Whenua Rangatira
Forward Work Programme 2020

Area of work	Lead	Reason for work	Decision or direction	Feb w/s	Feb hui	Apr w/s	Apr hui	Jun w/s	Jun hui	Aug w/s	Aug hui	Oct w/s	Oct hui	Dec w/s	Dec hui
Finance	Munen	Annual plan, LTP and 10-year financial plan	Feb report to received only outlining work programme, table/workshop 10-year financial plan April adopt 2020/21 annual work budget June workshop 10-year financial plan (figures rough) Aug workshop 10-year financial plan (refined figures) Oct adopt 10-year financial plan		x		x	x		x			x		
	Munen	Year-end financial forecast			x										
	Munen	YTD financial update reports			x		x		x		x		x		x
Policy / governance	Jane	Policy pack	Package up policies for easy reference of members during term and distribute			x									
	Drew	Meeting dates	Agree dates annually or as needs		x										
	Natasha (g-council)	Appoint officers, adopt revised TOR and delegations			x										
	Tom	Health and safety obligations of governance	Annual site visit Update on every agenda	x	x		x		x		x		x		x
	Tom	Health and safety policy	Workshop Feb, adopt April	x			x								
Events / activation / tourism	Admin (J/J)	Overarching report			x		x		x		x		x		x
	Tom	Concessions			x										
	Tom	Waitangi Day report	Approve event, charges and contribution to mauri tent Report back		x		x						x		
	Lisa	Te Matatini	Heads up in Feb workshop, approval for use of reserve in April hui, report back in New Year	x			x								

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	Lisa	AC36	Workshop high level options for activation of whenua/crowd mgmt. in Feb, workshop concept April, approve Jun	x		x			x						
Report on agreed contracts	Admin (J/J)	Overarching report			x		x		x		x		x		x
	Tom	Maintenance contract	Update every meeting with decision on Pourewa funding in April		x		x		x		x		x		x
	Tom	Kaitiaki	Update in Feb and agreement on long term funding/2020 in April		x		x		x		x		x		x
	Tom	Management plan	Update every meeting with decision on hearings panel and adopt draft in April and adopting final in Dec (if all to plan)		x		x		x		x		x		x
	Tom	Nursery			x		x		x						
Future works	Admin (J/J)	Overarching report			x		x		x		x		x		x
	Jamie	Whare-waka feasibility		x											
	Tom	Wi-fi business case		x	x										
	Tom	Urupa		x											
	Tom	Wayfinding	Workshop and approve Pourewa and mandate the same to be done for Whenua Whenua Rangatira workshop and approve	x	x	x			x						