

Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
59	Community capacity building: fund local organisations to design and deliver community-centred activities	<p>Fund local community organisations to provide:</p> <ul style="list-style-type: none"> - youth services and youth development - activities for over 65s - liaison between the community, council and central government to allow residents to access community services with ease - tourism development <p>Budget:</p> <ul style="list-style-type: none"> - Aotea Family Support \$30,000 - Community Health Trust \$42,000 - Destination Great Barrier Island (GBI) \$29,000. 	CS: ACE: Community Empowerment	LDI: Opex	\$101,000	In progress	Green	<p>In Q1, the Aotea Family Support Group took over management of the community worker project. The new community worker has settled in well and reports a good first two months in the role. Destination Great Barrier Island (DGBI)'s focus is the production of brochures for island visitors, outlining key suggestions for "making the most of your time on Aotea". This is an educational tool to encourage people to respect the Barrier way of life. It's hoped the brochures will be attached to boarding passes issued by airlines serving the island. DGBI is producing a business card with emergency contact numbers for visitors. DGBI has expressed concern about waste over summer under the new council system. Staff are arranging for a representative from council's waste team to attend DGBI's October meeting to discuss the concerns. Plans are underway for a community visitor/tourism survey, as part of the implementation of the Visitor Strategy.</p>	<p>In Q2, Aotea Family Support Group:</p> <ul style="list-style-type: none"> - organised governance training for local trusts - ran an October school holiday programme, with up to 50 children attending on one of the days - provided in-house training for caregivers - developed a youth mentoring project, now at proposal phase with funding being sought - began Mainly Music sessions for Under 5s - continued with its Over 60 lunches with an average of 35 at each meal - completed approximately 10 jobs per month as part of its home maintenance programme. AFSG is now a few months into management of the Community Worker role and reports that it is going well. The Community Worker organised a parenting workshop with Lucy Aitkenread, and is working with the local police officer to organise Victim Support Training on the island and two drug-focused hui. - Q2 has seen Destination Great Barrier Island produce significant new tourism collateral and a new visitor directory. Destination Great Barrier Island has developed a business awards concept for Aotea, and also the idea of a regular newsletter for stakeholders. The Trust held its AGM in December, appointing three new trustees.
60	Apply the empowered communities approach – connecting communities (GBI)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities: <ul style="list-style-type: none"> • reaching out to less accessible and diverse groups - focusing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> 3. Enabling council: <ul style="list-style-type: none"> • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1-4. 	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	<p>In Q1 the strategic broker:</p> <ul style="list-style-type: none"> - attended meetings with Destination Great Barrier Island, the Aotea Education Trust, the community tourism coordinator, Aotea Family Support Group, Team Aotea and the local board. - organised a public meeting on the island with Statistics NZ to discuss concerns around Census 2018. - worked with the Aotea Education Trust to advance a drop-off day care service on Great Barrier. - assisted community groups with community grant applications. - assisted Awana Rural Women with their 2019 No Barriers - Small Island, Big Ideas event. - worked with the communications advisor to promote local board events and activity online. - covered local board business meetings and other council business for the Barrier Bulletin. - ensured local board events were promoted on the local radio station. - reported to the general manager of Arts, Community and Events on empowered community work taking place on Great Barrier. - discussed with ATEED the challenges and opportunities for Aotea with the America's Cup. 	<p>In Q2, the Strategic Broker has:</p> <ul style="list-style-type: none"> - assisted various community organisations with projects including early childhood education (Aotea Education Trust) and communications (Destination Great Barrier Island) - worked closely with council's new Aotea / Great Barrier Communications Advisor to produce timely and relevant content - worked with the Senior Advisor on an engagement strategy for upcoming consultations on local board and council plans - worked with the board, community and local MP to address issues around secondary school and Te Kura education - assisted Glenfern Sanctuary with promotion and publicity - promoted the new ward councillor through print and radio channels - continued work on improving connectivity on Aotea - worked with Aotea Boardriders Club to progress its plans for a clubhouse - worked with the new Ecology Vision coordinator on planning - began work to get a Barrier representative on council's youth panel.

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61	Iwi responsiveness - Respond to Maori aspirations: Ngāti Rehua Ngatiwai ki Aotea coordinator	Note: the budget for this activity was deferred from 2017/2018. Fund Ngāti Rehua Ngatiwai ki Aotea to appoint a Great Barrier based representative to:- develop a relationship with the local board- coordinate responses to council-led initiatives and projects. Liaise with the appointed coordinator to develop a collaborative plan to respond to the key iwi aspirations and priorities. Note: the 2019/2020 budget figure shown for this activity includes the \$10,000 originally approved plus \$4,828 carried forward from 2018/2019.	CS: ACE: Community Empowerment	LDI: Opex	\$14,828	In progress	Amber	An interim Ngāti Rehua Ngatiwai ki Aotea Trust board has been appointed, but no progress has been made on the identification or appointment of an appropriate person for the iwi liaison role. Staff will continue to identify progressing this in Q2.	This project is ongoing. Discussions with the new local board and with the interim Ngāti Rehua Ngatiwai ki Aotea Trust board have led to hopes that this project can be progressed in Q3 or Q4.
220	ANZAC Service - Great Barrier	Support Anzac services and parades within the local board area: - \$2000 (grant).	CS: ACE: Events	LDI: Opex	\$2,000	In progress	Green	Scheduled for Q4 and planning will commence in Q2	Scheduled for Q4 and planning commenced in Q2.
336	Community Grants (GBI)	Funding to support local community groups through contestable grants.	CS: ACE: Community Empowerment	LDI: Opex	\$115,000	In progress	Green	The local board had one local grant round in Q1 allocating a total of \$69,439.05. There is \$45,560.95 remaining for allocation in Q4.	There were no grant rounds in Q2.
516	Operational Grant - Great Barrier Island Community Heritage and Arts Village	Fund Great Barrier Island Community Heritage and Arts Village Trust to operate the facility in a professional and inclusive manner that enables access to and participation in the visual arts for people of all ages, cultural experience and level of experience. Funding will also be used to provide community arts programmes and opportunities that reflect the cultural diversity of the local Great Barrier Island community.	CS: ACE: Arts & Culture	LDI: Opex	\$15,000	In progress	Green	The funding agreement for the Great Barrier Island Community Heritage and Arts Village for the 2019/2020 year has been administered. During Q1, the Great Barrier Island Community Heritage and Arts Village ran 10 programmes, with a combined total of 1,308 participants and attendees. Highlights included the Kids Matariki Art exhibition, and well as the Kids exhibition in collaboration with the Awana Rural Women "No Barriers" annual talk. Other highlights included getting power connected to the Museum space, and starting to work on the Museum displays.	In Q2, Great Barrier Island Heritage and Arts Village delivered 8 programmes to 2,902 visitors and participants. A morning tea was held for long standing Barrier families to see the development and progress within the museum. Numerous artefacts were donated by the island community. On 15 December 2019 a Mad Hatters Tea Party celebrated the opening of the Gray House Museum along with 10 years on the gallery's current site. This was well attended and extremely positive feedback about the museum was received.
1123	Investment of capital grants to sustain local community facilities	Funding to support community facilities owned by local community groups through a contestable grant. Provide advice regarding the investment of capital grants, with a focus on maintaining easy access to community services provided from fit for purpose, independently owned facilities.	CS: ACE: Community Places	ABS: Opex	\$252,000	In progress	Green	The local board had one capital grant round during quarter one allocating a total of \$117,794. There is \$134,206.00 remaining for allocation in Q4.	There was no capital grant round allocation in Q2. The next round will be allocated in Q4.
1194	Housing	Progress potential solutions to Great Barrier Island's housing issues as discussed at the 2019 housing experts roundtable, taking into account past work done in this area, in particular the 2015 Affordable Housing Feasibility Study.	CS: ACE: Community Empowerment	LDI: Opex	\$25,000	In progress	Green	Further discussions were held in Q1 with the local board about potential solutions and next steps to address housing issues facing Great Barrier Island. Views and advice were also sought from the wider council group. As the local board does not yet have enough information to take definitive action, staff will continue to hold discussion with relevant stakeholders and provide an update in Q2.	. During Q2, Building a Flourishing Community Aotea (BFCA) Trust was formed. Their focus will be housing. Their stated objective is: "Find viable and sustainable solutions for housing needs on Aotea". Staff will continue to work alongside BFCA and advise the local board about how they can support the Trust's work in Q3 and Q4.

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1251	Increase diverse participation: Aotea Lifelong Learning Action Strategy	Collaborate with community organisation Aotea Education Limited to develop and implement a lifelong learning action strategy. Activities include: - developing options to establish additional early childhood education on the island - support for a learning hub for correspondence school students - integration of vocational pathways into secondary schooling - developing options to improve opportunities and pathways for adult education - developing and implementing a skills development programme to identify and address skills shortages amongst island businesses.	CS: ACE: Community Empowerment	LDI: Opex	\$30,000	In progress	Green	A focus in Q1 was obtaining local board sign-off for the reallocation of funds from the 2018/2019 Aotea Education Trust (AET) budget to the 2019/2020 budget, to assist with the costs of establishing a drop-off early childhood education service on Aotea. This carry-forward was signed off at the September business meeting. With the new budget approved, an implementation plan for the coming year can be finalised. The Trust has prepared a business case for the day-care service, met with Aotea Playcentre to present the proposal for use of the Playcentre facility on non-Playcentre days, drafted a memorandum of understanding for the partnership, approached a philanthropic educational trust for additional funding for the project, and begun the search for a qualified ECE teacher. The Aotea Learning Hub moved to its new premises. This has been a positive move for the students, whose attendance remains high. AET lost its interim chair and three trust members, leaving six remaining members and an administrator.	Aotea Education Trust (AET) encountered issues with rent during Q2. They entered a rental agreement believing they had financial backing from the Ministry of Education. By early December 2019 this had not yet eventuated. Staff worked with the Trust and MP Nikki Kaye to lobby the Ministry and at time of writing we have verbal agreement from the Ministry that it would cover rent costs in 2020. There have been other successes at the Hub including another award for excellence, increased student course work submission rates, three students passing learners licence tests, one attending a communications skills course in Auckland, and Hub staff have undertaken professional development and student behaviour is improving. Playcentre Federation has agreed to a year-long pilot programme which sees Aotea Education using their premises for a drop-off service. Their efforts now move to finding a centre manager. The Trust's Computing Course planned for November 2019 did not go ahead due to lack of demand.
1514	Dark Sky Sanctuary Leverage	Work alongside Destination Great Barrier and Dark Sky Advisory Group to leverage a successful Dark Sky Sanctuary accreditation. The funding will be used for activities such as provision of capability workshop, promotion and meeting compliance costs for having Dark Sky Sanctuary status.	CS: ACE: Community Empowerment	LDI: Opex	\$20,000	In progress	Green	A workshop was held with the local board, where an implementation plan was agreed for 2019/2020. The Dark Sky funding agreement will be completed in Q2. The focus for the year ahead will be an astrophotography competition, the annual winter festival, compliance and ongoing education about lights and light pollution on the island.	The chair of the Dark Sky Advisory Group (DAG) attended the Starlight Festival in Tekapo and gave a presentation summarising the achievements and issues on Aotea. DAG also presented to Auckland Council's Planning Committee, highlighting concerns around the long-term risks of two aspects of city lighting which could impact the island's dark skies. DAG is working with Kawa marae to develop joint activities for Matariki in 2020, and made the decision to delegate organisation of the Mid-Winter festival to Destination Great Barrier Island. DAG's annual astro-photography competition will be down-graded in 2020 to fit within available budget.
3311	Community Response Fund GBI	Discretionary fund to respond to community issues as they arise during the year	CS: ACE: Advisory	LDI: Opex	\$9,623	In progress	Green	No allocations	In Q2, \$4,000 was allocated to investigate and advocate for improvements to telecommunications infrastructure on the island. The remaining balance is \$5,623
3827	Funding for connectivity improvements on Aotea / Great Barrier	Allocate funds to investigate and advocate for improvements to telecommunications infrastructure on Aotea / Great Barrier.	CS: ACE: Community Empowerment	LDI: Opex	\$4,000	In progress	Green	Project only approved in Q2	The addition of this new line item was approved by the local board on 3 December 2019. Staff commenced discussions with central government (specifically the Rural Connectivity Group and Crown Infrastructure Partners) for improvements to connectivity on Aotea. This included the contracted IT specialist (Wollemi Consulting) meeting with key stakeholders and working with the Strategic Broker to draft a letter to the Communications Minister. Wollemi also provided support to Local Board member Valmaine Toki in relation to iwi's consent for a Motu Kaikoura cell tower upgrade.

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ATEED									
3060	Great Barrier Visitor Strategy Implementation	Work with Destination Great Barrier Island, the local island community, Ngāti Rehua Ngātiwai ki Aotea, DOC and our island based service providers to implement the Great Barrier Island Visitor Strategy.	ATEED: Tourism	LDI: Opex	\$25,000	In progress	Green	Implementation plan agreed between local board, ATEED and Destination Great Barrier Island (DGBI). Funding agreement processed and funds paid out to DGBI. Development of second wave of New Zealand Tourism Research Institute research (which will be carried out over the summer). Progress on the trails wayfinding map/brochure and PDF. Development of the inaugural local Business Awards in 2020. Significant focus has been applied to date.	Tourism development and management continues to go well on Aotea, with very positive collaboration between ATEED and Destination Great Barrier Island (DGBI) in Q2. There are two funds operating on the island at present: \$25,000 from the GBI Local Board to continue with the agreed strategy and an additional \$12,000 from ATEED directly to DGBI for the following purposes: To allow the DGBI to support destination management activity in alignment with the ATEED Tourism Innovation Partnership Programme and the AKL Destination 2025 strategy including the creation of a visitor education video to showcase Great Barrier Island as a sustainable destination, to educate visitors on expectations when visiting Aotea and show case the following: Sustainability, Eco tourism measures, cultural tourism, off the grid living, power usage/information for the island, safety and manaakitanga. As part of implementation of the Aotea / Great Barrier Island Visitor Strategy, DGBI has commenced a second survey of island visitors, and will begin a community and business survey early in March 2020, both in association with the New Zealand Tourism Research Institute.
Community Facilities: Build Maintain Renew									
2472	Pa Point - renew concrete steps	Renew the concrete steps at Pa Point Reserve. Remediation works undertaken by Council Operations will maintain the steps until FY21/22; renewal works are scheduled for this year.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	This project forms part of a three year ongoing delivery programme and will be scoped and completed in future years.
2919	General park assets - renew - FY19/20 - FY20/21 - Great Barrier	Renew structures, footpaths, roading and fixtures and furniture in parks. Proposed sites currently under investigation, including for : Paths: Harataonga Walkway, Fixtures/Furniture: Tryphena Hall Signage: Dolphin Bay Walkway, Island Bay Walkway, Medlands Beach Toilets: Medlands Playground Reserve, Pa Point Reserve FY19/20- undertake investigation and scoping of options. FY20/21 - undertake physical works. This project will be unbundled for the physical works component. This will be confirmed once the investigation and design phase is complete. This is a multi-year funded project initiated in FY19/20 programme. Risk Adjusted Project (RAP)	CF: Investigation and Design	ABS: Capex - Renewals	\$100,000	Approved	Green	Current status: Clarify and agree scope of work for this renewal programme. A quotation has been requested to refurbish the public toilets at Pah Beach and Port Fitzroy, and also to renew the picnic table near the Port Fitzroy toilet. Next steps: Plan delivery of work.	Current status: The refurbishment of the public toilets has been completed. Next steps: Assess additional works for renewal.
3028	Mulberry Grove - skate ramp - replacement	Replacement of the skate ramp (either as a skate ramp or other play items) at Mulberry Grove (or at a more appropriate location) , which has failed with on going water tightness issues impacting the structural integrity. All design options to be reviewed with the Local Boards approval.	CF: Investigation and Design	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: Liaise with Park, Sports and Recreation staff who are currently undertaking a review of the Mulberry Grove area including re-routing the road. Next steps: Discuss renewal options with the local board once confirmation received from Park, Sport and Recreation staff regarding the proposed road changes at Mulberry Grove.	Current status: Customer and Community Services are currently leading a review of how to activate open spaces on the island. This includes for the Mulberry Grove area and the potential for the re-routing of the road. This review is expected to be complete and adopted before June 2020. Next steps: Upon confirmation by Customer and Community Services regarding the proposed road changes at Mulberry Grove, the renewal and new development options can be reviewed with the local board. These physical works are not expected to progress until financial year 2020/2021.

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3071	General park assets - renew - FY20/21 - FY21/22 - Great Barrier	Renew structures, footpaths, roading and fixtures and furniture in parks. Proposed sites currently under investigation, including for: Toilets: Okiwi Park, Okiwi Airfield FY20/21 - undertake investigation and scoping of options. FY21/22 - undertake physical works. This project will be unbundled for the physical works component. This will be confirmed once the investigation and design phase is complete. This is a multi-year funded project initiated in FY20/21 programme.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	This project forms part of a three year ongoing delivery programme and will be scoped and completed in future years.
3128	Aotea Great Barrier Full Facilities maintenance contracts	The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.	CF: Operations	ABS: Opex	\$811,063	Approved	Green	Over one of the wettest winters on record; our parks, tracks and built assets fared well. Through this period the contractor has been working through our tracks, clearing drains, pruning back tree and shrub growth in preparation for the warmer months where more people come to enjoy them. The Community Facilities area manager and contract manager have been working on the future procurement of our trade services contracts that will be released to the market in the new year. It is amazing reflecting back on the success of local procurement and the journey our suppliers have been on delivering great places.	Our road corridor and parks mowing contractors have managed to keep up with the increased demand that the spring growth flush brings. New generic traffic management plans have been approved by Auckland Transport. The benefit of this is that they are more adaptable to the width of roads on Aotea Great Barrier. Community Facilities is continuing discussions with Auckland Transport around the ongoing maintenance of the community bus shelters and will update the local board in the new year. Throughout January Community Facilities will be reviewing tenders for the new trade contracts, this is another great opportunity to extend local procurement to the island. There has been an increase in illegal dumping since the new waste services were implemented at the vault toilets. Contractor and Community Facilities staff are working closely with Waste Solutions and Healthy Waters around how best to address this.
3213	Aotea Great Barrier - maintaining View Shafts programme 2019/2020	Maintaining view shafts across the island for views and safety	CF: Operations	LDI: Opex	\$5,000	In progress	Green	Viewshafts on Great Barrier Island are being maintained by a local tree maintenance company under supervision and direction of the council arborist.	Current status: Pruning of existing viewshafts was carried out during December. Next steps: Auckland Council arborist staff is awaiting to confirm on mid February which new walkway viewshafts will require a tree consent for removals and which will just require pruning. All new viewshafts will be monitored by Global Positioning System (GPS) and mapped, plus existing open areas on Te Ahumata and Station Rock will be listed to ensure regrowth is monitored and views kept open.
3600	Great Barrier - LDI Minor Capex Fund 2018/19	Local Improvement Projects (LIPs) funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	CF: Investigation and Design	LDI: Capex	\$20,000	In progress	Green	Current status: Proposed works to be identified. Next steps: Investigate and scope any proposed works identified by the local board.	Current status: A number of ideas for proposed works have been identified by the local board following a tour of the island. Next steps: Investigate and scope the proposed works as agreed with the local board and confirm acceptance with the local board.
3626	Claris playground shade sail - design consent build	Shade sail over the Claris playground - design consent build	CF: Project Delivery	LDI: Capex	\$9,065	Completed	Green	Current status: Physical works contractor has been engaged to carry out the installation of the sail. Next steps: Programme installation for summer 2019.	Project completed December 2019.
3627	Okiwi Park - pump track installation	Supply and installation of a modular style off the shelf pump track on compacted gravel.	CF: Project Delivery	LDI: Capex	\$80,000	In progress	Green	Current status: Pump track design and quote have been received for the project. Next steps: Procure the pump track and organise installation for early 2020.	Current status: Pump track has been ordered and we are awaiting delivery. Next steps: A shipping update has stated the goods will not arrive in Auckland until mid December. Therefore install is likely to take place in January 2020.

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3668	Claris Cemetery – develop facility	Progress the proposed Claris Cemetery development including detailed design and resource consent. This is a carry forward project, previous SharePoint ID #2782.	CF: Project Delivery	LDI: Capex	\$37,698	In progress	Amber	Current status: A resource consent was recently granted on 25 September 2019 and previously a change of land designation was granted, which are important milestones in progressing this project. Approval was requested and received to amend the budget to cover the current overspend and to carry out a trial of shoring equipment. A quotation has been requested from the full facilities contractor for the trial of shoring equipment. The schedule is at risk due to not having clear direction on which of the nine design options is to be progressed. Next steps: Agree on the preferred option and allocate suitable budget.	Current status: A resource consent and change of land designation have been granted for the proposed site, which are important milestones for the delivery of this enduring cemetery initiative. A trial has been completed to investigate the potential use of temporary shoring equipment for grave burials in sandy conditions. The trial concluded that temporary shoring is not a good option for this site. The overall cost estimate to construct the cemetery has been reduced following new cost estimate information, in particular the assumptions and estimated cost rates for some items have revised. Next steps: Advise the local board of the revised cost estimate and request funding to complete the cemetery. Next steps: Update the local board at the February 2020 workshop and agree on the preferred option and allocate budget.
3669	Great Barrier - renew general park assets 2018-19	Renew structures, footpaths, roading and fixtures and furniture in various parks (detail to be provided by end of calendar year). December 2018 - Addition of a new project. Scope - Renewal of the surface of the access track between Gooseberry Flat and Pa Beach. OMM have proposed a temporary creation of soil path or steps around 2m inland and review of location/style of path before concrete renewed. Proposed by OMM, supported by Community Services and approved by the Local Board.	CF: Project Delivery	ABS: Capex - Renewals	\$13,540	Completed	Green	Project completed.	Project completed.
3670	Tryphena Coastal Trail directional signage - design	Tryphena Coastal Trail directional signage - design as per the concept plan. The scope of works includes 1. \$20,000 for signage and walkway design, 2. \$10,000 for moving the Gooseberry Flat walkway exit to the beach and 3. \$10,000 for steps to the beach by the stone wall at the school plan.	CF: Project Delivery	LDI: Capex	\$31,900	In progress	Green	Current status: A graphics and signage specialist is progressing the Tryphena Coastal directional signage in conjunction with the interpretation signage project. The post directional signs have been approved for fabrication and installation, however minor amendments are needed following discussions with a representative from Auckland Transport. A presentation regarding the progress and recommended next steps is being prepared for the local board. Next steps: The scope of the work needs to be confirmed with the local board.	Current status: A graphics and signage specialist is progressing the Tryphena Coastal directional signage in conjunction with the interpretation signage project. Following feedback in November from the local board, Te Reo naming is being incorporated into the signage. Next steps: The list of Te Reo names is to be discussed with the Ngāti Rehua Ngātiwai ki Aotea Trust. Signage redesigned to include Te Reo names. Consider whether the dual naming approach needs to go out to wider community consultation. Project timelines and budget need to be assessed.
3671	Great Barrier Island Interpretive signage - stage two continuation	Great Barrier Island Interpretive signage - stage two continuation	CF: Project Delivery	LDI: Capex	\$25,845	In progress	Green	Current status: Good progress has been made on the interpretative aspect of the project with the consultant working closely with two key people on the structure of the content, combining places with stories and creating draft documentation. A presentation regarding the progress and recommended next steps is being prepared for the local board. Next steps: The scope of the work going forward is to be confirmed with the Great Barrier Local Board.	Current status: A presentation regarding the progress and recommended next steps was given to the local board in mid November. Next steps: Feedback from the local board is being progressed. In regard to interpretation signage: Māori names and stories are to be included, less physical signage, caution about referring to lady Isla. Regarding the online platform: use existing installations for QR codes, bronze codes rather than plastic stickers, use existing mediums rather than creating content (direct to current websites), scale this pilot down so it can be rolled out across the island (too expensive and grand at this time), each year there could be a 'story' budget to refresh the online content. Regarding visitor maps: request stories on the back to be updated by Ngāti Rehua Ngātiwai ki Aotea Trust. The local board will provide feedback and approval. The map stories will be discussed with the Ngāti Rehua Ngātiwai ki Aotea Trust and stories can be update online once available. Assess whether there is sufficient budget to complete the revised scope of work.

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3823	(OLI) Great Barrier - develop solar energy system incl. electric vehicle with infrastructure	Overview - Replace and upgrade council's solar energy system, introduce a PHEV (plug-in hybrid electric vehicle) with associated charging infrastructure.	CF: Project Delivery	ABS: Capex - Development	\$0	In progress	Green	Current status: Installation of the solar panels and batteries has been completed to allow the service centre, medical centre and local board office to be powered by the solar system. Next steps: The medical centre are installing additional solar panels and sunny boy units which will enhance Council's supply. It is prudent to upgrade the 30 year old cable linking the Council system to the medical centre. The cables will also be extended to the Claris Airport for future mini solar grid.	Current status: Installation complete. Next steps: Investigation continues into upgrading the 30 year old cable linking the council power supply system to the medical centre. The cables will also be extended to the Claris Airport for a proposed future mini solar grid.
Community Services: Service Strategy and Integration									
3296	Great Barrier Island Community spaces and reserves activation plan	Consult on and deliver a plan for the development and activation of public spaces and reserves on Great Barrier Island (year 2 of 2)	CS: Service Strategy and Integration	LDI: Opex	\$16,000	In progress	Green	Draft activation plan received by the local board on 17 September 2019. Outgoing local board recommended staff hold a further workshop with the incoming local board in February 2020 prior to community engagement (Resolution number GB/2019/108). Planned for Q2: Prepare for workshop with incoming local board.	This is linked to #1290 and will not commence until after the community consultation discussion with the local board in Q3
Infrastructure and Environmental Services									
803	Argentine ant and plague skink surveillance	To continue carrying out biosecurity surveillance within settlement areas for the presence/absence of Argentine and Darwin's ants to support the regionally funded monitoring and control work occurring in commercial high-risk sites. Also, to continue carrying out plague skink surveillance within settlement areas to support the regionally funded monitoring and control work occurring in commercial high-risk sites. This initiative will also record any native reptiles found in surveyed areas to better understand the diversity of herpetofauna in residential Aotea Great Barrier. The funding for this project will be divided evenly between the two surveillance initiatives, with \$12,000 towards ant surveillance and \$12,000 towards plague skink surveillance.	I&ES: Environmental Services	LDI: Opex	\$24,000	In progress	Green	During quarter one, residential properties requiring surveillance for Argentine ants and plague skinks were identified and work is underway to finalise a surveillance plan for these sites. Surveillance work will begin in quarter two.	Argentine ant surveillance work commenced in November 2019. Several properties in Schooner Bay, Kaitoke and Port Fitzroy were monitored using protein bait in pottles. No evidence of Argentine ants were found at these sites. Surveillance work will continue in quarter three with a focus on high risk sites across the island including newly built houses, commercial properties and existing residential properties of high interest.
804	Rabbit control	A continuation of the ongoing programme to control rabbits at Claris, Awana, Okiwi township, and Whangapoua.	I&ES: Environmental Services	LDI: Opex	\$26,000	In progress	Green	In quarter one the procurement for rabbit control was finalised. Work is due to commence in quarter three as planned.	Planning for the local board funded rabbit control work was finalised in quarter two, and work is on track to commence in quarter three.
805	Coastal weed survey	To continue the survey of the Aotea Great Barrier coast for pest plants, and undertake any removal or control of low incidence weeds.	I&ES: Environmental Services	LDI: Opex	\$10,000	In progress	Green	During quarter one the procurement for this programme was finalised. Planning and preparation for the coastal weed surveillance work will be undertaken in quarter two and work will commence in December 2019.	The first round of coastal weed surveillance work was undertaken in November 2019 and was focused on coastal properties around Shoal Bay. The surveillance identified several weeds of concern, including new records for cineraria, hawthorn and a species of homalanthus. Woolly nightshade was also found within a known area of controlled population. Each of the identified sites were small and will be controlled as part of the regionally funded pest plant control work. The next round of coastal weed surveillance is planned for March 2020.
806	Okiwi pest coordinator	To continue supporting the engagement of a pest coordinator to encourage and facilitate community-led pest control in Okiwi. This project enables the pest coordinator to support the current trap network by ensuring traps are serviced regularly and monitoring is maintained. The coordinator will also undertake five-minute bird counts as well as educating the Okiwi community about best practice pest management.	I&ES: Environmental Services	LDI: Opex	\$15,000	In progress	Green	In quarter one the Okiwi pest coordinator held a community meeting and gathered feedback on the successes and learnings from the previous year's project. The meeting was attended by eleven members of the community and it was collectively decided that the following initiatives be undertaken as part of this year's project: <ul style="list-style-type: none"> • continue rat trapping • collaborate with Auckland Council and the Department of Conservation to manage feral cats • work with local hunters to control feral pigs • continue rodent monitoring • continue bi-annual five-minute bird counts as a measure of project success. Community-led five-minute bird counts will be undertaken in quarters two and four.	During quarter two, rat trapping was continued in the Okiwi community. A migratory bird viewing event was organised by the coordinator to increase knowledge on the local birdlife. The five-minute bird count was delayed to align with an island-wide bird count which is planned for quarter three.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
855	Pest pathways	To engage pest pathway ambassadors to help increase visitor, resident and transport operator awareness of pest pathways from the mainland to Aotea Great Barrier and engage people to undertake a survey designed to guide management decisions around pest pathways to the island. In 2019/2020 the ambassadors will help communicate the pest management information in the Auckland Regional Pest Management Plan 2019 – 2029 to visitors, residents and transport operators. The plan was adopted in March 2019 and the ambassadors' survey will focus on the changes introduced by the plan and the public's awareness of these.	I&ES: Environmental Services	LDI: Opex	\$10,000	In progress	Green	In quarter one the contract arrangements for the pest pathway ambassadors were finalised. Work will be undertaken in quarter three in alignment with peak visitor times to Aotea Great Barrier.	In quarter two the pest pathway survey was finalised and successfully trialled on visitors to Aotea/Great Barrier during Labour weekend (26 – 28 October 2019). A pest pathway ambassador educated visitors and residents at Shoal Bay wharf and Claris airport over Labour weekend. Ambassador training will be completed early in quarter three with regular work commencing in early January 2020.
859	Biodiversity/biosecurity advisor	To continue supporting the employment of a Biodiversity/biosecurity advisor for Aotea Great Barrier. The position will be partly regionally funded allowing for a fulltime position. The advisor will work to: <ul style="list-style-type: none"> • support biosecurity advisors with project management and delivery • increase community-led conservation action • provide expert technical advice on pest plant and animal control • support and facilitate landowners and community-based restoration initiatives • protect and enhance indigenous biodiversity on the island • collaborate with community group, mana whenua and landowners to achieve conservation goals. Note: the 2019/2020 budget figure shown for this activity includes \$10,000 carried forward from the 2018/2019 Biodiversity/biosecurity advisor project.	I&ES: Environmental Services	LDI: Opex	\$45,000	In progress	Green	The newly appointed biodiversity/biosecurity advisor took up their role on 1 July 2019, increasing the capacity and capability of Environmental Services on Aotea Great Barrier. The advisor has taken responsibility for a number of projects including pest plant management and the Argentine ant control programme. In addition to these programmes, the advisor has initiated and extended several biodiversity focussed projects in quarter one, including the provision of conservation advice for landowners and community groups. The advisor has also worked with community members, assisting with a variety of biodiversity and biosecurity initiatives including the assessment of a number of funding applications.	The advisor has continued to work with community groups in quarter two, helping to develop and deliver conservation initiatives. This includes working with environmental groups and the community to develop a bird count project, as well as leading biodiversity education activities in local schools. The advisor has provided support for the management of threatened plants, a freshwater fish survey, and biosecurity focussed initiatives targeting marine and freshwater pests, Argentine ants and pest plants. The advisor is also working with the council's Geospatial team to develop GIS capability for a field data collection app, to enable real-time tracking of results. The advisor will continue to develop, deliver and support conservation initiatives throughout quarter three.
862	Ecology vision	To continue to support the progression of the Great Barrier Island Ecology Vision project by funding the engagement of an ecology vision facilitator to work towards the establishment of ecological oases on Aotea Great Barrier. In areas where the facilitator identifies community interest in forming an ecological oasis or project, a feasibility study will be developed and reviewed by the board prior to implementation. A feasibility study will include funding requirements and identify funding sources. The facilitator will also: <ul style="list-style-type: none"> • facilitate ecology vision meetings • coordinate any proposed ecology vision activities • help with the formation of a community governance group to lead the ongoing implementation of the ecology vision. 	I&ES: Environmental Services	LDI: Opex	\$30,000	In progress	Green	In quarter one the procurement for the ecology vision facilitator was progressed. A request for proposal will be assessed by an evaluation team and a facilitator will be appointed in quarter two.	In quarter two the ecology vision coordinator was appointed and commenced the delivery of the 2019/2020 ecology vision workplan. During quarter two the coordinator has enabled the community to deliver a beach clean-up and environmental awareness day at Okupu beach. They have also undertaken a localised survey in Tryphena to collate opinions and priorities for ecological restoration. Planning is underway to deliver an eco-art exhibition highlighting the use of recycled materials in quarter three, as well as a short film featuring the environmental treasures of Aotea/Great Barrier.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
865	Freshwater management programme	To continue to deliver a comprehensive programme of water quality improvement projects, including: <ul style="list-style-type: none"> • continuation of septic tank education (including 10 free septic tank inspections) in the Tryphena and Okupu catchments, with extension to Medlands and Claris • provision of discounted servicing for septic tanks which have been identified by the septic tank inspector as needing intervention • funding to support landowners with fencing and riparian planting along streams • investigation of other water quality issues effecting streams and wetlands This is the fourth year of water quality projects funded by the board. Note: the 2019/2020 budget figure shown for this activity includes \$15,000 carried forward from the 2018/2019 freshwater management programme.	I&ES: Healthy Waters	LDI: Opex	\$65,000	In progress	Green	At a workshop discussion on 3 September 2019 staff's recommended 2019/2020 freshwater management programme initiatives were discussed with the board. The board agreed the following initiatives for delivery as part of the 2019/2020 Great Barrier local environment work programme: <ul style="list-style-type: none"> • continuation of the onsite wastewater system education programme to identify poor performing systems and raise awareness of potential impacts on the environment • expansion of the stream rehabilitation programme including Wai Care education and additional riparian plantings • setting up a water protection fund to support landowners to protect and restore local waterways. Following the workshop, the contractor was provided with a scope of works confirming the initiatives that are to be delivered in the 2019/2020 financial year. Project delivery will commence in quarter two. Healthy Waters are meeting the grants team early in quarter two to progress the implementation of the water protection fund project.	A Tryphena community weeding event was held in October 2019 with 25 people attending. Two Wai Care educational tutorials have been delivered this quarter, one at the Tryphena weeding event and one at the Okiwi School. The Okiwi School Wai Care tutorial was attended by 25 students who participated in several educational activities including water testing and fish and macroinvertebrate identification. Wai Care tutorials will continue to be delivered throughout quarter three. The onsite wastewater system education programme was progressed this quarter with 190 properties visited and 177 surveys carried out. All 10 free septic tank inspections have been allocated for this financial year and a wait list has been set up for the 2020/2021 financial year. Septic tank inspections will commence in quarter three. Guidelines for the Aotea/Great Barrier waterways protection fund have been developed and discussed with the board at a workshop in December 2019. The fund will be open for applications from 15 January - 28 February 2020, with funding recommendations to be finalised by the end of May 2020. A communications plan to promote the waterways protection fund will be delivered in January 2020.
Libraries									
1013	Access to Library Service - Great Barrier	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - 42.5 hours over 5 days per week. (Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	There has been a 4% drop in borrowing from and visits to the library in this quarter compared to the same period last year. This may reflect the increasing use of Auckland Libraries e-borrowing services throughout the region. Likewise there has been a decrease in the use of public pc use and Wi-Fi use as offered from the Great Barrier Library compared to the same period last year. People, particularly visitors to the Island who would have formerly used this resource may be relying more on their own data and its availability. The library assisted the panel organisers of NO BARRIERS - Small Island BIG IDEAS and this year's topic of 'death and dying'. Staff sourced books and other resources for the topic and report that the subsequent display and variety of books available were enjoyed by customers and visitors alike.	This quarter has seen a 10% increase in borrowing from Great Barrier library compared to the same period last year. Visits also have increased 21% and 80% for new membership registrations. The ease of the new Auckland Libraries membership process has certainly contributed to this latter increase. While use of the library's PCs has decreased this quarter compared to last, the Wifi sessions are up 75% which likely reflects the many more people who now have their own devices.
Parks, Sport and Recreation									
705	Great Barrier Island: Visitor Maps	Maintain online content and further develop the visitor maps project following design and launch in FY18/19.	CS: PSR: Park Services	LDI: Opex	\$5,000	In progress	Green	Funding is linked to maintaining the website and delivering minor updates to the website as required.	Recycling facilities have been centralised, so stickers have been designed to put on existing maps (four different maps) advise visitors. The local board wanted to utilise the existing paper maps rather than sending to the unused maps to waste. Stickers are going to print late 2019 to be manually added to maps. Other online content is being reviewed and links to external organisations pages are being explored.
824	Accessway and linkages plan FY20	Community and mana whenua consultation will be undertaken on the Great Barrier Island Accessway and Linkages Plan developed in FY18, in order to assess the level of support for those linkages that the board consider to be a priority.	CS: PSR: Park Services	LDI: Opex	\$15,000	In progress	Green	Draft consultation documents have been completed. The board has requested more information on tracks and sections of track that cross private land. Consultation with landowners is to be completed and the findings of this additional investigation will be presented to the board at a Q3 workshop.	Eight walkways have been selected for further investigation and work on them has been ongoing throughout the quarter. A workshop with the board to refine the selected walkways and discuss consultation with neighbours will be held in quarter three.
1290	Great Barrier Island Community spaces and reserves activation plan implementation	Continuing from FY18/19, this is the implementation of the plan This may include; the development of a vision for each settlement area in map form; a prioritised action-plan for the next 5-10 years for each area.	CS: PSR: Park Services	LDI: Opex	\$10,000	In progress	Green	This is linked to #3296 and will not commence until after the community consultation discussion with the local board in Q3.	This is linked to #3296 and will not commence until after the community consultation discussion with the local board in Q3.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Plans and Places									
3822	Heritage Evaluation for OX Park	To contract a consultant to complete a heritage evaluation for Ox Park	CPO: Plans and Places	LDI: Opex	\$8,000	In progress	Green	Glenys Hawkin's approval to complete a heritage evaluation for Ox Park has been obtained as the Local Board requested. Currently in the process of detrmining consultant to complete the evaluation.	Hiring a consultant to complete an heritage evaluation for OX park. Tenders have been sent out to three built heritage consultants foir the evaluation of Ox Park. Tenders sent to Salmond Reed Architects, Matthews and Matthews Architects, and Carolyn O'Neil. Their proposals are due on Friday 31 January. . A decision on who will complete the evaluation will be made in the first week of February. The final report is to be completed by June 2020. We can report back to the board with the findings of the evaluation in June,
1263	An area plan for Aotea Great Barrier	Completion of area planning process, commenced in the previous year deriving from governing body resolution to prepare an area spatial plan for Aotea Great Barrier Board area based on existing strategies, which will lead to a plan change to incorporate the land use outcomes of the area plan into the AUP	CPO: Plans and Places	Regional	\$0	In progress	Amber	Working party workshops continued through quarter , addressing the key approaches to issues. Two workshops were held in July 2019, one in august 2019 and one in September 2019. Officer work continued in response to directions made at the workshops. Briefing of new working party members(post elections) likely to occur in 2nd quarter , and draft area plan likely to be out for public consultation in early 2020.	Iwi consultation has not been able to be progressed as planned, and this, along with further workshopping of issues with the Governing Body appointed Working Party has meant the draft area plan will not be ready for public consultation until early 2020. This will enable the new working party members (post elections) to consider the draft plan prior to public consultation. Draft Area Plan formulated to extent possible recognising it is without Iwi direction.Given requirement for consultation on the new Local Board Plan in February/March 2020,potential for confusion with the Draft Area Plan consultation around the same time was a possibility.To avoid that confusion, the initial public consultation for the the area plan issues has been combined with the initial LB Plan consultation .Responses from that consultation will be reported back to working party in due course before the Draft plan is completed for consultation. The project timeline will be revised with the working party in Q3.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases										
1503	80 Hector Road: Great Barrier Island Community Heritage and Arts Village Trust	Renewal of ground lease	CF: Community Leases	01-01-10		31-12-24	In progress	Green	Staff have undertaken preliminary discussions with the group. Site visit will be arranged in quarter two.	Appication and supporting material received from the group. Site visit and local board workshop to be arranged for quarter three