil Group Ltd

File No.: CP2019/20288

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Howick Local Board to name four (4) new roads to be created by a subdivision of land at 51, 51A & 61 McQuoids Road, Flat Bush, by The Neil Group Ltd (resource consent reference SUB60315999-A).

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Road Naming Guidelines set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. An application for road naming has been submitted by The Neil Group Ltd (the Applicant), wherein the following names have been provided for consideration for the four (4) new roads in the subdivision of land at 51, 51A & 61 McQuoids Road, Flat Bush:

4. Following consultation with iwi, Ngāi Tai ki Tāmaki, Ngāti Te Ata and Te Ahiwaru-Waiohua suggested alternate road names – which have been noted for road three.

5. The proposed road names have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. Mana whenua were also consulted.

Table One: Proposed road names and meanings

<table>
<thead>
<tr>
<th>Road one</th>
<th>Proposed name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s preferred name</td>
<td>Longhorn Drive</td>
<td>Breed of cattle</td>
</tr>
<tr>
<td>First alternative</td>
<td>Pastoral Drive</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Farmlet Drive</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Road two</th>
<th>Proposed name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s preferred name</td>
<td>Black Shed Road</td>
<td>Indicative of the appearance of farm buildings in the rural area</td>
</tr>
<tr>
<td>First alternative</td>
<td>Honeybee Road</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Maize Road</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Road three</th>
<th>Proposed name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s preferred name</td>
<td>Hauhake Road</td>
<td>To ‘harvest’</td>
</tr>
<tr>
<td>First alternative</td>
<td>Maea Road</td>
<td>To ‘lift up’ or ‘harvest’</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Tupuke Road</td>
<td>To ‘mound’</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Road four</th>
<th>Proposed name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s preferred name</td>
<td>Barley Road</td>
<td>A grain crop</td>
</tr>
</tbody>
</table>
First alternative | Oat Road | A grain crop  
---|---|---  
Second alternative | Pastoral Road | Related to farming and agricultural use of land  

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) approve the following four (4) new road names for the four new roads created by way of subdivision at 51, 51A & 61 McQuoids Road, Flat Bush (Auckland Council resource consent reference SUB60315999-A), in accordance with section 319(1)(j) of the Local Government Act 1974:

i) Road one - Longhorn Drive
ii) Road two - Black Shed Road
iii) Road three - Hauhake Road
iv) Road four - Barley Road

Horopaki
Context

6. The Neil Group Ltd is developing a residential subdivision of 132 lots on land at 51, 51A & 61 McQuoids Road, Flat Bush. Access to the new lots will be provided by three north-south orientated roads lying parallel to each other and accessed off of the easterly portion of McQuoids Road, with the fourth new road extending around from the westerly unformed portion of McQuoids Road to run along and intersect with the southern end of each new road.

7. Site and Location plans of the development can be found in Attachment A of this report.

8. The four new roads are required to be named in accordance with the National Addressing Standards, as each road will serve more than five lots.

Tātaritanga me ngā tohutohu
Analysis and advice

9. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name for the local board’s approval.

10. Auckland Council’s road naming criteria typically require that road names reflect a local theme, such as one of the following, with the use of Māori names actively encouraged:

- a historical, cultural, or ancestral linkage to an area;
- a particular landscape, environment or biodiversity theme or feature; or
- an existing (or introduced) thematic identity in the area.

11. The Applicant has chosen a ‘Farming and Agriculture’ theme as the basis for the proposed road names set out in the table below, in reference to the rural farmland surrounding the site. Te Reo Māori names have also been included:

| First alternative | Oat Road | A grain crop  
---|---|---  
Second alternative | Pastoral Road | Related to farming and agricultural use of land  

Table Two: Proposed road names and meaning
<table>
<thead>
<tr>
<th>Road one</th>
<th>Proposed name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s preferred name</td>
<td>Longhorn Drive</td>
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<tr>
<td>Second alternative</td>
<td>Farmlet Drive</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
<tr>
<td><strong>Road two</strong></td>
<td><strong>Proposed name</strong></td>
<td><strong>Meaning</strong></td>
</tr>
<tr>
<td>Applicant’s preferred name</td>
<td>Black Shed Road</td>
<td>Indicative of the appearance of farm buildings in the rural area</td>
</tr>
<tr>
<td>First alternative</td>
<td>Honeybee Road</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Maize Road</td>
<td>Related to farming and agricultural use of the land</td>
</tr>
<tr>
<td><strong>Proposed Road three</strong></td>
<td><strong>Proposed name</strong></td>
<td><strong>Meaning</strong></td>
</tr>
<tr>
<td>Applicant’s preferred name</td>
<td>Hauhake Road</td>
<td>To ‘harvest’</td>
</tr>
<tr>
<td>First alternative</td>
<td>Maea Road</td>
<td>To ‘lift up’ or ‘harvest’</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Tupuke Road</td>
<td>To ‘mound’</td>
</tr>
<tr>
<td><strong>Proposed Road four</strong></td>
<td><strong>Proposed name</strong></td>
<td><strong>Meaning</strong></td>
</tr>
<tr>
<td>Applicant’s preferred name</td>
<td>Barley Road</td>
<td>A grain crop</td>
</tr>
<tr>
<td>First alternative</td>
<td>Oat Road</td>
<td>A grain crop</td>
</tr>
<tr>
<td>Second alternative</td>
<td>Pastoral Road</td>
<td>Related to farming and agricultural use of land</td>
</tr>
</tbody>
</table>

12. Land Information New Zealand (LINZ) has confirmed that all above names are acceptable to use.

13. The proposed suffixes of ‘Drive’ and ‘Road’ are deemed acceptable as they accurately describe the characteristics of the subject roads.

14. The names proposed by the Applicant are deemed to meet the Auckland Council Road Naming Guidelines and National Addressing Standards.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

15. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

16. The decision sought for this report has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

17. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate impact on the community.
18. The applicant consulted with local iwi groups prior to submitting their road naming application. Responses were received from three iwi; Ngāi Tai ki Tāmaki, Ngāti Te Ata and Te Ahiwaru-Waiohua.

19. Ngāi Tai ki Tāmaki submitted the Māori names ‘Pataka’, ‘Hauhake’, ‘Maea’ and ‘Tupuke’ to reflect the agriculture aspect that was present before settlement. Three of these suggested names, ‘Hauhake’, ‘Maea’ and ‘Tupuke’ have been included in the proposal for Road three. LINZ advised that with the exception of ‘Pataka’ which is already in use in nearby Karaka, the suggested names were acceptable for use.

20. Ngāi Te Ata deferred to Ngāi Tai ki Tāmaki for their response.

21. Te Ahiwaru-Waiohua supported the Māori names submitted by Ngāi Tai ki Tāmaki.

22. Further consultation with iwi was sought via the council’s facilitation service following receipt of the road naming application, allowing 10 workings days for response. One further response was received from Te Ahiwaru-Waiohua to thank the applicants for engaging with Ngāi Tai ki Tāmaki and supporting their recommendations.

23. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road name.

24. There are no significant risks to council as road naming is a routine part of the subdivision development process with consultation being a key part of the process.

25. Approved road names are notified to Land Information New Zealand who records them on their New Zealand wide land information database which includes street addresses issued by councils.

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Site and Location Plans</td>
<td>119</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Author</th>
<th>Lesley Wood – Subdivision Advisor</th>
</tr>
</thead>
</table>
| Authorisers       | David Snowdon - Team Leader Subdivision  
|                   | Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards |
Attachment A: Site locality map of 51, 51A & 61 McQuoids Road, Flat Bush

Approved Scheme Plan of Subdivision [SUB60315999-A]
Road 1 – Longhorn, Road 2 - Black Shed, Road 3 - Hauhake, Road 4 – Barley
(NOTE: road names shown for indicative purposes only)
Approval for a new road name at 11-13 Andrew Road, Howick

File No.: CP2019/20382

Te take mō te pūrongo
Purpose of the report

1. To seek approval from Howick Local Board to name a new private road, being a commonly owned access lot, created by way of a subdivision development at 11-13 Andrew Road, Howick.

Whakarāpopototanga matua
Executive summary

2. Auckland Council’s road naming guidelines set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. On behalf of the developer, Melinda Qi, agent RPC Land Surveyors (the Applicant), has proposed the following names for consideration by the Local Board:

- Tāukiuki Lane (preferred)
- Te Aumihi Lane (first alternative)
- Griffstan Lane (second alternative)

4. Any of the three proposed road name options would be acceptable for the local board to approve for use in this location, having been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region. Mana Whenua were also consulted. Therefore it is up to the local board to decide upon the thematic suitability of the names within the local context.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) approve the name Tāukiuki Lane for the new private road created by way of subdivision at 11 – 13 Andrew Road, Howick in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent reference BUN60317076 & SUB60317174).

Horopaki
Context

5. Resource consent BUN60317076 & SUB60317174 was issued October 2018 for the construction of ten residential dwellings and one commonly owned access lot (COAL).

6. The COAL will serve nine of the dwellings, being Lots 2 – 10. Lot 1 will gain access directly from Andrew Road.

7. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the COAL requires a road name because it serves more than five lots.

8. Site and location plans of the development can be found in Attachments A and B respectively.
Tātaritanga me ngā tohutohu
Analysis and advice

9. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

10. Auckland Council’s road naming criteria typically requires road names reflect one of the following local themes, with the use of Māori names being actively encouraged:
   - a historical or ancestral linkage to an area;
   - a particular landscape, environmental or biodiversity theme or feature; or
   - an existing (or introduced) thematic identity in the area.

11. The Applicant’s proposed names and meanings are set out in the table below:

<table>
<thead>
<tr>
<th>Proposed Names &amp; Preferences</th>
<th>Meaning (as described by applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tāukiuki Lane (applicant’s preferred name)</td>
<td>Māori word meaning: (location) the ancient past, long standing, long ago. The ancient past. Speaking to the longstanding occupation of Ngāti Tai. Suggested by Ngāi Tai Ki Tāmaki</td>
</tr>
<tr>
<td>Te Aumihi Lane (first alternative)</td>
<td>Māori word meaning: to greet, to acknowledge. It is also a welcome ceremony like those carried out by Ngāi Tai when welcoming the many voyagers to our shores and still carried out today. Suggested by Ngāi Tai Ki Tāmaki</td>
</tr>
<tr>
<td>Griffstan Lane (second alternative)</td>
<td>A word which is a combination of the developer’s sons name (Griffin) and the developer’s sisters name (Sandy). The developer has proposed this name to commemorate their loved ones, and to honour the importance of family and their support. Note: The applicant has proposed a road name where two people being commemorated are still living. As referenced in the Auckland Council Road Naming Policy and Guidelines, the names of living people are actively discouraged as community attitudes and opinions can change over time. It is therefore recommended that the name ‘Griffstan Lane’ not be approved.</td>
</tr>
</tbody>
</table>

12. The names proposed by the Applicant have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region, therefore it is up to the local board to decide upon the suitability of the names within the local context.

13. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable and not duplicated elsewhere in the region.

14. ‘Lane’ is an acceptable road type for the new private road, suiting the form and layout of the road, as per the Auckland Council Road Naming Guidelines.

15. Relevant local iwi were written to (via email) and invited to comment. Ngāi Tai Ki Tāmaki, who represent all the relevant Hapu in the area (Umupuia Marae), suggested three names: One was a duplicate and therefore not accepted for use; and the remaining two acceptable name suggestions have been included in the applicant’s proposal for consideration by the Local Board. No other iwi provided responses or comments. It is therefore implied that no iwi
were opposed to the use of any of the proposed names in this location for this small private road.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

16. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

17. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

18. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

19. The review sought from the Howick Local Board on this report is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity.

**Ngā ritenga ā-pūtea**

**Financial implications**

20. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

21. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

**Ngā koringa ā-muri**

**Next steps**

22. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by councils.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Site Plan</td>
<td>125</td>
</tr>
<tr>
<td>B</td>
<td>Location Plan</td>
<td>127</td>
</tr>
</tbody>
</table>
### Ngā kaihaina
### Signatories

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<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Elizabeth Salter – Subdivision Technical Officer</td>
</tr>
<tr>
<td>Authorisers</td>
<td>David Snowdon - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Site Plan for the private Road at 11-13 Andrew Road, Howick
Approval for a new road name at 11-13 Andrew Road, Howick
Location plan for the private road at 11-13 Andrew Road, Howick.
Site location: 11 – 13 Andrew Road, Howick
Te take mō te pūrongo

Purpose of the report

1. To note that an urgent decision was made to increase the budget by up to $5500 to work programme line #240 Stockade Hill Lights Event from work programme line #3313 community response fund.

Whakarāpopototanga matua

Executive summary

2. At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/129) the following in relation to urgent decision-making:

   That the Howick Local Board:

   a) approve the utilisation of the board’s existing urgent decision-making process between the final local board meeting and the commencement of the term of office of new local board members.

3. An urgent decision was required in this instance because the boards final business meeting had passed, and the events team required the additional budget prior to the commencement of the new term of office. The memo authorising the use of the urgent decision process is included in this report as Attachment A.

4. On 23 September 2019 the chair and deputy chair made an urgent decision on behalf of the board to increase the budget by up to $5500 to work programme line #240 Stockade Hill Lights Event from work programme line #3313 community response fund. The urgent decision is included in this report as Attachment B.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) note the urgent decision made on 23 September 2019 to approve up to $5500 to be allocated into work programme line #240 Stockade Hill Lights Event from work programme line #3313 community response fund.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Authorisation Memo</td>
<td>131</td>
</tr>
<tr>
<td>B</td>
<td>Urgent Decision of the Howick Local Board</td>
<td>133</td>
</tr>
</tbody>
</table>
### Ngā kaihaina

**Signatories**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Vanessa Phillips - Democracy Advisor</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Authorisation Memo
23 September 2019

To: Carol McKenzie-Rex, Relationship Manager Franklin & Howick Local Boards
    David Collings, Board Chair Howick Local Board
    Katrina Bungard, Deputy Chair Howick Local Board

From: Phoebe Peguero, Local Board Advisor - Howick

Urgent Decision Howick Local Board: to increase budget for Stockade Hill Lights Event

Purpose
The purpose of this memo is to seek authorisation from the local board relationship manager, chair and deputy chair to use the urgent decision-making process.

Authority for the urgent decision-making process
At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/129):

a) approve the utilisation of the board’s existing urgent decision-making process between the final local board meeting and the commencement of the term of office of new local board members.

Reason for the urgency
The budget for the work programme line #240 Stockade Hill Lights Event is insufficient to cover the main street lighting for the Howick Village Centre’s annual end of year event. The main street lighting is the operation and management of 13 motifs along the main street in the Howick Village.

The events team managing the Stockade Hill Lights Event, require additional budget. This is to ensure the same level of service as previous years is provided for in lighting the Howick Village for the event. The event will take place on 22 November 2019.

An urgent decision is required because the boards final business meeting has passed, and the events team require the additional budget prior to the commencement of the new term of office.

Authorisation of the use of the urgent decision-making process

Carol McKenzie-Rex
Relationship Manager, Franklin & Howick Local Boards
Date 2/10/19

David Collings
Chair, Howick Local Board
Date 30/9/19

Katrina Bungard
Deputy Chair, Howick Local Board
Date 30/9/19
Howick Local Board urgent decision to increase budget for Stockade Hill Lights Event

Purpose
1. To seek an urgent decision from the chair and deputy chair in relation to a proposed increase in budget for the Stockade Hill Lights Event.

Urgent decision-making process
2. At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/129) the following in relation to urgent decision-making:

That the Howick Local Board:

a) approve the utilisation of the board’s existing urgent decision-making process between the final local board meeting and the commencement of the term of office of new local board members.

3. The relationship manager, chair and deputy chair signed off the authorisation memo, authorising the use of the urgent decision-making process on this matter on 23 September 2019.

Reason for urgency
1. The budget for the work programme line #240 Stockade Hill Lights Event is insufficient to cover the main street lighting for the Howick Village Centre’s annual end of year event. The main street lighting is the operation and management of 13 motifs along the main street in the Howick Village.

2. The Auckland Council Events Team managing the Stockade Hill Lights Event, require additional budget. This is to ensure the same level of service as previous years is provided for in lighting the Howick Village for the event. The event will take place on 22 November 2019.

3. An urgent decision is required because the boards final business meeting has passed, and the events team require the additional budget prior to the commencement of the new term of office.

Context
4. The end of year event includes the Stockade Hill Lights Event, run by Auckland Council, and Midnight Madness, run by the Howick Village Business Association. Both events will be held on 22 November 2019.

5. The main street lighting has previously been provided for within the Stockade Hill Lights Event work programme line. In the 2019/2020 Howick Local Board work programme the lighting aspect of the event was separated out for Community Facilities to manage. This was under the work programme line #3289 Howick – Install Permanent Festive Lighting: The scope of works was to include management and operation of the permanent lights for Christmas 2019 for Stockade Hill.
6. The interpretation of work programme line #3269 by Community Facilities is to operate and manage the lighting for the Stockade Hill tree. The main street lighting was therefore not identified as part of this work programme line.

7. The events team will now operate and manage the main street lighting.

**Next steps**

8. If the recommendations are adopted the next steps are:
   
a) For the recommendations to be forwarded to the Auckland Council Events Team.
   
b) To report to the next business meeting for information the associated authorisation memo and this urgent decision.

**Ngā tūtohunga**

**Recommendation/s**

That the Howick Local Board:

a) Approve up to $5500 to be allocated into work programme line #240 Stockade Hill Lights Event from work programme line #3313 community response fund.

**Attachments**

There are no attachments for this report.

**Approval**

The chair and deputy chair acting under delegated authority (HW/2019/229) confirm they have made this urgent decision of behalf of the Howick Local Board.

David Collings  
Chair, Howick Local Board  
30/9/19  
Date

Katrina Bungard  
Deputy Chair, Howick Local Board  
30/9/19  
Date
Urgent Decision - Howick Local Board to increase the budget of the installation of a solar powered sensor light over the playground in Tarnica Park

File No.: CP2019/19235

Te take mō te pūrongo
Purpose of the report

1. To note that an urgent decision was made to approve the additional allocation of up to $5400 LDI capex to meet the budget shortfall required to progress with the installation of a single powered sensor light at Tarnica Park.

Whakarāpopototanga matua
Executive summary

2. At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/129) the following in relation to urgent decision-making:

   That the Howick Local Board:

   a) approve the utilisation of the board’s existing urgent decision-making process between the final local board meeting and the commencement of the term of office of new local board members.

3. An urgent decision was required in this instance because the boards final business meeting had passed, and for the project to commence the additional budget is required prior to the new term of office.

4. On 13 October 2019 the chair and deputy chair made an urgent decision on behalf of the board to increase the budget by up to $5400 to progress with the urgent installation of a single solar powered sensor light over the playground in Tarnica Park, no later than the end of 2019. The urgent decision is included in this report as Attachment B.

Ngā tūtouhunga
Recommendation/s

That the Howick Local Board:

a) note the urgent decision made on 13 October 2019 to approve up to $5400 LDI capex to urgently install a single solar powered sensor light over the playground in Tarnica Park no later than the end of 2019.

Ngā tāpirihanga
Attachments

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<tr>
<td>B0</td>
<td>Urgent Decision of the Howick Local Board</td>
<td>139</td>
</tr>
</tbody>
</table>
**Urgent Decision**
- Howick Local Board to increase the budget of the installation of a solar powered sensor light over the playground in Tarnica Park

**Ngā kaihaina**
**Signatories**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Vanessa Phillips - Democracy Advisor</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Authorisation Memo

9 September 2019

To: Carol McKenzie-Rex, Relationship Manager Franklin & Howick Local Boards
    David Collings, Chairperson Howick Local Board
    Katrina Bungard, Deputy Chairperson Howick Local Board

From: Nichola Painter, Local Board Advisor - Howick

Urgent Decision Howick Local Board – to increase the budget required for the installation of a single solar powered sensor light over the playground in Tarnica Park

The purpose of this memo is to seek authorisation from the local board relationship manager, chairperson and deputy chairperson to use the urgent decision-making process.

Authority for the urgent decision-making process
At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/129):

a) approve the utilisation of the board’s existing urgent decision-making process between the final local board meeting and the commencement of the term of office of new local board members.

Reason for the urgency
The budget for the installation of a single solar powered sensor light over the playground in Tarnica Park is insufficient (Resolution number HW/2019/112) and additional budget is required to progress with the installation.

An urgent decision is required because the boards final business meeting has passed, and Community Facilities require the additional budget prior to the commencement of the new term of office.

Authorisation of the use of the urgent decision-making process

[Signatures and dates]

Carol McKenzie-Rex  
Relationship Manager, Franklin & Howick Local Boards

Date

David Collings  
Chairperson, Howick Local Board

Date

Katrina Bungard  
Deputy Chairperson, Howick Local Board

Date
Howick Local Board urgent decision to increase the budget for the installation of a solar powered sensor light over the playground in Tarnica Park.

Te take mō te pūrongo
Purpose
1. To seek an urgent decision from the chair and deputy chair in relation to the proposed budget increase for the installation of a solar powered sensor light at Tarnica Park.

Te tikanga whakatau-kaupapa wawe
Urgent decision-making process
2. At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/129) the following in relation to urgent decision-making:

   That the Howick Local Board:
   a) approve the utilisation of the board's existing urgent decision-making process between the final local board meeting and the commencement of the term of office of new local board members.

3. The relationship manager, chairperson and deputy chairperson signed off the authorisation memo, authorising the use of the urgent decision-making process on this matter on 9 September 2019.

Te take me whakawawe
Reason for urgency
4. At its meeting on 16 September 2019 the Howick Local Board resolved (HW/2019/112) the following:

   That the Howick Local Board:
   a) approve the allocation of up to $5,000 LDI capex to urgently install a single solar powered sensor light over the playground in Tarnica Park no later than the end of 2019.

5. Staff have completed the investigation and have advised that the installation of a single sensor light at Tarnica Park requires the additional LDI budget allocation of up to $5,400.

6. An urgent decision is required because the boards final meeting has passed, and for the project to commence the additional budget is required prior to the new term of office.

Te horopaki
Context
7. The Howick Local Board requested council's parks team investigate the installation of a single solar-powered sensor light over the playground in Tarnica Park.

8. Lighting can help make parks safe, by reducing the level of crime and perceptions of crime. Sports fields and some hardcourts are lit in evenings over the winter, to allow for extended
periods of play, along with busy car parks linked to community facilities and key footpath routes that provide commuter connections.

9. The recommendations were presented to the local board at its meeting on 16 September 2019, where the board resolved the allocation of up to $5,000 LDI capex to urgently install a single solar powered sensor light over the playground in Tarnica Park no later than the end of 2019.

Ngā mahi ā-muri

Next steps
If the recommendations are adopted the next steps are:

a) For the recommendations to be forwarded to Auckland Council Community Facilities Department.

b) To report to the next meeting for information the associated authorisation memo and this urgent decision.

Ngā tūtohunga

Recommendation/s
That the Howick Local Board:

a) approve the additional allocation of up to $5,400 LDI capex to urgently install a single solar powered sensor light over the playground in Tarnica Park no later than the end of 2019.

Ngā tāpirihanga

Attachments
There are no attachments for this report.

Ohiatanga

Approval

The chairperson and deputy chairperson acting under delegated authority (HW/2019/129) confirm they have made this urgent decision of behalf of the Howick Local Board.

David Collings
Chairperson, Howick Local Board

Katrina Bungard
Deputy Chairperson, Howick Local Board

13/10/19
Date
Te take mō te pūrongo
Purpose of the report
1. To present the Howick Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua
Executive summary
2. The governance forward work calendar for the Howick Local Board is in Attachment A. The calendar is updated monthly, reported to meetings and distributed to council staff.
3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities;
   - clarifying what advice is expected and when; and
   - clarifying the rationale for reports.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the governance forward work calendar.

Ngā tāpirihanga
Attachments

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</thead>
<tbody>
<tr>
<td>A</td>
<td>Governance forward work calendar</td>
<td>143</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
<tr>
<td>Workshop / Business Meeting / Review</td>
<td>Date</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>Workshop</td>
<td>December</td>
</tr>
<tr>
<td>Business meeting</td>
<td>December</td>
</tr>
<tr>
<td>Business meeting</td>
<td>December</td>
</tr>
<tr>
<td>Workshop</td>
<td>February/March</td>
</tr>
<tr>
<td>Business meeting</td>
<td>February</td>
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<tr>
<td>Business meeting</td>
<td>February</td>
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<td>February</td>
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<tr>
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<td>March</td>
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<td>Business Meeting</td>
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<td>Review</td>
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<td>Bill</td>
<td>TBC</td>
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Workshop records
File No.: CP2019/19180

Te take mō te pūrongo
Purpose of the report
1. This item attaches the workshop records taken for the period stated below.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1 workshop records shall record the names of members attending and a statement summarising the nature of the information received, and nature of matters discussed. No resolutions are passed, or decisions reached but are solely for the provision of information and discussion.

3. This report attaches the workshop records for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the workshop records for workshops held on 3, 5, 10 and 12 September 2019.

Ngā tāpirihanga
Attachments

<table>
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<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Workshop record 3 September 2019</td>
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<td>B</td>
<td>Workshop record 5 September 2019</td>
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<td>C</td>
<td>Workshop record 10 September 2019</td>
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</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Carol McKenzie-Rex - Relationship Manager for Franklin and Howick Local Boards</td>
</tr>
</tbody>
</table>
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Tuesday 3 September 2019, commencing at 4pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:

Also present: Stephen Hunt (Senior Advisor) and Vanessa Phillips (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item / Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howick Leisure Centre scope for considering long term options</td>
<td>Local initiatives and specific directions</td>
<td>The board confirmed the scope for consideration of the long terms options for the Howick Leisure Centre</td>
</tr>
<tr>
<td>Kimberly Rees, Service and Asset Planning Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marina Van den Berg, Project Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEP Multi-sport update</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided an update on progress and confirmed the way forward</td>
</tr>
<tr>
<td>Marissa Holland, Sport &amp; Recreation Lead</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scott Tibbutt, General Manager – Sport Auckland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Panuku six monthly update</td>
<td>Oversight and monitoring</td>
<td>The board discussed the Panuku six monthly update report received at their August meeting</td>
</tr>
<tr>
<td>Jody Jackson-Becerra, Senior Engagement Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Helga Sonier, Team Leader Stakeholder Engagement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anthony Lewis, Senior Advisor Portfolio Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction setting</td>
<td>Setting, direction, priorities and budgets</td>
<td>Direction was requested from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Phoebe Peguero, Local Board Advisor - Howick</td>
<td></td>
<td></td>
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</tbody>
</table>

The workshop concluded at 6:13pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 5 September 2019, commencing at 3:30pm.

PRESENT
Members:  David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:
Also present: Stephen Hunt (Senior Advisor) and Vanessa Phillips (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item / Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Green Reserve - Renew Park Fencing</td>
<td>Local Initiatives and specific directions</td>
<td>The board were provided an update on the repairs required to the fencing at William Green Reserve</td>
</tr>
<tr>
<td>Phil Gedge, Sports Parks Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kauri Dieback Disease Mitigation options on Local Parks</td>
<td>Oversight and Monitoring</td>
<td>The board were presented with Kauri Dieback Disease Mitigation options on Local Parks prior to the report ahead of the September meeting</td>
</tr>
<tr>
<td>Grant Jennings, Principal Sports Parks Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clare McIlhatton, Project Manager</td>
<td></td>
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</tr>
<tr>
<td>Talk to the Board</td>
<td>Community Engagement</td>
<td>The board held an open discussion with members of the community on local issues</td>
</tr>
<tr>
<td>Lucy Stallworthy, Engagement Advisor</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 6:21pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Tuesday 10 September 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item / Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southwest Gateway update</td>
<td>Keeping informed</td>
<td>The board were provided an update about the Southwest Gateway (Airport to Botany Project) and were given the opportunity to provide their input</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
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<tr>
<td>Ben Levesque, Senior Consultation Advisor</td>
<td></td>
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<tr>
<td>Renata Smit, Manager Strategic Projects</td>
<td></td>
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</tr>
<tr>
<td>Auckland Transport / AMETI Update</td>
<td>Local Initiatives and specific directions</td>
<td>The board were provided with an update on the AMETI project</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matt Poland, AMETI Communications and Engagement Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marcus Williams, Project Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auckland Transport monthly report</td>
<td>Oversight and monitoring</td>
<td>The board discussed the Auckland Transport report ahead of the business meeting</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ostrich Farm</td>
<td>Local Initiatives and specific directions</td>
<td>The board were presented with a summary review of public feedback, a refinement of concept options, and discussed the recommended concept option</td>
</tr>
<tr>
<td>Phil Gedge, Sports Parks Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kim Graham, Growth Development Specialist</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Attachment C

#### Item 31

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog Exercise Area</td>
<td>Malcolm Page, Contractor</td>
<td>Local Initiatives and specific directions. The board were presented with the outcome of the consultation and recommendations for the dog park at Lloyd Elsmore Park.</td>
</tr>
<tr>
<td>Cockle Bay playground renewal</td>
<td>Marina Van den Berg, Project Manager</td>
<td>Local Initiatives and specific directions. The board were presented with a draft concept plan that incorporated the proposed $60K LDI allocation, as discussed at the workshop held on 18 July.</td>
</tr>
<tr>
<td>Rotary Walkway (Bramley Drive) - establish markings for Dick Quax Memorial Run</td>
<td>Marina Van den Berg, Project Manager</td>
<td>Local Initiatives and specific directions. The board were presented with a draft concept plan for the proposed signage and 1000m way-markers along the 5000m track.</td>
</tr>
</tbody>
</table>

The workshop concluded at 6:10pm.
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 12 September 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item / Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howick Youth Space</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided with an update on the Howick Youth Space project</td>
</tr>
<tr>
<td>Tanya Moredo, Specialist Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td>Setting, direction, priorities and budgets</td>
<td>Sought direction from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Phoebe Peguero, Local Board Advisor - Howick</td>
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</tr>
<tr>
<td>LDI Capex Projects</td>
<td>Oversight and monitoring</td>
<td>The board discussed the LDI Capital projects ahead of the business meeting</td>
</tr>
<tr>
<td>Jacqui Fell, Work Programme Lead</td>
<td></td>
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</tr>
<tr>
<td>Johan Ferreira, Manager Project Delivery</td>
<td></td>
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</tr>
<tr>
<td>Stockade Hill Access Improvements</td>
<td>Keeping informed</td>
<td>The board were updated on the feedback received from the Howick RSA on the proposed improved access options at Stockade Hill</td>
</tr>
<tr>
<td>Johan Ferreira, Manager Project Delivery</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 5:25pm
### ATTACHMENTS

<table>
<thead>
<tr>
<th>Item 8.2</th>
<th>Attachment A</th>
<th>Mountfort Park Water Polo Club submission</th>
<th>Page 157</th>
</tr>
</thead>
</table>

From: Club Captain <clubcaptain@mountfortwaterpolo.nz>
Sent: Friday, 22 November 2019 12:56 PM
To: Flat Bush Aquatic <flatbushaquatic@aucklandcouncil.govt.nz>
Cc: RES Local Board Howick <HowickLocalBoard@aucklandcouncil.govt.nz>; Adele White (Howick Local Board) <adele.white@aucklandcouncil.govt.nz>; President <president@mountfortwaterpolo.nz>
Subject: Botany/Flatbush Pool Submission

To whom it may concern

Mountfort Park Water Polo Club Submission re Botany Pool

I would like to make the following submission on behalf of the Mountfort Park Water Polo Club in relation to the current community consultation process that is open for the Botany/Flatbush Pool Project.

We have been running out of the Manurewa Aquatic Centre since 1995 when the club was formed and currently have 10 hours pool time each week to our members. In addition to this we invest an additional $15,000 annually hiring additional pool space to meet our growing memberships needs. Our club has grown 75% in membership over the past 3 years and our biggest challenge, as is for most other Water Polo Clubs, is sourcing enough deep water pool time to accommodate the growth in the sport and in our membership.

We urge the council to build a facility that meets the needs of Water Polo which is a deep water pool (2 meters deep) as well as meeting FINA regulations in relation to the width and depth of the pool. In Auckland, we only have access to 6 deep water pool that are used by 7 Auckland based clubs and our national body New Zealand Water Polo, 1 based in the Counties Manukau area. Only 5 of these pools meet the FINA specifications which limits there use for International Tournaments and revenue generation. These pools are at full capacity with very limited time available for clubs to book additional training time. Deep water pools are highly sort after for such sports as Water Polo and Under Water Hockey and can be charged out at between $100-$150 per hour to clubs for their use.

During the 2019 year the the Mountfort Park Water Polo Club has:

- Almost 200 members, with members using the pool 4-5 times per week when their age grade is getting ready for competition or is ‘in season’
- Well over 500 non-members regularly participating in school holiday programmes, social league, school outreach programmes such as our Year 5/6 introduction to water polo, and intermediate schools’ league – with non-members using the pool 1 – 6 times per week when their programme is in session
- Over 20 coaches, assistant coaches, developing coaches
- Over 10 referees and developing referees
- 20% of members come from eastern suburbs of Howick, Pakuranga, Botany or Otara areas.
- Pigeon Mountain (Year 5/6 programme) and Somerville Intermediate (Intermediate League) are schools from the eastern suburbs that have been regular participants in our outreach programmes.
- A number of our members attend Howick, Macleans and Saint Kentigem colleges in the eastern suburbs, and play a significant part in the water polo programmes at these schools.

Our club has almost doubled in membership compared with 5 years ago, so we know water polo is an increasingly popular and rapidly growing sport.

Some other key points for your consideration:

- This project presents a huge opportunity for the Council to be forward thinking and build a facility that is fully utilized across multiple sports codes that will provide an improved return on investment through being a multi purpose facility.
- Big publicly-funded investments like pools are best future-proofed by being multi-purpose, to enable growing sports like water polo, underwater hockey and the teaching of deep-water safety skills.
- Despite the increasing popularity of the sport, our pool space for training and games remains static.
- Manurewa is the only deep-water pool in Counties-Manukau. Manurewa pool staff, the local board / council have all been supportive of our club, but we are close to being mixed-out in terms of membership and pool space.
- Lack of pool space to train and play water polo is an Auckland-wide challenge for our sport.
As a club we are currently in the devastating position of having to consider capping our membership as we are not able to provide adequate pool space for any more teams to train. Water Polo is a fantastic sport that teaches kids strong water safety skills, team work as well as strength and endurance. In a country that has incredibly high drowning rates, with schools no longer able to provide swimming lessons, it is very disappointing that we find ourselves in this position.

Should any further information be required, or should the opportunity arise to speak to our submission, we would be more than happy to do so.

Yours sincerely

Julie

Julie Ingram  
Club Captain, MOUNTFORT PARK WATER POLO CLUB  
Mobile 027 293 2244  
Email: clubcaptain@mounftfortwaterpolo.nz

To keep up to date with Mountfort Park Water Polo Club, “like” and “follow”  
Facebook: https://www.facebook.com/mounftfortparkwaterpolo