

Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
46	Capability and Capacity Building – working with community and agencies to develop an Age Friendly approach for the Devonport-Takapuna local board area	<p>Respond to opportunities identified in the survey and research material commissioned in 2017/2018 and presented by Age Concern.</p> <p>Work with key local organisations, council officers and relevant agencies to provide improved outcomes for senior residents in the Devonport-Takapuna local board area.</p> <p>Progress suggested responses from the Participatory Decision-Making workshop (held on 3 December 2018) and subsequent report prepared by the AUT Centre for Active Aging.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$10,000	In progress	Green	<p>Age Concern Auckland North presented an update on Age Friendly participatory research findings from 2018/2019 to the local board in August 2019. In line with these findings, a working group of service providers in Devonport-Takapuna has been convened to identify actions.</p> <p>Activities that occurred in Q1 include:</p> <ul style="list-style-type: none"> - A grant application to extend Devonport Community House's shopper service. - Potential pilot of Neighbourhood support scheme in Narrowneck. - New dementia group book chat in Takapuna library. <p>Planning is underway for the Active Aging Expo to be delivered in November 2019, in association with Takapuna North Community Trust.</p> <p>The Age Friendly Devonport Takapuna working group will continue to explore ways of addressing 'barriers to access' for local seniors.</p>	<p>Staff and Age Concern Auckland North have been exploring responses to Age-Friendly participatory research findings from 2018-2019. These findings show that priority should be given to:</p> <ul style="list-style-type: none"> - Reducing transportation barriers. - Ensuring consistent outreach to those at risk of social isolation. - Supporting access to low cost events and community facilities. <p>Further exploration has shown that Devonport-Takapuna is well serviced with organisations that provide consistent outreach, and that low-cost events and community facilities are provided.</p> <p>Staff are planning to work with Age Concern Auckland to ensure Seniors have a way of providing feedback to the upcoming Local Board Plan process. Staff are also investigating ways of reducing technology barriers for seniors.</p> <p>Staff have engaged with the retirement commission to investigate options to provide financial literacy education to residents of Devonport-Takapuna in Q3.</p>
47	Capacity Building – DT: ANCAD funding	<p>Provide annual funding to support ANCAD to deliver a range of networking and capacity building activities for the wider community sector and local service agencies.</p> <p>Support ANCAD in the on-going operations and development of the community hub at the Mary Thomas Centre.</p> <p>Support ANCAD in the role of providing professional support and organisational development for local community groups.</p> <p>Partner with ANCAD to deliver community development initiatives in the local board area, in conjunction with community groups and residents.</p> <p>Work with ANCAD to enhance the organisation's engagement with mana whenua and kaupapa Māori organisations, enabling others to also participate and improve their local connections.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$50,000	In progress	Green	<p>Highlights for Q1 include:</p> <ul style="list-style-type: none"> - hosting a mayoral candidate meeting with 12 local organisations - sharing The Centre for Social impact's report on The future of NGO governance. The report highlights the need for ongoing capacity building in the New Zealand NGO sector, and explores the possible needs of the sector in future - participation in six community network meetings - participation in the training and induction of new Massey University Chartered Accountancy students <p>Bookings for the Hub increased in Q1. New bookings included a Star Jam Youth with Disabilities theatre group, pre-schooler parenting programmes and arts, craft and creative sessions for primary and intermediate age children.</p> <p>The Five Good Ideas sessions, targeting capacity building in the non-profit sector, are being rolled out across the Auckland region with funding from Tindall Foundation.</p>	<p>Auckland North Community and Development (ANCAD) has delivered a number of community development workshops, training and activities over this quarter.</p> <p>Highlights included:</p> <ul style="list-style-type: none"> - ANCAD moved the successful regional funding directory from a print version to an online version which will be available free of charge to community organisations. - Foundation North and ANCAD co-hosted a Funding and Community Accounting information event. - ANCAD Regional Network Meeting special event for Universal Children's day with guest speaker Andre Whittaker from UNICEF. 60 North Shore children and local board members attended. - Council's planning department sought ANCAD assistance on the "Future proofing Belmont" engagement process. <p>Foundation North have contributed \$5,000 towards a formal evaluation of the successful Auckland Community Accounting programme</p> <p>Bookings for the Hub have continued in Q2. Regular clients have confirmed bookings for 2020.</p>

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48	Community-led placemaking: Takapuna North Community Trust	Provide annual funding to enable the trust to deliver a range of neighbourhood and community events and programmes in response to community needs and aspirations that will:• Bring local communities together• Plan and lead local initiatives• Empower and engage communities to do things for themselves • To respond to new initiatives that are identified; such as responding to Māori kaupapa• Enable increased participation of diverse groups	CS: ACE: Community Empowerment	LDI: Opex	\$150,000	In progress	Green	Takapuna North Community Facilities Trust highlights for Q1 include: - completing the funding agreement and programme schedule for 2019/2020- a family fun day event with a multicultural theme with over 300 attendees- the Converge youth group participating in an event planning workshop, with support from Fresh Concept. Youth are planning a small music festival to showcase local youth talent in May 2020- the Devonport Takapuna pest free restoration plan was formerly presented to the local board - the Takapuna Senior Citizens held their AGM and appointed new board members- summer and winter fun programming attracted 30-40 attendees at each session - planning for Our Woman's Network high tea event, an Active Aging expo, to be held in November 2019 with community partners, and a Halloween bike ride event around Sunnynook park- 21 representatives from social service and wellbeing agencies attended the Takapuna North network meeting.	Takapuna Community Trust highlights for Q2 include: - Active Aging expo held on 8 November 2019, with over 30 stalls from a range of seniors activity and volunteer groups. - A new Environmental Coordinator has been engaged and an environmental network meeting is being planned. - The Sunnynook Christmas bike ride event took place on 12 December 2019. - A Women's Network High tea was held with the support of Takapuna North Community Trust. - Shoalhaven apartment dwellers were supported to hold a residents Christmas party. They are also being assisted to hold a 'Meet the Neighbours' event for their block. Summer Fun programming commenced 2 December 2019. Planning is underway for the Diversity Festival at The Lake House in 2020.
49	Ethnic and diverse communities: community research and recommendations for improving inclusion and participation of minority communities in the Devonport-Takapuna local board area	Respond to opportunities identified through the mapping and research project undertaken in 2018/2019. Work with local groups and residents to more effectively meet the needs of ethnic and diverse communities. Support increased delivery of appropriate services, programmes and events for these communities, in conjunction with other local board partners – i.e. community co-ordinators.	CS: ACE: Community Empowerment	LDI: Opex	\$10,000	In progress	Green	In Q1, Laure Romanetti presented a report to the local board on the Ethnic and Diverse Mapping Research she had completed for the local board area in 2018/2019. This information is supporting the introduction of the Welcoming Communities framework for the local community, in conjunction with the Settlement Unit of Immigration NZ. The next local settlement network meeting in Takapuna is being planned for Q2.	In Q2, staff supported Immigration NZ with the hosting of a successful Local Settlement Network meeting for the North Metro region, and a presentation from the Tauranga Council Community Development Advisor on the implementation of their Welcoming Communities programme. A proposal for establishing local Newcomer Networks in the DTLB area has been received and agreed upon, with this work commencing in Q3. Staff have provided support for the Japanese community library who are needing to locate new premises for storage.
50	Youth Development and Activities	Providing funding and support for the local youth-led panel, YOUnite. Provide capacity and capability development for YOUnite to increase youth participation in local decision-making. Encourage greater youth involvement in civic activities and events, through YOUnite membership. Increase youth visibility in local initiatives and community development. Provide funding support to YES Disability Services as lead agency for the development of the Shore Junction youth hub. Work with YES Disability Services to support on-going programme development and delivery at Shore Junction.	CS: ACE: Community Empowerment	LDI: Opex	\$50,000	In progress	Green	Q1 highlights for Younite include: - collaborating with other local youth boards to produce and disseminate a video promoting youth voting in the elections - co-hosting the Recruit Your Mayor debate in September 2019 with other local youth boards. The event enabled online and in-person presence and was attended by over 150 young people who discussed housing, transport and mental health - launching an online survey researching issues impacting young people's mental health and wellbeing - online promotion of participation and training opportunities delivered by local organisations - presenting and supporting the Youth Leading Change Co-lab event, which was attended by 45 young leaders from Devonport Takapuna and the wider North Shore area. The event was part of an initiative to grow more inclusive platforms for youth leadership across the North Shore. The initiative includes co-design, networking, and the research and development of tools and resources supporting good practice in youth leadership, civic engagement and youth-led community development. This initiative is funded through CEU's annual innovation fund budget.	YOUnite (Devonport Takapuna Youth Board) delivered a lunchtime Wellbeing workshop for students at Takapuna Grammar to build young people's resilience in the lead up to the NCEA exams. The initiative was a collaboration with HEY (the Upper Harbour Youth Council) who mentored YOUnite to pilot this initiative. It is an annual event in Upper Harbour area with excellent outcomes and consistent positive feedback. Over 100 student surveys were completed during the workshop. These will be used to inform YOUnite's programme for 2020-21. YOUnite also carried out an organisational review in Q2 and completed an annual accountability report. These will be presented to the local board in Q3. Staff met with the CEO of Shore Junction to produce a programme of work to build youth engagement for 2020-21. A grant agreement was negotiated in Q2.

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51	Taha Māori - Māori Responsiveness: increasing engagement with mana whenua, mataawaka and Maori organisations	Support the installation of story boards highlighting Māori history on significant historical sites – ie Te Rahopara Pa. Encourage local community organisations to increase their knowledge and awareness of local Māori history. Facilitate hui and engagement opportunities between mana whenua groups, the Devonport-Takapuna local board and community organisations. Note: the 2019/2020 budget figure shown for this activity includes the \$5,000 originally approved plus \$3,500 carried forward from 2018/2019.	CS: ACE: Community Empowerment	LDI: Opex	\$8,500	In progress	Amber	In Q1 there have been continuing efforts to identify key Iwi representatives to support engagement with and involvement in the planned story board project at Te Rahopara Pā site. Staff have responded to elected member enquiries and provided updates to local community representative as requested.	Despite many approaches, both internally and externally, to identify representatives for Ngati Paoa, a suitable connection has not yet been established. Staff continue to explore ways to engage with mana whenua for involvement in developing the story board project at Te Rahopara Pa site, Caster Bay, and provide input for material to feature on the iwi panels. Material has been compiled for the World War II panels, as part of the installation. In Q3, staff will partner with the Te Kite Rukuruku project to enhance iwi engagement and support progress on this work programme.
52	Apply the empowered communities approach – connecting communities (DT)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focusing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation, including key local board projects (for example, Korean Gardens) <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Māori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	In Q1, staff worked with three community initiated projects. This involved providing information and advice, brokering relationships and keeping relevant internal stakeholders updated on progress. Staff championed a local food rescue and community dinners initiative, submitting an application to the regional Innovation Fund, and will continue to work with the collective (currently known as Kaitahi Dinners) on further development and delivery of the project.	In Q2, the Strategic Broker (SB) continued to support the development and delivery of the Kaitahi dinners project; brokering connections to partners in South and West of the Auckland region and providing assistance with the monthly community dinners. The SB continues as a member of the Auckland Community Accounting programme steering group, providing strategic direction and advice. In Q2, an approach was made to the Youth Art NZ initiative to engage young creatives in local arts projects, with two options currently being explored for delivery in Q3.

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53	Community-led placemaking: Devonport Peninsula Trust	Provide annual funding to enable the Trust to deliver a range of neighbourhood and community events and programmes in response to community needs and aspirations that will: • Bring local communities together • Plan and lead local initiatives • Empower and engage communities to do things for themselves • To respond to new initiatives that are identified; such as responding to Māori kaupapa • Enable increased participation of diverse groups • Work with Council to identify new places of interest where placemaking can be effective for example, new community hubs.	CS: ACE: Community Empowerment	LDI: Opex	\$140,000	In progress	Green	Devonport Peninsula Trust is building towards their spring/ summer event activities for the Devonport community. Highlights for Q1 include:- planning for summer events, with permit applications submitted for all activities - new Devonport youth forum members worked on developing the trail activities for the Navy museums 'Fun Palaces' event - external funding was accessed to fully fund a three-day Life 101 course for up to 20 students - the Devonport Peninsula Trust van is now fully repaired and signwriting is refreshed- guest speakers from council and Auckland Transport attended the Devonport Seniors forum and answered questions on community infrastructure for the local area - 15 representatives attended the local community network meeting, with new community constable Glenda Perry as guest speaker - Bayswater School students assisted with planting, weeding and trapping to restore Takarunga Haruraki - Devonport Peninsula Trust worked with community coordinators on planning for Converge 2020.	Devonport Peninsula Trust has begun their spring/summer activities. Highlights for Q2 include: - A successful Halloween trail held in Bayswater. - Summer fun Preschool Play underway. - A Community Network meeting held with speakers from Tupuna Maunga Authority and Devonport Business Association. - Devonport Senior forum held with follow ups underway with Devonport Community House and Auckland Transport regarding bus stop placement occurring. - Christmas lunch with Devonport area retirement villages held at the Rose Centre. - A link between Shore to Thrive, Belmont Stakeholders Group and Auckland Council made, regarding work happening on Lake Road. - Life 101 course held in December 2019. The Sonic youth festival has been postponed to Q3, due to performer availability. A risk register for Devonport Peninsula Trust's building has been developed. Event funding for 2019-2020 has been received by the Trust.
209	Citizenship Ceremonies - Devonport-Takapuna	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	CS: ACE: Events	ABS: Opex	\$25,168	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 60 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with 140 people from the local board area becoming new citizens.
210	Anzac Services - Devonport-Takapuna	Supporting and/or delivering Anzac services and parades within the local board area.	CS: ACE: Events	LDI: Opex	\$32,550	Approved	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning has commenced in Q2.
211	Local Civic Events - Devonport-Takapuna	Deliver and/or support civic events within the local board area	CS: ACE: Events	LDI: Opex	\$5,000	In progress	Green	No civic events were scheduled in Q1. Meetings were held with local board staff to confirm the civic events being held in 2019/2020. Kennedy Park Stairs blessing, Windsor reserve playground opening and Sunnynook park opening events are proposed. Further conversations will be held in Q2.	No civic events were scheduled in Q2.
213	Movies in Parks - Devonport-Takapuna	Programme and deliver two regional Movies in Parks series events. Locations subject to discussion and consultation with the local board.	CS: ACE: Events	LDI: Opex	\$29,000	In progress	Green	Programming and delivery planning for two Regional Movies in Parks series events are underway. Movie listings and screening locations will be confirmed in Q2. Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.	Pre-entertainment planning is on track and event permits were issued for a Woodall Park screening on Thursday, 9 April of 'E.T the Extra-Terrestrial' and a Milford Reserve screening on Friday, 20 March of 'The Secret Life of Pets 2'. Public movie screening licenses have been approved. Regional programme and marketing campaign started on 29 November 2019.
334	Community Grants (DT)	Funding to support local community groups through contestable grants. " Note: the 2019/2020 budget figure shown for this activity includes the \$248130 originally approved plus \$15,000 carried forward from 2018/2019.	CS: ACE: Community Empowerment	LDI: Opex	\$263,130	In progress	Green	\$105,065.93 has been allocated in Local Grants Round One leaving a total of \$158,064.07 to be allocated to one local grants round and two quick response rounds.	There was one quick response grants round allocating \$23,243.99 in Q2. This leaves a total of \$154,820.08 to be allocated to one local grants round and one quick response round.
517	Operational Grant - The Pumphouse Theatre	Provide a funding contribution to the North Shore Theatre and Arts Trust towards the cost to operate the Pumphouse Theatre for the performance, display and promotion of the arts.	CS: ACE: Arts & Culture	ABS: Opex	\$85,764	In progress	Green	The funding agreement for the Pumphouse has been administered. During Q1 the Pumphouse ran 76 programmes, with a combined total of 17,07 participants and attendees. Highlights included sold out shows for both the Tim Bray season and The Midwinter Murder Mystery. A Herekeke weaving workshop was held as part of the Pumphouse's Matariki celebrations. Local iwi created a tukutuku panel for the Pumphouse, which was unveiled and a Creative Talk by Yabing Liu, founder of I-Start Chinese Theatre, was hosted.	In Q2 The Pumphouse delivered 43 programmes for 19,500 participants and attendees. Highlights included the premiere of Mama Long Fin, a Te Reo puppet show by local primary school students, Tadpole productions star-studded play Heroes, a Chinese music concert and a Korean dance performance. A 'Learn Writing for Theatre' course resulted in nine plays being performed and Toro Pikopiko Puppets was performed by local primary school students. The community choir was reformed and the much anticipated 6th Community Carols was performed in the amphitheatre.

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519	Operational Grant - Michael King Writers Centre	Provide a funding contribution to the Michael King Studio Trust towards the cost of operating the Michael King Writers Centre as a community arts facility for resident writers and related programmes that support high quality writing and writers The Centre will benefit both the local and wider community through providing workshops for all levels of writers and ages, with public programmes, and the production of literary works.	CS: ACE: Arts & Culture	ABS: Opex	\$36,238	In progress	Green	The funding agreement for the Michael King Writers Centre for the 2019/2020 year has been administered. During Q1 the Michael King Writers Centre ran eight programmes, with a combined total of 57 participants and attendees. Highlights included Creative Writing workshops with Kerrin Sharpet and Fiona Farrell, and having Jo Randerson in residency for the month of August. September involved two workshops specifically for students with English as a second language being held, and the University of Auckland residency writer Joanna Drayton arrived.	In Q2, Michael King Writers Centre (MKWC) received a 40% increase for its 2020 Residency applications, most noticeably from emerging writers and significantly in categories for emerging Māori and Pasifika writers. Of the 20 writers selected, nine identify as Māori or Pasifika. A writer with the New Zealand Society of Authors and Auckland Museum Research Centre delivered a piece for Māori TV about the Māori writers selected. The annual launch of Signals, a literary journal of writing talent from 40 secondary students who have attended MKWC's Young Writers Programme workshops throughout 2019, was attended by 60 people.
522	Operational Grant - The Rose Centre Inc	Provide a funding contribution to The Rose Garden Community Centre and Theatre Incorporated towards the cost to operate the Rose Garden Community Centre for cultural, theatrical, community and early childhood educational purposes.	CS: ACE: Arts & Culture	ABS: Opex	\$57,176	In progress	Green	The funding agreement for the Rose Centre Community Centre and Theatre has been administered. During Q1 the Rose Centre Community Centre and Theatre ran 47 programmes, with a combined total of 5,619 participants and attendees. Highlights of a busy quarter included the Mignon Furman Performance awards, Janice Webbs' Sing, The Northern School of Performing Arts, North Shore Accordion, Moment International Art Centre, Mick Peck's Magic Show, National Youth Theatre Company and Rob Mokaraka with the New Zealand Navy, as well as the Belmont school speech finals. In September the Bulgarian Society, Segno music dreamers, Singing Nations, amongst other performed.	In Q2, the Rose Centre delivered 33 performances, practices, or holiday workshops attracting 4,340 participants and attendees. Highlights included the Russian Youth Cultural Centre's orthodox dance troupe, Tais Belly dancing, Rhythm and Grace's annual concert, and Touch Compass delivered Masina Returning Home, a moving performance for audiences with multiple learning disabilities. A Sounds of Spring recital featured Beethoven's iconic Spring Sonata with violin-piano duos, and Company Theatre staged Bernard Shaw's satire, Arms and the Man.
523	Operational Grant - The Lake House Arts Centre	Provide a funding contribution to the Lake House Trust Incorporated towards the cost to operate the Lake House Arts Centre as a community arts facility, providing exhibition, education, participation and performance opportunities for local artists and members of the local community.	CS: ACE: Arts & Culture	ABS: Opex	\$68,096	In progress	Green	The funding agreement for the Lake House Arts Centre for the 2019/2020 year has been administered. During Q1 the Lake House Arts Centre ran 160 programmes, with a combined total of 13,410 participants and attendees. Highlights included the woodcarving commission "Matariki Kaitiaki" completed as a part of Matariki Festival offering, and this was complemented by a Matariki themed holiday programme. Whakairo Carving classes now a part of term curriculum at Lake House Arts, and record enrolments were recorded for Term 3. The ceramics room has been renovated with two new wheels. The Lake House open day had over 2000 people in attendance, and coincided with the exhibition of work from students of 10 schools around Devonport and Takapuna, called Peninsula II. Work has begun with Dementia NZ to develop classes for dementia clients in 2020. And satellite exhibitions were held at Smales Farm and Spencer on Byron Hotel.	In Q2, Lake House Arts delivered 139 programmes to 16,016 participants, attendees and visitors. Exhibitions included the Members Merit Awards with pre-launch celebrations for founding members, Studio Printmakers Heritage Exhibition and the Friday Painter for Artweek with an artist talk and Podcast. Lib Steward exhibited Klimpt-inspired fabric art. Outreach Satellite exhibits were HMS Bark Endeavour by Alan Sanders, with a launch event and a Group Art Show at B:Hive, Smales Farm. Halloween Open House had families ghost hunting in studio spaces and The Great Art Sale and late night Art Shopping were held each Thursday in December.
524	Operational Grant - The Devonport Museum	Provide a funding contribution to the Devonport Historical and Museum Society Incorporated towards the cost to operate the Devonport Museum as a museum and research facility, which collects, preserves and displays artefacts and interprets histories of the district.	CS: ACE: Arts & Culture	LDI: Opex	\$20,000	In progress	Green	The funding agreement for the Devonport Historical and Museum Society has been administered. Reporting for July 2019 has been completed. Reporting for August and September 2019 are still outstanding.	In Q2, Devonport Museum recorded 1,337 visitors and was open for a minimum of two hours a day, five days a week and for additional booked groups, functions, or special events including speakers Tessa Duder, Dave Veart and David Verran. A volunteer team supported by council has been restoring the museum corner of Cambria park with native vegetation and a cottage garden. The museum has maintained a volunteer team with researchers in archives, the library, and new acquisitions. A heritage plaque programme worked with the owners of significant buildings, mostly homes to install metal plaques seen from the footpath. The plaques feature an historic photo with related narrative. Completed examples can now be seen in King Edward Parade, Vauxhall Road and Victoria Road.

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538	Operational Grant - North Shore Brass	Provide a funding contribution to North Shore Brass Incorporated towards the cost to provide quality brass band performances, access to instruments and targeted teaching programmes in percussion and brass for all ages and abilities for the local and wider community.	CS: ACE: Arts & Culture	LDI: Opex	\$17,000	In progress	Green	The funding agreement for North Shore Brass has been administered. During Q1 North Shore Brass ran 47 programmes, with a combined total of 1,690 participants and attendees. Highlights included participating at the New Zealand National Contest in Hamilton, where NSB was ranked 3rd best brass band in New Zealand, and the Takapuna Youth Band won the Youth section. In September 2019 the band held concerts at the Lake House and Hurstmere Green, and retained its title as Champion Band of Auckland at the Auckland District Band Contest.	In Q2, North Shore Brass delivered 44 performances, practices, or workshops with 4,580 participants and attendees. As part of the youth education holiday programme a successful Solo and Ensemble Evening involving all North Shore Brass groups and a brass workshop was held. Performances by the band's academy played to large crowds at Takapuna Christmas Carnival, Devonport Christmas Parade and the Mairangi Bay Santa Parade. All North Shore Brass bands played at the annual Christmas Cabaret at Spencer on Byron.
596	Operational Grant - The Depot	Provide a funding contribution to The Depot Art and Music Space Charitable Trust to operate the Depot (48 Clarence Street) and The Kerr St Artspace as community arts and culture facilities.	CS: ACE: Arts & Culture	ABS: Opex	\$80,931	In progress	Green	The funding agreement for the Depot has been administered. During Q1 the Depot ran 138 programmes, with a combined total of 5,248 participants and attendees. Highlights included the Martin Law, Lucie Blazevska, Robyn Gibson, Kath Batchelor and Nick Boyd exhibitions, as well as the launch of the MSD funded Revolution Creative project. September saw the Art for Change Collective exhibition, which involved the exhibition of work by primary school children. Funds for the sale of work from this exhibition will be donated to help train facilitators for the Roots of Empathy organisation. The project also involved running two workshops on the theme of Empathy Speaks.	In Q2, Depot Arts attracted 5,988 visitors and participants. Exhibitions included Four Seasons in One Day with works from Handweavers and Spinners, Te Kura O Hoani Waititi by students of Te Kura Kaupapa o Hoani Waititi Marae, What We Saw, What They Saw by Kate Hill, a personal Journey to mark the 40th anniversary of the Erebus disaster and Rock Art: Tradition and Change showed how these images continue to be referenced in contemporary works. Empathy Speaks, an evening of speakers, music and poetry towards a non-violent Aotearoa was timed with the International Day of Non-Violence on 2 October 2019.
1040	Access to Community Places - DT	Provide fair, easy and affordable access to a safe and welcoming venues in the Devonport-Takapuna Local Board area. Council delivered: Fort Takapuna - the Barracks Mary Thomas - Crosslands room Takapuna War Memorial Hall. Community delivered: (supported by council through a contract for service/funding agreement). Devonport Community House Kennedy Park Observation Post Sunnynook Community Centre.	CS: ACE: Community Places	ABS: Opex	\$0	In progress	Green	During Q1, participant numbers across council and community managed venues have increased by 37 per cent compared to the same period last year. Booking hours across council and community managed venues have also increased by 39 per cent compared to the same period last year. The increase in participant numbers and booking hours is due to new regular hirers at Fort Takapuna Barracks and Takapuna War Memorial Hall. Satisfaction results for council managed venues show that 100 per cent of hirers would recommend the venues they have visited in this local board. The top two activity types are religious and arts/cultural events.	Council-delivered venue hire: During Q2, participant numbers have increased by 23 per cent, and booked hours have increased by 10 per cent. Community-delivered venue hire: During Q2, participant number have increased by seven per cent, and booked hours have decreased by 44 per cent. The decrease in booking hours is due to the After-school programme no longer being run. This was due to all 5 local schools now running their own after school programmes. The result is a decrease of 720 booked hours from the previous year. Devonport Community House has seen the largest increase in participants from all community-led places in the local board area, with a 48 per cent increase. Fort Takapuna has seen the largest increase in participants from all council-managed places in the local board area, with a 34 per cent increase. Satisfaction results for council managed venues show that 87 per cent of hirers would recommend the venues they have visited in this local board. Mary Thomas Centre saw 100 per cent satisfaction in Q2. Common satisfaction reasons across all sites included an easy-to-use system, and friendly staff. Common dissatisfaction comments included level of cleanliness, difficulty in stacking chairs, and lack of crockery. The top two activity types are religious and meetings.
1238	Belmont Lake Road upgrade integration project	Investigation of place making, urban design, accessibility and amenity improvement opportunities for Belmont centre associated with the Auckland Transport Lake Road upgrade project. Note: the 2019/20 budget figure shown for this activity is carried forward from the completed Sunnynook Plan.	CPO: Plans and Places	LDI: Opex	\$40,000	In progress	Green	Project commenced in collaboration with AT Lake Road upgrade design work. Planning underway for stakeholder workshops pre-Christmas and wider public consultation in the new year. Brief prepared for engagement of urban design consultant.	Project has progressed through appointment of urban design specialists Urbanismplus developing options for Belmont centre layout in conjunction with AT Lake Road improvement project. Four meetings held with a Belmont community stakeholder group during November and December, and internal staff workshop, helped shape and refine the options, with a preferred option identified and submitted to AT for consideration in the Lake Road option process. Preferred option to be taken to the local board in February 2020 for approval to consult along with the AT Lake Road project in March-April 2020.

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1041	Activation of Community Places - DT	<p>Enable and co-ordinate a wide range of activities that cater to the diversity of the Devonport-Takapuna community.</p> <p>Community delivered: (supported by council through a contract for service/funding agreement). Devonport Community House five year term expires 30 June 2024 (\$44,282). Kennedy Park Observation Post and Sunnynook Community Centre year three year term expires 30 June 2022(\$62,462).</p> <p>Operational funding/management fee amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	CS: ACE: Community Places	ABS: Opex	\$106,744	In progress	Amber	<p>Service contracts for Sunnynook Community Centre were signed and paid during Q1. Devonport Community House are currently in negotiation with staff on their agreement. Devonport Community House hosted successful meet the candidates evenings, supporting participation and voting in the local community. The house also responded to local community interest by running a well-attended citrus workshop.</p>	<p>The Devonport Community House have not yet signed their agreement with council however an initial payment has been made to the centre while we continue to work through the issues. Staff are working closely with committee members to simplify specific clauses in the contract and aim to have the agreement signed during Q3.</p> <p>During Q2, Sunnynook Community Centre continued to deliver and host a wide range of community activities with 12 or more activities being run from the house on a daily basis demonstrating the houses ability to enable and co-ordinate a wide range of activities.</p> <p>During Q2, both community houses have been preparing to run their popular summer school holiday programmes in January 2020.</p> <p>There was a delay in the signing of the Devonport Community House agreement due to changes that were required in relation to the terms and conditions. The first instalment was paid in December 2019.</p>
ATEED									
1180	Young Enterprise Scheme (DT)	<p>The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2020. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2020 year, what YES is all about, and what is in store for them.</p>	ATEED: Local Economic Growth	LDI: Opex	\$3,000	In progress	Green	<p>The Auckland Business Chamber is expected to draw down the funds allocated by the Local Board in Q2. This will enable them to deliver the YES Kick Start days in February 2020.</p>	<p>The Auckland Business Chamber is currently planning the YES Kick Start days to be held in February 2020. Payment of the funds allocated to support the Kick start days will be made in Q3.</p>
3059	Shore Coast Tourism	<p>Fund grants to the Business Associations to continue to work together to jointly create and develop a tourism and visitation brand that best represents the Local Board area.</p>	ATEED: Tourism	LDI: Opex	\$30,000	In progress	Green	<p>Comprehensive planning through 2021 completed between the aligned BID's in the local board area. Matrix of all funds underway and confirmation of schedules due in November. Specific interest is focused on foot traffic and preparation for the expected visitors and maintaining access and visitor expectations through the significant upgrades to the main retail centres. Documents expected to be signed and funds transferred in November.</p>	<p>The project is due for review between ATEED and the BIDs in the next few weeks. The teams have worked very well to develop and launch the programme maintain it under the circumstances but in the future a new strategy and demand will be required to manage the unrest of due to the land works in all three BIDs during peak visitor expectations.</p>
Community Facilities: Build Maintain Renew									
1979	Allen Hill Reserve - install irrigation and lighting on field 1	<p>Installation of hybrid field, irrigation and lighting on field 1 to deliver the shortfall in sports infrastructure as identified in the Upgrade of Sports Fields Takapuna, Devonport and Hauraki/Belmont Sports field Catchment Analysis 2016.</p> <p>FY18/19 investigation, design and scope the physical works.</p> <p>FY21/22 plan and deliver physical works</p> <p>FY22/23 complete physical works.</p> <p>Risk Adjusted Programme (RAP) project</p>	CF: Investigation and Design	ABS: Capex - Growth	\$0	In progress	Green	<p>Current status: The project is in resource consent stage. A hearing date is yet to be confirmed in order to progress any further.</p> <p>Next steps: Prepare specialists for when the hearing date is set, likely November or December 2019 .</p>	<p>Current status: Hearing was held in November 2019 and the hearing decision has been granted.</p> <p>Next steps: Design consultants to continue with the design.</p>

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2001	Becroft Park - renew sports fields 2 & 3	Renew sports fields two and three, Considering a sand carpet design to bring it up to today's level of service FY18/19 investigate, design and scope the works required. FY19/20/21 plan and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Amber	Current status: Detailed design completed and tender package received for the renewal of the number two and three sand fields. Next steps: Tender is planned for February 2020 for the delivery in the following summer season.	Current status: Delivery deferred until summer of 2020/2021 due to the impact on cricket season and four other sports field renewal projects in the area . Next steps: Tender in February 2020 for the delivery in the following summer season.
2046	Takapuna Library - replace air handling unit and refurbish boiler equipment	Replace two large air handling units and renew boiler. FY18/19 investigation, consultation, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$830,468	Completed	Green	Current status: On site construction is underway (August) and on schedule. Next steps: Expected completion end of October for November 2019 commissioning (unit testing).	Project completed October 2019.
2056	Barry's Point Reserve - development	Complete Barry's Point Reserve developments as per Barry's Point Reserve Development Plan and the Takapuna Centre Plan including, internal pathways, bollards and planting. FY21/22 investigation and design FY22/23 deliver physical works	CF: Investigation and Design	ABS: Capex - Growth	\$0	On Hold	Amber	Current status: This project is linked to Barry's Point Reserve - develop Korean Gardens (SP ID 3239). Development of the wider reserve area is on hold. The Korean Garden project is the only development currently planned for the reserve.	Budget is allocated in FY22. Project scope is to be defined. Current status: This project is linked to Barry's Point Reserve - develop Korean Gardens (SP ID 3239). Development of the wider reserve area is on hold. The Korean Garden project is the only development currently planned for the reserve. Next steps: No further work is planned on the wider development of the reserve in the near future. Funding has been allocated in financial year 2022.
2092	Belmont Park - renew car parks	Renew car park including edging details and any retaining structures at the site.FY18/19 investigate, design and scope the works required FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Project complete including the kindergarten replanting.	Project completed November 2019.
2095	Devonport Yacht Club - renew wharf - King Edward Parade	A like for like complete replacement of the entire structure including pile and superstructure to the same standard. FY17/18 - FY18/19 investigate, consult and scope the works required. This stage will be a collaborative approach with the coastal team as subject matter experts and structural engineers. FY19/20 undertake feasibility and service assessment to be presented to the board for further decision making. FY20/21 deliver the agreed option	CF: Project Delivery	ABS: Capex - Renewals	\$36,654	In progress	Green	Current status: A strategic review is underway for the structure including a structural assessment by councils asset management and coastal teams. They have recommended closing most of the main structure and removal of dangerous sections of the steps. Next steps: If this recommendation involves any physical works then this would not be until 2020.	16447 Current status: Representatives from council's parks and coastal teams met with the club committee to discuss the wharf in December 2019. Next steps: A strategic assessment will be completed by the Parks and Places Specialist Team. If the recommendation involves any physical works then this would not be until late 2020.
2099	Lake Pupuke - renew northern parks foreshore structures	Renew foreshores at the following sites: Henderson Park - Takapuna, Kitchener Park and Sylvan Park. FY17/18 and FY18/19 investigate, design and scope the works required. FY20/21 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$0	On Hold	Amber	Very high lake levels have caused this project to be deferred. Lake levels are being monitored.	On hold due to lake levels. Monitoring of lake levels is ongoing . The project will be revisited in 2021.
2107	Sunnynook Park - upgrade various sport fields and lighting	Sand slits, drainage and irrigation and lights including the investigation into the provision of the perimeter lighting at the park to ensure the area is fit for purpose and safe for the local community. FY17/18 investigate, design and scope the works required FY19/20 plan and deliver the physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Growth	\$258,188	In progress	Green	Current status: Fields two and three on the main platform are in the grow in phase. Field three has begun with opening expected by late October 2019. Access to complete the drainage and irrigation on Field one will get underway in October as ground conditions improve. Opening of field two is anticipated for mid summer and autumn for field three (weather dependent). Next steps: Complete the grow in of all fields next spring and summer.	Current status: Delivery deferred until summer of 2020/2021 due to the impact on cricket season and four other sports field renewal projects in the area . Next steps: Tender in February 2020 for the delivery in the following summer season.
2109	Windsor Reserve - renew playground	Renew the playground at the reserve to maintain the current service levels. FY18/19 investigate, design and scope the works required to be presented to the local board for their review and input. FY19/20 Detailed design and geotech investigations. FY20/21 plan and deliver the physical works. (LDI contribution \$235000)	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex	\$898,387	In progress	Green	Current status: . The site works have started in September. Additional path renewals in the reserve are being scoped to identify if they should be done at the same time. Next steps: Completion is now due in February 2020.	Current status: Site works have been progressing since September 2019. Watercare have been on site to supervise sewer lines location difficulties, which are being resolved. Play equipment installation has started. Next steps: Completion is still on target for February 2020.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2147	18 Richards Ave, Forrest Hill - renew roof and reclad exterior	Remove the detected asbestos and renew roof of the leased building at 18 Richards Avenue FY18/19 investigate, design and plan the physical works. FY19/20 deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$73,721	Approved	Green	Current status: Contractor engaged, fee proposal sought. Next steps: Progress physical works.	Current status: Physical works underway. Next steps: Close project.
2150	Aramoana Reserve - renew access way	Renew access to dinghy ramp to ensure the asset is fit for purpose and maintains the current levels of service. FY19 - investigate, design and scope the works required. FY20 - plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$153,488	Completed	Green	Current status: Scope and pricing schedule has been completed and we have requested pricing from the supplier for the renewal of the footpath. Next steps: Check that pricing is acceptable and appoint the supplier.	Project complete November 2019.
2155	Claystore Heritage building - renew building structure & electricals - community workspace	Removal of existing corrugated iron roof and replacement with long run steel with the same profile. Building currently leased by the Devonport Community Workshop Trust FY18/19 investigate, design and scope the works required. Structural and electrical review required prior to establishing physical works FY19/20 plan and deliver the physical works. Occupier: Devonport Community Workshop Trust.	CF: Project Delivery	ABS: Capex - Renewals	\$33,069	In progress	Amber	Current status: The detailed seismic report indicating the building is not earthquake prone but it is an earthquake risk building (medium risk). A meeting with the seismic engineer is scheduled to discuss options. Next steps: Assess outcomes and recommendations of the detailed assessment. Identify required scope and budget and workshop with the local board to seek direction.	The feasibility of the building renewal project, particularly in terms of overall cost and benefits, is dependent on the outcome of the detailed seismic assessment Current status: A comprehensive building assessment is underway to understand the extent of renewal works required additional to the seismic works. Next steps: Assess scope options, including cost estimates and discuss with the local board at a workshop in March 2020.
2158	Devonport-Takapuna - renew park lighting 2017/2018	Renew park lighting at the Takapuna Rose Gardens. FY18/19 investigate, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$25,000	Completed	Green	Current status: Contractor engaged. Next steps: Physical works due to commence in August 2019.	Project completed September 2019.
2159	Bayswater Park - renew park play spaces	Renew play equipment at Bayswater Reserve. FY19/20 - investigate, design and plan the proposed works. FY20/21 - deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$94,988	In progress	Green	Current status: The initial scope was updated to also include a shade sail (as part of the sun smart project) as well as a few trees for shade. Next steps: A tender is currently out for shade sails for various play spaces, once the tender closes this play space will be added as a variation. The trees can only be planted in the planting season next year.	Current status: Staff will request pricing for the shade sails and tree planting during January 2020. Next steps: Appoint the suppliers and commence with installation during April/May 2020.
2160	Devonport-Takapuna - renew park roading and car parks 2017/2018	Renew park roading and car parks at the following sites: Bath Street Reserve, Crown Hill, Cheltenham beach beside McHugh's, Bond Street Reserve, Gair Lookout, Killarney park, Narrowneck Beach Reserve, Quarry Lake, Takapuna Beach (Ewen Street), Wairau Estuary and Woodall Park. FY18/19 investigate and design FY19/20 investigate, design and scope the works required. FY20/21/22 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$485,000	In progress	Amber	Current status: Geotech investigations completed. Preliminary designs are underway and due the end of September. Business case is also being drafted. Next steps: Complete preliminary designs to understand scope and budget requirements. Finalise business case.	Kennedy park car park will likely require an extensive drainage upgrade, including thrusting down the hill and under the road to the nearest storm water connection. This will require additional budget and time. This is being workshopped with the local board in March 2020. Current status: Schedule of works, engineers estimate and specifications for tender for Killarney Park, Narrow Neck Beach and Bond Street Reserve are almost complete. Tender for physical works should be ready to release in January 2020 for a March construction start date. Next steps: Tender release and stakeholder liaison for all sites.
2181	Jutland Road Reserve - renew walkway	Renew the walkway at the reserve ensuring it remains fit for purpose for community use. FY18/19 investigate, design and scope the proposed works. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$109,880	In progress	Green	Current status: Feasibility and costing of concept design has been completed and the proposed route is within a heritage overlay. This has been reviewed by the heritage team and they have recommended that this proposal goes through a heritage assessment before any further design works is undertaken. Next steps: Complete heritage review before any further works are undertaken.	Current status: The recommended heritage assessment is now underway and will be completed in March 2020. Next steps: Complete heritage assessment before further design works are undertaken.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2202	139 Beach Road, Castor Bay - Old Barracks - repurpose for community space	This project will remove asbestos and refurbish the interior and exterior of a heritage building. The building is proposed to be refitted as a new community space. FY19/20 investigate, obtain necessary reporting, cost estimate options to remedy. FY20/21 detailed scope and plan the physical works. FY22/23 deliver physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$200,000	Approved	Amber	Current status: The seismic team have added the chimney into their detailed seismic assessment priority programme. Safety fencing has been installed around the perimeter of the building under the area of the chimney as a precautionary measure. Next steps: Scope to be established with the heritage architect. Community Services to advise on how to progress a strategic assessment for this asset.	Initial cost estimations have highlighted the requirement for major remedial work and associated costs to the asset. This asset has failed its initial seismic assessment. Current status: Seismic assessment has been completed. Heritage architect has been engaged to scope remedial work and costs. Next steps: Internal stakeholders to advise on how to progress a strategic assessment for this asset.
2216	Patuone Reserve - upgrade and renew walkway	Renew the existing walkway and upgrade in accordance with the Takapuna Centre Plan. Develop the Patuone walkway into a shared walking and cycling path providing for a connection between Takapuna Town Centre and Devonport Green Route, Nature Path and Sky Path. FY17/18 investigation and consultation FY18/19/20 design and scope the works FY20/21 plan and deliver the physical works.(Renewals \$100k in FY19/20, \$100k in FY20/21 and \$550k in FY21/22)(Transport Capital Fund - \$122594 in FY19/20)(LDI Capex - \$877000 in FY19/20)	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex;#External funding	\$1,100,000	In progress	Amber	Current status: Design underway for a walkway 2.5m wide. Next steps: Continue consultation with Bike Auckland, lodge consents and commence detailed design.	Inter Council liaison and delays- Width of the walkway to be confirmed by local board, taking into account Bike Auckland and NZTA expectations Current status: Detailed design still underway for the approved walkway. Next steps: Continue consultation with stakeholder groups, lodge consents and complete detailed design.
2230	Takapuna Pool and Leisure Centre - comprehensive renewal and upgrades	Renew and upgrade the assets at the aquatic centre, to be delivered within the facilities shutdown period to avoid service disruption. FY18/19 investigation, specialist reporting, design and scope the works required. FY20/21/22 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Amber	Current status: Purchase order has been issued for the consultant to design, apply for building and resource consents to remedy the water ingress in the facility through retaining wall. Next steps: On receipt of design and consents, next process of planning and carrying out physical work.	Obtain cost estimates to review budget feasibility. Current status: A concept design has been prepared to address the water ingress in the facility through the carpark retaining wall. Next steps: Obtain a cost estimate to address the water ingress issues. Prepare a priority list to establish works to be progressed.
2231	Takapuna Pumphouse - reroof café	Reroof the cafe to ensure the facility remains fit for community enjoyment. FY18/19 investigation, consultation, design and scope the works required. FY19/20 detailed seismic assessment required FY20/21 plan and deliver the physical works. Risk Adjusted Programme (RAP) Project	CF: Project Delivery	ABS: Capex - Renewals	\$100,000	In progress	Green	Current status: Following review of the detailed seismic assessment, a proposal has been sought to develop design. Next steps: Review proposal and integrate the seismic strengthening work into the scope of the roof renewal design.	Current status: A recommendation report is underway. Next steps: Review proposal and integrate the seismic strengthening work into the scope of the roof renewal design.
2232	Takapuna Pumphouse amphitheatre - minor renewals	Amphitheatre renewal including stabilisation FY18/19 investigate, design and scope the proposed works. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$32,259	In progress	Green	Current status: Minor works will commence after the July school holidays. Next steps: Progress physical works.	Current status: As per previous commentary, minor works will commence after the July 2020 school holidays. Next steps: Progress physical works.
2256	Devonport-Takapuna - renew park structures 2018/2019	Renew condition 4 and 5 fencing, bridges, retaining walls, gates, boardwalks at the following sites: Castor Bay Beach Reserve, Oliver Beach Reserve, Killarney Reserve retaining wall, FY18/19 investigate, design and scope the works required. Details of the works will be updated once site visits are complete for clear reporting. FY19/20/21/22 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$35,000	In progress	Green	Current status: Still waiting on detailed design for Castor Bay steps. Business case is being drafted. Next steps: Complete business case and complete tender documentation for all three sites.	Current status: Physical works contractor has been appointed for Kawerau Reserve and Castor Bay Beach Reserve. Works are due to start January 2020. Resource consent is required for Killarney Park due to the vegetation alternation required. The works will be scheduled at the same time as the car park renewal which is forecast to occur in March-April 2020. Next steps: Gain resource consent for Killarney Park and complete physical works.
2257	Devonport-Takapuna - renew park walkways and paths 2017/2018	Renew condition 4 and 5 walkways and paths at the following sites: Stanley Bay Beach walkway; Bayswater Park; Jutland Reserve; Midway Reserve; Windsor Reserve. FY18/19 collate condition data, investigate, design and scope the works required. Details of the works will be updated once site visits are complete for clear reporting. FY19/20/21 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$80,773	Completed	Green	Project completed October 2019. The footpath renewals work for Windsor Park has been bundled to sharepoint reference 3073.	Project completed October 2019.

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2258	Devonport-Takapuna - refurbish park toilets 2018/2019	Renew park toilet blocks at the following sites: Bath Street Reserve; Narrow Neck Beach Belmont Shops; Hauraki Shops; King Edward Parade Reserve; Windsor Reserve; Stanley Bay Beach Reserve; Balmain Reserve. FY 19/20 investigate, design and scope the works required. FY 20/21 plan and deliver the physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete.	CF: Project Delivery	ABS: Capex - Renewals	\$100,000	Completed	Green	Current status: Stanley Bay, King Edward Parade and Bath Street toilets are complete. The internal work at Windsor Reserve toilet is complete (late September 2019), the external work will be complete by mid-October 2019 (toilet is currently open to public). Work has started at Balmain Reserve toilets and is expected to be complete by end October 2019. Next steps: Commence work at the remaining three toilets which are Belmont Corner shop, Hauraki corner and Pump House toilets towards mid-October 2019.	Project completed December 2019.
2346	Becroft Park Reserve - renew toilets	Renew deteriorating toilet block and changing rooms. FY21/22 scoping and design FY22/23 plan and deliver physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Current status: The business case is complete and due to be signed off.	Current status: The scope and investigation for this project has been delivered. The design and construction plan to be started in future years when funding has been approved by the local board in 2020.
2395	Devonport-Takapuna - renew park furniture 2018/2019	Renew park furniture at the following sites: Auburn Street Reserve, Barrys Point Reserve, Bath Street Reserve, Midway Reserve, Milford Reserve, Montgomery Reserve, Ngataranga Park, Sylvan Park, Winscombe Street Reserve, Woodall Park. Devonport peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. FY18/19 investigation and prioritisation of assets FY19/20 scoping and physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$161,584	Completed	Green	Current status: The construction work for renewal of the reserves furniture is underway with the following sites completed: Montgomery Reserve, Stanley Bay Park, Winscombe Cove, Woodall Park, Narrow Neck Beach, Sylvan Park, Sunnynook Park, Greville Reserve, Fuji Reserve, Fraser Reserve, Charles Reserve, Bath Street Reserve and Barrys Point Reserve. Works underway at Bayswater Park, Caravan Park, Milford Reserve, Ngataranga Park and Stanley Bay Beach Reserve. Next steps: Continue delivery in the above listed reserves.	Project completed November 2019.
2396	Devonport-Takapuna - renew park play spaces 2018/2019	Renew park playspaces at Devonport Domain (with consultation with the sports club on site) and Melrose Reserve, linking with the sunsmart and playspace provision assessment. FY18/19 investigate, design and scope the works. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$376,765	In progress	Amber	Current status: Draft concept designs for both Melrose Reserve and Devonport Domain play spaces were presented to the local board at a workshop. The feedback is being incorporated in the design and the concept plans are being updated. Concerns have been raised by the archaeologist about the Devonport Domain design therefore we are awaiting the outcome of the archaeological report. Next steps: Once the concept design is finalised, a report will be drafted for the local board's consideration and approval.	<p>The site investigation for Melrose Reserve identified issues with the stormwater drainage underneath the playground. The playground is also located in a floodplain. This could impact the costs for earthworks and may delay the project if weather is unfavourable. The drainage issue is being discussed with Healthy Waters and mitigating actions for delivery are being reviewed. Concerns have been raised by the archaeologist about the Devonport Domain design therefore confirmation is awaiting the outcome of the archaeological report.</p> <p>Current status: The local board feedback from the July 2019 workshop is being incorporated in the design and the concept plans are being updated. The archaeologist report for Devonport Domain has been received. The recommended New Zealand Heritage Authority has been applied for to undertake physical investigation of the site. The Healthy Waters flood engineering report has been received and a re-design is required and will be worked through in the New Year.</p> <p>Next steps: Once the concept design is finalised a report will be drafted for the local board's consideration and approval.</p>

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2397	Devonport-Takapuna - renew park signage 2018/2019	Renew park signage at the following sites: Auburn Street Reserve, Barrys Point Reserve, Braemar Reserve (Castor Bay), Charles Reserve, Cheltenham Beach Reserve, Kennedy Park, Killarney Park, Midway Reserve, Milford Beach Front Reserve, Narrow Neck Beach, Northboro Reserve, St Leonards Beach and Westwell Road Street Reserve. Replace the dog signage at Takapuna Beach. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. FY18/19 investigate, design and scope the works required to be presented to the local board for their review and input. FY19/20 plan and deliver the physical works. (LDI contribution FY19/20 \$6000)	CF: Project Delivery	ABS: Capex - Renewals; #LDI: Capex	\$37,260	Completed	Green	Current status: The signage design has been completed and signs are being manufactured. Next steps: Schedule installation of signs once available.	Project completed October 2019.
2405	Gould Reserve - renew toilets and changing rooms	Renew toilet block and changing rooms at Gould Reserve. FY18/19 investigate, design and scope the works required. FY19/20/21 plan and deliver the physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$313,405	In progress	Green	Current status: Public Consultation of the concept design has been completed and the results have been reported back to the local board. Next steps: Develop the detailed design in preparation for tender processes.	Current status: Concept design approved by the local board. Detailed design is now underway. Works include consultation with Healthy Waters to try and incorporate recycling the stormwater for the toilets, following treatment. Next steps: Complete detailed design in preparation for tender processes.
2452	Milford Reserve - renew toilets and changing rooms	Renew toilet block and changing rooms at Milford Reserve. FY18/19 design and scope presented to the local board. FY20/21 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$406,333	In progress	Green	Current status: Detailed design being finalised with Milford Residents Association. Next steps: Lodge consents and tender physical works.	Current status: Detailed design completed in consultation with Milford Residents Association. Tender documents being prepared. Next steps: Obtain consents and tender physical works. Physical works estimated to commence autumn 2020, following the busy summer period.
2484	Rahopara Pa Reserve - renew toilets	Renew toilet block at Rahopara Pa, FY18/19 investigation, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$213,055	Completed	Green	Current status: Physical works recommenced on 3 September and are due to be completed late October. Next steps: Physical works to be completed.	Project completed November 2019.
2503	Takapuna Beach Development Plan - develop concept design	Develop a detailed Takapuna Beach Development Plan concept design for approval. FY18/19 engagement and consultation. FY19/20/21/22 develop concept design.	CF: Investigation and Design	ABS: Capex - Renewals	\$192,428	In progress	Green	Current status: Results from the 'Have your say' survey were reported to the local board on 10 September. A number of other issues were also reported regarding the easement and the potential incorrect fence boundary line of the Sacred Grove. A revised concept plan was also presented to the local board which was developed with input and support from local apartment residents and iwi. Next steps: Progress works for resource consent.	Current status: Detailed concept plan designs are being developed for resource consenting, with a plan to complete in March 2020. Next steps: Seek local board resolution for developed concept design.
2522	Wairau Estuary - develop boardwalk	Develop a boardwalk at the estuary for the community to enjoy. This is stage one of the initiative. FY18/19 Engage consultants to complete site investigations such as ecological impact reports, physical site investigation, GIS investigation and survey proposed alignment. FY19/20 design to be presented to the local board for their review and input. FY20/21 This stage will commence at the local board's discretion and additional LDI funding will be required to deliver physical works. (Note. Transport Capital Funding)	CF: Project Delivery	External funding	\$246,442	In progress	Green	Current status: Draft concept design completed. Next steps: Presentation of concept design at next available local board workshop.	Current status: Presented concept design with Milford Residents and Milford Business Association in December 2019. Next steps: Presentation of concept design at the 3 March 2020 workshop. Preparation of engagement plan for community consultation and drop in day after local board presentation.
2537	Ngataranga Park - renew skate park drainage	Renew drainage around the skate park to eliminate future flooding issues and future proof the asset. FY18/19 engaged engineers and environmental services to investigate the works required to ensure the asset remains fit for purpose. FY19/20 scope and plan for physical works to be undertaken as a matter of priority.	CF: Project Delivery	ABS: Capex - Renewals	\$59,318	In progress	Amber	Current status: Geotechnical investigations are complete, resource consent process will be initiated when additional works requested by the Closed Landfill team are finalised. Next steps: Complete the resource consent application and detailed design in conjunction with the Closed Landfill Team.	The site is located on an old contaminated land site. There is a thick cap of clay over the contaminated land, however drainage may need to be laid, and it is unknown what lays beneath this cap. Current status: Designs are still being reviewed by the closed landfill team. Next steps: Complete detailed design.
2563	Takapuna Pool and Leisure Centre - renew swim school room	Renew and upgrade the assets at the aquatic centre, to be delivered within the facilities shutdown period to avoid service disruption. FY19/20 deliver the physical works	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Project completed June 2019.	Project completed June 2019.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2564	Oliver Reserve (Kawerau) - renew park play spaces	Renew play space at Kawerau Reserve based on the asset condition data, linking with the sunsmart and playspace provision assessment. FY19/20 investigate the assets to be renewed FY20/21/22 plan and deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Consultation seeking feedback on current use of the playground and park space occurred between 11 and 25 September. Iwi consultation has identified mana whenua who are interested in being involved in the project and a site visit will be undertaken in early October. Next steps: Use the feedback and the play provision and sun smart audit to develop a brief for the design consultant.	Current status: Designer has been engaged. Next steps: Develop concept design which will be workshopped with the local board.
2570	Oliver Reserve (Kawerau) - renew boardwalk	Renew boardwalk at Kawerau Reserve based on asset assessment report. FY19/20 investigate options to renew the boardwalk. Further consideration of cost benefit required prior to full renewal FY20/21 plan and deliver physical works	CF: Project Delivery	ABS: Capex - Renewals	\$50,000	In progress	Amber	Current status: The boardwalk has now been cordoned off due to health and safety concerns from March 2019. Next steps: Determine whether this boardwalk is still a requirement to be replaced. Report back to local board with findings and a decision.	Awaiting a service assessment as to whether this piece of walkway is required since there is an alternative adjacent to it. Current status: The boardwalk has been cordoned off due to health and safety concerns since the beginning of March 2019. Next steps: Confirm local board workshop date for 2020 and ensure members of the public/affected parties attend the workshop.
2571	Blair Park (Stanley Point) - renew pathways and associated retaining structures	Renew poor condition pathway and retaining structure at Blair Park (Stanley Point) FY21/22 plan and scope the works required FY22/23 plan and deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2578	Greville Reserve - renew skatepark	Renew deteriorating skate park including the shade provision FY21/22 design, scope and deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2579	Achilles Crescent Reserve - renew car park and access way	Renew deteriorating car park and access way. FY21/22 investigation FY22/23 scoping and physical works,	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2620	Aramoana Reserve - renew park play spaces	Renew condition 4 and 5 assets at the Aramoana Reserve playground. Linking with the sunsmart and playspace provision assessment FY21/22 investigation and scope FY22/23 plan and deliver physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2630	Belle Verde Reserve - renew park play spaces	Renew play space equipment on Belle Verde Reserve. Linking with the sunsmart and playspace provision assessment FY21/22 scoping and design FY22/23 plan and deliver physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2637	Bond Reserve - renew fence	Renew fence at Bond Reserve (Forrest Hill). FY19/20 plan and scope the required works FY20/21 deliver the physical works Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Determine exact requirements on site, planned for October 2019. Next steps: Obtain pricing and agree on a suitable date to do the fence replacement. The aim is to have this work done early 2020.	Current status: Determine exact requirements on site, now planned for February 2020. Next steps: Obtain pricing and agree on a suitable date to do the fence replacement.
2664	Devonport Community House - refurbish air conditioning system	Refurbish air conditioning system to include the art space which has no air con. FY21/22 plan and scope the works required FY22/23 deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2665	Devonport Community House and Creche - renew window joinery and roof plumbing	Replace rotten window joinery and assess the roof plumbing FY 19/20 - plan and scope the works required FY 20/21 - deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$79,640	Completed	Green	Current status: The window frame can be repaired without removing the window and possibly disturbing the asbestos cladding. The price for the repair work is expected mid-October 2019. Next steps: Appoint the supplier and schedule the repair work.	Project complete January 2020.
2672	Develop dog park at Barry's Point Reserve	Develop dog park at Barry's Point Reserve. FY19/20 investigate, design and scope the works required.	CF: Investigation and Design	LDI: Capex	\$15,000	In progress	Green	Current status: The project was initiated as part of the work programme Financial Year 2019/2020. The scope and strategic assessment are being reviewed and a meeting with the Parks and Places specialist has been scheduled. Next steps: Options for the delivery of the scope will be assessed and a business case will be drafted.	Current status: Location specifics, related projects and other dependencies for a dog park at Barry's Point Reserve are being investigated and options for delivery are being validated. Next steps: Suitable options will be summarised in a business case and reported to the local board for further decision making.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2674	Install fitness trails/equipment	Install fitness trails/equipment to align with the activation initiative FY19/20 investigate, design and scope the works required to be presented to the local board for their review and input. FY20/21 plan and deliver the physical works.	CF: Investigation and Design	LDI: Capex	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2676	Implement wheeled sport concept plan at Sunnynook Park	Implement wheeled sports concept plan at Sunnynook Park. FY18/19 investigate, design and scope the works required to be presented to the local board for their review and input. FY19/20 plan and deliver the physical works.	CF: Investigation and Design	LDI: Capex	\$30,000	In progress	Green	Current status: The Wheeled Sports Service Assessment was formally adopted on 20 August 2019. A strategic assessment is currently being developed. Next steps: Undertake public consultation based on strategic assessment outcomes.	Current status: The strategic assessment is still being developed. Next steps: Undertake public consultation based on strategic assessment outcomes.
2761	Selwyn Reserve - renew park play space	Renew park play space at Selwyn Reserve. FY21/22 investigate, design and scope the works. FY22/23 plan and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2789	Montgomery Reserve - renew park play spaces	Renew park play space at Montgomery Reserve as identified in the condition data. FY20/21 design and scope FY21/22/23 plan and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved	Green	Project will be scoped and completed in future years.	Current status: Current status: Develop consultation plan. Next steps: undertake consultation.
2802	Lansdowne Reserve - renew park play spaces	Renew play space at Lansdowne Reserve, linking with the sunsmart and playspace provision assessment FY19/20 design and scope the works FY20/21 deliver the physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Iwi consultation is underway with some mana whenua signaling interest in this site so a site hui will be organised in early October. Next steps: Incorporate iwi feedback into design brief and engage play designer, as a package of works with Nile Reserve and Kawerau Reserve.	Current status: Develop concept design Next steps: Workshop concept design with the local board.
2805	Linwood Reserve - renew park play spaces	Renew play space at Linwood Reserve, linking with the sunsmart and playspace provision assessment FY21/22 design and scope and deliver the physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved	Green	Project will be scoped and completed in future years.	Current status: Site visit has been undertaken to identify works required. All of the play equipment will need replacing due to deteriorating elements Next steps: Prepare consultation plan for community input into the design brief.
2824	Woodall Reserve - implement BMX concept plan	Implement BMX concept plan for Woodall Reserve. FY19/20 investigate, design and scope the works required	CF: Investigation and Design	LDI: Capex	\$25,000	In progress	Green	Current status: The community want to formalise and improve the existing dirt bike track. A site meeting was held in August. A terms of reference outlining roles, responsibilities and assumptions is being drafted. Next steps: An agreement on who and how the track maintenance is done needs to be in place as dirt bike tracks are not included in the existing maintenance contract. Tendering of the investigation and design services.	Current status: Detailed design is underway. Next steps: Discuss the design with the local board in early 2020.
2842	Ngataranga Park - renew Lake Road barrier	Renew park barrier between Lake road and NgatarangaPark FY21/22 investigation, scoping and physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2844	Nile Reserve - renew park play spaces	Renew parks play space at Nile Reserve, linking with the sunsmart and playspace provision assessment. FY19/20 scope the works to bring this asset to todays level of service. FY20/21 plans and deliver the renewal works	CF: Investigation and Design	ABS: Capex - Renewals	\$10,000	In progress	Green	Current status: Consultation seeking feedback on current use of the playground and park space occurred between 11 and 25 September. Iwi consultation has identified mana whenua who are interested in being involved in the project and a site visit will be undertaken in early October. Next steps: Use the feedback and the play provision and sun smart audit to develop a brief for engagement of a design consultant.	Current status: Playground designer has been engaged and commencing concept design. Next steps: Develop concept design and bring to the local board for a workshop 10 March 2020.
2855	Stanley Bay Park - renew walkway and lamp posts	Renew park walkways and lamp posts FY21/22 investigation scoping and physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
2915	Takapuna Pumphouse - renew air conditioning system	Renew the air conditioning unit at the internal theatre. FY19/20 investigation and design. FY20/21/22 physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$50,000	In progress	Green	Current status: New air handling unit design currently undertaken by Full Facilities provider. Next steps: Awaiting costings.	Current status: Full Facilities provider has been engaged to commence with the concept design of the air handling unit. The install contractor is to provide design and costings. Next steps: Design to be vetted by the Heritage New Zealand Team.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3073	Windsor Reserve - renew band rotunda and seating	Renew the band rotunda including the lighting and surrounding walkways and seating around the Devonport Library on Windsor Reserve FY19/20 scope and deliver the works	CF: Project Delivery	ABS: Capex - Renewals	\$168,000	In progress	Green	Current status: The work has been discussed with the heritage team. Electrical investigation and design is under way. Next steps: Tendering, consenting, construction.	Current status: Continue discussions with the Heritage team. Design is under way. Next steps: Tendering, consenting, construction.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3110	Devonport-Takapuna Full Facilities maintenance contracts	<p>The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets.</p> <p>These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets.</p> <p>This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.</p>	CF: Operations	ABS: Opex	\$3,563,498	In progress	Green	<p>The first quarter saw significant change in the Full Facilities contract with the expansion of the streetscape clause to introduce street cleaning. This resulted in the outcome for town centre cleaning to ensure that the designated town centres are cleaned to provide safe, functional and fit-for purpose areas for public use. The town centres of Devonport and Takapuna received the highest classification of outcome delivery specification on the shore, the same as the Central Business District. Our contractor has put a huge effort in to cleaning up the town centres after they had been neglected for many years. Huge improvements have been made and customers all over are very satisfied, with the achievement and results. Two permanent orderlies have been employed and equipped with streetgrooming machines, to enable servicing of the town centres in both Devonport and Takapuna on a daily basis. Our contractors received a grace period for the first quarter to bring town centres into specification and were not penalised on their key performance indicators. After discovering the Takapuna Town Centre is to undergo major changes, which includes the Library, the project to renew the air conditioning system was cancelled. However, an urgent review resulted in the need to provide an alternative system to ensure a safe customer experience within the library. In August a project commenced to install new heat pumps, this is a great result for the library and the work is being carried out by our contractors. Winter season kicked off in this quarter with below average rain in July, but rainfall has exceeded the average in August and September. This contributed to a decline in park turf mowing due to wet conditions. We are still experiencing issues regarding the managing of pest plants within bush and natural and garden areas, this is being discussed with the contractors and is an ongoing issue. There has been an improvement in the maintenance around Public toilets, litter collection and internal building cleaning. With the new audits for building inspections a huge focus has been put on carrying out comprehensive audits in this area. Contractor performance – 299 audits were conducted this quarter, with an average performance of 88 per cent, 2 percent up from the previous quarter. Huge improvements are being made to the safety and compliance of the electrical and mechanical equipment and rooms. The re-staining of the Devonport Library is scheduled to start in November and should be completed by the beginning of January. This is going to be carried out in four stages to accommodate the increase in tourists visiting the area within this time frame. The project has started to upgrade the playground at Windsor Reserve along with the Band Rotunda and paths are due to commence any time now. The Milford Marina bridge is working well after major hydraulic, electronic and system upgrades with further renewals scheduled to take place in the fourth quarter. Auckland Transport Operations Control (ATOC) have full control of the bridge, working with both Auckland Transport and Auckland Council to ensure the smooth running of this asset. Further enhancements are scheduled for quarter two following the installation of fibre connections which will contribute to communication upgrades.</p>	<p>The above average rainfall of quarter one continued into quarter two. The resulting wet ground conditions meant that park mowing reduced. This contributed to a delay in servicing parks with a knock-on effect in a spring flush growth of turf and weeds. The increase in rainfall also contributed to delays in servicing kerb and channel weeds with the associated additional costs in traffic management. Our contractor was investigating best practice methods to manage these weeds with hot water treatment. Hot water treatment resulted in poor results coming at a huge cost on water consumption. Overall, maintenance of parks, reserves and beaches have been average with individual issues arising mainly for kerb and channel maintenance. Our contractor is introducing a horticulture improvement plan and are retaining the services of nine addition staff to a total of 36 which will be spread across the wider northern contract area. Additional temporary staff have been employed, with sub-contractors and students to address the concerns with weeds in the kerbs and channels and street gardens. This will support the hot water truck with spraying, hand pulling and weeding. Frequent meetings are held with Auckland Transport to ensure increased performances with regards to street sweeping and to clean streets closer to the kerb and channels where Community Facilities will maintain the kerbs and channels. The Milford Marina bridge is working well after major hydraulic, electronic and system upgrades. Quarter two saw further enhancements with the installing of fibre connections which will contribute to communication upgrades. Radio renewals for communications between the control centre and boats and communication devices with the Auckland Transport Control Centre (ATOC) are proceeding well with additional enhancements for ATOC to manage the bridge under 1 computer system and integrate the bridge with their control systems. This requires additional camera upgrades, sirens and electrical upgrades. Maintenance coordinators have been in successful discussions with the Milford Cruising Club to obtain sailing dates and times and this information has been attached in signage to the bridge to alert the public when the bridge will be raised to allow boats to enter and exit the marina. Good progress has been made with the various business associations for centre maintenance, town centre sweeping and cleaning in Milford, Hurtsmere Green and Devonport. Resource consent has been received to install the pontoon at Cheltenham Beach by 20 December, weather and tides depending, in time for the holiday season.</p>

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3111	Devonport-Takapuna Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets. These contractors also undertake storm damage works although these are funded from regional budgets..	CF: Operations	ABS: Opex	\$352,868	In progress	Green	The first quarter was focused on the reduction of requests for service. This was balanced against addressing deferred requests and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependent. The scheduled works programme was delayed as a consequence of the large amount of requests, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	In the second quarter the backlog of request for service was successfully reduced to a more manageable level. Ground conditions improved in November allowing for deferred work, due to wet ground conditions, to commence. The drier ground conditions meant that the annual park programme work could start in December. This includes aftercare and watering of recently planted trees.
3112	Devonport-Takapuna Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	CF: Operations	ABS: Opex	\$18,371	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	The majority of the first stage of pest plant visits are now complete. Pest animal control visits increased throughout the high value reserves. Aftercare maintenance visits of newly planted areas within reserves was carried out during November.
3229	Lake Town Green - construct new permaloo toilet	Construct a new Permaloo toilet at Lake Town Green Reserve FY 19/20 Investigation, design and consent FY 20/21 Construct the toilet upon approval from the local board	CF: Investigation and Design	LDI: Capex	\$20,000	In progress	Green	Current status: Location options within the park are being investigated. Next steps: Rough costs and recommended option. Discuss location options report with the local board.	Current status: The location options assessment report is still underway. Next steps: Discuss the location options report with the local board in the new year.
3230	Wairau Bridge access to Milford Marina - electrical component renewal	Wairau Bridge access to Milford Marina - renew the electrical system associated with the bridge hoist. FY 19/20 - physical works (ABS - Renewals \$10000) and (ABS Opex \$10000 anticipated for software renewal)	CF: Project Delivery	ABS: Capex - Renewals;#ABS: Opex	\$20,000	In progress	Green	Current status: The upgrades to the hardware and software systems have been completed including updated control systems to improve connectivity between Milford and the Auckland Transport Operations Centre. Next steps: Complete project hand over to Operations.	Current status: A majority of the project has been completed remaining works handed over to the Operational Management and Maintenance team. Next steps: Complete project.
3323	Lake Pupuke - renew walkways - northern parks	Renew walkways around Lake Pupuke as agreed in the Milford Centre Plan and the Devonport-Takapuna Greenways Plans. FY18/19 investigate, design and consent the proposed works FY19/20 plan and deliver physical works	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Red	Project will be scoped and completed in future years.	on hold pending future discussion with incoming board in regard to scope of project and budget. Project will be scoped and completed in future years.
3324	Lake Pupuke - renew and develop south walkways & foreshore structure	Improve and renew walkways and paths throughout the foreshore walkway network. FY18/19 investigate, design and scope the works required FY19/20 deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$698,332	In progress	Green	Current status: The works are nearing completion and the walkway will soon be opened to the public. The Lake platform works will be completed when the geotechnical and engineering issues identified can be resolved. Next steps: Complete works and handover to operations.	Current status: The walkway works are complete and open to the public. Building consent for the platform changes has been approved and pricing of these works is underway. Next steps: Complete works and handover to operations.
3339	Kennedy Park - remedial work to reinstate staircase	Remedial work to reinstate staircase. Geotech investigation is underway to ensure safe construction. FY18/19 investigate, design and scope the works required. FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$750,709	In progress	Green	Current status: Additional geotechnical measures have been approved in response to more tension cracks being identified during construction. Much of this work will be carried out during the construction period of the stair rebuild, but will result in minor delays to the program. It is now anticipated that the works will be completed in mid November. Next steps: Complete the staircase reconstruction and geotechnical works.	Project completed December 2019.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3340	Greville Reserve - 'Learn to ride' painting renewal	Repaint the 'Learn-To-Ride' track at Greville Reserve FY19/20 design and deliver the physical works	CF: Project Delivery	ABS: Capex - Renewals	\$20,000	In progress	Amber	Current status: Started investigation into surface treatment to identify options that enable the asset to last longer. Engaging internal landscape architect to develop a new design for the area. Next steps: Produce concept for new learn to ride design. Bring concept to local board workshop to get feedback on design and materials.	The current budget is likely to be insufficient to deliver even a like for like outcome. Different surface treatments need to be investigated to increase the longevity of the asset. The requirement for a new design, to be approved by the local board, means the physical works are unlikely to occur until Summer in Financial year 2020/21, as winter works are not recommended. Milestones have been adjusted to reflect the new time frames. Forecast will be adjusted when cost requirements are better understood. Current status: Design process has commenced with new surface treatments being investigated that will last longer. Mana whenua to attend site visit 22 October 2019 to discuss design ideas. Next steps: Produce concept design for both a like for like option and an enhanced option. Workshop design options with the local board to get feedback and to discuss potential budget shortfall.
3352	Sunnynook Park - develop community area	Development of community area including a playspace outside the community centre. FY 17/18 investigation, consultation, develop concept design with cost estimates have been presented to the local board for their review and input. FY18/19 detailed design, scope and plan the physical works as agreed with the board in stage one. FY19/20 deliver physical works. This project had LDI funding for the new development and future renewals from the play space	CF: Project Delivery	ABS: Capex - Renewals; #LDI: Capex	\$50,240	In progress	Amber	Current status: The preliminary design was formally endorsed by the Devonport-Takapuna Local Board in the December 2018 business meeting. A report has been commissioned to look into how to implement the plan, including estimated costs for physical works and consent requirements. Next steps: Continue consultation with local stakeholders and confirm options for implementation and the business case.	Timeframes - project is underway but no clear direction on stage 2 budget, therefore hard to lock in design and scope details. Resolved: Awaiting Strategic Assessment from Community Services to confirm outcomes for the project Current status: Continue consultation with local stakeholders and confirm options for implementation and the business case. Next steps: Workshop planned with local board February 2020 to provide an update.
3354	Sunnynook Community Centre - replace Tawa Room floor	Replace Tawa Room Floor of the Sunnynook Community Centre	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project will be scoped and completed in future years.	Project will be scoped and completed in future years.
3382	Aramoana Reserve - renew seawall and boat ramp	FY16 investigate and design FY17 scope and consent the physical works FY20 deliver the physical works	CF: Project Delivery	ABS: Capex - Renewals	\$206,235	In progress	Amber	Current Status: Planning assessment under review. Next Steps: Confirm scope, progress design and specification elements of the project.	Project bundled into SPID 1631 Current status: Continue with the scope review. Next steps: Confirm scope, progress design and specification elements of the project.
3542	Lyford Reserve - implement tracks - small build	Community Led Small Build Programme in conjunction with the Local Board's Discretionary programme.	CF: Project Delivery	LDI: Capex	\$72,201	Completed	Green	Project completed June 2019.	Project completed June 2019.
3605	Kennedy Park - renew heritage engine room	Refurbish hardwood door with fittings for engine room, replace louvre window(s) in engine room and replace the tongue and groove door with louvre in the engine room. This project will be delivered in collaboration with the Heritage team. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	CF: Investigation and Design	ABS: Capex - Renewals	\$15,000	In progress	Green	Current status: Changes to the scope of the project have been initiated as a result of these meetings and this will need to be approved by heritage team. Design and planning works required for a resource consent approval will be initiated in October. Next steps: Complete review and approval by the heritage team.	Current status: The design and planning works require a resource consent which is now underway. Next steps: Complete design in preparation for resource consent application.
3606	Killarney Park - renew park bollards	Renew bollards at the park, ensuring the grounds are future proofed for community enjoyment. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2325).	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Completed	Green	Current status: Full Facility contractor has carried out a condition assessment of the asset on-site and the report shows the renewal of these bollards could be postponed for a few years with funding used elsewhere. Next steps: Review findings of the report and reallocate funding if needed.	Project completed as only minor repairs were required.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3607	Kennedy Park / Rahopara Pa - searchlight placement	Provide a safe and secure asset that is acceptable to council's Heritage and Consenting teams, and maximising the future options to retain these structures where possible. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of a multi-year project in the 2016/2017 programme (previous SP18 ID 3041)	CF: Project Delivery	ABS: Capex - Renewals	\$23,934	In progress	Green	Current status: Works on stairway to enable access to the site is well underway, so access for design can now be undertaken in preparation for the resource consent process. Next steps: Develop the design for consenting.	Current status: Design works for the searchlight safety works is still underway in preparation for the resource consent process. Next steps: Develop the design for consenting.
3608	Narrowneck Beach - renew seawalls and paths	Overview - renew the seawalls, steps and paths at the beach to maintain the current levels of service. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3118).	CF: Project Delivery	ABS: Capex	\$244,863	In progress	Green	Current status: Engineering review through councils engineering and technical services department has been initiated prior to tender to confirm repair solution is suitable. Next steps: Complete the review and reschedule tendering process.	Current status: The engineering review is on-going. Next steps: Complete the review and reschedule tendering process.
3609	Takapuna Beach Sacred Grove - coastal renewals	Takapuna Beach coastal renewals. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2323).	CF: Project Delivery	ABS: Capex - Renewals	\$11,784	Completed	Green	Completed.	Completed June 2019.
3619	Killarney Park - renew park path and safety barrier	Renew path and safety barrier and the park, ensuring the assets remain fit for purpose. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2325).	CF: Investigation and Design	ABS: Capex - Renewals	\$96,262	In progress	Green	Current status: Development design continues. Next steps: Lodge resource and building consent.	Current status: Design has been approved. Next steps: Resource and building consents lodged.
3691	Northboro Reserve - renew path	Renew reserve paths. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	CF: Project Delivery	ABS: Capex - Renewals	\$15,000	In progress	Green	Current status: Assess the condition of the walkway with contractor on site and price the project. Next steps: Tender the works.	Current status: Assess the condition of the walkway with contractor on site and price the project. Site visit is planned for January 2020. Next steps: Agree on scope and commence with project.
3692	Kennedy Park - renew World War II tunnels	Overview - renew failing World War II tunnels at Kennedy Park. Current status - stage one - site investigation. Stage two - design and scope the works required to be presented to the local board for their review and input. Stage three - physical works. Estimated completion date yet to be established.	CF: Project Delivery	ABS: Capex - Renewals	\$15,000	In progress	Green	Current status: In receipt of the pricing for the survey of the tunnels. Once the survey work is done and the location of the tunnels are confirmed we can then start working on a plan to repair the leaks. Next steps: Begin survey work when weather permits (aim for early summer 2019).	Current status: Revised pricing is expected end of January 2020. Next steps: Once the pricing is received proceed with scan of tunnels.
3786	Barrys Point Reserve - develop Korean Gardens	Overview - to develop the Korean Garden memorial in collaboration with the Korean Garden Trust. Current status - stage one - investigate and design for the initial infrastructure and the War Veteran Garden. This initial phase will be delivered as a matter of priority. Stage two - Further detail for subsequent stages to be advised. Estimated completion date yet to be established. This project is a component of the continuation of the 2017/2018 programme (previous SP18 ID 3417). Note: the 2019/2020 budget figure shown for this activity includes the budget originally approved plus \$149,000 carried forward from 2018/2019.	CF: Project Delivery	LDI: Opex	\$149,000	In progress	Amber	Current status: Resource consent was granted to the Korean Garden Trust for the concept design of the garden in early August 2019. A license to occupy the site has been applied for and the local board approved this proceeding to public notification in mid-September 2019. Next steps: The license to occupy process will be progressed in late September/October 2019. Detailed design and a cost estimate for stage one will be sought from the Korean Garden Trust for discussion with the local board.	Resource consent was granted to the Korean Garden Trust in August 2019. Progress on the detailed design and planned approach to construction is currently being sought from the Korean Garden Trust. Current status: An application for a license to occupy the site is being progressed. Next steps: The license to occupy process will be finalised in February 2020 with the local board. Detailed design and a cost estimate for stage one will be sought from the Korean Garden Trust in December 2019, for discussion with the local board in early 2020.
3828	2 Mary Poynton Crescent - renew roof	Renew the roof at 2 Mary Poynton Crescent including the associated gutter. FY19/20 - scope and deliver the physical works in conjunction with the current works on site which are due for completion in March.	CF: Project Delivery	ABS: Capex - Renewals	\$400,000	Approved	Green	0	Current status: Project manager advises that contractor is in the process of tendering for roof replacement. Construction is expected to start mid February 2020. Next steps: Award roof contract to successful tenderer.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Community Services: Service Strategy and Integration									
3841	Takapuna Pumphouse - renew toilet floor	Renew toilet floor including the joists Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$0	Approved	Green	0	0
1232	Devonport-Takapuna Local Parks Management Plan	Develop a multi-park management plan (year 1 of 2) that assists the Devonport-Takapuna Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for.	CS: Service Strategy and Integration	LDI: Opex	\$60,000	In progress	Green	No activity in this quarter. Planned for Q2: Workshop to discuss the scope and initiating the project including first round of consultation.	Land status investigation commenced which considers the Reserves Act status of each of the parks to inform classification decisions. Planned for Q3: Complete land status investigation. Workshop with local board in February 2020 to discuss scope. Initiate first round of public consultation.
External Partnerships: Business Associations									
3232	Investigate opportunities to improve service delivery from Mary Thomas Centre, Takapuna Community Services Building, Takapuna War Memorial Hall and Takapuna Library.	Undertaking community needs assessment and investigating options for provision of services in Takapuna.	CS: Service Strategy and Integration	Regional	\$0	In progress	Green	Workshop held in August to discuss community needs assessment. Stakeholder engagement initiated. Planned for Q2: Workshop key findings and recommendations following completion of community engagement.	Engagement survey extended to 10 January 2020 to support optimal engagement during holiday period to connect with people and whānau. Local board workshop to present key findings of engagement delayed until February 2020. Planned for Q3: Conclude engagement and analyse feedback. Workshop key findings with local board in February 2020.
3102	Grants for Bid retail spend data (Marketview)	This would provide additional funding to the BID's to purchase and receive information on retail spend for their respective areas. The funding would be made in the form of a grant to the business associations. The grant will be split between each of the 3 BIDs Milford \$5,000, Takapuna \$5000 and Devonport \$5000. This will allow each BID to purchase the information relevant to their individual area and spend. Each BID will complete an accountability report demonstrating how their respective areas are performing.	GOV: External Partnerships	LDI: Opex	\$15,000	In progress	Green	Smarty grant funding applications are being completed by each BID and will be followed by the funding agreements. Payment of the grant will be completed in Q2. Accountability report will be due 20 May 2020.	Staff finalized and signed funding agreements, grants have been processed and paid to the business associations.
3105	Support for business improvement districts – Takapuna Beach	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	GOV: External Partnerships	LDI: Opex	\$38,000	In progress	Green	Takapuna BID activities were presented at the September Devonport-Takapuna Local Board workshop. There was no further feedback received and the Local Board are in support of the activates presented. Smartygrant funding applications, funding agreements and the grant funds have been processed, completed and paid to the BID. The BID is now working on coordinating and planning the implementation of the activities. The accountability report will be due 20 May 2020.	Nothing further to update. Accountability reports will outline the project activities and achievements. These reports will be completed by the business association and are due 20 May 2020.
3106	Support for business improvement districts – Milford	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	GOV: External Partnerships	LDI: Opex	\$25,000	In progress	Green	The Milford BID presented their proposed activities at the Devonport-Takapuna Local Board September 2019 workshop. There was no further feedback received and the Local Board are in support of the activates presented. Smarty grant funding applications, funding agreements and the grant funds have been processed, completed and paid to the BID. The BID is now working on coordinating and planning the implementation of the activities. The accountability report will be due 20 May 2020.	Nothing further to update. Accountability reports will outline the project activities and achievements. These reports will be completed by the business association and are due 20 May 2020.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Infrastructure and Environmental Services									
3107	Support for business improvement districts – Devonport	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	GOV: External Partnerships	LDI: Opex	\$25,000	In progress	Green	The Devonport BID presented their grant activities to the Devonport-Takapuna Local Board September 2019 workshop. There was no further feedback received and the Local Board gave their support for the activates presented. Smarty grant funding applications, funding agreements and the grant funds have been processed, completed and paid to the BID. The BID is now working on coordinating and planning the implementation of the activities. The accountability report will be due 20 May 2020.	Nothing further to update. Accountability reports will outline the project activities and achievements. These reports will be completed by the business association and are due 20 May 2020.
Libraries									
505	Devonport-Takapuna North-West Wildlink Assistance Programme	This project includes funding for pest-free coordinators for two areas, Devonport and Takapuna. The coordinator provides technical advice and practical support to private landowners and community groups to undertake restoration action protecting and enhancing local native biodiversity, and creating an effective ecological corridor as written in the Restoring Takarunga Hauraki Pest-Free Plan 2017 and the Pest Free Takapuna North Plan 2019 (still under development). Community groups and interested landowners will be engaged with the establishment of a predator control programme across the local board area, starting along the significant ecological areas. The programme will support wider community interest to take environmental action by controlling pest animals or weeds, or planting more native trees to enable native wildlife to return and spread across the landscape. The continuation of this programme from 2018/2019 will involve engaging with more individuals and groups to expand action across other biodiversity hotspots. The Restoring Takarunga Hauraki Pest Free Coordinator will have involvement with the Tūpuna Maunga o Tāmaki Makaurau Authority in the biodiversity restoration co-management of Takarunga/Mount Victoria and Maungauika/North Head with the 13 mana whenua iwi and hapū of the Tāmaki Collective.	I&ES: Environmental Services	LDI: Opex	\$50,000	In progress	Green	Of the \$50,000 budget, \$25,000 will fund a coordinator to deliver the Restoring Takarunga Hauraki strategy (previously funded by the local board), and managed day to day by the Devonport Peninsula Trust. The funding agreement for this coordinator and the deliverables are being finalised. A detailed update on activities will be provided to the local board in quarter two. The remaining \$25,000 will support a coordinator role to deliver on the North Shore Songbird strategy (previously funded by the local board), and managed day to day by the Takapuna North Community Trust. This funding agreement is drafted and ready for signing. Staff are working with the trust to ensure clear alignment of work, strong collaboration and joint outcomes are achieved by the coordinator, the trust, and North Shore Birdsong. Environmental Services is assisting with the recruitment of coordinators.	The funding agreement for Restoring Takarunga Hauraki has been signed and paid. The group has created a sub-committee dedicated to refining their strategic programme goals and prioritising next year's work. The sub-committee meets monthly. Weekly working bees have been established in a number of priority reserves including Achilles and Jutland Reserves. Work with local schools around restoration of their sites is ongoing, with most of the activity taking place at Bayswater, Belmont, Stanley Bay and Devonport Schools. The group are working closely with the Tūpuna Maunga Authority, supporting volunteer pest control on both Takarunga (Mount Victoria) and Maungauika (North Head) and regularly engaging with the Navy for community action days. A workshop to update the board is planned for early 2020. The funding agreement has been paid for the North Shore Songbird project. Recruitment of a coordinator is complete with the successful candidate starting during quarter two. The coordinator has been in discussions with council staff around planning their work programme and accessing additional support through the natural environment targeted rate fund. They are focusing on engaging schools, supporting backyard trapping requests and expanding existing hubs and halos.
889	Access to Library Service - Devonport-Takapuna	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings; Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Devonport Library for 56 hours over 7 days per week. (\$501,451) - Takapuna Library for 56 hours over 7 days per week. (\$912,924) (Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$1,414,376	In progress	Green	We have launched a new eMembership platform making it easier for Aucklanders to register to borrow from our digital collections.	We have introduced a new digital platform, beamafilm which provides access to free films and documentaries to library members.
890	Additional hours to network standard - Devonport-Takapuna	2 additional opening hours at Devonport Library. 4 additional opening hours at Takapuna Library.	CS: Libraries & Information	LDI: Opex	\$71,500	In progress	Green	People are enjoying the many after hours events we have have offered during the last quarter.	The additional hours supported the increased number of tourists making visits to Devonport and Takapuna libraries over the summer season.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
891	Preschool programming - Devonport-Takapuna	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Several staff attended training to upskill themselves in the delivery of children's programmes, in particular Wriggle & Rhyme which is one of most popular and successful offerings. Specialist staff visited local preschools including Takapuna Kindy, Devonport Kindy, Rose Centre, Lollipops Educare and Belmont Bayswater who requested a session during Te Wiki O Te Reo Māori. Other weekly activities for pre-schoolers continue to be popular and well attended with new families joining in each term.	The annual visit from local dog lover and her 6 puppies was a big hit with children and families who attended the special 4-Up programme. Cultural festivals have featured in our regular story times during this quarter which included Diwali and Christmas. Takapuna monthly Te Reo storytime continues to be popular with regular attendance by families. The very successful Rockin'RhymeTime saw nearly 150 children and carers attend the annual event held in the War Memorial Hall.
892	Children and Youth engagement - Devonport-Takapuna	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	School holidays were celebrated in July with the usual excitement and engagement by our local families and staff. Teens have been well catered for this quarter with an interactive performance held after hours in collaboration with Devonport Drama Teens Murder Mystery Night. The Sup poetry slam sessions have reached a wide audience with people attending from outside the area. The first Word Lab session took place after school with eager writers attending. Staff visited Carmel College and Belmont School for a membership drive and the entire Vauxhall School as well as a class from Devonport came to the library to learn about services offered and enjoy the resources and space.	The New Zealand Book Council used Devonport Library as the location to host the Annual Speed Dating with a Book event. Some amazing poets, authors and illustrators came to inspire and teach local school children. Kia Maia Te Whai, Dare to Explore Summer Reading Programme was launched with over 400 children in the Devonport-Takapuna local board area signing up and participating in the many fun and educational challenges.
893	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Devonport-Takapuna	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Local Councillors are making themselves accessible by using the library to reach the community. After hours author talks have featured: Jo Patti, Alan Duff, Paullina Simons, Graham Lay, Jock Philips and Freidrich Viot. Groups such as the Asian Health Network, Family Law Services, U3A, Sustainability Network have provided educational sessions. A new initiative The Memory Book Chat has begun to support people with dementia and their carers. Craft activities take place weekly for people with special needs. The Three faces of Frank Sargeson display held in the Angela Morton Room celebrated our local literary history. Exhibitions from Tumanako Art Group and The Watercolour Society showcased wonderful talent. Libraries were represented at the Hurstmere Open day in Takapuna as well as Devonport's PARKing Day Festival.	The 50th Anniversary of the Devonport Library Association was celebrated with a Variety Concert which featured Moana Maniapoto, Suzanne Lynch, Caitlin Smith and other local musicians. The library space made for a fantastic venue with great acoustics. Local sponsorship enabled the event to occur. Very popular vegan talks well attended in both communities. Christmas Folk Singing with bands from the Devonport Folk Club helped get everyone into the Christmas spirit. Takapuna Friends of the Library hosted a student music recital and prizegiving. Author talks this quarter included David Verran (celebrating the 30th birthday of Takapuna Library & 140 years of library services on the Shore), academic writers Peter Simpson (Colin McCahon book 1) and Bruce Haywood (Volcanoes of Auckland: A Field Guide). Heritage month was celebrated throughout Auckland Libraries with various well attended talks and exhibitions. Devonport Library hosted Fun Palace in partnership with The Navy Museum. Over 400 visitors from all over Auckland came to experience a variety of activities and workshops.
894	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Devonport-Takapuna	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Matariki and Te Wiki O Te Reo Māori were highlights of the season. We celebrated with workshops, storytimes, waiata, family gatherings and kai.	Devonport hosted an evening information session with Te Wananga O Aotearoa to confirm the continuation of Te Reo Māori lessons in 2020. Due to high demand extra classes have been added which are already fully-booked. A powhiri was held with the support of the Navy Marae, Te Tāua Moana for the conclusion of the 2019 classes and to acknowledge the handing back of the library learning space. Positive and increasing uptake of staff learning Te Reo Māori which will continue (and be shared with the community) throughout 2020.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
895	Learning and Literacy programming and digital literacy support - Devonport-Takapuna	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Tech Time with Toby provides upskilling in the use of Android and Apple devices. Weekly Coding Club, Think Lab and Minecraft are as popular as ever. Various bookgroups continue to be well attended and showcase parts of our collections.	Many of the regular programmes take a break over the Summer, to resume again in February 2020.
Parks, Sport and Recreation									
3355	Support customer and community connection and local place making - Devonport/Takapuna	Provide local community based interest groups with free bookings to the Devonport Library Community Room	CS: Libraries & Information	LDI: Opex	\$1,000	In progress	Green	Groups are taking advantage of the free use of the Community Room. We have experienced an increase in bookings with groups using it for varied activities. Word is spreading, it is encouraging to see the positive community response to this initiative.	October saw the arrival of the Council Customer Service Centre and Policy and Planning Teams join the Takapuna Library space. Customers can now visit one location to have their many council queries and needs met within the library building. A huge collaborative effort was required to ensure the smooth and efficient transition for both staff and customers. The newly formed teams continue to work together to provide services to meet customer demand.
380	Takapuna Pool and Leisure Centre: Operations	Operate Takapuna Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	Active visits have seen an increase of 54% this year with all areas showing improvement. This is the first quarter that all parts of the facility have been open. Facility membership, currently 279, has also seen a substantial increase of 11% measured against this time last year. We have continued to increase our level of customer service and we now have a customer engagement score of 31.2% This is up from -14% the previous year. Holiday programme occupancy has continued to improve and is currently at 89% capacity.Takapuna experienced a 10% increase in fitness visits compared to the same period last year. New memberships sit equal with the same period as last year. This is a good result as the last three weeks of the same period this year the facility has been closed with no sales happening. A 'swim to win' promotion was run through July and August for members and users which saw great interaction from pool users.Learn To Swim enrolments were down by 5.7% compared to the same period last year due to the pool closure at the end of term three, resulting in a loss of three weeks of term time. The swim school ran a Swim School Scholarship initiative through term three for those in the community needing assistance to apply for free lessons. This was shared through local networks and will be run each term. Customer experience scores and the Net Promoter Scores (NPS) are up when comparing the last 12 months with the previous year, with our total NPS up 10.5 points.Early childhood education occupancy has remained steady compared to the same quarter as last year.A four-week maintenance shut down is taking place from 9th September to 6th October to repaint both pools and address urgent issues with the main pool sand filter, including works on shower heating issues and general maintenance. When completed this will have a positive effect on participation and membership numbers for the end of 2019.	The start of the quarter saw Takapuna Pool and Leisure Centre reopening on Monday 7 October following a four-week maintenance shutdown.Swim school enrolments were slightly down for term four, finishing at 670 or 78% capacity. This is likely the effect of losing three weeks of lessons at the end of term three due to the maintenance closure.The facility ran a member retention programme 'Workout to win', with nearly three times as many entries as the promotion held in July/August.Neilson online customer satisfaction survey (NPS) results are slightly up, with our total NPS for December up 12.4 points compared to the same time last year.Takapuna experienced a 10% increase in fitness visits compared to the same period last year. New memberships sales are equal to the same period as last year.

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ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
740	DT: Ecological volunteers and environmental programme FY20	This is an ongoing programme to support community and volunteer ecological and environmental initiatives. This includes: annual pest plant and animal control; local park clean ups; and community environmental education and events. Additional activities have been planned throughout the year. Q1 - Winter/spring community plantings; Conservation Week event Q3 - Prepare for autumn planting: World Wetlands Day, Seaweed and Parks week events. Q4 - Autumn community plantings; Matariki, Arbor Day and World Environment day events.	CS: PSR: Park Services	LDI: Opex	\$45,000	In progress	Green	<p>Eight community and school plantings were completed this quarter, four partnered with Restoring Takuranga Hauraki. A combination of contractor engagement and volunteer commitment to the maintenance of the new plantings has been agreed.</p> <p>Support and progression has been made with the ongoing development of the Takapuna North Environment Network. Currently in the process of appointing a coordinator, three candidates have been shortlisted.</p> <p>The programme ranger team have been collaborating with internal and external partners on community park environmental programmes. These include the 'Adopt a Park' school programme, school outreach, school and community planting days, general public guided walks, 'Classroom in the Parks' as well as special one-off events in celebration of key calendar weeks e.g. Conservation Week event at Braemar Reserve on 15th September (60 people attended).</p> <p>Training days this quarter included Growsafe and Risk Assessment for volunteers. The team had information stands at the Auckland Council Festival and the Auckland Homeshow in September to promote volunteering in our parks.</p>	<p>Ongoing partnering with 'Restoring Tauranga Hauraki'. Two volunteer days and 400 hours with the Limited Service Volunteer Group Jutland Reserve (weed control, planting and mulching). Four beach cleanups organised with the new Takapuna North/Birdsong Northshore Coordinator - Fiona Martin. Large cleanup of Sylvan Park with 80 students from Carmel Intermediate School. Planning underway for 2020 planting season. Eight weedbags full from working bees in Achilles Park.</p> <p>Park programmes this quarter included an Auckland Heritage Festival guided walk at Kennedy Park/Rahopara Pa on 14 October (30 participants). Two volunteer training days this quarter - risk assessment on 17 October and First Aid level one course on 6 November.</p>
767	DT: Equitable Access to Sport and Recreation	Provision of funding to schools, communities and sporting organisations to support equitable access to sport and recreation. Funding allocation informed by Third Party Sport and Recreation Service Assessment. (Equitable access: providing opportunities to participate in sport and recreation across the range of sporting codes and related activities).	CS: PSR: Active Recreation	LDI: Opex	\$0	In progress	Green	Initial meetings with identified priority project stakeholders have begun. Meetings and investigation is expected to continue in Quarter 2.	Meetings and investigation continued from Q1 work. An update is expected to be workshopped with the local board in Q3.
768	DT: Milford Tennis Club Facility Partnership Grant	Support the Milford Tennis Club in the development of a new club room and community space. A Facility Partnership grant of \$200,000 was provided to Milford Tennis Club from the 2014/2015 Facility Partnership Scheme. No additional budget required.	CS: PSR: Active Recreation	ABS: Opex	\$0	In progress	Green	The Milford Tennis Clubroom opening was held on 15 September 2019. Stage two of the project, which requires the demolition of the old clubrooms, is expected in Quarter 3.	The Milford Tennis Club is currently working with an Auckland Council arborist to deliver the demolition methodology. Demolition of the old clubrooms is expected in Q3.
772	DT: Ngataranga Park Service Assessment	Complete Ngataranga Park service assessment. The assessment will include a review of the draft reserve development plan and provide a framework for reserve development. - Q1 Scoping and definition of project	CS: PSR: Park Services	LDI: Opex	\$20,000	In progress	Green	Workshop held with the local board on 27 August 2019. Feedback was received and scope of project was agreed. Project will include Darce Park and Ngataranga Park in the service assessment. Except for high level recreational comments, 27 Lake Road will be excluded.	Professional services have been engaged to assist with a service assessment. The draft document will include a review of existing design documents for Ngataranga Park, as well as a spatial plan to identify opportunities within the reserve. This will be completed in late March and scheduled for distribution and review at a workshop in April 2020.
Plans and Places									
782	DT: Out and About Programme	Enable and coordinate a range of 'free to attend' activities and events that support the local community to be physically active. Either through the Out and About programme or other locally focused community or partner organisations and initiatives.	CS: PSR: Active Recreation	LDI: Opex	\$15,000	In progress	Green	Staff have met with various delivery partners in Quarter 1 to confirm summer activation schedules. A confirmed schedule will be finalised and forwarded to the local board via memo early in Quarter 2.	The local board have received a memo outlining the delivery schedule for this financial year. Some activations are yet to be confirmed with delivery partners and will be communicated to the local board in early 2020.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases										
1337	38 Pupuke Road, Takapuna: Lake Pupuke Tennis Club Incorporated	Renewal of ground Lease	CF: Community Leases	01-11-09			In progress	Green	This lease project is proposed to start in quarter three. An application form for a lease renewal has been sent to the group.	Staff are waiting to receive a completed application from the group.
1338	210 Lake Road, Takapuna: Takapuna Grammar School Board of Trustees - George Gair Lookout	New ground lease to be negotiated with land owner.	CF: Community Leases	01-06-10		31-05-20	In progress	Green	Work on this lease project will commence in quarter two.	Lease terms to be discussed. Working with staff at Panuku to progress this lease project as this is something we lease in.
1339	Taharoto Park, Taharoto Road, Takapuna: Lease to Takapuna City Association Football Club Incorporated	New ground lease to existing group.	CF: Community Leases	01-08-09		31-05-20	In progress	Green	Completed application has been received. It will be assessed in quarter two The current lease is holding over on a month by month basis.	Lease application has been assessed. Site visit completed on 22 November 2019. To be workshopped February 2020.
1341	Milford Reserve, Scout Association of New Zealand	New ground lease for premises to existing group.	CF: Community Leases	01-10-09		30-09-18	In progress	Green	Work on this lease project will commence in quarter two.	The groups intentions to remain at the premises are to be discussed. Site visit will be conducted in the next quarter.
1342	24 Craig Rd Milford, Awataha Young Mariners Incorporated	New ground lease for premises on Milford Reserve, Craig Road, Milford.	CF: Community Leases	01-10-09		31-07-18	On Hold	Amber	Application has been received from the group. Assessment and site visit will be undertaken in quarter two.	Lease project cannot be progressed until the lease arrangements for Wairau Sea Scouts have been finalised.
1343	Royal New Zealand Plunket Trust - 90 Sunnynook Road, Sunnynook	Renewal of lease for 90 Sunnynook Road, Sunnynook for one room in community centre.	CF: Community Leases	01-10-09		28-02-38	In progress	Green	Work on this lease project will commence in quarter three.	Work on this lease project will commence in quarter three.
1344	Taharoto Park, 13 Taharoto Road, Takapuna: New lease to North Shore Brass Incorporated	New ground lease to existing group for their building.	CF: Community Leases	03-05-00		20-06-16	In progress	Green	Site visit has been completed. Waiting to be workshopped with the local board once they reconvene following elections.	To be workshopped February 2020.
1346	18 Pierce Road Milford. New lease to the New Dawn Partnership	New ground lease	CF: Community Leases	01-10-10		01-10-20	In progress	Green	Work on this lease project will commence in quarter three.	Work on this lease project will commence in quarter three.
1347	Creche 30 Clarence Street Devonport New Lease required	New premises lease	CF: Community Leases				In progress	Green	Work will commence on this lease project in quarter two. Input will be required from Community Places as the Creche has separated from the Devonport Community House and formed it's own legal entity. The governance structure will need to be reviewed.	Discussion on site management (i.e. fire evacuation scheme, WOF, use of shared spaces) at community centres will continue with staff in Community Places in quarter three.
1348	15 Midway Ave Midway Reserve Castor Bay Tennis Club, ground lease renewal due 31/8/2020	Renewal of ground lease	CF: Community Leases	01-09-00		31-08-20	In progress	Green	Work on this lease project will commence in quarter three.	Work on this lease project will commence in quarter three.
1349	Cnr Cambridge Terrace and Tui St Expression of interest former Devonport Bowling Club	Expression of interest to be advertised and applications assessed	CF: Community Leases				In progress	Green	Workshopped with the Local Board on 27/08/2019. Staff will be putting out an advertisement in the North Shore Times and Council website seeking expressions of interest in quarter two.	Expression of interest process was delayed due to the restrictions in the Reserve Management Plan for the Devonport Domain which states "leases and licences be restricted to those clubs and organisations currently occupying land and/or buildings on the domain". Proposals not contemplated will need to be publicly notified. EOI will commence in quarter three.
1350	46 Roberts Ave Belmont Park Bowling Club	Renewal and possible variation to ground lease if greens area is relinquished.	CF: Community Leases	01-05-09		30-04-29	In progress	Green	A completed application form has been received from the group and assessment will be done in quarter two.	Site visit is being arranged with the group to assess the usage of greens.
1352	18 Richards Ave Forrest Hill Shoreside Phoenix Arts Centre Trust. Lease renewal due 30/5/2020	Lease renewal and building options	CF: Community Leases	01-06-10	1 x 10 years	31-05-30	In progress	Green	Alternative spaces to relocate the group are being explored before commencing the lease renewal process as building may require refurbishment to bring it up to standard for community occupancy.	The initial term of the lease will expire on 31 May 2020. Building condition assessment has been undertaken and the recommended works are being assessed and options considered.
1353	37 Fred Thomas Drive Korean Gardens. Lease/licence for first stage. Agreement to lease for subsequent phase(s)	Lease/licence for first stage. Agreement to lease for subsequent phase(s).	CF: Community Leases				In progress	Green	Report presented at the 17/09/2019 business meeting. Resolution DT/2019/34. Staff will be publicly notifying the lease and activity in the North Shore Times, Auckland Council website and other relevant community forums. Iwi will be consulted at an upcoming Mana Whenua forum.	Public notification was completed on 8 November 2019. No submissions or objections were received. Following completion of the iwi consultation, staff will prepare a report to be presented at the next local board business meeting in 2020.

Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1354	Devonport-Takapuna Local Board Community Leases FY2020/2021 Work Programme	Leases to be progressed in the 2020-2021 Work Programme year: The Depot Incorporated; North Shore Rowing Club Incorporated; Royal New Zealand Plunket Trust - Devonport; Gibbons Room, First Floor, Mary Thomas Centre, 3 Gibbons Road, Takapuna, Auckland 0622 : Takapuna Community Facilities Trust; Mary Thomas Centre, Ground Floor Hub, 3 Gibbons Road: lease to Auckland North Community and Development Incorporated, Takapuna; Fort Takapuna 170 Vauxhall Road, Narrow Neck: lease to Grey Power North Shore Incorporated; Fort Takapuna lease to North Harbour Radio Community Trust; Devonport Domain, Cambridge Terrace, Devonport; Citizens Advice Bureau North Shore - Mary Thomas Centre, Gibbons Road; Lions Club of Devonport Allenby Ave; North Shore Library Foundation Takapuna Library; Devoport Community Gardens Mt Cambria; Auckland North Commuinty and Development; NSUAFC Dacre Park; CAB Mary Thomas Centre; CAB 1-7 The Strand; Community Gardens Ngataringa Park; Gibbons Room Mary Thomas Centre; Citizens Advice Bureau North Shore - Room 6 Level 1 Mary Thomas Centre; Age Concern Positive Aging Centre; North Shore Centres of Mutual Aid; North Shore Housing Trust; Takapuna Citizens Advice Bureau; Vacant room in Takapuna Community Services Building.	CF: Community Leases				Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.	Leases to be progressed in the 2020-2021 Work Programme year.
1355	Devonport-Takapuna Local Board Community Leases FY2021/2022 Work Programme	Leases to be progressed in the 2021-2022 Work Programme year: Devonport Senior Citizens Association Incorporated; Devonport Squash Club Incorporated; Air Training Corps Association of NZ No.6; Devonport Senior Citizens Association Incorporated; Devonport Squash Club Incorporated; Girl Guides Association of NZ - Taitamariki; Takapuna Boating Club - Clubrooms; Takapuna Lawn Tennis Club Incorporated; The North Shore Playcentre Association Incorporated - Takapuna; NZ Nutirtion Foundation Fort Takapuna	CF: Community Leases				Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.	Leases to be progressed in the 2020-2021 Work Programme year.
3487	Clarence Street. Devonport Community House	New lease for community house premises to existing group. Deferred from the 2017/2018 work programme. Deferred from 2018/2019.	CF: Community Leases				Approved	Green	This lease will be progressed in the 2020-2021 Work Programme year.	This lease will be progressed in the 2020-2021 Work Programme year.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3492	North Shore United Association Football Club Inc.	New lease for Dacre Park. Deferred from the 2017/2018 work programme. Deferred from 2018/2019 work programme.	CF: Community Leases	15-11-16	1 x 21 years	14-11-37	Deferred	Grey	Current focus by the club is on the public notification process to be completed for the resource consent for the upgrade to the park.	<p>The lease project is dependent on the outcome of the development project to upgrade Dacre Park.</p> <p>Significant upgrades are being considered at Dacre Park. As the project affects occupancy of the site, leasing staff are not able to progress with the lease renewal until the development project has been completed.</p>