
Kaipātiki Local Board

OPEN MINUTES

Minutes of a meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 19 February 2020 at 9.34am.

PRESENT

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Ann Hartley, JP
	Melanie Kenrick
	Cindy Schmidt
	Andrew Shaw
	Adrian Tyler

1 Welcome

Chairperson John Gillon opened the meeting followed by Member Adrian Tyler leading the meeting with a Karakia.

Karakia

Whakataka te hau kite uru	Cease o winds from the west
Whakataka te hau kite tonga	Cease o winds from the south
Kia mākinakina ki uta	Bring calm breezes over the land
Kia mātaratara ki tai	Bring calm breezes over the sea
E hī ake ana te atakura	And let the red-tipped dawn come
He tio	With a touch of frost
He huka	A sharpened air
He hau hū	And promise of a glorious day
Tihei mauri ora!	

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number KT/2020/1

MOVED by Member A Tyler, seconded by Member C Schmidt:

That the Kaipātiki Local Board:

- a) confirm the ordinary minutes of its meeting, held on Wednesday, 11 December 2019, as true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Licence to Occupy for Kaipātiki Project at Eskdale Reserve

Janet Cole, manager Kaipātiki Project, was in attendance to address the board regarding item 11 – Landowner application for Kaipātiki Project Incorporated to temporarily relocate from Lauderdale Reserve at 17 Lauderdale Road, Birkdale to Eskdale Reserve at R76 Eskdale Road, Birkdale during a period of disruptive construction.

Resolution number KT/2020/2

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

That the Kaipātiki Local Board:

- a) receive the public forum item from Janet Cole of Kaipātiki Project.
- b) thank Janet Cole for her attendance and presentation.

CARRIED

9.2 Inquiry into Liquor Licensing Trust Elections

Marilyn Nicholls, Trustee Birkenhead Licensing Trust, was in attendance to address the board regarding item 18 - Inquiry into 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections.

Resolution number KT/2020/3

MOVED by Chairperson J Gillon, seconded by Member A Tyler:

That the Kaipātiki Local Board:

- a) receive the public forum item from Marilyn Nicholls of the Birkenhead Licensing Trust.
- b) thank Marilyn Nicholls for her attendance and presentation.

CARRIED

9.3 Liquor Licensing Trust Elections and Recent Energy Trust Elections

Neil Henderson, Trustee Portage Licensing Trust, was in attendance to address the board regarding item 18 - Inquiry into 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections.

Resolution number KT/2020/4

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

That the Kaipātiki Local Board:

- a) receive the public forum item from Neil Henderson of the Portage Licensing Trust.
- b) thank Neil Henderson for his attendance and presentation.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Landowner application for Kaipātiki Project Incorporated to temporarily relocate from Lauderdale Reserve at 17 Lauderdale Road, Birkdale to Eskdale Reserve at R76 Eskdale Road, Birkdale during a period of disruptive construction

Raewyn Sendles, Senior Land Use Advisor, was in attendance to address the board in support of this item.

Resolution number KT/2020/5

MOVED by Deputy Chairperson D Grant, seconded by Member A Tyler:

That the Kaipātiki Local Board:

- a) **grant landowner approval under section 53(1)(f) of the Reserves Act 1977 for Kaipātiki Project Incorporated to relocate plants from the construction area at Lauderdale Reserve, legally described as Lot 164 Deposited Plan 48720, and place two containers for storage of materials and equipment and one portacom on Eskdale Reserve, legally described as Deposited Plan 51228, during demolition and construction of the community building for a period of 360 days, as indicated on the Relocation Site Plan attached to this report as Attachment A.**

CARRIED

12 Renewal of community lease and variation to The Marlborough Recreational Trust at 13A Chartwell Avenue, Glenfield.

Phillipa Carroll, Community Lease Specialist, was in attendance to address the board in support of this item.

Resolution number KT/2020/6

MOVED by Member A Tyler, seconded by Member A Shaw:

That the Kaipātiki Local Board:

- a) **grant a renewal and variation of the community lease to The Marlborough Recreation Trust at 13A Chartwell Avenue (R 13 Chartwell Avenue), Glenfield, described as part Lot 152 DP 49525 and part Lot 20 DP 47205 (as outlined in red on Attachment A to the agenda report), on the following terms and conditions:**
 - i) **term – ten (10) years commencing 1 December 2016 with no further right of renewal and final expiry on 30 November 2026**
 - ii) **rent -\$1.00 plus GST per annum, if requested**
 - iii) **the agreed community outcomes plan for the Marlborough Park Tennis Club be appended to the lease renewal as a variation (refer Attachment B to the agenda report).**
- b) **note all other terms and conditions will be accordance with the deed of lease dated 2009.**

CARRIED

13 Auckland Transport Monthly Update

Marilyn Nicholls, Elected Member Relationship Manager from Auckland Transport, was in attendance to address the board in support of this item.

Resolution number KT/2020/7

MOVED by Member P Gillon, seconded by Member A Hartley:

That the Kaipātiki Local Board:

- a) **note the Auckland Transport Monthly Update to the Kaipātiki Local Board for February 2020.**

CARRIED

14 Appointment of LGNZ Lead and nominee for LGNZ Conference 2020

Resolution number KT/2020/8

MOVED by Member P Gillon, seconded by Chairperson J Gillon:

That the Kaipātiki Local Board:

- a) **appoint Chairperson John Gillon and Deputy Chairperson Danielle Grant as lead and alternate for Local Government New Zealand (LGNZ) related matters for the 2019-2022 triennium and task these members with representing the local board at Auckland/LGNZ meetings.**
- b) **nominate Member Cindy Schmidt to attend the Local Government New Zealand 2020 Conference and Annual General Meeting in Waiharakeke Blenheim, Thursday 16 July to Saturday 18 July 2020.**
- c) **confirm that Local Government New Zealand 2020 conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.**
- d) **note that any members who wish to attend the Local Government New Zealand (LGNZ) Conference and Annual General Meeting must provide their names to the Democracy Services Business Hub team by Friday 17 April 2020 to ensure that they are registered with LGNZ.**

CARRIED

15 Australia and New Zealand Army Corps Service representatives 2020

Resolution number KT/2020/9

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

That the Kaipātiki Local Board:

- a) **nominate a member for each of the following roles at the forthcoming Australia and New Zealand Army Corps Day (ANZAC) services:**
 - i) **Birkenhead (time TBC) - Local board Chairperson John Gillon as master of ceremonies and Member Melanie Kenrick as wreathlayer.**
 - ii) **Northcote (time TBC) - Local board member Adrian Tyler as master of ceremonies and Member Ann Hartley as wreathlayer.**
 - iii) **Glenfield (time TBC) - Local board member Paula Gillon to deliver the welcome and read out the Australia New Zealand Army Corps Day dedication and Deputy Chairperson Danielle Grant as wreathlayer.**

- b) delegate the Chairperson authority to appoint a replacement board member in the event that any member is unavailable to take their position at the Australia and New Zealand Army Corps Day (ANZAC) services as outlined in clause a) above.

CARRIED

16 Further appointments of local board members to external community organisations 2019-2022

Resolution number KT/2020/10

MOVED by Deputy Chairperson D Grant, seconded by Chairperson J Gillon:

That the Kaipātiki Local Board:

- a) confirm the further appointment as listed below to the external community organisation for the 2019-2022 political term noting that appointments will be reviewed at the 17 March 2021 business meeting and that appointments have been limited to those organisations that receive annual contract grants from the board:

External organisation	Member
Pest Free Kaipātiki Restoration Society	Chairperson John Gillon

- b) agree that, to avoid potential conflicts of interest, elected members appointed to any outside organisation do not exercise any voting rights conferred by the organisation.
- c) agree the role of being the appointed member to the external organisation comprises of:
- i) providing updates to the external organisation on Auckland Council and local board activities, plans and projects
 - ii) communicating to the other local board members by providing information on the activities, plans and projects of the external organisation, preferably in the form of a Members Report on a business meeting agenda which maintains public transparency
 - iii) ensuring that the collective board views on issues is represented
 - iv) being the first point of contact, from a governance perspective, for the external organisation
 - v) committing to attend most of the external organisation's governance meetings
 - vi) being responsive in communication with the external organisation.

CARRIED

17 Adoption of a business meeting schedule

Resolution number KT/2020/11

MOVED by Deputy Chairperson D Grant, seconded by Member M Kenrick:

That the Kaipātiki Local Board:

a) adopt the following meeting schedule for 2020 as outlined below:

Year	Day	Date	Start Time	Location
2020	Wednesday	18 March	10.00am	Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield
	Wednesday	15 April		
	Wednesday	6 May		
	Wednesday	20 May		
	Wednesday	17 June		
	Wednesday	15 July		
	Wednesday	19 August		
	Wednesday	16 September		
	Wednesday	21 October		
	Wednesday	18 November		
	Wednesday	9 December		

b) note the board will consider the business meeting schedule for the remainder of the 2019-2022 political term at the 9 December 2020 business meeting.

CARRIED

Secretarial note: under Standing Order 1.9.7 Chairperson J Gillon, Member P Gillon and Member A Tyler requested their votes be recorded against resolution 17 a)

18 Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections

Resolution number KT/2020/12

MOVED by Member A Tyler, seconded by Member M Kenrick:

That the Kaipātiki Local Board:

- a) note the draft submission in Attachment “A” for submitting to the Justice Committee’s Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections.
- b) delegate the Chairperson and Deputy Chairperson the responsibility of preparing local board feedback on council’s submission to the Justice Committee inquiry into the 2019 local elections and Liquor Licensing Trust and recent energy trust elections, noting that:
- feedback is required in advance of the 27 February Governing Body meeting, where council’s submission will be finalised;
 - proposed board feedback will be circulated to all members via email for comment and indicative approval prior to it being submitted; and
 - finalised board feedback will be placed on the next available business meeting agenda for retrospective endorsement.

CARRIED

19 Kaipātiki Local Board submission on the Urban Development Bill

Resolution number KT/2020/13

MOVED by Member A Tyler, seconded by Member P Gillon:

That the Kaipātiki Local Board:

- a) **endorse the feedback (included as Attachment A to the agenda report) on the Urban Development Bill.**
- b) **note that the Kaipātiki Local Board is retrospectively endorsing the feedback due to the short timeframe (Council's draft submission was circulated on 5 February 2020; local boards were given a deadline of 7 February 2020 for their feedback; submissions on the Bill were required by 14 February 2020).**

CARRIED

Secretarial note: under Standing Order 1.9.7 Member A Hartley and Member A Shaw requested their votes be recorded against these resolutions.

20 Kaipātiki Local Board Chairperson's Report

There was no Chairperson's report at this time.

21 Members' Reports

21.1 Member Report - Danielle Grant

A document titled 'Danielle Grant Deputy Chair's Report – Kaipātiki Local Board – February 2020' was tabled. A copy of the tabled document have been placed on the official minutes and is available on the council website as a minutes attachment.

Resolution number KT/2020/14

MOVED by Deputy Chairperson D Grant, seconded by Member A Tyler:

That the Kaipātiki Local Board:

- a) **note the tabled report from Deputy Chairperson Danielle Grant.**

CARRIED

Attachments

- A 19 February 2020 - Kaipātiki Local Board Business Meeting - Danielle Grant Deputy Chair's Report February 2020'

21.2 Member Report - Melanie Kenrick

A document titled 'Melanie Kenrick Member Report February 2020' was tabled. A copy of the tabled document have been placed on the official minutes and is available on the council website as a minutes attachment.

Resolution number KT/2020/15

MOVED by Member M Kenrick, seconded by Member A Shaw:

That the Kaipātiki Local Board:

- a) **note the tabled report from Member Melanie Kenrick.**

CARRIED

Attachments

A 19 February 2020 - Kaipātiki Local Board Business Meeting - Melanie Kenrick
Member Report February 2020

21.3 Member Report - Adrian Tyler

Member Adrian Tyler provided a verbal update regarding Kaipātiki Public Arts Trust, and the Birkenhead Town Centre Association.

Resolution number KT/2020/16

MOVED by Member A Tyler, seconded by Chairperson J Gillon:

That the Kaipātiki Local Board:

- a) **note the verbal update from Member Adrian Tyler.**

CARRIED

21.4 Member Report - Andrew Shaw

Member Andrew Shaw provided a verbal update regarding work being done with the houses and centres on wellbeing.

Resolution number KT/2020/17

MOVED by Member A Shaw, seconded by Member C Schmidt:

That the Kaipātiki Local Board:

- a) **note the verbal update from Andrew Shaw.**

CARRIED

21.5 Member Report - Cindy Schmidt

Member Cindy Schmidt provided a verbal update on Little Shoal Bay, Hearts and Minds and Milford WEEPS.

Resolution number KT/2020/18

MOVED by Member C Schmidt, seconded by Member A Tyler:

That the Kaipātiki Local Board:

- a) **note the verbal update from Cindy Schmidt.**

CARRIED

22 Governing Body and Independent Maori Statutory Board Members' Update

There was no update provided at this time.

23 Workshop Records - Kaipātiki Local Board - December 2019

Resolution number KT/2020/19

MOVED by Member A Tyler, seconded by Deputy Chairperson D Grant:

That the Kaipātiki Local Board:

- a) **note the record for the Kaipātiki Local Board workshop held on Wednesday 4 December 2019.**

CARRIED

24 Governance Forward Work Calendar

Resolution number KT/2020/20

MOVED by Chairperson J Gillon, seconded by Member A Tyler:

That the Kaipātiki Local Board:

- a) **note the Kaipātiki Local Board March – May 2020 governance forward work calendar and February – April 2020 workshop forward work plan.**

CARRIED

25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11.59 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....