I hereby give notice that an ordinary meeting of the Upper Harbour Local Board will be held on:

Date: Thursday, 20 February 2020
Time: 9:30am
Meeting Room: Upper Harbour Local Board Office
Venue: 30 Kell Drive

Upper Harbour Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson
Margaret Miles, QSM, JP
Deputy Chairperson
Lisa Whyte
Anna Atkinson
Uzra Casuri Balouch, JP
Nicholas Mayne
Brian Neeson, JP

(Quorum 3 members)

Cindy Lynch
Democracy Advisor

14 February 2020

Contact Telephone: (09) 4142681
Email: Cindy.Lynch@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Welcome</td>
<td>5</td>
</tr>
<tr>
<td>2</td>
<td>Apologies</td>
<td>5</td>
</tr>
<tr>
<td>3</td>
<td>Declaration of Interest</td>
<td>5</td>
</tr>
<tr>
<td>4</td>
<td>Confirmation of Minutes</td>
<td>5</td>
</tr>
<tr>
<td>5</td>
<td>Leave of Absence</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>Acknowledgements</td>
<td>5</td>
</tr>
<tr>
<td>7</td>
<td>Petitions</td>
<td>5</td>
</tr>
<tr>
<td>8</td>
<td>Deputations</td>
<td>6</td>
</tr>
<tr>
<td>8.1</td>
<td>North Harbour Sports Council update</td>
<td>6</td>
</tr>
<tr>
<td>8.2</td>
<td>Harbour Sport update</td>
<td>6</td>
</tr>
<tr>
<td>8.3</td>
<td>Herald Island Environmental Group: Kowhai Beach Reserve</td>
<td>7</td>
</tr>
<tr>
<td>9</td>
<td>Public Forum</td>
<td>7</td>
</tr>
<tr>
<td>10</td>
<td>Extraordinary Business</td>
<td>7</td>
</tr>
<tr>
<td>11</td>
<td>Minutes of the Upper Harbour Local Board meeting held Thursday, 5 December 2019</td>
<td>9</td>
</tr>
<tr>
<td>12</td>
<td>Regional Facilities Auckland: Quarter 1 performance report for the period ending 30 September 2019</td>
<td>35</td>
</tr>
<tr>
<td>13</td>
<td>Appointment of LGNZ Lead and nominee for LGNZ Conference 2020</td>
<td>95</td>
</tr>
<tr>
<td>14</td>
<td>Adoption of a community forum meeting for April 2020</td>
<td>101</td>
</tr>
<tr>
<td>15</td>
<td>Local board input into the Auckland Council submission on He Kura Koiora i hokia - a discussion document on a proposed National Policy Statement for Indigenous Biodiversity</td>
<td>103</td>
</tr>
<tr>
<td>16</td>
<td>Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections</td>
<td>107</td>
</tr>
<tr>
<td>17</td>
<td>Auckland Transport monthly update - February 2020</td>
<td>139</td>
</tr>
<tr>
<td>18</td>
<td>Record of the Upper Harbour Local Board workshops held on Thursday, 28 November, 12 and 19 December 2019, and 30 January 2020</td>
<td>147</td>
</tr>
<tr>
<td>19</td>
<td>Governance forward work calendar - March 2020 to February 2021</td>
<td>157</td>
</tr>
<tr>
<td>20</td>
<td>Board members’ reports - February 2020</td>
<td>161</td>
</tr>
<tr>
<td>21</td>
<td>Consideration of Extraordinary Items</td>
<td></td>
</tr>
</tbody>
</table>
1 **Welcome**

The Chairperson opened the meeting and welcomed those present.

2 **Apologies**

At the close of the agenda no apologies had been received.

3 **Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council’s Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i) a financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member.

ii) a non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the code or the guidelines may be directed to the Relationship Manager in the first instance.

4 **Confirmation of Minutes**

That the Upper Harbour Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 5 December 2019, as true and correct.

5 **Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

6 **Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

7 **Petitions**

At the close of the agenda no requests to present petitions had been received.
8  Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 North Harbour Sports Council update

Te take mō te pūrongo

Purpose of the report
1. To update board members on the status of the North Harbour Sports Council.

Whakarāpopototanga matua

Executive summary
2. David Gibson, CEO Harbour Rugby, and John Hunt, CEO Harbour Basketball, will be in attendance to provide an update on their plans for the coming year. They would also like to discuss issues around sport and recreation relevant to the Upper Harbour Local Board area and regionally.
3. The purpose of the sports council is to:
   • act as an advisory group to Harbour Sport, identifying local and sub-regional issues
   • speak as a collective voice for sport in the harbour region on behalf of the member organisations
   • strengthen engagement with local boards and Auckland Council and be their acknowledged ‘voice of sport’
   • support Harbour Sport to ensure that sports organisations know about local board and Auckland Council processes
   • support Harbour Sport to keep local boards and council updated on the needs of sport and how they can best be met utilising a collaborative approach when possible
   • be adaptable to all the above as the landscape changes.

Ngā tūtohunga

Recommendation/s
That the Upper Harbour Local Board:
a) receive the deputation from David Gibson and John Hunt representing the North Harbour Sports Council and thank them for their attendance and presentation.

Attachments
A North Harbour Sports Council presentation.......................................................... 165

8.2 Harbour Sport update

Te take mō te pūrongo

Purpose of the report
1. To provide board members with an update on their activities and programmes.

Whakarāpopototanga matua

Executive summary
2. Mike Bishop, CEO Harbour Sport, will be in attendance to update board members on their achievements over the past year.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the deputation from Mike Bishop from Harbour Sport and thank him for his attendance and presentation.

Attachments
A Harbour Sport presentation ................................................................. 175

8.3 Herald Island Environmental Group: Kowhai Beach Reserve

Te take mō te pūrongo
Purpose of the report
1. To highlight and discuss the major coastal erosion at Kowhai Beach Reserve, Herald Island.

Whakarāpopototanga matua
Executive summary
2. Jan Diprose, Chair of the Herald Island Environmental Group, will be in attendance to raise the issue of coastal erosion at Kowhai Beach Reserve. She is concerned that, should this issue not be mitigated with a sea wall, it will result in the eventual loss of this reserve.

3. On the advice of council staff, the group has measured the rate of erosion over the past two years and would like to present this data to the board, requesting that the board consider this project in its three-year planning process.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the deputation from Jan Diprose from the Herald Island Environmental Group and thank her for her attendance and presentation.

Attachments
A Kowhai Beach Reserve coastal erosion memo ........................................ 195
B Kowhai Beach Reserve coastal erosion presentation ......................... 197

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if -
(a) The local authority by resolution so decides
(b) The presiding member explains at the meeting, at a time when it is open to the public, -
   (i) The reason why the item is not on the agenda
   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-
(a) That item may be discussed at that meeting if-
   (i) That item is a minor matter relating to the general business of the local authority
   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting, but
(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Minutes of the Upper Harbour Local Board meeting held
Thursday, 5 December 2019

File No.: CP2020/00126

Te take mō te pūrongo
Purpose of the report
1. The open unconfirmed minutes of the Upper Harbour Local Board ordinary meeting held on Thursday, 5 December 2019, are attached at item 11 of the agenda for the information of the board only.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 5 December 2019, are attached at item 11 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Upper Harbour Local Board open unconfirmed minutes - 5 December 2019</td>
<td>11</td>
</tr>
<tr>
<td>B1</td>
<td>Upper Harbour Local Board minutes attachments - 5 December 2019</td>
<td>29</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the UHLB boardroom, 30 Kell Drive, Albany village, on Thursday, 5 December 2019 at 9:30am

PRESENT

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Margaret Miles, QSM, JP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Lisa Whyte</td>
</tr>
<tr>
<td>Members</td>
<td>Anna Atkinson</td>
</tr>
<tr>
<td></td>
<td>Uzra Casuri Balouch, JP</td>
</tr>
<tr>
<td></td>
<td>Nicholas Mayne</td>
</tr>
<tr>
<td></td>
<td>Brian Neeson, JP</td>
</tr>
</tbody>
</table>

Until 1.22pm, Item 27

Attachment A
Item 11

Attachment A
1 Welcome
The Chairperson opened the meeting and welcomed those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number UH/2019/157
MOVED by Chairperson M Miles, seconded by Member N Mayne:
That the Upper Harbour Local Board:
a) confirm the ordinary minutes of its meeting, held on Thursday, 21 November 2019, as true and correct.
\[\text{CARRIED}\]

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
There were no acknowledgements.

7 Petitions
There were no petitions.

8 Deputations
There were no deputations.

9 Public Forum
There was no public forum.

10 Extraordinary Business
There was no extraordinary business.
11 Minutes of the Upper Harbour Local Board meeting held Thursday, 21 November 2019

Note: That the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 21 November 2019, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 Caribbean Drive sports field and Unsworth Reserve service provision assessment

Member N Mayne left the meeting at 10.13am.
Member N Mayne returned to the meeting at 10.14am.
Member B Neeson left the meeting at 12.45pm.
Member B Neeson returned to the meeting at 12.49pm.

The Parks Planner – Parks, Sport and Recreation – was in attendance to support the item.

Note: With the agreement of the meeting this item was left to lie on the table and was considered later in the meeting.

Resolution number UH/2019/158

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) adopt the Caribbean Drive sports field and Unsworth Reserve service provision assessment.

b) restate the resolution UH/2018/157, specifically resolution c), passed at the board’s 13 December 2018 business meeting requesting that staff progress the provision of a toilet facility at Caribbean Drive as soon as a site is identified and funding sourced.

c) note that there is a project within the Upper Harbour Local Board Community Facilities 2019/2020 work programme (project ID: 2590 entitled ‘Unsworth Reserve Sports Field Upgrade and new toilet facility’), and request that this project be focused on providing toilet amenities for the part of the reserve that provides for active recreation (i.e. the Caribbean Drive sports field section of the reserve), rather than the part of the reserve that provides for passive recreation (i.e. the stormwater pond section of the reserve).

d) note that staff are currently preparing a report to come before the local board in the first quarter of 2020 regarding a site assessment of the sports field options contained within the service provision assessment, which will have an impact on the feasible options and project costings.

e) note that the board’s preference is an option that includes two full fields, assuming that the outcome of the site assessment referenced in resolution d) above, indicates that full field options are feasible.

CARRIED
13 New community lease to Albany Hall Committee Incorporated at R21 Library Lane, Albany

The Community Lease Specialist and the Senior Community Lease Advisor – Community Facilities – were in attendance to support the item.

Resolution number UH/2019/159

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) note the public notification and iwi engagement of an intention to grant a lease for the area outlined in red on Attachment A to the agenda report, at R21 Library Lane, Albany.

b) appoint a hearings panel consisting of all members of the Upper Harbour Local Board, to consider any submissions or objections received following the public notification, and delegate the panel to make a decision on behalf of the local board.

c) grant, under Section 138 of the Local Government Act 2002, subject to the resolution of any objections to the lease, a new community lease to Albany Hall Committee Incorporated for 2200m² (more or less) at R21 Library Lane, Albany, described as Part Lot 14 DP 17618 (refer to Attachment A of the agenda report), subject to the following terms and conditions:

i) term – ten years with one ten-year right of renewal

ii) rent – $1 plus GST per annum if requested

iii) Community Outcomes Plan, to be approved by the Upper Harbour Local Board Chairperson in consultation with local board members, be attached to the community lease document.

d) all other terms and conditions in accordance with the Local Government Act 2002 and the Auckland Council Community Occupancy Guidelines July 2012.

CARRIED

14 New community lease to Sustainable Paremomo Group at R142-178 Sanders Road, Sanders Reserve, Paremomo

The Community Lease Specialist and the Senior Community Lease Advisor – Community Facilities – were in attendance to support the item.

Ngā tūhuhung

Recommendation/s

That the Upper Harbour Local Board:

a) note the public notification and iwi engagement of an intention to grant a lease for the area outlined in red on Attachment A to the agenda report, at R142-178 Sanders Road, Sanders Reserve, Paremomo.

b) appoint a hearings panel consisting of all members of the Upper Harbour Local Board, to consider any submissions or objections received following the public notification, and delegate the panel to make a decision on behalf of the board.

c) grant, under Section 73(3) of the Reserves Act 1977, subject to the resolution of any objections to the lease, a new community lease to the Sustainable Paremomo Group for 3120m² (more or less) on part of R142-178 Sanders Road, Sanders Reserve.
Item 11

attachment A

Reserved, Paremoremo, described as Part Lot 5 DP 193647 (refer to Attachment A of the agenda report), subject to the following terms and conditions:

i) term – five years with one five-year right of renewal

ii) rent – $1 plus GST per annum if requested

iii) Community Outcomes Plan, to be approved by the Upper Harbour Local Board Chair in consultation with local board members, be attached to the community lease document

iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

MOVED by Member U Casuri Balouch, seconded by Member B Neeson:

Member U Casuri Balouch moved an amendment to clause c) of the original motion as follows:

c) grant, under Section 73(3) of the Reserves Act 1977, subject to the resolution of any objections to the lease, a new community lease to the Sustainable Paremoremo Group for 3120m$^2$ (more or less) on part of R142-178 Sanders Road, Sanders Reserve, Paremoremo, described as Part Lot 5 DP 193647 (refer to Attachment A of the agenda report), subject to the following terms and conditions:

i) term – ten years with one ten-year right of renewal

ii) rent – $1 plus GST per annum if requested

iii) Community Outcomes Plan, to be approved by the Upper Harbour Local Board Chair in consultation with local board members, be attached to the community lease document

iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

The amendment was put and declared. LOST

The substantive motion was put.

Resolution number UH/2019/160

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) note the public notification and iwi engagement of an intention to grant a lease for the area outlined in red on Attachment A to the agenda report, at R142-178 Sanders Road, Sanders Reserve, Paremoremo.

b) appoint a hearings panel consisting of all members of the Upper Harbour Local Board, to consider any submissions or objections received following the public notification, and delegate the panel to make a decision on behalf of the board.

c) grant, under Section 73(3) of the Reserves Act 1977, subject to the resolution of any objections to the lease, a new community lease to the Sustainable Paremoremo Group for 3120m$^2$ (more or less) on part of R142-178 Sanders Road, Sanders Reserve, Paremoremo, described as Part Lot 5 DP 193647 (refer to Attachment A of the agenda report), subject to the following terms and conditions:

i) term – five years with one five-year right of renewal

ii) rent – $1 plus GST per annum if requested
15 Additional local parks land classifications

The Service and Asset Planning Specialist and the Service and Asset Planner – Service Strategy and Integration – were in attendance to support the item.

Resolution number UH/2019/161

MOVED by Member U Casuri Balouch, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) confirm that five parcels of land at Scott Point Sustainable Sports Park, as described in the following table, will continue to be held under the Local Government Act 2002:

<table>
<thead>
<tr>
<th>Park</th>
<th>Recommendation</th>
<th>Public notification required?</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott Point Sustainable Sports Park</td>
<td>Retain under LGA</td>
<td>No</td>
<td>Retain flexibility for future options following development of the park</td>
</tr>
<tr>
<td>Lot 1 DP 120665</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lot 2 DP 120665</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lot 10 DP 66174</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lot 55 DP 495850</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scott Point Sustainable Sports Park</td>
<td>Retain under LGA</td>
<td>No</td>
<td>Enable further discussion with mana whenua and specialists to determine the most appropriate scenic reserve classification</td>
</tr>
<tr>
<td>Lot 56 DP 495850</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

b) approve Lot 106 DP 182287 at George Pannill Park to be declared and classified a local purpose (esplanade) reserve, pursuant to Section 14(1) of the Reserves Act 1977.

c) approve Lot 300 DP 505573 (1 Observation Green, Hobsonville) to be declared and classified a recreation reserve pursuant to Section 14(1) of the Reserves Act 1977.

d) approve 22 parcels of land to be classified pursuant to Sections 16(1) and 16(2A) of the Reserves Act 1977, as described in the following table:

<table>
<thead>
<tr>
<th>Park</th>
<th>Physical address</th>
<th>Appellation</th>
<th>Survey area (sqm)</th>
<th>Classification</th>
<th>RA77 Section</th>
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<tr>
<td>Antares Place Reserve</td>
<td>Antares Place</td>
<td>Lot 24 DP 203765</td>
<td>5346</td>
<td>Recreation Reserve</td>
<td>S16(2A)</td>
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<td>Antares Place Reserve</td>
<td>Antares Place</td>
<td>Lot 3 DP 194466</td>
<td>2578</td>
<td>Local Purpose (Carparking) Reserve</td>
<td>S16(2A)</td>
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<tr>
<td>Arrenway Reserve</td>
<td>Arrenway Drive</td>
<td>Lot 113 DP 343232</td>
<td>232</td>
<td>Local Purpose (Accessway) Reserve</td>
<td>S16(2A)</td>
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### Attachment A

#### Item 11

<table>
<thead>
<tr>
<th>Brookfield Park</th>
<th>Northwood Avenue</th>
<th>Lot 153 DP 162064</th>
<th>2017</th>
<th>Local Purpose (Amenity &amp; Access) Reserve</th>
<th>S16(2A)</th>
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<td>Brookfield Stream Reserve</td>
<td>Rosedale Road</td>
<td>Lot 152 DP 162064</td>
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<td>S16(2A)</td>
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<td>Rosedale Road</td>
<td>Lot 153 DP 156385</td>
<td>3156</td>
<td>Local Purpose (Amenity &amp; Access) Reserve</td>
<td>S16(2A)</td>
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<tr>
<td>Catalina Water Play Park</td>
<td>Tuatua Road</td>
<td>Lot 120 DP 495434</td>
<td>2912</td>
<td>Recreation Reserve</td>
<td>S16(1)</td>
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<td>Hobsonville Esplanade North</td>
<td>Buckley Avenue</td>
<td>Lot 2 DP 473354</td>
<td>5910</td>
<td>Recreation Reserve</td>
<td>S16(1)</td>
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<td>Buckley Avenue</td>
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<td>2792</td>
<td>Local Purpose (Esplanade) Reserve</td>
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</tr>
<tr>
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<td>9833</td>
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</tr>
<tr>
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<td>Lot 2 DP 484575</td>
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<td>Local Purpose (Esplanade) Reserve</td>
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<td>Recreation Reserve</td>
<td>S16(1)</td>
</tr>
<tr>
<td>Parkland at 139 Buckley Avenue</td>
<td>Buckley Avenue</td>
<td>Lot 11 DP 484575</td>
<td>2055</td>
<td>Recreation Reserve</td>
<td>S16(1)</td>
</tr>
<tr>
<td>Pocket Park</td>
<td>Squadron Drive</td>
<td>Lot 105 DP 463047</td>
<td>1102</td>
<td>Recreation Reserve</td>
<td>S16(1)</td>
</tr>
</tbody>
</table>

e) approve public notification of the proposals to reclassify nine parcels of land pursuant to Section 24(2)(b) of the Reserves Act 1977, as described in the following table:
Upper Harbour Local Board
05 December 2019

<table>
<thead>
<tr>
<th>Park</th>
<th>Physical address</th>
<th>Appellation</th>
<th>Survey Area (sqm)</th>
<th>Current Classification</th>
<th>Reclassification</th>
<th>Reason for Reclassification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany Domain</td>
<td>Albany Highway</td>
<td>Part Lot 14 DP 17618</td>
<td>5153</td>
<td>Recreation Reserve</td>
<td>Local Purpose (Community Use) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
<tr>
<td>Brigham Creek Road Rec</td>
<td>Brigham Creek Road</td>
<td>Lot 3 DP 86524</td>
<td>2350</td>
<td>Recreation Reserve</td>
<td>Local Purpose (Esplanade) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
<tr>
<td>Landing Reserve</td>
<td>The Terrace</td>
<td>Lot 15 DP 31409</td>
<td>751</td>
<td>Recreation Reserve</td>
<td>Local Purpose (Carparking) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
<tr>
<td>Rame Reserve</td>
<td>Rame Road</td>
<td>Lot 1 DP 169267</td>
<td>1207</td>
<td>Recreation Reserve</td>
<td>Local Purpose (Community Use) Reserve</td>
<td>More suitable classification to enable lease</td>
</tr>
<tr>
<td>Rame Reserve</td>
<td>Rame Road</td>
<td>Section 1 SO 67770</td>
<td>14</td>
<td>Recreation Reserve</td>
<td>Local Purpose (Community Use) Reserve</td>
<td>More suitable classification to enable lease</td>
</tr>
<tr>
<td>Rosedale Park</td>
<td>Jack Hinton Drive</td>
<td>Lot 76 DP 174619</td>
<td>4710</td>
<td>Recreation Reserve</td>
<td>Scenic 19(1)(b) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
<tr>
<td>Serenity Reserve</td>
<td>Twin Court</td>
<td>Lot 38 DP 190520</td>
<td>1076</td>
<td>Recreation Reserve</td>
<td>Scenic 19(1)(b) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
<tr>
<td>Serenity Reserve</td>
<td>Twin Court</td>
<td>Lot 39 DP 190521</td>
<td>2929</td>
<td>Recreation Reserve</td>
<td>Scenic 19(1)(b) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
<tr>
<td>Serenity Reserve</td>
<td>Twin Court</td>
<td>Lot 27 DP 337348</td>
<td>1921</td>
<td>Recreation Reserve</td>
<td>Scenic 19(1)(b) Reserve</td>
<td>Better alignment with primary purpose</td>
</tr>
</tbody>
</table>

f) Approve public notification of the proposal to reclassify part of Malcolm Hahn Memorial Reserve marked in red in Attachment D of the agenda report (dated 5 December 2019) from local purpose (community building) reserve and recreation reserve to local purpose (esplanade) reserve subject to survey, pursuant to Section 24(2)(b) of the Reserves Act 1977.

CARRIED
16 Allocation of funds to unscheduled parks maintenance activities and improved levels of service in parks and reserves

The Senior Maintenance Delivery Coordinator – Community Facilities – was in attendance to support the item.

Resolution number UH/2019/162

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) approve allocation of the $40,000 from the 2019/2020 Community Facilities work programme ID 3054 ‘Upper Harbour Local Parks Maintenance for unscheduled maintenance or increased level of service’ towards pest plant control, track maintenance and In-fill shrub planting, as identified in consultation with the Topic Area Leads Parks (Reserves), Sport and Recreation.

b) note the update to activity name and description for the 2019/2020 Community Facilities work programme ID 3054 - Upper Harbour Local Parks Maintenance - increased level of service:

   i) activity name: Upper Harbour Local Parks Maintenance for unscheduled maintenance or increased level of service

   ii) activity description: extra level of service to provide for unscheduled reserve maintenance or additional maintenance of reserve planting, as may be required, within the Upper Harbour Local Board area.

   c) delegate to staff, in consultation via email with the Topic Area Leads Parks (Reserves), Sport and Recreation, further decision-making in relation to 2019/2020 Community Facilities work programme ID 3054 ‘Upper Harbour Local Parks Maintenance for unscheduled maintenance or increased levels of service’ as required, and report progress of activity delivery through quarterly performance reports.

d) note in the event that the Topic Area Leads Parks (Reserves), Sport and Recreation, do not agree with the proposal, the matter will be reported back to the full local board for a decision.

CARRIED

17 Community Facilities Risk Adjusted Programme amendment

The Work Programme Lead - Community Facilities, the Lead Financial Advisor- Financial Strategy and Planning and the Senior Local Board Advisor – Upper Harbour - were in attendance to support the item.

Resolution number UH/2019/163

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) approve the addition of the following projects to the Upper Harbour Local Board 2019/2020 Community Facilities Risk Adjusted Programme and indicative 2020-2022 Community Facilities work programme, noting that these may be delivered in advance of the expected delivery year, if required, to meet expected financial expenditure for the 2019/2020 financial year:

   i) SharePoint ID 2419 Huntington Reserve – develop playspace

   ii) SharePoint ID 2433 Luckens Reserve – improve parks facilities
18 Land owner approval application for a new amenity building at Rosedale Park

Resolution number UH/2019/164

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) approve the land owner application from the Harbour Hockey Charitable Trust for the proposed amenity building within the existing leased area at Rosedale Park, as outlined in the aerial map provided at Attachment A to the agenda report, subject to the following conditions:

i) the building facade adjacent to the playground and carpark area must be finished with honed blocks (this was agreed to by the applicant)

ii) the trust will be responsible for all day-to-day maintenance and renewals work required to the building, including services

iii) the trust must open up the toilet facilities to the public whenever the building is in use by any groups, sport teams, or users

iv) the trust must make the facility available to the other groups and sports clubs when the hockey sports club is not using the building.

CARRIED

The meeting adjourned at 11.00am and reconvened at 11.13am.

19 Upper Harbour Quick Response round one 2019/2020 grant allocations

Deputy Chairperson L Whyte left the meeting at 11.29am.

Deputy Chairperson L Whyte returned to the meeting at 11.45am

The Grants Advisor – Treasury and the Strategic Broker - Arts Community and Events - were in attendance to support the item.

Resolution number UH/2019/165

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) agree to fund, part-fund, or decline each application in the 2019/2020 Upper Harbour Quick Response Grants round one listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR2017-113</td>
<td>Ionela Badea</td>
<td>Community</td>
<td>Towards venue hire and morning tea for women in Hobsonville</td>
<td>$867</td>
<td>$867</td>
</tr>
<tr>
<td>QR2017-110</td>
<td>Sustainable Paremoremo Group</td>
<td>Environment</td>
<td>Towards labour costs, plants and equipment for the weed eradication project</td>
<td>$4903.03</td>
<td>$2500</td>
</tr>
<tr>
<td>QR2017-119</td>
<td>Whenuapai Ratepayers and Residents Association</td>
<td>Community</td>
<td>Contribution towards delivery of the annual Whenuapai Christmas event</td>
<td>$1800</td>
<td>$1000</td>
</tr>
<tr>
<td>QR2017-117</td>
<td>Clean Plate</td>
<td>Environment</td>
<td>Towards venue hire, marketing, resources and facilitation costs for the ‘Clean Plate Less Waste Lunchbox’ workshop in Upper Harbour between February to June 2020</td>
<td>$1600</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-109</td>
<td>North Shore City Baseball Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards a contribution for baseball equipment for the North Shore City Baseball Club between January to April 2020</td>
<td>$1676.47</td>
<td>$1300</td>
</tr>
<tr>
<td>QR2017-115</td>
<td>Tauhinu Sea Scout Group (under the umbrella of The Scout Association of New Zealand)</td>
<td>Sport and recreation</td>
<td>Towards the purchase of 30 helmets for water activities</td>
<td>$1800</td>
<td>$1000</td>
</tr>
<tr>
<td>QR2017-118</td>
<td>Free Range Robotics</td>
<td>Sport and recreation</td>
<td>Towards the purchase of new equipment for a global robotics programme</td>
<td>$1000</td>
<td>$500</td>
</tr>
<tr>
<td>QR2017-116</td>
<td>Greenhithe Playcentre</td>
<td>Community</td>
<td>Towards the Early Childhood Centre furniture and toys</td>
<td>$4284.23</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-105</td>
<td>Albany Chinese Association</td>
<td>Community</td>
<td>Towards venue hire for the weekly Chinese cultural and social group from April 2020 to March 2021</td>
<td>$5000</td>
<td>$1500 subject to updated financial documentation</td>
</tr>
<tr>
<td>QR2017-106</td>
<td>Paremoremo Ratepayers and Residents Association Incorporated</td>
<td>Community</td>
<td>Towards stage two and three of the fencing project for Paremoremo Ratepayers and Residents Association, including fencing towards the eastern boundary and surveyor’s costs</td>
<td>$3334</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-111</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the overall costs to train, manage and supervise the volunteer counsellors</td>
<td>$2000</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-108</td>
<td>Greenhithe Residents Association Incorporated</td>
<td>Historic Heritage</td>
<td>Towards the costs of a bathroom upgrade in the Greenhithe Community Hall</td>
<td>$4500</td>
<td>$2000</td>
</tr>
<tr>
<td>QR2017-112</td>
<td>Living Whenuapai</td>
<td>Environment</td>
<td>Towards guests and entertainment costs for Eco Family Fun Day 2020</td>
<td>$3200</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-114</td>
<td>Windsor Park Community &amp; Multisport Hub Incorporated</td>
<td>Environment</td>
<td>Towards removal of four gum trees on the western boundary of Windsor Park</td>
<td>$5000</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-102</td>
<td>West Harbour Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of tennis balls for the West Harbour Tennis Club</td>
<td>$1928</td>
<td>Not a high priority at this time</td>
</tr>
<tr>
<td>QR2017-104</td>
<td>Albany Badminton Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of 100 tubes of shuttlecocks for the Albany Badminton Club</td>
<td>$2000</td>
<td>$500</td>
</tr>
</tbody>
</table>
The meeting adjourned at 12.13pm and reconvened at 12.34pm.

Note: Item 12 Caribbean Drive sports field and Unsworth Reserve service provision assessment was considered at this point.

20  Elected Members' Expense Policy 2019

The Relationship Manager – Local Board Services – was in attendance to support the item.

Resolution number UH/2019/166

MOVED by Member N Mayne, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) receive the draft Auckland Council Elected Members' Expense Policy 2019.

CARRIED

21  Road name for new private road at 160 and 162 Greenhithe Road, Greenhithe

Resolution number UH/2019/167

MOVED by Member N Mayne, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) approve the name Àhehu Place for the private road constructed within the subdivision being undertaken by the applicant, Will Zhang, at 160 and 162 Greenhithe Road, Greenhithe.

CARRIED

22  Approval for four new road names at 133 Clark Road, Hobsonville

Resolution number UH/2019/168

MOVED by Deputy Chairperson L Whyte, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) approve the following names for one new accessway and three commonly owned access lots (COALs), created by way of a subdivision development at 133 Clark Road, Hobsonville:

i) Accessway 13: Raupeka Road

ii) COAL 1: Westland Wasp

iii) COAL 2: Kaman Seasprite

iv) COAL 3: Fuselage

CARRIED
23 Annual Budget 2020/2021 consultation

The Senior Local Board Advisor Upper Harbour, Local Board Advisor Upper Harbour - Local Board Services and the Lead Financial Advisor - Financial Strategy and Planning Local Board Services - were in attendance to support the item.

Resolution number UH/2019/169

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) approve Attachment A local content for consultation and Attachment B local supporting information for consultation.

b) delegate authority to the local board chairperson to approve any final changes required to the local content and supporting information for the Upper Harbour Local Board for the Annual Budget 2020/2021 consultation, including online consultation content.

c) approve the following Have Your Say event in the local board area during the Annual Budget 2020/2021 consultation period:

   i) a hearing-style event to be held at 6.30pm on Thursday 5 March 2020 at the Upper Harbour Local Board office, Kell Drive, Albany village.

d) delegate authority to the local board chairperson to approve any final changes required to the Have Your Say event.

e) delegate to the following elected members and staff the power and responsibility to hear from the public through ‘spoken (or New Zealand sign language) interaction’ in relation to the local board agreement at the council’s public engagement events, during the consultation period for the Annual Budget 2020/2021:

   i) local board members and chairperson

   ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor

   iii) any additional staff approved by the General Manager Local Board Services or the Group Chief Financial Officer.

CARRIED

24 Auckland Council’s Quarterly Performance Report: Upper Harbour Local Board for quarter one 2019/2020

The Senior Local Board Advisor Upper Harbour, Local Board Advisor Upper Harbour - Local Board Services and the Lead Financial Advisor - Financial Strategy and Planning Local Board Services - were in attendance to support the item.

Resolution number UH/2019/170

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) receive the quarterly performance report for the period corresponding to quarter one of the 2019/2020 financial year (1 July 2019 to 30 September 2019).

b) request that the activity name and description for project ID 2590 ‘Unworth Reserve Sports field Upgrade and new toilet facility’ be updated as follows:

   i) Activity name: Caribbean Drive Sports field upgrade and toilet facility
ii) Activity description: design and build a new toilet facility for the part of the reserve that provides for active recreation (i.e. the Caribbean Drive sports fields), and investigation and design work on the Caribbean Drive sportsfield requirements. FY19/20 investigation and design (LDI capex contribution $30,000) FY19/20 Physical Works (LDI capex contribution $155,000)

iii) note that as per resolution number UH/2019/67 the likely source of funding for the portion of the project currently unfunded is the NZTA compensation funding for reserve sales (FIN/2019/77) and a report will be brought back to the board in the first quarter of 2020 for decision making (as per resolution UH/2019/158).

CARRIED

25 Record of the Upper Harbour Local Board workshops held on Thursday 7 and 14 November 2019

Resolution number UH/2019/171

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) receive the record of the Upper Harbour Local Board workshops held on Thursday 7 and 14 November 2019 (refer to Attachments A and B to the agenda report).

CARRIED

26 Governance forward work calendar - January to December 2020

Resolution number UH/2019/172

MOVED by Member N Mayne, seconded by Member A Atkinson:

That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period January to December 2020, as set out in Attachment A to this agenda report.

CARRIED

27 Board members' reports - December 2019

Deputy Chairperson L Whyte retired from the meeting at 1.22pm.

Member B Neeson retired from the meeting at 1.22pm.

Members N Mayne and A Atkinson tabled their board member reports. Copies have been placed on the official minutes and are available on the Auckland Council website as minutes attachments.

Resolution number UH/2019/173

MOVED by Member A Atkinson, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

a) receive the verbal board members’ reports.

b) receive Member N Mayne and Member A Atkinson’s written reports.

CARRIED
28 Consideration of Extraordinary Items

There were no extraordinary items.

1.47pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE: ...........................................................

CHAIRPERSON: ................................................
## OPEN MINUTE ITEM ATTACHMENTS

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>27</td>
<td>Board members’ reports - December 2019</td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>5 December 2019 Upper Harbour Local Board: Item 27 - Board Members’ reports, N Mayne</td>
<td>3</td>
</tr>
<tr>
<td>B.</td>
<td>5 December 2019 Upper Harbour Local Board: Item 27 - Board Members’ reports, A Atkinson</td>
<td>5</td>
</tr>
</tbody>
</table>

**Note:** The attachments contained within this document are for consideration and should not be construed as Council policy unless and until adopted. Should Councillors require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Nicholas Mayne Board Member Report

Roles assigned by the local board
- Lead Parks (Reserves), Sports, and Recreation
  - I have been spending time familiarising myself with Parks and Asset data contained in the CRAM tool. I have raised a couple of questions around the quality of the data provided to elected members and I am awaiting response.
  - Feed back given on request for Land Owner Approval: Memorial Plaque for Maureen Red - St Mark's Memorial Garden.
- Lead Infrastructure and Environment
  - Met with Tim Johnson (Living Whenuapai) to discuss support for Pest Free project for Whenuapai
- Lead Arts, Communities, and Events
  - No update

Meetings / events attended
- 22/10/19 Kristen School Lucas Creek Event
- 28/10/19 Hobsonville Point Halloween Event (best dressed house judge)
- 04/11/19 Northern Citizenship Ceremony
- 10/11/19 Connecting Whenuapai Event
- 18/11/19 Upper Harbour Ecology Network
- 29/11/19 Enviro School Celebrations
- 01/12/19 Whenuapai Village Hall Christmas Lights Event
- 02/12/19 Governing Auckland together symposium for elected members

Recommendation
That this report be received.
Anna Atkinson Board Member Report

Roles assigned by the local board
- Topic area co-leads in the following areas:
  - Transport
  - Infrastructure and Environment
  - Economic Development

General / assigned roles update
- NA

Meetings / events attended
- Chairperson Margaret and I attended a meeting at Business North Harbour on 27th November. This was to discuss the proposed Bus Station at Rosedale Road. While they are supportive of the bus station, they sought the board's support for notification of the application. This was due to their concerns such as parking, use of public roads surrounding the proposed station for parking, need for more feeder buses and safety concerns for pedestrians crossing Rosedale Road.

Conferences / member development
- NA

Disclosures
- No disclosures.

Recommendation
That this report be received.
Te take mō te pūrongo
Purpose of the report
1. To present an overview of what Regional Facilities Auckland does (Attachment A) and to provide the quarter 1 performance report, for the period ending 30 September 2019 (Attachment B).

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:
a) receive the Regional Facilities Auckland quarter 1 performance report, for the period ending 30 September 2019 (Attachment B to the agenda report).

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Regional Facilities Auckland overview presentation</td>
<td>37</td>
</tr>
<tr>
<td>B</td>
<td>Regional Facilities Auckland quarter 1 performance report for the period ending 30 September 2019</td>
<td>85</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Cindy Lynch - Democracy Advisor</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Enriching life in Auckland by engaging people in the arts, wildlife, sport and events
Overview

- Who we are and what we do
- Our operating model
- Financial snapshot
- Our strategic focus
- RFA's summer line-up
RFA Snapshot

3.5 million visitors annually

2800+ events a year

13 landmark venues

Seven divisions

57% of revenue externally generated
Regional Facilities Auckland: Quarter 1 performance report for the period ending 30 September 2019

Our Landmark Venues

Attachment A

Item 12
Our Operating Model

- Delivers public good outcomes from a predominantly commercial basis
- Complex
  - Six unique businesses, all customer facing
  - Thirteen venues geographically spread across the region
  - Balance between commercial and public good outcomes
- Track record of turning struggling organisations into successful operations
  - Economies of scale
  - Leverage RFA-wide expertise, systems and resources
- Proven record of securing top international acts, commercial entertainment, conventions and exhibitions that deliver significant social and economic benefits for Auckland
  - Over the past six years, RFA’s stadium concerts and international musicals have generated more than $172 million in visitor spend and over 171,000 visitor nights
Auckland Art Gallery
Toi o Tāmaki

- Award-winning and internationally recognised visual arts museum
- Holds New Zealand’s largest collection of national and international art, including Māori art of international significance
- **450,000 visitors** a year, 90% satisfaction
- Innovative public access, education and outreach programmes
- Aims to:
  - Preserve and make the visual arts accessible to the community
  - Provide learning opportunities to build appreciation of the visual arts
  - Act as a catalyst for creativity

⭐⭐⭐⭐⭐ “Excellent gallery, absolutely world class and one of the highlights of my trip to Auckland.”

- TRIPADVISOR REVIEW
Auckland Conventions

- New Zealand’s largest conventions business
- Secures and delivers more than 750 events every year
- Multi-venue programming: Aotea Centre, Auckland Art Gallery, Auckland Town Hall, Auckland Zoo, Bruce Mason Centre, Mt Smart Stadium, North Harbour Stadium, Queens Wharf, The Civic
- More than 360,000 attendees per annum
- Grows Auckland’s reputation as a viable market and secures international conventions for the city

“Thank you so much for pulling out all the stops to help make our Diversity Forum a success! The feedback we’re receiving is very positive. My sincere thanks to the team at Auckland Conventions.”

— KARINIA LEE, NEW ZEALAND ASIAN LEADERS
Auckland Live

- New Zealand’s largest performing arts and entertainment organisation
- Secures, produces and delivers more than 1,260 shows/concerts a year
- Multi-venue programming: Aotea Centre, Aotea Square, Auckland Town Hall, Bruce Mason Centre, The Civic
- More than 1 million visitors a year
- Annual ticket sales of $58 million
- 280 free events and performances a year
- Negotiates and secures the big shows/musicals for the city

“We can’t thank Auckland Live enough for the incredible Royal New Zealand Ballet performance and workshop at today’s Pick & Mix event. My three little girls were mesmerised from start to finish. To be able to give a child that kind of experience is priceless, and for that we can’t thank you enough.”

– THE GARDNER FAMILY
Auckland Stadiums

- Secures and stages more than 1,200 sports events, concerts and music festivals across Mt Smart, North Harbour and Western Springs stadiums every year, attracting more than 640,000 people

- Supports high-performance sports organisations through the provision of training and administration facilities across all three stadiums

- Supports a significant community sports programme for schools, and local and regional clubs – more than 192,000 participants a year

“Travelled all the way from Brisbane to see the Broncos play the Warriors. I really enjoyed myself, loved the atmosphere and the stadium itself. I was amazed at how close you could get to the field. Thanks again New Zealand for your hospitality. We will be back again next year.”

– TRIPADVISOR REVIEW
Auckland Zoo

Leading centre for wildlife conservation with New Zealand’s largest collection of native and exotic species. The Zoo is in a unique position to bring people together to keep wildlife safe from extinction.

Auckland Zoo:
- Provides exemplary care for wildlife
- Connects people with nature and inspires them to care about wildlife
- Provides unique learning opportunities to build understanding of wildlife
- Supports research to improve the science of wildlife management
- Helps conserve wildlife in wild places and encourages the community to care for and protect wildlife through their own actions

⭐⭐⭐⭐⭐ “An awesome zoo guys! I’ve been to zoos around the globe and would have to say this has been the best. . . . A big tick from this Aussie tourist. Keep up the great job!”
- TRIPADVISOR REVIEW
NZ Maritime Museum

- Celebrates Aotearoa New Zealand’s bond with the sea and our unique stories of discovery, exploration, immigration and sailing
- Largest maritime collection in New Zealand
- More than 160,000 visitors a year engage in NZMM’s galleries, programmes, shop and function centre
- Passionate volunteers contribute more than 40,000 hours every year
- More than 19,800 children and students participate in education and learning programmes annually
- Over 16,500 people experience a heritage sailing on the Waitematā Harbour every year

⭐⭐⭐⭐⭐ “Fantastic Museum! Excellent exhibits and beautifully displayed. A delight for all ages.”
- TRIPADVISOR REVIEW
Our Regional Role

- Advises Auckland Council on levy setting and governance for MOTAT and Auckland War Memorial Museum
- Provides operational and/or capital funding for:
  - Trusts Arena
  - Vodafone Events Centre
  - North Shore Events Centre
  - Stardome Observatory and Planetarium
Financial Snapshot – FY18/19

TOTAL REVENUE

- Council Operational Funding: $36.5M
- Council Capital Funding: $92.5M
- Philanthropic Revenue: $1.9M
- Commercially Generated Revenue: $52.8M

OPERATING COSTS MET THROUGH EXTERNAL REVENUE

- External Revenue: 57%
- Council Operational Funding: 43%
RFA Strategy 2019 – 2022

Enriching life in Auckland
by engaging people in the arts, environment, sport and events

Engaging our community
Breathing life into Auckland through our programmes, events and exhibitions

Reaching our community
Providing for all Aucklanders

Providing for future generations
Ensuring a future Auckland that is rich in experiences

Sustaining our organisation
Growing our business, our people and our culture
Engaging our Community

In 2018/19, RFA attracted over 3.5 million patrons and visitors to a rich and engaging programme of exhibitions, performances and events including:

- Internationally renowned & Auckland-exclusive shows, sport and exhibitions including:
  - Aladdin the Musical
  - Taylor Swift
  - War Horse
  - Gordon Walters: New Vision
  - Tonga v Kangaroos

- A summer stadium concert programme that delivered $20 million in visitor spend and 95,000 visitor nights

- 21 new exhibitions at Auckland Art Gallery, NZ Maritime Museum and Auckland Zoo

- Education and learning programmes for more than 114,000 Auckland children and families

- Auckland volunteers contributed more than 64,000 hours in support of RFA’s activities
Reaching Our Community

In 2018/19, RFA’s accessible and diverse programme included:

- Delivering free or subsidised events/programmes including:
  - Auckland Zoo’s free Zoofari programme for low decile school students
  - Auckland Lives free family Pick & Mix performing arts programme (North Shore, central, Mangere)
  - Auckland Art Gallery’s free Creative Learning Centre
- Providing 1.7 million free or subsidised entries to Auckland Zoo, Auckland Art Gallery and NZ Maritime Museum
- Free and subsidised community use of venues
- Free and subsidised curriculum-based learning programmes for more than 76,000 students
- Broadcasting free access to RFA content through the innovative digital stage on Aotea Square
- Delivering outreach programmes to more than 20,000 participants in conservation science, visual arts, performing arts and maritime experience
Providing for Future Generations

In 2018/19, RFA delivered a $93.9m capital investment programme to ensure fit-for-purpose RFA venues for the future.

- **Auckland Zoo**
  - South East Asia Precinct – the largest renewals project ($60m) in the Zoo’s history – is well underway

- **Aotea Precinct**
  - Interior refurbishment of the Aotea Centre was sufficiently completed to host the Auckland Arts Festival in March
  - Planned Aotea Centre weather-tightening works design to be revisited in light of post-Grenfell changes to cladding standards
  - Development of an Aotea Square precinct master plan advanced, with partner consultation underway

- **Stadiums**
  - Renewal works on several Mt Smart stands completed
  - Reconfiguration North Harbour Stadium main field for baseball commenced
  - Amenity renewals works at Western Springs Stadium underway
Focus Areas

Contribution towards Māori Outcomes

Four values underpin our contribution to Māori outcomes:

- **Mahi Tahi – Collaboration**
  RFA businesses work together to achieve shared outcomes

- **Kaitiaakitanga – Stewards of Auckland’s Regional Facilities**
  Te Reo Māori and tikanga Māori are an integral part of our business culture

- **Whanaungatanga – Relationships and Engagement**
  Develop and sustain our relationships with Māori to enhance innovation and culture

- **Manaakitanga – Enhance Customer Experiences**
  Provide excellent service where customers, visitors and fans of our venues experience dimensions of Māori culture
Focus Areas

Contribution towards Māori Outcomes (cont.)

- All areas of the business with direct customer service responsibilities have implemented te reo Māori, waiata and tākanga Māori staff training
- Auckland Art Gallery Toi o Tamaki has implemented bilingual naming, signage and announcements
- Auckland Zoo has adopted a bilingual signage policy for the its wayfinding system which is currently being developed
- Foundation Te Ao Māori employee learning programme that includes Treaty of Waitangi and te reo courses is in development
- Internationally renowned artist Lisa Reihana has been commissioned to create a unique world-class Māori digital media work for Aotea Centre celebrating Te Ao Māori
Focus Areas

Contribution towards Māori Outcomes (cont.)

- Aotea Centre’s new tri-lingual (English, Māori & Braille) wayfinding a finalist in the 2019 Best Design Awards
- New Zealand Maritime Museum continues to develop educational programmes tailored to kura kaupapa Māori (primary school) in partnership with Te Toki Voyaging Trust
- Auckland Art Gallery Toi o Tāmaki public programmes for FY 2018/19 included:
  - Tour of Gordon Walters with Chris Heaphy (Ngai Tahu) and Julia Waite
  - Public Programme: Professor Deidre Brown (Ngāpuhi, Ngāti Kahu) on Gordon Walters and his influence on design in Aotearoa NZ
  - New exhibition: Ralph Hotere: Godwit/Kuaka exhibition opened
  - Ruth Buchanan (Te Atiawa), Winner 2018 Walters Prize in conversation with Natasha Conland
Focus Areas

Sustainability and Climate Change

COMMITMENT TO ENVIRONMENTAL SUSTAINABILITY

RFA is revising operational practices, aiming to achieve by 2022:

- CarboNZero certification across all operations
- Green Building certification for major new building projects
- 75% diversion of waste from landfill
- Elimination of single-use plastics from food & beverage packaging

CARBON EMISSIONS

- As an RFA pilot, Auckland Zoo achieved certified carbon neutral status in 2017/18
- A baseline emissions measurement regime has now been established across all RFA venues
- In 2020, work will commence on cross-RFA emissions reduction plans

WASTE

- Several initiatives to reduce use of single use plastics are being trialled
- Hand sorting recycling is being trialled at the Zoo to reduce recycling being rejected (sent to landfill)

WATER

- Water conservation efforts trialled at the Zoo resulted in savings of 42,300m³ over the past year
Huge Summer Line-up for Auckland

- A Place to Paint: Colin McCahon in Auckland, Auckland Art Gallery | UNTIL 27 JANUARY
- Tākiri: An Unfurling, New Zealand Maritime Museum | UNTIL 7 JUNE 2020
- Taste of Auckland, Queens Wharf | 31 OCT – 2 NOVEMBER
- Les Misérables, The Civic | 7 – 30 NOVEMBER
- U2 – The Joshua Tree Tour, Mt Smart Stadium | 8 & 9 NOVEMBER
- SX Open, Mt Smart Stadium | 16 NOVEMBER
- Friday Jams, Western Springs Stadium | 17 NOVEMBER
- A Gala Concert in the Presence of Dame Kiri Te Kanawa, Aotea Centre | 20 NOVEMBER
- Tuatara Baseball season, North Harbour Stadium | 21 NOVEMBER – 26 JANUARY
- Festival X Rising, Western Springs Stadium | 28 NOVEMBER
- RNZ Ballet: Hansel & Gretel, Bruce Mason Centre | 13 & 14 DECEMBER
- Fat Freddy’s Drop, Western Springs Stadium | 18 JANUARY
- Queen + Adam Lambert, Mt Smart Stadium | 7 FEBRUARY
- Elton John – Farewell Yellow Brick Road Tour, Mt Smart Stadium | 16, 18, 20 FEBRUARY
- SIX60, Western Springs Stadium | 22 FEBRUARY
- The Book of Mormon, The Civic | 6 – 22 MARCH
- Auckland Arts Festival, various venues | 11 – 29 MARCH

RFA’s summer line-up will generate an estimated $53 million in visitor spend for Auckland.
Regional Facilities Auckland

Quarter 1 Performance Report

For the period ending 30 September 2019

This report outlines the key performance of Regional Facilities Auckland
Regional Facilities Auckland Q1 summary

**Highlights: issues & risks for the quarter**

### Highlights:

1. **Auckland Stadiums:** Mt Smart Stadium played host to the first ever stand-alone NRL Women's Premiership (NRWL) fixture, Warriors vs Dragons (crowd circa 3,000). Key Western Springs announcements for the summer concert season included massive headline acts for Friday, James return, Festival X Rising and Fat Freddys Drop.
2. **Auckland Conventions:** 113 events were delivered across our venues, attracting around 59,000 attendees. The biggest was New Zealand Fashion Week, which returned to Auckland Town Hall after 15 years and attracted over 24,000 people. North Harbour Stadium hosted 32 events and Aotea Centre hosted 27 (welcoming 29,000 people).
3. **Auckland Live: School of Rock - The Musical** rocked the Civic in September, with more than 23,000 tickets sold for the almost 10-week season. Other successful key events included Mr Red Light, James Morrison, Ruel, The Children, Pick it Up, Arena 51, Rock Quest, We Will Rock You, Neil Young’s Live Rust, War Horse, Stan Walker, 7 Days Live, Ngā Puke. Partnership with ATEED transformed Aotea Square into the Elemental Hub in July – alongside the perennially popular Ice Rink.

### Issues/Risks:

1. **Auckland Stadiums:** The two Metallica concerts were cancelled by the band for reasons of ill health.
2. **Auckland Live: Queens Wharf closed to the public to enable repairs to the roof of The Cloud and doors and walls of Shed 10 following two mini-tornadoes in August.
3. **Auckland Conventions:** Ongoing construction of the Queens Wharf ferry terminal means The Cloud is unavailable for bookings until 29 February 2020.
4. **Auckland Zoo:** 71 rain days in Q1 had a significant impact at the Zoo, both on visitation and the complex South East Asia development.

### Financial Commentary

- **Capital delivery:** The RFA capital programme for Q1 delivered $38.2m of works and is forecast to achieve total spend to budget for the year. The delivery is primarily in two major projects: the Astade Centre refurbishment and the South East Asia Precinct.
- **Net direct expenditure:** The $0.4m unfavourable variance relates in part to the grants paid by RFA.

**Forecast FY20:** Current indications are that RFA will miss the FY20 revenue target in particular as a result of the exceptionally wet weather in the first quarter and business interruption impacts of construction at the Zoo through the remaining months of the year. Although an allowance was made in the budget for business interruption, the shortfalls being experienced are greater than previously estimated. Direct expenditure is also anticipated to exceed budget due to higher than expected staffing costs and professional fees.

<table>
<thead>
<tr>
<th>Key performance indicators</th>
<th>Previous Quarter</th>
<th>FY20 Quarter 1</th>
<th>Status</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>The number of people who experience RFA’s arts, environment and sports venues and events</td>
<td>-</td>
<td>778,688</td>
<td>925,000</td>
<td>Not met</td>
</tr>
<tr>
<td>The net promoter score for Regional Facilities Auckland’s audiences and participants</td>
<td>-</td>
<td>44</td>
<td>19</td>
<td>Met</td>
</tr>
<tr>
<td>Percentage of operating costs funded through non-rates revenues</td>
<td>-</td>
<td>55%</td>
<td>60%</td>
<td>Not met</td>
</tr>
<tr>
<td>Number of programmes contributing to the visibility and presence of Maori in Auckland, Tamaki Makaurau</td>
<td>-</td>
<td>ZU</td>
<td>4</td>
<td>Met</td>
</tr>
</tbody>
</table>
Strategic focus area – Stadia

Key commentary

For three months ended 30 September 2019, a total of $1.6m was spent towards stadia against a budget of $3.2m.

Highlights

1. North Harbour Stadium: works to reconfigure the main field to accommodate baseball have commenced and are on schedule for completion by November 2019. Planning for renewal of the main stand roof is underway, following a delay to the programme to enable the team to expand the project scope to include additional seismic strengthening.
2. Mt Smart Stadium: works are completed on the lower west stand and the upper south stand aside from minor outstanding detail work.
3. Western Springs: upgrade works to the entry road commenced in July 2019. Stages 1 and 2 will be complete and operational for the start of the speedway season in November. Building consents for the four building renewal projects have been received.

Issues/Risks

1. Stand strengthening and renewals works at Mt Smart and North Harbour stadia: In early 2019, RFA received preliminary findings from seismic surveys of building structures at Mt Smart and North Harbour stadiums, which prompted further detailed assessments. These were received in late FY19 and indicated low seismic ratings, albeit within tolerance. Further strengthening works, particularly at North Harbour Stadium were identified to improve the seismic ratings of these structures, and these works are now in the planning stage. For North Harbour Stadium, the RFP for a larger renovations project will be released shortly. This will encompass not only seismic strengthening, but also the general renewal of a roof approaching the end of its useful life.
2. Toilet, works facility and entry road renewals at Western Springs Stadium: $2.4m of works focused on renewing roads, toilet and works facilities at the existing stadium were re-phased into early FY20. These works are contracted and ongoing. The discovery of unknown services near the surface and unexpectedly rocky ground conditions have delayed progress on the project.

Key programme of works

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Harbour Stadium – baseball</td>
<td>On track</td>
<td>Reconfiguration and construction to enable the hosting of the Auckland Tuatara home games for next season at North Harbour Stadium</td>
<td>This project is currently in the construction phase, with work on track for completion by November 2019</td>
</tr>
<tr>
<td>reconfiguration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>North Harbour Stadium – main stand roof</td>
<td>Delayed</td>
<td>To construct access to the grandstand roof and undertake roof repairs (renewals)</td>
<td>The stand’s seismic assessment has been confirmed as 34%NBS. The package of upgrade and renewal works for the stand is being progressed with works expected to be completed in FY21</td>
</tr>
<tr>
<td>renewal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Western Springs Stadium renewals</td>
<td>On track</td>
<td>The replacement of two toilet blocks, gate entry building, maintenance shed, concourse and Stadium Road upgrade works</td>
<td>The road upgrade has commenced, and the four building replacements will commence shortly. The discovery of unidentified services and difficult ground conditions has delayed the project, with further delays now likely in working around the upcoming event season. The major elements of the project are expected to be delivered in FY20</td>
</tr>
</tbody>
</table>

Strategic context

Much of Auckland’s network of stadia are aging and do not respond to the evolving interests of Aucklanders, including the growth of interest in a wider range of sports.

RFA is working to improve the amenity and health and safety standards in the stadia under its stewardship, in order to improve their financial sustainability and provide better facilities for both community sports activities and professional sports teams and their fans. RFA also aims to provide venues to support Auckland’s emerging sports.
Strategic focus area – Auckland Zoo development

Key commentary

For the three months ended 30 September 2019, a total of $7.6m was spent towards zoo development against a budget of $9.8m.

Highlights

1. Construction of the South East Asia Precinct and new café is well underway. The project is being managed in zones, with the first zone due for completion in December 2019. The overall programme is scheduled for completion by mid-2020.
2. A significant programme of general renewals and infrastructure upgrades is also progressing well.

Issues/Risks

1. The extent of the construction work currently underway at the Zoo (the South East Asia project is currently impacting on more than 20% of the site) is impacting on the visitor experience and perception of value at the Zoo. A range of mitigation strategies is in place, the most significant of which is the implementation of an adjusted pricing strategy, reducing the cost of entry by as much as 30%. Although the new pricing strategy resulted in the Zoo achieving 718,027 visitors in FY19, the reduced price impacted on revenue. Visitor numbers are down in quarter one, with visitors less likely to commit to multiple visits until the South East Asia construction is completed.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>South East Asia Precinct development</td>
<td>On track</td>
<td>Redevelopment of the central area within the Zoo to provide modern standards of housing and care for the Zoo’s South East Asian species, and new catering facilities</td>
<td>Largest renewals project in the Zoo’s history. Tracking to budget and expected to be completed in the 2019/20 financial year.</td>
</tr>
</tbody>
</table>

Strategic context

RFA is continuing with development of a world-class zoo and wildlife conservation facility by addressing aging infrastructure at Auckland Zoo and long-term under-investment through a phased programme of works.

These works constitute essential renewals aimed at ensuring Auckland Zoo meets the modern standards of animal welfare, visitor amenity, wildlife exhibition and health and safety obligations.
Strategic focus area – Aotea precinct development

Key commentary

For the three months ended 30 September 2019, a total of $6.4m was spent towards the Aotea Centre development against a budget of $6.3m. This project remains substantially challenged by delays associated with the need for a comprehensive redesign to meet new standards.

Highlights

1. Refurbishment of the interior of the Aotea Centre (Centre) is drawing to a conclusion, with significantly upgrading facility as a result.
2. Working with the Auckland Design Office, a draft Aotea Square precinct master plan has been incorporated into Council’s proposed refresh of the City Centre master plan, and a programme of consultation with key partners and stakeholders is underway.

Issues/Risks

1. New external cladding standards and associated Council consenting processes have caused significant delays to the Aotea Centre refurbishment project. To somewhat mitigate the impact on the operation of the Centre and the ongoing project risks, the original refurbishment project has been split into two projects – internal works and external works. Internal refurbishment works are scheduled for completion in November 2019. Re-design of the weather tightness project is ongoing.
2. A review of escalating project costs, following an assessment of on-going delays identified the need for an additional $14m to complete the project, funding which has been approved by Council in FY19. The project now has a total budget of $66.8 million allocated to dealing with the Centre’s underlying structural problems and refurbishing its interior spaces.
3. Delays to completion of the project will reduce revenue potential from the Centre for a longer period than previously anticipated.
4. The need to work around Centre bookings continues to compromise the delivery of the renewal project, further exacerbating time delays and budget pressures.
5. There will be some negative impact on the customer experience caused by ongoing construction works until completion.

Strategic context

The refurbishment and further proposed development and expansion of the Aotea Centre are aimed at creating a vibrant cultural and civic centre for Auckland focussed on the Aotea Square precinct and as part of a wider Aotea Arts Quarter.

This will include a significantly upgraded and expanded Aotea Centre and integrated Aotea Square, providing a home for the development and presentation of performing arts in Auckland.

<table>
<thead>
<tr>
<th>Key programme of works</th>
<th>Status</th>
<th>Description</th>
<th>Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aotea refurbishment</td>
<td>Delayed</td>
<td>The first significant refurbishment of the 30-year-old Centre, aiming to upgrade foyer and functions spaces and address long-standing weather-tightness issues</td>
<td>NZ’s growing understanding of the safety implications of building façades and cladding standards has required substantial changes to this project mid-programme. Council has approved an additional $14m in funding for the project.</td>
</tr>
<tr>
<td>Aotea Square master plan</td>
<td>On track</td>
<td>A precinct planning approach to the development of the Square and its surrounds to ensure the precinct meets its potential as a key lively and active space for Aucklanders</td>
<td>A consultation draft of the masterplan has been completed and is being used to inform discussions with partners and stakeholders, and the design for the Aotea Studios project.</td>
</tr>
<tr>
<td>Aotea Centre expansion (Aotea Studios)</td>
<td>On track</td>
<td>Developing concept plans for expanding the current Aotea Centre to provide a home for performing arts organisations and to foster the work of performing arts groups</td>
<td>This project is in its early stages – the concept, funding and potential timing of this proposed development will be discussed with Council in 2020.</td>
</tr>
</tbody>
</table>
Other Statement of Intent focus areas

Arts & Culture Strategy
- In July, Auckland Live presented its first Relaxed Performances for Matatini for Tamaki and Room on the Broom. Auckland Live also hosted the NZ International Film Festival in July.
- NZ Maritime Museum hosted a sold-out event that brought a new and diverse audience to the Museum. While the Light Lasts, an interactive, late-night mystery-style game for 200+ visitors.
- Nearly 400 patrons came to Auckland Art Gallery’s popular and lively Art After Hours in July. Inspired by the exhibition Frances Hodgkins: European Journeys, the Gallery transformed into a European courtyard, with a packed schedule including drawing classes, dance performances and demonstrations, a popular talk by Mary Kisler, live music and bespoke food and drink.
- In August, Auckland Art Gallery hosted the Pat Hanly Creativity Awards, recognising 36 exceptional Year 13 art students from 28 Auckland secondary schools. The awards, supported by AUT, acknowledge Pat Hanly’s contribution to New Zealand contemporary art and his passion for art education and supporting young artists.
- ‘The new exhibition A Place to Paint: Colin McCahon in Auckland opened on 10 August at Auckland Art Gallery, and was officially launched a week later by Prime Minister the Rt Hon Jacinda Ardern.

Sustainability and Climate Change
- Reports have been received from the waste services provider for the Aotea Centre and Auckland Zoo refurbishment projects, demonstrating waste diversion rates of over 80% across both construction sites.
- The North Harbour Stadium Baseball project saw 600 stadium seats recycled, and a re-cycling of the project during the design stage prevented the use of 250 tonnes of concrete and 22 tonnes of reinforcing steel, equivalent to around 40 tonnes of CO2e.
- A new waste compound has been constructed at Mt Smart Stadium to enable enhanced management and sorting of waste streams, including a hand-sorting area and wash-down facilities.
- New water metering equipment has been installed at the Gallery to enable a more refined level of understanding of water usage within the building.
- A sustainability workshop was held with 23 staff members from across RFA’s business units to discuss opportunities for cross-collaboration on sustainability initiatives, knowledge-sharing and staff engagement. In addition, Auckland Stadiums re-invigorated their Green Team, meeting to compile a list and initiate work on various sustainability initiatives across Stadiums’ sites.

Contribution towards Māori Outcomes
- Te Reo Māori
  - RFA in partnership with Auckland Council’s People and Performance Group have successfully received Te Toia Taumata funding to resource capability and development training for staff, with foundational level training starting in November. This is a positive step towards achieving goals related to “An empowered Organisation”. This will also increase the ability of our staff to work effectively with Māori communities in the delivery of our business activities.

Identity and Culture
- New Zealand Maritime Museum:
  - The Talking Portrait project stage 1 has completed with Te Tāiki Voyaging Trust. A young female sharing her story. Stage 2 is in progress where public can interact and ask questions and the portrait will respond from a diverse, Te Ao Māori perspective.
  - Building collections for the future was able to purchase three taonga from the Webbier Collection and registered to purchase taonga of New Zealand.
- Tuia - Tākūrangi Exhibition opens in October. Working in collaboration with local government, Ngāti Whāitu and artists. The walk from Tahiti has left bound for Aotea... Auckland Zoo.
- The leadership team undertook a marae visit to Ōrākei as part of a commitment and efforts to build stronger relationships with Ngāti Whāitu.

Local Board Engagement
- The Quarter 4 Performance Report for the period ending 30 June will not be distributed to the local boards until December, after the local government elections, as this is a year-end report requiring confidentiality until the financial results are released.
- After the new Council term begins on November 1, all local board members will be fully informed of REA facilities and activities through the Auckland Council training programme, and through visits to the boards. These visits will include an overview presentation, as well as the fourth quarter 2018-19 and first quarter 2019-20 performance reports.
- A presentation of the ongoing work on the Aotea Precinct Master Plan was positively received by the Waitārere Local Board.
- Upper Harbour Local Board members enthusiastically endorsed the concept plans that aim to significantly increase the use of North Harbour Stadium.
### Direct operating performance

<table>
<thead>
<tr>
<th></th>
<th>FY 19</th>
<th>FY 20 YTD</th>
<th>FY 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Notes</td>
<td>Actual</td>
<td>Actual</td>
</tr>
<tr>
<td>Net direct expenditure</td>
<td>A</td>
<td>39.4</td>
<td>11.7</td>
</tr>
<tr>
<td>Direct revenue</td>
<td>B</td>
<td>53.8</td>
<td>13.1</td>
</tr>
<tr>
<td>Fees &amp; user charges</td>
<td></td>
<td>39.4</td>
<td>9.9</td>
</tr>
<tr>
<td>Operating grants and subsidies</td>
<td></td>
<td>1.1</td>
<td>0.3</td>
</tr>
<tr>
<td>Other direct revenue</td>
<td></td>
<td>13.3</td>
<td>2.9</td>
</tr>
<tr>
<td>Direct expenditure</td>
<td></td>
<td>93.2</td>
<td>24.8</td>
</tr>
<tr>
<td>Employee benefits</td>
<td>C</td>
<td>51.2</td>
<td>14.0</td>
</tr>
<tr>
<td>Grants, contributions &amp; sponsorship</td>
<td>D</td>
<td>1.1</td>
<td>0.8</td>
</tr>
<tr>
<td>Other direct expenditure</td>
<td>E</td>
<td>40.4</td>
<td>10.0</td>
</tr>
<tr>
<td>Other key operating lines</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AC operating funding</td>
<td></td>
<td>36.6</td>
<td>10.2</td>
</tr>
<tr>
<td>AC capital funding</td>
<td></td>
<td>92.7</td>
<td>18.3</td>
</tr>
<tr>
<td>Vested assets</td>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Depreciation</td>
<td></td>
<td>32.2</td>
<td>8.2</td>
</tr>
<tr>
<td>Net interest revenue</td>
<td></td>
<td>0.6</td>
<td>0.2</td>
</tr>
</tbody>
</table>

### Financial Commentary

A: The $0.4m unfavourable variance reflects in part the grants paid by RFA, refer to Note D below.

B: Direct revenue unfavourable variance is due to $433k of Spark Arena rental revenue transferred to offset costs in other direct expenditure however the budget remains in revenue.

C: Employee Benefits contains $2.9m staff costs that are recharged against events. These recharges are budgeted under Cost of Goods Sold (COGS) within other direct expenses. Actual staff costs are favourable to budget due to recruitment for vacancies being put on hold for non-essential roles.

D: Grants, contributions and sponsorships: RFA converted the MOTAT loan to a capital grant recognising $280k in quarter one for the FY20 financial year. Other grants related to capital spend programmes.

E: Other direct expenditure contains COGS which includes salary recharges of $2.9m. The $2.9m recovery should be offset against employee benefits (where the budget is held). This has resulted in a misalignment between actuals and budget which will be corrected in the next LTP process.
## Regional Facilities Auckland Q1 performance measures

<table>
<thead>
<tr>
<th>Key performance indicators</th>
<th>Previous Year</th>
<th>FY 20 Quarter 1</th>
<th>YTD Actual</th>
<th>YTD Target</th>
<th>Status</th>
<th>Commentary</th>
</tr>
</thead>
</table>
| The number of people who experience Regional Facilities Auckland’s arts, environment and sports venues and events | 3,363,323 | 778,688 | 925,000 | | Not met | The original target for RFA visitors/patrons was set prior to Council’s decision to lease the Viaduct Events Centre to Team NZ. This removed a key venue from RFA’s events programme and will continue to impact on RFA’s expected visitor/patron numbers. In addition:  
- Major construction programme and 71 rain days during the quarter have had a significant impact on visitation.  
- The Gallery saw a continued reduction in international visitor numbers, possibly related to the international visitor levy.  
- The Maritime Museum is also impacted by construction within the vicinity, and the loss of Ted Ashby for sailings for five weeks. |
| Auckland Zoo visitation | 718,027 | 138,270 | 182,500 | | Not met | |
| Auckland Art Gallery visitation | 401,883 | 102,145 | 128,750 | | |
| NZ Maritime Museum visitation | 157,091 | 32,799 | 42,500 | | |
| The net promoter score for Regional Facilities Auckland’s audiences and participants | 43 | 44 | 19 | | Met | |
| Percentage of operating costs funded through non-rates revenues | 57% | 54% | 60% | | Not met | RFA did not achieve its revenue targets this quarter due to $433k Spark Arena rental revenue transferred against the rental expenses (budget remained in revenue) and tight controls over expenditure were offset by un-budgeted MOTAT grant-related expenses |
| Percentage of Auckland residents surveyed who value RFA venues and events | 69% | 74% | 69% | | Met | RFA’s community value score shows a 5% improvement on the previous year. An increasing percentage of the community consider that RFA’s activities enrich their lives in Auckland. |
| Number of programmes contributing to the visibility and presence of Maori in Auckland, Tamaki Makaurau | 68 | 20 | 4 | | Met | |
Regional Facilities Auckland Q1 non-financial performance

- 384,323 people experienced free or subsidised events
- 778,688 patrons/fans participated in 917 event days
- 2,104 people participated in RFA’s outreach programmes
- Inspiring volunteers contributed 11,379 hours supporting RFA activities
- 17,225 school students participated in RFA’s curriculum-based learning programmes
Appointment of LGNZ Lead and nominee for LGNZ Conference 2020

File No.: CP2020/01015

Te take mō te pūrongo
Purpose of the report

1. To appoint a lead for Local Government New Zealand (LGNZ) matters and nominate a representative to attend the 2020 LGNZ Annual Conference and General Meeting.

Whakarāpopototanga matua
Executive summary

2. Local boards are invited to appoint a lead (and alternate) on Local Government New Zealand (LGNZ) matters. The lead will be the main contact for all LGNZ issues and will represent the local board at meetings of Auckland/LGNZ zone and any related meetings.

3. The LGNZ Annual Conference and General Meeting (AGM) takes place at the ASB Theatre Marlborough in Waiharakeke Blenheim from 8am Thursday 16 July to 3pm Saturday 18 July 2020.

4. Local boards are invited to nominate a representative to attend the LGNZ conference. This can be the local board appointed LGNZ lead or another member of the local board. Given the cost and overall numbers of elected member attendance, staff recommend that one member per local board attend.

5. In addition to the official delegates, LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Democracy Services Business Hub team by Friday 17 April 2020 so that this information can be provided to LGNZ.

Ngā tūtōhunga
Recommendation/s

That the Upper Harbour Local Board:

a) appoint a lead and alternate for Local Government New Zealand (LGNZ) related matters for the 2019-2022 triennium and task these members with representing the local board at Auckland/LGNZ meetings.

b) nominate one elected member per local board to attend the Local Government New Zealand 2020 Conference and Annual General Meeting in Waiharakeke Blenheim, Thursday 16 July to Saturday 18 July 2020.

c) confirm that Local Government New Zealand 2020 conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.

d) note that any members who wish to attend the Local Government New Zealand (LGNZ) Conference and Annual General Meeting must provide their names to the Democracy Services Business Hub team by Friday 17 April 2020 to ensure that they are registered with LGNZ.
Horopaki

Context

6. LGNZ is an incorporated society of local government organisations whose primary objective is to represent and advocate for the interests of local authorities in New Zealand. LGNZ champions policy positions on key issues that are of interest to local government and holds regular meetings and events throughout the year for members. The schedule of meetings includes an annual conference and meetings of local government geographical clusters (known as LGNZ zones) and sectors.

7. LGNZ is governed by a National Council made up of representatives from member authorities as outlined in the constitution. Some of its work is conducted through committees and working groups which include representatives from member authorities.

8. Elected members who have been formally appointed to LGNZ roles are:

| Mayor Phil Goff     | National Council representative for Auckland  |
|                     | Auckland Council representative on the       |
|                     | Metropolitan Sector Group                   |
| Councillor Pippa Coom | National Council representative for Auckland  |
| Local Board Member Richard Northey | (appointed by Governing Body)            |
| Deputy Mayor Bill Cashmore  | National Council representative for Auckland  |
|                          | (appointed by local boards)                 |

Meetings of Auckland/LGNZ (Auckland Zone)

9. As part of recent changes to the LGNZ Rules, Auckland Council is no longer part of LGNZ Zone 1 but is expected to organise itself, with its multiple local boards and Governing Body, as an informal LGNZ zone.

10. Meetings of the Auckland/LGNZ zone have been scheduled on a biannual basis. These meetings will be co-chaired by the two Auckland representatives appointed to the LGNZ National Council by the Governing Body (Councillor Pippa Coom) and local boards (Member Richard Northey).

11. Meetings of the Auckland/LGNZ zone will be open to all elected members but formal representation will sit with the nominated leads.

LGNZ Annual conference and AGM 2020

12. This year, the LGNZ conference and AGM will be held at the ASB Theatre Marlborough, Waiharakeke, Blenheim, Thursday 16 July to Saturday 18 July 2020.

13. The conference takes place over the first two days commencing at 9.30am on Thursday 16 July 2020 and closing with the LGNZ Excellence Awards on the evening of Friday 17 July 2020.

14. The conference programme has the theme ‘Natural Capital’. The final programme will be publicly available at the end of February 2020. However, LGNZ has indicated that the programme is expected to include addresses from the Prime Minister, various political leaders and the President of LGNZ, and will also include sessions on the following topics:

- Natural capital - the Marlborough story
- Fishes in the river, fishes in the sea (water, aquaculture and the Resource Management Act)
- Tourism – working together to care for people, place and culture
- Building towards sustainable supply (housing)
- Resilience in the face of natural hazards (infrastructure and communities)
• Cultural wellbeing plenary session
• Interactive workshops on cultural, economic, environmental and social wellbeing
• Tours, showcases and dinners.

15. The AGM takes place on the last day of the conference from 9.30am to 12.30pm. The LGNZ constitution permits the Auckland Council to appoint four delegates to represent it at the AGM, with one of the delegates being appointed as presiding delegate.

16. Traditionally the four AGM delegates have been the Mayor, the Chief Executive and two Governing Body members who hold LGNZ roles. Delegates in 2019 were Mayor Phil Goff, Deputy Mayor Bill Cashmore, Councillor Penny Hulse and Local Board Chairperson Pippa Coom.

17. The Governing Body will consider an item on AGM attendance at its meeting on 27 March 2020 which includes the recommendation that Mayor Phil Goff be the presiding delegate and the other three delegates be comprised of either:
   • two members of the Governing Body who hold a formal representation role with LGNZ and the Chief Executive, or
   • one member of the Governing Body who holds a formal representation role with LGNZ and the Chief Executive, and a local board member, or
   • two members of the Governing Body who hold a formal representation role with LGNZ and a local board member.

18. In addition to the official delegates, LGNZ requires prior notice of which local board members plan to attend the AGM. Attendance at the AGM is not compulsory for conference participants.

Pre-conference meetings
19. On Wednesday 15 July 2020, there will be a pre-conference meeting of the LGNZ National Council as well as a Te Maruata Hui. Elected members belonging to these two groups and wishing to attend these meetings would need to arrive earlier than other meeting participants.

Tātaritanga me ngā tohutohu
Analysis and advice

Meetings of Auckland/LGNZ (Auckland Zone)
20. Local boards are requested to appoint a lead for the 2019-2022 triennium. The lead’s responsibilities include:
   • attending and representing the local board at meetings of Auckland/LGNZ zone and other LGNZ meetings, as appropriate
   • being the main contact for the local board on all LGNZ matters
   • sharing information from Auckland/LGNZ and other LGNZ-related meetings attended with the local board.

LGNZ Annual conference and AGM 2020
21. In 2020, with the venue in Waiharakeke, Blenheim, and given the cost and overall numbers of elected member attendance, it is recommended that one member per local board attend. Having one attendee per local board means a maximum of 21 Auckland Council local board members would attend the conference.

22. The annual conference and AGM are two separate meeting sessions.

23. Local board members are invited to attend and take part in the conference.
24. For the AGM, member authorities will be represented by officially appointed delegates. Members who are not appointed delegates can attend as observers, provided they are included on the AGM registration form. Local board members who wish to attend the AGM as observers must register their intention with the Democracy Services Business Hub team by Friday 17 April 2020 so that their names can be included on the AGM registration form.

25. Local board members who attend the conference and/or AGM are strongly encouraged to report back to their local boards on proceedings at the conference. This ensures members who do not attend can still benefit from this opportunity.

**Tauākī whakaaweawe āhuarangi**

*Climate impact statement*

26. Conferences and events involving multiple participants, especially those requiring long distance travel, can generate a sizable carbon footprint. This is due to emissions associated with flights, car and taxi travel, hotel and event site emissions.

27. Estimates for emissions associated with travel to Blenheim or travel within Auckland for local meetings have not been calculated at the time of writing this report. Emissions, when known, can be offset through a verified carbon offset programme at a small cost.

28. Other opportunities to reduce emissions include:

- reducing the number of delegates to the Blenheim conference as recommended
- encouraging participants to opt for public transport options when attending meetings in Auckland
- encouraging delegates to provide updates to their local boards, including the option of daily updates from the conference and meetings via the local board Facebook pages, so that non-attendance does not disadvantage other members
- ensuring elected members are aware of the session recordings that LGNZ will make available after the conference. LGNZ have advised that they do not webcast or live-stream any parts of the conference as they try to encourage as many people as possible to attend in person.

**Ngā whakaaweawe me ngā tirohanga a te rōpu Kaunihera**

*Council group impacts and views*

29. There are no impacts for council-controlled organisations or departments of council as the focus is on elected member attendance at meetings, including the LGNZ conference.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

*Local impacts and local board views*

30. LGNZ advocates for issues that are important to local government. Many of these issues are aligned with local board priorities e.g. climate change. As such, there is interest at local board level in staying across the work of LGNZ and in identifying and harnessing opportunities to progress other advocacy areas that local boards may have.

31. Having a dedicated lead who can attend Auckland meetings on LGNZ matters and who can be part of future discussions about remits and other topics will enable local boards and their communities to continue to be informed and give considered input to work being led by LGNZ.

32. The LGNZ annual conference is always of interest to local board members. They provide a unique networking opportunity for local government leaders from around the country and the agendas of these meetings are designed to support local leaders in their roles and responsibilities. This is in line with the purpose of the elected member development programme which is to support elected members as governors and decision-makers.
Tauākī whakaaweawae Māori
Māori impact statement

33. The work of LGNZ is expected to impact positively on Māori. LGNZ advocates on a variety of issues that are important to Māori including Māori housing, various environmental issues and council-Māori participation/relationship arrangements. In addition, LGNZ provides advice including published guidance to assist local authorities in understanding values, aspirations and interest of Māori.

34. The LGNZ National Council has a sub-committee, Te Maruata, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. It also provides support for councils in building relationships with iwi, hapu and Māori groups. Te Maruata provides Māori input on development of future policies or legislation relating to local government. In the previous term, Councillor Alf Filipaina was a member of the sub-committee. Te Maruata will hold a hui on Wednesday 15 July 2020 from 10am to 4.30pm.

Ngā ritenga ā-pūtea
Financial implications

Meetings of Auckland/LGNZ (Auckland Zone)

35. Meetings of Auckland/LGNZ are a new initiative being introduced this triennium following amendments to LGNZ zones. The two meetings for 2020 are scheduled for 13 March and 11 September and are not currently budgeted for. Staff will use existing resources and liaise with Kura Kāwana to identify combined opportunities for these meetings dates.

36. Managing attendance numbers by only requiring attendance of leads, with others as optional attendees if they wish, should contribute towards keeping meeting costs down.

Annual conference and AGM 2020

37. The normal registration rate for the LGNZ Conference and AGM is $1410 (early bird) or $1510 (standard). The total cost for early bird registration for 21 local board members is $29,610, with flights and accommodation additional.

38. Costs of attendance for one member from each local board are to be met from the elected members’ development budget as managed centrally by the Kura Kāwana programme.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

Meetings of Auckland/LGNZ (Auckland Zone)

39. The inaugural meeting of the Auckland Zone is planned for 13 March 2020. If a local board has not chosen an LGNZ lead by this date, they would need to select a member to attend this meeting as their official representative.

Annual conference and AGM 2020

40. The key risk is of delayed decision-making which can impact costs and registration choices. The sooner the registration for the nominated local board member can be made, the more likely it is that Auckland Council can take advantage of early bird pricing for the conference and flights, all done via bulk booking. Delayed information may also impact registration into preferred conference streams or events.

41. There is always a level of reputational risk associated with any financial expenditure. Large delegations to conferences can be costly, hence the advice that only one per local board attend.
Ngā koringa ā-muri

Next steps

Meetings of Auckland/LGNZ (Auckland Zone)
42. There are two planned meetings for the Auckland Zone in 2020. The inaugural meeting is scheduled for 13 March and the second meeting is on 11 September.

43. Preparations for the inaugural meeting are being made by staff with guidance from the co-chairs. The agenda will include a report from LGNZ Executive and will also include an update on the ‘Localism’ project. The agenda will be made available to members closer to the time of the meeting.

Annual conference and AGM 2020
44. Once members are confirmed to attend, the Democracy Services Business Hub team will co-ordinate and book all conference registrations, as well as requests to attend the AGM.

Ngā tāpirihanga

Attachments
There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Shirley Coutts - Principal Advisor - Governance Strategy</th>
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<tbody>
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<td>Linda Gifford – Programme Manager – Elected Member Development</td>
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<td>Louise Mason - GM Local Board Services</td>
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<td></td>
<td>Eric Perry - Relationship Manager</td>
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Adoption of a community forum meeting for April 2020

File No.: CP2020/00119

Te take mō te pūrongo
Purpose of the report
1. To adopt an Upper Harbour Local Board community forum meeting for April 2020.

Whakarāpopototanga matua
Executive summary
2. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules. In particular, clause 19, Schedule 7 of the LGA on general provisions for meetings requires the Chief Executive to give notice in writing to each local board member of the time and place of meetings. Sections 46, 46(A) and 47 in Part 7 of LGOIMA require that meetings are publicly notified, agendas and reports are available at least two working days before a meeting, and that local board meetings are open to the public.

3. Adopting a community forum meeting schedule helps with meeting these requirements and allows for a planned approach to workloads, ensuring that local board members have clarity about their commitments.

4. A community forum meeting date for 2 April 2020 at 6.30pm is recommended for adoption by the local board. The remainder of the meeting schedule for 2020 will be formalised at the local board’s March 2020 business meeting once meeting locations have been finalised.

5. Commencing the community forum meeting outside of normal business hours will enable community attendance and participation.

6. One community forum meeting per month, in addition to the local board’s business meeting, gives the community one additional opportunity to engage with the local board. There may also be some instances for which the local board may need to use these Local Government Official Information and Meetings Act 1987 (LGOIMA) meetings as a mechanism to consider matters such as local board plans and local board agreements as the specific dates for these are yet to be finalised.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) adopt a community forum meeting on 2 April 2020 commencing at 6.30pm, to be held at the Upper Harbour Local Board office, 30 Kell Drive, Albany village, with the primary purpose of engaging with the public via deputation and reporting from community organisations.

b) note that the remaining schedule of community forum meetings for 2020, including meeting locations, will be formalised at the local board’s March 2020 business meeting.

c) note that the dates and times for meetings for local board plans and local board agreements are yet to be finalised and these, along with any other items of business that need to be adopted due to time constraints, may be considered at a community forum meeting.
Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
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<tr>
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Local board input into the Auckland Council submission on He Kura Koiora i hokia - a discussion document on a proposed National Policy Statement for Indigenous Biodiversity

File No.: CP2020/01483

Te take mō te pūrongo
Purpose of the report
1. To provide input into the Auckland Council submission on He Kura Koiora i hokia – a discussion document on a proposed National Policy Statement for Indigenous Biodiversity.

Whakarāpopototanga matua
Executive summary
3. Local boards have the opportunity to provide input into the development of the Auckland Council submission on the Government’s proposals.
4. The draft local board input is provided under Attachment A.
5. A report and draft submission will be prepared for the Planning Committee to consider at its 5 March 2020 meeting and will include local board views.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) provide input into the Auckland Council submission on He Kura Koiora i hokia - a discussion document on a proposed National Policy Statement for Indigenous Biodiversity.

Ngā tāpirihanga
Attachments

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<td>DRAFT Upper Harbour Local Board input into the Auckland Council submission on He Kura Koiora i hokia - a discussion document on a proposed National Policy Statement for Indigenous Biodiversity</td>
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Ngā kaihaina
Signatories

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<tr>
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DRAFT Upper Harbour Local Board input into the Auckland Council submission on He Kura Koiora i hokia - a discussion document on a proposed National Policy Statement for Indigenous Biodiversity

The Local Board Supports the National Policy Statement on Indigenous Biodiversity (NPSIB). Upper Harbour is one of the fastest growing areas of Auckland and it also has a rich heritage of biodiversity; with potential through the Northwest Wildlink to be developed, to the enhancement of biodiversity in the region. The NPSIB will provide an improved consideration of protecting biodiversity within the consenting process, as well as progressing the discussion on how development can improve biodiversity outcomes.

However, the Board shares the concern of Auckland Council that the relationship between the NPSIB and other planning tools could have unanticipated consequences. If the NPSIB is going to be effective it must apply to biodiversity within environments covered by the National Coastal Policy Statement and the National Policy Statement for Freshwater Management. Care also needs to be taken to ensure that the objectives of the NPSIB is not undermined by the National Policy Statement on Urban Development Capacity or The Urban Development Bill.

The Board supports the ecological significance criteria in Appendix 1 of the proposed NPSIB. The application of assessment criteria rather than identifying specific Ecosystem classifications allows the consenting authority the flexibility to protect novel ecosystems; including ecosystems that are dominated by exotic vegetation, but which provide important habitat for a range of indigenous fauna. While not ideal, novel ecosystems may become increasingly important as climate change impacts the ability of indigenous vegetation to support fauna.

The Board supports the distinction between high and medium SNA within the NPSIB. The Board sits within the Tamaki Ecological District, where tree cover, including stand alone trees and exotics, was only measured at 18% in 2013. As such any habitat made up of indigenous vegetation (with the exception of Mangrove forests) should be considered of high value and as such given the maximum protection. The protections specified in the NPSIB will prohibit activities that undermine the values that define High value SNAs, while allowing activities of lesser impact. The Board recognizes that there maybe other SNAs that are of medium value within the Upper Harbour that require a lesser degree of protection or for which offsets are more easily provided. However the Board also agrees with Council that many of the criteria are insufficiently defined and could result in costly litigation.

The Board believes that in addition to adverse effects already proposed in the NPSIB that two additional affects should be considered. The increased risk of biosecurity threats other than pest vegetation or fauna incursions; such as the spread of micro-organisms including fungus and Phytophthora. The release of toxins, odors, or light that significantly alters the behavior of flora or fauna.

The Board supports the framework for biodiversity offsets specified within the NPSIB. Specifically the board approves of the way the framework recognizes the
complexity of ecosystems and that they take time to mature to achieve the same value of existing environments.

The Local Board does not support the role of regional councils and territorial authorities within the NPSIB to identify and manage highly mobile fauna. Highly mobile fauna could potentially include many non-threatened species. The role of regional councils and territorial authorities should be focused on managing land use and protecting ecological habitats that support indigenous fauna.

The Local Board supports the requirements of the NPSIB for Regional Councils to develop plans to increase urban and rural tree cover. However, the Board has concerns that the plan does not define the kind of area that should be considered to achieve the 10% cover. This may have the unintended effect to allow areas with good vegetation cover; such as the community of Greenhithe which has 42% cover, to be used as a reason not to increase tree cover in neighboring areas; such as the community of Oteha which has only 8% cover.
Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections

File No.: CP2020/01344

Te take mō te pūrongo
Purpose of the report
1. To make a submission to the Justice Committee’s inquiry into the 2019 Local Elections, Liquor Licensing Trust Elections and Recent Energy Trust Elections.

Whakarāpopototanga matua
Executive summary
2. In December 2019, the Justice Committee notified its inquiry into the 2019 local elections. Submissions close on 29 February 2020.

3. Its terms of reference include matters relating to the 2019 elections, in particular:
   (i) low voter turnout
   (ii) liquor licensing trusts
   (iii) council staff releasing information that may affect the election outcome
   (iv) disclosure of candidates having serious criminal convictions
   (v) irregularities that could have compromised the fairness of the elections.

4. The committee also invites feedback on its recommendations arising from the inquiry into the 2016 elections, in particular:
   (i) Electoral Commission to have responsibility for running local elections
   (ii) same voting system to be used for all elections
   (iii) foreign interference.

5. This report notes the outcome of submissions made to the 2016 inquiry, outlines recommended responses to the committee’s terms of reference, identifies recommended responses to other recommendations made by 2016 inquiry (disclosure of interests, probity and Māori wards) and adds recommendations in regard to election issues not yet considered by the committee:
   (i) review of representation arrangements and council’s desire to have discretion to review the number of councillors
   (ii) timing of a poll if one is required as the result of a petition.

6. A draft submission is attached as Attachment A.

7. A summary of recommendations made in the council’s submission is as follows:

   Low voter turnout
   • Note the research conducted by Auckland Council which is available on knowledgeauckland.govt.nz.
   • Note the successful initiatives undertaken by Auckland Council including: Vote Friday and One-stop Shops.
   • Consider that the response to low voter turnout may best be through a multi-modal approach which provides voters with options.
Liquor licensing trusts

- Note that with the passage of time, trust boundaries no longer align with local government boundaries in the Auckland area and this creates complexity in terms of the number of different combinations of voting documents that are required.

Disclosure of candidates or members with serious criminal convictions

- Amend the Local Electoral Act 2001 to align with the Local Government Act 2002, schedule 7, clause 1, with the effect that a person is not eligible for election if they have been previously convicted of an offence punishable by a term of imprisonment of two years or more (unless their record has been wiped by the clean slate provisions).

Electoral Commission to be responsible for local elections

- Further investigate the committee’s recommendation for the Electoral Commission to conduct local elections

Same electoral system, First Past the Post (FPP) or Single Transferable Vote (STV) in all elections

- Amend legislation to the effect that all elections run in conjunction with the elections of a territorial authority use the same electoral system and the same order of names on voting documents.

Foreign interference

- The council has noted the committee’s recommendations and supports them.

Disclosure of interests

- Review the Local Authorities (Members Interests) Act 1965.
- Provide a consistent framework across all local authorities for registers of interests.

Probity

- Auditor-General to republish guidelines on the use of council resources during the pre-election period.

Māori wards

- Records the council's current resolved position.

Review of representation arrangements

- Amend the Local Government (Auckland Council) Act 2009 to remove the specification that Auckland Council’s Governing Body will comprise 20 members in addition to the mayor so that Auckland Council has the same discretion as any other council to review its membership.

Timing of polls for creation of a Māori ward or change of electoral system

- Amend the Local Electoral Act 2001 so that if a petition for a poll in respect of a resolution relating to Māori wards or change of electoral system is received by 21 February in the year prior to an election, a council has the discretion to conduct a poll in conjunction with the next triennial elections.
Ngā tūtohunga
Recommendation/s

That the Upper Harbour Local Board:

a) provide feedback to the Governing Body meeting on 27 February 2020 on the Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections.

Horopaki
Context

8. Following each local and parliamentary election, a select committee of Parliament, the Justice Committee, conducts an inquiry to receive submissions and consider legislative changes. Its full terms of reference for its inquiry into the 2019 local elections are:

The Justice Committee have opened for submissions on the Inquiry into the 2019 Local Elections and the Liquor Licensing Trust Elections, and Recent Energy Trust Elections

The terms of reference for the inquiry are:

1) Examine the law and administrative procedures for the conduct of the 2019 local elections, with particular reference to:
   a) low voter turnout at local elections
   b) liquor licensing trusts
   c) the role of council staff during election periods around decisions to release or not release information or any public statements that may be construed to affect the election outcome
   d) the issue of disclosure in respect of candidates or elected members with serious criminal convictions
   e) any irregularities or problems that could have compromised the fairness of elections.

2) The inquiry will not be investigating allegations of any specific illegal behaviour by any person but is focused on the issues of general law and administrative procedures.

3) Consult stakeholders and the wider public about the recommendations in the Justice Committee’s report on the 2016 local elections, with particular reference to:
   a) the recommendation that the Government consider giving responsibility for running all aspects of local elections to the Electoral Commission
   b) the recommendation that the Government consider encouraging or requiring the same voting system to be used in all local elections
   c) feedback on the committee’s recommendations on foreign interference.

4) Examine the law and administrative procedures for the conduct of elections for energy trusts held since 2016.

9. Submissions are to be lodged by 29 February 2020.

10. The committee’s inquiry into the 2016 local elections was extended to include the inquiry into the 2017 general elections, to consider petitions in relation to Māori wards and accessibility and to consider the matter of foreign interference in elections. Auckland Council submitted to this inquiry.
11. The committee’s report on its inquiry into the 2016 local elections was published on 10 December 2019 and the terms of reference for the current inquiry seek further submissions on key recommendations made by the committee.

12. This report firstly notes the responses to council’s submission to the inquiry into the 2016 local elections.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

13. The following analysis considers:

(i) matters raised in the committee’s terms of reference regarding the 2019 elections:
- low voter turnout
- liquor licensing trusts
- the role of council staff
- disclosure of candidates or members with serious criminal convictions
- irregularities.

(ii) matters raised in the committee’s terms of reference regarding its recommendations arising from its report on the 2016 local elections:
- Electoral Commission to be responsible for local elections
- same electoral system in all elections
- foreign interference.

(iii) additional matters for consideration by the committee:
- disclosure of interests
- probity
- Māori wards
- review of representation arrangements
- timing of polls for creation of a Māori ward or change of electoral system.

**Low voter turnout**

14. Auckland Council has undertaken research into voter awareness in conjunction with the 2013, 2016 and 2019 elections. The following are highlights from the survey results that might be of assistance to the committee in its investigation into low voter turnout.

15. After the 2019 elections, a random sample of 1871 Aucklanders were surveyed online. The survey tested respondents’ awareness of advertising and included questions relating to whether they voted or not. Of those who did not vote (643), the top four reasons given for not voting were:

- “I didn’t know anything about the candidates” – 11 per cent
- “I forgot to vote” – 11 per cent
- “I did not know when voting finished, missed the deadline” – 10 per cent
- “I was away from home over the voting period” – 8 per cent.

16. Of those who did not vote, 25 per cent had filled in all or part of their voting documents but did not cast their vote. The top four reasons given were:

- “I didn’t send it off in time / ran out of time” – 29 per cent
- “I forgot to send / complete it” – 21 per cent
- “I had other commitments during that time” – 17 per cent
- “I didn’t know anything about the candidates” – 8 per cent.

17. Non-voters were asked “What could Auckland Council do to encourage you to vote?”. The top four (unprompted) replies were:

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Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections
18. All respondents were asked whether they preferred online voting or postal voting if they had the choice. Sixty-six per cent preferred online voting and 26 per cent preferred postal voting.

19. Of non-voters, 28 per cent said they would have been more likely to vote if it had been booth voting.

20. Research was also undertaken into the impact of different messaging on voter behaviour. The most effective message was a social norm message “74 per cent of Aucklanders are planning to vote. Join them and vote this election!” As compared with other messages such as a message of concern about low voter turnout, this had a more positive effect. This indicates election administrators should be cautious about negative messaging such as highlighting low voter turnout.

21. Survey results are being written up for publishing onto the council’s website www.knowledgeauckland.govt.nz.

22. Auckland Council held 50 one-stop events which provided people the ability to enrol (the Electoral Commission attended) and to cast special votes. Council’s experience of these could be described as ‘social voting’. A lot of people made use of them, enrolled then sat down to complete their voting documents. Typically, venues where the one-stop shops were held were packed with people wanting to vote.

23. Another project was ‘Vote Friday’ through which business organisations gave staff time to fill out voting documents at work. Sixty organisations, representing 55,000 employees, took part.

24. One of the answers to lifting turnout might include a multi-modal approach which does not seek to identify just one way for voting but develops options for voters, for example:

- postal voting
- advance voting
- one-stop shops
- ‘Vote Friday’
- marae-based
- ballot boxes at convenient locations such as supermarkets
- online voting (once considered secure).

Liquor licensing trusts

25. The committee’s terms of reference include examining the law and procedures around liquor licensing trusts in the context of the 2019 elections.

26. Licensing trusts are established under the Sale and Supply of Alcohol Act 2012 (or the earlier Sale of Liquor Act 1989 and continued under the 2012 Act). The Law Commission, when it reviewed alcohol legislation prior to the 2012 Act, noted that licensing trusts were well supported by their communities and there was the ability for the community to petition for those trusts with monopoly powers to become competitive. It recommended no change to the law around licensing trusts.

27. Of the licensing trusts in the Auckland area, only the Portage and Waitākere Licensing Trusts have the sole right to establish and operate on-licences in hotels and taverns, and off-
licences in their districts. The other licensing trusts are the Birkenhead, Mt Wellington and Wiri Licensing Trusts.

28. The aspect of licensing trusts that impinges on election administration the most relates to trust areas. Because these are not aligned with local government areas, there are 26 more permutations of voting packs required in the Auckland Council area.

29. An example is the Birkenhead Licensing Trust; this was constituted in 1967 with its area being the whole of the then borough of Birkenhead. The area has not changed since then.

30. Any change to the western trust boundaries would have implications in terms of existing licences. However, it may be possible to align the boundaries of the other three trusts, say with local board boundaries. Staff have not considered this in depth.

31. The aspect that affects overall voting is the complexity licensing trusts add to council elections.

32. The draft submission notes the boundary issue.

The role of council staff

33. Auckland Council staff were involved in three types of scenarios regarding requests for information:

   (i) Ordinary requests for information from the public which are dealt with under the procedures in the Local Government Official Information and Meetings Act 1987 (LGOIMA), which clearly states that decisions on requests are made by the chief executive. There was no change to normal procedures.

   (ii) Requests for information from candidates. Staff noted that researching information for use by a candidate could be perceived as council resources being used for benefit of an election candidate. Given that LGOIMA still applied in such situations and requests for information had to be met, responses to requests for information from candidates were published to the website so the information would be available to all candidates. Staff also considered it was useful for candidates and the electorate to have factual information rather than be misinformed.

   (iii) Proactive media statements of fact. If a candidate continues to make public statements that are factually incorrect, there may be the need to correct that through the media, particularly if there are incorrect allegations about council operations. However, such statements should be the exception - staff should not be involved in political debate.

34. Staff consider there is no need for legislative change in this respect.

Disclosure of candidates or members with serious criminal convictions

35. There were no issues in this respect with the Auckland Council 2019 elections. However, there was media coverage of candidates in other parts of the country who had previous convictions.

36. Under the Local Government Act 2002, an elected member will lose their position if convicted of an offence punishable by a term of imprisonment of two years or more. However, there is no requirement to disclose such offences if standing for election – there is no criminal check undertaken.

37. One argument is that all candidates are subject to the ballot box and a candidate who has committed serious crime in the past is unlikely to be elected.

38. An alternative approach is to amend the Local Electoral Act 2001 to apply to candidates the provisions in the Local Government Act 2002 for sitting members. So that not only is a sitting member disqualified but a person is prevented from standing if they have had a criminal conviction of the same type of offence (unless their record has been wiped by the clean slate
provisions). If this alternative approach is taken, then a candidate would need to declare on their nomination form that they are not prevented from standing by this requirement.

39. The draft submission supports this alternative approach as it creates consistency between the Local Electoral Act 2001 and the Local Government Act 2002.

Irregularities that could have compromised the fairness of the elections

40. The term ‘irregularity’ has a legal meaning – if, as the result of an inquiry into an election, a judge determines there was an irregularity that materially affected the result, the judge may determine the election to be void.

41. The draft submission notes there were no irregularities of this nature in the Auckland Council 2019 elections.

Inquiry into the 2016 local elections

42. The council submitted to the inquiry into the 2016 local elections. The committee supported many of the council’s recommendations.

43. A comprehensive table of the outcome of previous submissions is attached as Attachment B. The following summarises those council submissions which have already been incorporated into enacted legislation:

   (i) ability to conduct online voting pilots
   (ii) legislative confirmation that local authorities are to promote participation
   (iii) access to data associated with the electoral roll.

44. The following summarises the council’s submissions which have been included into the committee’s recommendations to government:

   (i) when a non-mayoral vacancy occurs within 12 months after a triennial local body election, the position be filled by the next highest polling candidate (or STV equivalent) at that election
   (ii) shift the local election polling day to avoid the school holidays
   (iii) align local election overseas voting processes with general election overseas voting processes
   (iv) allow the electronic receipt of nomination forms and candidate statements and appropriate deadlines for them (consistent with the overall theme of wanting alignment between general and local elections)
   (v) give local authorities access to the supplementary roll and the deletions file held by the Electoral Commission.

45. A full list of the committee’s additional recommendation is attached as Attachment C.

46. The committee has asked for feedback on specific recommendations and the following outlines the proposed council response.

Electoral Commission to be responsible for local elections

47. The options for the Electoral Commission being responsible for local elections range along a spectrum from the commission being responsible for a few key aspects working collaboratively with local authorities, to the commission being totally responsible. The committee’s recommendation is that the commission should be responsible for running all aspects of local elections.

48. The draft submission considers the following aspects of this proposal:

   • the arguments around centralisation vs decentralisation
   • efficiencies that could be created
49. The proposal has merit but also has issues that need to be addressed. The recommendation in the draft submission is that this proposal is considered further.

**Same electoral system (FPP or STV) in all local elections**

50. The council has previously submitted pointing out the complexity of its elections with electors having to also elect District Health Board (DHB) members and Licensing Trust members. Our previous submission was that DHB elections should be moved to a different year.

51. The committee does not support moving DHB elections and so requiring the same electoral system for all elections is the next best option. However, the committee indicated the standard voting system might be STV. From its report:

> Some submitters suggested that the mixture of voting systems affects participation by confusing voters. Some suggested that all local elections should use the same system; the more popular system suggested was STV.

52. Reducing the complexity of the voting documents should contribute to higher voter participation and so the draft submission supports the recommendation to standardise the electoral system.

53. The submission also notes that additional complexity is provided by the council, district health boards and licensing trusts making separate decisions about order of names. This should be standardised.

**Foreign interference**

54. The committee was asked by the Justice Minister to look into the issue of foreign interference and the committee has asked for feedback on its recommendations. The committee’s recommendations are summarised in Attachment C.

55. The draft submission expresses support for these recommendations.

**Disclosure of interests**

56. The committee’s report notes inconsistencies between the requirements for Parliamentarians and for local authority members in terms of declaring interests and makes recommendations that government should introduce legislation setting out requirements for local authority members.

57. The existing legislation that applies to local authority members is the Local Authorities (Members Interests) Act 1965. This has been noted for some years as needing a complete review. In particular, Section 3 provides for a person to be ineligible to be an elected member if they have an interest in a contract with the local authority of over $25,000 per annum. Most contracts of that amount are let by staff under delegated authority and members do not participate in those decisions, yet their eligibility for office might be affected.

58. The committee’s report also notes that maintaining a register of interests is ad hoc; some councils include this in their code of conduct and others do not.

59. The draft submission states that the council supports a review of this legislation.

**Probity in the 2019 elections**

60. The committee’s report states there are not appropriate provisions for dealing with complaints about the conduct of local elections and recommends that the government introduce legislative changes to provide better mechanisms. For parliamentary elections, the commission has a key role in making determinations, which can be challenged in court.
61. A probity aspect which the report does not mention relates to the use of council resources during the pre-election period. The Auditor-General is responsible for monitoring the use of public funds and property and had published guidelines about communications and the use of council resources during the pre-election period but withdrew these guidelines during the 2019 pre-election period. There is now a lack of guidelines for providing consistent action by councils during this period. The draft submission makes this point and advocates that these guidelines be replaced.

Māori wards

62. The Justice Select Committee also considered the petition of Andrew Judd requesting that the legislative basis for establishing Māori wards is changed to become a part of a council’s representation review. A representation review addresses the number of councillors, whether they are elected by ward and if so, how many per ward.

63. The government members and National Party members of the committee had different views:

- **National Party members of the committee do not consider that any change is needed in this area. We consider that it is appropriate to continue to treat the creation of separate Māori wards as a matter of community choice.**
- **Government members of the committee recommend that the Government consider aligning the process of establishing Māori wards with all wards through representation review.**

64. The committee’s current terms of reference do not include reconsideration of the petition for legislative change around Māori wards.

65. The draft submission notes the council’s current resolved position on Māori wards.

66. If the Governing Body wishes to consider establishing a Māori ward for the 2022 elections, it must pass a resolution to that effect by 23 November 2020. This will be reported to the Governing Body closer to the time.

Issues arising from the review of representation arrangements

67. The review of representation arrangements is undertaken under the Local Electoral Act 2001 and is part of the overall election process.

68. Every other council is able to review the number of its councillors but the number of councillors on the Auckland Council Governing Body is set at 20 in the Local Government (Auckland Council) Act 2009.

69. Problems relating to this came to light in the recent review of representation arrangements. A workable option to address the under-representation in the Waitematā and Gulf wards would have been to increase the number of councillors, but this option was not available. Council made this point in its submission on the Local Electoral Matters Bill to the Justice Committee.

70. The set number of councillors was also noted as an issue when the Governing Body considered establishing a Māori ward. The Governing Body supported Māori wards in principle but did not proceed further because a member elected by a Māori ward would have to be one of the 20 members. The Governing Body wished to have discretion to increase the number of councillors.

71. The council has previously made submissions for this legislative provision setting the number of councillors to be repealed but this has not happened yet. The draft submission raises this matter again, though it is noted the committee may view this as out of scope of their terms of reference.
Timing of polls on STV or Māori ward

72. The current provisions in the Local Electoral Act 2001 (LEA) for the council to resolve to change the electoral system (for example from FPP to STV) or to establish a Māori ward, allow for a petition for a poll of the community to be conducted. The LEA requires the chief executive to advise the electoral officer as soon as practicable once a valid petition is received. If received by 21 February in the year prior to the election, the electoral officer must conduct the poll within 89 days of receiving notice from the chief executive.

73. In the case of Auckland Council, conducting a standalone poll of over one million electors costs over $1 million.

74. On the other hand, the council has the discretion to initiate its own poll and may choose to hold a poll in conjunction with an election, which would lower the cost.

75. The draft submission requests legislative change so that a council has discretion to conduct a poll that it is required to conduct as the result of a petition, in conjunction with the next triennial elections.

Tauākī whakaaweawe āhuarangi
Climate impact statement

76. If election processes are modernised such that more electors become engaged with issues facing local government, this will likely facilitate addressing climate issues.

77. It is also noted that an election consumes a large amount of paper, with each elector being posted a candidate booklet and voting document. There were 1,065,383 electors for the Auckland Council 2019 elections.

78. The global print and paper industry accounts for about 1 per cent of global carbon dioxide emissions (though this is minor as compared to 69 per cent of greenhouse gases from the energy and transportation industries).

79. Following an election, voting documents are kept by the district court for 21 days then shredded and sent for recycling.

80. Online voting may reduce the impact of elections on climate. However, this is not likely to occur for some time.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

81. Staff liaised with council-controlled organisations during the pre-election period in regard to protocols. Council-controlled organisations were keen to understand what protocols should be followed in terms of elected members taking part in events, facility openings or community consultation during the pre-election period. Guidance that is standardised for the country from the Auditor-General is helpful.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

82. Due to the requirement to complete a submission by 29 February 2020 and the intervening holiday period, there has not been the opportunity to formally report the draft submission to local boards.

83. A presentation was given to the local board chairs forum and some local boards used their urgent decision-making processes to provide feedback.
**Tauākī whakaaweawe Māori**  
**Māori impact statement**

84. Voter turnout among those of Māori descent in the Auckland Council local elections is a concern, being 11.3 per cent lower than non-Māori (24.7 per cent vs 35.9 per cent). This compares with voter turnout for those of Māori descent in the general elections being 9.3 per cent lower than for non-Māori (71.1 per cent vs 80.4 per cent).

85. During the 2019 elections, there was engagement with Māori through marae. Staff were also aware of an initiative at a marae on Waiheke Island to hold a voting event, though there was some concern by others in the community around normal election protocols such as ballot secrecy and offering inducements.

86. The matter of Māori wards was considered by the committee which was divided on including such wards in the existing reviews of representation arrangements which councils conduct. A deterrent to establishing a Māori ward is the potential cost of a referendum, which would be over $1 million for Auckland Council. The cost could be reduced if the legislation was changed to allow a council to hold a referendum in conjunction with the upcoming triennial election.

87. The Independent Māori Statutory Board’s (IMSB) previous recommendations to the Governing Body on Māori wards were:

   “That the council establishes one or more Māori wards for the purpose of electing members of the council.

   If a valid petition was received, that the council conduct a referendum on its own initiative in conjunction with the upcoming election in 2019

   The Independent Māori Statutory Board in Auckland was created by an act of Parliament; the Board supports having both a Māori ward and an Independent Māori Statutory Board, not one or the other.

   The Board considers that Māori wards are an investment into the future partnership and leadership of regions and is a tangible demonstration of how local government shows respect and regard for the Treaty of Waitangi and how they can give effect to this. That identifying the cost of $1m for a referendum as a risk is a poor way to consider this opportunity for a Māori ward/s. It perpetuates the misunderstanding that the general public have about Māori wards which is that it is a race-based approach to becoming an elected member to councils and therefore ratepayers funds should not be used for referendums of this type. It also perpetuates the ignorance that the general public have about the challenges and difficulties Māori face being elected onto councils due largely to the low turnout of Māori voters for local government elections.”

88. The Governing Body resolved:

   That the Governing Body:

   a) receive the report and reiterate to government the position adopted by Council in 2015 supporting the need for legislative change to allow Auckland to determine the number of members on the Governing Body and subject to that, agree in principle to establish a Māori ward and request for a consistent policy regarding Māori representation in line with legislation governing the composition of Parliament.

**Ngā ritenga ā-pūtea**  
**Financial implications**

89. The aspects of the submission that have financial implications are:

   (i) consideration of the financial impact on councils if the Electoral Commission becomes responsible for the conduct of local elections
the request for legislative change to give councils discretion to hold a referendum in conjunction with the next triennial elections if a referendum is required to be held as the result of a petition, thereby reducing costs.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

90. In the wider context of elections, there are some risks, including the deterioration of the postal service and the declining turnout. These are risks to the democratic process itself. It is very important to address these issues.

**Ngā koringa ā-muri**

**Next steps**

91. Following approval of the submission, it will be conveyed to the Justice Committee. The Governing Body needs to decide whether it will address the committee.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Draft Submission to inquiry into 2019 Local Elections</td>
<td>119</td>
</tr>
<tr>
<td>B</td>
<td>Outcome of Auckland Council’s submissions to the Justice Select Committee’s Inquiry into the 2016 Local Elections</td>
<td>131</td>
</tr>
<tr>
<td>C</td>
<td>Further recommendations made to Government by the Justice Select Committee in its Inquiry into the 2016 Local Elections</td>
<td>135</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
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<th>Warwick McNaughton - Principal Advisor - Democracy Services</th>
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<td>Authorisers</td>
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SUBMISSION OF THE AUCKLAND COUNCIL TO THE JUSTICE COMMITTEE 
INQUIRY INTO THE 2019 LOCAL ELECTIONS AND LIQUOR LICENSING TRUST 
ELECTIONS, AND RECENT ENERGY TRUST ELECTIONS.

Introduction
1.1 This is the Auckland Council submission to the Justice Committee’s Inquiry into the 
2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy 
Trust Elections. Auckland Council welcomes the opportunity to provide comments 
for consideration by the Committee.

1.2 The address for service is Auckland Council, Private Bag 92300, Victoria Street 
West, Auckland 1142.

1.3 Please direct any enquiries to Warwick McNaughton, Principal Advisor and Deputy 
Electoral Officer, Democracy Services, phone 021 191 1009 or email: 
warwick.mcnaughton@aucklandcouncil.govt.nz.

1.4 Auckland Council wishes to appear before the Justice Select Committee to discuss 
this submission.

1.5 Auckland Council local boards have provided feedback into this submission and 
their comments are appended.

2 Background

2.1 Auckland Council is responsible for local government elections in its area, which 
comprises a total of 1,065,383 electors. The 2018 elections for Auckland Council 
involved 170 elected member positions:

- one mayor
- 20 governing body members, elected on a ward basis
- 149 local board members for 21 local boards
2.2 Elections for three district health boards and four licensing trusts were held at the same time.

2.3 The Council’s submission sets out recommendations in respect of:

(i) matters raised in the Committee’s terms of reference regarding the 2019 elections:
   - low voter turnout
   - liquor licensing trusts
   - the role of council staff
   - disclosure of candidates or members with serious criminal convictions
   - irregularities

(ii) matters raised in the Committee’s terms of reference regarding its recommendations arising from its report on the 2016 local elections:
   - Electoral Commission to be responsible for local elections
   - Same electoral system in all elections
   - Foreign interference

(iii) additional matters for consideration by the Committee:
   - disclosure of interests
   - probity
   - Māori wards
   - Review of representation arrangements
   - Timing of polls for creation of a Māori ward or change of electoral system

3 Low voter turnout

3.1 Auckland Council has undertaken research into voter awareness in conjunction with the 2013, 2016 and 2019 elections. The following are highlights from the survey results that might be of assistance to the Committee in its investigation into low voter turnout.

3.2 After the 2019 elections a random sample of 1,871 Aucklanders were surveyed online. The survey tested respondents’ awareness of advertising and included questions relating to whether they voted or not. Of those who did not vote (643), the top four reasons given for not voting were:
   - “I didn’t know anything about the candidates” 11%
   - “I forgot to vote” 11%
   - “I did not know when voting finished, missed the deadline” 10%
3.3 Of those who did not vote, 25% had filled in all or part of their voting documents but did not cast their vote. The top four reasons given were:

- “I didn’t send it in time / ran out of time” 29%
- “I forgot to send / complete it” 21%
- “I had other commitments during that time” 17%
- “I didn’t know anything about the candidates” 8%

3.4 Non-voters were asked “What could Auckland Council do to encourage you to vote?”. The top four (unprompted) replies were:

- “Have online voting” 19%
- “It was my own fault” 8%
- “More advertising” 7%
- “Send reminders and notifications by post / email / txt” 7%

3.5 All respondents were asked whether they preferred online voting or postal voting if they had the choice. 66% preferred online voting and 26% preferred postal voting.

3.6 Of non-voters, 28% said they would have been more likely to vote if it had been booth voting.

3.7 Research was also undertaken into the impact of different messaging on voter behaviour. The most effective message was a social norm message “74% of Aucklanders are planning to vote. Join them and vote this election!”. As compared with other messages such as a message of concern about low voter turnout, this had a more positive effect. This indicates election administrators should be cautious about negative messaging such as highlighting low voter turnout.

3.8 Survey results are being written up for publishing onto the council’s website knowledgeauckland.govt.nz

3.9 Auckland Council held 50 one-stop shop events which provided people the ability to enrol (the Electoral Commission attended) and to cast special votes. Our experience of these could be described as “social voting”. A lot of people made use of them, enrolled then sat down to complete their voting documents. Typically, venues where the one-stop shops were held were packed with people wanting to vote.

3.10 Another project was “Vote Friday” through which business organisations gave staff time to fill out voting documents at work. 60 organisations, representing 55,000 employees, took part.

3.11 One of the answers to lifting turnout might include a multi-modal approach which does not seek to identify just one way for voting but develops options for voters. For example:

- Postal voting
- Booth voting
- Advance voting
- One-stop shops
- Vote Friday
- Marae-based
- Ballot boxes at convenient locations such as supermarkets
- Online voting (once considered secure)

Recommendations

3.12 Note the research conducted by Auckland Council which is available on knowledge.auckland.govt.nz.

3.13 Note the successful initiatives undertaken by Auckland Council including: Vote Friday and One-stop Shops.

3.14 Consider that the response to low voter turnout may best be through a multi-modal approach which provides voters with options.

4 Liquor licensing trusts

4.1 Licensing trusts are established under the Sale and Supply of Alcohol Act 2012 (or the earlier Sale of Liquor Act 1989 and continued under the 2012 Act). The Law Commission, when it reviewed liquor legislation prior to the 2012 Act, noted that licensing trusts were well supported by their communities and there was the ability for the community to petition for those trusts with monopoly powers to become competitive. It recommended no change to the law around licensing trusts.

4.2 Of the licensing trusts in the Auckland area, only the Portage and Waitakere Licensing Trusts have the sole right to establish and operate on-licences in hotels and taverns, and off-licences in their districts. The other licensing trusts are the Birkenhead, Mt Wellington and Wiri Licensing Trusts.

4.3 The aspect of licensing trusts that impinges on election administration the most relates to trust areas. Because these are not aligned with local government areas there are 26 more permutations of voting packs required in the Auckland Council area.

4.4 An example is the Birkenhead Licensing Trust. This was constituted in 1967 with its area being the whole of the then borough of Birkenhead. The area has not changed since then.

4.5 Any change to the western trust boundaries would have implications in terms of existing licences. However it may be possible to align the boundaries of the other three trusts, say, with local board boundaries. Auckland Council has not considered this in detail.
4.6 Apart from the issues around trust areas, the election of trust members adds complexity to the voting documents used for council elections.

Recommendations

4.7 Note that with the passage of time trust boundaries no longer align with local government boundaries in the Auckland area and this creates complexity in terms of the number of different combinations of voting documents that are required.

5 The role of council staff

5.1 The Committee’s terms of reference include the role of council staff during election periods around decisions to release or not release information or any public statements that may be construed to affect the election outcome.

5.2 Auckland Council staff were involved in three types of scenarios regarding requests for information:

(i) Ordinary requests for information from the public which are dealt with under the procedures in the Local Government Official Information and Meetings Act 1987 (LGOIMA), which clearly states that decisions on requests are made by the chief executive. There was no change to normal procedures.

(ii) Requests for information from candidates. Staff noted that researching information for use by a candidate could be perceived as council resources being used for benefit of an election candidate. Given that LGOIMA still applied in such situations and requests for information had to be met, responses to requests for information from candidates were published to the website so the information would be available to all candidates. Staff also considered it was useful for candidates and the electorate to have factual information rather than be misinformed.

(iii) Proactive media statements of fact. If a candidate continues to make public statements that are factually incorrect, there may be the need to correct that through the media, particularly if there are incorrect allegations about council operations. However such statements should be the exception - staff should not be involved in political debate.

5.3 Auckland Council considers there is no need for legislative change.

6 Disclosure of candidates or members with serious criminal convictions

6.1 Under the Local Government Act 2002, an elected member will lose their position if convicted of an offence punishable by a term of imprisonment of two years or more. However, there is no requirement to disclose such offences if standing for election – there is no criminal check undertaken.

6.2 One argument is that all candidates are subject to the ballot box and a candidate who has committed serious crime in the past is unlikely to be elected.
6.3 An alternative approach is to amend the Local Electoral Act 2001 to apply to candidates the provisions in the Local Government Act 2002 for sitting members. So that not only is a sitting member disqualified but a person is prevented from standing if they have had a criminal conviction of the same type of offence (unless their record has been wiped by the clean slate provisions). If this alternative approach is taken then a candidate would need to declare on their nomination form that they are not prevented from standing by this requirement.

Recommendation

6.4 Amend the Local Electoral Act 2001 to align with the Local Government Act 2002, schedule 7, clause 1, with the effect that a person is not eligible for election if they have been previously convicted of an offence punishable by a term of imprisonment of 2 years or more (unless their record has been wiped by the clean slate provisions).

7 Irregularities

7.1 The Committee’s terms of reference include irregularities that could have compromised the fairness of the elections.

7.2 Auckland Council is not aware of any irregularities in the Auckland Council elections.

8 Inquiry into 2016 local elections

8.1 The Auckland Council made a number of requests of the Committee in its submission to the inquiry into the 2016 local elections and notes that the Committee’s recommendations in its report support many of the council’s recommendations.

8.2 The following comments address the feedback the Committee has requested in terms of its key recommendations arising from the 2016 inquiry.

9 Electoral Commission to be responsible for local elections

9.1 The options for the Electoral Commission ("Commission") being responsible for local elections range along a spectrum from the Commission being responsible for a few key aspects working collaboratively with local authorities, to the Commission being totally responsible. The Committee’s recommendation is that the Commission should be responsible for running all aspects of local elections.

Centralisation vs decentralisation

9.2 Parliament devolves responsibilities to local government when it is more important for local communities to decide matters than it is to have national consistency. The notions of subsidiarity and localism are important to local government.
9.3 However, these considerations do not apply to the same extent to decision-making about elections. Local political decision-making around the running of elections should be minimised. Local politicians should not be too involved in making decisions about elections because they themselves may be candidates. It is considered best practice for local politicians to be at arms-length from the running of elections.

9.4 However, it is important that local community characteristics are reflected in the administration of local elections (for example translation into languages that are appropriate for a local community). A “one size fits all” needs careful consideration.

Efficiencies

9.5 There are efficiency benefits from centralising election administration:

9.6 Reduce or eliminate duplication among councils. For example, rather than each council’s web team developing web pages for candidates and voters there might be only one central web-based information portal for the whole country (as for parliamentary elections). Likewise, there might be just one branding for the whole country.

9.7 Provide a permanent team focussed on elections. Currently each council has to budget for local elections happening on a three-yearly cycle. For Auckland Council this has also meant engaging temporary additional staff for the elections who develop expertise in running elections then who leave after the election is over. Although the Commission also has to engage additional staff for each triennial election, it has a core team which is permanent.

9.8 Those who are responsible for the electoral roll would also be responsible for running local elections. Currently, local elections are run by councils who must use the electoral roll which is administered by the Commission. For the 2019 elections there was excellent collaboration between the council and the Commission. However, collaboration needs to be a conscious effort and making the Commission responsible for both the electoral roll and the local elections could create synergies. The Electoral Commission, as part of its responsibility for the electoral roll, undertakes awareness raising in the community to ensure people enrol and update their details. If the commission already has community engagement processes in place, it could use these to raise awareness for local elections as well.

9.9 Consistent development of legislation. Currently legislation for central and local elections is comprised in two separate statutes and regulations. This is not a problem in itself, but developments of the legislation in order to bring about improvements happens as the result of separate organisations making submissions regarding separate legislation. There have been occasions in the past where the Commission has achieved improvements in its legislation, but these do not flow through to local electoral legislation (one example being the ability to vote from overseas).

Issues
9.10 An issue related to local elections is the review of representation arrangements. For Parliamentary elections a Representation Commission undertakes a review of boundaries. It would be a significant undertaking for the Representation Commission to undertake the review for all local authorities. Even though incumbent members might be seen as having an interest in electoral boundaries, local councils are best placed to propose changes to boundaries due to their knowledge of communities of interest in their area. The representation review is a process where representation is decided by a council in conjunction with its community, and if the community appeals, the final determination is made by the Local Government Commission. The review should be retained as a community-based process led by the community’s council. The discretion around establishing Māori wards should become part of the representation review (it should be a local consideration rather than decided centrally by a Representation Commission).

9.11 Another issue is the candidate nomination process. Currently candidates bring in their nominations physically to a council office for processing. For Parliamentary elections, individual nominations are lodged with electorate returning officers who are employed on a short-term basis for each Parliamentary election and who establish an electorate office for the election. (Alternatively party secretaries send nominations to the Commission in Wellington for processing.) Following an election the electorate office is closed. Whether the Commission retains returning officers to also cover local elections or appoints a council employee or an election service provider as returning officers just for local elections may be options. Another alternative is legislative change to allow nominations to be submitted electronically. This is noted as a matter of operational detail.

9.12 One feature of local elections is the candidate profile booklet. While some voters say this does not tell them much about candidates, it is better than nothing. Surveys show clearly that lack of information about candidates is a key deterrent for voters – voters do not have meaningful information with which to make voting decisions. Any move to centralise elections and amalgamate the legislation should retain candidate profile statements.

9.13 There are two providers of election services who have developed considerable expertise and resources for conducting local elections. Those resources and expertise should be recognised. The Commission may choose to use their services for any local elections for which it is responsible. A move to centralising the administration of local elections does not necessarily mean the services of these providers will no longer be required. This is noted as a matter of operational detail.

9.14 The Commission is funded out of Vote Justice (the current estimate is $46 million). This is expressed as services purchased by the Minister of Justice. If the Commission provides additional services to the Minister for conducting local government elections there is a question of whether these additional services result in some form of levy on local government and, if so, how it is calculated. The fairest form of any levy might be one based on providing minimal core services so that those councils who do not require more value-added services are not charged for something they do not need. If the Commission provides only core services, some
councils might wish to supplement what the Commission provides with additional services (for example, council websites providing local information, additional participation campaigns).

9.15 Any centralised arrangement must recognise differences at the local level, particularly in terms of demographics. Branding, collateral, images and translations must be relevant to the local communities. The Commission should collaborate with local council staff over appropriateness.

Effect on the voter experience

9.16 A decision on centralising local elections should consider its effect on voters and voter turnout.

9.17 There is anecdotal evidence that some voters find the current system confusing. For example, the Commission receives calls from voters who did not know they should be contacting the council’s local electoral officer.

9.18 A voter who changes residence and forgets to update the electoral roll through the Commission, will blame the council when they do not receive their voting documents. Voters sometimes do not understand that the electoral roll is not maintained by the council.

9.19 Candidates currently lodge their nominations with the council electoral officer. However, if there is a problem with the eligibility of nominees then that must be taken up instead with the Commission if the problem relates to the electoral roll.

9.20 Participation campaigns are currently conducted by the Commission and councils separately. The Commission conducts a campaign to ensure people are enrolled to vote. Councils conduct campaigns to encourage people to vote. The commission could use its campaigning for enrolment to also encourage people to vote in local elections.

9.21 It is intuitive that a simplification of the process from the voter’s perspective might facilitate greater turnout, though there is no guarantee. There are no obvious aspects of moving to the commission that would be likely to work the other way — that is, that might lead to lower turnout.

Recommendation

9.22 Further investigate the Committee’s recommendation for the Electoral Commission to conduct local elections.

10 Same electoral system (FPP or STV) in all elections

10.1 In its submission into the inquiry into the 2016 local elections the council noted the complexity created by holding the District Health Board elections in conjunction with the council elections.

10.2 The council advocated moving these elections to a different year, but the Committee, in its report, noted there are efficiencies in holding these elections
together. Instead, the Committee has recommended requiring all elections to use the same electoral system as a response to this complexity.

10.3 The council also notes that additional complexity is created by the council, district health boards and licensing trusts making different decisions about order of names on voting documents. This should also be standardised.

Recommendations

10.4 Amend legislation to the effect that all elections run in conjunction with the elections of a territorial authority use the same electoral system and the same order of names on voting documents.

11 Foreign Interference

11.1 The council has noted the Committee’s recommendations and supports them.

12 Disclosure of interests

12.1 The Committee’s report notes inconsistencies between the requirements for Parliamentarians and for local authority members in terms of declaring interests and makes recommendations that Government should introduce legislation setting out requirements for local authority members.

12.2 The existing legislation that applies to local authority members is the Local Authorities (Members Interests) Act 1965. This has been noted for some years as needing a complete review. In particular, section 3 provides for a person to be ineligible to be an elected member if they have an interest in a contract with the local authority of over $25,000 per annum. Most contracts of that amount are let by staff under delegated authority and members do not participate in those decisions yet their eligibility for office might be affected.

12.3 The Committee’s report also notes that maintaining a register of interests is ad hoc – some councils include this in their code of conduct and others do not.

Recommendations

12.4 Review the Local Authorities (Members Interests) Act 1965.

12.5 Provide a consistent framework across all local authorities for registers of interests.

13 Probity

13.1 The Council notes that the Auditor-General is responsible for monitoring the use of public funds and public property and had published guidelines about communications and the use of council resources during the pre-election period but withdrew these guidelines during the 2019 pre-election period. There is now a lack of guidelines for providing consistent action by councils during this period.

Recommendation
13.2 Auditor-General to republish guidelines on the use of council resources during the pre-election period.

14 Māori wards

14.1 The Council notes the consideration of the Committee given to the petition of Andrew Judd and records its current resolved position in regard to Māori wards:

That the Governing Body:

a) ... reiterate to government the position adopted by Council in 2015 supporting the need for legislative change to allow Auckland to determine the number of members on the Governing Body and subject to that, agree in principle to establish a Māori ward and request for a consistent policy regarding Māori representation in line with legislation governing the composition of Parliament.

15 Review of representation arrangements

15.1 As part of the election process, councils are required to conduct a review of representation arrangements at least every six years.

15.2 Every other council can review the number of its councillors but the number of councillors on the Auckland Council governing body is set at 20 in the Local Government (Auckland Council) Act 2009.

15.3 Problems relating to this came to light in the review of representation arrangements for the 2019 elections. A workable option to address the under-representation in the Waiomata and Gulf ward would have been to increase the number of councillors but this option was not available.

15.4 As noted above, this restriction also affects decisions around the creation of Māori wards.

Recommendation

15.5 Amend the Local Government (Auckland Council) Act 2009 to remove the specification that Auckland Council’s governing body will comprise 20 members in addition to the mayor so that Auckland Council has the same discretion as any other council to review its membership.

16 Timing of polls for creation of a Māori ward or change of electoral system

16.1 The current provisions in the Local Electoral Act 2001 for the council to resolve to change the electoral system (for example from FPP to STV) or to establish a Māori ward, allow for a petition for a poll of the community to be conducted. The Local Electoral Act requires the chief executive to advise the electoral officer as soon as practicable once a valid petition is received. If notice is received by 21 February in
the year prior to the election, the electoral officer must conduct the poll within 89
days of receiving notice from the chief executive.

16.2 In the case of Auckland Council, conducting a standalone poll of over 1 million
electors costs over $1 million.

16.3 By contrast, the council has the discretion to initiate its own poll and may choose to
hold a poll in conjunction with an election, which would lower the cost.

Recommendation

16.4 Amend the Local Electoral Act 2001 so that if a petition for a poll in respect of a
resolution relating to Maori wards or change of electoral system is received by 21
February in the year prior to an election, a council has the discretion to conduct a
poll in conjunction with the next triennial elections.

17 Conclusion

17.1 The Council looks forward to appearing before the committee to speak to its
recommendations.

17.2 Some of the Auckland Council local boards asked for their comments to be
forwarded in to the committee and these are attached.
## Outcome of Auckland Council’s submissions to the Justice Select Committee’s Inquiry into the 2016 Local Elections

<table>
<thead>
<tr>
<th>Auckland Council submission to Inquiry into the 2016 Local Elections</th>
<th>Committee’s recommendation to Parliament</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mātauranga</strong>&lt;br&gt;Amend the Local Electoral Act 2001 to include in section 56, for the purposes of avoiding doubt, a statement on whether a mātauranga title is or is not, a prohibited title under section 56 (c)(ii).</td>
<td>(Not addressed.)</td>
</tr>
<tr>
<td><strong>Vacancies occurring within six months of an election</strong>&lt;br&gt;Amend the Local Electoral Act 2001 by including a provision in section 117 “Extraordinary vacancies” to the effect that, if a vacancy occurs in the office of an elected member of a local authority, local board or community board within six months of a triennial election, the local authority responsible for conducting a by-election may fill that vacancy either by appointing the highest-polling unsuccessful candidate, providing the votes received by that candidate were at least 20% of the lowest polling successful candidate, or by holding a by-election. This provision would not apply to the position of mayor.</td>
<td>We recommend that the Government introduce legislation to require that, when a nonmayoral vacancy occurs within 12 months after a triennial local body election, the position be filled by the next highest polling candidate (or STV equivalent) at that election.</td>
</tr>
<tr>
<td><strong>Online voting</strong>&lt;br&gt;The Auckland Council submission included recommendations for online voting. These were separately addressed by the Justice Select Committee through the Local Electoral Matters Bill which amended the Local Electoral Act 2001</td>
<td>(Included in Local Electoral Matters Bill which has now been enacted, however the committee has reported further on security concerns relating to elections.)</td>
</tr>
<tr>
<td><strong>Legal requirement for candidate to state whether residing in area</strong>&lt;br&gt;Amend the requirement in section 61 of the Local Electoral Act 2001 for a residency statement so that, for a local board candidate, it applies only to whether the candidate’s principal place of residence is in the full local board area and not the subdivision area. The existing requirement in regard to governing body candidates is retained.</td>
<td>(Not addressed)</td>
</tr>
<tr>
<td><strong>Timing of school holidays</strong>&lt;br&gt;Amend section 10 of the Local Electoral Act 2001 so that local government triennial elections are held on the first Saturday in October.</td>
<td>We recommend that the Government shift the local election polling day to avoid the school holidays.</td>
</tr>
<tr>
<td><strong>Separation of District Health Board elections</strong>&lt;br&gt;Note the confusion created for voters by the current system which combines local authority, district health board and licensing trust elections and that online voting has the potential to make the voting process more friendly to voters by being better able to guide voters through the process.</td>
<td>Committee report states: “There are advantages to holding local elections at the same time as DHB ones. It reduces overall cost and effort for both administrators and voters. We consider that the advantages of holding local and DHB elections together outweigh the advantages...”</td>
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<td>Item 16</td>
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| **Electronic transmission of voting documents to and from voters overseas** | **We recommend that the Government align local election overseas voting processes with general election overseas voting processes.**

Amend the Local Electoral Regulations 2001 to allow for electronic transmission of voting documents to voters overseas in similar fashion to clause 45A in the Electoral Regulations 1996. |
| **Legislative confirmation that local authorities may promote elections** | **(This has now been enacted – placing the responsibility on the chief executive for “facilitating and fostering representative and substantial elector participation in elections.”)**

Amend the Local Electoral Act 2001 to give a clear mandate to local authorities to promote local authority elections as in the Cabinet papers describing a proposed “Local Government Regulatory Systems Bill.” |
| **Electronic nominations and candidate profile statements** | **We recommend that the Government introduce amendments to allow the electronic receipt of nomination forms and candidate statements and appropriate deadlines for them, consistent with our overall theme of wanting alignment between general and local elections.**

Amend the Local Electoral Regulations so that a nomination and the associated profile statement may be submitted electronically. |
| **Consistency between Electoral Regulations and Local Electoral Regulations** |  |

Modernise provisions in the Local Electoral Act 2001 or Local Regulations 2001, as appropriate, by including similar provisions to those in the Electoral Regulations which make use of modern technology to assist voters. |
| **Electoral Officer to have access to the supplementary roll** | **We recommend that the Government introduce amendments to the necessary legislation to give local authorities access to the supplementary roll and the deletions filed held by the Electoral Commission.**

Amend the Local Electoral Act 2001, Electoral Act 1993, or their regulations, as appropriate, to provide access to the supplementary roll to electoral officers. |
| **Access to data associated with electoral roll** | **(This was addressed in the Local Electoral Matters Bill.)**

Include a provision in the Electoral Act 1993 providing for anonymous statistical information from the electoral roll to be provided by the Electoral Commission to local authorities for the purposes election planning. |
| **Time period for printing electoral rolls** | **(Not addressed)**

Amend clause 10(1) the Local Electoral Regulations 2001 so that the date for entitlement of residential electors to be included on the roll is brought forward from 7 July to 1 July, thus allowing more time for the roll to be printed and distributed for public inspection. |
<table>
<thead>
<tr>
<th>Electronic access to electoral rolls for election staff</th>
<th>We recommend that the Government introduce amendments to the necessary legislation to give local authorities access to the supplementary roll and the deletions file held by the Electoral Commission.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Electoral Commission to provide online access to electoral officials for the purpose of verifying the electoral qualifications of nominators of candidates and legislation amended as appropriate.</td>
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Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections, and Recent Energy Trust Elections

Page 133
### Further recommendations made to Government by the Justice Select Committee in its Inquiry into the 2016 Local Elections

<table>
<thead>
<tr>
<th>Centralising the running of local and general elections</th>
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<tbody>
<tr>
<td>15. We recommend that the Government consider giving responsibility for running all aspects of local elections to the Electoral Commission.</td>
</tr>
<tr>
<td>16. As part of centralising the management of local elections, we recommend that the Government consider encouraging or requiring the same voting system to be used in all local elections.</td>
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<thead>
<tr>
<th>DHB elections</th>
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<tr>
<td>17. We recommend that the Government ensure that, where practicable, DHB boundaries align with local authority boundaries.</td>
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<tr>
<th>Voting method (postal, booth, etc)</th>
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<tr>
<td>18. We recommend that the Government investigate what is the best voting method (or combination of methods), as an enduring solution for increasing turnout at local elections.</td>
</tr>
<tr>
<td>19. We recommend that the Government consider the need to regulate for security protections when vote collection boxes are put in public areas.</td>
</tr>
<tr>
<td>20. We recommend that the Government support a trial of advance booth voting at the next local elections in 2022.</td>
</tr>
<tr>
<td>21. We recommend that the Government require the administrator of local elections to ensure that local election information is provided in accessible formats.</td>
</tr>
<tr>
<td>22. We recommend that the Government develop a funding support model, similar to that proposed in the Election Access Fund Bill, for local elections.</td>
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<thead>
<tr>
<th>Improving information about voting and elections</th>
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<tbody>
<tr>
<td>24. We recommend that the Government, as part of expanding the Electoral Commission’s role in local elections, make the Electoral Commission responsible for leading and coordinating triennial, nationwide campaigns to encourage and support people standing for and voting in local elections.</td>
</tr>
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<thead>
<tr>
<th>Improving information about local election issues</th>
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<tbody>
<tr>
<td>25. We recommend that the Government strengthen legislation so that, when a local election candidate wishes to state on their candidate nomination form that they represent a non-registered political organisation or group, the election administrator may require the candidate to produce evidence that the organisation or group exists, and must reject any claimed affiliation unless there is clear evidence to show that the organisation or group exists.</td>
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<thead>
<tr>
<th>Advertising and campaigning</th>
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<tbody>
<tr>
<td>26. We recommend that the Government align local election advertising rules with general election advertising rules, including the following:</td>
</tr>
<tr>
<td>- include online electoral advertising in section 113 of the Local Electoral Act 2001</td>
</tr>
</tbody>
</table>
### Item 16

- align the definition of electoral advertising in the Local Electoral Act with that in the Electoral Act so that it covers all advertising that attempts to persuade people to vote or not to vote in a particular way
- ensure that spending limits in section 111 of the Local Electoral Act are indexed to change annually, in line with inflation
- introduce regulation of third party promoters in local elections for spending, registration, and declarations, based on similar principles to the framework in the Electoral Act
- align provisions requiring candidates to report political donations that they have received for an election (section 112A of the Local Electoral Act and section 209 of the Electoral Act), so as to align the timeframes and format of donations and campaign expenditure
- align local and general election provisions on anonymous, overseas, and corporate donations (see our recommendations in Chapter 3).

#### Disclosure regimes should be consistent

27. We recommend that the Government introduce requirements in legislation for elected members of local authorities to disclose financial and certain other interests that align with the requirements that apply to members of Parliament.

#### Updating local election processes

30. We recommend that the Government introduce amendments to the Local Electoral Act to require candidates to provide satisfactory evidence of New Zealand citizenship if required by the local electoral officer, and ensure that this requirement aligns with the Electoral Act.

31. We recommend that the Government make enrolment on the ratepayer electoral roll continuous, unless a ratepayer no longer wishes to remain enrolled or ceases to be eligible.

33. We recommend that the Government introduce legislation to require that, when a non-mayoral vacancy occurs within 12 months after a triennial local body election, the position be filled by the next highest polling candidate (or STV equivalent) at that election.

#### Proximity in the 2016 local elections

34. Consistent with our broader recommendations for alignment with general elections and a greater role for the Electoral Commission, we recommend that the Government introduce amendments to the Local Electoral Act to provide better mechanisms for the investigation and resolution of complaints related to the conduct of local elections.

#### Foreign interference

35. We recommend that the Government ensure that the intelligence agencies proactively provide advice to all parliamentary candidates and their parties which is politically neutral, cost effective, and proportionate to a person’s risk of foreign interference.

36. We recommend that the Government resource the Government Communications Security Bureau (GCSB) and the New Zealand Security Intelligence Service (NZSIS) appropriately to allow them to provide advice proactively to local election candidates, local body elected members, and local body officials in a way that is politically neutral, cost effective, and proportionate to the risk of foreign interference in the circumstances.
37. We recommend that the Government encourage local authorities engaging with foreign governments to actively seek out advice about foreign interference from the intelligence agencies.

38. We recommend that the Government encourage all candidates and parties in general and local elections to seek help to protect their online security.

39. We recommend that the Government adequately fund appropriate agencies to provide specialist advice and support against targeted cyber-attacks that cannot be avoided by best practice online.

40. We recommend that the Government retain manual or paper-based voting systems in local and general elections for the foreseeable future because of security concerns.

41. We recommend that the Government consider amendments to existing legislation to incorporate an offence, similar to that in section 492 of the Canada Elections Act 2000, that would prohibit hacking into computer systems owned by Parliament, local authorities, the Electoral Commission, election service providers, election officers, political parties, candidates, or members of Parliament with the aim of intending to affect the results of an election.

42. We recommend that the Government ensure that a contingency system is in place in case of a security breach of relevant computer systems that compromises the integrity of a local or general election.

43. We recommend that the Government consider the applicability of implementing recommendations relating to foreign interference via social media content from the UK House of Commons: Digital, Culture, Media and Sport Committee’s report on Disinformation and fake news: and the Australian Joint Standing Committee on Electoral Matters’ Report on the conduct of the 2016 federal election and matters related thereto. We recommend that the Government also consider the applicability to local government of the UK and Australian recommendations.

44. We recommend that the Government follow the Australian Government in prohibiting foreigners from advertising in social media to influence a New Zealand election outcome and that it provide appropriate constraints and legal obligations on social media platforms so that this can be enforced.

45. We recommend that the Government introduce amendments to the Electoral Act to require political party secretaries to be New Zealand residents.

46. We recommend that the Government introduce legislation to allow only persons or entities based in New Zealand to sponsor and promote electoral advertisements.

47. We recommend that the Government introduce legislation creating an offence for overseas persons placing election advertisements as well as organisations selling advertising space to knowingly accept impermissible foreign-funded election advertising.

48. We recommend that the Government examine how to prevent transmission through loopholes, for example, shell companies or trusts. We recommend that these issues be further explored and that the Government consult with political parties about how best to approach the problem.

49. We recommend that the Government consider one overarching anti-collusion mechanism, including penalties, to replace those in the Electoral Act.

50. We recommend that the Government:
   - make it unlawful for third parties to use funds from a foreign entity for electoral activities
   - require registered third parties to declare where they get their donations from.

51. We recommend that the Government investigate whether the Australian Foreign Influence Transparency Scheme is applicable to New Zealand, taking into account the evidence of problems in this area relative to the costs of introducing such a regime.
52. We recommend that the Government:
   - engage with international social media platforms to encourage them to adhere to our laws and customs regarding free speech
   - explore regulatory tools that would assert New Zealand’s strong tradition of free speech.

53. We recommend that the Government consider requiring all media organisations to have a majority of board members who live in New Zealand.

54. We recommend that the Government prohibit foreign governments or foreign state entities from owning or investing in media organisations in New Zealand.

55. We recommend that, as part of its review of media content regulation, the Government consider requiring all media companies to belong to an industry self-regulating body.
Te take mō te pūrongo
Purpose of the report
1. To provide an update on transport-related matters of specific application and interest to the Upper Harbour Local Board and its community, and an update on the status of the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua
Executive summary
2. Progress on the board’s LBTCF funded projects is noted in this report. The local board has $2,291,199 remaining in its LBTCF.
3. Included is a list of the public consultations sent to the local board from November 2019 to January 2020 for comment and the decisions of AT’s Traffic Control Committee (TCC).

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:
  a) receive the monthly update report from Auckland Transport for February 2020.

Horopaki
Context
4. AT is responsible for all of Auckland’s transport services, excluding state highways. AT reports on a monthly basis to local boards, as set out in its Local Board Engagement Plan. This reporting commitment acknowledges the important engagement role local boards play within the governance of Auckland on behalf of their local communities.

5. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme. Projects must also:
   • be safe
   • not impede network efficiency
   • be in the road corridor (although projects running through parks can be considered if there is a transport outcome).

Tātaritanga me ngā tohutohu
Analysis and advice
Rame Road project
6. At the September 2019 business meeting, the board requested that AT put the Rame Road project on hold pending receipt of the results of the public consultation on the project (resolution number UH/2019/113).

7. At a workshop on 19 December 2019, AT presented the local board with consultation feedback on the Rame Road project. A summary of the feedback follows:
Update on Upper Harbour LBTCF projects

8. The following table lists funds allocated to LBTCF projects during the last term and carried forward into the 2019-2022 term for completion:

<table>
<thead>
<tr>
<th>ID</th>
<th>Project name</th>
<th>Unspent allocation from previous term</th>
<th>Project update</th>
</tr>
</thead>
<tbody>
<tr>
<td>552</td>
<td>Rame Road upgrade</td>
<td>$1,421,506</td>
<td>This project is on hold until the local board determines otherwise.</td>
</tr>
<tr>
<td>565</td>
<td>Kyle Road footpaths</td>
<td>$520,879</td>
<td>The project is currently still in the design phase. At this stage, it is not possible to confirm a definitive construction timeline for the project. There is still preliminary design, consultation and consenting to be completed, and then final design. Works will then be coordinated with the adjacent subdivision work which affects both Schnapper Rock Road and Kyle Road, and also a separate proposed road rehabilitation project by AT in Kyle Road itself. The logistics of combining all three projects remain complex but will become clearer as</td>
</tr>
</tbody>
</table>

No. of External Responses received | 37 | Percentage |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Like the consultation proposal as it is</td>
<td>2</td>
<td>5%</td>
</tr>
<tr>
<td>Like the consulted proposal but with minor changes</td>
<td>9</td>
<td>24%</td>
</tr>
<tr>
<td>Don’t like consultation proposal</td>
<td>24</td>
<td>65%</td>
</tr>
<tr>
<td>Neither like nor dislike</td>
<td>1</td>
<td>3%</td>
</tr>
<tr>
<td>Not Selected</td>
<td>1</td>
<td>3%</td>
</tr>
</tbody>
</table>
### Upper Harbour Local Board
20 February 2020

#### Auckland Transport monthly update - February 2020

<table>
<thead>
<tr>
<th>ID</th>
<th>Project name</th>
<th>Unspent allocation from previous term</th>
<th>Project update</th>
</tr>
</thead>
<tbody>
<tr>
<td>635</td>
<td>Upper Harbour Drive junction</td>
<td>$43,698</td>
<td>AT is scheduled for a workshop in March 2020 to update the local board on progress.</td>
</tr>
<tr>
<td>692</td>
<td>Gills Road footpath extension</td>
<td>$38,955</td>
<td>AT is scheduled for a workshop in March 2020 to update the local board on progress.</td>
</tr>
</tbody>
</table>

### FUNDS AVAILABLE TO BE ALLOCATED IN THE 2019-2022 TERM

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/20</td>
<td>$0</td>
<td>Already allocated by previous board</td>
</tr>
<tr>
<td>2020/21</td>
<td>$763,733</td>
<td></td>
</tr>
<tr>
<td>2021/22</td>
<td>$763,733</td>
<td></td>
</tr>
<tr>
<td>2022/23</td>
<td>$763,733</td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>------------</td>
<td>-------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td><strong>$2,291,199</strong></td>
<td></td>
</tr>
</tbody>
</table>

| Total funds available in 2019-2022 term | **$4,316,237** |

| Amount committed to date on projects approved for design and/or construction | **$2,025,038** |
| Remaining budget | **$2,291,199** |

### Community Safety Fund

9. The Community Safety Fund (CSF) was established in the 2018 Regional Land Transport Plan and it allocated $20 million for local initiatives in road safety; $5 million in the 2019/2020 financial year and $15 million in the 2020/2021 financial year. It is apportioned to local board areas by a formula focused on numbers of deaths and serious injuries (DSI).

10. The Upper Harbour Local Board was allocated $800,168 from the CSF over two years. The board developed a list of safety projects which were prioritised after an assessment and a rough order of costs were established.

11. Currently projects are being further assessed and design work is in progress. It is expected that most projects will be delivered in year two of the programme.

12. AT expects to report back on the progress of these projects in the first quarter of 2020.

### CSF project update

<table>
<thead>
<tr>
<th>Location</th>
<th>Update</th>
</tr>
</thead>
</table>
| Gills Road footpath extension | AT’s Capital Project Control Group approved $1.3 million (to add to the local board’s allocation of $700,000) for the footpath works on Gills Road on 26 September 2019.  
AT has appointed a consultant to undertake the detailed design.  
The timeline for this work is still to be done and AT will be providing a progress update at a workshop in March 2020. |

### AT’s Speed Management Bylaw

13. At the end of October 2019, after consideration of almost 12,000 public submissions and reviewing technical reports, AT’s board approved a bylaw which will reduce speed limits on around 10 per cent of Auckland’s urban and rural roads.
14. The greatest impact of the speed limit reductions will be on high-risk rural roads, town centre streets and Auckland’s central business district.

15. Under the new Safe Speed Limits Bylaw, there are three important changes to speed limits:

- Following public feedback, most of Auckland’s city centre will have a speed limit of 30km/h (the current 10km/h combined pedestrian and vehicle zones will remain) apart from Hobson, Fanshawe and Nelson Streets which will be 40km/h with engineering treatments to protect vulnerable road users.
- Fourteen town centres such as Orewa, Te Atatu South and Westgate, will also have 30km/h speed limits.
- Around 700km of rural roads across the Auckland region will have new lower speed limits. The board decided to leave existing speed limits on 20 roads, mostly in rural areas in the south.

**Vector and AT sign memorandum of understanding**

16. On 20 January 2020, AT and Vector announced a memorandum of understanding (MoU) to explore the impacts of full implementation.

17. The MoU is a direct response to AT’s Low Emission Bus Roadmap (published in late 2018) that outlined its commitment to have all new buses in Auckland being electric from 2025, with the whole fleet fully electric by 2040.

18. A faster transition to electric buses requires a detailed assessment of the future demand on the electricity network.

19. Two reports will be produced as part of the MoU, the first exploring a route and service profile which will model the electricity demand that a fully electrified bus fleet will require. The second report will provide guidance on the electricity network infrastructure upgrades required at each bus depot as well as likely timings and costs. These two reports are expected to be delivered by June 2020.

20. Buses make up 87 per cent of the carbon emissions produced from public transport, so converting them from diesel to electric will also be a significant step towards meeting New Zealand’s 2050 zero-carbon emissions goal.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

21. AT engages closely with council to develop strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and council’s priorities.

22. AT’s core role is to provide attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

23. To this end, AT’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/2020</th>
<th>2020/2021</th>
<th>2021/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2e (emissions) generated annually by AT corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of AT streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
24. The impact of information in this report is confined to AT and does not impact on other parts of the council group. Any engagement with other parts of the council group will be carried out on an individual project basis.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

Local board issues under investigation
25. The local board have requested the following issues be investigated and these are still under investigation:

- 88 Aberley Road bus closure and 883 bus routing
- Greenhithe – road safety concerns
- Buckley Avenue, Hobsonville – safety concerns
- Scott Point community meeting 8 September 2019 – concerns raised
- Schnapper Rock Road – request for the installation of safety measures
- corner of Te Kawau Pass and William Pitcher Place, Greenhithe – roading issue

Gills Road bus
26. When the new bus network for the north was implemented, expected roadworks in the area meant that there was the potential for disruption to this bus route. This would lead to buses in the area being delayed and the service being unreliable.

27. Given that this roadwork project has yet to commence, AT will need look at when this bus route can be introduced. AT hopes to start the service in 2020/2021, but this will be subject to available budget.

Local board workshops
28. AT attended a workshop in December 2019 to update the board on the following topics:

- Medallion Drive project
- Rame Road project
- NZTA works
- introduction to how AT supports elected members and an outline of the new process for progressing LBTCF projects.

Consultation documents on proposed improvements
29. Consultation documents for the proposals summarised below have been provided to the Upper Harbour Local Board for its feedback. After consultation, AT considers the feedback received and determines whether to proceed further with the proposal as consulted on or proceed with an amended proposal if changes are considered necessary:

- proposal to install a bus stop and shelter at 21 Oakway Drive, Schnapper Rock
- proposal for parking improvements on Lorikeet Place, Unsworth Heights
- proposal to install broken yellow lines on Schnapper Rock Road, Greenhithe
- proposal to improve road safety in Ceres Court, Rosedale
- proposal to install ‘no stopping at all times (NSAAT) road markings along the western kerb and the northern end of Rata Place, Albany
• proposal to improve pedestrian safety on Oteha Valley Road, Albany.

**AT’s Traffic Control Committee (TCC) report**

30. Decisions of the TCC during the month of November and December 2019 affecting the Upper Harbour Local Board area are listed in the following table:

<table>
<thead>
<tr>
<th>Date</th>
<th>Street/s and suburb</th>
<th>Report type</th>
<th>Restriction</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Nov 19</td>
<td>Apollo Drive, Rosedale</td>
<td>Permanent traffic and parking changes combined</td>
<td>NSAAT / keep clear</td>
<td>APPROVED WITH CONDITIONS</td>
</tr>
<tr>
<td>1 Nov 19</td>
<td>Corinthian Drive / Oracle Drive, Albany</td>
<td>Permanent traffic and parking changes combined</td>
<td>NSAAT / bus stop</td>
<td>CARRIED</td>
</tr>
<tr>
<td>1 Nov 19</td>
<td>Oakway Drive / English Oak Drive, Schnapper Rock</td>
<td>Permanent traffic and parking changes combined</td>
<td>NSAAT / bus shelter / give-way control / traffic island</td>
<td>CARRIED</td>
</tr>
<tr>
<td>1 Nov 19</td>
<td>Dale Road / Kopuru Road / Boyes Avenue / Roundel Crescent / Spriggs Lane / Pamu Road / Harewood Street, Whenuapai</td>
<td>Permanent traffic and parking changes combined</td>
<td>NSAAT / traffic island / road hump / footpath / give-way control / flush median</td>
<td>APPROVED WITH CONDITIONS</td>
</tr>
<tr>
<td>1 Dec 19</td>
<td>Aberley Road, Schnapper Rock</td>
<td>Permanent traffic and parking changes</td>
<td>NSAAT / bus stop / bus shelter</td>
<td>CARRIED</td>
</tr>
<tr>
<td>1 Dec 19</td>
<td>Scott Road / Nugget Avenue / Clark Road / Walter Merton Road / David Carnegie Road / Sidney Wallingford Road / Malcolm Calder Road, Hobsonville</td>
<td>Permanent traffic and parking changes</td>
<td>Lane arrow marking / cycle path / NSAAT / angle parking / road hump / give-way control</td>
<td>APPROVED IN PRINCIPLE</td>
</tr>
<tr>
<td>1 Dec 19</td>
<td>Hobsonville Road / Brigham Creek Road, Hobsonville</td>
<td>Permanent traffic and parking changes</td>
<td>Footpath / flush median / NSAAT / edge line / traffic island</td>
<td>WITHDRAWN</td>
</tr>
<tr>
<td>1 Dec 19</td>
<td>Lorikeet Place, Unsworth Heights</td>
<td>Permanent traffic and parking changes</td>
<td>NSAAT / angle parking</td>
<td>CARRIED</td>
</tr>
</tbody>
</table>

31. AT’s major capital works affecting the Upper Harbour Local Board area are listed in the following table:

<table>
<thead>
<tr>
<th>Major capital works in the Upper Harbour area – update as at 6 February 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Gills Road Link project and Dairy Flat Highway / The Avenue project</strong></td>
</tr>
<tr>
<td><strong>Medallion Drive link project</strong></td>
</tr>
</tbody>
</table>
Item 17

Major capital works in the Upper Harbour area – update as at 6 February 2020

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>More information about the Medallion Drive link project</td>
<td>can be found at: <a href="https://at.govt.nz/projects-roadworks/albany-developments/medallion-">https://at.govt.nz/projects-roadworks/albany-developments/medallion-</a></td>
</tr>
<tr>
<td></td>
<td>drive-link/</td>
</tr>
<tr>
<td>Pedestrian signal on Oteha Valley Road</td>
<td>AT has completed external consultation. The project is in detailed design phase and</td>
</tr>
<tr>
<td></td>
<td>construction is expected to be completed by July 2020.</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori

Māori impact statement

32. The decision to receive this monthly update report has no impacts or opportunities for Māori. Any engagement with Māori or consideration of impacts and opportunities will be carried out on an individual project basis.

Ngā ritenga ā-pūtea

Financial implications

33. The decision to receive this monthly update report has no financial implications.

34. The following table gives the LBTCF financial summary for the Upper Harbour Local Board:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total funds available in current political term</td>
<td>$4,315,403</td>
</tr>
<tr>
<td>Amount committed to date on projects approved for design and/or construction</td>
<td>$2,025,038</td>
</tr>
<tr>
<td>Remaining budget</td>
<td>$2,291,199</td>
</tr>
</tbody>
</table>

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

35. The decision to receive this monthly update report has no risks and mitigations.

Ngā koringa ā-muri

Next steps

36. AT will provide a further update report to the Upper Harbour Local Board in March 2020.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Owena Schuster – Elected Member Relationship Manager, Auckland Transport</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. An Upper Harbour Local Board workshop was held on Thursday 28 November, 12 and 19 December 2019, and 30 January 2020. Copies of the workshop records are attached (refer to Attachments A, B, C and D).

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the record of the Upper Harbour Local Board workshops held on Thursday, 28 November, 12 and 19 December 2019, and 30 January 2020 (refer to Attachments A, B, C and D to the agenda report).

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Upper Harbour Local Board record of workshop - 28 November 2019</td>
<td>149</td>
</tr>
<tr>
<td>B</td>
<td>Upper Harbour Local Board record of workshop - 12 December 2019</td>
<td>151</td>
</tr>
<tr>
<td>C</td>
<td>Upper Harbour Local Board record of workshop - 19 December 2019</td>
<td>153</td>
</tr>
<tr>
<td>D</td>
<td>Upper Harbour Local Board record of workshop - 30 January 2020</td>
<td>155</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Upper Harbour Local Board workshop record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on Thursday 28 November 2019, commencing at 9.30am

Chairperson: Margaret Miles
Deputy Chairperson: Lisa Whyte
Members: Anna Atkinson, Uzra Casuri Balouch, Nicholas Mayne
Apologies: Brian Neeson

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Local Initiative (OLI) update</td>
<td>• Local initiatives / specific decisions</td>
<td>Various council staff were in attendance to present the high-level project plan and</td>
</tr>
<tr>
<td></td>
<td></td>
<td>timeline for the board’s One Local Initiative (OLI).</td>
</tr>
<tr>
<td>Presenters:</td>
<td></td>
<td>Staff will work with Panuku to identify and assess a long-list of potential sites and</td>
</tr>
<tr>
<td>Justine Haves</td>
<td></td>
<td>will bring a short-list back to a workshop in February 2020 for further discussion with</td>
</tr>
<tr>
<td>Head of Service and Asset Planning</td>
<td></td>
<td>the board.</td>
</tr>
<tr>
<td>Jo Wiggins</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roscoe Webb</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Programme Principal (OLIs)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mark Maxlow</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSR Portfolio Manager</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Local Board plan direction setting / Annual Budget draft consultation material | Setting direction / priorities / budget | Local Board Services staff, supported by the Strategic Broker, were in attendance to   |
|---------------------------------------------------------------------------------|----------------------------------------|discuss direction-setting for the 2020 Local Board Plan.                                |
| Presenters:                                                                     |                                        | Items of discussion involved focus areas, outcomes and objectives.                     |
| Rita Bento-Allpress                                                            |                                        |                                                                                        |
| Senior Local Board Advisor                                                      |                                        |                                                                                        |
| Heather Skinner                                                                |                                        |                                                                                        |
| Local Board Advisor                                                            |                                        |                                                                                        |
| Monica Sharma                                                                  |                                        |                                                                                        |
| Strategic Broker                                                                |                                        |                                                                                        |

The workshop concluded at 3.01pm
**Upper Harbour Local Board workshop record**

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany village, on 12 December 2019, commencing at 9.30am

**Chairperson:** Margaret Miles  
**Members:** Anna Atkinson, Uzra Casuri Balouch, Nicholas Mayne, Brian Neeson (until 11.48pm)  
**Apologies:** Deputy Chairperson Lisa Whyte

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
</table>
| Parks, Sport & Recreation (PSR)  
- Item 1.1 – discussion with Kainga Ora re naming of new park  
- Item 1.2 – Albany Tennis Centre update | • Local initiatives / specific decisions  
• Inform and update | Item 1.1  
Council staff were in attendance to support a discussion with representatives from Kainga Ora (previously Homes Land Community) about the opening and naming of a new park in Hobsonville Point. It was also an opportunity for Kainga Ora to provide an outline of their new structure and discuss how they can engage with the local board in the new year.

A report will be brought back to a business meeting in early 2020 to formally name the park.

Item 1.2  
Council staff were in attendance, alongside representatives from Tennis Northern and Badminton North Harbour, to discuss and identify a sustainable operating model for the Albany Tennis Centre.

A further update will be provided early in the New Year.

**Item 1.2**  
- Neil Coventry  
Lead Team Leader, Parks Sport & Recreation  
- Jo Wiggins  
Project Manager, Service Strategy & Integration  
- Chris Casey  
Tennis Northern  
- Glenn Cox  
Badminton North Harbour

**Local Board Plan 2020 direction setting: summary and pre-draft engagement update**  
**Presenters:**  
- Rita Bento-Allpress  
Senior Local Board Advisor  
- Meaghan Fisher  
Engagement Advisor | • Setting direction / priorities / budget  
• Inform and update | Local Board Services staff were in attendance to discuss the first phase of the engagement plan prior to the draft being finalised for formal consultation.

A further workshop has been scheduled for January 2020.
<table>
<thead>
<tr>
<th>Watercare update and meet and greet</th>
<th>• Inform and update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presenters:</td>
<td></td>
</tr>
<tr>
<td>• Brent Evans</td>
<td></td>
</tr>
<tr>
<td>Stakeholder Manager</td>
<td></td>
</tr>
</tbody>
</table>

The Stakeholder Manager from Watercare was in attendance to give members an overview of their services, responsibilities and initiatives across the region.

The board was also given an update on the Northern Interceptor project currently under construction in the Upper Harbour area.

The workshop concluded at 12.29pm
Upper Harbour Local Board workshop record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 19 December 2019, commencing at 9.30am

Chairperson: Margaret Miles
Deputy Chairperson: Lisa Whyte
Members: Anna Atkinson, Uzra Casuri Balouch, Nicholas Mayne, Brian Neeson

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northern Corridor Improvements (NCI) project update</td>
<td>• To provide an update on SH18 proposed shared path and design changes</td>
<td>Representatives from the Northern Corridor Improvements (NCI) project, supported by the Principal Specialist Parks Planner from Auckland Council, were in attendance to update board members on the status of projects currently being constructed, in particular: • Arrenway/Spencer Road connections • SH18 shared path engagement • SH18 shared path connections • Constellation Drive off-ramp work. A further update will be provided in approximately three months’ time.</td>
</tr>
<tr>
<td><strong>Presenters:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Keelin Flynn</td>
<td></td>
<td>Community Engagement Manager, NCI</td>
</tr>
<tr>
<td>• Trish Viall</td>
<td></td>
<td>Community Engagement Manager, NCI</td>
</tr>
<tr>
<td>• Maylene Barrett</td>
<td></td>
<td>Principal Specialist Parks Planning</td>
</tr>
<tr>
<td>Auckland Transport (AT) update: Rame Road project</td>
<td>• Information and update</td>
<td>Auckland Transport staff were in attendance to discuss consultation feedback on the proposals to upgrade Rame Road. The project will be further discussed early in the New Year.</td>
</tr>
<tr>
<td><strong>Presenters:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Owena Schuster</td>
<td></td>
<td>AT Elected Member Relationship Manager</td>
</tr>
<tr>
<td>• Meera Kanaganayagam</td>
<td></td>
<td>Principal Project Manager</td>
</tr>
</tbody>
</table>

The workshop concluded at 12.36pm
# Upper Harbour Local Board workshop record

## Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany village, on 30 January 2020, commencing at 9.30am

**Chairperson:** Margaret Miles  
**Deputy Chairperson:** Lisa Whyte (until 10.41am)  
**Members:** Anna Atkinson, Uzra Casuri Balouch, Nicholas Mayne, Brian Neeson

## Workshop Item | Governance role | Summary of Discussions
--- | --- | ---
**Work programme update: Infrastructure & Environmental Services (I&ES)**  
**Presenters:**  
- Chris Ferkins  
  Conservation Advisor  
- Anna Halliwell  
  Relationship Advisor  
  - Local initiatives / specific decisions  
  - Inform and update  
  Staff from Infrastructure & Environmental Services were in attendance to provide additional detail about the Upper Harbour Ecological Network (UHEN) and how the individual member groups work together to share resources across the local board area.

**Local Board Plan 2020: Workshop 2**  
**Presenters:**  
- Rita Bento-Allpress  
  Senior Advisor  
- Meaghan Fisher  
  Engagement Advisor  
  - Setting direction  
  The Engagement Advisor was in attendance to outline the pre-draft engagement strategy for the 2020 Local Board Plan.  
  The Senior Advisor was in attendance to gather further feedback and direction from board members on the plan’s outcomes and whether changes should be made to reflect the community’s needs.  
  Another workshop is scheduled for March 2020 to collect additional feedback to develop the draft plan further.

**Corporate Property update**  
**Presenters:**  
- Sharon Coombes  
  Manager Workplace Strategy & Partnering  
- Rod Aitken  
  Head of Corporate Property  
  - Inform and update  
  Corporate Property staff were in attendance to update board members on the location, site and proposed building for the new hub which will be based in Albany.  
  Construction should commence in March 2021 with a view to full occupancy by February 2023.

**Work programme update: Community Leasing**  
**Presenters:**  
- Deepal Chand  
  Community Lease Advisor  
  - Local initiatives / specific decisions  
  The Community Lease Advisor was in attendance to update board members on current items in the work programme.  
  A further update will be provided at the end of April 2020.

The workshop concluded at 12.33pm
Te take mō te pūrongo
Purpose of the report
1. To present the updated governance forward work calendar.

Whakarāpopototanga matua
Executive summary
2. The governance forward work calendar for the Upper Harbour Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council's quality advice programme and aim to support local boards' governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities
   - clarifying what advice is expected and when
   - clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period March 2020 to February 2021, as set out in Attachment A to this agenda report.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Governance forward work calendar - March 2020 to February 2021</td>
<td>159</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
<tr>
<td>Date</td>
<td>Topic</td>
</tr>
<tr>
<td>-------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>TBC</td>
<td>Draft golf facilities investment plan</td>
</tr>
<tr>
<td>TBC</td>
<td>Open Space Management framework</td>
</tr>
<tr>
<td>Mar-20</td>
<td>Volunteers Recognition Awards report</td>
</tr>
<tr>
<td>Mar-20</td>
<td>Auckland climate action framework</td>
</tr>
<tr>
<td>Mar-20</td>
<td>Q2 reporting: October 2019 to December 2019</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar-20</td>
<td>Inter-regional Marine Pest Pathway Management Plan</td>
</tr>
<tr>
<td>Mar-20</td>
<td>Adopt UHLB community forum meeting locations</td>
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<td>Mar-20</td>
<td>Auckland Transport monthly update</td>
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<td>Mar/Apr-20</td>
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<td>Apr-20</td>
<td>Auckland Waters Strategy</td>
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<td>Water supply and wastewater bylaw review</td>
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<tr>
<td>May-20</td>
<td>Annual planning (LBA) agree feedback and advocacy</td>
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<td>Auckland Transport monthly update</td>
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<td>Q3 Reporting: January to March 2020</td>
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<td>Activity</td>
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<td>Jun-20</td>
<td>Adopt local board work programmes FY21</td>
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<td>Jun-20</td>
<td>Adopt local board agreement</td>
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<td>Jul-20</td>
<td>Auckland Transport monthly update</td>
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<td>Sep-20</td>
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<td>Nov-20</td>
<td>Auckland Transport monthly update</td>
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<td>Feb-21</td>
<td>Auckland Transport monthly update</td>
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<tr>
<td>Feb-21</td>
<td>Q2 reporting; October to December 2020</td>
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Te take mō te pūrongo
Purpose of the report

1. An opportunity is provided for members to update the Upper Harbour Local Board on projects and issues they have been involved with since the last meeting.

[Note: This is an information item and if the board wishes any action to be taken under this item, a written report must be provided for inclusion on the agenda.]

Ngā tūtuhunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the verbal board members' reports.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
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## ATTACHMENTS

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<tr>
<th>Item 8.1</th>
<th>Attachment A</th>
<th>North Harbour Sports Council presentation</th>
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<tr>
<td>Item 8.2</td>
<td>Attachment A</td>
<td>Harbour Sport presentation</td>
<td>Page 175</td>
</tr>
<tr>
<td>Item 8.3</td>
<td>Attachment A</td>
<td>Kowhai Beach Reserve coastal erosion memo</td>
<td>Page 195</td>
</tr>
<tr>
<td>Item 8.3</td>
<td>Attachment B</td>
<td>Kowhai Beach Reserve coastal erosion presentation</td>
<td>Page 197</td>
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</table>
OUR HISTORY

2008 | CREATED A COLLABORATIVE VOICE FOR:

28 | MEMBER SPORTS

100,000+ | MEMBERS

INCREASE EFFECTIVENESS WHEN ENGAGING WITH COUNCIL
ACHIEVEMENTS

2009
- Submissions To Annual Plans

2010
- Submissions To ATA
- North Harbour State Of Play Report
- Sport In The City Mayoral Debate
- Sport & Recreation Chapter 5 Added To Auckland Approach

2011
- Local Board Presentations (Ongoing)

2013
- Submission To LTP And Unitary Plans

2015
- Submission to LTP and Unitary Plans
- SARSAP Submission & contribution at workshops

2016
- Presentation to LB – Sport & Rec needs

2018
- Regional Sport Participation Survey
- Submission to Auckland Council – C&E of Unitary Plan on S&R
- Auckland Council Submission to Long term Plan
- Submission to Auckland Council on Sport Investment Plan
VALUE OF SPORT

78% of Auckland adults take part in sport, rec or physical activity

21% of Auckland children are currently overweight or obese

32% of NZ children are expected to be overweight or obese by 2025

$200m The cost of New Zealand’s healthcare system for Physical Inactivity

$1.6b The amount the Sport & Rec sector contributes to the Auckland Economy

308,880 Volunteers contribute 22.1 million hours worth $337.3 million to keep the sector moving
Sport & Recreation priority in Local Board Plan

Significant contributions towards community outcomes through sport

Good partners for sport & recreation

North Harbour Region continues to succeed regionally and nationally

THANK YOU
Capacity constraints
Quality of facility provision & maintenance
Need for creative approach to sport delivery
Better utilisation of existing provision
Allocation of resources based on need vs historical
Provide a unified voice for sport
Mobilise and influence the sporting community
Quality opportunities and quality experiences
Strengthening the community through sport
Harbour Sport in Upper Harbour
What We Do

- Support community development for sport and healthy lifestyles and strive to influence more people to participate in sport and physical activity

- Provide advocacy, expertise, investment and support to RSOs, Clubs, Schools and Community organisations within our region

- Support the capability of these organisations by modelling and sharing good practice in governance, management, leadership, community engagement and development

- Work collaboratively developing relationships with and between Council, Local Boards, RSOs, Clubs, Schools and Community organisations

- Seek contracts related to sport, recreation and health and where possible fills gaps in the community where delivery is required before turning it into a sustainable project that can be passed on to local community groups
Key Focus for Next 3 Years

➢ Young people 5 – 18

➢ Targeted communities
  ➢ Asian,
  ➢ Samoan,
  ➢ Maori
Staffing Resource

- Leadership / Advocacy / Management
- Accounts and Administration
- Strength and Balance
- Bikes
- Spaces and Places
- Events / Business Development
- Health
- Maori (Employed through Aktive)
- Pacific
- Asian
- Community Sport Development (including secondary school and young people) and coaching
ActivAsian

- Walk With Us Albany – Three walks per week for varying abilities, with an average of 38 participants per walk
- Spike Spin Smash – 20 Social sport sessions at Albany Senior High School May to Oct – average of 40 participants each week
- Albany Newcomers’ activity – Wednesday afternoon sessions and Thursday morning sessions. A steady increase in participation numbers, and a range of diversity in ethnicities of participants.
- Harbour Sport Term 2 & Term 3 Holiday Programme – 11 sports were offered and a total of 245 registrations.
- An average of 50 Chinese children and 20 adults participate Tennis on a weekly basis after a successful Tennis Have a Go day in 2018
- Partnered with Massey University on facilitated sport tours and cultural activities
- Partnered with Northern Football Federation on translated Refereeing and Coaching courses. 23 Chinese speaking coaches and 13 referees are accredited as New Zealand Football Senior Level One Coaches or NZF Level One Referees.
- Have a Go Days
  - Baseball Have a Go day – Auckland Tuatara
  - Tennis Have a Go day – Korean community
  - Fitness Boxing Have a Go day
SportSPasifik

- No delivery in this area
Fundamental Movement Skills

- 8 Fundamental Movement Skills Workshops for Teachers
- 3 schools involved
- 225 teachers attended
Cycling

- No delivery in this area
KiwiSport

- 16 KiwiSport projects schools in the Hibiscus and Bays Board benefitted from the KiwiSport Local Community Fund, FastFund and non-contestable fund
- 12 sports delivered (Basketball, Olympic Weightlifting, Gymnastics, Tennis, Athletics, Netball, Golf, Diving, AFL, Badminton, Table Tennis and football)
- 2,132 individual participants impacted through these projects
Secondary Schools

- Attendance from all schools at School Sport meetings and PD workshops throughout the year.
- Harbour Student Sports Council Schools representatives from Glenfield College.
- KiwiSport Student Led Project providing continued support (encourage new participants to play sport).
- Ongoing planning and support provided to Albany Senior, Albany Junior & Kristin School.
- Sports Plan review held.
Green Prescription

- Green Prescription (GRx) is a nationwide programme that motivates clients with lifestyle disease to improve their wellbeing, through group consults, physical activity and nutrition chats.
- Green Prescription has supported 489 Upper Harbour clients to get active with face-to-face or phone support.
- Harbour Sport offers free face-to-face consultations and low cost group exercise at Albany Leisure Centre.
- Green Prescription exercise classes are held weekly from Albany Leisure Centre.
Active Families & Active Teens

- Active Families assists families of overweight/obese children and the children themselves, to become more active, gain nutritional knowledge and become involved in regular activity.
- 12 Active Families have received support through family meetings, nutritional advice and weekly exercise classes in the past year.
Community Strength and Balance

- Still to come Falls are the most common cause of injury in people 65 years and over.
- The health sector is working together to improve the effectiveness of injury prevention and rehabilitation for older people so they can live stronger for longer, in their own homes.
- A key part of this work is the provision of community strength and balance classes for those at risk of falling.
- Approved classes meet an evidence-based criteria developed to improve strength and balance to help prevent falls and associated injuries.
- In the Upper Harbour Local Board area there are currently 14 approved Community Strength and Balance classes. The classes include Tai Chi, Never2old, Fitness League and Zumba Gold.
Sport Capability

- In-depth support provided to multiple RSO’s to engage & strengthen community clubs
- Ongoing support for North Harbour Softball & Tennis Northern Board appointments
- Generic Club Development workshop programme
- Ongoing support for clubs in targeted Community of Activity in Albany
- Collaboration with Local Board for delivery of Harbour Sports Summits and Sector Knowledge Days
- In-depth support for all sport and recreation organisations regarding Indoor Courts Facility Plan, Sport Facility Investment Plan & Open Space Management Plans
Spaces & Places

- Engagement & support for multiple RSO’s to overcome the lack of facility provision
- Consultation and advocacy for the progression of the ‘OLI’ Indoor Court Facility
- Supported Visitors Solutions to complete the Third Party Facility Assessment
- In-depth support provided by project team involvement for the Albany Tennis Park project
- Ongoing supporting provided to investigating development opportunities at Windsor Park
Coaching

- Coach Support Initiative (CSI) – Coach Developer delivered 7 workshops to 36 student coaches from Hobsonville Point Secondary School. In addition to that, the CSI Coach Developer provided 1-on-1 support to student coaches through observations and mentoring. The Hobsonville Point Secondary School student coaches were extremely engaging within the community, providing support to students at Whenuapai Primary and West Harbour Primary throughout the school year as part of their project day.

- Coach Developers from Northern Football Federation, Harbour Rugby, North Harbour Hockey, Harbour Softball, Athletics NZ, and AFL NZ have been challenged and supported through a series of workshops and forums.
Events

Mud Monster Mud Rush
- Date: 6th, 7th, 8th September
- 2.5km Muddy Obstacle Course at Massey University
- 1200 participants and 1100 estimated spectators, with 135 participants from the Kaipatiki Region – 11% of total
- Majority of participants were families.

Harcourts Cooper and Co Shore to Shore
- Date: Sunday 31st March 2019
- 34th annual 5km Fun Run/Walk
- 4663 Total Participants with 756
- 18% of total from the Upper Harbour Region
- 52 north shore schools represented
- Over $10,000 donated back to local schools in the form of Sports Distributors vouchers
Events

Massey University Harbour Sport Excellence Awards

- Celebrating local sporting achievements. The Spencer on Byron - 15th November
- 275 attendees, 25 sports represented, 100 nominations and 74 finalists
- Guest Speaker – Hannah Porter
- Hand Up Fund auction raised $3970 and donated a total of $3000 to 3 junior athletes
- 3 Legend of Harbour Inductions: Sir Russell Coutts, Hannah Porter and Frank Bunce

Harbour Sport Golf Day

- Pupuke Golf Club - 17th October
- The 18-hole course consisted of 7 sponsored holes
- 44 Golfers took part in Ambrose style competition
Kowhai Beach Reserve Herald Island – Erosion Issue

There is a major coastal erosion issue at Kowhai Beach Reserve, Herald Island, which, if not mitigated against with a sea wall, will result in eventual loss of the reserve.

The Herald Island Environmental Group began restoring Kowhai Beach Reserve in 2013, on the recommendation of Paul Duffy, who at the time was community parks ranger for the Taiki area. He considered this reserve worth restoring due to its significant ecological value including coastal and wetland vegetation. Sea birds use the reserve as a feeding area.

It is obvious from GEOMAPS and visible evidence such as tree stumps in the seabed that this reserve has eroded considerably over time. Long standing residents remember the reserve as a very popular swimming, sunbathing and picnicking spot with a large sandy beach and a substantial grassed area. Unfortunately, local authorities have not given the reserve the care it deserves and so it has been largely lost to the sea.

Once we started working regularly on this reserve, we began to notice erosion occurring at a considerable rate. In January 2018 we met with Jarrod Walker, who was then Auckland Council’s Principal Coastal Specialist (he has since left council). He suggested that we carry out regular photographic monitoring and regularly measure the erosion from fixed points to determine its rate.

We have done this with the following results:

<table>
<thead>
<tr>
<th>Date</th>
<th>Metal Post</th>
<th>Metal Post Undercut Area</th>
<th>White Post</th>
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<tbody>
<tr>
<td>12/01/2018</td>
<td>0.70</td>
<td>0.60</td>
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<tr>
<td>13/06/2018</td>
<td>0.71</td>
<td>0.62</td>
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<tr>
<td>28/08/2018</td>
<td>0.60</td>
<td>0.65</td>
<td>1.97</td>
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<tr>
<td>05/02/2020</td>
<td>0.27</td>
<td>0.80</td>
<td>1.67</td>
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Major slip – occurred between Aug 7 and Aug 16 – 2.8 m long by 0.4 to 0.6 m deep

He recommended a soft engineering approach of contouring and battering back the edge, covering the battered edge with a thick layer of sand, pushing sand into any undercut areas and then close planting with coastal species. In 2018 we trialled this technique in the wetland area where the coastal edge is low (10–20 cm) using coconut fibre matting to stabilise the plants. This has worked very well here. However, we seriously doubt it will work on the majority of the reserves coastal edge east of the wetland area, where the coastal edge is around 1 metre high in places.

This reserve runs from the 21/23 Ferry Parade boundary to the walkway at the 39/41 Ferry Parade boundary. Residents have erected sea walls at 27 Ferry Parade and 31 to 41 Ferry Parade. (29 Ferry Parade has no sea wall and is eroding). The area requiring a sea wall runs for about 68 metres from the end of the sandstone cliff abutting the middle of 23 Ferry Parade to the 25/27 Ferry Parade boundary. The average land height is 0.5 m above the seabed, and up to 1.0 m in a few places. The unitary plan layers applying to the land are (a) High-use Aquifer Management Areas Overlay and (b) Terrestrial SEA for 25, 27, 29, 31, 37 and 39 Ferry Parade. There is no marine SEA on this side of the island. A sea wall like the one installed at Whenuapai Village would be preferable.

We ask that the Upper Harbour Local Board consider including funds for a sea wall at Kowhai Beach Reserve in its three-year planning as we believe this is the only way to stop this reserve being lost.

Jan Diprose, Chair Herald Island Environmental Group, February 2020
Kowhai Beach Reserve Erosion Issue

Herald Island Environmental Group
February 2020
Kowhai Beach Reserve Herald Island
Wetland area Kowhai Beach
Pied Stilts at Kowhai Beach
Sea birds feeding at Kowhai Beach
Dying pines and coastal erosion
## Kowhai Beach Reserve Coastal Edge Measurements

<table>
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**Major slip, August 2018 – 2.8 m long by 0.4 to 0.6 m deep**
Kowhai Beach sea walls