Date: Thursday 19 March 2020  
Time: 6:04pm  
Meeting Room: Manurewa Local Board Office  
Venue: 7 Hill Road  
Manurewa

### Manurewa Local Board

**OPEN MINUTE ITEM ATTACHMENTS**

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Auckland Teaching Gardens Trust
and
Manurewa Local Board
2019-2020 Summer Report
Maich Teaching Garden

To: Manurewa Local Board
From: G Hansen, ATG
Date: March 2020
Targets:
Health and Safety onsite
Nil reports of harm/injury/illness associated with the garden.
Coronavirus progress and outcomes are too early to predict or manage, the ATG
board will monitor closely and implement recommended actions from the appropriate
authorities where practical.

Plot activities onsite
Please see attached for a snapshot of plot holder home address’ supplied, please also
see site layout at the end of this doc.
Six new plot holders attend, a mix of old and new gardeners.
36 of a potential 59 plots occupied, not all ‘potential’ plots can realistically be let to
the public.
Maich Teaching Garden (MTG) does not have a waiting list for new or re-enrolling
plotters.
A very long hot dry summer, but plotters report good harvests with the correct
watering methods in place.

Operational and logistical plans upcoming:
When the autumn rains have softened the soils consistently, ATG would like to
introduce ‘herring-bone drains’ onto the MTG site to alleviate historical water-
logging of the site during winter and spring, this will dramatically improve overall
site production through these periods.
An above-ground nursery is planned for the main garden as an educational pointer for
the local community to consider for themselves.
All of the above have the Coronavirus outcomes and/or impacts as unknown.
ATG continues to strip out stone and rubble from the site, uniform fence painting is
also targeted.
The potential to enlarge the MTG site imprint continues.
Attachment A

Maich Road Garden, North
Month: November, Year: 2019
Notes: Mentor takes care of the empty plots

Maich Road Garden, South
Month: November
Year: 2019
Notes: M1 = Too hard, a lot of rocks
M4 = Lots of clay and rocks
Overview:
ATG continues to invest in MTG as a valuable asset to the local community. Special mention to Jane Nguyen, Lead Mentor MTG, as a true “work-horse” — untiring, always upbeat and consistent, and always looking to better the experience for the plotters and public, thank you Jane.

The ATG board have spent a lot of time and effort in bringing the Trust to a modern and attractive level. Please see attached new site signage and a developing professional website. We have designed and implemented new site reporting to improve our performance to Manurewa Local Board and the public. In December 2019 we instigated the last of a series of pay rises to the Lead Mentors and Mentors so that all ATG representatives are paid the Akld Living Wage, this was no small achievement.

Late last year ATG was awarded a prestigious award from New Zealand Recreation Aotearoa—the Outstanding Community Recreation Award (copy attached)—and Manurewa Teaching Garden was directly involved in that.

Most community spaces have their share of ‘public issues’ and so does MTG, but we keep going because we believe in the outcomes and benefit to the local communities, and the support received from the Manurewa Local Board continues to make it possible.

End.
Welcome to
Maich Teaching Garden

Open: Wednesday & Saturday 9am - 1pm

For more information or to enquire about booking a garden, email atgtinc@xtra.co.nz or visit our website aucklandteachinggardens.co.nz

Next Promotion Day:
Brand Guidelines

Auckland Teaching Gardens Trust
Who we are

Auckland Teaching Gardens empowers and supports whanau and the community by providing access to low cost and nutritious “home grown” produce.

We provide an inclusive learning environment and aim is to revitalise sustainable gardening practises for the benefit of current and future generations.

Ka whakatipū i te whenua ka ora tatou
Cultivate the land and give life to the people
Our brand is:

**Bright**
we love to learn and grow and inspire those around us

**Inclusive**
we want everyone to share our knowledge

**Resilient**
we want to ensure that skills and knowledge are passed on for generations

**Caring**
we care about the land and the people living on it

**Giving**
we believe in giving back, through our words and our actions
These are our primary portrait and landscape logos – use whichever is most appropriate for the application.
In instances where the full colour logo can't be used, one of the monotone logos can be substituted. Never recolour the logo - please only use black, white, or grey monotones.
Clear Space

Leave enough clear space around the logo so it doesn’t look cluttered. Use the following relationship as a minimum guide - there should be at least one 'leaf' width around the logo at all times.
Co-branding

In instances where the ATG logo will appear alongside other logos, the landscape oriented logo generally works best. Make sure to stick to the clear space guidelines, and display logos at similar sizes. Lay out the size relationship visually rather than mathematically, to create visual balance. Similarly, he spaces between logos in the group should be visually equal.
Attachment A

Item 8.1

Colours

Primary palette:

- C64 M33 Y48 K0
  - R107 G146 B138
  - HEX 6B928A

- C4 M94 Y49 K19
  - R191 G40 B79
  - HEX BF284F

- C71 M62 Y51 K36
  - R70 G73 B82
  - HEX 464952

Secondary palette:

- C35 M1 Y70 K0
  - R174 G210 B118
  - HEX AED276

- C36 M14 Y56 K3
  - R165 G183 B132
  - HEX A5B784

- C16 M13 Y82 K0
  - R220 G204 B81
  - HEX DCCC51

- C2 M56 Y29 K11
  - R214 G126 B133
  - HEX D67E85
Fonts

VAG Rounded

is the font we use for main headings, and anything that needs a bit more ‘weight’. Use it sparingly though - too much of a good thing makes it less special.

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

Nunito Sans

is the font we use for body copy - any large blocks of text should be written in this font. This is the go-to for anything other than main headings, and it has a full set of macronated vowels for Māori text.

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
Āā Ėē Īī Ōō Ūū
0123456789
Illustrations

Growing fresh, healthy food in a fun and educational environment is the core of what we do. These illustrations reflect the ATG brand, and should be used to enhance our collateral, adding colour and fun to our communications.

Here are some examples of common compositions.
Business Plan

Auckland Teaching Gardens

299D Kirkbride Road, Mangere 2022, Auckland
January 1, 2020
Executive Summary

The Company
Auckland Teaching Gardens (ATG) was set up as a community organisation designed to empower and support whanau and the community by providing access to low cost and nutritious “home grown” produce, while providing an inclusive learning environment. Our primary aim is to revitalise sustainable gardening practices for the benefit of current and future generations.

The Product
ATG run Community Gardens offering mentorship and training in the growing of produce and sustainable urban farming practices. Our aim is to initially offer introductory training, with expansion into alternative production methods and incorporation of new industry technologies as and when required. ATG offers specifically designed programmes to identified needs within the community.

The Ownership & Management
The Auckland Teaching Gardens is a Registered Charitable Trust. The Trust is governed by a Trust Deed and a Board of Trustees. The Board is limited to seven trustees, and is currently at four. Additionally, a chartered accountant also sits on the board. The Trust Board elects a Chair and Deputy Chair with annual elections for these roles, the Board also elects and appoints trustees for three years. The Board currently sits at six meetings per year.

The Target Market
Members of the community, as well as schools from Primary to College levels.

Associated industry organisations to improve and broaden service to the general public, and other targets, on the benefits of food security and how to achieve that. Targeted corporate/governmental agencies or outlets that can use these services.

Capital Requirements
Funding is required to continue site development and to improve the services offered.

Additionally, funding will be required to develop targeted extensions into alternative growth methods, such as vertical gardens, hydroponic gardens, aquaculture, and small animal farming.
Business Plan - Auckland Teaching Gardens

THE COMPANY

Business Sector
The company currently operates in the farming and agriculture sector.

Company History
10 years old and still growing. The programme was conceived by the legacy Auckland Council in 2009 and ran until 2014 when the Auckland Teaching Gardens was encouraged to oversee its own management and operations, and was listed as a working charitable trust.

Company Goals and Objectives
The Trust has an approved Operational Plan for the 2020-2022 financial years. The Trust has draft plans being worked for the 2021-2025 financial years.

Goals and Objectives are directly linked to, and supported by, the ATG Strategic Framework using the mechanisms the ATG Strategic Framework provides. This includes the following objectives:

- To empower and support whanau and the community by providing access to low cost and nutritious produce
- To provide inclusive learning environments and revitalise sustainable gardening practises for the benefit of current and future generations
- To celebrate community cohesion and wellbeing
- To foster and build strong strategic alliances with values aligned partners and deliver positive outcomes
- To have a working ATG model in each Local Board ward in Auckland.
- To keep food production and kitchen skills married and functional for the people that need it.

Company Ownership Structure
The company is structured as a Registered Charitable Trust.

Ownership Background
ATG Board of Trustees has extensive experience in food production at domestic and commercial levels, inclusive of growing, buying and selling fresh produce.
Company Management Structure
The Trust is governed by a Trust Deed and a Board of Trustees. The Board is limited to seven trustees, and currently stands at four. Additionally, a chartered accountant also sits on the board.
There is an elected Chair and Deputy Chair with annual elections, sitting trustees are elected for three years.

Organizational Timeline
2020 to 2022 financial years.

Company Assets
Primarily intellectual property. The land used currently on seven sites is allocated through Auckland Council and associated Local Boards. The asset base to support the gardens is being slowly grown.

THE PRODUCT

Current Offering:
ATG run Community Gardens offering mentorship and training in the growth of produce and sustainable urban farming practices. Expansion from introductory level to specialist training or alternate methods of production has been provided, and can be again.

Future Offerings:
Incorporate food delivery programmes across the gardens for the local communities to share and learn how to do the same at home, work and school.

Extension into alternative growth methods, such as vertical gardens, hydroponic gardens, aqua culture, and small animal farming.
MARKETING PLAN

The Target Market
Members of the community, as well as schools from Primary to College levels.
Targeted corporate/governmental agencies or outlets that can use these services.

Location Analysis
Close to public transport links and targeted schools.
Fenced and gated sites provides peace-of-mind and limits theft and vandalism.

Established Customers:
Department of Corrections.
Selected local schools.

Pricing
For the individual gardener: $5 p/week inc GST.
Contracts by negotiation.

Advertising
Currently no active advertising is done, however several forms of passive advertising are being implemented:

Passive forms of advertising include:

- New signage being installed to capture local audiences
- New website being built, due for completion (approx Apr/May 20)
- Mentioned and linked on Auckland Council website under “gardening programmes”

ATG has an existing Facebook presence which requires updating as well as regular and ongoing maintenance in order to be an effective resource. Additionally, the ‘rogue’ Facebook account should be reported and removed so as not to cause confusion.

Potential for other forms of social media such as Instagram to be engaged, to capture a younger audience base.
COMPETITOR ANALYSIS

Auckland has a splintered approach to this industry, there are 106 different models on community garden profiles/builds. Some competitors worth noting include:

- Kelmarna Community Gardens, Ponsonby
- Papatuanuku Kokiri Marae
- Gardens 4 Health Orakei - Compost Collective

CAPITAL REQUIREMENTS

Funding is required to continue site developments to improve the services offered, such as providing adequate all-weather shelters, improved water supplies, solar power.

Funding is also required for targeted extensions into alternative methods, including, but not limited to, vertical gardens, hydroponic gardens, aqua culture, and small animal farming.

Capital works and funding are directly linked to the corresponding ATG Business Plan and/or ATG Operational Plan and/or the ATG Strategic Framework.

OPERATIONS

Staffing

Typically 2 Mentors are required per site, comprising a Lead Mentor and a Support Mentor. Currently there are 13 Mentors with the Auckland Teaching Gardens. All new staff are trained to a level where they can act as a Support Mentor on site, and a Trainee Mentor programme is in place.

Asset Management

Development of an equipment management plan in order to minimise loss and theft of equipment is being undertaken. All pieces of tools/machinery/equipment and stock should be logged so as to track items requiring replacement.
SWOT Analysis
(Strengths/Weaknesses/Opportunities/Threats)

**Strengths**
ATG is the industry leader in this field.
ATG has proven training models and programmes.
ATG won the prestigious NZRA Outstanding Community Recreation Programme Award 2019.

**Weaknesses**
Weather dependant.
Staff recruitment and retention.

**Opportunities**
Significant site expansion possibilities in Auckland, possible expansions nationally.
Expand services into government departments.
Expand services in to the educational system.

**Threats**
Security of site tenure.
Apathy or opposition from central or local government agencies.
Strategic Framework

December 2019
Vision

Ka whakatipu i te whenua ka ora tatou cultivate the land and give life to the people

Purpose

To revitalise sustainable gardening techniques and to promote whanau and community well-being through an inclusive learning environment

Context

ATG have strong strategic alliances with key agencies, education providers and businesses and manage an extensive network of purpose designed and built community teaching gardens and associated facilities across the Auckland Region

Strategic Objectives

» To empower and support whanau and the community by providing access to low cost and nutritious “home grown” produce

» To provide an inclusive learning environments and revitalise sustainable gardening practices for the benefit of current and future generations

» To celebrate coming together and community cohesion and wellbeing

» To foster and build strong strategic alliances with values aligned partners and deliver win-win outcomes for both parties.
Shared Risks

Risks to Auckland Teaching Gardens

» Sustainable Funding
» Political cycle and change to Local Government or Local Board priorities
» ATG’s Internal capacity and capability
» Growing sustainably with limited operational resources

Risks to ATG Partnership Group

» Fostering active relationship with Mana Whenua
» Staff turnover and loss of institutional knowledge
» Political cycle and changes to funding priorities
» Communication
» Clarity of roles and responsibilities
» Values and/or strategic objectives do not align.
## Operational Plan

<table>
<thead>
<tr>
<th>WORK STREAM</th>
<th>OPERATIONAL OBJECTIVES</th>
<th>ANNUAL PRIORITIES (OUTPUTS)</th>
<th>5 YEAR PLAN TARGETS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>01. TEACHING GARDENS FACILITIES</strong></td>
<td>1.1 To construct, maintain, promote and operate x number of teaching gardens and associated facilities by date.</td>
<td>1.1.1 Identify CAPEX and OPEX in annual plan and align to potential funding streams. (Funding Calendar, Annual Plan and Budget)</td>
<td>1.1.1 ATG occupies a fully funded purpose built facility comprising of a community hub, gardens and area for weekend market stalls</td>
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<td>1.2 To build internal capacity and capability through succession planning and recruitment commencing (date)</td>
<td>1.1.2 Consolidate existing operations through capital works and capacity building programmes (Annual Plan, Budget, Operational Structure, Succession Plan and Job Descriptions).</td>
<td>1.2.1 ATG baseline and contract staff are qualified and attract a living wage. There are clear career pathways within ATG and/or its partner organisations.</td>
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<tr>
<td><strong>02. TEACHING PROGRAMMES AND EDUCATIONAL INITIATIVES</strong></td>
<td>2.1 To provide x number of teaching programmes using basic horticultural husbandry techniques by (date)</td>
<td>2.1.1 Recruit knowledgeable and reliable mentors (Robust Recruitment processes and Job Descriptions).</td>
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<td>2.2 To promote growing your own at home through x number of early childhood educational initiatives and targeted communications by date.</td>
<td>2.2.1 Strengthening strategic partnerships with 2 x educational service providers with a focus on early childhood. (MOU, educational programme)</td>
<td>2.2.1 ATG model is established part of [x number] of school curriculums and NZQA accredited.</td>
</tr>
<tr>
<td><strong>03. PRUDENT MANAGEMENT</strong></td>
<td>3.1 To maintain a financially sustainable operating model that maintains alignment to the trusts' charitable purpose.</td>
<td>3.1.1 Identify CAPEX and OPEX in annual plan/budget forecasts and align to potential funding streams. (Three Year Plan and Budget)</td>
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<td>3.2 Establish digital systems and project management processes</td>
<td>3.1.2 Develop baseline revenue streams by establishing annual operational maintenance funding contributions for parks maintenance. Participate in local board annual planning and Council LTP processes. (Local Board and LTP submissions and deputations).</td>
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<td>3.3 Protect Intellectual Property</td>
<td>3.1.3 Implement living wage for base employees (Three Year Plan, Budget and Operational Structure).</td>
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<td>3.3 Identify and manage risks</td>
<td>3.2.1 Implement digital solutions including cloud based data storage and project management software. (digital solutions and quote)</td>
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<td>3.3.1 Engage legal counsel and register and patent ATG model.</td>
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<td>3.4.1 Identify risks to ATG and our partners and develop risk management plan.</td>
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<td>04. GROWTH OPPORTUNITIES</td>
<td>4.1 Identify opportunities for growth and diversifying activities while maintaining alignment to core vision and purpose.</td>
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<td>4.2 Input into spatial planning and design processes.</td>
<td>4.1.1 Develop and adopt strategic plan (strategic plan)</td>
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<td>4.3 Engage directly with Mana Whenua and determine if ATG aligns to their aspirations and priorities.</td>
<td>4.1.2 Investigate participation and expansion into wholesale produce markets in addition to (Business Case)</td>
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<td>4.1.3 Review governance structure to determine best fit for future growth and expansion.</td>
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<td>4.1.4 Establish strategic alliance with private business to bolster capability and ability to deliver. Align to corporate social responsibility and social impact investment objectives. (Networking, Relationships and MOU)</td>
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<td>4.2.1 Establish chargeable time rates for trust input into spatial planning projects. (MOU, Fee schedule and contracts or services)</td>
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<td>4.2.2 Work with design agency to come up with a conceptual ATG design model.</td>
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<td>4.3.1 ATG directly engages with interested Mana Whenua entities and has at least one live project. (MOU and Project Plan)</td>
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<td>4.1.3 ATG have a fit for purpose governance model that utilizes a range of legal structures. There is clear separation between governance and management</td>
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<td>4.2.2 The ATG model is an integral part of major developments across New Zealand and is front loaded into spatial planning processes.</td>
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Awards

Recreation Aotearoa

Outstanding Community Recreation Programme Winner

Ka whakatipū i te whenua ka ora tatou - Cultivate the land and give life to the people
Auckland Teaching Garden Trust & Auckland Council

The Recreation Awards recognise excellence, innovation, and effectiveness of outstanding activity within the recreation sector as well as the achievement and service of individuals whose commitment and contribution promotes the ongoing development and enhancement of the industry.
Our Partners

Board Members
Graeme Hansen (Chair), Yvonne Thomas (Trustee), Janine Nillesen (Trustee) and Paul Kennedy (Secretary)
Attachment A

Outstanding Community Recreation Programme Award 2019

Presented to

Ka whakatipū i te whenua Ka ora tatou
Cultivate the land and give life to the people

Auckland Teaching Garden Trust /
Auckland Council

To recognise excellence, innovation and effectiveness in the provision of a community recreation programme
Attachment A

“Unlocking Your Potential”
How does TRF work?
A hand up NOT A handout !!
The Rising Foundation Seven Year Journey

GROWING UP HEALTHY

“It’s like a safe family at High School.”

Working through our cycle of 12 Transformational Themes

- Mastering and Expressing Emotions
- Building Character and Responsibility
- Strong Values Sense of Purpose

1. EMPHASIS ON INTEGRATION
2. EMPHASIS ON CONTRIBUTING

- More Hopeful for the Future
- Improved Career Prospects
- Reduced Substance Abuse
- Improved Overall Health
- Safer and Kinder as Partners
- Safer and Better as Parents

INTERMEDIATE  JUNIOR SCHOOL  SENIOR SCHOOL  TRANSITION TO THE WORKFORCE
TRF OFFERS A LIFE OF ADVENTURE, CHALLENGE AND ACHIEVEMENT
TRF OFFERS GROWTH IN CULTURAL IDENTITY AND EXPOSURE TO THE RICH DIVERSITY OF NEW EALAND SOCIETY.

OUR COHORT INCLUDES:

NZ Maori 35%
Pacific Peoples 52%
NZ European 11%
Other 2%
TRF promotes the value of hard work and the importance of community involvement.

Our students learn commitment and responsibility in life.
TRF OFFERS OTHERWISE UNACHIEVEABLE EXPERIENCES. OUR CAMPS AND EXCURSIONS ARE SERIOUS FUN AND COVER RELEVANT THEMES OF LIFE
RESULTS

- Not just good enough to apply for funds and have a “Trust me” attitude towards effectiveness.
- Funders need to see results and so do we !!
- We survey external customers – Funders, Parents, Caregivers, Schools.
- We constantly monitor for internal improvements – (Kaizen type analysis).
- We are independently audited.
In the past year ...
91% of our students have gained confidence
85% of our students have gained leadership skills
92% of our students have gained self-respect
92% of our students have gained determination
91% of our students have gained purpose

This growth improves academic performance: The Rising Foundation students across our five secondary schools achieved 88% NCEA pass rate for all students, versus school average across all schools of 65%.
SCHOOL LEADERSHIP ROLES

Across our five schools we currently have 2 Head Prefects, 12 Prefects, 10 House Leaders, 3 Peer Support Leaders and One Board of Trustees Representative.

Our students also won 48 Top Scholar, Cultural and Sporting Awards and gained major Academic Scholarships totalling $12,000.
POST SCHOOL PERFORMANCE

Last year, 39 Year 13 students graduated from our programme:

6 are at University
10 are at other Tertiary Institutions
16 are in Full-time employment
3 are in Part-time employment
4 are in Full-time training
We prepare our students well for the transition from school into meaningful work. We equip them in practical ways through drivers training and micro accreditation. We train them to write good CVs and perform well in interviews.
Councillor Dalton Local Board Update March 2020

I would like to begin my report by congratulating the Board for three major projects on your agenda tonight that have been in progress for several years and are now ready for your approval.

The OLI has made the timeframes for the LTP and I would like to acknowledge Roscoe and his team for picking up this project after the tumultuous indicative business plan experience almost derailed us.

I am so pleased Totara Park Mountain Bike Club are going to be the recipients of $150,000 from the Sports Investment Plan as part of a regionwide application. Thanks to Rose Ward for all of her work on the application process and supporting our club through it. The Mountain Bike Club are most deserving of this investment, they will do the work, and maintain the work. I would recommend the Board continue its discussions with Council over ongoing operational costs which are not factored in according to the report. Remember these are Council assets.

Nearly four years on and we finally have the recommendation for a $293,000 investment into Jellicoe Park Tennis. This club has served Manurewa so well for over 50 years. They punch above their weight particularly the junior division who are one of most successful in Auckland. I am very supportive of the Board using their LDI Capex to enable the club to grow and service an increasing membership.

These three projects stay true to our core values of finishing what we start. A credit to the vision, discipline and focus of the Manurewa Local Board.

CCO Oversight Committee

This month the Oversight Committee will be receiving the quarterly reports from all of the CCO’s. I have raised questions with regard to outcomes for Maori for most of the CCO’s, with ATTED I have requested their plans to ensure residents of the suburbs are provided with the opportunity to experience and enjoy the events in 2021 especially te Mātini and the Americas Cup. What are they doing to work with Auckland Transport to enable travel from the outer suburbs to the city for our people to be a part of the year of major events for our city. I also note ATTED are working closely with TSI on employment yet I don’t see connection with the Southern Boards Local Board Plans or workshops, I have asked why.

The CCO Oversight Committee will also have a separate session with Auckland Transport at their premises to hear their forward vision for implementation of their Letter of Intent to Council. Auckland Transport face major challenges in their preparation for 2021, the year of major events for Auckland. Their ability to balance renewals and customer service delivery is of the greatest concern to me within the context of their work effort.

CCO Independent Review

The CCO review panel have been very busy meeting with key stakeholders, Councillors, CCO’s and attending Have Your Say events specifically on the CCO Review. I am very much looking forward to their findings and recommendations to the Governing Body.

Councillor Angela Dalton
| Private Bag 92300, Auckland 1142 | angela.dalton@aucklandcouncil.govt.nz | Ph: 021 288 3811
Outcomes for Maori Portfolio
This is a very large piece portfolio and I have barely scratched the surface. This week the Governing Body holds its first hui for the term with IMSB and Te Waka Angamua to discuss aligning workplans for delivering outcomes for Maori over this electoral term. I believe we need more money in the LTP to deliver the words that are written into policy and plans. I am heartened with the work the Manurewa Local Board is developing to deliver on outcomes for Maori and encourage your aspirations to connect with mana whenua and matawhaaka as you feedback on policy, bylaws and your annual plan to the Governing Body.

Value for Money Committee
This is will be one of my favourite committees. We have held our first meeting and I learnt so much about how the organisation is using the digital environment for cost savings and workplace efficiencies. As of December 2019 10.2 million dollars of savings had been realised with a target of another 12.8 to be realised by the end of this financial year. And it all looks achievable.

Joint Governance Committee
The first meeting was held last week which resulted in the committee agreeing to the following recommendations which will be an important piece of work for you and I recommend that you prioritise it in your workplan by giving it a lead who is familiar with the shared governance model, the LDI funding model, the ABS funding model.

a) note the Governing Body resolution that local boards have greater flexibility on community service levels, subject to any minimum service levels set on a regional basis by the Governing Body
b) endorse proposed minimum service levels for presenting to elected members for feedback before final recommendations are presented to the Governing Body for a final decision
c) endorse that proposed minimum service levels would be supported and complemented by work to be undertaken in phase three of this project
d) note that initial setting of minimum service levels would be undertaken within the 2021-31 Long-term Plan process and maintained or updated under each subsequent Long-term Plan process
e) request that regional policy settings determined by the Governing Body be complemented by a consequential budget adjustment where necessary.

Ti Tiriti o Watangi Committee – has not met yet

Waste Political Advisory Group – I was appointed to this last week to represent the South.

In General
The Governing Body have been busy with committee meetings and annual plan discussions. Recently we have been experiencing disruption with the COVID-18 pandemic and it is disappointing but necessary to see the cancellation of major events in Auckland. The issues facing Council at the moment hold a strong focus on the Climate Change emergency, COVID-19 and Have Your Say consultations for the annual plan. I look forward to receiving the annual plan feedback from your Board area on both the local and regional priorities.

Noho ora mai
Angela
REPORT TO THE MANUREWA LOCAL BOARD FROM CR DANIEL NEWMAN

19 March 2020

My apologies for not being present this evening. My strong advice to all board members and local board services staff, as well as the public in attendance is to minimise your in-person interactions as much as possible, practice social distancing, self-isolate if you are feeling unwell, and set a good example for our community. Breaking the back of COVID-19 will take unrelenting discipline. Physical contact is unwise and should be avoided at much as possible. Our community is watching and we must set a good example.

At the time of writing, councillors and the Mayor have begun a series of regular meetings and briefings with senior managers from across Auckland Council. This pandemic will require a whole-of-council response. The situation is changing daily, and the state of play for Auckland Council has changed dramatically in the space of just a few weeks.

A raft of changes are being implemented to help manage Council operations with a view to keeping officers and contractors safe. Business continuity will only be possible if we can manage operations with a few to continuing serving provided by officers. I am particularly concerned for the well-being of our bus drivers and front-line Auckland Transport personnel, our environmental health officers who work in the field, and counter staff who provide walk-up services to the public.

Some changes are becoming obvious. Large events have been cancelled, and expect directives to prevent smaller events and gatherings. From Monday 23 March, cash fares will not be permitted on Auckland Transport buses. Officers will need to work remotely. Regular meetings between elected members and the public will need to be reassessed.

Auckland Council is working in accordance with the guidance of officials from the Ministry of Health. It is important that the correct information is provided where possible. The Director General of Health is providing regular and invaluable information, which the Council is applying in the operation of our front-line services.

Expect to see very significant changes to the Council’s budget. We will need to recast our budget based on significant and unfavourable variations, including:

1. a lower revenue take from public transport services as a result of reduced patronage;
2. a slowing of growth in the property and construction sector;
3. economic contraction affecting commercial tenants; and
4. a dramatic decline in revenue, and the loss of dividends (for example, I do not expect Auckland International Airport Limited to pay a dividend this year).

I believe priorities across the Council family will need to be reviewed in light of the climate we now face. What our revised financial baseline will be is not yet known. But we aim to ensure business continuity as we look to break the pandemic and move to a speedy recovery.

I am proud of our local boards, who play a vital role in facing our community. Please be kind to one another and offer reassurance to nervous residents.
Finally, I want to say that the Manurewa Local Board plan is an important document for the future. Continue the excellent work to progress that document, it reflects action applied and a roadmap for important changes to address Manurewa’s need for equitable outcomes. Councillors, board members, and other stakeholders such as the Wiri Licensing Trust have an important role to play in leading our community for the better of every resident and ratepayer.

Daniel Newman
19 March 2020
Chairperson Update - Joseph Allan
March 2020

COVID-19

Circumstances around COVID-19 have changed significantly since our last business meeting with new developments happening more frequently. Many events have been cancelled to keep our communities safe and we encourage people to follow the advice from central government through the official channels and to stay calm.

We are looking to partner with community organisations to provide support to our most vulnerable groups within Manurewa where possible. We are fortunate to have strong groups on the ground that have already started to take action around this kaupapa.

In an effort to protect our most vulnerable, such as our seniors, by staying away, we must also check in via other means to stay connected throughout physical isolation.

Major Projects

As highlighted in Cr. Dalton’s report the Manurewa Local Board celebrates three significant milestones tonight. We remain on track for our One Local Initiative for the LTP, the Totara Park Mountain Bike Club are progressing their funding application for a new section of track and we see an investment into Jellicoe Park Tennis that will support growth of the club.

So often project delivery can extend over multiple boards and it is important to acknowledge the previous board and previous board chair for their mahi and contribution to these outcomes.

Manurewa Local Board Plan 2020

We had an excellent response to our “Have Your Say Event” at the Totara Park Challenge with one of the largest number of individual questionnaires recorded in a single event.

We will be workshopping a draft in April. The draft then goes out for consultation in June. Feedback is considered and the final version will be formally adopted towards the end of the year.
Events and Meetings Attended

- Joint workshop with Papakura Local Board.
- Site visit at Weymouth Primary on Evans Road and surrounding streets with Auckland Transport, Liaison Officer, Traffic Engineer, Portfolio lead Ken Penny and Glenn Murphy and Dave Pizzini.
- Central Interceptor going underground site visit and project milestone recognition event.
- Wordsworth and Rowandale Regional Speed Calming Treatment Area Site Visit.
- Manurewa Crime and Safety Meeting.
- Totara Park Challenge (Walk/Run) including the community event afterwards with live music and associated “Have Your Say” feedback event.
- Mana Whenua and Te Kete Rukuruku Update Meeting.
- Constituent meeting about security concerns at Totara Park Wairere Road entrance.
- Waka Kotahi NZTA Annual Stakeholder Meeting.
- Weymouth Bilingual Hikoi led by the Pride Project.