I hereby give notice that an ordinary meeting of the Manurewa Local Board will be held on:

**Date:** Thursday, 19 March 2020  
**Time:** 6:00pm  
**Meeting Room:** Manurewa Local Board Office  
**Venue:** 7 Hill Road  
Manurewa

---

**Manurewa Local Board**  
**OPEN AGENDA**

---

**MEMBERSHIP**  
Chairperson  
Deputy Chairperson  
Members

Joseph Allan  
Melissa Atama  
Anne Candy  
Tabetha Gorrie  
Rangi McLean  
Glenn Murphy  
Ken Penney  
Dave Pizzini

(Quorum 4 members)

Rohin Patel  
Democracy Advisor - Manurewa

13 March 2020

Contact Telephone: 021 914 618  
Email: rohin.patel@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

A board member will lead the meeting in prayer.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Manurewa Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 20 February 2020, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manurewa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation - Auckland Teaching Gardens Trust

Te take mō te pūrongo

Purpose of the report

1. Graeme Hansen will provide the board with an update on the work of the Auckland Teaching Gardens Trust.
Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) thank Graeme Hansen for his attendance and presentation.

8.2 Deputation - Counties Manukau Cricket Association

Te take mō te pūrongo
Purpose of the report
1. Trevor Gill and Serena Somlyai from Counties Manukau Cricket Association will speak to the board about their activities.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) thank Trevor Gill and Serena Somlyai for their attendance and presentation.

8.3 Deputation - The Rising Foundation Trust

Te take mō te pūrongo
Purpose of the report
1. Alex Tarrant and Jordan Tanielu from The Rising Foundation Trust will speak to the board to explain the work the charity does within the Manurewa community and the benefits and outcomes their programme has on youth and wider whanau members.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) thank Alex Tarrant and Jordan Tanielu for their attendance and presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.
10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-
   (i) The reason why the item is not on the agenda; and
   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-
   (i) That item is a minor matter relating to the general business of the local authority; and
   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Manurewa Youth Council Quarter One Update

File No.: CP2020/02707

Te take mō te pūrongo
Purpose of the report
1. To provide the opportunity for the Manurewa Youth Council to update the Manurewa Local Board on matters they have been involved in.

Whakarāpopototanga matua
Executive summary
2. The Manurewa Youth Council will provide a written update on their actions and achievements from the past three months.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
1. receive the Manurewa Youth Council quarterly update.

Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

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<tr>
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<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
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2020 Manurewa Youth Council Induction

We officially welcomed in our team for 2020 through an induction which took place from the 10-12 January. Our new team consists of 21 passionate young members of our community. Over the 3-day induction we covered our training module, team-building activities and elections for our 2020 leadership team. With a marae stay at Ngati Otara Marae.

Leadership Team Elections

Our leadership team elections took place on 12 of January. Leadership roles that were up for contention included Chairperson, Deputy Chairperson, Treasurer, Secretary, Events Lead, Communications Lead, Cultural Lead, Submissions Lead, Space Co-ordinators/ Space Manager and High School Representatives. All roles except for representatives from James Cook High School and South Auckland Middle School, Secretary & Cultural Leads were successfully appointed.
MYC Tour 2020

Our first event for this year has officially kicked off. We decided to host a tour at all the surrounding high schools (James Cook High School, Alfriston College, and Manurewa High School) as well as at the surrounding intermediates (Manurewa Intermediate, South Auckland Middle school, Greenmeadow’s Intermediate and St. Anne’s Intermediate).

MYC Tour 2020

The main purpose of the tour is to co-design events the youth council will carry out throughout this year, with the interests of the youth leading it. The tour also enables these schools to establish a relationship with the youth council and ensures that the youth within the community know who we are and how to utilise us to the best of our capabilities. The tour is still continuing with the final assembly being scheduled for April. Highlights: Huge engagement on our social media giveaway (as
The Space Valentine Activation.

Our first activation for the space was a success! We decided to have a Mamma Mia Movie Sing Along in which had a great turn out. Everyone thoroughly enjoyed themselves and connected with youth from the different schools and parts of Manurewa.

Japan Day Celebrations:

Sunday 9th Feb was Japan Day, an event in Auckland hosted by the Japanese Society of Auckland! Japan and New Zealand have very close diplomatic ties and Japanese culture is very important to New Zealand. To commemorate this, the Manurewa Youth Council made and ate Japanese cuisine such as sushi, curry pockets, seaweed salad, miso soup, and Japanese sweets. Celebrating the culture in a way which youth love! Posting the event through a video, edited by our members and shared onto Instagram and
The Manurewa Educational Resources Launch.

Check out our members Buua, Skye and Hunter at the launch of the Manurewa Educational Resources! This was for the people of Manurewa by the people of Manurewa! We are pictured with Melissa Atama and Joseph Allan who are members of the Manurewa local board as well as Louisa Wall, the MP for Manurewa.

Competed in the Village Collective’s Amazing Race:
Culturally we recognise the importance of the LGBT+ community within Manurewa. To ensure we include them we competed in the Village Collective’s Amazing Race. The Manurewa Youth Council’s “Team Humble,” consisting of members Danielle, Rhyian, Marima, Sophia, and Jasmin. The Amazing Race was held to commemorate the Stonewall Riots. The Stonewall Riots were a crucial moment in the liberation of our LGBTQ+ rangatahi. It was great to see so many youth get out there.
Leadership Training and Roots Workshop
Alongside electing a whole new leadership team, we had a training process for all the roles. The training consisted of going over the constitutional responsibilities and the direction they wanted to take their role. We also held a roots workshop for the team to refresh themselves on the operational background of the youth council.

Collaborations
Market in the Maara:
Within our first public meeting we got the opportunity to meet with Bonita Misilisi. Who extended us the opportunity to MC and volunteer with the event but to also help the manage the event behind the scenes.

Talking Chairs:
We were approached by Darcelle Bell-Ata-ata from the Pride Project to help with a new project in which connected the local high schools with a chairperson within the community.

The Space officially re-opened for the year!
Available for bookings for more information please visit www.manurewayouthcouncil.com

Attached is the powerpoint with the updates for The Space.

MARCH WORK CALENDAR
- Talking Chairs
- Polyfest
- Govt Workshop
- Market in the Maara
- Manurewa Fun Run
- Bilingual Hiko
- Eye on Nature
Governing Body Members' Update

File No.: CP2020/02677

Te take mō te pūrongo
Purpose of the report
1. To provide an opportunity for the local ward area Governing Body Members to update the local board on Governing Body issues they have been involved with since the previous local board meeting.

Whakarāpopototanga matua
Executive summary
2. Standing Orders 5.1.1 and 5.1.2 provides for Governing Body Members to update their local board counterparts on regional matters of interest to the local board.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
a) receive verbal updates from Councillors Angela Dalton and Daniel Newman.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

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<th>Rohin Patel - Democracy Advisor - Manurewa</th>
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Members' Update

File No.: CP2020/02678

Te take mō te pūrongo
Purpose of the report
1. To provide an opportunity for members to update the Manurewa Local Board on matters they have been involved in over the last month.

Whakarāpopototanga matua
Executive summary
2. An opportunity for members of the Manurewa Local Board to give a written or verbal update on their activities for the month.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
a) receive the update from members.

Ngā tāpirihanga
Attachments

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Manurewa Local Board Member Report – Tabetha Gorrie

Roles assigned by the local board

Meetings / events attended
- Been involved in a number of planning meetings re: Totara Park Walk, 2021 outdoor movie etc
- ANZAC – have been working with the RSA and the events team around 2020
- Youth Council – I have meet with the Youth Council and have connected with the chair
- Playgrounds- starting with workshops then follow up working through the process with the team to get the best playgrounds we can into the two renewals coming through.
- Resource Consents – checked through this list each week and put several enquiries through for more information etc as needed.

Recommendation
That this report be received.
Manurewa Local Board Member Report – Glenn Murphy

Roles assigned by the local board

Meetings / events attended
- Manurewa Town Centre Steering Group meeting
- Community Facilities lease review
- Waiata Shores site visit
- Weymouth Primary AT site visit
- CLM Community Day
- Wordsworth Quadrant visit
- Watercare Central Interceptor site visit
- Totara walk
- Wiri BID Business Women’s Day

Conferences / member development
- HBDI Team Building
- Standing Orders training
- Conflict of Interest training
- Code of Conduct training
- Legal framework training

Recommendation
That this report be received.
Manurewa Local Board Member Report – Anne Candy
This report covers the period from 20 February-9 March 2020

Roles assigned by the local board

Lead Libraries and Information Services –
- Clendon Library – 20 April Opening of Waitui Atea Salt Water Realm Exhibition
- Wai Auckland and Refill NZ – Project to install free water refill stations in community facilities throughout region by 2021 - including Libraries.

Lead Infrastructure and Environmental Services –
- Totara Park Restoration – Local Board enquiries:
  Animal grazing and farming – consultation with farmer re fence line and planting - 20m buffer to reduce adverse effects. Healthy Waters to provide funding for fencing (400m approx). Contractors and community volunteers will revegetate area by planting.
- Healthy Waters –
  52 Affriston Road – Stormwater renewals Sept 2020-July 2021
  770 Great South Road – Pond renewal July-Dec 2020 - preliminary designs/desilting, maintenance access, failing outlets
  Blackgate Reserve – Ecobank – Preliminary designs/Resource Consent lodged/ increase ecological and amenity value to offset loss of ecological values from developments in region
  Rata Vine Reserve – Ecobank – Preliminary design (on hold awaiting Panuku enhancement of Puhinui catchment)/ possibly Sept 2021-May 2022
  Puhinui and Waimahia Renewals Oct 2020-June 2022 – Improve stormwater conveyance at inlets and outlets/improve flows/reduce blockages
  Wattle Farm Stormwater Pond (Tington Wetlands) Renewal Oct 2021-June 2022 – Quotations requested/reviewed. Desilting/upgrading infrastructure/devices to prevent tidal ingress/bank protection works
- Litter Traps - Local Board enquiry re consent from Auckland Transport to install road catchpits and from Community Facilities re reserve catchpits. Healthy Waters could potentially manage the installation - If the Manurewa Local Board want to install litter traps, consent from Auckland Transport is needed for installation in road catchpits, and from Community Facilities in reserve catchpits. Healthy Waters could potentially manage the installation
- Rain Gardens – Local Board enquiry – Possible workshop with Healthy Waters investigating options and devices to establish Rain Gardens as a stormwater treatment
- Southern Recycling Centre – Local Board enquiry seeking potential locations

Lead Panuku –
- Oversight of Transform Manukau – no update
- Manukau Residential Housing Project
  Barrowcliffe Bridge design changes –
The Panuku Working Group which included Mana Whenua, have considered the design changes which will increase canopy cover and improve safety when undertaking maintenance.

The Southern Initiative Joint Steering Group (Alternate for Melissa) –

- Early Years (Focus Area) – No new items to report for this period

Internal appointments (e.g. political working parties, advisory groups):

- Resource consents
  Land Use Consent and Subdivision Consent Applications in Manurewa for February
  W/E 08/02 – Nil
  W/E 15/02 - 2 LUC Applications – More information sought for 1 application for a detached dwelling at rear of site to ascertain what the outlook dimension infringements are
  1 SUB Application to convert a cross lease to a fee simple title
  W/E 22/02 – 4 LUC Applications and 2 SUB Applications
  W/E 29/02 – 1 LUC Application and 2 SUB Applications

Appointments to external organisations:

- Aircraft Noise Community Consultative Group –
  09 March - Attendance at monthly meeting – 2020
  Quarter 1 Noise Mitigation Programme publicly notified in October 2019.
  842 offer letters sent to properties in AANC, 176 properties in the HANA and 666 properties in the MANA areas, noise complaints reduced

- Friends of the Botanic Gardens Update –
  Growing Friends – Held February sale, installed Eftpos system for ‘Friends’ sales, planning April Ayrles sale days
  Whīnui Rambler – Lion Foundation declined funding application – Begun fundraising for new tractor
  Photographic Competition – Promoted in March “Our Auckland Garden” Newsletter and Facebook pages, Workshops offered for amateurs, tentative date September/October.

Meetings / events attended

- 19 February - Waiata Shores MLB and PLB joint site visit
- 27 February – Joint MLB and PLB workshop – Manurewa Local Board Office

Member development

- Kura Kawana Workshops attendances Manukau and Henderson
- Local Board Members’ Forum, Auckland Town Hall

Recommendation

That this report be received.

Nga manaakitanga

Anne Candy QSO JP
Manurewa Local Board Member Report – Melissa Atama

Roles assigned by the local board

Arts, Community and Events

- Community engagement in Hatherley Place with the chair regarding the removal of the roundabout that is a regular space for illegal dumping.
- Met with Manurewa Blueight to discuss opportunities for the 2020 Blueight J.A.M programme.
- Meeting with Kainga Ora to discuss opportunities around engaging with Wordsworth Quadrant and community building in the housing intensification area.
- Planning of the 2021 Outdoor movie delivery options
- Exploration of a Manurewa Events Collective
- Meeting with Manurewa Business Association to discuss opportunities for community safety initiatives including place-making.
- Community engagement on Aarts Avenue to share the upcoming traffic calming measures.

Active Recreation

- Met with Parks, Sports and Recreation, Activation Team to understand the Active Recreation portfolio and discuss opportunities for growth and development in the future.
- Met with Time to Train to discuss future hopes and aspirations

Community leases

- Met with Community Lease Specialist to discuss all community leases and their current status on the current work programme. Some actions were given and still currently following those up.

Local procurement

- Met with Citycare to understand their model of delivery and discuss potential opportunities for more locally delivered work in Manurewa.

Meetings / events attended

Events:

- Totara Park Fun Run Event
- Invited to be part of a panel of women who spoke at a Council run event for International Women’s Day.

Conferences / member development

- HBDI workshop for Local Board professional development
- Kura Kawana Conflict of Interest hui
- Kura Kawana Legal Framework hui

Recommendation

That this report be received.
Chairperson's Update

File No.: CP2020/02679

Te take mō te pūrongo
Purpose of the report
1. To provide an opportunity for the Manurewa Local Board Chairperson to update the local board on issues he has been involved in.

Whakarāpopototanga matua
Executive summary
2. An opportunity for the Manurewa Local Board Chairperson to update the local board on his activities over the last month.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
 a) receive the verbal report from the Manurewa Local Board Chairperson.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
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Te take mō te pūrongo

Purpose of the report

1. To receive the Auckland Transport reports to the Manurewa Local Board for March 2020.

Whakarāpopototanga matua

Executive summary

2. Each month, Auckland Transport provides an update to the Manurewa Local Board on transport-related matters, relevant consultations in its area, Local Board Transport Capital Fund (LBTCF) projects and decisions of Auckland Transport's Traffic Control Committee.

3. Auckland Transport’s monthly update is attached to this report as attachment A.

4. The Auckland Transport Allocation of Local Board Transport Capital Fund report is attached to this report as Attachment B.

Ngā tūtohunga

Recommendation/s

That the Manurewa Local Board:

a) receive the Auckland Transport March 2020 update and Allocation of Local Board Transport Capital Fund reports.

b) allocate $60,000 from its Local Board Transport Capital Fund (LBTCF) to the Roys Road Speed Calming project to allow construction to proceed.

Ngā tāpirihanga

Attachments

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Auckland Transport update to the Manurewa Local Board – March 2020

Te take mō te pūrongo

Purpose of the report
1. To provide an update to the Manurewa Local Board on transport-related matters in its area, including Local Board Transport Capital Fund (LBTCF) projects.

Whakarāpopototanga matua

Executive summary
2. A decision is required this month on an increased allocation towards the Roys Road speed calming project, as per the separate decision report. This report also contains information about the following:
   - Information about the Local Board Transport Capital Fund (LBTCF).
   - Information about Auckland Transport local and regional projects & activities.

Ngā tūtohunga

Recommendation/s
That the Manurewa Local Board:
   a) receive the Auckland Transport March 2020 monthly update report.

Horopaki

Context
3. This report addresses transport-related matters in the board’s area and includes information on the status of the Local Board Transport Capital Fund and the fund’s projects.

4. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport (AT) Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme.

5. Any LBTCF projects selected must be safe, must not impede network efficiency, and must be located in the road corridor or on land controlled by Auckland Transport (though projects running through parks can be considered if there is a transport outcome).

6. AT is responsible for all of Auckland’s transport services, excluding state highways. AT reports on a monthly basis to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.
**Tātaritanga me ngā tohutohu**

**Analysis and advice**

7. This section of the report contains information about local projects, issues and initiative. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings.

**Local Board Transport Capital Fund**

8. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

- Be safe
- Not impede network efficiency
- Be in the road corridor (although projects running through parks may be considered if they support a transport outcome).

9. The fund is designed to allow local boards to build transport focused local improvements in their areas.

10. In this 2019-2022 electoral term, the local board has approx. $3.66 million of LBTCF to spend.

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<tr>
<th>Previously unallocated funds</th>
<th>Allocation for term</th>
<th>Total $ available to new Board</th>
<th>Minimum $ that must be allocated by 30 June 2020 - to ensure projects can be constructed during the electoral term, the board should allocate 50% of their allocation in June 2020.</th>
</tr>
</thead>
<tbody>
<tr>
<td>234,803</td>
<td>3,426,591</td>
<td>3,661,394</td>
<td>1,830,697</td>
</tr>
</tbody>
</table>

11. AT encourages all local boards to maximise the use of their allocated funding and has established a timeline for the board to use for identification, investigation and delivery of projects.

12. The timeline is listed below:

- On the 13th February 2020, Auckland Transport workshoped an initial list of potential projects with the local board providing an opportunity to identify possible projects.
- In March 2020 AT will workshop the projects identified with the local board again and confirm a list for further investigation and an assessment of cost.
- AT will request resolutions from the local board formally requesting development of a scope and or a rough order of cost (ROC) for the projects identified at the workshop.
- During May and June 2020 AT will provide costs and feedback on the projects. This information can be used by the local board to prioritise the projects and to allocate funds based on quality advice. Workshops will be scheduled to discuss this information and support the local board’s decision-making.
- In June 2020 it is planned that the local board will able to:
  - Approve detailed design for complex projects with a cost of more than $300,000.
13. The aim is that during the first six months of the term the local board is able to identify and start work on utilising its transport capital fund. This will allow projects to be progressed or delivered inside of the board’s current term.

14. Auckland Transports’ aim is to move through this process and synchronise it with development of the board’s Local Board Plan. This process ensures transport projects support the board’s goals. It maximises efficiency and minimises the risk that transport funds are used to fund unplanned or poorly evaluated projects. Further, it helps to ensure that projects are completed in this electoral term. In the second year of the local board’s electoral term, this cycle will be repeated if the board does not allocate its funds in the first year.

15. In this term, a strategic consideration is partnership funding by the board with the Christmas Road Residential Speed Management Programme. Similar to the Wordsworth Quadrant project, this project aims to introduce a large number of speed calming measures across the wide residential area around Christmas Road in Manurewa. Advice from Auckland Transport officers is to consider using the LBTCF to collaborate with this project in order to maximize potential benefits. By working together on this project, the local board is likely to be able to achieve more by amplifying the size of area able to be incorporated into this programme, contributing to the road safety of Manurewa residents.

Responses to Resolutions

16. The most recent resolutions of the Manurewa Local Board are recorded below in bold font, with ATs’ response contained below each resolution:

Resolution number MR/2020/10

b) request that Auckland Transport meet with Shiu Goundar and investigate his concerns about road safety at Hill Park School.

AT staff were present during the presentation presented to the Manurewa Local Board and met with Mr Goundar following the business meetings where his concerns were discussed. Safety considerations around the school are being assessed by Auckland Transport, and the local board will be informed of any developments.

d) request that Auckland Transport provide further information relating to resolution MR/2019/193.

The previous resolution outlines that there is currently no law preventing heavy vehicles from parking on roads in urban areas and Auckland Transport is in a position where it cannot discriminate against any type of vehicle from parking on the road in urban areas unless there is a major operational or safety issue. However, like all other types of vehicles, they must be parked legally in the road reserve and those that are not are subject to enforcement.

Specifically, where complaints of heavy vehicles being parked in urban areas are received, a Request for Service will be made for parking services to take enforcement action where applicable. Below is a list of situations where parking may not occur:

- on the right-hand side of the road, except in a one-way street
- where it will be in the way of other people using the road (including pedestrians)
- near a corner, curve, hill, traffic island or intersection, if it will stop other people from seeing along the road
- on the road, if you can park the vehicle off the road without damaging grass or gardens (a controlling authority may have a bylaw and/or signs prohibiting parking on a grass verge)
• on any footpath
• on a traffic island (whether it is flush or raised)
• on, or closer than 6 metres to, an intersection, unless there are parking spaces or a notice telling you that you can park there
• on, or closer than 6 metres to, the approach side of a pedestrian crossing
• on a marked bus stop or taxi stand
• closer than 6 metres to a bus stop marked only by a sign
• in front of, or closer than 1 metre to, a vehicle entrance
• alongside another parked vehicle – that is, you must not double-park
• on ‘no stopping’ lines (broken yellow lines) marked within 1 metre of the edge of the road, which you may see near pedestrian crossings, intersections, driveways or narrow roads
• where traffic signs say you must not stop or park
• where a sign says that part of the road is reserved for specified kinds of vehicles (for example, bus, taxi or goods service vehicles) – in many cases, this restriction is marked by a broken yellow line more than 1 metre from the kerb
• in a cycle lane
• in a bus or transit lane during the hours of operation as indicated by signs
• on, or closer than 500mm to, a fire hydrant, unless somebody who can move the vehicle stays with it
• on a yellow circle on the road containing a rectangle or between the circle and the footpath, unless somebody who can move the vehicle stays with it.
• without due care and consideration for other road users. You must leave sufficient room between your vehicle and any adjacent parked vehicles to allow easy access.

By law, heavy motor vehicles and heavy motor vehicles/vehicles fitted with a flat deck or tray for carrying goods that are parked on the street at night must display a rear-facing red light that:

• is on the side of the vehicle closest to the centre of the road
• is visible at a minimum distance of 100 metres.

Goods service vehicles parked on a roadway at night must have a red light on projecting loads that extend more than 1.5 metres behind the vehicle.

In situations where heavy vehicles are parked illegally, Auckland Transport roading engineers may attend the location and make an assessment on whether an operational or safety issue exists. If such an issue is found to exists, appropriate action can then be taken.

f) request that Auckland Transport investigate the feasibility of no stopping and any other options to improve safety and traffic movement at the Botanic Gardens entrance.

A request that a no stopping zone be investigated at this intersection has been made, and the outcome of this request will be reported back to the board.

g) provide the board with a written update on the progress of the suite of improvements for the area on Hill Road from Charles Prevost to Grand Vue Road.
At the time of report submission, a full update is not available. A fuller update will be provided to the board in the April report, however, several improvement options are being looked at for Hill Road. One of the improvements currently being assessed is signalisation at the Grande Vue Drive / Hill Road intersection, for which a feasibility and optioneering study is underway.

Local Updates

Manurewa Wayfinding Signage

17. Artwork for the Manurewa Wayfinding signage is complete and has been provided to the Manurewa Local Board for feedback. This artwork is now with the installers for manufacture and installation, which is expected to take a number of weeks. Installation will likely commence in late March, and the board will be provided with updates as this project progresses.

Wordsworth Quadrant Residential Speed Management Update

18. The construction of extensive speed calming devices continues to be progressed in the Wordsworth Quadrant. A site visit was conducted with members of the Manurewa Local Board on the 26th of February, providing an opportunity to meet with the project team overseeing the construction of these devices. Devices include raised table zebra crossings (21), speed humps (116), and entry treatments in the form of red coloured surfacing (23). The extent of this project will result in a safe environment for all road users.

Redoubt Road Dynamic Lane

19. AT is looking at mid-2020 for dynamic lanes to be operating on Redoubt Road. Construction will commence around May 2020 and will run over a period of two to three months (concrete curing), with minimal impact to traffic due to work being done in the berm or at night if road closures are needed. Enabling works started on site in October and are now complete. This included excavation to locate existing services (water, phone lines, electricity etc.) and installing the ducting and chambers for the communications network required to control the dynamic lanes. The in-ground road LED lights have also been ordered from Europe.

Proposal for traffic lights at Wiri Station Road and Plunket Avenue

20. This proposal is part of our bigger plans for safer and easier journeys across the Auckland Region. Our studies show that this intersection is a high-risk for crashes and accidents for vehicles turning right into and out of Plunket Avenue. We want to improve this intersection with traffic lights allowing drivers to turn safely. The consultation on this proposal ran from 3rd March to 17th of March 2020, and feedback is currently being assessed.

General Updates

21. The modelling phase is underway for the Claude Road / Alfriston Road intersection signalisation. This is an investigation phase to assess traffic flows, which will assist with design options. The board will be further updated as this project progresses.

22. AT is currently developing a plan to improve safety on unprotected on-road cycle lanes across the city. This project would add flexi posts to already existing painted on-road lanes, providing visibility and a level of separation from traffic. At present the team is working to prioritise the existing lanes across the city and seeking funding for the project. For those interested, an online walking and cycling map can be accessed on the following link:
Regional Transport Updates

A Big Year for Public Transport

23. More Aucklanders are jumping on public transport with annual growth of almost eight per cent. Last year public transport patronage totaled 103.2 million passenger boarding’s. AT Metro train services carried more than 22 million passengers in the past 12 months. That’s the highest rate ever, train patronage is growing at six per cent a year.

24. Last year AT added an additional 13 per cent capacity at peak times to the busiest bus corridors and more services are on the way. Last year bus patronage grew at almost nine per cent and ferry passenger numbers were up two per cent.

25. Meanwhile, the first three of Auckland’s new trains have arrived, meaning AT can run larger trains during the morning and afternoon peak. The trains are currently being tested and certified.

26. The remaining 12 will be here before the end of the year, bringing the fleet to 72.

City Centre bus routes change

27. Most services in the city centre had route changes that took effect from Sunday, 23 February. These changes are needed so construction can start on what will be the country’s busiest train station, Aotea Station. The station will be built 15m underneath the city and will be 300m long. There will be entrances on Victoria Street and Wellesley Street, providing the option to connect to bus services.

28. As a result of construction, the intersection of Wellesley Street, Albert Street and Mayoral Drive will be closed from 1 March until early 2021. At peak, currently 145 buses travel along Wellesley Street.

29. The new routes for the 26 bus services currently using Wellesley Street will stay in place until the intersection reopens next year. The amended bus routes are designed to cause as little disruption as possible while keeping people moving through the city. Most new bus routes will be using Victoria Street or Mayoral Drive to cross the city, which means most passengers will only be one block away from their old stop.

30. Aotea will be the busiest rail station in the country and will make a big contribution to Auckland’s future development when it opens. Link Alliance, which is building the station, acknowledges the impact the construction and the intersection closure will have on the immediate community and road users. While its central Auckland location means disruption during construction is unavoidable, Link Alliance will continue to work with AT and Auckland Council to minimise those impacts.

31. The bus routes are being supported by new bus priority measures such as bus lanes and priority signaling at traffic lights. AT staff will be on the ground to assist passengers before and during the closure.

32. To find out more about the bus changes and intersection closure, visit AT.govt.nz/BetterWay

33. For information on Aotea Station, visit: https://www.cityreilink.co.nz/crl-stations-aotea

Extra seats on buses and trains

34. Auckland Transport is promising extra capacity on buses and trains for the busiest time of the year as Aucklanders head back to work and study.
35. Last year public transport patronage totaled 103.2 million passenger boarding’s, that’s an annual growth of eight per cent. With the annual surge in demand for public transport as students return to university Auckland Transport has added an extra 5000 seats on buses at peak times and is rolling out extra train cars to accommodate demand.

36. The first of our new trains have arrived from Spain and we are rolling those out with more six car trains during the busy periods. We will have 1200 extra seats in the morning peak and the same in the afternoon."

37. Auckland Transport has a few additional buses to help out over the next few weeks. This means when we see a problem, we may be able to slot in extra services to help. However, there may be times when customers may not be able to get on the first bus on our high frequency routes, but we aim to keep the wait time to a minimum.

Walking School Bus Month

38. A reminder that March is ‘Walking School Bus Month’ and there are some great activities and prizes for the kids to win:
   - Week 1 is Hilarious Head Gear;
   - Week 2 is Fancy Feet;
   - Week 3 is Super Hero; and
   - Week 4 is Trolls World Tour.

39. Find out more about the Walking School Bus scheme and (in March) Walking School Bus Month at: https://at.govt.nz/cycling-walking/travelwise-school-programme/walking-school-bus/how-a-walking-school-bus-works/Tauākī whakaaweawe āhuarangi

Climate impact statement

40. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

41. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

42. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2 (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

**Ngā whakaaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

43. The impact of information (or decisions) in this report are confined to AT and do not impact on other parts of the council group.

**Ngā whakaaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

44. The local board have been consulted on the following project(s) over the reporting period:
   a) Proposal for installation of traffic lights at Wiri Station Road and Plunket Avenue, Manukau.

**Tauākīwhakaaaweawe Māori**

**Māori impact statement**

45. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi-the Treaty of Waitangi-and its broader legal obligations in being more responsible or effective to Māori.

46. Our Māori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them.

47. This plan in full is available on the Auckland Transport Website - [https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about](https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about)

**Ngā ritenga ā-pūtea**

**Financial implications**

48. The proposed decision of receiving the report has no financial implications.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

49. The proposed decision of receiving the report has no risks. AT has risk management strategies in place for the transport projects undertaken in the Manurewa local board area.

**Ngā koringa ā-muri**

**Next steps**

50. AT will provide another update report to the board at the next meeting in April 2020.
Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>James Ralph – Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jonathan Anyon – Manager Elected Member Relationship Unit, Auckland Transport</td>
</tr>
</tbody>
</table>
Allocation of Local Board Transport Capital Fund

Te take mō te pūrongo

Purpose of the report
1. For the Manurewa Local Board to consider making an increase to its allocation to the Roys Road Speed Calming project from its Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua

Executive summary
2. The Roys Road Speed Calming project was a LBTCF project initiated by the previous Manurewa Local Board, requesting AT investigate the installation of two speed cushions on Roys Road, Manurewa.
3. The original rough order of costs provided to the previous board was $65,000. The previous board allocated $65,000 from the LBTCF towards this project.
4. This project has been investigated and as the location of the devices sit on a bus route, the only option to achieve the desired outcome is installation of a raised table that is conducive to buses.
5. The local board's LBTCF currently stands at $3,661,394 for the 2019-2022 electoral term. Of this, $234,803 is unallocated funds from the previous boards term.
6. If the recommendation to allocate an additional $60,000 to the Roys Road Speed Calming Project is supported, the amount left in unallocated funds from the previous term will be $174,803, and there will be no impact on the funding allocated to the current Manurewa Local Board.

Ngā tūtohunga

Recommendation/s
That the Manurewa Local Board:

a) allocate $60,000 from its Local Board Transport Capital Fund (LBTCF) to the Roys Road Speed Calming project to allow construction to proceed.

Horopaki

Context
7. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme.
8. Any LBTCF projects selected must be safe, must not impede network efficiency, and must be located in the road corridor or on land controlled by Auckland Transport (though projects running through parks can be considered if there is a transport outcome).
9. Through Auckland Council’s Long-term Plan 2018-2028, LBTCF funding has been increased to a total of $20.8 million per annum across all 21 local boards.
Tātaritanga me ngā tohutohu
Analysis and advice

10. The Roys Road Speed Calming project was initiated by the previous board following residents on Roys Road highlighting dangerous driving and speeding occurring on the road.

11. The speed calming project is also designed to provide a safer environment for children accessing the Keith Park playground on Roys Road. This playground is designed to be accessible to all children including those with disabilities.

12. The aim of the project was providing an enhanced and safer experience for these pedestrians accessing the playground, and a safer environment for the residents.

13. The original rough order of costs for the installation of speed cushions of $65,000 was provided to the previous board, who allocated $65,000 towards to project.

14. Following subsequent investigation, it has been identified that only raised tables designed for bus use are appropriate for this location. Costs of design and delivery for a single raised table is $125,000.

15. A workshop was held with the local board on 13 February 2019 options were discussed. The preferred option was a single raised table near the playground location as this would achieve the aims of the project.

16. The local board is now asked to allocate a further $60,000 from its LBTCF for this to proceed.

Tauākī whakaaweawe āhuarangi
Climate impact statement

17. The proposed decision of receiving the report has no identified impacts or opportunities for climate change.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

18. No other groups within council are affected by this project.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local Impacts and local board views

19. The local board has supported this project in the past as a way of providing safer access to the Playground, and the installation of speed calming measures has been requested by residents to address speeding on the street.

Tauākī whakaaweawe Māori
Māori impact statement

20. The proposed decision of this report has no identified impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.
21. The Manurewa Local Board Transport Capital Fund Financial Summary is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Funds Available to the New Board</td>
<td>$3,661,394</td>
</tr>
<tr>
<td>Unallocated Funds from 2019/2020</td>
<td>$234,803</td>
</tr>
</tbody>
</table>

22. The total value of the project outlined for decision in this report is $125,000.

23. The project has already been allocated $65,000 and the report requests that the local board increase this allocation by an additional $60,000 to cover the costs of implementing this project.

24. If the project is supported, the amount left in unallocated fund from the previous term will be $174,803, and there will be no impact on the funding allocated to the current Manurewa Local Board.

25. This project was initiated by the previous board and seeks to provide practical and safer access for children accessing the Keith Park playground and enhance the safety of residents.

26. Declining to allocate further funding to this project will impact on the ability of Auckland Transport to deliver the project.

27. AT will report back to the local board on the progress of the project through its monthly reporting process.
Te take mō te pūrongo
Purpose of the report
1. To seek endorsement and approval from the Manurewa Local Board to progress a funding request to the Finance and Performance Committee for $16.9 million to enable the development of Manurewa War Memorial Park, on the basis of the outcomes of the Manurewa War Memorial Park detailed business case.

Whakarāpopototanga matua
Executive summary
2. The detailed business case has confirmed a strong case for change, investment and delivery of the Manurewa War Memorial Park field improvements and multiuse facility, with a dedicated community space from a strategic, economic and financial perspective.

3. The indicative business case (IBC) for the project established a strong case for sports field improvements but not for a new community facility. This result was largely due to the under utilisation of the 12 community facilities identified within the study area and low population growth rates projected for Manurewa over the next 30 years. Largely due to the lack of projected growth, the report recommended the provision of a reduced scope option which included only the improvement of four full-size equivalent sport fields and no new community facility.

4. The findings of the IBC were not supported by the local board and several actions requiring further investigation were identified during the preparation of the detailed business case (MR/2019/104). A review of assumptions and the analysis presented in the IBC resulted in a significant upward revision of the project benefits. The change resulted predominately from two points:
   • The field improvement benefits accrued from the War Memorial Park doubled because planned field improvements at Mountfort Park were not implemented; and
   • The population projections based on extrapolations from the 2013 Census figures (by StatsNZ) were shown to be overly conservative. The 2018 Census results and high numbers of new building consents issued over the past three years (2017 to present) showed the population and growth of Manurewa to be much more rapid than forecast. The population of Manurewa in 2018 exceeded the population projected for the area in 2026. Correcting the low-growth or no growth assumptions in the benefit cost analysis led to a three to four-fold increase in benefits arising from both the multiuse facility and field improvements.

5. In partnership with the resident clubs and the local board, a three-tier option identification and analysis process was completed. The preferred option had the following features:
   • the provision of a new multiuse facility at the location of the current Manurewa Association Football Club (AFC) building;
   • accommodation of both cricket and football clubs within the new multiuse facility;
   • sand carpet treatment of Manurewa War Memorial Park (50,700 m$^2$) and to apply a higher wearing hybrid turf to an extended area (17,960 m$^2$);
   • inclusion of enough floodlighting to fully address the 49 hrs deficit of lit weekday hours for football in Manurewa;
   • removal of the existing cricket clubrooms;
• removal of the existing toilet block and provision of a new public toilet facility within the multiuse facility;
• retention and seismic strengthening of the existing grandstand seating; and
• construction of the multiuse facility behind the existing grandstand, integrating a portion of grandstand seating and a building footprint extension to the eastern and western sides.

6. Achievement of the anticipated multiuse facility benefits to the football and cricket clubs, local schools and residents relies on the establishment of a collaborative governance model between the cricket and football clubs.

7. The governance model should identify key roles to define the purpose and desired outcomes to be achieved by the facility and fields, ensure the facility is used respectfully and maintained to a high standard, co-ordinate day to day activities and manage bookings and events, and to ensure the equitable sharing of the facility between user groups and the broader community. The employment of a facility manager has been included as a multiuse facility operational expense.

8. A recommended governance model exists at Mountfort Park which is managed by Manurewa Community Facilities Charitable Trust.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) endorse the Manurewa War Memorial Park detailed business case

b) approve the sports field layout (Attachment 1) and multiuse facility location at the site of the existing Manurewa Association Football Club clubrooms as the preferred development options for the Manurewa Memorial Park development

c) support a report being progressed to the Finance and Performance Committee in May 2020 requesting $16.9 million from the One Local Initiative 10 Year Programme, to enable the development of Manurewa Memorial Park as outlined in the detailed business case

d) request, subject to approval of funding, that staff progress the development of an independent facility governance model or affiliation to existing governance entity and report back to the local board on the outcomes.

Horopaki
Context

9. The One Local Initiative 10 Year Programme (OLI) process was initiated through the 2018-2028 Long-term Plan in order to improve the local board advocacy process, including providing more comprehensive advice on local board advocacy projects. Whilst there was no guarantee of funding, the process was designed to give local board projects a better opportunity of being progressed through investigation, business cases and to be considered for funding.

10. Through the development of the OLI programme local boards submitted their key advocacy project for inclusion within the programme. The Manurewa Local Board resolved through decisions and input into the 10-year budget 2018-2018 to:

Resolution number MR/2018/18

  b) approve the Manurewa Local Board advocacy initiatives, including its key advocacy project, for inclusion (as an appendix) to its 2018/2019 Local Board Agreement, as outlined in Attachment B to the report entitled “Local board decisions and input into the
11. During 2019 an IBC was prepared on the basis of three options:

- Option one: Service improvements to two existing quarter-size sports fields (status quo).
- Option two: A small local community centre, a new quarter-size floodlit artificial practice turf and service improvements to all other sports fields (4.5 full-size equivalent sports fields) (OLI).
- Option three: Reduced scope with service improvements to four full-size equivalent sports fields.

12. The findings of the IBC recommended:

- no support for the local board option to provide a new community facility, artificial practice turf, sand-carpeting and floodlights for 4.5 full-size equivalent fields; and
- a reduced scope option where no new facility was provided, the existing football AFC building was demolished for safety reasons, and only four full-size equivalent sports fields with sand-carpeting and floodlights were to be provided.

13. In June 2019, the Manurewa Local Board requested the development of a detailed business case and the further investigation of a number of factors and options. In July 2019, the development of a detailed business case was endorsed by the Environment and Community Committee.

Manurewa Local Board Resolution number MR/2019/104

f) request that:

i) staff develop a detailed business case for the Manurewa Local Board One Local Initiative, commencing in 2019, to renew the Manurewa AFC building to be used as a multi-purpose facility that supports existing sports users and community uses, a new floodlit artificial turf and service improvements to all other sports fields located on War Memorial Park, Manurewa, based on funding of $17 million earmarked for allocation as part of the 10-year Budget 2018-2028.

ii) Community Facilities lead discussion with the local community, local schools, park users, sports clubs and other stakeholders and seek agreement with Manurewa AFC regarding the future of the Manurewa AFC building.

Environment and Community Committee Resolution number ENV/2019/101
b) note that the development of a new local community centre has a weak case for change, moderate alignment with council strategic objectives, and would not deliver community benefits above the capital and operational costs.

c) approve the development of a detailed business case commencing in 2019 for the Manurewa Local Board, One Local Initiative [resolution MR/2019/104: f (i) refers] to, to renew the Manurewa AFC building to be used as a multi-purpose facility that supports existing sports users and community uses, a new floodlit artificial turf and service improvements to all other sports fields located on War Memorial Park, Manurewa, based on funding of $17 million earmarked for allocation as part of the 10-year Budget 2018-2028.

Tātaritanga me ngā tohutohu
Analysis and advice

14. As a result of investigative work and consultation with project stakeholders the multiuse facility and field development options were progressed. The main drivers for decision making were:

- In 2017 the existing Manurewa AFC building was determined to be in very poor condition and in need of extensive repair work, estimated at a cost of $1,216,700, to bring the building back into compliance with the building code.

- An Initial Seismic Assessment (ISA) was produced in November 2019 by Airey Consultants. The assessment revealed that the grandstand and existing Manurewa AFC building were structurally separate. The building had an assessed rating of 80% National Building Standard (NBS), and the grandstand had a rating of 19% NBS. The seismic grade given was Grade E Very High Risk. The report recommended a detailed seismic assessment be undertaken and that seismic strengthening of the grandstand to at least 34% NBS was required. Based on the information provided in the ISA a quantity surveyor provided a high-level cost estimate of $900,000 to seismically retrofit the grandstand to 34% NBS.\(^1\)

- On 13\(^{th}\) November 2019, an asbestos assessment team surveyed the cricket clubrooms and the Manurewa AFC building for asbestos. Asbestos was found in the canopy soffit and eave soffit of the cricket clubroom on all four sides of the building. No asbestos was found in the Manurewa AFC building.

15. During the preparation of the detailed business case, the case for improving the provision of sports fields and a multiuse facility with a dedicated community space has been revisited and the recommendation has changed to recommending the provision of the multiuse facility, to apply sand-carpet surface improvements to the whole park (including areas of hybrid turf offering higher usage) as well as lighting.

16. The key reasons for the changed recommendation are:

- At the time the IBC was written, two football fields at Mountfort Park were planned to be redeveloped and flood-lit, and War Memorial Park was only required to provide half of the flood-lit practice field deficit.

- The redevelopment at Mountfort Park to improve and light two football fields did not happen and the benefit resulting from the provision of flood-lit practice fields was doubled.

- The significant population growth of Manurewa above that predicted by StatsNZ.

17. StatsNZ provides population forecasts for all areas in NZ and Manurewa was forecast to have a population growth rate below that of the Auckland average over the next 30 years. The 2018 census showed the opposite to be true with the population of Manurewa shown to

\(^1\) Millard Construction Cost Consultants Limited. Manurewa War Memorial Park Multi Use Facility – Indicative cost review of the initial seismic assessment. Received 5 November 2019
grow rapidly. The population of Manurewa was forecast to reach 95,609 residents in 2026, but the 2018 census showed that number had already been exceeded. The population growth rate of Manurewa was higher than expected and greater than the Auckland average.

18. Given the higher than expected population growth rate, and the strong building consent data in the Manurewa Local Board area over the period of 2017 to the present, it is probable that the Manurewa population at the 2023 census will exceed the 2046 population forecast of 100,096 residents.

19. Unfortunately, the StatsNZ population growth forecast has been used as a base for many other demand statistics and projections. The model was last updated in 2017 before the 2018 census data was available. The model is next due to be updated in 2020.

20. Based on the low-growth projection, the IBC cost benefit analysis used a community facility user growth rate of 0.2% p.a. over the next 30 years, and assumed club growth to be 0% over the next 30 years, leading to significantly reduced benefits.

21. The cost benefit analysis has been reviewed and was found to be very conservative. The analysis has been revised in the detailed business case. The value of project benefits was increased by over a factor of three and showed the economic case for investment in both a multiuse facility with a dedicated community space and field improvements to be strong.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

22. Subject to funding approval, climate impacts will be fully assessed and addressed for the Manurewa War Memorial Park development through planning, design and implementation.

23. This will include due consideration of the usage of green building materials in the project and alternatives for and/or mitigation of any proposed activities that will use a lot of fossil fuels.

24. Demolition materials will be recycled wherever possible and construction debris disposal will also be streamlined by careful site management and the use of materials that are quickly and efficiently recycled.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

25. Collaboration across staff within Community Facilities and Parks, Sports and Recreation, will be ongoing to ensure that the Manurewa War Memorial project will be appropriately developed and integrated into operational maintenance and asset management systems once completed.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

26. The OLI is the Manurewa Local Board’s key advocacy project identified through the 2018-2028 Long-term Plan and the development will deliver multiple benefits for the Manurewa community.

27. Development of Manurewa War Memorial Park will address a shortfall in Manurewa of 49 training hours weekday floodlit football and create a facility for use by the resident clubs and broader community.

28. The Manurewa Local Board held public consultation regarding their proposed priorities for 2018-2019. From this consultation, there were high levels of support to implement a new community facility in War Memorial Park. Fifty five per cent of submitters on this issue supported the local board's proposal, with a further 22% partially supportive, and 22% opposed.

29. Most comments from those who partially supported the proposal, favored upgrading all parks and facilities, not just War Memorial Park. Common responses received from
submitters who did not support this priority, highlighted other issues that were more important including homelessness and housing.

30. The Manurewa Local Board has confirmed that the development of Manurewa War Memorial Park aligns with objectives, community aspirations and is a key priority in the 2017 Local Board Plan.

- More people access and participate in multiuse facilities, spaces and activities
- Meet future demand for facilities.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

31. During the community needs consultation process conducted in 2016 by Buzz Channel, an invitation was sent to 10 Manurewa Mana whenua representatives on 21 May 2016. Due to a lack of response, an alternative approach was undertaken where Māori organisations operating in the area were interviewed one-on-one. Organisations consulted were:

- Manurewa Marae
- Te Whare Oranga (integrated whanau community health care)
- Taiohi Whai Oranga (a marae-based youth development initiative)
- Te Whakaora Tangata (whanau restoration programmes)
- Members of Te Ohu Rata o Aotearoa (Māori Medical Practitioners Association).

32. The multiuse facility will be designed in accordance with the Te Aranga design principles. This will require mana whenua input and involvement during the design process and enabling Māori cultural expression within the building form and exterior.

33. One of the outcomes sought from the project is to provide places and activities for local youth, via addressing the sporting facilities provision shortfall in the area. In Manurewa the proportion of Māori in the area is higher than the Auckland average and the proportion of youth is also higher. Māori youth (Rangatahi) will be one of the demographic groups which will benefit the most from this project.

34. It is recommended that early engagement with mana whenua should occur during the initial stages of preliminary design.

**Ngā ritenga ā-pūtea**

**Financial implications**

35. The estimated cost to deliver the project is $16.9 million. This value is comprised of:

- $5.6 million for the proposed field upgrades; and
- $11.3 million for the proposed multiuse facility.

<table>
<thead>
<tr>
<th></th>
<th>Field upgrades</th>
<th>Multiuse facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction cost</td>
<td>$3,865,200</td>
<td>$7,274,645</td>
</tr>
<tr>
<td>Contingency</td>
<td>$1,159,560 (30%)</td>
<td>$1,454,929 (20%)</td>
</tr>
<tr>
<td>Professional services, consents and other project delivery costs</td>
<td>$575,240</td>
<td>$2,570,426</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,600,000</strong></td>
<td><strong>$11,300,000</strong></td>
</tr>
</tbody>
</table>

36. The estimated delivery cost is within the sum of $17 million. The funding for the delivery of the Manurewa War Memorial Park upgrade project will be solely from the 2018-2028 LTP OLI allocation for this project of $17 million.

---

2 Millard Cost Consultants. Concept Estimate for MWMP Multi-Use Facility. 17 Feb 2020
37. The maintenance and renewal costs for the sport fields will be provided for from operational budgets and are not included as a part of the operating costs of the multiuse facility.

38. Hybrid turf fields combine natural grass with synthetic reinforcing fibres and are expected to produce an uplift in capacity of usage from existing natural turf fields by approximately 70% or provision of 30-35 use hours / week. The annual maintenance of a Hybrid Field is estimated between $28,000 – $35,000 with annual renovation costs estimated at $20,000-$40,000.

39. Maintenance of a sand carpeted field costs $25,000 – $30,000 with annual renovations between $15,000 – $30,000.

40. The field area in Manurewa War Memorial Park (68,660m²) currently provides space for 5.5 full-size equivalent (FSE) soil-based football fields. Current annual field maintenance and renewal (M&R) costs are estimated to be $104,500 or $1.52/m². The proposed field upgrade will provide space for 3.5 FSE sand carpeted fields (50,700 m²) and two FSE hybrid turf fields (17,960 m²) at an estimated annual maintenance and renewal cost of $298,000; comprised of sand-carpet M&R at a rate of $3.45/m² and hybrid turf at $6.84/m².

41. The estimated increase cost to the operational budgets to provide M&R for Manurewa War Memorial Park is $193,500.

<table>
<thead>
<tr>
<th>War Memorial Park areas</th>
<th>Annual maintenance</th>
<th>Annual renovations</th>
<th>M&amp;R cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>68,660 m² of soil turf (5.5 FSE)</td>
<td>$15,000/field</td>
<td>$2-6,000/field</td>
<td>$104,500</td>
</tr>
<tr>
<td>Field option 1b</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50,700 m² of sand carpeted turf (3.5 FSE)</td>
<td>$25-30,000/field</td>
<td>$15-30,000/field</td>
<td>$175,000</td>
</tr>
<tr>
<td>17,960 m² of hybrid turf (2 FSE)</td>
<td>$28-35,000/field</td>
<td>$20-40,000/field</td>
<td>$123,000</td>
</tr>
<tr>
<td>Increased cost to operating budget</td>
<td></td>
<td></td>
<td>$193,500</td>
</tr>
</tbody>
</table>

42. The multiuse facility is forecast to be financially self-sufficient and able to earn an annual surplus of $67,802 based on a forecast operating revenue of $145,874 and operating costs of $78,072.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

43. The following table provides an overview of the main risks associated with the proposal.

<table>
<thead>
<tr>
<th>Risks Identified</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Risk of delays with the consenting process and additional costs.</td>
<td>Investigate any possible constraints with developing the site at the start of the project, and incorporate these within the design and resource consent process.</td>
</tr>
<tr>
<td>Potential for project delays and cost increases.</td>
<td>Ensure a programme schedule is established and agreed upon early and the project manager manages the process closely, with regular reporting requirements and clearly defined lines of communication.</td>
</tr>
<tr>
<td>Budget allocated and fixed before the design has been developed / completed.</td>
<td>Appoint a QS to review costs at each stage of the design process.</td>
</tr>
<tr>
<td>Specifications and details of design are not clearly communicated to all parties prior to</td>
<td>Limit bespoke elements, and if they are required, ensure communication of these</td>
</tr>
<tr>
<td>Item 16</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td><strong>design contract commencement.</strong></td>
<td>elements are fully understood prior to engaging contractor.</td>
</tr>
<tr>
<td><strong>Potential for both design and construction tenders to be lower than estimate, leading to under-pricing of the project and requirements, increasing the need for council input.</strong></td>
<td>Address through the tender process. Potentially procure as a fixed price element, or through weighting of attributes focussed on relevant experience, team proposed etc.</td>
</tr>
<tr>
<td><strong>Potential for both design and construction tenders to be higher than estimated, resulting in escalated costs.</strong></td>
<td>Address through the tender process. Potentially procure as a fixed price element.</td>
</tr>
<tr>
<td><strong>As a result of undefined OPEX costs, the asset owner is unable to fund ongoing OPEX costs. This will result in maintenance being below the expected level of service.</strong></td>
<td>Ensure assets selected and constructed are compliant with Auckland Council standards and guidelines. Engage with the assets and maintenance team early in the process to identify and fund OPEX costs.</td>
</tr>
<tr>
<td><strong>Surrounding residents and the resident clubs are unsupportive of the project.</strong></td>
<td>Engage with the surrounding stakeholders and site tenants early in the project. Understand and manage their expectations.</td>
</tr>
<tr>
<td><strong>Stakeholder and local board expectations for the project are high. Stakeholder and resident expectations might not be completely met.</strong></td>
<td>Agree a communications strategy for engaging with stakeholders and the local board. Understand approval and sign off process and timeframes. Maintain regular communication through a reliable medium.</td>
</tr>
<tr>
<td><strong>The multiuse facility is not well used by the local community and schools.</strong></td>
<td>Ensure there is effective communication and advertising to the public. Throughout the design process, provide updates as appropriate through social media channels and local community boards and shops.</td>
</tr>
<tr>
<td><strong>There will be an increase in reputational risk if there is a further delay to the project.</strong></td>
<td>Ensure there is transparency in communication with stakeholders to define why the decisions have been made. Maintain regular communication through a reliable medium.</td>
</tr>
<tr>
<td><strong>The multiuse facility and fields are not equitably shared between the clubs, community and local schools.</strong></td>
<td>Manage the facility and field usage under a neutral trust with an independent manager.</td>
</tr>
</tbody>
</table>
Ngā koringa ā-muri

Next steps

44. The next steps are outlined below:

<table>
<thead>
<tr>
<th>Gateway</th>
<th>Indicative milestone date (for completion)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report to Finance and Performance Committee</td>
<td>May 2020</td>
</tr>
<tr>
<td>Design Team Procurement</td>
<td>June 2020</td>
</tr>
<tr>
<td>Preliminary design, Mana whenua and community engagement</td>
<td>October 2020</td>
</tr>
<tr>
<td>Detailed design</td>
<td>November 2020</td>
</tr>
<tr>
<td>Resource consent</td>
<td>November 2020</td>
</tr>
<tr>
<td>Building consent</td>
<td>February 2021</td>
</tr>
<tr>
<td>Construction (Staged)</td>
<td>Mid 2021 onwards*</td>
</tr>
<tr>
<td>Handover and completion</td>
<td>Late 2022</td>
</tr>
</tbody>
</table>

*Field upgrades can be staged and could start earlier than the multiuse facility

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Attachment 1 - Field Layout Option</td>
<td>57</td>
</tr>
<tr>
<td>B1</td>
<td>Attachment 2 - MWMP Detailed Business Case Summary</td>
<td>59</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td></td>
</tr>
<tr>
<td>Roscoe Webb - Programme Principal</td>
<td></td>
</tr>
<tr>
<td>Rod Sheridan - General Manager Community Facilities</td>
<td></td>
</tr>
<tr>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
<td></td>
</tr>
</tbody>
</table>
**Investment Proposal**

In 2018, the Manurewa Local Board resolved to advance the Manurewa War Memorial Park upgrade project as their key advocacy project to be delivered through the OLI programme.

At the 31 May 2018 business meeting the Finance and Performance Committee allocated $17 million in the 2018-2028 LTP budget to deliver the project.

In June 2019, the Manurewa Local Board did not support the findings of the Indicative Business Case and requested further factors and options to be investigated in the Detailed Business Case.

Situational changes and population projection discrepancies and reduced field provision found during the preparation of the Detailed Business Case resulted in the upward revision of the preferred option.

---

**Project Stages**

1. Strategic Assessment
   - Plan & cost Business Case
   - Prepare Business Case

2. Initiate
   - Preliminary design & Resource Consent
   - Detailed design & Building Consent
   - Physical Works Tender

3. Plan
   - Construction

4. Deliver
   - Close

---

**Key Investment Objectives**

- **Participation**
  - Providing opportunities for people to meet and connect

- **Well-being**
  - Improve health and well-being by reducing disparities in opportunities and recognising the value of culture and sports.

- **Parks and facilities**
  - Providing safe and accessible facilities that meet community needs for sport and recreation

- **Future growth**
  - Current and future demand for sport fields and community spaces
Changes from the Indicative Business Case (IBC) to the Detailed Business Case (DBC)

Field provision at Manurewa WMP

Proposed Mountfort Park football field upgrades have not proceeded
→ Field provision required at Manurewa WMP doubled

Growth projection for Manurewa discrepancy

Low growth forecast for Manurewa over the next 30 years shown to be conservative by 2018 census results and recent building consent data
Low-growth cost benefit analysis assumptions revised
→ Benefit hours tripled

<table>
<thead>
<tr>
<th>DBC Revised Benefit-Cost Analysis (Preferred Option)</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BCR</td>
<td>IRR</td>
<td>Payback period</td>
</tr>
<tr>
<td>1.97</td>
<td>9.77%</td>
<td>14 years</td>
</tr>
</tbody>
</table>

Attachment B Item 16
Strategic Case
The proposal is strategically aligned with the goals of the Auckland Plan, Local Board and Council strategies.

Proposal
To provide field upgrades and a multiuse facility with a dedicated community space at Manurewa War Memorial Park.

- Recognise the value of culture and sports to quality of life
- Provide public spaces that are inclusive and accessible
- Create safe opportunities for people to meet, connect, participate and enjoy
- Reduce disparities in opportunities and serve communities of greatest need

- Manurewa residents are actively connecting everywhere, everyday.
- Facilities that are safe, accessible and fit-for-purpose.
- To meet current and future facility needs.
- Encourage greater participation.

Sports Facilities Investment Plan 2019-20
Provide adequate facilities to enable high frequency use by clubs, schools and the community.

The Auckland Sport and Recreation Strategic Action Plan
Provide affordable and accessible options with a focus on attracting youth and Auckland’s diverse communities.

Community Facilities Network Plan
Provision of a community places and spaces to build strong, healthy and vibrant communities.
**Economic Case**

The preferred option for Manurewa War Memorial Park achieves value-for-money by providing:

- **BCR of 1.97, IRR of 9.27% and payback period of 14 years**
- **Operating surplus of $67,802 forecasted as anticipated revenue exceeds maintenance and operation costs**
- **Project can be delivered within the $17 million budget**

<table>
<thead>
<tr>
<th>Description</th>
<th>Current / Do Minimum</th>
<th>Preferred option</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Economic</strong></td>
<td>- Non-code compliant building to be repaired at a cost of $1.2 mill</td>
<td>- New multiuse facility with a dedicated community space</td>
</tr>
<tr>
<td></td>
<td>- High ongoing building maintenance costs</td>
<td>- Cricket and football clubs based in the multiuse facility</td>
</tr>
<tr>
<td></td>
<td>- 49-hr weekday lit field deficit in Manurewa</td>
<td>- Grandstand seating retained and seismically strengthened</td>
</tr>
<tr>
<td></td>
<td>- Low usage of the park by the residents who are not club members</td>
<td>- 50,700 m² of sand carpet field upgrade (3.5 FSE)</td>
</tr>
<tr>
<td></td>
<td>- High levels of vandalism and graffiti</td>
<td>- 17,960 m² of hybrid turf field upgrade (2 FSE)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Flood-lighting to fully meet current shortfall</td>
</tr>
<tr>
<td></td>
<td>- $1.2 million immediate building repair cost and future seismic strengthening costs</td>
<td>- $16.9 million park improvement capital cost</td>
</tr>
<tr>
<td></td>
<td>- High ongoing maintenance costs</td>
<td>- Low ongoing building maintenance costs</td>
</tr>
<tr>
<td><strong>Environmental</strong></td>
<td>- Low energy efficiency</td>
<td>Energy efficient building</td>
</tr>
<tr>
<td></td>
<td>- No sustainable design</td>
<td>- Low impact design used for building</td>
</tr>
<tr>
<td><strong>Social</strong></td>
<td>- No change</td>
<td>- Improved safety, security and lighting</td>
</tr>
<tr>
<td></td>
<td>- Ongoing safety and security issues</td>
<td>- Weekday lit field hour shortfall fully addressed</td>
</tr>
<tr>
<td></td>
<td>- Status quo field and facility provisions</td>
<td>- Broader community benefits</td>
</tr>
<tr>
<td><strong>Cultural</strong></td>
<td>- No mana whenua presence onsite</td>
<td>- Mana whenua involvement in the design process</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Cultural expression in the building design</td>
</tr>
</tbody>
</table>
### Attachment B

#### Item 16

<table>
<thead>
<tr>
<th>Description</th>
<th>Revenue</th>
<th>Expenses</th>
<th>Operating surplus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Club financial contribution</td>
<td>$14,834</td>
<td>$35,000</td>
<td>$67,8</td>
</tr>
<tr>
<td>• Community space rental</td>
<td>$131,040</td>
<td>$33,072</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$145,840</td>
<td>$68,072</td>
<td></td>
</tr>
</tbody>
</table>

#### Maintenance and operation costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Public facilities and areas</th>
<th>Upgraded field maintenance costs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• toilets</td>
<td>• Maintenance of 3.5 sand carpet fields</td>
</tr>
<tr>
<td></td>
<td>• litter</td>
<td>• Maintenance of 2 hybrid fields + practice area</td>
</tr>
<tr>
<td></td>
<td>• Other (utilities, vandalism, insurances)</td>
<td>• Less: Maintenance of 5.5 soil fields</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$175,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$123,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-$104,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$193,5</td>
</tr>
</tbody>
</table>

Public facilities and areas, and field maintenance and renewal costs managed via operational budgets projected to operate at a surplus.
The preferred option

Field upgrades
- Sand carpet treatment (50,700 m²)
- Hybrid turf treatment (17,960 m²)
- Flood-lighting

Cost estimate $5,600,000

Multiuse facility
- Seismic strengthening of grandstand seating
- East and West wing building extensions
- New clubhouse space for football and cricket
- New community space provisions

Cost estimate $11,300,000

Next Steps

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Board report</td>
<td>March 2020</td>
</tr>
<tr>
<td>Report to Finance &amp; Performance Committee</td>
<td>May 2020</td>
</tr>
<tr>
<td>Preliminary Design</td>
<td>June 2020</td>
</tr>
<tr>
<td>Procurement and Early Works</td>
<td>Mid 2021</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report

1. To endorse an application from the Tōtara Park Mountain Bike Club for $150,000, to the Sport and Recreation Facilities Investment Fund, to construct mountain bike tracks in Tōtara Park.

Whakarāpopototanga matua

Executive summary

2. The Sport and Recreation Facility Investment Fund is a $120 million contestable fund allocated through the Long-term Plan 2018-2028. It supports the development of regional and sub-regional community sport and recreation facilities across Auckland.

3. In 2019/2020, $7 million has been budgeted for projects that align with priorities identified in the Increasing Aucklanders' Participation in Sport: Investment Plan 2019 – 2039.

4. Tōtara Park Mountain Bike Club has applied for $150,000 to construct new mountain bike tracks in Tōtara Park. The park is identified in the Bike Facility Plan for the Auckland Region as a regional destination for mountain biking.

5. At a workshop on 27 February 2020, the Manurewa Local Board supported this project as it aligns with the intention of the Tōtara Park Master Plan.

6. The local board raised concern that there will be no consequential operational funding to maintain the proposed new tracks, once constructed. Council staff will need to address how the cost of maintenance and renewal of the proposed tracks will be paid for, prior to the transfer of grant funding to Totara Park Mountain Bike Club; this assumes the club’s application is approved by the Parks, Arts, Community and Events Committee.

7. Following assessment of the project, staff recommend that the local board supports the project for consideration for funding by the Parks, Arts, Community and Events Committee. The project is identified on the Tōtara Park Master Plan and aligns with a key initiative in the Manurewa Local Board Plan.

Ngā tūtohunga

Recommendation/s

That Manurewa Local Board

a) endorse an application from the Tōtara Park Mountain Bike Club for $150,000, to the Sport and Recreation Facilities Investment Fund, to construct mountain bike tracks in Tōtara Park.

Horopaki

Context

Sport and Recreation Facilities Investment Fund

8. The Sport and Recreation Facilities Investment Fund is a contestable fund that supports development of regional and sub-regional community sport and recreation facilities in Auckland.
9. The purpose of the fund is to support the implementation of Increasing Aucklanders’ Participation in Sport: Investment Plan 2019-2039 which aims to make Aucklanders more active, more often.

10. A key outcome is that the fund supports the delivery of significant capital development projects. In addition, it is envisaged that a pipeline of projects will be developed from investing into investigation, planning and design stages.


### Funding priorities

12. Core infrastructure such as courts, fields and playing surfaces and lighting are high priorities for investment.

13. A medium investment priority is ancillary infrastructure such as toilets, changing rooms, equipment storage and car parking for sport facilities.

14. Low investment priorities include clubrooms and administration facilities not directly linked to sports participation but whereby they exist for social and management purposes.

15. Further details about the funding priorities are in the Sport and Recreation Facilities Investment Fund Guidelines [SRFIF Guidelines](#).

16. Facility development projects over $500,000 and partnerships that enable a group to leverage additional investment will be a priority for investment. These projects will enable more of the facilities Auckland needs to be constructed faster and more effectively.

### Application process and eligible projects

17. The 2019/2020 grant application process was a two-stage process, as follows:
   - Stage 1: An expression of interest was received from 59 groups by 1 November 2019. Twenty-one applications aligned with the purpose of the fund.
   - Stage 2: Seventeen groups applied in Stage 2. Applications included supplementary documents such as a needs assessment, feasibility study and business case if these have been completed.

18. The Parks, Arts, Community and Events Committee will consider 17 projects at its meeting in April 2020.

### Assessment principles

19. A panel that included staff from Sport New Zealand and council assessed the projects.

20. Auckland Sport (Aktive) did not participate in the assessment process as it applied for funding on behalf of the multi-code Regional Indoor Court Leadership Group.

21. Projects were assessed against criteria linked to the following principles stated in Increasing Aucklanders’ Participation in Sport: Investment Plan 2019-2039. The principles were used during the decision making process to ensure investments are well balanced.

#### Table 1: Investment principles for prioritising investment

<table>
<thead>
<tr>
<th>Principle</th>
<th>Description</th>
<th>%</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Equity</td>
<td>Ensures equity of outcomes across the population regardless of age, gender, ethnicity, socio-economic status or location</td>
<td>40%</td>
</tr>
<tr>
<td>2</td>
<td>Outcome-focused</td>
<td>There is a clear 'line of sight' between the investment and the outcomes it delivers</td>
<td>30%</td>
</tr>
</tbody>
</table>
3 Financial sustainability  Projects need to be financially viable and affordable for the public  20%

4 Accountability  Investment should be efficient, effective, transparent and consistent  10%

In addition to the above, the Sport and Recreation Facilities Investment Fund considers two principles that specifically relate to facility development considerations as follows:

**Table 1a: Investment principles related to facility developments**

<table>
<thead>
<tr>
<th>Principle</th>
<th>Description</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Fit-for-purpose</td>
<td>Ensures the proposal aligns with best practice, is flexible to meet future / changing needs and meets design standards to deliver the intended outcomes</td>
<td>10%</td>
</tr>
<tr>
<td>6 Deliverability</td>
<td>Ensures the capital fundraising plan is realistic, the complexity of the project is achievable and the capability of the group leading the project is sufficient to deliver the intended outcomes</td>
<td>10%</td>
</tr>
</tbody>
</table>

**Manurewa Local Board Plan (2017)**

22. The local board plan has the following outcome, objective and key initiative.

**Outcome 1**: People in Manurewa are actively connecting everywhere, every day.

**Objective**: More people access and participate in multi-use facilities, spaces and activities.

**Key Initiative**: Partner with community organisations to implement the Tōtara Park masterplan as funding allows.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

**Options considered**

**Option 1**: Endorse an application for $150,000 from Tōtara Park Mountain Bike Club, to the Sport and Recreation Facilities Investment Fund, to construct mountain bike tracks in Tōtara Park.

23. Option 1 is to endorse Tōtara Park Mountain Bike Club’s application for investment of $150,000 into construction of mountain bike tracks at Tōtara Park. The application was part of a multi-board application to develop mountain bike tracks in Auckland.

24. The club advised the project will cost $300,000 and that it will raise the balance of $150,000 to complete the project.

25. The project involves construction of new tracks in four areas within the park as illustrated in Attachment 1. Tracks will be known by the club as the Zebzag, Valley Y, Wairere South Exit and Anaconda Native tracks.

27. Tōtara Park is identified as a regional mountain bike facility in the Bike Facility Plan for the Auckland Region. The action in the plan is “ongoing track development to extend the range of tracks available”.

28. Developing and improving the accessibility of open spaces is a key initiative in the Auckland Sport and Recreation Strategic Action Plan 2014 – 2024. Aside from Whitford Forest, the mountain bike tracks in Tōtara Park are the only tracks accessible to the public in the wider Manukau – Papakura area.

Table 2: Advantages and Disadvantages of Option 1

<table>
<thead>
<tr>
<th>Advantages</th>
<th>Disadvantages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aligns with the Bike Facility Plan for the Auckland Region. Tōtara Park is identified as a regional facility.</td>
<td>There is no ongoing consequential opex to maintain new tracks.</td>
</tr>
<tr>
<td>New tracks will be maintained as mountain bike tracks in accordance with the second priority in the Auckland Sport Sector Facilities Priorities Plan (to ensure the tracks are maintained as mountain bike tracks)</td>
<td></td>
</tr>
<tr>
<td>Aligns with a key initiative in the Manurewa Local Board Plan which is to partner with organisations to implement the Tōtara Park masterplan</td>
<td></td>
</tr>
<tr>
<td>Aligns with a key initiative in the Auckland Sport and Recreation Strategic Action Plan, to develop and improve accessibility in open spaces</td>
<td></td>
</tr>
<tr>
<td>Evidence indicates that Tōtara Park Mountain Bike Club has the capability to raise the $150,000 balance required to complete the project</td>
<td></td>
</tr>
</tbody>
</table>

Recommendation

29. Staff recommend endorsing Tōtara Park Mountain Bike Club’s application for $150,000 to construct mountain bike tracks at Tōtara Park.

Option 2: Do not endorse an application for $150,000 from Tōtara Park Mountain Bike Club, to the Sport and Recreation Facilities Investment Fund, to construct mountain bike tracks in Tōtara Park

30. Should the local board support Option 2, the Parks, Arts, Community and Events committee could approve investment in this project nevertheless. The committee is focusing on regional and sub regional facilities that will benefit Aucklanders.

31. If the application is not approved by the Parks, Arts, Community and Events committee, completing proposed mountain bike tracks on the local board’s master plan for Tōtara Park is likely to take longer with Option 2. Tōtara Park Mountain Bike Club will be required to secure funding for track construction from external sources.

Table 3: Advantages and Disadvantages of Option 2

<table>
<thead>
<tr>
<th>Advantages</th>
<th>Disadvantages</th>
</tr>
</thead>
<tbody>
<tr>
<td>No advantages</td>
<td>Actions for Tōtara Park in the in the Bike Facility Plan for the Auckland Region will take longer to implement</td>
</tr>
<tr>
<td>Recommendation</td>
<td></td>
</tr>
<tr>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>32. <em>Staff do not recommend Option 2 as it will delay the implementation of the Tōtara Park Master Plan and the completion of track development, as recommended in the Bike Facility Plan for the Auckland Region.</em></td>
<td></td>
</tr>
</tbody>
</table>

**Tauākī whakaaweawe āhuarangi**  
Climate impact statement

33. *At this time there are no significant climate change impacts to be considered in relation to this project.*

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**  
Council group impacts and views

34. *The Parks, Arts, Community and Events Committee is responsible for the allocation of funding from the Sport and Recreation Facilities Investment Fund.*

35. *Council’s contractor, Citicare, maintains tracks in Tōtara Park. Should this project be approved by the committee, the Community Facilities Team will be tasked with the maintenance of more tracks and will not get corresponding operational funding for the maintenance required.*

**Council Controlled Organisations**

36. *The views of council-controlled organisations were not required for the preparation of this report’s advice.*

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**  
Local impacts and local board views

37. *Input and views of the local board were received at a workshop held on 27 February 2020. The board was supportive of Option 1.*

38. *The board raised concern that riders come to Tōtara Park from other parts of Auckland but do not contribute to the cost of track maintenance.*

39. *The board identified that it could receive a funding request in future from the club, for maintenance of the proposed tracks. It does not wish to fund track maintenance from its locally driven initiatives budget.*

**Tauākī whakaaweawe Māori**  
Māori impact statement

40. *Within the Manurewa Local Board area, 26% of the population is Maori.*

41. *7.3% of Māori residing in Manurewa Local Board area participate in cycling / biking.*

42. *The impact on Māori is likely to be less than that of general participants. Maori are 20% less likely to participate in cycling/ biking than other Manurewa residents.*

43. *Auckland Transport has been delivering a learn to ride a bike programme in Manurewa schools and it is likely some Māori children have visited Tōtara Park to ride on the tracks.*
Ngā ritenga ā-pūtea
Financial implications

44. The recommendation gives rise to the financial risk that should the project be funded by the Parks, Arts, Community and Events Committee, there will be no consequential operational funding to maintain the proposed mountain bike tracks, once they are completed.

45. Council staff will need to address how the cost of track maintenance and renewals will be paid for, prior to the transfer of grant funding to Tōtara Park Mountain Bike Club; this assumes the club’s application is approved by the Parks, Arts, Community and Events Committee.

46. The economic return on investment in new mountain bike tracks includes fitter and healthier community members. This is due to the increased opportunity to provide a more extensive track network and more variety of tracks.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

47. Potential risks from supporting this project, should it be granted funds by the Parks, Arts, Community and Events Committee will be mitigated by having a signed funding agreement with Tōtara Park Mountain Bike Club. The funding agreement will state how the funding is to be used. As the club will require additional funds to complete a project, the grant will be released once it provides confirmation that the balance has been secured to complete the project.

48. The sport and recreation team has prepared and managed many similar funding agreements. The risk of not achieving the expected outcomes from the recommended grant funding is expected to be low.

Ngā koringa ā-muri
Next steps

49. Following local board feedback on the options, a report will be presented to the Parks, Arts, Community and Events Committee in April 2020 with recommendations for the allocation of $7m (not subject to GST).

50. The successful organisations will be required to enter into a funding agreement which includes the terms and conditions of the grant funding.

51. Staff from the Sport and Recreation Team will keep the local board informed on the project’s progress through the PACE reporting.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
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<tr>
<td>A1</td>
<td>Proposed mountain bike track development at Tōtara Park</td>
<td>73</td>
</tr>
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</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Rose Ward - Sport and Recreation Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Mace Ward - General Manager Parks, Sports and Recreation</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
<tr>
<td></td>
<td>Dave Stewart - Manager Sport &amp; Recreation</td>
</tr>
</tbody>
</table>
Attachment A – Proposed mountain bike track development at Tōtara Park

Legend

- Existing mountain bike tracks
- Zebzag Track (two tracks that are linked by an existing short track)
- Valley Y tracks (a new uphill track and three new downhill tracks)
- Wairere South Exit Track
- Anaconda Native Track
Jellicoe Park Tennis Club: Locally Driven Initiative (LDI) Capital Funding for two new tennis courts

File No.: CP2020/01568

Te take mō te pūrongo

Purpose of the report
1. To request funding from the Manurewa Local Board’s locally driven initiatives (LDI) capital budget for the development of two new tennis courts at Jellicoe Park Tennis Club in Manurewa.

Whakarāpopototanga matua

Executive summary
2. In 2018 the Jellicoe Park Tennis Club (JPTC) applied for landowner approval to redevelop and expand their facilities at Jellicoe Park.
3. As a first stage, JPTC are seeking approval and funding for two new courts within their existing leased area as well as the associated fencing required.
4. Their long-term proposal includes an additional four ‘hot shot’ courts within the existing car park area as well as any ancillary requirements such as fencing.
5. In December 2018, staff recommended to proceed with a full project investigation and design in order to provide an accurate estimate of project costs prior to the local board deciding whether to proceed with the proposed redevelopment at Jellicoe Park.
6. On 24 January 2019, the local board resolved up to $25,000 from financial year 2018/2019 locally driven initiatives (LDI) capital funding budget to complete the project scope for the proposed redevelopment of tennis facilities at Jellicoe Park (resolution MR/2019/111).
7. Staff returned to a local board workshop in July 2019 to provide a project update after consultation with the neighbouring property. The local board gave direction to progress the design six meters away from the property boundary line.
8. This report seeks budget approval of $293,000 from the Manurewa Local Board’s LDI capex budget to deliver two tennis courts, fencing and relocate the existing pathway as part of the redevelopment of tennis facilities at Jellicoe Park.

Ngā tūtohunga

Recommendation/s
That the Manurewa Local Board:

a) approve $293,000 from financial year 2020/2021 locally driven initiatives (LDI) capital funding budget to deliver two new tennis courts, fencing and to relocate the pathway as part of the redevelopment of tennis facilities at Jellicoe Park in Manurewa.

Horopaki

Context

Jellicoe Park Tennis Club proposal
9. In June 2018, JPTC presented a proposal to the local board for the redevelopment of tennis facilities at Jellicoe Park
10. The proposal included:
   - two new courts within their existing lease area
   - four hot shot courts within the existing car park area
   - a range of associated work such as fencing, vegetation clearance etc.

11. JPTC applied to the local board for landowner approval and funding for the two proposed new tennis courts within their current lease area.

12. JPTC provided a quote for the work of $145,544 plus GST. The provided quote is based on a number of assumptions relating to site conditions and work required and has a number of exclusions. The cost of exclusions and validity of the assumptions at the time was unclear.

13. The quotation excluded several items which are identified in the JPTC proposal as needing to be completed by council, at council’s cost. These items include securing resource and/or building consents, removal of vegetation and associated works, and the appropriate reuse or disposal of material excavated from the site of the proposed new courts.

14. The initial proposal from JPTC highlighted the club’s intention to align the two new courts next to the existing courts three and four. Fencing would be on the property boundary line of the park and neighbour’s property.

15. Building conditions in a residential area restrict building structures within six meters of a property boundary line. Signed permission from the adjacent neighbours would be required to obtain resource consent for delivery.

16. In April and May 2019 staff conducted consultation with residents adjacent to the park to seek feedback and written permission. A letter with the club’s proposal was issued for consideration.

17. Staff returned to a workshop in June 2019 to advise the board after consultation only 50 percent of the neighbours supported the scope. Neighbours who did not support the proposal raised concerns of increased noise and their privacy.

18. Based on the results from the consultation the local board directed staff to progress the design six meters from the property boundary line.

Tātaritanga me ngā tohutohu
Analysis and advice

Land tenure
19. Jellicoe Park, sited at 40R Jellicoe Road, is formed by Lots 1 and 2 DP 43428 and is currently held in fee simple by the Auckland Council as a classified recreation reserve.

20. JPTC has a ground lease with council and is due for final expiry on 31/07/2021. Staff assume the club will seek to renew their ground lease prior to expiry.

21. The existing assets within the lease area are owned and maintained by the club.

Resource consent considerations
22. The site adjoins the mixed housing suburban zone which has 2.5 meters and 45° height in relation to boundary standard. The proposed tennis fencing will exceed this standard if located within the height in relation to boundary extent.

23. The front yard standard of five meters is likely to be infringed towards Jellicoe Road to enable two additional tennis courts to be installed.

24. The side yard towards 44 Jellicoe Road will also be infringed if the fencing is placed within 6 meters of the side yard.

25. As the full support from the neighbouring properties has not been secured, staff recommended fencing for the tennis courts is moved six meters away from the boundary so that it complies with zone requirements.
26. Provided the proposed fencing complies with zone requirements, resource consent will only be required for earthworks in the flood plains, where the new tennis courts will be located. Vegetation will be added between the property boundary line and fencing to deter foot traffic.

27. The existing pathway on the adjacent side of the park will also need to be moved over to accommodate the existing connecting pathway.

28. The design has considered the location of the proposed tennis courts is subject to both an overland flow path and flooding. Stormwater disposal requirements has been considered in the design.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

29. In June 2019, Auckland Council declared a climate emergency and a commitment to the community to look at ways on how we can consider climate implications in everything that we do.

30. Synthetic turf has a lot of positive environmental credentials. The main ecological benefits of synthetic turf are
   - Water Conservation - artificial turf surfaces have a major advantage over natural grass for most sports. Irrigation is a key component in maintaining good quality natural grass, whereas, synthetic turf does not require irrigation in most situations. Although there are some types of synthetic turf that do perform better when watered, this water usage is generally significantly less than that needed to irrigate and maintain natural grass.
   - No mowing - mowing grass uses fossil fuels and contribute carbon dioxide into the atmosphere.
   - Eliminates the use of toxic pesticides and fertilizers.

31. All waste will be minimised and recycled wherever possible.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

Council group impacts and views

32. Overall, council staff are supportive of an initiative to provide facilities that strongly supports local youth in tennis. Providing two new courts would further attract more local youth to the sport.

33. Advice from the Parks, Sports and Recreation department is that the board consider the benefits in negotiating community access and options for a variety of uses at JPTC in the future.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

Local impacts and local board views

34. The JPTC proposal has been discussed at local board workshops throughout 2018 and 2019. The board has indicated their support for the club and the redevelopment proposal at those workshops.

35. The local board expressed interest to learn JPTC have appointed a social coordinator to manage all club and public events and fundraisers which include public use. See attachment A, Jellicoe Tennis Club.

36. Community members join the club to participate in social events, coaching and interclub competitions. Casual participants, non-members, are found at holiday programmes, senior coaching sessions and social events. All forms of participation contribute to improved personal and community well-being.
Jellicoe Park Tennis Club: Locally Driven Initiative (LDI) Capital Funding for two new tennis courts

Item 18

Tauākī whakaaweawe Māori
Māori impact statement

37. The proposal has no specific impact on Māori. The increase in facilities will provide more tennis opportunities for all members of the club and residents of Manurewa.

Ngā ritinga ā-pūtea
Financial implications

38. A preliminary estimate of $293,000 provided by a council Quantity Surveyor includes cost of consent, construction and contingency. Actual costs will be confirmed in tender, and any unused funds will be returned to the local board. The proposed design is provided as Attachment B: JPTC Proposed Design Final.

39. The lease documentation states that JPTC is responsible for all maintenance of the current assets contained in the lease. The maintenance for the new courts will also be their responsibility. At the end of the current 10 year lease the assets will be returned to council, unless the lease is renewed.

<table>
<thead>
<tr>
<th>Estimate costings excl GST</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical works</td>
<td>$223,000</td>
</tr>
<tr>
<td>Design, consenting and professional fees</td>
<td>$42,965</td>
</tr>
<tr>
<td>Contingency</td>
<td>$27,000</td>
</tr>
<tr>
<td>Total expected estimate</td>
<td>$293,000</td>
</tr>
</tbody>
</table>

40. The Manurewa Local Board has sufficient unallocated LDI capex to fund this initiative in financial year 2020-2021.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

41. Project progression and delivery is dependent on a decision from the local board.

42. Two neighbouring properties did not support the initial proposal. The fence has been moved six meters from the property boundary in response to their feedback.

43. Public expectation has been raised that the JPTC courts will be increased according to the feedback provided during consultation. If the delivery plan is not supported by the local board, it could cause disappointment for locals and club members as well as contribute to a drop in consultation engagement as part of future projects.

Ngā koringa ā-muri
Next steps

44. Following approval from the board staff will apply for resource consent in order to progress delivery.

45. Staff will update the local board and provide delivery time frames once resource consent is approved.
Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>JPTC Proposed Design Final</td>
<td>81</td>
</tr>
<tr>
<td>B</td>
<td>Jellicoe Park Tennis Club Activites 2020</td>
<td>83</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jasmine Samuel - Community Led &amp; LDI Specialist</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Jellicoe Park Tennis Club  http://jellicoeparktennis.weebly.com/

Community members join the club to participate in social events, coaching and interclub competitions. Casual participants, non-members, are found at holiday programmes, senior coaching sessions and social events. All forms of participation contribute to improved personal and community well-being.

Competitions

Competition formats provide opportunities for game play for club members and casual entries from the wider community.

For 2019 winter interclub there was a mix of juniors and seniors and this summer season, pre-Christmas, there were six senior teams entered in Saturday competitions and one on a Monday. Seven junior teams have been competing each Saturday and one on a Sunday. The Presidents team (30+ years) could be counted as two teams as it has eight players, four men and four women, who play two doubles matches in each round.

More courts will enable more teams to be entered as the club grows and play home games at the same time.

Club based competitions are also run. Some, such as the club championships, challenge the keen interclub players, while others introduce new players to game scoring and provide a fun format for juniors and seniors with lesser skills but a wish to have fun as they exercise and socialise.

An annual two-day tournament involves up to thirty junior players in doubles on day one and singles on day two. Doubles partners are rotated within each similarly skilled group. Under elevens have their own one-day tournament played with smaller nets, courts and beginner balls to finish their year each December.

A winter weekend club-hosted tournament schedule will be introduced in 2020. Juniors from Manurewa and surrounding suburbs will be invited to participate in revised format round-robin competitions with sessions held each Saturday and Sunday morning and afternoon, as demand dictates. Each player will be on a court with four more similarly ranked players. Points are earned toward end of term prizes. Top two and bottom two move up and down between courts after each round.

More courts will increase the limit for each session by 50%.

Coaching

Coaching is available to all juniors as part of their membership on Wednesday and Friday evenings, while adult seniors have sessions on Monday evenings. Parents of a dozen advanced juniors pay a coach for coaching in squads of four and personal sessions, four evenings each week. No court hire or light fees are charged.

Wednesday night is club night and open to all members for friendly matches, coaching and practice.

More courts will mean coaching will be available for more players in each session and weekend sessions become an option.
Manurewa Local Board
19 March 2020

Social

The appointment of a social coordinator has seen an immediate lift in community participation.

A recent social doubles tournament attracted eleven club related entries with another eight first time participants from the local community. They were supported by fifteen friends and family who also enjoyed the sausage sizzle. 2020 onwards more events are being planned which will coincide with public holidays to avoid clashes with the interclub competition schedule.

Businesses will be approached to co-host their own events.

Special events raise funds for other charitable purposes such as families and communities in need.

*Having two more courts will lift the numbers able to be involved on court in each event.*

Holiday programmes

Community children aged 11 to 17 are invited to participate free in Breakaway Holiday Programmes which are notified through the club’s website, emails to parents and local schools.

Paid coaches are engaged to provide structured programmes for all levels while volunteers give additional off-court supervision and provide morning tea and lunch for all.

Ten full size beginner racquets were recently added to the club’s stock for use in holiday and beginner programmes, thanks to a grant from Trillian Trust.

Participation exceeds the thirty contracted and funded by Counties Manukau Sport as numbers are boosted by younger siblings in the six to ten-year-old range.

For 2019 programmes have been run in April and October school holidays.

<table>
<thead>
<tr>
<th>April</th>
<th>October</th>
</tr>
</thead>
<tbody>
<tr>
<td>week one</td>
<td>week one</td>
</tr>
<tr>
<td>32 aged 11 to 17 years</td>
<td>27 aged 11 to 17 years</td>
</tr>
<tr>
<td>11 aged 6 to 10 years</td>
<td>11 aged 7 to 10 years</td>
</tr>
<tr>
<td>7 were non-club members</td>
<td>2 non-club members</td>
</tr>
<tr>
<td>week two</td>
<td>week two</td>
</tr>
<tr>
<td>33 aged 11 to 17 years</td>
<td>29 aged 11 to 17 years</td>
</tr>
<tr>
<td>8 aged 6 to 10 years</td>
<td>13 aged 7 to 10 years</td>
</tr>
<tr>
<td>5 were non-club members</td>
<td>4 non-club members</td>
</tr>
</tbody>
</table>

Free Breakaway Holiday Programmes will be held this summer. Daily 9am - 1:30pm.
Open to all community kids aged 11-17yrs. Morning tea & light lunch provided.

*Having more courts will enable these programmes to expand to include more local children. With room for 50% more the programme advertising can also be raised to make more aware.*
Te Tāruke-ā-Tāwhiri: Auckland's Climate Action Framework - Proposed changes

File No.: CP2020/02843

Te take mō te pūrongo
Purpose of the report
1. The purpose of this report is to outline key amendments to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework and to obtain the local board’s views.

Whakarāpopototanga matua
Executive summary
2. In February 2018, the Environment and Community Committee resolved to develop an integrated climate action plan for the Auckland region (ENV/2018/11).
3. To meet this requirement, Auckland Council led the development of Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework, (ACAF) with extensive collaboration and engagement with mana whenua, public, private and voluntary sectors.
4. In June 2019, the Environment and Community Committee approved a consultation draft of ACAF and associated materials.
5. In February 2020, a memorandum and consultation summary was circulated to share key findings from the public consultation as provided in Attachments A and B.
6. To address the feedback from the consultation, this report outlines key structural changes proposed for the framework including:
   • introducing three pillars representing the core drivers to which all actions will align (i.e. a place-based approach; emissions reduction; preparing for climate change)
   • moving from eleven key moves to eight priorities to streamline actions and address feedback.
7. It is also proposed that the title of the document is changed from Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan to reflect feedback and the greater focus on the impact of actions against our climate goals and roles in delivery. In addition, this provides certainty for roles and responsibilities with regards to implementation.
8. The proposed changes meet the requirements of a climate action plan as defined by C40 Cities.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) provide feedback on the changes to the draft Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework including:
   • introducing three pillars representing the core drivers for climate action (i.e. a place-based approach; emissions reduction; preparing for climate change)
   • moving from eleven key moves to eight priorities
   • changing the title from Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework to Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan.
Horopaki

Context

9. In February 2018, the Environment and Community Committee resolved to develop an integrated climate action plan for the Auckland region, addressing both emissions reduction (i.e. mitigation) and preparing for the impacts of a changing climate (i.e. adaptation) (ENV/2018/11).

10. To meet this requirement, Auckland Council led the development of Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework, (ACAF) with extensive collaboration and engagement with mana whenua, public, private and voluntary sectors, reaching hundreds of Aucklanders.

11. Local board engagement and insights were sought throughout development of the framework, including meetings and cluster workshops. A summary of feedback from local boards is available in Attachments C and D.

12. In June 2019, the Environment and Community Committee approved the consultation draft of ACAF and associated materials.

13. In February 2020, a memo and a consultation summary was circulated to all local boards to share key findings from the public consultation on the draft ACAF as provided in Attachments A and B.

14. This report provides an overview of key proposed changes to the draft ACAF to address the feedback received through the consultation. Local Board views will be reflected in the final version, which will be reported to the Environment and Climate Change Committee in May 2020.

15. More detailed changes reported in the consultation summary are not repeated here but will be reflected in text changes in the final version.

Tātaritanga me ngā tohutohu

Analysis and advice

16. The proposed changes to ACAF have been informed by consultation feedback received on the draft document. Some key themes that arose include:

- Urgency and scale of action needs to be better articulated
- Lack of clarity on how key moves work together and how they address our climate goals. In addition it was felt that there are too many.
- Need to be clearer about roles and responsibilities with a request for more information on who is responsible for actions at each level.
- Need for partnership working across sectors and with central government and mana whenua in particular.
- Greater focus on equity across feedback points.
- Need for a strong Māori voice with widespread support for working with Māori, using mātauranga Māori and Māori practices in designing and implementing climate action.
- Need for a system shift and scale of change required, and to better articulate this with Aucklanders.
- Need for communication and behaviour change and a request for campaigns to raise awareness across the region and enable action at an individual level.
- Need for a significant shift in transport (of all key moves) with the identified actions supported but a need for these to be delivered at pace and scale.

17. To address this feedback a number of key structural changes are proposed.
18. The first of these is establish three core drivers for action – our 'pillars' as provided in Attachment E. These provide greater clarity on the goals of the framework and all actions will align to how they deliver against these goals:

- **A Tāmaki response:** This pillar reflects the uniqueness of Auckland and our place-based response to climate change. It is informed by learning from Māori principles and practice, provides a greater focus on equity and a better definition of roles and responsibilities and collective action across governance and sectors.

- **Reducing our emissions:** This pillar reflects the need to provide greater clarity on our emissions target and the need to halve emissions by 2030 and reach net zero emissions by 2050. It improves alignment with the actions and how we will deliver and prioritise emissions reductions.

- **Preparing for climate change:** This pillar enables a greater focus on how we will approach climate change adaptation and take a precautionary approach for the region and also provides greater alignment with the actions.

19. The second structural change is that the eleven key moves are streamlined into eight priorities as outlined in Attachment F. This proposed change is to address feedback on where areas are more foundational and therefore should be embedded throughout all priority areas, or where there is confusion and overlap.

- It is proposed that **Key Move 3: Make development and infrastructure climate compatible** and **Key Move 4: Transform existing buildings and places** are combined into a single built environment priority area.

- It is proposed that **Key Move 1: Lay the foundation** is embedded into our three pillars in recognition of the cross-cutting nature of the actions.

- Similarly, **Key Move 9- Rangatahi (Youth & Inter-generational equity)** is embedded into pillar 1 to reflect the need to consider actions across the framework.

20. Actions contained within Key Moves 1 and 9 will still be maintained and reflected in the updated document.

21. Actions contained within Key Moves 1-11 will be carried through into Priorities 1-8 (Figure 2) and updated to:

- clarify any ambiguities that were raised in consultation
- remove repetition or overlapping actions
- make additions in response to consultation feedback
- strengthen alignment to delivery of the three pillars.

22. Overall, the intent of the actions between the Key Moves 1-11 and Priority areas 1-8, remain the same. Attachment G briefly summarises how the actions have changed from the consultation document to the updated priority areas.

23. It is also proposed that the title of the document is changed from **Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework** to **Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan** to reflect feedback and the greater focus on the impact of actions against our climate goals and roles in delivery. In addition, this provides certainty for roles and responsibilities with regards to implementation.

24. The proposed changes meet the requirements of a climate action plan as defined by C40 Cities.

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

25. The changes identified in this report have been made to reflect feedback received and updated emissions modelling. As such, they will further deliver and strengthen climate action already identified.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

26. Regular meetings and workshops took place across the council group for development of the framework.

27. In addition, a working group was established from the outset to provide expertise from across the council group, central government and district health boards.

28. This group has continued to provide input post-consultation and has reviewed and provided input into the proposed changes.

29. In addition, the team has been working closely across the Council group in the development of costed actions for consideration in the Long-term Plan. This process is running concurrently with the finalisation of the plan.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

30. The framework will have implications for all local boards.

31. In June 2018, the Chief Sustainability Office attended workshops of 19 of the 21 local boards and obtained informal email feedback from the other two local boards to identify their main priorities related to climate change. This was followed up in September 2018 at cluster workshops to assess and test a series of ‘must haves’, which were the precursors to the actions included in the draft framework.

32. Priorities included:
   - coastal erosion and inundation concerns
   - affordable and accessible transport
   - long-term infrastructure development to consider climate impacts
   - better stormwater management
   - climate-related education and awareness
   - building community resilience
   - for Auckland Council to lead by example.

33. This report seeks Local Board formal views on proposed changes to the draft Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework outlined in this report. These views will be reflected in the final version.

34. Local boards will be key in taking climate action at a local level. Support will be provided for local board planning and alignment with outcomes.

35. The Chief Sustainability Office and Quality Advice Unit will implement a programme of work for the whole council family to provide guidance and training on how to embed climate action in Local Board plans and what to expect in climate impact statements.

Tauākī whakaaweawe Māori
Māori impact statement

36. Climate change impacts and associated policy and action will have significant impacts for Māori communities.

37. A Tāmaki and climate change subject matter expert rōpū (group) was established in March 2019 which has been supporting and advising mana whenua and council on climate change issues for Māori and providing direct advice and narrative for the draft framework.

38. A rangatahi Māori and Pasifika rōpū has also been working in partnership with council on this kaupapa to develop rangatahi-focused actions for the framework.
39. A joint mana whenua and Māori expert task group is finalising a Tāmaki and climate change position paper, Te ora ō Tāmaki, which will be used as the bridging document to weave key anchor points into the climate action framework.

40. Anchor points include:
   • weaving the narrative into the framework, specifically the following sections: Climate change and Māori, Impacts on Māori and Developing the Plan with Māori
   • a section developed by rangatahi (the Youth and intergenerational equity key move)
   • a separate key move of Te puawaitanga o te tangata (Resilient Māori communities).

Ngā ritenga ā-pūtea
Financial implications
41. Actions within the framework will result in budgetary implications for organisations across the region. Identifying and unlocking appropriate funding and financing streams in the future will be critical.

42. Taking climate action will require a range of finance and/or funding mechanisms. For instance, green bonds have been a useful tool for financing council-owned assets such as electric trains but investment in clean tech may require crowd-sourcing, grants or venture capital.

43. To support this, a climate finance work package is underway to identify partnerships and broader funding mechanisms across actions such as bonds, grants, equity instruments and public/private partnerships.

44. The final framework and specific Auckland Council actions being developed will need to inform on-going Long-term Plan discussions to support delivery and avoid costs associated with inaction, such as increased maintenance costs and infrastructure failures through to missed opportunities to Auckland’s economy in delivering the transition.

45. Not all actions within council’s remit will require additional budget. Some actions can result in long-term cost avoidance – for example electrifying fleets can reduce fuel and maintenance costs. Some actions could require existing funds to be redirected if priorities change.

46. Also, not all actions will require funding, for example those related to advocacy to central government or expert input into actions led by other organisations.

47. The costs associated with different council-specific actions will consider funding sources as described above.

Ngā raru tūpono me ngā whakamaruutanga
Risks and mitigations
48. No high or extreme risks have been identified with the proposed approach.

49. Moderate risks exist, including:
   • preparing for the implications of climate change may not comply with current rules and regulations
   • potential strategic risk with non-alignment with New Zealand Government direction and policy
   • potential governance risk in shared leadership and ownership of the framework across sectors.

50. A risk mitigation plan has been developed to address the above, including targeted engagement approaches, a legal review of the final framework, on-going partnership with central government and establishment of clear governance structures for the implementation of the framework.
Ngā koringa ā-muri

Next steps

51. Workshops will be held in April 2020 with the Environment and Climate Change Committee and Independent Māori Statutory Board to discuss updated framework text, and the final text will be presented to the Environment and Climate Change Committee for approval in May 2020.

52. The draft digital plan layout will be workshopped with the Environment and Climate Change Committee in June 2020 and finalised in July 2020.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
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<td>A</td>
<td>ACAF Consultation Summary Memo</td>
<td>91</td>
</tr>
<tr>
<td>B</td>
<td>ACAF Consultation Summary (Under Separate Cover)</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Engagement Summary - LB workshops June 2018 (Under Separate Cover)</td>
<td></td>
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<tr>
<td>D</td>
<td>Engagement Summary - Clusters workshops Oct 2018 (Under Separate Cover)</td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>ACAF Proposed Three Pillars</td>
<td>95</td>
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<td>F</td>
<td>ACAF Proposed Eight Priorities</td>
<td>97</td>
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<tr>
<td>G</td>
<td>ACAF Proposed Priority Areas and Actions</td>
<td>99</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Sarah Anderson - Principal Specialist Sustainability and Climate Resilience</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lauren Simpson - Principal Sustainability &amp; Resilience Advisor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorisers</th>
<th>Jacques Victor - GM Auckland Plan Strategy and Research</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Memorandum

To: Environment and Climate Change Committee; Local Boards and IMSB

Subject: Te Tāruke-ā-Tāwhiri - Auckland’s Climate Action Framework:
Consultation Summary Report

From: Sarah Anderson, ACAF Lead, Chief Sustainability Office, APSR

Contact information: sarah.j.anderson@aucklandcouncil.govt.nz
alec.tang@aucklandcouncil.govt.nz

Purpose
1. To share key findings from the public consultation on Te Tāruke-ā-Tāwhiri - Auckland’s Climate Action Framework and provide an update on next steps.

Summary
3. 2,967 responses were received, including above average responses from Māori (n=578), Pacific Peoples (n=500) and youth (n=556 in the under 25 age bracket).
4. These were analysed by the project team to identify key findings and proposed changes to the framework.
5. Overall there was broad support for the framework.
6. 91% of respondents thought that the framework either fully, or partially takes us in the right direction to act on climate change.
7. 79% of respondents thought that Auckland Council should facilitate action and bring stakeholders together.
8. 93% either fully, or partially fed back that the key moves were right for Auckland.
9. 86% supported or partially supported the view that the key moves will drive organisational action.
10. However, a range of improvements were also suggested. A summary of feedback and proposed changes are in Appendix 1. These proposed changes will be worked through with the Environment and Community Committee in February/early March and will be reported to Committee on 12th March for decision prior to finalisation of the text.
11. Local Boards will also be consulted for formal feedback on the proposed changes in March.
12. Final text for the plan will be taken to the Environment and Community Committee in May with an aim for the final digital plan to be launched in July 2020.

Context
13. In February 2018, the Environment and Community Committee approved the development of an integrated climate action plan for the Auckland region to address both emissions reduction (mitigation) and preparing for the impacts of a changing climate (adaptation).

15. Consultation on the framework opened on 17 July and closed on 30 September 2019.

16. 2,987 responses were received, and a report of key findings and proposed changes are provided in Appendix A.

**Discussion**

17. Four specific questions were asked during the consultation period, with an opportunity to provide further feedback if needed.

18. Of those that responded directly to the questions:

   - 91% of respondents thought that the framework either fully, or partially takes us in the right direction to act on climate change (n=1,543)
   - 79% of respondents thought that Auckland Council should facilitate action and bring stakeholders together (n=1,798)
   - 93% either fully, or partially fed back that the key moves were right for Auckland (n=1,796)
   - 86% supported or partially supported the view that the key moves will drive organisational action (n=1,502)

19. Responses were received from 80 organisations, representing major businesses such as energy providers and industry; subject matter expert networks such as New Zealand Green Building Council and Forest and Bird; academic institutions; community groups; trade unions; and youth (amongst others).

20. Targeted engagement also took place during the consultation period resulting in above average responses from Māori (n=578), Pacific Peoples (n=500) and youth (n=556 in the under 25 age bracket).

**Key overall findings**

21. Extensive and detailed feedback was received, much of which is informing on-going development of an implementation plan as well as the framework itself.

22. Overall a number of key themes emerged:

   - **Urgency and scale of action** needs to be better articulated throughout. This was strongly reflected in the feedback with many comments suggesting it does not accurately reflect the climate emergency declaration. The scale of change required was regularly cited with a need to better articulate this with Aucklanders.

   - **Bolder, accelerated targets are needed across key moves and overall.**

   - **There is a lack of clarity on how key moves work together** with a view that the current format implies prioritisation and doesn’t demonstrate interlinkages.

   - **Clarity of roles and responsibilities** is seen as key, with a request for more information on who is responsible for actions at each level and the need for partnerships, particularly in relation to Central Government, rangatahi and mana whenua.

   - **Transparent monitoring and evaluation** was also highlighted. In addition, there was a strong appetite for independent bodies to monitor progress and support action development, including representation from communities and rangatahi.

   - **Greater focus on equity** came through across feedback points and was seen as needing greater definition in the framework.

   - **A strong Māori voice** with widespread support for working with Māori, using mātauranga Māori and Māori practices in designing and implementing climate action.

   - **Clear policy and regulation** and leading by example was a key piece of feedback, with a strong appetite for Council to lead and increase direction for the region.
Communication and behaviour change was strongly supported with a request for campaigns to raise awareness across the region and enable action at an individual level.

Of all key moves, transport was the most cited as needing significant change, with the identified actions supported but needing to be delivered at pace and scale.

**Next steps**

23. This memorandum and report provides an overview of feedback received and will inform the next stages as set out below:

- **January**
  - Circulate consultation report to Elected Members, Local Boards and IMSB (this memo and report)

- **February**
  - Workshop between ECC and MWKF (19th)
  - Workshop 1 (of 2) to review proposed changes to the framework - focus on emissions and adaptation (26th)

- **March**
  - Workshop 2 (of 2) to review proposed changes - focus on key moves (4th)
  - Report on proposed changes and approach
  - Proposed changes to Local Board meetings for formal feedback

- **April**
  - Workshop updated text with ECC and IMSB

- **May**
  - Final text to ECC for approval prior to handover to digital

- **June**
  - Workshop digital layout with ECC

- **July**
  - Digital plan completion

**Attachments**

- Te Tāruke-ā-Tāwhiri: Auckland’s Climate Action Framework Consultation Summary
Attachment E: ACAF Proposed Three Pillars
Attachment F: ACAF Eight Priorities

Existing key moves

- Food
- Energy
- Air
- Water
- Buildings
- Infrastructure
- Environment
- Economic
- Community

Proposed key moves

- Food
- Energy
- Air
- Water
- Buildings
- Infrastructure
- Environment
- Economic
- Community
## Attachment E: Proposed Priority Areas and action updates

<table>
<thead>
<tr>
<th>Key Moves (July 2019)</th>
<th>Updated Priority areas (Feb 2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Key Move 1:</strong> Lay the Foundation</td>
<td>The nine actions under Key Move 1 are embedded into the three foundational pillars of ACAF.</td>
</tr>
<tr>
<td>Nine actions to deliver this Key Move</td>
<td></td>
</tr>
<tr>
<td><strong>Key Move 2:</strong> Enhance, restore and connect our natural environments</td>
<td>Priority 1: Natural Environment</td>
</tr>
<tr>
<td>Seven actions</td>
<td>Retains the focus on enhancing, restoring and connecting our natural environments but actions have been reviewed for clarity and reduced to six actions to remove duplication.</td>
</tr>
<tr>
<td><strong>Key Move 3:</strong> Make development &amp; infrastructure climate compatible</td>
<td>Priority 2: Built Environment</td>
</tr>
<tr>
<td>Eight actions</td>
<td>This Priority area contains key actions for a sustainable built environment. 13 actions have now been combined into 10 to address overlap. These are grouped into four main thematic areas:</td>
</tr>
<tr>
<td><strong>Key Move 4:</strong> Transforming existing buildings and places</td>
<td>Priority 3: Transport</td>
</tr>
<tr>
<td>Five actions</td>
<td>This Priority area still deals with sustainable transport but actions have been split out to eight. This reflects the priority placed on this area through the consultation feedback. The eight action areas are still concerned with:</td>
</tr>
<tr>
<td></td>
<td>- encouraging mode shifts</td>
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<td></td>
<td>- supporting a transition to low carbon vehicles</td>
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<tr>
<td></td>
<td>- supporting an efficient freight system</td>
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<tr>
<td></td>
<td>Additional actions focus on encouraging behaviour change and ensuring resilient transport infrastructure.</td>
</tr>
<tr>
<td><strong>Key Move 5:</strong> Deliver clean, safe and equitable transport options</td>
<td>Priority 4: Economy</td>
</tr>
<tr>
<td>Five actions</td>
<td>There are now six actions that underpin this Priority area to address repetition. The action areas still maintain a focus on:</td>
</tr>
<tr>
<td></td>
<td>- supporting businesses transition to a low carbon future with increased resilience</td>
</tr>
<tr>
<td>Key Moves (July 2019)</td>
<td>Updated Priority areas (Feb 2020)</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Key Move 7: Help Aucklanders become more resilient and reduce their carbon footprint</td>
<td><strong>Priority 5: Community</strong>&lt;br&gt;This remains at four actions but an additional focus on communication and engagement been adopted from Key Move 1. The intent of the actions remains the same as Key Move 7, which is to:&lt;br&gt;- support community-based action for low carbon future and to reduce emissions&lt;br&gt;- support resilience building at the community level&lt;br&gt;- long term management of our coast.</td>
</tr>
<tr>
<td>Four action areas to achieve this Key Move</td>
<td></td>
</tr>
<tr>
<td>Key Move 8: Te puawaitanga o te tangata</td>
<td><strong>Priority 6: Te puawaitanga o te tangata</strong>&lt;br&gt;Updates are in development, but this will remain a priority area</td>
</tr>
<tr>
<td>Key Move 9: Youth and intergenerational equity</td>
<td>This key move has been moved into the foundational pillar. Updates and actions are being finalised by rangatahi</td>
</tr>
<tr>
<td>Key Move 10: Shift to decentralized renewable energy</td>
<td><strong>Priority 7: Energy</strong>&lt;br&gt;There are now seven actions that underpin this Priority area. The intent of the actions remains the same, that is:&lt;br&gt;- to drive innovation in renewable energy sources&lt;br&gt;- to build resilience in the energy system. Additional actions in this Priority area were adopted from the former Key Move 4.</td>
</tr>
<tr>
<td>Four actions</td>
<td></td>
</tr>
<tr>
<td>Key Move 11: Grow a low-carbon resilient food system</td>
<td><strong>Priority 8: Food</strong>&lt;br&gt;There are now five actions that underpin this Priority area to address repetition. The intent of the key moves remains the same, that is:&lt;br&gt;- the focus on retaining productive soils&lt;br&gt;- reducing food wastage&lt;br&gt;- supporting food security.</td>
</tr>
<tr>
<td>Six actions</td>
<td></td>
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Local Board feedback to the Independent Council-Controlled Organisations Review

File No.: CP2020/03002

Te take mō te pūrongo

Purpose of the report

1. To provide an opportunity for local boards to provide formal feedback on the Council-Controlled Organisations (CCO) Review to the Independent Panel.

Whakarāpopototanga matua

Executive summary

2. The Governing Body approved the Terms of Reference for an Independent Panel to undertake a review of substantive CCOs at its meeting on 26 November 2019 [GB/2019/127].

3. The review covers Auckland Transport, Auckland Tourism Events and Economic Development, Panuku Development Auckland, Regional Facilities Auckland and Watercare. The overall objectives are to examine:
   - whether CCOs are an effective and efficient model for delivering services to the council and Aucklanders, and
   - whether the CCO decision-making model provides sufficient political oversight, public transparency and accountability.

4. The review asks the Independent Panel to examine three areas: the CCO model and its accompanying roles and responsibilities; the accountability of CCOs; and CCO culture.

5. The Independent Panel is seeking the views of local boards on these areas.

6. Local boards are advised that their views are requested by the Independent Panel by 3 April 2020.

Ngā tūtohunga

Recommendation/s

That the Manurewa Local Board:

a) provide formal feedback on the Council-Controlled Organisations Review to the Independent Panel by 3 April 2020.

Horopaki

Context

7. The Governing Body approved the CCO review Terms of Reference on 26 November 2019 [GB/2019/127]. The Independent Panel was appointed by the Governing Body on 12 December 2019 and is comprised of Miriam Dean, Doug Martin and Leigh Auton. Miriam Dean has been appointed panel chair [GB/2019/149].

8. Briefings on the CCO Review were provided to local board chairs in December 2019 by staff and in February 2020 by panel member Leigh Auton. The panel wrote to local board chairs in February asking for advice on what constitutes good engagement between CCOs and local boards.
9. Monthly updates on the review are reported to the CCO Oversight Committee and circulated to all local boards.

10. The Independent Panel is seeking comprehensive engagement to obtain a range of views about the issues forming the subject of the review as outlined in Attachment A. Community engagement on the review is occurring alongside the Annual Budget 2020/2021 in February/March 2020. An engagement document has been developed and a summary document has been translated into five languages and a New Zealand Sign Language video. A webpage provides information on the review, including stakeholder updates, relevant documents (including the Terms of Reference) and a contact for further information.

11. All feedback on the CCO Review will be provided to the Independent Panel. The Panel will report on the key issues and community and stakeholder feedback in May and will provide a final report and recommendations in July 2020.

Tātaritanga me ngā tohutohu
Analysis and advice

12. To identify the scope of their work, the Independent Panel has distilled the essence of the review terms into a list of issues, that forms the basis of the engagement and eventual report. The list and prompts, in Attachment A, provide a structure for local boards to give feedback.

13. The three key areas of focus set out in the list of issues are:

<table>
<thead>
<tr>
<th>Issue</th>
<th>Area of Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCO model, roles and</td>
<td>The essential question here is whether the CCO model delivers council services</td>
</tr>
<tr>
<td>responsibilities</td>
<td>with the maximum of operational efficiency, transparency and accountability,</td>
</tr>
<tr>
<td></td>
<td>or whether there are better ways to deliver such services</td>
</tr>
<tr>
<td>CCO accountability</td>
<td>Here the key question is whether the council’s current approach to holding</td>
</tr>
<tr>
<td></td>
<td>CCOs to account on behalf of Aucklanders could be improved</td>
</tr>
<tr>
<td>CCO culture</td>
<td>The central issue here is whether CCOs need to improve how they consult,</td>
</tr>
<tr>
<td></td>
<td>engage with and respond to the wider community and council</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe āhuarangi
Climate impact statement

14. Local boards have an opportunity to consider suggestions that might improve climate change outcomes/mitigation in their feedback on the CCO Review.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

15. The Independent Panel is engaging across the council group on the review, including:

- the chair of the independent panel wrote introducing the panel and the review objectives to all CCO chairs and chief executives, councillors, local board chairs, chief executive of IMSB and the co-chairs of the Mana Whenua Kaitiaki Forum on 20 December 2019
- the panel met briefly with the CCO chief executives and chairs on 28 January 2020 to discuss the proposed review process and CCO engagement. Each CCO was asked to provide the panel with key stakeholders/customers

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• individual meetings have taken place with CCO chief executives and board chairs over February and March 2020, and the panel is meeting with CCO stakeholders.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

16. Local board formal feedback on the CCO Review, including issues experienced with CCOs, good practice and options for improvement, is sought by the Independent Panel by 3 April 2020.

17. Material on the CCO Review was available at Have your Say local board events for the Annual Budget.

18. Following the conclusion of the Independent Panel’s review, as part of the development of the next 10-year budget, local boards will have the opportunity to provide formal views on any proposals for change to the CCO model.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

19. Staff presented to the Mana Whenua Kaitiaki Forum on 19 December 2019. The panel met with one of the Forum co-chairs and mana whenua are invited to provide feedback to the panel. Mana whenua have also been invited to a hui with panel members on 18 March 2020.

20. The panel has met with the Independent Māori Statutory Board.

21. Panel members spoke on Radio Waatea to promote Māori interest and feedback on the CCO review. Material on the CCO review is being provided at mataawaka events for the Annual Budget and mataawaka organisations have been briefed on the review during the public engagement period.

**Ngā ritenga ā-pūtea**

**Financial implications**

22. There are no financial implications from this report.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

23. There are no risks associated with the recommendations in this report.

**Ngā koringa ā-muri**

**Next steps**

24. The Independent Panel is due to report on key issues, community and stakeholder feedback in May and to provide a final report, with recommendations, in July 2020.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Independent Council-Controlled Organisations Review list of issues</td>
<td>105</td>
</tr>
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</table>
**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Claire Gomas - Principal Advisor</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Alastair Cameron - Manager - CCO Governance &amp; External Partnerships</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
CCO REVIEW

Independent review of council-controlled organisations: list of issues:

This list is intended as a guide to the high-level issues on which the review will focus. The issues in this list may be subject to revision during the course of this review.

Objectives

The review’s overall objectives are to examine:

- whether CCOs are an effective and efficient model for delivering services to the council and Aucklanders
- whether the CCO decision-making model provides sufficient political oversight, public transparency and accountability.

The terms of reference require us to examine the following three issues:

CCO model, roles and responsibilities

The essential question here is whether the CCO model delivers council services with the maximum of operational efficiency, transparency and accountability, or whether there are better ways to deliver such services. In particular:

- Are there any problems, real or perceived, with the current model, including the risk of duplication with in-house council activities?
- Is the purpose of each CCO clear and current, and is the council giving each adequate direction?
- Are the roles and responsibilities of CCOs and the council towards one another clearly defined and well understood?
- Are there viable alternatives and what are their advantages and disadvantages?

CCO accountability

Here the key question is whether the council has adequate mechanisms to hold CCOs to account and is using them appropriately, and whether improvements, including new mechanisms (such as those provided for through the Local Government Act 2002 Amendment act 2019), are needed. In particular:

- Do current accountability mechanisms, monitor CCOs’ performance effectively and ensure CCOs respond appropriately to the concerns of the council, local boards and the public?
Auckland CCO Review
Independent Panel

- Do CCOs understand the need to act in a way that reflects their accountability to the community, as well as the council’s accountability to the community for CCO performance?
- Are there adequate mechanisms to ensure CCO board members and senior management meet the legislative requirements towards Māori, and that CCOs have developed sufficient capability to achieve this?
- Do CCOs have adequate guidance about when to act in their best commercial interests and when to act in the best interests of the public?
- Are council policies that are applicable to all CCOs (group policies) adequate, or should they be extended to other areas, such as remuneration?
- Is the process for appointing CCO board members, including the skills criteria used in the selection process, appropriate?

**CCO culture**

The central issue here is whether CCOs need to improve how they consult, engage with and respond to the community and council. In particular:

- Are the working relationships between the various levels of council (political, executive and staff) and CCOs (and between CCOs themselves) based on mutual trust, respect and confidence?
- Do recruitment processes and job descriptions sufficiently address the need for CCO chief executives and senior managers to respond to council directions and work effectively with senior council managers?
- Do CCO boards, executives and staff demonstrate accountability to Aucklanders, including by consulting sufficiently with Aucklanders and responding sufficiently to their concerns, or could their performance be improved?
- Are CCOs giving adequate public acknowledgement (such as through branding) to council-funded activities?
- Do CCOs give the council quality advice?

The full terms of reference can be found at https://infocouncil.aucklandcouncil.govt.nz/Open/2019/11/GB_20191126_AGN_9506_AT_WEB.htm

20 December 2019
Te take mō te pūrongo

documentation of the purpose of the report

1. To provide an opportunity for the Manurewa Local Board to receive reports and resolutions that have been referred from the Governing Body committee meetings, Council Controlled Organisations, forums or other local boards for information.

2. The following information was circulated to the local board:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Item no.</th>
<th>Meeting Date</th>
<th>Governing Body Committee or Council Controlled Organisation or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Puketāpapa Local Board feedback on the Review of the Burial and Cremation Act 1964 and Related Legislation</td>
<td>14</td>
<td>19 February 2020</td>
<td>Puketāpapa Local Board</td>
</tr>
</tbody>
</table>

Ngā tūtohunga

Recommendation/s

That the Manurewa Local Board:

a) receive the following information from the following Governing Body committee meetings, Council Controlled Organisations, forums or other local board meetings:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Item no.</th>
<th>Meeting Date</th>
<th>Governing Body Committee or Council Controlled Organisation or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Puketāpapa Local Board feedback on the Review of the Burial and Cremation Act 1964 and Related Legislation</td>
<td>14</td>
<td>19 February 2020</td>
<td>Puketāpapa Local Board</td>
</tr>
</tbody>
</table>

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Author | Rohin Patel - Democracy Advisor - Manurewa
Authoriser | Manoj Ragupathy - Relationship Manager Manurewa & Papakura
Te take mō te pūrongo

Purpose of the report

1. To present to the Manurewa Local Board the three months Governance Forward Work Calendar.

Whakarāpopototanga matua

Executive summary

2. The Governance Forward Work Calendar is a schedule of items that will come before the local board at business meetings and workshops over the next three months. The Governance Forward Work Calendar for the Manurewa Local Board is included in Attachment A.

3. The calendar aims to support local boards’ governance role by:
   i) ensuring advice on agendas and workshop material is driven by local board priorities
   ii) clarifying what advice is required and when
   iii) clarifying the rationale for reports.

4. The calendar will be updated every month, be included on the agenda for business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.

Ngā tūtohunga

Recommendation/s

That the Manurewa Local Board:

a) note the Governance Forward Work Calendar.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Manurewa Local Board Governance Forward Work Calendar March 2020</td>
<td>111</td>
</tr>
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</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Rohin Patel - Democracy Advisor - Manurewa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
## Attachment A

### Item 22

<table>
<thead>
<tr>
<th>Workshop / Business Meeting</th>
<th>Date</th>
<th>Topic</th>
<th>Governance Role</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshop</td>
<td>19 March</td>
<td>Auckland Water Strategy - workshop on public feedback and draft strategy</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>19 March</td>
<td>Water supply and wastewater bylaw review</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>19 March</td>
<td>Signage Bylaw 2023</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>19 March</td>
<td>Auckland Water Strategy - workshop on public feedback and draft strategy</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>23 March</td>
<td>Local Board Work Programme 2022-2023 Workshop 1</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Workshop</td>
<td>23 March</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>March</td>
<td>Expected Reports on the Agenda</td>
<td>Auckland Climate Action Framework</td>
<td>Input to regional decision-making</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>CEO Review</td>
<td>Defining board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>MRRI and Community Facilities Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Te Atatu Kaihau</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Integrated Area Plan</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Local Board Transport Capital Plan / Local Transport Capital Plan</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal approval of transport capital plan projects</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Transit Plan</td>
<td>Input to regional decision-making</td>
<td>Define opportunities / potential approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Review of the Grants Programmes for 2020-2021</td>
<td>Setting direction / priorities / budget</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>ACZ Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Auckland Transport Healthy Streets and Active Streets</td>
<td>Setting direction / priorities / budget</td>
<td>Define opportunities / potential approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Auckland Transport Monthly Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Airport to Botany Rapid Transit Project</td>
<td>Keeping informed</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Connected Communities Workshops</td>
<td>Setting direction / priorities / budget</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Local Economic Development Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Local board plans population wellbeing and injury prevention</td>
<td>Setting direction / priorities / budget</td>
<td>Define opportunities / potential approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>26 March</td>
<td>Local Board Plan Workshop 2</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>April</td>
<td>Expected Reports on the Agenda</td>
<td>Auckland Water Strategy</td>
<td>Input to regional decision-making</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>April</td>
<td></td>
<td>Input to regional decision-making</td>
<td>Defining board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>30 April</td>
<td>MRRI and Community Facilities Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>30 April</td>
<td>Manurewa Local Board Workshop - Māori community / mātauranga engagement in Manurewa</td>
<td>Keeping informed</td>
<td>Informational dissemination</td>
</tr>
<tr>
<td>Workshop</td>
<td>30 April</td>
<td>Local Board Agreement Workshop 2</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>May/June</td>
<td>Age-friendly City</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
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<td>Workshop</td>
<td>1/6</td>
<td>Local Economic Development Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in an performance / inform future direction</td>
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<td>Workshop</td>
<td>7/7</td>
<td>Manurewa Business Association Update</td>
<td>Keeping informed</td>
<td>Provide update on progress</td>
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**Manurewa Local Board Governance Forward Work Calendar - March 2020**

Page 111
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Frequency</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>20/3/2020</td>
<td>Manurewa Local Board Update</td>
<td>Workshop</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>26/3/2020</td>
<td>Auckland Transport Monthly Update</td>
<td>Workshop</td>
<td>Oversight and monitoring</td>
</tr>
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<td>26/3/2020</td>
<td>Connected Communities Workshop</td>
<td>Workshop</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>2/4/2020</td>
<td>Local Board Work Programme 2020/21 Workshop 3</td>
<td>Workshop</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>28/4/2020</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Workshop</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>28/4/2020</td>
<td>Local Board Work Programme 2020/21 Workshop 5</td>
<td>Workshop</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>29/4/2020</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Workshop</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>29/4/2020</td>
<td>Auckland Transport Monthly Update</td>
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<td>Oversight and monitoring</td>
</tr>
<tr>
<td>16/5/2020</td>
<td>Connected Communities Workshop</td>
<td>Workshop</td>
<td>Setting direction / priorities / budget</td>
</tr>
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<td>26/5/2020</td>
<td>Auckland Transport Monthly Update</td>
<td>Workshop</td>
<td>Setting direction / priorities / budget</td>
</tr>
<tr>
<td>26/5/2020</td>
<td>Connected Communities Workshop</td>
<td>Workshop</td>
<td>Setting direction / priorities / budget</td>
</tr>
<tr>
<td>26/5/2020</td>
<td>Thinning Communities Action Plan Refresh</td>
<td>Workshop</td>
<td>Input to regional decision-making</td>
</tr>
<tr>
<td>26/5/2020</td>
<td>Governance Framework Review - Service Levels and Funding project proposals</td>
<td>Workshop</td>
<td>Input to regional decision-making</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To note the Manurewa Local Board’s records for the workshops held on 5 February, 13 February and 27 February 2020.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1.1 the local board shall receive a record of the general proceedings of each of its local board workshops held over the past month. However, the proceedings of a workshop shall record the names of members attending, the general nature of the matters discussed and the proceedings of the workshop. Resolutions or decisions are not made at workshops as they are solely for the provision of information and discussion. This report attaches the workshop record for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
a) note the Manurewa Local Board workshop records held on:
   i) 5 February 2020
   ii) 13 February 2020
   iii) 27 February 2020.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>5 February 2020, Manurewa Local Board - Workshop Record</td>
<td>115</td>
</tr>
<tr>
<td>B</td>
<td>13 February 2020, Manurewa Local Board - Workshop Record</td>
<td>117</td>
</tr>
<tr>
<td>C</td>
<td>27 February 2020, Manurewa Local Board - Workshop Record</td>
<td>121</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Rohin Patel - Democracy Advisor - Manurewa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Wednesday, 5 February 2020, commencing at 4.00pm.

Present

Chairperson: Joseph Allan  
Deputy Chairperson: Melissa Atama  
Members: Anne Candy, Tabetha Gorrie, Rangi McLean, Glenn Murphy, Ken Penney

Apologies: Dave Pizzini

Also present: Councillor Angela Dalton (from 6:21pm for item Nathan Homestead Feasibility for Facility Development)  
Councillor Daniel Newman, JP (from 6:21pm for item Nathan Homestead Feasibility for Facility Development)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Controlled Organisation Introductions – Regional Facilities Auckland</td>
<td>Keeping informed</td>
<td>The board received an overview of Auckland Council Controlled Organisation – Regional Facilities Auckland.</td>
</tr>
<tr>
<td>Judy Lawley (Manager Local Board Engagement, Regional Facilities Auckland)</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Arts Community and Events 2019/2020 work programme.</td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------</td>
<td>----------------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Janice McCarthy</strong> (Event Facilitator, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Kat Teirney</strong> (Senior Project Lead, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Nathan Homestead Feasibility for Facility Development</strong></td>
<td>Oversight and monitoring</td>
<td>The board provided feedback on the proposed approach to the Nathan Homestead feasibility study.</td>
</tr>
<tr>
<td><strong>Kat Teirney</strong> (Senior Project Lead, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Local Board General Business</strong></td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td><strong>Members and Staff</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 8.00pm
# Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on **Thursday, 13 February 2020, commencing at 4.00pm.**

## Present

**Chairperson**  
Joseph Allan  
Melissa Atama  
Anne Candy  
Tabetha Gorrie  
Rangi McLean  
Glenn Murphy  
Ken Penney  
Dave Pizzini

**Deputy Chairperson**

**Members:**

## Apologies

## Also present:

Councillor Angela Dalton (for Items Roys Road Calming and Local Board Transport Capital Fund Projects)

Councillor Daniel Newman, JP (for Items Roys Road Calming and Local Board Transport Capital Fund Projects)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Libraries Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Libraries 2019/2020 work programme.</td>
</tr>
<tr>
<td>Biddy Soutar (Manager Library Connect, Libraries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>and Information)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure and Environmental Services Work</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Infrastructure and Environmental Services 2019/2020 Work Programme.</td>
</tr>
<tr>
<td>Programme Update</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prasanthi Cottingham (Relationship Coordinator,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure and Environmental Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auckland Transport Monthly Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update from Auckland Transport.</td>
</tr>
<tr>
<td>James Ralph (Elected Relationship Manager, Auckland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transport)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supporting Growth Programme</td>
<td>Keeping Informed</td>
<td>The board received an update on the Supporting Growth Programme.</td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>--------------------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Laura Christian (Engagement Area Lead –</td>
<td>Local initiative / preparing for</td>
<td>The board provided direction on the Roys Road speed calming measures.</td>
</tr>
<tr>
<td>South, Supporting Growth Alliance)</td>
<td>specific decisions</td>
<td></td>
</tr>
<tr>
<td>Emma Fisk (Project Lead Strategic</td>
<td>Local initiative / preparing for</td>
<td>The board discussed potential Local Board Transport Capital Fund Projects.</td>
</tr>
<tr>
<td>South, Supporting Growth Alliance)</td>
<td>specific decisions</td>
<td></td>
</tr>
<tr>
<td>Prasad Tala Supporting Growth Alliance</td>
<td>Local initiative / preparing for</td>
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<tr>
<td>Owner Interface Manager, New Zealand</td>
<td>specific decisions</td>
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<tr>
<td>Transport Agency)</td>
<td>Local initiative / preparing for</td>
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<tr>
<td>Roys Road Calming</td>
<td>specific decisions</td>
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<tr>
<td>James Ralph (Elected Relationship Manager,</td>
<td>Local initiative / preparing for</td>
<td></td>
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<tr>
<td>Auckland Transport)</td>
<td>specific decisions</td>
<td></td>
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<tr>
<td>Stephen Anderton (Senior Project Manager,</td>
<td>Local initiative / preparing for</td>
<td></td>
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<tr>
<td>Auckland Transport)</td>
<td>specific decisions</td>
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<tr>
<td>Local Board Transport Capital Fund</td>
<td>Local initiative / preparing for</td>
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<tr>
<td>Projects</td>
<td>specific decisions</td>
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<tr>
<td>Asset Risk Assessment Programme – Asbestos</td>
<td>Keeping informed</td>
<td>The board received a presentation on the Asset Risk Assessment Programme – Asbestos.</td>
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<tr>
<td>Update</td>
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<tr>
<td>Ben Meadows (Programme Manager-Asset</td>
<td>Keeping informed</td>
<td>The board received a presentation on growth funding.</td>
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<tr>
<td>Risk Assessment, Community Facilities)</td>
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<tr>
<td>Jaquelme Madeiro (Senior Program Coordinator, Community Facilities)</td>
<td>Keeping informed</td>
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<tr>
<td>Community Facilities – Growth Funding</td>
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<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
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<tr>
<td>Jonathan Hope (Work Programme Lead, Community Facilities)</td>
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<tr>
<td>Kathryn Martin (Manager Programme Development, Community Facilities)</td>
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<tr>
<td>Renewal of Building Lease - Counties Manukau Cricket Association Incorporated and Manukau Racing Pigeon Club Incorporated</td>
<td>Oversight and monitoring</td>
<td>The board provided direction regarding the building lease renewals for Counties Manukau Cricket Association Incorporated and Manukau Racing Pigeon Club Incorporated.</td>
</tr>
<tr>
<td>Tai Stirling (Community Lease Specialist, Community Facilities)</td>
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<tr>
<td>Local Board General Business</td>
<td>Keeping informed</td>
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<tr>
<td>Members and Staff</td>
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</table>

The workshop concluded at 8.20pm
### Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on **Thursday, 27 February 2020, commencing at 3.16pm.**

#### Present
- **Chairperson:** Joseph Allan
- **Deputy Chairperson:** Anne Candy
- **Members:** Tabetha Gorrie, Rangi McLean, Glenn Murphy, Dave Pizzini, Ken Penney

#### Apologies
- Melissa Atama

#### Also present:
- Papakura Local Board (for item Manurewa and Papakura Local Board Joint Workshop)
  - **Chairperson:** Brent Catchpole
  - **Deputy Chairperson:** Jan Robinson
  - **Members:** Felicity Auva'a, George Hawkins, Sue Smurthwaite

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<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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</thead>
<tbody>
<tr>
<td><strong>One Local Initiative</strong> Roscoe Webb (Programme Principal (One Local Initiative, Community Facilities))</td>
<td>Oversight and monitoring</td>
<td>The board received an update on its One Local Initiative: War Memorial Park.</td>
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<tr>
<td><strong>John Cheah</strong> (Synergine)</td>
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<tr>
<td><strong>Community Facilities and Parks, Sports and Recreation Work Programme Update</strong> Debra Langton (PSR Portfolio Manager, Parks Sports and Recreation)</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Parks, Sports and Recreation 2019/2020 work programme. The board were introduced to the new Community Facilities Area Manager.</td>
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<tr>
<td><strong>Dave Stewart</strong> (Head of Active Recreation, Parks Sports and Recreation)</td>
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<tr>
<td>Workshop Item</td>
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<tr>
<td>Rose Ward</td>
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<td>Setting direction / priorities / budget</td>
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<td></td>
<td>Sports and Recreation Lead Parks Sports and Recreation</td>
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<td>Sam Pohiva</td>
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<td>The two boards explored opportunities for joint advocacy and projects.</td>
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<td></td>
<td>Delivery Business Manager, Community Facilities</td>
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<tr>
<td>Manurewa and Papakura Local Board Joint Workshop</td>
<td></td>
<td>The board received an update on the four leased community houses in Manurewa.</td>
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<tr>
<td>Sarah McGhee</td>
<td></td>
<td>Oversight and monitoring</td>
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<td></td>
<td>Senior Local Board Advisor – Manurewa, Local Board Services</td>
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<tr>
<td>Victoria Hutt</td>
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<td>Senior Local Board Advisor – Papakura, Local Board Services</td>
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<td>Manoj Ragupathy</td>
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<td>Relationship Manager - Manurewa and Papakura Local Board Services</td>
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<tr>
<td>Continuity of Manurewa Community Houses Service Provision</td>
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<td>Mary Dawson</td>
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<td>Manager Strategic Brokers, Arts Community and Events</td>
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<td>Kimberly Rees</td>
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<td>Service and Asset Planning Specialist, Service Strategy and Integration</td>
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<td>Danica Waiti</td>
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<td>Specialist Advisor, Arts Community and Events</td>
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<td>Ronelle Baker</td>
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<td>Practice Manager – Operations, Arts Community and Events</td>
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<td>Via Skype</td>
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The workshop concluded at 8.45pm