Minutes of a meeting of the Pukekiwiriki Paa Joint Management Committee held in the Papakura Local Board Chambers, Level 1, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 11 December 2019 at 11:28am.

PRESENT

Chairperson
Karen Wilson (Te Ākitai Waihoua)

Deputy Chairperson
Brent Catchpole (Papakura Local Board)

Members
Felicity Auva’a (Papakura Local Board)
Gabriel Kirkwood (Ngai Tai ki Tāmaki)
Keven Mealamu (Papakura Local Board)
Jan Robinson (Papakura Local Board)
Sue Smurthwaite (Papakura Local Board)
Martin Te Moni (Ngāti Whanaunga)
Edith Tuhimata (Ngāti Te Ata)

APOLOGIES

Member
George Hawkins (Papakura Local Board)
Ted Ngātaki (Ngāti Tamaoho)
Gavin Anderson (Ngāti Whanaunga)

IN ATTENDANCE

Kaiwhakahaere Te Waka Tai-ranga-wenua
Jane Aickin

Project Manager, Community Facilities
Joseph Milan

Parks Specialist, Parks, Sports and Recreation
Greg Lowe

Senior Specialist, Archaeology, Plans & Places
Myfanwy Eaves
Member Martin Te Moni opened the meeting with a short mihi and karakia.

1  **Apologies**

Resolution number PUK/2019/5

MOVED by Deputy Chairperson B Catchpole, seconded by Chairperson K Wilson:

*That the Pukekiwiriki Paa Joint Management Committee:*

a) accept the apologies from member’s Ted Ngātaki and George Hawkins for absence.

CARRIED

Secretarial note: the meeting was adjorned at 11.30am and recommenced at 11.41am.

2  **Declaration of Interest**

Gabriel Kirkwood declared that Rueben Kirkwood is his father.

3  **Confirmation of Minutes**

Resolution number PUK/2019/6

MOVED by Chairperson K Wilson, seconded by Member F Auva’a:

*That the Pukekiwiriki Paa Joint Management Committee:*

a) confirm the ordinary minutes of its meeting held on Wednesday 27 March 2019, as a true and correct record.

CARRIED

4  **Petitions**

There were no petitions.

5  **Public Input**

There was no public input.

6  **Local Board Input**

There was no local board input.

7  **Extraordinary Business**

There was no extraordinary business.
8 Election of a Chairperson and Deputy Chairperson for the Pukekiwiriki Paa Joint Management Committee

The Local Board Advisor called for nominations for chairperson. Brent Catchpole nominated Karen Wilson for the role of chairperson and Martin Te Moni seconded the nomination. No other nominations were forthcoming.

Resolution number PUK/2019/7

MOVED by Deputy Chairperson B Catchpole, seconded by Member Te Moni:

That the Pukekiwiriki Paa Joint Management Committee:

a) elects Karen Wilson as the Chairperson of the Pukekiwiriki Paa Joint Management Committee.

CARRIED

Resolution number PUK/2019/8

MOVED by Chairperson K Wilson, seconded by Member G Kirkwood:

That the Pukekiwiriki Paa Joint Management Committee:

b) elects Brent Catchpole as the Deputy Chairperson of the Pukekiwiriki Paa Joint Management Committee.

CARRIED

9 Update the Terms of Reference for the Pukekiwiriki Paa Joint Management Committee

Resolution number PUK/2019/9

MOVED by Chairperson K Wilson, seconded by Deputy Chairperson B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

a) update the Terms of Reference for the Pukekiwiriki Paa Joint Management Committee as follows:

i) update the names to reflect the current attendees both mana whenua representatives and local board members.

ii) update the Chair and Deputy Chair clause to align with the local body elections to read as follows:

‘A Chair and Deputy Chair are to be elected by the committee and hold office for a term of three years. They may also be re-elected for one or more further terms. The Chair and Deputy Chair will be elected at the first meeting of the joint committee following the Auckland Council elections. The Chair and Deputy Chair will continue in their role or until that meeting, unless the members have resigned or vacated their office.

The election of a Chair and Deputy Chair will occur as follows:

- A Chair will be nominated by a majority of mana whenua representatives
- A Deputy Chair will be nominated by a majority of local board representatives
- A staff member of Auckland Council will put the nominees for Chair and Deputy Chair to the joint committee and the committee as a whole will elect these positions.

CARRIED
10 Pukekiwiriki Paa Track Re-Development Procurement Process Approval and Draft Pukekiwiriki Paa Entrance Concept Plan

Resolution number PUK/2019/10

MOVED by Deputy Chairperson B Catchpole, seconded by Member J Robinson:

That the Pukekiwiriki Paa Joint Management Committee:

a) approve the tendering methodology for Pukekiwiriki Paa walkway, subject to first asking mana whenua if there are any mana whenua suppliers. Mana whenua to advise council of a suitable supplier by 24 December 2019.

b) note and thank Rueben Kirkwood for his presentation of the draft waharoa (entrance) designs.

c) request staff work with mana whenua to carry out further work with the preferred mana whenua artist, or work with an alternate artist if needed, to develop the entranceway concept design for the Pukekiwiriki Paa entrance way project.

CARRIED

11 Ecological restoration programme for Pukekiwiriki Pā

Resolution number PUK/2019/11

MOVED by Chairperson K Wilson, seconded by Member Te Moni:

That the Pukekiwiriki Paa Joint Management Committee:

a) provide direction on the future ecological restoration work programme as follows:
   i) to continue with weed removal in MU2, and report back on progress for MU4 at the February 2020 workshop
   ii) the methodology for the planting needs to be established, to align with the no-digging preference of the site.

CARRIED

12 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Member Martin Te Moni closed the meeting with a karakia.