

# Devonport-Takapuna Local Board Workshop Record

Date of Workshop: Tuesday 25<sup>th</sup> February 2020  
Time: 9.30am – 4.30pm  
Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna

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## Attendees

**Chairperson:** Aidan Bennett, QSM  
**Deputy Chairperson:** George Wood, CNZM  
**Members:** Jan O'Connor, QSM  
Ruth Jackson  
Toni van Tonder  
Trish Deans  
**Staff:** Eric Perry – Relationship Manager  
Maureen Buchanan - Local Board Advisor  
Tristan Coulson - Senior Local Board Advisor  
Rhiannon Guinness – Democracy Advisor  
Lisa Howard-Smith – Strategic Broker  
Meaghan Fisher – Engagement Advisor

## Apologies

None

Workshop item	Presenters	Governance role	Summary of discussion and Action points
<b>1. Local Board Services Department</b> - PA/Liaison catch up	<b>Donna Wilson</b> PA/Liaison to the Devonport-Takapuna Local Board	Keeping Informed	<b>Summary of item:</b> <ul style="list-style-type: none"> <li>• The local board were given a brief update on their combined calendar appointments and events coming up in the next fortnight.</li> </ul>
<b>2. BIDS</b> - Annual BID reporting	<b>Paul Thompson</b> BID Senior Advisor  <b>Terence Harpur</b> TBBA CEO  <b>Murray Hill</b> MBA Manager <b>Shaulyn van Baaren</b> DBA Manager <b>Toni van Tonder</b> Former DBA Manager	Keeping Informed	<b>Summary of item:</b> <ul style="list-style-type: none"> <li>• Devonport Business Association (DBA)               <ul style="list-style-type: none"> <li>○ Former BID Manager and current Local Board Member, Toni van Tonder introduced the board to the newly appointed BID Manager, Shaulyn van Baaren.</li> <li>○ The local board was provided with an overview of the BID structure and how they are funded.</li> <li>○ The local board received an overview of the events that the DBA has delivered and supported in the past year, including:                   <ul style="list-style-type: none"> <li>- The Devonport Arts Festival</li> <li>- Friday after 5</li> <li>- Winterfest Devonport</li> <li>- PARK(ing) Day</li> <li>- GLOW</li> </ul> </li> <li>○ The BID Manager explained some of the additional projects that the DBA facilitates, including:                   <ul style="list-style-type: none"> <li>- Heritage Walking Tours</li> <li>- Updated Website</li> <li>- The running and relocation of the volunteer-led Visitor Information Centre.</li> </ul> </li> </ul> </li> <li>• Milford Business Association (MBA)               <ul style="list-style-type: none"> <li>○ The local board was provided with an overview of the events and projects that the MBA have delivered and supported in the past year, including:                   <ul style="list-style-type: none"> <li>- Milford Pirate Day Celebrating Milford's Heritage</li> <li>- Glamour on the Green</li> <li>- Public planter boxes</li> <li>- Carpark island revival</li> <li>- Public seating refresh</li> </ul> </li> <li>○ The BID Manager provided the local board with statistics around revenue generated in the BID district when events are on in the area, as shown in the attached presentation.</li> </ul> </li> <li>• Takapuna Beach Business Association (TBBA)               <ul style="list-style-type: none"> <li>○ The TBBA CEO provided an overview of the BID structure and their main priorities as shown in their attached presentation.</li> <li>○ The local board was provided with an overview of the events and projects that the TBBA have delivered and supported in the past year, including:                   <ul style="list-style-type: none"> <li>- Winter Lights</li> <li>- Christmas Carnival</li> <li>- Summer Days Festival</li> <li>- Asian Food Festival</li> </ul> </li> <li>○ The local board were advised of the cancelation of the Asian Food Festival event for 2020. This decision was made after direct requests from the Chinese Community who don't feel it is appropriate to celebrate given the ongoing concerns regarding Covid-19 (coronavirus) and its effects in China.</li> </ul> </li> </ul>

<p><b>3. BIDS</b></p> <ul style="list-style-type: none"> <li>- Annual BID reporting</li> </ul>	<p><b>Paul Thompson</b>          BID Senior Advisor  <b>Terence Harpur</b>          TBBA CEO  <b>Murray Hill</b>          MBA Manager  <b>Shaulyn van Baaren</b>          DBA Manager  <b>Toni van Tonder</b>          Former DBA Manager</p>	<p>Keeping Informed</p>	<p><b>Summary of item continued:</b></p> <ul style="list-style-type: none"> <li>• The local board asked where the Belmont and Hauraki businesses fit into the BID structure and where advised that those areas do not have business associations. The three BIDs work collectively as “Explore North Shore” to support those business that are not a part of a BID of their own.</li> <li>• The issue around upcoming road closures was raised and the effect that it can have on small owner operated businesses in the area. There is a need to make it known widely that while the roads are closed for upgrades, the businesses are still open and operating as normal.</li> <li>• Discussion around the proposed look of the volunteer-led Visitor Information Centre took place. The board were advised that an option being looked into was a purpose-built caravan for public to walk up to that has a seating area out the front with tables and bean bags that will attract visitors attention. While finer details have not yet been confirmed and the location still undecided, the DBA is hoping to have this all ready to go by July 2020.</li> </ul>
<p><b>4. Panuku</b></p> <ul style="list-style-type: none"> <li>- 3 Victoria Road: Update and Future Use.</li> </ul>	<p><b>Marian Webb</b>          GM Assets and Delivery  <b>Letitia Edwards</b>          Team Leader Portfolio Review  <b>Rory Palmer</b>          Senior Engagement Advisor</p>	<p>Keeping Informed</p>	<p><b>Summary of item:</b></p> <p>This item is considered Commercial and Confidential under s7(2)(h) of the Local Government Meetings and Official Information Act 1987. The withholding of the information contained in this item is necessary to enable a local authority to carry out, without prejudice or disadvantage, commercial activities including future commercial negotiations.</p>
<p><b>5. Regional Facilities Auckland (RFA)</b></p> <ul style="list-style-type: none"> <li>- RFA Induction</li> <li>- Q1 Update</li> </ul>	<p><b>Judy Lawley</b>          Manager Local Board Engagement</p>	<p>Keeping Informed</p>	<p><b>Summary of item:</b></p> <ul style="list-style-type: none"> <li>• The local board were provided with an overview of Regional Facilities Auckland including:             <ul style="list-style-type: none"> <li>○ Who they are and what they do</li> <li>○ Their operating model</li> <li>○ A financial snapshot</li> <li>○ Strategic focus</li> <li>○ The 2019/2020 summer line up.</li> </ul> </li> <li>• The local board also received a performance report for the quarter ending 30 September 2019. This outlined the key performance of Regional Facilities Auckland, as outlined in the attached presentation.</li> </ul>

The workshop concluded at 3.00 pm