I hereby give notice that an ordinary meeting of the Ōrākei Local Board will be held on:

Date: Thursday, 16 April 2020
Time: 3.00pm
Meeting Room: This meeting will be held virtually by Skype
Venue:

Ōrākei Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson
Mr Scott Milne, JP

Deputy Chairperson
Sarah Powrie
Troy Churton
Colin Davis, JP
Troy Elliott
Margaret Voyce
David Wong, JP

Members

(Quorum 4 members)

Kim Lawgun
Democracy Advisor

8 April 2020

Contact Telephone: 021 302 163
Email: Kim.Lawgun@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
ITEM | TABLE OF CONTENTS | PAGE  
--- | --- | ---  
1 | Welcome | 5  
2 | Apologies | 5  
3 | Declaration of Interest | 5  
4 | Confirmation of Minutes | 5  
5 | Leave of Absence | 5  
6 | Acknowledgements | 5  
7 | Petitions | 5  
8 | Deputations | 5  
9 | Public Forum | 5  
10 | Extraordinary Business | 5  
11 | Variation of Community Lease to St Heliers Tennis Club Incorporated, St Heliers Bay Reserve, 3 Goldie Street, St Heliers | 7  
12 | Ōrākei Local Board Grants Programme 2020/2021 | 13  
13 | Approval for a new road name at 17 Eaglehurst Road, Ellerslie | 21  
14 | Local board feedback for inclusion in Auckland Council submissions | 29  
15 | Urgent Decision - Cancellation of 2020 ANZAC Commemorative Service St Heliers | 35  
16 | Chairman and Board Member April 2020 report | 47  
17 | Ōrākei Local Board Workshop Proceedings | 51  
18 | Consideration of Extraordinary Items |  

1 Welcome

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the minutes of the Ōrākei Local Board held on Thursday, 19 March 2020, be confirmed as true and correct.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōrākei Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business
Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-
(a) The local authority by resolution so decides; and
(b) The presiding member explains at the meeting, at a time when it is open to the
public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Variation of Community Lease to St Heliers Tennis Club Incorporated, St Heliers Bay Reserve, 3 Goldie Street, St Heliers

Item 11

Te take mō te pūrongo
Purpose of the report
1. To approve a variation of the community lease to St Heliers Tennis Club Incorporated for St Heliers Bay Reserve, 3 Goldie Street, St Heliers.

Whakarāpopototanga matua
Executive summary
2. St Heliers Tennis Club Incorporated has a community lease with Auckland Council for part of St Heliers Bay Reserve, 3 Goldie Street, St Heliers. The lease commenced on 1 December 1997 for an initial term of 15 years to 30 November 2012. The lease contains one 15 year right of renewal which was exercised in 2012. Final expiry of the lease is 30 November 2027.

3. Pursuant to clause 14.7 of the lease agreement, the club applied to the council on 1 August 2019 to vary the hours for the sale and supply of liquor on the premises. It seeks to do this as it relies on the income from the hireage of its bar and facilities to maintain its building and support club activities.

4. Clause 14.8 states the days and times for when alcohol may be sold or supplied on the premises. A variation to the lease is required to record the time changes and include a smoke-free policy clause. The club has agreed to the variations.

5. The matter was workshopped with the local board in September 2019 where members informally indicated their agreement to the variation, by amending the times in clause 14.8 to reflect the proposed changes. The business report could not be progressed at that time due to the election period.

6. This report was re-workshopped on 29 January 2020 with the newly elected Local Board who questioned the need for clauses 14.7 and 14.8 in the lease agreement noting that the District Licensing Committee holds jurisdiction over the granting or variation of alcohol licenses not local boards. They wish to separate licencing matters allowing the sale of liquor from the general provisions in a lease.

7. Clause 14.7 refers to the requirement for the group to obtain the council’s written consent prior to applying for a new liquor license or varying an existing liquor license. This clause should remain in the lease.

8. Clause 14.8 states the days and times for the sale and supply of alcohol from the premises which are criteria that will be set by the District Licencing Committee. Clause 14.8 is therefore not required and can be removed from the lease. Details of days and hours for the sale and supply of liquor from the premises will be in the license to the group.

9. This report recommends approving a variation of community lease to St Heliers Tennis Club Incorporated to remove clause 14.8, and to include a smoke-free clause to the lease.
Ngā tūtohunga
Recommendation/s

That the Īrākei Local Board:

a) approve a variation of the community lease to St Heliers Tennis Club Incorporated, located on part of St Heliers Bay Reserve, 3 Goldie Street, St Heliers (Attachment A), subject to the following terms and conditions:
   i) the existing clause 14.8 be deleted.
   ii) that a new clause recognising that the club will be adhering to the provisions of the council’s Smoke-free Policy 2013 be included.

b) all other terms and conditions in accordance with the Deed of Lease dated 1 December 1997 and any subsequent renewals.

Horopaki
Context

10. This report considers variations to the community lease to St Heliers Tennis Club Incorporated (the club) which is located on part of St Heliers Bay Reserve, 3 Goldie Street, St Heliers.

11. The Orākei Local Board is the allocated authority relating to local recreation, sport and community facilities, including community leasing matters.

Tātaritanga me ngā tohutohu
Analysis and advice

St Heliers Bay Reserve

12. St Heliers Tennis Club Incorporated occupies part of the land on St Heliers Bay Reserve marked “C” on SO 66921 - 5551 m2 - Part NA128/8 (Part-Cancelled) and held in fee simple by Auckland Council under the Reserves Act 1977 as a classified recreation reserve.

13. Located next to the tennis club are the St Heliers Bowling Club and St Heliers Bay Croquet Club. The bowling club holds a liquor licence and their lease provides for liquor sales between the hours of 8:30am and 10:30pm on any day of the week.

St Heliers Tennis Club Incorporated

14. St Heliers Tennis Club Incorporated has a community lease with Auckland Council for part of St Heliers Bay Reserve, 3 Goldie Street, St Heliers. The lease commenced on 1 December 1997 for an initial term of 15 years to 30 November 2012. The lease contains one 15 year right of renewal which was exercised in 2012 and final expiry of the lease is 30 November 2027.

15. In accordance with clause 14.7 of the agreement, the club provided written notice to the council on 1 August 2019 of its application to the council’s Alcohol Licensing team to vary its liquor license hours.

16. The club owns the building and occasionally hires out the facility to its members or the public for private functions, hence the request to vary liquor sale and supply times to reflect the need for this service.

17. The club relies on the income from hireage of its bar and facilities to support the upkeep and maintenance of its building, and its activities.
18. Under clause 14.8, the sale and supply of alcohol is permitted during the following days and times: Monday to Thursday 5pm to 10pm, and Friday to Sunday 2pm to 7pm. The club seeks a variation to clause 14.8 to record the extended hours as follows: Monday to Thursday 4pm to 10pm and Friday to Sunday 2pm – 11pm.

19. The club is an incorporated society and is affiliated to Tennis Auckland Incorporated which is associated to Tennis New Zealand, the governing body of the sport of tennis in New Zealand.

20. The club is currently meeting its obligations under the terms of the current lease and has not been in breach of these. It has a history of delivering its services to the local community and is financially viable.

21. Pursuant to clauses 14.7 and 14.8, a variation to the lease is required to record the time changes for the sale of liquor.

22. The club has also agreed to include a new clause in the lease that it will apply the provisions of the council’s smoke-free policy.

**Jurisdiction over liquor license matters**

23. Orākei Local Board members expressed their informal support for the proposed variation of community lease via correspondence on 20 September 2019, to amend clause 14.8 to record the changed times for the sale and supply of liquor.

24. Orākei Local Board members at the workshop on 29 January 2020 discussed the necessity for clauses 14.7 and 14.8 to remain, noting that the District Licensing Committee holds jurisdiction over the granting or variation of alcohol licenses not local boards. Board Members considered that separate licencing matters, allowing the sale of liquor from the general provisions in a lease, is appropriate.

25. The board expressed its informal support for the variation to remove clause 14.8 from the lease agreement, and for the group to apply directly to the District Licensing Committee for a variation to its liquor license.

**Tauākī whakaaweawe āhuarangi
Climate impact statement**

26. There is no impact on Green House Gas emissions as the variation does not introduce any new source of emissions.

27. Climate change is unlikely to impact the lease as the site does not sit within a flooding zone or near the coast.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views**

28. Staff have obtained input from other Community Facilities teams and departments including Parks, Sports and Recreation, Sports Parks, and Operational Management and Maintenance. No concerns were raised.

29. The proposed variation of community lease has no identified impact on other parts of the council group.

30. The views of council-controlled organisations are not required for the preparation of this report.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views**

31. The Orākei Local Board is the allocated authority to approve the granting of a variation of community lease.
32. The recommendations within this report support the Ōrākei Local Board 2017 plan outcomes:
   - Outcome 1: Our local parks and open space areas are valued and enjoyed
   - Outcome 2: Our residents are proud of their community facilities and public spaces

**Tauākī whakaaweawe Māori**

**Māori impact statement**

33. There are no changes in use and the change of operational activities is minor, so no consultation is required.

34. The objective of community leases is to ensure community facilities are well maintained and accessible to all members of the community, including Māori.

**Ngā ritenga ā-pūtea**

**Financial implications**

35. There is no direct cost to Auckland Council in granting this variation of community lease.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

36. Where a group meets the criteria stipulated in the lease agreement, council is obligated to not unreasonably withhold consent to a proposed variation.

37. If the variation of lease is not approved, clauses 14.7 and 14.8 would contradict future endorsed changes by the District Licensing Committee to the group. The lease would also fail to recognise that the club is adhering to the provisions of the council Smoke-Free Policy 2013.

**Ngā koringa ā-muri**

**Next steps**

38. Subject to the local board approving a variation of community lease, council staff will work with key representatives of the club to finalise the deed of variation of community lease.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Attachment A site plan of leased premises</td>
<td>11</td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valerie Vui - Community Lease Advisor</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
Attachment A: Leased premises to The St Hellier's Tennis Club Incorporated at Vellenoweth Green, 3 Goldie Street, St Helliars, hatched in yellow.
Te take mō te pūrongo
Purpose of the report
1. To adopt the Ōrākei Local Board Grants Programme 2020/2021.

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt their own local grants programme for the next financial year.
4. This report presents the Ōrākei Local Board Grants Programme 2020/2021 for adoption (see Attachment A).

Ngā tūtohunga
Recommendation/s
That the Ōrākei Local Board:
   a) adopt the Ōrākei Local Board Grants Programme 2020/2021.

Horopaki
Context
5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the next financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
   • outcomes as identified in the local board plan
   • specific local board grant priorities
   • which grant types will operate, the number of grant rounds and opening and closing dates
   • any additional criteria or exclusions that will apply
   • other factors the local board consider to be significant to their decision-making.
8. Once the local board grants programme 2020/2021 has been adopted, the types of grants, grant rounds, criteria and eligibility will be advertised through an integrated communication and marketing approach which includes utilising the local board channels.
Tātaritanga me ngā tohutohu
Analysis and advice
9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Ōrākei Local Board Grants Programme has been workshopped with the local board and feedback incorporated into the grants programme for 2020/2021.

10. The new grant programme includes the additional wording:
   - community activities for activation of coastal areas around major events.

Tauākī whakaaweawe āhuarangi
Climate impact statement
11. The local board grants programme aims to respond to Auckland Council’s commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Local board grants can contribute to climate action through the support of projects that address food production and food waste; alternative transport methods; community energy efficiency education and behaviour change; build community resilience and support tree planting.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
12. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

13. Based on the main focus of an application, a subject matter expert from the relevant council unit will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
14. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

Tauākī whakaaweawe Māori
Māori impact statement
15. All grant programmes respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

Ngā ritenga ā-pūtea
Financial implications
16. The allocation of grants to community groups is within the adopted Long-Term Plan 2018 - 2028 and local board agreements.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
17. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.
Ngā koringa ā-muri

Next steps

18. An implementation plan is underway and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board facebook page and communication with past recipients of grants.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Ōrākei Grants Programme 2020/2021</td>
<td>17</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ann Kuruvilla - Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Grants and Incentives Manager</td>
</tr>
<tr>
<td></td>
<td>Rhonwen Heath - Head of Rates Valuations &amp; Data Mgmt</td>
</tr>
<tr>
<td></td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
Ōrākei Local Board Grants Programme 2020/2021

Our Local Grants Programme aims to provide contestable grants to local communities under the activity areas of arts and culture, events, community development, environment and natural heritage, historic heritage and sports and recreation.

All applications received will be considered against our priorities specified in this grant programme which supports the local outcomes as detailed in our local board plan.

Priorities for Local Grant Programme applications

The Ōrākei Local Board welcomes grant applications that align with the following priorities:

- Neighbourhoods, community centres and public places are safe and attractive
- Public art and local heritage is supported by the community
- The community benefits from a number of community events
- The natural environment is valued, protected and enhanced by our communities
- Our natural areas are restored and enhanced for present and future generations
- More of our community participates in environmental enhancement projects
- The health of our waterways is improved
- A thriving economy which supports local businesses and town centres
- Local and overseas visitors are attracted to our area
- The recreational needs of different users are met
- Activities that are led by the community, encourage and support people from all walks of life to actively participate in their community
- Community activities for activation of coastal areas around major events

Lower priorities:

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

- commercial entities and promotion of commercial entities
- ticketed events
- activities or events that:
  - are not locally specific
  - benefit communities outside the Ōrākei Local Board area
- operational costs, including wages and salaries except where professional advice is required beyond the expertise of the applicant, i.e. planning, engineering fees.
- projects and activities in schools that do not demonstrate the community benefits
- applicants with more than one application submitted in a financial year.

Exclusions:

In addition to eligibility criteria outlined the Community Grants Policy, Ōrākei Local Board will not fund:

- applications for liquor licenses
• private entertainment
• purchase of vehicles (other significant asset purchases may also be declined)
• past grant recipients who have not provided accountability reports
• catering
• travel expenses
• applicants can only apply for the same project or activity once in a financial year to Ōrākei Local Board

Please refer to the Community Grants Policy: “Scope and eligibility” for general eligibility criteria:
• Ineligible applicants – Paragraph 78
• What we won’t fund – Paragraphs 84-86
• Lower priority – Paragraphs 87-88

Accountability measures
The Ōrākei Local Board requests that all successful applicants:
• acknowledge the Ōrākei Local Board’s support with the inclusion of the Board’s logo on advertising and promotional material in relation to the recipient and the purpose including print advertising and posters, newsletters, websites and banners; the Ōrākei Local Board’s name and logo to be in accordance with Council’s brand guidelines.
• acknowledge the Ōrākei Local Board as a supporter, wherever possible, in press conferences, news releases, speeches, launches, editorial/articles sent to any publications, magazines, and annual reports.
• advise the Ōrākei Local Board of marketing and promotional opportunities for the Ōrākei Local Board to promote its role as a supporter of the recipient.
• extend an invitation to the Ōrakei Local Board members to attend a funded project, programme, activity or event where appropriate

Investment approach
The Ōrākei Local Board operates two grants schemes under their Local Grants Programme and budgets have been allocated to support the programme as follows:

• Quick response grants, including Tree Protection Grants
  Two rounds this financial year will be allocated and confirmed by the local board at a business meeting
  – Minimum amount per grant: $500
  – Maximum amount per grant: $3,000
  – Tree protection grants: Maximum amount per grant: $2000

• Local Grants
  Two rounds this financial year will be allocated and confirmed by the local board at a business meeting
  – Minimum amount per grant: $3,000
  – Maximum amount per grant: $10,000

• Multi-board funding
  – Applicants that submit multi-board applications will need to provide evidence of the community benefit to the Ōrākei Local Board area.

Note: An individual is able to apply for amounts over $1,000, if their application is supported by a resolution from the local residents association and/or recognized local interest or community group from which the project impacts.

Page 18
Specific eligibility criteria for Tree Protection Grants

The Ōrākei Local Board recognises trees, whether identified for protection or not, are significant contributors to the amenity and character of local neighbourhoods and town centres. The Ōrākei Local Board provides owners of notable trees, within the local board area, access to the quick response grants, for tree works that support the long-term health of notable trees and their retention within the community.

To be eligible to apply for a tree protection grant criteria
- You must be the property owner.
- No more than one application per annum per tree can be submitted

Note: Applications for trees, granted funding for maintenance work in the preceding year, will not be eligible.

A grant is open to owners of all notable trees that are either
- scheduled in the Auckland Unitary Plan, Schedule 10: Notable Trees Schedule or
- significant notable non-scheduled landscape trees able to score 15 or greater when assessed against criteria for tree scheduling.

Work supported by tree protection grants

The Ōrākei Local Board Tree Protection Grant is focused on ensuring tree retention and maintenance and accepted tree work is limited to that which will ensure the long term health of the tree.

1. Pruning for safety
   - Reduction / thinning of extended branches with heavy end weight, poor taper and/or exhibiting weak attachments.
   - Crown lifting / pruning of branches obstructing lines of sight on streets and driveways.
   - Pruning to maintain clearances from dwellings and overhead private service lines.

2. Pruning for form (where these will benefit the longevity of the tree)
   - Removal of dead and diseased branches.
   - Removal or pruning of crossing and rubbing secondary branches.
   - Removal or pruning of broken and storm damaged branches.
   - Removal of stumps and stubs to encourage wound closure.
   - Thinning of the crown to increase sunlight

3. Soil environment
   - Measures designed to improve the tree’s soil environment, such as mulching with compost, in ground vertical mulching and soil aeration where this will be of benefit to the longevity

Specific tree protection grant exclusions
- Tree work solely to improve outlook from the property or enhance property values
- Tree work solely for the protection of built structures.

Applicants can apply for 50% of the cost of tree work up to a maximum of $2,000.

Tree work is required to be carried out by a qualified arborist and applications must be supported by quotes.
All grants for the maintenance and protection of notable trees can be applied for under the quick response rounds as outlined below:
Grant round application dates

Grant rounds for the 2019/2020 financial year (1 July 2019 to 30 June 2020) will be as follows:

<table>
<thead>
<tr>
<th>Quick Response Grants</th>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>21 September 2020</td>
<td>23 October 2020</td>
<td>19 November 2020</td>
<td>1 December 2020</td>
<td></td>
</tr>
<tr>
<td>Round two</td>
<td>19 April 2021</td>
<td>14 May 2021</td>
<td>15 June 2021</td>
<td>1 July 2021</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Local Grants</th>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round one</td>
<td>29 June 2020</td>
<td>7 August 2020</td>
<td>17 September 2020</td>
<td>1 October 2020</td>
<td></td>
</tr>
<tr>
<td>Round two</td>
<td>15 February 2021</td>
<td>2 April 2021</td>
<td>18 May 2021</td>
<td>1 June 2021</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Multiboard Grants</th>
<th>Grant Round</th>
<th>Opening date</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round One</td>
<td>15 June 2020</td>
<td>7 August 2020</td>
<td>17 September 2020</td>
<td>1 October 2020</td>
<td></td>
</tr>
<tr>
<td>Round Two</td>
<td>18 January 2021</td>
<td>19 March 2021</td>
<td>18 May 2021</td>
<td>1 June 2021</td>
<td></td>
</tr>
</tbody>
</table>

Notes from LB presentation workshop:
- Board will have funds available for projects that are community driven for activation of beaches around major events.
- Seed funding for smaller groups or small business ike water related activities like canoe, waka ama etc,
- High impact activation of communities like events in small points, foreseeing major events.
Approval for a new road name at 17 Eaglehurst Road, Ellerslie

File No.: CP2020/02422

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Ōrākei Local Board to name a new private road, being a commonly owned access lot, created by way of a subdivision development at 17 Eaglehurst Road, Ellerslie.

Whakarāpopototanga matua
Executive summary
2. Ōrākei Local Board’s road naming guidelines set out the requirements and criteria of the Council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region.
3. The developer and applicant, Solum Group Limited, have proposed the names presented in the tables below for consideration by the Board.
4. All of the proposed names are technically suitable for use, having been checked for duplication by Land Information New Zealand (LINZ) and authorised for use in this location. However, though the applicant has not conducted local engagement, which is required by the Ōrākei Local Board’s road naming guidelines, the applicant has requested that the proposed names be presented to the Board at its 16 April 2020 business meeting for consideration.
5. The proposed names for the new private road at 17 Eaglehurst Road, Ellerslie are as follows:
   - Kakenga Mews (Applicant Preferred)
   - Apidae Mews (Alternative 1)
   - Laudhurst Mews (Alternative 2).

Ngā tūtohunga
Recommendation/s
That the Ōrākei Local Board:

a) approve the name Kakenga Mews for the new private road created by way of subdivision at 17 Eaglehurst Road Ellerslie in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent reference BUN60318887, SUB60318910).

Horopaki
Context
6. Resource consent BUN60318887 (subdivision reference number SUB60318910) was issued June 2018 for the construction of eight residential freehold units and one commonly owned access lot (COAL).
7. In accordance with the National Addressing Standards for road naming (the AS/NZS 4819-2011 standard), the COAL requires a road name because it serves more than 5 lots.
8. Site and location plans of the development can be found in Attachments A and B respectively.
Tātaritanga me ngā tohutohu
Analysis and advice

9. The Ōrākei Local Board’s Road Naming Guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the Local Board’s approval.

10. The Ōrākei Local Board’s road naming criteria typically require that road names reflect one of the following local themes, with the use of Māori names being actively encouraged:
   • a historical or ancestral linkage to an area
   • a particular landscape, environmental or biodiversity theme or feature
   • an existing (or introduced) thematic identity in the area.

11. The Applicant’s proposed names and meanings are set out in the table below:

<table>
<thead>
<tr>
<th>Proposed name</th>
<th>Meaning as described by the applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kakenga Mews</td>
<td>Maori word meaning: <em>(noun) ascent, rise, promotion.</em> To reference the aesthetic upgrade of the development.</td>
</tr>
<tr>
<td><em>(Applicant preferred)</em></td>
<td>-------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Apidae Mews</td>
<td>The Ellerslie flower show, which used to be held in the local area before it was moved to Christchurch, would attract a lot of bees to the area. The family Apidae is made up of over 25,000 species of bees, including bumble bees and honey bees, which were commonly seen at the Ellerslie flower show.</td>
</tr>
<tr>
<td><em>(Alternative 1)</em></td>
<td>-------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Laudhurst Mews</td>
<td>The site is located between Laud Avenue and Eaglehurst Road. The proposed name ‘Laudhurst’ is a mixture of the two neighbouring road names: ‘Laud’ and ‘Hurst’ (‘Hurst’ being the second half of the name Eaglehurst).</td>
</tr>
<tr>
<td><em>(Alternative 2)</em></td>
<td>-------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>

12. **Confirmation:** Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable and not duplicated elsewhere in the region.

13. **Road type:** ‘Mews’ is an acceptable road type for the new private road, suiting the form and layout of the road, as per the Ōrākei Road Naming Guidelines.

14. **Iwi Consultation:** All relevant local iwi were written to (via email) and invited to comment.

15. Ngai Tai Ki Tamaki responded having no opposition to the applicant's names, while Ngati Whatua o Kaipara and Te Kawerau a Maki both deferred to other iwi, who in turn did not respond.

16. No other iwi provided responses or comments. It is therefore implied that no iwi were opposed to the use of any of the proposed names in this location for this small private road.

Tauākī whakaaweawe āhuarangi
Climate impact statement

17. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

18. The decision sought for this report has no identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of the report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

Tauākī whakaaweawe Māori
Māori impact statement

20. The review sought from the Ōrākei Local Board on this report is linked to the Auckland Plan Outcome “A Maori identity that is Auckland’s point of difference in the world”. The use of Maori names for roads, buildings and other public places is an opportunity to publicly demonstrate Maori identity.

One Maori road name option has been proposed.

Ngā ritenga ā-pūtea
Financial implications

21. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

22. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

Ngā koringa ā-muri
Next steps

23. Approved road names are notified to Land Information New Zealand which records them on its New Zealand wide land information database which includes street addresses issued by local councils.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Site plan of 17 Eaglehurst Road Ellerslie</td>
<td>25</td>
</tr>
<tr>
<td>B</td>
<td>Location plan of 17 Eaglehurst Road Ellerslie</td>
<td>27</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Elizabeth Salter - Subdivision Technical Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>David Snowdon - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
Item 13
Attachment A: Site Plan for 17 Eaglehurst Road, Ellerslie

Attachment A
Attachment B: Location plan for 17 Eaglehurst Road Ellerslie

Site Location
Item 13

Attachment B

Approval for a new road name at 17 Eaglehurst Road, Ellerslie
Local board feedback for inclusion in Auckland Council submissions

File No.: CP2020/03942

Te take mō te pūrongo
Purpose of the report

1. To recommend that the Ōrākei Local Board delegate authority to the local board chair to submit the local board’s formal views for inclusion in Auckland Council submissions to Central Government and other councils, where this feedback is due before a local board meeting.

Whakarāpopototanga matua
Executive summary

2. Central Government (and other councils) seek feedback through public consultation on bills, inquiries and other key matters. The consultation timeframes vary between four and eight weeks.

3. The Governing Body is responsible for making official submissions to Central Government on most matters except for submissions to government on legislation where it specifically relates to a local board area. Where the Governing Body decides to make an official submission on a Central Government matter, staff work to develop a draft submission for consideration by the Governing Body and will call for local board input so it can be incorporated. The Auckland Council submission needs to be approved within the consultation timeframes set by Central Government.

4. Local board input is required to be approved by the local board. Where local boards are unable to make these decisions at a local board meeting due to the constrained timeframes, another mechanism is required. In situations where local boards prefer not to use the urgent decision process, local boards sometimes provide informal feedback that is endorsed at the next business meeting. This is not considered best practice because the local board input can be challenged or changed at ratification or approval stage, which leads to reputational risk for the council.

5. In situations where timeframes don’t allow reporting to formal business meetings, staff recommend that the local board either uses the urgent decision process or delegates authority to the chair to approve and submit the local board’s input into Auckland Council submissions. Both options provide an efficient way to ensure that local board formal input is obtained from a local board business meeting.

Ngā tūtohunga
Recommendation/s

That the Ōrākei Local Board:

a) delegate authority to the chair to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.

b) note that the local board can continue to use its urgent decision process to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils, if the chair chooses not to exercise the delegation sought in recommendation (a).
c) note that this delegation will only be exercised where the timeframes do not allow for local board input to be considered and approved at a local board meeting.

d) note all local input approved and submitted for inclusion in an Auckland Council submission is to be included on the next local board meeting agenda for the public record.

Horopaki
Context

6. Government departments, parliament, select committees and other councils seek feedback on issues using both formal and informal consultation opportunities. Auckland Council has an ongoing opportunity to provide advocacy on public policy matters and this is often done by making a public submission. Submissions can be provided on other council's plans, on policy and legislative reviews or on an agency’s proposed strategy.

7. Council submissions are the formal responses to the public consultation opportunities that are open to everyone, including all Aucklanders.

8. Under the Local Government (Auckland Council) Act 2009 the Governing Body must consider any views and preferences expressed by a local board, where a Governing Body decision affects or may affect the responsibilities or operation of the local board or the well-being of communities within its local board area.

9. Under the current allocation of decision-making responsibility, the Governing Body is allocated decision-making responsibility for “submissions to government on legislation including official submissions of Auckland Council incorporating local board views”. Local boards are allocated decision-making for “submissions to government on legislation where it specifically relates to that local board area only”.

10. Central Government agencies set the deadlines for submissions which are generally between four to eight weeks. These timeframes do not usually allow for formal reporting to local boards to input into the council submission. In situations where local boards prefer not to use the urgent decision process, local boards can sometimes provide informal feedback that is endorsed at the next business meeting. This is not considered best practice because the local board input can be challenged or changed at ratification or approval stage, which leads to reputational risk for council.

11. Providing a delegation for Central Government submissions provides local boards with another option to give formal local views within prescribed timeframes.

Tātaritanga me ngā tohutohu
Analysis and advice

12. There are five options available to local boards to approve their formal views and input on submissions to Central Government. Where this input is sought within a time constrained process and is due before a meeting of the local board, only four of these options will be available.

Table 1: Options for mechanisms through which the local boards can approve their formal views on Auckland Council submissions to Central Government and other councils

<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
</table>
| 1. Local board input approved at a business meeting | • Decision is made and adopted in a public meeting (transparency of decision making).  
• All local board members have the opportunity to make the formal decision. | • Local board meeting schedules and agenda deadlines often don’t align with external agency deadlines. |
<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
</table>
| 2. Local board input approved at an extraordinary meeting of the local board | • Provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules.  
• Decision is made and adopted in a public meeting (transparency of decision making).  
• All local board members have the opportunity to make the formal decision. | • Extraordinary meeting needs to be called by a resolution (requires anticipation by the local board) or requisition in writing delivered to the Chief Executive. The process usually requires a minimum of three clear working days.  
• There are additional costs incurred to run an unscheduled meeting.  
• It may be difficult to schedule a time when enough local board members can attend to achieve a quorum. |
| 3. Local board input approved using urgent decision mechanism (staff recommend this option) | • It provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules.  
• Local board input can be submitted once the Chair, Deputy Chair and Relationship Manager have received the report providing the local board views and input.  
• The urgent decision needs the sign-off from two local board members (ie the Chair and Deputy Chair), rather than just one. | • The decision is not made in a public meeting. It may be perceived as non-transparent decision-making because it is not made by the full local board.  
• Chair and deputy may not have time to properly consult and ascertain view of the full local board. |
| 4. Local board input approved by the chair who has been delegated authority from the local board (staff recommend this option where local boards choose not to use the urgent decision process) | • It provides a mechanism for local boards to provide their formal views where submission deadlines do not align with local board meeting schedules and local boards don’t want to use the urgent decision process.  
• Local board input can be submitted as soon as possible after the local board views and input have been collated and discussed by the local board members. | • Decision is not made in a public meeting. It may be perceived as non-transparent decision-making because it is not made by the full local board.  
• The chair who has the delegated authority may not have time to properly consult and ascertain views of the full local board. |
| 5. Local board input submitted and ratified at a later date | • Local board informal input can be submitted as soon as possible after the local board views and input have been collated and discussed by the local board members. | • Local board input submitted is considered to be the informal views of the local board until they are approved.  
• Local board input can be challenged or changed at ratification or approval stage.  
• Decision to ratify informal views, even if made in a public meeting, is unable to be changed in the council submission (can be perceived as non-transparent decision-making).  
• Inclusion of informal views in the Auckland Council submission will be at the discretion of the Governing Body. These may be included with caveats noting the views have not been ratified by the local board. |
<table>
<thead>
<tr>
<th>Options</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>• If the local board changes its views, there is a reputational risk for the council.</td>
</tr>
</tbody>
</table>

13. Options one, two and three are already available to local boards and can be utilised as required and appropriate. Option one should always be used where timeframes allow reporting. Option four requires a delegation in order for a local board to utilise this mechanism and should be used only when timeframes don’t allow reporting to a business meeting.

14. Local boards who wish to utilise option four are requested to delegate to the chair as this fits within the leadership role of the chair and they are more likely to be available because the chair is a full-time role. The role of this delegated member will be to attest that the approved and submitted input constitutes the views of the local board. The input should then be published with the agenda of the next formal business meeting of the local board to provide transparency. The delegate may choose not to exercise their delegation if the matter is of a sensitive nature and is something that the full board should consider at a business meeting.

15. Each local board will be in charge of its own process for considering and developing their local board input that will be approved by the delegated member. This can include discussions at workshops, developing ideas in a small working group or allocating it to an individual member to draft.

16. Where local boards do not wish to delegate the views to the chair, the recommended option is to use the urgent decision mechanism (where deadlines don’t align with local board reporting timeframes). The mechanism requires a staff report and the decision to be executed by three people (the Chair, Deputy Chair and the Relationship Manager). Local board input can be submitted within one to two days after the local board views and input have been collated and discussed by the local board members.

17. Option five is not considered best practice and local boards are strongly discouraged from using this.

**Tauākī whakaaweawe āhuarangi**

*Climate impact statement*

18. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

*Council group impacts and views*

19. This report proposes a delegation to ensure that staff can undertake the preparation of submissions in a timely manner, while receiving formal local board input on matters that are of local board importance.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

*Local impacts and local board views*

20. This report seeks to establish a specific delegation for the local board chair.

21. Any local board member who is delegated responsibilities should ensure that they represent the wider local board views and preferences on each matter before them.

**Tauākī whakaaweawe Māori**

*Māori impact statement*

22. A decision of this procedural nature is not considered to have a positive or negative impact for Māori.
**Ngā ritenga ā-pūtea**

**Financial implications**

23. A decision of this procedural nature is not considered to have financial implications on Auckland Council.

**Ngā raru ūpono me ngā whakamaurutanga**

**Risks and mitigations**

24. If local boards choose to delegate to provide their formal views on Auckland Council submissions, there is a risk that this mechanism is perceived as non-transparent decision-making because it is not made by the full local board. This can be mitigated by publishing the submitted local board input on the next agenda.

25. There is also a risk that the chair who has the delegated authority may not have time to properly consult and ascertain views of the full local board. This can be mitigated by encouraging the local board to collectively discuss and agree their input before it is submitted by the member who has been delegated authority.

**Ngā korūnga ā-muri**

**Next steps**

26. On those occasions where it is required, the delegation will be used to approve and submit the local board’s input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Carol Stewart - Senior Policy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
Urgent Decision - Cancellation of 2020 ANZAC Commemorative Service St Heliers

File No.: CP2020/04302

Te take mō te pūrongo / Purpose of the report

1. To inform the Ōrākei Local Board that an urgent decision was made and approved by Chairman Scott Milne and Deputy Chairman Sarah Powrie to:

   • approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area
   
   • request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials
   
   • request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.

Ngā tūtohunga / Recommendation/s

That the Ōrākei Local Board:

a) note the urgent decision to approve the cancellation of the 2020 ANZAC St Heliers commemorative service.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Urgent Decision - Cancellation of the 2020 ANZAC St Heliers commemorative service</td>
<td>37</td>
</tr>
<tr>
<td>B</td>
<td>Notice of Motion - Cancellation of the 2020 ANZAC St Heliers commemorative service</td>
<td>45</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authoriser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Lawgun - Democracy Advisor</td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
Memo

To: Adam Milina – Relationship Manager Albert-Eden and Orākei
From: Nick Palmisano – Local Board Advisor

Subject: Urgent decision request of the Orākei Local Board

Purpose
The purpose of this memo is to initially seek the local board relationship manager’s authorisation to commence the urgent decision-making process and if granted, seek formal approval from the chairman and deputy chairman (or any person acting in these roles) to use the process to make an urgent decision.

The decision required and supporting information are attached to this memo. The urgent decision being sought needs to be authorised by the chairman and deputy chairman (or any person acting in these roles) by signing this memo. This memo and accompanying attachments will be reported as an information item at board’s next business meeting if the urgent decision-making process proceeds.

Reason for the urgency
This Notice of Motion was to go on the agenda for the board’s April 16 business meeting. It is necessary to give advice of cancellation of events to various involved parties at the earliest opportunity. This business meeting is considered too late as the event was due to occur on April 24; therefore, it is recommended it be resolved by way of urgent decision.

The Orākei Local Board implements its own ANZAC Day commemorative service event at St Heliers, funded from its Arts, Community, Events Work Programme. The Orākei Local Board should exercise its governance responsibilities in this instance to ensure this event is cancelled to reflect the shared responsibility that public and government organizations have towards public health and safety.

Recommendations sought from the chairman and deputy chairman (or any person acting in these roles)
That the Orākei Local Board:

a) reach a decision using the urgent decision process

b) approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Orākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area.

c) request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.

d) request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.
Background
Due to Covid-19 concerns and acknowledging that the Ministry of Health has measures in place to protect residents and communities from the further spread of Coronavirus, Auckland Council must also exercise sound judgment in regard to public events and activities which may inadvertently or otherwise contribute to an increased risk of viral transmission.

Local Boards should exercise their governance responsibilities to ensure that public health and safety are reasonably maintained by reviewing any near-future or immediate-term events for cancellation or deferral.

Authorisation of the urgent decision-making process

Signed by Adam Milina
Relationship Manager, Albert-Eden and Ōrākei Local Board

Date

Approval to use the urgent decision-making process

Scott Milne
Chairman, Ōrākei Local Board

Date

Sarah Powrie
Deputy Chairman, Ōrākei Local Board

Date

Ōrākei Local Board Resolution/s made under the urgent decision-making process
That the Ōrākei Local Board:

a) approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area.

b) request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.

c) request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.
Urgent Decision - Cancellation of 2020 ANZAC Commemorative Service St Heliers

Scott Milne
Chairman, Orākei Local Board

Sarah Powrie
Deputy Chairman, Orākei Local Board

Date

Date
Memo

To: Adam Milina – Relationship Manager Albert-Eden and Ōrākei
From: Nick Palmisano – Local Board Advisor

Subject: Urgent decision request of the Ōrākei Local Board

20 March 2020

Purpose
The purpose of this memo is to initially seek the local board relationship manager’s authorisation to commence the urgent decision-making process and if granted, seek formal approval from the chairman and deputy chairman (or any person acting in these roles) to use the process to make an urgent decision.

The decision required and supporting information are attached to this memo. The urgent decision being sought needs to be authorised by the chairman and deputy chairman (or any person acting in these roles) by signing this memo. This memo and accompanying attachments will be reported as an information item at board’s next business meeting if the urgent decision-making process proceeds.

Reason for the urgency
This Notice of Motion was to go on the agenda for the board’s April 16 business meeting. It is necessary to give advice of cancellation of events to various involved parties at the earliest opportunity. This business meeting is considered too late as the event was due to occur on April 24; therefore, it is recommended it be resolved by way of urgent decision.

The Ōrākei Local Board implements its own ANZAC Day commemorative service event at St Heliers, funded from its Arts, Community, Events Work Programme. The Ōrākei Local Board should exercise its governance responsibilities in this instance to ensure this event is cancelled to reflect the shared responsibility that public and government organizations have towards public health and safety.

Recommendations sought from the chairman and deputy chairman (or any person acting in these roles)
That the Ōrākei Local Board:

a) Reach a decision using the urgent decision process
b) Approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area.”
c) Request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.
d) Request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.
Background
Due to Covid-19 concerns and acknowledging that the Ministry of Health has measures in place to protect residents and communities from the further spread of Coronavirus, Auckland Council must also exercise sound judgment in regard to public events and activities which may inadvertently or otherwise contribute to an increased risk of viral transmission.

Local Boards should exercise their governance responsibilities to ensure that public health and safety are reasonably maintained by reviewing any near-future or immediate-term events for cancellation or deferral.

Authorisation of the urgent decision-making process

Signed by Adam Milina
Relationship Manager, Albert-Eden and Ōrākei Local Board

Approval to use the urgent decision-making process

Scott Milina
Chairman, Ōrākei Local Board

Date

25/3/2020

Colin Davis
Local Board Member, Ōrākei Local Board

Date

Ōrākei Local Board Resolution/s made under the urgent decision-making process

That the Ōrākei Local Board:

a) Approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area.

b) Request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.

c) Request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.
Urgent Decision - Cancellation of 2020 ANZAC Commemorative Service St Heliers

Scott Minns
Chairman, Orakei Local Board

Colin Davis
Local Board Member, Orakei Local Board
Approval to use the urgent decision-making process

Scott Milne
Chairman, Ōrākei Local Board

Date

Sarah Powrie
Deputy Chairman, Ōrākei Local Board

Date: 30 March 2020

Orākei Local Board Resolution/s made under the urgent decision-making process

That the Ōrākei Local Board:

a) approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area.

b) request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.

c) request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.

Scott Milne
Chairman, Ōrākei Local Board

Date

Sarah Powrie
Deputy Chairman, Ōrākei Local Board

Date: 30 March 2020
NOTICE OF MOTION

Cancellation of ANZAC Services Ōrākei

In terms of clause 7.1 of the Ōrākei Local Board’s Standing Orders, please place the following Notice of Motion on the agenda for the Ōrākei Local Board’s business meeting to be held on Thursday 16 April 2020.

Executive summary:
Due to Covid-19 concerns and acknowledging that the Ministry of Health has measures in place to protect residents and communities from the further spread of Coronavirus, Auckland Council must also exercise sound judgment in regard to public events and activities which may inadvertently or otherwise contribute to an increased risk of viral transmission.

Local Boards should exercise their governance responsibilities to ensure that public health and safety are reasonably maintained by reviewing any near-future or immediate-term events for cancellation or deferral.

The Ōrākei Local Board implements its own ANZAC Day commemorative service event at St Heliers, funded from its Arts, Community, Events Work Programme. The Ōrākei Local Board should exercise its governance responsibilities in this instance to ensure this event is cancelled to reflect the shared responsibility that public and government organizations have towards public health and safety.

This Notice of Motion was to go on the agenda for the board’s April 16 business meeting. It is necessary to give advice of cancellation of events to various involved parties at the earliest opportunity. This business meeting is considered too late as the event was due to occur on April 24; therefore, it is recommended it be resolved by way of urgent decision.

Recommendations:

That the Ōrākei Local Board:

a) Approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) ‘Support and/or deliver Anzac services and parades within the local board area.

b) Request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.

c) Request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.

Scott Milne
Chairman, Ōrākei Local Board

Date

__________________________

Colin Davis
Local Board Member, Ōrākei Local Board

Date
NOTICE OF MOTION

Cancellation of 2020 ANZAC Commemorative Service St Heliers

In terms of clause of 7.1 of the Ōrākei Local Board’s Standing Orders, please consider the below Notice of Motion using the urgent decision process which will be reported as an information item to the next ordinary meeting of the Ōrākei Local Board.

Executive summary:
Due to Covid-19 concerns and acknowledging that the Ministry of Health has measures in place to protect residents and communities from the further spread of Coronavirus, Auckland Council must also exercise sound judgment in regard to public events and activities which may inadvertently or otherwise contribute to an increased risk of viral transmission.

Local Boards should exercise their governance responsibilities to ensure that public health and safety are reasonably maintained by reviewing any near-future or immediate-term events for cancellation or deferral.

The Ōrākei Local Board implements its own ANZAC Day commemorative service event at St Heliers, funded from its Arts, Community, Events Work Programme. The Ōrākei Local Board should exercise its governance responsibilities in this instance to ensure this event is cancelled to reflect the shared responsibility that public and government organizations have towards public health and safety.

This Notice of Motion was to go on the agenda for the board’s April 16 business meeting. It is necessary to give advice of cancellation of events to various involved parties at the earliest opportunity. This business meeting is considered too late as the event was due to occur on April 24; therefore, it is recommended it be resolved by way of urgent decision.

Recommendations:
That the Ōrākei Local Board:

a) Approve the cancellation of the 2020 Anzac St Heliers commemorative service, funded from the Anzac Services Ōrākei: (SP ID 276) Support and/or deliver Anzac services and parades within the local board area.

b) Request that the 2020 Anzac St Heliers commemorative service funding be used to provide three commemorative wreaths; one for the St Heliers cenotaph, and two for the two Glover Road Memorials.

c) Request the appropriate staff and local board members to ensure cancellation of this 2020 Anzac St Heliers commemorative service is communicated to partners, stakeholders, and participants.

Scott Milne
Chairman, Ōrākei Local Board

Colin Davis
Local Board Member, Ōrākei Local Board

Date

25 Mar 2020

Date
Te take mō te pūrongo
Purpose of the report
1. To provide the Ōrākei Local Board Chairman and Members with the opportunity to provide an update on projects, activities and issues in the local board area.

Ngā tūtohunga
Recommendation/s
a) That the Chairman and Board Member April 2020 report be received.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Chairman and Board Member April 2020 report</td>
<td>49</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authoriser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Lawgun - Democracy Advisor</td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
Chairman and Board Member Report

General / assigned roles update

Transport – Scott Milne

- The announcement that the New Zealand Transport Agency (NZTA) have put Stage II of the Glen Innes to Tamaki Drive Shared pathway out for construction tender, is a most welcome and long anticipated milestone in this major project. A ‘Sod Turning’ event with the Minister of Transport and the Minister for the Environment was foreshadowed but this will be delayed as a result of COVID-19.

- At a more local level, our fortnightly meetings with Auckland Transport (AT) are beginning to bear fruit. We will have a public meeting outlining work schedule plans in the area as soon as meetings are allowed again. We are also working to finalise the capital works and safety initiative works budgets as soon as possible to get these projects into construction when allowed.

- John La Roche led another familiarisation tour of Pourewa Valley and Kepa Bush to view the proposed site of the shared pathway.

- Board members had a site visit to MacPherson Street with Auckland Transport staff, including Wally Thomas, to discuss options for pavement renewal.

- Other activities have been curtailed owing to the COVID-19 lockdown.

Environment – Lead: Margaret Voyce

- The Environment Forum, scheduled to take place on 29 March 2020, was postponed to a future date due to the COVID-19 pandemic.

Economic Development – Lead: Sarah Powrie

- America’s Cup Planning is progressing, we are looking for funding opportunities for our ‘Summer in the Bays’ events. Our aim is to showcase our people and our hospitality and work as a team to promote our area and bring economic and social benefit to the bays. Before the lock down, we completed an informative and engaging values session with Ngāti Whātua Ōrākei, which established a set of principles for the events.

- We have engaged a major-event planning consultant charged with the job of developing a number of multi-venue events for the December to March period. Also required is an application for event funding from ATEED. If successful, this company would also be responsible for delivering the events.

Community

- At the Remuera Heritage meeting, the learning was more about our local heritage, specifically the early days of aeroplane development in New Zealand

- A CCTV briefing was held on safety initiatives, particularly for Mission Bay, but also including Achilles Point and St Heliers. This was attended by security experts, extensive police representation and council planners experienced in CPTED design.

- Remuera residents met at Wilson’s Beach for a barbeque and are keen to progress the walkway from Shore Road East to Wilson’s Beach.

- A successful event was run at Glover Park just before the COVID-19 lockdown. This event continues the successful Movies in the Park initiative and it seemed appropriate in these unusual times to have screened ‘Yesterday’.
Resource Consenting and Regulatory – Lead: Troy Churton

- Recommending at least limited notification on various residential development resource consent applications, including ones raising significant community concern at 1 Brenton Place and 78 Ōrākei Road.

- Continued liaison with Council planner on initial review of 223 Kohimarama Road – Ryman Retirement apartment village – 3.2 hectares; 7 buildings, 98 care rooms, 75 assisted living suites, 123 apartments, 192 carparks. There appear to be height breaches above the AUP which require restricted discretionary activity consents.

Events, Landowner Approvals and Leases – Lead: David Wong

- Liaison with Council Community Facilities staff on 38-40 Amy Street stormwater infrastructure proposal, to link back to piping in Michaels Ave Reserve. The Board has requested a presentation on the process – as the Board has initial apprehension on maintenance and setting a precedence.

Heritage – Lead: Colin Davis

- Secondary school pupils in the area were again encouraged to enter the Anzac Day Speech writing competition, successfully launched last year. As Anzac Day celebrations have been cancelled this year, the Board will decide if an alternative acknowledgement gathering may be appropriate later in the year, or if the trophy should simply record that award was not possible in 2020 due to the COVID-19 crisis.

Communications and Engagement – Lead: Scott Milne

- A number of Community engagements have taken place to get feedback on what the public want to see in the Local Board Plan. These included library drop-in sessions, school visits, residents’ association meetings and youth feedback sessions. The data has been collated and a comprehensive report produced that will offer substantial guidance to Board members as they begin producing the Draft Local Board Plan. This will go out for public consultation in May.

Other Board matters

- The Chairman attends a weekly meeting of all Local Board Chairs to discuss regional issues that have local implications.

Recommendation

a) That this report be received.
Te take mō te pūrongo
Purpose of the report
1. To note the records for the Ōrākei Local Board workshops held following the previous business meeting.

Whakarāpopototanga matua
Executive summary
2. Local Board workshops are an informal forum held primarily for information or discussion purposes, as the case may be, and at which no resolutions or decisions are made.
3. Attached are copies of the records for the Ōrākei Local Board workshops held on 5, 12 and 26 March 2020.

Ngā tūtohunga
Recommendation/s
That the Ōrākei Local Board records for the workshops held on 5, 12 and 26 March 2020 be noted.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Workshop proceedings -5 March 2020</td>
<td>53</td>
</tr>
<tr>
<td>B</td>
<td>Workshop proceedings -12 March 2020</td>
<td>55</td>
</tr>
<tr>
<td>C</td>
<td>Workshop proceedings -26 March 2020</td>
<td>57</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Kim Lawgun - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Adam Milina - Relationship Manager - Albert-Eden &amp; Ōrākei Local Boards</td>
</tr>
</tbody>
</table>
## Workshop Record

Workshop record of the Ōrākei Local Board held in the Ōrākei Local Board office meeting room on Thursday, 5 March 2020 commencing at 12:00 noon

### Present
- **Chairman:** Scott Milne
- **Members:** Colin Davis, Troy Elliott, Sarah Powrie, Margaret Voyce, David Wong from 1.30pm

### Apologies
- Troy Churton for absence

### Also present:
- Adam Milina, Relationship Manager
- Suzanne Weid, Senior Local Board Advisor
- Kim Lawgun, Democracy Advisor
- Audrey Gan, Lead Financial Advisor
- Lucia Davis, Strategic Broker

## Workshop Item

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member discussion</td>
<td></td>
<td>Board member only session which provided the Member’s with the opportunity to discuss any issues and/or provide updates to the Board for input and direction.</td>
</tr>
</tbody>
</table>

| Parks, Sports and Recreation update    |                 | Parks, Sports and Recreation staff were in attendance to discuss the draft Ōrākei Sport and Active Recreation Facility Plan and Sport and Recreation Investment Fund with the Board. |
| **Rob Gear**, PSR Portfolio Manager    |                 | What is the local boards governance role with regards to the item being worked up?                                                                      |
| **Marissa Holland**, Sport Recreation Lead |                 | - Local initiatives/decisions                                                                                                                              |
| **Andy Adams**, contractor             |                 | - Oversight and Monitoring                                                                                                                                   |
|                                        |                 | - Keeping informed.                                                                                                                                         |
## Attachment A

### Item 17

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020/2021 Local board work programme development</td>
<td>What is the local boards governance role with regards to the item being workshopped:</td>
<td>Staff were in attendance to receive Board feedback on draft 2020/2021 local board work programmes prior to approval in June 2020.</td>
</tr>
<tr>
<td><strong>Suzanne Weld</strong>, Senior Local Board Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Nick Palmisano</strong>, Local Board Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ollin Perez Raynaud</strong>, Engagement Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Audrey Gan</strong>, Lead Financial Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Lucia Davis</strong>, Strategic Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Debbie Ashton</strong>, Manager Library Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Rob Gear</strong>, PSR Portfolio Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Mark Miller</strong>, Manager Area Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Katrina Morgan</strong>, Work Programme Lead</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Jacqui Thompson Fell</strong>, Parks &amp; Places Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Valerie Vui</strong>, Community Lease Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Emma Cowie</strong>, Relationship Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>St Heliers library site</strong></td>
<td>What is the local boards governance role with regards to the item being workshopped:</td>
<td>Staff were in attendance to respond to the Board request to develop a multi-purpose community facility, on the St Heliers library site, through fundraising.</td>
</tr>
<tr>
<td><strong>Hannah Alleyne</strong>, Service and Asset Planning Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Roja Tafaroji</strong>, Service and Asset Planning Assistant</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 5.25pm
# Ōrākei Local Board Workshop Record

Workshop record of the Ōrākei Local Board held in the Ōrākei Local Board office meeting room on Thursday, 12 March 2020 commencing at 12.00 noon

## PRESENT
- **Chairman:** Scott Mline
- **Members:** Troy Churton, Troy Elliott, Sarah Powrie, Margaret Joyce, David Wong from 1.15pm
- **Apologies:** Colin Davis for absence
- **Also present:** Adam Milina, Relationship Manager, Suzanne Web, Senior Local Board Advisor, Kim Lawgun, Democracy Advisor, Lucia Davis, Strategic Broker

## Workshop Item | Governance role | Summary of Discussions
--- | --- | ---
Board member discussion | | Board member only session which provided the Member’s with the opportunity to discuss any issues and/or provide updates to the Board for input and direction.

| Review of Ōrākei Grants Programme 2020/2021 | What is the local boards governance role with regards to the item being worked up: | Staff were in attendance to review the Ōrākei Grants Programme 2020/2021 for the Board’s direction prior to reporting to an upcoming business meeting for adoption.

| Marion Davies, Grants and Incentives Manager | Local initiatives/species decisions | 
| Ann Kuruvilla, Grants Advisor | Oversight and Monitoring | Keeping informed.

<p>| Panuku Development Auckland update | What is the local boards governance role with regards to the item being worked up: | Panuku Development Auckland staff were in attendance to provide a verbal update on the Service Property Optimisation Programme and staff introductions to the Board. |</p>
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthony Lewis, Senior Advisor</td>
<td>• Local initiatives/specific decisions</td>
<td>Staff were in attendance to update the Board on progress with its Community Facilities work programmes including project delivery, capital development, operational maintenance and community leasing.</td>
</tr>
<tr>
<td>Portfolio Review</td>
<td>• Oversight and monitoring</td>
<td></td>
</tr>
<tr>
<td>Rochelle Killey, Portfolio Specialist</td>
<td>• Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Perwez Abdullah, Portfolio Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adam Sadgrove, Development Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Facilities update</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mark Miller, Area Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Katrina Morgan, Work Programme Lead</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jonathan Hope, Regional Work Programme Lead</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathryn Martin, Manager Work Programmes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Valerie Vui, Community Lease Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ben Meadows, Programme Manager-Asset Risk Assessment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure and Environmental Services update</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emma Cowie, Relationship Advisor</td>
<td>What is the local boards governance role with regards to the item being workshoped:</td>
<td>Staff were in attendance to provide an Infrastructure and Environmental Services update on the proposed Orakei wildlink network.</td>
</tr>
<tr>
<td>Chris Ferkins, Conservation Advisor</td>
<td>• Local initiatives/specific decisions</td>
<td></td>
</tr>
<tr>
<td>Mary Stewart, Senior Conservation Advisor</td>
<td></td>
<td>• Oversight and Monitoring</td>
</tr>
<tr>
<td>Theresa Pearce, Senior Healthy Water Specialist</td>
<td></td>
<td>• Keeping informed</td>
</tr>
<tr>
<td>The workshop concluded at 5.30pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
 Ōrākei Local Board Workshop Record

Workshop record of the Ōrākei Local Board held by Skype meeting on Thursday, 26 March 2020 commencing at 2.00pm.

<table>
<thead>
<tr>
<th>PRESENT</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman:</td>
<td>Scott Milne</td>
</tr>
<tr>
<td>Members:</td>
<td>Troy Churton</td>
</tr>
<tr>
<td></td>
<td>Colin Davis</td>
</tr>
<tr>
<td></td>
<td>Troy Elliott</td>
</tr>
<tr>
<td></td>
<td>Sarah Powrie</td>
</tr>
<tr>
<td></td>
<td>Margaret Voyce</td>
</tr>
<tr>
<td></td>
<td>David Wong</td>
</tr>
<tr>
<td>Also present:</td>
<td>Adam Milina, Relationship Manager</td>
</tr>
<tr>
<td></td>
<td>Suzanne Weld, Senior Local Board Advisor</td>
</tr>
<tr>
<td></td>
<td>Nick Palmisano, Local Board Advisor</td>
</tr>
<tr>
<td></td>
<td>Ollin Perez Raynaud, Engagement Advisor</td>
</tr>
<tr>
<td></td>
<td>Kim Lawgun, Democracy Advisor</td>
</tr>
<tr>
<td></td>
<td>Lucia Davis, Strategic Broker</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board member discussion</td>
<td></td>
<td>Board member only session which provided the Member’s with the opportunity to discuss any issues and/or provide updates to the Board for input and direction.</td>
</tr>
<tr>
<td>Draft Local Board Plan</td>
<td>Suzanne Weld, Senior Local Board Advisor</td>
<td>What is the local boards governance role with regards to the item being workshopped:</td>
</tr>
<tr>
<td>Nick Palmisano, Local Board Advisor</td>
<td>Ollin Perez Raynaud, Engagement Advisor</td>
<td>• Setting direction / priorities/budget</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Oversight and monitoring</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Keeping informed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Engagement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Staff were in attendance to provide an update on themes gathered so far from engagement activities, and to seek local board members’ feedback on the draft local board plan document.</td>
</tr>
<tr>
<td>Item 17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Arts, Community and Events update

**Lucia Davis**, Strategic Broker  
**Kat Teirney**, Senior Project Lead Community Places

What is the local boards governance role with regards to the item being worked up:
- Local initiatives-specific decisions
- Oversight and monitoring
- Keeping informed

Staff were in attendance to provide an update on the Ellerslie Theatrical Society’s debt recovery and use of the Ellerslie War Memorial Town Hall.

### Auckland Transport update

**Bruce Thomas**, Elected Member Relationship Manager  
**Anthony Pearse**, Senior Transport Planner  
**Theresa Walsh**, Contractor

What is the local boards governance role with regards to the item being worked up:
- Local initiatives-specific decisions
- Oversight and Monitoring
- Keeping informed

Staff were in attendance to an Auckland Transport update on the Auckland Transport (AT) Connected Communities programme and the Local Board Transport Capital Fund.

The workshop concluded at 5.00pm