

Pukekiwiriki Paa Joint Management Committee

Terms of Reference

Members:

Papakura Local Board:

Bill McEntee
Michael Turner
Graham Purdy
Stuart Britnell
Katrina Winn
Brent Catchpole

Iwi Representatives:

Ngati Tamaoho
Ngati Te Ata
Te Akitai Waiohua
Ngati Whanaunga
Ngati Paoa
Ngai Tai ki Tamaki

Ted Ngataki
Willie Brown
Karen Wilson
Nathan Kennedy
Johannah Rawiri
Dave Beamish

Alternate members:

Ngati Tamaoho
Ngati Te Ata
Te Akitai Waiohua
Ngati Whanaunga
Ngati Paoa
Ngai Tai ki Tamaki

Dennis Kirkwood
Karl Flavell
David Wilson
[TBC]
Lucy Tukua
[TBC]

Where an iwi representative cannot attend a meeting, the alternate member for that iwi representative may attend the meeting on behalf of that iwi representative.

Background:

The *Pukekiwiriki Paa Reserve Joint Management Plan* ("the Plan") was prepared by the former Papakura District Council and Te Roopu Kaitiaki o Papakura and contains long-term objectives and detailed implementation actions for the effective management of Pukekiwiriki Paa.

The Plan was adopted by Papakura District Council on 11 May 2010 following a public process which began in June 2008. The Plan was approved pursuant to the provisions of section 41(1) of the Reserves Act 1977 and to a delegation from the Minister of Conservation.

One of the Plan's objectives is to ensure that mana whenua and council work together in partnership to manage the reserve. To give effect to this objective and implement the Plan, Papakura Local Board has established the Pukekiwiriki Paa Joint Management Committee, comprising representatives of the local board and mana whenua. The local board has delegated its Reserves Act powers and responsibilities for the Pukekiwiriki Paa reserve management to the joint management committee.

Purpose:

To implement the visions, principles, goals and objectives outlined in the Plan whilst recognising the integrity and policies of each party, and working together in the spirit of partnership. To exercise delegated powers under the Reserves Act 1977.

Goal:

To co-manage the Pukekiwiri Paa Reserve according to the vision, principles and objectives of the Plan, in accordance with the Reserves Act 1977.

Chairperson and deputy chairperson:

The committee will appoint the chairperson and the deputy chairperson at the first meeting. The term of the chairperson and deputy chairperson will be up to one year, or until a new chairperson and the deputy chairperson is appointed (whichever is longer).

Decision making:

The committee will aspire to make all decisions by consensus.

Quorum:

Three iwi representatives (or alternates) and three local board representatives.

Meeting Frequency:

Meetings of the committee will be held twice a year unless otherwise resolved by the committee. The committee will agree upon a meeting schedule at its first meeting.

Funding:

Auckland Council will be responsible for funding the implementation of the Reserve Management Plan and resourcing the committee to give effect to its decisions. Papakura Local Board will make annual provision for ongoing implementation, maintenance and management of the reserve within the capital and operating budgets allocated to local parks services.

Responsibilities:

The Pukekiwiriki Paa Joint Management Committee has responsibility for the administration and management of the Pukekiwiriki Paa Historic Reserve, as outlined in the Pukekiwiriki Paa Reserve Management Plan/Ta Mahere Whakahaere o Pukekiwiriki.

The Pukekiwiriki Paa Joint Management Committee is responsible for the implementation and monitoring of the Pukekiwiriki Paa Reserve Management Plan at a governance level. The Committee has the decision-making authority regarding allocation of the Papakura Local Board budget for implementation of the Reserve Management Plan.

Powers may include, but are not limited to:

- Determining the priorities for implementing the Pukekiwiriki Paa Reserve Management Plan
- Managing the implementation actions of the Plan
- Monitoring the progress of implementation of the Plan
- Monitoring the effects of implementation on the land
- Ensuring that maintenance resources and actions are targeted to meeting the objectives and implementation actions of the management plan
- Ensuring that funding and resourcing for the reserve takes account of the specific and unique needs of the reserve as set out in the management plan
- Viewing and treating the Paa, not just as a reserve, but as a significant taonga that requires particular care and joint expertise to manage
- Setting a prescribed process for works to be carried out on the reserve, in accordance with Reserves Act requirements
- Ensuring that maintenance is carried out in accordance with the Reserve Management Plan and that the Joint Management Committee agrees the levels of service for maintenance on the reserve, subject to any wider council standards
- Ensuring that maintenance regimes for the Paa are developed from the Reserve Management Plan, subject to any wider council standards
- Ensuring that actions identified in the Reserve Management Plan are carried out in the manner set out in the Plan, as resources permit
- Review of the Joint Management Agreement adopted on 28 September 2010

Note: relevant legislation includes but is not limited to:

Local Government Act 2002

Local Government (Auckland Council) Act 2009

Reserves Act 1977