I hereby give notice that an ordinary meeting of the Manukau Harbour Forum will be held on:

**Date:** Friday, 13 December 2019  
**Time:** 12.00pm  
**Meeting Room:** Māngere-Otāhuhu Local Board Office, Shop 17, 93 Bader Drive, Māngere Town Centre  
**Venue:**

### Manukau Harbour Forum

#### OPEN AGENDA

#### MEMBERSHIP

**Chairperson**  
Alan Cole  
Lemauga Lydia Sosene  
Rangi McLean  
Chris Makoare  
Dawn Trenberth  
Sue Smurthwaite  
Jon Turner  
Saffron Toms  
Kay Thomas  

**Deputy Chairperson**  

**Members**  
Franklin Local Board  
Māngere-Ōtāhuhu Local Board  
Manurewa Local Board  
Maungakiekie-Tāmaki Local Board  
Ōtara-Papatoetoe Local Board  
Papakura Local Board  
Puketāpapa Local Board  
Waitākere Ranges Local Board  
Whau Local Board  

**Alternates**  
Amanda Kinzett  
Togiatolu Walter Togiamua  
Melissa Atama  
Maria Meredith  
Ofa Dewes  
George Hawkins  
Elia Kumar  
Michelle Clayton  
Jessica Rose  

**Brenda Railey**  
Democracy Advisor – Henderson-Massey  

**10 December 2019**

**Contact Telephone:** (021) 820 781  
**Email:** brenda.railey@aucklandcouncil.govt.nz  
**Website:** www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Manukau Harbour Forum:

a) confirm the ordinary minutes of its meeting, held on Friday, 30 August 2019, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manukau Harbour Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:
“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

   (i) The reason why the item is not on the agenda; and

   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

   (i) That item is a minor matter relating to the general business of the local authority; and

   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Re-establishment of Manukau Harbour Forum Joint Committee for the 2019-2022 term

File No.: CP2019/21048

Te take mō te pūrongo
Purpose of the report

1. To re-establish the Manukau Harbour Forum joint committee (the Forum) adopting a terms of reference and to note the resolutions from the nine-member local boards supporting the re-establishment of the Forum.

Whakarāpopototanga matua
Executive summary

2. Nine local boards (Franklin, Mangere-Otahuhu, Manurewa, Maungakiekie-Tamaki, Otara-Papatoetoe, Papakura, Puketapapa, Whau, and Waitakere Ranges) together initially formed the Manukau Harbour Forum during the 2010-2013 term and has since been reconstituted each term.

3. The nine boards have again each resolved to re-establish the Forum for this 2019-2022 political term.

4. Being formally constituted as a joint committee enables the Forum to conduct more efficiently the local boards’ business relating to the Manukau Harbour, as the Forum can make decisions and provide officer direction, without seeking confirmation and/or ratification from the member boards.

5. Each member board has appointed one member plus an alternate to represent the board on the Forum.

6. This report proposes:
   - The Terms of Reference (Attachment A) for the Forum, which set out the purpose and principles of the Forum and incorporates direction from the last Forum to establish a second Co-Chair role and invite the involvement of two Governing Body members, one of which was to be a Co-Chair. The updated Terms of Reference were reported to and agreed by the member boards earlier this month and have since had minor grammatical and layout changes only.
   - The Forum sets its first business meeting and workshop date for 2020.

Ngā tūtohunga
Recommendation/s

That the Manukau Harbour Forum:

a) note the resolutions from the nine-member local boards which re-establish the forum and advise of representation.

b) adopt the terms of reference, which sets out the purpose and principles of the Manukau Harbour Forum as confirmed by the nine local member boards.

c) agree to meet quarterly for business meetings and monthly for workshops for the 2019-2022 term.
Horopaki
Context

7. Nine local boards (Franklin, Mangere-Otahuhu, Manurewa, Maungakiekie-Tamaki, Otara-Papatoetoe, Papakura, Puketapapa, Whau, and Waitakere Ranges Local Boards) together formed the Manukau Harbour Forum with the view to form a means of collective local board advocacy on common issues affecting the Manukau Harbour and the adjacent foreshore.

8. The Manukau Harbour Forum was constituted formally as a joint committee of local boards under standing orders 2.8.1 and 2.8.2 (standing orders 2.8.1 and 2.8.2 enable a local board to appoint a joint committee with another local board or boards).

9. Being a joint committee enables the Forum to conduct business more efficiently, as a local board joint committee can make decisions and provide direction to officers without seeking confirmation and/or ratification from the individual member boards.

10. The Terms of Reference for the Manukau Harbour Forum are presented in Attachment A. They set out the purpose and principles of the Forum. Individual local boards were asked to endorse the Terms of Reference earlier this month. The Forum is strategic rather than operational and has no budgetary decision-making delegation.

Tātaritanga me ngā tohutohu
Analysis and advice

Manukau Harbour Forum governance and management support review report (2019)

11. During the 2016/19 term of the forum a review was undertaken of the role of the forum in order to recommend a decision-making structure that will enable the objectives relating to the Manukau Harbour to be addressed effectively.

12. The review recommended the continuation of the forum whilst also identifying that the forum is failing to achieve its vision and must be strengthened and appropriately resourced to deliver on the vision. The failure was found to be a combination of factors, including:
   - inadequate resourcing through the current funding model and inadequate staffing resource
   - lack of understanding of the health of the catchment and harbour, and absence of long-term integrated strategic planning
   - lack of clear rationale or resourcing for mana whenua involvement
   - a local board-focused work programme that does not address larger scale strategic issues.

13. The forum endorsed the key recommendations of the review at its meeting on 30 August 2019. The forum also resolved to invite Governing Body involvement via two councillor representatives to be appointed to the forum when reconstituted following the 2019 local body elections, including one as co-chair, and retaining local board membership as is. (Resolution number MHFJC/2019/29).

14. At the request of the Forum staff have amended the Manukau Harbour Forum Terms of Reference (Attachment A) to include two Governing Body representatives once of which is to be identified as a Co-Chair.

15. The past Chair and Deputy Chair of the Forum presented the report to the Environment and Community Committee on 10 September 2019, which resolved (Resolution number ENV/2019/146) to refer the recommendations and review report:
   - to a workshop of the relevant committee in the new term of council
   - to the Auckland Plan Strategy and Research department for evaluation and advice in the new term of council.
Eventually. Each of the member boards have individually considered the revised terms of reference, which sets out the Forum's purpose and principles (attachment A). This report recommends that the Forum adopt the Terms of reference.

Meeting frequency
17. It is recommended that the Forum meet quarterly for business meetings and for workshops. Meetings are initially proposed for a 12:00pm start on the third Friday of the month and workshops at 9.30am prior to these meetings.

18. Officer support for meetings and workshops will be provided to the Forum via Environmental Services and Local Board Services.

19. The recommendations contained in this report fall within the Forum’s delegated authority.

Tauākī whakaaweawe āhuarangi
Climate impact statement
20. Whilst the Forum seeks to actively respond to Climate impact matters this report is a Governance focused report that has no direct impact in itself.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
21. The Manukau Harbour Forum requires officer support to achieve its objectives. A relationship manager, democracy advisor and a local board advisor along with staff from Infrastructure and Environmental Services will support the meetings and ensure that other Auckland Council officers respond to the committee’s resolutions in a timely and appropriate manner.

22. In August 2019 the Forum has referred the recommendations and report from the 2019 review of the forum to the Governing Body for their consideration, which could result in resourcing impacts for the organisation if these are progressed.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
23. All of the Manukau Harbour Forum member boards have considered and endorsed the terms of reference. A copy of relevant resolutions from the nine member boards is attached to this report (attachment B).

Tauākī whakaaweawe Māori
Māori impact statement
24. The Manukau Harbour Forum recognise mana whenua interest in Manukau Harbour

25. The forum is committed to Te Tiriti o Waitangi/The Treaty of Waitangi, and it will work actively to ensure that it also acknowledges and recognises the interests of mana whenua through continued development of an open relationship with mana whenua.

26. While the forum did discuss a joint committee with mana whenua, or mana whenua representatives being appointed to the forum, it was agreed that this was inappropriate while treaty negotiations are pending. The forum anticipates receiving further advice and options as to how it interfaces with mana whenua as treaty settlement progresses.

27. Workshops of the Manukau Harbour Forum were held in 2015 to discuss the ongoing role of mana whenua in relation to the forum. Some minor changes were made to the forum’s Terms of Reference as a result of this to reflect the forum’s obligations under Te Tiriti o Waitangi/The Treaty of Waitangi, and its desire to work with mana whenua on an ongoing basis.
Ngā ritenga ā-pūtea
Financial implications

28. The forum has $70,000 allocated to it by members boards for the 2019/20 work programme. $48,000 has already been allocated as outlined below with the remaining balance to be given direction to by incoming members:
   i) Delivery of a youth leadership sustainability wanānga ($15,000)
   ii) Communications support ($10,000)
   iii) Support for the Southern Auckland youth Environmentalists ($5,000)
   iv) Enabling Seaweeek volunteer action across the Manukau Harbour ($18,000).

29. Member boards will be asked to continue their funding support to the forum for the triennium.

30. Acquiring adequate resourcing and operational support for delivery of activities within the Manukau Harbour is an action for the forum.

31. To achieve the objectives of the Forum wider regional funding and project delivery from Auckland Council and Council Controlled Organisations will be required. Furthermore, support will likely be required through Central Government to fully achieve aspirations.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

32. There are no significant risks from reconstituting the forum. Any issues arising from the forum can be mitigated through operational management of the forum.

Ngā koringa ā-muri
Next steps

33. Arrangements for the meetings of the forum will be made once the forum is reconstituted, and staff will progress the Governing Body’s consideration of the review recommendations.

34. A workshop is proposed to be held with Delegates, Alternates and key supporting staff in developing a three-year framework for the Forum.

Ngā tāpirihanga
Attachments

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Manukau Harbour Forum Joint Committee – Terms of Reference
(Updated 30 August 2019)

1. Introduction
The formation of a forum to champion the sustainable management of the Manukau Harbour and adjacent communities has arisen through the collective aspirations of local boards bordering the harbour itself. Local boards have a statutory responsibility and are democratically accountable for identifying and communicating the interests and preferences of the people in their local board area in relation to the content of the strategies, policies, plans, and bylaws of the Auckland Council.

The Manukau Harbour is a regional taonga/treasure for all the peoples of Auckland. It is therefore appropriate that local boards collectively contribute to strategies and outcomes that restore and enhance the well-being of the harbour itself.

A 2019 Manukau Harbour Forum sponsored review identified benefits of having closer relationships with the Governing Body and having member representation on the forum. The Manukau Harbour Forum resolved to invite Governing Body involvement via two councillor representatives to be appointed to the forum, including one as co-chair and retaining local board membership of nine local boards and increasing overall forum membership to 11.

2. Background / Context
Prior to November 2010, agencies generally approached issues of community concern in alignment with the previous local authority boundaries, and somewhat independently in each area. Five legacy territorial authorities and the Auckland Regional Council had a direct interest in the harbour due to proximity.

Under the Auckland Council, the following local boards¹ share a boundary with the harbour and constitute member boards:

1) Franklin
2) Māngere-Ōtahuhu
3) Manurewa
4) Maungakiekie-Tāmaki
5) Ōtara-Papatoetoe
6) Papakura
7) Puketāpapa
8) Wātakere Ranges
9) Whau

There is sufficient commonality of issues and interests, for synergies to be gained from a sub-regional approach to advocacy in relation to the management of the Manukau Harbour. This is also supported by the legislative imperative for local boards to work together where the interests and preferences of communities within each local board area will be better served by doing so.

¹ Member boards listed in geographical order from north to south
Furthermore, to enhance the effectiveness and influence of the forum, representation from the Governing Body is encouraged with two Councillors being invited to be appointed to be members of the forum, with one councillor to be co-chair of the forum alongside of a local board representative.

Likely benefits of such an alliance of multiple local boards along with governing body representation are early identification of and response to emerging issues, a more cohesive approach to multi-causal problems, and greater efficiency and effectiveness of planning and interventions. These benefits are particularly pertinent planning matters relating to:

- Auckland Council’s statutory obligations under Te Tiriti o Waitangi/The Treaty of Waitangi
- The Auckland Plan, the Unitary Plan and the Long-term Plan
- The Waitakere Ranges Heritage Area Act 2008
- The 1990 Manukau Harbour Action Plan
- National Policy Statements and National Environmental Standards
- The activities of the council-controlled organisations in relation to the harbour and the coastal environment
- Other harbour and coastal ownership and management issues

3. Purpose
The purpose of the Manukau Harbour Forum is to provide for a means of collective local board advocacy on issues affecting the Manukau Harbour and the adjacent foreshore.

Issues to be addressed by the forum may include:

- Restoration of the health and wellbeing of the Manukau Harbour
- The role of mana whenua in relation to the Manukau Harbour
- A unified management-approach to the Manukau Harbour
- Advocacy on issues related to both natural and human activities affecting the harbour foreshore
- Wastewater and stormwater discharges
- The strategic removal of mangroves and Pacific oysters
- Coastal erosion mitigation opportunities
- The enhancement of marine and coastal habitats that assist with increased biodiversity
- The preservation of sustainable commercial and recreational fisheries within the harbour
- The protection of Maui’s Dolphin and other species
- Catchments and tributary streams that flow into the harbour
- Access to the harbour
- The role of the port operation at Onehunga
4. Principles

The Forum is in principle collectively accountable to the wider community for supporting the development and delivery of the community’s vision in relation to the Manukau Harbour. In practice, individual members are accountable to their own boards and to the constituents whose interests they represent.

The Manukau Harbour Forum:

- Is strategic, not operational.
- Deals only with matters where collaboration and synergy add value (it does not duplicate what already exists, nor deal with matters that are better dealt with more locally, i.e. it does not work at a single board level) though it may deal with issues that impact some but not all member boards.
- Is committed to Te Tiriti o Waitangi/The Treaty of Waitangi, and it will work actively to ensure that it also acknowledges and recognises the interests of mana whenua through continued development of an open relationship with mana whenua.
- Recognises the local, regional, and national significance of the Waitakere Ranges and its foothills and coasts, as set out in the Waitakere Ranges Heritage Area Act 2008 and acknowledges the statutory obligations to protect the Heritage Area.
- Will focus on commonalities rather than differences.
MANUKAU HARBOUR FORUM RESOLUTIONS 2019/2022 TERM

Minutes of a meeting of the Franklin Local Board held in the Local Board Chambers, 82 Manukau Road, Pupekohe, on Tuesday, 3 December 2019 at 9:31am.

19 Reinstatement of the Manukau Harbour Forum
Resolution number FR/2019/184

MOVED by Member A Cole, seconded by Member A Kinzett:

That the Franklin Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Pukekohe, Whau, and Waitākere Ranges Local Boards for the 2019/22 electoral term.

b) appoint Alan Cole as the Franklin Local Board representative and Amanda Kinzett as the alternate member to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10am – 1pm Friday 13th December 2019 in Mangere.

d) note that the reconstituted forum will have two co-chairs; one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members, noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended; enabling two members of the Governing Body to be invited to join the forum; one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision, and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical, and that in the absence of identical resolutions by all member boards the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note Attachment B Manukau Harbour Forum governance and management support review report.

j) note with disappointment the continuing absence of governing body resource, meaning staff and budget, and strongly suggests that the governing body demonstrate their commitment to the protection and celebration of the Manukau Harbour to a degree that is
comparative to that in place for the Hauraki Gulf, and as highlighted through the Manukau Harbour Forum governance and management support review report (Attachment B)

k) strongly suggests that the reconstituted Manukau Harbour Forum revisit the purpose, mana whenua value proposition and leadership of the forum and approach as a priority and with urgency.

l) note that continued Franklin Local Board participation in and support for the Manukau Harbour Forum is contingent on the development of an integrated and strengthened strategic plan and refreshed leadership approach that recognizes and promotes the Manukau Harbour Forum as a regional taonga.

m) request distribution of this resolution to all other Manukau Harbour Forum boards; to Councillor Daniel Newman, and to the Environment and Community Committee.

CARRIED
27 Reinstatement of the Manukau Harbour Forum

Resolution number MO/2019/195

MOVED by Chairperson L Sosene, seconded by Deputy Chairperson W Togiamua:

That the Māngere-Ōtāhuhu Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Pukekāpapa, Whau, and Waitākere Ranges Local Boards for the 2019/22 electoral term.

b) appoint Chair Lemauga Lydia Sosene and Deputy Chair Togiatoulu Walter Togiamua (alternate) to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10am – 1pm Friday 13th December 2019 in Māngere.

d) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note Attachment B Manukau Harbour Forum governance and management support review report.

j) request that the Manukau Harbour Forum consider a new venue for 2020 to 2022 to the end of the term.

CARRIED
Minutes of a meeting of the Manurewa Local Board held in the Manurewa Local Board Office, 7 Hill Road, Manurewa on Thursday, 5 December 2019 at 6:00pm.

27 Reinstatement of the Manukau Harbour Forum

Resolution number MR/2019/1

MOVED by Chairperson J Allan, seconded by Member G Murphy:

That the Manurewa Local Board:

a) agree to re-establish the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Whau, and Waitākere Ranges Local Boards for the 2019/2022 electoral term

b) appoint Rangi McLean and Melissa Atama alternate member to the Manukau Harbour Forum

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10am – 1pm Friday 13 December 2019 in Mangere

d) note that the reconstituted Manukau Harbour Forum will have two co-chairs one being a local board member and one being a Governing Body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine member boards made in respect of recommendations a) - f) above (with the exception of b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note Attachment B Manukau Harbour Forum governance and management support review report.

CARRIED
RESOLUTION MT/2019/2

Resolved:

Resinstate the Manukau Harbour Forum Joint Committee for the 2019-2022 term.

The Maungakiekie-Tāmaki Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Ōtara-Papatoetoe, Papakura, Pukekohe, Whau, and Waitakere Ranges Local Boards for the 2019/22 electoral term.

b) appoint the Maungakiekie-Tāmaki Local Board Chair to the Manukau Harbour Forum and the following alternates:

i) Maria Meredith as the alternate member for the fixed term period of Tuesday, 3 December 2019 to midnight Tuesday, 27 April 2021 of the 2019-2022 political term;

ii) Chris Makoare as the alternate member for the fixed term period of Wednesday, 28 April 2021 to the end of the 2019-2022 political term.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10.00am-1:00pm Friday 13 December 2019 in Mangere.

d) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine-member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards, the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note the Manukau Harbour Forum governance and management support review report (Attachment B).
Reinstatement of the Manukau Harbour Forum

Resolution number OP/2019/183

MOVED by Chairperson L Fulji, seconded by Deputy Chairperson A Choudhary:

That the Ōtara-Papatoetoe Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Manurewa, Maungakiekie-Tāmaki, Māngere-Ōtāhuhu, Papakura, Puketāpapa, Whau, and Waitākere Ranges Local Boards for the 2019/22 electoral term.

b) appoint Member Dawn Trenberth and Member Ofa Dewes to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10am – 1pm Friday 13th December 2019 in Māngere.

d) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note Attachment B Manukau Harbour Forum governance and management support review report.

CARRIED
Minutes of a meeting of the Papakura Local Board held in the Council Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura, on Wednesday 4 December 2019 at 4:30pm.

26 Reinstatement of Manukau Harbour Forum

Resolution number PPK/2019/3

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Puketāpapa, Whau, and Waitākere Ranges Local Boards for the 2019/22 electoral term.

b) appoint member Sue Smurthwaite and member George Hawkins as an alternate member to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10am–1pm Friday 13 December 2019 in Mangere.

d) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A to this report, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine-member boards made in respect of recommendations a)-f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards, the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note the Manukau Harbour Forum governance and management support review report (Attachment B to the report entitled “Reinstatement of Manukau Harbour Forum”).

CARRIED
Reinstatement of the Manukau Harbour Forum

Nina Siers, Relationship Manager – Manugakiekie-Tāmaki and Puketāpapa Local Board spoke to this report.
Resolution number PKTPP/2019/4

MOVED by Member J Turner, seconded by Member E Kumar:

That the Puketāpapa Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Whau, and Waitākere Ranges Local Boards for the 2019/22 electoral term.

b) appoint member J Turner as Lead and member E Kumar as Alternate to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10.00am-1.00pm Friday 13th December 2019 in Mangere.

d) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

e) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine-member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards, the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note the Manukau Harbour Forum governance and management support review report (Attachment B).

j) thank Nina Siers.

CARRIED
Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 5 December 2019 at 6:00pm.

23 Resinstatement of Manukau Harbour Forum
Resolution number WTK/2019/5

MOVED by Member S Toms, seconded by Member M Clayton:

That the Waitākere Ranges Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Waitākere Ranges and Whau Local Boards for the 2019-2022 electoral term.

b) appoint one Deputy Chairperson S Toms as lead and Member M Clayton as alternate member to the Manukau Harbour Forum.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10.00am–1.00pm Friday 13th December 2019 in Mangere.

d) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine-member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards, the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note the Manukau Harbour Forum governance and management support review report (Attachment B).

CARRIED
Minutes of a meeting of the Whau Local Board held in the Whau Local Board Office, 31 Totara Avenue, New Lynn on Wednesday, 4 December 2019 at 6:00pm.

19 Reinstatement of Manukau Harbour Forum

Resolution number WH/2019/6

MOVED by Member F Amosa, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

a) agree to re-constitute the Manukau Harbour Forum Joint Committee with the Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Waitākere Ranges, and Whau Local Boards for the 2019/22 electoral term.

b) appoint Chairperson K Thomas as lead to the Manukau Harbour Forum and Member J Rose as alternate.

c) note the first workshop and meeting of the Manukau Harbour Forum is scheduled for 10.00am–1.00pm Friday 13 December 2019 in Mangere.

d) note that the reconstituted Forum will have two co-chairs one being a local board member and one being a governing body representative of the Manukau Harbour Forum. The local board co-chair representative will be elected by a majority of members at the first meeting. An invitation will be extended to the Governing Body to appoint two members noting one will act in a co-chair role.

e) confirm the updated Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A, noting they have been amended enabling two members of the Governing Body to be invited to join the forum, one of the Governing Body members will be co-chair of the forum.

f) delegate authority to the Manukau Harbour Forum to make decisions within its Terms of Reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area.

g) confirm that any further changes to the Manukau Harbour Forum’s Terms of Reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical.

h) note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine-member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards, the forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.

i) receive and note the Manukau Harbour Forum governance and management support review report (Attachment B).

CARRIED
Election of Manukau Harbour Forum co-Chairperson from local board delegates

File No.: CP2019/21050

Te take mō te pūrongo
Purpose of the report
1. In accordance with Schedule 7, clause 21(5)(b) of the Local Government Act 2002, the Relationship Manager, on behalf of the Chief Executive, will call for nominations for the election of a co-Chairperson of the Manukau Harbour Forum (the Forum) from local board member delegates.

Whakarāpopototanga matua
Executive summary
2. As a Joint Committee the Forum must elect a member to the position of Chairperson at the first meeting following a triennial general election of members. The Terms of Reference of the Forum note that there are co-chair roles for the Forum with one being appointed by the local board delegates and one by the Governing Body. This first meeting will enable the election of the local board appointed co-Chairperson of the Forum.
3. The election must be in accordance with Schedule 7, clause 25 of the Act. Note that no member has a casting vote.
4. The Forum will need to determine (by resolution) what method they will apply to elect the co-Chairperson – System A or System B.

Schedule 7, Part 1, Clause 25 of the Local Government Act 2002 states that:
25 Voting systems for certain appointments
(1) This clause applies to -
   (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
   (b) the election or appointment of the deputy mayor; and
   (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
   (d) the election or appointment of a representative of a local authority.
(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:
   (a) the voting system in subclause (3) (system A);
   (b) the voting system in subclause (4) (system B).
(3) System A -
   (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
   (b) has the following characteristics:
      (i) there is a first round of voting for all candidates; and
Item 12

(ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

(4) System B -

(a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and

(b) has the following characteristics:

(i) there is only 1 round of voting; and

(ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Ngā tūtohunga
Recommendation/s

That the Manukau Harbour Forum:

a) select either System A or System B of Schedule 7, Part 1, Clause 25 of the Local Government Act 2002, to elect a co-Chairperson for the Forum from local board delegates for the 2019 - 2022 political term.

b) seek nominations and elect a co-Chairperson from local board delegates for the 2019 - 2022 political term.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Brenda Railey - Democracy Advisor - Waitakere Ranges</th>
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<td>Authorisers</td>
<td>Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau</td>
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Approval of part-time Manukau Harbour Forum Coordinator project for delivery as part of the 2019/20 Manukau Harbour Forum work programme

File No.: CP2019/21054

Te take mō te pūrongo
Purpose of the report

1. To give approval of a fixed term part-time Manukau Harbour Forum Coordinator role and the allocation of $22,000 for its delivery as part of the 2019/2022 Manukau Harbour Forum work programme report.

Whakarāpopototanga matua
Executive summary

2. The total budget received from member local boards for work programme allocation in 2019-20 is $70,000. Eight of the nine member local boards allocated $8,000 towards the forum’s work programme. The Franklin Local Board resolved to allocate $6,000 as the projects for the work programme had not yet been confirmed.

3. Of the $70,000 allocated to it by members boards for the 2019/20 work programme. $48,000 has already been allocated as outlined below.
   i) delivery of a youth leadership sustainability wananga ($15,000)
   ii) communications plans ($10,000)
   iii) support for the Southern Auckland Youth Environmentalists ($5,000)
   iv) enabling Seaweek volunteer action across the Manukau Harbour ($18,000).

4. A balance remains of $22,000 to be allocated for delivery in the remainder of this 2019/20 financial year and this report proposes a coordinator role funded by this balance.

Part-time Manukau Harbour Forum Coordinator

5. This report is recommending the 2019-20 work programme balance of $22,000 be allocated to the role and support budget of a fixed term part-time Manukau Harbour Forum Coordinator.

6. The labour component is based on $80 / hour for 8 – 10 hours per week for the remaining 24 weeks of the financial year - $15,500 - $19,200. The balance being support for associated mana whenua and other engagement activities.

7. Appointment and ongoing management of the role would be provided by the Auckland Council Healthy Waters team and Wai Ora Partnerships.

8. The 2019 Manukau Harbour Forum governance and management support review resulted in a total of 18 recommendations which focus on long-term and short-term actions. These recommendations are summarised into the following themes:
   - continuation of the Manukau Harbour Forum
   - engagement and development of relationships with mana whenua
   - comprehensive and ongoing stocktake of activities within the Manukau Harbour
   - acquiring adequate resourcing and operational support for delivery of activities within the Manukau Harbour
   - expansion of the forum membership to better align with Auckland Council’s Governing Body
   - preparation of an integrated state of the harbour report to enable the development of an outcomes focussed strategic plan and programme of works.
9. To assist with progressing matters from the review it is recommended that a part-time Manukau Harbour Forum Coordinator be appointed to work with the Forum to support the delivery of their vision:

  The Manukau Harbour is recognised and valued as a significant cultural, ecological and economic asset, and through integrated management has a rich and diverse marine and terrestrial environment that is able to be enjoyed by all.

10. They will assist with planning a work programme, project identification, management, administration and ensure the recommendations from the governance review of the forum are delivered.

11. The coordinator will also work with the forum to develop a plan for mana whenua engagement which should be co-developed with willing mana whenua entities.

Ngā tūtohunga

Recommendation/s

That the Manukau Harbour Forum:

a) approve the allocation of $22,000 from the Manukau Harbour Forum 2019/20 work programme to fund and support a fixed term part-time Manukau Harbour Forum Coordinator.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

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Elected member updates

File No.: CP2019/21049

Te take mō te pūrongo
Purpose of the report
1. A period of 15 minutes has been set aside for the attending elected members to update the Forum on significant matters relating to Manukau Harbour.

Ngā tūtohunga
Recommendation/s
That the Manukau Harbour Forum:

a) receive any elected member verbal or tabled updates.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
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