Te Kāhui Ngārahu / Emergency Committee

OPEN MINUTES

Minutes of a meeting of the Emergency Committee held remotely on Thursday, 23 April 2020 at 10.02am. The meeting can be viewed on the Auckland Council website at https://councillive.aucklandcouncil.govt.nz/

PRESENT

Mayor
Hon Phil Goff, CNZM, JP

Deputy Mayor
Deputy Mayor Cr Bill Cashmore

Councillors
Cr Josephine Bartley
Cr Dr Cathy Casey
Cr Fa’anana Efeso Collins  From 10.08am, Item 3
Cr Pippa Coom
Cr Linda Cooper, JP
Cr Angela Dalton
Cr Chris Darby
Cr Alf Filipaina
Cr Christine Fletcher
Cr Shane Henderson
Cr Richard Hills
IMSB Member Tony Kake
Cr Tracy Mulholland
Cr Daniel Newman, JP
Cr Greg Sayers
Cr Desley Simpson, JP
Cr Sharon Stewart, QSM
IMSB Chair David Taipari
Cr Wayne Walker  From 10.09am, Item 3
Cr John Watson
Cr Paul Young

IN ATTENDANCE

Raveen Jaduram  Chief Executive Watercare

Note: All members attended the meeting via electronic link.
1 Apologies

There were no apologies.

2 Declaration of Interest

There were no declarations of interest.

3 Confirmation of Minutes

Resolution number EME/2020/29
MOVED by Mayor P Goff, seconded by Deputy Mayor BC Cashmore:

That the Emergency Committee:

a) confirm the ordinary minutes of its meeting, held on Thursday, 16 April 2020, including the confidential section, as a true and correct record.

CARRIED ON VOICES

4 Petitions

There were no petitions.

5 Public Input

5.1 Public Input: Auckland Regional Amenities Board - response to COVID-19 and key updates for the upcoming financial year

A supporting document had been circulated to members. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number EME/2020/30

MOVED by Mayor P Goff, seconded by Cr D Simpson:

That the Emergency Committee:

a) receive the public input from Matt Williams Chair Auckland Regional Amenities Board and Barbara Glaser, Chief Executive Auckland Philharmonic Orchestra regarding how the group has responded to COVID-19 and key updates for the upcoming financial year and thank them for their attendance.

CARRIED ON VOICES UNANIMOUSLY

Attachments

A 23 April 2020, Emergency Committee: Item 5.1 - Public Input: Auckland Regional Amenities Board, supporting document
6 **Local Board Input**

There was no local board input.

7 **Extraordinary Business**

7.1 **Extraordinary Business - Appointment of Group Recovery Manager COVID-19**

Resolution number EME/2020/31

MOVED by Mayor P Goff, seconded by Cr S Stewart:

That the Emergency Committee:

a) consider an extraordinary item “Appointment of Group Recovery Manager COVID-19” at Item 12 – Consideration of Extraordinary Items of this agenda, noting:

i) the reason the matter was not on the agenda is because the need to appoint a Group Recovery Manager for COVID-19 was identified after the agenda was made publicly available, and

ii) the reason why this matter cannot be delayed until a subsequent meeting is the COVID-19 situation is rapidly evolving and to comply with section 29 of the Civil Defence and Emergency Management Act 2002.

CARRIED ON VOICES

8 **COVID-19 briefing and Auckland Emergency Management status update**

Resolution number EME/2020/32

MOVED by Mayor P Goff, seconded by Cr S Stewart:

That the Emergency Committee:

a) receive the report and thank Ian Maxwell, Director Executive Programmes and Kate Crawford, Group Controller, Auckland Emergency Management for the briefing on the COVID-19 pandemic and the Auckland Emergency Management status update

b) receive the update from Raveen Jaduram, Chief Executive Watercare and thank him for his attendance.

CARRIED ON VOICES
9 Community Loan Guarantees and Loans

Resolution number EME/2020/33

MOVED by Cr D Simpson, seconded by Cr S Henderson:

That the Emergency Committee:

a) delegate, for all existing community loans and community loan guarantees (except those relating to The Eden Park Trust), authority to approve temporary loan repayment arrangements for council loans, and loan guarantee arrangements with ASB Bank, during the COVID-19 Alert Level 4 to Alert Levels 1 phases, to the Acting Group Chief Financial Officer, who shall consult with the Group Treasurer prior to authorising new arrangements

b) request staff to report back to the Finance and Performance Committee on the status of all loan and loan guarantee arrangements, in particular details of the delegations exercised, at the conclusion of COVID-19 Alert Level 1.

CARRIED ON VOICES

10 Approval of the Auckland Regional Amenities Funding Levy 2020-2021

A supporting letter from the chair of the Auckland Regional Amenities Funding Board had been circulated prior to the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number EME/2020/34

MOVED by Cr D Simpson, seconded by Mayor P Goff:

That the Emergency Committee:

a) approve a levy of $14,680,500

b) approve staff developing a two-year funding agreement between Auckland Council and Coastguard New Zealand for $824,000 per annum covering the 2020/2021 and 2021/2022 financial years, subject to the following terms and conditions noted below:

i) funding must only be used for activities in the Auckland region

ii) performance targets within the funding agreement to be at least equivalent to Coastguard Northern Regions performance targets in 2019/2020

c) note that as the full implications of COVID-19 are still not known, the amenities may need to reassess their financial positions. This may require further discussions between council and the amenities regarding funding for 2020-2021

d) request that a letter of thanks be sent to the Auckland Regional Amenities Board and its members for their cooperation and assistance in reaching this outcome.

CARRIED ON VOICES UNANIMOUSLY

Attachments

A 23 April 2020, Emergency Committee: Item 10 - Approval of the Auckland Regional Amenities Funding Levy 2020-2021, Letter from chair of the Auckland Regional Amenities Funding Board
11 Referred from the Audit and Risk Committee - Risk and Assurance Update - approach to risk management and assurance activities during COVID-19 lockdown and recovery

Resolution number EME/2020/35
MOVED by Mayor P Goff, seconded by Cr D Simpson:  
That the Emergency Committee:  
   a) note that there is a confidential report included in the agenda which contains information on the approach to risk management and assurance activities during COVID-19 lockdown and recovery referred from the Audit and Risk Committee meeting held on 14 April 2020.  

CARRIED ON VOICES

12 Consideration of Extraordinary Items

12.1 Appointment of Group Recovery Manager COVID-19

Resolution number EME/2020/36
MOVED by Mayor P Goff, seconded by Cr E Collins:  
That Emergency Management Committee in its capacity as the Civil Defence Emergency Management Group under Civil Defence Emergency Management Act 2002:  

CARRIED ON VOICES UNANIMOUSLY

13 Procedural motion to exclude the public

Resolution number EME/2020/37
MOVED by Mayor P Goff, seconded by Deputy Mayor BC Cashmore:  
That the Emergency Committee:  
   a) exclude the public from the following part(s) of the proceedings of this meeting.  
   The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.  
   This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:
C1 CONFIDENTIAL:  Referred from the Audit and Risk Committee - Risk and Assurance Update - approach to risk management and assurance activities during COVID-19 lockdown and recovery

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
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<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains information provided in confidence from the Auckland Council Controlled Organisations and information concerning financial risks, cyber and information security risks.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

12.17pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

12.34pm The public was re-admitted.
RESTATEMENTS

It was resolved while the public was excluded:

C1 CONFIDENTIAL: Referred from the Audit and Risk Committee - Risk and Assurance Update - approach to risk management and assurance activities during COVID-19 lockdown and recovery

Resolution number EME/2020/38

MOVED by Deputy Mayor BC Cashmore, seconded by Cr S Henderson:

a) note the briefing on risk themes and issues emerging during the COVID-19 pandemic risk event and the approach to risk management and control environment effectiveness assurance

b) note all risk reporting related to the COVID-19 pandemic will be referred to the Emergency Committee and the Governing Body

c) agree that the decisions be restated in the open minutes but that the report and attachments remain confidential.

12.34 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE EMERGENCY COMMITTEE HELD ON

DATE:........................................................................................................

CHAIRPERSON:....................................................................................