OPEN MINUTES

Minutes of a meeting of the Waitematā Local Board held in the Waitematā Local Board Office, Ground Floor, 52 Swanson Street, Auckland on Tuesday, 3 December 2019 at 1:10pm.

PRESENT

Chair  Richard Northey, ONZM
Deputy Chair  Kerrin Leoni
Members  Adriana Avendaño Christie
         Alexandra Bonham
         Graeme Gunthorp
         Julie Sandilands
         Sarah Trotman  Left 4:27pm
1 Welcome
The Chair opened the meeting with a karakia and welcomed all those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
Chair R Northey declared a non-financial interest in the Auckland Film Society at Item 15 – Waitematā Quick Response Round 1 2019/2020 Grants Allocation.

Member S Trotman declared a non-financial interest in the request for Landowner Approval for the National Erebus Memorial at Dove-Myer Robinson Park at Item 12.

4 Confirmation of Minutes
Resolution number WTM/2019/236
MOVED by Chair R Northey, seconded by Member G Gunthorp:
That the Waitematā Local Board:
a) confirm the ordinary minutes of its inaugural meeting, held on Wednesday, 30 October 2019, as true and correct.
CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
We acknowledge the passing of forty years since the Erebus disaster with a minute silence, to remember the 257 people that were killed in the plane crash on 28 November 1979 and the families they left behind. We will remember them.
7 Petitions

Jo Malcolm presented a petition against the proposed Erebus Memorial in Sir Dove-Myer Robinson Park, Parnell.

7.1 Petition against the proposed Erebus Memorial

Resolution number WTM/2019/237

MOVED by Chairperson R Northey, seconded by Member ST Trotman:

That the Waitematā Local Board:

a) receive the petition.

CARRIED

Attachments

A 20191203 Item 7.1 - Petition against the proposed location of the National Erebus Memorial

8 Deputations

8.3 Proposed National Erebus Memorial - Jo Malcolm and Paul Baragwanath

Resolution number WTM/2019/238

MOVED by Chairperson R Northey, seconded by Member A Bonham:

That the Waitematā Local Board:

a) thank Jo Malcolm, Parnell Resident, and Paul Baragwanath, Art and Culture Advisor, for the presentation and attendance at the business meeting.

CARRIED

Attachments

A 20191203 Item 8.3 - Jo Malcolm response to Ministry of Culture and Heritage withdrawal of request for Landowner Approval
B 20191203 Item 8.3 - Paul Baragwanath speaking notes and presentation

8.1 Western Springs Forest - options of management and tree risk assessment.

Resolution number WTM/2019/239

MOVED by Chairperson R Northey, seconded by Member A Bonham:

That the Waitematā Local Board:

a) thank Deborah Manning and Vaughan Clutterbuck, residents and part of the Friends of the Western Springs Forest residents’ group, Steve Keall (Barrister) and Brent Rice (Health and Safety Expert) for the presentation and attendance at the business meeting

b) note that the local board has sought advice on its Health and Safety responsibilities regarding this issue.

CARRIED

Attachments

A 20191203 Item 8.1 - Deborah Manning Briefing Paper
8.2 Proposed National Erebus Memorial - Ministry for Culture and Heritage

Ngā tūtuhunga / Recommendation
This item was withdrawn.

Attachments
A 20191203 Item 8.2 - Notification of withdrawal of request for Landowner Approval

9 Public Forum

9.1 Public Forum
Resolution number WTM/2019/240
MOVED by Chairperson R Northey, seconded by Deputy Chairperson K Leoni:
That the Waitematā Local Board:
   a) thank Wendy Gray for the presentation about Western Springs Lakeside Park and for attendance at the meeting.
CARRIED

Attachments
A 20191203 Item 9.1 - Wendy Gray speaking notes

9.2 Public Forum
Resolution number WTM/2019/241
MOVED by Member A Bonham, seconded by Chairperson R Northey:
That the Waitematā Local Board:
   a) thank Allan Matson for the presentation about Heritage and for attendance at the meeting.
CARRIED

Attachments
A 20191203 Item 9.2 - Allan Matson speaking notes

9.3 Public Forum
Resolution number WTM/2019/242
MOVED by Chairperson R Northey, seconded by Deputy Chairperson K Leoni:
That the Waitematā Local Board:
   a) thank Keith McConnell for the presentation about transparent governance and for attendance at the meeting
   b) request staff to provide a feasibility report for video recording and publishing the Waitematā Local Board business meetings.
CARRIED
9.4 Public Forum
Resolution number WTM/2019/243
MOVED by Chairperson R Northey, seconded by Member A Bonham:
That the Waitematā Local Board:
a) thank Gabriel Gati for the presentation about a proposal for Rose Road Plaza as a pop-up space and for attendance at the meeting
b) seek advice about including the Rose Road Plaza project from the Ponsonby Plan as part of the 2020/2021 work programme.
CARRIED
Attachments
A 20191203 Item 9.4 - Gabriel Gati presentation

9.5 Public Forum
Resolution number WTM/2019/244
MOVED by Chairperson R Northey, seconded by Member G Gunthorp:
That the Waitematā Local Board:
a) thank Anne Coney for the presentation about the proposed Erebus Memorial and for attendance at the meeting.
CARRIED

9.6 Public Forum
Resolution number WTM/2019/245
MOVED by Chairperson R Northey, seconded by Member A Avendano Christie:
That the Waitematā Local Board:
a) thank Gael Baldock for the presentation about Western Springs and for attendance at the meeting.
CARRIED

9.7 Public Forum
Resolution number WTM/2019/246
MOVED by Chairperson R Northey, seconded by Member ST Trotman:
That the Waitematā Local Board:
a) thank Erin Tipping for the presentation regarding the proposed Erebus Memorial and for attendance at the meeting.
CARRIED
9.8 Public Forum

Resolution number WTM/2019/247

MOVED by Member A Avendano Christie, seconded by Member ST Trotman:

That the Waitematā Local Board:

a) thank Luke Niue, Parnell Community Committee, for the presentation regarding the proposed Erebus Memorial and for attendance at the meeting.

CARRIED

Attachments
A 20191203 Item 9.6 - Luke Niue speaking notes

10 Extraordinary Business

There was no extraordinary business.

11 Councillor's report

Resolution number WTM/2019/248

MOVED by Chairperson R Northey, seconded by Member G Gunthorp:

That the Waitematā Local Board:

a) receive the written report update from the Waitematā and Gulf Ward Councillor, Pippa Coom and the verbal or tabled Ward Councillor reports

b) receive the tabled correct maiden speech from the Waitematā and Gulf Ward Councillor, Pippa Coom which will be attached to the minutes

c) note the apologies from Councillors Desley Simpson and Pippa Coom for non-attendance at the meeting.

CARRIED

Attachments
A 20191203 Item 11 - Councillor P Coom maiden speech

12 Landowner approval for the National Erebus Memorial at Dove-Myer Robinson Park

This item was withdrawn.

Note: Ministry for Culture and Heritage withdrew the application for landowner consent until such time as the resource consent, and other required material such as the Heritage New Zealand authorities, are secured.

The meeting adjourned at 3.00pm

The meeting reconvened at 3.13pm
13 **Governance of Pukekawa / Auckland Domain**

Resolution number WTM/2019/249

MOVED by Chairperson R Northey, seconded by Member A Avendano Christie:

*That the Waitematā Local Board:*

a) approve the re-establishment of the Auckland Domain Committee in line with the terms of reference outlined in Attachment A

b) appoint Member Adriana Avendaño Christie as Deputy Chair and members Sarah Trotman and Alexandra Bonham to the Auckland Domain Committee.

**CARRIED**

15 **Waitematā Quick Response Round One 2019/2020 grant allocations**

Resolution number WTM/2019/250

MOVED by Chairperson R Northey, seconded by Member A Bonham:

*That the Waitematā Local Board:*

a) agree to fund each application in Round One of the Waitematā Quick Response Grants 2019/2020 listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2020-102</td>
<td>Parnell Community Trust</td>
<td>Towards the Sustainable Urban Living workshops from 7 March to 30 May 2020</td>
<td>$1,226.00</td>
</tr>
<tr>
<td>QR2020-105</td>
<td>Westhaven Radio Sailing Club</td>
<td>Towards the cost of an electric outboard motor for the club’s dinghy.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR2020-106</td>
<td>Aiotanga Peace Place Charitable Trust</td>
<td>Towards a neighbour's day event in Emily Place on 29 March 2020.</td>
<td>$2,250.00</td>
</tr>
<tr>
<td>QR2020-112</td>
<td>St Columba Anglican Church vestry</td>
<td>Towards the restoration of the St Columba Labyrinth</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>QR2020-121</td>
<td>The Auckland Womens Centre Incorporated</td>
<td>Towards a couch and desk chair for the Womens Centre reception.</td>
<td>$1,164.00</td>
</tr>
<tr>
<td>QR2020-122</td>
<td>Auckland Writers and Readers Festival Charitable Trust</td>
<td>Towards the costs for &quot;K Road Capers&quot; specifically artists fees on 15 May 2020.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>QR2020-123</td>
<td>Ponsonby Business Association Incorporated</td>
<td>Towards the Ponsonby Carols in Western Park on 14th and 21 December 2019.</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>QR2020-124</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Towards a portion of the volunteer managers wages at Youthline from 16 December 2019 to 30 June 2020.</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>
QR2020-128  | Auckland and District Pipe Band Incorporated  | Towards hall hire for the pipe band at Victoria Park main pavilion from 1 January to 30 June 2020.  | $1,226.00  
QR2020-130  | Auckland City Mission  | Towards the purchase of a laptop, mobile phone and a desktop computer for the James Liston Emergency Housing Unit.  | $2,606.00  
QR2020-133  | The Others Club Limited  | Towards Take the Crown initiative at the Basement Theatre, including producer, lighting, sound, costume and set designers.  | $2,000.00  
QR2020-137  | Social Innovation New Zealand University of Auckland Incorporated  | Towards the "Solveathon" a two-day challenge for students to find solutions to global issues on 9 and 10 May 2020.  | $500.00  
QR2020-141  | K E Longbottom  | Towards a weekend seminar to support people undertaking creative pursuits, including venue hire and tutor fees, food, marketing and materials.  | $500.00  
QR2020-142  | Westmere School Board of Trustees  | Towards two closed compost bins for the Westmere School  | $565.00  
QRTP2012-118  | The Council of Christians and Muslims (NZ) Incorporated  | Towards costs for a community picnic “Peacenic 2020” including a public address system, advertising, waste management and health and safety equipment at the Auckland Domain on 15 March 2020.  | $1500.00  

Total  |  |  | $26,037  

Total approved in Waitematā Quick Response Round One 2019/2020  | $26,037  

CARRIED

Resolution number WTM/2019/251

MOVED by Chairperson R Northey, seconded by Member A Bonham:

That the Waitematā Local Board:

b) decline to fund each application received in Waitematā Quick Response Round One 2019/2020 listed in Table Two below.

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Reasons for decline</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2020-101</td>
<td>Cantorum Choir</td>
<td>Towards the development of a website for the Cantorum choir.</td>
<td>Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR2020-107</td>
<td>Tardigrade World Limited</td>
<td>Towards a recycling project to take the unsold mugs from the Karangahape Road opportunity shops for use in the local cafes.</td>
<td>Decline due to there being more appropriate funds available</td>
</tr>
<tr>
<td>QR2020-109</td>
<td>St Mary's College Board of Trustees</td>
<td>Towards the hire of the Victory Convention Centre for the St Marys Bay College kapa haka event on 2 July 2020.</td>
<td>Decline due to there being more appropriate funds available</td>
</tr>
<tr>
<td>QR2020-116</td>
<td>New Zealand Japan Society of Auckland Incorporated</td>
<td>Towards costs for the Japanese language night classes at Ellen Melville Centre including wages, venue hire and administration.</td>
<td>Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR2020-118</td>
<td>The New Zealand Dance Advancement Trust Company</td>
<td>Towards artistic costs for the artistic production of &quot;This Fragile Planet&quot; in the Great Hall in the Town Hall between 3 February and 29 February 2020.</td>
<td>Decline due to insufficient community outcome being demonstrated</td>
</tr>
<tr>
<td>QR2020-126</td>
<td>The Actors Program</td>
<td>Towards writer costs for students to showcase a short film at an Auckland cinema and a theatre production at The Basement Theatre,</td>
<td>Decline due to insufficient community outcome being demonstrated</td>
</tr>
<tr>
<td>QR2020-129</td>
<td>Whoa Performing Arts Trust</td>
<td>Towards the &quot;Tix4Nix&quot; theatre programme for schools and communities from 6 January to 29 March 2020.</td>
<td>Decline due to the application requesting over the maximum amount set by the local board for quick response grants</td>
</tr>
<tr>
<td>QR2020-134</td>
<td>Asthma New Zealand Incorporated</td>
<td>Towards the &quot;Breathe Easy&quot; Asthma education for the Waitematā Local Board area.</td>
<td>Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR2020-135</td>
<td>Hipold D'Souza</td>
<td>Towards venue hire and production for a play in the Konkani language</td>
<td>Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR2020-139</td>
<td>Nilam Patel</td>
<td>Towards the production of a play focusing on the ancient Indian text the Kamasutra, originally written in Sanskrit at the Basement Theatre.</td>
<td>Decline due to insufficient funds to support lower priority applications</td>
</tr>
</tbody>
</table>
Chairperson R Northey left the meeting at 3.19 pm.

Resolution number WTM/2019/252

MOVED by Deputy Chairperson K Leoni, seconded by Member A Avendano Christie:

That the Waitematā Local Board:

c. decline to fund each application received in Waitematā Quick Response Round One 2019/2020 listed in Table Two below.

Chairperson R Northey returned to the meeting at 3.19 pm.

CARRIED

Auckland Council's Quarterly Performance Report: Waitematā Local Board for quarter one 2019/2020

Resolution number WTM/2019/253

MOVED by Chairperson R Northey, seconded by Member G Gunthorp:

That the Waitematā Local Board:

a) receive the performance report for quarter one ending 30 September 2019.

b) note that the Community Facility 2019/2020 work programme and 2020-2022 indicative work programme has been updated to reflect financial deferrals as part of the Annual Plan process as shown in Attachment C.

c) approve the amendment to the Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme to add the following projects to the Risk Adjusted Programme:
   - SharePoint ID 2500 Studio One – Art Station – renew buildings
   - SharePoint ID 2408 Grey Lynn Library – refurbish facility

CARRIED
17 Annual Budget 2020/2021 consultation
Resolution number WTM/2019/254
MOVED by Chairperson R Northey, seconded by Deputy Chairperson K Leoni:
That the Waitematā Local Board:
  a) approve Attachment A local content for consultation and Attachment B local supporting information for consultation
  b) delegate authority to the local board chairperson to approve any final changes required to the local content and supporting information for the Waitematā Local Board for the Annual Budget 2020/2021 consultation, including online consultation content
  c) approve the following Have Your Say event in the local board area during the Annual Budget 2020/2021 consultation period:
     i) Hearing style event, Tuesday 3 March 2020 at 4.00pm at the Waitematā Local Board Office, 52 Swanson Street, Auckland
  d) delegate authority to the local board chairperson to approve any final changes required to the Have Your Say event
  e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken (or New Zealand sign language) interaction’ in relation to the local board agreement at the council’s public engagement events, during the consultation period for the Annual Budget 2020/2021:
     i) local board members and chairperson
     ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor
     iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.
CARRIED

18 Local board governance work management for the 2019-2022 triennium
Resolution number WTM/2019/255
MOVED by Chairperson R Northey, seconded by Member A Bonham:
That the Waitematā Local Board:
  a) endorse the following approach to effectively and efficiently manage the governance work of the local board for the 2019-2022 triennium:
     i) maintain a key focus on annual work programmes and their implementation through quarterly reporting and regular workshops with the whole local board, with decisions made at business meetings
     ii) appoint nominated local board members who will be consulted on landowner consents and events, and who will provide feedback on liquor licences and resource consents
     iii) appoint nominated local board members to external organisations.
     iv) appoint the following topic portfolio holders and co portfolio holders to act as champions for the identified topic area:
b) agree to review the topic portfolio holders and co portfolio holders by 27 April 2021.

19 **Local board appointments and delegations for the 2019-2022 electoral term**

Resolution number WTM/2019/256

MOVED by Chairperson R Northey, seconded by Deputy Chairperson K Leoni:

That the Waitematā Local Board:

a) appoint Member Adriana Avendaño Christie as the nominated local board member and Member Richard Northey as an alternate for general landowner consents (excluding landowner consents for filming and events) and authorise them to:

i) be the point of consultation for staff on all applications for general landowner consent and, at their discretion, refer any application for landowner consent to the local board for a local board decision, and

ii) to be the point of consultation for staff on proposed asset renewal works and, at their discretion, refer any proposed asset renewal works to the local board for a local board decision

iii) receive staff notifications of areas that may involve reputational, financial, performance or political risk

b) appoint Member Sarah Trotman to be the nominated local board member and Member Avendaño Christie as the alternate for landowner consents for filming and authorises them to:

i) to be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner consent for filming to the local board for a local board decision
ii) receive notifications from staff of areas that may involve reputational, financial, performance or political risk

c) appoint Deputy Chair Kerrin Leoni to be the nominated local board member and Member Alexandra Bonham as the alternate for event notifications and event landowner consents and authorises them to:
   i) be the point of consultation for staff on all applications for event landowner consents and, at their discretion, refer any application for landowner consent to the local board for a local board decision
   ii) receive staff notifications of areas that may involve reputational, financial, performance or political risk

d) delegate to Chair Richard Northey and Member Alexandra Bonham as an alternate, to have the authority to prepare and provide local board views and speak to those local board views at any hearings on applications for liquor licences

e) delegate to Member Alexandra Bonham and Member Graeme Gunthorp as alternate member, the authority to provide the local board views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application

f) delegate to Member Alexandra Bonham and Member Graeme Gunthorp as alternate member, the authority to prepare and provide local board views and speak those local board views at any hearings on notified resource consents

g) agree to review these appointments and delegations by 27 April 2021.

CARRIED

20 Appointment of Local Board members to external and internal organisations and boards

Resolution number WTM/2019/257

MOVED by Chairperson R Northey, seconded by Member ST Trotman:

That the Waitematā Local Board:

a) appoint the following board members to the external community groups and organisations listed below for the 2019-2022 triennium:

<table>
<thead>
<tr>
<th>External organisation</th>
<th>Appointee</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business Associations</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heart of the City</td>
<td>Richard Northey</td>
<td>Graeme Gunthorp</td>
</tr>
<tr>
<td>Newmarket Business Association</td>
<td>Graeme Gunthorp</td>
<td>Sarah Trotman</td>
</tr>
<tr>
<td>Parnell Business Association</td>
<td>Sarah Trotman</td>
<td>Adriana Avendaño Christie</td>
</tr>
<tr>
<td>Ponsonby Business Association</td>
<td>Adriana Avendaño Christie</td>
<td>Alexandra Bonham</td>
</tr>
<tr>
<td>K Road Business Association</td>
<td>Alex Bonham</td>
<td>Richard Northey</td>
</tr>
<tr>
<td>Uptown Business Association</td>
<td>Kerrin Leoni</td>
<td>Julie Sandilands</td>
</tr>
<tr>
<td>Grey Lynn Business Association</td>
<td>Julie Sandilands</td>
<td>Kerrin Leoni</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ponsonby Community Centre Board</td>
<td>Richard Northey</td>
<td>Alexandra Bonham</td>
</tr>
</tbody>
</table>
b) appoints the following members to the internal groups as listed below:

<table>
<thead>
<tr>
<th>Internal organisation</th>
<th>Lead</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland City Centre Advisory Board</td>
<td>Richard Northey</td>
<td>Kerrin Leoni</td>
</tr>
<tr>
<td>Ponsonby Park Project Control Steering Group</td>
<td>Graeme Gunthorp</td>
<td>Adriana Avendaño Christie</td>
</tr>
</tbody>
</table>

d) appoints the following members to liaise with the residents associations as listed below:

<table>
<thead>
<tr>
<th>Residents Associations</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland City Centre Residents Group</td>
<td>Richard Northey</td>
</tr>
<tr>
<td>Parnell Community Trust</td>
<td>Sarah Trotman</td>
</tr>
<tr>
<td>Parnell Community Committee</td>
<td>Sarah Trotman</td>
</tr>
<tr>
<td>St Mary’s Bay Residents Association</td>
<td>Adriana Avendaño Christie</td>
</tr>
<tr>
<td>Grafton Residents Association</td>
<td>Kerrin Leoni</td>
</tr>
<tr>
<td>Herne Bay Residents Association</td>
<td>Alexandra Bonham</td>
</tr>
<tr>
<td>Freemans Bay Residents Association</td>
<td>Graeme Gunthorp</td>
</tr>
<tr>
<td>Grey Lynn Residents Association</td>
<td>Julie Sandilands</td>
</tr>
</tbody>
</table>

e) agree to review these appointments and delegations by 27 April 2021. CARRIED

21 Process for appointment of Local Government New Zealand National Council representative

Resolution number WTM/2019/258

MOVED by Member A Avendano Christie, seconded by Member G Gunthorp:
That the Waitematā Local Board:

a) note the amended Local Government New Zealand (LGNZ) rules
b) endorse Option A (selection panel made up of representatives from each local board) as the process for appointing the local board representative to the LGNZ National Council

c) delegate to Deputy Chair Kerrin Leoni to be part of the selection panel to appoint the local board representative to the LGNZ National Council

d) agree in principle to two annual meetings of Auckland Council and LGNZ (or their representatives) with the arrangements to be decided by the three Auckland Council representatives to the LGNZ National Council and staff

e) endorse the proposal that the meetings of the Auckland Council/LGNZ meetings be co-chaired by the Governing Body and local board representatives appointed to the LGNZ National Council.

CARRIED

22 Urgent decision-making process

Resolution number WTM/2019/259

MOVED by Member A Bonham, seconded by Member G Gunthorp:

That the Waitematā Local Board:

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirements of a quorum

b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board

c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off an authorisation memo

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board

e) agree that every effort will be made to ascertain the views of all board members prior to approving an urgent decision.

CARRIED

23 Adoption of a business meeting schedule

Resolution number WTM/2019/260

MOVED by Chairperson R Northey, seconded by Member J Sandilands:

That the Waitematā Local Board:

a) adopt the meeting schedule outlined below for the 2019-2022 electoral term:

<table>
<thead>
<tr>
<th>Year</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>December 03, Tuesday</td>
</tr>
<tr>
<td>2020</td>
<td>February 18, Tuesday</td>
</tr>
<tr>
<td></td>
<td>March 17, Tuesday</td>
</tr>
<tr>
<td></td>
<td>April 21, Tuesday</td>
</tr>
<tr>
<td></td>
<td>May 19, Tuesday</td>
</tr>
<tr>
<td></td>
<td>June 16, Tuesday</td>
</tr>
</tbody>
</table>
b) agree to commence business meetings at 1pm to be held at the Waitematā Local Board Office, ground floor, 52 Swanson Street, Auckland Central. Public forum and deputations will be scheduled in the early part of the business meeting, to enable participation by the public and stakeholders in the democratic process.

c) note the dates and time for meetings for local board plans and local board agreements are yet to be finalised.

CARRIED

24 Elected Members Expense Policy 2019

Resolution number WTM/2019/261

MOVED by Chairperson R Northey, seconded by Member G Gunthorp:

That the Waitematā Local Board:

a) provide feedback on the draft Auckland Council Elected Member Expense Policy 2019

b) reiterates its previous submission on the proposed policy on child care allowances namely that the local board supports reimbursement of the actual
child care payment to a minimum of the hourly living wage with the $6,000 annual limit increased proportionately (Resolution number WTM/2019/76)

  c) expresses its view that the remuneration authority, in future, provide that care allowances should apply where an elected member is the prime care giver of a person requiring care

  d) expresses its concern that the provisions for reimbursement of travel around Auckland do not adequately reimburse the costs of those utilising active transport. In particular it requests that an appropriate mileage allowance be set for those using cycles or micro-mobility vehicles that would cover the costs of charging and depreciation on such vehicles

  e) request that obtaining reimbursement for public transport costs is made as easy as that for claiming vehicle expenses; for example public transport expenses of less than $10 should not require a receipt

  f) request that this resolution be circulated to all local boards.

CARRIED

Member A Avendano Christie left the meeting at 4.01 pm.
Member A Avendano Christie returned to the meeting at 4.08 pm.

14 Auckland Transport December 2019 Update

Resolution number WTM/2019/262
MOVED by Chairperson R Northey, seconded by Member G Gunthorp:
That the Waitematā Local Board:
   a) receive the Auckland Transport December 2019 report.

CARRIED

25 Chair’s Report

Resolution number WTM/2019/263
MOVED by Member J Sandilands, seconded by Deputy Chairperson K Leoni:
That the Waitematā Local Board:
   a) receive the Chair’s report for the period October to November 2019.

CARRIED

26 Board member reports

Resolution number WTM/2019/264
MOVED by Chairperson R Northey, seconded by Member A Avendano Christie:
That the Waitematā Local Board:
   a) receive the written reports from members Member Alexandra Bonham and Member Graeme Gunthorp; and the tabled report from Member Adriana A Christie; and the verbal board member reports from Member Sarah Trotman, Member Julie Sandilands and Deputy Chair Kerrin Leoni for the period October to November 2019.
Member ST Trotman left the meeting at 4.27 pm.

27 **Governance Forward Work Calendar**

Resolution number WTM/2019/265

MOVED by Chairperson R Northey, seconded by Member A Bonham:

That the Waitematā Local Board:

a) receive the governance forward work calendar December 2019 attached to the agenda.

CARRIED

28 **Waitematā Local Board Workshop Records**

Resolution number WTM/2019/266

MOVED by Chairperson R Northey, seconded by Member A Avendano Christie:

That the Waitematā Local Board:

a) receive the workshop proceeding records for the meetings held on 15, 22, 29 October 2019, 05, 12, 19 and, 26 November 2019.

CARRIED

29 **Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

4.29pm

The Chair thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAITEMATĀ LOCAL BOARD HELD ON

**DATE:**...................................................................................................................

**CHAIRPERSON:**.............................................................................................