

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
150	Community participation and engagement	<p>Provide opportunities and support for a wide cross section of local people to engage with the local board and council.</p> <p>Identify and facilitate resident input into the design and delivery of council and community projects in their local communities.</p> <p>Provide resources and assistance to communities so they will have the skills and capacity to run their own small projects.</p> <p>Note: the 2019/2020 budget figure shown for this activity includes the \$35,000 originally approved plus \$10,188 carried forward from 2018/2019.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$45,188	In progress	Green	<p>The Kawau Bay Fishing Club have been granted landowner approval to build the sun shelter adjacent next to the children's playground in Sunburst Reserve. They are currently working through the consenting process. A significant number of local residents support the new sun shelter, with 286 signing a petition in favour of it. Concerns have been raised by a small number (8) of neighbouring households regarding potential inappropriate use of the new structure.</p> <p>The build of Huapai Hub is nearing completion and there have been discussions with the Huapai Hub Convening Group and the Arts Centre on how the space will be activated and managed. It is planned that for the first year, a subgroup of the original Huapai Hub group will be responsible for the space. They will be supported by a half day per week activation role for 12 months. This will be a one-off seeding grant and the person will be contracted directly to council. It is intended this role will be based the Arts Centre.</p>	<p>The Kawau Bay Fishing Club are still working through the consenting process for the sun shelter. Staff assistance has been offered but the Fishing Club are not ready to commence this project yet.</p> <p>There have been further discussions with the Huapai Hub Convening Group and the Kumeu Arts Centre. Both groups have agreed to support a 12 month part-time activation role. This will be an opportunity to test out a variety of ideas and initiatives in the space. A person has been identified for this role and the contract will commence in late January 2020 when the Huapai Hub space is completed.</p> <p>Staff attended a presentation from students at Matakana School on ideas that would improve their play space areas. Some were items that there is currently no budget for, but there were a number of low cost suggestions that staff will follow up on. These included students designing a sign showing the way to the playground, which is not visible from the road.</p>
151	Helensville Town Centre	<p>Continue to partner with the North West Business Association (NWBA) and work with other council departments to deliver community projects that will contribute to revitalising the Helensville Town Centre.</p> <p>Explore opportunities for further development of the Streetscape Project and improvements to the Creek Lane area and ensure the community has input and involvement.</p> <p>Note: this activity reflects a collaborative cross council approach and the operational and capital expenditure associated with this work item is held in the Community Facilities work programme budget. Community Empowerment Unit staff will utilise funding held by Community Facilities for any required expenditure for this activity.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	<p>The detailed design for stage one of the Streetscape Project has been completed and this project has now been handed over to Community Facilities for finalising the detailed design and overseeing project delivery.</p> <p>There has been continued facilitation of iwi input into late stage design elements and this will continue in Q2.</p>	<p>Work to finalise iwi input into the streetscape design has continued in Q2 and a draft motif has now been received. This will now enable the detailed design to be finalised for going out to tender.</p>
152	Responding to Maori Aspirations	<p>Work with local iwi to identify, scope and deliver projects that will support iwi to better realise their aspirations in Rodney. Further discussion is needed with iwi and the local board but may include involvement in community and council initiatives in Warkworth, Helensville and Wellsford as well as the smaller villages .</p> <p>Note: These initiatives will be planned and delivered with the three main iwi in Rodney in 19/20, 20/21 and 21/22 as part of a three year programme.</p>	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	<p>Community groups in both Warkworth and Matakana are interested in developing heritage trails. Staff have met with them and discussed the need for iwi input and offered to support and facilitate this process. The Matakana group are open to this and willing to adapt their original plans to reflect Ngāti Manuhiri aspirations. There have been ongoing discussions with Ngāti Manuhiri staff to develop agreed systems and processes that we can use to make these types of consultations faster and easier.</p> <p>Initial work has been completed with Ngāti Whātua o Kaipara on planning the community consultation for the name change to Te Awaroa from Hellensville. This has been placed on hold due to their staffing restructure. Similarly, the discussions about the Waitangi Day/Matariki event are currently on hold.</p>	<p>Discussions on the heritage trail in Matakana are ongoing and progressing well. The Warkworth group have been unable to organise a meeting with Ngāti Manuhiri, who are currently busy relocating their offices.</p> <p>Staff met with Ngāti Whātua o Kaipara to discuss Waitangi day and Matariki events. They are hoping to plan events for both and have some funding themselves in addition to LDI event partnering funding. Staff will assist with the planning and organisation by providing advice and support.</p>

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
153	Warkworth Placemaking	Work with and support Warkworth residents, community groups and organisations to identify and deliver projects that will build on and further enhance the new community gathering space. Note: this activity reflects a collaborative cross council approach and the operational and capital expenditure associated with this work item are held in the Community Facilities work programme budget. Community Empowerment Unit staff will utilise funding held by I&D for any required expenditure for this activity. Note: the 2019/2020 budget figure shown for this activity includes the \$35,000 originally approved plus \$10,188 carried forward from 2018/2019.	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	The detailed design for Te Huihuinga Kowhai, the new community gathering space, has been completed and the project has been handed over to Community Facilities for project delivery. The build has been scheduled for later in 2019. When the build has been completed there may be additional work for Community Empowerment Unit in supporting the activation of the space in Q3 or Q4.	There has been no activity involving this project in Q2. Staff will become more involved once the build is completed.
154	Wellsford Town Centre Revitalisation	Identify and scope suitable town centre revitalisation projects from the Wellsford Community Plan.  Facilitate collaborative processes with the community and other council departments to implement new town centre projects.  Work with other council departments on scoping and delivery of capital expenditure (capex) in Wellsford and ensure community input where possible.	CS: ACE: Community Empowerment	LDI: Opex	\$0	In progress	Green	A forum of approximately 30 people called "Wellsford Community Voice" have been leading a comprehensive community engagement process with the support of an independent facilitator. The group has identified a set of key themes and potential projects for Wellsford which have been developed into Wellsford Community Voices – a community plan for the future of Wellsford.  The plan has been printed and will be launched with a community celebration early in 2020.  The top priorities for Wellsford are: - To upgrade the public toilet and surrounding area, with design work already underway. - Progress the pathway between the town and Centennial Park. A small project team has found an overbridge is likely to be the easiest and most affordable solution. - Run Friday night food markets and movies - Develop Zero Waste Wellsford and a community recycling centre. - Develop more local training and employment opportunities.	The Wellsford Community Voice Plan will be launched after the summer holidays in Q3 at a community event. Planning for this is underway.  The Wellsford Family Movie nights continue to be held on a monthly basis. Numbers attending have grown steadily and the feedback is positive. The movie nights are organised by a group of local residents with a small amount of staff support. More recently, community groups have been providing food at the movie nights as a fundraiser for their organisations. The next stage will be to explore the potential for a night food market.
298	Citizenship Ceremonies - Rodney	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	CS: ACE: Events	ABS: Opex	\$28,314	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 183 people from the local board area becoming new citizens.	The Civic Events team delivered one citizenship ceremony on one occasion during Q2 with 50 people from the local board area becoming new citizens.
299	Anzac Services - Rodney	Supporting and/or delivering Anzac services and parades within the local board area.	CS: ACE: Events	LDI: Opex	\$24,150	Approved	Green	Scheduled for Q4, planning will commence in Q2	Scheduled for Q4, planning started in Q2
300	Local Civic Events - Rodney	Delivering and/or supporting civic events within the local board area.	CS: ACE: Events	LDI: Opex	\$5,000	In progress	Green	Meetings were held with the local board democracy services team to confirm the civic events being held in 2019/2020. Four events are proposed to be held during the financial year: Leigh Library blessing, Whangateau reserve blessing, Waimauku Memorial Hall blessing, Puhoi Town Library blessing. Further discussions will be held in Q2  No activity occurred during Q1 as no civic events were scheduled.	No activity occurred during Q2 as no civic events were scheduled.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
301	Targeted Events - Rodney	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Kowhai Festival (Kowhai Festival Trust) \$10,000- Warkworth A&P Show (Warkworth A&P Society) \$2,000- Helensville A&P Show (Helensville A&P Society) \$2,000- Wellsford Country Show (Wellsford A&P Society) \$2,000- Warkworth Christmas Parade (OneWarkworth) \$2,000- Wellsford Christmas Parade (Wellsford Promotions Assn) \$2,000- Helensville Christmas Parade (Helensville Christmas Parade Society) \$2,000- Mahurangi Festival of Lights \$5,000- Waitangi Day Event (Nga Maunga Whakahii o Kaipara Development Trust ) \$5,000.Total = \$32,000	CS: ACE: Events	LDI: Opex	\$32,000	In progress	Green	Five grants with a value of \$21,00 have been paid out to recipients.Confirmed dates for funded events are as follows: - Kowhai Festival (Kowhai Festival Trust) on 13 October 2019- Warkworth A&P Show (Warkworth A&P Society) on 21 March 2020- Helensville A&P Show (Helensville A&P Society) on 29 February 2020- Wellsford Christmas Parade (Wellsford Promotions Assn) 30 November 2019- Helensville Christmas Parade (Helensville Christmas Parade Society) on 7 December 2019- Waitangi Day Event (Nga Maunga Whakahii o Kaipara Development Trust ) on 5 February 2020	One grant to the Wellsford Christmas Parade was paid out.The following three grants are still to be uplifted by recipients: - Wellsford Country Show- Warkworth Christmas Parade- Waitangi Day Event Events that occurred in Q2 were:- Kowhai Festival - Wellsford Christmas Parade- Helensville Christmas Parade- Warkworth Christmas Parade
559	Operational Grant - Helensville Art Centre	Fund Art Kaipara Trust to operate the Helensville Arts Centre, providing programmes of visual arts and craft exhibitions, workshops and talks to the community.	CS: ACE: Arts & Culture	LDI: Opex	\$20,000	In progress	Green	Q1 highlights for Helensville Art Centre included Manaakitanga - Matariki with six Māori artists exhibiting work alongside Helensville Primary kura kaupapa and Parakai Kindergarten. A whānau-friendly evening opening featured waiata, kai, poi and sculptor Joanne Sullivan who talked about her new work, Papatūānuku. The Good Grief exhibition also created a high level of engagement with stories of grief and loss from local artists in visual and audio formats. All workshops and openings have been well attended.	In Q2, at Helensville Art Centre there were 15 programmes for 1,759 attendees and participants. Highlights included a Making Music event and Arts in the Ville attracted 607 people into the centre across Labour Weekend. The treasure hunt prize by Jeff Thomson was a drawcard. The Kids Art Exhibition engaged three schools, three early childhood centres and a kindergarten. All entries were displayed and many families visited the centre. A work from the Emerging Artists show was selected for Equitana 2019, a great opportunity for both the artist and to raise awareness of the arts centre.
560	Operational Grant - Kumeu Arts Centre	Fund the Kumeu Arts Centre Inc to operate the Kumeu Arts Centre, providing programmes of visual arts and craft exhibitions, workshops and talks to the community.	CS: ACE: Arts & Culture	LDI: Opex	\$40,000	In progress	Green	Q1 highlights for Kumeu Arts Centre included an photographs by Carly Jade for Matariki, celebrating Māori culture and her Te Arawa identity. Musician and painter Derek Lind held a Kumeu Live concert to open his New Works exhibition, drawing local support with 98 attendees. An online catalogue enabled sales. Creative Matters delivered the kids holiday programme, a Raranga workshop was held and French and Spanish language term classes began. Member's exhibitions included ceramics and drawing.	In Q2, at Kumeu Arts Centre there were 53 programmes attracting 3,364 attendees and participants. Highlights included the 3rd Kumeu Art Awards opening with 150 attendees. There were more entries than seen previously and they were of a quality that bodes well for future awards. Of the 19 youth artists entered, one achieved the Peoples' Choice award. Creative Matters started a new programme for youth, addressing a gap in participation for this age group. The annual Arts in Action event attracted the wider community and the member's Affordable Art Sale had 100 entries.
1088	Access to Community Places - RD	Provide fair, easy and affordable access to a safe and welcoming venues in the Rodney Local Board area.Council delivered:Helensville War Memorial HallKaukapakapa Memorial HallShoesmith HallSouth Head HallTe Hana HallWaimauku War Memorial HallWainui HallWarkworth Masonic HallCommunity delivered:Ahuroa HallCoatesville Settlers Hall (LTOM)Kourawhero HallGlasgow HallLeigh HallMahurangi East Community CentrePakiri War Memorial HallPoint Wells Hall (LTOM)Ranfurlly HallTauhoa HallTapora HallWellsford Community CentreWhangaripo HallWhangateau Hall	CS: ACE: Community Places	ABS: Opex	\$0	In progress	Green	During Q1, participant numbers across council and community managed venues have increased by 11 per cent compared to the same period last year.Booking hours across council and community managed venues have also increased by 24 per cent compared to the same period last year. The increase in booking hours is contributed to activation of Warkworth Town Hall.Satisfaction results for council managed venues show that 100 per cent of hirers would recommend the venues they have visited in this local board. The top two activity types are early childhood/school groups and meetings.During Q1 the Rodney Rural Hall Advisor continued to provide ongoing support to the hall committees and one of the highlights is the monthly community movie night now being held at the Wellsford Community Centre.	During Q2, participant numbers across council and community managed venues have increased by 17 per cent compared to the same period last year.Booking hours across council and community managed venues have increased by 33 per cent compared to the same period last year. The increase in booking hours is contributed to activation of Warkworth Town Hall.Satisfaction results for council managed venues show that 90 per cent of hirers would recommend the venues they have visited in this local board. The top two activity types are early childhood/school groups and arts/cultural events.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1089	Activation of Community Places - RD	Enable and co-ordinate a wide range of activities that cater to the diversity of the Rodney community. The purpose of this role is to promote and establish the Warkworth Town Hall as a vibrant and well used community centre and outstanding performance venue for the district. Council delivery:Warkworth Town Hall : ABS \$62k Note: Additional funding support from LDI - \$35K Line 1090 It is noted that this budget includes operational support and project costs as well as salary	CS: ACE: Community Places	ABS: Opex	\$62,000	In progress	Green	Q1 activation highlights for the Warkworth Town Hall have included a concert held by the "Healing Through Arts Trust" for the At Risk Youth project, the Warkworth Theatre group's second show of the year "Death & Taxes" selling 400 tickets, and concerts performed by the Matakantata Choir & Warkworth Music Society	Activation of the hall, through staff on site, has led to an increase in participation and utilisation of the hall, demonstrated through an increase of 487 hours from the same period last year.
1090	Service Improvement - Warkworth Town Hall	Additional funds paid to support the activation of the Warkworth Town Hall - refer to activity in line 1089 LDI \$35k  It is to be noted that this budget includes operational support and project costs as well as salary.	CS: ACE: Community Places	LDI: Opex	\$35,000	In progress	Green	During Q1, the Warkworth Town Hall co-ordinator delivered and built on activation - See line 1089 for highlights.	During Q2, the Warkworth Town Hall co-ordinator delivered and built on activation - See line 1089.
1091	Local board subsidies for venue hire fees LDI \$10,000 - RD	Administer further hire fee subsidy funded by LDI. This is for potential fee waivers.	CS: ACE: Community Places	LDI: Opex	\$10,000	In progress	Green	During Q1, staff administered the additional subsidised rates as approved by the local board.	During Q2, staff administered the additional subsidised rates as approved by the local board.
<b>Community Facilities: Build Maintain Renew</b>									
2012	Algies Bay Reserve - renew south-eastern seawalls	Implement works for the rebuild of the seawall and landward treatment.This is the final stage of the project which includes additional remedial works along other sections of the bay to ensure the full site is fit for purpose and future proofed.FY19/20 final physical work stage by way of a contract variation as approved by the local board.Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$129,562	Completed	Green	Current status: Renewal of the seawall completed and Practical Completion Certificate issued 19 July 2019. Some additional emergency works are required on other sections of Algies beach include stacked rock seawalls where erosion is occurring to complete all objectives of the Coastal Compartment Management Plan. Costings received for the additional works.Next steps: Receive works programme for completing the additional works and complete physical works.	Current status: The additional works that recommenced on 7 October 2019 were completed in December 2019 including the final inspection and handover.
2013	Horseshoe Bay Reserve - renew walkways	Renewal of two footbridges and replacement of three retaining walls to maintain the structural integrity of the walkways.  This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Project completed.	Project completed March 2019.
2014	Wellsford War Memorial Park - renew active youth space	Renew Wellsford skate park including the installation of challenging active youth play space.  This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed. (LDI Capex Contribution \$198,000)	CF: Project Delivery	LDI: Capex	\$0	Completed	Green	Project completed.	Project completed September 2018.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2051	Kumeu Library - replace roof, interior and exterior walls, repaint & renew ceiling	The library interior space requires targeted renewal works and monitoring by a qualified building engineer due to water damage that occurred because of the roof profile leaks. FY18/19 full works assessment undertaken and reported to the local board (March 2019) addressing works completed to date and the forward plan for the facility including operational works. FY19/20 to FY20/21 plan and deliver agreed targeted works including the monitoring of the building throughout the year to ensure the facility remains water tight and maintains its structural integrity. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$998,295	In progress	Green	Current status: Professional services for structural works on subfloor and ceiling as part of target remedial works are underway. The building consent is expected to be lodged in December 2019. Additional scoping of maintenance works is in progress and expected to be completed by Christmas. Design works for the target remedial work are underway and are undertaken in close liaison with the library and service centre staff to identify how disruption can be minimised during construction. The consultant team has advised that the budget appears sufficient to carry out the identified works and this will be reviewed and reconfirmed when additional information becomes available. Next steps: Receive complete documentation by January and tender works in February 2020.	Current status: Professional services for targeted repairs and structural works on subfloor and ceiling are underway. Preparation of building consent application is underway. Next steps: Complete tender documentation in January and tender works in February 2020.
2102	Omaha Residential - renew walkways	Renew the walkways in the following staged approach: FY18/19 investigation and design with some physical works commencing. Stage One: - Ida/Rita Lagoon Way walkway - Excelsior Way walkway - Success-Dungarvon/Dornie walkway - Dungarvon-Blue Bell walkway Stage Two: - Blue Bell-Thistle-Day Dawn walkway south - Day Dawn-Blue Bell walkway - Jane Gifford-Meiklejohn walkway - Meiklejohn-Broadlands walkway FY19/20 continued delivery of physical works to completion.	CF: Project Delivery	ABS: Capex - Renewals	\$301,580	In progress	Green	Current status: This project has been split in two stages for delivery. Stage one: physical works are now completed. The scope included five pathways in the northern tip of the peninsula. Stage two: Re-scoping is nearly completed and ready to send for pricing. Next steps: Stage one: physical works completed September 2019. Stage two: release tender and review pricing.	Current status: The final scope and tender documentation for stage 2 will be ready by the end of 2019. Next steps: Tender physical works in January 2020.
2106	Shelly Beach - renew coastal structure	Upgrade foreshore extending approximately 450m along the Shelly Beach Recreation Reserve located at Shelly Beach. The scope of work includes construction of new seawall, groynes and nourish foreshore with sand. FY16/17 investigate the works FY17/18 concept and detailed design FY18/19 obtain consent and plan FY19/20 complete physical works. This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$334,669	Completed	Green	Project completed.	Project completed July 2019.
2110	Whangateau Reserve - renew toilet waste water system	In collaboration with the Healthy Waters team, investigation has completed for the renewal of the toilet waste water system at Whangateau Hall. Healthy Waters will install the waste water measuring equipment while further scoping is undertaken for other renewal works on site. FY20/21 plan and deliver the physical works in partnership with Healthy Waters.	CF: Project Delivery	ABS: Capex - Renewals	\$0	On Hold	Red	Project on hold. Healthy Waters will install the waste water measuring equipment and investigate waste water systems. Project progression has been paused until all renewal items are identified in conjunction with Healthy Waters solution for waste water.	Inter Council liaison and delays  Project on hold. The physical work on renewing the waste water system has been delayed pending a wider investigation of the surrounding area by Healthy Waters. Further investigation and feasibility options for waste water and disposal has been prompted by concerns about the current site's topography and disposal location.
2138	Rodney Recreational Walkways - Rautawhiri Park - develop	Development of walkway and fitness trail around the perimeter of the park. This project is completed and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.	CF: Project Delivery	LDI: Capex	\$5,000	Completed	Green	Project completed.	Project completed December 2019.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2139	Rodney Recreational Walkways - Kowhai Park Reserve - develop walkway/cycleway	Development of a walkway / cycleway and suspension bridge linking Warkworth Showgrounds to Kowhai Park. FY19/20 design, community engagement and consenting. FY20/21 to FY21/22 physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Growth	\$270,000	In progress	Green	Current status: A survey of the proposed route alignment was completed in mid September 2019 and a track alignment formed. Initial investigation of the route has commenced. Next steps: Site investigation works to inform the design will be progressed in October 2019.	Current status: An investigation of the site and a topographical survey have been completed for the route through the former Atlas site. Consultants involved in the design of the proposed Park and Ride development are working collaboratively with the walkway/cycleway design engineers. Draft concept plans have been completed. Next steps: The concept design drawings will be shared with Auckland Transport in January 2020 to ensure the design of the Park and Ride facility planned for the Atlas site includes linkages to the walkway.
2168	Helensville, 49 Commercial Rd - implement works from structural review & replace roof at the centre	Following the completion of the building water tightness investigation and reporting to local board, the implementation of the approved physical works will proceed to future proof the facility including replacement of the roof at the civic centre. FY18/19 investigation and reporting. FY19/20 detailed design, scoping and consenting. FY20/21 physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$274,780	In progress	Amber	Current status: Engaged consultant to provide professional services, design, tender and contract administration for short term repairs. Next steps: Complete revised fire escape design for building consent to meet building code compliance. Detailed design and building consent documentation are now being prepared. Construction works are expected to be tendered in November 2019 with construction works forecast to commence in February 2020.	Additional items have been identified that need to be brought up to current building code. Current status: Preparation of tender documentation is underway. Next steps: Tender works in January 2020. Commencement of construction works is forecast for April 2020 with completion August 2020.
2221	Rodney - renew park toilets 2017/2018	Renew park toilets at Snells Beach (Sunrise Boulevard), Sandspit Recreation Reserve and Huapai Riverbank Service Centre. Investigation and design is complete and scoped with local board's approval. FY18/19 investigation and design. FY19/20 to FY20/21 deliver physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Current status: A contractor has been engaged to complete the renewal of the Huapai Service Centre toilet block. Next steps: Complete renewal of the Huapai Service Centre toilet block in October 2019.	Project completed October 2019.
2222	Rodney - renew park play components 2017/2018	Final delivery stage of the play space renewals at Tuna Place Reserve (single component replacement), Shoesmith Domain Recreation Reserve and Point Wells Community Centre (replace junior components). FY18/19 investigation and design. FY19/20 final delivery of renewals.	CF: Project Delivery	ABS: Capex - Renewals	\$331,340	In progress	Green	Current status: Tender is out to market. Next steps: Award tender and commence physical works.	Current status: Physical works contract has been awarded. Next steps: Works are scheduled to commence in January 2020.
2223	Rodney - renew park structures 2017/2018	Investigation and design is now complete for this programme of structure renewals, including the oversight of the community led construction of the Kohura Track boardwalk. Design and consenting is complete for the renewal of the Totara Road Esplanade boardwalk from the end of Kowhai Terrace in Leigh which is currently closed. The concept phase for the following projects has been completed: Brick Bay Drive - Puriri Place Reserve handrail replacement, Goodall Reserve - steps at side of bowling club, Sandspit Reserve - pergola roof renewal, Ti Point Wharf - handrail renewal and Whangateau Domain Recreation Reserve - replace boardwalks. FY19/20 procure physical works for the remaining sites: Wonderview Rd/Cotterell St Esplanade, Wellsford War Memorial Park, Wellsford Community Centre Grounds, Snells Beach Esplanade, Shoesmith Domain Recreation Reserve, Pigeon Place access way, Parry Kauri Park, Omaha Beach Boat Launching and Wharf, Martins Bay, Mangakura Reserve, Leigh Harbour Cove Walkway, Highfield Garden and The Glade Reserve, Harbour View Road Coastal Reserve and Buckleton Beach Reserve. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$156,641	In progress	Green	Current status: Design and consenting is underway for the renewal of the Totara Road Esplanade boardwalk. Concept design has been completed for structures at other sites, and tender documents are being prepared. Next steps: Procure contractor to complete the physical works for remaining sites.	Current status: A contractor has been appointed to complete the renewals. Next steps: Communicate with stakeholders and commence physical works in February 2020.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2224	Rodney - renew park walkway and paths 2017/2018	Renew park walkways and paths to maintain current service levels. FY17/18 investigate and scope the following sites: Worthington Road Reserve, Whangateau Harbour Esplanade Reserve, Wellsford War Memorial Park, Shelly Beach Reserve, Pigeon Place access way, Omaha South Quarry Reserve, Goodall Reserve, Fidelis Avenue Reserve, Elizabeth Street Reserve and Currys Bush Reserve. FY18/19 planning and obtain consent. FY19/20 implement physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$76,874	Completed	Green	Current status: Works at Omaha South Quarry, Fidelis Avenue, Goodall Reserve, Harbour View Coastal Reserve, Rahui Te Kiri and Pidgeon Place have now been completed. Next steps: Project completed August 2019.	Project completed August 2019.
2233	Tauhoa Hall - renew kitchen	Investigation is complete and the scope of works approved by the local board to renew the kitchen at Tauhoa Hall including replacement of door and hot water system. The exterior and interior paint and other identified minor assets that are coming to their end of their useful life will also be replaced and the physical works will be managed by a project manager in collaboration with the rural hall advisor, ensuring the local committees are communicated with throughout the delivery process. FY18/19 investigate and design. FY19/20 deliver physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$90,143	In progress	Green	Current status: Healthy Waters project currently underway to upgrade septic system and relocate water treatment plant out of the kitchen into exterior shed. Overlapping scope of works being removed from tender documentation and drawings and revised before tender process. Next steps: Review revised specifications and tender drawings before tendering process for physical works.	Current status: Physical works tender has been completed. Next steps: Award contract, establish work programme and timeline with stakeholders.
2242	Wellsford Community Centre - replace part of roof	Partial replacement of roof. FY18/19 investigate, scope and commence physical works. FY19/20 complete the physical works consisting of part replacement of the roof, new internal gutter and repair work, replacement of membrane.	CF: Project Delivery	ABS: Capex - Renewals	\$501,505	In progress	Amber	Current status: Physical works have started on site 25 June 2019. Scope of work has changed after discovery of steel roof deterioration and timber decay to rafter elements, while under construction. Next steps: Work progressing well despite wet weather in August and September. Completion estimate now extended to December 2019, due to additional remedial work required.	Completion delayed until the end of January 2020 due to identified timber decay.  Current status: All physical works from the original scope are complete. Deterioration and timber decay has been identified to four of the main laminated timber portals. Next steps: Remediate identified timber portals. Completion estimate now extended to the end of January 2020.
2266	Helensville, 49 Commercial Rd - renew car park stormwater system	The corner of the car park between the disabled car parks and the ground floor accessible ramp need to be recontoured to reduce the flooding this facility experiences in wet weather. An additional cesspit will be installed and fed into a downstream manhole to provide further reduction in flooding. Design is complete and approved by the local board. FY19/20 physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$283,375	In progress	Green	Current status: Due to the impact of physical works on the operation of the Arts Centre and Budgeting Services as well as interruption for Library car park, it has been agreed to move physical works to January or February 2020. Next steps: Formalise agreement with property owner at 45 Commercial Road. Review detail design drawings based on additional input received from stakeholders.	Current status: Tender evaluation completed. Stakeholder pre-start meeting held 12 December 2019. Next steps: Physical works programmed to commence 13 January 2020.
2308	Rodney - renew park toilets 2018/2019	Renew park toilets to maintain current service levels. Investigation is now complete and scope of works agreed to by the local board at the following sites: Wellsford Centennial Park, Shoemith Domain Recreation Reserve (woman's showers), Leigh Wharf Reserve, Stables Landing Reserve and Opahi Bay Beach Reserve. FY18/19 investigate and scope. FY19/20 deliver physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$0	In progress	Green	Current status: Tender documentation has been prepared for the renewal of the selected toilet blocks within the Rodney Local Board area. Next steps: Obtain contractor pricing to deliver the physical works.	Current status: Physical works at Leigh Wharf toilets were completed in December 2019. Renewal of the facilities at Opahi Bay, Centennial Park in Wellsford and Shoemith Domain in Warkworth will be completed between January and April 2020. Next steps: Communicate with stakeholders and complete the remainder of physical works.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2328	Huapai Service Centre Riverbank - develop community space	The first stage of the community led development is now complete having delivered the lower seating, garden and lawn space. The second stage is underway consisting of site works and meeting consent requirements. FY19/20 complete the site works and final stage of physical works by constructing the platform. These works are to be delivered in conjunction with the Kumeu Arts expansion project. (FY18/19 LDI Capex Contribution \$80,000) (FY19/20 LDI Capex Contribution \$150,000)	CF: Project Delivery	LDI: Capex	\$272,848	In progress	Green	Current status: Construction of stage one: lower seating, garden and lawn space is complete. Stage two and three site works are complete, including the plaza area and car park, in conjunction with the Kumeu Arts Centre extension project. The consent for the platform is under way but is experiencing delays; design changes have been commissioned to progress the consent application. Final planting is complete. Local contractors are pricing the build. Next steps: Receive consent and start construction of the platform.	Current status: Construction of stage one, two, three and planting are complete. The consent for the platform has been received and negotiations with the contractor are under way. Next steps: Commence platform construction.
2391	Leigh, Cotterell St Esplanade Reserve - replace boardwalk foundations	Replacement of the boardwalk foundations to ensure the asset maintains structural integrity and is fit for purpose. FY18/19 investigation, design and scoping. Signage has been installed for public notification and to adhere to safety standards. FY19/20 physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$106,298	In progress	Green	Current status: Further erosion around the existing boardwalk has meant that a like for like renewal is not possible. A new boardwalk design has been created and a building consent for this has been lodged. Next steps: Commence construction once building consent is obtained.	Current status: A building consent has been granted for the revised design. The contractor will re-commence construction in the week beginning 16 December 2019. Next steps: Physical works are scheduled for completion mid- February 2020.
2418	Huapai, 179 Matua Road - develop playground and associated landscaping	Deliver a new playground including associated landscaping and infrastructure to support the growth in the local area. Investigation, consultation and design complete. FY18/19 investigation and scoping FY19/20 detailed design, planning and physical works. (FY19/20 Renewals Contribution \$120,000) Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Growth; #ABS: Capex - Renewals	\$215,000	In progress	Green	Current status: Concept designs will be ready for review by the end of September. Next steps: Present concept designs to local board for approval.	Current status: Draft concept design has been provided to iwi for feedback who are supportive of the proposal. Next steps: Present concept designs to the local board for approval in February 2020.
2428	Leigh Hall - refurbish interior	Refurbishment of the hall to include asset replacements to ensure the hall can be utilised throughout power outages. The scope is to address the main hall, kitchen and toilets. FY18/19 investigation and seismic testing to inform scope of works. FY19/20 deliver agreed physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$123,017	In progress	Green	Current status: The council sustainability team has been investigating alternative power supply. Next steps: Detailed design to be finalise once the alternative power supply has been confirmed.	Current status: Asbestos removal from the attic space has been programmed. Next steps: Commence asbestos removal.
2429	Leigh Library - renew heritage facility	Following the investigation in collaboration with the heritage team, a scope of works has been developed and approved by the local board for delivery. FY19/20 deliver agreed physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$105,617	In progress	Green	Current status: Finalise cost and budget. Next steps: Physical works to be priced by full facilities contractor.	Current status: Pricing has been received for review. Next steps: Complete review, award contract and establish construction programme.
2435	Mahurangi East Library - comprehensive renewal	Develop a detailed design for the reconfiguration of the mezzanine floor to open the area from the community centre to the library workroom for secure storage. The design is to also include the renewal of the heating system and will be submitted to the local board for their review and input prior to implementation. FY18/19 investigation and concept design. FY19/20 detailed design, planning, consenting and physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$170,000	In progress	Green	Current status: Review of options for library improvements and integration of mezzanine floor. Project does not meet all criteria to undertake a Detailed Seismic Assessment. Next steps: Review recommended works to address any issues with weather tightness of the building and set up schedule of works for design. Meeting with library staff and community hall to review options for library improvements.	Current status: Review of options for library improvements and integration of mezzanine floor. Next steps: Review recommended works to address weather tightness issues of the building and prepare schedule of items. Meeting with library and community hall staff to review options for library improvements.
2487	Rautawhiri Park - renew toilets and changing rooms	Refurbish the toilet and changing room block. FY18/19 investigation and scoping stage to be approved by the local board. FY21/22 deliver physical works. Risk Adjusted Project (RAP Project)	CF: Project Delivery	ABS: Capex - Renewals	\$14,038	In progress	Green	Current status: This project has been approved for delivery in financial year 2019-2020. A tender for the physical works has been released to market. Next steps: Negotiate pricing and engage a contractor to complete the physical works in calendar year 2020.	Current status: This project has been approved for early delivery in financial year 2019-2020. A contractor has submitted pricing to complete the physical works. Next steps: Pricing is under negotiation. Physical works will be completed during the calendar year 2020.



## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2490	Shelly Beach Reserve - renew park play spaces 2018/2019	Renew park play space. FY18/19 investigate, design and scope at Shelly Beach Reserve play. Scope the renewal and possible move of the Leigh Skate Park. FY19/20 detailed design and deliver physical works at Shelly Beach Reserve. FY19/20 investigation of the renewal of the Leigh Skate Park to the agreed service levels. Findings to be presented to the local board for further decision making.	CF: Project Delivery	ABS: Capex - Renewals	\$78,305	In progress	Amber	Current status: Work to refine the scope and strategy for the renewal of Shelly Beach Reserve's two play spaces is underway and condition assessments are complete. Leigh Skate Park is still in the Strategic Assessment stage and early discussions with key stakeholders will begin in the new year.  Next steps: Once the renewal scope and strategy for Shelly Beach Reserve has been clearly defined, prepare tender documentation for stakeholder engagement and design. Hold initial discussions with key stakeholders for Leigh Skate Park and establish future community needs.	It is likely that only design will be possible in Financial Year 20.  Current status: The scope and strategy for the renewal of the Shelly Beach play spaces has now been confirmed. Leigh Skate Park is still in the Strategic Assessment stage and early discussions with key stakeholders will begin in the new year. Next steps: Compile tender documentation for stakeholder engagement and design of the renewal of Shelly Beach play spaces and surrounding greenspaces. Hold initial discussions with key stakeholders for Leigh Skate Park and establish future community needs.
2491	Rodney - review and renew cardax system in community places	Renewal of the cardax system in the community places. Sites to have installations are:- Helensville War Memorial Hall / Community Centre- Kaukapakapa Memorial Hall- Shoemith Hall- Waimauku War Memorial Hall- Warkworth Masonic Hall FY18/19 investigate and design FY19/20 plan and deliver the physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$103,713	In progress	Green	Current status: Finalise project cost in preparation for delivery of phase one. Next steps: Delivery of phase one and phase two to be scoped.	Current status: Preparation of building consent application for phase two is underway. Next steps: Complete phase one and installation of digi locks.
2520	Waimauku Memorial Hall - renew heritage facility	The initial investigation phase is complete and was undertaken in collaboration with the heritage team for the renewal of the Waimauku Memorial Hall. The scope includes the renewal of both the stormwater system and was presented to the local board for their review and input. FY18/19 investigate and scope. FY19/20 detailed design, obtain consents and plan for progression to delivery. FY20/21 commence physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$50,650	In progress	Green	Current status: Finalise project cost and budget in preparation for delivery. Next steps: Physical works to be priced by full facilities contractor.	Current status: Project tender has been completed and pricing is currently in negotiation with the contractor. Next steps: Finalise the contractor's contract and programme works for delivery.
2532	Whangateau Hall - renew heritage facility including timber picket fence	In collaboration with the heritage team the investigation is complete for the renewal of the Whangateau Hall including replacing the picket fence around the building. FY18/19 investigate and design. FY19/20 scope, plan and deliver the agreed physical works to completion. This stage of the project is to be undertaken in collaboration with the Reserve Advisory Committee.	CF: Project Delivery	ABS: Capex - Renewals	\$88,645	In progress	Green	Current status: Awaiting for new cost estimate to include like for like repair of picket fence. Next steps: Meet with committee to discuss the importance of works required.	Current status: Pricing has been received and is currently being reviewed. Next steps: Complete review, award contract and establish construction programme.
2547	Indoor multi sport facility - development - Huapai	The local board's priority local initiative is to construct an indoor multi sport facility in the Huapai Recreation Reserve. Provision assessments have been completed and presented to the governing body to support the approval to progress the development to the detailed business case phase (ENV/2019/104). Further budget has been allocated to complete the pre-construction phase which will inform the delivery timeframe and full funding requirements (development budget is yet to be approved for allocation, this will occur once the detailed design is agreed to by the governing body this financial year). FY18/19 - investigation. FY19/20 - continued investigation and design. FY20/21 to FY22/23 - physical works (this phase and funding component is yet to be approved).  (FY21/22 - LDI Capex contribution \$500,000) (FY21/22 - LDI Capex contribution \$500,000)  Risk Adjusted Programme (RAP) Project	CF: Investigation and Design	ABS: Capex - Development; #LDI: Capex	\$249,999	In progress	Green	Current status: A project lead has been appointed to deliver the service requirements and potential partnership analysis. Stakeholder engagement on service requirements has commenced and a local board update workshop is scheduled for 4 December 2019.  Next steps: The results of the service requirements and potential partnership analysis will be presented to the local board during March / April 2020. Following the successful completion of the service requirements analysis the detailed business case will be progressed against the indicative timeline which will be presented to the local board at a workshop in December 2019 .	Current status: The results of the service requirements and potential partnership analysis will be presented to the local board during March / April 2020. Next steps: The detailed business case will be progressed against the indicative timeline which will be presented to the local board at the December 2019 workshop.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2574	Harry James Reserve - renew car park and drainage	Renew car park and drainage including the modified pavement to reduce maintenance and ensure the site remains fit for purpose.FY20/21 investigation, design and scoping.FY21/22 physical works.Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: Preparation of tender documentation is underway.Next steps: Complete tender documentation and tender physical works.
2575	Mahurangi West Hall - renew drainage and pavement with concrete	Renew the pavement with concrete and renew the drainage to ensure the area remains fit for purpose. FY19/20 investigate, scope, plan and deliver physical works.  Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved	Green	Project to be scoped and completed in future years.	Current status: Complete site assessment. Next steps: Confirm project scope.
2580	Riverhead - develop playspace with walkways	It has been identified as a priority to develop a playground including greenway/walkway connections in Dinning Road to meet the rise in population growth in the area and to upgrade the existing playspace at Riverhead War Memorial Park to meet the shortfall in playspace as highlighted in the recent adopted play provision study for the Riverhead area. FY18/19 investigate and develop concept design for public consultation and local board input and approval. FY19/20 detailed design, consenting and planning. FY20/21 - FY21/22 physical works. (FY18/19 LDI Opex Contribution \$50,000) (FY19/20 Local Renewals \$200,000 - deducted from line item 2490) Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals;#ABS: Capex - Growth	\$200,000	In progress	Green	Current status: A site meeting with the landscape designer and internal stakeholders has been completed. Next steps: Information on the project will be shared with iwi in early October 2019. Workshop sessions with the local playgroup and primary school are planned for late October 2019. The workshops are the start of a series of opportunities for the local community to provide feedback on the types of activities the local community would like included within the playspaces. Engagement with the wider community through the 'Have Your Say' website is planned for November. The information gathered will help to inform the design process.	Current status: Community engagement sessions were held in October and November 2019 with the local playgroup, primary school and scout groups to gather ideas and feedback to help guide the concept designs. Feedback from the engagement sessions was shared with the local board at a workshop on 4 December 2019. Riverhead War Memorial Park and Riverhead Point Drive Reserve were confirmed as the two locations for development. Next steps: Concept designs for both reserves will be progressed in December - January 2020.
2581	Tomarata Dune Lakes Reserve - renew pavement	Renew pavement. FY18/19 investigation and design. FY21/22 plan and deliver physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2583	Riverhead War Memorial Park - renew car park and drainage	Renew car park and drainage to ensure the site remains fit for community use while reducing maintenance. Investigation and scoping is now complete. FY18/19 investigation and scoping. FY20/21 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2584	Riverhead War Memorial Park - renew minor assets	Renew the fencing, furniture, structures, signage and pathways to ensure the assets are fit for purpose. FY18/19 investigation and scoping. FY19/20 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved	Amber	Project to be scoped and completed in future years.	Not ready for delivery – Project will be scoped and completed in future years.  Current status: This project has been confirmed for early delivery in financial year 2020. Project scoping has commenced.  Next steps: Finalise project scope and prepare tender documentation for physical works.
2597	Ahuroa Hall - renew facility	Renew pathways including drainage and connection to the local school to ensure the surrounding areas remain safe and is maintained with today's level of service. Renew the subfloor bracing, exterior cladding and minor assets as recommended in the asset assessment. FY21/22 investigation, design and scoping. FY22/23 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2599	Rodney - develop playspace provision gaps	Develop play spaces to meet the provisional demands due to population growth. Location options to be approved by the local board. FY19/20 investigate and implement concept plan for prioritised play provision gaps in the Rodney area with the local board. FY20/21 detailed design, consenting and planning physical works. FY21/22 delivery of physical works. (FY19/20 LDI Opex Contribution \$100,000)(FY20/21 LDI Capex Contribution \$50,000) Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Growth; #LDI: Capex; #LDI: Opex	\$100,000	Approved	Amber	Current status: A review of the project scope was completed in October 2019 and investigation and design work has been completed. Next steps: Site specific work programme project lines (Cabeleigh Drive Pond Reserve, Riverhead, Huapai, Muriwai) have been set up for clear oversight and reporting to the local board.	The project has not been initiated. There is currently no further feasibility work required. Individual playspace projects identified through previous feasibility study work are being progressed as individual projects. Current status: There is currently no further feasibility work required. Individual playspace projects identified through previous feasibility study work are being progressed as individual projects. Next steps: Site specific work programme project lines (Cabeleigh Drive Pond Reserve, Riverhead, Huapai, Muriwai) have been set up for clear oversight and reporting to the local board.
2601	Rodney - develop toilet facilities	The recent provision study undertaken by Parks, Sports and Recreation has identified the provisional requirements are lacking in three areas within the Rodney area. Priorities are Waimauku Town Centre; Dinning Road, Riverhead (adjacent to new playspace development) and William Fraser Reserve, Omaha (funding contribution to renewal project). This development project would provide two new facilities and one upgraded facility to meet the shortfall in provision due to recent population growth in the area. FY19/20 investigation, design and scope to be presented to the board for approval. Upon approval, obtain consenting. FY21/22 deliver physical works. (FY19/20 LDI Opex Contribution \$150,000) Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Growth; #LDI: Opex	\$150,000	In progress	Green	Current Status: Site investigations of individual sites. Begin project brief for engagement of consultants for Waimauku location. Next steps: Community consultation in conjunction with other development projects for the Riverhead locations. Arranging community meeting in Waimauku.	Current status: Site investigations of individual sites. Begin project brief for engagement of consultants for Waimauku location. Next steps: Community consultation in conjunction with other development projects for the Riverhead locations. Arranging community meeting in Waimauku.
2611	Omaha Community Centre - refurbish facility	Investigation of the structural and weather tightness issues at the facility have been assessed resulting in a renewal of the butyl roof and gutters. These works will be undertaken to ensure the facility remains fit for purpose and mitigate any further damage to the building due to the failing of the roof seal. FY19/20 investigation, design and scoping. FY20/21 to FY21/22 planning and delivery of physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$50,000	In progress	Green	Current status: Asset condition assessment report has been reviewed. Next steps: Prepare tender documentation to engage professional services for the formal scoping of necessary repair works to ensure weather tightness of the building.	Current status: Engagement of consultant for professional services is underway. Next steps: Complete engagement of consultant and commence professional services.
2612	Rodney - implement active recreation development concept plan	Undertake a feasibility study for the possible increase in active recreational assets as identified in the active recreational strategic assessment being undertaken in FY18/19. This study includes lighting in parks with focus on safety, fitness stations and boat ramp provision/improvements across the region. (FY19/20 LDI Opex Contribution \$50,000)	CF: Investigation and Design	LDI: Capex; #LDI: Opex	\$50,000	Approved	Amber	Current status: The background information and strategic assessment documents outlining the scope of the project are being finalised. Next steps: A review of the project scope will be completed in October 2019.	The project has not been initiated. Work will commence when the scope of work has been confirmed. Current status: Decision on scope and focus of the project is in progress. Next steps: Investigation work will begin when the project scope has been confirmed.
2635	Snells Beach Reserve, Esplanade and Sunrise Boulevard - renew minor assets	Investigation and scoping is complete to renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose for local enjoyment. FY18/19 investigate and design. FY19/20 physical works. Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: Scope of works for the project has been confirmed. Next steps: Commence site investigation.
2648	Rodney - renew park furniture 2019/2020	Renew park furniture to maintain current service levels. Sites to be investigated are Sunny Crescent - Merlot Heights Reserve, Shoemith Domain Recreation Reserve, Puhoi Pioneer's Memorial Park Domain, 2 benches in 25 Kahika Grove, Huapai and Elizabeth Street Reserve. FY19/20 investigation, scoping and delivery of physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$50,000	In progress	Green	Current status: Project scope and priorities are being finalised, and tender documentation is being prepared. Next steps: Complete preparation of tender documents and procure a contractor to deliver the physical works.	Current status: A contractor has been appointed to complete the physical works in financial year 2020. Next steps: Complete the physical works by June 2020.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2650	Rodney - renew park structures 2021/2022	Renew park structures at Ti Point Walkway and Lucy Moore Memorial Park to ensure the assets remain fit for purpose. FY21/22 investigate and scope the physical works. FY22/23 deliver physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2691	Falls Road River Esplanade Reserve - renew hardstand and renew drainage	Renew hard stand and drainage to ensure the site remains fit for purpose. Investigation, design and scoping of the prioritised works is complete. FY21/22 physical works.  Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: This project has been confirmed for early delivery in financial year 2020. Project scoping is underway and expected to be complete in early 2020. Next steps: Finalise project scope and prepare design and specification for tender. Establish consenting requirements.
2711	Green Road - develop concept plans	Development of a programme of concept plans for the future development of the 154 hectare greenfield recently vested to Auckland Council. Upon completion of the concept plan programme, priorities can be agreed for delivery over a 15-20 year period as highlighted in the proposed master plan, which is currently in development. FY21/22 - FY22/23 investigation and concept design development.	CF: Investigation and Design	ABS: Capex - Growth	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2722	Sandspit Reserve - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose for local enjoyment. FY19/20 investigation, design and deliver physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2748	Goodall Reserve - renew skate park	Replace the skate ramp armour with concrete to future proof the asset and ensure the ramp remains fit for purpose. FY18/19 scoping FY19/20 planning and physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$50,000	In progress	Amber	Current Status: Meeting with Goodall Reserve Skate Park users to set up Design Group. Develop brief for design and build contract. Next steps: Review of brief by Design Group.	The project tender process was unsuccessful. No submissions received for tender as no contractor available for physical delivery during FY20.  Current status: Tender has closed and no submissions were received. Next steps: Re-tender works early 2020 for delivery through a design and build contract.
2782	Kings Farm - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose for local enjoyment. FY18/19 investigation, design and scoping. FY21/22 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2783	Tapora Cemetery, Tapora Reserve and Birds Beach - renew minor assets	Renew park play space to ensure future proofed, fit for purpose and resited to the larger reserve area. Investigation and design is now complete. FY18/19 detailed design, obtain consenting. FY21/22 engage contractor and deliver physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2786	Point Wells - investigate options for outdoor court area	Investigate the feasibility of the outdoor courts at the Community Centre and present options to the community for feedback. FY19/20 investigation and option analysis for community input, prior to design, scoping and planning the works. FY20/21 deliver physical works agreed on by the local board.	CF: Investigation and Design	ABS: Capex - Renewals	\$25,000	In progress	Green	Current status: Arranging meeting with Point Wells Residents and Ratepayers Association to start consultation process. Next steps: Develop project brief to engage design and build contractor.	Current status: Public consultation on options for second tennis court is underway. Next steps: Analyse consultation feedback and meet with community groups. Develop project brief to engage design and build contractor.
2790	Point Wells Recreation Reserve - renew carpark, driveway and walkway	Reseal the car park, driveway and walkway to ensure the area remains fit for purpose. FY19/20 investigation and scoping. FY20/21 planning and delivery of physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$20,000	In progress	Green	Current status: Prepare scope of work for professional services. Next steps: Finalise scope of work and request offer of services for professional services.	Current status: Detailed design and tender documentation have been prepared. Next steps: Receive tender documentation and tender physical works.
2791	Pomona Hall - refurbish facility	Refurbish the full facility as it is now dated and many internal components require replacing to ensure the hall remains fit for purpose and future proofed. FY20/21 investigation and design. FY21/22 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2798	William Fraser Reserve - rebuild toilet amenity block	Investigation has been undertaken in collaboration with the Parks and Places Specialist for the rebuild of the toilet block amenity at William Fraser Reserve as indicated in the recent provisional study undertaken in Rodney. The rebuild is to be designed with future proofing in mind. FY18/19 investigation and concept design. FY19/20 scoping and resource consenting. FY20/21 - FY21/22 implement physical works. Risk Adjusted Programme (RAP) project	CF: Project Delivery	ABS: Capex - Renewals	\$80,565	In progress	Green	Current status: Concept design development after initial feedback from community groups has been received. Investigation into the bore water treatment and stormwater design. Next steps: Further investigation into water supply, bore treatments and tank requirements to supply new facility.	Current status: Community feedback has been received and concept design was updated. Investigation into the bore water treatment options and stormwater design is underway. Next steps: Complete investigation into bore water treatment options and stormwater design.
2834	Te Moau Reserve and River Esplanade - renew concrete pavement	Renew concrete pavement with aggregate on section of path just off Te Moa Avenue walkway entrance to playground. Investigation and scoping has been completed. FY20/21 plan and deliver physical works.  Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: Preparation of detailed design and tender documentation is underway. Next steps: Tender physical works.
2835	Rautawhiri Park - renew sports fields 3, 4 and 5	Renew sports fields three, four and five. FY18/19 investigation and scoping. FY21/22 deliver physical works.  Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Current Status: Sportsfield design complete with resource consent and water meter application being lodged. Sports users have been consulted with and are supportive of the work. Next Steps: Procure works and obtain resource consent.	Current status: The contract has been awarded, physical works commence in January 2020. Next steps: progress physical works to completion.
2846	Shelly Beach Reserve - renew car park and drainage	Renew the car park and drainage to ensure the site remains fit for the community to enjoy, reducing maintenance and future proofed. FY19/20 investigate and scope the prioritise physical works as approved by the local board. FY20/21 plan and deliver physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$148,700	Completed	Green	Current status: Obtained tender prices. Tender evaluation completed. Next steps: Award contract to preferred tenderer. Commence physical works.	Project completed December 2019.
2848	Shoemith Domain - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose for local enjoyment. FY18/19 investigation, design and scoping. FY21/22 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
2859	Sunburst Reserve and Tamatea Esplanade - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose for local enjoyment. FY18/19 investigation, design and scoping. FY19/20 physical works. Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved	Green	Project to be scoped and completed in future years.	Current status: This project has been confirmed for early delivery in financial year 2020. Project scoping has commenced. Next steps: Complete project scoping and prepare tender documentation for physical works.
2860	Huapai, Sunny Cres - Merlot Heights Reserve - relocate and renew playspace	Renew park play space to ensure future proofed, fit for purpose and resited to the larger reserve area. Investigation and design is now complete. FY19/20 detailed design, obtain consenting, engage contractor and deliver physical works. FY20/21 complete physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$400,000	In progress	Green	Current status: Concept design of a Kumeu 'fruit bowl' has been approved by the local board. Developed design phase in progress with incorporation of community consultation and Iwi feedback. Next steps: Planning assessment and detail design.	Current status: Concept design of Fruit bowl of Kumeu has been approved. Developed design phase in progress with incorporation of community consultation and Iwi feedback. Planning assessment and detail design in progress. Next steps: Arborists engagement for resource consent application. Detail design review and preparation of tender documentation.
2870	Parry Kauri Park - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose. FY18/19 investigation, design and scoping in collaboration with members of the Kauri Bushman's Association. FY20/21 planning and delivery of physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	On Hold	Amber	Project to be scoped and completed in future years.	Interdependencies /link works discovered once getting underway  Current status: Project on hold due to a Kauri Dieback mitigation project taking place at the site. Next steps: Review the project when the Kauri Dieback team have completed the mitigation project scope.
2881	Wellsford Centennial Park - renew major assets	Upon the completion of the service assessment proposed by Parks, Sport and Recreation and as approved by the local board this project, in collaboration with the Community Lease Advisor, is to develop the concept design for works identified. FY20/21 develop a concept plan for the future of the site in conjunction with Parks, Sport and Recreation and Community Lease Advisor.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2882	Wellsford Community Centre - refurbish interior and exterior	Repaint Interior - main entrance, citizens advice bureau, two main halls and kitchen - including ceiling and timber joinery. Varnish doors and hall floor and stain the exterior incl. windows and flashings. FY19/20 investigation and design to be workshopped with the local board for their review and input. FY20/21 scoping and consents obtained. FY21/22 implement physical works. Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$25,000	In progress	Green	Current status: Condition assessment has been completed, project initiation documentation is being prepared. Next steps: Complete project initiation documentation and get it approved.	Current status: Condition assessment has been completed, project initiation documentation is being prepared. Next steps: Complete project scoping.
2883	Wellsford, 118 Rodney Street - rebuild public toilet block	Rebuild the public main road community toilet block with security considered in the concept design. FY19/20 investigate and develop a concept design for approval. FY20/21 consultation, detailed design, obtain consents and progress procurement. FY21/22 deliver the physical works. FY22/23 complete physical works. Risk Adjusted Project (RAP Project)	CF: Project Delivery	ABS: Capex - Renewals	\$80,590	In progress	Green	Current status: Progress detail design of toilet facility, civil drawings and undertake planning assessment for consenting purposes. Next step: Procurement for design and build of toilet block. Identify detail design of concrete panels. Communication with Kiwirail in relation to toilet facility installation and boundary set backs.	Current status: Progress detail design of toilet facility, civil drawings and undertake planning assessment for consenting purposes. Next steps: Lodge resource consent application.
3013	Goodall Reserve - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose. FY18/19 investigation, design and scoping. FY19/20 physical works. Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: Project scoping is in progress. Tender documentation will be prepared in January 2020. Closed landfill asset owner approval has been obtained. Next steps: Finalise scope and procure a contractor to complete the physical works.
3014	Puhoi Pioneers Memorial Park - replace failed picket fence	Replace the failed picket fence at the rotunda on the park. FY19/20 investigation, scoping and physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$15,000	Completed	Green	Current status: Project commencement has been delayed as the contractor has been unable to source an exact match for existing picket fence type. A picket fence type that is of the closest match has been found and will be installed before the end of October 2019. Next steps: Monitor works once construction commences.	Project completed December 2019.
3015	Snells Beach - refurbish toilet block - Hamatana Road	Refurbish the toilet block on Hamatana Road, Snells Beach. FY19/20 investigation, design and scoping. FY20/21 consent and deliver the physical works. Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: Condition assessment of the toilet block is underway. Next steps: Determine refurbishment works scope required.
3016	Warkworth Area - renew minor assets	Renew park fencing, furniture, structures, signage and paths to ensure the site remains fit for purpose. FY18/19 investigation, design and scoping. FY19/20 physical works.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
3017	Warkworth Library - redevelopment	Investigate feasibility of redeveloping the library to ensure the facility remains fit for purpose with the forecasted population growth in the area. FY19/20 investigate and submit options to the local board for input and feedback.	CF: Investigation and Design	ABS: Capex - Renewals	\$25,000	In progress	Green	Current status: Create brief for consultant engagement. Next steps: Professional Services engagement for option development for Warkworth Library redevelopment.	Current status: A professional services consultant brief has been prepared. Next steps: Engage consultant to investigate redevelopment options.
3018	Whangateau Hall Grounds - renew toilet block	Renew the toilet block within the hall grounds including the investigation of mural art for the exterior. FY18/19 investigate and design. FY19/20 full delivery. Risk Adjusted Project (RAP Project)	CF: Investigation and Design	ABS: Capex - Renewals	\$0	In progress	Green	Project to be scoped and completed in future years.	Current status: A structural assessment of the toilet block is underway. Next steps: Receive structural assessment and confirm project scope.
3019	Whangateau Reserve - renew playspace components	Renew playspace in the reserve in accordance to the Rodney Play Provision study, ensuring the equipment is suitable for all ages. FY20/21 investigate and cost estimate options for the board to review and provide input. This phase of the project will require public and iwi consultation.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3041	Atlas Site – demolish outbuildings	In preparation for the temporary park and ride facility this line item is to fund the demolition of the outbuildings. FY18/19 scope, obtain consents and plan the demolition works. FY19/20 commence physical works. Funded by Local Board's Discretionary budget. (FY19/20 ABS Opex Contribution \$100,000)  Note: the 2019/2020 budget figure shown for this activity includes the \$150,814 originally approved plus \$49,820 carried forward from 2018/2019.	CF: Project Delivery	LDI: Opex	\$150,000	In progress	Green	Current status: Asbestos building surveys of all site buildings are to be completed in early October upon the tenant vacating the premises on 30 September 2019. Auckland Council are working closely with Auckland Transport to assist planning and design for the proposed temporary park and ride facility. Next steps: Complete asbestos building surveys to determine extent of asbestos containing materials on site. Plan next steps for the project and potential building demolition in collaboration with Auckland Transport.	Current status: The site tenant vacated the premises on 30 September 2019 and all site due diligence is complete. The physical demolition of the existing outbuildings is to be tendered in January 2020.  Next steps: Complete the tender for the safe demolition of the existing buildings on site.
3044	Rodney - develop playspace - community led	This item is to fund the professional services for the planning of the community led playspace development projects. Design to be approved by the local board. Funded by Local Board's Discretionary budget.  Note: the 2019/2020 budget figure shown for this activity includes the \$20,000 originally approved plus \$20,000 carried forward from 2018/2019.	CF: Investigation and Design	LDI: Opex	\$20,000	In progress	Green	Kaukapakapa community-led play space: Construction by the community group is in progress and is due to be completed at the end of September. Auckland Council Community Facilities will confirm the install complies with New Zealand playground standards prior to opening. The asset is also required to be accepted by Community Facilities Operations and Maintenance team.	Current status: Kaukapakapa community-led play space -construction by the community group is complete with final defects being resolved now.  Next steps: Kaukapakapa community-led play space - resolve final play space defects.
3052	Rodney - develop concept plan to improve open space and streetscape areas	Develop a concept plan to improve streetscape areas including town centre and park entrance enhancements, extra planting and/or furniture to achieve better street appeal across the region.FY19/20 develop a concept plan with options for the board to review, input and prioritise for delivery.(FY19/20 LDI Opex contribution \$100,000)Note: the 2019/2020 budget figure shown for this activity includes the \$100,000 originally approved plus \$21,647 carried forward from 2018/2019.	CF: Investigation and Design	LDI: Opex	\$100,000	In progress	Green	Current status: Scope investigation is underway. Next steps: Prepare consultant brief.	Current status: Investigation into the improvement of open spaces and streetscape areas is underway.Next steps: Update local board on identified locations and proposed plant types.
3075	Buckleton Beach Reserve - renew timber seawall	Renew the timber seawall to meet the expected infrastructural service standards. FY20/21 - consent and planning FY21/22 - physical works  Risk Adjusted Programme (RAP) Project	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
3076	Point Wells Reserve Foreshore - renew seawall	Renewal of the seawall along Point Wells Reserve foreshore. FY20/21 consent and planning FY21/22 physical works  Risk Adjusted Programme (RAP) project	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Approved in principle	Green	Project to be scoped and completed in future years.	Project will be scoped and completed in future years.
3077	Rainbows End Reserve - renew jetty and piles	Renew the jetty including replacement of piles. FY18/19 investigation and scoping. FY19/20 consent and planning. FY20/21 physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$85,000	In progress	Green	Current Status: Obtain condition assessment and recommendations from internal departments to identify next steps. Next Steps: Develop statement of works for coastal panel investigation.	Current status: Complete survey count to identify use of jetty over the summer period. Next steps: Analyse use of jetty and prepare recommendation for renewal options.
3078	Scotts Landing Wharf - renew seawall	Renew the rock revetment. FY18/19 investigation and design. FY19/20 consent and planning. FY20/21 deliver physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$85,000	In progress	Green	Current Status: Options investigation in progress including coastal specialists site visits pending on tide and weather conditions. Next steps: review options and update the local board.	Current status: A report outlining options for seawall renewal was completed in December 2019. Next steps: Complete review and update of options report. Commission site investigations for geotech, survey and arborists reports.
3079	Whangateau Reserve - renew seawall - stage 1 - campground	Upon investigation of the Rodney coastal assets, the renewal of the seawall will progress as follows: FY19/20 consent and planning. FY20/21 physical works.	CF: Project Delivery	ABS: Capex - Renewals	\$85,000	Completed	Green	Current Status: Contract awarded. Next steps: Physical works.	Project completed.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3161	Rodney Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets. These contractors also undertake storm damage works although these are funded from regional budgets.	CF: Operations	ABS: Opex	\$291,263	Approved	Green	The first quarter there was a focus to bring a backlog of requests to a more manageable level whilst continuing with deferred requests and higher priority new requests. The backlog was due to weather events in previous periods where there were large amounts of requests for service received. Request for service work as well as scheduled work is back on track and the only outstanding / overdue work currently is due to unfavourable ground conditions and this work is scheduled for the second quarter where drier conditions are anticipated. Replacement planting of trees removed throughout the year has been completed during the first quarter.	In the second quarter the backlog of requests for service was successfully reduced to a more manageable level. The drier weather has allowed the work that had been deferred due to wet ground conditions to commence during November. The drier conditions also allowed the annual park programme work to start in December. This includes aftercare and watering of recently planted trees.
3162	Rodney Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant within ecologically significant areas and animal pest management across all parks and reserves funded from local board budgets.	CF: Operations	ABS: Opex	\$384,653	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	The majority of the first stage of pest plant visits are now complete and pest animal control visits have been increased throughout the high value reserves. Aftercare maintenance visits of newly planted areas within reserves was carried out during November.
3163	Rodney Full Facilities Contracts	The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and upcoming town centre cleaning, street litter bin emptying, and vegetation clearance and berm mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.	CF: Operations	ABS: Opex	\$5,840,118	Approved	Green	The average rainfall was largely consistent with the historical mean over the period and there were no significant weather events which adversely impacted facilities within the local board area. The average audit score across Rodney for this period has been 92% from 571 audits. The category that requires the most improvement is changing room cleanliness and changing room fixtures and fittings being in good condition. Areas relating to turf maintenance and litter bin emptying have been consistently excellent. The 'clean' component of Project Streetscapes went live from 1 July 2019. There have been very few issues relating to this addition to the contract to date which is pleasing. Steam-cleaning of hard surfaces and furniture occurred across all town centres in the local board area. Areas of focus for the next quarter will be monitoring loose litter collection on rural roadsides. Our full facility contractor is trialling a new approach to how green waste is disposed of by diverting it to a facility that turns it into compost. Previously this would go straight to landfill. In August alone this saw 1,950kg of green waste sent to be turned into compost across the contract area. This is a positive continuation of looking at how waste can be diverted from landfill and ties in well with the quarter three innovation which outlined how loose litter collected in parks is being sorted with recyclables being separated.	Average rainfall was lower than the historical mean and average soil temperatures were slightly warmer. As a result, the spring growth flush has been relatively mild. The average audit score in Rodney was 91% from 461 audits. Areas of improvement are changing room fixtures and fittings. Turf maintenance and litter bin emptying have had excellent performance. Works to remove asbestos containing materials from the reserve and foreshore area at Whangateau Harbour Esplanade Reserve in Omaha have been undertaken during the quarter and it is pleasing that the bulk of this work was completed prior to the busy Christmas period to ensure minimal impact to holiday makers. There has been a significant uplift in both urban and rural roadside spraying and loose litter collection over this period however this is an area we are still seeking improvement from our contractor. Staff will continue to monitor this in quarter three.
3183	Matakana, 17 Long Meadow Lane - remediate slip	Remediate landslide as a result of storm damage at 17 Long Meadow Lane ensuring the area is stabilised and future proofed. FY19/20 investigate, design and deliver the physical works required to achieve sought outcome. This project is to be delivered with geotechnical subject matter expert input and oversight.	CF: Investigation and Design	ABS: Capex - Development	\$50,000	Cancelled	Grey	Current status: Technical advice specialist has advised that no works are required at this site therefore the project has been placed on hold pending completion of formal cancellation process. Next steps: Project cancellation pending with the local board.	Works no longer required at site. Current status: Technical advice specialist has advised that no works are required at this site therefore the project has been placed on hold pending completion of formal cancellation process. Next steps: Project cancellation pending local board approval of revised work programme.



## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3374	Cabeleigh Drive Pond Reserve - develop playspace	Is has been identified that Cabeleigh Drive Pond Reserve is a potential development option for the Helensville/ Parakai area. The reserve is been recognized as a great central location in Helensville, with great street frontage with opportunity for on-street parking and provides excellent CPTED values with passive surveillance from the street. Cabeleigh Drive Pond Reserve presents an opportunity to develop a new playspace for Junior Play, Primary/ Intermediate Play and potentially Teen Play including new pathway through the reserve for further recreational value and installation of seating. FY19 - investigation and design concept plan (under 20652 LDI Opex project)FY21 - detailed design, consenting and planningFY22 - delivery of physical worksRisk Adjusted Programme (RAP) projectThe budget allocated to this project has been deducted from line item 2599 (FY21 \$200,000 and FY23 \$250,000)	CF: Investigation and Design	ABS: Capex - Growth	\$0	In progress	Green	Current status: Draft concept design to be presented at next available mana whenua engagement forum. Next steps: Implementation of iwi feedback received from consultation. Presentation of concept designs and community engagement plan to local board.	Current status: Iwi engagement on the draft concept design is underway and a site meeting is scheduled for January 2020. Next steps: Presentation of concept designs and community engagement outcomes to local board in early 2020.
3375	Rodney Town Centre Revitalisation - implement concept plan - Warkworth	The development of the concept design is complete and approved by the local board for the implementation of the Warkworth town centre revitalisation initiative. FY19 develop concept plan and detailed design for local board approval (SID 20662). FY20 detailed design, obtain consent/plan and deliver the priority development. (LDI Capex Contribution \$390,000) (Local Renewals \$25,000)  Note: the 2019/2020 budget figure shown for this activity includes the \$ 415,000 originally approved plus \$106,000 carried forward from 2018/2019.	CF: Project Delivery	ABS: Capex - Renewals;#LDI: Capex;#LDI: Opex	\$415,000	In progress	Green	Current status: Prepare tender documentation and structural review of individual elements. Next steps: Tender process and contractor procurement.	Current status: Prepare tender documentation and structural review of individual elements. Next steps: Tender process and contractor procurement.
3376	Rodney Town Centre Revitalisation - implement concept plan - Helensville	The development of the concept design is complete and approved by the local board for the implementation of the Helensville town centre revitalisation initiative. FY19 develop concept plan and detailed design for local board approval (SID 20662). FY20 detailed design, obtain consent/plan and deliver the priority development. (LDI Capex Contribution \$350,000)	CF: Project Delivery	LDI: Capex	\$350,000	In progress	Green	Current status: Seat and signage concept designs are being reviewed by local Iwi. Further design elements to be discussed and final detail and location on the signs to be decided. Signage material and content to be identified. Locations of seats and signs being investigated. Next steps: Continuation of the seat and signage design and location. Investigation of resource consent requirements. Review of detailed design drawings for tree placements.	Current status: Design elements proposed by local Iwi for seat design are finalised and have been incorporated into the detailed design. Next steps: Preparation of heritage impact assessment to place seat and garden beds on footpath.
3526	Puhoi Town Library - renew heritage facility	Current status - stage one - in conjunction with the heritage team, investigate and scope the refurbishment at the library, input on the design and scope will be sought from the local board. The entrance door, pathways, signage (with local input) and the chimney are to be included.Stage two - deliver physical works. Estimated completion date yet to be established.	CF: Investigation and Design	ABS: Capex - Renewals	\$45,097	In progress	Green	Current status: Finalise cost and budget. Next steps: Physical works to be priced by full facilities contractor.	Current status: Project tender has been completed and in negotiation. Next steps: Finalise the contract and programme works for delivery.
3533	Rodney - renew community facilities	Overview - renew community facilities in the Rodney area.Current status - stage one - investigate and scope the physical works for local board input. Sites to be investigated are to include Te Hana hall (toilet reinstatement also to be included in the investigation phase of this project), Wellsford Community toilet block for public use (security to be taken into account with proposal) and facilities with a condition rating of poor. Stage two – plan and deliver physical works. Estimated completion date yet to be confirmed.	CF: Investigation and Design	ABS: Capex - Renewals	\$49,925	Cancelled	Grey	Project cancelled due to this work not being scheduled for financial year 2020 under Rodney Local Board approval.	Project cancelled under local board resolution RD2019/71. Works are not required at this site.Upon further investigation, the project approved for delivery is no longer required. The toilet block was originally removed from the open space area and relocated inside the hall. This toilet is in good condition. Therefore, renewal is not applicable for a toilet no longer on the asset register in the open space area. Should the local board request a new toilet block in the open space area in the future, this will need to be funded by the locally driven initiatives budget. This project line was removed in the current 2019/2020 work programme under resolution RD/2019/71.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3540	Rodney - LDI Community Led fund 2018/2019 - 2020/2021	Overview - this item is to fund the 20% contribution to community led projects from 2018/2019 to 2020/2021. The projects will be approved at the boards discretion. Funded by Local Board's Discretionary budget.	CF: Investigation and Design	LDI: Capex	\$66,970	In progress	Green	Current status: Kaukapakapa Playground; the Rodney Local Board have allocated extra funding to enable project completion. Construction of the playground is in progress and the work is being led by the local community, with Auckland Council support. The community aim to complete physical works in July 2019. Hamatana Walkway; Physical Work is now 90% complete June 2019. Next steps: Kaukapakapa Playground; Kaukapakapa Residents and Ratepayers Association will complete construction of the playground. Hamatana Walkway; Physical works 90% complete. Volunteer group require additional \$5000.00 to complete track surface metaling, programmed for November 2019. Practical completion and sign off by project manager required.	Current status: Kaukapakapa Playground; the Rodney Local Board have allocated extra funding to enable project completion. Construction of the playground is in progress and the work is being led by the local community, with Auckland Council support. The community aim to complete physical works in July 2019. Hamatana Walkway: Physical Work is now ninety percent complete June 2019. Next steps: The Kaukapakapa Playground has been completed and is pending remediation of some defects. Hamatana Walkway; Physical works are ninety percent complete, Volunteer group require additional funding to complete track surface metalling.
3556	Coatesville Settlers Hall - replace roof components	Stage one - investigate the works required on the roof to ensure the facility is watertight and fit for purpose - completed. Current status - stage two - replace flashings, roof finishings and iron sheets where required in order to maintain the structural integrity of the roof, reduce maintenance and future proof the asset. Estimated completion date yet to be established.	CF: Project Delivery	ABS: Capex - Renewals	\$0	Completed	Green	Current status: Physical works have been completed in June 2019. Next steps: Close out project.	Project completed June 2019.
3694	Rodney - renew park fencing 2017/18 - 2018/19	Wonderview Road/Cotterell Street Esplanade, Ti Point Road Reserve, Taporā Recreation Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Lucy Moore Memorial Park, Huapai Recreation Reserve, Helensville River Walkway, Glasgow Park, Bourne Dean Recreation Reserve, Ariki Reserve. This project is carried over from the 2017/2018 programme (previous SP ID 2644).	CF: Project Delivery	ABS: Capex	\$18,000	Completed	Green	Project complete June 2019.	Project complete June 2019.
3727	South Head Hall - refurbish toilet block	Current status - stage one - investigate the refurbishment to the toilet block at South Head hall including painting the exterior and interior and prepare the scope of works. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2654).	CF: Investigation and Design	ABS: Capex - Renewals	\$147,728	In progress	Green	Current status: Finalise scope of works, specifications and set of drawings. Next steps: Obtain engineers estimate for required works and prepare tender documentation.	Current status: Finalise scope of works, specifications and drawings. Next steps: Obtain engineers estimate for required works and prepare tender documentation.
3733	Whangateau Harbour - renew coastal structures	Stage one - investigate the renewal of the coastal structures at Whangateau Harbour including Omaha sand cliffs (north of wharf), renewal of Point Wells boat ramp, Whangateau Reserve seawall, Point Wells seawall and steps and Omaha seawall south of wharf - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3266).	CF: Project Delivery	ABS: Capex - Renewals; #LDI: Opex	\$98,165	Completed	Green	Current status: Point Wells boat ramp, Omaha sand cliffs sand replenishment and Omaha predator fence stairs minor repairs are complete. Omaha sand cliffs pine trees removal consent was granted in August, after significant delay and the trees have been removed. Native sand-binding mid-dune plants for the sand cliff face are to be planted in late September. Next steps: Completion. Other works for the harbour area are reported in separate projects.	Current status: Point Wells boat ramp, Omaha sand cliffs sand replenishment, Omaha predator fence stairs minor repairs and Omaha sand cliffs pine trees removal and sand cliff replanting have been completed. Next steps: Establishment and maintenance of the sand cliffs replanting.
3738	Rodney - renew minor park buildings 2017/18	Matheson Bay, Big Omaha Wharf. This project is carried over from the 2017/2018 programme (previous ID 2642).	CF: Project Delivery	ABS: Capex	\$25,000	In progress	Green	Current status: Site investigation and feasibility study for this project are underway. Next steps: Update the Rodney Local Board on investigation results.	Current status: The local board has approved to proceed with the project  Next steps: Arrange planning assessment and undertake Mana Whenua consultation.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3741	Port Albert - renew reserve assets 2018/2019	Overview - renew reserve assets at Port Albert ensuring to maintain current service levels. Current Status - stage one - investigate and scope the physical works to be presented to the local board for their review and input. Assets to be investigated are walkways, amenity lighting and minor assets at Port Albert Recreation Reserve and park roading, car park, toilets and minor assets at Port Albert Wharf Reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	CF: Investigation and Design	ABS: Capex - Renewals	\$134,828	Completed	Green	Project completed in August 2019.	Project completed August 2019.
3742	Wainui Hall - refurbish flooring and lighting	Current status - stage one - investigate the refurbishment of the flooring and lighting at Wainui Hall. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	CF: Investigation and Design	ABS: Capex - Renewals	\$0	Completed	Green	Project complete in August 2019.	Project completed August 2019.
3783	Rodney Greenways Plan – develop design	Current status - stage one - develop detailed design with cost estimates for the pathways in Omaha, Huapai, Riverhead and Wellsford in accordance to the Greenways Plan. The implementation stage of the prioritised works will be at the local boards discretion. Estimated completion date yet to be advised. Funded by Local Board's Discretionary budget. Note: the 2019/2020 budget figure shown for this activity includes the \$0 originally approved plus \$123112 carried forward from 2018/2019.	CF: Investigation and Design	LDI: Opex	\$0	In progress	Amber	Current status: Initial site visits have been completed with the Snells Beach to Warkworth Ratepayers Walkway Group and the lead consultants and sub-consultants following their appointment in late July 2019. The proposed walkway route will link Snells Beach to Warkworth. Next steps: Specialist technical reports will be prepared in October and November 2019.	The local board confirmed the scope of work and the budget allocation (\$50,000) for the Snells Beach to Warkworth walkway site investigations. This work is due for completion in February 2020. The remaining budget is yet to be allocated.  Current status: The draft feasibility report for the Snells Beach to Warkworth walkway/cycleway was completed in mid November 2019 and has been reviewed by representatives of the Snells Beach Ratepayers and Residents Walkway Group and council staff. Next steps: The final report will be completed in January 2020 and a summary of the findings presented to the local board at a workshop in February/March 2020 by the Snells Beach Ratepayers and Residents Walkways Group.
3808	Warkworth Showgrounds - install lighting on fields 1 and 2	Description of Works: The project was originally chosen as a pilot project to trial the new LED technology for sports lighting of the rugby sand fields No. 1 & 2 and the new netball courts being the first Auckland Council sports grounds to have LED floodlighting installed. It included the upgrade of the existing Vector transformer and the main distribution switchboard alongside. This project commenced in the 2017-2018 programme. Previous SharePoint ID 3253.	CF: Project Delivery	ABS: Capex - Development	\$16,231	In progress	Green	Current status: The current non-asymmetric LED lighting for the rugby fields 1 & 2 and the netball courts installed in November 2017 has been reviewed and assessed to see how the luminaires could be modified to control glare that currently only partially complies with the conditions of the original resource consents. Unfortunately there is no option other than to change the light fittings to the now available asymmetric LED fittings (Philips or Champion) in order to make it fully comply and avoid it becoming a potential issue in future years with the pending development that is now starting to happen around the western and northern sides of the showgrounds. Notwithstanding the option of applying for an exemption with a time period is being assessed as there is no prescribed measurements for glare limits under the consents granted in 2009 and 2015. The artificial hockey pitch also has the same non-asymmetric LED lighting that is subject to the 2009 consent conditions is not within the scope of the project as it is not a Council Parks asset. Next Steps: Receive the assessment for the proposed consent exemption application option.	Background: The project was originally chosen as a pilot project to trial the new LED technology for sports lighting of the rugby sand fields number one and two and the new netball courts being the first Auckland Council sports grounds to have LED floodlighting installed. Current status: The current non-asymmetric LED lighting for the rugby fields one and two and the netball courts installed in November 2017 has been reviewed and assessed to see how the luminaires could be modified to control glare that currently only partially complies with the conditions of the original resource consents. Unfortunately there is no option other than to change the light fittings to the now available asymmetric LED fittings (Philips or Champion) in order to make it fully comply and avoid it becoming a potential issue in future years with the pending development that is now starting to happen around the western and northern sides of the showgrounds. Notwithstanding the option of applying for an exemption with a time period is being assessed as there is no prescribed measurements for glare limits under the consents granted in 2009 and 2015. The artificial hockey pitch also has the same non-asymmetric LED lighting that is subject to the 2009 consent conditions is not within the scope of the project as it is not a Council Parks asset. Next steps: Receive the assessment for the proposed consent exemption application option.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3839	Naumai Domain Recreation Reserve - renew stock fencing	Replace degraded stock fencing to maintain leasing obligations. This project has been identified as a health and safety requirement and will be delivered as a priority. FY19/20 - investigation, scope and physical works.  Risk Adjusted Programme (RAP) project.	CF: Project Delivery	ABS: Capex - Renewals	\$30,000	In progress	Green	0	0
<b>Community Services: Service Strategy and Integration</b>									
600	Wellsford Centennial Park Study	Investigate the provision of sport and recreation services at Wellsford Centennial Park.	CS: Service Strategy and Integration	LDI: Opex	\$30,000	In progress	Green	Interviews have been completed with key stakeholders to inform current state analysis.  Planned for Q2: Complete needs assessment and present findings at a workshop.	Draft needs assessment completed that covers the future park, sport and recreation needs for Wellsford.  Planned for Q3: Workshop with local board on 5 February 2020 to present the needs assessment.
659	Rodney - investigate options to deliver local paths	Grow the governance capability of community groups to deliver sustainable and resilient local path networks (greenways). Support Matakana Coast Trail Trust lead the development of trail networks from Puhoi to Pakiri.	CS: Service Strategy and Integration	LDI: Opex	\$40,000	In progress	Green	In collaboration with the Matakana Coast Trails Trust (MCTT) investment priorities identified to increase governance capability including creation of trust policies, audit of financial accounts and systems. Planned for Q2: Contracting supplier to deliver core governance, financial, HR, construction and H&S policies to be adopted by MCTT. Auditor identified to complete financial audit of accounts and processes.	Contract supplier has been procured and will deliver the core governance, financial, HR, construction and H & S policies in Feb 2020. Financial audit and governance training providers identified.  Planned for Q3: Commence audit. Review and approval of draft core governance, financial, HR, construction and H & S policies. Procurement of governance training provider. Negotiations for marketing of trail branding and naming.
1219	Rodney Local Parks Management Plan	Develop a multi-park management plan (year 2 of 3) that assists the Rodney Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for.	CS: Service Strategy and Integration	LDI: Opex	\$40,000	In progress	Green	First round of public consultation completed. High level summary of feedback received was workshopped with Rodney Local Board on 12 September 2019. RLB Parks and Recreation Committee made decisions on classification of parks (Resolution number RODPC/2019/20). Completed public notification processes and local board confirmed classification proposals for Warkworth Sesquicentennial Walkway (Resolution number RD/2019/124). Planned for Q2: Start public submission analysis. Commence issues analysis to inform preparation of draft local parks management plan.	Draft submission report complete. Preparation for February workshop on submission issues underway. Internal staff engagement to understand current state for each park. Planned for Q3: Further workshops with mana whenua and local board to inform drafting of the plan.
1230	Green Road Reserve Master Plan	Develop a master plan to guide decision making for the management and future development of Green Road Reserve (year 2 of 2)	CS: Service Strategy and Integration	ABS: Opex	\$0	In progress	Green	Rodney local board in July 2019 deferred further decision making on this issue until the new term.  Planned for Q2: Workshop to discuss the revised timeline for completing the project including community engagement.	No activity this quarter pending workshop scheduled for 5 February 2020.  Planned for Q3: Workshop booked for 5 February 2020 to discuss the revised timeline to complete the project, including community engagement.
<b>Infrastructure and Environmental Services</b>									
372	Drainage Districts	There are three drainage districts within Rodney Local Board area: Okahukura, Te Arai, and Glorit (the districts). Budget is allocated to these districts. Healthy Waters staff liaise with stakeholders for each district and assist in identifying local concerns and drainage issues within the districts. An asset assessment report for the three districts was commissioned and completed in 2018. This report identified maintenance requirements for drains and culverts in each district. These requirements have been prioritised and maintenance works will be implemented by Healthy Waters within the budget available. Where possible local contractors are used to implement the works whilst maintaining council's health and safety regulations.	I&ES: Healthy Waters	ABS: Opex	\$26,000	In progress	Green	Auckland Council's Healthy Waters department has started remediation work in the drainage districts. Work includes urgent repairs to flood gates and culverts, weed spraying, and removing the raupō (bullrush) islands from Lake Spectacle in Te Arai. This work is funded through the regional Healthy Waters budget and local board funds and will continue until 30 June 2020. We are holding engagement sessions with community on the future of drainage districts in Q3 and will meet with the board to discuss the feedback from the community and future plans.	An asset assessment report for the three drainage districts was commissioned and completed in 2018. This report identified maintenance requirements for drains and culverts in each district. These requirements have been prioritised and maintenance work is being implemented by Healthy Waters to bring the drains up to standard. Healthy Waters will top up the local board budget where required. All other watercourses on private land are the private landowners responsibility. Long-term sustainable options and levels of service will be agreed in 2020 for the next financial year. In October 2019, culverts were surveyed and consultation with landowners undertaken. Summer weed spraying will be carried out in February 2020, starting in Okahukura Drainage District followed by Te Arai and then Glorit Drainage District.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
428	Rodney Healthy Harbours Riparian Restoration Fund	The continuation of the 2017/2018 fund to provide landowners and community groups with financial assistance to protect and restore the riparian margins of waterways within the Rodney Local Board area. Specific catchments will be selected across the Rodney region based on water quality and community engagement drivers. Areas within previously targeted catchments will be identified and targeted to create a larger fenced off riparian corridor within the catchments. Letters will be sent to all landowners in specific catchments who have streams, wetlands and or overland flow paths flowing through their property. Details of a contact person will be given in the letter to provide assistance. The delivery model requires the use of external contractors who are managed by the waterways planning team within council to assist with the delivery of the fund. The contractor ensures commitments described in the individual funding agreements are delivered as per agreement and on time and grants are paid once works are complete, invoices provided and works inspected. They also assist landowners with applications for the fund. The cost is approximately \$40,000 for the contractor to deliver these works and \$250,000 for the fund.	I&ES: Healthy Waters	LDI: Opex	\$290,000	In progress	Green	The Rodney Healthy Harbours Fund was open between 5 August and 22 September 2019. The fund was advertised via Our Auckland, the Rodney Times, and the North-West News. A total of 24 applications were received. In quarter two, funding applications will be assessed and recommendations will be presented to the General Manager of Healthy Waters for approval. The board will then be provided with an update on the outcomes.	The Rodney Healthy Harbours Fund received a total of 26 applications and recommendations for how best to allocate the funds have been presented to Healthy Waters general manager. The fund has allocated \$260,000 towards the protection of 272 hectares of riparian margins by erecting more than 22 kilometers of fencing along waterways.
708	New project: Pest free management plans - Rodney	The project will develop two or three co-designed community catchment pest and riparian management plans. The plans will guide future implementation in each catchment area and will contribute towards Pest Free Auckland and water quality outcomes by providing strategic focus for current and future on the ground action. These plans will be written through a facilitated 'co-design' process with landowners, community groups and mana whenua in the selected areas, and in conjunction with various council departments. Specific areas will be selected across the Rodney region in conjunction with mana whenua, community and council priorities (including consideration of catchments selected for the Rodney Healthy Harbours Riparian Restoration Fund). The development of the plans will include engagement with a variety of internal and external stakeholders and mana whenua to define a specific pest free vision, objectives and actions needed deliver a pest free area.	I&ES: Environmental Services	LDI: Opex	\$60,000	In progress	Green	The scope and geographic focus for pest free management plans has been defined by Environmental Services and Community Services staff, and was endorsed by the local board on 5 September 2019. Environmental Services is developing a proposal for procurement of a facilitator and strategist. This process is being supported by Community Facilities. This person will be recruited and will start liaising with community organisations and neighbours in quarter two.	The scope of this project remains the same as endorsed by the local board in September, however staff paused the November procurement 2019 for this project after discussion with Forest Bridge Trust about the scope and potential to integrate with their planned landscape projects in the area. Staff are now working with Forest Bridge Trust on a combined project delivery plan. Work to begin in late January 2020. A workshop will be organised with the local board in quarter three to provide an update alongside the Forest Bridge Trust.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
<b>Libraries</b>									
966	Access to Library Service - Rodney	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Helensville Library for 44 hours over 6 days per week. (\$289,789)- Kumeu Library for 48 hours over 6 days per week. (\$348,170)- Mahurangi East Library for 44 hours over 6 days per week. (\$266,357)- Warkworth Library for 52 hours over 7 days per week. (\$418,529)- Wellsford Library for 44 hours over 6 days per week. (\$286,559)(Budget based on FY18/19, will be updated when available)	CS: Libraries & Information	ABS: Opex	\$1,609,403	In progress	Green	This quarter has seen borrowing increases of 5% at both Warkworth and Mahurangi East Libraries compared to Q1 last year and in Warkworth visits are up 8%. Wi-Fi sessions in Wellsford and Helensville have increased. Very high levels of customer satisfaction have been maintained. Verbatim feedback comments captured this quarter include:"Wellsford should be the model for other libraries. It is inviting, attractive and convenient to me as a user. Libraries are essential community assets. Good job, Wellsford!" "Warkworth Library has friendly and helpful staff, a great range of resources, great opening hours. Libraries, along with parks, are one of the best uses of rates"" Very helpful in assisting with finding my way around the library as a new person in the district. I can highly recommend Mahurangi East Library as a great space with wonderful country view and comfy chairs. ""It was a very cold day when I collected my book, the library was cosy, warm! The staff are always welcoming to me which makes for a happy experience. thank you" - Helensville	New library membership registrations to Rodney libraries increased by 48% compared to the same quarter last year. The ease of the new Auckland Libraries membership process has contributed to this. The number of visits has increased with both Warkworth and Mahurangi East 8% up compared to the same quarter last year and an increase in borrowing also. The number of participants in library programmes (children and adults) is up 19% for the year to date. All Rodney libraries continue to get positive customer feedback through Auckland Libraries 'Buzzfeed' channel with an average customer satisfaction rate of 96%. The verbatim comment shown below reflects the customer sentiment regarding service received, this one for Mahurangi East Library, "Fantastic and caring librarians who go the extra mile. They organise great library events and put huge efforts into creating brilliant community relations. I have never known a library like it."
967	Support communities running volunteer libraries in Leigh and Point Wells - Rodney	Annual grants made to each of the libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney", \$2,250 Leigh Library, \$2,250 Pt Wells Library)	CS: Libraries & Information	ABS: Opex	\$4,500	In progress	Green	Auckland Libraries continues to support both Point Wells and Leigh Libraries including assistance with replacement of non-fiction shelving at Point Wells. Two book clubs have been successfully established at Point Wells Library.	Support for Point Wells and Leigh libraries from Auckland Libraries has continued in Q2 including sourcing of materials, resources and shelving as needed in consultation with the volunteers and continuing to support with bulk loans. Borrowing and membership numbers in both libraries are increasing. Point Wells Library proactively surveyed their local community to gather data on whether current opening hours were working and made some small changes. Though Community Facilities there is some refurbishment/maintenance work to be carried out at Leigh Library before the end of the current financial year.
968	Additional support for volunteer library - Rodney	Top-up of annual grant payments to both Pt Wells and Leigh Libraries	CS: Libraries & Information	LDI: Opex	\$2,000	In progress	Green	Both Libraries receive this grant as a lump sum to be used for collection development in the respective libraries. As agreed by RLB, this top-up is additional support for rural libraries specifically to benefit the Leigh and Pt Wells communities. Both libraries services are growing in use. This is on top of \$4,500 ABS budget max.Can be applied for from quarter 1 onwards. Support for this is through Auckland Libraries Mobile and Access Service team.	The Auckland Libraries Mobile and Access Service team have commented on the excellent standard and condition of the collections in both Leigh and Pt Wells libraries and on the efficient running of the libraries, both supported by Mahurangi East and Warkworth Libraries and the Rural Libraries Coordinator of Auckland Libraries. Annual grants continue to be used to grow and maintain the collections in both libraries and there has been recent emphasis on improving collections for children.
969	Preschool programming - Rodney	Provide programming for pre-schoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Across our Rodney libraries this quarter, 3,900 babies, children and caregivers participated in 167 in-house pre-school sessions. A range of programmes are offered using music, rhymes, singing, active movement and reading. Information about the importance of early literacy development for babies and pre-schoolers is part of the learning throughout. Outreach visits to early childhood centres involved another 1160 children which included Helensville Library's re-focused pre-school offer of 30 visits out to local centres.	In Rodney libraries this quarter, preschool programmes were delivered to 3,172 babies, children and caregivers and a further 2,031 adults and children took part in outreach visits to early childhood centres. These programmes are recognised by caregivers and families as having real benefits when children start school. Recent parent feedback received from Wellsford Library about a boy who has progressed through that library's Rhyme and Storytimes for years before he was 5 years and who is now going on to achieve academic awards at school is heartening. Other feedback has been about the value of learning and sense of achievement received at a young age combined with the social interaction these sessions provide to the whole family.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
970	Children and Youth engagement - Rodney	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	The 'Poles Apart' themed July School Holidays which included Matariki attracted 1,200 participants to 38 events. Sessions included the Toro Pikopiko Puppet Show, Squishy circuits, a Dr Seuss night-time event and Matariki Stargazing with the Auckland Astronomical Society. In September Warkworth Library's Mini Comic Con was a huge success with sponsorship from local business King of Cards. 90 local teens took part in playing Magic: the Gathering, and manga and graphic novel illustration workshops. Scavenger hunts, after school maker sessions and 'sharing our stories' sessions, a weekly activity for Mahurangi College Student Learning Centre students have all had good participant numbers.	This quarter, Mahurangi East Library acted as a school library for the senior students at Snells Beach Primary School while their own library was being used as a classroom. Helensville Library has had a regular programme of visits to the local primary school and hosted a successful learning session for local homeschoolers. Mahurangi East utilised the skills of library staff to run a series of very successful art workshops for local students. Wellsford Library hosted the annual National Library Services to Schools 'Golden Librarians' event celebrating high achieving student librarians and readers from local schools. The October school holiday events were themed "Top Secret" and highlights included the hugely popular Warkworth Library Escape Room and Helensville's Seed Bombs. These events were also designed to encourage creativity, observation, sustainability and critical thinking as in the 'Murder Mystery family evening' at Mahurangi East.
971	Support customer and community connection and celebrate cultural diversity and local places, people and heritage - Rodney	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Helensville Library staff continue weekly visits to Craigwell House, the local aged-care facility offering music, singing, poetry and stories. This library continues to be part of Digital Inclusion Alliance Aotearoa with another 16 families joining Spark Jump and receiving free Wi-Fi modems. Warkworth Library's successful event showcasing local community groups was well received especially by new residents to the area. It is a model which can be rolled out in all of our library sites. The men only "Blue Do" event to support and raise money for Blue September and Prostate Cancer Awareness was well supported at Warkworth Library. 35 older men including Kiribati's were able to discuss their health openly in a male only environment. The feedback from participants was overwhelmingly in favour of more such evenings. The Wellsford E-vehicle charger continues to be used although newer technology supersedes the current offer and needs investigation. Craft and music classes continue to thrive at Kumeu Library, housebound services continue to reach new customers in Rodney and JP services are always well used at all sites.	Rodney libraries staff actively participated in their local communities this quarter bringing people into the spaces for activities and going out to meet their needs. Events attended included Santa Parades, the Kowhai Festival and the Highfield Reserve Donkey Christmas. A highlight was Helensville's participation in the annual Arts in the Ville Festival over Labour Weekend. The library stayed open all three days, hosting local spinners and weavers and presenting the library as a dynamic and fun place to be with almost 1,000 people visiting over the weekend. Other groups engaged with include the Warkworth Men's Shed, Rodney Women's Centre, Selwyn Centre, Age Concern, Mahurangi East Volunteer Fire Brigade, Literacy Aotearoa, Warkworth & Districts Museum and several rest homes and retirement villages. Support was given by all the libraries to several community projects providing cards, food and gifts over Christmas to local communities. Mahurangi East celebrated Diwali with a community event and luncheon attended by 60 locals while Warkworth Library hosted two successful Auckland Heritage Festival events.
972	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Rodney	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Te reo Māori is incorporated into all preschool sessions, both in-house and in outreach visits. Matariki story times and events were held in July. Helensville Library facilitated the delivery of three Rongoā Māori Community Health workshops. Feedback from the community and providers has been overwhelming positive – with many wishing the events to be annual and expanded. A Waiata Tākaro language and tikanga programme on Fridays at Mahurangi East has proven popular, and Te Wiki o te reo Māori activities included creating a waiata using Mahurangi East street names. At Wellsford Waiata kori, a new weekly programme of songs, friendship and stories for preschool tamariki and whanau, was successfully initiated as a trial during term 3.	Regular programmes promoting Te Ao Māori and Te Reo Māori continue at Mahurangi East (Waiata Takaro for adults) and Wellsford (Te Kakano for families). In addition Mahurangi East hosted a Maumahara Parikhaka evening on 5th November. Te Reo Māori is a regular part of programming for children and adults with staff increasing their confidence in greetings and using kupu hou in their everyday mahi. Several staff are proactively seeking to learn more about mātauranga Māori through local Marae programmes and Wananga study in order to bring a better understanding of Te Tiriti o Waitangi to our communities including a staff member at Mahurangi East who has just completed the second year of her Wananga o Raukawa Māori Librarianship degree.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
973	Learning and Literacy programming and digital literacy support - Rodney	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	187 'Book a Librarian sessions' across Rodney assisted customers with completing immigration and adoption documents, job searching, creating CVs, local history research, using eBooks, printing and emailing, and many other digital tasks. Throughout Rodney's libraries group workshops are offered to inform and upskill in using digital technologies eg 30 members of Helensville U3A attended a session on new library resources and using eBooks apps. At Warkworth AIM and IDEAs (Adults in Motion and Intellectual Disabilities Empowerment in Action) programmes are enjoyed weekly by adults in the community with learning disabilities. At Wellsford the 10 week beginner computer classes, facilitated by Literacy Aotearoa, continue to be popular and always have participants attending weekly.	The number of 'Book a Librarian' one-on-one sessions across Rodney totalled 152, assisting customers with a range of digital and technology based tasks. Many people in the community took the opportunity to cast their votes in the Local Body elections at our branches including 200 special votes which were taken at Warkworth. Programming is being increased to adults in the community (adult participation in activities up 29% on same quarter last year) and includes work with people suffering from dementia, Rodney Rural Youth, the AIM's and IDEA's groups, Adult Literacy programmes and men's health. Rodney Libraries are also raising awareness and educating the community on sustainability issues including recycling, birdlife and community gardens. School holiday programmes for children focusing on digital literacy are proving just as valuable for their parents and caregivers who often comment on their own learning.
974	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework.	CS: Libraries & Information	ABS: Opex	\$0	In progress	Green	Volunteers remain an integral part of the Libraries in Rodney, providing support for growing Homebound services, craft activities, outreach to rest homes and events. The Friends of Mahurangi East Library is a particularly active and supportive group.	Volunteers contributing to our homebound services, mending, displays and assisting at events continue to be appreciated by Rodney libraries, particularly at Warkworth with their homebound service and at Mahurangi East with the 'Friends of the Library' regularly assisting at activities. An event to acknowledge their work was held prior to Christmas.
<b>Parks, Sport and Recreation</b>									
615	RD: Sandspit parking service assessment	Complete service assessment for open space provision to identify options to provide an improved parking service at Sandspit carpark.	CS: PSR: Park Services	LDI: Opex	\$10,000	In progress	Red	This will provide time for the local board, Parks, Sport and Recreation (PSR) and Community Facilities to agree on a preferred management approach. The PSR team is working on a service assessment to identify options for the long term management of Sandspit Recreation Reserve, including reviewing the best approach to providing parking.	There are delays with this activity as Sandspit Carpark has not been transferred from Auckland Transport (AT) to Auckland Council. Auckland Transport and Auckland Council are still in negotiation for the handover of the carpark.
666	RD: South Kaipara Outdoor Recreation Network Assessment	Strategically assess the value of proposed investigations to understand the South Kaipara outdoor recreation network. As the project is multiyear the progress of the service assessment will be workshopped with the local board at each stage to get direction on next steps. Note: Funding is conditional on other relevant parties contributing funding to this project.	CS: PSR: Active Recreation	LDI: Opex	\$10,000	In progress	Green	Staff have undertaken planning and professional development in support of future relationships with mana whenua. Staff will brief the local board early in quarter three.	Preparation for quarter three workshop continuing and staff professional development has been completed.
733	RD: Ecological volunteers and environmental programme FY20	This is an ongoing programme to support community and volunteer ecological and environmental initiatives. This includes: annual pest plant and animal control; local park clean ups; and community environmental education and events. Additional activities have been planned throughout the year.	CS: PSR: Park Services	LDI: Opex	\$176,705	In progress	Green	Volunteers have provided 2386 hours of contribution to ecological restoration activities this quarter and planted 5314 plants in local community planting days. This quarter the focus was on community planting days. Pest animal control also continues in this local board area. 14 volunteers have been trained in this board area over the quarter including kauri dieback, pest animal control, Growsafe and risk assessment training. At the Riverhead planting there was a mix of families and children which was attended by 80 people. UMS contractors also used their volunteer day and supported the event. 1540 plants were planted. The Puhoi Pioneers volunteer group won the restoration prize at Mayoral awards held in September. The award was received by Sorrell and Dustyn on behalf of the group. The Kaukapakapa community planting saw 1225 plants planted to support the playground community project. About 80 scouts weeded plants in Muriwai as part of a scouts event. The team also had information stands at the Auckland Council Festival and the Auckland Homeshow in Sept to promote volunteering in our parks.	Volunteers engaged 1,214 hours in local parks during October and November. This was combination of pest animal control and working bees. Ten volunteers have had skills training in this quarter including pest animal control, kauri dieback mitigation, risk assessment and first aid training. 305 people were engaged in community events. This included 290 attending another successful 'Christmas with the Donkeys' event at Highfield Garden Reserve. This event has been steadily increasing in popularity every year. The Community Programme Ranger took a successful school education session with Kaukapakapa Primary School at Cue Haven. 25 members of the public attended a guided walk at Parry Kauri Park on 26 November. Auckland Council and Mahurangi College ran a teachers meeting in November to launch a collaborative project between Mahurangi College, Forest Bridge Trust and Auckland Council. The project involves pest animal control and ecological restoration projects. Curriculum based environmental activities in the reserves behind the school will start in 2021.



## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept / Unit or CCO	Budget Source	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3397	Indoor Courts at Huapai	Support the Rodney Local Board's One Local Initiative (OLI) proposal for indoor courts at Huapai.	CS: PSR: Active Recreation	LDI: Opex	\$30,000	In progress	Green	A handover is taking place between Policy staff (who led the indicative business case) and Service, Strategy & Integration staff (who will carry out the detailed business case). Once a project lead for the detailed business case budget is appointed, a determination can be made about project budget allocation.	The Rodney Local Board OLI proposal (Huapai indoor courts) is progressing to detailed business case stage which will require confirmation of service requirements and the details of any potential council-community partnership by quarter three. A Council project team, including the appointment of a project lead, has been established and the clubs' working group has reconvened. The carried forward LDI Opex allocation has been deployed to support the clubs to complete the necessary discussions within the timeframe.
3402	RD: Service assessment programme FY20	Complete service assessments for waterplay, carpark lighting and boat ramp provision.	CS: PSR: Park Services	LDI: Opex	\$39,120	In progress	Green	The service assessment for water play is expected to be completed in quarter two. A list of carparks where lighting would improve customer safety has been completed and will be workshopped by the local board in quarter three. The boat ramp provision service assessment has been completed and workshopped with the local board.	Water play and lighting assessments are complete. Both assessments are ready to be workshopped with the local board in quarter three. There may be savings from this activity as the assessments were completed under the forecasted budget.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
<b>CF: Community Leases</b>										
1356	Sinclair Park, Macky Rd, Kaukapakapa: The North Shore Playcentre Association Incorporated - Kaukapakapa	Process a renewal of the ground lease	CF: Community Leases	26-03-87	26/03/2020	25-03-53	Approved	Green	Staff emailed playcentre convener an application for a renewal of the community lease.	This leasing project is scheduled for quarter three.
1357	31 - 35 Mill Road, Helensville: Helensville Enterprises Trust	Note: this activity is carried over from the 2018/2019 work programme. Process a new ground lease to existing lessee for its recycling centre at 31 - 35 Mill Road, Helensville. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	10-01-05	Nil	30-09-15	Approved	Green	This leasing project is scheduled for quarter four.	This leasing project is scheduled for quarter four.
1358	49 Commercial Road, Helensville: Royal New Zealand Plunket Trust	Note: this activity is carried over from the 2018/2019 work programme. Process a new lease to existing lessee for area occupied within a council building. Term of any new lease would be five years with one right of renewal for five years.	CF: Community Leases	11-01-96	Nil	31-10-15	Approved	Green	This leasing project is scheduled for quarter three.	This leasing project is scheduled for quarter three.
1359	66 Main Road, Kumeu: Royal New Zealand Plunket Trust - Kumeu	Process a new ground lease to existing lessee for its building. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-04-01	Nil	31-03-20	Approved	Green	This leasing project is scheduled for quarter four.	This leasing project is scheduled for quarter four.
1360	Church Hill, Warkworth: The New Zealand Playcentre Federation	Note: this activity is carried over from the 2018/2019 work programme. Process a new ground lease to existing lessee for its improvements and area occupied on portions of parcels legally described as Allotments 67 and 67B, Section 32, Parish of Mahurangi. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	03-05-99	Nil.	02-05-19	In progress	Green	Leasing staff sent the playcentre representative an application for a new community lease. Playcentre has provided council with its completed application. Staff will schedule a site visit with playcentre representatives to agree on a community outcomes plan. Staff will report to the new local board recommending approval for public notification of the proposed new community lease.	Lessee has submitted its application for a new community lease. Council staff have scheduled a site visit for February 2020 as part of the process of the proposed new community lease.
1361	Goodall Reserve, Snells Beach: The Mahurangi Community Trust Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process a new ground lease to existing lessee for its community building it sub-leases to Fire and Emergency New Zealand (FENZ) for the purpose of fire station facilities on a portion of the parcel legally described as Lot 3 DP 114828 at Goodall Reserve. Term of any new lease (with provision of a sub-lease to FENZ) would be 10 years with one 10 year right of renewal.	CF: Community Leases	01-01-20	01/01/2030	31-12-39	Completed	Green	At its business meeting of 18 April 2019, the Rodney Local Board resolved to approve public notification of the proposal. Leasing staff publicly notified the new lease proposal and did not receive any submissions or objections during the process. Staff will report to the new term local board recommending it grant a new community lease to The Mahurangi Community Trust providing for a sub-lease to Fire and Emergency New Zealand.	At its business meeting of 11 December 2019 the local board granted a new community lease to the trust (resolution number RD/2019/154). Staff will draft up the documentation and send to the trust for signing and sealing and subsequent execution by council.
1362	Huapai Recreation Reserve, 32 Tapu Rd: Kumeu Cricket Club Incorporated	Process a new ground lease. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-01-00	Nil	31-12-19	Approved	Green	This community leasing project is scheduled for quarter four.	This community leasing project is scheduled for quarter four.
1363	Market Street, Leigh: Leigh Volunteer Community Library	Note: this activity is carried over from the 2018/2019 work programme. Process a new lease to Leigh Volunteer Community Library. Term of any new lease would be five years with one right of renewal for five years.	CF: Community Leases				Approved	Green	This community leasing project is scheduled for quarter four.	This community leasing project is scheduled for quarter four.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1364	Porter Crescent, Helensville: The Scout Association of New Zealand	Note: this activity is carried over from the 2018/2019 work programme. Process a new ground lease to existing lessee for its improvements. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-01-95	Nil	31-12-14	Approved	Green	This community leasing project is scheduled for quarter three.	This community leasing project is scheduled for quarter three.
1365	Wellsford Memorial Park, Port Albert Road: Albertland & Districts Museum Incorporated	Process a renewal of the ground lease. The lease agreement provides for one renewal term of 33 years commencing 31 March 2020.	CF: Community Leases	01-04-97	1 x 33 years	31-03-53	Completed	Green	Leasing staff met with key representatives for Albertland Museum on 25 June 2019 to discuss renewal of the lease and the proposal to extend the museum building. Staff anticipates receipt of the museum's application for a renewal of its lease in quarter two.	At its business meeting of 11 December 2019, the local board granted Albertland Museum a renewal and variation of its lease (resolution number RD/2019/155). Staff will draft up the documentation for signing and sealing by the lessee and subsequent execution by council.
1366	Rodney Local Board Community Leases FY2020/2021 Work Programme	Leases to be progressed in the 2020-2021 Work Programme year: Art Kaipara Incorporated; Helensville Tennis Club Incorporated; Helensville Waimauku Family Budgeting Service Incorporated; Matakana Branch Pony Club Incorporated; The Scout Association of NZ - Motutara-Waimauku; Waimauku Pony Club Incorporated; Warkworth and Districts Croquet Club Incorporated; The Scout Association of New Zealand; Whangateau Traditional Boatyard Incorporated; Kumeu District Pony Club Incorporated; Warkworth Rodeo Club Incorporated; Warkworth Branch Pony Club Incorporated; Waitemata District Pony Club Incorporated; Wellsford Rugby Football Club Incorporated; Wellsford Athletics Club Incorporated; Muriwai Environmental Action Community Trust	CF: Community Leases				Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.	Leases to be progressed in the 2020-2021 Work Programme year.
1367	Rodney Local Board Community Leases FY2021/2022 Work Programme	Leases to be progressed in the 2021-2022 Work Programme year: Ministry of Education - Warkworth; Hoteo North School Society Incorporated; North Harbour Pony Club (Silverdale Branch) Incorporated; North Shore Model Aero Club Incorporated; Northern Auckland Kindergarten Association - Glasgow Park; Royal New Zealand Plunket Trust - Rodney	CF: Community Leases				Approved	Green	Leases to be progressed in the 2020-2021 Work Programme year.	Leases to be progressed in the 2020-2021 Work Programme year.
3411	Blomfield Reserve Waimauku: The Scout Association of New Zealand	Process an amendment to the draft ground lease agreement to revise the premises plan.	CF: Community Leases		10 years		Completed	Green	At its business meeting of 15 August 2019, the Rodney Local Board resolved to approve the amendment to the draft ground lease agreement to revise the premises plan (resolution number RD/2019/99).	Completed.
3412	300 Main Road Huapai: Kumeu Arts Centre Incorporated	Process a lease for additional premises to Kumeu Arts Centre Incorporated for the newly completed and occupied extension to the art centre.	CF: Community Leases	01-08-13	1 x 5 years	31-07-23	Completed	Green	At its business meeting of 15 August 2019, the Rodney Local Board granted Kumeu Arts Centre Incorporated a lease for additional premises for the newly completed and occupied extension to the art centre resolution number RD/2019/98).	Completed.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3413	1 Matheson Rd, Wellsford: Lease to Citizens Advice Bureau - Wellsford	Note: this activity is carried over from the 2018/2019 work programme. Renew building lease to existing lessee for the rooms it occupies within the Wellsford Community Centre sited on parcels legally described as Part Sections 26 and 26A Block XVI Otamatea SD at 1 Matheson Road, Wellsford. First of two rights of renewal for three years commencing 1 July 2018.	CF: Community Leases	01-07-16	2 x 3 years	30-06-24	In progress	Green	The renewal of lease will be progressed as soon as the review is completed and the head lease deed is executed.	The renewal of lease will be progressed as soon as the review is completed and the head lease deed is executed.
3414	Murray Jones Reserve, Riverhead: The Scout Association of New Zealand	Note: this activity is carried over from the 2018/2019 work programme. Process new ground lease to The Scout Association of New Zealand for its boat shed at Murray Jones Reserve. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases				Approved	Green	This project is scheduled to be progressed in quarter four.	This project is scheduled to be progressed in quarter four.
3415	307 Leigh Road, Ti Point, Leigh: Manuhiri Kaitiaki Charitable Trust	Note: this activity is carried over from the 2018/2019 work programme. Process a new ground lease and non-exclusive licence to occupy. Term of any new lease and licence would be for an initial term of two years with two rights of renewal for two years with a termination clause.	CF: Community Leases	01-12-19	2 x 2 years	30-11-25	Completed	Green	At its business meeting of 21 March 2019, the Rodney Local Board, Parks and Recreation Committee resolved to approve public notification of the lease and licence proposal. Staff has publicly notified the proposal and no submissions or objections were received during the process. Staff will report to the local board in quarter two recommending the local board grant a new community lease and licence to occupy.	At its business meeting of 20 November 2019, the Rodney Local Board resolved to grant Manuhiri Kaitiaki Charitable Trust a new community lease and licence to occupy (resolution number RD/2019/140). Staff have drafted the documentation and sent through to the lessee for signing and sealing and subsequent execution by council.
3416	Huapai Recreation Reserve: Norwest United Association Football Club Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process new lease to Norwest United Association Football Club Incorporated for its improvements. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-02-90	1 x 13 years	31-01-16	In progress	Green	Leasing staff has sent lessee application form for a new lease and awaits lessee to submit filled application.	This leasing project will be progressed in quarter four.
3418	Matakana Diamond Jubilee Park: Matakana Branch Pony Club Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process renewal of licence to occupy area to Matakana Branch Pony Club Incorporated for part of Matakana Diamond Jubilee Park.	CF: Community Leases	01-08-15	1 x 1 year	31-07-20	In progress	Green	Leasing staff will progress with the renewal of the licence to occupy once a decision is made on the outcome of the Strategic Assessment for the park in terms of space allocation. The strategic assessment is being undertaken by the parks, sports and recreation team.	Leasing staff will progress with the renewal of the licence to occupy once a decision is made on the outcome of the strategic assessment for the park in terms of space allocation. The strategic assessment has been undertaken by the Parks, Sport and Recreation team. A Community Facilities project manager is currently leading the project to investigate space allocation.
3419	Naumai Domain Recreation Reserve, Tauhoa: Tauhoa Primary School Board of Trustees	Note: this activity is carried over from the 2018/2019 work programme. Process new community lease to Tauhoa Primary School Board of Trustees for land at Naumai Domain Recreation Reserve. Term of any new lease would be five years with one right of renewal for five years.	CF: Community Leases	01-01-03	Nil	31-12-12	In progress	Green	At its business meeting of 21 March 2019, the Rodney Local Board, Parks and Recreation Committee resolved to approve the public notification of the proposal. Leasing staff has publicly notified the lease proposal. No submissions or objections were received during this process. Staff will report to the new term local board recommending it approve a new community lease to Tahoa Primary School Board of Trustees.	Staff have drafted a report for the Rodney Local Board recommending it grant Tauhoa Primary School Board of Trustees a new community lease and awaits information from colleagues on undertaking remedial works to fencing before a new lease can be put in place.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3420	Riverhead War Memorial Park: Riverhead Bowling Club Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process proposed new lease to Riverhead Bowling Club Incorporated for its improvements on part of Riverhead War Memorial Park. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-01-96	nil	31-12-14	In progress	Green	Leasing staff has undertaken a site visit and met with key representatives to agree on a community outcomes plan. Project scheduled for quarter four.	This leasing project is scheduled to be progressed in quarter four.
3422	Whangateau Domain Recreation Reserve: Rodney Rams Rugby League and Sports Club Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process lease for additional premises to Rodney Rams Rugby League and Sports Club Incorporated for its changing rooms, water tank and associated connections on Whangateau Domain Recreation Reserve. Term of lease for additional premises would align with current lease term.	CF: Community Leases	01-01-16	01/01/2026	31-12-35	Completed	Green	At its business meeting of 19 September 2019 the local board granted a lease for additional premises to Rodney Rams Rugby League and Sports Club Incorporated (resolution number RD/2019/118). Staff will draft up the document and send to Rodney Rams Rugby League and Sports Club Incorporated for signing, sealing and subsequent execution by council.	Staff have drafted the required documentation and sent to the lessee for signing, sealing and subsequent execution by council.
3427	Shoemith Domain Recreation Reserve: Warkworth Association Football and Sports Club Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process community lease to Warkworth Association Football and Sports Club Incorporated for its improvements on part of Shoemith Domain Recreation Reserve. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-05-92	Nil	30-04-11	In progress	Green	In 2018, leasing staff sent Warkworth Association Football and Sports Club Incorporated an application form for a community lease. Staff await Warkworth Association Football Club Incorporated to submit its filled application.	This leasing project is scheduled to be progressed in quarter four.
3430	Warkworth Showgrounds Reserve: Mahurangi Community Sports and Recreation Collective Incorporated	Note: this activity is carried over from the 2018/2019 work programme. Process annual renewals of two new non-exclusive licences to occupy to Mahurangi Community Sport and Recreation Collective Incorporated for the two individual portacoms sited at Warkworth Showgrounds Reserve.	CF: Community Leases	16-11-15	Annual		In progress	Green	Leasing staff has sent the Mahurangi Community Sport and Recreation Collective Incorporated an application form for a new licence to occupy. Staff will report to the local board in quarter three recommending it grant new non-exclusive licences to occupy to Mahurangi Community Sport and Recreation Collective Incorporated for the two portacoms.	Mahurangi Community Sport and Recreation Collective Incorporated has submitted its application for new community licences to occupy. This community licensing project will be progressed in quarter three.
3431	Sandspit Recreation Reserve: Sandspit Yacht Club Incorporated	Amendment of resolution number RODPC/2018/4 to correctly record the lease renewal term commencement date of 1 January 2017 for 33 years.	CF: Community Leases	01-01-84	01/01/2017	31-12-50	Completed	Green	At its business meeting of 19 September 2019 the local board approved the amendment to resolution number RODPC/2018/4 to correctly record the commencement date of the renewal of lease to Sandspit Yacht Club Incorporated. Staff will draft up fresh deeds of renewal and variation of lease and send to Sandspit Yacht Club Incorporated for signing and sealing and subsequent execution by council.	Staff have drafted up deeds of renewal and variation of community lease and sent to the lessee for signing, sealing and subsequent execution by council.
3432	Green Road Park: North Harbour Pony Club Silverdale Branch Incorporated	Revocation of resolution number RD/2017/11 relating to a new community lease and non-exclusive licence to occupy to North Harbour Pony Club Silverdale Branch Incorporated for land at Green Road Park and replace with a new resolution.	CF: Community Leases	01-03-17	Nil.	28-02-22	Completed	Green	At its business meeting of 19 September 2019 the local board agreed to revoke resolution number RD/2017/11 relating to a new community lease and non-exclusive licence to occupy to North Harbour Pony Club Silverdale Branch Incorporated for land at Green Road Park and replace with a new resolution Resolution number RD/2019/116). Staff will draft up fresh community lease and non-exclusive licence to occupy agreements	Staff have drafted up agreements and sent to North Harbour Pony Club Silverdale Branch Incorporated for signing, sealing and subsequent execution by council.

## Work Programme 2019/2020 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3433	Centennial Park, Wellsford: Wellsford Tennis Club Incorporated	Initial process partial surrender of Wellsford Tennis Club Incorporated community lease area being its tennis courts. Subsequently processed surrender of entire lease area and improvements.	CF: Community Leases	01-12-03	Nil.	30-11-22	Completed	Green	At its business meeting of 19 September 2019 the local board approved the partial surrender of its lease area by Wellsford Tennis Club Incorporated (resolution number RD/2019/117). Staff drafted up a deed of surrender for signing and sealing by Wellsford Tennis Club Incorporated and subsequent execution by council.	In November 2019, the lessee formally requested to surrender its entire lease area. At its business meeting of 11 December 2019, the Rodney Local Board resolved to revoke resolution number RD/2019/117 and make a new resolution granting the Wellsford Tennis Club Incorporated a surrender of its lease area and improvements (resolution number RD/2019/155). Staff will draft up fresh documentation and send through to the lessee for signing, sealing and subsequent execution by council.
3434	Shelly Beach Reserve, 33B James McLeod Road, Shelly Beach: Fire and Emergency New Zealand	Process new lease to Fire and Emergency New Zealand for the council-owned building on land at Shelly Beach Reserve, Shelly Beach. Term of new lease is 10 years with one right of renewal for 10 years.	CF: Community Leases	01-10-19	01/10/2029	30-09-39	Completed	Green	At its business meeting of 19 September 2019 the Rodney Local Board granted a new community lease to Fire and Emergency New Zealand for the council-owned building on land at Shelly Beach Reserve (resolution number RD/2019/120). Council's legal team will send the lease agreement to Fire and Emergency New Zealand for signing and subsequent execution by council.	Completed.
3438	Kaukapakapa Reserve, 945 Kaipara Coast Highway, Kaukapakapa: Fire and Emergency New Zealand	Process new ground lease to Fire and Emergency New Zealand for land at Kaukapakapa Reserve, 945 Kaipara Coast Highway. Term of new lease is 10 years with one right of renewal for 10 years.	CF: Community Leases	01-10-19	01/10/2029	30-09-39	Completed	Green	At its business meeting of 19 September 2019 the local board granted a new community lease to Fire and Emergency New Zealand for land at Kaukapakapa Reserve (resolution number RD/2019/119). Council's legal team will send the lease agreement to Fire and Emergency New Zealand for signing and subsequent execution by council.	Completed.
3439	383 West Coast Road, Ahuroa: Fire and Emergency New Zealand	Process new ground lease to Fire and Emergency New Zealand for land at 383 West Coast Road, Ahuroa. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases				In progress	Green	Leasing staff is working alongside the land use and legal teams to complete the required work to ensure the status of the underlying land complies with the lease proposal. Leasing staff will report to the local board recommending it grant a new lease to Fire and Emergency New Zealand once all land matters are satisfactorily completed.	Leasing staff are working alongside the land advisory and legal teams to complete the required work to ensure the status of the underlying land complies with the lease proposal. Leasing staff will report to the local board recommending it grant a new lease to Fire and Emergency New Zealand once all land matters are satisfactorily completed.
3440	Muriwai Regional Park, 341 Motutara Road: Fire and Emergency New Zealand	Process new lease to Fire and Emergency New Zealand for land and building at 341 Motutara Road, Muriwai. Term of any new lease would be 10 years with one right of renewal for 10 years.	CF: Community Leases	01-04-82	01/04/2003	31-03-23	On Hold	Amber	As the existing lease agreement is still current (expiring 31 March 2023), council's legal team is arranging for an assignment of the lease to Fire and Emergency New Zealand. Leasing staff will recommend a new community lease subject to the outcome of the assignment.	The new lease project is pending the completion of the assignment of lease. As the existing lease agreement is still current (expiring 31 March 2023), staff will progress the process with the view to a new community lease in 2022.