I hereby give notice that an ordinary meeting of the Ōtara-Papatoetoe Local Board will be held on:

**Date:** Tuesday, 18 February 2020  
**Time:** 5.00pm  
**Meeting Room:** Totara Room  
**Venue:** Level 1, Manukau Civic Building  
31-33 Manukau Station Road  
Manukau

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**Ōtara-Papatoetoe Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

Chairperson: Lotu Fuli  
Deputy Chairperson: Dr Ashraf Choudhary, QSO, JP  
Members: Apulu Reece Autagavaia, Ofa Dewes, Swanie Nelson, Ross Robertson, QSO, JP, Dawn Trenberth

(Quorum 4 members)

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Carol McGarry  
Democracy Advisor Otara-Papatoetoe  
12 February 2020

Contact Telephone: +64 27 591 5024  
Email: carol.mcgarry@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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26  Governance Forward Work Calendar 193

27  Consideration of Extraordinary Items

**PUBLIC EXCLUDED**

28  Procedural Motion to Exclude the Public 201

20  Auckland Council's Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter two 2019/2020

   B. Financial Section Attachment B = Confidential 201
1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Ōtara-Papatoetoe Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 3 December 2019, as true and correct, subject to the following amendment to item 25 Resolution number OP/2019/186

   e) approve the engagement approach to utilize multiple spoken interaction opportunities at planned local board events:

   • Papatoetoe Network – Thursday, 12 March 13 February, 10.00am to 12.00noon pre-engagement

   • ONAC Network meeting – Wednesday 26 February, 10.00am to 1.00pm

   • Thriving Otara Network meeting – tbc.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōtara-Papatoetoe Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.
8.1 Deputation - The Otara-Papatoetoe Squad Youth Council - TOPS update

Te take mō te pūrongo / Purpose of the report
The Otara-Papatoetoe Squad Youth Council (TOPS) members will be in attendance to provide the Board with an update of their activities.

Ngā tūtohunga / Recommendation/s
That the Otara-Papatoetoe Local Board:
a) thank the Otara-Papatoetoe Squad Youth Council (TOPS) members for their attendance and presentation.

8.2 Deputation - Women in Urbanism Aotearoa - introduction

Te take mō te pūrongo / Purpose of the report
1. Emma McInnes, Chairperson of Women in Urban Aotearoa will be in attendance to introduce their work to the Board.
2. Women in Urbanism Aotearoa was founded in 2017 to support good urban outcomes by raising the voices of self-identifying women, girls, and non-binary women. They became an incorporated society in 2018.
3. They provide a much-needed opportunity for women working in urban industries to connect with each other, and among our various activities and events they are particularly proud of their recent (and ongoing) campaign to draw attention to street harassment and how it affects women. They have been collating and publicising stories on social media to raise awareness of the issue and are developing plans to follow up this work with advocacy and other initiatives designed to improve women’s opportunities to use public space.
4. Cities that work well for women and children work well for everybody.

Ngā tūtohunga / Recommendation/s
That the Otara-Papatoetoe Local Board:
a) thank Emma McInnes, Chairperson of Women in Urban Aotearoa for her attendance and presentation.

8.3 Deputation - Wiri Business Improvement Association Incorporated

Te take mō te pūrongo / Purpose of the report
1. Audrey Williams, Wiri Business Improvement Association Incorporated Manager will be in attendance to present to the Board.

Ngā tūtohunga / Recommendation/s
That the Otara-Papatoetoe Local Board:
a) thank Audrey Williams, Wiri Business Improvement Association Incorporated, Manager for her attendance and presentation.
9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Public Forum - Ōtara Seniors’ Lounge 161 East Tamaki Road, Ōtara

Te take mō te pūrongo / Purpose of the report
Poto Turu, a resident of 163 East Tamaki Road, Otara will be in attendance to speak to the Board about the Ōtara Seniors’ Lounge at 161 East Tamaki Road.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board:

a) thank Poto Turu for his attendance and presentation.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Governing Body Member Update

File No.: CP2020/00021

Te take mō te pūrongo / Purpose of the report
1. A period of time (10 minutes) has been set aside for the Manukau Ward Councillors to have an opportunity to update the Otara-Papatoetoe Local Board on regional matters.

Ngā tūtohunga / Recommendation/s
a) That the Ōtara-Papatoetoe Local Board receive the verbal reports from the Manukau Ward Councillors.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td></td>
</tr>
</tbody>
</table>
Board Members’ Report

File No.: CP2020/00020

Te take mō te pūrongo / Purpose of the report
1. Providing board members with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board;
a) receive the board members’ written and oral reports.

Ngā tāpirihanga / Attachments

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<th>No.</th>
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<td>A1</td>
<td>Written report from member Robertson for November 2019</td>
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Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Ross Robertson Board Member Report

Meetings / events attended

1 November 2019  Attended Papatoetoe Starlight Theatre as invited guest.
4 November 2019  Information Technology session – Papakura.
                 Attended Health and Wellbeing Seminar Papatoetoe.
7 November 2019  Attended and presented prizes at Aorere College Senior
                 prizegiving.
8 November 2019  Guest speaker New Zealand Sikh Women’s Association,
                 Papatoetoe.
11 November 2019 Papatoetoe Central Business Association Christmas
                 function for seniors – invited guest.
16 November 2019 Attended Guru Nanak Dev Ji 550th Birthday Anniversary –
                 congratulations speech.
26 November 2019 Afternoon tea with the Delegates of the 3rd Pacific
                 Parliamentary Forum.
                 Meeting with constituents on issues in Papatoetoe.
28 November 2019 Visiting the sick.
29 November 2019 Visiting Chinese community representative.
                 Poly X launch – Manukau.
                 Attended Eastern Stars Concert Band performance.
1 December 2019  Attended Sikh Games – Bruce Pullman Park.

Recommendation
That this report be received.
Te take mō te pūrongo / Purpose of the report
This item gives the chairperson an opportunity to update the board on any announcements.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive the chairperson's verbal update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
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<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
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Te take mō te pūrongo

Purpose of the report

1. To update the Ōtara-Papatoetoe Local Board about transport related matters in its area including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua

Executive summary

2. This month’s report includes:
   - an update on the LBTCF Hunters Corner Streetscape Upgrade decision to allocate additional funding to complete the southern side of Great South Road;
   - a summary of Auckland Transport projects and operations in the local board area;
   - a summary of the board’s Transport Capital Fund and Community Safety Fund projects;
   - a summary of general information items.

3. This report also provides an update on Local Board Transport Capital Fund projects.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) receive the report entitled ‘February 2020 - Auckland Transport monthly update report to the Ōtara-Papatoetoe Local Board’.

Horopaki

Context

4. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. We report on a monthly basis to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play in the governance of Auckland on behalf of their local communities.

5. This report updates the local board on AT projects and operations in the Ōtara-Papatoetoe Local Board area, it summarises consultations and Traffic Control Committee decisions, and includes information on the status of the Local Board Transport Capital Fund (LBTCF) and Community Safety Fund (CSF).

6. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects they believe are important to their communities but are not part of AT’s work programme. Projects must also:
   - be safe
   - not impede network efficiency
   - be in the road corridor (although projects in parks can be considered if there is a transport outcome).
7. AT’s Community Safety Fund (CSF) comprises $20 million in total allocated across all 21 local boards, with $5 million to be allocated during the 2019/2020 financial year and the balance of $15 million over the 2020/2021 financial year. This is a safety fund that sits within AT’s safety budget so the major component of the funding allocation formula is the number of Deaths and Serious Injuries (DSI) in a local board area. The purpose of the fund is to allow local communities to address long-standing road safety issues that have yet to become regional priorities and have therefore not been addressed by AT.

Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Transport Capital Fund

8. Through Auckland Council’s Long-Term Plan 2018-2028, LBTCF funding increased to a total of $20.8 million per annum across all 21 local boards.

9. The allocation for the Ōtara-Papatoetoe Local Board also increased. The most recent figures are detailed in Table 1 below.

Table 1: Ōtara-Papatoetoe Local Board Transport Capital Fund Financial Summary

<table>
<thead>
<tr>
<th></th>
<th>Amount committed to date on projects approved for design and/or construction including previous term</th>
<th>Current 2019-2021 LBTCF allocation</th>
<th>Total Funds Available in current political term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ōtara Papatoetoe Local Board Transport Capital Fund Financial Summary</td>
<td>$3,198,127</td>
<td>$3,213,255</td>
<td>$2,830,259</td>
</tr>
</tbody>
</table>

10. Updates on projects approved for design and/or construction are provided below. A series of workshops has been scheduled to discuss projects the local board may wish to nominate using the balance of funding available this electoral term. The first of these is scheduled for 11 February with the follow up on 3 March.

Table 2: Status update on current Local Board Transport Capital Fund projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Current status</th>
<th>Status change</th>
<th>Funds allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Footpath link from Belinda Ave to the existing Preston Road Reserve path north of Tangaroa College</td>
<td>Construct a new footpath link from Belinda Ave to existing footpath on Rongomai Park behind Tangaroa College</td>
<td>Previous status: The resource consent application for tree removal and boardwalk in overland flow path was lodged on 17 September 2019.</td>
<td>No</td>
<td>$176,000</td>
</tr>
<tr>
<td>Upgrade of Hunters Corner Streetscape</td>
<td>Improving the amenity of Great South Road at Hunters Corner through street furniture upgrades</td>
<td>Footpath work on North side is complete. New bins have been completed and new seats are to be completed with second phase of Hunters Corner project with construction on Southern side. Funding for south side of footpath (from Tui to Sutton Cres) approved by board in December 2019 to start after securing Traffic Management Plan.</td>
<td>Yes</td>
<td>$1,575,000 (includes $550,000 for completion of southern side of Great South Road)</td>
</tr>
<tr>
<td>Project</td>
<td>Description</td>
<td>Current status</td>
<td>Status change</td>
<td>Funds allocated</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>---------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Completion of Rongomai Walkway</td>
<td>Complete footpath link from East Tamaki Road to Te Irirangi Road</td>
<td>Current status: The resource consent application for tree removal and boardwalk in overland flow path was lodged on 17 September 2019.</td>
<td>No</td>
<td>$80,000</td>
</tr>
<tr>
<td>Canopy for Ōtara Town Centre</td>
<td>Canopy to provide all-weather access from eastern car park to the library</td>
<td>Project delivered by Auckland Council’s Community Facilities department.</td>
<td>No</td>
<td>$382,000</td>
</tr>
<tr>
<td>All-weather footpath upgrade from East Tamaki Road to Lovegrove Crescent</td>
<td>Upgrade of the two paths connecting to the renewed Ōtara Creek Bridge - Greenway</td>
<td>This project is being delivered by Auckland Council’s Community Facilities Department. Funding agreement signed by AC. Public consultation to take place prior to design starting. Currently awaiting resource consent to be granted. Detailed design and contract specification are underway for sections that connect Hill St, Cosmo Place and East Tamaki Drive to the new bridge. Current status: Resource consent has been granted and contractor has been appointed. Paths will be completed as part of bridge upgrade project.</td>
<td>No</td>
<td>$480,000</td>
</tr>
<tr>
<td>Footpath upgrade at Ōtara Town Centre</td>
<td>Upgrade of the footpath at the Ōtara Town Centre (along the southern side of town centre including 15-17 Fair Mall)</td>
<td>COMPLETED Ōtara Town Centre Footpath is was completed in late 2019. The final review with the contractors took place on 13 December and feedback from the Town Centre Management has been positive regarding the completed works.</td>
<td>Yes</td>
<td>$203,000</td>
</tr>
<tr>
<td>Pedestrian Safety upgrades on East Tamaki Road</td>
<td>Upgrades to pedestrian crossing facilities to improve disability access crossing East Tamaki Road</td>
<td>COMPLETED</td>
<td>No</td>
<td>$100,000</td>
</tr>
<tr>
<td>A path through Milton Park to Papatoetoe North School</td>
<td>Provide an alternate all-weather access for students from Papatoetoe North School</td>
<td>COMPLETED</td>
<td>N/A</td>
<td>$112,000</td>
</tr>
<tr>
<td>Welcome to Ōtara signage</td>
<td>Place-making signage</td>
<td>COMPLETED</td>
<td>No</td>
<td>$55,000</td>
</tr>
</tbody>
</table>
Upgrade of Hunters Corner Streetscape

11. In July 2018, the local board approved $925,000 from its LBTCF for the delivery of the Hunters Corner Streetscape Upgrade Project, which included the replacement of all bins and seating along the full length of Hunters Corner Town Centre, replacement of existing kerb, channel and footpath from Hoteo Ave to Tui Road on Great South Road (Northern side), and removal of tree pits and fencing which were no longer relevant, requested by the local board.

12. Funding for the southern side of the road from Sutton Ave to St George Street was an option presented to the local board but not approved at the time, with the request that this be returned back to the local board in its next electoral term to re-consider funding.

13. In November 2019, this project was under construction and progressing rapidly. In late November/ early December, the project team identified an opportunity for savings for the delivery of the southern side of the Hunters Corner project during the current construction period as part of the current work onsite. This would require an allocation of $550,000 before mid-December 2019 to combine the separate projects.

14. Approval for funding would allow the projects to be combined and the use of the same traffic management, contractors, roading corridor access requests, etc., providing savings of approximately $250,000 and early delivery this 2019/2020 financial year.

15. An urgent decision report was presented to the local board on 12 December 2019 with a recommendation to allocate $550,000 of its LBTCF for an extension of the Hunters Corner Streetscape Upgrades project, to allow for the replacement all kerb, channel and footpaths on the southern side of Great South Road, Hunters Corner from Sutton Ave to St. George Street.

16. On 12 December 2019, the Ōtara-Papatoetoe Local Board made the following resolution (OP/2019/185):

That the Ōtara-Papatoetoe Local Board:

a) allocate $550,000 from its Auckland Transport Local Board Transport Capital Fund to deliver Option 3 for Streetscape upgrades of Hunters Corner, which will deliver:
   i) full removal and replacement of all kerb, channel and footpath on the south side between Sutton Crescent and St Georges Road.
   ii) a nominal amount of $50,000 to be spent on landscaping
   iii) exposed aggregate concrete footpaths.

b) note that the costings provided by Auckland Transport contain a 10 per cent contingency, any saving will be returned to Ōtara-Papatoetoe Local Transport Capital Fund

17. A copy of the report and the decision-making memo are included under the “Urgent Decision request to allocate Auckland Transport Local Board Transport Capital Fund to the Hunters Corner Streetscape project (southern path)” item later on this agenda.

18. Currently work is underway with all the rubbish bins now installed, though there has been a slight delay with securing approval to work under the dripline of trees before work on the footpath upgrades for the southern side begins.
Item 14

Community Safety Fund

19. At its meeting on 16 July, the Ōtara-Papatoetoe Local Board resolved the following priority for projects nominated for construction using AT’s Community Safety Fund (CSF) monies (OP/2019/97):

- Claude Ave – Conversion to raised pedestrian crossing
- 198 Preston Road – Conversion to raised pedestrian crossing
- 168 St. George Street (intersection with Carruth Road) – New raised pedestrian crossing
- 25 Graeme Ave – Safety improvements outside Papatoetoe North School
- 30 Wallace Road – New raised pedestrian crossing outside library

20. Design work is now progressing on these projects and it is anticipated that those funded through the CSF process will be completed during the 2020/2021 financial year.

21. As advised previously, the CSF is a finite fund that must be spent by June 30, 2021. If final pricing for a particular project (post tender) exceeds the available budget, local boards will have the option of either re-allocating some of their CSF budget (meaning not doing another of the CSF projects chosen by the local board) or using their Local Board Transport Capital Fund to top-up the budget, as opposed to being unable to fund the project. This will allow each local allocation of the CSF to be fully utilised.

22. All of the list projects are in progress and design and consultation will be undertaken in 2020, except for 168 St. George Street which is expected to be constructed this financial year.

Local projects and activities

Road safety programme - Bairds Road

23. This project has completed 2 of the 4 cluster areas identified for pedestrian safety measures along Bairds Road and through Ōtara Town Centre.

24. The changes proposed for Bairds Road will address missing links for pedestrians and will improve connectivity by providing crucial pedestrian crossing facilities. Reductions in the speed limit and associated changes in Ōtara town centre will reduce the likelihood and severity of accidents, and will increase driver and pedestrian awareness while traveling through the town centre.

25. The northern sections of Bairds Road, specifically at intersections with Wymondley and Hellabys Road, were completed in the 3rd quarter of 2019, with the significant town centre section due to begin in February 2020. This section was delayed in part by development on an adjacent property where entry and exit from the site could potentially impact on the safety of a proposed roundabout at the intersection of Bairds Road and Hayman Street.

Dynamic Lanes for Redoubt road, Manukau

26. The installation of dynamic lanes on Redoubt Road in Manukau has been approved and construction is planned to begin in October.

27. The lanes will operate on a 350-metre section of Redoubt Road, between the Southern Motorway and Hollyford Drive.

28. The dynamic lanes will use overhead signs and on road LED lights to change the direction of the centre lanes at peak times.

29. Initially this project was scheduled to start works in 4th quarter of 2019, but due to technical issues, this has been delayed. A review of the project will include a proposal for pedestrian facilities due to community feedback about lack of safe crossing facilities on Redoubt Road.
Puhinui Station Interchange

30. The Puhinui Station Interchange is the first stage of the early improvements works associated with the A2B - Airport to Botany Rapid Transit project. This project is led by Auckland Transport and forms part of the wider Southwest Gateway programme.

31. The existing station has been temporarily closed during construction, from Saturday, 28 September to early 2021.

32. Detailed design has been completed. Early works are underway and piling has been completed.

33. Early works scope has been increased to include the new concourse columns, lifts shafts and bridge deck, planned to be constructed by the end of May 2020.

34. The main works are to be awarded in February 2020 and completion of all the construction is scheduled for the 1st quarter 2021.

35. The next workshop updating the local board is scheduled for the 31 March 2020.

Pah Road, Papatoetoe Safety improvements

36. The local board has requested that an investigation into safety improvements for the intersection of Pah and Ferndown Roads be undertaken as this intersection has been the site of a number of vehicle crashes.

37. The request has been referred to the Traffic Operations team for investigation and a presentation of the findings will be made to the local board at the next available workshop.

Regional Impacts

Annual Public Transport Fares Review from 9 February 2020

38. AT reviews public transport (PT) fares annually, taking into account such factors as contract price indexing (operator cost increases), agreed fare policies and the need to fund any extra services. The AT Board has agreed some modest changes to bus, rail and ferry fares in 2020.

39. Building on input from councillors at a Planning Committee Workshop on 5 May 2019 and the Mayor’s budget proposal, which was adopted by the Governing Body and provided for targeted fare reductions including ‘Child Fare Free Weekends’ and ‘Ferry Fare Integration’, this fare review will support AT achieving operational financial performance in line with its budget and the Statement of Intent (SOI) Performance Target for the Farebox Recovery Ratio.

40. Fare increases have been able to be contained through financial support from Auckland Council and NZTA and as a result of efficiency savings made by AT.

41. Key points to note are:

- The average fare increase has been held to just 2.34% (or five cents per trip).
- These modest increases will help fund a portion of AT’s annual cost increases and enable AT to target additional funding on:
  - Increase peak time frequencies
  - Expansion into new growth areas
  - Free child weekend fares.
- For some journeys, the cost will decrease.
- There will be no change to cash fares, some longer zone fares and monthly bus and rail passes.
- Not increasing fares would slow down the rate of future investment in public transport.
- The changes will see a farebox recovery ratio of 42.14% to 42.71% against a 43-46% SOI target.
- The fare review quantum was identified in the 2019/2020 budget and was part of deliberations by Council and Governing Body in setting the budget.
42. AT is increasing the ferry monthly passes (inner-harbour; mid-harbour; outer-harbour) by $10 due to the pending implementation of Ferry fare integration, which will provide additional value for money for customers who purchase a ferry monthly pass, with the new fare including free travel in the zone of origin and arrival.

43. An annual PT fare review is a requirement under the Regional Land Transport Plan. In the SOI, the target of the percentage of PT costs recovered through fares for 2019-2022 is 43-46%. However, the main driver for fare increasing is investing back into public transport and ensuring a safe and reliable public transport system that supports Auckland’s growing population. In the past year AT has grown the public transport system in the following key areas:

- Timetable changes in July saw additional peak bus services for West Auckland heading into the city centre via the motorway, and a route change from Henderson into the city via Williamson Avenue in Ponsonby.
- Timetable changes in October saw several additions across Auckland, e.g.:
  
  Central Auckland:
  - More services for the 101 – Herne Bay across the city to the universities
  - Additional peak services for the 105 – serving Richmond Road, Ponsonby and Queen Street
  - Additional peak services on the 75 – Remuera Road and Newmarket into the city centre.

  North Shore:
  - More services from Hillcrest, down Lake Road (923/934) into the city centre
  - Additional services from Beach Haven into the City Centre and return
  - The extension of the 861 route to service the new residential development in Long Bay.

44. In October, the Waiheke New Network was introduced, bringing five new routes to the island and increasing services by 120% to match frequency principles which are applied across the Auckland Region.

45. General improvements include:

- 32.5% increase in AT Metro bus kilometres operated since 2015.
- 82.3% increase in rail services since 2013.
- 163% increase in the number of people now living within 500 metres of a frequent and/or rapid public transport stop or station.

46. Public transport fares also provide revenue that allows AT and Auckland Council to provide initiatives such as ‘Home Free’, free public transport after 4pm on the last Friday before Christmas, and fare free days such as the one held in June 2019.

Chair and Director Appointed to Auckland Transport Board

47. Auckland Council has appointed Adrienne Young-Cooper as the new chair of Auckland Transport and Darren Linton as a board director starting from 1 January 2020.

48. The council’s Appointments and Performance Review Committee approved the two appointments at its 5 December meeting following a rigorous selection process that considered several highly qualified and experienced candidates. The Appointments and Performance Review Committee is responsible for all appointments to the boards of council-controlled organisations.

49. Adrienne Young-Cooper’s past and present governance roles span large infrastructure projects, housing and urban growth and transport. She is the chair of Panuku Development Auckland and will keep that position in the short term, alongside her new role as chair of Auckland Transport.
50. The two appointments are for a three-year term beginning from 1 January 2020 until 31 October 2023.

Road Resurfacing

51. The drier summer months see a surge in road resurfacing works across Auckland. Roads require periodic resurfacing (resealing) to keep the sealed surface waterproof and to maintain good skid resistance. The bitumen in the surfacing oxidises over time causing it to become brittle and either crack, unravel or lose chip. Similarly, the chip can become polished and/or the road surface flushed resulting in a loss of skid resistance.

52. This process is similar to maintenance of a painted house; when this is left too long water penetrates the paint surface, resulting in costlier repairs. If roads are resurfaced at the right time, the surface remains waterproof, skid resistance is maintained and surface water does not penetrate the road pavement.

53. Roads are resurfaced using either a chip seal or a thin asphaltic concrete surfacing (hotmix). Generally, chip seals have a life of 8-12 years and cost in the order of $4-8 m2, while hotmix can be expected to last 10-14 years and costs $20-30 m2, depending on the type of mix used.

54. Chip seals are therefore the most cost-effective method of resurfacing and in many situations are the only method that can practically be used to restore the road surface to a suitable condition. Hotmix is generally only used on high trafficked roads (those carrying more than 10,000 vehicles per day), or in high stress areas such as at intersections or cul-de-sac heads.

55. Each resurfacing site is subject to a specific seal design and the choice of surfacing and chip size used is dependent on factors such as the traffic volumes and loading, the existing surface texture and pavement strength, turning stresses etc. Chip seals can be either single or two coat seals, though in most cases two coat seals are used as they are more resistant to turning stresses. Prior to resurfacing, pre-seal repairs such as dig outs, crack sealing and surface levelling are undertaken.

56. Chip seals also continue to shed excess chip for several months following resurfacing, which is a nuisance for adjoining landowners and can create the mistaken impression that the new chip seal surface is defective. New chip seals, particularly two-coat seals, can therefore require 4-5 sweeps to remove excess chip from the surface.

57. It is also usual for the bitumen to soften during warm weather for several years following application, until such time as the kerosene fully evaporates from the bitumen. At this time it will be susceptible to scuffing from turning vehicles, but these areas can be treated with the application of fresh sealing chip.

58. Many of the enquiries AT receives about resurfacing result from existing aged hotmix surfaces being resurfaced with chip seal when they reach the end of their serviceable life. Most hotmix surfaces were constructed by developers at the time of subdivision so when they are resurfaced with chip seal residents complain. The need to periodically resurface the road to avoid water ingress into the road pavement is often not understood by residents and they consider the rougher chip seal surface to be inferior to that of the smoother hotmix. Residents can be reassured in these circumstances that chip sealing is the most cost-effective use of their ratepayer funds.
Vector and AT sign MoU study for Auckland-wide electric buses

59. Auckland’s 1360-strong bus fleet is one step closer to becoming fully electrified after Auckland Transport (AT) and Vector announced a Memorandum of Understanding (MoU) to explore the impacts of a full implementation.

60. Commencing immediately, Vector and AT will carry out a feasibility study to assess the impact of a fully electric bus fleet on the Auckland electricity network, and to identify opportunities where innovative energy technologies could be used to assist the transition and help avoid large network upgrade costs.

61. The MoU is a direct response to AT’s Low Emission Bus Roadmap, published in late 2018, that outlined its commitment to have all new buses in Auckland being electric from 2025, with the whole fleet fully electric by 2040.

62. AT currently operates three electric buses and is supporting the electrification of the bus fleet on Waiheke Island, with six electric buses due to arrive this year, and more new services being negotiated to start from 2021.

63. AT’s Bus Services Manager says a faster transition to electric buses requires a detailed assessment of the future demand on the electricity network.

64. “Auckland Transport is assessing options to accelerate the Low Emission Bus Roadmap and is looking at zero emission alternatives to buying new diesel buses.

65. “We’re excited to be working with Vector assessing what electricity requirements are needed for a large fleet of electric buses. This study will also help to understand what investment is needed in our electricity network to support full transition to a zero-emissions bus fleet.”

66. Vector is already involved with several initiatives supporting the electrification of the transport sector, including residential electric vehicle (EV) smart charging and vehicle-to-home trials (using EVs to power homes), charging infrastructure projects in collaboration with the Energy Efficiency and Conservation Authority (EECA), and also maintaining 29 public EV chargers across the city.

67. Two reports will be produced as part of the MoU, the first exploring a route and service profile, which will model the electricity demand that a fully electrified bus fleet will require. The second report will provide guidance on the electricity network infrastructure upgrades required at each bus depot, as well as likely timings and costs. These two reports are expected to be delivered by June 2020.

68. Buses make up 87 per cent of the carbon emissions produced from public transport, so converting them from diesel to electric will also be a significant step towards meeting New Zealand’s 2050 zero-carbon emissions goal.


Tauākī whakaaweawe āhuarangi
Climate impact statement

70. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

71. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

72. To this end, Auckland Transport’s Statement of Intent contains three performance measures:
### Measure

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2 (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

### Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

73. The impact of information (or decisions) in this report are confined to AT and does not impact on other parts of the Council group.

### Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

#### Local Board Advocacy

74. This section provides a regular report about how AT is supporting the Ōtara-Papatoetoe Local Board advocacy initiatives in the Local Board Plan, as outlined in the table below.

#### Table 3: Advocacy Initiative Status

<table>
<thead>
<tr>
<th>Advocacy Initiative</th>
<th>Key Initiative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transform Manukau’s Metropolitan area through good planning and sustainable development.</td>
<td>Improve connectivity through providing public Wi-Fi and improving walking routes between Manukau Square and transport centre, Hayman Park, and public carparks.</td>
<td>AT is currently in the delivering the first stage of the Airport to Botany project (A2B) which will better connect Southern and Eastern Auckland to the Airport through improved public transport links. Work on the major upgrade of Puhinui Station has started. Manukau is a key link in the public transport network. As part of wider public transport improvements, AT has currently adopted peak-time bus lanes along Manukau Wiri Station Road to improve bus scheduling, as part of a wider programme of public transport improvements around Manukau. AT completed the $50m Manukau Bus Station in early April 2018. The bus station has been successfully operating for over a year. The Intercity buses are now operating from the bus station, improving the station’s ability to serve commuters. Putney Way streetscape upgrades have been completed and are now operating, adding significantly to the streetscape link from Manukau Mall to the Bus and Train stations. The multi-coloured lighting funded by the local board and Panuku adds to the vibrancy of the area at night.</td>
</tr>
<tr>
<td>Promote economic development and public safety in</td>
<td>Investigate opportunities for funding public facility improvements in town</td>
<td>AT is currently delivering footpath upgrades in Ōtara Town Centre and streetscape upgrades in Hunters Corner, Papatoetoe, which will improve both town centre’s visual amenity.</td>
</tr>
</tbody>
</table>
### Advancement Initiative

<table>
<thead>
<tr>
<th>Key Initiative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>the town centres and strengthen their roles as community hubs.</td>
<td>AT is in the process of delivering a series of road safety upgrades along Baird’s road, including Ōtara Town Centre and a roundabout at the intersection of Baird’s road and Hayman street, which will significantly improve pedestrian road safety through speed reduction and increased pedestrian infrastructure.</td>
</tr>
<tr>
<td>Redesigning the entrances to Ōtara Library and Ōtara Music and Arts Centre, including the courtyard between the Council buildings in Ōtara Mall.</td>
<td>A new canopy linking the Western carpark to the courtyard between the Council buildings in Ōtara Mall is currently being programmed for delivery and funded through the LBTCF.</td>
</tr>
<tr>
<td>Advocate to AT to realign Station Road / Portage Road / Gray Avenue intersection.</td>
<td>AT has just completed the upgrade of the Portage and Station Road intersection by installing a roundabout to improve vehicle, cycle and pedestrian safety at this intersection.</td>
</tr>
<tr>
<td>Work with AT to allocate funding and develop priority routes through parks and other public spaces for cyclists and walkers, as identified in the Ōtara-Papatoetoe Greenways Plan.</td>
<td>The local board is currently funding an upgraded section of the Ōtara-Papatoetoe Local Board Greenways Plan from East Tamaki Road to Lovegrove Crescent in Ōtara via its LBTCF.</td>
</tr>
</tbody>
</table>

**Auckland Transport consultations**

**Local Board consultations**

75. AT provides local boards with the opportunity to comment on transport projects being delivered in the Ōtara-Papatoetoe Local Board area.

76. The local board’s views on any proposed schemes are taken into account during consultation on those proposals.

77. In the reporting period from December 2019 to January 2020, two proposals were put forward for comment by the OPLB. The local board transport representative’s views and ongoing communication are recorded in the table below.

#### Table 3: Local Board Consultations

<table>
<thead>
<tr>
<th>Location</th>
<th>Proposal</th>
<th>Details and Local Board Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>53, 57R Manukau Station Road, Manukau</td>
<td>Proposed Pedestrian Crossing, Traffic Island and Parking Bay Removal</td>
<td>This was circulated to the OPLB members on 17 January 2020. Local board members raised questions about the removal of the short-term parking and maintaining numbers of same number of parking spaces, provision of pedestrian safety facilities, raised issues with parking on a cycleway on Lambie Drive</td>
</tr>
</tbody>
</table>
Item 14

Location | Proposal | Details and Local Board Feedback
---|---|---
| and general pedestrian safety along Manukau Station Road crossing from the two campus sites. Questions were responded to by the applicant engineer which was passed onto local board members. No objection was received.

| 78 and 71 Coronation Road, Papatoetoe | Upgrade two existing bus stops. | This was circulated to members of the OPLB on 15 January 2020. New traffic islands are proposed to allow for pedestrians to cross the road safely. New “No Stopping Line Markings”, hardstand and signage are proposed which will improve the user experience, and also improve the reliability and safety of busses parking at the bus stop. No objections were received.

Traffic Control Committee resolutions

78. Traffic Control Committee (TCC) decisions within the Ōtara-Papatoetoe local board area are reported on a monthly basis.

79. There was one decision for the reporting period of September or October 2019.

Table 4: Transport Control Committee Decisions for December 2019/ January 2020

<table>
<thead>
<tr>
<th>Street name</th>
<th>Type of Report</th>
<th>Nature of Restriction</th>
<th>Committee Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wiri Station Road / Manukau Station Road / Druces Road / Davies Avenue / Lambie Drive / Wiri Station Road (Slip Lane) / Lambie Drive (Slip Lane) / Druces Road (Slip Lane)</td>
<td>Permanent Traffic and Parking changes</td>
<td>Lanes / Lane Arrow Marking / Bus Lane / Ambulance Service Lane / Cycle Lane / No Stopping At All Times / Traffic Island / Traffic Signal / Give-Way Control / Flush Median</td>
<td>Approved with conditions</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori

Māori impact statement

80. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

Ngā ritenga ā-pūtea

Financial implications

81. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

82. The proposed decision of receiving the report has no risks.
Ngā koringa ā-muri

Next steps

83. AT will provide an update report to the local board in the New Year.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Kenneth Tuai – Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Leader</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
New community lease for East Tamaki Bowling Club at East Tamaki Reserve, 244R East Tamaki Road, Ōtara

File No.: CP2020/01273

Te take mō te pūrongo
Purpose of the report
1. To grant a new community ground-lease to East Tamaki Bowling Club Incorporated for the premises situated at East Tamaki Reserve, 244R East Tamaki Road, Ōtara.

Whakarāpopototanga matua
Executive summary
2. Community leases are one of the ways in which the council provides support to local community organisations, assisting them to sustain the activities and experiences they provide in alignment with recognised local priorities.
3. For the recommended new lease, a process has been followed which includes a review of the tenant’s performance, ensuring that the organisation is sustainable, and the services and programmes offered are beneficial to the community.
4. The lease with the East Tamaki Bowling Club Incorporated was granted by the former Manukau City Council and commenced on 1 June 2009. The lease was for a term of 20 years and expired on 31 May 2019. The club has applied for a new ground-lease for their building and bowling green on East Tamaki Reserve (Attachment A).
5. The bowling club is contemplated in the Manukau City Council’s Sports Parks Management Plan adopted by the legacy council in May 2007 and consequently, public notification and iwi consultation is not required for this lease.
6. A community outcomes plan has been agreed to by the club and will be attached to the new lease, subject to local board approval (Attachment B). The club will report annually against the target performance measures.
7. Staff recommend that the new ground-lease be granted for the property, under the terms and conditions stated in the recommendations below.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a. grant, under Section 54 (1) (b) of the Reserves Act 1977, a community ground lease to East Tamaki Bowling Club Incorporated for the land described as Lots 10 and 11 and Part Lot 9 Deposited Plan 9824, comprising 4.5243 hectares, NA317/248 (Part Cancelled) at East Tamaki Reserve, 244R East Tamaki Road, Ōtara (outlined in red in Attachment A) under the following terms and conditions:
   i. term – 10 years commencing 1 June 2019, with one 10-year right of renewal
   ii. rent - $1.00 (plus GST) per annum if demanded
   iii. permitted use – indoor and outdoor bowling and club activities
   iv. community outcomes plan - (Attachment B) be attached to the lease agreement.

a) all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012.
Horopaki

Context

8. This report considers the proposed new lease for part of East Tamaki Reserve by East Tamaki Bowling Club Incorporated.

9. The Ōtara-Papatoetoe Local Board is the delegated authority in matters relating to local, recreation, sport and community facilities, including community leasing matters.

Land

10. East Tamaki Bowling Club owns and maintains the building and bowling green at East Tamaki.

11. The clubrooms and green are located at East Tamaki Reserve, 244R East Tamaki Road. This land is described as Lots 10 and 11 and Part Lot 9 Deposited Plan 9824, comprising 4.5243 hectares, NA317/248 (Part-Cancelled) and is held by Auckland Council as a classified recreation reserve.

12. This reserve has an operative management plan (adopted by the former Manukau City Council in May 2007) and the current use by the bowling club is contemplated within the plan. Therefore, under the terms of the Reserves Act 1977, public notification and iwi consultation is not required for this lease.

13. This lease will be granted under Section 54 (1) (b) of the Reserves Act 1977 that allows for use of the reserve for both outdoor and indoor sports, games and other recreational activities.

East Tamaki Bowling Club Incorporated

14. East Tamaki Bowling Club was founded in 1949, this year celebrating 70 years of bowling in East Tamaki. The club incorporated on 28 July 1972.

15. The club has a single natural grass green and is used regularly for Auckland and national competitions. East Tamaki is the southern-most club in the Auckland Bowls Centre area and members support and compete in Auckland Bowls' tournaments at both the open and 1-5-year levels.

16. The membership is drawn from the greater East Tamaki suburb – covering Ōtara, Flat Bush, Botany and Dannemora. Currently the club has just under 110 members aged from 22 to over 50 years of age. Men make up 80% of members, with the majority of members being European. Māori membership is 1%, Pacific Island 10%, Indian 10% and other ethnicities 9%.

17. The clubrooms are available to hire and have been regularly used for family social gatherings and by local church groups.

Tātaritanga me ngā tohutohu

Analysis and advice

18. Auckland Council's Community Occupancy Guidelines 2012 sets out the criteria for groups wishing to enter into a community occupancy agreement, the application process and the standard terms and conditions of community leases. The standard terms and conditions form the basis of the recommendations in this report.

19. The local board may, at their discretion, choose to vary from the recommendations on a case-by-case basis as it deems appropriate. Where the board wishes to vary the length of the term offered it may do so. However, it is suggested that the varied terms align to one of the terms in the guidelines.

20. Groups that own their buildings have an automatic right to re-apply at the end of their occupancy term without public notification.
21. Staff have determined that the East Tamaki Bowling Club Incorporated meets the requirements under the guidelines to qualify for a new community lease as evidenced below:
   i. it is a registered incorporated society
   ii. it complies with the terms of the current lease
   iii. it has a history of delivering quality services to the local community
   iv. the club is managed appropriately as evidenced by its longevity and extent of the programmes offered
   v. the club has provided copies of their most recent financial accounts which indicate that its funds are enough to meet its liabilities and that it possesses adequate financial reserves

22. Staff completed a site visit on 17 May 2019. The building appears to be generally well maintained and managed. Over the past two years the club has undertaken routine maintenance of the building and have this year renewed the roof of the clubrooms.

Tauākī whakaaweawe āhuarangi
Climate impact statement
23. There is no impact on greenhouse gas emissions as the proposal does not introduce any new source of emissions.

24. Climate change has the potential to impact the lease as the site sits next to flood plain and flood prone areas within East Tamaki Reserve. These areas are predicted to be covered by flood water (river or surface flooding) as a result of a 1-in-100-year rainstorm event (as shown below):

![Map showing flood prone areas near East Tamaki Bowling Club]

East Tamaki Bowling Club, Est Tamaki Reserve, Park, 244R East Tamaki Road, Otara

25. Note: A flood happens when heavy rainfall overwhelms the capacity of natural or designed drainage systems. Floods become dangerous if the water is very deep or travelling very fast or if the flood waters have risen very quickly, or if they contain debris like tree branches and sheets of iron.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
26. In compiling the recommendations staff obtained input from Parks, Sports and Recreation unit. No concerns were raised, and the new lease is supported.

27. The proposed new lease has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of the advice in this report.
Local impacts and local board views

28. The recommendations in this report fall under local board’s delegated authority relating to local recreation, sports and community facilities.

29. This is an approved item on the Community Facilities 2018/2019 Work Programme adopted on 17 July 2018 (resolution number OP/2018/127). The local board has expressed its support for the new leases through local board feedback at its workshops on 28 May and 25 June 2019.

30. The board also considered the draft community outcomes plan at the 26 November 2019 workshop. Local board members present had no objections to the community outcomes plan negotiated with the group.

31. Additionally, the recommendations also support the Ōtara-Papatoetoe Local Board Plan 2017 outcome of parks and facilities that meet people’s needs.

Māori impact statement

32. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. Support for Māori initiatives and outcomes are detailed in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework and outlined in the Auckland Plan, the Long-Term Plan, the Unitary Plan and the Ōtara-Papatoetoe Local Board Plan 2017.

33. Community leases support a wide range of activities and groups and are awarded based on an understanding of local needs, interests and priorities. East Tamaki Bowling Club has a current membership of approximately 110 members with 1% identifying as Māori.

34. Engagement was undertaken, even though this is not required, with mana whenua identified as having an interest in land in the Ōtara-Papatoetoe Local Board area about the proposed new community lease, with a presentation at the Central-South Mana Whenua Forum held at Manukau on 29 May 2019. Attendees at the forum had no objection to the proposed lease.

Financial implications

35. There are no other direct costs to council associated with the preparation of the new community lease agreement.

Risks and mitigations

36. If the Ōtara-Papatoetoe Local Board resolves not to grant the new lease to East Tamaki Bowling Club Incorporated, the club’s ability to undertake its core activities will be materially affected, which in turn will have a negative impact on the desired local board outcome.

37. The new lease also affords the club security of tenure, enabling the club to attend to the planned maintenance of its facilities. If the lease is not granted the club’s ability to maintain its building will be severely impacted.

38. Additionally, the club’s East Tamaki Reserve clubrooms are identified in the reserve management plan and is specifically suited to activate the recreational potential of the park in a sustainable manner.

39. If the new lease is not granted and the bowling club ceases to operate the building and greens would, under the terms of the existing lease, revert to council (without any compensation being payable to the club). However, it would then mean that the building and
green would become a council asset and the cost to maintain and renew the asset would rest with the local board.

40. As there is no significant departure from the approved land use or change in activities there are no identified risks in granting the lease.

Ngā koringa ā-muri

Next steps

41. Subject to the local board granting the new community lease, council’s community leasing staff will work with the club to execute the lease agreement.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Site Map: East Tamaki Bowling Club, East Tamaki Reserve, 244R East Tamaki Road, Otara</td>
<td>37</td>
</tr>
<tr>
<td>B</td>
<td>Community Outcomes Plan: East Tamaki Bowling Club</td>
<td>39</td>
</tr>
</tbody>
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Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jenny Young - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
COMMUNITY OUTCOMES PLAN

<table>
<thead>
<tr>
<th>Community Group</th>
<th>East Tamaki Bowling Club</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Location of Land/Facility</td>
<td>East Tamaki Reserve 244R East Tamaki Road, Otara</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Ōtara-Papatoetoe</td>
</tr>
<tr>
<td>Agreed Annual Report Due Date</td>
<td>Before 30 September each year</td>
</tr>
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<tr>
<th>Ōtara-Papatoetoe Local Board Outcome</th>
<th>Target</th>
<th>Performance Measure</th>
<th>Achievements</th>
</tr>
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<tr>
<td>Ōtara-Papatoetoe Local Board Plan 2017 Outcome 3: Parks and facilities that meet people’s needs</td>
<td>i. Maintain and grow membership of the club.</td>
<td>i. Grow the membership of the club by 1% per year. (Annual Report)</td>
<td></td>
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<tr>
<td>Healthy Families: Our spaces enable and promote active, healthy and flourishing communities</td>
<td>Principles:</td>
<td>ii. Champion smoke-free and reduce alcohol-harm</td>
<td>ii. Provide evidence of the club’s support and actions in holding smoke-free and providing alcohol-harm reduction measures at the clubrooms. Provide evidence of the club supporting water over sugar-sweetened drinks (Annual Report)</td>
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<td></td>
<td>Wai water is the easiest choice – choose water over sugar-sweetened beverages</td>
<td></td>
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<tr>
<td>Maori</td>
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<tr>
<td>Ōtara-Papatoetoe Local Board Plan 2017 Outcome 5: Empowered, inclusive and prosperous communities</td>
<td>iii. Increase participation in the sport of bowls by Māori</td>
<td>iii. Increase Māori membership of the club by 1% per annum. (Annual Report)</td>
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### Environment

<table>
<thead>
<tr>
<th>Ōtara-Papatoetoe Local Board Plan 2017</th>
<th></th>
<th>iv. Report annually on reductions achieved in energy use and waste removed from the site.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Outcome 4:</strong> Healthy natural environment</td>
<td>iv. Implement an energy, water and waste minimisation plan.</td>
<td>(Annual report)</td>
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<tr>
<td><strong>Objective:</strong> Encourage community action to achieve the regional commitment to Zero Waste Auckland 2040.</td>
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**NEW community lease for East Tamaki Bowling Club at East Tamaki Reserve, 244R East Tamaki Road, Ōtara**

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**Attachment B**

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**Item 15**
Grant of landowner approval and lease for additional premises for the extension of the Taeaofou I Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe

File No.: CP2020/00336

**Te take mō te pūrongo**

**Purpose of the report**

1. To request the Ōtara-Papatoetoe Local Board to:
   
   i. grant landowner approval for the extension of the Early Childcare Education Centre on Aorere Park, Mangere East
   
   ii. grant landlord approval for a deed of additional premises to lease for the Taeaofou i Puaseisei Preschool Trust
   
   iii. approve the reclassification of a part of Aorere Park, 53R Raglan Street, Mangere East from classified recreation reserve to local purpose (community use) reserve.

**Whakarāpopototanga matua**

**Executive summary**

2. Taeaofou I Puaseisei Preschool Trust has applied for landowner and landlord approval for an extension of the leased area at Aorere Park, 53R Raglan Street, Mangere East to accommodate a building and deck extension, additional playground area and staff parking facilities. The proposal includes a concrete footpath and entry area that is within the leased area. The extension is to allow for an additional 40 children to be accommodated at the centre, increasing the number from 60 to 100.

3. Taeaofou I Puaseisei Preschool Trust (the Trust) holds a current community lease for approximately 1,045 square metres (more or less) for the land and building located at Aorere Park. The lease commenced on 20 December 2011 with an initial term of 10 years including one right of renewal for a further term of 10 years; reaching final expiry on 19 December 2031.

4. The land is legally described as Lot 489 Deposited Plan 52232 and part of land marked ‘A’ on SO 55682 – Part NA16B/272 (Part Cancelled); and is held as a classified recreation reserve under the Reserves Act 1977. The extension for the play area and construction of the extension to the building, car parking and deck does not align with this classification so the lease would need to be granted under Section 73(3) of the Reserves Act 1977. It is recommended that the land at Aorere Park that currently contains, or has approval to contain, community buildings be surveyed and reclassified as a local purpose (community use) reserve, subject to any objections being resolved.

5. The proposed area is outside the current leased footprint at the back of the building in an unused area of the reserve. The proposal is for the new play area of 750 square metres, a deck extension, a building extension of 110 square metres and a new sealed driveway and six staff car parking spaces of 621 square metres.

6. Public notification of the proposal to grant a lease for additional premises is required and will provide the public and iwi the opportunity to provide input. If public notification and iwi engagement results in no objections, a lease for additional premises will be issued. If objections to the proposal are received, the board is requested to nominate a hearings panel to assess the objections and make a decision.
7. There is concern from some staff about the additional land being used for exclusive use only by the Trust when we should be aiming to retain as much ‘natural open space’ as possible for the public.

8. The construction of this building and extension and associated work at the proposed location may have a minor impact on the use of Aorere Park.

9. This application is strategically aligned with the Auckland Plan (2017) specifically embracing the increasing diversity of cultures and lifestyles. The proposal also aligns with the local board objective of celebrating heritage and cultural diversity in the Ōtara-Papatoetoe Local Board.

Ngā tūtohunga
Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve public notification of Auckland Council’s intention to grant land owner approval and lease for additional premises to Taeaofou I Puaseisei Preschool Trust for the increased playground area, construction of the building and deck extension, car parking, and the footpath and entry/service area (Attachment A) on Aorere Park, 53R Raglan Road, Papatoetoe; and reclassification of a part of the park as a local purpose (community use) reserve (Attachment D) as outlined on the plans attached to this report

b) appoint a hearings panel to consider any submissions or objections received following the public notification and make a decision

c) grant under section 73(3) of the Reserves Act 1977, subject to any objections to the additional leased area being resolved, a lease for additional premises to Taeaofou I Puaseisei Preschool Trust to occupy an area of 1,980 square meters (more or less) on the land legally escribed as Lot 489 Deposited Plan 52232 and part of land marked ‘A’ on SO 55682 – Part NA16B/272 (Part Cancelled) as outlined in red in Attachment B

d) all other terms and conditions in accordance with those contained in the current community lease to Taeaofou I Puaseisei Preschool Trust dated 26 January 2018

e) support, subject to resolution of any objections, the reclassification of the portion of Aorere Park described as Lot 489 Deposited Plan 52232 and part of the land marked “A “on SO 55682 - Part NA16B/272 (Part-Cancelled) comprising approximately 9,690 square meters, subject to a survey of the area, from classified recreation reserve for the land outlined in red on the attached site plan (Attachment D) to local purpose (community use) reserve.

Horopaki
Context

10. This report considers the application for landowner approval and lease for additional premises to Taeaofou I Puaseisei Preschool Trust, for the property located at Aorere Park, 53R Raglan Street, Mangere East.

11. The Ōtara-Papatoetoe Local Board is the delegated authority relating to local, recreation, sport and community matters.

Site details and additional lease premises

12. Taeaofou I Puaseisei Preschool Trust holds a community lease for land at Aorere Park, Mangere East described as Lot 489 Deposited Plan 52232 and part of land marked ‘A’ on
SO 55682 – Part NA16B/272 (Part Cancelled), which is held as a classified recreation reserve under the Reserves Act 1977.

13. The Trust has applied for landowner approval for additional land to enable an extension to the existing building, deck area and playground; and addition of six staff car parking spaces. The plans are attached as Attachment A. This would require a lease for additional premises for an additional 110 square metres as outlined on Attachment B. The additional car parking required, as part of the resource consent, to accommodate the additional staff needed, is indicated in Attachment C. There are two options presented and the preferred option from the applicant is option 1. This is supported by staff. The car parking spaces can be placed between the trees. The proposal includes a concrete footpath and entry area that is within the current leased area.

14. Taeaofou I Puaseisei Preschool Trust currently leases an area of 1,045 square metres (more or less).

15. The Ōtara-Papatoetoe Local Board has delegated authority to approve the public notification and iwi engagement of council’s intention to grant a community lease for additional premises, landowner approval for the extension to the building, deck area, outdoor playground, staff car parking, driveway, footpath and entry/service area; and reclassification of the portion of Aorere Park (approximately 9,690 square meters) that contains two existing and one approved community buildings (see Attachment D).

16. The concept design for the building, deck extension, play area, car parking, driveway, footpath and entry area are attached as Attachment A to this report. The proposal will provide an additional 40 early childhood places for the local community.

17. Consultation on the proposal for a lease for additional premises will also take place with the other leaseholders on Aorere Park. Should objections be received, it is requested that the board delegate consideration and decision-making authority to a hearings panel.

Planning Context

18. The application aligns with the Ōtara-Papatoetoe Local Board Plan 2017, specifically Outcome 3: Parks and facilities that meet people’s needs

- Our communities have access to parks and facilities to help build a sense of identity and belonging, boost participation in community activities, and promote healthy lifestyles by providing an active recreation space for children and increased capacity for the Taeaofou I Puaseisei Preschool.

Tātaritanga me ngā tohutohu

Analysis and advice

19. The options for the local board are to approve or decline the landowner request for the playground and lease for additional premises.

20. The advantages of approving the landowner application are that:

- it provides an extended capacity for early childhood opportunities for the local community and a purpose-built outdoor play area within Aorere Park
- this maximises the use of the under-utilised area at the back of the existing building.

21. If the Ōtara-Papatoetoe Local Board declines the landowner and deed of additional premises/lease applications the playground and extensions to the building and associated works will not proceed. Increased opportunities for local children to attend the pre-school and enjoy the extended playground area will not proceed. This option is not recommended by staff.
Specialists’ comments/consultation

22. The parks and places team leader and sport and recreation specialists have been consulted and do not support the proposal. There is concern about the additional land being used for exclusive use and increased hard stand area over land that should be aiming to be retained as ‘natural open space’. There are issues such as further closing off of the park from passive surveillance in an area that relies heavily on this as a Crime Prevention Through Environmental Design (CPTED) principle to keep crime at bay.

23. The application is supported by the senior maintenance delivery coordinator, senior land use advisor and community lease specialist for the following reasons:

- the extension to the building footprint is 110 square metres and provides additional space as a sleeping and change area for under two-year olds
- the playground area utilises an unused area of the reserve behind the existing building
- the larger play area provides adequate space for play, which counteracts the decrease in back yards and closer living densities from Auckland’s growing population
- the proposed extension will be compatible with the existing building
- the proposed extension does not affect the access to, or use of the park
- the historical change of use from a park to allow a childcare facility was approved by the former Manukau City Council to encourage active participation in early childhood by the local community.

Tauākī whakaaweawe āhuarangi
Climate impact statement

24. There is no impact on greenhouse gas emissions as the proposal does not introduce any new source of emissions.

25. Climate change has the potential to impact the lease as Aorere Park sits within a flood plain area. These areas are predicted to be covered by flood water (river or surface flooding) as a result of a 1-in-100-year rainstorm event (as shown below):

![Map of Aorere Park with flood areas highlighted](image-url)
26. A flood happens when heavy rainfall overpowers the capacity of natural or designed drainage systems. Floods become dangerous if the water is very deep or travelling very fast or if the flood waters have risen very quickly, or if they contain debris like tree branches and sheets of iron.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

27. The proposed landowner approval and lease for additional premises have no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report's advice.

28. The application includes options for parking. The senior sports parks maintenance delivery coordinator has reviewed the options and supports option 1 as outlined in Attachment C to this report. This utilises the land adjacent to the current car parking to accommodate six additional spaces. This will be available for public outside of the childcare hours and will be an asset for other park users.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

29. A workshop to review the proposal is scheduled for early February 2020. At the time of reporting, feedback from the local board has not been received.

30. The recommendations in this report are within the local board’s delegated authority to grant landowner approvals and leases.

31. The recommendations within this report support the Ōtara-Papatoetoe Local Board Plan 2017 as discussed above aligning with outcome 3:
   - parks and facilities that meet people’s needs: our communities have access to parks and facilities to help build a sense of identity and belonging, boost participation in community activities, and promote healthy lifestyles by providing an active recreation space for children and increased capacity for the Taeaofou I Puaseisei Preschool.

32. The proposed building extension and playground will provide early childhood learning and play opportunities for an increased number of children attending this early childhood education centre within Aorere Park.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

33. An aim of community leasing and land advisory is to increase targeted support for Māori community development projects. This proposal seeks to improve access to an early childhood facility for all Aucklanders including Māori living in the local board area.

34. The land described as Lot 489 Deposited Plan 52232 (the original two acres of Aorere Park) was deposited in October 1963 subsequent to the subdivision of existing fee simple lots. The land was vested in council as a classified recreation reserve and is not directly Crown derived. The reserve is held directly by Auckland Council in fee simple and is considered that no part of the reserve triggers any Treaty of Waitangi settlement issues or matters in relation to customary right outcomes.

35. Iwi engagement is to be undertaken regarding the deed of additional premises, land owner application and re-classification under the Reserves Act 1977.

36. There are no sites of value or significance to mana whenua identified in the Auckland Unitary Plan – Operative in Part in relation to the application.
Ngā ritenga ā-pūtea  
Financial implications

37. There are no financial operational implications for the local board over and above the existing maintenance requirements of this park.

38. The costs associated with the public notification of the intention to lease additional land and reclassification of the land will be costs accommodated within existing budgets.

Ngā raru tūpono me ngā whakamaurutanga  
Risks and mitigations

39. There are no risks to council as the playground, building extension, associated works and on-going maintenance will be the responsibility of Taeaofou I Puaseisei Preschool Trust.

40. Any other risks associated with the public notification, granting of landowner approval and lease for additional premises are considered to be relatively minor as the extension to the north-west of the existing building and playground area maximises the use of this under-utilised parcel of land.

41. There is a risk with community facilities on public open spaces that if the lessee surrenders the lease or is unable to continue to occupy the site, that the council inherits a liability. Where any group owns a building on a park and surrenders its lease, they also surrender the building to council and in that regard the council has the opportunity to occupy or manage the facility itself, or on sell the buildings to another community group.

Ngā koringa ā-muri  
Next steps

42. Subject to the local board’s approval, and subsequent public notification, the decision will be communicated to the applicant with a formal landowner approval letter and an agreement to lease for the additional premises. Conditions will be placed on the landowner approval regarding (but not limited to):

- health and safety conditions
- ensuring the applicant controls rubbish at the site
- safety fencing during construction
- reinstatement of any affected adjacent land.

43. Staff will work with Taeaofou I Puaseisei Preschool Trust to finalise landowner approval and lease for additional premises documentation.

44. The portion of Aorere Park which the Trust occupies will need to be reclassified from classified recreation to local purpose (community use) reserve. This involves a survey to redefine the portion occupied by Taeaofou I Puaseisei Preschool Trust, public notification, iwi engagement and consent from the Minister of Conservation with legalisation completed by way of a Gazette Notice.

Ngā tāpirihanga  
Attachments

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<td>Attachment A: Taeaofou I Puaseisei ECE Site plans- Additions</td>
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<td>Attachment B: Proposed new leased area - Taeaofou I Puaseisei Trust</td>
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<td>Attachment C: 53R Raglan Street - Site Plan - Parking Options</td>
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Grant of landowner approval and lease for additional premises for the extension of the Taeaofou I Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe
Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Raewyn Sendles - Land Use Advisor</th>
</tr>
</thead>
</table>
| Authorisers      | Rod Sheridan - General Manager Community Facilities  
|                  | Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards |
Grant of landowner approval and lease for additional premises for the extension of the Taeaofou I Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe
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Grant of landowner approval and lease for additional premises for the extension of the Taeaofou Puaseisei Preschool Trust at Aorere Park, 53R Raglan Street, Papatoetoe
Establishment of a working group to guide potential updates to parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan in response to Kāinga Ora’s Housing Intensification Programme.

File No.: CP2020/00524

Te take mō te pūrongo

Purpose of the report
1. To endorse the establishment of a working group to guide the review of parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan in response to the development of a Spatial Development Strategy for the Māngere area by Kāinga Ora, and if needed, update of the Area Plans for part of the Ōtara-Papatoetoe and part of the Māngere-Ōtāhuhu Local Board areas.

Whakarāpopototanga matua

Executive summary
2. Kāinga Ora (formerly Homes Land and Community, Housing New Zealand and KiwiBuild) are undertaking a housing intensification programme for the Māngere area. The area has been chosen as it has good transport links and community facilities, and there is a need for renewal of the significant state housing assets.

3. The majority of Kāinga Ora’s “Māngere Development Area” is in the Māngere subdivision of the Māngere-Ōtāhuhu Local Board area. The remainder of the area is in two locations within the Papatoetoe subdivision of the Ōtara-Papatoetoe Local Board area: between the Māngere-Ōtāhuhu Local Board boundary and Portage Road Papatoetoe, and east of the railway line in the vicinity of Middlemore Crescent.

4. Council’s study area has been worked up with members of the Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local Boards. It extends slightly beyond Kāinga Ora’s “Māngere Development Area” and is shown in Attachment A.

5. Council’s existing Ōtara-Papatoetoe and Māngere-Ōtāhuhu Area Plans already provide long term aspirations for the study area. Kāinga Ora’s spatial planning for the Māngere area provides an opportunity for the review of parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan in response to this work.

6. A working group is recommended to guide that review, and if required, the development of any updates to those parts of the of the area plans which relate to the study area. It is recommended that that working group consist of two representatives from each of the Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local Boards.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) nominate two local board members to participate in a working group with members of the Māngere-Ōtāhuhu Local Board. This working group will guide the review of parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan in response to the development of a Spatial Development Strategy for the Māngere area by Kāinga Ora, and if needed, update of the Area Plans for part of the Ōtara-Papatoetoe and part of the Māngere-Ōtāhuhu Local Board areas.
b) note that any recommended updates to the Ōtara-Papatoetoe Area Plan will be reported to the Ōtara-Papatoetoe Local Board for approval.

Horopaki Context

7. Kāinga Ora (formerly Homes Land and Community, Housing New Zealand and KiwiBuild) are undertaking a housing intensification programme for the Māngere area. The area has been chosen as it has good transport links and community facilities, and there is a need for renewal of the significant state housing assets.

8. Within this “Māngere Development Area” Kāinga Ora propose to replace approximately 2 500 state homes with up to 10 000 new homes, over the next 10 to 15 years. The 10 000 new homes will comprise around 3 000 new state homes, 3 500 affordable homes, and 3 500 market homes.

9. The majority of Kāinga Ora’s “Māngere Development Area” is in the Māngere-Ōtāhuhu Local Board area.

10. The remainder of the area is in two locations within the Papatoetoe subdivision of the Ōtara-Papatoetoe Local Board area: between the Māngere-Ōtāhuhu Local Board boundary and Portage Road Papatoetoe, and east of the railway line in the vicinity of Middlemore Crescent.

11. Council’s Planning Committee resolved in August 2019 to approve the review, and if needed update of the Māngere-Ōtāhuhu Area Plan for the Māngere redevelopment area, which is part of the Māngere-Ōtāhuhu Local Board area. Following that resolution, an initial workshop was held with the Māngere-Ōtāhuhu Local Board on 14 August 2019 (which an Ōtara-Papatoetoe Local Board member attended), at which it was agreed that the study area should include some areas within the Ōtara-Papatoetoe Local Board, and that a joint working group should be established.

12. Workshops were therefore held with the Ōtara-Papatoetoe Local Board on 4 February 2020 and the Māngere-Ōtāhuhu Local Board on 12 February 2020. At those workshops, each of the local boards:
   - were given the context of the review of parts of its Area Plan in response to Kāinga Ora’s Housing Intensification Programme
   - confirmed the boundary of the study area (which extends beyond Kāinga Ora’s “Māngere Development Area” to the north to include land between Favona Road and the Manukau Harbour) (see Attachment A)
   - reviewed the key stages and timing and if needed, the updating of parts of the Māngere-Ōtāhuhu Area Plan and parts of the Ōtara-Papatoetoe Area Plan (see Attachment B)
   - reviewed the terms of reference and membership of the proposed project working group
   - considered working group membership from their local board.

13. A working group comprising representatives from each of the Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local Boards, is therefore recommended to guide the review of parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan, and if needed, updates of the Area Plans for part of the Ōtara-Papatoetoe and part of the Māngere-Ōtāhuhu Local Board areas.
Tātaritanga me ngā tohutohu
Analysis and advice
14. Council’s existing Ōtara-Papatoetoe and Māngere-Ōtāhuhu Area Plans already provide long
term aspirations for the study area. Aspects addressed in the area plans include business
areas, transport, community and network infrastructure, the natural environment (including
water quality), heritage and urban design. These spatial plans provide a vision for the area,
key moves for change, and actions for the next 30 years for each of the local board areas.
The Plans and Places department monitors the progress of the actions set out in each of the
area plans.

15. It is appropriate to review whether parts of those area plans need to be updated to respond
strategically to the increase in housing stock proposed by Kāinga Ora.

16. Detailed advice will be provided as the project progresses.

Tauākī whakaaweawe āhuarangi
Climate impact statement
17. The impacts of climate change and areas that may be affected by sea level rise in the future,
will inform the development of any updates to the area plans. Within the study area, climate
change has implications for environmental management, development, and infrastructure.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
18. The review of, the necessity for, and development of, any updates to the area plans will
involve relevant council department and agencies, including Auckland Transport and
Watercare. Many of these stakeholders were engaged by Kāinga Ora to inform the
development of its Spatial Development Strategy.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
19. Workshops have been held with both the Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local
Boards. This report seeks to establish a working group with members from both local
boards. Approval of any updates to the parts of the Area Plans, will remain with the full
Ōtara-Papatoetoe and Māngere-Ōtāhuhu Local Boards.

20. Any updates to parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu
Area Plan will provide an opportunity for the community, mana whenua and stakeholders to
provide feedback on the outcomes, opportunities and actions in those parts of the area plans
(which are spatial plans) where an update is required, and on the future of the area.

Tauākī whakaaweawe Māori
Māori impact statement
21. Both local boards have a significant 16% Maori population. [source: Council’s 2016
demographics local board report cards], who will be affected by Kāinga Ora proposals.

22. The development of any updates to parts of the Ōtara-Papatoetoe Area Plan and parts of
the Māngere-Ōtāhuhu Area Plan will include engagement with local communities and all
mana whenua groups with an interest in and kaitiakitanga obligations in these areas. Early
and ongoing engagement will help grow relationships with Mana Whenua and identify key
issues and matters to be considered during the development of any updates. A process for
engagement with mana whenua will be developed specifically for any updates to the plans.
Ngā ritenga ā-pūtea

Financial implications

23. The preparation of any updates to parts of Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan will be funded from existing Plans and Places department budgets.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

24. The risks of the project are considered low. A project team has been established, supported by specialists drawn from across the wider council group; and funding is available to develop and complete any updates to the area plans.

25. The most likely risk to this project will be changes to key milestone dates. Any updates will be developed as the local board plans are being developed and consulted on. An engagement plan will be developed to avoid unnecessary duplication and consultation fatigue.

Ngā koringa ā-muri

Next steps

26. Working group meetings will be set up to progress the development of potential updates.

Ngā tāpirihanga

Attachments

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<tr>
<td>B</td>
<td>Review of parts of the Area Plans</td>
<td>65</td>
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</tbody>
</table>

Ngā kaihaina

Signatories

Authors | Joy LaNauze - Principal Planner

Authorisers | John Duguid - General Manager - Plans and Places
             | Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards
Establishment of a working group to guide potential updates to parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan in response to Kāinga Ora’s Housing Intensification Programme.
Item 17

Attachment A

Establishment of a working group to guide potential updates to parts of the Ōtara-Papatoetoe Area Plan and parts of the Māngere-Ōtāhuhu Area Plan in response to Kāinga Ora’s Housing Intensification Programme.
### Review of parts of the Area Plans

<table>
<thead>
<tr>
<th>Key Steps</th>
<th>Indicative Dates</th>
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<tr>
<td>Review existing relevant information</td>
<td>August 2019 to January 2020</td>
</tr>
<tr>
<td>First community consultation period in conjunction with local board engagement</td>
<td>February 2020</td>
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<tr>
<td>Review of feedback, and if needed prepare update of the Area Plans for parts of Māngere-Ōtāhuhu and parts of Ōtara-Papatoetoe local board areas</td>
<td>March to May 2020</td>
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<tr>
<td>Second community consultation period on the approved updates to the Area Plans for parts of the Māngere-Ōtāhuhu and parts of the Ōtara-Papatoetoe local board areas</td>
<td>June to August 2020</td>
</tr>
<tr>
<td>Review of feedback received and plan amendments</td>
<td>September to October 2020</td>
</tr>
<tr>
<td>Preparation and approval of the final updates of parts of the Area Plans for parts of the Māngere-Ōtāhuhu and parts of the Ōtara-Papatoetoe local board areas by both local boards, and adoption of the updated plans by the relevant committee of council</td>
<td>November to December 2020</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report

1. To endorse the detailed design of the Barrowcliffe Bridge and Place streetscape upgrade in Manukau.

Whakarāpopototanga matua

Executive summary

2. The upgrade of Barrowcliffe Bridge and Place in Manukau is a project delivered by Panuku Development Auckland (Panuku).

3. The project was identified as a priority in the Transform Manukau Framework Plan (Panuku, 2017) and the Walking and Cycling Area Plan (Auckland Transport and Panuku, 2017).

4. Panuku undertook a comprehensive engagement process to hear the views and preferences of stakeholders to progress the design. This included working with the Ōtara-Papatoetoe and Manurewa Local Boards, the council group, New Zealand Transport Agency (NZTA) and mana whenua (Attachment B).

5. The detailed design summary (Attachment A) represents the outcome of this process and is the proposed design.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) endorse the detailed design for the Barrowcliffe Bridge and Place streetscape upgrade in Manukau, as detailed in Attachment A, noting that the detailed design will be subject to consent conditions.

b) endorse the Barrowcliffe Bridge and Place streetscape upgrade in Manukau progressing to the construction phase.

Horopaki

Context

6. The Transform Manukau Framework Plan (Panuku, 2017) and the Walking and Cycling Area Plan (Auckland Transport and Panuku, 2017) identified the importance of the connection between central Manukau and Wiri, with links to the Puhinui Stream corridor. Enhancement of the motorway overbridge was a priority project to provide a safer and more attractive connection to central Manukau.

7. The project is one of the first improvements of the walking and cycling network, which will have a staged delivery throughout Manukau. Future streetscape upgrades will also provide an increased level of service for pedestrians and people on bikes to continue to build up the network.

8. The design outlined in the concept design summary, provided as Attachment A, was developed in consideration of stakeholder consultation and engagement as outlined in the Engagement Summary in Attachment B. Panuku will continue to engage with the community, stakeholders and partners during the consenting and construction phases.
9. On completion, the upgraded asset will be vested to Auckland Transport and NZTA. Auckland Transport is the asset owner of the road surface, footpaths, lighting and grass berms. NZTA is the asset owner of the bridge structure.

Tātaritanga me ngā tohutohu
Analysis and advice

10. Barrowcliffe Place was formed as a local cul-de-sac road with one traffic lane provided in each direction. Traffic signals are located at the intersection of Manukau Station Road. On-street parking is available at the northern end of the street with six short stay parking bays and 3 loading bays. A small secondary lane, Karina Williams Way, is located on the eastern side of the street and provides access for the District Court and on-street parking.

11. The motorway overbridge on Barrowcliffe Place was constructed with SH20 and has been used as a pedestrian thoroughfare by residential communities to the south. The bridge was recently opened to vehicles to create one of two vehicle access points into the new residential development at the Kōtuitui Place subdivision, which is currently under construction.

12. The length of the project area along Barrowcliffe Place from Manukau Station Road to the southern end of the bridge is 265m. The road reserve ranges between 15m and 26m in width.

13. The detailed design for the Barrowcliffe Bridge and Place streetscape upgrade balances best-practise walking and cycling provision, vehicle movements and public amenity with the needs and inputs of a range of stakeholders.

14. Design considerations for active modes including walking, cycling, mobility aids and other devices such as e-scooters are achieved by defining spaces for each mode, managing vehicle speeds and improving public amenity to create a strong, human scale street with additional lighting and improved wayfinding.

15. A separate provision for cyclists will be created using bi-directional cycle lanes on the eastern side of the street. This allows for a more coherent connection into the shared path in the Kōtuitui Place subdivision and into the Puhinui Stream corridor. A buffer zone separates vehicles and cyclists as well as a level separation, with a tactile delineator used to define the separate zones for cyclists and pedestrians.

16. Reconfiguration of the traffic lanes will allow for the creation of separated cycle lanes, widened footpaths and planting. There will still be one lane in each direction, to retain the functionality of the street for vehicles. Vehicle speeds are managed by narrowing the carriageway and installing speed tables.

17. Six short-stay parking bays on the western side of the street will be retained, with the 3 loading bays on the eastern side removed to allow for the introduction of cycle lanes and street planting within the existing road reserve.

18. Low level, low maintenance native planting will be planted in the verge to improve the public amenity of the street, with trees to increase canopy cover and help achieve green targets in the Manukau area. Plant selection and location follows Crime Prevention Through Environmental Design (CPTED) principles, providing for clear sightlines.

19. Safety is also improved with additional street lighting. Standard light poles and luminaires will be used on Barrowcliffe Place. In addition, internal decorative lighting and patterned cladding are proposed on the motorway overbridge for wayfinding and to provide a welcoming and attractive gateway.

20. The inside face of the existing safety barrier on the motorway overbridge will be sandblasted to represent the carved sides of a waka. The expression of the traditional waka acknowledges the story of the puhi in the Puhinui and the many tribes traversing the Puhinui.
21. The street is located within the Stormwater Management Area – Flow 2. Stormwater drains via existing catch pits to Hayman Park and Lambie stormwater ponds. Stormwater is treated using the planted buffer, cartridge filters and a Gross Pollutant Trap. The presence of tree pits constrained the utilisation of previously proposed rain gardens.

22. Resource Consent was lodged on 16 January 2020 and Building Consent will be lodged by March 2020. The detailed design will be subject to consenting conditions.

23. There is a further opportunity to install throw screens on the bridge. NZTA and Auckland Transport have identified this as a safety risk. Panuku and NZTA are working on a cost-share agreement to deliver throw screens as part of this project. It is likely that the existing 1.1m high concrete safety barrier will remain so the integrity of the bridge structure isn’t reduced, with the handrail rungs bolted on top replaced by a throw screen.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

24. Native trees will be planted to achieve the benefits of the Urban Ngahere strategy. This includes canopy trees to increase canopy cover in the area and reduce the heat island effect. Tree pits are extended under the cycleway to increase the available root area to allow for longer lifespans and larger trees. Different tree species are grouped together in a “grove” to improve resilience to disease. The planted zone also provides a level of treatment for stormwater run-off.

25. Widened footpaths and separated cycleways encourage active transport modes by providing safer infrastructure between Wiri and central Manukau. This is the first stage of the upgrade to the walking and cycling network along the Puhinui Stream corridor and into central Manukau.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

26. Auckland Transport and Panuku identified the enhancement of Barrowcliffe Bridge in the Walking and Cycling Area Plan (2017) to strengthen the connection between central Manukau, residential communities and the Puhinui Stream corridor.

27. Auckland Transport, Community Facilities, Parks Sports and Recreation, Healthy Waters and NZTA have provided feedback during the concept and developed design phase. Feedback received has been considered and incorporated in the design.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

28. Panuku undertook local board workshops relating to this endorsement throughout the concept design process. Feedback received has been considered and incorporated in the design.

29. The local board provided feedback in relation to a connected cycle network, procuring local designers, reflecting the culture and place, protecting the view of the maunga, concerns with available parking in the area and increasing tree canopy cover.

30. The local board provided feedback for the community and stakeholder engagement process for the project, which has been incorporated into the process.

31. The project is also located in the Manurewa Local Board area. Panuku undertook workshops throughout the concept design process to seek feedback to incorporate in the design. Panuku are also seeking endorsement of the detailed design from the Manurewa Local Board.
**Tauākī whakaaweawe Māori**  
**Māori impact statement**

32. Panuku has had a strong engagement process with mana whenua through the Project working group. This is a forum representing iwi through Auckland. Through this forum Te Ākitai Waiohua and Ngāti Tamaoho have taken a lead role, though there has been other iwi engagement through the working group and one-off meetings. Feedback received has been considered and incorporated in the design. In general the focus has been on connectedness, safety, water quality, the outlook of the bridge over the Puhinui stream and establishing a strong cultural overlay into the project.

33. Mana whenua have provided feedback on design concepts and principles. This includes enhancing the Puhinui, integrating cultural drivers of linking and connections and focus on safety and environmental protection.

**Ngā ritenga ā-pūtea**  
**Financial implications**

34. The project is funded by Panuku, and a cost-contribution by NZTA for the installation of throw screens is being explored. The throw screens have been identified as an important addition to the bridge, both by Mana Whenua and the local board. As such Panuku has been working with the eventual asset owner NZTA to allow for this which includes a contribution from Panuku for design so as to have a cohesive outcome with the project design narrative. The bridge upgrade can continue independently of throw screen installation, however, Panuku will continue working with NZTA on the potential scope and overall funding and will update the local board when confirm outcomes have been agreed.

35. The upgraded assets will be vested to Auckland Transport and NZTA. The annual maintenance and operational costs will be confirmed with the development of the Asset Handover Plan.

**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**

36. There are existing underground utilities along Barrowcliffe Place that may conflict with tree pits and light pole foundations. Mitigation included excavating pilot trenches during the design phase and liaising with utility providers to confirm their location and operational requirements.

37. Construction activities may reduce access to adjacent properties on Barrowcliffe Place. Mitigation included collecting access requirements from each property to ensure these are accounted for in the phasing of construction activities.

38. NZTA may not install throw screens in alignment with the streetscape upgrade timeline. Mitigation includes continued liaison with NZTA via existing contacts and the Safe and Healthy Streets South Auckland initiative.

**Ngā koringa ā-muri**  
**Next steps**


40. Construction is planned to commence in July 2020, with works completed in March 2021.

**Ngā tāpirihanga**  
**Attachments**

<table>
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### Ngā kaihaina
**Signatories**

<table>
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<tr>
<th>Authors</th>
<th>Willow Patterson-Kane - Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Richard Davison - Senior Project Planning Leader, Panuku Development Auckland Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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<tbody>
<tr>
<td>A</td>
<td>Attachment A Detailed Design Summary</td>
<td>73</td>
</tr>
<tr>
<td>B</td>
<td>Attachment B Engagement Summary</td>
<td>81</td>
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</tbody>
</table>
AREA A
Barrowcliffe Place facing south
AREA B

Barrowcliffe Place facing south
AREA C
Barrowcliffe Place facing south
AREA D

Barrowcliffe Place facing south - view from bridge
AREA D
Barrowcliffe Place facing south - view from SH20
Engagement Summary
Barrowcliffe Bridge and Place streetscape upgrade

Targeted engagement has been undertaken during the design with project partners, the council group and key stakeholders. The table below summarises engagement undertaken by Panuku, with ongoing engagement planned during construction.

<table>
<thead>
<tr>
<th>Partner / stakeholder / group</th>
<th>Engagement undertaken</th>
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<tbody>
<tr>
<td>Ōtara-Papatoetoe Local Board</td>
<td>Jul &amp; Sept 2019 Concept design workshops</td>
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<tr>
<td>Manurewa Local Board</td>
<td>Jul &amp; Sept 2019 Concept design workshops</td>
</tr>
<tr>
<td>Mana whenua</td>
<td>Feb, May, Jun, Oct, Nov 2019 &amp; Jan 2020 Design workshops</td>
</tr>
<tr>
<td>Auckland Transport</td>
<td>Aug 2018 – Feb 2020 Ongoing liaison with asset owner, design workshops and reviews</td>
</tr>
<tr>
<td>New Zealand Transport Agency</td>
<td>Aug 2018 – Feb 2020 Ongoing liaison with asset owner, design workshops and reviews</td>
</tr>
<tr>
<td>Auckland System Management</td>
<td>Aug 2018 – Feb 2020 Ongoing liaison with operations manager, design workshops and reviews</td>
</tr>
<tr>
<td>Community Facilities</td>
<td>Sept 2019 – Feb 2020 Design workshops and reviews</td>
</tr>
<tr>
<td>Parks Sports and Recreation</td>
<td>Sept 2019 – Feb 2020 Design workshops and reviews</td>
</tr>
<tr>
<td>Healthy Waters</td>
<td>Sept 2019 – Feb 2020 Design workshops and reviews</td>
</tr>
<tr>
<td>New Zealand Police (adjacent property)</td>
<td>May, Sept &amp; Nov 2019 Design workshops and safety review</td>
</tr>
<tr>
<td>Ministry of Justice (adjacent property)</td>
<td>May &amp; Sept 2019 Design workshops</td>
</tr>
<tr>
<td>Department of Corrections (adjacent property)</td>
<td>May &amp; Sept 2019 Design workshops</td>
</tr>
<tr>
<td>Rainbow's End (adjacent property)</td>
<td>May &amp; Sept 2019 Design workshops</td>
</tr>
<tr>
<td>NZ Housing Foundation (Kōtuitui Place subdivision) (adjacent property)</td>
<td>May – Sept 2019 Adjacent landowner planning and ongoing design liaison</td>
</tr>
<tr>
<td>Manukau Business Association</td>
<td>Sept &amp; Nov 2019 Design workshops and safety review</td>
</tr>
<tr>
<td>Local community</td>
<td>Oct 2019 – Wiri Kotahienga Day feedback on concept design</td>
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Appointment to the Wiri Business Improvement Association Incorporated

File No.: CP2020/00199

Te take mō te pūrongo
Purpose of the report
1. To nominate and appoint a local board member and alternate to the Wiri Business Improvement Association Incorporated for the 2019-2022 triennium.

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Business Improvement District (BID) Policy section 2.2 outlines the Partners – definitions, roles and accountabilities of the BID programme.

   The local board representative appointed to liaise with a business association operating a BID programme ensures there is a direct link between Auckland Council and the operation of the BID programme.

3. The role of the local board representative is to work with the business associations to align the direction for the Business Improvement District (BID) programme and local priorities expressed in the local board plan. The local board should receive regular reporting on the BID programme and review progress against objectives.

4. The Auckland Council Business Improvement District Policy 2016 (BID Policy) requires the local board approve any changes to a BID programme boundary and recommending to the Governing Body whether to strike the targeted rate.

5. The current Wiri BID area is on the map attached (Attachment A) as per its last expansion in 2017. A small part of the current area falls within the Ōtara-Papatoetoe local board area. The BID is considering further expansion and this appointment will enable the board to maintain an overview on the proposed expansion of the Wiri BID in the Ōtara-Papatoetoe Local Board area.

6. The Wiri BID meets on a monthly basis.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) appoint member as lead and member as alternate to the Wiri Business Improvement Association Incorporated for the 2019-2022 triennium.

Ngā tāpirihanga
Attachments

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<tr>
<td>A1</td>
<td>Wiri BID boundary map - 2017</td>
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**Item 19**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Rina Tagore - Senior Advisor, Otara-Papatoetoe Local Board</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
## Appointment to the Wiri Business Improvement Association Incorporated

### Item 19

#### Business Improvement District - Wiri

**Legend**

- BID Wiri

**Disclaimer:**

This map/plan is illustrative only and all information should be independently verified on site before taking any action. Copyright Auckland Council. Land Part 52. Boundary information from LINZ (Crown Copyright Reserved). Adequate due care has been taken. Auckland Council gives no warranty as to the accuracy and/or completeness of any information on this map plan and accepts no liability for any error, omission or use of the information. Height datum: Auckland 1948.

**Scale:** A3

**Date Printed:** 8/08/2017
Te take mō te pūrongo

Purpose of the report

1. To provide the Ōtara-Papatoetoe Local Board with an integrated quarterly performance report for quarter two, 1 October – 31 December 2019.

Whakarāpopototanga matua

Executive summary

2. This report includes financial performance, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2019/2020 work programme.

3. The work programme is produced annually and aligns with the Ōtara-Papatoetoe Local Board Plan outcomes.

4. The key activity updates from this quarter are:
   - WPID128- Capacity-Building for youth in Ōtara-Papatoetoe- Civic Service Awards
   - WPID282- Citizenship Ceremonies - Ōtara-Papatoetoe. 320 new citizens in the local board area
   - WPID284- Local Civic Events- Ngāti Ōtara sod turning/blessing
   - WPID1078- Activation of Community Places – Ōtara-Papatoetoe. Community Christmas Dinner served 1000 meals to local residents
   - WPID488- Neat Streets- Two events in Ōtara
   - WPID1176- Learn to Ride programme Ōtara-Papatoetoe- Learn to ride programme being delivered in several local schools.

5. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. Activities are reported with a status of green (on track), amber (some risk or issues, which are being managed) or grey (cancelled, deferred or merged).

6. The following work programme activities have minor risk/issue:
   - WPID130- Respond to Māori aspirations - Māori responsiveness. Continuing to scope initiatives
   - WPID704- Business Plan Initiatives- Fresh Gallery Ōtara. Signages project to be workshopped in quarter three
   - WPID366- OP: Te Kete Rukuruku (Māori naming of parks and places). Progressing slower than first anticipated
   - WPID131- Youth Connections Ōtara-Papatoetoe. The Southern Initiative are currently working on presenting new initiatives.

7. The following work programme actives are on hold:
   - WPID3417- 67R Swaffield Road, Papatoetoe: Lease to Te Kohanga Reo National Trust Board (Ki Papatoetoe Whanau)
8. Funding is being requested to increase the engagement budget for the Ōtara-Papatoetoe Local Board Plan. Budget is needed to deliver the planned initiatives for the formal and informal engagement period as outlined in the Ōtara-Papatoetoe Local Board engagement Plan (Attachment C).

9. The 2019/2020 financial performance report for 31 December 2019 is attached under confidential cover. This is due to restrictions on releasing the interim report (half year) results until the Auckland Council Group results are released to the NZ Stock Exchange (NZX) – this is expected to be made public from 28 February 2020.

Ngā tūtohunga
Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) receive the performance report for quarter two ending 31 December 2019.

b) approve $10,800 from the Community Response Fund to the Ōtara-Papatoetoe Local Board Plan engagement budget.

c) note the financial performance report in Attachment A of the report will remain confidential until after the Auckland Council Group interim report (half year) is released to the NZ Stock Exchange (NZX) which are expected to be made public on 28 February 2020.

Horopaki
Context

10. The Ōtara-Papatoetoe Local Board has an approved 2019/2020 work programme for the following operating departments:

- Arts, Community and Events
- Parks, Sport and Recreation
- Libraries and Information
- Community Services: Service, Strategy and Integration
- Community Facilities: Build Maintain Renew
- Community Leases
- Infrastructure and Environmental Services
- The Southern Initiative
- ATEED.

11. Work programmes are produced annually, to meet the Ōtara-Papatoetoe Local Board outcomes identified in the three-year Ōtara-Papatoetoe Local Board Plan. The local board plan outcomes are:

- Manukau transformation
- Revitalising town centres
- Parks and facilities that meets people’s needs
• Healthy natural environment
• Honouring youth and seniors
• It’s easy to get around.

12. The graph below shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

Graph 1: Work programme activities by outcome

![Graph 1: Work programme activities by outcome](image)

Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Work Programme Snapshot

13. The graph below identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), activities that have significant issues (red) and activities that have been cancelled/deferred/merged (grey).

Graph 2: Work programme performance by RAG status

![Graph 2: Work programme performance by RAG status](image)
14. The graph below shows the stage of the activities in each departments' work programmes. The number of activity lines differ by department as approved in the local board work programmes.

**Graph 3: Work programme performance by activity status and department**

<table>
<thead>
<tr>
<th>Activity Status</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Proposed</td>
<td>20%</td>
</tr>
<tr>
<td>Approved</td>
<td>15%</td>
</tr>
<tr>
<td>(Not yet started)</td>
<td>10%</td>
</tr>
<tr>
<td>In progress</td>
<td>25%</td>
</tr>
<tr>
<td>Completed</td>
<td>10%</td>
</tr>
<tr>
<td>Cancelled</td>
<td>5%</td>
</tr>
<tr>
<td>Deferred</td>
<td>5%</td>
</tr>
<tr>
<td>On Hold</td>
<td>5%</td>
</tr>
<tr>
<td>On Hold</td>
<td>5%</td>
</tr>
<tr>
<td>Merged</td>
<td>5%</td>
</tr>
</tbody>
</table>

15. The Ōtara-Papatoetoe Squad (TOPS) worked alongside council staff to deliver the Civic Services Awards in December 2019. A total of eleven students from five different schools in the local board area were presented with the award.

16. Two Citizenship Ceremonies were held within the quarter. Several local board members were present. 320 new citizens were sworn in from the Ōtara-Papatoetoe Local Board area.

17. The Ngāti Ōtara Multisport complex sod turning event was held in early December. The event was attended by several Local Board members, Councillors, local community leaders, local Mana Whenua and Auckland Council Staff.

18. Te Puke O Tara Community Centre and the Ōtara Leisure Centre partnered with Life Church to deliver the Christmas Celebration Community Dinner. At this event 1000 meals were served to local residents.

19. Two Neat Streets events occurred in this quarter both in the Ōtara area. Laxon Avenue, Larsen Street and Wymondley Road saw 51 households participate. Over 30 volunteers, including the local Church of Jesus Christ Latter Day Saints, Māori wardens and volunteers from Kāinga Ora, assisted residents to move their waste. Approximately 14,260 kilograms of landfill waste was collected, filling 131 cubic metres of skip space and two trailer loads of metal were collected by local metal collectors. Around 1,350 kilograms of e-waste was collected by Abilities Trust for recycling and six bikes were repaired.

20. Cobham Crescent had 76 households participate in their Neat Streets event resulting in 11.2 tonnes of landfill waste being collected filling 104 cubic metres of skip space. Five trailer loads of metal were collected, as well as 820 kilograms of e-waste. Time to Thrive Charitable Trust repaired 15 bikes, and South Auckland Mower Repairs repaired five mowers and six weed eaters.

21. The Learn to Ride programme was delivered in Papatoetoe Central School, Papatoetoe South School, Papatoetoe East School and Papatoetoe West School in this quarter. Flat Bush school and Rongomai school have advised that they will not be participating in the programme in this financial year.
Request for funding

22. Local Board Services is seeking approval for additional funding for the Ōtara-Papatoetoe Local Board Plan 2020 – Engagement Plan. Legislation requires each local board to develop a new local board plan by 31 October 2020. The Local Board Plan will cover the three financial years, 2020-2023. The purposes of the Local Board Plan are to:
   - reflect community priorities and preferences for council activities
   - provide a basis for local board agreements each year
   - inform the review of the long-term plan
   - to provide for people to participate in deciding council activities.

23. An Engagement Plan has been developed to support informal and formal engagement phases for the Local Board Plan.

24. Each local board is assigned a budget of $12,000 to implement their Engagement Strategy. The Engagement Plan recognises $10,800 will cover:
   - youth engagement events undertaken by TOP Squad
   - supplement engagement at local board pop-up events
   - purchase local board banners
   - paid advertising in local media, as identified by the board (detail budget breakdown in the attachment C).

25. This results in a leftover budget of $1,200, Local Board Services are requesting an additional $10,800 enabling Bluespur Consulting Limited to partner with the local board to deliver:
   - four community events during the informal engagement phase
   - one ‘have your say’ event during the formal engagement phase
   - 250 written submissions from the identified target groups during the formal engagement phase.

26. Bluespur Consulting Limited, has been engaged under a community partnership agreement to assist in the delivery of community engagement for the Local Board Plan. Bluespur have previously engaged with the local board and their results have shown they have a wider reach to the targeted groups identified in the Engagement Plan. Their existing relationships will assist the local board in implementing their engagement goals.

Activities with significant issues

27. There are no work programme lines that have been identified as having significant issues.

Activities with minor issues or delayed

28. The following work programme activities have been identified having minor issues or delayed:
   - WP130- Respond to Māori aspirations - Māori responsiveness. Council staff are now scoping initiatives that support Maatawaka aspirations and partnering with a local school or organisation to deliver te reo and tikanga class. These initiatives are currently running behind original timelines, however there is no anticipation that these programmes will not be delivered within the financial year.
   - WPID704- Business Plan Initiatives- Fresh Gallery Ōtara. The local board requested the project to be put on hold until the next available workshop during quarter two to discuss next steps. At the workshop three options were discussed with the local board. The recommended approach to install a permanent structure to the roof of the Fresh Gallery to display two-dimensional vinyl-printed artworks was supported. The artist will
create additional designs incorporating the feedback from the community alongside a digital designer. These will be presented to the local board in the next quarter.

- WPID365- OP: Te Kete Rukuruku (Māori naming of parks and places). The overlapping interest component in the process between Mana Whenua will require longer than initially planned. This will push this process out across the next two quarters. More Mana Whenua have joined the programme during the quarter, resulting in productive collaborative discussions. Mana whenua are currently working on who will lead the naming of each park. The gifting of names process will be workshopped with the local board.

- WPID131- Youth Connections Ōtara-Papatoetoe. The Southern Initiative are currently working with the Youth Connections Local Governance Group (LGG) to present new initiatives. LGG is meeting in the next quarter to discuss this further.

**Activities on hold**

29. The following work programme activities have been identified as on hold:

- WPID 3417- 67R Swaffield Road, Papatoetoe: Lease to Te Kohanga Reo National Trust Board (Ki Papatoetoe Whanau). The Board have requested to meet with the Kohanga Reo to understand the challenges, trends and the work being done in the local area. A meeting is proposed to be scheduled in quarter three.

- WPID 3421- 100R Otara Road, Otara: Lease to Ngāti Otara Marae Society Incorporated. The local board will be scheduling a meeting with the Marae during quarter three to discuss the marae committees leasing arrangement moving into the future.

- WPID 3428- 35 St George Street, Papatoetoe, Papatoetoe Chambers: new tenants. The progress of this lease is pending the completion of renewal works.

**Changes to the local board work programme**

**Deferred activities**

30. No activities have been deferred from the 2019/2020 work programme.

**Cancelled activities**

31. No activities have been cancelled from the 2019/2020 work programme.

**Activities merged with other activities for delivery**

32. No activities have been merged with other activities from the 2019/2020 work programme.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

33. Receiving performance monitoring reports will not result in any identifiable changes to greenhouse gas emissions.

34. Work programmes were approved in June 2019 and delivery is already underway. Should significant changes to any projects be required, climate impacts will be assessed as part of the relevant reporting requirements.

35. The local board is currently investing in a sustainability project through Enviroschool, which aims to build awareness around individuals carbon emissions, and changing behaviour at a young age through local schools.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

36. When developing the work programmes council group impacts and views are presented to the boards.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

37. This report informs the Ōtara-Papatoetoe Local Board of the performance for quarter two ending 31 December 2019.

Tauākī whakaaweawe Māori
Māori impact statement

38. The following work programme activities have a specific focus on Maori initiatives/programmes:

- WPID1003- Celebrating Te Ao Māori and strengthen responsiveness to Māori Whakatipu i te reo Māori - Ōtara-Papatoetoe- Through the local libraries Kaikōkiri Ratonga Māori staff from Ōtara and Tupu Library were a part of a group who designed a Matariki kahoots gaming challenge online on Facebook for all libraries across Auckland. Over 20 staff and their customers took part in the quiz to learn more about Tāmaki Makaurau. Tupu Library also ran a special Christmas Storytime play in te reo Māori for kōhanga reo kids

- WPID635- Te Kete Rukuruku Ōtara-Papatoetoe- Work continues to progress with this programme, Mana Whenua are working closely with Auckland Council to identify names for parks and places

- WPID131- Youth Connections Ōtara-Papatoetoe- The Southern Initiative continue to focus their work around the Maori/Pasefika trades training and social procurement

- WPID125- Respond to Māori aspirations - Māori responsiveness- Otara Health have been commissioned to support Māori input into local board decision making in partnership with Nga Kete Marae. Negotiations are in progress to deliver te reo and tikanga programmes with the Clover Park Community House. Discussions are also in progress with Te Ora O Manukau for Māori engagement and input into the draft local board plan.

Ngā ritenga ā-pūtea
Financial implications

39. There are no financial implications to report due to restrictions on releasing the interim report (half year) financial results until the Auckland Council Group results are released to the NZX.

Financial Performance

40. Auckland Council currently has a number of bonds quoted on the NZ Stock Exchange (NZX). As a result, the Council is subject to obligations under the NZX Main Board & Debt Market Listing Rules and the Financial Markets Conduct Act 2013 sections 97 and 461H. These obligations restrict the release of half year financial reports and results until the Auckland Council Group results are released to the NZX – this is expected to be made public from 28 February 2020.

41. Due to these obligations the financial performance attached to the quarterly report is under confidential cover.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

42. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.

43. The approved Community Facilities 2019/2020 work programme and 2020-2022 indicative work programme include projects identified as part of the Risk Adjusted Programme (RAP). These are projects that the Community Facilities delivery team will progress, if possible, in advance of the programmed delivery year. This flexibility in delivery timing will help to achieve 100 per cent financial delivery for the 2019/2020 financial year, by ensuring that if projects intended for delivery in the 2019/2020 financial year are delayed due to unforeseen circumstances, other projects can be progressed while the causes for delays are addressed.

44. Information about any significant risks and how they are being managed and/or mitigated is addressed in the ‘Activities with significant issues’ section.

Ngā koringa ā-muri
Next steps

45. The local board will receive the next performance update following the end of quarter three (31 March 2020).

Ngā tāpirihanga
Attachments

<table>
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<tr>
<th>No.</th>
<th>Title</th>
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<tr>
<td>A1</td>
<td>Ōtara-Papatoetoe Q2_Attachment A WP</td>
<td>95</td>
</tr>
<tr>
<td>B1</td>
<td>Financial Section Attachment B = Confidential</td>
<td>CONFIDENTIAL</td>
</tr>
<tr>
<td>C1</td>
<td>Local Board Plan Engagement Plan Otara Papatoetoe 2020</td>
<td>125</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Albert Scott - Local Board Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
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</table>
# Work Programme 2019/2020 Q2 Report

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<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Lead Dept or Unit</th>
<th>CCC</th>
<th>Budget Source</th>
<th>Budget</th>
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<th>RAG</th>
<th>Q1 Commentary</th>
<th>Q2 Commentary</th>
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<tbody>
<tr>
<td>123</td>
<td>Clean, safe and attractive town centre programme</td>
<td>Fund the three business associations operating Business Improvement Districts (BIDs) to deliver initiatives that (a) encourage economic development of these centres (b) improve perceptions of public safety* in their centres (c) strengthen the role of town centres as community hubs. Key elements of this programme include: 1. Grants to BIDs to fund an agreed outline of work 2. Biannual dialogue meetings between local board and BIDs 3. Support capacity building needs. * Safety is about building strong, cohesive, vibrant and participatory communities. Safety initiatives can include community events, activations and place-making activities that welcome locals and visitors.</td>
<td>LEA - ACE</td>
<td>Community Empowerment</td>
<td>LBI - Opex</td>
<td>$240,000</td>
<td>In progress</td>
<td>Green</td>
<td>In Q1, staff focused on building relationships with the four business associations in the local board area. Accountability report for grants issued in 2019/2020 are due to be presented to the local board in Q2. Discussions regarding funding for projects and initiatives in 2019/2020 are underway.</td>
<td>Staff worked alongside the three local business associations who receive annual funding from the local board. They are being supported to complete accountability reporting requirements, and are scheduled to meet with the local board in February 2020. Staff also worked with council’s Business Improvement District oversight team to build the capability of business association leadership, with a particular focus on good governance and inclusivity. Subject to receipt of accountability reporting, outcomes-based funding will be issued in Q3.</td>
</tr>
</tbody>
</table>

| 124 | Build capacity community-led response to alcohol licensing and advertising | Provides funding to a consultant to provide policy support and advice, as requested, by community people or groups who want to engage in alcohol licensing advocacy, objections and submissions. The project has been implemented under a contract negotiated in 2014 and managed by Local Board Services Department, with CEU providing only a fund-holding function. | LEA - ACE | Community Empowerment | LBI - Opex | $15,000 | In progress | Green | In Q1 consideration was given to thirteen renewal applications and two new applications. Eight objections were made including to the two new applications: one for a new tavern on the Dilworth site in Papatoetoe and one for Scorpion Liquor in Papatoetoe. Objectives were also made to the renewal of a Liquor Centre Golden Circle in Papatoetoe, Donzio Casper in Papatoetoe, Republic Bar & Kitchen in Manukau, Thrity-Losat Starty in Papatoetoe, Hunters Inn in Papatoetoe and Pak n Save Omimio. Several objections are awaiting hearing, including Club Royalz and Coney's Bar. An appeal has been made by the Alcohol Inspectors to the decision regarding Paradise Tavern and OSAAG is in-supporting that appeal. Monthly meetings of members of OSAAG are being held. | In Q2 activity included: - five applications for renewals; - one application made by the new owner of the Weighbridge 52 Great South Road Hunters Corner with one objection received based on suitability grounds; - further objections being considered for the renewal of Blackfoot Sky Liquor 74 St George Street Papatoetoe; - an appeal for Paradise Tavern 128 Baards Road Otorohanga is yet to be heard by the Alcohol Licensing and Regulatory Authority; an appeal by Liquorland Papatoetoe was made to the Alcohol Licensing and Regulatory Authority (ALRA) against the decision of the District Licensing Committee who refused its license. The ALRA appeal was successful and the Liquorland Papatoetoe licence has been renewed; - applications for two new liquor stores at 1660 Huntly Road were withdrawn due to objections submitted; - several objections are awaiting hearing for the Liquor Centre Golden Circle 743 Great South Road Papatoetoe, Republic Bar & Kitchen 5 Putney Way Manukau, Hunters Inn 22 Charles Street Papatoetoe, Club Royalz Unit 8, 57 Covingdon Drive Manukau and Coney's Bar 5C Jack Company Ave Manukau. |

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*Note: This report is part of Auckland Council's Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter two 2019/2020.*
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<td>123</td>
<td>Capacity building - empowering diverse ethnic communities</td>
<td>Identify and support locally-led initiatives to build on and strengthen cultural connections, safety, health and wellbeing outcomes, with a view to increase diverse leadership and civic participation, especially for newer immigrants. Planned activities will focus on: 1. Working with local ethnic/cultural/faith-based organisations to showcase their unique practices and activities offered to the wider community, increase community involvement and interaction between the different ethnicities and cultures. These organisations would include the participation of nga māria and Pacific churches to promote celebration of strength and unity in diversity - $25,000. 2. Facilitating triannual diversity forums to provide an inclusive platform for ethnic community leaders to socialise and network, identify and collaborate on effective ways to address common concerns and aspirations; and to participate actively in council discussions that affect them - $6,000. 3. Partnering with appropriate local nga māria or similar to host learning and interactive opportunities in Ta Ao Māori for new immigrants and resettled refugees - $5,000. Any new activities or opportunities identified during the year will need to be allocated additional funding by the local board. Note: the 2018/2020 budget figure shown for this activity includes the $31,000 originally approved plus $5,000 carried forward from 2018/2019.</td>
<td>CS, ACE</td>
<td>Opex</td>
<td>$30,000</td>
<td>In progress</td>
<td>Green</td>
<td>In Q1, staff reviewed accountability reports from funding recipients and scoped capacity building projects aiming to add innovation and include more low-visibility ethnic communities. In Q2, staff are negotiating with ethnic organisations on open days and cultural tours and will complete all funding agreements by the end of Q2. Staff will be including the Pacific community as part of the initiative for cultural tours.</td>
<td>In Q2, funding agreements were negotiated and signed - The Asian Council on Reducing Crime, $6,000 - TahiTrust Charitable Trust for Indo-Pacific Cultural/age, $6,000. - The United Buddist Youth Association for En-Viro/Wisdom in multiple communities, $5,000 - The International Siva Saepa Speaking Organisation to host an open day at their Papatoetoe Hindu Temple, $3,000. The first diversity forum was held on 10 December 2019 at Manukau Civic with 56 representatives from diverse communities.</td>
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<td>126</td>
<td>Capacity-Building for neighbourhood development in Ōtara-Papatoetoe</td>
<td>Identify and partner with community-led initiatives to build on and strengthen efforts to make Ōtara-Papatoetoe neighbourhoods safe, well-connected and desirable places to live, work, learn and visit. The planned activities include: 1. Empower local groups to facilitate and promote community connections and safety e.g. hosting regular community, safety networks and other meetings, organizing local events to promote greater inclusion and community cohesion in Ōtara-Papatoetoe – $12,000. 2. Support community initiatives to progress and advocate The Ōtara Vision (Thriving Ōtara Collective) – $5,000. 3. Programmes identified through feedback and regular surveys on community needs and interests to build in support for these skills to make empowered choices and to enhance their mana (e.g. literacy, numeracy, cooking, governance, accountability). The – $6,000. 4. Empower Ōtara-Papatoetoe residents to organise and host neighbourhood events and activities to promote neighbourhoodness and increase a sense of community. The primary activity supported in this activity is Neighbours Day events but efforts will be made in FY19/20 to promote and increase a diverse range of neighbourhood activities all year round – $6,000. 5. Support community partner organisations who are demonstrating leadership in building thriving neighbourhoods – the aim of this work is to support recognised community leaders. In FY19/20 this will continue the collaboration in Ōtara ($15,000) through Community Builders Trust and identifying a group who can help develop a similar Papatoetoe neighbourhood support programme ($8,000).</td>
<td>LD1, Opex</td>
<td>$42,000</td>
<td>In progress</td>
<td>Green</td>
<td>In Q1 staff reviewed accountability reports from funding recipients and scoped capacity building projects aimed at adding innovation and including more low-income and communities. In Q1 staff completed two funding agreements – $10,000 Ōtara Business Association - $10,000 Ōtara Safety Network Meetings with Age Concern Auckland - $30,000 Papatoetoe Community Network Meetings with World Council of Faiths. $50,000 Papatoetoe Safety Network Meetings and Indian Wardens In Q2 staff will monitor deliverables and attend meetings as required.</td>
<td>In Q2, staff negotiated funding agreements with organisations to promote community safety and connections in neighbourhoods - Ōtara Network Action Committee for Ōtara Community Network meetings in Ōtara, $1,000 - Network Action Committee for Thriving Ōtara, $5,000 - Let’s Get It Legal for building thriving neighbourhoods in Ōtara, $15,000. Staff also renewed funding agreements for TOPS ($6,000) and The ROOtS ($39,000). Once accountability reports have been received from these two organisations for 2019/2020 the current funding agreements will be progressed to finalisation.</td>
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<tr>
<td>127</td>
<td>Capacity-Building for seniors in Ōtara-Papatoetoe</td>
<td>Fund local community groups to provide programmes that will ensure seniors have access to quality information, facilities, resources, opportunities and social activities. The planned activities include: 1. Work with local provider to implement agreed activities to be informed by the Independent Living Services Research and findings of the Older Persons’ Working Groups - $30,000. 2. Fund programmes for residents living in villages to become more informed, connected and willing to interact with and participate in the wider community (in partnership with Hau maru Tūhi) - up to $30,000. Any new activities or opportunities identified during the year will need to be allocated additional funding by the local board.</td>
<td>CS, ACE</td>
<td>Community Empowerment</td>
<td>LDI</td>
<td>Opex</td>
<td>$60,000</td>
<td>In progress</td>
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<tr>
<td>128</td>
<td>Capacity-Building for youth in Ōtara-Papatoetoe</td>
<td>Partner with local youth groups to support youth-led initiatives that encourages leadership and civic participation in sectors that affect young people’s lives i.e education, employment and training (including entrepreneurial skills). Planned activities include: 1. Fund local youth leadership programme (The Ōtara-Papatoetoe Squad) - $12,000. Support youth awards and other youth-led activities that are being coordinated and delivered by local youth groups. Ōtara events will be delivered by the Ōtara-Papatoetoe Squad ($8,000) expanded to include other youth groups ($4,000) - total $16,000. 2. Support the Civic Leadership Award programme with local high schools - $15,000. Continue to contribute to the YWCA youth scholarship programme. This activity aims to support and recognise young wahine in the Ōtara-Papatoetoe area by contributing towards total cost of participation (cost of each participant to completion is $2,000) of St Edmund Hillary Collegiate students from Years 11 and 13 - $4,000.Any new activities or opportunities identified during the year will need to be allocated additional funding by the local board.</td>
<td>CS, ACE</td>
<td>Community Empowerment</td>
<td>LDI</td>
<td>Opex</td>
<td>$42,000</td>
<td>In progress</td>
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<tr>
<td>130</td>
<td>Respond to Māori aspirations - Māori responsiveness</td>
<td>Continue to build and strengthen relationships with local Māori mana whenua and matāwahia groups in order to understand their priorities, advocate for and promote these values with local board and the wider community so as to increase their capacity and capability to influence community decision-making and outcomes. Planned activities include: 1. Support mana whenua aspirations by successful delivery of their Work Plan via the mechanisms of the Increasing Māori Input into Local Board Decision-Making project delivery group – $18,000; 2. Support matāwahia aspirations through respectful partnerships with appropriate Māori community groups, such as Ke Anaha College – $5,000; 3. Support and enable programmes offered to local Māori whānau to build their capacities and capabilities to be more involved and engage in Māori – $25,000; 4. New activities or opportunities identified during the year will need to be allocated additional funding by the local board. Note: the 2019/2020 budget figure shown for this activity includes the $25,000 originally approved plus $5,000 carried forward from 2018/2019.</td>
<td>CS, ACE</td>
<td>Community Empowerment</td>
<td>LBI</td>
<td>Opex</td>
<td>$25,000</td>
<td>In progress</td>
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| 132 | Apply the empowered communities approach (ECA) – connecting communities (OPF) | Engage with community groups and model ECA in building strategic and positive relationships. 1. Increase their sense of belonging, inclusion and engagement with each other and the wider council. 2. Strengthen community-led placemaking initiatives to include urban revitalisation activities e.g. Transit-orientated development projects; and 3. Foster a more enabling council by identifying and addressing barriers to community empowerment, increasing community access to operational and technical expertise and innovating more people-centred solutions together e.g. community grants workshops. The discretionary allocation will enable the Strategic Broker to respond to any unforeseen and unbudgeted community engagement needs. | CS, ACE | Community Empowerment | LBI | Opex | $2,000 | In progress | Green | In Q1, a new strategic broker was appointed for the local board area. Staff implemented the Empowered Communities Approach by: - Addressing the Youth Diversity to gain a better understanding of youth issues in the area. Staff will work with The Salvation Army to action the ideas that were shared at the hui to positively influence youth in the area. - Supporting the Te Kete One Manukau collective to understand the local board structure and the opportunity to share their mātauranga with the local boards in the future. - In Q2, the strategic broker will identify further opportunities to implement the Empowered Communities Approach. |

| 279 | Annual Diversity Festival (Signature Event) | To host a cultural festival that celebrates diversity, including and especially ethnic diversity, and promotes Menaka as a multicultural metropolitan city of the future. The long term aspiration is to develop into a major cultural event. The desired outcomes for this event is to provide an opportunity to: - Celebrate the diverse communities of Ōtara-Papatoetoe Local Board area and diverse communities across Auckland; - Bring people together from all cultures and backgrounds and further develop and strengthen relationships between them to create a sense of pride, place and belonging; - Educate children and participate about other cultures and promote tolerance and unity in the local community; - Promote local people, groups and businesses and utilise local procurement Delivery details to be discussed with the local board. | CS, ACE | Events | LBI | Opex | $100,000 | In progress | Green | The local board confirmed in a workshop the expectations, roles, responsibilities, and outcomes for the Diversity Festival 2021. The grant is to be allocated in Q2 through a service agreement process which will be managed by the Event Production Team. The local board are also exploring delivery models for 2021 which have been highlighted in a workshop. |

5/29

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Phaidon’s Business Model

In Q1, staff attended a hui to put in place a series of workshops to increase Māori input in local board decision making. Workshops and events were held to involve local stakeholders in the local government elections. This included: - Supporting rangatahi with key messaging to promote voter participation and collaboration on one stop shop events - Collaboration with council departments and partnering effectively with the incoming local board and local Māori. Use of lekaanga and the Empowered Communities Approach to communicate key messages for the local elections. - Approaching matāwahia groups to strengthening relationships and work together on an engagement plan with Te Oe One Manukau to support Māori. With the absence of a Strategic Broker during recruitment period, limited activity in scoring funding agreements to meet activities 2 and 3 occurred. However, with the SBR now in place, scoring out delivery of these initiatives is currently underway – no anticipated issues of under delivery. In Q2, staff continued to build and strengthen relationships with local mana whenua and matāwahia groups. A funding agreement of $10,000 to Ōtara Health was completed to support Māori input into local board decision making. In partnership with Hāpai Te Aroha, this also resulted in the inauguration of the newly elected local board members taking place at an event. This was a first and significant event for the local board and local Māori. Further scope is in progress to consider other activities that include matāwahia and mana whenua. Negotiations are in progress for delivery of te reo and lekaanga programmes with the Clover Park Community House with the aim to complete these by April 2020. Staff also supported the pre-election information evenings at hui in the area and discussions are in progress with Te Oe One Manukau for Māori engagement and input into the draft of the next three year Local Board Plan. In Q2, staff worked with community organisations to deliver the empowered community approach by: - working with community groups to scope opportunities and options for the draft 2020/21 work programme, - working with the Ministry of Social Development to develop a partnering model to work collaboratively on community projects such as beautification projects that benefit the community, - worked with the funding team to deliver a funding workshop for the community, - identifying potential Auckland Cup and Te Matatini opportunities for local communities; and, - identifying community groups that require governance and capacity building.

A funding agreement of $50,000 is currently being drawn up for the Ōtara Business Association, to be signed and paid out in Q3. Staff have started working with the Ōtara Business Association on their event permit applications, and have offered further workshops to assist them in the development of their Health and Safety Plan, Waste Management Plan, and work with the Healthy Families team. The event is to take place on 22 February 2020.
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<tr>
<td>280</td>
<td>Event Partnership Fund - Ōtara-Papatoetoe (E:improved Events Workshops)</td>
<td>Delivery of a community-focused programme of activities to support capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up skilling in delivery of their events. Funding to support this programme is a line item taken from Event Partnerships Fund (non-controllable) for up to $5,000.</td>
<td>CS, ACE Events</td>
<td>LDI, Opex</td>
<td>$5,000</td>
<td>In progress</td>
<td>Green</td>
<td>Deliverer and plan to be confirmed in Q2.</td>
<td>Planning still in progress with expected delivery in Q3 or Q4.</td>
</tr>
<tr>
<td>281</td>
<td>Event Partnership Fund (Movies in Parks)</td>
<td>Programming and delivery of a Regional Movies in Parks series event.</td>
<td>CS, ACE Events</td>
<td>LDI, Opex</td>
<td>$13,500</td>
<td>In progress</td>
<td>Green</td>
<td>Programming and delivery planning for one Regional Movies in Parks series event in Q3 is underway. The movie listing and screening location will be confirmed in Q2.</td>
<td>Planning for Movies in Parks is on track with pre-entertainment booked; event permits issued for the Masina Sports Bowl screening on Saturday 6 February 2020. A public screening licence for “Aotearoa” has been approved. Event specific marketing starts three weeks prior to each event.</td>
</tr>
<tr>
<td>282</td>
<td>Citizenship Ceremonies - Ōtara-Papatoetoe</td>
<td>Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.</td>
<td>CS, ACE Events</td>
<td>ABS, Opex</td>
<td>$13,500</td>
<td>In progress</td>
<td>Green</td>
<td>The Civic events team delivered two citizenship ceremonies on two separate occasions during Q1 with 316 new citizens from Ōtara-Papatoetoe local board areas.</td>
<td>The Civic events team delivered two citizenship ceremonies on two separate occasions during Q2 with 320 new citizens from Ōtara-Papatoetoe local board areas.</td>
</tr>
<tr>
<td>283</td>
<td>Anzac Services - Ōtara-Papatoetoe</td>
<td>Supporting and/or delivering Anzac services and parades within the local board area. Delivering and/or supporting civic events within the local board area and community volunteer awards ($6,000). Note: the 2019/2020 budget figure shown for this activity includes the $16,000 originally approved plus $17,000 carried forward from 2019/2019.</td>
<td>CS, ACE Events</td>
<td>LDI, Opex</td>
<td>$25,750</td>
<td>Approved</td>
<td>Green</td>
<td>Scheduled for Q4, with planning to commence in Q2.</td>
<td>Event planning has started in Q2 for delivery in Q4.</td>
</tr>
<tr>
<td>284</td>
<td>Local Civic Events - Ōtara-Papatoetoe</td>
<td>Supporting and/or delivering civic events within the local board area and community volunteer awards ($6,000).</td>
<td>CS, ACE Events</td>
<td>LDI, Opex</td>
<td>$33,000</td>
<td>In progress</td>
<td>Green</td>
<td>Meetings were held with the local board to confirm the list of civic events being delivered in 2019/2020. Six civic events will be held during the financial year: PACT Building opening, Ōtara-Papatoetoe.</td>
<td>The Civic events team delivered one event during Q1: Ōtara-Papatoetoe pumping station.</td>
</tr>
<tr>
<td>285</td>
<td>Event Partnership Fund - Eye on Nature</td>
<td>The annual Eye on Nature event delivers environmental educational activities for South Auckland schools. Funding recipient: Manukau Beautification Trust. In Q1 it was determined that Eye on Nature will be delivered via an overall Service Agreement with the Manukau Beautification Trust and other contributing south local boards.</td>
<td>CS, ACE Events</td>
<td>LDI, Opex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Service Agreement for Eye on Nature is being processed for payment and is expected to be paid in Q3.</td>
<td>The Service Agreement for Eye on Nature is being processed for payment and is expected to be paid in Q3.</td>
</tr>
<tr>
<td>345</td>
<td>Community grants (GP)</td>
<td>Provision of grants to support local community groups and individuals. There are three types of grants available: 1. Local Grants - 2 rounds 2. Quick Response - 3 rounds 3. Pursuit of Excellence - open throughout the year.</td>
<td>CS, ACE Community Empowerment</td>
<td>LDI, Opex</td>
<td>$300,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Local and Multi-Board Grant Round One 2019/2020 was completed in Q1. A total of $99,907 was allocated, and an allocation of $9,248 towards the Excellence Assemblies in this quarter leaving a total of $167,698.00 for the remaining grant rounds.</td>
<td>The Local Board Quick Response Grant One 2019/2020 was completed in Q2. An amount of $19,763 was allocated, leaving a total of $147,000 for the remaining grant rounds.</td>
</tr>
<tr>
<td>691</td>
<td>Operational Expenditure - Fresh Gallery Ōtara (Council Facility)</td>
<td>Operate Fresh Gallery Ōtara in an inclusive manner, curating exhibitions and related public programming, providing programmes of creative and cultural activities that reflect the cultural diversity of the Ōtara local board area, and facilitating the display and sale of artwork to support both amateur and professional artists.</td>
<td>CS, ACE Arts &amp; Culture</td>
<td>ABS, Opex</td>
<td>$125,516</td>
<td>In progress</td>
<td>Green</td>
<td>During Q1, Fresh Gallery delivered 4 programmes to a total of 1,058 attendees and participants. A highlight included Puni Urale’s exhibition “A Village in Ōtara.”</td>
<td>A total of 6 programmes were delivered to 1,073 attendees. Highlights included pop-up exhibitions collaborating with the Ōtara Leisure centre and the library, offering free art activities over the Christmas holiday and exhibiting artist Sokop Wainohau’s portraits for public. Fijian group Cakakau also performed during Fijian language week.</td>
</tr>
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<tr>
<td>694</td>
<td>Operational Grant - Sistema Ardente</td>
<td>Fund Sistema Ardente to provide a programme that encourages youth in South Auckland to participate in orchestral music activities including community pre-school music sessions, concerts, performances, in-school music programs, and instrumental tuition afterschool and in school holidays.</td>
<td>CS, ACE, Arts &amp; Culture</td>
<td>LDI, Opex</td>
<td>$11,000</td>
<td>In progress</td>
<td>Green</td>
<td>During Q1, 16 programmes were delivered with 126 programme sessions, a total of 1,967 attendees and participants, and 13 performances. Highlights included a side by side performance with the APC at Vodafone Events Centre, the rehersals of a Papatoetoe Parent's Advisory Group, and young leaders planning and leading a 'Music Market' event in the Otaa-Tama Centre.</td>
<td>During Q2, 16 programmes were delivered with 94 programme sessions with a combined total of 7,061 attendees and participants. Highlights included performing for the inauguration of Auckland Council at Auckland Town Hall, performing for the AFPA Festival, our Hui Taumata at Vodafone Events Centre Arena with over 400 young performers, and young leaders performing at the Te Puke e Tora Life Soup Kitchen Christmas Dinner.</td>
</tr>
<tr>
<td>696</td>
<td>Operational Expenditure - Otara Music Arts Centre Facility</td>
<td>Operate Otara Music Arts Centre (OMAC), providing music lessons for children and adults, Sound House classes, Recoding Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Ardente and music education providers.</td>
<td>CS, ACE, Arts &amp; Culture</td>
<td>ABS, Opex</td>
<td>$313,803</td>
<td>In progress</td>
<td>Green</td>
<td>During Q1, OMAC hosted the annual Stand Up Stand Out competition. There were a large numbers of entries, with 52 Schools registering for the competition including approximately 1,200 students participating. The semi-finals were featured on Meele Television.</td>
<td>During Q2, 16 programmes were delivered with 94 programme sessions with a combined total of 7,061 attendees and participants and 11 performances. Highlights included performing for the inauguration of Auckland Council at Auckland Town Hall, performing for the AFPA Festival, our Hui Taumata at Vodafone Events Centre Arena with over 400 young performers, and young leaders performing at the Te Puke e Tora Life Soup Kitchen Christmas Dinner.</td>
</tr>
<tr>
<td>700</td>
<td>Operational Grant - Papatoetoe Historical Society</td>
<td>Fund the Papatoetoe Historical Society to provide essential museum services to the local and wider community through the provision of a museum and research facility, education outreach programme and public or special events per year. Programmes will include a Community Learning Programme of guided tours, special events, schools and holidays programmes. The Society will present permanent displays and special focus exhibitions about the history of Papatoetoe, and provide access to its research materials and collections for students and individuals undertaking research.</td>
<td>CS, ACE, Arts &amp; Culture</td>
<td>LDI, Opex</td>
<td>$20,000</td>
<td>In progress</td>
<td>Green</td>
<td>During Q1, the Papatoetoe Historical Society delivered 26 programmes which included 49 programme sessions, to a total of 1,087 attendees and participants. Highlights included the opening of the Footwear exhibition which tended by 416 people in the first month, the school holiday programme held at the Manukau Sibs Temple that was attended by 14 local youth, and the delivery of 9 heritage walks.</td>
<td>During Q2, 27 programmes were delivered to 867 attendees and participants. Highlights included visitors from English Language Partners and Papatoetoe West Schools and the Auckland Sibs Society celebration. Outreach included attending several community events, and the delivery of 14 heritage walks.</td>
</tr>
<tr>
<td>704</td>
<td>Business Plan Initiatives - Fresh Gallery Otara</td>
<td>Execute specific initiatives from the business plan actions to be delivered in 2019/2020.</td>
<td>CS, ACE, Arts &amp; Culture</td>
<td>LDI, Opex</td>
<td>$15,000</td>
<td>In progress</td>
<td>Amber</td>
<td>During Q1, the local board received the drafted designs for the Fresh Gallery signage project and requested staff gather community feedback before progressing with the project. Upon receiving the community feedback, the local board requested the project to be put on hold until the next available workshop in Q2 to discuss next steps.</td>
<td>The local board requested the project to be put on hold until the next available workshop in Q2 to discuss next steps. In Q2, three options were workshoped with the local board. The recommended approach is to install a permanent structure to the roof of the Fresh Gallery to display two-dimensional vinyl-printed artworks was supported. The final will create additional designs (incorporating the feedback from the community) alongside a digital designer and these will be presented to the local board in Q3.</td>
</tr>
<tr>
<td>1077</td>
<td>Access to Community Places- OP</td>
<td>Provide fair, easy and affordable access to a safe and welcoming venue in the Otara-Papatoetoe Local Board area.</td>
<td>CS, ACE, Community Places</td>
<td>ABS, Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>During Q1, participant numbers across council and community managed venues have increased by 91 per cent compared to the same period last year. Booking hours across council and community managed venues have also increased by 52 per cent compared to the same period last year. The reason for the increase in participant numbers and booking hours is due to the re-opening of Te Puke e Tora Community Centre. Satisfaction results show that 75 per cent of hiers would recommend the venues they have visited in this local board. The top two activity types are religious and meetings.</td>
<td>During Q2, participant numbers across council and community managed venues have increased by 25 per cent compared to the same period last year. Booking hours across council and community managed venues have increased by 14 per cent compared to the same period last year. The reason for the increase in participant numbers and booking hours is due to the re-opening of Te Puke e Tora Community Centre. Satisfaction results show that 80 per cent of hiers would recommend the venues they have visited in this local board. The top two activity types are religious and early childhoodschool groups.</td>
</tr>
</tbody>
</table>
### Work Programme 2019/2020 Q2 Report

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<tr>
<td>1078</td>
<td>Activations of Community Places - OP</td>
<td>Enable and coordinate a wide range of activities that cater to the diversity of the Ōtara-Papatoetoe local community. Council delivery; Te Puke o Tāra Community Centre. Community delivery; (supported by council through a contract for service/funding agreement) Clover Park Community House; three year term expires 30 June 2020 ($59,384). Friendship House; one year term expires 30 June 2020 ($87,429). Operational funding and management fee amount to be adjusted annually in accordance with Auckland Council’s agreed inflationary mechanism once confirmed.</td>
<td>CS: ACE Community Places</td>
<td>ABS: Opex</td>
<td>$163,513</td>
<td>In progress</td>
<td>Green</td>
<td>Q1 activation highlights for Ōtara-Papatoetoe Community Centres and houses included: - The Community Builders NZ Trust, our new partner at Clover Park Community House, have quickly established themselves and are delivering community programmes such as AHV, noah housing service, beginner Te Hau Classes, food bank services through the Pātaka community pantry, and Mōari arts and crafts workshops. They have also collaborated with Plumlet and Tupu Library to provide free pōhutukawa. - Te Puke o Tāra Community Centre staff collaborated within their programme partners to celebrate Samoan and Cook Islands Language Weeks and International Day of the Older Persons. All events were well attended. The focus for Q2 will be collaborating with Life Church and Otara Pool and Leisure staff to plan and deliver a Christmas celebration and meals for over 1,000 local residents.</td>
<td>During Q2, an activation highlight is the collaboration with Life Church and Otara Pool and Leisure in which 1,000 meals were served at the Christmas celebration community dinner held on 17 December 2019. The focus for Q3 will be the Kahanuata event, which is a collaboration with Te Puke o Tāra Community Centre, Ōtara Music Arts and Otara Pool.</td>
</tr>
<tr>
<td>1079</td>
<td>Programming in Community Places - OP</td>
<td>Develop and deliver programmes that respond to a need or gap in the Ōtara-Papatoetoe local community Council delivery; Te Puke o Tāra Community Centre (112,387) Community delivery (supported by council through a contract for service/funding agreement) Friendship House (as per contract)</td>
<td>CS: ACE Community Places</td>
<td>ABS: Opex</td>
<td>$112,287</td>
<td>In progress</td>
<td>Green</td>
<td>During quarter one Ōtara-Papatoetoe Community Centres and houses developed and delivered a range of programmes with a number of partners. Programme highlights included the ELEI Samoan Siva Dance programme seeing an increase in enrolments with 100 young girls participating this term. Around 2,000 residents attended Fa’iata night on 17 September 2019. Due to its growth, the ELEI Dance programme has now expanded to West Auckland at Te Atatu Peninsula Community Centre, with 100 girls enrolled for the first term, and over 200 residents attending Fa’iata night on 19 September 2019. The Q2 focus for Te Puke o Tāra Community Centre staff will be to support the ELEI Samoan Siva Dance Tātiri to secure external funding to support its growth.</td>
<td>During Q2, Ōtara-Papatoetoe community ventures and houses delivered a range of programmes with a number of partners. Programme highlights are the well attended International Moana Day event held on 19 November 2019 at Te Puke o Tāra Community Centre. Approximately 100 attended, with positive feedback received. Christmas celebrations across the Ōtara-Papatoetoe communities have also been well attended. This included the Life Church Soup Kitchen in collaboration with Te Puke o Tāra Community Centre staff. Christmas dinner was provided to over 1,000 residents. The focus for Q3 will be on the continuation of last years successful Proud Centres programme, to celebrate and support Pride activities in February 2020 and the Arohaki te Taonga Moa arts and crafts workshops.</td>
</tr>
<tr>
<td>1235</td>
<td>Increasing Community Voice - Clover Park Community House</td>
<td>Support building operational and organisational capacity and capability for new community centre operator, through - Development and implementation of tools and guidelines for community centre management - Development of organisations’ web-based tools - Support governance-growth and stability - Grow the organisation’s membership/leadership in programming and place making</td>
<td>CS: ACE Community Places</td>
<td>LB: Opex</td>
<td>$30,000</td>
<td>In progress</td>
<td>Green</td>
<td>Community Builders NZ Trust completed their organisational self-assessment during Q1. This assessment helped identify areas of strength and areas for development in their core functions to support them in becoming an increasingly effective organisation. Staff and the committee are reviewing the results and working together to develop a 12-month capacity and capability plan.</td>
<td>Staff and the committee continued to work together to develop the 12-month capacity and capability plan.</td>
</tr>
<tr>
<td>3318</td>
<td>Community Response Fund Ōtara-Papatoetoe</td>
<td>Discretionary fund to respond to community issues as they arise during the year</td>
<td>CS: ACE Advisory</td>
<td>LB: Opex</td>
<td>$81,401</td>
<td>Approved</td>
<td>Green</td>
<td>No Allocations</td>
<td>No Allocations</td>
</tr>
</tbody>
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<thead>
<tr>
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<tr>
<td>1196</td>
<td>Young Enterprise Scheme (YP)</td>
<td>The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kickstart Days in February 2020. The Kickstart days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2020 year, what YES is all about, and what is in store for them.</td>
<td>ATEED: Local Economic Growth</td>
<td>LDI Opex</td>
<td>$3,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Auckland Business Chamber is expected to draw down the funds allocated by the Local Board in Q2. This will enable them to deliver the YES Kick Start days in February 2021.</td>
<td>The Auckland Business Chamber is currently planning the YES Kick Start days to be held in February 2020. Payment of the funds allocated to support the Kick start days will be made in Q3.</td>
</tr>
<tr>
<td>1199</td>
<td>Pop-Up Business School South Auckland (YP)</td>
<td>The Pop-Up Business School provides a free 10 day business school to provide education, support and local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training, the generation of local businesses will be increased and local employment opportunities provided.</td>
<td>ATEED: Local Economic Growth</td>
<td>LDI Opex</td>
<td>$7,500</td>
<td>In progress</td>
<td>Green</td>
<td>Venue and dates for the PopUp confirmed for November 25th to December 9th, 2019 at To Hia O Matukau and event listed on ATEED website and Eventbrite for registrations. Promotional video completed and various channels being used to drive registrations by community members.</td>
<td>Event successfully delivered in Q2 with around 50 attendees. A report of the event will be available in Q3.</td>
</tr>
<tr>
<td>1261</td>
<td>Business Sustainability Follow-Up Programme</td>
<td>The proposed Business Sustainability Follow-up Programme aims to encourage local businesses (2015/18 programme participants) working collaboratively together to become more sustainable, with events designed to allow businesses to share their sustainability goals and experiences, along with presentation from expert speakers on sustainability topics most relevant to businesses. This follow-up programme will be provided if only a satisfactory evaluation result is achieved for the 2015/16 Business Sustainability Programme which will be available in May 2019. This follow up programme will be provided if only a satisfactory evaluation result is achieved for the 2015/16 Business Sustainability Programme which will be available in May 2019.</td>
<td>ATEED: Local Economic Growth</td>
<td>LDI Opex</td>
<td>$30,000</td>
<td>In progress</td>
<td>Green</td>
<td>Staff have been working with an environmental consultant to design a local business sustainability challenge. The proposal was sent to business associations for feedback.</td>
<td>The contract has been signed with the environmental consultant. The local business sustainability challenge will be launched on 5 March 2020.</td>
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| 1003 | Little India Promotion | Continue to promote Hunter’s Corner as ‘Little India’, an authentic Indian shopping and dining destination. Promotion will focus on the area’s Indian character with other strands woven in. The collective vision for Hunter’s Corner is built on three themes including:  
  - Indian retail (clothing, jewellery, food)  
  - Places of worship (temples and churches)  
  - Historical heritage  
The output will include:  
  1. Continuation of current digital promotion programmes with more videos produced to showcase the three themes.  
  2. Encourage local businesses and their customers to use mobile app and Facebook page.  
  3. Investigate the opportunity of erecting landmark signs (i.e. billboards/decorations) in Hunter’s Corner to support three themes | ATEED Local Economic Growth | LDI, Cpxx | $30,000 | In progress | Green | A planning meeting was held on 26 September. A raft of promotion activities were discussed. The steering committee will approach a media specialist seeking a quote from the planned promotion activities. | Based on the quote received from the media specialist in November, the digital visitor’s attraction programme was agreed including a social media campaign via mobile apps, Facebook and Instagram. The campaign |

### Community Facilities - Build, Maintain, Review

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<tr>
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<th>AIMS: Capex - Renewals</th>
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<tr>
<td>2030</td>
<td>Otara Creek Esplanade Path Network</td>
<td>Revise pathways through Otara Creek Reserve. This project is a continuation of the 2017/2018 programme (previous SP180102). New section added to the path network. In addition, Auckland Transport funding is available to upgrade specific sections. External Funding $480,000</td>
<td>CF: Project Delivery</td>
<td>AIMS: Capex - Renewals</td>
<td>$40,000</td>
<td>Completed</td>
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<th>AIMS: Capex - Renewals, LDI: External Funding</th>
<th>Budget</th>
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| 2060 | (OL) Ngati Otara Park, develop multi-purpose facility and park | Develop a multi-purpose facility at Ngati Otara Park/Stage 1 and the Marae - Stage 2.  
\[ \$3,717,859 \]  
\[ \$500,000 \]  
Renewal (2018/19):  
\[ \$500,000 \]  
LDI: CAFEx (2018/19). This project is a continuation of the 2017/2018 programme (previous SP180102/2018/19). The project is a continuation of the 2017/2018 programme (previous SP180102/2018/19). The project is a continuation of the 2017/2018 programme (previous SP180102/2018/19). The project is a continuation of the 2017/2018 programme (previous SP180102/2018/19). The project is a continuation of the 2017/2018 programme (previous SP180102/2018/19). The project is a continuation of the 2017/2018 programme (previous SP180102/2018/19). | CF: Project Delivery | AIMS: Capex - Renewals, LDI: External Funding | $1,100,000 | In progress | Green | Current status: Developed designs for both the multi-purpose and marae facilities are complete. Resource consent has been granted for the multi-purpose facility and procurement for the physical works contractors in underway with tenders closing on 18/1/2019. Social procurement has been incorporated in the tender. Supplier diversity is ensured with the condition that the tenderer shall provide their approach to deliver supplier diversity within their supply chain part of this contract. Specifically, how they will ensure that at least 15% of their supply chain value is spent with Māori and Pasifika enterprises (registered with wex.org.nz) and/or social enterprises (certified by akina.org.nz). Demolition works are planned within sustainable initiatives by nomination of a specialist sub-contractor registered with HFMEN Next steps: Tender evaluation and physical works contract award for the multi-purpose building. | Current status: Tender evaluation has been completed and an award letter forwarded to the preferred supplier. Next steps: Physical works on site. |
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<td>2071</td>
<td>Te Puke o Tara Sports Park - develop change rooms</td>
<td>Development of toilet and changing room facilities to meet the increased demand due to population growth in the area. FY18/19 investigate and design, FY19/20 consenting and planning, FY20/21 deliver physical works.</td>
<td>CF, Project Delivery</td>
<td>ABS, Capex - Growth</td>
<td>$81,818</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: This is a multi-year project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation is complete. Next steps: Tender architectural services.</td>
<td>Current status: This is a multi-year project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation is complete. Tender for professional services is complete. Next steps: Award contract for architectural services.</td>
</tr>
<tr>
<td>2085</td>
<td>Hayman Park - develop park - stage 1</td>
<td>Development of a destination park including play space infrastructure, pathways network, toilet facility and kiosk to meet the increase demand due to population growth in the area. FY18/19 investigation and design FY19/20 concept, planning and commencing physical works FY20/21 complete physical works Risk Adjusted Programme (RAP) project</td>
<td>CF, Project Delivery</td>
<td>ABS, Capex - Growth/RKR, Capex</td>
<td>$328,500</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: All work practically complete June 2019 and is open to the public. Next steps: Complete the remaining defects, and close the project as complete.</td>
<td>Project completed June 2019.</td>
</tr>
<tr>
<td>2086</td>
<td>Otara Creek Reserve - renew pedestrian bridge and path</td>
<td>Otara Creek reserve south, pedestrian bridge renewals. Renewals funding is $1,900,000 over 3 years, arts funding $325,000 in 2018/19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3147).</td>
<td>CF, Project Delivery</td>
<td>ABS, Capex - Renewals</td>
<td>$91,422</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Pre start meeting conducted and site has been handover. Tree consent applied. Next steps: Physical works commencement post tree consent approval.</td>
<td>Current status: Physical works in progress. Next steps: Complete project.</td>
</tr>
<tr>
<td>2149</td>
<td>Allen Browdie Recreation Centre - comprehensive renewal</td>
<td>Comprehensive upgrade including kitchen, fitness area air-conditioning, fitness area changing room, full refit and paint throughout, lunch room, roof, stadium air-conditioning, stadium changing rooms, staff shower, storeroom robe door, concrete rooms, offices, CCTV replacement and lift if needed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2275).</td>
<td>CF, Project Delivery</td>
<td>ABS, Capex - Renewals</td>
<td>$87,606</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: All elements except the stadium Air Handling Unit have been completed and handed over. Next steps: Ensure the Stadium Air Handling Unit works.</td>
<td>Current status: Fire remediation work has been designed and consent has been lodged. Next steps: Procure and plan to award physical works contract.</td>
</tr>
<tr>
<td>2206</td>
<td>Otara Business Hub - redevelop roof, stage 1</td>
<td>Stage 1 of 2 - Isolated and temporary renewal of roof 3, 4, and 5 of the Otara Business Hub. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2286). Process previously named Otara Citizens Advice Bureau - replace roof and is bundled with Otara Mist and Arts Centre - investigate feasibility of canopy replacement &amp; subsequent physical works.</td>
<td>CF, Project Delivery</td>
<td>ABS, Capex - Renewals</td>
<td>$260,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Physical works underway. Work currently focused on Library roof and skylights. Stage 2 pricing received from physical works contractor. Next steps: Procure stage 2 physical works.</td>
<td>Current status: Stage 1 already in progress as the roof replacement for stage 2 is now underway. Next steps: Completion of physical works for both stages 1 and 2.</td>
</tr>
<tr>
<td>2208</td>
<td>Otara-Papatoetoe - renew park public amenities FY18+</td>
<td>Priority sites identified as: Omana Park, Kohuara Park, 21 Wallace Road and Mayfield Park (previously included James Watson Park, removed as renewal not required). Alternative priority sites may be nominated by the board. Wallace Rd has been nominated by U3 as a priority site. Mayfield Park seen as a L1 priority (oncs as investigation) FY 18/19 - scopeing for future years physical works. FY19/20/21 - consenting (if required) and plan delivery of physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2290).</td>
<td>CF, Project Delivery</td>
<td>ABS, Capex - Renewals</td>
<td>$161,318</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.</td>
<td>Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.</td>
</tr>
</tbody>
</table>
### Work Programme 2019/2020 Q2 Report

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<tr>
<th>ID</th>
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<tr>
<td>2210</td>
<td>Ōtara-Papatoetoe - renew park access FY19+</td>
<td>Renewal of condition 4 and 5 carparks, paths, and wheel stops. Priority sites identified as: Sandhurstm Reserve, Waitakere Reserve, Waitakere Stream, Kipon Park and Otokahora Park. FY 18/19 - scoping for future years physical works. FY19/20 - Plant delivery of physical works. This project is a continuation of the 2017/18 programme (previous SP18 ID: 2294).</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$118,662</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Business case approval obtained. Next steps: Tender works and award physical works for 2019/20. TKOZ from Jan 2019. Next steps: Monitor works through to completion.</td>
</tr>
<tr>
<td>2215</td>
<td>Papatoetoe Centennial Pools - renew various major components throughout centre</td>
<td>Renewal outdoor plant room roofs, repaint indoor pool area, public changing rooms, reception, spa area, replace concussion; reception carpet offices; replace poolside doors, replace family changing room and spa pool, and replace fencing. This project is a continuation of the 2017/18 programme (previous SP18 ID: 2277). Board interested in increasing levels of service.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$673,338</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Physical works contract in progress, handover planned for 25th October 2019. Next steps: Handover. Project completed.</td>
</tr>
<tr>
<td>2236</td>
<td>Tupa Youth Library - replace roof</td>
<td>Full roof due to continuing leaks. The comprehensive renewal scheduled for FY19 has been brought forward on the basis of the roof renewal. Upon investigation the roof has leaked into the ceiling and the internal structural walls. This facility will require shut down while works are underway, therefore we want to conduct physical works in their entirety throughout FY19. This project is a continuation of the 2017/18 programme (previous SP18 ID: 2277).</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$716,768</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Physical works. Next steps: Complete physical works. Current status: Physical works practical completion. Next steps: Defects liability period.</td>
</tr>
<tr>
<td>2353</td>
<td>Ōtara Town Centre - renew fish canopy</td>
<td>This asset poses a health and safety risk in its current condition. The rating has escalated to a 4 to 5. Investigation is in progress to address the structure and options will be presented to the local board for their consideration.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$374,285</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Tender underway. Next steps: Physical works. Current status: Tender package underway. Next steps: Place a contract with a contractor.</td>
</tr>
<tr>
<td>2368</td>
<td>Acorns Park - renew amenity buildings</td>
<td>Renew toilet block and changing rooms.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$26,406</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: The preliminary design is completed. Further investigation is required for the full replacement option. Next steps: Engaging a contractor to proceed with the detailed design. Current status: The preliminary design is completed with options. Next steps: Seek local board feedback on the preferred design.</td>
</tr>
<tr>
<td>2404</td>
<td>Fresh Air Gallery - renew roof, gutters and internal fit-out</td>
<td>Roof and gutter replacement. Internal refund to support.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$272,850</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Project being combined with 10G08 Ōtara Music Arts Centre - renew co-located entrance and reception area. Current Status: Proposed physical works currently in consent process. Next steps: Procure physical works. Current status: Project has been merged with (SP 18 3685) Ōtara Music Arts Centre - renew co-located entrance and reception area. Proposed physical works currently in consent phase. Next steps: Procure, plan and award physical works contract.</td>
</tr>
<tr>
<td>2468</td>
<td>Ōtara Library - comprehensive renewal</td>
<td>Comprehensive building refurbishment including exterior repainting including furniture, fitting and equipment. Year one - investigation (including options for works that would benefit from an increase in level of service to propose to the local board), scoping and physical works, year 2 - physical works.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$158,785</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Awaiting final approval from stakeholders for detailed design. Next steps: Procure physical works. Current status: Awaiting final approval from stakeholders for detailed design. Next steps: Procure physical works.</td>
</tr>
<tr>
<td>2469</td>
<td>Ōtara Pool and Leisure Centre - renew roof</td>
<td>Refurbish roof where required. Lobby and sports hall roof refurbishment including flashings and minor weathers proofing. Tightness applicable where required. FY18/19 - investigation, scoping and physical works, FY 18/19 - consenting (if required) and deliver physical works.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$241,286</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Tender. Next steps: Physical works. Current status: The project remains in the tender stage. Next steps: Physical works for the Te Puke roof edge gutter trimming replacement.</td>
</tr>
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<tr>
<td>2470</td>
<td>Ōtara-Papatoetoe - investigate options for sports lighting and sport field upgrades</td>
<td>Increase sports playing capacity by 48 hours to meet the demand due to growth in the area and provision requirements to support the sports network in the area. Identified sites for development at Papatoetoe Recreation Grounds, Rongotai Park, East Tamaki Reserve and Ōtara Park as agreed by the local board. FY18/19 investigate and confirm sites for delivery, FY19/20 consent and plan physical works, FY20/21 deliver physical works. Risk Adjusted Programme (RAP) project.</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Growth</td>
<td>$76,012</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Professional services scope has been awarded to our consultants for Papatoetoe Park and Rongotai Park. Next steps: Start concept design work. Current status: Concept plans and cost estimates have been completed for Rongotai Park and Papatoetoe Park. Next steps: Update local board at next available workshop and seek resolution on which park to upgrade.</td>
</tr>
<tr>
<td>2471</td>
<td>Ōtara-Papatoetoe - renew courts 2019/20</td>
<td>Renovate courts:  Domain Park Note: Brickwood Reserve will be delivered under a new project line in FY 18/19. Renovated Cooper-Whitney No 2 and Sunnyside, the courts have been implemented within the concept plans.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$32,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Dissembler court physical works pricing received from specialist contractor. Next steps: Commence physical works. Current status: The quote for the renewal of the Dissembler Park court renewal is currently being assessed by a quantity surveyor. Next steps: Commence physical works.</td>
</tr>
<tr>
<td>2476</td>
<td>Papatoetoe Town Hall - renew facility</td>
<td>Renovate condition 4 and 5 assets including repainting the dining area and renewing the airflow system. FY19/20 - investigation (including options for sites that would benefit from an increased level of service to propose to the local board), scope and physical works, FY 19/20/21 - consenting and plan delivery of physical works.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$98,565</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Consultant undertaking scopeing, recommendations and design work. Next steps: Complete business case obtain estimates and tender physical works. Current status: Consultation on preliminary designs is underway. Next steps: Complete business case, obtain estimates and tender physical works.</td>
</tr>
<tr>
<td>2589</td>
<td>Cannons House - renew heritage chimney</td>
<td>Historic chimney currently sitting in the carpark area. Requiring capital placement to ensure that the heritage aspects of the asset are protected.</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$15,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Finalise project scope and costing. Next steps: Issue a contract for this project. Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.</td>
</tr>
<tr>
<td>2592</td>
<td>Aerviva Park - metal track renewal</td>
<td>Metal track renewal</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$15,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Finalise project scope and costing. Next steps: Issue a contract for this project. Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.</td>
</tr>
<tr>
<td>2593</td>
<td>Aerviva Park - replace old railway bridge</td>
<td>Replacement of old railway bridge</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$20,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Finalise project scope and costing. Next steps: Issue a contract for this project. Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.</td>
</tr>
<tr>
<td>2735</td>
<td>Ōtara Business Hub - replace roof stage 2</td>
<td>Remediate and replace roofs 1, 2, 5, and 7 of the Ōtara Business Hub</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$0</td>
<td>Approved in principle</td>
<td>Green</td>
<td>Project will be scoped and completed in future years. Project will be scoped and completed in future years.</td>
</tr>
<tr>
<td>2747</td>
<td>Ōtara Pool and Leisure Centre - comprehensive renewal</td>
<td>Renew all condition 4 and 5 assets in the facility. FY 19/20 - investigation (including options for sites that would benefit from an increased level of service to propose to the local board), scope and physical works, year 2 - physical works.</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$30,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current Status: Investigation and condition assessment of all 4 and 5 assets has commenced by the Asset Management - Intelligence Support Team. Next Steps: Year one FY 20: Completion of level 4 and 5 assets condition assessment due by the end of October 2019. Further investigations of condition assessment will occur during the upcoming pool shutdown in October 2019, (including options for sites that would benefit from an increased level of service to propose to the local board), scope and physical works. Year 2 2021.</td>
</tr>
<tr>
<td>2762</td>
<td>Ōtara-Papatoetoe - renew park furniture FY20</td>
<td>Renewal of park furniture at Antrim Crescent Esplanade Reserve, Clover Park Community House, Ferguson Oaks Reserve, Kinloch Park, Middlemore Park, Papatoetoe Recreation Grounds, Robert White Park, Wylie Park, Hillside Park, (renew seats) at Bailey Road Ōtara Town Centre</td>
<td>CF: Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Investigation and scope work is completed. Next steps: Engaging a contractor to proceed with the physical works. Current status: Investigation and scopeing phase is completed. Next steps: Engaging a contractor to proceed with the physical works.</td>
</tr>
</tbody>
</table>
## Work Programme 2019/2020 Q2 Report

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<tr>
<td>2863</td>
<td>Manukau and South Research Centre Library - furniture, fittings and equipment renewal</td>
<td>Comprehensive building level including furniture, fittings and equipment. FY 19/20 investigation and scoring FY 20/21 Detailed design FY 21/22 physical works Estimated completion date yet to be established</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: This record has been cancelled as it's a duplicate. Please refer to Sentinel #19201 Otara - Papatoetoe - new libraries furniture, fittings and equipment for an update.</td>
<td>Current status: Preliminary design and estimate complete, more consultation underway. Next steps: Detailed design.</td>
</tr>
<tr>
<td>2889</td>
<td>Whitley Ave No: 2 - delivery of recommendations identified in the concept plan</td>
<td>&quot;Risk Adjusted Programme (RAP) project&quot; As per the Parks, Sports and Recreations strategic assessment completed in FY19/20 and in conjunction with the renewals team, implement the works approved in the concept plan for the park FY 10/19 - Details with actions to be provided to the local board before end of the calendar year.</td>
<td>CF: Investigation and Design</td>
<td>LDR: Capex 2</td>
<td>$200,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Staff are waiting for the community group leaders to confirm a time to meet and present the results from the consultation, including a draft design before returning to the local board. Next steps: Meet with the community leaders and return to the local board workshop for further direction.</td>
<td>Current status: A concept plan is currently being prepared for the park development. Next steps: Finalise draft design, apply costs and return to the local board workshop for further direction in the new year.</td>
</tr>
<tr>
<td>2890</td>
<td>Whitley No:2 Reserve (Cricket field) - renew cricket and playgrounds</td>
<td>Renew courts at Whitley Reserve, also investigate informal volleyball court on site.</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$30,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Staff are waiting for the community group leaders to confirm a time to meet and present the results from the consultation, including a draft design before returning to the local board. Next steps: Meet with the community leaders and return to the local board workshop for further direction.</td>
<td>Current status: A concept plan is currently being prepared for the park development. Next steps: Finalise draft design, apply costs and return to the local board workshop for further direction in the new year.</td>
</tr>
<tr>
<td>2891</td>
<td>Otara Town Centre - replace wooden bench seats outside TAB building</td>
<td>Replace the 3 wooden bench seats under the trees outside the TAB at the Otara Town Centre. Note: This project is being brought forward as part of the risk adjusted programme as it’s deemed health and safety.</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$30,000</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Contractor has completed work on site. Next steps: Close project.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>2892</td>
<td>Te Puke O Tara Community Centre - roof renewal</td>
<td>Renew and remediate roof repairs (repair if required) including flashings, valley gutters and glazed glass panels to meet code compliance standards. FY 19/20: Investigation, design with scoring and plan to deliver physical works. FY 20/21: Consenting (if required) and delivery of physical works.</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Project will be scoped and completed in future years. Next steps: Preliminary designs.</td>
<td>Current status: The project is currently being scoped. Next steps: Preliminary designs.</td>
</tr>
<tr>
<td>2932</td>
<td>Cemex House (Park Homestead) - investigate building critically</td>
<td>Renewal of possible failing structures with possible seismic and asbestos likely, local board to be updated with critically assessment to follow FY 19/20 investigate building critically and scope work required. FY 20/21 plan and deliver the physical works. Estimated completion date to be confirmed.</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$20,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Scoping project; Next steps: budget estimate.</td>
<td>Current status: Scoping project; Next steps: budget estimate.</td>
</tr>
<tr>
<td>2933</td>
<td>Otara-Papatoetoe - Renew courts Sandringham Reserve</td>
<td>Renew courts at Sandringham Reserve.</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$0</td>
<td>Approved in principle</td>
<td>Green</td>
<td>Project will be scoped and completed in future years. Next steps: Preliminary designs.</td>
<td>Project will be scoped and completed in future years.</td>
</tr>
<tr>
<td>2934</td>
<td>Tupu Youth Library - Internal Renewal</td>
<td>Internal renewal of the library. Risk Adjusted Programme (RAP)</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$25,000</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Scope investigation work. Next steps: Drawings and tender to current contractor delivering roofing project.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>2936</td>
<td>The Chambers - Renewals</td>
<td>Replacing the toilet block and window with Seismic strengthening, to include Panuku development plans</td>
<td>CF: Investigation and Design</td>
<td>ALB: Capex - Renewals</td>
<td>$0</td>
<td>Approved in principle</td>
<td>Green</td>
<td>Project will be scoped and completed in future years. Next steps: Preliminary designs.</td>
<td>Project will be scoped and completed in future years.</td>
</tr>
<tr>
<td>2939</td>
<td>Survey Field Oceanside - canoe set to play space</td>
<td>Investigate options and install sun-shade sails</td>
<td>CF: Investigation and Design</td>
<td>LDR: Capex</td>
<td>$30,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Strategic assessment. Next steps: Investigate to confirm the scope and report back to the local board.</td>
<td>Current status: This project is in the early stage of assessment. Next steps: Investigate to confirm the scope and report back to the local board.</td>
</tr>
<tr>
<td>3056</td>
<td>Otara-Papatoetoe - Auckland Urban Forest (Riparian) Strategy 2010-2020 Planting Plan</td>
<td>Disseminating the Planting Plan identified in the Growing phase of the local board specific implementation of Auckland’s Urban Forest Strategy. This CAPEX aligns to Parks Services OPEX line #420</td>
<td>CF: Investigation and Design</td>
<td>LDR: Capex</td>
<td>$25,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.</td>
<td>Current status: Council’s urban forest advisor finalising the draft growing programmes for approval. Next steps: On approval of the growing programme order the trees for planting.</td>
</tr>
<tr>
<td>3057</td>
<td>Ferguson Oaks Reserve - maintain Christmas lights</td>
<td>Maintenance of Christmas lights</td>
<td>CF: Project Delivery</td>
<td>LDR: OPEX</td>
<td>$2,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Finalise scope and costing. Next steps: Issue a contract for this project.</td>
<td>Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.</td>
</tr>
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### Work Programme 2019/2020 Q2 Report

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<tr>
<td>3058</td>
<td>Ōtara-Papatoetoe RSA (27 Wallace Road) - maintain Christmas lights</td>
<td>Maintenance of Christmas lights</td>
<td>CF</td>
<td>Project Delivery</td>
<td>LDI - Opex</td>
<td>$2,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Finalise scope and costing. Next steps: Issue a contract for this project</td>
<td>Current status: Contractor has commenced work on site. Next steps: Monitor project to completion</td>
</tr>
<tr>
<td>3064</td>
<td>Kōwhai Rooms - internal refurbishment</td>
<td>Replace the carpet, uplands and lights throughout the building, refurbish kitchen and toilet and make the building habitable and sustainable for tenants to occupy. We need to ensure that the property is warm, dry and sanitary.</td>
<td>CF</td>
<td>Project Delivery</td>
<td>A&amp;G - Capex - Renewals</td>
<td>$200,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Finalise project scope and costing. Next steps: Issue a contract for this project</td>
<td>Current status: Finalised project scope and costing. Next steps: Issue a contract for this project and commence work on site</td>
</tr>
<tr>
<td>3065</td>
<td>Ōtara Town Centre - Install LED Christmas lights</td>
<td>Investigate and install LED Christmas lights</td>
<td>CF</td>
<td>Project Delivery</td>
<td>LDI - Capex</td>
<td>$40,000</td>
<td>Approved</td>
<td>Green</td>
<td>Current status: Strategic assessment phase. Next steps: Confirm scope and investigate</td>
<td>Current status: This project remains in the early strategic assessment phase. Next steps: Confirm scope and investigate</td>
</tr>
<tr>
<td>3066</td>
<td>Kōwhai Park - Renew toilet and changing rooms</td>
<td>Renewal of park toilet and changing rooms</td>
<td>CF</td>
<td>Project Delivery</td>
<td>A&amp;G - Capex - Renewals</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Project will be scoped and completed in future years.</td>
<td>Current status: Tendering for Professional Service. Next steps: Confirm the scope of the project</td>
</tr>
<tr>
<td>3155</td>
<td>Ōtara-Papatoetoe Full Facilities maintenance contracts</td>
<td>The full facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.</td>
<td>CF</td>
<td>Operations</td>
<td>A&amp;G - Opex</td>
<td>$4,410,886</td>
<td>In progress</td>
<td>Green</td>
<td>The start of 2019/20 financial year presented a relatively good start to the first quarter for City Care in the RMIA local board areas. The turf mowing in both open and built spaces has been challenging, due to wet and soft ground preventing access to some of the parks and sportfields. Despite the wet conditions however, City Care has managed to maintain a high mowing frequency during the period. Some sites were exempted from mowing to avoid causing damage to the grounds but the contractor has agreed to ensure to maintain reserve frontages, boundaries, tree clearance and edging. The results were reflected in the audit as well as lower number of customer complaints received during the quarter. The street and cycle clean contract started off well at the beginning of the quarter, berm mowing and litter and town centre cleaning in the Ōtara-Papatoetoe Local Board area. However there is still some improvement required moving forward. Council staff and City Care are working together to address some of the neglected berm mowing, and these includes the scheduled berm mowing. Discussions with City Care in relation to aerially the building wash, with the recent water restrictions in winter, is to focus on scheduling those building washes in the upcoming summer. The primary focus for the contractor moving into summer is ensuring all assets are ready for summer and are fit for purpose and maintenance frequencies are adequate to meet expected demand.</td>
<td>City Care have continued to improve throughout the quarter across all of the southern local board areas. In particular we have seen improvement in turf mowing and most open space services compared to the same period last year. To meet the demands of high growth during spring, City Care bolstered resources, improved their frequencies and sought out efficiencies in the scheduling and order of site visits. As a result there have been very few complaints received for this very important service. The second quarter has also seen our contractor shift into a ‘cluster’ management way of working where a site’s services are no longer scheduled separately, but rather, all elements are visited concurrently by each relevant team e.g. hard surfaces, mowing, gardens, etc. This change aims to improve efficiency and ensure that the site is maintained holistically. In November, Council received the annual playground inspection report generated by our contractor. The findings from this report will help ensure that our playground assets remain safe and fit for purpose as they inform the renewal programme and generate a large number of smaller maintenance tasks that can be actioned through operational budgets. City Care have also provided a condition report on plant and mulch densities in all amenity gardens assets right across the contract area including both street and reserve plantings. Staff will be working with City Care to prioritise sites and allocate budgets to action fill planting during the 2020 planting season.</td>
</tr>
<tr>
<td>3156</td>
<td>Ōtara-Papatoetoe Arboriculture Contracts</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance.</td>
<td>CF</td>
<td>Operations</td>
<td>A&amp;G - Opex</td>
<td>$45,126</td>
<td>In progress</td>
<td>Green</td>
<td>The first quarter was focused on reduction of requests for service. This was balanced against addressing delayed requests and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependent. The scheduled works programme was delayed as a consequence of the large amount of requests, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.</td>
<td>In the second quarter the backlog of requests for services was successfully reduced to a more manageable level. The drier weather has allowed the work that had been delayed due to wet ground conditions to commence during November. The drier conditions also allowed the annual park programme work to start in December. This includes aftercare and watering of recently planted trees.</td>
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</table>
### Work Programme 2019/2020 Q2 Report

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<tr>
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</table>
| 3157 | Ōtara-Papatoetoe Ecological Restoration contracts | The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves. | CF: Operations          | A88: Opex     | $123,515 | In progress     | Green | During the first quarter, the annual update of the site assessment reports, a large portion of the pest animal monitoring, and the majority of the first phase of the pest control programme have been completed. Request for service work orders received, to continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter. | The majority of the first stage of pest plant visits are now complete and pest animal control visits have been increased throughout the high value reserves. |lista  
3207 | Papatoetoe Adolescent Christian Trust (PACT) Building (ex St Johns Hall) | Replace roof A and roof B and the internal gutter in the entire area as the roof pitch is not in compliant to building code. | CF: Project Delivery   | A88: Capex - Renewals | $13,857 | Approved        | Green | Current status: Finalise project scope and costing. Next steps: Issue a contract for this project. | Current status: Finalise project scope and costing. Next steps: Issue a contract for this project. |
| 3211 | Ōtara-Papatoetoe - LID minor capex fund FY20         | Funding to deliver minor capex projects throughout the financial year as identified: FY18/19 - $100,000 proposed. | CF: Project Delivery   | LID: Capex    | $100,000 | Approved        | Green | Current status: As this is the beginning of the financial year, no projects have been identified to progress from this line of funding. Next steps: Receive direction from the local board. | Current status: No projects have been identified to progress from this line of funding. Next steps: Receive direction from the local board. |
| 3227 | Ōtara-Papatoetoe - install CCTV cameras             | Install CCTV cameras within the Ōtara-Papatoetoe area. Year one: investment in collaboration with the council security team and Community Empowerment, scoping and physical works. Possible sites include Rongomai and East Tamaki. | CF: Project Delivery   | A88: Capex - Development | $15,000 | Approved        | Green | Current status: Close circuit television to be installed at the various sites is being investigated in collaboration with the Council security team and Community/Corporate facilities. Next steps: Finalise the close circuit television sites scope of work and complete the project. | Current status: Close circuit television to be installed at the various sites is being investigated with outside consultants in collaboration with the Council security team and Community/Corporate facilities. Next steps: Finalising the close circuit television sites scope of work to complete the project. |
| 3351 | Ōtara-Papatoetoe - renew libraries ; furniture; fittings, and equipment | This project will occur at the Manukau Library and Papatoetoe Library. This design of the project will occur in 2017/2018 and installation of the furniture, fittings and equipment in 2018/2019. This project is a continuation of the 2017/18 programme (previous SP18 ID 2273). | CF: Project Delivery | A88: Capex - Renewals | $176,800 | In progress     | Green | Current status: Tender for Manukau Library. Next steps: Start Physical Works Manukau Library. | Current status: Tender renewal underway for the Manukau Library. Research for Preliminary design consultation underway. Next steps: Start physical works at the Manukau library. |
| 3564 | Puhenua Reserve - site maintenance                   | Metal track & structure renewal. | CF: Investigation and Design | A88: Capex - Renewals | $22,537 | Completed       | Green | Current status: Contractor has completed work on site. Next steps: Close project. | Project completed. |
| 3638 | Rongomai Walkway                                     | Completion of the pathway through Rongomai Park connecting to Te Iritangi Drive. | CF: Investigation and Design | A88: Capex    | $241,250 | In progress     | Green | Current status: The resource consent application for tree removal and boardwalk in overland flow path was lodged on 17 September 2019. Next steps: Working drawings and tender documentation to be completed. | Current status: Tender documentation has been complete. Next steps: A project manager will be assigned to progress the project. |
| 3639 | Ōtara Hub Canopy                                    | Install a canopy for the area between Ōtara Music and Arts Centre and Fresh Gallery Ōtara with the preferred option of the signature canopy. | CF: Investigation and Design | External funding | $186,360 | In progress     | Green | The local board has confirmed the preferred concept design and the additional funding required to complete this design. Next steps: Engage consultants to complete the detailed design documentation for building consent. | Current status: The architects have been engaged to complete the detailed design documentation for building consent. Next steps: Establish work program with the architects. Engage the artist. |
| 3684 | OMAC: investigation feasibility of canopy replacement and subsequent physical works | Rokai design and replace canopy framework. The project was carried over from FY2017/2018, previous SP 2268. | CF: Investigation and Design | A88: Capex - Renewals; Rokai funding | $0 | In progress     | Green | Current status: Project being combined with the following projects to create single tender package for physical works. | Current status: Project being combined with the following projects to create single tender package for physical works. |

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**Attachment A**

**Item 20**

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Auckland Council's Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter two 2019/2020
<table>
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<tbody>
<tr>
<td>3685</td>
<td>Ōtara Music Arts Centre - renew co-located entrance and reception area</td>
<td>Renew co-located entrance and reception area. Include lighting to brighten entrance and reception. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2269).</td>
<td>CF, Investigation and Design</td>
<td>ABS: Capex - Renewals</td>
<td>$36,890</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Project being combined with 20477 Fresh Art Gallery - remove roof, gutter and internal fit-out. Proposed physical works currently in consent process. Next steps: Procure physical works.</td>
<td>Current status: Project being combined with 20477 Fresh Art Gallery - remove roof, gutter and internal fit-out. Proposed physical works currently in consent process. Next steps: Procure physical works.</td>
</tr>
<tr>
<td>3686</td>
<td>Ōtara Business Hub - investigate options for installing lighting</td>
<td>Investigate options and CPED concerns for installing lighting (color preferred) in the courtyard outside CMAC and Ōtara Library. Further costs may be incurred dependent on lighting design chosen.</td>
<td>CF, Investigation and Design</td>
<td>LDI: Capex</td>
<td>$854</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Lighting options and pricing received. Next steps: Furnish stakeholders with available options and await decision.</td>
<td>Current status: Drafting the memo of lighting options with available pricing for consultation. Next steps: Advise the stakeholders with available options for final decision making.</td>
</tr>
<tr>
<td>3804</td>
<td>Ćulin Dale Park Development - undertake landowner's works (Stage 2)</td>
<td>To undertake landowner’s works. Scope to be further defined.</td>
<td>CF: Project Delivery</td>
<td>ABS: Capex - Renewals</td>
<td>$500,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Car park works bays 3-5 and 11 tender document preparation underway; Kerpport preliminary design and scoping underway; Next steps: Complete physical works; car park bays 3-5 and 11 lodge resource consent for Kerpport area.</td>
<td>Current status: Construction started on car park works on bays three-five and 11 in underway; Kerpport preliminary design and scoping underway. Bore drilling planned for December 2019. Next steps: Complete physical works car park bays three, five and 11 and lodge resource consent for the Kerpport area.</td>
</tr>
<tr>
<td>3830</td>
<td>Papatoetoe Centennial Pools and Leisure Centre - retire outdoor pool, upgrade the CCTV surveillance system and install automatic access gate</td>
<td>Relieve the 50m outdoor pool lane, upgrade the closed circuit television (CCTV) equipment, thus ensuring the levels of safety and security that Papatoetoe Centennial Pools and Leisure Centre requires and install automatic access gates. Physical works commenced in FY19/20 to address urgent health and safety concerns. FY19/20 - investigate and design, complete concept design and physical works. Risk Adjusted Programme (RAP)</td>
<td>CF: Operations</td>
<td>ABS: Capex - Renewals</td>
<td>$0</td>
<td>Approved</td>
<td>Green</td>
<td>0</td>
<td>Current status: Outdoor pool relining completed December 2019. Assessment of closed circuit television (CCTV) and automatic staff entry security system to be scheduled January 2020. Next steps: After completion of the CCTV and automatic staff entry security gate assessments, the contractor will submit quotes.</td>
</tr>
<tr>
<td>1227</td>
<td>Investigate community need and demand in Papatoetoe recognizing current provision and anticipated growth</td>
<td>Undertaking community needs assessment and investigating options for provision of services in Papatoetoe.</td>
<td>CS: Service Strategy and Integration</td>
<td>Regional</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Preparation of current state analysis report. Planned for Q2: LB workshop to introduce project scope, process/timelines and engagement approach. Complete current state analysis and procure consultant.</td>
<td>Confirmation of alignment with Uniek Papatoetoe to inform proposed scope that will be workshoped with the local board in February. Procurement approach will follow the workshop. Planned for Q3: LB workshop to introduce project scope, timelines and engagement approach which was delayed from Q2 while alignment and scope was confirmed.</td>
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<td>466</td>
<td>Building Sustainable Communities: Enviroschools year two</td>
<td>To generate momentum for a sustainable future in Ōtara-Papatoetoe, year two of this project will build on the foundations established in year one. This scope is poised to respond to any new developments and relationships, thus the programme will follow an expanded but similar structure to the previous year. The work programmes for the 2019/2020 include: • developing buddy relationships between new and established Enviroschools • commissioning the first Enviroschools Teacher aide training cohort • contract a sustainable community coordinator with an increased focus on supporting and coordinating relationships • monitoring of new Enviroschools by senior Enviroschools • delivery of two action days and a mini showcase • delivery of seven workshops • trainee engagement and community reference group. Note: the 2019/2020 budget figure shown for this activity includes the $41,000 originally approved plus $5,000 carried forward from 2018/2019.</td>
<td>I&amp;ES Environmental Services</td>
<td>LD-B</td>
<td>$46,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Kaipara-i-a-Sustainable Community Coordinator is continuing to build relationships with community interests such as Lions Club and Rotary. A new gardening project is underway based at Ōtara Library using raised bed garden structures provided by Healthy Families Mandakau and Ferguson Intermediate students will be responsible for growing the gardens once they are established. Papatoetoe Intermediate has been enlisted as a new Enviroschool to be supported as a Hoki Paua/Kiwi by Papatoetoe Last School, as both schools are in the same Kāhui Ako (Community of Learning). The Enviroschools Teacher aide Training programme is set to begin in Ōtara-Papatoetoe this with two trainees approved to join the 2020 cohort. Benefits assigned particularly to local community priorities are emerging from Sustainable Community Coordinator connections. Events like Tahi Caru Hanan 450th celebrations are raising awareness of sustainability needs and local amenity such as the Papatoetoe Historical Society, Library, and Food Hub. In Ōtara, the Church of Latter-day Saints has offered Ferguson Intermediate School a garden plot to use as an outdoor classroom. One has supported the Auckland Teaching Gardens to connect with schools, whilst keeping strong connections with the Papatoetoe Food Hub. One project is reflected on progress in 2019 and discussed future collaboration at a biodiversity town hall, followed by a community tour of four local Enviroschools. Additional funding from Tūtama Foundation will enable more schools to participate in the Smart-testing of Local Air and Waterway Quality 2020 pilot. The intention is that this initiative be directed by mana whenua subject to their availability in 2020. Aotea College are due to be bridged by Otau-Sale College. This is a significant development that will enable Pacific youth interests, such as For Tha Culture based at Aotea to take climate action in their school life.</td>
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<tr>
<td>488</td>
<td>Neat Streets Papatoetoe</td>
<td>This project will deliver three Neat Streets events in the Papatoetoe area. Neat Streets aims to reduce the occurrence of illegal dumping and littering impacting waterways by connecting people with local crews, and increasing knowledge about responsible waste management.</td>
<td>I&amp;ES Waste Solutions</td>
<td>LD-B</td>
<td>$40,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Neat Streets programme in the Ōtara-Papatoetoe Local Board area is being co-ordinated by Healthy Waters, who have contacted the Neat Streets Team to deliver events across the local board areas. Sites for Neat Streets programmes in Ōtara-Papatoetoe have been identified based on recommendations from Housing New Zealand, known illegal dumping hotspots and proximity to suitable sites. The sites confirmed for the three Ōtara-Papatoetoe events are: - Leoni Avenue, Wynnwood Road on 2 November 2019 - Pat Road on 8 February 2020 - Station Road on 4 April 2020 A Neat Streets event was held on 16 November 2019 in Leoni Avenue, Simeon Street and Wynnwood Road in Ōtara. A total of 111 homes were invited to the event with 51 households attending. Over 30 volunteers recruited residents to move their waste including 17 Elton and Sathers from the Church of Jesus Christ Latter Day Saints, 10 Mironzardas, and volunteers from Kāinga Ora. Approximately 14,900 kilograms of landfill waste was collected, filling 131 cubic metres of skip space, and two trailer loads of metal were collected by local metal collectors. Around 1,350 kilograms of e-waste was collected by Abilities Trust for recycling and six bikes were repaired. Another event was held on 7 December 2019 in Cobham Crescent in Ōtara, with 76 households attending. 11.2 tonnes of landfill waste was collected - filling 104 cubic metres of skip space. Five trailer loads of metal were collected, as well as 260 kilograms of e-waste. Time to Thieve Charitable Trust repaired five bikes, and South Auckland Animals Repair four movevrs and six wheel sizers. The next Neat Streets event will be at Pat Road in Papatoetoe on 15 February 2020.</td>
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<tr>
<td>491</td>
<td>Puhinui Reserve Restoration</td>
<td>This project will support continued restoration of Puhinui Reserve wetland, a high value ecosystem, through planting of native trees, shrubs and grasses at the southern end of the reserve.</td>
<td>I&amp;ES Environmental Services</td>
<td>LD-B</td>
<td>$30,000</td>
<td>In progress</td>
<td>Union</td>
<td>Staff carried out planning this quarter to confirm planting plans for next autumn and winter. Discussions with Vector Limited have occurred as they are interested in holding a community event at the site next year as part of the Vector Urban Forest initiative. Staff are currently working through this proposal to ensure it expands on existing local board funded activity. Staff continued to work with Vector Limited this quarter to plan for next year’s Vector Urban Forest planting, which will be held on the reserve in May 2020. A total of 30,000 native plants will be planted by Vector staff and volunteers in the lower wetland conservation area of the park. Sustainable Coastlines is also involved in organising this planting event.</td>
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## Work Programme 2019/2020 Q2 Report

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<td>821</td>
<td>Titirangi Environmental Forum</td>
<td>The Titirangi Environmental Forum operates as a collaboration between two local boards and several community organisations to advocate for the Titirangi catchment. The forum’s vision is “To see Ta Wiro Tipu (the Titirangi Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Waiuku Harbour, the Waiuku Harbour and the Waiuku Gulf.” This is the third year where Otara-Papatoetoe Local Board budget will enable the funding of a coordinator for 12 hours per week to support the forum and associated groups in progressing the vision for the Titirangi Estuary. Remaining funds not used for the coordinator contract will be used to implement projects, such as beach clean-ups, which progress the vision of the forum.</td>
<td>I&amp;ES / Healthy Waters</td>
<td>Opex</td>
<td>$5,000</td>
<td>In progress</td>
<td>Green</td>
<td>During quarter one, Titirangi Environmental Forum members decided a review of the community and local board co-chair positions should be postponed until after local body elections. This ensures continuity of leadership during the election period. Titirangi Environmental Forum has completed a promotional video and developed an information pamphlet that will be presented at the local board inductors in November 2019. This material will also be uploaded to the newly created Titirangi Environmental Forum Facebook page and used to raise the profile of the forum. The Titirangi Environmental Forum executive group made up of the co-chairs and staff is continuing to identify and develop the 2019/2020 work programme with input from participants and key partners including the Auckland Council Healthy Waters team. The forum meets every two months with the next meeting scheduled for 12 December 2019.</td>
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</tr>
<tr>
<td>842</td>
<td>Otara Waterways Coordinator</td>
<td>To continue the engagement of a project coordinator for the Otara Waterways and Lake Trust. The coordinator will lead the implementation of projects guided by the trust’s strategic plan - provides administration support to the trust - coordinates projects being led by the trust - support the trust to grow in capacity and ability to deliver projects. This project budget has been reduced as the Hawke’s Bay Local Board will fund the coordinator cost for the trust.</td>
<td>I&amp;ES / Healthy Waters</td>
<td>Opex</td>
<td>$15,000</td>
<td>In progress</td>
<td>Green</td>
<td>A three-year business plan for the trust was developed by the coordinator with the trust chairman and a board member. The trust coordinator had discussions with DB Breweries regarding support and is progressing discussions with the council’s events team about the trust’s involvement in the new pedestrian bridge at Otara Creek Reserve. The trust’s 2019/2020 Activities Services, report is complete and they held their annual general meeting on 3 September 2019 and the community panel meeting on 25 July 2019.</td>
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<tr>
<td>843</td>
<td>Otara Litter Action Plan</td>
<td>To continue the implementation of the Otara Litter Action Plan. Activities include: two Night Streets events - two major clean-ups - engagement with original Night Streets sites from the 2018/19 financial year to support good waste practices.</td>
<td>I&amp;ES / Healthy Waters</td>
<td>Opex</td>
<td>$40,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Otara Creek Clean Up event was organised and delivered for the Night Streets event on 17 September 2019. Sixty volunteers collected 40 bags of rubbish, one shopping trolley and various other items. The main focus for quarter two will be Night Streets Cobham Cres, which will take place on 7 December 2019.</td>
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<tr>
<td>846</td>
<td>Otara Adopt a Spot</td>
<td>To continue the implementation of the Adopt a Spot programme in the Otara Creek Reserve. Project funding will contribute towards: • an Adopt a Spot Coordinator • a local ambassador to promote the initiative • plants for planting season • specialist contractors for work that cannot be undertaken by volunteers • equipment and materials for site maintenance and planting</td>
<td>I&amp;ES / Healthy Waters</td>
<td>Opex</td>
<td>$30,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Adopt a Spot local ambassador led two weeks of youth engagement in environmental based activities as part of a camp in the Otara Creek Reserve for the October 2019 school holidays. Three planting activities took place in the reserve with 150 youth involved in planting activities. The calendar of major days continues to be progressed by the Adopt a Spot local ambassador and will be the foundation for organising ongoing community engagement in the Otara Creek Reserve. A plan for the Otara Creek Reserve 2019-2020 Adopt a Spot programme has been completed and submitted to Community Facilities for approval.</td>
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The Otara-Papatoetoe Local Board

18 February 2020

Auckland Council’s Quarterly Performance Report: Otara-Papatoetoe Local Board for quarter two 2019/2020
| Item 20 |

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attachment A
### Work Programme 2019/2020 Q2 Report

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<td>999</td>
<td>Access to Library Service - Ōtara-Papatoetoe</td>
<td>Deliver a library service. Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and other resources as well as support for customers using library digital resources, PCs and Wi-Fi. Hours of service: - Manukau Library for 56 hours over 7 days per week ($441,995) - Ōtara Library for 48 hours over 6 days per week ($348,356) - Papatoetoe Library for 48 hours over 6 days per week ($420,957) - Tupu Library for 56 hours over 7 days per week ($356 114) (Budget based on FY19/20, will be updated when available)</td>
<td>CS: Libraries &amp; Information</td>
<td>AHS: Opex</td>
<td>$1,607,761</td>
<td>In progress</td>
<td>Green</td>
<td>Key measures this quarter have been adversely affected by the closure of Tupu Library.</td>
<td></td>
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</tbody>
</table>

1000 Preschool programming - Ōtara-Papatoetoe Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children’s early development and learning. Programmes include: Wiggle and Rhyme, Rhymesstime, Storytime. | CS: Libraries & Information | AHS: Opex | $0 | In progress | Green | Loopy Tunes Preschool Music group provided special performances to preschoolers and caregivers at Papatoetoe and Tupu libraries. Akorou Saladloutha Preschool visited the library during Tongan Language Week for a special Rhyme time with all participants joining in with the bilingual songs. Manukau Library has started delivering a Rhyme time / Storytime session in the Westfield Mall on the last Wednesday of every month. Our outreach programme to ECEs in Manukau has been refined to enable us to visit ten centres, once a term. |

1001 Children and Youth engagement - Ōtara-Papatoetoe Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. | CS: Libraries & Information | AHS: Opex | $0 | In progress | Green | iPad’s are incorporated into holiday and after-school programmes with the children exploring apps aligning with the theme of the week e.g. storie navigation for Matariki and using the “Steak” app to identify plants during Conservation Week. Children from Holy Cross Catholic school completed their annual public service day at the library by making the display for the October School Holiday programme. Staff visited 8 classes at Papatoetoe Central School during Tongan Language Week for an interactive session on Tongan culture, customs and traditional stories. Tupu continues to run some of its programmes despite the closure of the library. Wiggle & Rhyme, preschool storytimes and the Adablam boys club being held at other locations to maintain these relationships. |

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Papatoetoe held special preschool events with a Diwali interactive puppet show for 67 participants and a Christmas storytime with Santa and friends in Burnside Park. Tupu held a special Christmas storytime with ‘The Grinch’ and 130 kids in attendance. Despite having just opened that week after being closed for the past four months, the community were very strong in supporting the event.

Five classes from Papatoetoe West School visited the library to learn about library resources, pertaining to Tokelau and other Polynesian nations. Papatoetoe Library started a Saturday coding club for children in November in partnership with Code Club Aotearoa. Staff visited local schools in November to promote Kia Māia te Whāriki Dare to Explore summer reading programme, and enrolments are steady with a lot of interest from both children and parents. Ōtara Library has joined the libraries ‘Wake to schools’ programme which engages with schools in the outskirts of Ōtara such as Wymondley Road Primary School. The programme connects children to the local library by registering them as members of the mobile library bus and encouraging them to visit their local library. Manukau has also joined the scheme with visits to Whāriki Central School in the planning phase. Manukau hosted classes from the Whāriki Central School Fofia i Veece students who learn in Gagana Samoa.
## Work Programme 2019/2020 Q2 Report

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<tr>
<td>1002</td>
<td>Support customer and community and Celebrate cultural diversity and local places, people and communities - Ōtara-Papatoetoe Local Board</td>
<td>Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share oral histories, old and new, that celebrate our people, communities and Tamaki Makaurau.</td>
<td>CS: Libraries &amp; Information</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Community members attended a meeting at Papatoetoe Library about the Hindi and Punjabi book collections. They provided useful feedback on the current collection and input into what they would like to see in the future. The partnership with YAHF (The Asian Network Inc) provided a talk on managing arthritis. Other talks included about the importance of “Turning point Auckland” on the problems and opportunities for the city and author Grace Adams. Information sessions at Manukau from partners such as The Electromagnetic and Auckland Transport continue to provide information on issues which affect and impact on everyday life for our people.</td>
<td>The annual Papatoetoe Family Fun Day was held at the library in partnership with the Hindu Heritage Research Foundation (HHR) with community performances and stalls, making Fiji tanoa and ‘Iapa cakes and crafts as part of Fiji and Hindi Language weeks as well as the Papatoetoe Historical Society taking part. Papatoetoe celebrated Ikat with a Bollywood dance workshop and an evening event. Library staff and the Waka Mobile van attended the 50th celebrations of Guru Nanak Dev Ji’s birth at an event at the Papatoetoe Food Hall showcasing books in Punjabi and the environment to support the Guru’s teachings on environment. A painting display on the Guru’s life and legacy sponsored by Sikh Legacy was on display at Manukau and Papatoetoe. Otara Library continues to provide a collective community relevant service together with other Auckland Council facilities in Otara with pop-up art exhibits in libraries for amateur artists, language week celebrations as well as school holiday programmes. Tupu co-hosted the annual ‘Ikat Night” Christmas celebration with almost 400 attendees. This event provided an opportunity to positively reconnect with the community after the four-month closure. Manukau is hosting region Saturday. Unicode bone workshop workshops where attendees learn traditional Chinese calligraphy techniques.</td>
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<tr>
<td>1003</td>
<td>Celebrating Te Ao Māori and strengthening responsiveness to Māori, Whakapūtea i te ao Māori - Ōtara-Papatoetoe Local Board</td>
<td>Celebrating Te Ao Māori with events and programmes including regionally coordinated and promoted programmes. Te Tiriti o Waitangi, Māori and Māori Language Week. Engaging with tea and Māori organisations. Whakapūtea i te ao Māori - champion and embed to see Māori in our libraries and communities.</td>
<td>CS: Libraries &amp; Information</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Kaikōmok Raratonga Māori staff from Tupu and Otara libraries provided a bilingual puppet show during Māori week with a traditional creation story and a children’s book. This was an opportunity for children to listen to Te Ao Māori and see the stories acted out and was very popular. Manukau hosted a session on traditional Māori haring and haring preparation.</td>
<td>Kaikōmok Raratonga Māori staff from Otara and Tupu were a part of a group who designed a Māori karakia gift giving challenge online for Facebook for all libraries across Auckland. Over 300 libraries and their customers took part in the quiz to learn more about Tamaki Makaurau. Wirongo performed a Māori Christmas storytime play in Te Ao Māori for children and adults with 40 attendees.</td>
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<tr>
<td>1004</td>
<td>Learning and Literacy programming and digital literacy support - Ōtara-Papatoetoe Local Board</td>
<td>Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.</td>
<td>CS: Libraries &amp; Information</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Papatoetoe staff provided a session in Mādina to a group of older Chinese customers about Vox books. These are printed books that have an inbuilt audio controlled by a push button so that customers can listen and read along at the same time. Otara Library continues to provide CV and Job ready workshops every Tuesday afternoon as well as Basic computer skills as part of our Book a Librarian service. Manukau Library now offers Dungeons and Dragons on Sundays and Chinese role playing every second weekend. A Mādina e-zoom workshop at Manukau has a huge community response and complements our weekly Mādina computer classes.</td>
<td>Papatoetoe’s monthly talks are popular with a range of topics from the heritage photographic collection of an artist from New Zealand. Showing customers how to use the new recycle app to reduce waste and the IAM. (The Asian Network INC) talk on healthy family eating with Nivedita Sharma VJ from CMHR. Tupu staff presented at UNICEA (Library and Information Association of New Zealand Auckland) a nationale conferences which were held at the Vodafone Events Centre in October. The team was able to showcase to other library systems nationally how successful engagement with youth occurs in Otara. Manukau and Papatoetoe have joined Otara and Tupu in becoming participants in the Spark Jump network and several members of our community have taken the opportunity to obtain a free modem and reduced “top up as you go” internet costs.</td>
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<tr>
<td>1005</td>
<td>Support customer and community connections - Celebrate cultural diversity - Ōtara-Papatoetoe Local Board</td>
<td>Provide programmes to support the “International Year of Indigenous Languages 2019”</td>
<td>CS: Libraries &amp; Information</td>
<td>LDL: Opex</td>
<td>$5,000</td>
<td>In progress</td>
<td>Green</td>
<td>Planning is underway to provide engaging programmes for the community for Hindi Language Week. Collectively the Local Board libraries have increased capacity around honouring our Pasifikia language weeks. Otara Library hosted a talk by Monera Hobbies about the 500 Cook Islands soldier’s, as well as having a Fiji performing arts group, Tokelauan story times and traditional games.</td>
<td>Local Board staff worked collectively on the Hindi Language Week with the support of the local board. A collective board event was held in late October featuring Hindi story time. Bollywood dancing, henna painting and more. Manukau also held a Hindi “discovery” group morning where community members attended and talked about their learnings and experiences of and in the language and the challenges facing intergenerational language preservation.</td>
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<tr>
<td>1006</td>
<td>Student internship programme</td>
<td>Develop and trial a &quot;paid&quot; work experience programme for local college students at Tupa youth library</td>
<td>CS, Libraries &amp; Information</td>
<td>LDI, Opex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>The first student internship programme for libraries, had its first opportunity to stretch its legs after some long planning. Two Year 11 students from Tangaroa College, were selected to be part of this trial paid work experience. Their experiences on the programme have been recorded to see how they have been progressing. The students have spoken about their growing confidence, the new skills they have learnt and the opportunity to lead an activity.</td>
<td>This internship was intentionally held for term four as we allowed students to focus on external exams. Plans to reintroduce the programme for the first term of the Year 2020 school year will commence soon.</td>
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<tr>
<td>1259</td>
<td>Stadium Reserve service assessment</td>
<td>Undertake a service assessment which will inform the development of a concept plan for Stadium Reserve as part of the Unlock Papatoetoe project. The plan will identify a range of sport and recreation amenity outcomes.</td>
<td>CS, PSR, Park Services</td>
<td>ABS, Opex</td>
<td>$0</td>
<td>Approved</td>
<td>Green</td>
<td>This work will not be progressed until Ponuku, in consultation with PSR, have identified the extent of their development scope.</td>
<td>This work will not be progressed until Ponuku, in consultation with PSR, have identified the extent of their development scope.</td>
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<tr>
<td>3233</td>
<td>Puhinui Reserve service assessment</td>
<td>Prepare a service assessment for Puhinui Reserve based on mana whenua and local board aspirations to inform future park development.</td>
<td>CS, PSR, Park Services</td>
<td>LDI, Opex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>A service assessment will be produced following meetings with mana whenua representatives and the board. It is anticipated that draft service assessment findings, will be reported to a Q4 workshop. Staff have developed a process and timeline for discussions with mana whenua, stakeholders and the local board to inform future park development.</td>
<td>Mana whenua have identified all overlapping mana whenua interest for naming in the Ōtara-Papatoetoe Local Board area and are currently working through the naming process for parks in tranche one.</td>
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<tr>
<td>365</td>
<td>OP: To Kete Rukukū (Māori naming of parks and places) FY20</td>
<td>Māori naming (and associated story telling) of parks and places in partnership with whenua to value and promote Auckland’s Māori identity and use of te reo Māori. 2019-2020 will be year three for this programme and continue naming of community parks with the option of considering community places.</td>
<td>CS, PSR, Te Wha Ta-ranga-whenua</td>
<td>LDI, Opex</td>
<td>$30,000</td>
<td>In progress</td>
<td>Amber</td>
<td>Mana whenua have identified all overlapping mana whenua interest for naming in the Ōtara-Papatoetoe Local Board area and are currently working through the naming process for parks in tranche one. The overlapping interest step in the process will require larger than initially planned - this will push the process out across Q3 and Q4. More mana whenua have joined the programme this quarter with good collaborative discussions taking place. Mana whenua will agree who has responsibility for naming each park. The process for the gifting of names will be worked through with the local board.</td>
<td>Mana whenua will agree who has responsibility for naming each park. The process for the gifting of names will be worked through with the local board.</td>
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<tr>
<td>407</td>
<td>Ōtara Pool and Leisure Centre Operations</td>
<td>Operate Ōtara Pool &amp; Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including fitness, group fitness/learn to swimmers, childhood education, aquatic services, recreation services.</td>
<td>CS, PSR, Active Recreation</td>
<td>ABS, Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Active visits increased by 2.5% in comparison to the same time last year. We have continued to see an increase in Group Fitness and stadium usage, in particular an increase in participation in our social evening competitions, venue hire and drop in time. Pool usage has also seen a 7% growth with an increase children 16 years and under. Customer satisfaction for this quarter remains steady from the last quarter. Our customers rate staff friendliness and staff support as the main reasons for them coming back and using our services however our customers have also highlighted that our facilities do not match the spirit of our community and needs an upgrade. The highlights for this quarter are our language week celebrations where we were able to put a distinct cultural twist in our exercise programmes by incorporating culture and language with activities such as ‘aqua uni’ in the pool, pacific games fitness challenge in the gym. Items performed by our childcare and Oscar children and community lunches celebrating our diversity cultures. The festivities were well received by our Ōtara community and we were able to provide opportunities to get active whilst also celebrating our language weeks.</td>
<td>Active visits for this quarter have increased in comparison to the same period last year. Pool visits grew between late October and November as Papatoetoe Centennial Pool was closed for extended maintenance to the sauna area. During this time our members accessed our facility. The outdoor pool opened on Saturday 7 December. Manukau Kayaking Club continue to provide free kayaking sessions every Tuesday. There has been an increase in visits for sports bookings in the stadium and continued growth in drop-in basketball attendance. Customer satisfaction survey results (IPS) are down by 7% in comparison to the same period last year. Feedback is increasing including comments on pool temperatures and cleaning. This enables staff to address issues of concern. ECCE held four graduations during September, which decreased enrolments from 15 to 15 in October the ECCE team celebrated Diwali with traditional foods shared with the children and their families. A target to grow membership numbers to 500 has been exceeded and current membership is 915. Term 4 included community events to celebrate the success of our programmes. Community Swim students receive their certificates, ORCAS junior basketball Run and Gun tournament and the Raise Up youth party held at Moana Rasa-Kins.</td>
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<td>408</td>
<td>Papatoetoe Centennial Pool Operations</td>
<td>Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services.</td>
<td>CS: PSR Active Recreation</td>
<td>AIS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>The centre’s fitness membership sits at 248 vs 270 this time last year, an 8% decline. As there are no longer fitness staff in our centre room, our think members feel they don’t get the full benefit of their membership. Centre management have organised to collaborate with Alien Breakwater Leisure Centre, to combine fitness staff and roster a staff member in the centre room. Overall active visits to the centre have improved by 14% when measured against quarter 1 2018-2019. Swimming visits have improved significantly during this period, improving by 83%. We believe the influx in centre visits is partly attributed to maintenance shutdowns of nearby leisure centres. Our customer satisfaction score measured through net promoter score (NPS) for quarter 2 has seen a 3 point improvement when compared to the same quarter last year. We have had continuous negative feedback about our carpark around health and safety for the following - lights out, potholes, carpark needs resurfacing, faded lines and lack of disability car parking. The centre has its annual shut down combined with back of house refurbishment from 19-39 September. During this time the centre has undergone maintenance work on the spa, sauna, new filter fittings in the plant room and other minor add on’s. The back of house refurbishment project is taking place in all our office spaces, reception and the lunchroom. The entire facility is also getting a repaint.</td>
<td></td>
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<tr>
<td>409</td>
<td>Alien Breakwater Leisure Centre Operations</td>
<td>Operate Alien Breakwater Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including group fitness, early childhood education and recreation activities.</td>
<td>CS: PSR Active Recreation</td>
<td>AIS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Active visits decreased compared to the same period last year by 23,082 (9.6%) due to the disruptions from the renovations and the fire in the main stadium. Despite this, there was an increase of 711 memberships and 100% retention of children in the OSCAN programme. Highlights this quarter were a new floor layout in the fitness centre which included the installation of new cardio equipment. We also had 36 members participate in a weight loss challenge. The customer satisfaction score for this quarter in comparison to this time last year has increased from 48.6 to 68.9 which reflects the workstreams focusing on better outcomes for customers. The centre has had a $4M renovation for fitness changing areas, office spaces, upstairs community spaces, kitchens, main reception areas, staff areas, and the early childhood education centre. With the refurbishment almost complete, a fire then occurred on the roof, affecting the stadium spaces which meant the cancellation of numerous regular user group bookings and facility hire bookings. It will take several months for the repairs to take place, meaning we will need to reduce the number of bookings we take over this time.</td>
<td>Active visits have decreased by 71% in comparison to this time last year, as the centre is still unable to operate at normal capacity due to the fire. The repairs to the roof &amp; stadium are expected to be complete in the 1st quarter of 2021. Gym membership has increased significantly due to a 97% increase in new members and improvements in the retention of current members. Group fitness visits have dropped 12% compared to the same time last year and in response the team added new group fitness options in November. COE occupancy has dropped by almost 8%. While there is an annual cycle of growth and decline, five new CE centres have opened in the Papatoetoe/Ōtara local board in recent months so there is a new competition in the local market. The online customer satisfaction survey (NPS) results are down by 26%. Most feedback was about the fire, but some fitness customers gave negative feedback about the service they have received. Each piece of feedback is reviewed and responded to, to ensure our community know their voice has been heard. Highlights for this quarter include upskilling opportunities for staff through workshops, and the best possible outcome for a serious incident that occurred during the October holiday programmes as well as our fitness staff involved in a successful pilot group fitness programme aimed at people with Parkinson’s disease.</td>
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<td>452</td>
<td>OIP: Urban Forest (Lighten)</td>
<td>This is the second year of the local board specific implementation of Auckland's Lighten strategy. The local board area 'Waiwera' report, from year one (2018/2019), will be used to help guide the board on options in a planning workshop. This includes: desktop exercise identifying potential sites in parks and streets across the local board area recommending species, and investigating opportunities to further develop partnerships including community groups, schools, volunteers. This will be delivered in partnership with Community Facilities Operations activity line #3059 which is the AER:CAP:EX for planting the trees in Autumn/Winter 2020. Phase three (2020/2021) will develop the Protecting Phase, in addition to the ongoing growing programme.</td>
<td>CS: PSR, Park Services</td>
<td>LDI, Opex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>The &quot;Lighten&quot; report of stage one was formally reported to the September business meeting. Work is underway to design a long-term planting programme. This will be worked up in Q3. Preparation for the long term and annual planting plan for a workshop in Q3.</td>
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<tr>
<td>537</td>
<td>OP: Teaching Gardens Trust</td>
<td>Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located: * East Tamaki Reserve * Middlepark * Chontay Park, Papatoetoe</td>
<td>CS: PSR, Park Services</td>
<td>ABS: Opex</td>
<td>$90,000</td>
<td>In progress</td>
<td>Green</td>
<td>Middlepark, Papatoetoe. Auckland Teaching Gardens Trust hosted their Street in June where local community members dumped inorganic rubbish into large skips. The Trust carried out garden tours and cooked fresh food for the public. Stadium Reserve the Trust is working with Chontay School. This will involve Holy Cross School and Papatoetoe West School teachers and students being taught about vegetable gardening both on site and at the school. The Foodbank crab is still in operation and harvesting is carried out weekly. East Tamaki Reserve. Fergusson Intermediate is learning from the site and the trust is tutoring the school as well. • The Auckland Teaching Gardens (ATG) have just had their AGM and • ATG have finalised their 1.3 year strategic plan. • ATG have been working on site signage to explain the project and welcome new members • A new ATG website is being developed to promote the gardens and provide details to sign up for a site. • Improved relationships with local schools per site • ATG and Auckland Council won the national &quot;Outstanding Community Programme Award 2019&quot; at the Recreation Association National Conference in November.</td>
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<tr>
<td>609</td>
<td>Manukau Sports Bowl – masterplan</td>
<td>Continue to work with Panuku Develop Auckland to prepare a masterplan for the Manukau Sports Bowl.</td>
<td>CS: PSR, Park Services</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>A business report was considered in Q1 and the following objectives were identified: 1. Preparation of a plan to improve safety and increase use of the park by the community in the short term 2. Preparation of a programme of works to support park master planning 3. Further investigation into the short list of sport and recreation services to be provided at the redesigned sports bowl. Community Facilities will provide costs to deliver short-term development options which will be prioritised at a Q3 local board workshop and funded by Panuku.</td>
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<tr>
<td>760</td>
<td>OP: Ecological volunteers and environmental programmes FY20</td>
<td>This is an ongoing programme to support community and volunteer ecological and environmental initiatives. This includes: annual pest plant and animal control, local park clean-ups, and community environmental education and outings. Additional activities have been planned throughout the year: Q1 - Winter planting community plantings Q2 - Prepare for autumn planting Q3 - Autumn community plantings</td>
<td>CS: PSR, Park Services</td>
<td>LDI, Opex</td>
<td>$60,000</td>
<td>In progress</td>
<td>Green</td>
<td>The Community Park Ranger attended four events - two planting events and two clean ups at Plantlife Ave, East Tamaki Domain, Otara Creek and Laxon Ave Reserve. A total of 705 volunteer hours recorded and 3220 plants were planted across the quarter. Two volunteer training days this quarter - risk assessment and Level 1 First Aid course. Community Park Ranger has been meeting with groups to discuss next year’s planting programme, including large planting with Victory in Putiki Reserve. A large clean-up happened in Laxon reserve with Defence Forces personnel, tons of rubbish removed, mainly illegal dumping. Last planting of the 2019 season was by Runnings staff before the store in Manukau, along the Putika Stream.</td>
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<td>1172</td>
<td>OP: Learn to Ride (cycle) programme</td>
<td>Provide learn to ride cycle lessons to primary school children, aimed at increasing skills and confidence in bike riding. Raise awareness of existing and future local paths and opportunities for bike riding in local parks and facilities</td>
<td>CS: PSR, Active Recreation</td>
<td>LDI, Opex</td>
<td>$61,000</td>
<td>In progress</td>
<td>Green</td>
<td>Fourteen schools confirmed the timing for delivery of the Learn to Ride programme. The remaining six schools are expected to confirm their preferred dates in October. Instructors from Time to Thrive, Counties Manukau Sport, Outdoor Experience and He Oranga Pouautaki Tamaki will deliver the programme. One school will receive delivery in Te Rae, as requested. The school is Te Kura Whakatō toe Ota</td>
<td>The Learn to Ride programme was delivered in Papatoetoe South School, Papatoetoe South School, Papatoetoe East School and Papatoetoe West School. In Term 1, the programme will be delivered into Bards Mainwright Primary School, East Tamaki School, Putiki School, Dawson Primary School and St John the Evangelist Catholic School. Fleet Bush School and Rongonui School advised they will not participate in the Learn to Ride Programme in 2019/2020.</td>
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<td>1176</td>
<td>Papatoetoe Sports Centre community access grant</td>
<td>Provide a community access grant to Kotmar which will assist with the operational cru...</td>
<td>CS: PSR  Active Recreation</td>
<td>ABS: Opex</td>
<td>$150,000</td>
<td>In progress</td>
<td>Green</td>
<td>2019/2020 Access Grant received by Kotmar Charitable Trust on 2 August 2019</td>
<td>2019/2020 Access Grant received by Kotmar Charitable Trust on 2 August 2019</td>
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<td>1258</td>
<td>Ngati Ota Park assessment</td>
<td>Complete a service assessment to identify the sports and recreation outcomes to be pro...</td>
<td>CS: PSR  Park Services</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>A workshop in Q1 was carried out and the scope for the service assessment agreed. The assessment will be drafted in Q2 and taken back to a Q3 board workshop.</td>
<td>A workshop in Q1 was carried out and the scope for the service assessment agreed. The assessment will be drafted in Q2 and taken back to a Q3 board workshop.</td>
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<td>131</td>
<td>Youth Connections - Ōtara, Papatoe</td>
<td>Youth Connections will: retain and build on the impactful work of Youth Connections to date...</td>
<td>TSI: The Southern Initiative</td>
<td>LDB: Opex</td>
<td>$50,000</td>
<td>In progress</td>
<td>Amber</td>
<td>Accelerator programme by MIT – no updates since last report, however they have exams arranged and looking to complete the delivery by end of the calendar year 2019. ICT mentoring programme Panita in IT – 30 young people engaged from school and have received mentoring from Panita and IT professionals. 29 of the members completed the mentoring programme and received advice and guidance on selecting of school papers, experience work atmosphere and career advice in IT roles. This has encouraged the young people (members) to pursue a IT career. Only one member had dropped out of the programme. Participation Allowances for IT Business Experience course by Mission Ready HQ – 15 young people were going to be provided with the allowances to support them take part on the IT experience course which will give them a good opportunity to upgrade their IT skills as well as be involved with the industry to secure potential employment and references. However, it has been difficult to get the numbers for this programme from the Local Board area and so far only two young people have been given this allowance. Out of this one person completed the programme successfully. Received the first cut of the Big Data on Young People by BERL Planning to use this information in guiding TSI to provide advice for the rest local board area and also deep dive into some areas of concern with the community groups in the new year. Some more budget for 2018/19 and 2019/20 budget to be allocated, some programmes to be considered by the Local Board in November/December 2019.</td>
<td>Some funding from 2018/19 and 2019/20 is to be allocated in February 2020. Programmes have been developed, but it depends on the LGB board to approve. Accelerator programme by MIT has completed its programme now. In 2019 they have worked with totally 35 young people. Out of this 16 passed learner license and 2 passed and one did the full license test and passed. Over all in 2018 and 2019 together, 65 young people were engaged out of that 30 got learner license, 8 got restricted and 1 got full driver license. ICT mentoring programme Panita in IT – 30 young people engaged from school and have received mentoring from Panita and IT professionals. 29 of the members completed the mentoring programme and received advice and guidance on selecting of school papers, experience work atmosphere and career advice in IT roles. This has encouraged the young people (members) to pursue a IT career. Only one member had dropped out of the programme. Participation Allowances for IT Business Experience course by Mission Ready HQ – 15 young people were going to be provided with the allowances to support them take part on the IT experience course which will give them a good opportunity to upgrade their IT skills as well as be involved with the industry to secure potential employment and references. Only two took this programme and completed it. 13 young people’s funding will be reallocated for another programme BERL research conducted on the ‘State of youth in South Auckland’, which includes Ōtara-Papatoe and this research is expected to inform future work in the Ōtara-Papatoe area. Some more budget for 2018/19 and 2019/20 budget to be allocated, some programmes to be considered by the Local Board in February 2020.</td>
</tr>
<tr>
<td>ID</td>
<td>Activity Name</td>
<td>Activity Description</td>
<td>Lead Department or CCO</td>
<td>CR: Lease Commencement Date</td>
<td>CR: Lease Expiry Date</td>
<td>Activity Status</td>
<td>RAG</td>
<td>Q2 Commentary</td>
<td></td>
</tr>
<tr>
<td>----</td>
<td>--------------</td>
<td>----------------------</td>
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<td>-----------------------------</td>
<td>-----------------------</td>
<td>----------------</td>
<td>------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>1393</td>
<td>161 East Tamaki Road, Otara: A Business Association Incorporated (Otara Seniors’ Lounge)</td>
<td>Renewal of building lease</td>
<td>CF: Community Leases</td>
<td>01-07-18</td>
<td>1 x 1 year</td>
<td>30-09-20</td>
<td>In progress</td>
<td>Green</td>
<td>An application has been received and will be discussed with the local board during the new term. This item will be considered by the local board at a workshop in quarter three. Following this, the lease will be reported to the local board for a decision.</td>
</tr>
<tr>
<td>1394</td>
<td>24AR East Tamaki Road, Otara: East Tamaki Domain Tennis Club Incorporated</td>
<td>New ground lease</td>
<td>CF: Community Leases</td>
<td>01-12-09</td>
<td>nil</td>
<td>30-11-19</td>
<td>In progress</td>
<td>Green</td>
<td>A meeting has been held with the club president. The Tengan Tennis Club has been struck off the Companies Office Register and a new group &quot;East Tamaki Domain Tennis Club&quot; is to be formed and an application filed by the leasee submitted. This item will be initiated in quarter three.</td>
</tr>
<tr>
<td>1395</td>
<td>161 East Tamaki Road, Otara: A Business Association Incorporated (Otara Seniors’ Lounge)</td>
<td>New building lease</td>
<td>CF: Community Leases</td>
<td>01-07-18</td>
<td></td>
<td>30-09-20</td>
<td>Approved</td>
<td>Green</td>
<td>The application has been received and is a site visit completed. The group is finalising the community outcomes plan. Once agreed, the new lease will be reported to the local board for consideration. This item will be initiated in quarter three.</td>
</tr>
<tr>
<td>1396</td>
<td>24R Kingswood Road, Papatoetoe: A Kakapo Association Incorporated (Papatoetoe)</td>
<td>New building lease</td>
<td>CF: Community Leases</td>
<td>01-08-09</td>
<td>nil</td>
<td>31-07-19</td>
<td>In progress</td>
<td>Green</td>
<td>A second advertising for expressions of interest has been undertaken and six applications received. These will be assessed and discussed with the local board. A workshop will be arranged for quarter three for the local board to consider the applications received for a new tenant for this vacant building.</td>
</tr>
<tr>
<td>1397</td>
<td>24AR East Tamaki Road, Otara: Find new tenant for vacant council-owned building</td>
<td>New building lease</td>
<td>CF: Community Leases</td>
<td></td>
<td></td>
<td></td>
<td>In progress</td>
<td>Green</td>
<td>Leases to be progressed in the 2020-2021 work programme year.</td>
</tr>
<tr>
<td>1398</td>
<td>Otara-Papatoetoe Local Board Community Leases, FY2019/2021 Work Programme</td>
<td>Leases to be progressed in the 2020-2021 Work Programme year: A: Aga Concerns; B: Manukau; C: Indian Association; D: South Auckland Woodman Guild Incorporated; E: George Bowes and Sports Club Incorporated; F: Te Ara Rāngatira O Te Iwi O Ngāi Te Āti Haunui; G: Multicultural Christian Education and Sports Trust, Papatoetoe Association Football Club Incorporated, Papatoetoe Softball Club Incorporated</td>
<td>CF: Community Leases</td>
<td></td>
<td></td>
<td>Approved</td>
<td>Green</td>
<td>Leases to be progressed in the 2020-2021 work programme year.</td>
<td></td>
</tr>
<tr>
<td>1399</td>
<td>Otara-Papatoetoe Local Board Community Leases, FY2021/2022 Work Programme</td>
<td>Leases to be progressed in the 2021-2022 Work Programme year: A: Board of Administration of Methodist Church of New Zealand; B: Sunnyvale Tennis Club; C: Pukekohe Pre-School; D: East Tamaki Rugby Football Club Incorporated, Papatoetoe Adult Education; E: Te Puea</td>
<td>CF: Community Leases</td>
<td></td>
<td></td>
<td>Approved</td>
<td>Green</td>
<td>Leases to be progressed in the 2021-2022 work programme year.</td>
<td></td>
</tr>
<tr>
<td>3409</td>
<td>145 St George Street, Papatoetoe: Leases to Youthsine Auckland Charitable Trust</td>
<td>Renew and vary building lease to Youthsine Auckland Charitable Trust for the final term of 10 years. Deferred from 2018/2019 work programme</td>
<td>CF: Community Leases</td>
<td>01-04-09</td>
<td>2 x 10 years</td>
<td>31-03-40</td>
<td>Complete</td>
<td>Green</td>
<td>A report was presented to the July and August 2019 local board meetings and deferred. A decision was made on the renewal and variation in September 2019 under Resolution number 09/2019/1/0. This item was completed in quarter one.</td>
</tr>
<tr>
<td>3410</td>
<td>24AR East Tamaki Road, Otara: Lease to East Tamaki Bowling Club Incorporated</td>
<td>New ground lease. Deferred from 2018/2019 work programme.</td>
<td>CF: Community Leases</td>
<td>01-06-19</td>
<td>1 x 1 year</td>
<td>30-05-39</td>
<td>In progress</td>
<td>Green</td>
<td>The group has submitted an application, a site visit has been done and once the Community Outcomes Plan is agreed, a report will be presented to the local board for consideration. The group has agreed to the measures in the community outcomes plan as discussed with the local board in November 2019. A report has been submitted for the local board to consider in quarter three.</td>
</tr>
</tbody>
</table>
## Work Programme 2019/2020 Q2 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Lead Entity or CCO</th>
<th>CL: Lease Commencement Date</th>
<th>CL: Right of Renewal</th>
<th>CL: Final Lease Expiry Date</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q1 Commentary</th>
<th>Q2 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>3417</td>
<td>Otepoti Road, Papatoetoe: Lease to Te Kohanga Reo National Trust Board (KP Papatoetoe Whanau)</td>
<td>New ground lease. Deferrred from 2019/2019 work programme.</td>
<td>CF: Community Leases</td>
<td>01-05-19</td>
<td>1 x 10 years</td>
<td>30-04-39</td>
<td>On Hold</td>
<td>Amber</td>
<td>The group has submitted an application, a site visit has been done and once the Community Outcomes Plan is agreed, a report will be presented to the local board for consideration.</td>
<td>Consideration on the application for a new lease delayed until the local board has met with the kohanga reo to discuss this group's work in the local area, trends and challenges. A report was prepared for consideration at the local board's December 2019 meeting. The local board requested a meeting with the group, to be arranged by Local Board Services. Once the local board has met with the group the report will be resubmitted.</td>
</tr>
<tr>
<td>3421</td>
<td>1006 Otara Road, Otara: Lease to Ngati Otara Marae Society Incorporated</td>
<td>Renewal of the ground lease to Ngati Otara Marae. Deferrred from the 2019/2019 work programme.</td>
<td>CF: Community Leases</td>
<td>30-03-85</td>
<td>1 x 33 years</td>
<td>29-03-51</td>
<td>On Hold</td>
<td>Amber</td>
<td>A report was presented to the July 2019 local board meeting and the decision deferred pending a local board workshop.</td>
<td>The local board, at the 16 July 2019 meeting, requested a meeting with the marae committee to discuss their planned re-development from the current site to the new building is completed. The meeting is to be arranged by local board services. Since then the report for renewal of the lease will be resubmitted. A meeting between the local board and the marae committee was requested at the workshop and to be arranged by Local Board Services.</td>
</tr>
<tr>
<td>3423</td>
<td>44R Station Road, Papatoetoe: Lease to Papatoetoe Panthers Rugby League Football Club Incorporated</td>
<td>New ground lease for clubhouse. Deferrred from the 2019/2019 work programme.</td>
<td>CF: Community Leases</td>
<td>In progress</td>
<td>Green</td>
<td>The group has submitted an application, a site visit has been done and once the Community Outcomes Plan is agreed, a report will be presented to the local board for consideration.</td>
<td>The community outcomes plan has been agreed with the group and will be considered at a local board workshop in quarter three.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3425</td>
<td>44R Station Road, Papatoetoe: Lease to Papatoetoe Panthers Rugby League Football Club Incorporated</td>
<td>New building lease for the former works depot building. Deferrred from the 2019/2019 work programme.</td>
<td>CF: Community Leases</td>
<td>1 x 5 years</td>
<td>In progress</td>
<td>Green</td>
<td>The group has submitted an application, a site visit has been done and once the Community Outcomes Plan is agreed, a report will be presented to the local board for consideration.</td>
<td>The community outcomes plan has been agreed with the group and will be considered at a local board workshop in quarter three.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3428</td>
<td>35 St George Street, Papatoetoe, Papatoetoe Chambers: new tenants</td>
<td>Find new tenants for council-owned building, once renewal works complete.</td>
<td>CF: Community Leases</td>
<td>On Hold</td>
<td>Amber</td>
<td>Renewal works are to be undertaken on the interior of the building. Once completed new tenants will be sought for the vacant areas.</td>
<td>Progress on lease project is pending completion of the renewal works. Renewal works are to be undertaken on the interior of the building. Once completed new tenants will be sought for the vacant areas.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3429</td>
<td>311R Great South Road, Papatoetoe: Papatoetoe Adolescent Community Trust - building mural</td>
<td>Consider the application for landlord approval to paint a mural on the council-owned building.</td>
<td>CF: Community Leases</td>
<td>Complete</td>
<td>Green</td>
<td>A workshop will be held with the local board to review the application for a mural and then a report will be presented to the local board for consideration.</td>
<td>A local board workshop to consider the request was held on 26 November 2019. At the 3 December 2019 local board business meeting the application was approved. Mural completed.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3441</td>
<td>238 Te Intangi Drive, Flat Bush/AMNI Athletics Club Incorporated</td>
<td>New ground lease.</td>
<td>CF: Community Leases</td>
<td>01-11-19</td>
<td>1 x 2 years</td>
<td>31-10-20</td>
<td>Complete</td>
<td>Green</td>
<td>The local board approved a two year lease, plus a single two year right of renewal. The sitting of a shipping container for equipment storage on Rosedale Park at the 17 September 2019 meeting under resolution number GP/2019/139.</td>
<td>This item was completed in quarter one.</td>
</tr>
<tr>
<td>3442</td>
<td>1 Boundary Road, Clover Park Tanes Auckland Region Incorporated</td>
<td>New ground lease.</td>
<td>CF: Community Leases</td>
<td>01-10-19</td>
<td>1 x 2 years</td>
<td>30-09-13</td>
<td>Complete</td>
<td>Green</td>
<td>The local board approved a two year lease with a single two year right of renewal at the 17 September 2019 meeting under resolution number GP/2019/141.</td>
<td>This item was completed in quarter one.</td>
</tr>
<tr>
<td>3446</td>
<td>Otara Road, Classic The Otara Rugby League Football Club Incorporated</td>
<td>New building lease, on completion of new building in late 2020</td>
<td>CF: Community Leases</td>
<td>Approved</td>
<td>Green</td>
<td></td>
<td>This item will be initiated in quarter four.</td>
<td>This item will be initiated in quarter four.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Work Programme 2019/2020 Q2 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Lead Department or Unit</th>
<th>CL Early Lease Commencement Date</th>
<th>CL Long Lease Commencement Date</th>
<th>CL Right of Renewal</th>
<th>CL Long Lease Expiry Date</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q1 Commentary</th>
<th>Q2 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>3454</td>
<td>23R Orana Road, Papatoetoe: Papatoetoe Athletics Club Incorporated</td>
<td>New building lease. Item deferred from 2018/2019 work programme.</td>
<td>CF: Community Leases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>In progress</td>
<td>Green</td>
<td></td>
<td>All the required information has now been secured for a new community lease, a draft community outcomes plan will be sent to the group for consideration in quarter two. It will then be discussed with the local board. The draft community outcomes plan was sent to the group on 15 November 2019. Once agreed it will be discussed with the local board and a report prepared for consideration of the new lease.</td>
</tr>
<tr>
<td>3455</td>
<td>24R York Road, Papatoetoe: The Scout Association of NZ (Puhinui)</td>
<td>New building lease. Item deferred from 2018/2019 work programme.</td>
<td>CF: Community Leases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>In progress</td>
<td>Green</td>
<td></td>
<td>Scouts NZ have advised the Puhinui Scout group no longer operates. They are looking to sell the building to another local community group. Any group selected by Scouts must be approved by the local board. The Scied Association has received an application from the martial arts groups that currently use the building. An application for the lease has been requested from the group and will be discussed with the local board at a future workshop.</td>
</tr>
</tbody>
</table>
Engagement Plan for Ōtara-Papatoetoe Local Board

Team and Department: Ōtara-Papatoetoe Local Board Services

Background
Local board plans are strategic documents that are developed every three years. They set a direction for local boards and reflect community priorities and preferences. They provide a guide for local board activity, funding and investment decision. They also influence local board input into regional strategies and plans, including annual budgets.

Local board plans are a requirement of the Local Government (Auckland Council) Act 2009. Section 20 of the Act states that each local board must:
- adopt their plan by 31 October of the year following an election
- use the special consultative procedure to engage with their communities.

Scope and purpose
The delivery of a communication and engagement plan is co-ordinated in a single project led by the policy and planning team – local boards. It includes input form key council partners.

The community engagement approach for Local Board Plans has three broad purposes:

1. Create quality plans - Development of robust local board plans for each local board.
2. Build public trust - Increased awareness of local boards and what they do and show that they listen.
3. Provide insights to elected members from a diverse range of Aucklanders.

Mana whenua and mataawaka engagement
A separate engagement plan has been developed with local partners Te Ora O Manukau for Maatawaka and with the Southern Project Delivery Group to work with Mana Whenua in South Auckland.

Significance and engagement policy
Every Auckland Council engagement project needs to adhere to council’s Significance and Engagement Policy. It outlines our legal, policy and moral obligations when engaging with Aucklanders, based on the following key engagement principles.

Engagement Principles
As defined by the Significance and Engagement Policy, Auckland Council will:
- conduct its business in an open, transparent, and democratically accountable manner; and
- give effect to its identified priorities and outcomes in an efficient and effective manner
- make itself aware of, and should have regard to, the views of all of its communities
- take account of the diversity of the community, and the community’s interests; and the interests of future as well as current communities; and the likely impact of any decision on them
- provide opportunities for Māori to contribute to its decision-making processes
- ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region, including by planning effectively for the future management of its assets.

Special Consultative Procedure
The special consultative procedure will occur between May and July 2020.
**Audience**

For the purpose of the engagement phase of the 2020 local board plans development, the community are identified as the primary audience of the local board plans. The intention is to develop and extend the ‘Live Local. Love Local’ theme to make content and key messages locally relevant to the community.

Elected members and the wider council family are identified as the secondary audience. Internal communications will be used to target these audiences.

**Ōtara-Papatoetoe Local Board Target Audiences**

**Treaty partners**

Mana whenua will be targeted to address statutory obligations to engage, and to maximise potential benefits of close collaboration and effective partnership with mana whenua organisations.

**Ethnic target audiences**

Non-European ethnic groups will be targeted because they have been underrepresented in recent engagement activities. In particular, these include Pacific peoples, Maori and Asian peoples.

At the 2018 Census there were 85,122 usual residents in Ōtara-Papatoetoe, an increase of 9,459 people since the 2013 Census. This represents a 12.5% increase between 2013 and 2018. Ōtara-Papatoetoe has grown more quickly than wider Auckland (11.0% increase). Ōtara-Papatoetoe represents 5.4% of the Auckland population, compared with 5.3% at the 2013 Census.

**Ethnic diversity**

- 46.0% identified as Pacific Peoples (compared to 15.5% Auckland).
- 35.1% identified as Asian ethnicity (compared to 28.2% Auckland).
- 16.6% identified as European (compared to 53.5% Auckland).
- 15.7% identified as Māori (compared to 11.5% Auckland). 13,392 Māori usually live in Ōtara-Papatoetoe. This is an increase of 2,598 people, or 24.1%, since the 2013 Census.

Ōtara-Papatoetoe had a high growth in Asian population. Since the 2013 Census this ethnic group has increased by 8,484 people, or 39.7%.

At the 2018 Census:

- the median age in Ōtara-Papatoetoe was 29.1 years, compared with 34.7 years in Auckland.
- 24.2% of Ōtara-Papatoetoe Local Board’s population was under 15, compared to 20.0% of Auckland.
- 8.2% were 65 or older, compared to 12.0% of Auckland.
**LOCAL BOARD**

<table>
<thead>
<tr>
<th>TARGETS</th>
<th>2020 (target)</th>
<th>2017</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total submissions</td>
<td>275</td>
<td>195</td>
<td>-</td>
</tr>
<tr>
<td>(Demographic targets are based on the Census 2018 proportion of the total submission target.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Age</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15-24 year olds</td>
<td>48</td>
<td>19</td>
<td></td>
</tr>
<tr>
<td><strong>Ethnicity</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maori</td>
<td>51</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>Pasifika</td>
<td>127</td>
<td>59</td>
<td></td>
</tr>
<tr>
<td>Samoan</td>
<td>67</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>Tongan</td>
<td>29</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Cook Islands Māori</td>
<td>28</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td>97</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td>Chinese</td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Korean</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Indian</td>
<td>72</td>
<td>16</td>
<td></td>
</tr>
</tbody>
</table>

**Target audiences**

Non-European ethnic groups will be targeted because they have been underrepresented in recent engagement activities. In particular, these include Pacific peoples, Maori and Asian peoples.

**Stakeholders**

**Internal Stakeholders**

<table>
<thead>
<tr>
<th>Internal stakeholder (inside of Auckland Council)</th>
<th>Role in LBP Engagement</th>
<th>Expected level of engagement (IAPZ Spectrum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Board Members</td>
<td>Decision-maker</td>
<td>Empower</td>
</tr>
<tr>
<td>Councillors</td>
<td>Advocate</td>
<td>Involve (SCP)</td>
</tr>
<tr>
<td>Local Board team</td>
<td>Assistance with organising and delivering engagement events, enable board members to receive feedback</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Local Libraries: Manukau, Otara, Tupu, Papatoetoe</td>
<td>Host 1 x drop in session and static display of information</td>
<td>Involve</td>
</tr>
<tr>
<td>Te Puke O Tāra Community Centre, East Tamaki Community Hall and Papatoetoe Town Hall, OMAC and Fresh Gallery</td>
<td>Static display of information</td>
<td>Involve</td>
</tr>
<tr>
<td>Communications Specialist (Swati Sharma)</td>
<td>Promotion of all events and HYS opportunities</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Strategic Broker (Dale Sparks)</td>
<td>Connecting groups and assisting with delivery of events</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Te Waka Anga Mua (Anne-Marie Shepherd)</td>
<td>Advice and coordination – Maori engagement</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Council Engagement Lead (Angeline Barlow)</td>
<td>Delivery of overall Engagement Plan, including digital tools.</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Local Board</td>
<td>Overall accountability of the</td>
<td>Collaborate</td>
</tr>
</tbody>
</table>
## Attachment C

### Item 20

<table>
<thead>
<tr>
<th>Services (Emma Golightly)</th>
<th>central Comms &amp; Engagement Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improving Maori Input into Local Board</td>
<td>Advice and coordination – Maori engagement – Mana Whenua</td>
</tr>
<tr>
<td>Decision Making - Project Delivery Team</td>
<td>Collaborate</td>
</tr>
</tbody>
</table>

#### External Stakeholders

<table>
<thead>
<tr>
<th>External stakeholder (outside of Auckland Council)</th>
<th>Likely interests, issues or values</th>
<th>Expected level of engagement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bluespurt Consulting Ltd</td>
<td>Community Partner/Contractor</td>
<td>Collaborate</td>
</tr>
<tr>
<td>Business Community: Manukau Central Business Association, Otara Business Association, Papatoetoe Central Mainstreet, Hunters Corner, Pacific businesses etc</td>
<td>Business growth, opportunities and prosperity</td>
<td>Inform/ Involve /Consult</td>
</tr>
<tr>
<td>Churches: Mala eola Catholic, Mormon and Methodist Church in Otara and Papatoetoe (MIT Pacific Church List – member Swaine)</td>
<td>Community Leaders - Community facilities, safety, environment, grants funding, health and wellbeing</td>
<td>Inform/ Involve /Consult</td>
</tr>
<tr>
<td>Pacific Health service providers: Tongan Health Society, South Seas in Otara, Otara Health and Pacific health research AUT, MIT, Otara Health.</td>
<td>Health and Well Being, Seniors, Youths, service providers, local services</td>
<td>Inform/ Involve /Consult</td>
</tr>
<tr>
<td>Ethnic Communities: Rotuman Community, Tzu Chi Foundation, The Auckland Sikh Society, Sri Dasmesh Darbar Gurudwara(Sikh Temple), Kadampa Buddhist Centre, Pearl of Islands Foundation, Pakistan Association of New Zealand (PANZ), Auckland Cambodian Youth and Recreation Trust, Manukau Indiaian Association, Hindu Heritage Research Foundation.</td>
<td>belonging and participation, inclusive and connected communities, confident, engaged communities with a sense of belonging.</td>
<td>Inform/ Involve /Consult</td>
</tr>
<tr>
<td>Service Providers: Rotary club Papatoetoe, Papatoetoe Historical Society, English Language Partners Auckland South, Sahaayta Counseling and Social Support, Ōtara Network Action Committee Charitable Trust, Counties Manukau Sports Foundation, Manukau Beautification Charitable Trust, Ōtara Scorpios Rugby League,</td>
<td>inclusive and connected communities, health and wellbeing, sports, environment, climate change, lake and waterways, local businesses</td>
<td>Inform/ Involve /Consult</td>
</tr>
</tbody>
</table>
### Item 20

**Engagement Approach and Methods (How)**

There will be three phases of engagement for the Local Board Plans 2020.

**Phase One** incorporates the Inform and Involve sections of the IAP2 Spectrum and will be an informal engagement period to collect initial feedback from members of the public, community groups, stakeholders, etc. to help draft the framework for each Local Board Plan document. 

*Table 1 has detailed calendar of events for phase 1*

**Phase Two** of the Local Board Plan engagement approach will follow a Special Consultative Procedure as this is a statutory consultation under the LGA. It also incorporates the Inform, Consult and Involve sections of the IAP2 Spectrum. There will be a formal public notification and feedback process (which will include opportunities for the public to provide feedback to an elected member at a formal HYS event). *Table 2 has detailed calendar of events for phase 1*

**Phase Three** will be post adoption of the local board plan document and involve informing to close the loop with participants and Evaluation and reporting against objectives and process.
**Budget**

Each local board has an indicative budget of up to $12,000 to support the delivery of their local engagement. For Ōtara-Papatoetoe Local Board a community partnership with Bluespur Consulting Ltd has been proposed to reach out to the less-engaged communities in our local area. This partnership is costed at $12,000, which includes engagement opportunities for both, phase 1 and 2, including reporting and data analysis. A further $10,800 is requested to supplement other engagement initiatives proposed in the plan.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community Partnership Agreement: Bluespur Consulting Ltd</strong></td>
<td>12,000.00</td>
</tr>
<tr>
<td>*includes coordination, facilitation, translation and reporting of 4 events for Phase 1 (detailed in table 1)</td>
<td></td>
</tr>
<tr>
<td>*includes coordination and facilitation of 1 event for Phase 2 (detailed in table 2)</td>
<td></td>
</tr>
<tr>
<td>*includes coordination of 250 written submissions from target groups identified in the engagement plan</td>
<td></td>
</tr>
<tr>
<td><strong>Youth Fono - Top Squad</strong></td>
<td>1,500.00</td>
</tr>
<tr>
<td><strong>Te Ora O Manukau Partnership</strong></td>
<td></td>
</tr>
<tr>
<td>funded under Maori responsiveness line (3,000)</td>
<td></td>
</tr>
<tr>
<td><strong>Pop Up Events</strong></td>
<td></td>
</tr>
<tr>
<td>Movies in the Park - 8th Feb, Manukau Sports Bowl</td>
<td>700.00</td>
</tr>
<tr>
<td>Diversity Festival - 22nd Feb, Hayman Park</td>
<td>700.00</td>
</tr>
<tr>
<td><strong>Banners</strong></td>
<td></td>
</tr>
<tr>
<td>2 outdoor banners</td>
<td>1,400.00</td>
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<tr>
<td>2 pull up banners</td>
<td>1,500.00</td>
</tr>
<tr>
<td><strong>Posters and Collateral and Feedback Forms</strong></td>
<td>2,000.00</td>
</tr>
<tr>
<td><strong>Communications: Social media, Radio and print media</strong></td>
<td>2,000.00</td>
</tr>
<tr>
<td><strong>Contingency</strong></td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
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<tr>
<td>Item 20</td>
<td></td>
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<tr>
<td>---------------------------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Current budget allocation</td>
<td>12,000.00</td>
</tr>
<tr>
<td>Additional budget needed</td>
<td>10,800.00</td>
</tr>
<tr>
<td>Total</td>
<td>22,800.00</td>
</tr>
</tbody>
</table>
Table 1: Engagement Approach/Methods for Phase 1 - Inform and Involve (December – March 2020)
(Some examples have been added to Table 1 below as prompts)

<table>
<thead>
<tr>
<th>Key Audience</th>
<th>Events</th>
<th>Dates</th>
<th>Translations</th>
<th>Collateral Required</th>
<th>Communications Channels</th>
<th>Community Partners</th>
<th>Joined Up Engagement</th>
<th>Additional Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who are you trying to reach?</td>
<td>What kind of events/meetings will suit this target audience</td>
<td>When will the event be held?</td>
<td>What (if anything) needs to be translated for each event?</td>
<td>What collateral will be needed for each event?</td>
<td>How will you raise awareness of these events/communicate them to the communities?</td>
<td>Are there existing relationships with community groups that can be used? If not, which Community Partners will you work with?</td>
<td>What other events can you align with?</td>
<td>Any other useful information?</td>
</tr>
<tr>
<td>Mana Whenua</td>
<td>Hui</td>
<td>30 Jan</td>
<td>n/a</td>
<td>TBC</td>
<td>Southern Boards Hui</td>
<td>Yes – existing relationship agreement with Ngati Tamaoho</td>
<td>Invited to join the southern local boards in their combined hui with mana whenua.</td>
<td>Mana Whenua groups confirmed to present back are: Ngati Whanaunga – Martin Timoni Ngati Whatua – Tame Te Rangi</td>
</tr>
<tr>
<td>Community Leaders</td>
<td>Fono</td>
<td>TBC – mid Feb</td>
<td>Ethnic/Samoan/Tongan</td>
<td>Yes</td>
<td>Local board map, Achievements Posters, Summary doc of draft outcomes – focus on inclusive and connected communities, sustainable and healthy environment, engaged communities, thriving</td>
<td>Event coordination through community partner – Bluespur as well as email invite through stakeholder group list</td>
<td>Yes, through Bluespur</td>
<td>This will be targeted engagement, with the aim to gather community leaders within the Pacific network, including church leaders.</td>
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<tr>
<td>Item 20</td>
<td>Attachment C</td>
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<tr>
<td><strong>Seniors – diverse communities</strong></td>
<td><strong>Environment groups, Manukau Harbour Forum, Tamaki Estuary</strong></td>
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<tr>
<td>Focus Group session(s)</td>
<td>workshop</td>
<td></td>
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<tr>
<td>TBC – End Feb</td>
<td>TBC – End Feb</td>
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<tr>
<td>Ethnic/Pacific</td>
<td>n/a</td>
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<td>Healthy and prosperous people</td>
<td>Event coordination through community partner – Bluespur</td>
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<td><strong>Yes</strong></td>
<td><strong>Yes</strong></td>
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<tr>
<td>Local board map</td>
<td>Local board map</td>
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<tr>
<td>Achievements Posters</td>
<td>Achievements Posters</td>
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<td></td>
</tr>
<tr>
<td>Summary doc of draft outcomes – focus on sustainable and healthy environment, engaged communities, thriving healthy and prosperous people</td>
<td>Summary doc of draft outcomes – focus on sustainable and healthy environment; Papatoetoe waterways, Neat streets, tree canopy, environmental projects</td>
<td></td>
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<tr>
<td>Event coordination through community partner – Bluespur</td>
<td>Event coordination through community partner – Bluespur</td>
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<tr>
<td>Yes, through Bluespur</td>
<td>Yes, through Bluespur</td>
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<tr>
<td>Business Sector</td>
<td>Focus Group session</td>
<td>Tbc – early March</td>
<td>n/a</td>
<td>Yes</td>
<td>Event coordination through community partner – Bluespur</td>
<td>Yes, through Bluespur Steven Branca, Claire Siddens</td>
<td>Steven Branca, Claire Siddens</td>
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</tr>
<tr>
<td>Youths</td>
<td>Fono</td>
<td>Feb</td>
<td>n/a</td>
<td>Yes</td>
<td>Event coordination through community partner – Top Squad</td>
<td>Top Squad</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pop Up Events</td>
<td>Movies in the Park</td>
<td>8th Feb, Manukau Sports Bowl</td>
<td>n/a</td>
<td>Yes</td>
<td>Local board services Team</td>
<td>Questions: Tbc – group suggestions?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diversity Festival</td>
<td>22nd Feb, Hayman Park</td>
<td>n/a</td>
<td>Yes</td>
<td>Local board map</td>
<td>Local board services Team</td>
<td>Questions: In addition to this festival, what other initiatives would you like to see in the local board area which celebrates local diversity?</td>
<td></td>
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</tr>
<tr>
<td>Service Providers</td>
<td>Thriving Otara Network meeting</td>
<td>20 Feb, Otara Health</td>
<td>n/a</td>
<td>Yes</td>
<td>Local board map Achievements Posters Presentation on draft outcomes Feedback form</td>
<td>Local board services Team</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Papatoetoe Network Meeting</td>
<td>13 February</td>
<td>n/a</td>
<td>Yes</td>
<td>Local board map Achievements Posters Presentation on draft outcomes Feedback form</td>
<td>Local board services Team</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Māori (mataawaka)</td>
<td>tbc</td>
<td>TBC</td>
<td>n/a</td>
<td>Draft outcomes Feedback forms</td>
<td>Te Ora O Manukau</td>
<td>Yes – existing relationship with Te Ora O Manukau</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Te Waka Anga Mua (Anne-Marie Shepherd)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Table 2: Engagement Approach/Methods for Phase 2 - Special Consultative Procedure (June/July 2020)

<table>
<thead>
<tr>
<th>Key Audience</th>
<th>Events</th>
<th>Dates</th>
<th>Translations</th>
<th>Collateral Required</th>
<th>Communications Channels</th>
<th>Community Partners</th>
<th>Joined Up Engagement</th>
<th>Additional Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who are you trying to reach?</td>
<td>What kind of events/meetings will suit this target audience</td>
<td></td>
<td></td>
<td>What (if anything) needs to be translated for each event?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Māori (mataawaka)</td>
<td>tbc</td>
<td>TBC</td>
<td>n/a</td>
<td>Draft outcomes Feedback forms</td>
<td>Te Ora O Manukau</td>
<td>Yes – existing relationship with Te Ora O Manukau</td>
<td>Te Waka Anga Mua (Anne-Marie Shepherd)</td>
<td></td>
</tr>
<tr>
<td>Mana Whenua</td>
<td>tbc</td>
<td>tbc</td>
<td>n/a</td>
<td>TBC</td>
<td>Southern Boards Project Delivery Group</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Public</td>
<td>2 x Community Forum (Otara Papatoetoe)</td>
<td>July</td>
<td>n/a</td>
<td>Draft Local Board Plans Feedback forms</td>
<td>Local Facebook page Our Auckland Auckland Council Events Network group mailing lists Static displays at library and community centres</td>
<td>Yes – Bluespur</td>
<td>2 x HYS event to collect feedback</td>
<td></td>
</tr>
</tbody>
</table>
Key elements of an engagement project
(some of these elements are free of charge but some will incur costs)

<table>
<thead>
<tr>
<th>Online</th>
<th>Documents/Collaterals</th>
<th>Face to face</th>
<th>Communications and media</th>
<th>Internal</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Have Your Say</strong></td>
<td>Full plan or policy/Summary documents</td>
<td>Have your say events</td>
<td>Advertising</td>
<td>Analysis and reporting of feedback</td>
</tr>
<tr>
<td>Online feedback forms</td>
<td>Posters/leaflets/brochures</td>
<td>Workshops</td>
<td>PR campaign</td>
<td>Internal communication stories</td>
</tr>
<tr>
<td>Closing the feedback loop</td>
<td>Translations and accessible documents</td>
<td>Information stalls</td>
<td>Social media campaign</td>
<td>I-Know / call centre</td>
</tr>
<tr>
<td>Social media</td>
<td>Hardcopy feedback forms</td>
<td>Forums or symposiums</td>
<td>Media releases (Our Auckland)</td>
<td>Libraries, service centres and local board offices</td>
</tr>
</tbody>
</table>

**Evaluate**

The local board plan engagement project will be evaluated against the objectives and measures outlined in the overall engagement plan. Local board engagement advisors and each local team will need to assist with recording each local event and assisting in managing data capture.

Specific support will be given by the Citizen Insights team for capture and analysis of information and engagement demographics through the Phase Two SCP Consultation methods.

Each engagement advisor will be responsible for developing an engagement evaluation report for their local board cluster. The report will include:

- Reflection on KPIs achievement.
- Does the demographic variance between people engaged with match that of the target audience? If not, what could you do differently to ensure better alignment in future?
- Review internal and external stakeholder participation in and satisfaction with your process.
- What alternative approaches could have improved engagement with the process?
- How will you share any learnings with your colleagues?
Appointment of LGNZ Lead and nominee for LGNZ Conference 2020

File No.: CP2020/01380

Te take mō te pūrongo
Purpose of the report
1. To appoint a lead for Local Government New Zealand (LGNZ) matters and nominate a representative to attend the 2020 LGNZ Annual Conference and General Meeting.

Whakarāpopototanga matua
Executive summary
2. Local boards are invited to appoint a lead (and alternate) on Local Government New Zealand (LGNZ) matters. The lead will be the main contact for all LGNZ issues and will represent the local board at meetings of Auckland/LGNZ zone and any related meetings.

3. The LGNZ Annual Conference and General Meeting (AGM) takes place at the ASB Theatre Marlborough in Waiharakeke Blenheim from 8am Thursday 16 July to 3pm Saturday 18 July 2020.

4. Local boards are invited to nominate a representative to attend the LGNZ conference. This can be the local board appointed LGNZ lead or another member of the local board. Given the cost of and overall numbers of elected member attendance, staff recommend that one member per local board attend.

5. In addition to the official delegates, LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 17 April 2020 so that this information can be provided to LGNZ.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) appoint a lead and alternate for LGNZ related matters for the 2019-2022 triennium and task these members with representing the local board at Auckland/LGNZ meetings.

b) nominate one elected member per local board to attend the Local Government New Zealand 2020 Conference and Annual General Meeting in Waiharakeke Blenheim, Thursday 16 July to Saturday 18 July 2020.

c) confirm that conference attendance including travel and accommodation will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.

d) note that any members who wish to attend the AGM must provide their names to the Democracy Services Business Hub team by Friday 17 April 2020 to ensure that they are registered with Local Government New Zealand.
Horopaki

Context

6. LGNZ is an incorporated society of local government organisations whose primary objective is to represent and advocate for the interests of local authorities in New Zealand. LGNZ champions policy positions on key issues that are of interest to local government and holds regular meetings and events throughout the year for members. The schedule of meetings includes an annual conference and meetings of local government geographical clusters (known as LGNZ zones) and sectors.

7. LGNZ is governed by a National Council made up of representatives from member authorities as outlined in the constitution. Some of its work is conducted through committees and working groups which include representatives from member authorities.

8. Elected members who have been formally appointed to LGNZ roles are:

<table>
<thead>
<tr>
<th>Elected Member</th>
<th>Appointed role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Phil Goff</td>
<td>National Council representative for Auckland</td>
</tr>
<tr>
<td></td>
<td>Auckland Council representative on the Metropolitan Sector Group</td>
</tr>
<tr>
<td>Councillor Pippa Coom</td>
<td>National Council representative for Auckland</td>
</tr>
<tr>
<td>Local Board Member Richard Northey</td>
<td>(appointed by Governing Body)</td>
</tr>
<tr>
<td></td>
<td>National Council representative for Auckland</td>
</tr>
<tr>
<td></td>
<td>(appointed by local boards)</td>
</tr>
<tr>
<td>Deputy Mayor Bill Cashmore</td>
<td>Auckland Council representative on Regional Sector</td>
</tr>
</tbody>
</table>

Meetings of Auckland/LGNZ (Auckland Zone)

9. As part of recent changes to the LGNZ Rules, Auckland Council is no longer part of LGNZ Zone 1 but is expected to organize itself, with its multiple local boards and Governing Body, as an informal LGNZ zone.

10. Meetings of the Auckland/LGNZ zone have been scheduled on a biannual basis. These meetings will be co-chaired by the two Auckland representatives appointed to the LGNZ National Council by the Governing Body (Councillor Pippa Coom) and local boards’ (Member Richard Northey).

11. Meetings of the Auckland/LGNZ zone will be open to all elected members but formal representation will sit with the nominated leads.

LGNZ Annual conference and AGM 2020

12. This year the LGNZ conference and AGM will be held at the ASB Theatre Marlborough, Waiharakeke Blenheim, Thursday 16 July to Saturday 18 July 2020.

13. The conference takes place over the first two days commencing at 9.30am on Thursday 16 July 2020 and closing with the LGNZ Excellence Awards on the evening of Friday 17 July 2020.

14. The conference programme has the theme “Natural Capital”. The final programme will be publicly available at the end of February however we have had indication from LGNZ that the programme is expected to include addresses from the Prime Minister, various political leaders and President of LGNZ as well as sessions on the following topics

- Natural capital - the Marlborough story
- Fishes in the river, fishes in the sea (Water, aquaculture and the Resource Management Act)
Tourism – working together to care for people, place and culture
Building towards sustainable supply (housing)
Resilience in the face of natural hazards (infrastructure and communities)
Cultural wellbeing plenary session
Interactive workshops on cultural, economic, environmental and social well-being
Tours, showcases and dinners.

15. The AGM takes place on the last day of the conference from 9.30am to 12.30pm. The LGNZ constitution permits the Auckland Council to appoint four delegates to represent it at the AGM, with one of the delegates being appointed as presiding delegate.

16. Traditionally the four AGM delegates have been the Mayor, the Chief Executive and two Governing Body members who hold LGNZ roles. Delegates in 2019 were Mayor Phil Goff, Deputy Mayor Bill Cashmore, Councillor Penny Hulse and Local board Chair Pippa Coom.

17. The Governing Body will consider an item on AGM attendance at its meeting on 27 March 2020 which includes the recommendation that Mayor Phil Goff be the presiding delegate and the other three delegates be comprised of either:
   a) two members of the Governing Body who hold a formal representation role with LGNZ and the Chief Executive; or
   b) one member of the Governing Body who holds a formal representation role with LGNZ and the Chief Executive, and a local board member; or
   c) two members of the Governing Body who hold a formal representation role with LGNZ and a local board member.

18. In addition to the official delegates, LGNZ requires prior notice of which local board members plan to attend the AGM. Attendance at the AGM is not compulsory for conference participants.

Pre-conference meetings
19. On Wednesday 15 July 2020, there will be a pre-conference meeting of the National Council as well as a Te Maruata Hui. Elected members that are on these two groups and wish to attend these meetings would need to arrive earlier than other meeting participants.

Tātaritanga me ngā tohutohu
Analysis and advice

Meetings of Auckland/LGNZ (Auckland Zone)
20. Local boards are requested to appoint a lead for the 2019-2022 triennium. The lead’s responsibilities include:
   • attend and represent the local board at meetings of Auckland/LGNZ zone and other LGNZ meetings, as appropriate
   • be the main contact for the local board on all LGNZ matters
   • share information from Auckland/LGNZ and other LGNZ-related meetings attended with the local board.

LGNZ Annual conference and AGM 2020
21. In 2020, with the venue in Waiharakeke, Blenheim and given the cost and overall numbers of elected member attendance, it is recommended that one member per local board attend. Having one attendee per local board means a maximum of 21 Auckland Council local board members would attend the conference.

22. The annual conference and AGM are two separate meeting sessions.

23. Local board members are invited to attend and take part in the conference.
24. For the AGM, member authorities will be represented by officially appointed delegates. Members who are not appointed delegates can attend as observers provided they are included in the AGM registration form. Local board members who wish to attend the AGM as observers must register their intention with the Democracy Services Business Hub team by Friday 17 April 2020 so that their names can be included on the AGM registration form.

25. Local board members who attend the conference and/or AGM are strongly encouraged to report back to their local boards on proceedings at the conference. This ensures members who do not attend can still benefit from this opportunity.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

26. Conferences and events involving multiple participants especially those requiring long distance travel can generate a sizable carbon footprint. This is due to emissions associated with flights, car and taxi travel, hotel and event site emissions.

27. Estimates for emissions associated with travel to Blenheim or travel within Auckland for local meetings have not been calculated at the time of writing this report. Emissions, when known, can be offset through a verified carbon offset programme at a small cost.

28. Other opportunities to reduce emissions include:
   a) reducing the number of delegates to the Blenheim conference as recommended
   b) encouraging participants to opt for public transport options when attending meetings in Auckland
   c) encouraging delegates to provide updates to their local boards, including the option of daily updates from the conference and meetings via the local board facebook pages, so that non-attendance does not disadvantage other members
   d) ensuring elected members are aware of the session recordings that LGNZ will make available after the conference. LGNZ have advised that they don’t webcast or live stream any parts of the conference as they try to encourage as many people as possible to attend in person.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

29. There are no impacts for CCOs or departments of council as the focus is on elected members attendance at meetings including the LGNZ conference.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

30. LGNZ advocates for issues that are important to local government. Many of these issues are aligned with local board priorities e.g. climate change. As such, there is interest at local board level in staying across the work of LGNZ and in identifying and harnessing opportunities to progress other advocacy areas that local boards may have.

31. Having a dedicated lead who can attend Auckland meetings on LGNZ matters and who can be part of future discussions about remits and other topics, will enable local boards and their communities to continue to be informed and give considered input to work being led by LGNZ.

32. The LGNZ Annual conference is always of interest to local board members. They provide a unique networking opportunity for local government leaders from around the country and the agenda of these meetings are designed to support local leaders in their roles and responsibilities. This is in line with the purpose of the elected member development programme which is to support elected members as governors and decision-makers.
Tauākī whakaaweawe Māori
Māori impact statement

33. The work of LGNZ is expected to impact positively on Māori. LGNZ advocates on a variety of issues that are important to Māori including Māori housing, various environmental issues and Council-Māori participation/relationship arrangements. In addition, LGNZ provides advice including published guidance to assist local authorities in understanding values, aspirations and interest of Māori.

34. The LGNZ National Council has a sub-committee, Te Maruata, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. It also provides support for councils in building relationships with iwi, hapu and Māori groups. Te Maruata provides Māori input on development of future policies or legislation relating to local government. In the previous term Councillor Alf Filipaina was a member of the sub-committee. Te Maruata will hold a hui on Wednesday 15 July 2020 from 10am to 4.30pm.

Ngā ritenga ā-pūtea
Financial implications

Meetings of Auckland/LGNZ (Auckland Zone)

35. Meetings of Auckland/LGNZ are a new initiative being introduced this triennium following amendments to LGNZ zones. The two meetings for 2020 are scheduled for 13 March 2020 and 11 September 2020 and are not currently budgeted for. Staff will use existing resources and liaise with Kura Kāwana to identify combined opportunities for these meetings dates.

36. Managing attendance numbers by only requiring attendance of leads, with others as optional attendees if they wish, should contribute towards keeping meeting costs down.

Annual conference and AGM 2020

37. The normal registration rate for the LGNZ Conference and AGM is $1,410 (early bird) or $1,510 (standard). The total cost for early bird registration for 21 local board members is $29,610, with flights and accommodation additional.

38. Costs of attendance for one member from each local board are to be met from the elected members’ development budget as managed centrally by the Kura Kawana Programme.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

Meetings of Auckland/LGNZ (Auckland Zone)

39. The inaugural meeting of the Auckland Zone is planned for 13 March 2020. If a local board has not chosen an LGNZ lead by this date, they would need to select a member to attend this meeting as their official representative.

Annual conference and AGM 2020

40. The key risk is of delayed decision-making which can impact costs and registration choices. The sooner the registration for the nominated local board member can be made, the more likely it is that Auckland Council can take advantage of early bird pricing for the conference and flights, all done via bulk booking. Delayed information may also impact registration into preferred conference streams or events.

41. There is always a level of reputational risk associated with any financial expenditure. Large delegations to conferences can be costly hence the advice that only one per local board attend.
Ngā koringa ā-muri

Next steps

Meetings of Auckland/LGNZ (Auckland Zone)

42. There are two planned meetings for the Auckland Zone in 2020. The inaugural meeting is scheduled for 13 March 2020 and the second meeting is on 11 September 2020.

43. Preparations for the inaugural meeting are being made by staff with guidance from the co-chairs. The agenda will include a report from LGNZ Executive and will also include an update on the Localism project. The agenda will be made available to members closer to the time of the meeting.

Annual conference and AGM 2020

44. Once members are confirmed to attend, the Democracy Services Business Hub team will co-ordinate and book all conference registrations, as well as requests to attend the AGM.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Shirley Coutts - Principal Advisor - Governance Strategy</th>
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<tbody>
<tr>
<td></td>
<td>Linda Gifford, Programme Manager – Elected Member Development</td>
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<tr>
<th>Authorisers</th>
<th>Louise Mason - GM Local Board Services</th>
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<tbody>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To note the local board feedback submitted on the Local Government New Zealand (LGNZ) discussion paper on “Reinvigorating local democracy”.

Whakarāpopototanga matua
Executive summary
2. In 2019, LGNZ released its discussion paper Reinvigorating local democracy: The case for localising power and decision-making to councils and communities. LGNZ is welcoming feedback from individuals and organisations and have extended the deadline for receiving feedback to the end of January 2020.

3. The discussion paper seeks to refine LGNZ’s advocacy position on ‘localism’ and calls for an active programme of devolution and decentralisation of services. The paper argues that decentralisation will be more efficient and effective in meeting community needs, be more relevant and able to respond to growing diversity, increase voter interest and participation and spur innovation.

4. Some of the key elements of the proposal include:
   - establishing a framework to enable councils to take over certain devolved functions where local capacity exists; or, alternatively, enabling negotiated devolution
   - removing regulatory and legislative constraints on local government, such as those related to pre-fabricated building, public transport and the Resource Management Act
   - a suggestion that the State Services Commission regularly review the range of services that could be transferred to local government or appropriate local agencies
   - a principle that any transfer would need to include (a) funding (b) guidance and support to build competence and (c) enabled only where local capacity already exists.

5. There is no official Auckland Council position on this proposal. This proposal has also not received any endorsement by central government. The council may wish to discuss and agree the types of services that would be appropriate for Aucklanders to have more say and influence on, and this could be the subject of future discussions at Auckland Council/LGNZ meetings.

6. In the meantime, local boards who were interested in giving their views on this discussion paper were encouraged to submit directly to LGNZ. This also ensures LGNZ receives a diversity of views to consider on each of the proposals.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note its feedback to LGNZ on the discussion paper Reinvigorating local democracy: The case for localising power and decision-making to councils and communities.”
Feedback submitted on the Local Government New Zealand (LGNZ) discussion paper on “Reinvigorating local democracy”
Memo

17 Jan 2020

To: Mike Reid, Principle Policy Advisor, LGNZ (mike.reid@lgnz.co.nz)
cc: Victoria Villaraza, Relationship Manager, Local Board Services; Carol McGarry, Democracy Advisor

From: Ōtara-Papatoetoe Local Board

Subject: Ōtara-Papatoetoe Local Board’s feedback to LGNZ Localism discussion paper - Reinvigorating local democracy: The case for localising power and decision-making to councils and communities, July 2019

The Ōtara-Papatoetoe Local Board appreciates the opportunity to give feedback comments to the discussion paper, ‘Reinvigorating local democracy: The case for localising power and decision-making to councils and communities, Local Government New Zealand (LGNZ), July 2019.

The following are overarching feedback points to the discussion paper:

1. That the Ōtara-Papatoetoe Local Board
   a) Support the concept of localism and rethinking centralized systems
   b) Support the proposal that employing a place-based approach to decision making, especially on areas where needs and preferences vary, enables authorities to deliver locally-appropriate services to our increasingly diverse communities
   c) Support initiatives that increase interest and participation in democratic processes
   d) Note the observation that decentralized countries are wealthier than centralized ones and that a 10% increase in the level of decentralization is associated with an average 3% increase of per capita GDP (World Bank studies)
   e) Support a collaborative approach between central and local government on decisions that affect people in our local board area and region
   f) Agree that any devolution of functions must be supported by necessary funding
   g) Support the proposal for exploring funding mechanisms that can support, enable and incentivise local government to invest in areas that will spur growth and better deliver local services
   h) Recommend LGNZ considers what localism looks like at the local government level to ensure local boards and community boards are a key part of the solution.

2. That attachment 1 provides further feedback with detail response to specific questions.
Attachment 1: Ōtara-Papatoetoe Local Board’s detail response to questions on the Localism discussion paper.

i) Do you agree with the three recommendations in this section, devolution, negotiated devolution and removing constraints?
The board supports the recommendations as we need a democracy where local governments are fully enabled to know and empower their communities.

Any further discussion on devolution must include local boards. Local boards are responsible for the local non-regulatory decisions of Auckland Council and further devolutions will impact local board decision-making.

Local boards are the first point of contact for local communities and local board plans reflect local community aspirations. The board supports the intent of furthering localism to responding swiftly and effectively to the current and future needs of local communities.

The board supports the concept of localism and rethinking centralized systems. There is a need to break down silos between central and local government to work together rather than in isolation.

j) What, if any, functions currently provided by central government should be devolved to councils and other local organisations like Iwi/Māori and not for profit organisations?
The board supports the idea of local devolution for research that requires co-design/co-development and local community participatory-based action research, public health including non-communicable diseases, social services including housing, education, safety, crime reduction, people development, and employment.

k) What, if any, central government responsibilities would be more effective if your council, or other local organization, applied to take them over under the negotiated devolution approach?
The areas of housing, transport, arts, culture, tourism. Other potential opportunities would be in the health sector, skills-based education and training, and early childhood education.

l) Can you identify legislative and regulatory constraints on councils and other local organisations that limit their ability to be responsive to local needs?
Councils are responsible for building consent, resource management and public transport operating model and requirements need

Funding,
m) What additional form of funding or tax should councils have access to in order to meet community expectations and address future challenges?
Research funding from central government with restrictions on the level of overheads that universities in particular are claiming so that a proportion of research funds can be shared with local councils who are directly involved in working for and with the local communities to achieve better outcomes for them. Visitor tax and higher tax on fast-food outlets could potentially be additional forms of funding or tax to support councils fund development initiatives in their respective regions e.g. in South Auckland which has high numbers of takeaways/fast-food outlets and population with higher risk of noncommunicable/metabolic diseases that are preventable.

n) What process should councils go through in order to implement a new levy or tax? A consultative and robust process that engages the local community, is fully negotiated in a timely manner and provides detailed justification and background information for a new levy or tax.
Wellbeing investments.

o) Do you agree that the government’s annual wellbeing budget process should be informed by priorities set by each community?
Yes. For council this will require effective and efficient engagement with local communities to understand the issues and be able to articulate priorities for the whole community as well as ensure priorities are strategic and tie in with central government’s wellbeing investment goals.

p) What roles could councils play to ensure that government spending on wellbeing addresses local needs and priorities? Councils and local boards could play a strategic leadership and management role in directing community engagement and their active engagement in decision-making process – councils currently have the capacity and capability to do this in their own communities, at home (not from a distance), and so it will be a matter of channeling the right resources into this new area of health and wellbeing to ensure that it meets local wellbeing needs and priorities.

q) Do you agree with the suggestion of local wellbeing plans and reports?
Yes. It’s important to have a local wellbeing plan and reports to guide action and evaluate performance to know whether it achieved what it said it would do to meet the needs of the community satisfactorily, according to plan, including ability to deliver expected results, and/or more, within budget.

Deepening democracy.

r) What additional approaches could be used to strengthen participation in local government decision-making? In addition to what is being articulated in the discussion paper, communities need to be provided with reasonable/appropriate information and time to help them think about the issues in order for them to be able to make informed decisions (objective, not subjective). In this connection, it is vital that the right leadership, for the right community, is provided to facilitate and guide robust approaches to attract ownership of the solutions, and achieve decisive action as well as sound decision-making by, for, and with the community.

s) What needs to change to strengthen relationships between councils, iwi/Māori, business organisations and the community/voluntary sector? Need to change/improve the way local board members are selected to engage with different stakeholders. If we are true to deepening democracy across the board then selection should be in consultation with the stakeholders concerned so they are given a voice too, and not by preference-choice of individual local board members only. The current selection process does not appear to have meaningful criteria for establishing suitability/matching of members to key stakeholders e.g. capacity and capability, people skills, business management skills, trustworthiness, track record in establishing or strengthening working relationships on behalf of the Council, or other organization.

Cost shifting and unfunded mandates.

 t) Do you agree that legislation will solve the unfunded mandates and cost shifting problem? Yes, I think it will help to solve the current problem. It’s the sensible thing to do if we genuinely care about inequities and inequalities because here’s an area where that can be addressed in ways that are fair and just.

u) Are there other measures that you would recommend to reduce costs being imposed on councils? A thorough review by councils of current performance/operational/project costs with view to eliminating waste and reallocating resources to growth/high productivity strategies and investments in communities.

v) What else could be done to protect the constitutional status of local government? Raise awareness among communities – across all age groups. Create a culture among them of understanding the importance of taking ownership of the assets in their own communities, attract and nurture leadership among them, and facilitate community involvement at all levels in active engagement in developing solutions for their communities. This will require significant investment
however it’s important that proactive engagement with communities is seen to be fair and equitable, and not just involvement of select few among stakeholders due to resource constraints.
Te take mō te pūrongo / Purpose of the report

1. This report provides a summary of resolution responses and information reports for circulation to the Ōtara-Papatoetoe Local Board.

Information reports for the local board:

2. The Regional Facilities Auckland First Quarter Report 2019/2020 is attached to this report. (Attachment A).

3. The Ministry for the Environment is consulting on proposed changes to the waste levy and waste data collection methodologies. The Ōtara-Papatoetoe Local Board fully supports Auckland Council’s draft submission and agrees that there needs to be change to the current situation of increasing amounts of waste going to landfills. Feedback for inclusion as part of Auckland Council’s input into the government’s ‘Reducing waste: a more effective landfill levy- consultation’ is attached to this report. (Attachment B).

4. The Ministry for Health is consulting on proposed changes to modernise New Zealand’s legislation relating to death, burial, cremation and funerals in New Zealand. All feedback received from business meeting minutes, will be appended verbatim at the end of the council submission. The Ōtara-Papatoetoe Local Board feedback is attached to this report (Attachment C).

5. The Urban Development Bill was introduced in Parliament on 5 December 2019. It follows on from the Kāinga Ora–Homes and Communities bill, which disestablished Housing New Zealand and set up a Crown entity in the same name. The purpose is to provide specific powers to enable Kāinga Ora–Homes and Communities (Kāinga Ora) to undertake urban development within a defined specified development project area (SDPA) as well as providing the ability to use powers of acquisition for all Kāinga Ora’s development activities. This piece of legislation impacts on urban growth and housing.

6. Local boards were invited to attend a workshop on the Bill on 31 January 2020 and have the opportunity to give feedback, by 7 February 2020 which will be appended to the council submission. The Ōtara-Papatoetoe Local Board feedback is attached to this report (Attachment D).

7. Feedback from the board on the Proposed new Food Safety By Law information, the He Kura Koiora i hokia: A discussion document on a proposed National Policy Statement for Indigenous Biodiversity and the Auckland Council Submission on Water Services Regulator Bill - Taumata Arowai are due in March 2020. It is suggested that this be delegated to the Chair to provide.

8. Feedback to the Justice Committee on the 2019 Local Government Election will be tabled at the meeting.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) note the Regional Facilities Auckland First Quarter Report 2019/2020.

b) note the feedback for inclusion as part of Auckland Council’s input into the government’s ‘Reducing waste: a more effective landfill levy- consultation’.

c) note the feedback for inclusion as part of Auckland Council’s submission to the Ministry for
Health’s consultation on proposed changes to modernise New Zealand’s legislation relating to death, burial, cremation and funerals in New Zealand.

d) note the feedback to be appended to the council submission on the Urban Development Bill.

e) delegate to the Chair to provide feedback on the Proposed new Food Safety By Law information, the He Kura Koiora i hokia: A discussion document on a proposed National Policy Statement for Indigenous Biodiversity and the Auckland Council Submission on Water Services Regulator Bill - Taumata Arowai.

f) note the feedback to the Justice Committee on the 2019 Local Government Elections tabled at the meeting.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Regional Facilities Auckland First Quarter Report 2019/2020</td>
</tr>
<tr>
<td>B</td>
<td>Feedback 'Reducing waste: a more effective landfill levy - consultation'</td>
</tr>
<tr>
<td>C</td>
<td>Feedback 'Ministry for Health’s consultation on proposed changes to modernise New Zealand’s legislation relating to death, burial, cremation and funerals in New Zealand'</td>
</tr>
<tr>
<td>D</td>
<td>Feedback - Urban Development Bill</td>
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Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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</table>
Regional Facilities Auckland

Quarter 1 Performance Report

For the period ending 30 September 2019

This report outlines the key performance of Regional Facilities Auckland.
Regional Facilities Auckland Q1 summary

Highlights, issues & risks for the quarter:

**Highlights:**
1. Auckland Stadiums: Mt Smart Stadium played host to the first ever standalone NRL Women's Premiership (NRLW) fixture, Warriors v Dragons (crowd circa 3,000). Key Western Springs announcements for the summer concert season included massive headline acts for Friday Fags Return, Festival X Rising and Fat Freddy's Drop.
2. Auckland Convention: 113 events were delivered across venues, attracting around 59,000 attendees. The biggest was New Zealand Fashion Week, which returned to Auckland Town Hall after 16 years and attracted over 24,000 people. North Harbour Stadium hosted 32 events and Aotea Centre hosted 27 (welcoming 29,000 people).
3. Auckland Live: School of Rock – The Musical rocked The Civic in September, with more than 28,000 tickets sold for the almost four-week season. Other successful key events included Mr Red Light, James Morrison, Ruel, The Children, Pick & Mix, Area 51, Rock Obit, We Will Rock You, Neil Young's Live Rust, War Horse, Sam Walker, 7 Days Live, Nga Puke. Partnership with ATEED transformed Aotea Square into the Elemental Hub in July – alongside the perennially popular Ice Rink.

**Issues/Risks:**
1. Auckland Stadiums: The two Metallica concerts were cancelled by the band for reasons of ill health.
2. Auckland Live: Queens Wharf closed to the public to enable repairs to the roof of The Cloud and doors and walls of Shed 10 following two mini-tornadoes in August.
4. Auckland Zoo: 71 rain days in Q1 had a significant impact at the Zoo, both on visitation and the complex South East Asia development.

### Financials (million)

<table>
<thead>
<tr>
<th></th>
<th>YTD actual</th>
<th>YTD budget</th>
<th>Actual vs Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital delivery</td>
<td>18.2</td>
<td>19.2</td>
<td>95%</td>
</tr>
<tr>
<td>Direct revenue</td>
<td>13.1</td>
<td>13.4</td>
<td>(0.3)</td>
</tr>
<tr>
<td>Direct expenditure</td>
<td>24.8</td>
<td>24.7</td>
<td>(0.1)</td>
</tr>
<tr>
<td>Net direct expenditure</td>
<td>11.7</td>
<td>11.3</td>
<td>(0.4)</td>
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**Financial Commentary**

Capital delivery: The RFA capital programme for Q1 delivered $18.2m of works and is forecast to achieve total spend to budget for the year. The delivery is primarily in two major projects: the Aotea Centre refurbishment and the South East Asia Precinct.

Net direct expenditure: The $0.4m unfavourable variance relates in part to the grants paid by RFA.

Forecast FY20: Current indications are that RFA will miss the FY20 revenue target in particular as a result of the exceptionally wet weather in the first quarter and business interruption impacts of construction at the zoo through the remaining months of the year. Although an allowance was made in the budget for business interruption, the shortfalls being experienced are greater than previously estimated. Direct expenditure is also anticipated to exceed budget due to higher than expected staffing costs and professional fees.

### Key performance indicators

<table>
<thead>
<tr>
<th>Previous Quarter</th>
<th>FY20 Quarter 1</th>
<th>Status</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>Actual</td>
<td>Target</td>
<td></td>
</tr>
<tr>
<td>The number of people who experience RFA’s arts, environment and sports venues and events</td>
<td>778,688</td>
<td>925,000</td>
<td>Not met</td>
</tr>
<tr>
<td>The net promoter score for Regional Facilities Auckland’s audiences and participants</td>
<td>44</td>
<td>19</td>
<td>Met</td>
</tr>
<tr>
<td>Percentage of operating costs funded through non-rates revenues</td>
<td>55%</td>
<td>60%</td>
<td>Not met</td>
</tr>
<tr>
<td>Number of programmes contributing to the visibility and presence of Māori in Auckland, Tamaki Makaurau</td>
<td>20</td>
<td>4</td>
<td>Met</td>
</tr>
</tbody>
</table>

The original target number of RFA visitors/patrons was set prior to Council’s decision to lease the Viaduct Events Centre to Team NZ. This removed a key venue from RFA’s events programme and will impact the visitor numbers.

RFA did not achieve its revenue targets this quarter, however tight controls over expenditure mitigated the substantial majority of variance to budget in real terms. The underlying percentage, however, remains under target.
Strategic focus area – Stadia

Key commentary
For three months ended 30 September 2019, a total of $1.6m was spent towards stadia against a budget of $3.2m.

Highlights
1. **North Harbour Stadium**: works to reconfigure the main field to accommodate baseball have commenced and are on schedule for completion by November 2019. Planning for renewal of the main stand roof is underway, following a delay to the programme to enable the team to expand the project scope to include additional seismic strengthening.
2. **Mt Smart Stadium**: works are completed on the lower west stand and the upper south stand aside from minor outstanding detail work.
3. **Western Springs**: upgrade works to the entry road commenced in July 2019. Stages 1 and 2 will be complete and operational for the start of the speedway season in November. Building consents for the four building renewal projects have been received.

Issues/Risks
1. **Stand strengthening and renewals works at Mt Smart and North Harbour stadia**: In early 2019, RFA received preliminary findings from seismic surveys of building structures at Mt Smart and North Harbour stadia, which prompted further detailed assessments. These were received in late FY19 and indicated low seismic ratings, albeit within tolerance. Further strengthening works, particularly at North Harbour Stadium were identified to improve the seismic ratings of these structures, and these works are now in the planning stage. For North Harbour Stadium, the RFP for a larger renewals project will be released shortly. This will encompass not only seismic strengthening, but also the general renewal of a roof approaching the end of its useful life.

2. **Toilet, works facility and entry road renewals at Western Springs Stadium**: $2.4m of works focussed on renewing roofing, toilet and works facilities at the existing stadium were re-phased into early FY20. These works are contracted and ongoing. The discovery of unknown services near the surface and unexpectedly rocky ground conditions have delayed progress on the project.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Harbour Stadium – baseball reconfiguration</td>
<td>On track</td>
<td>Reconfiguration and construction to enable the hosting of the Auckland Tuatara home games for next season at North Harbour Stadium</td>
<td>This project is currently in the construction phase, with work on track for completion by November 2019</td>
</tr>
<tr>
<td>North Harbour Stadium – main stand roof renewal</td>
<td>Delayed</td>
<td>To construct access to the grandstand roof and undertake roof repairs (renewals)</td>
<td>The stand’s seismic assessment has been confirmed as 34%NBS. The package of upgrade and renewal works for the stand is being progressed with works expected to be completed in FY21</td>
</tr>
<tr>
<td>Western Springs Stadium renewals</td>
<td>On track</td>
<td>The replacement of two toilet blocks, gate entry building, maintenance shed, concourse and Stadium Road upgrade works</td>
<td>The road upgrade has commenced, and the four building replacements will commence shortly. The discovery of unidentified services and difficult ground conditions has delayed the project, with further delays now likely in working around the upcoming event season. The major elements of the project are expected to be delivered in FY20</td>
</tr>
</tbody>
</table>

Strategic context
- Much of Auckland’s network of stadia are aging and do not respond to the evolving interests of Aucklanders, including the growth of interest in a wider range of sports.
- RFA is working to improve the amenity and health and safety standards in the stadia under its stewardship, in order to improve their financial sustainability and provide better facilities for both community sports activities and professional sports teams and their fans. RFA also aims to provide venues to support Auckland’s emerging sports.
Strategic focus area – Auckland Zoo development

Key commentary

For the three months ended 30 September 2019, a total of $7.6m was spent towards zoo development against a budget of $9.8m.

Highlights

1. Construction of the South East Asia Precinct and new café is well underway. The project is being managed in zones, with the first zone due for completion in December 2019. The overall programme is scheduled for completion by mid-2020.
2. A significant programme of general renewals and infrastructure upgrades is also progressing well.

Issues/Risks

1. The extent of the construction work currently underway at the Zoo (the South East Asia project is currently impacting on more than 20% of the site) is impacting on the visitor experience and perception of value at the Zoo. A range of mitigation strategies is in place, the most significant of which is the implementation of an adjusted pricing strategy, reducing the cost of entry by as much as 30%. Although the new pricing strategy resulted in the Zoo achieving 718,027 visitors in FY19, the reduced price impacted on revenue. Visitor numbers are down in quarter one, with visitors less likely to commit to multiple visits until the South East Asia construction is completed.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>South East Asia Precinct development</td>
<td>On track</td>
<td>Redevelopment of the central area within the Zoo to provide modern standards of housing and care for the Zoo’s South East Asian species, and new catering facilities</td>
<td>Largest renewals project in the Zoo’s history. Tracking to budget and expected to be completed in the 2019/20 financial year.</td>
</tr>
</tbody>
</table>

Strategic context

RFA is continuing with development of a world-class zoo and wildlife conservation facility by addressing aging infrastructure at Auckland Zoo and long-term under-investment through a phased programme of works.

These works constitute essential renewals aimed at ensuring Auckland Zoo meets the modern standards of animal welfare, visitor amenity, wildlife exhibition and health and safety obligations.
Strategic focus area – Aotea precinct development

Key commentary
For the three months ended 30 September 2019, a total of $6.4m was spent towards the Aotea Centre development against a budget of $6.3m. This project remains substantially challenged by delays associated with the need for a comprehensive redesign to meet new standards.

Highlights
1. Refurbishment of the interior of the Aotea Centre (Centre) is drawing to a conclusion, with significantly upgrading facility as a result
2. Working with the Auckland Design Centre, a draft Aotea Square precinct master plan has been incorporated into Council’s proposed refresh of the City Centre Master Plan, and a programme of consultation with key partners and stakeholders is underway.

Issues/Risks
1. New external cladding standards and associated Council consenting processes have caused significant delays to the Aotea Centre refurbishment project. To somewhat mitigate the impact on the operation of the Centre and the ongoing project risks, the original refurbishment project has been split into two projects – internal works and external works. Internal refurbishment works are scheduled for completion in November 2019. Re-design of the weather tightness project is ongoing.
2. A review of escalating project costs, following an assessment of on-going delays identified the need for an additional $14m to complete the project, funding which was been approved by Council in FY19. The project now has a total budget of $65.8 million allocated to dealing with the Centre’s underlying structural problems and refurbishing its interior spaces.
3. Delays to completion of the project will reduce revenue potential from the Centre for a longer period than previously anticipated.
4. The need to work around Centre bookings continues to compromise the delivery of the renewal project, further exacerbating time delays and budget pressures.
5. There will be some negative impact on the customer experience caused by ongoing construction works until completion.

Strategic context
The refurbishment and further proposed development and expansion of the Aotea Centre are aimed at creating a vibrant cultural and civic centre for Auckland focused on the Aotea Square precinct and as part of a wider Aotea Arts Quarter.

This will include a significantly upgraded and expanded Aotea Centre and Integrated Aotea Square, providing a home for the development and presentation of performing arts in Auckland.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aotea refurbishment</td>
<td>Delayed</td>
<td>The first significant refurbishment of the 30-year-old Centre, aiming to upgrade foyer and functions spaces and address long-standing weather-tightness issues</td>
<td>NZ’s growing understanding of the safety implications of building façades and cladding standards has required substantial changes to this project mid-programme. Council has approved an additional $14m in funding for the project.</td>
</tr>
<tr>
<td>Aotea Square master plan</td>
<td>On track</td>
<td>A precinct planning approach to the development of the Square and its surrounds to ensure the precinct meets its potential as a key lively and active space for Aucklanders</td>
<td>A consultation draft of the masterplan has been completed and is being used to inform discussions with partners and stakeholders, and the design for the Aotea Studios project.</td>
</tr>
<tr>
<td>Aotea Centre expansion (Aotea Studios)</td>
<td>On track</td>
<td>Developing concept plans for expanding the current Aotea Centre to provide a home for performing arts organisations and to foster the work of performing arts groups</td>
<td>This project is in its early stages – the concept, funding and potential timing of this proposed development will be discussed with Council in 2020.</td>
</tr>
</tbody>
</table>
Other Statement of Intent focus areas

Arts & Culture Strategy
• In July, Auckland Live presented its first Relaxed Performances for Matani for Tamariki and Room on the Broom. Auckland Live also hosted the NZ International Film Festival in July.
• NZ Maritime Museum hosted a sold-out event that brought a new and diverse audience to the Museum, While the Light Lasts, an interactive, late-night mystery-style game for 200+ visitors.
• Nearly 400 patrons came to Auckland Art Gallery’s popular and lively Art After Hours in July. Inspired by the exhibition Frances Hodgkins; European Journeys, the Gallery transformed into a European courtyard, with a packed schedule including drawing classes, dance performances and demonstrations, a popular talk by Mary Kider, live music and bespoke food and drink.
• In August, Auckland Art Gallery hosted the Pat Hanly Creativity Awards, recognising 36 exceptional Year 13 art students from 28 Auckland secondary schools. The awards, supported by AUT, acknowledge Pat Hanly’s contribution to New Zealand contemporary art and his passion for art education and supporting young artists.
• The new exhibition A Place to Paint: Colin McCahon in Auckland opened on 10 August at Auckland Art Gallery, and was officially launched a week later by Prime Minister the Rt Hon Jacinda Ardern.

Sustainability and Climate Change
• Reports have been received from the waste services provider for the Aotea Centre and Auckland Zoo refurbishment projects, demonstrating waste diversion rates of over 80% across both construction sites.
• The North Harbour Stadium Baseball project saw 800 stadium seats recycled, and a recycling of the project during the design stage prevented the use of 250 tonnes of concrete and 22 tonnes of reinforcing steel, equivalent to around 40 tonnes of CO2e.
• A new waste compound has been constructed at Mt Smart Stadium to enable enhanced management and sorting of waste streams, including a hand-sorting area and wash-down facilities.
• New water metering equipment has been installed at the Gallery to enable a more refined level of understanding of water usage within the building.
• A sustainability workshop was held with 23 staff members from across RFA’s business units to discuss opportunities for cross-collaboration on sustainability initiatives, knowledge sharing and staff engagement. In addition, Auckland Stadiums re-invigorated their Green Team, meeting to compile a list and initiate work on various sustainability initiatives across Stadiums’ sites.

Contribution towards Māori Outcomes
Te Reo Māori
• RFA in partnership with Auckland Council’s People and Performance Group have successfully received Te Toa Takitini funding to resource capability and development training for staff, with foundational level training will start in November. This is a positive step towards achieving goals related to “An empowered Organisation”. This will also increase the ability of our staff to work effectively with Mana Whenua and Māori communities in the delivery of our business activities.

Identity and Culture
New Zealand Maritime Museum:
• The Talking Portrait project stage 1 has been completed with Te Toki Voyaging Trust. A young female sharing her story. Stage 2 is in progress where public can interact and ask questions and the portrait will respond from a diverse, Te Ao Māori perspective.
• Building collections for the future was able to purchase three taonga from the Webber Collection and registered to purchase taonga of New Zealand.
• Tuia- Takiri (unfurling) Exhibition opens in October. Working in collaboration with Local government, Ngāti Whātua and artists. The waka from Tahiti has left bound for Aotea. Auckland Zoo:
• The leadership team undertook a marae visit to Orakei as part of a commitment and efforts to build stronger relationships with Ngāti Whātua.

Local Board Engagement
• The Quarter 4 Performance Report for the period ending 30 June will not be distributed to the local boards until December, after the local government elections, as this is a year-end report requiring confidentiality until the financial results are released.
• After the new Council term begins on November 1, all local board members will be fully informed of RFA facilities and activities through the Auckland Council training programme, and through visits to the boards. These visits will include an overview presentation, as well as the fourth quarter 2018-19 and first quarter 2019-20 performance reports.
• A presentation of the ongoing work on the Aotea Precinct Master Plan was positively received by the Waitakere Local Board.
• Upper Harbour Local Board member enthusiastically endorsed the concept plans that aim to significantly increase the use of North Harbour Stadium.
### Regional Facilities Auckland Q1 financials

#### Direct operating performance

<table>
<thead>
<tr>
<th>($ million)</th>
<th>FY 19 Actual</th>
<th>FY 20 YTD Budget</th>
<th>FY 20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Notes</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net direct expenditure</strong></td>
<td>A</td>
<td>39.4</td>
<td>11.7</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11.3</td>
<td>(0.4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>40.9</td>
<td></td>
</tr>
<tr>
<td><strong>Direct revenue</strong></td>
<td>B</td>
<td>53.8</td>
<td>13.1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>13.4</td>
<td>(0.3)</td>
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<td></td>
<td></td>
<td>60.8</td>
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<tr>
<td>Fees &amp; user charges</td>
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<td></td>
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<td>9.7</td>
<td>0.2</td>
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<td></td>
<td></td>
<td>47.2</td>
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<tr>
<td>Operating grants and subsidies</td>
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<td>1.1</td>
<td>0.3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.4</td>
<td>(0.1)</td>
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<tr>
<td></td>
<td></td>
<td>1.1</td>
<td></td>
</tr>
<tr>
<td>Other direct revenue</td>
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<td>13.3</td>
<td>2.9</td>
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<td></td>
<td></td>
<td>3.3</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>12.5</td>
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<tr>
<td><strong>Direct expenditure</strong></td>
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<td>93.2</td>
<td>24.8</td>
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<td></td>
<td></td>
<td>24.7</td>
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<tr>
<td></td>
<td></td>
<td>101.7</td>
<td></td>
</tr>
<tr>
<td>Employee benefits</td>
<td>C</td>
<td>51.2</td>
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<tr>
<td></td>
<td></td>
<td>11.9</td>
<td>(2.1)</td>
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<td></td>
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<td>45.7</td>
<td></td>
</tr>
<tr>
<td>Grants, contributions &amp; sponsorship</td>
<td>D</td>
<td>1.1</td>
<td>0.8</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.3</td>
<td>(0.5)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1.3</td>
<td></td>
</tr>
<tr>
<td>Other direct expenditure</td>
<td>E</td>
<td>40.4</td>
<td>10.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12.5</td>
<td>2.5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>54.7</td>
<td></td>
</tr>
</tbody>
</table>

#### Other key operating lines

<table>
<thead>
<tr>
<th></th>
<th>FY 19 Actual</th>
<th>FY 20 YTD Budget</th>
<th>FY 20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC operating funding</td>
<td>36.6</td>
<td>10.2</td>
<td>10.2</td>
</tr>
<tr>
<td>AC capital funding</td>
<td>92.7</td>
<td>18.3</td>
<td>19.6</td>
</tr>
<tr>
<td>Vested assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Depreciation</td>
<td>32.2</td>
<td>8.2</td>
<td>4.9</td>
</tr>
<tr>
<td>Net interest revenue</td>
<td>0.6</td>
<td>0.2</td>
<td>0.1</td>
</tr>
</tbody>
</table>

#### Financial Commentary

**A:** The $0.4m unfavourable variance reflects in part the grants paid by RFA, refer to Note D below.

**B:** Direct revenue unfavourable variance is due to $433k of Spark Arena rental revenue transferred to offset costs in other direct expenditure however the budget remains in revenue.

**C:** Employee Benefits contains $2.9m staff costs that are recharged against events. These recharges are budgeted under Cost of Goods Sold (COGS) within other direct expenses. Actual staff costs are favourable to budget due to recruitment for vacancies being put on hold for non-essential roles.

**D:** Grants, contributions and sponsorships: RFA converted the MOTAT loan to a capital grant recognising $280k in quarter one for the FY20 financial year. Other grants related to capital spend programmes.

**E:** Other direct expenditure contains COGS which includes salary recharges of $2.9m. The $2.9m recovery should be offset against employee benefits (where the budget is held). This has resulted in a misalignment between actuals and budget which will be corrected in the next LTP process.
## Regional Facilities Auckland Q1 performance measures

<table>
<thead>
<tr>
<th>Key performance indicators</th>
<th>Previous Year</th>
<th>FY 20 Quarter 1</th>
<th>Status</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>The number of people who experience Regional Facilities Auckland's arts, environment and sports venues and events</td>
<td>3,363,323</td>
<td>778,688</td>
<td>925,000</td>
<td>Not met</td>
</tr>
<tr>
<td>Auckland Zoo visitation</td>
<td>718,027</td>
<td>138,270</td>
<td>182,500</td>
<td></td>
</tr>
<tr>
<td>Auckland Art Gallery visitation</td>
<td>401,883</td>
<td>102,145</td>
<td>128,750</td>
<td></td>
</tr>
<tr>
<td>NZ Maritime Museum visitation</td>
<td>157,091</td>
<td>32,799</td>
<td>42,500</td>
<td></td>
</tr>
<tr>
<td>The net promoter score for Regional Facilities Auckland's audiences and participants</td>
<td>43</td>
<td>44</td>
<td>19</td>
<td>Met</td>
</tr>
<tr>
<td>Percentage of operating costs funded through non-rates revenues</td>
<td>57%</td>
<td>54%</td>
<td>60%</td>
<td>Not met</td>
</tr>
<tr>
<td>Percentage of Auckland residents surveyed who value RFA venues and events</td>
<td>69%</td>
<td>74%</td>
<td>69%</td>
<td>Met</td>
</tr>
<tr>
<td>Number of programmes contributing to the visibility and presence of Maori in Auckland, Tamaki Makaurau</td>
<td>68</td>
<td>20</td>
<td>4</td>
<td>Met</td>
</tr>
</tbody>
</table>

Note: RFA has a total of 5 primary SOI measures (with the addition of a further breakdown of visitation measures, individual to each of the zoo, gallery and Maritime Museum). For the quarter to 30 September 2019, 3 of the primary measures have been met and 2 have not.

The original target for RFA visitors/patrons was set prior to Council’s decision to lease the Viaduct Events Centre to Team NZ. This removed a key venue from RFA’s events programme and will continue to impact on RFA’s expected visitor/patron numbers. In addition:
- Major construction programme and 71 rain days during the quarter have had a significant impact on visitation.
- The Gallery saw a continued reduction in international visitor numbers, possibly related to the international visitor levy.
- The Maritime Museum is also impacted by construction within the vicinity, and the loss of Ted Ashby for sailings for five weeks.
Regional Facilities Auckland Q1 non-financial performance

384,323 people experienced free or subsidised events

778,688 patrons/fans participated in 917 event days

2,104 people participated in RFA’s outreach programmes

17,225 school students participated in RFA’s curriculum-based learning programmes

Inspiring volunteers contributed 11,379 hours supporting RFA activities
Memo

7 January 2020

To: Cosette Saville, Principle Advisor, Infrastructure and Environment Services
cc: Sophien Brockbank, Team Leader, Strategic Planning Waste Solutions
    Victoria Villaraza, Relationship Manager, Local Board Services

From: Ōtara-Papatoetoe Local Board

Subject: Reducing waste: a more effective landfill levy – Local board inputs on Ministry for the Environment’s landfill levy consultation document

Background:
The Ministry of Environment is consulting on proposed changes to the waste levy and waste data collection methodologies (Ref. Reducing waste: a more effective landfill levy – consultation document, Wellington: Ministry for the Environment, 2019). Elected members received a memo with details on 6 December 2019 and a copy of Auckland Council’s draft submission on 20 December 2019. Local boards have an opportunity to give feedback comments if they so like.

Ōtara-Papatoetoe Local Board’s feedback comments:

1. The Ōtara-Papatoetoe Local Board fully supports Auckland Council’s draft submission and agrees that there needs to be change to the current situation of increasing amounts of waste going to landfills.

2. The intent and purpose of the proposed levy by the central government’s Ministry of Environment is relevant and closely aligned to local board’s outcomes and objectives. The Ōtara-Papatoetoe Local Board Plan 2017 states one of its outcomes for the local area as ‘Healthy Natural Environment’ with an objective to minimise waste going to landfill.

3. Central government policy and legislation is critical in achieving these results at a local level. Concrete steps by central government are warranted in progressing action to achieve the Auckland Council’s target of ‘zero-waste’. The landfill levy needs to be made effective as in its absence the influence of work of territorial authorities and local boards remains at margins.

4. The board strongly supports actions for an effective management of waste disposal to establish consistency in how landfills are defined, consented and managed.

5. The board supports an approach that proactively applies the levy in a consistent manner regardless of source by prioritising environmental concerns over commercial interests and conveniences. Further to take a consistent approach and have the highest proposed levy hike applied across all landfills.

6. The board has a concern on the exclusion of farm-dumps from the levy, as 20 per cent of New Zealand’s waste comes from farms, yet only 7.5 per cent of that waste is disposed at municipal landfills. This implies that the rest is disposed onsite with little oversight. There is a need for appropriate changes through the Resource Management Act to give effect to compliance on farm-dumps.

7. The board strongly supports engaging communities in educational activities and raising awareness to give effect to change in behaviour. The Ōtara-Papatoetoe Local Board looks for more opportunities to partner with central government funded programmes for implementing in the local area. Local boards are well placed through their practical knowledge of the local area, its people and their concerns to achieve results.

The board appreciates the opportunity to give feedback on this important subject.

Lilo Fuli
Chair, Ōtara-Papatoetoe Local Board
Memo

To: Tian Liu, Consultant Planner, Regulatory Services (tian.liu@aucklandcouncil.govt.nz)
cc: Victoria Villaraza, Relationship Manager, Local Board Services
From: Ōtara-Papatoetoe Local Board

Subject: Ōtara-Papatoetoe Local Board’s feedback to Ministry of Health’s consultation on Review of the Burial and Cremation Act 1964 and Related Legislation

Context/Background

The Ministry for Health is consulting on proposed changes to modernise New Zealand’s legislation relating to death, burial, cremation and funerals in New Zealand.


Feedback:

The Ōtara-Papatoetoe Local Board appreciates the opportunity to give feedback comments and notes that:

- the board supports Auckland Council’s submission to ‘The Legal Framework for Burial and Cremation in New Zealand – A First Principles Review’. The board is supportive for local authorities to retain their regulatory roles over cemeteries and burial services. A key consideration is that as private operators that fold will ultimately need to be taken over by Council’s, therefore socialising private losses.
- support the recommendations for consumer protection and price listings which is particularly relevant for many in local communities for whom the cost of burial is a high burden.
- the board agree with the need for stronger legal protection over pre and post-1900 graves. As we move through this century, graves at Manukau Memorial Gardens will become over 100 years old. The issues such as vandalism at Grafton cemetery will become apparent in Manukau.
- there appears to be an issue with the current Act and processes being followed when kiwi are discovered, as outlined in Council’s submissions. Therefore, any changes to the Act must be in consultation with mana whenua, or at least allow flexibility, so as to allow both mana whenua processes to be adhered to, while keeping to the principles of any proposed amended Act.
- the board do not support mandatory, limited or renewable tenure. Once this becomes an option, and priced, then poorer families will most likely take the limited tenure option, while those that can afford, will have their loved ones kept there for perpetuity.

The board is informed that officers request board’s formal feedback by 5 pm 28 Feb. 2020 to allow time for it to be included verbatim at the end of council’s submission. Submissions on this consultation are due to the Ministry on 10 April 2020. It is noted that staff will attend a Auckland Council’s Parks Arts Community and Events Committee workshop on 18 March 2020 to discuss council’s submission. Local board and Independent Maori Statutory Board feedback will be tabled at the workshop.
Memo

3 Jan 2020

To: Anna Jennings, Principal Advisor, Urban Growth and Housing
cc: Victoria Villaraza, Relationship Manager, Local Board Services
From: Ōtara-Papatoetoe Local Board

Subject: Ōtara-Papatoetoe Local Board’s feedback on the Urban Development Bill

Context/Background

The Urban Development Bill was introduced in Parliament on 5 December 2019. It follows on from the Kāinga Ora—Homes and Communities bill, which disestablished Housing New Zealand and set up a Crown entity in the same name. The purpose is to provide specific powers to enable Kāinga Ora—Homes and Communities (Kāinga Ora) to undertake urban development within a defined specified development project area (SDPA) as well as providing the ability to use powers of acquisition for all Kāinga Ora’s development activities. This piece of legislation impacts on urban growth and housing.

Local boards received a memo with details on 16 January 2020 and were invited to attend a workshop on the Bill on 31 January 2020. Local boards have the opportunity to give feedback, by 7 February 2020 which will be appended to the council submission.

Feedback:

The Ōtara-Papatoetoe Local Board notes the following points as feedback:

a. Affordable housing: The board is in principle supportive of government’s intent of the Bill, that is, to improve the social and economic performance of New Zealand’s urban areas. The board recognises that local communities are in need of affordable homes.

b. The board acknowledges that giving Kāinga Ora more powers and establishing specified development project areas (SPDA) will speed-up the building process and allow more houses to be built, many of these will benefit families in our local board area. However as highlighted in Auckland Council submission to an earlier Bill, the Kāinga Ora – Homes and Communities Bill, the need to see the detail of how the new urban development entity, Kāinga Ora, would operate and what powers would be afforded to it is pertinent to implications on the ground.

c. Scope of Kāinga Ora’s powers and Auckland’s governance model, role of local boards:
   The board has a serious concern about the scope of some of those powers, including and specifically Kāinga Ora’s powers regarding:
   - the resource consenting process and
   - powers of acquisition of reserves that may include the acquisition of local reserves, parks and playgrounds without consultation with our local boards.

d. Place-making and local plans: The Bill should recognise the governance role of Territorial Authorities, including that of Local Boards. Given the place-making role of local boards and the increased rhetoric about ‘localism’ and ‘subsidiarity’ regarding local government, it would be appropriate for the Bill to recognise Councils and Local Boards as more than merely ‘stakeholders’. Kāinga Ora should be required to work in partnership with Councils and Local Boards to build better ‘communities’ – this aligns well with the overarching objective of the Bill.

e. Auckland has a unique governance model and local boards have a responsibility in place-shaping, are responsible for decision-making on local issues, activities and services. These activities include maintaining and upgrading town centres, facilities including local parks and caring for the local environment, preserving heritage.
f. **Gap in strategic alignment:** The provisions in the Bill and operational requirements from Kāinga Ora must include reference to local context of plans and strategies. Currently there is a gap in strategic alignment as the community effort that shaped the making of plans and strategies, including those at a local board level, are not considered — e.g. Auckland Plan 2050, Local Board Plans, Open space network plans, community facilities network plan.

g. **Acquisition of reserves:** The board has serious concerns on giving power to Kāinga Ora to acquire reserves. This proposal implies loss of limited green open spaces due to urban intensification and growth. Further, the Bill does not place a requirement on Kāinga Ora to replace green space if reserves are acquired. This is at a time when local communities are demanding open spaces and it is important for them to protect and preserve green space or the limited reserve areas we have. There is huge risk of loss of oversight from a local governance perspective.

h. **Communication, consultation with local population:** There is a high risk of confusion, communication gaps and even duplication for local communities, applicants and developers if Kāinga Ora was automatically the resource consent authority. The unintended complications can arise as many urban developments require both district and regional consents. Local boards are the first point of contact for communities and it is important for the Bill and Kāinga Ora to recognise local governance roles and responsibilities and engage as partners.

i. **Development powers outside of SPDA:** The board is concerned about the extensive powers with Kāinga Ora for developments that are not a SDPA may result in situations where small developments, in smaller parcels of land such as that around Papatoetoe, will go ahead without consulting with neighbours or local residents.

j. **Reduce upheaval and negative impact on vulnerable communities:** The Ōtara-Papatoetoe Local Board is of the view that a greater emphasis on community involvement and participation is warranted. As noted earlier, many important plans and strategies have been prepared by council based on significant involvement by the community. The Bill in its current form does not require these to be taken into account and there is huge risk that local communities will be left out of this major change process. A large part of the planned developments are in southern local board areas of Auckland, it is in our areas that SDPA will be implemented, where large parts of our communities are vulnerable and at risk and will have to experience major upheavals.

k. **Shared prosperity:** A challenge for Auckland and Ōtara-Papatoetoe local area is taking actions to share prosperity and opportunities with those more vulnerable. The development projects which Kāinga Ora will lead are expected to improve employment and business opportunities. The Ōtara-Papatoetoe Local Board would like to see the inclusion of ‘social procurement’ that result in creating jobs for local people and opportunities for local business in these development projects. These opportunities must be proactively offered to locals in the first instance. These are significant urban developments in the local areas and meaningful pathways need to be designed to empower locals for employment and to enable them to make the most of the business opportunities.

l. **Policy instruments for pathways to home ownership:** The board recognises the need in our communities for affordable housing and advocates for putting into place policy instruments and measures to assist locals get into home ownership through the SDPA. Maori and Pacific homeownership rates have plummeted and owning real estate has been shown to be one of the biggest factors in wealth growth amongst New Zealanders, even more significant a factor than education. This is an opportune time to take steps that can make a tangible difference or else the big changes will have a reverse effect on our communities if our families are priced out of local areas, instead of providing affordable homes for all.

The Ōtara-Papatoetoe Local Board appreciates the opportunity to give feedback and is interested to be informed of the next steps and progress on the Bill.

Lotu Fuli
Chair, Ōtara-Papatoetoe Local Board
Urgent Decision request to approve a new road name (Kakaho Way) at 10 Central Avenue, Papatoetoe

File No.: CP2020/00029

Te take mō te pūrongo
Purpose of the report
1. To notify the Ōtara-Papatoetoe Local Board of a decision made under the local board’s urgent decision-making process approving the naming of a new road at 10 Central Avenue, Papatoetoe.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note the urgent decision approving the name Kakaho Way for the new road at 10 Central Avenue, Papatoetoe, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60312621).

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Signed Urgent Decision, report and attachments</td>
<td>171</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

Authors | Carol McGarry - Democracy Advisor Otara-Papatoetoe
Authorisers | Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards
Memo

23 December 2019

To: Victoria Villaraza - Relationship Manager Māngere-Ōtāhuhu and Ōtara-Papatoetoe Local Board and Ōtara-Papatoetoe Local Board

From: Albert Scott - Ōtara-Papatoetoe Local Board Advisor

Subject: Urgent decision request of the Ōtara-Papatoetoe Local Board to approve a new road name (Kakaho Way) at 10 Central Avenue, Papatoetoe

Purpose

The purpose of this memo is to seek the local board relationship manager’s authorisation to commence the urgent decision-making process and if granted, seek formal approval from the chair and deputy chair (or any person acting in these roles) to use the process to make an urgent decision as resolved by the local board below.

Urgent decision-making process

Resolution number OP/2019/185

MOVED by Chairperson L Full, seconded by Member O Dewes:

That the Ōtara-Papatoetoe Local Board:

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.

b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.

c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

The urgent decision being sought needs to be authorised by the chair and deputy chair (or any person acting in these roles) by signing this memo. Both this memo and the report will be reported as an information item at the next business meeting if the urgent decision-making process proceeds.

Reason for the Urgency

Seeking approval from the Ōtara-Papatoetoe Local Board to name a new private road, being a commonly owned access lot (COAL), created by way of a subdivision development at 10 Central Ave, Papatoetoe. The opportunity for the board to make a decision falls outside of the scheduled business meeting times.
Decision sought from the Chair and Deputy Chair

That the Ōtara-Papatoetoe Local Board approve new road name Kokaho Way at 10 Central Ave, Papatoetoe

Background

Through the urgent decision-making process, the report attached is seeking approval for a new private road. The normal process would see this application come to a business meeting for local board decision. However, the report was received after the last business meeting of the year. The applicant is seeking urgent approval as the eight apartments on site a near complete and the applicant is hoping to get committed families into the apartments before Christmas.

The three names proposed by the developer are in the table below:

<table>
<thead>
<tr>
<th>Road Number</th>
<th>Proposed Names &amp; Preferences</th>
<th>Meaning (as described by applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>COAL</td>
<td>Option 1: Mokoro Lane (Applicant preferred)</td>
<td>Maori word meaning: <em>(noun)</em> another type of toe toe, being toe toe mokoro</td>
</tr>
<tr>
<td></td>
<td>Option 2: Kakaho Way (alternative 1)</td>
<td>Maori word meaning: <em>(noun)</em> being the flower stem of the toe toe</td>
</tr>
<tr>
<td></td>
<td>Option 3: Pampas Way (alternative 2)</td>
<td><em>(noun)</em> Species of grass that the toe toe belongs to</td>
</tr>
</tbody>
</table>

The applicant did consult (via email) with several mana whenua groups. Two iwi responded, Ngai Tai Ki Tamaki responded in favour of option two (Kakaho Way) and Ngaati Whanaunga suggested a review and feedback at a cost, which was not undertaken by the applicant.

Authorisation of the urgent decision-making process:

Signed by Victoria Villaraza
Relationship Manager Māngere-Ōtāhuhu Ōtara-Papatoetoe Local Board

Date 12/112/2019

Approval for the urgent decision:
Urgent Decision request to approve a new road name (Kakaho Way) at 10 Central Avenue, Papatoetoe

Otara-Papatoetoe Local Board resolution:

That the Otara-Papatoetoe Local Board:

a) approve Kakaho Way for the new road at 10 Central Ave, Papatoetoe, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60312621).

Lotu Fuli
Chairperson, Otara-Papatoetoe Local Board
Date 23/12/19

Ashraf Choudhary
Deputy Chairperson, Otara-Papatoetoe Local Board
Date 23/12/19

Attachment A

<table>
<thead>
<tr>
<th>Attachment</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report- new road name at 10 Central Ave Papatoetoe</td>
<td>201219 REPORT New Road Name Kal</td>
</tr>
<tr>
<td>Site Plan</td>
<td>Attachment A - Site Plan.pdf</td>
</tr>
<tr>
<td>Location Plan</td>
<td>Attachment B - Location Plan.pdf</td>
</tr>
</tbody>
</table>
Approval for new road name at 10 Central Avenue, Papatoetoe

Te take mō te pūrongo

Purpose of the report

1. To seek approval from the Ōtara-Papatoetoe Local Board to name a new private road, being a commonly owned access lot (COAL), created by way of a subdivision development at 10 Central Ave, Papatoetoe.

Whakarāpopototanga matua

Executive summary

2. Auckland Council has road naming guidelines that set out the requirements and criteria of the Council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.

3. Developer and applicant, Black Rose Investments Ltd, has proposed the following names for consideration by the Local Board:

<table>
<thead>
<tr>
<th>Table 1: Preferred And Alternative Road Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>REF</td>
</tr>
<tr>
<td>COAL</td>
</tr>
</tbody>
</table>

4. Following consultation with iwi, Ngaitai Ki Tamaki approved the following names:
   - Mokoro Lane
   - Kakaho Way

5. Any of the 3 proposed road name options would be acceptable for the local board to approve for use in this location, having been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region. Mana Whenua were also consulted. Therefore it is up to the local board to decide upon the thematic suitability of the names within the local context.

Ngā tūtohunga

Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve a name for the following new road at 10 Central Ave, Papatoetoe, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60312821):

   I. COAL: (local board to insert chosen name and road type)
Urgent Decision request to approve a new road name (Kakaho Way) at 10 Central Avenue, Papatoetoe

Horopaki Context

6. Resource consent BUN60312621 was issued 5 July for the subdivision of the subject site into 8 vacant lots, and one commonly owned access lot (COAL).

7. The JOAL requiring a road name will serve all 8 proposed Lots.

8. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the COAL requires a road name because it serves more than 5 lots.

9. Site and location plans of the development can be found in Attachments A and B respectively.

10. Local iwi have also provided Te Reo road name options, detailed below.

Tātaritanga me ngā tohutohu

Analysis and advice

11. The Auckland Council Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

12. Auckland Council’s road naming criteria typically require that road names reflect one of the following local themes, with the use of Maori names being actively encouraged:
   - a historical or ancestral linkage to an area;
   - a particular landscape, environmental or biodiversity theme or feature; or
   - an existing (or introduced) thematic identity in the area.

13. Theme: The applicant has proposed names that reference the toe toe plant, from which Papatoetoe derives its name.

14. The Applicant’s proposed names and meanings are set out in the table below:

<table>
<thead>
<tr>
<th>Road Number</th>
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<tr>
<td></td>
<td>Pampas Way (alternative 2)</td>
<td>(noun) Species of grass that the toe toe belongs to</td>
</tr>
</tbody>
</table>

15. Assessment: The names proposed by the Applicant have been assessed to ensure that they meet Auckland Council’s Road Naming Guidelines and the National Addressing Standards for road naming. All technical standards are met and the names are not duplicated anywhere else in the region, therefore it is up to the local board to decide upon the thematic suitability of the names within the local context.

16. Confirmation: Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable and not duplicated elsewhere in the region.
17. **Road type:** ‘Lane’ and ‘Way’ are acceptable road types for the new private road, suiting the form and layout of the road, as per the Auckland Council Road Naming Guidelines.

18. **Iwi Consultation:** All 12 relevant local iwi groups were written to (via email) and invited to comment. 
Ngai Tai Ki Tamaki responded in favour of two suggested names
Ngaati Whanaunga suggested a review and feedback at a cost, which was not undertaken.
No other iwi provided responses or comments. It is therefore implied that no other iwi were opposed to the use of any of the proposed names in this location for these three small private roads.

**Tauākī whakaaweawe āhuarangi**  
**Climate impact statement**

26. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

**Ngā whakaaweawe me ngā tirohanga a te rōpu Kaunihera**  
**Council group impacts and views**

19. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
**Local impacts and local board views**

20. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**

21. The review sought from the Ōtara-Papatoetoe Local Board on this report is linked to the Auckland Plan Outcome “A Māori identity that is Auckland’s point of difference in the world”. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity. All the names proposed in this report are Māori road name options.

**Ngā ritenga ā-pūtea**  
**Financial implications**

22. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**

23. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.
24. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by councils.
Urgent Decision request to approve a new road name (Kakaho Way) at 10 Central Avenue.
Urgent Decision request to approve a new road name (Kakaho Way) at 10 Central Avenue, Papatoetoe
Urgent Decision request to allocate Auckland Transport Local Board Transport Capital Fund to the Hunters Corner Streetscape project (southern path)

File No.: CP2020/00033

Te take mō te pūrongo
Purpose of the report
1. To notify the Ōtara-Papatoetoe Local Board of a decision made under the local board’s urgent decision-making process approving the allocation of $550,000 from its Auckland Transport Local Board Transport Capital Fund to deliver Option 3 for Streetscape upgrades of Hunters Corner.

Ngā tūtohunga
Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) note the urgent decision allocating $550,000 from its Auckland Transport Local Board Transport Capital Fund to deliver Option 3 for Streetscape upgrades of Hunters Corner, which will deliver:
   i) full removal and replacement of all kerb, channel and footpath on the south side between Sutton Crescent and St Georges Road.
   ii) a nominal amount of $50,000 to be spent on landscaping
   iii) exposed aggregate concrete footpaths.

b) note that the costings provided by Auckland Transport contain a 10 per cent contingency, any saving will be returned to Ōtara-Papatoetoe Local Transport Capital Fund.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
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<th>Title</th>
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</thead>
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<td>A4</td>
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</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol McGarry - Democracy Advisor Otara-Papatoetoe</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
</tr>
</tbody>
</table>
Memo

To: Victoria Villaraza - Relationship Manager Māngere-Ōtāhuhu and Ōtara-Papatoetoe Local Board

From: Albert Scott - Ōtara-Papatoetoe Local Board Advisor

Subject: Urgent decision request of the Ōtara-Papatoetoe Local Board to allocate Local Transport Capital Fund to the Hunter Corner Streetscape project (southern path)

Purpose

The purpose of this memo is to seek the local board relationship manager’s authorisation to commence the urgent decision-making process and if granted, seek formal approval from the chair and deputy chair (or any person acting in these roles) to use the process to make an urgent decision as resolved by the local board below.

Urgent decision-making process

Resolution number OP/2019/185

MOVED by Chairperson L Full, seconded by Member O Dewes:

That the Ōtara-Papatoetoe Local Board:

a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.

b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.

c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo.

d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

The urgent decision being sought needs to be authorised by the chair and deputy chair (or any person acting in these roles) by signing this memo. Both this memo and the report will be reported as an information item at the next business meeting if the urgent decision-making process proceeds.

Reason for the Urgency

Opportunity to allocate Local Transport Capital Fund (LTCF) for early delivery and achieve cost savings for the Hunters Corner Streetscape project (southern path) which falls outside of the scheduled business meeting times.
Decision sought from the Chair and Deputy Chair

The Ōtara-Papatoetoe Local Board allocate $550,000 from its Auckland Transport Local Board Transport Capital Fund to deliver Option 3 for Streetscape upgrades of Hunters Corner, which will deliver:

- Full removal and replacement of all kerb, channel and footpath on the south side between Sutton Crescent and St Georges Rd.
- A nominal amount of $50,000 to be spent on landscaping
- Exposed aggregate concrete footpaths

Background

In the previous electoral term, the board were presented with a proposal to improve the streetscape of Hunters Corner through the LTCF. The board was present with the option in the table below.

| Option 1 | This option allows for removal and reinstatement works of all existing seats and bins along the full length, supply and installation of new seats and bins, fence removal as requested, removal of obsolete tree pits in the parking areas, removal of obsolete bus shelter |
|----------------------------------------------------------|
|                                                                 | It allows for a nominal amount of $30,000 to be spent on landscaping |
|                                                                 | The total ROC for this option is $351,000 |

| Option 2 | iv. This option allows for all of Option 1 plus full removal and replacement of all kerb, channel and footpath on the north side between Hoteo Ave and Tui Rd. This is the section where the majority of the remaining shops are |
|-----------------------------------------------|
| v. It allows for a nominal amount of $30,000 to be spent on landscaping |
| vi. It allows for exposed aggregate concrete footpath |
| vii. The total ROC for this option is $925,000 |

| Option 3 | viii. This option allows for all of Option 1 plus full removal and replacement of all kerb, channel and footpath on both the north side between Hoteo Ave and Tui Rd and the south side between Sutton Crescent and St Georges Rd. This is the entire project as defined by the Board. |
|-----------------------------------------------|
| ix. It allows for a nominal amount of $50,000 to be spent on landscaping |
| x. It allows for exposed aggregate concrete footpaths |
| xi. The total ROC for this option is $1,516,000 |

The board at the time chose to stage the project approving option two with option 3 is to be completed at a later due to budget constraints – new electoral term.

The current board had a workshop mid-November and were presented with proposed projects for the local board to consider for the local transport capital fund programme.
Hunters Corner Streetscape option 3 (southern path) was proposed by Auckland Transport as a possible project costing $800,000 with potential delivery in financial year 2020/21.

The opportunity for completion and early delivery of the Hunters Corner Streetscape project option 3 was identified by the project team in late November. The costings ($550,000) was then confirmed Monday 2nd December, the day before the local boards business meeting.

This opportunity had arisen due to the early completion of the Hunters Corner Streetscape project (northern path). A decision to allocate LTCF is required to leverage this opportunity to complete southern path side of this project.

If a decision is not made the board risk losing out on a potential saving of approximately $250,000 and early delivery of this project with construction timeframe from January to February 2020, barring weather conditions.

Authorisation of the urgent decision-making process:

Signed by Victoria Villaraza
Relationship Manager Māngere-Ōtāhuhu Ōtara-Papatoetoe Local Board

Date 12/11/2019

Approval for the urgent decision:

Lotu Fulli
Chairperson, Ōtara-Papatoetoe Local Board  Date 12/12/19

Ashraf Choudhary
Deputy Chairperson, Ōtara-Papatoetoe Local Board  Date 12/12/19
Otara-Papatoetoe Local Board resolution:

The Otara-Papatoetoe Local Board:

a) allocate $550,000 from its Auckland Transport Local Board Transport Capital Fund to deliver Option 3 for streetscape upgrades of Hunters Corner, which will deliver:
   i. Full removal and replacement of all kerb, channel and footpath on the south side between Sutton Crescent and St Georges Rd.
   ii. A nominal amount of $50,000 to be spent on landscaping
   iii. Exposed aggregate concrete footpaths

b) note that the costings provided by Auckland Transport contain a 10 per cent contingency, any saving will be returned to Otara-Papatoetoe Local Transport Capital Fund

Lotu Fuli
Chairperson, Otara-Papatoetoe Local Board  Date 12/12/19

Ashraf Choudhary
Deputy Chairperson, Otara-Papatoetoe Local Board  Date 12/12/19

<table>
<thead>
<tr>
<th>Attachment</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 December - Auckland Transport Local Board Transport Capital Fund to Otara-Papatoetoe Local Board</td>
</tr>
</tbody>
</table>

1912 LBTCF
Otara-Papatoetoe L
2019 December - Auckland Transport Local Board Transport Capital Fund to Ōtara-Papatoetoe Local Board

File No:

Te take mō te pūrongo / Purpose of the report

1. To provide the local board with advice for the allocation of its Auckland Transport Local Board Transport Capital Fund (LTBCF).

2. To request an urgent decision to allocate funding towards Hunter Corner streetscape option 3.

Whakarāpopototanga matua / Executive summary

3. Local boards can use their allocation of LTBCF to deliver transport infrastructure projects that are not part of Auckland Transport’s (AT) work programme. In this is electoral term, the Ōtara-Papatoetoe Local Board has $3,380,259 available in its LTBCF budget to allocate.

4. In July 2018, the local board approved $925,000 from its LTBCF for the delivery of the Hunters Corner Streetscape Upgrade Project, improvements which included the replacement of all bins and seating along the full length of Hunters Corner Town Centre, replacement of existing kerb, channel and footpath from Hoteo Ave to Tui Road on Great South Road (Northern side), and removal of tree pits and fencing which were no longer relevant, as requested by the local board.

5. Funding for the southern side of the road from Sutton Ave to St George Street was an option presented to the local board but not approved at the time, with the request that this be referred to local board in its next electoral term to re-consider funding.

6. In addition, $100,000 was reallocated by the local board in April 2019 to this project as a result of a reduced cost estimate for the Rongomai Completion Pathway.

7. In November 2019, this project is under construction and progressing rapidly. In late November 2019/early December, the project team identified an opportunity for savings if the local board wanted to deliver the southern side of the Hunters Corner Streetscape Upgrade at the same time as the current work. This would require an allocation of $550,000 before mid-December 2019.

8. Approval for this would allow the projects to be combined and the use of the same traffic management, contractors, roading corridor access requests, etc., providing savings of approximately $250,000 and early delivery this 2019/2020 financial year.

9. This report makes a recommendation to the local board to allocate $550,000 of its LTBCF for an extension of the Hunters Corner Streetscape Upgrades project, to allow for the replacement all kerb, channel and footpaths on the southern side of Great South Road, Hunters Corner from Sutton Ave to St. George Street.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board

a) allocate $550,000 from its Auckland Transport Local Board Transport Capital Fund to deliver Option 3 for Streetscape upgrades of Hunters Corner, which will deliver:
   i. Full removal and replacement of all kerb, channel and footpath on the south side between Sutton Crescent and St Georges Rd.
   ii. A nominal amount of $50,000 to be spent on landscaping
   iii. Exposed aggregate concrete footpaths

b) note that the costings provided by Auckland Transport contain a 10 per cent contingency any saving will be returned to Ōtara-Papatoetoe Local Transport Capital Fund
Horopaki / Context

10. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport's work programme. Projects must also:
   - be safe
   - not impede network efficiency
   - be in the road corridor (although projects running through parks can be considered if there is a transport outcome).

11. There is currently $3,380,259 remaining in the Otara-Papatoetoe LBTCF. The local board can allocate this fund in the current electoral term.

12. This project was originally requested for investigation by the local board in August 2017 with details, an estimate of ‘rough order of costs’ (ROC) and options to be considered by the local board at a future date. A workshop with officers was held on 3 July 2018 at which the local board was originally provided details of this project.

13. At that workshop the local board members provided guidance that they preferred Option 2 as specified in Table 1 below, citing the local board wanted to ensure it had funding set aside for other potential projects prior to the end of the electoral term.

14. At the time of the decision, the local board had $1,670,035 remaining in its LBTCF and the Rough Order of Costs (ROC) for Option 3, as specified in the table below was $1,516,000.

15. At that same workshop, the local board asked that any unfunded sections of this project (see italics below) be referred to the local board in the next electoral term for consideration from its new allocation of LBTCF.

16. Design progressed for both sides of the road with the expectation that the local board would in due course re-consider funding the southern side of Hunters Corner this electoral term.

17. In April 2019, the local board had been instructed that their LBTCF project for the Rongomai Footpath Completion project, was to be shortened and that only $80,000 of the original $180,000 allocated would be required.

18. The local board requested that the $100,000 be allocated to the Huntres Corner Streetscape project. (OP/2019/43)

Table 1: Hunters Corner Streetscape Upgrade Options

<table>
<thead>
<tr>
<th>Option 1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>v.</td>
<td>It allows for a nominal amount of $30,000 to be spent on landscaping</td>
</tr>
<tr>
<td>vi.</td>
<td>It allows for exposed aggregate concrete footpath</td>
</tr>
<tr>
<td>vii.</td>
<td>The total ROC for this option is $925,000</td>
</tr>
</tbody>
</table>
### Option 3

<table>
<thead>
<tr>
<th>iii.</th>
<th>This option allows for all of Option 1 plus full removal and replacement of all kerb, channel and footpath on both the north side between Hoteo Ave and Tui Rd and the south side between Sutton Crescent and St Georges Rd. This is the entire project as defined by the Board.</th>
</tr>
</thead>
<tbody>
<tr>
<td>iv.</td>
<td>It allows for a nominal amount of $50,000 to be spent on landscaping</td>
</tr>
<tr>
<td>v.</td>
<td>It allows for exposed aggregate concrete footpaths</td>
</tr>
<tr>
<td>xi.</td>
<td>The total ROC for this option is $1,516,000</td>
</tr>
</tbody>
</table>

Additional: Parklets have not been costed in as they are add-ons that could be included if required. They would generally cost in the order of $20,000 to $50,000 dependant on size, on the type of materials chosen, and whether they are set up as permanent or temporary structures. They are potentially possible in this town centre but may be better placed in side streets due to traffic volumes in Great South Rd

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### Tātaritanga me ō ōhia tohutohu / Analysis and advice

**Potential project for consideration**

**Hunters Corner Streetscape upgrades.**

19. As detailed in paragraphs 8-17 in this report, the following activities have been funded and are currently being delivered by AT with works beginning in early November 2019:
- removal and reinstatement of all existing seats and bins along the full length for Hunters Corner
- supply and installation of new seats and bins
- fence removal as requested in front of Hunters Plaza (217 Great South Road)
- removal of obsolete tree pits in the parking areas
- removal of obsolete bus shelter
- full removal and replacement of all kerb, channel and footpath on the north side between Hotel Ave and Tui Rd.
- a nominal amount of $30,000 to be spent on landscaping

20. In late November 2019, the project manager advised that works had progressed at a rapid rate due to a number of reasons, and identified an opportunity for early delivery and significant cost savings if the southern side of the Hunters Corner Streetscape Upgrade project could be brought forward and combined.

21. The project team noted that from a construction point of view, the following benefits could be realised if the local board chose to progress the southern section of the Hunters Corner Streetscape Upgrade project and funding was brought forward to allow for early delivery:
- Site already established (Checking conditions, clearing, notification letters, permits etc.)
- Existing approved Corridor Access Request (CAR) – Only require to submit a Traffic Management Plan (TMP) for the southern side.
- Utilising same rates with contractors so removes need to re-tender/procurement process.
- Contractor has existing relationships with local businesses, established over course of this project, which streamlines consultation.
- Same suppliers and construction methodology to provide consistent finish across both sides.
- Same crew who are now familiar with the area and requirements in terms of safety and quality.
- Fulton Hogan will be installing street furniture on this side, and can coordinate this with construction of footpath to avoid reinstallation costs.

22. The reasons outlined above can potentially realise savings of approximately $200-250,000. The funding request for $550,000 has a 10 percent contingency included. Any savings from the project will be returned to the Ōtara-Papatoetoe LBTCF.

23. The estimate for this project to be delivered as a separate distinct project from the current one next financial year is approximately $800,000.

24. This will also deliver this project this summer 2019/20, with expected construction timeframe from January to February 2020, weather conditions permitting.

25. Combining the projects will provide the community with a seamless experience by delivering this town centre improvement project in Hunters Corner in a single continuous period this financial year.

**Ngā whakaawae we ō-rohe me ngā tirohanga a te poari ō-rohe / Local impacts and local board views**

26. Local board views, informed by local community engagement and targeted consultation with the Hunters Corner Business Associations were incorporated into the development of this project.

27. Local board plan outcomes are one of the criteria against which potential projects are assessed where this project supported Outcome 2: Revitalising Town Centres, and specifically, the initiative fund improvements to town centres, including footpaths.

**Tauākī whakaawae Māori / Māori impact statement**

28. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

**Ngā ritenga a-pūtea / Financial implications**

29. The financial implication of the board approving recommendations a) of this report is the allocation of $550,000 of the LBTCF. The balance would be $2,830,259 remaining as seen in the table below:

<table>
<thead>
<tr>
<th>Table 2: Ōtara-Papatoetoe LBTCF financial summary table</th>
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<tbody>
<tr>
<td><strong>Ōtara Papatoetoe Local Board Transport Capital Fund Financial Summary</strong></td>
</tr>
<tr>
<td><strong>Amount committed to date on projects approved for design and/or construction from previous term</strong></td>
</tr>
<tr>
<td><strong>Remaining Budget left from previous term</strong></td>
</tr>
<tr>
<td><strong>Current 2019-2021 LBTCF allocation</strong></td>
</tr>
<tr>
<td><strong>Total Funds Available in current political term</strong></td>
</tr>
<tr>
<td><strong>Proposed allocation for Hunters Corner Streetscape upgrades (Southern side removal and replacement of all kerb, channel and footpath from Sutton Crescent to St. George Road)</strong></td>
</tr>
<tr>
<td><strong>New balance</strong></td>
</tr>
</tbody>
</table>

30. All other recommendations in this report are subject to further analysis of financial implications.
Ngā raru tūpono / Risks

31. Auckland Transport will put risk management strategies in place on a project by project basis.

Ngā koringa ā-muri / Next steps

32. Auckland Transport will progress the decisions made by the local board as a result of this report and provide updates via the monthly reporting process. If it becomes clear that there is a risk of underspend of the LBTCF within this electoral term, Auckland Transport will make further recommendations to the board at a future business meeting using the agreed criteria.

Ngā tāpirihanga / Attachments

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Kenneth Tuai – Elected member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon - - Elected Member Relationship Team Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. To present the Ōtara-Papatoetoe Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua / Executive summary
2. The governance forward work calendar for the Ōtara-Papatoetoe Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council's quality advice programme and aim to support local boards' governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities
   • clarifying what advice is expected and when
   • clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
   a) note the Governance Forward Work Calendar.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Governance Work Calendar</td>
<td>195</td>
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</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor Otara-Papatoetoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards</td>
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<tr>
<td>Workshop or business meeting</td>
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<td>March/April</td>
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<tr>
<td>Business meeting</td>
<td>April</td>
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<tr>
<td>Date</td>
<td>Resolution</td>
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</table>
| 15-Nov-16 | OP/201 6/191 | Deputation – GymCity Papatoetoe Gymnastics Club  
b) request Community Facilities and Sport & Recreation officers to provide an update report on options for GymCity including at Manukau Sports Bowl.                                                                                   | Meeting Action sent to Community Facilities and Parks officers                                                                 | TBA      |
| 21-Aug-18 | OP/201 8/133 | Deputation – Hemp growing prototype initiative  
b) refer the Hemp growing prototype initiative presentation to Community Facilities and parks officers and seek advice and a report back on enabling a growing trial.                                                                 | Meeting Action sent to Community Facilities and Parks officers                                                                 | TBA      |
| 21-Aug-18 | OP/201 8/136 | b)request Auckland Transport and Auckland Council Stormwater resolve the flooding issues at the main Graeme Avenue entrance of Papatoetoe North School.  
c) request Auckland Transport responds to the safety concerns of the Papatoetoe North regarding widening of the footpath, raising the crossing and installing a fence or guard rail to stop the children going on the road. | 3 September 2018 - Auckland Transport provided a written response. They also confirmed the local board has allocated funding to develop a 100m x 2.5metre footpath connection from Landon Avenue to the northern end of school boundary. This will help disperse students away from the existing entrances on Milton Road and Graeme Ave which are under pressure with parking issues during peak periods.  
6 November 2018 – Healthywaters advise - Improvements have been made to the existing catch pit and improved the back entry which will improve the flooding situation there. CCTV confirms the catch pit leads and drain to the stream are also clear.  
10 June 2019 – Auckland Transport advised that the request for footpath improvements will be added to the 600 outstanding requests list and prioritised, if the score is high, it will qualify for funding. They also advised that the School Community Officer has been working with the road patrollers and that they will consider the request for changes to | Ongoing  |
<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Approval/Action</th>
<th>Notes</th>
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<tbody>
<tr>
<td>18-Sep-18</td>
<td>OP/201 8/155</td>
<td>Request officers to meet with the South Auckland Rangers Club and the Rongomai Sports Trust about their requests and report their findings on the capacity of Rongomai Park to meet the needs of its users, back to the local board at a workshop.</td>
<td>Officers looking at options to upgrade the drainage and fields at Rongomai park.</td>
<td>To be included in future work programme discussions.</td>
</tr>
<tr>
<td>19-Feb-19</td>
<td>OP/201 9/10</td>
<td>Auckland Council participation in Tuia Here Tangata 2019 d) request officers to provide a final update to the board on the completion of this year’s programme.</td>
<td>Action memo sent to TSI officers 21 February 2019.</td>
<td>Memo to be sent to members</td>
</tr>
<tr>
<td>19-Mar-19</td>
<td>OP/201 9/26</td>
<td>Approval of Papatoetoe town square design Request to be updated as details of the Service Agreement are being negotiated with the owner and occupiers of the National Trading Company land.</td>
<td>Action memo sent to Panuku officers 20 March 2019.</td>
<td></td>
</tr>
<tr>
<td>16-Apr-19</td>
<td>OP/201 9/46</td>
<td>Maori naming of parks and places f) request officers to provide further discussions on the details for use of the names once gifted.</td>
<td>Action memo sent to Parks Sports and Recreation, Te Waka Tainga-whenua officers 17 April 2019. 20 August 2019 – Advised project delayed until new term.</td>
<td></td>
</tr>
<tr>
<td>16-Jul-19</td>
<td>OP/201 9/97</td>
<td>Allocation of Ōtara-Papatoetoe Local Board Auckland Transport - Community Safety Fund c) request Auckland Transport to report back to the board early in 2020 on the results of the trial of options to provide safety outside schools for all road users, in particular students and their families, so that CSFOP1.5: Ashton Avenue outside Saint John The Evangelist School, may be addressed</td>
<td>Action memo sent to Auckland Transport 18 July 2019</td>
<td></td>
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<tr>
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<td>Description</td>
<td>Action</td>
<td>Notes</td>
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<tr>
<td>16-Jul-19</td>
<td>OP/201 9/101</td>
<td>Community lease renewals and variation - Manukau Performing Arts Incorporated and Ngāti Ōtara Marae Society Incorporated b) defer the renewal of the community lease to Ngāti Ōtara Marae Society Incorporated for the land at Ngāti Ōtara Park, 100R Ōtara Road, Ōtara until the board has had a workshop on this proposal.</td>
<td>Action memo sent to Leasing Officer and Local Board Services 18 July 2019</td>
<td></td>
</tr>
<tr>
<td>20-Aug-19</td>
<td>OP/201 9/120</td>
<td>The Classification and reclassification of reserves in Ōtara-Papatoetoe – report deferred</td>
<td>Held until the new year</td>
<td></td>
</tr>
<tr>
<td>17-Sep-19</td>
<td>OP/201 9/137</td>
<td>September 2019 Auckland Transport LBTCF b) request officers to provide an update on the timeline for completion of the Ōtara Hub Canopy</td>
<td>Action memo sent to Auckland Transport Elected Member Relationship Manager</td>
<td></td>
</tr>
<tr>
<td>3-Dec-19</td>
<td>OP/201 9/170</td>
<td>Approval for a new road name at 55 Hillside Road, Papatoetoe a) Agree the item be deferred to allow the developer time for a thorough engagement with mana whenua.</td>
<td>Action memo sent to Subdivision Advisor</td>
<td></td>
</tr>
<tr>
<td>3-Dec-19</td>
<td>OP/201 9/172</td>
<td>New community lease for Te Kohanga Reo National Trust Board (ki Papatoetoe Whanau) for Middlemore Park, 67R Swafield Road, Papatoetoe b) request council officers to arrange a meeting with the Te Kohanga Reo National Trust as it is keen to understand more about the organisations work in the local area, trends and challenges.</td>
<td>Action memo to Local Board Services Advisors to arrange a meeting.</td>
<td></td>
</tr>
</tbody>
</table>
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Ōtara-Papatoetoe Local Board

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

20 Auckland Council's Quarterly Performance Report: Ōtara-Papatoetoe Local Board for quarter two 2019/2020 - Attachment B - Financial Section Attachment B =- Confidential

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial information that have an impact on the financial results of the Auckland Council group as at 31 December 2019 that require release to the New Zealand Stock Exchange.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>