I hereby give notice that an ordinary meeting of the Manurewa Local Board will be held on:

**Date:** Thursday, 16 April 2020  
**Time:** 6:00pm  
**Meeting Room:** This meeting will be held virtually by Skype  
**Venue:**

---

**Manurewa Local Board**

**OPEN AGENDA**

---

**MEMBERSHIP**

- **Chairperson**  
  Joseph Allan  
- **Deputy Chairperson**  
  Melissa Atama  
- **Members**  
  Anne Candy  
  Tabetha Gorrie  
  Rangi McLean  
  Glenn Murphy  
  Ken Penney  
  Dave Pizzini

(Quorum 4 members)

---

Rohin Patel  
Democracy Advisor - Manurewa

9 April 2020

Contact Telephone: 021 914 618  
Email.rohin.patel@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1  Welcome

A board member will lead the meeting in prayer.

2  Apologies

At the close of the agenda no apologies had been received.

3  Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4  Confirmation of Minutes

That the Manurewa Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 19 March 2020, as true and correct.

5  Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6  Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7  Petitions

At the close of the agenda no requests to present petitions had been received.

8  Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manurewa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1  Deputation - Counties Manukau Cricket Association

Te take mō te pūrongo

Purpose of the report

1. Serena Somlyai from Counties Manukau Cricket Association will speak to the board about their activities.
Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
a) thank Serena Somlyai for her attendance and presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

   (i) The reason why the item is not on the agenda; and

   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

   (i) That item is a minor matter relating to the general business of the local authority; and

   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Governing Body Members' Update

File No.: CP2020/04234

Te take mō te pūrongo
Purpose of the report

1. To provide an opportunity for the local ward area Governing Body Members to update the local board on Governing Body issues they have been involved with since the previous local board meeting.

Whakarāpopototanga matua
Executive summary

2. Standing Orders 5.1.1 and 5.1.2 provides for Governing Body Members to update their local board counterparts on regional matters of interest to the local board.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) receive verbal updates from Councillors Angela Dalton and Daniel Newman.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Rohin Patel - Democracy Advisor - Manurewa</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Members' Update

File No.: CP2020/04235

Te take mō te pūrongo
Purpose of the report

1. To provide an opportunity for members to update the Manurewa Local Board on matters they have been involved in over the last month.

Whakarāpopototanga matua
Executive summary

2. An opportunity for members of the Manurewa Local Board to give a written or verbal update on their activities for the month.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) receive the update from members.

Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

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<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Manurewa Local Board Member Report

Roles assigned by the local board
- Events
  - Been involved in planning meetings around events
  - ANZAC: have been working with the RSA and the events team around 2020 (this has now been cancelled unfortunately but the work put into 2020 will contribute to 2021)
- Playgrounds: follow up post workshops on a process to get the best playgrounds we can into the renewals programme
- Resource Consents – I have checked through this list each week and put several enquiries through for more information as needed.

Meetings / events attended
- Wiri BID Women’s Day Breakfast 4.3.20
- National Council of Women, Women’s Day Brunch 7.3.20
- Manurewa Town Centre Steering Group 10.3.20
- James Cook March 15 Memorial Morning 11.3.20
- Manurewa Marae Have Your Say event 12.3.20
- LGNZ Auckland Zone Meeting 13.3.20
- Manurewa BID conference call 6.4.20

I have also attended several meetings around my portfolios and responsibilities.

Conferences / member development
- Kura Kawana

Recommendation
That this report be received.
Manurewa Local Board Member Report

Roles assigned by the local board
Activities include though not limited to:
- Manurewa Town Centre steering group
- Manurewa Community Facilities lease reviews
- Logging jobs re: potholes, rubbish, gates unlocked, noxious weeds, neglected parks, overgrown alleyways
- Advised constituents with new information updates coming from council regarding water use reduction and all areas of assistance available to those affected by Covid19

Meetings / events attended
- 7 March Totara walk and “Have your say” event
- 10 March Manurewa Town Centre steering group
- 11 March Linwood Remembrance Powhiri at James Cook High
- 12 March Maori Community engagement night at Marae
- 14 March Bilingual Hikoi and “Have your say” event
- 14 March Art of Quilting exhibition opening ceremony
- 15 March MAFC 1st division NRFL Playoff match
- Various online meetings for Community Facilities work programme and leases

I have also attended several meetings around my portfolios and responsibilities.

Conferences / member development

Recommendation
That this report be received.
Chairperson's Update
File No.: CP2020/04236

Te take mō te pūrongo
Purpose of the report

1. To provide an opportunity for the Manurewa Local Board Chairperson to update the local board on issues he has been involved in.

Whakarāpopototanga matua
Executive summary

2. An opportunity for the Manurewa Local Board Chairperson to update the local board on his activities over the last month.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) receive the verbal report from the Manurewa Local Board Chairperson.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
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</table>
Auckland Transport Reports April 2020

File No.: CP2020/04237

Te take mō te pūrongo
Purpose of the report

1. To receive the Auckland Transport reports to the Manurewa Local Board for April 2020.

Whakarāpopototanga matua
Executive summary

2. Each month, Auckland Transport provides an update to the Manurewa Local Board on transport-related matters, relevant consultations in its area, Local Board Transport Capital Fund (LBTCF) projects and decisions of Auckland Transport’s Traffic Control Committee.

3. Auckland Transport’s monthly update is attached to this report as Attachment A.

4. The Auckland Transport Allocating Local Board Transport Capital Funds report is attached to this report as Attachment B.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) receive the Auckland Transport April 2020 update and Allocation of Local Board Transport Capital Fund reports

b) request Auckland Transport to provide rough order of costs for the following projects:
   - Coxhead Quadrant Residential Speed Management Project
   - traffic Calming around Hill Park School
   - traffic Calming on Gloucester Road
   - traffic Calming on Finlayson Avenue
   - lighting of the walkway between Ferguson Street and Trimdon Street
   - installation of bus shelters
   - installation of electronic speed warning signage.

Ngā tāpirihanga
Attachments

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April 2020: Auckland Transport monthly update to the Manurewa Local Board

Te take mō te pūrongo
Purpose of the report
1. An update for the Manurewa Local Board about transport related matters in their area, including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua
Executive summary
2. A decision is required this month on the projects the board requests rough order of costs (RoCs) for from Auckland Transport (AT), for the Board to make decisions on the allocation of its local board transport capital fund (LBTCF), as per the separate decision report. This report also contains information about the following:
   - Information about the Local Board Transport Capital Fund (LBTCF).
   - Information about Auckland Transport local and regional projects and activities.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
   a) receive the Auckland Transport April 2020 monthly update report.

Horopaki
Context
3. This report addresses transport-related matters in the board's area and includes information on the status of the Local Board Transport Capital Fund projects.
4. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport (AT). Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT's work programme.
5. Any LBTCF projects selected must be safe, must not impede network efficiency, and must be located in the road corridor or on land controlled by AT (though projects running through parks can be considered if there is a transport outcome).
6. AT is responsible for all of Auckland's transport services, excluding state highways. AT reports on a monthly basis to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

Tātaritanga me ngā tohutohu
Analysis and advice
7. This section of the report contains information about local projects, issues and initiatives. It provides summaries of the detailed advice and analysis provided to the local board during workshops and briefings.
Local Board Transport Capital Fund

8. In this 2019-2022 electoral term, the local board has approx. $3.66 million of LBTCF to spend.

<table>
<thead>
<tr>
<th>Previously unallocated funds</th>
<th>Allocation for term</th>
<th>Total $ available to new Board</th>
<th>Minimum $ that should be allocated by 30 June 2020 - to ensure projects can be constructed during the electoral term, the board should allocate 50% of their allocation in June 2020.</th>
</tr>
</thead>
<tbody>
<tr>
<td>234,803</td>
<td>3,426,591</td>
<td>3,661,394</td>
<td>1,830,697</td>
</tr>
</tbody>
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9. AT encourages all local boards to maximise the use of their allocated funding and has established a timeline for the board to use for identification, investigation and delivery of projects.

10. The timeline is listed below:

- On the 13th February 2020, Auckland Transport workshoped an initial list of potential projects with the local board providing an opportunity to identify possible projects.
- On the 26th of March 2020 AT workshoped the projects identified with the local board again and confirm the list for further investigation and an assessment of cost.
- AT now requires resolutions from the local board formally requesting development of a scope and rough order of cost (ROC) for the projects identified at the workshops.
- During May and June 2020 AT will provide costs and feedback on the projects. This information can be used by the local board to prioritise the projects and to allocate funds based on quality advice. Workshops will be scheduled to discuss this information and support the local board’s decision-making.
- In June 2020 it is planned that the local board will able to:
  - Approve detailed design for complex projects with a cost of more than $300,000.
  - Approve smaller projects (less than $300K) for design and construction.

11. The aim is that during the first six months of the term the local board is able to identify and start work on utilising its transport capital fund. This will allow projects to be progressed or delivered inside of the board’s current term.

12. AT’s aim is to move through this process and align it with development of the board’s Local Board Plan. This process ensures transport projects support the board’s goals. It maximises efficiency and minimises the risk that transport funds are used to fund unplanned or poorly evaluated projects. Further, it helps to ensure that projects are completed in this electoral term. In the second year of the local board’s electoral term, this cycle will be repeated if the board does not allocate its funds in the first year.

13. The projects identified that resolutions are sought for are listed on the separate decision report.

Responses to Resolutions

There are no resolutions that require responses for this reporting period.
Local Updates


14. At the time of report writing, non-essential work has ceased due to the government imposed isolation rules (effects on AT are outlined below). This has impacted on a number of local projects being carried out in the Manurewa Ward. An update on projects will be provided at the next business meeting.

Regional Transport Updates

COVID-19: Auckland Transport update
Update on public transport in Auckland under Alert Level 4

15. New Zealand moved to Alert Level 4 at 11.59pm on Wednesday, 25 March 2020.

16. This means:

- In alignment with new national policy while at Alert Level 4, all public transport (bus, trains and ferries) contracted by AT became free from the morning of Thursday, 26 March.

- From 11.59pm on Wednesday, 25 March 2020 public transport services are only be available for those working in essential services, for medical reasons, to access essential services including get to the supermarket, and to move essential goods. For details on what is considered an essential service visit https://covid19.govt.nz/government-actions/covid-19-alert-level/

- While travel will be free people should continue to tag on and off using their AT HOP card. This will allow Auckland Transport to monitor passenger numbers and make fast adjustments to services if required due to changes in demand.

- Essential workers may be asked, while travelling, to show who they work for. Where practical people should carry some form of identification showing who they are, who they work for, and their job (e.g. a business card, letter from their employer, or other work ID).

- People must continue to use the rear door to get on and off the bus. This is to ensure everyone is kept as safe as possible by minimising the physical contact between customers and the bus drivers.

- Trains, buses and ferries contracted by AT are running to a reduced timetable, similar to the usual weekend service timetable. These timetables are available on https://at.govt.nz/COVID-19. Note: some key ferry services such as those to Waiheke and Devonport are not contracted or managed by AT and different arrangements may apply.

- All AT construction sites have been made safe and secure by our contractors and were closed from 11.59pm on Wednesday, 25 March 2020. These sites will be regularly monitored for health and safety. Only work related to maintaining essential services and critical infrastructure and to address immediate and short-term safety issues (e.g. emergency maintenance work) will be undertaken by Auckland Transport until the alert level is reduced by the Government.

- Traffic volumes are expected to be relatively light due to the number of businesses closing and people staying indoors. Therefore, traffic signalling will be managed to give priority access to hospitals and other essential services.

- AT’s upcoming public Board meeting, due to be held on Thursday (March 26), has been postponed to a later date and Directors are continuing to closely monitor the emerging issues and impacts of COVID-19.

- This is a challenging time for us all. We ask that people be understanding and patient of everyone else who is in the same situation until this global issue can be brought under control.
Manurewa made safer with largest speed-calming project in Auckland

17. The largest area-wide speed calming project in Auckland is now live in Manurewa. Auckland Transport (AT) has finished road safety improvements on residential streets in Manurewa to provide a safer environment for all road users.

18. The residential speed management project – covering Browns Road, Roscommon Road, Russell Road and Weymouth Road – was partly funded by the Regional Fuel Tax, along with the Manurewa Local Board.

19. The $4 million project aims to reduce vehicle speeds with a combination of speed-calming measures - including 21 raised zebra crossings, 116 speed humps and 23 red-coloured entry treatments.

Safer roads for Māngere Bridge schools are on their way

20. Walking to school in Māngere Bridge will now be safer for children, thanks to Auckland Transport’s Safer Communities programme.

21. The Māngere- Otāhuhu Local Board area has a high rate of road death and serious injury. 80 per cent of all road deaths and serious injuries occur on 50km/h roads like in Māngere Bridge. Nearly half of those deaths and serious injuries involve elderly or children walking or scootering to school.

22. Māngere Bridge is the second community to benefit under the programme after Mt Roskill.

23. Safety improvements will see wider footpaths - with clearer boundaries between them and surrounding properties. There will also be raised pedestrian crossings and raised speed tables to encourage safer speeds.

24. The first phase of construction has begun in Māngere and is due to be completed by June. See more at https://at.govt.nz/about-us/news-events/safer-roads-for-mangere-bridge-schools-are-on-their-way/

Hingaia Road improvements - stage one completed

25. Stage one of work in southern Auckland’s Hingaia Peninsula is now complete. Auckland Transport (AT) is upgrading Hingaia Road in Karaka to support housing and employment growth in the area.

26. The Hingaia Peninsula is an area that is experiencing a phenomenal amount of growth. This growth needs to be supported by new arterial roads, bus routes, pedestrian facilities and cycling facilities. Work on the south side of Hingaia Road is now complete – including a footpath upgrade, a new drainage pipe and rain gardens.

27. See more about the work at https://at.govt.nz/projects-roadworks/hingaia-road-improvements/

AT Metro bus performance report available now

28. AT has published its first AT Metro bus performance report which shows passenger boardings, punctuality and reliability information on each of Auckland’s individual bus routes.

29. This is the first time that patronage data for individual routes has been reported. Also included in the report is the performance of patronage against the targets set in the 2018 Regional Public Transport Plan (RPTP).

30. The report contains data on:
   • boardings;
   • boardings per service hour;
   • punctuality (monthly and daily);
31. The first report covers for all bus services provided by Auckland Transport for the period 1 January 2019 to 29 February 2020 and data will be updated on a monthly basis. The report does not contain data on school services, rail replacement bus services, special event services, or exempt services.


**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

33. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

34. Auckland Transport’s core role is in providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

35. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO₂ (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

36. The impact of information (or decisions) in this report are confined to AT and do not impact on other parts of the council group.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

37. The local board have been consulted on the following project(s) over the reporting period:

   a) n/a

**Tauākī whakaaweawe Māori**

**Māori impact statement**

38. There are no specific impacts on Māori for this reporting period. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi-the Treaty of Waitangi-and its broader legal obligations in being more responsible or effective to Māori.

39. Our Maori Responsiveness Plan outlines the commitment to with 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them.
40. This plan in full is available on the Auckland Transport Website - https://at.govt.nz/about-us/transport-plans-strategies/māori-responsiveness-plan/#about

Ngā ritenga ā-pūtea

Financial implications

41. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

42. The proposed decision of receiving the report has no risks. AT has risk management strategies in place for the transport projects undertaken in the Manurewa local board area.

Ngā koringa ā-muri

Next steps

43. AT will provide another update report to the board at the next meeting in May 2020.

44. The current COVID-19 situation will impact on the timeline for scoping, costing and allocating funds to, potential Local Board Transport Fund projects. While work is continuing on scoping and costing potential projects, some require site visits and as these are not currently possible, there will be delays on finalising scope and costing for these. However, Auckland Transport will do it’s best to ensure that work on these projects is progressed as soon as possible and that they are brought back to Local Boards for prioritisation and the allocation of funds.

Ngā tāpirihanga

Attachments

45. There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>James Ralph – Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jonathan Anyon – Manager Elected Member Relationship Unit, Auckland Transport</td>
</tr>
</tbody>
</table>
Allocating Local Board Transport Capital Funds

Te take mō te pūrongo
Purpose of the report
1. To allow the Manurewa Local Board to request rough order of costs (RoCs) from Auckland Transport (AT) in order for the Board to make decisions on the allocation of its local board transport capital fund (LBTCF).

Whakarāpopotangatanga matua
Executive summary
2. The next steps in this year’s LBTCF round are noted below along with staff recommendations for projects that the board has been considering taking forward to rough order of costing.
3. The board has $3,661,394 in its transport capital fund in this political term.
4. The RoCs will be reported back to the board. Decisions on the selection and allocation of funding to projects is expected to take place in June 2020.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:
  a) receive the Auckland Transport April 2020 decision report.
  b) request AT to provide rough order of costs for the following projects:
     - Coxhead Quadrant Residential Speed Management Project
     - Traffic Calming around Hill Park School
     - Traffic Calming on Gloucester Road
     - Traffic Calming on Finlayson Avenue
     - Lighting of the walkway between Ferguson Street and Trimdon Street
     - Installation of bus shelters
     - Installation of electronic speed warning signage

Horopaki
Context
5. AT is responsible for all of Auckland’s transport services, excluding state highways. It reports on a monthly basis to local boards, as set out in its Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role of local boards within and on behalf of their local communities.

6. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport (AT). Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme. Projects must also:
   - be safe
   - not impede network efficiency
• be in the road corridor (although projects running through parks can be considered if there is a transport outcome).

Tātaritanga me ngā tohutohu
Analysis and advice

Allocating Manurewa LBTCF in the new political term

7. In the new political term, the board’s LBTCF budget stands at $3,661,394.

8. During the 2016-19 political term, most of the LBTCF was allocated by boards in 2019. This has meant that the delivery of many of these projects is still in progress. By considering and making decisions early in the political term, the board will increase its ability to make positive impacts in its area before the next election.

9. The board may choose to allocate all the budget in this year’s LBTCF round, or part of it only. However, in order to get projects constructed in this political term, the board should aim to allocate at least half of its fund in 2020 and the other half in 2021.

10. During February and March 2020, the board has been compiling and prioritising a list of LBTCF projects. These have been discussed at local board workshops.

11. At the April 2020 business meeting, the board is requested to identify which projects it wishes to proceed onto the next stage of prioritisation - rough order of costing.

12. AT will provide the board with the rough order of costing for the selected projects and any other relevant advice by the end of May 2020. After it has considered this information, the board will be requested to choose which projects it wishes to allocate funding toward. It is anticipated that at least half the fund will be allocated by the end of June 2020.

LBTCF Recommendations

<table>
<thead>
<tr>
<th>Project name</th>
<th>Description</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coxhead Quadrant Residential Speed Management Project</td>
<td>A large-scale residential speed management project being implemented by AT</td>
<td>This project is being delivered by AT. A contribution of funding from the board will allow the area captured by the project to be extended.</td>
</tr>
<tr>
<td>Traffic Calming Around Hill Park School</td>
<td>Safety improvements and crossings at locations around Hill Park School, including David Avenue and Dennis Avenue</td>
<td>The board has indicated a willingness to work with AT on safety in this location and to assess co-funding opportunities for improvements.</td>
</tr>
<tr>
<td>Traffic Calming on Gloucester Road</td>
<td>Installation of Traffic Calming on Gloucester Road.</td>
<td>The board has been informed that the Wordsworth Quadrant residential speed management improvements have pushed speeders onto Gloucester Road.</td>
</tr>
<tr>
<td>Traffic Calming on Finlayson Avenue</td>
<td>Installation of Traffic Calming on Finlayson Avenue</td>
<td>Finlayson Avenue has been identified as an area where speeding is occurring, and traffic calming would improve safety in this location, particularly around the marae entrance.</td>
</tr>
<tr>
<td>Lighting of the walkway between Ferguson Street and Trimdon Street</td>
<td>Installation of lighting on a pedestrian walkway.</td>
<td>This project has been identified by the board as a means of improving safety on this walkway, to make it more appealing to people to use.</td>
</tr>
<tr>
<td>Bus Shelters</td>
<td>Installation of bus shelters at unspecified locations in Manurewa.</td>
<td>An up to date costings is sought from the board of the price for general installation of bus shelters.</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Electronic signs</td>
<td>Installation of electronic speed signs at unspecified locations in Manurewa.</td>
<td>A costing is sought from the board for the price of installing speed signs advising drivers of their speed, and to slow down if this is excessive, is sought.</td>
</tr>
</tbody>
</table>

**Tauākī whakaaweawe āhuarangi**

**Climate impact statement**

13. Auckland Transport engages closely with Council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and Council’s priorities.

14. One of AT’s core roles is providing attractive alternatives to private vehicle travel, reducing the carbon footprint of its own operations and, to the extent feasible, that of the contracted public transport network.

15. To this end, Auckland Transport’s Statement of Intent contains three performance measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>2019/20</th>
<th>2020/21</th>
<th>2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of buses in the Auckland bus fleet classified as low emission</td>
<td>5</td>
<td>25</td>
<td>55</td>
</tr>
<tr>
<td>Reduction in CO2e (emissions) generated annually by Auckland Transport corporate operations (from 2017/18 baseline)</td>
<td>7%</td>
<td>9%</td>
<td>11%</td>
</tr>
<tr>
<td>Percentage of Auckland Transport streetlights that are energy efficient LED</td>
<td>56%</td>
<td>66%</td>
<td>76%</td>
</tr>
</tbody>
</table>

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

16. The impact of information in this report is mainly confined to Auckland Transport. Where LBTCF projects are being progressed by Auckland Council’s Community Facilities group, engagement will take place. Any further engagement required with other parts of the Council group will be carried out on an individual project basis.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

17. AT attended local board workshops in February and March 2020 to develop these project options. The workshop on 13th February 2020 refreshed the Board on the new process for the allocation of the LBTCF.

18. At the 26th March 2020 workshop, AT provided advice on the project lists and provided staff recommendations on which projects to take forward to rough order of costing. These recommendations are noted above.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

19. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.
Ngā ritenga ā-pūtea
Financial implications

20. There are no financial implications for the Board in requesting rough order of costs from Auckland Transport. Costs associated with providing the rough order of cost plus more detailed high-level advice is borne by Auckland Transport.

21. The table below gives the LBTCF financial summary for the Manurewa Local Board which includes the budget available in the new political term.

<table>
<thead>
<tr>
<th>Previously unallocated funds</th>
<th>Allocation for term</th>
<th>Total $ available to new Board</th>
<th>Minimum $ that must be allocated by 30 June 2020 - to ensure projects can be constructed during the electoral term, the board should allocate 50% of their allocation in June 2020.</th>
</tr>
</thead>
<tbody>
<tr>
<td>234,803</td>
<td>3,426,591</td>
<td>3,661,394</td>
<td>1,830,697</td>
</tr>
</tbody>
</table>

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

22. The proposed decision of receiving the report and requesting rough order of costs for potential LBTCF projects has no risks for the Board.

Ngā koringa ā-muri
Next steps

23. AT expects to report back May 2020 with the prepared RoCs. Due to current Covid-19 lockdown, RoCs that require site visits may take longer to prepare than the May 2020 deadline.

24. The Board will be requested to allocate funds to its selected projects by the end of June 2020, or as soon as practical after RoCs are provided.

Ngā tāpirihanga
Attachments

25. There are no attachments to this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>James Ralph, Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jonathan Anyon, Manager, Elected Member Relationship Unit</td>
</tr>
</tbody>
</table>
New community lease to Manukau Racing Pigeon Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa

File No.: CP2020/04052

Te take mō te pūrongo
Purpose of the report

1. To grant a new community lease to Manukau Racing Pigeon Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa.

Whakarāpopototanga matua
Executive summary

2. Manukau Racing Pigeon Club Incorporated holds an operative community lease for the group-owned building located at Mountfort Park, 25R Dr Pickering Avenue, Manurewa.

3. The lease commenced on 1 January 2009 and reached final expiry on 31 December 2010. The lease is holding over on a month-by-month basis until terminated or a new lease is granted.

4. The club is dedicated to the growth, preservation and support of pigeon racing in Manurewa and its surrounding communities. Its purpose is the promotion of the sport of pigeon racing and the fostering of all matters pertaining to homing pigeons.

5. After assessing the club’s new lease application, staff are satisfied that the requirements under Auckland Council’s Community Occupancy Guidelines 2012 have been met.

6. Iwi engagement has been undertaken and public notification will follow subject to Manurewa Local Board’s approval of the recommendations below.

7. This report recommends that the Manurewa Local Board grant a new community lease to Manukau Racing Pigeon Club Incorporated in accordance with the terms and conditions of Auckland Council’s Community Occupancy Guidelines 2012 and the Reserves Act 1977.

Ngā tūtohunga
Recommendation/s

That the Manurewa Local Board:

a) approve public notification of Auckland Council’s intention to grant a new community lease to Manukau Racing Pigeon Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa as provided in Attachment A.

b) delegate to the Manurewa Local Board Chairperson the authority to appoint a hearings panel to consider any submissions or objections received, following the public notification, and for the panel to reach a decision.

c) grant, under Section 54(1)(b) of the Reserves Act 1977, a new community lease to Manukau Racing Pigeon Club Incorporated for the group-owned building comprising 210 square meters (more or less) located at Mountfort Park, 25R Dr Pickering Avenue, Manurewa (outlined in red on Attachment A) on the land described as Lot 1 Deposited Plan 115625 subject to the following terms:

i) term - 10 years commencing 16 April 2020, with one 10 year right of renewal commencing 16 April 2030, effecting final expiry 15 April 2040

ii) rent - $1.00 plus GST per annum if demanded
iii) all other terms and conditions to be in accordance with Auckland Council’s Community Occupancy Guidelines 2012 and the Reserves Act 1977.

d) approve the Manukau Racing Pigeon Club Incorporated Community Outcomes Plan for inclusion as the Third Schedule of the lease document which is attached to this report as Attachment B.

**Horopaki Context**

8. This report considers the new community lease to Manukau Racing Pigeon Club Incorporated for its building located at Mountfort Park, 25R Dr Pickering Avenue, Manurewa.

9. The Manurewa Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

**Land, Building and Lease**

10. The club holds an operative community lease over its building at Mountfort Park, Manurewa, described as Lot 1 Deposited Plan 115625, held in fee simple by Auckland Council as a classified recreation reserve and subject to the Reserves Act 1977.

11. The building is owned by the club who is responsible for all maintenance of the leased area.

12. The area proposed to be leased to the club consists of approximately 210 square meters (more or less) and is outlined in red on Attachment A.

**Manukau Racing Pigeon Club Incorporated**

13. The club was established in 1992 with the amalgamation of the Papatoetoe and Manurewa Pigeon Clubs and registered as an incorporated society on 26 January 1994.

14. The club has 43 registered members and is affiliated to The Auckland Racing Pigeon Federation (the federation) and the national organisation Pigeon Racing in New Zealand.

15. The premises is used by members for basketing the birds for racing. The federation also uses the premises for meetings, basketing and race results.

16. The club attends national races which allows its members the opportunity to participate and compete against members from outside the region.

17. The racing is divided into two seasons, a young bird programme generally raced from February to May, and an old bird programme between August and December. On race days, transport of racing birds to designated race points for liberation is mainly by road transport. Air transport is also used where small numbers are concerned.

18. The birds are liberated en masse at the race point and each bird will fly to its particular loft. The distance covered by each bird is calculated. The time taken for each bird to complete the race is measured by electronic timers, and the bird with the highest average speed (distance divided by time) is the winner.

19. The club supports the community by making its building available for hire to help and support initiatives and activities pertaining to the local community, sport clubs and community organisations. The club has submitted a comprehensive application in support of a new community lease.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

20. The club’s new lease application was assessed against the criteria contained in the Community Occupancy Guidelines 2012 and the priorities set by the Manurewa Local Board Plan 2017.
21. Under the guidelines, groups that own their own buildings have an automatic right to re-apply for a new lease at the end of their occupancy term, a right which the club is exercising. It is recommended that a new lease be granted to the club for a term of 10 years, with one right of renewal for a further term of 10 years, in accordance with the guidelines.

22. As the club’s lease is holding over on a month-by-month basis, a new lease term can commence from now.

23. Staff have determined that Manukau Racing Pigeon Club Incorporated meets the requirements under the guidelines to qualify for a new community lease as evidenced below. The club:
   - is registered as an incorporated entity
   - has complied with the terms of the operative lease
   - caters to a well-defined group in the community and its services are well utilised
   - is financially viable and sustains its activities predominantly through membership levies and building hireage
   - is managed appropriately.

24. The building is owned by the club who are responsible for all maintenance within the leased area. A site visit undertaken in 2019 indicated that the building is maintained to a satisfactory standard.

25. The club has a scheduled maintenance programme for the upkeep of its building and general maintenance is undertaken by its members.

26. A community outcomes plan has been negotiated with the club that identifies the benefits the club will provide to the community. This will be attached as a schedule to the lease document.

Public Notification

27. As the club’s activity is not contemplated in a reserve management plan, staff are required to undertake public notification for public input on the use of the reserve, and submitters will have one month to make a submission or objection regarding the lease proposal.

Tauākī whakaaweawe āhuarangi

Climate impact statement

28. There is no impact on greenhouse gas emissions as the proposal does not introduce any new source of emissions.

29. Climate change impacts will need to be considered in any future planning for the area. While the leased area does not sit directly within a flood water (river or surface flooding) zone as a result of a 1-in-100-year rainstorm event, other areas are within the zones (as shown below).
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

30. Staff have obtained support from colleagues in Parks, Sports and Recreation and Community Empowerment. No concerns were raised regarding the new lease to Manukau Racing Pigeon Club Incorporated.

31. The proposed new lease has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

32. The assessment of the application was workshopped with the Manurewa Local Board on 13 February 2020. The local board provided informal support for the proposed new community lease to the club.

33. The recommendations in this report fall within local board’s allocated authority to grant leases within local community facilities in line with the Community Occupancy Guidelines 2012.

34. The recommendations within this report support the Manurewa Local Board Plan 2017 outcomes of:
   - People in Manurewa are connecting actively everywhere and every day (Outcome 1).

35. The proposed lease will benefit the local community in enabling initiatives that promote the sport of pigeon racing, and the fostering of all matters pertaining to homing pigeons.

Tauākī whakaaweawe Māori
Māori impact statement

36. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi which are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan, the Unitary Plan and local board plans.

37. An aim of community leasing is to increase targeted support for Māori community development. This proposal seeks to improve access to facilities for all Aucklanders, including Māori living in the Manurewa Local Board area.

38. The club promote participation of Māori through local programmes and this will form part of their community outcomes plan commitments.

39. Staff presented the proposed lease at the regional Mana Whenua Forum on Wednesday, 30 October 2019. There were no concerns raised by iwi at the forum. To fulfil the statutory requirements, staff emailed iwi representatives on Monday, 9 December 2019 allowing 20 working days to respond. There were no objections received. Iwi representatives will also have an opportunity to provide feedback during the public notification process.

Ngā ritenga ā-pūtea
Financial implications

40. All costs involved in the preparation of lease documents are borne by Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

41. Should the Manurewa Local Board resolve not to grant a new community lease to Manukau Racing Pigeon Club Incorporated, it will inhibit the club’s ability to undertake its core activities which will have a negative impact on the local board outcomes.
42. Additionally, there is risk in relation to the building where council may be liable for an asset where budget is neither allocated nor identified in council’s key strategic planning documents.

43. The new lease affords the club’s security of tenure, enabling them to attend to the scheduled maintenance of its facility. If the lease is not granted, the club’s ability to maintain its building will be severely impacted.

Ngā koringa ā-muri

Next steps

44. Subject to the local board’s approval, public notification to grant a new community lease to Manukau Racing Pigeon Club Incorporated will be undertaken. On completion of the public notification and subject to the resolution of any objections, staff will work with the club to finalise the lease documentation.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Site Plan</td>
<td>35</td>
</tr>
<tr>
<td>B</td>
<td>Community Outcomes Plan</td>
<td>37</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tai Stirling - Community Lease Advisor</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
<td></td>
</tr>
</tbody>
</table>
Attachment A: Site plan for Manukau Racing Pigeon Club Incorporated at Mountfort Park, 25R Dr Pickering Avenue, Manurewa

Mountfort Park, 25R Dr Pickering Avenue, Manurewa outlined in aqua blue:

Leased area outlined in red:
## COMMUNITY OUTCOMES PLAN

<table>
<thead>
<tr>
<th>Community Group</th>
<th>Manukau Racing Pigeon Club Incorporated</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name and Location of Land/Facility</strong></td>
<td>Mountfort Park, 25R Dr Pickering Avenue, Manurewa</td>
</tr>
<tr>
<td><strong>Local Board Area</strong></td>
<td>Manurewa</td>
</tr>
<tr>
<td><strong>Agreed Annual Report Due Date</strong></td>
<td>16 April and on the same date every year thereafter</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Local Board Outcomes 2017</th>
<th>Goal</th>
<th>Performance Measure</th>
<th>Achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community</strong></td>
<td>To maintain the building in good condition, including routine maintenance of the facility.</td>
<td>Develop and action an asset replacement and facility maintenance plan as required</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td><strong>Outcome 1:</strong> people in Manurewa are connecting actively everywhere and every day</td>
<td>Promote the facility within the community</td>
<td>Promote the availability of the society and its facility to the community</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td></td>
<td>Liaise with local community networks and partnerships</td>
<td>List the local community networks and partnerships the society works with</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td><strong>Māori</strong></td>
<td>Provide opportunity for Māori community to be involved during open days</td>
<td>Minimum of one per annum</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td><strong>Outcome 1:</strong> people in Manurewa are connecting actively everywhere and every day</td>
<td>To engage with local Māori school's (for instance Kohanga Reo) and sharing the Society's purpose</td>
<td>Minimum of one per annum</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td><strong>Environment</strong></td>
<td>Effective, frugal use of services and waste minimisation</td>
<td>Promote recycling of materials with users of the facility</td>
<td>Evidence provided by annual report</td>
</tr>
<tr>
<td><strong>Outcome 3:</strong> Our environment is a source of pride and enjoyment for the community</td>
<td>Encourage sustainable practices</td>
<td>Auckland Council recycling bins must be available at all times</td>
<td>Evidence provided by annual report</td>
</tr>
</tbody>
</table>
Local board feedback for inclusion in Auckland Council submissions

File No.: CP2020/03960

Te take mō te pūrongo

Purpose of the report

1. To recommend that the Manurewa Local Board delegate authority to the local board chair to submit the local board’s formal views for inclusion in Auckland Council submissions to Central Government and other councils, where this feedback is due before a local board meeting.

Whakarāpopototanga matua

Executive summary

2. Central Government (and other councils) seek feedback through public consultation on bills, inquiries and other key matters. The consultation timeframes vary between four and eight weeks.

3. The Governing Body is responsible for making official submissions to Central Government on most matters except for submissions to government on legislation where it specifically relates to a local board area. Where the Governing Body decides to make an official submission on a Central Government matter, staff work to develop a draft submission for consideration by the Governing Body and will call for local board input so it can be incorporated. The Auckland Council submission needs to be approved within the consultation timeframes set by Central Government.

4. Local board input is required to be approved by the local board. Where local boards are unable to make these decisions at a local board meeting due to the constrained timeframes, another mechanism is required. In situations where local boards prefer not to use the urgent decision process, local boards sometimes provide informal feedback that is endorsed at the next business meeting. This is not considered best practice because the local board input can be challenged or changed at ratification or approval stage, which leads to reputational risk for the council.

5. In situations where timeframes don’t allow reporting to formal business meetings, staff recommend that the local board either uses the urgent decision process or delegates authority to the chair to approve and submit the local board’s input into Auckland Council submissions. Both options provide an efficient way to ensure that local board formal input is provided when external parties set submission deadlines that don’t allow formal input to be obtained from a local board business meeting.

Ngā tūtohunga

Recommendation/s

That the Manurewa Local Board:

a) delegate authority to the chair to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.

b) note that the local board can continue to use its urgent decision process to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils, if the chair chooses not to exercise the delegation sought in recommendation (a).

c) note that this delegation will only be exercised where the timeframes do not allow for
local board input to be considered and approved at a local board meeting.

d) note all local input approved and submitted for inclusion in an Auckland Council submission is to be included on the next local board meeting agenda for the public record.

**Horopaki Context**

6. Government departments, parliament, select committees and other councils seek feedback on issues using both formal and informal consultation opportunities. Auckland Council has an ongoing opportunity to provide advocacy on public policy matters and this is often done by making a public submission. Submissions can be provided on other council’s plans, on policy and legislative reviews or on an agency’s proposed strategy.

7. Council submissions are the formal responses to the public consultation opportunities that are open to everyone, including all Aucklanders.

8. Under the Local Government (Auckland Council) Act 2009 the Governing Body must consider any views and preferences expressed by a local board, where a Governing Body decision affects or may affect the responsibilities or operation of the local board or the well-being of communities within its local board area.

9. Under the current allocation of decision-making responsibility, the Governing Body is allocated decision-making responsibility for “submissions to government on legislation including official submissions of Auckland Council incorporating local board views”. Local boards are allocated decision-making for “submissions to government on legislation where it specifically relates to that local board area only”.

10. Central Government agencies set the deadlines for submissions which are generally between four to eight weeks. These timeframes do not usually allow for formal reporting to local boards to input into the council submission. In situations where local boards prefer not to use the urgent decision process, local boards can sometimes provide informal feedback that is endorsed at the next business meeting. This is not considered best practice because the local board input can be challenged or changed at ratification or approval stage, which leads to reputational risk for council.

11. Providing a delegation for Central Government submissions provides local boards with another option to give formal local views within prescribed timeframes.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

12. There are five options available to local boards to approve their formal views and input on submissions to Central Government. Where this input is sought within a time constrained process and is due before a meeting of the local board, only four of these options will be available.
### Table 1: Options for mechanisms through which the local boards can approve their formal views on Auckland Council submissions to Central Government and other councils

<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
</table>
| 1. Local board input approved at a business meeting                    | • Decision is made and adopted in a public meeting (transparency of decision making).  
• All local board members have the opportunity to make the formal decision. | • Local board meeting schedules and agenda deadlines often don’t align with external agency deadlines. |
| 2. Local board input approved at an extraordinary meeting of the local board | • Provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules.  
• Decision is made and adopted in a public meeting (transparency of decision making).  
• All local board members have the opportunity to make the formal decision. | • Extraordinary meeting needs to be called by a resolution (requires anticipation by the local board) or requisition in writing delivered to the Chief Executive. The process usually requires a minimum of three clear working days.  
• There are additional costs incurred to run an unscheduled meeting.  
• It may be difficult to schedule a time when enough local board members can attend to achieve a quorum. |
| 3. Local board input approved using urgent decision mechanism (staff recommend this option) | • It provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules.  
• Local board input can be submitted once the Chair, Deputy Chair and Relationship Manager have received the report providing the local board views and input.  
• The urgent decision needs the sign-off from two local board members (ie the Chair and Deputy Chair), rather than just one. | • The decision is not made in a public meeting. It may be perceived as non-transparent decision-making because it is not made by the full local board.  
• Chair and deputy may not have time to properly consult and ascertain view of the full local board. |
| 4. Local board input approved by the chair who has been delegated authority from the local board (staff recommend this option where local boards choose not to use the urgent decision process) | • It provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules and local boards don’t want to use the urgent decision process.  
• Local board input can be submitted as soon as possible after the local board views and input have been collated and discussed by the local board members. | • Decision is not made in a public meeting. It may be perceived as non-transparent decision-making because it is not made by the full local board.  
• The chair who has the delegated authority may not have time to properly consult and ascertain views of the full local board. |
| 5. Local board input submitted and ratified at a later date             | • Local board informal input can be submitted as soon as possible after the local board views and input have been collated and discussed by the local board members. | • Local board input submitted is considered to be the informal views of the local board until they are approved.  
• Local board input can be challenged or changed at ratification or approval stage.  
• Decision to ratify informal views, even if made in a public meeting, is |
<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>unable to be changed in the council submission (can be perceived as non-transparent decision-making).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Inclusion of informal views in the Auckland Council submission will be at the discretion of the Governing Body. These may be included with caveats noting the views have not been ratified by the local board.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• If the local board changes its views, there is a reputational risk for the council.</td>
</tr>
</tbody>
</table>

13. Options one, two and three are already available to local boards and can be utilised as required and appropriate. Option one should always be used where timeframes allow reporting. Option four requires a delegation in order for a local board to utilise this mechanism and should be used only when timeframes don’t allow reporting to a business meeting.

14. Local boards who wish to utilise option four are requested to delegate to the chair as this fits within the leadership role of the chair and they are more likely to be available because the chair is a full-time role. The role of this delegated member will be to attest that the approved and submitted input constitutes the views of the local board. The input should then be published with the agenda of the next formal business meeting of the local board to provide transparency. The delegate may choose not to exercise their delegation if the matter is of a sensitive nature and is something that the full board should consider at a business meeting.

15. Each local board will be in charge of its own process for considering and developing their local board input that will be approved by the delegated member. This can include discussions at workshops, developing ideas in a small working group or allocating it to an individual member to draft.

16. Where local boards do not wish to delegate the views to the chair, the recommended option is to use the urgent decision mechanism (where deadlines don’t align with local board reporting timeframes). The mechanism requires a staff report and the decision to be executed by three people (the Chair, Deputy Chair and the Relationship Manager). Local board input can be submitted within one to two days after the local board views and input have been collated and discussed by the local board members.

17. Option five is not considered best practice and local boards are strongly discouraged from using this.

**Tauākī whakaaweawe āhuarangi**

*Climate impact statement*

18. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

*Council group impacts and views*

19. This report proposes a delegation to ensure that staff can undertake the preparation of submissions in a timely manner, while receiving formal local board input on matters that are of local board importance.
Local board feedback for inclusion in Auckland Council submissions

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
20. This report seeks to establish a specific delegation for the local board chair.
21. Any local board member who is delegated responsibilities should ensure that they represent the wider local board views and preferences on each matter before them.

Tauākī whakaaweawe Māori
Māori impact statement
22. A decision of this procedural nature is not considered to have a positive or negative impact for Māori.

Ngā ritenga ā-pūtea
Financial implications
23. A decision of this procedural nature is not considered to have financial implications on Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
24. If local boards choose to delegate to provide their formal views on Auckland Council submissions, there is a risk that this mechanism is perceived as non-transparent decision-making because it is not made by the full local board. This can be mitigated by publishing the submitted local board input on the next agenda.
25. There is also a risk that the chair who has the delegated authority may not have time to properly consult and ascertain views of the full local board. This can be mitigated by encouraging the local board to collectively discuss and agree their input before it is submitted by the member who has been delegated authority.

Ngā koringa ā-muri
Next steps
26. On those occasions where it is required, the delegation will be used to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol Stewart - Senior Policy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
For Information: Reports referred to the Manurewa Local Board

File No.: CP2020/04238

Te take mō te pūrongo

Purpose of the report

1. To provide an opportunity for the Manurewa Local Board to receive reports and resolutions that have been referred from the Governing Body committee meetings, Council Controlled Organisations, forums or other local boards for information.

2. The following information was circulated to the local board:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Item no.</th>
<th>Meeting Date</th>
<th>Governing Body Committee or Council Controlled Organisation or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework - Proposed changes</td>
<td>12</td>
<td>17 March 2020</td>
<td>Albert-Eden Local Board</td>
</tr>
<tr>
<td>2</td>
<td>Urgent decision - Papakura Local Board feedback on the Auckland Council Controlled Organisations Review</td>
<td>N/A</td>
<td>N/A</td>
<td>Papakura Local Board</td>
</tr>
</tbody>
</table>

Ngā tūtohunga

Recommendation/s

That the Manurewa Local Board:

a) receive the following information from the following Governing Body committee meetings, Council Controlled Organisations, forums or other local board meetings:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Item no.</th>
<th>Meeting Date</th>
<th>Governing Body Committee or Council Controlled Organisation or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Te Taruke-a-Tawhiri: Auckland’s Climate Action Framework - Proposed changes</td>
<td>12</td>
<td>17 March 2020</td>
<td>Albert-Eden Local Board</td>
</tr>
<tr>
<td>2</td>
<td>Urgent decision - Papakura Local Board feedback on the Auckland Council Controlled Organisations Review</td>
<td>N/A</td>
<td>N/A</td>
<td>Papakura Local Board</td>
</tr>
</tbody>
</table>
Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th></th>
<th>Author</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Rohin Patel - Democracy Advisor - Manurewa</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authoriser</th>
<th>Authoriser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo  
Purpose of the report  
1. To present to the Manurewa Local Board the three months Governance Forward Work Calendar.

Whakarāpopototanga matua  
Executive summary  
2. The Governance Forward Work Calendar is a schedule of items that will come before the local board at business meetings and workshops over the next three months. The Governance Forward Work Calendar for the Manurewa Local Board is included in Attachment A.  
3. The calendar aims to support local boards’ governance role by:  
   i) ensuring advice on agendas and workshop material is driven by local board priorities  
   ii) clarifying what advice is required and when  
   iii) clarifying the rationale for reports.  
4. The calendar will be updated every month, be included on the agenda for business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.

Ngā tūtohunga  
Recommendation/s  
That the Manurewa Local Board:  
a) note the Governance Forward Work Calendar.

Ngā tāpirihanga  
Attachments  
<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Manurewa Local Board Governance Forward Work Calendar April 2020</td>
</tr>
</tbody>
</table>

Ngā kaihaina  
Signatories  
<p>| Author | Rohin Patel - Democracy Advisor - Manurewa |
| Authoriser | Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura |</p>
<table>
<thead>
<tr>
<th>Workshop / Business Meeting</th>
<th>Date</th>
<th>Topic</th>
<th>Governance Role</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshop</td>
<td>TBC</td>
<td>Auckland Waters Strategy - workshop on public feedback and draft strategy</td>
<td>Input to regional decision-making</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>TBC</td>
<td>Water supply and wastewater bylaw review</td>
<td>Input to regional decision-making</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>TBC</td>
<td>Drainage Bylaw 303</td>
<td>Input to regional decision-making</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>Local board plans population wellbeing and injury prevention</td>
<td>Setting direction / priorities / budget</td>
<td>Define opportunities / potential approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>Local Board Plan Workshop 3</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>April</td>
<td>Expected Reports on the Agenda</td>
<td>Water supply and wastewater bylaw review</td>
<td>Input to regional decision-making Defere board position and feedback</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>April - May</td>
<td>Changes to local board meetings as a result of COVID19 legislation and systems for public input</td>
<td>Accountability to the public</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>April - June</td>
<td>Auckland Waters Strategy</td>
<td>Input to regional decision-making</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>2/04/2020</td>
<td>Local Board Work Programme 2020/2021 Community Facilities</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>PKR and Community Facilities Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>Maori communities / marae/maungaharau engagement in Manurewa</td>
<td>Keeping informed</td>
<td>Information dissemination</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>Nathan Horowhata facilitation for facility development</td>
<td>Oversight and monitoring</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>16/04/2020</td>
<td>Local Board Agreement Workshop 4</td>
<td>Setting direction / priorities / budget</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>May</td>
<td>Age-friendly City</td>
<td>Input to regional decision-making</td>
<td>Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>21/05/2020</td>
<td>Local Economic Development Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>21/05/2020</td>
<td>Manurewa Business Association Update</td>
<td>Keeping informed</td>
<td>Revenue update on progress</td>
</tr>
<tr>
<td>Workshop</td>
<td>21/05/2020</td>
<td>Wiki Business Association Update</td>
<td>Keeping informed</td>
<td>Revenue update on progress</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>May</td>
<td>Expected Reports on the Agenda</td>
<td>Annual planning / LBA / agree feedback and advocacy</td>
<td>Setting direction / priorities / budget Defere board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>21/05/2020</td>
<td>ACE Work Programme Update</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal adoption</td>
</tr>
<tr>
<td>Workshop</td>
<td>14/05/2020</td>
<td>Auckland Transport Weekly Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>14/05/2020</td>
<td>Connected Communities Workshop 2</td>
<td>Setting direction / priorities / budget</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>14/05/2020</td>
<td>Local Board Work Programme 2020/2021 Workshop 3</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>Workshop</td>
<td>14/05/2020</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>May</td>
<td>Expected Reports on the Agenda</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>18/05/2020</td>
<td>Infrastructure Services Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>18/05/2020</td>
<td>PKR and Community Facilities Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / Inform future direction</td>
</tr>
<tr>
<td>Workshop</td>
<td>18/05/2020</td>
<td>Auckland Transport Forward Works Programme</td>
<td>Keeping informed</td>
<td>Information dissemination</td>
</tr>
</tbody>
</table>
### Item 18

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Overview</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>28/05/2020</td>
<td>Report a problem online using the new Auckland Council online form</td>
<td>Keeping informed</td>
<td>Information dissemination</td>
</tr>
<tr>
<td>09/06/2020</td>
<td>ACE Work Programme Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>16/06/2020</td>
<td>Local Board Agreement Workshop 5</td>
<td>Setting direction / priorities / budget</td>
<td>Confirm priorities</td>
</tr>
<tr>
<td>16/06/2020</td>
<td>Local Economic Development Work Programme Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>03/06/2020</td>
<td>Infrastructure and Environmental Services Work Programme Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>03/06/2020</td>
<td>Auckland Transport Monthly Update</td>
<td>Overnight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>16/06/2020</td>
<td>Connected Communities Workshop 3</td>
<td>Setting direction / priorities / budget</td>
<td>Define board positions and feedback</td>
</tr>
<tr>
<td>16/06/2020</td>
<td>Planning Communities Action Plan Refresh</td>
<td>Input to regional decision-making</td>
<td>Define board positions and feedback</td>
</tr>
<tr>
<td>29/06/2020</td>
<td>Governance Framework Review - Service Levels and Funding project proposals</td>
<td>Input to regional decision-making</td>
<td>Define board positions and feedback</td>
</tr>
<tr>
<td>03/06/2020</td>
<td>Age-Friendly Auckland, Tāmaki Tāua hīrino Tāneatua - Draft Action Plan</td>
<td>Input to regional decision-making</td>
<td>Define board positions and feedback</td>
</tr>
</tbody>
</table>

### Business Meeting

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>June</td>
<td>Expected reports on the Agenda</td>
<td>Setting direction / priorities / budget</td>
</tr>
</tbody>
</table>

### Notes

- Annual planning (LRAR), adopt local board agreements, and fees and charges schedule.
- Check in on performance / inform future direction.
Manurewa Local Board Workshop Records

File No.: CP2020/04240

Te take mō te pūrongo
Purpose of the report
1. To note the Manurewa Local Board’s records for the workshops held on 5 March, 12 March, 19 March and 26 March 2020.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1.1 the local board shall receive a record of the general proceedings of each of its local board workshops held over the past month. However, the proceedings of a workshop shall record the names of members attending, the general nature of the matters discussed and the proceedings of the workshop. Resolutions or decisions are not made at workshops as they are solely for the provision of information and discussion. This report attaches the workshop record for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Manurewa Local Board:

a) note the Manurewa Local Board workshop records held on:
   i) 5 March 2020
   ii) 12 March 2020
   iii) 19 March 2020

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>5 March 2020, Manurewa Local Board - Workshop Record</td>
<td>53</td>
</tr>
<tr>
<td>B</td>
<td>12 March 2020, Manurewa Local Board - Workshop Record</td>
<td>55</td>
</tr>
<tr>
<td>C</td>
<td>19 March 2020, Manurewa Local Board - Workshop Record</td>
<td>57</td>
</tr>
<tr>
<td>D</td>
<td>26 March 2020, Manurewa Local Board - Workshop Record</td>
<td>59</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Rohin Patel - Democracy Advisor - Manurewa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Manoj Ragupathy - Relationship Manager Manurewa &amp; Papakura</td>
</tr>
</tbody>
</table>
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday, 5 March 2020, commencing at 4.00pm.

Present
Chairperson
Deputy Chairperson
Members:
Joseph Allan
Melissa Atama
Anne Candy
Tabetha Gorrie
Rangi McLean
Glenn Murphy
Ken Penney
Dave Pizzini

Apologies
Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Economic Development Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Local Economic Development 2019/2020 work programme.</td>
</tr>
<tr>
<td>John Norman (Strategic Planning Manager LED, Auckland Tourism Events and Economic Development)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arts, Community and Events Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Arts, Communities and Events 2019/2020 work programme.</td>
</tr>
<tr>
<td>Sopo Su’a-Elia (Strategic Broker, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natia Tucker (Specialist Advisor, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Danica Waiti (Specialist Advisor, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>-----------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>Melissa Lelo (Specialist Advisor, Youth Specialist, Arts Community and Events)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Climate Change Impacts on Health</td>
<td>Keeping Informed</td>
<td>The board received a presentation on climate change impacts on health.</td>
</tr>
<tr>
<td>Sarah McGhee (Senior Local Board Advisor – Manurewa, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr Maria Peach, GP (Turuki Health)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faithe Smith (Lead Financial Advisor, Financial Strategy and Planning)</td>
<td>Keeping Informed</td>
<td>The board received a presentation on Auckland Council’s financial decision-making processes.</td>
</tr>
<tr>
<td>Local Board General Business</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Members and Staff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 7.44pm
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday, 12 March 2020, commencing at 3.00pm.

Present

Chairperson Joseph Allan
Deputy Chairperson Melissa Atama
Members:
Anne Candy
Tabetha Gorrie
Rangi McLean
Glenn Murphy
Ken Penney
Dave Pizzini

Apologies

Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Board Work Programme 2020/2021 Workshop 3</td>
<td>Oversight and monitoring</td>
<td>The board provided feedback on the draft Manurewa Local Board 2020/2021 draft work programmes.</td>
</tr>
<tr>
<td>Sarah McGhee (Senior Local Board Advisor – Manurewa, Local Board Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Boswell (Local Board Advisor – Manurewa, Local Board Services)</td>
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<tr>
<td>John Norman (Strategic Planning Manager LED, Auckland Tourism, Events and Economic Development)</td>
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<tr>
<td>Dhaya Haran (Specialist Advisor - Youth Employment, The Southern Initiative)</td>
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<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
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<tr>
<td>Gill Pannell</td>
<td>(Manager Library Operations, Libraries and Information)</td>
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<tr>
<td>Prasanthi Cottingham</td>
<td>(Relationship Advisor, Relationship Management Unit – Infrastructure and Environmental Services)</td>
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<tr>
<td>Debra Langton</td>
<td>(PSR Portfolio Manager, Parks Sports and Recreation)</td>
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<tr>
<td>Sopo Su'a-Elia</td>
<td>(Strategic Broker, Arts Community and Events)</td>
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<tr>
<td>Sam Pohiva</td>
<td>(Delivery Business Manager, Community Facilities)</td>
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<tr>
<td>Nicole Braganza</td>
<td>(Work Programme Lead, Community Facilities)</td>
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<tr>
<td>Tai Stirling</td>
<td>(Community Lease Specialist, Community Facilities)</td>
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<tr>
<td>Faithe Smith</td>
<td>(Lead Financial Advisor, Corporate Finance and Property)</td>
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<tr>
<td>Local Board General Business</td>
<td></td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Members and Staff</td>
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</tr>
</tbody>
</table>

The workshop concluded at 5.52pm
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday, 19 March 2020, commencing at 4.00pm.

Present
Chairperson: Joseph Allan
Deputy Chairperson: Melissa Atama
Members:
- Anne Candy (via Skype)
- Tabetha Gorrie
- Rangi McLean
- Glenn Murphy
- Ken Penney
- Dave Pizzini

Apologies

Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Board Work Plan Workshop 2</td>
<td>Setting direction / priorities / budget</td>
<td>The board provided feedback on the draft Manurewa Local Board Plan.</td>
</tr>
<tr>
<td>Sarah McGhee (Senior Local Board Advisor – Manurewa, Local Board Services)</td>
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</tr>
<tr>
<td>Robert Boswell (Local Board Advisor – Manurewa, Local Board Services)</td>
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<tr>
<td>Shelvin Munif-Imo (Local Board Engagement Advisor, Local Board Services)</td>
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</tbody>
</table>

The workshop concluded at 5.04pm
Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held via Skype on Thursday, 26 March 2020, commencing at 4.08pm.

Present

Chairperson: Joseph Allan
Deputy Chairperson: Melissa Atama
Members: Anne Candy, Tabetha Gorrie, Rangi McLean, Glenn Murphy, Ken Penney, Dave Pizzini

Apologies

Also present:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks, Sports and Recreation Work Programme Update</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Parks, Sports and Recreation 2019/2020 work programme.</td>
</tr>
<tr>
<td>Debra Langton (PSR Portfolio Manager, Parks Sports and Recreation)</td>
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<tr>
<td>Howell Davies (Senior Advisor - Urban Forest, Parks Sports and Recreation)</td>
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</tr>
<tr>
<td>Transform Manukau</td>
<td>Oversight and monitoring</td>
<td>The board received an update on the Transform Manukau project.</td>
</tr>
<tr>
<td>Jody Jackson-Becerra (Senior Engagement Advisor, Panuku Development Auckland)</td>
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<tr>
<td>Richard Davison (Priority Location Director, Panuku Development Auckland)</td>
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</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
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<td>-------------------------------------------------</td>
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</tr>
<tr>
<td>Local Board Transport Capital Fund Projects</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board provided feedback on potential Local Board Transport Capital Fund Projects.</td>
</tr>
<tr>
<td>James Ralph (Elected Relationship Manager,</td>
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<tr>
<td>Auckland Transport)</td>
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</tr>
<tr>
<td>Review of the Grants Programme for 2020-2021</td>
<td>Local initiative / preparing for specific decisions</td>
<td>The board provided feedback on the draft grants programme.</td>
</tr>
<tr>
<td>Helen Taimarangai (Senior Grants Advisor,</td>
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<tr>
<td>Treasury)</td>
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</tr>
<tr>
<td>Local Board General Business Members and Staff</td>
<td>Keeping informed</td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 7.39pm