

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
92	Placemaking Activations	Engage provider(s) to leverage off the mapping, scoping and learnings identified in 2018-19 through Catalyse to continue to support Kaipātiki communities roll out further placemaking that can support neighbourhood and community development through increased community connectedness.	CS: ACE: Community Empowerment	LDI: Opex	\$50,000	In progress	Green	<p>Contracted placemaking specialists Catalyse, have been facilitating a range of placemaking activities, which has resulted in the identification of community led placemaking hubs, focused around existing community facilities as well as areas that are typically under-utilised.</p> <p>Creative workshops were held at each of the community hubs and have generated community led project ideas for each local neighbourhood. Catalyse supported the following larger projects:</p> <ul style="list-style-type: none"> - Multilingual welcome signs at Glenfield community centre. - Street safety public art. - Activating creative youth placemaking workshops in Birkdale and Bayview. <p>Future projects include:</p> <ul style="list-style-type: none"> - A child led dog event in Birkdale. - Collaborative murals in Windy Ridge and Glenfield library. - A community garden in Glenfield. <p>Catalyse will undertake further pop up activations in parks around Totaravale. The project lists generated from each of the community hubs will inform project funding. Five community hub areas will be funded for placemaking activity. Catalyse will support Totara Vale and Windy Ridge where it has proven difficult to establish a community led placemaking group.</p>
93	Build management operational capacity- Kaipātiki community organisations	<p>Work with manager and operational staff of community groups to support effective management structures and professional management capability through:</p> <ul style="list-style-type: none"> • Continued development of organisations' web-based HR support tool • Continued HR support and capacity building in HR as requested by all organisations involved to be flexible to their needs • Workshop opportunities to grow organisational skills in operational management <p>The management programmes are to upskill the core organisations to strengthen and enable them to provide support to all other Kaipātiki organisations with their management development.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$20,000	In progress	Green	<p>In Q1 the Strategic Broker communicated with the community stakeholders in Kaipātiki to identify their learning and development needs as part of their capacity building needs. A clear understanding of their developmental requirements were identified. This included an accredited or recognised programme in the areas of:</p> <ul style="list-style-type: none"> - Strategic planning - IT upskilling - Social media marketing and advertising - Business planning - Time management - Risk management - Human resource management. <p>Staff have provided a range of learning options to the stakeholder group for their consideration.</p> <p>Negotiations will be held in Q2 with an agency to complete the content and timelines for the delivery of the workshops.</p>
94	Build governance capacity for trustees and board members of community groups (KT)	<p>Work with trustees and board members of community groups to support effective governance structures and professional governance capability.</p> <p>Activities include one to one support to governance committees and deliver three foundation style governance training workshops, open to all committees, with reference to:</p> <ul style="list-style-type: none"> • Assistance with strategic and business planning • Understanding financial accounts • Risk management • HR issues • Governance and corporate structures • Understanding of Te Tiriti o Waitangi and te Reo training to enable organisations to be more responsive to Māori culture and aspirations. 	CS: ACE: Community Empowerment	LDI: Opex	\$20,000	In progress	Green	<p>In Q1, the Strategic Broker communicated with Kaipātiki-based community organisations to ascertain the priorities and delivery options for governance training and development in 2019/2020. The options for delivery include:</p> <ul style="list-style-type: none"> • facilitated training at a board meeting focused on specific areas of governance training. • facilitated training at a board meeting focused on general governance training. • Group facilitated training in a session of governors focused on governance training basics. <p>Staff have offered each of the groups a 15 minute presentation at their board meeting to further engage and clarify what is available to them for training and to determine specific needs they have in relation to their training and delivery methods that will suit them best. Three of 12 community groups have shown an interest in engaging with the governance training in Q1. It is anticipated in Q2 and subsequent quarters that 100% of the organisations will be engaged and the Strategic Broker will maintain communications and ensure that all groups have the opportunity to partake.</p>

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
95	Increase diverse participation: Kaipātiki Community Facilities Trust (KCFT) - community development grant	Kaipātiki Community Facilities Trust (KCFT) will be funded to deliver a range of neighbourhood based community development activity. The schedule of work will reflect an empowered communities approach through programmes and activities. KCFT will provide community development services to the Kaipātiki community and community organisations through: <ul style="list-style-type: none"> • delivery of a range of community networking opportunities • enabling increased participation in the community by diverse groups • delivery of community events, activities and publications on behalf of the Kaipātiki Local Board • engaging with community in response to evidenced community need • responding to and support the aspirations of Māori within Kaipātiki within existing programming • strengthening neighbourhood connectedness. 	CS: ACE: Community Empowerment	LDI: Opex	\$249,000	In progress	Green	In Q1, work on the Kaipātiki partnering agreement and presentation of partnering models for the local board to consider for the future was completed. Staff presented the partnering agreement and findings from supplier CoSynergy to the local board, outlining potential partnering models and the revised Kaipātiki Community Facilities Trust (KCFT) partnering agreement. Highlights from Q1 include: <ul style="list-style-type: none"> - KCFT appointed Laura Martin to work with youth and schools. - Two Massey University social work students will experience working with the community alongside KCFT. - KCFT are worked with War Graves NZ, RSA and NZ Navy on best practise around the care and maintenance of service graves. - Results from 300 young people responding to the latest children and student panel were distributed. - Māori and Pacific youth leadership is being encouraged through scholarships. - Winter fun programme numbers were very high. - Senior games and the weaving programme were well subscribed. - A new KCFT strategic plan through to 2025 is being developed. Work on the new strategic plan will begin in 2020. KCFT intend notifying the board of the process in Q2. - KCFT and the Kaipātiki Local Board celebrated the renewal of the partnering agreement with a signing ceremony held 26 September 2019.
96	Increase diverse participation (KT): Youth voice and youth-led initiatives	Pending the outcomes of the youth funding review in 2018/2019, identify recommended practice, programming and service changes required to be more responsive to the needs of young people: <ul style="list-style-type: none"> • develop and support young people to express their collective voice • provide input into local board decision-making on issues that affect young people • design and deliver youth-led projects and events across the local board area. • increase youth input into design of services and activities that respond to the needs of young people. 	CS: ACE: Community Empowerment	LDI: Opex	\$25,000	In progress	Green	A \$25,000 funding agreement has been issued to Kaipātiki Community Facilities Trust for delivery of a youth engagement and leadership programme. <p>45 young leaders from across Kaipātiki took part in the Youth Leading Change Co-lab event on 17 August 2019. The event was part of a regional initiative, funded through CEU's annual innovation fund, set up to grow more inclusive and youth-friendly platforms for youth leadership across the North Shore.</p> <p>The initiative includes co-design, networking events, research and development of tools and resources supporting good practice. At the August 2019 event, young people presented co-designed ideas for effective youth engagement to a panel of representatives from four North Shore local boards and community trusts.</p>
97	Manaakitanga	The total budget for this activity is \$5,000 carry forward from the 18/19 work programme. It is still to support the continued work to build relationships to fulfil the aspirations of the local Māori - mataawaka and mana whenua and local communities to deliver culturally appropriate support for community organisations. This will include supporting community organisations across Kaipātiki to support Māori aspirations. <p>Note: the 2019/2020 budget figure shown for this activity includes the \$0 originally approved plus \$5,000 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$5,000	In progress	Green	In Q1, the Strategic Broker was approached by community group, Kaipātiki Project to support cultural knowledge distribution through working with kaumātua, mataawaka, mana whenua and tauwiwi. The Kaipātiki Project have been working closely with kaitiaki whaea Judy Te Hiwi and the Pā Harakeke site to realise the aspirations of Māori. This work empowers those involved how best to tell the story about the important cultural knowledge held by Judy and many different weavers in Tamaki Makaurau. The medium chosen to capture these stories is film. It is anticipated these stories will be shared to the many different stakeholders via many different communication channels. The project has commenced and first stages of filming will take place at the Pā Harakeke restoration day on Saturday 21 September 2019.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
99	Apply the empowered communities approach – connecting communities (KT)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes four key focus areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focusing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations including Panuku.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Māori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	<p>In Q1, the Strategic Broker delivered the following activities:</p> <ul style="list-style-type: none"> Networked 40 Kaipātiki-based community organisations to understand areas of capacity building, awareness and development needs. Connected with migrant community groups, including the newcomers network coordinator based at Birkdale House. Supported the Hinemoa Park Placemaking group, including Aratika Waka Ama Club to improve safer access to the water. Supported Kaipātiki Project kaupapa Māori initiatives. Supported the Men's Shed with their feasibility report to council for extensions to their building. Supported community to engage in placemaking activities that beautify public spaces. Supported mataawaka to connect with council, and local board future Māori Responsiveness. Connected with Panuku Northcote project to ensure that communities were informed as the development progresses. Networked with Harbour Sport to grow a Pacifica network and the Pacifica Forum. Developed connections between community empowerment and environmental restoration, biodiversity and pest management.
243	Citizenship Ceremonies - Kaipatiki	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	CS: ACE: Events	ABS: Opex	\$25,168	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1, with 125 people from the local board area becoming new citizens.
244	Anzac Services - Kaipatiki	<p>Supporting and/or delivering Anzac Services and Parades within the local board area. The increases are due to more stringent health and safety regulations and traffic management plan's continually increasing. This is a contingency 5% increase that we hope is not required.</p> <p>Services in Birkenhead, Glenfield and Northcote have been identified to receive support.</p>	CS: ACE: Events	LDI: Opex	\$31,500	Approved	Green	Scheduled for Q4, planning will commence in Q2.
245	Local Civic Events - Kaipatiki	Delivering and/or supporting civic events within the local board area as they arise during the year.	CS: ACE: Events	LDI: Opex	\$4,000	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.
246	Event Partnership Fund - Kaipātiki	<p>Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.</p> <p>Event organisers to provide a pre-project presentation including values and how it looks to achieves local priorities.</p> <ul style="list-style-type: none"> Heritage Festival (Birkenhead Town Centre Association) \$7,500. Latin American Festival (Birkenhead Town Centre Association) \$7,500. Chinese/Korean New Year (Northcote Business Association) \$7,500. Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,500. EcoFest (Kaipatiki Project) \$7,500. Glenfield Christmas Parade (Lions Club of Glenfield) \$7,500 Birkenhead Santa Parade \$7,500 <p>Total = \$52,500.</p>	CS: ACE: Events	LDI: Opex	\$52,500	In progress	Green	<p>Six grants with a value of \$45,000 were paid out to recipients.</p> <p>The following dates for funded events were confirmed:</p> <ul style="list-style-type: none"> Heritage Festival (Birkenhead Town Centre Association) 10 and 11 October 2019. Latin American Festival (Birkenhead Town Centre Association) 22 February 2020. Chinese/Korean New Year (Northcote Business Association) on 1 February 2020. Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) between 1 March 2020 and 31 March 2020. EcoFest (Kaipatiki Project) between 1 March and 31 May 2020. Glenfield Christmas Parade (Lions Club of Glenfield) on 17 November 2019. Birkenhead Santa Parade (Rotary Club of Birkenhead) on 7 December 2019.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
247	Movies in Parks - Kaipatiki	Programme and deliver a Regional Movies in Parks series event.	CS: ACE: Events	LDI: Opex	\$17,500	In progress	Green	Programming and delivery planning for one Regional Movies in Parks series event is underway. The movie listing and screening location will be confirmed in Q2. Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.
248	KCFT Delivered Events Kaipātiki	<p>Funding to support an events and community arts programme delivered by the Kaipātiki Community Facilities Trust on an annual basis.</p> <p>Summer and Winter Fun Programme (Families in Parks, Preschool Play, Families Playdates, Senior Fun Games)</p> <p>Tartan Day Tattoo</p> <p>Matariki Events & Activations</p> <p>Matariki Events Kapahaka /School</p> <p>ACCESS All</p> <p>The BIG Digger Day</p> <p>Kaipatiki Sounds Great</p> <p>The Xmas Gala</p> <p>Carols by Candlelight</p> <p>Waitangi Family Day in the Park</p> <p>Fiafia Fanau Event</p> <p>Doggie Day Out</p> <p>Neighbourhood BBQ Events</p> <p>The neighbourhood Kids Clothes Swap Events</p> <p>Winter and Summer School Holiday Programmes</p> <p>Cultural Diversity Event Workshops / The Weave</p> <p>Neighbourhood Music in Parks</p> <p>Neighbourhood Movies in Parks</p> <p>Investigations; Investigate Lantern Festival \$N/A</p> <p>Total = \$131900</p>	CS: ACE: Events	LDI: Opex	\$131,900	In progress	Green	Payment has been made to the Kaipātiki Community Facilities Trust to support the summer events programme.
340	Community Grants (KT)	Support local community groups through contestable grants	CS: ACE: Community Empowerment	LDI: Opex	\$151,400	In progress	Green	Local Grants Round One 2019/2020 were approved on 18 September 2019 and a total of \$76,845.50 was allocated. This leaves a total of \$74,554.50 to be allocated to two local grant rounds.
561	Operatoinal Grant - NorthArt	<p>Fund Northart Society Incorporated to operate NorthArt as an arts and culture facility, including management, operations and programming of the facility.</p> <p>NorthArt will operate the facility in an inclusive manner that enables access to and participation in the visual arts, provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part.</p> <p>NorthArt will promote its activities, services, programmes and artists within the local and wider community to encourage public participation.</p>	CS: ACE: Arts & Culture	ABS: Opex	\$85,764	In progress	Green	In Q1, Northart held 17 exhibitions, artist and curator talks, a performance and an art book sale. Two of these exhibitions were targeted to the Chinese community and four of the exhibitions had a focus on conservation. Two secondary school students curated an exhibition for young people with disabilities. For the annual members show, there was an increase of 17.1% in participating artists and 32.7% increase in total number of entries in comparison to last year.
885	Kaipatiki Secondary Schools Scholarships	Administer grants to support secondary schools students transition to tertiary education	CS: ACE: Community Empowerment	LDI: Opex	\$6,000	Approved	Green	The grants will be paid in Q2.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
1057	Access to Community Places - KT	<p>Provide fair, easy and affordable access to a safe and welcoming venues in the Kaipātiki Local Board area.</p> <p>Council delivered: Birkdale Hall Northcote War Memorial Town Hall.</p> <p>Community delivered: (supported by council through a contract for service/funding agreement - as per funding agreement. Refer to Access for individual amounts) Bayview Community Centre Beach Haven Community House Birkdale Community House Glenfield Community Centre Highbury Community House Marlborough Park Youth Facility Hearts and Minds (Raeburn House).</p>	CS: ACE: Community Places	ABS: Opex	\$0	In progress	Green	<p>During Q1, participant numbers across council and community managed venues has increased by 18 per cent compared to the same period last year.</p> <p>Booking hours across council and community managed venues has also increased by 11 per cent compared to the same period last year.</p> <p>Satisfaction results for council managed venues show that 100 per cent of hirers would recommend the venues they have visited in this local board. The top two activity types are fitness/sport/recreation and religious activity.</p>
1058	Activation of Community Places - KT	<p>Enable and co-ordinate a wide range of activities that cater to the diversity of the Kaipātiki local community.</p> <p>Community delivered: (supported by council through a contract for service/funding agreement) Bayview Community Centre; three year term expires 30 June 2020 (\$38,110) Birkdale Community House and Beach Haven Community House; three year term expires 30 June 2020 (\$72,048) Glenfield Community Centre; three year term expires 30 June 2020 (\$48,628) Highbury Community House; three year term expires 30 June 2020 (\$37,892) Marlborough Park Youth Facility; one year term expires 30 June 2020 (\$124,100) Hearts and Minds (Raeburn House); three year term expires 30 June 2022 (\$49,282)</p> <p>Operational funding/management fee amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	CS: ACE: Community Places	ABS: Opex	\$370,060	In progress	Green	<p>All contracts for service/funding agreements have been signed and paid during Q1.</p> <p>A particular highlight of the activation provided by our community partners comes from Birkdale Beach Haven Community Project who working closely with 16 local schools to develop and deliver a Kapa Haka festival to celebrate Matariki with over 1,000 community members in attendance.</p>
1059	Programming in Community Places - KT	<p>Develop and deliver programmes that respond to a need or gap in the Kaipātiki community.</p> <p>Community delivered: (supported by council through a contract for service/funding agreement) Marlborough Park Youth Facility (as per contract)</p>	CS: ACE: Community Places	ABS: Opex	\$0	In progress	Green	<p>During quarter one, the Marlborough Park Youth Facility developed and delivered a range of programmes with several highlights and success stories over the first quarter of this year.</p> <p>One of these highlights has been the mentoring programme. This programme focusses on improving mental health and well-being of local young people by walking alongside them as they access services and plan their futures, they work especially closely with youth facing multiple challenges who may have been excluded from traditional schooling.</p> <p>The facility has also worked closely with Te Huanui nga Mahi – Jobs 4 youth and WINZ to support local youth not in jobs by providing local fortnightly access to their services.</p>
1060	Top up for funding agreement - Birkdale, Beach Haven, Highbury Community Houses and Hearts and Minds (LDI)	<p>Birkdale Beach Haven Community Project - \$66,000 - (2 community houses) Highbury House - \$20,000 Hearts and Minds - \$20,000</p>	CS: ACE: Community Places	LDI: Opex	\$106,000	Completed	Green	<p>Additional funds were paid as part of contract payments during Q1.</p>
1315	Public Fireworks Event	<p>Public fireworks display to be held at Onewa domain in the 19/20 financial year in partnership with Eventfinda Stadium.</p>	CS: ACE: Events	LDI: Opex	\$45,000	On Hold	Amber	<p>The event organiser has placed the event on hold and the funding has not been paid out. Staff waiting for the organiser to advise if the event will be held in this financial year or if the funding will not be uplifted.</p>

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
1282	Sunnynook Plan implementation	Implementation of Sunnynook Plan actions. Note that a number of actions could be funded through other programmes eg Sea to Sea project could be considered as part of the Kaipatiki Connections Plan review and road intersection upgrades such as Sunnynook Rd/Totaravale Drive picked up through the Transport Capital Fund.	CPO: Plans and Places	LDI: Capex	\$0	In progress	Green	As reported to the Board in July 2019 the following actions were recommended to progress: <ul style="list-style-type: none"> • Confirm a suitable site for a dog exercise park and progress with the installation of dog agility equipment. • Continue working with mana whenua and the local community to restore natural environments and enhance native biodiversity in the area. • Continue working with Auckland Council to improve flood resilience in the Totara Vale area, including Rewi Alley Reserve and Trias Reserve. • Continue to support Auckland Transport's investigation into pedestrian safety and amenity improvements at Link Drive roundabout.
3203	Community Arts Programme - Short Shorts	An annual, independent student film competition which aims to promote young aspiring film makers to explore a sense of place and community.	CS: ACE: Arts & Culture	LDI: Opex	\$6,000	In progress	Green	The Short Shorts youth film festival competition will be planned and delivered in 2020. The funding agreement is being prepared and worked through with Kaipātiki Public Arts Trust so that objectives and reporting requirements are understood. The 2019 event concluded with a screening of the finalists at Birkdale Intermediate in August 2019.
ATEED								
1188	Young Enterprise Scheme (KT)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2020. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2020 year, what YES is all about, and what is in store for them.	ATEED: Local Economic Growth	LDI: Opex	\$1,000	In progress	Green	The Auckland Business Chamber is expected to draw down the funds allocated by the Local Board in Q2. This will enable them to deliver the YES Kick Start days in February 2020.
Community Facilities: Build Maintain Renew								
2006	Bartley Street - renew toilet in Jean Sampson Reserve	Bartley Street toilets renewal. Demolish and replace the toilet block in Jean Sampson Reserve, Northcote Point. FY18/19 Investigation and Design FY19/20 and 20/21 Physical Works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: New Permaloo toilet at Jean Sampson Reserve is now completed and open for public use. The Bartley Street toilet block has been demolished and works to reinstate the site are in progress and to be completed by the end of October 2019. Next steps: Complete site reinstatement works.
2007	(OLI) Birkenhead War Memorial Park - deliver masterplan	Prioritise and deliver the approved master plan projects for Birkenhead War Memorial Park FY18/19 - FY20/21 Investigation and Design and prioritise projects. FY21/22 Physical Works to FY24/25 onwards (NOTE: Awaiting final Master Plan to be adopted to inform next steps and budget and dates).	CF: Investigation and Design	ABS: Capex - Development;#ABS: Opex	\$31,555	In progress	Green	Current status: The masterplan has been approved by the local board at their business meeting 21 August 2019. Next steps: To progress the detailed business case for the OLI components of the masterplan implementation plan. A detailed business case timeline will be developed and an update workshop is proposed with the local board in November / December 2019.
2008	Birkenhead War Memorial Park - renew tracks	Renew tracks and signage in the Birkenhead War Memorial Park site. Awaiting final approval for Birkenhead War Memorial Park Master Plan. FY20/21 Investigation and design. FY 21/22 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$38,270	In progress	Green	Current status: Local board consultation has been completed and temporary closures are in place. Next steps: Scoping of mitigation works is underway and designs and pricing schedules are being drafted.
2010	Dudding Ave Reserve - renew tracks	Renew the tracks throughout the reserve. Approval of Kauri dieback management actions in Kaipatiki Local Board parks. This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$0	Completed	Green	Completed.
2011	Elliott Avenue Reserve - renew park assets	Renew playspace with today's level of service, furniture and correct signage. Investigate, scope and plan the physical works including obtaining consents if necessary.FY18/19 Investigation and Design (LDI Capex contribution \$18,000). FY19/20 and FY20/21 Physical Works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	LDI: Capex	\$156,340	In progress	Green	Current status: Following consultation, which included 360 letter drops, emails to local daycares and kindergartens and Have your say web page, eight responses were received. The concept design will be updated to include the preferred tower play module, and presented to the local board.Next steps: Obtain local board approval so detailed design and consents can commence.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2048	Glenfield Service Centre Building - remediation roof and air conditioning	Renew the Glenfield service centre and library areas to address active moisture ingress and temporary repairs to the building. FY18/19 to FY21/22 Physical Works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$289,924	In progress	Green	Current status: Initial seismic assessment report and weathertightness investigation received from the consultant has been reviewed. Full remedial structural and re-clad design scope would be a significant increase in budget required to upgrade the building. The cost of this upgrade is to be reviewed again in five years as the building service delivery demand will change. Next steps: The full remedial design scope for the library has now been reduced to address active moisture ingress and temporary repairs to extend the buildings life. The contract documents are currently out for tender, The Air Handling condenser units housed on the flat membrane roofs are to be shifted to the steel roofs, so the membranes can be replaced and provide better access for maintenance, some of the Air Handling units which have reached their 'use by' dates will be replaced giving the required air conditioning and those that are not currently connected will be decommissioned and removed. Next steps: Building consent is not required for the works, maintenance work and repairs are expected to start November 2019.
2093	Birkenhead War Memorial Park - shared path	To provide an "off road" walking and cycling connection through the park from Mahara Ave to Recreation Drive utilising the Local Board Transport Capital Funding. FY18/19 - FY19/20 Investigation and Design \$26,611 FY20/21 Physical Works \$433,388	CF: Investigation and Design	External funding	\$19,480	In progress	Green	Current status: Auckland Council staff presented three draft concepts options that provided for a shared path outcome within the park to the local board at the workshop on 28 August 2019. Local board responded with a preferred option which will be prepared in a business report for formal approval. Next steps: Auckland Council staff will prepare a business report and seek formal approval at the next available business meeting. Additionally, the in-house landscape architect will progress the concept plan to developed design construction documents.
2094	Chatswood Reserve - renew signs, tracks, furniture	Renew the boardwalk, path, bridge, retaining wall, signage and steps at the reserve to ensure the assets remain fit for purpose and reduce maintenance. Local board seeking Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change) FY19/20 ABS: Capex - Renewals \$20,000 and External Funding (NETR) \$80,000 FY20/21 ABS: Capex - Renewals \$40,000 and External Funding (NETR) \$160,000 FY21/22 ABS: Capex - Renewals \$40,000 and External Funding (NETR) \$160,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$100,000	In progress	Green	Current status: Consultation with the Biosecurity and volunteers is ongoing. Next steps: Stage 1: Physical works planned for autumn 2020. Stage 2: Physical works planned for summer 2020/2021. Stage 3: Physical works planned for summer 2021/2022.
2096	Hinemoa Park- renew paths and lighting	Renew path lights and signage within Hinemoa Park FY18/19 Investigation and Design FY19/20 and FY20/21 Physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$337,824	In progress	Amber	Forecast may increase after design updated and re-costed. Current status: Received new fee proposals for alternative connecting walkway alignment but it has been decided the benefits are not great enough to justify the significant additional design and consenting costs to pursue this option. Accordingly the existing two walkway paths will be renewed within the existing paths alignments as the current consent has been obtained. Prestart meeting held for installing lockable bollards in the car park so it can be closed at night. To stop it being used as a congregating spot for anti-social activities. Works in progress due to be completed early October 2019. Next steps: Receive review of existing detailed design and updated fee proposal for tendering and construction project management for physical works this summer of 2019/2020. Receive programme for installing the bollards. Handover of newly installed lockable bollards to the car park to Operations to commence locking of car park at night.
2097	Kauri Glen Reserve - renew track, furniture and signage	Design, consents and physical works for whole track network including the furniture, signage asset renewals. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change)FY18/19 Investigation and design and Physical worksFY19/20 Physical works ABS: Capex - Renewals \$30,000 and External Funding (NETR) \$255,000FY20/21 Physical works ABS: Capex - Renewals \$40,000 and External Funding (NETR) \$160,000FY21/22 Physical works ABS: Capex - Renewals \$40,000 and External Funding (NETR) \$160,000	CF: Project Delivery	ABS: Capex - Renewals	\$296,583	In progress	Green	Current status: Section 18 realignment, physical works were completed in June 2019. Stage 2: Scoping design underway in consultation with Biosecurity and the volunteer group.Next steps: Stage 2: Physical works planned for commencement in Autumn 2020 with expected completion due in the summer of 2020/2021.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2098	Kauri Park track and signage renewals	Kauri Park boardwalk, bridge, sign and track renewals. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change) FY20/21 Physical works ABS: Capex - Renewals \$50,000 and External Funding (NETR) \$200,000 FY21/22 Physical works ABS: Capex - Renewals \$50,000 and External Funding (NETR) \$200,000 FY22/23 Physical works ABS: Capex - renewals \$20,000 (NETR) \$80,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$4,000	In progress	Amber	This project line will be cancelled going forward. The local board approved at the September business meeting KT/2019/174 to indefinitely close the tracks at Kauri Park. Contractors have been authorised to start the closure work in the next three weeks.
2100	Le Roy's Bush / Little Shoal Bay - renew tracks, signage and furniture - stage 1	Renewal of signage, furniture and whole track network including expansion of the narrow boardwalk ensuring the assets are fit for purpose. Renew the interpretive signage at the bottom of the track. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change) FY18/19 Investigation and design FY19/20 Physical works ABS: Capex - Renewals \$133,400 and External Funding (NETR) \$60,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$115,241	In progress	Green	Current status: The works on Stage 1 are completed and Code of Compliance processes nearing completion. Access through the reserve is under the control of the Biosecurity and Kauri Dieback Teams. Next steps: Undertake works on any defects identified and handover to the Operations and Maintenance team.
2101	Marlborough Park - renew path furniture and playspaces	Renew the pathways, furniture and play space. The renewal of the play space is to focus on older children. Project completed - This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex	\$0	Completed	Green	Completed.
2103	Onewa Domain - renew park assets	Renew Onewa Domain parks assets including fence, rubbish bin, sign, car park, retaining wall, amenity lights and roading. Renew sports field lighting on fields 2 and 3. Bollards are to be replaced as a matter of urgency as a health and safety measure. FY18/19 Investigation and design FY19/20 and 20/21 and 21/22 and 22/23 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$260,000	In progress	Green	Current status: Physical works on the rugby club car park commenced early September 2019 and are in progress. The works include replacing the low timber rail fence along the Akoranga Drive frontage to the Northcote Road intersection. Next steps: Continue with weekly contract meetings until completion of physical works in the rugby car park. Working with the various clubs to minimise disruption.
2105	Rangitira Reserve - renew park assets	Renew the following assets at the reserve: Pathway, bridge, retaining wall, signage as per the consent conditions and the track by the school which has collapsed and requires future proofing. FY18/19 Investigation and design FY19/20 - FY20/21 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$204,953	In progress	Green	Current status: The contract for renewal work for tracks between Birkenhead College and Mirage Place are complete. Access to the small section of track works scheduled for the Taurus Place to Birkenhead School section has been limited by the ground conditions and will be delayed until this improves in the Spring. Next steps: Complete design on slip area and tender around Kauri Park School.
2111	Tuff Crater - renew track and signage	Renew track and signage. Proposed stages for work are: Stage One - St Peters Overlook Stage Two - Boardwalk replacement new gravel and bank stabilisation Stage Three - Onepoto/Exmouth Connection Stage Four - St Peter's Overlook Staircase Stage Five - SeaPath Connections (combined) FY18/19 - FY19/20 Investigation and Work FY20/21 Physical Works (Stage 1) FY22/23 Physical Works (Stage 2) FY24/25 Physical Works (Stage 3 and 4) FY25/26 Physical Works (Stage 5)	CF: Investigation and Design	ABS: Capex - Renewals;#External funding	\$134,733	In progress	Green	Current status: The lead consultant and sub-consultants are performing updates of assessments in preparation for applying for resource consent. It is expected to lodge for consent in November 2019. Next steps: Resource consent application will be lodged and once approved, final construction documents will be completed and released for tendering.
2118	Chelsea Estate Heritage Park - renew tracks	Renew the tracks throughout the park. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change)FY18/19 Investigation and designFY19/20 Physical works ABS: Capex - Renewals \$100,000 FY20/21 Physical works ABS: Capex - Renewals \$160,000 and External Funding (NETR) \$240,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$83,655	In progress	Green	Current status: Stage 1 physical works will be completed end of May 2019. Stage 2: Design will commence in consultation with Biosecurity and volunteer group. The bridge and realignment of the track will be delivered as a separate project. Next steps: Stage 2: Physical works planned for autumn 2020/21.
2119	Tamahere Reserve - renew and improve play space area	Relocate and renew the playspace at the reserve including the enhanced playspace FY18/19 \$31,900 (LDI Capex contribution). This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.	CF: Project Delivery	LDI: Capex	\$0	Completed	Green	Completed.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2124	Onepoto Domain - renew pathway	Renew the pathway at Onepoto Domain by the duck pond to ensure future proofed and fit for local use. Investigate the bike track flooding zone and include the remediation in the scope of works. FY18/19 Investigation and design FY19/20 and FY20/21 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$199,127	In progress	Amber	Risks/ issues: Delayed in determination of scope of work and scale of funding. Current status: Auckland Council staff are preparing a business report seeking approval of the preferred option as discussed at the local board workshop. The draft concept plan is being progressed into developed design and will be used for acquiring consent. Next steps: Auckland Seek approval of the preferred option through a business report at the next available business meeting.
2129	Lysander Crescent Reserve - improve play space and renew paths and structures	Renew paths and retaining wall adjacent to the basketball court and enhance the Lysander Crescent playspace. FY18/19 Investigation and Design and Physical works (LDI Capex contribution \$49,200) FY19/20 Physical Works	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex	\$261,914	In progress	Green	Current status: Physical works in progress with about 70 per cent completed. Next steps: Progress physical works to completion.
2140	Birkdale Community Hall - rebuild facility	Rebuild facility to ensure the design is fit for purpose and future proofed for community requirements. FY17/18 - FY18/19 Investigation and design (LDI Capex contribution \$200,000) FY20/21 Physical works - FY21/22. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex	\$225,011	In progress	Amber	Awaiting completion of Strategic Assessment Service Strategy and Integration to inform next steps. Current status: Site visit undertaken with Full Facilities contractor to establish scope of works for minimum requirements to renew building to achieve medium term life extension. Painting specifications and colour scheme established. Next steps: Procurement of contractor.
2145	Kaipatiki Project at Lauderdale Road Birkdale - renew-rebuild facility	Demolish and rebuild the building to todays level of service. FY18/19 Investigation and Design FY19/20 - FY20/21 Physical Works	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex	\$100,000	In progress	Green	Current status: Engagement of senior planner and surveyors to prepare planning assessment. Location of underground drainage locations with CCTV. Completion of site survey. Next steps: Developed design kick off meeting with design team, stakeholders and specialists consultants. Engagement of arborists.
2153	Birkenhead War Memorial Park - renew sports lighting	Renew the lighting at the sportsfields, this project relates to the Harvey Wright fields. FY18/19 Investigation and Design. FY 19/20 Physical Works to FY21/22. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$82,368	In progress	Green	Current status: The power connection to the site has been upgraded and tendering processes for the main contract is underway. Award of the construction contract is expected by mid November. Next steps: Complete the tendering process and award the construction contract.
2166	Glenfield Pool and Leisure Centre - structural assessment and works on hydro slide and dive platform	Structural assessment of works required for safe access to hydro slide and dive platform. Delivery of works at Glenfield Pool and Leisure Centre. FY19/20 Physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$427,515	In progress	Amber	Scoping has taken longer than expected. Current status: Hydroslide condition report and quote to repair has been received. Consultation with Centre Management in progress to finalise the scope. Next Steps: After finalisation business case will be prepared for sign off and delivery in quarter two (pool shutdown planned for October 2019).
2167	Halls Beach - renew toilet roof	Renew toilet roof at Halls Beach. FY20/21 Investigation and design and Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2177	Hilders Park Wharf - remedial works to wharf structure	Wharf has been assessed as having structural issues and the scope of work has been defined for delivery. Piles to be addressed as part of the scoping of the project. The wharf will be made safe with temporary measures until the physical works are complete in collaboration with the heritage team. FY17/18 - FY18/19 Investigation and Design FY19/20 - FY20/21 physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$114,320	In progress	Green	Current status: Resource and building consent applications currently being prepared to lodge. Next steps: Hold pre-application resource consent meeting prior to lodging. Lodge building consent application. Complete detailed design drawings and prepare tender package.
2182	Rosecamp Road Reserve - renew foreshore	Renew the Rosecamp Road Reserve foreshore in collaboration with the coastal team. FY17/18 investigate and scoping FY18/19 consenting and planning FY19/20 deliver physical works	CF: Project Delivery	ABS: Capex - Renewals	\$135,000	Completed	Green	Completed.
2183	Kaipatiki - renew furniture and fixtures 2017/2018	Renew seats, bins, signage, bollards at Leigh Scenic Reserve, Manuka Reserve, Monarch Park, Rewi Alley Reserve, Stafford Park, Teviot Reserve. FY18/19 Investigation and design FY19/20 and FY20/21 Physical Works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$156,578	In progress	Green	Current status: The scope has been agreed to with the board. We have received pricing for the bulk of the furniture renewal. We are also in the process of designing the interpretive signs where required.Next steps: Commence with the replacement of furniture, expected start date is November 2019.
2184	Sulphur Beach Reserve - renew park roading and car parks	Renew the surface of the carpark and roading at Sulphur Beach reserve. FY18/19 Investigation and design. FY19/20 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$495,638	In progress	Green	Current status: A contractor has been appointed to deliver the physical works from October 2019. Next steps: Communicate with stakeholders and the local community, deliver the physical works.
2185	Kaipatiki - renew walkways and paths at Lancelot, Linley and Little Shoal Reserve	Renew walkways and paths at: Lancelot Reserve, Linley Reserve and Little Shoal Bay. FY18/19 Investigation and design FY19/20 Physical Works	CF: Project Delivery	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: Furniture replacement in Little Shoal Bay Reserve has been installed. Planning work on Linley track renewal is underway. Next steps: Continue planning on Linley track renewal.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2193	Manuka Reserve - renew playground and half court	Renew playground and half court at Manuka Reserve FY18/19 Investigation FY19/20 and FY20/21 Physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$284,842	In progress	Green	Current status: A new shell midden deposit was uncovered in the basketball court area; work has re-commenced. Play equipment installation has started in September. Next steps: Completion is now expected in December 2019.
2219	Rewi Alley Reserve - renew pathways, boardwalk and pedestrian bridge	Renew the pathways, including the new path to the toilet block, renew the boardwalk and pedestrian bridge. FY18/19 Investigation and design FY19/20 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$662,000	In progress	Green	Current status: The contract has been recently awarded for carrying out physical works in the summer season. Next steps: Commence physical work as from 13 January 2020. The project is expected to be completed by April 2020.
2255	Beach Haven Community House and Creche - refurbish kitchens	Refurbishment of kitchen, including appliances and flooring as required at the facilities. This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Completed.
2283	Kaipatiki - renew furniture, signs and fixtures 2018/2019	Renew condition 4 and 5 assets including signage in the following parks: Downing Street Reserve; Hinemoa Park; Holland Reserve; Kaipatiki Park; Mayfield Reserve; Normanton Reserve (to be delivered in conjunction with the nature play and Healthy Waters daylighting works); Onepoto Domain; Powrie Reserve; Rotary Grove (Northcote); Shepherds Park (toilet block side fitness stations); Stancich Reserve; Stokes Pt / Northcote Reserve; Tuff Crater; Tui Park; Vandeleur Reserve; Windy Ridge Reserve. FY18/19 Investigation and Design FY19/20 Physical works and FY20/21	CF: Project Delivery	ABS: Capex - Renewals	\$78,130	Merged	Grey	Project bundled into SPID 2183 - Kaipatiki renew furniture and fixtures 2017/2018.
2284	Kaipatiki - renew minor park buildings 2018/2019	Renew the toilet block at Kaipatiki Park. FY18/19 Investigation and design FY19/20 Physical Works	CF: Project Delivery	ABS: Capex - Renewals	\$112,840	In progress	Green	Current status: We are waiting for pricing from our suppliers, pricing is expected by end October 2019. Next steps: Confirm pricing is market related and appoint the supplier. Planned start date is expected to be February 2020.
2296	Onepoto Domain - renew sports field	Renew sports fields with consideration to the pathway network at the domain, which may include a future cycle path. FY18/19 Investigation and design FY19/20 to 21/22 Physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$258,779	In progress	Green	Current Status: Prestart meeting held. Contract award letter ready to issue. Next steps: Commence physical works first week of October 2019
2309	Soldiers Bay - renew access way track	Renew access way track to Soldiers Bay FY18/19 Investigation and design FY19/20 and FY20/21 Physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$60,705	In progress	Green	Current status: Local board consultation has been completed and temporary closures are in place. Next steps: Scoping of mitigation works is underway and designs and pricing schedules are being drafted.
2332	Chelsea Estate Heritage Park – renew Colonial Road track and bridge	Renew the track and bridge at the Colonial Road side of the park. It is proposed the bridge is relocated and the track realigned with consideration to the current local board plan. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change) FY19/20 Physical works ABS: Capex - Renewals \$100,000 FY20/21 Physical works ABS: Capex - Renewals \$60,000 and External Funding (NETR) \$240,000 FY21/22 Physical works ABS: Capex - Renewals \$300,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$100,000	In progress	Green	Current status: A new path alignment has been approved by the local board to avoid the slip site and also improve users experience. Next steps: Consultation with the volunteer group and NZ Sugar will continue.
2337	Birkenhead Pool and Leisure Centre - replace failed flooring and external work of the building	Replace the flooring in the centre where the rock climbing component is and the external work of building. FY18/19 investigate, report and scope the works and detailed design, consents obtained FY19/20 Physical works to FY20/21. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$199,019	Completed	Green	Completed.
2341	Marlborough Park - renew skate park	Renew the skate park including the carpark within Marlborough Park. FY18/19 Physical works FY19/20 Physical works FY20/21 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$562,007	In progress	Green	Current status: Design and build tender being negotiated prior to award. Next steps: Confirm design and build procurement of skatepark. Physical works planned to commence following Christmas gala, mid November and take approximately seven months.
2354	Birkdale Kauri Kids - renew facility	Rebuild Birkdale Kauri Kids facility to ensure the design is fit for purpose and future proofed for community requirements. FY18/19 Investigation and Design FY19/20 Service assessment and Investigation and design FY20/21 - FY21/22 Demolition and rebuild. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Amber	Two options for concept design of rebuild underway. High level cost estimates will be available once concept completed. Service Strategy and Integration is completed. Outcome to help make a final decision on the renewal project. Current status: Site visit undertaken with Full Facilities contractor to establish scope of works for minimum requirements to renew building to achieve medium term life extension. Painting specifications and colour scheme established. Next steps: Procurement of contractor.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2374	Birkenhead War Memorial Park - renew bleachers - Harvey Wright field	Investigate and rebuild the bleachers sited at the Harvey Wright field at the park at Birkenhead War Memorial Park. FY18/19 Investigation and Design FY 19/20 Physical Works	CF: Investigation and Design	ABS: Capex - Renewals	\$417,748	In progress	Green	Current status: Detailed design is complete. Procurement phase underway with physical works expected in February 2020. Next steps: Prepare procurement plan and prepare to tender the physical works.
2411	Hellyers Creek Reserve and Shepherds Park - renew walkways	Renew the Hellyers Creek Reserve and Shepherds Park coastal walkway (including drainage) in conjunction with the Hellyers Creek Reserve walkways to allow a more holistic approach to the walkway network. Include in scope investigations for new connections as per the Kaipatiki Connections Network Plan FY18/19 Investigation and design FY19/20 - FY21/22 Physical Works	CF: Project Delivery	ABS: Capex - Renewals	\$100,000	In progress	Amber	Not ready for delivery – Project Delivery to cover SA in Business Case. Awaiting outcome of the Shepherds to Tui Park coastal link to confirm scope for this project. Current status: Scope options for works to inform Business Case with consideration to other track networks and street access. Next steps: Obtain approval for business case. The physical works for this project will be planned in stages to match budget allocations and summer works.
2420	John Kay Park - renew car park and path	Renew car park and path at John Kay Park. FY18/19 Investigation and design. FY19/20 - FY21/22 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$81,500	In progress	Green	Current status: Tendering of physical works has been released. Next steps: Confirm contractor and physical works timeframes.
2422	Kaipatiki - install new signage	Installation of new park entrance signage to identify gaps within the Parks signage audit within the Kaipatiki area. Signage to also include Maori Naming project . FY18/19 Investigation and Design FY19/20 Physical works FY20/21 Physical works	CF: Project Delivery	LDI: Capex	\$146,645	In progress	Green	Current status: The draft work programme was presented to the local board at the September business meeting and has been approved for delivery. Next steps: Finalise draft work programme and present to the local board at an upcoming workshop. Scope the additional works that were requested by the local board from the September business meeting.
2434	Lynn Reserve - renew playground and furniture	Renew play space including provision of seating and signage within the reserve. FY18/19 Investigation and Design FY19/20 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$188,892	In progress	Green	Current status: The design has been approved by the local board at the September business meeting and project has progressed into detailed design. Next steps: Complete development of detailed design and prepare procurement for installation works.
2459	Normanton Reserve - renew basketball courts, path drainage and drinking fountain	Renew basketball courts, drinking fountain on site and pathway drainage to stop flooding and reduce maintenance, including the cracked pathway that runs between Normanton Reserve and Ashfield Road. Working in collaboration with the healthy waters team. FY18/19 Physical works FY19/20 Physical works FY20/21 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$50,000	In progress	Amber	Project scope change required to reduce scope as full scope identified exceeds budget Current status: Detailed drawings and engineer's estimate received for the paths and drainage civil works renewals however, excluding the basketball court renewal. No additional renewal funding available in response to submitting a budget change request to meet the significant budget shortfall to deliver the whole project at this time. Accordingly it is proposed to confirm with the Local Board a change of scope to only renew the Ashfield Rd accessway that is a condition 4 and replace the drinking fountain with the current budget, and defer the works in the reserve which are condition 3 in future financial years. Next steps: Confirm the reduced change of scope with the local board. Receive the amended tender drawings, specifications and schedules for preparing the tender package.
2460	Northcote War Memorial Hall - renew heritage facility	In conjunction with the heritage team, refurbish the heritage facility including the kitchen and downstairs area of the Northcote War Memorial Hall. FY 18/19 Investigation and design FY19/20 Physical works FY21/22 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$76,320	In progress	Green	Current status: The concept design is complete (end September 2019). The detailed seismic assessment came out at thirty four percent of the national building standard (this is based on an assumption of the type of soil and also unknown underfloor bearers to column connections). Some aspects of the building therefore need further seismic assessment to determine a more accurate score. Once the final score is determined based on actual soil conditions and underfloor connections we can then estimate the cost of bringing the building up to the sixty eight percent of national building standard (this is the ideal score however not mandatory to do, the estimate to achieve the sixty eight percent score will inform our decision). Next steps: Complete the detailed seismic assessment and estimate for the renewal. A memo will be submitted to the local board in February 2020 containing the estimate and concept designs.
2463	Onewa Domain - renew sports fields 4 and 5.	Renew sports fields 4 and 5 at Onewa Domain sportsfield FY18/19 Investigation and design FY19/20 and 20/21 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Current Status: Detailed design completed and consent granted. Next Steps: Tender physical works April 2020.
2478	Portsea Reserve - renew play space and furniture and install shade and fencing	Renew play space and furniture. FY18/19 Investigation and design FY19/20 and FY20/21 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$67,463	In progress	Green	Current status: The design has been approved by the local board at the September business meeting and project has progressed into detailed design. Next steps: Complete development of detailed design and prepare procurement for installation works.
2495	Shepherds Park - Install coastal track connection to Tui Park	Installation of coastal track connection from Shepherds Park to Tui Park (Gazelle Avenue), along the coast with a possible spur to Tui Park beach in collaboration with the coastal team. Investigation of drainage options at Shepherds Park is to be undertaken and presented to the board. FY18/19 Investigation and design (KCNF Fund) FY19/20 Physical works (LDI: Capex contribution \$400,000) FY19/20 ABS: Capex - Development \$1,050,000 (KCNF Fund)	CF: Project Delivery	ABS: Capex - Development;#LDI: Capex	\$450,000	In progress	Amber	Local residents with riparian access rights oppose project, therefore mitigation may be required (eg small vessel access to harbour) to gain approval Current status: Consultation on the project and alignment options are ongoing. Consultation with the wider public will be undertaken to reflect the local boards resolution from September business meeting. Next steps: Continue consultation. Report to new local board on outcomes.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2515	Vandeleur Reserve - renew playspace and pathways	Renew playspace and pathways. FY18/19 Investigation and design FY19/20 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$187,685	In progress	Green	Current status: The design has been approved by the local board at the September business meeting and project has progressed into detailed design. Next steps: Complete development of detailed design and prepare procurement for installation works.
2558	Eskdale Reserve - renew tracks and furniture - stage 2	Eskdale Reserve and Francis Jendall Reserve paths, fence, steps, bridge and sign renewals. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change) FY18/19 Investigation and design FY19/20 Physical works ABS: Capex - Renewals \$143,831 and External Funding (NETR) \$100,000 FY20/21 Physical works ABS: Capex - Renewals \$100,000 and External Funding (NETR) \$400,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$283,000	In progress	Amber	Biosecurity input needed for track design - information requested. MPI are developing standards now. Current status: Tracks to be included in stage 2 confirmed with volunteer group. Liaison with Biosecurity to continue to ensure kauri dieback mitigation meets standards. Next steps: Confirm detailed design with physical works planned to start early 2020.
2559	Le Roy's Bush / Little Shoal Bay - renew tracks, signage and furniture - stage 2	Renew signage, furniture and whole track network including expansion of the narrow boardwalk ensuring the assets are fit for purpose. Renew the interpretive signage at the bottom of the track. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. (NOTE: the amount of NETR funding is not yet confirmed and is subject to change) FY19/20 Physical works ABS: Capex - Renewals \$50,000 and External Funding (NETR) \$150,000 FY20/21 Physical works ABS: Capex - Renewals \$80,000 and External Funding (NETR) \$120,000	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$199,120	In progress	Amber	Not ready for delivery – Biosecurity input needed for track design for Stage 2 - MPI preparing standards now. Current status: Stage 2 consultation with volunteer groups to continue to confirm alignment details. Consultation with Biosecurity underway to confirm Kauri Dieback mitigation standards. Next steps: Physical works planned for summer 2020/2021.
2560	Marlborough Park - renew youth playspace	Create youth play space designed to cater primary school /intermediate age children and youth, to be able to climb up/hangout/view and engage directly with the adjoining skate park space. FY17/18 Investigation and design and Physical Works FY18/19 Physical Work \$20,000 (LDI Capex Contribution) FY19/20 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$44,308	Completed	Green	Completed.
2562	Smiths Bush Reserve - renew footbridge	Investigate structural engineering design services required to repair the footbridge to open up to public for use. Work with Healthy Waters to de-silt Akoranga Pond. FY19/20 Investigation and design FY20/21 and FY21/22 Physical works	CF: Project Delivery	ABS: Capex - Renewals	\$30,000	In progress	Green	Current status: The design for the bridge repair is currently underway and is expected to be complete by end October 2019. Once the design is complete we will obtain pricing.Next steps: Complete the detailed design and obtain pricing.
2613	Totaravale Reserve - renewal of Kaipatiki play and sunsmart priorities	Investigate and scope the play space including the renewal and possible enhancements at Totaravale Reserve. FY20/21 Investigation and design FY22/22 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2629	Beach Haven Community House and Creche - renewal of timber decking and accessible ramp	Renewal of Beach Haven Community House and Creche. Asset Assessment identifies the timber decking and the timber accessible ramp for the Community House to be renewed. FY19/20 Physical Works	CF: Investigation and Design	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: No design is required, deck will be replaced like for like. Pricing is expected mid-October 2019. Next steps: Confirm that pricing is acceptable and appoint the supplier. Replacement work need to be coordinated with Creche and community house as facilities cannot be shut down - work will likely be done in phases to ensure access.
2642	Hellyers Creek Reserve - renew pedestrian track	Renew pedestrian track at Hellyers Creek FY20/21 Investigation and design and Physical Works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2667	Lynn and Leigh Reserve - install boardwalk - mitigate Kauri Dieback	Renew the Lynn and Leigh Reserve boardwalk track in collaboration with Biosecurity. The track realignment will preserve an 800 year old Kauri at risk of Kauri Dieback. Information signage is to be installed. Natural Environment Targeted Rate (NETR) and/or renewals funding to complete the work programme. FY19/20 Physical works ABS: Capex - Renewals \$20,000 and External Funding (NETR) \$80,000 FY20/21 Physical works ABS: Capex - Renewals \$20,000 and External Funding (NETR) \$80,000 FY21/22 Physical works ABS: Capex - Renewals \$20,000 and External Funding (NETR) \$80,000	CF: Investigation and Design	ABS: Capex - Renewals;#External funding	\$100,000	In progress	Green	Current status: Confirm the scope for the project. Local board consultation has been completed. Next steps: Prepare scoping documents and progress design and consents.
2687	Hilders park - toilet renewal	Renew the toilet blocks at Hilders Park FY18/19 Investigation and design completed under bundled work FY19/20 and FY20/21 Physical Works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Merged	Grey	This project has been merged with sharepoint ID 2284 (Hilders and Kaipatiki Parks Toilets Renewal)
2688	Hinemoa Park Dingy Ramp renewal	Provide for dinghy launching and retrieval, with dinghy lockers adjacent and a mooring area immediately offshore. FY19/20 Investigation and design FY20/21 Physical Works	CF: Investigation and Design	ABS: Capex - Renewals	\$5,000	In progress	Green	Current status: Confirm the scope for the project. Next steps: Prepare scoping documents and progress design and consents.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
2695	Fernglen Reserve - renew path and water feature	Renew the irrigation, pump and water feature and the upper meadow pathway including providing electricity points. FY19/20 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$86,000	In progress	Green	Current status: Confirm the scope for the project. Next steps: Prepare scoping documents and progress design and consents.
2755	Glenfield Pool and Leisure Centre - Assess and upgrade Bulkhead	Assess and upgrade bulkhead at Glenfield Pool and Leisure Centre. FY19/20 Physical works	CF: Operations	ABS: Capex - Renewals	\$150,000	Cancelled	Grey	As per the local board memo, 12 August 2019, project cancelled. There is another project for this work SP ID 2757 ("Install a compliant catwalk"). Funding for this project to be reallocated to the main pool relining.
2757	Glenfield Pool and Leisure Centre - Construct compliant catwalk and replace under ceiling	Construct compliant catwalk and replace under ceiling at Glenfield Pool and Leisure Centre. FY19/20 Physical works and FY20/21 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$351,994	In progress	Green	Current status: Design and consent planned for end of 2019. Next steps: report to be supplied by consultants for review.
2759	Kaipatiki - Auckland Urban Forest (Ngahere) Strategy - Planting Plan	Delivering the Planting Plan identified in the Growing phase of the local board specific implementation of Auckland's Ngahere Strategy. This aligns to Parks Services work programme. FY19/20 - FY20/21 Physical Works	CF: Investigation and Design	LDI: Capex	\$50,000	In progress	Green	Current status: The Urban Ngahere Forest Strategy team are confirming the suitability of sites and tree numbers required. Next steps: A report is planned to be taken to the local board in the new term.
2766	Glenfield Pool and Leisure Centre - replace spring boards	Replace spring boards "x2" at Glenfield Pool and Leisure Centre. FY19/20 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$80,000	In progress	Green	Current status: business case is being confirmed. Next steps: dates to be confirmed with the stakeholders.
2781	Monarch Park - develop into a nature space and trail park in Kaipatiki	Develop a nature play child-led, unstructured play outdoors, in natural and sensory-rich environments for children of all ages and abilities by supporting and generating valuable play and education outcomes which include a blend of movement-focused, nature trail interventions with more unstructured, loose play and education-focused interventions. FY19/20 Investigation and design, (LDI Capex contribution \$60,000) FY20/21 ABS: Capex - Renewals \$115,000	CF: Investigation and Design	LDI: Capex	\$90,000	In progress	Green	Current status: Confirm the scope for the project. Next steps: Prepare scoping documents and progress design and consents.
2845	Northcote Library Public Toilet renewal	Investigate and scope the upgrade of the structural and external finishes including assessing the internal fixtures for Northcote Library Public Toilet FY21/22 Investigation and design FY22/23 Physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
2847	Shepherds Park - build of bleaches with Community Group	Build a new set of bleaches for Shepherds Park in conjunction with Community Group who will build the project and hand over to the local board once completed. FY19/20 Physical works Capital (LDI Capex contribution \$80,000)	CF: Investigation and Design	LDI: Capex	\$80,000	In progress	Green	Current Status: Strategic Assessment received and has determined seating is required to accommodate 50 people within the park to address the sport and community need. Initial engagement with the Football Club and Maintenance Contractor has commenced. Next Steps: Continue to work with Football Club and contractor to establish and outline how the seating can be delivered.
2854	Standish Reserve - upgrade of footpath	Renew the footpath in Standish Reserve which has been effected due to run off from water. FY19/20 Investigation and design FY20/21 Physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$55,645	In progress	Green	Current status: Design work is currently underway and is expected to be complete by end October 2019. Next steps: Review design and go out to tender.
2950	Naturalisation of park reserves within Kaipatiki	Investigate and scope possible reserve areas for "naturalisation of parks opportunities" (i.e. edible gardens and food forests, pollinated pathways, natural meadows); FY19/20 Physical Works FY20/21 Physical Works	CF: Investigation and Design	LDI: Capex	\$30,000	In progress	Green	Current status: Confirm site location for works and scope. Project is linked to Kaipatiki - develop food forest network project. Next steps: Prepare scoping documents and progress design and consents. Plantings are best completed in winter when weather is more suitable for the trees to get established.
2952	Sispara Place Reserve - investigate footpath options	A significant slip behind 38a Neptune Place has completely destroyed the mid-slope path. Options need to be identified for reinstatement or closure, and stormwater considerations addressed for all of these options.	CF: Investigation and Design	ABS: Capex - Development	\$50,000	In progress	Green	Current Status: Input has been requested from the Parks and Places Specialist in regards to the service need requirements of the walkway. Geotechnical input has also been requested from Auckland Council's Geotechnical specialist team as to potential solutions and cost estimates to remediate the walkway. Next Steps: Review information provided from Parks and Geotech specialists. Prepare options report for discussion with the new local board in 2020.
2954	Awataha Greenway Plan - development contribution	Contribution to the Greenway development works within the "Unlock Northcote" Panuku project This development includes contributions from the Hobsonville Land Company, Healthy Waters, Panuku and Auckland Council. This is met with local board support and expected to be delivered over a 4-6 year period. FY19/20 Investigation and scoping and physical works FY20/21 physical works	CF: Investigation and Design	ABS: Capex - Growth	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
3032	Camelot Reserve - renewal of Kaipatiki play and sunsmart priorities	Renew the Camelot Reserve playspace based on the Play and Sunsmart priority schedule for Kaipatiki Local Board FY19/20 \$30,000 Investigation and design FY19/20 \$70,000 Physical Work FY21/22 Physical Work	CF: Investigation and Design	ABS: Capex - Renewals	\$92,923	In progress	Green	Current status: The concept design has been finalised and the project has progressed into detailed design. Next steps: Once detailed design is completed it will be presented to the local board for approval to proceed to procurement and installation will be requested.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3087	Kaipatiki - install bike repair stations	Installation of four bike repair stations: 1. Onepoto Domain in the vicinity of the learn to ride track 2. Pump track at Birkenhead War Memorial Reserve. 3. Shepherds Park in the vicinity of the playground and community house 4. Marlborough Park. FY18/19 Investigation and design FY19/20 Physical works	CF: Investigation and Design	External funding	\$13,128	In progress	Green	Current status: All bike repair stations have been ordered and delivery is expected end of October 2019. Civil work for the bike repair stations will commence in October and will be complete by mid-November 2019. The installation of the bike repair stations will be complete by mid-December 2019. Next steps: Complete the project.
3088	Local Board Placespace Enhancements	Investigate and scope playspace enhancements at Nell Fisher Reserve and other parks based on the Play and Sunsmart priority schedule for Kaipatiki Local Board FY19/20 Physical Works (LDI Capital contribution \$50,000)	CF: Project Delivery	LDI: Capex	\$50,000	In progress	Green	Current status: The project was initiated as part of the work programme FY2019/2020. The scope and strategic assessment are being reviewed. Next steps: Options for the delivery of the scope will be assessed and a business case will be drafted.
3089	Local Board Sunsmart Priorities for Playspaces	Investigate and scope the sunsmart provisions (trees or sunshade options including full shade options) on sites that have been listed as high within the play and sunsmart priority schedule for Kaipatiki Local Board. Full coverage shadesails at Birkenhead War Memorial, Monarch Park, Rewi Alley Reserve playgrounds; FY19/20 Physical Works (LDI Capital contribution \$200,000)	CF: Project Delivery	LDI: Capex	\$200,000	In progress	Green	Current status: Shade sails for Birkenhead War Memorial, Monarch Park and Rewi Alley Reserve playgrounds are being tendered. Next steps: Consenting if required; installation.
3090	Tui Park, Beachaven - install fencing and stabilise	Installation of fence and planting to stabilise the area. FY19/20 deliver scoped works to achieve the sought outcome	CF: Project Delivery	ABS: Capex - Development	\$30,000	In progress	Green	Current status: Scope of works is to plant out slip site to stabilise the area. Next steps: Confirm plants and details required to carry out physical works. Planting will be undertaken in Autumn when weather is better suited for plants.
3091	Manuka Reserve, Bayview - remediate landslide	A landslide has occurred at Manuka Reserve at the coastal cliff/slope between the reserve footpath and the property boundary at the north-west corner of 11 Hotspur Place, Bayview. FY19/20 investigate, design and deliver physical works to stabilise the area. This project is to be delivered with geotechnical subject matter expert input and oversight.	CF: Project Delivery	ABS: Capex - Development	\$30,000	In progress	Green	Current status: Confirm scope for project with councils geotech team. Next steps: Prepare scoping documents and progress design and consents.
3134	Kaipatiki Local Board Full Facilities Contracts	The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.	CF: Operations	ABS: Opex	\$4,741,922	In progress	Green	Quarter one started off with dryer than usual conditions for July. Rainfall figures ramped up during August and September, bringing with it the necessity for our contractor to put the wet mowing plans into action again. As in previous years, the contractor is required to mow an edge around entrance ways, playgrounds, bins and furniture to enable the public to still enjoy access to their parks and reserves, along with displaying appropriate signage to inform the public. Suffice to say, there has been a spring flush that is affecting grass and weed growth. The contractor is busy deploying crews to keep on top of weed growth in street gardens and parks and reserves. Some issues were experienced with fencing panels installed in our closed reserves and tracks due to Kauri Dieback restrictions. The contractor has been diligent in checking the problem areas, such as Kauri Glen Reserve, to ensure paneling is still in place, and where required, they have replaced and retrieved missing panels, and more recently, extended some of the boundaries at the request of the Kauri Dieback team. Contractor performance averaged at 92.1 per cent for the quarter. Focus areas during this time included weed management, furniture condition, hard surfaces and gardens. The contractor has been focusing on pruning the dietes (fortnight lilies) in the median strips on Glenfield and Wairau Roads. They have not been pruned for some years. The area looks much tidier, and new, healthier growth will renew during the Spring months. The gate at Sulphur Beach Reserve was continually being vandalised after installation which has required a lot of investigation and dedication from council, contractor and Police staff. This has since been resolved and we hope the vandalism of the gate has ceased. Feedback from the Police is that they are very pleased with the gate in that when it is in operation they have gone from many calls about unruly behavior to zero allowing them to allocate their resources to other hotspots.
3135	Kaipatiki Local Board Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets. These contractors also undertake storm damage works although these are funded from regional budgets.	CF: Operations	ABS: Opex	\$340,841	In progress	Green	The first quarter was focused on the reduction of requests for service. This was balanced against addressing deferred requests and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependent. The scheduled works programme was delayed as a consequence of the large amount of requests, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
3136	Kaipatiki Local Board Ecological Restoration contracts	The Ecological Restoration maintenance contracts include pest plant within ecologically significant areas and animal pest management across all parks and reserves funded from local board budgets.	CF: Operations	ABS: Opex	\$282,501	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3181	Windy Ridge Reserve - renewal of Kaipatiki play and sunsmart priorities	Investigate and scope the play space renewals and enhancements at Windy Ridge based on the Play and Sunsmart priority schedule for Kaipatiki Local Board including signage. FY19/20 Investigation and design and Physical Works FY20/21 Physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$35,000	In progress	Green	Current status: The project was initiated as part of the work programme Financial Year 2019/2020. An initial neighbourhood survey is being undertaken to better understand overall requirements for the reserve and play space renewal. Next steps: Based on initial site investigation and survey results options for the delivery will be assessed and summarised in a business case.
3220	Fordham and Lanigan Street Bridge Renewal due to fire damage	Replacement of the Fordham and Lanigan Street Bridge due to fire damage FY18/19 Physical works (insurance funding) FY19/20 Physical works ABS Capex renewals	CF: Project Delivery	ABS: Capex - Renewals;#External funding	\$302,040	In progress	Green	Current status: Work on the bridge will commence early October 2019. Completion is planned for December 2019. The steps and footpath from Lanigan Street have slipped and need to be replaced as part of the bridge renewal project. Next steps: Commence the project.
3321	Little Shoal Bay - assess coastal asset options	To achieve the local board plan objective to ensure 'our natural environment is protected for future generations to enjoy', the local board approved the addition of a new project to assess coastal asset options at Little Shoal Bay to be funded from the regional-wide coastal renewals budget to support the undertaking of a coastal processes and hazard assessment report. FY19/20 undertake assessment for further decision making.	CF: Investigation and Design	ABS: Capex - Renewals	\$15,000	In progress	Green	Current status: Engaging with the coastal panel of suppliers to undertake options report. Next steps: Agree on an option, provide estimated costs for this option to the Programme team to enable budget setting for design, consent and physical works.
3384	Glenfield Pool and Leisure Centre - Pool Relining	Reline the pool at Glenfield Pool and Leisure Centre.FY19/20 Physical Works	CF: Operations	ABS: Capex - Renewals	\$150,000	In progress	Green	Current status: confirming methodology with the contractor.Next step: methodology and work plan confirmed
3537	Telephone Road Reserve, Chelsea Bay - install dog gating	Install a gate at the entrance to the track at the south-western corner of the reserve to ensure dogs within the 24/7 off-leash area are secure and unable to access residents properties. Current status - stage one - investigate, design and cost estimate the works for the local board's approval. Stage two - plan and deliver physical works. Estimated completion date yet to be established. This open space improvement project has been funded by the local board's discretionary budget.	CF: Investigation and Design	LDI: Capex	\$5,600	In progress	Green	Current status: Consultation on the signage design has been completed and the local board has approved the final design. The signs are currently at the manufacturers. Next steps: Schedule installation of signs and complete project.
3538	Jean Sampson Reserve - upgrade toddler park	Upgrade toddler playground covering combined footprint of existing playground and seating area. The design is to be developed with a similar style to the play space at Lake Town Green, Hauraki Corner. The design is to include sand play, slide mound, swings, music play, shade sail and nature play (no wood chip cushion fall as not suitable for toddlers). The basketball area is to be retained with the addition of a toddler hoop. The donated fire engine piece is also to remain in the design. Replace the bollards with a picket fence (in keeping with heritage). Add a small bike loop to the south of the playground with traffic markings for the kids to enjoy. Current status - stage one - investigate, design and scope the works for the local board to approve. Stage two - obtain consents and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project has been funded by renewals and the local boards discretionary budget.	CF: Investigation and Design	LDI: Capex	\$236,441	In progress	Green	Current status: The concept design was finalised and is has progressed into detailed design. Next steps: Draft report for the local board to present design and options and request approval.
3539	Kaipatiki - install dog agility equipment	Installation of dog agility equipment in the Kaipatiki area. Site options to be submitted to the local board in collaboration with the Parks and Places Advisor. The site is to be approved by the local board.	CF: Investigation and Design	LDI: Capex	\$18,698	In progress	Amber	It is unclear as to when the project can be progressed and completed. Current status: Following a local board workshop the local board questioned whether the project should focus on a dog park or continue to deliver a dog agility course. An updated strategic assessment has been provided by Community Services and a report with an option assessment is being prepared and will be made available to the local board once completed. Next steps: Submit the options report to the local board and seek direction from the local board on how to proceed.
3604	Birkenhead War Memorial Park - renew fields 2 and 3	Renew the sports fields 2 and 3. This project has an estimated completion date of October 2019. This project is carried over from the 2017/2018 programme (previous ID 2928).	CF: Project Delivery	ABS: Capex	\$13,895	In progress	Green	Current status: Minor renewals of cricket nets, surfacing and safety skirtings have been completed. Next steps: Complete Defects period checks.
3612	Kaipatiki - develop Food Forest network	This project is to plant fruit trees within the Kaipatiki area, sites to be determined by the local board. This initiative will be planned in collaboration with the operations and parks teams, to ensure we are aligning with the pest free strategy. Details are yet to be defined.	CF: Investigation and Design	LDI: Capex	\$10,000	In progress	Green	Current status: Confirm site location for works and scope. Project is linked to Naturalisation in Parks project. Next steps: Prepare scoping documents and progress design and consents. Plantings are best completed in winter when weather is more suitable for the trees to get established.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3657	Glenfield Pool and Leisure Centre - Gut and refit reception, foyer, gym floors, café and courtyard	Replace reception desk and joinery, floor coverings and finishes, wall finishes, security and controls, signage, lighting and ceiling. Renew the entry to the courtyard from the café. Current status - stage one - investigate, scope and cost estimate the physical works to be presented to the local board for their review and input. Stage two - plan and deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2753).	CF: Project Delivery	ABS: Capex - Renewals	\$286,507	In progress	Amber	Active Recreation have agreed to adjust scope to budget. Risk that not all work can not be procured in time for October 2019 pool shut down, which may delay overall delivery. Current status: scope and designs confirmed with the stakeholders; work is being awarded. Next steps: physical works commence in October 2019.
3658	Glenfield Pool and Leisure Centre - refurbish roof	Refurbish roof by replacing failed flashings and sections where penetrations have caused leaks. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2755).	CF: Project Delivery	ABS: Capex	\$0	In progress	Red	Insufficient budget Current status: report to be put together to inform the decision on funding. Next steps: decision on the funding to be made by the new local board.
3687	18 Denby Lane, Northcote Point - reroof building and renew electrical board	Reroof the building which is currently leaking and renew electrical board which failed inspection. This project has an estimated completion date of August 2019. This project is carried over from the 2017/2018 programme (previous ID 2735).	CF: Project Delivery	ABS: Capex - Renewals	\$9,400	On Hold	Green	Current status: The report is not complete yet and is expected to be submitted to the first business meeting in 2020. Next steps: Complete report.
3689	Pemberton Reserve - renew play module removed due to health and safety issue	Replace play module that was removed due to health and safety concerns. This module is the large climbing frame with nets, rock wall and ladders. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2786).	CF: Investigation and Design	ABS: Capex - Renewals	\$40,410	In progress	Green	Current status: The new play equipment is ready for installation however the play space edging is still an issue. We have investigated replacing the logs like for like however the cost is expensive. The other alternative is a low retaining type structure which is not preferred. We are now investigating a more cost effective alternative which involves Macrocarpa sleepers in the ground slightly raised above the play space. This will however involve significant excavation to get the play space area to the correct height for the cushion fall. Next steps: Investigate further options for replacement of the edging, if none are found we will replace the logs like for like if budget allows.
3705	Hilders Park – renew play boat	Modify and renew the existing boat to become a play item on parkland in Hilders Park / Larking's Landing. Current status - stage one - investigate, scope and plan the physical works to be reviewed by the local board for their input. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3011).	CF: Investigation and Design	ABS: Capex - Renewals	\$45,843	In progress	Green	Current status: Playground and landscape works for boat playground nearing completion. Opening of the playground will be dependent on the completion of the Larkins Landing Paths and Furniture Renewals project at the end of September 2019. Next steps: Complete physical works.
3707	Larkins Landing - renew furniture and fixtures	Renew furniture and fixtures at Larkins Landing. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous ID 3311).	CF: Project Delivery	ABS: Capex	\$29,692	In progress	Green	Current status: Physical works in progress with some 88 per cent completed. Next steps: Progress physical works to completion.
3709	Birkenhead War Memorial Park - renew skate park, including park to pool access - stage 2	Stage 2 of the works were identified while renewing the skate park. Renew the retaining wall and ramp. Current status - stage one - investigate, design, scope and plan physical works. Stage two - deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 project called Stage 1 (previous SP18 ID 2744).	CF: Project Delivery	ABS: Capex - Renewals	\$78,900	On Hold	Red	Waiting on staff directive to recommence with project following the approval of the Masterplan Refresh. Current status: Draft detailed design is nearly complete. The retaining wall and access ramp has been consented as part of the consent for the skate park renewal. Next steps: Receive the information from the completed Park Master Plan refresh to determine if the current draft detailed requires amending to take into account any proposed changes to the top car park.
3717	15 Chartwell Ave, Glenfield - demolish and rebuild garage	Demolish existing garage and old prayer room and rebuild one purpose-built storage garage on the same site. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2770). Occupier; Kaipatiki Facilities Trust	CF: Project Delivery	ABS: Capex	\$100,985	In progress	Amber	Physical works have been delayed due to Watercare works Current status: Construction is now underway with the piles and foundations completed. The shed is to be erected by mid-October. Issues around the necessary raising of a Watercare manhole located in the footprint of the new shed access ramp are still being worked through. Next steps: Complete the shed build, obtain the Watercare approval to install the access ramp including raising the manhole and obtain code of construction compliance.
3726	Beach Haven Sports Centre - comprehensive renewal	Refurbish and reconfigure the facility to ensure it remains fit for purpose and more efficient to all user groups, including reduced maintenance moving forward. The strategic assessment is underway and the scope of works is to align to the provisional needs identified. Scope to be approved by the local board prior to detailed design commencing. Current status - stage one - investigate and scope the recommended physical works for the board to approve. Stage two - detailed design and consents obtained. Stage three - deliver physical works. Estimated completion date yet to be established.	CF: Investigation and Design	ABS: Capex - Renewals	\$10,500	In progress	Green	Current status: Service Strategy and integration team is undertaking strategic assessment of the service requirements and needs assessments within the local board area including community places, active recreation centers and kauri kids. Awaiting the outcome of this assessment before progressing comprehensive renewal of this facility. This will delay the project progress and decision has been made to place on hold until outcome has been received. Awaiting outcome of strategic assessment. Stage One of the Investigation for comprehensive renewal has been completed. High Level concept has been developed based on feedback received from the current tenants. Next steps: Awaiting outcome of strategic assessment. Finalise Project Information Form.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3732	Kaipatiki - install shade sails	Installation of shade as per the following: - Little Shoal Bay Reserve: 8 shade sails - \$42,490 - Inwards Reserve: 6 shade sails - \$33,150- Third playground to be confirmed – \$15,000- Large grade deciduous shade trees - \$10,000Stage one - investigate and scope the works workshopped with the local board. Stage two - plan and deliver the physical works starting November/December 2018.	CF: Project Delivery	LDI: Capex	\$0	Completed	Green	Completed.
3759	Rotary Grove - renew car park	Rotary Grove car park to be sealed. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 2766).	CF: Project Delivery	ABS: Capex	\$33,015	In progress	Green	Current status: Carpark completed and opened for public use. The footpath renewal works are nearing completion with sections being opened to the public as they complete. The works have been affected by the very wet August and September and the footpath location, which is severely affected by stormwater and ground water flow. The path has been raised and subsoil drainage and soakage pits have been installed to reduce the impact of stormwater and improve the safety of the path. Next steps: Complete the last minor section of footpath renewal.
3800	Birkenhead Pool and Leisure Centre - reline the pools	"Reline the pools at Birkenhead Pool and Leisure Centre. FY19/20 Physical works Repair and Paint required every five years"	CF: Operations	ABS: Capex - Renewals	\$0	Completed	Green	Completed.
3810	Birkdale Kauri Kids and Community Hall minor renewals	Renew Birkdale Kauri Kids and Community Hall to maintain service levels.FY19/20 - physical works	CF: Project Delivery	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.
Community Services: Service Strategy and Integration								
1212	Kaipatiki Local Parks Management Plan	Develop a multi-park management plan (year 2 of 3) that assists the Kaipātiki Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for.	CS: Service Strategy and Integration	LDI: Opex	\$20,000	In progress	Green	First round of public consultation completed. Proposals on classification of park land that were publicly notified were confirmed by the local board in September 2019 (KT/2019/194). Planned for Q2: Start public submission analysis. Commence issues analysis to inform preparation of draft local parks management plan.
1213	Birkenhead War Memorial Park Master Plan	Develop a master plan (year 2 of 2) to guide decision making for the management and future development of Birkenhead War Memorial Park	CS: Service Strategy and Integration	LDI: Opex	\$0	In progress	Green	Local board resolved to adopt the Birkenhead War Memorial Park masterplan on 21 August 2019. Staff to develop detailed business case for multi-sport facility and upgrades to Osborne Pool (Resolution number KT/2019/145). Planned for Q2: Progress projects within the Community Facilities Dept. 2019-2022 work programme and work on business cases as detailed in resolution KT/2019/145.
1214	Investigate and provide direction on future of Glenfield Pool, Birkenhead Pool, Beach Haven Sports Centre and ActivZone	Provide direction on the future of Glenfield Pool, Birkenhead Pool, Beach Haven Sports Centre and ActivZone through development of business case to progress preferred option (year two of two-year project)	CS: Service Strategy and Integration	Regional	\$0	In progress	Green	A course of action for each of the four sites in the scope of the investigation was presented to the local board on 21 August 2019 (CP2019/14834). a) A detailed business case for Birkenhead new multi-use sport facility, upgrades to Osborne Pool (including aquatic play space) will be prepared by staff for consideration as part of the One Local Initiative (OLI) programme. b) Initial Seismic Assessments (ISAs) for Glenfield Pool and Leisure Centre and ActivZone facilities will be complete by February 2020. The ISAs will determine the timing of the indicative business case that will be required for consideration as part of the Long-term Plan process for a new multi-use aquatic and recreational facility in Glenfield. c) If approved and funded through LDI opex, a master plan for Shepherds Park will be included in the local board 2020/2021 work programme for delivery in 2021. Priorities identified in the Shepherds Park master plan will set the direction for implementation actions. d) Prioritise renewal of the Beach Haven Sports Centre through the 2020/2021 Community Facilities renewals work programme process to ensure levels of service are maintained while long term intentions for the facility are considered through the Shepherds Park master planning process (if approved). Planned for Q2: a) Staff will begin work on a detailed business case for Birkenhead new multi-use sport facility, upgrades to Osborne Pool (including aquatic play space). b-d) will be transferred to relevant department leads for delivery and reporting.
1228	Investigate need and demand for library, community, arts and culture services in Northcote recognising current providers and anticipated growth	Undertaking community needs assessment and investigating options for provision of services in Northcote.	CS: Service Strategy and Integration	Regional	\$0	In progress	Green	Two LB workshops held in September to introduce the project and seek input. Current state analysis report completed. Planned for Q2: Procure consultant to undertake the community needs assessment and initiate community engagement.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
3231	Investigate service renewal of Birkdale Hall and Kauri Kids early childhood education centre	Provide advice on future investment in Birkdale Hall and Birkdale Kauri Kids early childhood education centre based on a strategic assessment	CS: Service Strategy and Integration	Regional	\$0	In progress	Green	Local board resolved to approve reallocation of budget to enable minor renewals and noted staff will provide advice on long-term opportunities through the 2020/2021 work programme process (KT/2019/178). Planned for Q2: Working with Community Facilities staff to prepare advice on long term options through 2019/2020 work programme process. Short term renewals and maintenance progressing.
Infrastructure and Environmental Services								
370	New project: Water quality monitoring programme	This project monitors and provides data on how current and future development affects water quality in freshwater streams and the receiving coastal environments of this local board area. The council's Research and Evaluation Unit have prepared a water quality monitoring programme report which has informed the development of this project. Based on the recommendations in the report, the project will focus monitoring efforts across eight sites in the Kaipātiki Local Board area. The monitoring sites were chosen based on: <ul style="list-style-type: none"> • achieving good geographical coverage of the local board area • the ability to leverage off existing ecology or flow monitoring sites for additional data and information • the ability to provide additional water quality information upstream of some popular recreation sites and downstream of known wastewater overflow sites. The Research and Evaluation Unit have advised that one year of data will only provide a baseline of understanding of key issues at the eight sites. They recommend that long-term data collection and analysis be undertaken before targeted interventions are developed.	I&ES: Healthy Waters	LDI: Opex	\$30,000	In progress	Green	The first month of sampling has been completed. Only seven of the eight monitoring sites have been sampled as the Soldier's Bay site closed recently due to kauri dieback. The contractor has undergone kauri dieback training provided by Biodiversity staff and are now able to access this site for future sampling. Further testing will occur in quarter two. Results will be shared with the local board in quarter three.
427	Industrial Pollution Prevention Wairau Valley – Phase two	This programme is primarily educational and aims to inform urban industry and business about the impacts their activities may have on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways. This project will continue visits within Wairau Valley started in 2018/2019 and include revisits to businesses in Birkenhead and Beach Haven which had issues identified in 2017/2018.	I&ES: Healthy Waters	LDI: Opex	\$30,000	In progress	Green	Approximately 120 site visits were completed at the end of quarter one. Final site visits and a presentation to the local board on the final results of the project will take place in quarter two.
844	Kaipātiki Project environmental programmes	This funding will support: <ul style="list-style-type: none"> • the operation of the Kaipātiki Project Environment Centre at 17 Lauderdale Road, Birkdale and delivery of environmental volunteer programmes and educational workshops and courses • additional resource to support development of backyard biodiversity groups for Eskdale Reserve Network and halo • leadership, advice and support for collaboration and shared learning for the Kaipātiki Restoration Network, using a community empowerment approach • leadership, advice and support for collaboration to develop and implement Pest Free Kaipātiki 10-year strategy and action plan, using a community empowerment approach • environmental and water quality improvements in Kaipātiki through supporting local initiatives, and working with other decision makers to inform them of our community needs • restoration and nursery programme and volunteers (producing around 20,000 plants per annum) • a volunteering programme for people with special needs or learning difficulties • programmes which develop the community's kaitiaki role by using community development models and the Mental Health Foundation's Five Ways to Wellbeing model. 	I&ES: Environmental Services	LDI: Opex	\$45,000	In progress	Green	A funding agreement has been drafted and provided to Kaipātiki Project for approval. The funding sources for each activity have been clearly defined (some activities are funded by the local board and others by grants). A detailed update of activities will be provided in quarter two.
847	Pest Free Kaipātiki Strategy implementation	The Pest Free Kaipātiki Strategy implementation project will be delivered in collaboration with the Pest Free Kaipātiki Incorporated Society. It will involve community engagement in pest animal and plant removal, and habitat and species restoration projects across the local board area by community groups with support and technical advice from council staff.	I&ES: Environmental Services	LDI: Opex	\$115,000	In progress	Green	Contracts have been finalised and the group are focused on engaging with the community around work in parks, kauri dieback education and pest animal and weed control.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
Libraries								
904	Access to Library Service - Kaipātiki	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Birkenhead Library for 55.5 hours over 7 days per week. (\$554,115) - Glenfield Library for 55.5 hours over 7 days per week. (\$559,100) - Northcote Library for 53 hours over 7 days per week. (\$429,817) (Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$1,543,032	In progress	Green	The number of physical library visits is on target for the quarter, and total issues are up 2%.
905	Additional hours to network standard - Kaipātiki	2.5 additional opening hours at Northcote Library.	CS: Libraries & Information	LDI: Opex	\$12,600	In progress	Green	Northcote Library has been able to plan more value added services on Sundays, including a new Kawhe Kōrero group to start next month for learners of Te Reo Māori.
906	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	More staff have received training in delivering Wriggle & Rhyme sessions to ensure we are able to sustain the delivery of this highly valued programme for parents and babies. We actively incorporate Te Reo Māori into all preschool sessions and Mandarin rhymetimes continue to be a popular community programme.
907	Children and Youth engagement - Kaipātiki	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Northcote Library's afternoons are busy with tamariki reading to staff and whānau, with the incentive of the Hell Pizza challenge. This regular support and encouragement has contributed to one child moving up a reading step and receiving a principal's award for reading; another young gentleman even phoned his teacher aide from the library to check his reading level before excitedly reading with staff - this kind of engagement is a real step forward for this young man and is a great example of the part the library can play in wraparound community support. The library is continuing to grow its relationship with Northcote Intermediate School, whose classes visit regularly, and the number of children's and teens items being borrowed is up by 22% compared to this quarter last year.
908	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Kaipātiki	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Glenfield Library has established a community hub, asking for ideas and contributions from the community: the first request was from 10-year-old Rori, who wanted to start a Pokemon card gamers club. With support from us the first one ran in September. It attracted 11 girls and 5 boys. Rori and his Mum were instrumental in running the event. The group opted to carry on meeting in the library each week. GD Rutter approached us with a request to keep old newspapers for them; they pack for Mitre 10 and want to reduce plastic packaging. Kaipātiki Project provided seeds for a seed planting table. We look forward to forthcoming community led initiatives. The Northcote Library Team is providing the community with up-to-date information about the Northcote Development and took part in community festivities at Digger Day in Greenslade Reserve. Our regular outreach of reading to the residents of Orchards' Rest Home has been expanded to Ōnewa Rest Home since late May this year. This collaboration has allowed staff to improve the way we engage with the residents of these facilities, and we have noticed that many of them have become more responsive and interested in this time. We have used our experience running our regular book chat to collaborate with Highbury House and Crèche, to help them start their own book group this quarter. This has enabled us to reach a number of people who were not library users, and promote our services to them.
909	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Kaipātiki	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Cushla Tohu, our Kaikōkiri Ratonga Māori, delivered a waiata session for Literacy Aotearoa. All libraries celebrated Te Wiki o Te Reo Māori; local kōhanga and kura visited Northcote Library for sessions delivered fully in Te Reo Māori and local artist Maria Sidwell created two bright and enticing panels featuring local kaitiaki, Matakerepo and Matakamokamo, for Northcote Library's Te Reo Māori Tamariki collection. The kaitiaki and new area were blessed at a celebration at the end of Te Wiki o Te Reo Māori. Birkenhead Library is gradually introducing bilingual signage e.g. Kōrero paki (Fiction); Staff are also embracing a bilingual closing announcement at the end of the day.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
910	Learning and Literacy programming and digital literacy support - Kaipātiki	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Book A Librarian sessions and one off requests for assistance continue to offer help with (mainly) job applications, simple computer skills, and accessing our eCollections. Referrals often come from Winz and the CAB, and we are increasingly partnering with community members to provide opportunities for lifelong learning. Our weekly English conversation groups and Chinese Tea & Topics sessions are always a popular way to practise English and learn about relevant subjects such as NZ border control. Northcote Library is trialling a new adult literacy collection of easy reads. All branches have supported engagement with local body elections by providing ballot boxes and supporting voters to enrol and vote, including special votes.
Parks, Sport and Recreation								
362	KT: Te Kete Rukuruku (Māori naming of parks and places) Year 3	Māori naming (and associated story telling) of parks and places in partnership with wana whenua to value and promote Auckland's Māori identity and use of te reo Māori. 2019-2020 will be year three for this programme and continue naming of community parks with the option of considering community places.	CS:PSR: Te Waka Tai-ranga-whenua	LDI: Opex	\$19,000	In progress	Green	Mana whenua have identified all overlapping mana whenua interest for naming in the Kaipātiki Local Board area and are currently working through the naming process for parks in tranche 1.
392	Glenfield Pool and Leisure Centre and ActivZone Operations	Operate in a safe and sustainable manner: Glenfield Pool & Leisure Centre; ActivZone; Deliver a variety of accessible programmes and services that get the local community active. Services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Glenfield Pool and Leisure memberships have grown 5% when compared to the same time last year, increasing to 4,149 members. We attribute this to improved cleanliness, maintenance procedures and an increase in customer sense of belonging all measured via our Net Promotor Score tracker. Our Customer Experience scores have seen a slight improvement using a 12-month rolling average (when compared to the end of Quarter 4, 2018/2019). Active visits in all areas have increased; fitness 4%, group fitness 1%, Activzone 8% and early childhood 7%. Aquatics and Learn to Swim has seen a significant increase in visits when comparing to Quarter 1 2018/2019 with Aquatics 60%, and Learn to Swim 128%. Last year the centre had an Aquatics shut down, which has meant a big increase in pool visits this year compared to the same period last year.
393	Birkenhead Pool and Leisure Centre and Beachaven Leisure Centre Operations	Operate in a safe and sustainable manner: Birkenhead Pool & Leisure Centre; Beachaven Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active. Services include: Fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Core programmes that reflect the needs of the local community. Kauri Kids (Birkdale and Beachaven).	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Active visits have seen an increase of 54% this year with all areas showing an improvement. This is the first quarter that all parts of the facility have been open. Facility membership has also seen a substantial increase of 11% measured against this time last year, with a total membership of 279. We have seen a continued increase in our customer service when measuring this period against last year. We have a customer engagement score of 31.2%. This is up from -14% the previous year. Holiday programme occupancy has continued to improve and is currently at 89% capacity.
448	KT: Urban Forest (Ngahere) Strategy FY20	This is the second year of the local board specific implementation of Auckland's Ngahere Strategy. The local board area 'Knowing' report, from year one (2018/2019), will be used to help guide the board on options in a planning workshop. This includes: a desktop exercise identifying potential sites in parks and streets across the local board area; recommending species; and investigating opportunities to further develop partnerships (including community groups, schools, volunteers). This will be delivered in partnership with Community Facilities Operations activity line #2759 which is the ABS:CAPEX; for planting the trees in Autumn/Winter 2020.Phase three (2020/2021) will develop the Protecting Phase, in addition to the ongoing growing programme.	CS: PSR: Park Services	LDI: Opex	\$14,473	In progress	Green	The analysis report was presented to the local board for their approval at the August business meeting. Work is underway to develop an outline of a long-term planting programme. Next step will be to present to the local board after the elections in Quarter 3.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary
744	KT: Ecological volunteers and environmental programme.	This is an ongoing programme to support community and volunteer ecological and environmental initiatives. This includes: annual pest plant and animal control; local park clean ups; and community environmental education and events. Additional activities have been planned throughout the year. Q1 - Winter/spring community plantings; Conservation Week event. Q3 - Prepare for autumn planting; World Wetlands Day, Seaweed and Parks week events. Q4 - Autumn community plantings; Matariki, Arbor Day and World Environment day events.	CS: PSR: Park Services	LDI: Opex	\$100,000	In progress	Green	<p>Nine community plantings attended with good attendance including three separate activities partnering with Forest and Bird and 1,375 plants planted.</p> <p>Ongoing pest animal control with August being one of four focus times each year to concentrate effort and coinciding with the Citizen Science Monitoring programme with Pest Free Kaipatiki which saw positive public participation.</p> <p>Training for Growsafe and Risk Assessment was attended by 15 and 10 volunteers respectively.</p> <p>The programme ranger team have been collaborating with internal and external partners on community park environmental programmes. These include the 'Adopt a Park' school programme, school outreach, general public guided walks (including Le Roys Bush with 25 participants), 'Classroom in the Parks' as well as special one off events in celebration of key calendar weeks e.g. Conservation Week.</p> <p>The team had information stands at the Auckland Council Festival and the Auckland Homeshow in September to promote volunteering in our parks.</p>
799	KT: Netball North Harbour Operational Subsidy	Provide Netball North Harbour with an operational subsidy. \$41,850 was allocated by the board in 2018/2019 (year 1) for a two year operational subsidy. No additional funding is required.	CS: PSR: Active Recreation	ABS: Opex	\$0	Completed	Green	Reporting for the 2018/2019 year was received. The 2019/2020 payment has been made.
3347	Little Shoal Bay Reserve service assessment	Identify and assess options for the long-term management of Little Shoal Bay to inform future public consultation, project design and delivery.	CS: PSR: Park Services	LDI: Opex	\$15,000	In progress	Green	Memo circulated to the local board on 9 September 2019 for information. Scope of the project agreed. Professional services to be engaged to measure usage of reserve over summer months.
Plans and Places								
1237	Glenfield Plan	To develop in collaboration with the community and key stakeholders a long term plan to prepare the area and community for changes that come with growth. Note: The 2019/20 budget figure shown for this activity includes \$8,000 carry-over from 18/19 Sunnynook Plan.	CPO: Plans and Places	LDI: Opex	\$37,000	In progress	Green	On track. Project commenced. First stage stakeholder engagement underway. School workshops, business and community group open days in first two weeks of November. Iwi engagement continuing through November/December. Next Local Board steering group meeting early December.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1474	Norman King Building, R 65 Pearn Crescent, Northcote: Hearts & Minds NZ Incorporated	Renewal of building Lease	CF: Community Leases	01-01-15	1 x 5 years	31-12-24	\$1.00	In progress	Green	Application received and assessed. Site visit completed and report written. Report to be presented in quarter two.
1475	17C Silverfield Wairau Valley 0627: Shore Archery Club Incorporated	Renewal of building Lease	CF: Community Leases	01-06-10	1x10 Years ROR	31-05-30	\$1.00	In progress	Green	A letter with a lease renewal application has been forwarded to the group. Staff are awaiting the completed application form.
1476	17B Silverfield Wairau Valley 0627: Sunnybrae Bowling Club Incorporated	Renewal of building Lease	CF: Community Leases	01-03-10	1x10years ROR	28-02-30	\$1.00	In progress	Green	Application received and assessed. Site visit planned for quarter two.
1477	Shops 1,4&6, 2 Norman King Square, 65 Pearn Crescent, Northcote: Westshore Community Arts Council - North Art - North Art	New ground lease	CF: Community Leases	01-12-99	1 x 10 years	30-11-19	\$1.00	In progress	Green	Application received, assessment and site visit has been completed. Memo presented to local board and feedback sought. Report written and now with Local Board Services, to be presented in quarter two
1478	51 Hillcrest Ave, Hillcrest: The North Shore Playcentre Association Incorporated - Onepoto	New building lease	CF: Community Leases	01-04-94	1 x 10 years	30-03-20	\$1.00	In progress	Green	Application received with assessment and site visit complete. Memo presented to local board for feedback. Report written and now with Local Board Services to be presented in quarter two
1479	1 Mayfield Road, Glenfield -Glenfield Senior Citizens Association	New ground lease	CF: Community Leases	01-07-07	1 x 10 years	01-07-37	\$1.00	Completed	Green	Report presented in quarter one. Resolution passed to grant new lease KT/2019/150
1480	Eskdale Reserve: Lease to Chelsea Pony Club	New building and ground lease for Chelsea Pony Club. No existing lease. Deferred from the 2018/2019 work programme.	CF: Community Leases				\$1.00	In progress	Green	Lease to be progressed once land classification is completed.
1481	Birkenhead War Memorial Park, 48 Mahara Avenue, Birkenhead: Lease to Birkenhead City Cricket and Sports Club Incorporated	New ground lease for Birkenhead City Cricket and Sports Club Incorporated. Lease expired 31 December 2016. Deferred from the 2018/2019 work programme.	CF: Community Leases	01-12-07	Nil	31-12-17	\$1.00	In progress	Green	Lease previously placed on hold until Birkenhead War Memorial Park Masterplan was signed off. Now that the Masterplan has been signed off, the proposed new lease will be progressed in consultation with the masterplan project team.
1482	Fernglen Reserve, 36 Kauri Road, Birkenhead: Lease to Fernglen Native Plant Garden Educational Charitable Trust	New ground lease for Fernglen Native Plant Garden Educational Charitable Trust. Lease expired 31 August 2016. Deferred from the 2018/2019 work programme.	CF: Community Leases	01-09-06	Nil	31-08-16	\$1.00	Completed	Green	Report presented and resolution passed to grant a new community lease KT/2019/131
1483	Little Shoal Bay, 20R Council Terrace, Northcote: Lease to Little Shoal Bay Boatowners Association	New ground and building license to occupy to Little Shoal Bay Boatowners Association. License expired 30 April 2012. Deferred from the 2018/2019 work programme.	CF: Community Leases			30-04-12	\$1.00	In progress	Green	Application received and in the process of assessing the complexities surrounding this lease project. Next step is to get feedback from various council departments, including legal, due to the nature and location of proposed licence to occupy.
1484	Kaipātiki Local Board Community Leases FY2020/2021 Work Programme	Leases to be progressed in the 2020-2021 Work Programme year: Auckland Australian Football League Incorporated; Birkenhead Historical Society Incorporated; Birkenhead Tennis Club Incorporated; Highbury Community House Incorporated; Mens Shed North Shore Trust; North Shore Music Theatre Incorporated; Glenfield Seniorsnet; Shakti	CF: Community Leases					Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.
1485	Kaipātiki Local Board Community Leases FY2021/2022 Work Programme	Leases to be progressed in the 2021-2022 Work Programme year: Beach Haven Tennis Club Incorporated; Girl Guides Association NZ - Glenfield; Girl Guide Association NZ - Tui Park; The North Shore Playcentre Association Incorporated - Beach Haven;	CF: Community Leases					Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.
3388	152 Queen Street, Northcote: Lease to Northcote Point Community Crèche Incorporated	New ground and building lease for Northcote Point Community Crèche. Lease expired 30 April 2018. Deferred from the 2018/2019 work programme.	CF: Community Leases	01-05-08	nil	30-04-18	\$1.00	In progress	Green	New lease workshopped and supported by local board. Waiting on the underlying parcel of land to be classified under the wider Kaipātiki land classification project. Once the land is classified a report will be presented to the board.
3389	Ross Reserve: Lease to new group	New community lease	CF: Community Leases					In progress	Green	Building assessment completed, staff now waiting on the land contamination report. Classification of underlying land has also been completed. An options report will be presented to the board once the relevant information has been obtained.

Work Programme 2019/2020 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
3391	Marlborough Park, R 13 Chartwell Avenue, Glenfield: Lease to Marlborough Recreation Trust (Marlborough Park)	Renew ground lease for Marlborough Recreational Trust. Deferred from the 2018/2019 work programme.	CF: Community Leases	01-12-06	1/12/2016	30-11-26	\$1.00	In progress	Green	Staff from Community Leasing and Park Sport and Rec are in the process of agreeing a Community Outcomes Plan with the group, to assist them in increasing utilisation of the community land.